

**MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
Council Chambers, City Hall
August 26, 2013 – 7:00 pm**

CALL TO ORDER: Meeting was called to order at 7:00 p.m. by Chairman William Wascher.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all in attendance.

ROLL CALL: Roll Call was taken by Recording Secretary Marty Stinson.

MEMBERS PRESENT: Chairman William Wascher; Vice-Chairman Frank Livingston; Commissioners David Bandkau, Tom Kurtz, Cindy Popovitch, Brent Smith, Thomas Taylor and Craig Weaver.

MEMBERS ABSENT: Commissioner Ron Schlaak.

OTHERS PRESENT: Adam Zettel, Assistant City Manager and Director of Community Development.

AGENDA APPROVAL:

MOTION BY COMMISSIONER POPOVITCH, SUPPORTED BY COMMISSIONER LIVINGSTON TO APPROVE THE AGENDA FOR AUGUST 26, 2013.

YEAS ALL. MOTION CARRIED.

MINUTES APPROVAL:

MOTION BY COMMISSIONER KURTZ, SUPPORTED BY COMMISSIONER LIVINGSTON TO APPROVE THE MINUTES OF THE MEETING OF JUNE 24, 2013.

YEAS ALL. MOTION CARRIED.

COMMUNICATIONS:

1. Staff memorandum
2. PC minutes from June 24, 2013
3. Zoning and land use maps

COMMISSIONER / PUBLIC COMMENTS:

Chairman Wascher welcomed the new Planning Commissioner Craig Weaver. Commissioner Weaver stated that his wife is a teacher and they have three children. Mr. Weaver works for the state and is familiar with planning.

Commissioner Popovitch asked about the House of Mok Building. Mr. Zettel stated that per the building official, there is nothing operating illegally at that building.

Mr. Zettel commented that the former Eastside Cleaners building is being worked on.

PUBLIC HEARING: NONE

SITE PLAN REVIEW: NONE

BUSINESS ITEMS:

1. Planning Commission Officer Selection

MOTION BY COMMISSIONER BANDKAU, SUPPORTED BY COMMISSIONER POPOVITCH TO NOMINATE CHAIRMAN WASCHER FOR CHAIRMAN OF THE OWOSSO PLANNING COMMISSION.

ROLL CALL VOTE – YEAS ALL. MOTION CARRIED.

MOTION BY COMMISSIONER POPOVITCH, SUPPORTED BY COMMISSIONER TAYLOR TO NOMINATE VICE-CHAIRMAN LIVINGSTON FOR VICE-CHAIRMAN OF THE OWOSSO PLANNING COMMISSION.

ROLL CALL VOTE – YEAS ALL. MOTION CARRIED.

MOTION BY COMMISSIONER TAYLOR, SUPPORTED BY COMMISSIONER LIVINGSTON TO NOMINATE COMMISSIONER POPOVITCH FOR SECRETARY OF THE OWOSSO PLANNING COMMISSION.

ROLL CALL VOTE – YEAS ALL. MOTION CARRIED.

2. Zoning Map Update Discussion

Mr. Zettel stated we are proactively bringing the ordinances and standards into the Master Plan vision. He described various examples of zoning downfalls such as Corunna Avenue; on M-52 near M-21 there is an office in an industrial zoning. We need to be proactive. We're mainly thinking about M-71, M-21 and M-52 corridors.

Commissioner Popovitch asked if we would be meeting every other Monday. Mr. Zettel, said no, not that intense. We could occasionally do a site visit and then come back to city hall. Depends on the level of scrutiny we want to do.

Commissioner Taylor asked about the process. Mr. Zettel said we would have to give 15 day notice with a 300 foot mailing with a public hearing for the planning commission. Council would have two hearings after our public hearing. Areas might include E. M-21; some Westown; M-52; M-71; and Tial Products, if the commission wants to.

Commissioner Kurtz suggested we do map changes in phases – look at immediate developments first. Mr. Zettel said we can work on high priority by December. We can figure out the total scope and then make divisions.

Chairman Wascher asked if there would be new zonings. Mr. Zettel said not really. It needs a total re-write, but that's too big for right now.

A starting list involves Michigan Avenue; the river and M-52 where there are a lot of duplexes. This is historic in nature.

Downtown parking was discussed including smart meter parking; possible deck parking.

Mr. Zettel invited the planning commissioners to e-mail him areas for discussion for the next meeting. Discussion continued with vacant / brownfield areas such as the Vaungard property. Other areas of interest may be River Street by M-52; Hickory and Oak; Bolt & Brass by the river; Dutch Town; King and Washington.

ADJOURNMENT:

MOTION BY VICE-CHAIRMAN LIVINGSTON, SUPPORTED BY COMMISSIONER KURTZ, TO

ADJOURN AT 8:05 P.M.

YEAS ALL. MOTION CARRIED.

Cindy Popovitch, Secretary

mms