

**OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD
MEETING MINUTES - DRAFT**

May 23, 2023

4:30 P.M.

W.W.T.P.

1. Roll (4:30 P.M.)
Members Present: R. Holzheuer, R. Suchanek, J. Archer, J. Sawyer
Alternates Present: NONE
Others Present: T. Guysky, WWTP Superintendent/Board Secretary
B. Langtry, Owosso Twp/Caledonia Twp Utility Authority
J. Bloomfield, Owosso Twp/Caledonia Twp Utility Authority
2. Minutes of the April 25, 2023 meeting: Motion by Archer to approve the April 25, 2023 meeting minutes. Support by Suchanek. No Discussion. Motion carries 3-1 (Archer-yes, Holzheuer-yes, Suchanek-yes, Sawyer-no).
3. Secretary's Report:
 - a) Plant Performance Summary (April 2023): Guysky noted full permit compliance for April 2023.
 - b) Plant Operations and Staffing: Guysky noted lower flows since the early April wet weather, with chemical and energy use and plant efficiencies back to dry weather ranges. There was a short discussion on plant operation during the April "maximum flow" period. With regard to staffing, there are two positions in process of being filled: Operator/Mechanic and Plant Shift Attendant. A seasonal part time position has been filled, with plans to utilize that person in the laboratory.
 - c) WWTP Project Updates: Guysky notified the Board construction on the Solids Handling project is progressing with major equipment closer to delivery and install. The new screw presses will likely be in operation by the end of August. Lead times on other equipment will extend project completion into early 2024. The Secondary/Tertiary rehab project (a.k.a. Phase I) is currently out for bid, with bid opening scheduled for June 6, bid award June 20, anticipated loan closing August 28, and construction starting by October.
4. Old Business:
 - a) Hydrogen Sulfide Mitigation: Guysky noted the final H2S report was emailed with to Board members with the meeting packet. Langtry updated the Board on the Utility Authority progress toward mitigation, noting they were working with their consulting firm and were unsure of their ability to meet the August 1, 2023 date to have any measures in place. He also noted he has purchased an ORP meter at the consultant's direction and would begin gathering that data soon.

5. New Business:

- a) FY 2023-24 Service Unit Charges: Motion by Suchanek to approve the Operation and Maintenance (O&M) Charge of \$1,850,637 to be billed to the Service Units monthly at \$154,220 proportioned by metered flow. Support by Sawyer. Archer asked how much of an increase this was over the last fiscal year charge. Suchanek clarified that it was a slight decrease. Motion carries 4-0. Motion by Archer to approve the Replacement Charge of \$422,523 with \$296,918 proportioned by metered flow and \$125,605 by contract percentage, to be billed to the Service Units monthly at \$35,210. Support by Suchanek. No discussion. Motion carried 3-1 (Archer-yes, Holzheuer-yes, Suchanek-yes, Sawyer-no).

6. Citizens'/Members' Comments:

Suchanek clarified for Archer that the City of Owosso fiscal year runs from July 1 – June 30.

7. Adjourn: Motion to adjourn by Suchanek. Support by Holzheuer. No discussion. Motion carries 4-0. Meeting adjourned at 4:53 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary
Approval by Review Board pending