

**OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD
MEETING MINUTES - DRAFT**

January 28, 2025

4:30 P.M.

W.W.T.P.

1. Roll (4:40 P.M.)
Members Present: R. Suchanek, L. Walker, Jonathon Archer (new member representing Owosso Township), Amy Holek (new member representing Caledonia Township)
Alternates Present: N. Henne
Others Present: T. Guysky, WWTP Superintendent/Board Secretary
J. Bloomfield, Owosso Twp/Caledonia Twp Utility Authority
B. Langtry, Owosso Twp/Caledonia Twp Utility Authority
2. Agenda Approval: Motion by Suchanek to add discussion regarding Board alternates and approve modified agenda. Support by Archer. No discussion. Motion carries 4-0.
3. Board Alternate Requirements: Guysky noted per 1977 WWTP Agreement, each service unit must designate an alternate Board member. It was confirmed that City of Owosso and Owosso Township currently have an alternate in place, while Caledonia Township and City of Corunna do not. Holek and Walker, respectively indicated they would work on meeting this requirement.
4. Minutes of the September 24, 2024 meeting: Motion by Suchanek to approve the September 24, 2024 meeting minutes. Support by Walker. No Discussion. Motion carries 4-0.
5. Secretary's Report:
 - a) Plant Performance Summary (September-December 2024): Guysky discussed the Ammonia-Nitrogen permit exceedance in September, as well as the limited troubleshooting options and noted full permit compliance in the October through December months.
 - b) Plant Operations and Staffing: Guysky noted ongoing challenges with the plant process due to construction activities. One of the two operator/mechanic staff retired in December, with no replacement planned for that position. The plant is currently advertising for one attendant position.
 - c) WWTP Project Updates: Guysky updated the Board on the current projects. The Solids Handling Project is nearing completion, with only one small punch list item remaining. The Phase I Project work is progressing at the expected pace thus far, with disinfection and filtration equipment startup scheduled for late February 2025. The Secondary Clarifier construction is well underway, with the new drying bed available for use.

6. Old Business:
- a) Equivalent Sewer Use Ordinance: Guysky provided updates on the state of each service unit's sewer use ordinance.
 - 1. Owosso Township: Up to date with correct amendments in place.
 - 2. Caledonia Township: Recent amendments contained a typographical error and were missing one definition amendment. There is also a historical typographical error that has been noticed and will need correction. Guysky will provide Holek with the corrections and she will begin the amendment process.
 - 3. Utility Authority: The ordinance has not been updated. Guysky noted Michigan EGLE reporting requires the City of Owosso to confirm from time to time that complete and correct interjurisdictional agreements are in place. The City will be unable to confirm this with the Utility Authority ordinance in its current state.
7. New Business:
- a) 2024 Service Unit Flow Summary: Guysky explained the flow data summaries included in the meeting packet, with special emphasis on the June-October averages and their meaning.
 - b) Continuation of Public Virtual Option for Review Board Meetings: Following discussion, motion by Suchanek to continue the virtual option for the public as currently operated. Support by Archer. No further discussion. Motion carried 4-0.
8. Citizens'/Members' Comments:
NONE
9. Adjourn: Motion to adjourn by Holek. Support by Walker. No discussion. Motion carries 4-0. Meeting adjourned at 5:17 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary
Approval by Review Board pending