

**OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD
MEETING MINUTES - DRAFT**

April 23, 2024

4:30 P.M.

W.W.T.P.

1. Roll (4:30 P.M.)
Members Present: R. Holzheuer, R. Suchanek, J. Archer
Members Absent (no Alternate present): J. Sawyer
Others Present: T. Guysky, WWTP Superintendent/Board Secretary
B. Langtry, Owosso Twp/Caledonia Twp Utility Authority
J. Bloomfield, Owosso Twp/Caledonia Twp Utility Authority
2. Agenda Approval: Motion by Archer to approve meeting agenda as presented. Support by Holzheuer. No discussion. Motion carries 3-0.
3. Minutes of the January 23, 2024 meeting: Motion by Holzheuer to approve the January 23, 2024 meeting minutes. Support by Suchanek. No Discussion. Motion carries 3-0.
4. Secretary's Report:
 - a) Plant Performance Summary (Jan-Mar 2024): Guysky noted full permit compliance for January through March 2024 and discussed extra chemical and energy costs to achieve that, related specifically to process bypasses required by Phase I construction.
 - b) Plant Operations and Staffing: Guysky informed the Board of a new primary sludge pump installation and excellent performance of the new sludge dewatering equipment. The plant currently has one opening for Operator/Mechanic position and is currently conducting interviews.
 - c) WWTP Project Updates: Guysky updated the Board on the current projects. The Solids Handling Project is nearing completion, with all equipment operational and only punch list items to complete. The Phase I Project work is progressing at the expected pace thus far, with major demolition and underground work nearing completion. The Secondary Clarifier Project design phase is complete and will be out for bids in May 2024, with construction expected to start in Fall 2024. Suchanek is seeking funding sources for the future retention basin and nitrification tower rebuild through SEDP and senate appropriations.
5. Old Business:
 - a) Hydrogen Sulfide Study
 1. Utility Authority Plan Progress: Langtry updated the Board on the Owosso Township-Caledonia Township Utility Authority efforts toward H₂S mitigation. Chemical application will resume at the start of the upcoming H₂S season and continue for the

duration. The air relief valve on the Hintz Rd force main will be replaced soon. Permanent solutions will continue to be explored, with the Authority soliciting proposals from consulting firms.

6. New Business:

- a) FY 2024/25 Service Unit Charges: Guysky distributed copies of the estimated charges for Operation and Maintenance, Replacement and Debt Service. These numbers will likely be finalized by the May Review Board meeting and the O & M and Replacement charges will be ready for the Board vote at that time. Suchanek also noted the City is taking full advantage of the State Clean Water funding options for the plant rehabilitation projects, including low interest loans, grants and principal forgiveness.

7. Citizens'/Members' Comments:

NONE

8. Adjourn: Motion to adjourn by Suchanek. Support by Holzheuer. No discussion. Motion carries 3-0. Meeting adjourned at 5:06 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary
Approval by Review Board pending