

**OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD  
MEETING MINUTES - DRAFT**

January 23, 2024

4:30 P.M.

W.W.T.P.

1. Roll (4:30 P.M.)  
Members Present: R. Holzheuer, R. Suchanek, J. Archer  
Members Absent (no Alternate present): J. Sawyer  
Others Present: T. Guysky, WWTP Superintendent/Board Secretary  
B. Langtry, Owosso Twp/Caledonia Twp Utility Authority  
J. Bloomfield, Owosso Twp/Caledonia Twp Utility Authority
2. Agenda Approval: Motion by Suchanek to approve meeting agenda as presented. Support by Holzheuer. No discussion. Motion carries 3-0.
3. Minutes of the November 28, 2023 meeting: Motion by Suchanek to approve the November 28, 2023 meeting minutes. Support by Archer. No Discussion. Motion carries 3-0.
4. Secretary's Report:
  - a) Plant Performance Summary (Nov-Dec 2023): Guysky noted and discussed Hexachlorobenzene permit exceedance for November 2023 and CBOD5 and Fecal Coliform exceedances for December 2023, related specifically to process bypasses required by Phase I construction.
  - b) Plant Operations and Staffing: Guysky noted full staffing currently. He also noted the modified plant process has been producing good quality effluent since the December permit exceedances.
  - c) WWTP Project Updates: Guysky updated the Board on the current projects. The Solids Handling Project is progressing, with startup scheduled for late February. The Phase I Project work is progressing at the expected pace thus far. The Secondary Clarifier Project is currently in design phase with construction expected to start Fall 2024.
5. Old Business:
  - a) Hydrogen Sulfide Study
    1. Utility Authority Plan Progress: Langtry updated the Board on the Owosso Township-Caledonia Township Utility Authority efforts toward H2S mitigation. Attempts will be made to keep wet wells cleaned out, with drying bed use coordinated with the wastewater plant. Chemical application will resume at the start of the upcoming H2S season and continue for the duration. Permanent solutions will continue to be explored, with the Authority possibly soliciting proposals from consulting firms.

6. New Business:
  - a) 2023 Service Unit Flow Summary: Guysky noted all service units were within allotted capacities, and higher than average precipitation and lower than average plant flows in 2023.
  - b) Continuation of Public Virtual Option for Review Board Meetings: The Board discussed public attendance via virtual means. Currently virtual attendees are only allowed to comment by submitting an email 24 hours prior to the meeting. Motion by Archer to continue virtual option for public attendance as currently structured. Support by Holzheuer. No further discussion. Motion carries 3-0.
7. Citizens'/Members' Comments:

Suchanek commended the Board members for their efforts to effectively work together.
8. Adjourn: Motion to adjourn by Suchanek. Support by Holzheuer. No discussion. Motion carries 3-0. Meeting adjourned at 5:14 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary  
Approval by Review Board pending