

**MINUTES**  
**REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION**  
**Monday, August 28, 2023 – 6:30 P.M.**

**CALL TO ORDER:** Chairman Wascher called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE:** Recited

**ROLL CALL:** Tanya Buckelew

**MEMBERS PRESENT:** Commissioner Law, Vice-Chair Livingston, Commissioners Martin, Owens, Robertson, Schlaack, Taylor, and Chairman Wascher

**MEMBERS ABSENT:** Secretary Fear

**OTHERS PRESENT:** Tanya Buckelew, Planning & Building Director, Justin Sprague, CIB Planning

**APPROVAL OF AGENDA:**  
**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER MARTIN TO APPROVE THE AGENDA FOR August 28, 2023.**

**YEAS ALL. MOTION CARRIED.**

**APPROVAL OF MINUTES:**  
**MOTION BY VICE-CHAIR LIVINGSTON SUPPORTED BY COMMISSIONER SCHLAACK TO APPROVE THE MINUTES FOR THE July 24, 2023 MEETING.**

**YEAS ALL. MOTION CARRIED.**

**PUBLIC HEARING:**

**1. DISCUSSION AND RECOMMENDATION FOR ADOPTION OF AN UPDATED AND REFORMATTED CITY OF OWOSSO ZONING ORDINANCE AND ZONING MAP**

Opened the Public Hearing at 6:32 p.m.

No public comments

Justin Sprague gave an overview of the amendments. The Zoning Map will be presented at the September meeting during the public hearing. General Provisions, Access Management and Off Street Parking are still being updated and will be ready for the September meeting.

Site Plan Review and Planned Unit Development are now stand-alone chapters.

Zoning Districts – Residential districts will go from 5 down to 3 and Business districts will go from 4 down to 3. We are keeping Office district, Industrial districts and Conservation open space district.

Landscape standards and Lighting standards are additional chapters. Signs were under the general ordinance but now added to the Zoning ordinance.

Nonconforming chapter went through a major update, as the old one was outdated.

Closed the Public Hearing at 6:50 p.m.

Commissioners discussed various areas of the ordinance for edits and clarifications.

The proposed final draft of the zoning ordinance will be presented to the Commissioners at the September meeting.

**MOVED BY COMMISSIONER MARTIN SUPPORTED BY VICE-CHAIR LIVINGSTON TO TABLE THE RECOMMENDATION TO CITY COUNCIL FOR ADOPTION.**

**YEAS ALL, MOTION CARRIED**

**ADJOURNMENT:**

**MOTION BY COMMISSIONER TAYLOR SUPPORTED BY COMMISSIONER ROBERTSON TO ADJOURN AT 7:12 PM UNTIL THE NEXT MEETING ON SEPTEMBER 25, 2023.**

**YEAS ALL, MOTION CARRIED**

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**Janae Fear, Secretary**