



SPECIAL LAND USE APPLICATION

City of Owosso
 301 W. Main Street, Owosso, MI 48867
 Phone: (989) 725.0535
 building@ci.owosso.mi.us

- Refer to the City of Owosso Zoning Ordinance Chapter 38 – Article XI for additional information
- Application must be filed at least 25 days prior to a scheduled Planning Commission meeting for staff review and proper notices (see last page for submittal deadlines)
- Submit one (1) copy of the site plan (meeting the requirements of Article XIII, site plan review)
- Submit a digital copy of the site plan
- Payment of fees including escrow fees
- The Applicant must be present at the Planning Commission Meeting

Property Details:		
Property Street Address:		
Legal Description of Property:		
Site Area (in acres):	Parcel ID #:	Zoning:
Ownership:		
Name:		
Address:		
Telephone No:	Email:	
Applicant:		
Applicant (If different from owner above):		
Address:		
Telephone No:	Email address:	
Interest in Property (potential buyer/lease holder/potential lessee/other):		
Architect/Surveyor/Engineer preparing site plan:		
Name:		
Address:		
Telephone No:	Email:	
Requesting a Special Use Permit for the following:		
Present use of the property:		

The above information on this application and attached documents is accurate and truthful to the best of our knowledge.	
SIGNATURE OF APPLICANT	
Date:	
SIGNATURE OF PROPERTY OWNER (if different from Applicant)	
Date:	
Fee Schedule	
Special Use Permit	\$400 plus \$6/acre
Escrow Fee (Hourly rate of Staff/Consultant involved)	\$1,500
❖ A cash deposit of \$1,500 shall be placed with the City of Owosso	
❖ The City will let the applicants know when additional funds are needed (typically when about 25% is remaining)	
❖ Should there be funds remaining in the account after completion of the project, the balance will be returned	

FOR OFFICIAL USE ONLY

Case #	Planning Commission Hearing Date
Receipt #	Action Taken
Date Filed	City Council Hearing Date
Description Checked	Action Taken

Any permit issued from this application shall not be transferable prior to completion of construction

<u>2025 Meeting Date</u>	<u>2025 Submittal Deadline</u>
January 27	January 2
February 24	January 30
March 24	February 27
April 28	April 3
May 27	May 2
June 23	May 29
July 28	July 3
August 25	July 31
September 22	August 28
October 27	October 2
November 24	October 31
December 8	November 13