



CITY OF OWOSSO PLANNING COMMISSION
Regular Meeting
Monday, January 24, 2022 at 6:30 p.m.
AGENDA

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. APPROVAL OF AGENDA – January 24, 2022**
- E. APPROVAL OF MINUTES – December 13, 2021**
- F. ELECTION OF OFFICERS – *if necessary (due in July 2022)***
- G. PUBLIC HEARINGS:**
 - 1. 701 S Chestnut - Rezoning**
- H. SITE PLAN REVIEWS: None**
- I. ITEMS OF BUSINESS:**
 - 1. Planning Commission Annual Report 2021**
 - 2. Capital Improvement Plan (CIP) 2022-2028**
 - 3. Mobile Food Vending Draft Ordinance**
- J. COMMISSIONER/CITIZEN COMMENTS:**
- K. ADJOURNMENT**

Next regular meeting will be on Monday, February 21, 2022 at 6:30 p.m.

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us

MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
Monday, December 13, 2021 – 6:30 P.M.

CALL TO ORDER: Chairman Wascher called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Recited

ROLL CALL: Recording Secretary Molly Hier

MEMBERS PRESENT: Secretary Fear, Commissioner Law, Vice-Chair Livingston, Commissioners Morris, Robertson, Taylor, Chairman Wascher

MEMBERS ABSENT: Commissioner Jenkins

OTHERS PRESENT: Justin Sprague, CIB Planning
Planning and Building Director Tanya Buckelew

APPROVAL OF AGENDA:

MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY SECRETARY FEAR TO APPROVE THE AGENDA FOR December 13, 2021.

YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:

MOTION BY SECRETARY FEAR SUPPORTED BY VICE-CHAIR LIVINGSTON TO APPROVE THE MINUTES FOR THE November 22, 2021 MEETING.

YEAS ALL. MOTION CARRIED.

PUBLIC HEARINGS: *NONE*

SITE PLAN REVIEWS: 1410/1420 HATHAWAY

Justin Sprague, CIB Planning presented the following review on the 5,120 square foot new build located on the property of 1410 Hathaway, closet to the railroad tracks.

- 1. Information items.** The site plan meets the informational requirements of the ordinance.
- 2. Area and Bulk.** The proposed site was reviewed in accordance with *Article 16, Schedule of Regulations*, as described in the following table.

	Required	Provided	Comments
Front Yard Building Setback	40 ft.	40 ft.	In compliance
Side Yard Building Setback	20	26 ft. and 69 ft.	In compliance
Rear Yard Building Setback	0 ft.	24 ft.	In compliance

	Required	Provided	Comments
Maximum Building Height	40 ft.	17 ft.	In compliance

3. **Building Design & Materials.** The ordinance states that durable building materials which provide an attractive, quality appearance must be utilized. **The proposed building materials are consistent with the City of Owosso Zoning Ordinance.**
4. **Building Height.** The proposed building complies with the maximum building height.
5. **Mechanical Units.** The Zoning Ordinance requires that all exterior mechanical equipment be screened. **The applicant has not provided information regarding potential exterior mechanical equipment that has been seen with similar developments recently approved by the city. We would recommend as a condition of approval that applicant resubmit revised site plans depicting any and all proposed exterior mechanical equipment and the proposed methods for screening each proposed unit.**
 - ❖ *Per owner explanation, the intent is to use a geothermal heating and cooling system to cut back on outdoor mechanical equipment and eliminate the need for screening. Additionally explained the purpose of a geothermal system is to reduce the carbon footprint and avoid outdoor equipment as a whole. Owners also spoke on use of an indoor carbon filtration system as odor control.*
6. **Dumpster.** The proposed dumpster meets ordinance requirements.
7. **Site Lighting.** Proposed lighting is in compliance with the Zoning Ordinance.
8. **Parking Lot Requirements.** This requirement has been met.
9. **Landscaping.** The landscaping plan is in compliance with the ordinance however, **if additional landscaping needed to screen exterior mechanical equipment, that must be shown on the plan for final approval.**
10. **Other Approvals.** The proposed site plan must be reviewed and approved by the appropriate city departments, consultants, and agencies.
 - ❖ *Additional requirements from Engineering to ensure full compliance with stipulations provided during departmental review regarding the water service/drainage system and sanitary/sewer system.*

RECOMMENDATION

Based upon the above comments, **we recommend approval of the 1420 Hathaway Drive Site Plan, conditioned upon the following:**

1. Submission of a revised site plan that satisfactorily addresses the items in this letter, for administrative review and approval;
2. That the applicant show on the plan the location and method of screening for any and all proposed exterior mechanical equipment associated with the site development and operation,

3. That the landscaping plan be revised if landscaping will be utilized as a method of screening any proposed mechanical equipment; and
4. Review and approval by the appropriate city departments, consultants, and agencies.

Chairman Wascher asked about employee count, was advised 12 to start for the new build; potentially up to 100 if Allstar Growers is able to get all three buildings in full operation as planned.

Chairman Washer also confirmed with Justin Sprague that the parcels are not in a flood plain.

Secretary Fear asked about time-line, CEO Keith Haines stated 6 months for phase 1, three years for overall project. Timeline is conditional on availability of supplies.

MOTION BY COMMISSIONER MORRIS SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE SITE PLAN REVIEW FOR 1410/1420 HATHAWAY DRIVE WITH THE CONDITIONS SET FORTH AND THE REVIEW FROM THE CITY PLANNER.

YEAS: SECRETARY FEAR, COMMISSIONER LAW, VICE-CHAIR LIVINGSTON, COMMISSIONER MORRIS, COMMISSIONER ROBERTSON, COMMISSIONER TAYLOR, CHAIRMAN WASCHER

NAYS: NONE

RCV: MOTION CARRIED

ITEMS OF BUSINESS: NONE

COMMISSIONER/CITIZEN COMMENTS: NONE

ADJOURNMENT:

MOTION BY COMMISSIONER LIVINGSTON SUPPORTED BY SECRETARY FEAR TO ADJOURN AT 6:55 PM UNTIL THE NEXT MEETING ON JANUARY 24, 2022.

YEAS ALL, MOTION CARRIED

Janae Fear, Secretary

APPLICATION FOR REZONING

CITY OF OWOSSO

301 W. Main Street, Owosso, Michigan 48867, MI 989-725-0535
building@ci.owosso.mi.us

TO THE OWOSSO CITY COUNCIL:

I, (we), the undersigned, do hereby respectfully make application and petition the City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested

1. PROPERTY TO BE REZONED:

Address: 701 S. CHESTNUT
Parcel ID #: 050-546-000-026-00
Legal Description: SEE ATTACHED
Frontage in feet: 231.81 Depth in feet: 624.44

2. PROPERTY OWNERSHIP:

Name: Terry & Georgia Gregorick
Address: 2300 N Chipman Rd
Phone Number: 989 277-4235 E-mail: Tegecorp@aol.com

3. ZONING REQUEST:

Current Zoning: R-1 Requested Zoning: I-1 Light Industrial

4. PROPOSED USE OF THE PROPERTY:

RV & Indoor Storage

MOVING MAIN BUILDING DESIGNE INTO INDUSTRIAL USE

Indicate why, in your opinion, the requested change is consistent with the ordinance in prompting and protecting the public health, safety, peace, morals, comfort, convenience and general welfare of the inhabitants of the city of Owosso: THIS IS A CLEAN USE AND IS SURROUNDED BY INDUSTRIAL USE. ADS, WIRE ELECTRIC, AGENS SIGNS

The above information has been submitted in support of the rezoning and is accurate and truthful to the best of our knowledge.

Signature of Applicant: [Signature]

Date: 1-5-22

1. Application fee is \$550.00 + \$5.00 per acre.

3.323 acres 550 + 16.62 = 566.62
1500

2. Escrow fee (Consultant fees for planning, zoning) is \$1,500

- A cash deposit of \$1,500.00 shall be placed with the City of Owosso
- The City will let the applicants know when additional funds are needed (typically when about 25% is remaining).
- Should there be funds remaining in the account after completion of the project, the balance will be returned

2066.62

3. The applicant or his/her representative must be present at the Planning Commission and City Council public hearings for action to be taken on this request.

4. Application must be received by the end of the previous month before Planning Commission meeting. City Council will address the rezoning at the following Council Meeting after Planning Commission makes its recommendations for the rezoning.

<u>2022 Meeting Date</u>	<u>Submittal Deadline</u>	<u>2022 Meeting Date</u>	<u>Submittal Deadline</u>
January 24	December 29	July 25	June 30
February 28	January 31	August 22	July 29
March 28	February 28	September 26	August 31
April 25	March 31	October 24	September 30
May 23	April 29	November 28	October 31
June 27	May 31	December 12	November 21

FOR OFFICIAL USE ONLY

Case # <u>PREZ 2022-01</u>	Planning Commission Hearing Date <u>01-24-2022</u>
Receipt # <u>554597</u>	Action Taken
Date Filed <u>01-05-2022</u>	City Council Hearing Date
Description Checked <u>[Signature]</u>	Action Taken

City of Owosso
Public Hearing Notice

The City of Owosso Planning Commission will conduct the following public hearing at the regular meeting scheduled for Monday, January 24, 2022 for the following topic:

PUBLIC HEARING FOR REZONING:

- 1. Terry & Georgia Gregoricka, 701 S. Chestnut Street:** The applicant is seeking to rezone the property from R-1 One Family Residential District to I-1 Light Industrial District. The proposed use of the property is a recreational vehicle indoor storage facility. The parcel number is 050-546-000-026-00.

The Planning Commission meeting will begin at 6:30 p.m. in the City of Owosso Council Chambers, 301 W. Main Street. Persons having any questions regarding these matters are urged to attend this meeting or contact the City Planning and Zoning office at (989)-725-0535.

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City of Owosso

300' Buffer Zone Map

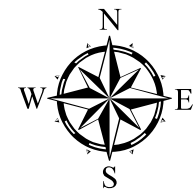
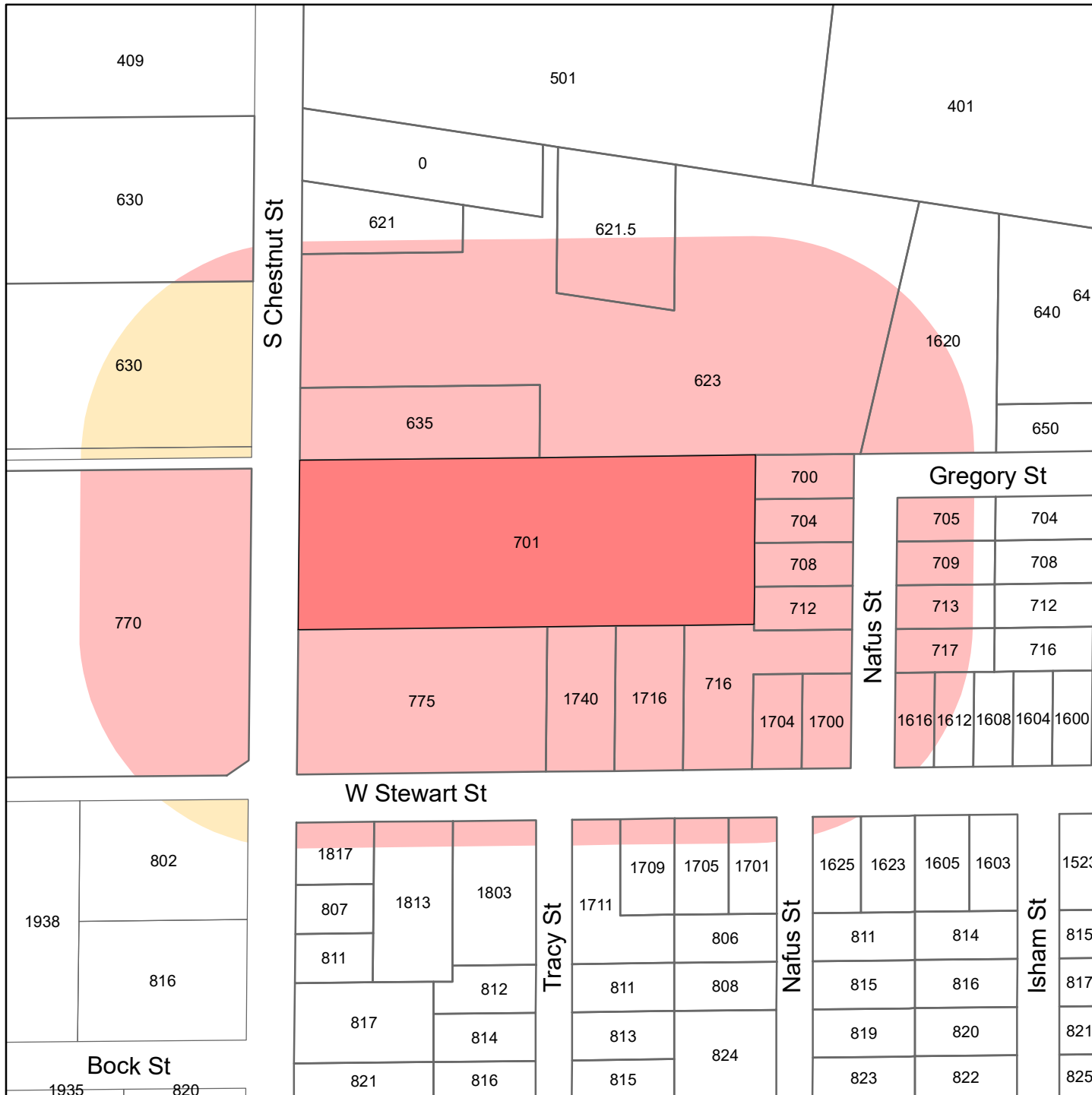
Subject Parcel

 701 S. Chestnut St.

Areas within 300' of Subject Parcel

 City of Owosso

 Owosso Township



0 100 200 300 400 Feet

January 18, 2022

Planning Commission
City of Owosso
301 W. Main Street
Owosso, Michigan 48867

Subject: REZONING
Location: 701 S Chestnut Chipman Street
Size of Site: 3.23 acres
Request: To rezone roughly 3 acres at 701 S. Chestnut Street from R-1 Residential, to I-1 Light Industrial.
Applicant: City of Owosso

Dear Planning Commissioners:

At your request, we have reviewed the above application from Terry and Georgia Gregoricka to rezone 3 acres from R-1 Residential to I-1, Light Industrial. The property currently has a structure and a parking lot, and the applicant would like to develop an indoor storage facility for recreational and other vehicles. The applicant will need to submit a full site plan for review and approval prior to any new development on the property.

Our comments are based on a review of the information submitted by the applicant, a site visit, meetings with the applicant, discussions with the Planning Commission, and conformance to the City's Master Plan and Zoning Ordinance. In reaching a decision on the application, the Planning Commission should consider our comments along with those from other staff and consultants, relevant input from the public, additional information provided by the applicant, and your own findings based on ordinance standards as part of your deliberation and recommendation to City Council.

LOCATION AND DESCRIPTION

The subject parcel is located along the east side of S. Chestnut Street, north of the intersection of Stewart Street. The parcel is shaped like a rectangle and is surrounded by commercial and industrial uses on three sides. The property is identified in the master plan as a "District" for industrial uses.

EXISTING LAND USE, ZONING AND FUTURE LAND USE

	Existing Land Use	Zoning	Master Plan
Subject Site	Existing structure with 20-space parking lot	R-1 Residential	District - Industrial
North	Industrial & Office	Industrial and Office	District - Industrial

South	Industrial	Industrial and Multi-Family	District – Industrial
East	Residential	R-1	Residential
West	Industrial	Industrial	District – Industrial

***The map below is the existing zoning map for the City of Owosso**



DISCUSSION

In considering any petition for an amendment to the official zoning map, the planning commission and city council shall consider the following criteria in making its findings, recommendations and decision:

1. Consistency with the goals, policies, and future land use map of the City of Owosso Master Plan. If conditions upon which the master plan was developed (such as market factors, demographics, infrastructure, traffic and environmental issues) have changed significantly since the master plan was adopted, as determined by the city, the planning commission and council shall consider the consistency with recent development trends in the area.

Finding – This rezoning would be consistent with both the intent of the Zoning Ordinance and the recently adopted Master Plan which shows this area a future industrial district.

2. Compatibility of the site's physical, geological, hydrological, and other environmental features with the host of uses permitted in the proposed zoning district.

Finding – While this site would be compatible with the host of uses permitted under the I-1 Zoning Classification, it should be noted that there are residential properties to the east of this site, so any new development will need to be screened and buffered appropriately.

3. Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one (1) use permitted under the current zoning.

Finding – To our knowledge, no evidence exists showing that the applicant could not receive a reasonable return on investment through developing the property as residential, the rezoning would be compatible with the Master Plan.

4. The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.

Finding – As noted above, there is residential properties to the east of this site, however property to the north, south and west are all either existing commercial or industrial uses.

5. The capacity of the city's infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety, and welfare."

Finding – There should be no issues with existing infrastructure being able to accommodate and service this site.

6. The apparent demand for the types of uses permitted in the requested zoning district in relation to the amount of land currently zoned and available to accommodate the demand.

Finding – We find that the proposed use is more commercial in nature than industrial, however the proposed use fits in the industrial district. There is some land available for industrial development in the city, however not much.

7. The request has not previously been submitted within the past one (1) year, unless conditions have changed, or new information has been provided.

Finding – This application has not been previously before the City.

RECOMMENDATION

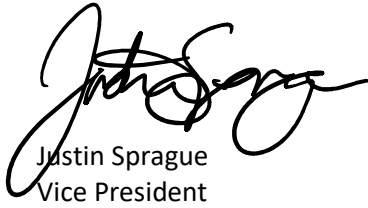
Based upon the above comments, **we recommend approval of the rezoning request for 701 S. Chestnut based on the following items;**

1. That the request is not in conflict with the Master Plan or the Zoning Ordinance;
2. The site is compatible with uses in the proposed I-1 Zoning District;
3. The applicant is not rezoning to increase the return on investment of the property;
4. That the Planning Commission understands that the proposed use may be more compatible with surrounding land uses;
5. Infrastructure to the site is appropriate for the proposed use; and
6. The request has not been previously submitted to the City for consideration.

We look forward to discussing this with you at your January Planning Commission meeting. If you have any further questions, please contact us at 810-734-0000.

Sincerely,

CIB Planning

A handwritten signature in black ink, appearing to read "Justin Sprague", written in a cursive style.

Justin Sprague
Vice President



2021 PLANNING COMMISSION ANNUAL REPORT

PLANNING COMMISSION

1. MEMBERSHIP

MEMBER	TITLE	TERM EXPIRES
William Wascher	Chair	06-30-2024
Francis Livingston	Vice Chair	06-30-2024
Janae Fear	Secretary	06-30-2024
Tara Jenkins	Commissioner	06-30-2022
Daniel Law	Council Rep	11-12-2024
Tadd Morris	Commissioner	06-30-2023
Linda Robertson	Commissioner	06-30-2022
Thomas Taylor	ZBA Rep.	06-30-2023
Pete Yerian	Commissioner	Resigned 08/27/2021

2. ATTENDANCE (X = PRESENT)

	Wascher	Fear	Jenkins	Law	Livingston	Morris	Robertson	Taylor	Yerian
Jan	X	X		X	X	X			X
Feb	X	X	X	X	X	X	X		
Mar	X	X		X	X	X	X	X	X
Apr	X	X		X	X		X	X	
May	X			X	X	X	X		
Jun	NO MEETING-LACK OF ITEMS								
Jul	X	X	X	X	X			X	
Aug	NO MEETING-LACK OF QUORUM								
Sept	X	X	X	X	X	X	X		Resigned
Oct	NO MEETING-LACK OF ITEMS								
Nov	X	X		X		X	X	X	
Dec	X	X		X	X	X	X	X	

3. MEETINGS (4th Monday of each month at 6:30 p.m.)

Meeting Date	Agenda Items		
January 25	Site Plan Review – new construction for marihuana grow	South St/Krouse Rd	Approved
	2020 Planning Commission Report	Review	Approved
February 22	2021-2027 Capital Improvement Plan	Review	Approved
March 22	Site Plan Review – Garden Center	Review	Approved
April 26	Master Plan	Public Hearing	Held the public hearing and the Commission tabled voting on the Master Plan
May 24	Master Plan	Adoption	Approved
June 28	Meeting Cancelled – Lack of agenda items		
July 26	Site Plan Review – new construction for marihuana grow	1465 McMillan	Approved
August 23	Meeting Cancelled - Lack of quorum		
September 27	Rezoning (R-1 to RM-1)	702 S Park	Approved
	Rezoning (R-2 to RM-1)	703 S Washington	Approved

	Rezoning (R-2 to RM-1)	715 S Washington	Approved
	Rezoning (R-2 to RM-1)	803 S Washington	Approved
	Site Plan Review – renovations to existing buildings for marihuana grow	403 State	Approved
	- Marihuana – keep the current number of licenses for retail or increase - Add Excess Grow License to the list allowed	Voted to keep the current number of licenses for retail at 4	Approved adding Excess Grow License (unlimited)
October 25	Meeting Cancelled – lack of agenda items		
November 22	Rezoning (B-3 to I-1)	108 N Chipman	Approved
December 13	Site Plan Review – new construction and renovations to existing structures for marihuana grow	1410/1420 Hathaway	Approved

4. MASTER PLAN REVIEW

The Master Plan was adopted by the Planning Commission and the City Council in June 2021. Following the plan's adoption, the city hired a consultant to lead City Council and staff through three strategic planning sessions (two have been completed) centered on the Master Plan. One of the outcomes from these sessions was staff correlating Council agenda items with Master Plan Goals. Each agenda item now clearly states which Master Plan goals it will work toward. This keeps the Master Plan and the identified goals front and center as the city moves forward.

Although it is too soon to assess Master Plan progress in-depth, the city has made several significant strides. CIP Planning was hired to assist with a Zoning Ordinance rewrite. Having the Zoning Ordinance aligned with the Master Plan will be instrumental in helping the city achieve its goals. The city has pursued Safe Routes to School funding to enhance walkable neighborhoods. A developer was located for the former church property at Washington and Monroe Streets, and the property was successfully rezoned to accommodate reuse of the church for apartments with additional units built around it.

Master Plan Goals:

- Goal 1: Protect health, safety, and general wellbeing of the community
- Goal 2: Provide excellent customer service to residents and investors
- Goal 3: Maintain fiscal responsibility and sustainability
- Goal 4: Identify, preserve, and enhance the community's character
- Goal 5: Increase quality of life and quality of place for all
- Goal 6: Boost local economy
- Goal 7: Strengthen public and private partnerships

5. ECONOMIC DEVELOPMENT STRATEGY REVIEW

The Economic Development Strategy was adopted as part of the Master Plan by the Planning Commission and City Council in June 2021.

Steps the City has taken towards achieving economic development goals include:

- Continuing to work toward Redevelopment Ready Community Certification
- The city is in the process of a Zoning Ordinance rewrite
- The city has hired a second code enforcement staff member
- The city has created and maintains an online Guide to Development
- The city continues to partner with the Shiawassee Economic Development Partnership

6. ZONING ORDINANCE AMENDMENTS**a. Zoning Ordinance:**

June 2021 – the city contracted with CIB Planning to rewrite the zoning ordinance. This is about a 15-18 month process.

b. Rezoning Requests:

Address:	Rezoning Request:	Status:
702 S Park	R-1 to RM-1	Approved
703 S Washington	R-2 to RM-1	Approved
715 S Washington	B-1 to RM-1	Approved
803 S Washington	R-2 to RM-1	Approved
108 N Chipman	B-3 to I-1	Approved

ZONING BOARD OF APPEALS**1. MEMBERSHIP**

MEMBER	TITLE	TERM EXPIRES
RANDY HORTON	Chair	6-20-2023
THOMAS TAYLOR	PC Representative	6-30-2024
CHRISTOPHER EVELETH	Vice Chair Council Rep	11-14-2022
KENT TELESZ		Resigned 09/2021
MATTHEW GRUBB	Secretary	6-30-2024
MICHAEL BRUFF	Alternate	Moved 01/2021
ROBERT TEICH	Alternate	06-30-2022

2. ATTENDANCE (X = PRESENT)

	Horton	Eveleth	Taylor	Telesz	Bruff	Teich	Grubb
Jan	No meeting				Moved		
Feb	No meeting						
Mar	No meeting						
Apr	No meeting						
May	No meeting						
June	No meeting						
July	No meeting						
Aug	X		X			X	
Sept	No meeting			Resigned			
Oct	No meeting						
Nov	No meeting						
Dec	No meeting						

3. MEETINGS (3RD Tuesday of each month at 9:30 a.m.)

Meeting Date	Agenda Items
January 19	Cancelled due to lack of agenda items
February 16	Cancelled due to lack of agenda items
March 16	Cancelled due to lack of agenda items
April 20	Cancelled due to lack of agenda items
May 18	Cancelled due to lack of agenda items
June 15	Cancelled due to lack of agenda items
July 20	Cancelled due to lack of agenda items
August 17	Variance - Fence 612 W Stewart – residential Approved
	Variance – Fence 1225 W Stewart – commercial Approved

September 21	Cancelled due to lack of agenda items		
October 19	Cancelled due to lack of agenda items		
November 16	Cancelled due to lack of agenda items		
December 21	Cancelled due to lack of agenda items		
TRAINING			
None held in 2021			
JOINT MEETINGS			
None held in 2021			
PUBLIC PARTICIPATION PLAN			
The City’s Public Participation Plan was adopted October 2017 and will be updated in 2022. Staff will work on reviewing and updating the plan to send recommendations to the Planning Commission and then City Council by July. The recently approved Master Plan went above recommendations laid out in the participation plan. A committee was formed, a driving tour was conducted, numerous public meetings were held, and drafts of the plan were sent directly to key stakeholders, as was a public survey. The COVID-19 pandemic has caused many challenges for citizen participation. The city pivoted to holding virtual public meetings, utilizing social media, conducting electronic surveys and more. The city also installed equipment in Council Chambers so public meetings can be live streamed, offering a hybrid participation option of in-person and online. The city has increased its social media presence to include Facebook, Instagram and Twitter. In 2020, the city started using an email-marketing platform to send out monthly newsletters, bid notifications, employment opportunities, and emergency alerts. Staff continues to use traditional methods of communication as well, such as newspaper postings, mailing letters, and using door hangers when applicable.			
SURVEY REVIEW AND DEVELOPMENT PROCESS ASSESSMENT			
This section of the annual report is for the Commission to discuss and review the development process. Some helpful questions to cover include: • Did the Commission receive any surveys regarding the development process? • Is there anything the Commission can do to receive more surveys? • Are there changes the Commission can make to address concerns mentioned in the surveys? • How does the Commission feel the process is working? As of December 2021, the forms have been reviewed by staff and updated in terms of readability and process flow. Now having one dedicated employee to complete the review process, there seems to be fewer issues in communication and obtaining the appropriate department feedback required for the Planning Commission. This in turn puts a full packet together for the Planning Commission members to make educated decisions.			
REDEVELOPMENT READY COMMUNITIES			
Based on feedback from communities and partners, the MEDC redesigned the Redevelopment Ready Communities (RRC) program in February 2021. The new program has two paths, the Essentials Path and the Certified Path. There has also been updates to some of the Best Practices. Owosso has selected the Certified Path, which will have more requirements but will also offer enhanced benefits to the community. Items that have been added to the RRC program are noted in red while items that were removed are shown but are crossed out.			
CRITERIA	REPORT OF FINDINGS	PROGRESS REPORT	PROGRESS REPORT
	AUGUST 1, 2017	DECEMBER 2020	DECEMBER 2021
BEST PRACTICE 1: THE PLAN AND ENGAGEMENT			

(1.1) The governing body has adopted a Master Plan in the past five years and annually assesses progress.	N	In 63-day public review	Y - The Master Plan annual assessment will be a component of the Planning Commission Annual Report
(1.2) The governing body has adopted a Downtown or Corridor Plan.	N	In 63-day public review	Y (June 2021)
The governing body has adopted a corridor plan.			Y (June 2021)
(1.3)The governing body has adopted a Capital Improvements Plan.	N	Y (Feb. 2020)	Y (Feb. 2021)
(1.4)The community has a Public Participation Plan for engaging a diverse set of community stakeholders and shares outcomes annually.	N	Y	Y – The plan will need to be reviewed and updated within the next year.
The community demonstrates that public participation efforts go beyond the basic methods.	Y	Y	Y
The community shares outcomes of public participation processes annually to City Council.	N	Y	Y – Included in the Planning Commission Annual Report
BEST PRACTICE 2: ZONING			
(2.1) The governing body has adopted a Zoning Ordinance that aligns with the goals of the current Master Plan.	N	Will occur after MP update	June 2021 – began the process and will take approx. 15 months to rewrite
(2.2) Accessibility and User-friendliness	N	Will occur after MP update	June 2021 – began the process and will take approx. 15 months to rewrite
(2.3) Concentrated Development: The Zoning Ordinance provides for areas of concentrated development in appropriate locations and encourages the type and form of development desired.	N	Will occur after MP update	June 2021 – began the process and will take approx. 15 months to rewrite
The zoning ordinance includes flexible zoning tools to encourage development and redevelopment.	Y	Y	Y
(2.4) Housing Diversity: The Zoning Ordinance allows for a variety of housing options.	Y	Y	Y
The zoning ordinance includes standards to improve non-motorized transportation.	N	Will occur after MP update	June 2021 – began the process and will take approx. 15 months to rewrite
(2.5) The Zoning Ordinance includes flexible parking requirements.	N	Will occur after MP update	June 2021 – began the process and will take approx. 15 months to rewrite
(2.6) The Zoning Ordinance includes standards for green infrastructure.	N	Will occur after MP update	June 2021 – began the process and will

			take approx. 15 months to rewrite
BEST PRACTICE 3: DEVELOPMENT REVIEW			
(3.1) Defined Processes: The Zoning Ordinance articulates a thorough Site Plan Review process.	Y	Y	Y
(3.2) Point of Contact: The community has clearly identified a point of contact for development review activities	Y	Y	Y
(3.3) Conceptual Review: The community defines and offers conceptual Site Plan Review meetings for applicants.	N	Y: Complete & on website	Y
The community encourages a developer to seek input from neighboring residents and businesses at the onset of the application process.	N	Y	Y
The appropriate departments engage in joint site plan reviews.	Y	Y	Y
(3.4) The community has a clearly documented internal staff review policy	N	Implemented BS&A tracking	
(3.5) Approval Authority: Approving permitting uses at the Planning Commission or Staff level allows faster approval and respects the administrative nature of development review.			Y
(3.6) The community annually reviews the fee schedule.	N	Y: Complete & on website	Y
(3.7) Payment Methods: The community accepts credit card payments and indicates this online			Y – Completed November 2021
(3.8) The community maintains an online Guide to Development that explains policies, procedures and steps to obtain approvals.	N	Y: Complete & on website	Y
The community promptly acts on development requests.	N	Implemented BS&A tracking	Y
(3.9) The community has a method to track development projects.	N	Implemented BS&A tracking	Y
(3.10) Continued Improvement: The community annually reviews the successes and challenges with the Site Plan Review and approval procedures.	N	N	Y: The process is reviewed annually as part of Planning Commission Annual Report
BEST PRACTICE 4: BOARDS AND COMMISSIONS			
(4.1) The community has a clear recruitment and appointment process			The application is online but the appointment process will need to be more clearly defined.
(4.2) The community sets expectations for Board and Commission positions.	N	Y: Complete & on website	Y

(4.3) The community provides orientation packets to all appointed and elected members of development related boards and commissions.	N	Y: Complete & on website	Y
(4.4) Bylaws: The community has bylaws for boards and commissions available online			November 2021
(4.5) Planning Commission Annual Report: The community issues a Planning Commission annual report			Y
(4.6) Training Strategy: The community identifies training goals, funding, how training outcomes are shared, encourages the community and updates this strategy annually.			This item consolidates the 3 items below with the added task of updating the strategy annually. This still needs to be completed.
The community identifies training needs and tracks attendance of the governing body, boards, commissions and staff.	N	Implemented	Y
The community encourages the governing body, boards, commissions and staff to attend trainings.	Y	Y	Y
The community shares information between the governing body, boards, commissions and staff.	N	N	Y: Virtual Clerk
(4.7) Joint Meetings: The community holds joint meetings with boards and commissions			N
BEST PRACTICE 5: ECONOMIC DEVELOPMENT AND MARKETING			
(5.1) The community has approved an Economic Development Strategy and annually assesses.	N	Included in the new Master Plan	June 2021 adopted Master Plan. The plan will be reviewed annually with the Master Plan as part of the Planning Commission Annual Report
The community annually reviews the economic development strategy.	N	N	N
(5.2) Incentives Policies: The community has adopted policies to guide economic development incentives			Y
(5.3) The community has developed a marketing strategy plan.	N	N	N
The community has an updated, user-friendly municipal website.	N	N	N
BEST PRACTICE 6: PRIORITY REDEVELOPMENT SITES (USED TO BE BEST PRACTICE 5) Best Practice 6 is for communities that are already certified. MEDC will provide support for these items.			
(6.1)The community identifies and prioritizes redevelopment sites.	N	Included in the new Master Plan	June 2021 adopted Master Plan

(6.2) Basic Information: Photos of site, owner information, building size, etc.			
(6.3) Vision: Identified project champion, identify high controversy site, Master Plan and zoning support vision			
(6.4) Potential Resources: development tools, financial incentives, etc.			
(6.5) Property Information Package: includes deed restrictions, survey, known environmental conditions, etc.			
(6.6) Marketing: Information packages are marketing in accordance with marketing strategy			
The community gathers preliminary background information for prioritized redevelopment sites.			
The community has development a vision for the priority redevelopment sites.			
The community identifies available resources and incentives for prioritized redevelopment sites.			
A property information package for the prioritized redevelopment site(s) is assembled.			
Prioritized redevelopment sites are actively marketed.			



CAPITAL IMPROVEMENT PLAN

CITY OF OWOSSO
2022-2028

City Council

Christopher Eveleth, Mayor
Susan Osika, Mayor Pro-Tem
Robert Teich
Janae Fear
Jerry Haber
Daniel Law
Nicholas Pidek

Planning Commission

William Wascher, Chair
Francis Livingston, Vice Chair
Janae Fear, Secretary
Linda Robertson
Daniel Law
Thomas Taylor
Tara Jenkins
Tadd Morris

Capital Improvement Review Committee

Beth Kuiper, Main Street, DDA & Parks and Rec Director
Ryan Suchanek, Director of Public Services
Brad Barrett, Finance Director
Nathan Henne, City Manager
Amy Kirkland, City Clerk
Kevin Lenkart, Director of Public Safety
Jessica Unangst, Human Resources & IT Director

CAPITAL IMPROVEMENT PLAN (CIP) OVERVIEW

WHAT IS A CIP?

The Capital Improvement Plan (CIP) serves as the city's multi-year planning instrument used to identify needs and financing sources for public infrastructure improvements. Preparation of the CIP is performed under the authority of the Michigan Planning Enabling Act:

"The capital improvements program shall show those public structures and improvements, in the general order of their priority that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements."

A comprehensive CIP is an essential tool for the planning and development of the social, physical, and economic wellbeing of the community. This process is a necessary step in an organized effort to strengthen the quality of public facilities and services; provide a framework for the realization of community goals and objectives; and provide a sound basis on which to build a healthy and vibrant community.

Some of the many benefits that the CIP provides the residents and stakeholders include:

- Use as a tool to optimize the use of revenue
- Focus attention on community goals, needs, and capabilities
- Guide future growth and development
- Encourage efficient government
- Improve intergovernmental and regional cooperation
- Help maintain a sound and stable financial program
- Enhance opportunities for the participation in federal and/or state grant programs

A CIP project is defined as a major expenditure that includes one or more of the following:

1. Any construction of a new facility (i.e. public building, water/sewer mains, storm sewers, roads, and recreation facilities), an addition to, or an extension of such a facility, provided that the cost is \$10,000 or more and will have a useful life of one year or more.
2. Any rehabilitation of all or a part of a building, its grounds, a facility, or equipment, provided that the cost is \$10,000 or more and will have a useful life of one year or more.
3. Any purchase or replacement of major equipment to support community programs provided that the cost is \$10,000 or more, will have a useful life of one year or more and will be considered a capital asset
4. Any planning, feasibility, engineering, or design study provided that the cost is \$10,000 or more.
5. Any acquisition of land for a public purpose.

CIP AND BUDGET PROCESS

The CIP process precedes the budget process and is used by City Council when developing the annual budget. Recommending approval of the CIP by the Planning Commission does not mean that they grant final approval of all projects contained within the plan. Rather by recommending approval of the CIP, the Planning Commission acknowledges that these projects represent a reasonable interpretation of the upcoming needs for the community and that projects contained in the first year of the plan are suitable for inclusion in the upcoming budget, if funding is available.

Priority rankings do not necessarily correspond to funding sequence. For example, a road project which is ranked lower than a park project may be funded before the park project because the road project has access to a road millage revenue source, whereas a park project may have to compete for funding from other revenue sources, like grants or general fund dollars.

It is important to keep in mind that the CIP is a planning tool, a guide that deals with physical condition and improvements throughout the City over a six year period of time. It is subject to changing priorities based on needs, wants reflected in our community and its citizenry.

CIP DEVELOPMENT PROCESS

In the fall, the CIP Plan Group members submitted proposed projects for the CIP. A draft list of projects was then created by the CIP Project Lead. The list of projects was then reviewed by the CIP Plan Group and the Year 1 projects were ranked based on the following:

1. Is the proposed project already in process due to its inclusion in the current budget year? Is the project under construction, under contract, and is there a continuing debt obligation payable?
2. Is the project mandated by law or court action?
3. Is there a relationship between the proposed project and the City's goals and objectives and/or the goals and objectives of the appropriate board or commission?
4. Is alternative funding available? Is funding available through other sources or is funding available through land contract or bonding to minimize annual cost requirement?
5. Does the proposed project generate revenue for the general fund and/or other funds? This item should be determined based upon an annual forecast and the schedule of revenues should be designated by the appropriate fund.
6. Does the proposed project result in the use of supplementary funds for "leverage" using matching funds with other funding sources.

Once the Committee members ranked the Year 1 projects, the list was then forwarded to the Administrative Team for final scoring of the projects requested prior to the draft CIP being created. Once the draft CIP document is compiled, it is forwarded on to Planning Commission for adoption after review during an open meeting. City Council adopts the CIP after the Planning Commission and prior to the budget adoption. CIP should be used as a tool by City Council during the budget process.

FUNDING

Each year during the Budget process City Council will review the CIP Year 1 projects and evaluate the available revenue to determine the feasibility of funding projects. While recommended funding sources are listed in the CIP, those may change during the budget process. Some Year 1 projects may also remain unfunded during the Budget process.

Below you will find a brief description of the possible funding sources for the six year CIP:

Major and Local Street Fund – The major and local street funds are considered special revenue funds which utilize state and weight tax revenues for the maintenance and improvements to city streets.

Bond - When the City sells bonds, purchasers are, in effect, lending the community money. The money is repaid, with interest, from taxes or fees over the years. The logic behind issuing bonds (or “floating a bond issue”) for capital projects is that the citizens who benefit from the capital improvements over a period of time should help the community pay for them.

Grants - The federal and state governments make funds available to communities through numerous grants and aid programs. The City has no direct control over the amount of grant money awarded to the City or if a grant is awarded. MMRMA, our liability/property insurer, also offers grants. These are risk avoidance grants, as well as, some training grants.

Special Assessment District - Capital improvements that benefit particular properties, rather than the community as a whole, may be financed more equitably by a special assessment, i.e., by those who directly benefit. Local improvements often financed by this method include street improvements (including pavement, curb and gutter, sidewalks, etc.).

General Fund – The general fund is the City’s primary operating fund. The general fund is a government fund that generates revenues to cover general operational expenses and is accounted for on the modified accrual basis. Modified accrual basis of accounting is a blend of both cash and full accrual. Revenue is recognized when it is considered available and measurable, while expenses are recognized when the liability has occurred.

Motor Pool - This fund operates like a business by purchasing and maintaining much of the city vehicles and equipment. When other funds require the use of this equipment or vehicles, they are charged rental income.

Sewer Fund – The sewer fund collects user fees to operate and maintain the city’s sewer system.

Water Fund – The water fund collects user fees to operate and maintain the city’s water system.

Wastewater Treatment Fund – This fund accounts for the treatment of waste water utilizing user fees from the city’s water fund and user fees from the Mid-County service area participants.

Downtown Development Authority (DDA) Fund – The DDA collects revenues from taxes generated by a 2-mil levy and a tax increment financing district. Proceeds from these revenues are used as operating monies and as debt service for physical improvements and other activities in the DDA boundary.

Parks and Historic Millage – This millage was approved by the voters in November of 2018. This millage will levy a new additional millage of one mill (\$1.00 per \$1,000.00) on the taxable value of property located in the City of Owosso. The millage shall be levied for two years beginning with the 2019 tax levy year and running through the 2020 tax year (inclusive). As approved, the millage will provide funding to the City of Owosso Parks and Recreation Commission and the City of Owosso Historical Commission. Revenue will be used to maintain, improve, and upgrade parks and preserve historical sites within the City of Owosso.

Donations & Private Sponsorship – This funding source is based on dollars or in-kind donations received from individuals or businesses for specific projects or to specific organizations.

American Rescue Plan Act (ARPA) – This funding source comes from the United States government in response to the COVID-19 pandemic's effects on local services. There are rules for the appropriation of these funds that limit spending to government services listed in the US Department of Treasury Final ARPA Rule.

CIP COMPONENTS

The components of the CIP have been established as follows:

CATEGORY	DEPARTMENT
Comm Dev	Community Development
Historical	Historical Facilities
IT	Information Technology
Main St/DDA	Main Street and Downtown Development Authority
Parks and Rec	Parks and Recreation
Public Safety	Public Safety
Public Service	Public Service
Public Works	Public Works
WTP	Water Treatment Plant
WWTP	Waste Water Treatment Plant

COMMUNITY DEVELOPMENT PROJECTS

1. Zoning Ordinance Update IN PROGRESS

Project Year:	2020-22	Estimated Cost:	\$40,000
Primary Funding Source:	General Fund	Add Funding Source:	Grant
Ranking:	High		

Description: This project would involve issuing an RFP to secure a consulting firm to handle the update of the existing zoning and sign ordinance. This would occur after the competition of the Master Plan update. The Master Plan will provide framework for the zoning ordinance update.

2. 900 Ada Street Demolition IN PROGRESS

Project Year:	2021-22	Estimated Cost:	\$20,000
Primary Funding Source:	General Fund	Add Funding Source:	Grant
Ranking:	Low		

Description: This project would involve hiring a contractor to test and abate any found asbestos, demolish the existing home, backfill, and plant grass.

3. 623 Fraser Street Demolition COMPLETED

Project Year:	2021-22	Estimated Cost:	\$18,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Low		

Description: Acquire and demolish home that was involved in a fire. Owner did not have home insurance. Outstanding bills must be paid by owner before city acquires property.

4. 1122 S Cedar St Demolition

Project Year:	2022-23	Estimated Cost:	\$20,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Low		

Description: Demolition subject to potential court order.

5. 917 S Park St Demolition

Project Year:	2022-23	Estimated Cost:	\$20,000
Primary Funding Source:	General Fund	Add Funding Source:	

COMMUNITY DEVELOPMENT PROJECTS

Ranking: Low

Description: Demolition subject to potential court order.

6. Exterior and Interior Home Rehab

CANCELLED

Project Year: 2021-23

Estimated Cost: \$75,000

Primary Funding Source: MSHDA NEP Grant

Add Funding Source:

Ranking: Low

Description: Hire contractors with MSHDA grant funds (not yet awarded) to repaint eligible single family homes identified by the building department as having peeling paint or deteriorating siding. Replace hot water heaters and furnaces in eligible single family homes based on income level on a first come first serve basis. Project dependent upon grant award.

MAIN STREET AND DDA PROJECTS

1. Downtown Streetscape Improvements

Project Year:	2022-2025	Estimated Cost:	\$250,000
Primary Funding Source:	DDA	Add Funding Source:	Grant/Donations
Ranking:	Medium		

Project Description: Create a walkable city: Repair/replace flowerbeds, remove trees and replace with appropriate species, add moveable planters, repair/replace serpentine sidewalk bricks, provide designated dumpster locations, and repair parking lots in the downtown district.

2. ATV with Snow Blower/Plow

Project Year:	2022-23	Estimated Cost:	\$15,000
Primary Funding Source:	DDA	Add Funding Source:	Donation
Ranking:	Low		

Description: Purchase an ATV/UTV with snow removal capability to clear snow and salt sidewalks during the winter months for the downtown district.

3. Downtown Security Cameras

Project Year:	2022-23	Estimated Cost:	\$10,000
Primary Funding Source:	DDA	Add Funding Source:	Grant
Ranking:	High		

Description: Install (6) security cameras in the downtown district to reduce vandalism. Focus on dark alleys that have access to buildings and limited sight from the street.

4. Mural Project

Project Year:	2024-26	Estimated Cost:	\$75,000
Primary Funding Source:	Grant	Add Funding Source:	Donation
Ranking:	Low		

Description: Highlight Owosso's vertical trajectory with multi-media placemaking.

5. Light up the City

Project Year:	2022-27	Estimated Cost:	\$875,000
Primary Funding Source:	Donation	Add Funding Source:	DDA, General Fund
Ranking:	High		

MAIN STREET AND DDA PROJECTS

Description: Repair existing Chairman Lights as a short-term solution and replace with energy efficient, directional lighting that fits within the historical narrative. Add colored lighting to “wash” poles with seasonal color.

6. Woodard Place

Project Year:	2022-23	Estimated Cost:	\$25,000
Primary Funding Source:	DDA	Add Funding Source:	Donation
Ranking:	High		

Description: Repairs to furniture and fence, replace fabric umbrellas with metal umbrellas, add string lights – Edison bulbs, add planters with a grey water system, add mural (\$ from #4 project above) to west wall, and replace metal awnings.

7. Riverwalk

Project Year:	2025-27	Estimated Cost:	\$250,000
Primary Funding Source:	DDA,	Add Funding Source:	Donation
Ranking:	Low		

Description: Add lighting, artwork, kayak storage/launch, map, and cultural sites to enhance activity on the Riverwalk during all times of the day.

HISTORICAL FACILITIES PROJECTS

1. Curwood Castle Interior/Exterior Stucco Repair

Project Year:	2022-23	Estimated Cost:	\$10,000
Primary Funding Source:	OHC	Add Funding Source:	
Ranking:	Medium		

Description: Repair to sections of the interior plaster that looks to have minor leaks due to condition of flashing/roof. Repair exterior stucco on chimney.

2. Gould House furnace Replacement (3) and Hot Water Heater Replacement (3) IN PROCESS

Project Year:	2021-22	Estimated Cost:	\$20,000
Primary Funding Source:	Millage	Add Funding Source:	
Ranking:	Medium		

Description: Replace the 3 forced air furnaces in the Gould House with new efficient units. Also replace the 3 hot water heaters that serve the two apartments and the first floor museum space. They are between 10-20 years old.

3. Gould House Roof, Gutter, and Soffit Repair COMPLETE

Project Year:	2021-22	Estimated Cost:	\$20,000
Primary Funding Source:	Millage	Add Funding Source:	
Ranking:	High		

Description: Repair leaks in the Gould House gutters, water damaged soffit, and repair areas of roof that may need attention.

4. Gould House Porch Rebuild (3) COMPLETE

Project Year:	2021-22	Estimated Cost:	\$60,000
Primary Funding Source:	Millage	Add Funding Source:	
Ranking:	Medium		

Description: Rebuild the 3 porches on the Gould House.

5. Gould House Exterior Painting

Project Year:	2023-24	Estimated Cost:	\$15,000
Primary Funding Source:	OHC	Add Funding Source:	

HISTORICAL FACILITIES PROJECTS

Ranking: Low

Description: Paint exterior wood on Gould House.

6. Gould House Interior Restoration

Project Year: 2023-24

Estimated Cost: \$35,000

Primary Funding Source: OHC

Add Funding Source:

Ranking: Low

Description: Repair plaster on the first floor to fix cracking in the ceiling and walls. Paint interior to match great room.

7. Curwood Castle Boiler Replacement

Project Year: 2024-25

Estimated Cost: \$20,000

Primary Funding Source: OHC

Add Funding Source:

Ranking: Low

Description: Replace boiler in Curwood Castle

8. Curwood Castle Exterior Lighting Improvements

Project Year: 2022-23

Estimated Cost: \$10,000

Primary Funding Source: OHC

Add Funding Source:

Ranking: Low

Description: Replace the existing exterior lighting system at the Castle with a better and/or more efficient system.

9. Gould House Carriage House Restoration

Project Year: 2027-28

Estimated Cost: \$200,000

Primary Funding Source: OHC

Add Funding Source: Grant

Ranking: Low

Description: Rehabilitation/restore the carriage house at the Gould House. This would include a new roof, repainting, structural repair, and electricity.

INFORMATION TECHNOLOGY PROJECTS

1. General IT Upgrades

Project Year:	2021-27	Estimated Cost:	\$108,500
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Medium		

Description: Replacement of computers, printers, etc. as needed. Scheduled replacement, replacement of worn-out and obsolete equipment.

2. Replace Battery Backup

Project Year:	2023-24	Estimated Cost:	\$25,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Medium		

Description: Replace worn-out, obsolete equipment and increase safety of City's emergency back-up power.

3. Replace Phone Handsets

Project Year:	2023-24	Estimated Cost:	\$24,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Medium		

Description: Scheduled replacement of obsolete equipment.

4. Replace Cisco Routers

Project Year:	2021-22	Estimated Cost:	\$40,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Medium		

Description: Needed for internet and phone system routing and for the various sites.

5. Firewall Replacement

Project Year:	2022-23	Estimated Cost:	\$32,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	High		

Description: Scheduled replacement and upgrade of obsolete cyber protection equipment and software.

INFORMATION TECHNOLOGY PROJECTS

6. Recharge/Refurbish Fire Suppression System in City Hall Server Room

Project Year:	2021-22	Estimated Cost:	\$16,200
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Medium		

Description: 2020 Annual maintenance identified that the fire retardant propellant level was below recommended levels and uses a hazardous chemical that is no longer serviceable. The system is 15-20 years old. The system protects the server room and also provides smoke detection.

7. Improve Wireless Accessibility in City Hall

Project Year:	2021-22	Estimated Cost:	\$18,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Low		

Description: Upgrade wireless systems in City Hall. Coverage is ineffective for certain parts of the building.

8. Virtual Server w/ Management

Project Year:	2022-23	Estimated Cost:	\$20,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Medium		

Description: Replace current virtual servers and consolidate existing physical servers.

PARKS AND RECREATION PROJECTS

1. Grove Holman Pool Building Rehabilitation

CANCELLED – BIDS TOO HIGH

Project Year: 2019-20
Primary Funding Source: Grant
Ranking: Medium

Estimated Cost: \$200,000
Add Funding Source: Millage

Description: Remodel the interior and exterior of the old Holman Pool building to serve as a concession stand, warming hut, equipment rental, and storage building for the park's amenities.

2. Adams Park Pavilion

Project Year: 2023-24
Primary Funding Source: Millage
Ranking: Low

Estimated Cost: \$30,000
Add Funding Source: Grant, Donation

Description: Build a pavilion in Adams Park

3. Barrier Free Landing at Oakwood Ave Bridge

Project Year: 2023-24
Primary Funding Source: Millage
Ranking: High

Estimated Cost: \$80,000
Add Funding Source: Grant

Description: Install barrier free canoe/kayak landing site at Oakwood Avenue Bridge

4. Harmon Patridge Park Trail Rehabilitation

Project Year: 2022-23
Primary Funding Source: Millage
Ranking: High

Estimated Cost: \$10,000
Add Funding Source: Donation

Description: Work with the Rotary Club to replace all gravel on the walking trail

5. Baseball/Softball Field Light Replacement

Project Year: 2024-25
Primary Funding Source: Millage
Ranking: High

Estimated Cost: \$250,000
Add Funding Source:

Description: Replace ball field lights at Rudy Demuth and Bennet Park

PARKS AND RECREATION PROJECTS

6. Grove Holman Parking Lot Improvements

Project Year:	2023-24	Estimated Cost:	\$15,000
Primary Funding Source:	Millage	Add Funding Source:	
Ranking:	High		

Description: With the completion of the skate park and the possible repurposing of the Holman Pool building, the parking lot needs to be repaved as it is in very poor shape

7. Improved Connection to CIS Trail

Project Year:	2027-28	Estimated Cost:	\$2,500,000
Primary Funding Source:	Grant	Add Funding Source:	
Ranking:	High		

Description: Link the City's river trail system to the CIS trail that currently ends in Owosso Township. This is an improvement to the current route that comes in at the north end of the city. This will require an easement or maintenance agreement with the RR as the new connection would utilize about a mile of RR right of way. MDOT TAP Grant with a match from DNR Trust Fund Grant would fund the project.

8. Collamer Park East Side Parking

Project Year:	2026-27	Estimated Cost:	\$30,000
Primary Funding Source:	Millage	Add Funding Source:	Grant, Donation
Ranking:	Low		

Description: Develop parking on east side of Hopkins Lake with the fishing pier to satisfy the needs of the trailhead and pier at the south end of Palmer Street.

9. Collamer Park Fishing Pier

COMPLETE

Project Year:	2024-25	Estimated Cost:	\$15,000
Primary Funding Source:	Millage	Add Funding Source:	Grant, Donation
Ranking:	Low		

10. Curwood/Middle School Area Boat Launch

GRANT APPROVED – PLANNING PROCESS

Project Year:	2022-23	Estimated Cost:	\$40,000
Primary Funding Source:	Millage	Add Funding Source:	Grant, Donation
Ranking:	High		

PARKS AND RECREATION PROJECTS

Description: Build a canoe/kayak launch at or near the middle school. An alternate location to improve parking availability could be behind retriever solutions just downstream. An agreement with the property would have to be executed for this alternate location and a sidewalk will have to be built to the launch at the water's edge.

11. Hugh Parker Equipment Storage Building

Project Year:	2024-25	Estimated Cost:	\$30,000
Primary Funding Source:	Millage	Add Funding Source:	Donation
Ranking:	Low		

Description: Build and equipment shed possibly in partnership with service groups.

12. Hugh Parker Field Improvements

Project Year:	2024-25	Estimated Cost:	\$40,000
Primary Funding Source:	Millage	Add Funding Source:	
Ranking:	Low		

Description: Partner with service groups to improve bathrooms and field, establish and implement a maintenance standard for the Abrey Creek drain embankments and add permanent surface in the parking lot on Lincoln Ave

13. Park Entrance Signage

Project Year:	2024-25	Estimated Cost:	\$30,000
Primary Funding Source:	General Fund	Add Funding Source:	Donation, Sponsorship
Ranking:	Medium		

Description: Replace all signage at park entrances.

14. Rosevear Drain Culvert

Project Year:	2025-26	Estimated Cost:	\$30,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Medium		

Description: Repair the existing drain culvert at Rosevear Park and install guard rails

15. Rosevear Parking Lot

PARKS AND RECREATION PROJECTS

Project Year: 2025-26 Estimated Cost: \$30,000
Primary Funding Source: General Fund Add Funding Source:
Ranking: Low

Description: Build a parking lot at Rosevear Park

16. Rosevear to Collamer Park Connection Path

Project Year: 2025-26 Estimated Cost: \$30,000
Primary Funding Source: General Fund Add Funding Source: Grant
Ranking: Low

Description: Build a non-motorized path connecting Rosevear to Collamer Park through the industrial park

17. Rudy Demuth Oakwood Parking Lot

Project Year: 2025-26 Estimated Cost: \$20,000
Primary Funding Source: General Fund Add Funding Source:
Ranking: Low

Description: Eliminate Parking between ball diamonds but maintain the gated service drive

18. Hopkins Lake Dock Replacement

COMPLETE

Project Year: 2021-22 Estimated Cost: \$28,000
Primary Funding Source: Parks Millage Add Funding Source:
Ranking: High

Description: Replace Hopkins Lake floating dock with longer/larger floating dock.

19. Replace Oakwood Bridge Decking

Project Year: 2022-23 Estimated Cost: \$30,000
Primary Funding Source: Millage Add Funding Source: General Fund
Ranking: High

Description: Replace wooden deck on Oakwood walk-bridge.

20. 5-Year Parks and Rec Master Plan

Project Year: 2022-2023 Estimated Cost: \$20,000

PARKS AND RECREATION PROJECTS

Primary Funding Source: General Fund

Add Funding Source:

Ranking: High

Description: The current Parks and Rec Master Plan expires in 2023. A new 5-year plan will need to be adopted in order to qualify for DNR Trust Fund grants. The Parks and Rec Master Plan outlines the city's parks and recreation assets and plans for future projects.

PUBLIC SAFETY PROJECTS

1. Patrol Vehicle Replacement

Project Year:	2020-27	Projected Cost:	\$400,000
Primary Funding Source:	General Fund	Add Funding Source:	USDA Grant
Ranking:	Medium		

Description: Purchase of four vehicles every three years to replace a worn out/obsolete units. This purchase will increase safety and improvement service in the community.

2. Automatic External Defibrillator (AED) COMPLETE

Project Year:	2021-24	Projected Cost:	\$99,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Low		

Description: Purchase 3 AED machines to replace one and add two more. This purchase will increase safety and improve service in the community.

3. Detective Car COMPLETE

Project Year:	2021-22	Projected Cost:	\$30,000
Primary Funding Source:	General Fund	Add Funding Source:	USDA Grant
Ranking:	Low		

Description: Replace one of the unmarked detective cars.

4. Self-Contained Breathing Apparatus (SCBA) Tanks

Project Year:	2022-23	Projected Cost:	\$141,000
Primary Funding Source:	General Fund	Add Funding Source:	Grant
Ranking:	High		

Description: Purchase of 25 SCBA bottles which are scheduled for replacement.

5. Public Safety Building Replacement

Project Year:	2027-28	Projected Cost:	\$10,000,000
Primary Funding Source:	General Fund	Add Funding Source:	Grant, Bond
Ranking:	Medium		

PUBLIC SAFETY PROJECTS

Description: Demolish and replace existing Public Safety building with a more energy efficient building per the needs assessment of the current building that was completed in the 2017-2018 budget year.

6. Ambulance Replacement COMPLETE

Project Year:	2022-23	Projected Cost:	\$214,000
Primary Funding Source:	General Fund	Add Funding Source:	USDA Grant
Ranking:	Medium		

Description: Scheduled replacement of existing unit nearing the end of its useful service life. Ambulances can last 7-10 years.

7. Body Cameras IN PROCESS

Project Year:	2021-22	Projected Cost:	\$83,
Primary Funding Source:	General Fund	Add Funding Source:	RAP Grant
Ranking:	High		

Description: The city now has the server capacity to handle information from body cameras. This will increase service to the community and better protect the city's liability for police incidents.

8. Fire Department Radios COMPLETE

Project Year:	2022-23	Projected Cost:	\$20,700
Primary Funding Source:	General Fund	Add Funding Source:	Grant
Ranking:	Medium		

Description: Replace 4 radio units that are nearing the end of their service life.

9. Lucas Device (automatic chest compression)

Project Year:	2022-23	Projected Cost:	\$17,500
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Medium		

Description: Purchase 1 device to supplement the single Lucas Device utilized by EMS. This will increase service to the community as our single unit has proved very useful in saving lives.

10. Vehicle for MAGNET Officer

Project Year:	2022-23	Projected Cost:	\$35,000
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PUBLIC SAFETY PROJECTS

Primary Funding Source: General Fund
Ranking: Medium

Add Funding Source:

Description: In Jan 2022, the city was informed that the Michigan State Police will no longer provide a vehicle for our officer assigned to MAGNET. A lease agreement with Hertz is possible that could be funded by a grant to the MSP for this purpose. This vehicle purchase is a backup plan should that grant not materialize.

11. Fire Truck Replacement

Project Year: 2022-23
Primary Funding Source: General Fund
Ranking: Low

Projected Cost: \$619,000
Add Funding Source: Grant

Description: Replace Engine #1. This truck is a 1997 so it is over the NFPA recommended replacement schedule of 15 years for these types of fire trucks. Regular maintenance will only increase in cost and frequency. The price of these units is predicted to increase 10% in by spring of 2023.

PUBLIC SERVICE PROJECTS

1. 2022 Water Main Replacement (Center Street)

Project Year:	2022-23	Projected Cost:	\$850,000
Primary Funding Source:	DWRF	Add Funding Source:	Water, ARPA

Description: Water main and service line replacement along Center Street from King St to North St; altogether with related items plus engineering fee.

2. Chipman Street Reconstruction & Water Main Replacement

GRANT APPLICATION SUBMITTED. ON HOLD PENDING FUNDING

Project Year	2022-24	Projected Cost:	\$872,300
Primary Funding Source:	Act 51, SAD, Water	Add Funding Source:	MDOT Grant

Description: From Main Street to Beehler Street. City/MDOT project for .17 mile road reconstruction along with HMA pavement, curb and gutter, ADA sidewalks, storm sewer, permanent signing, pavement markings, and water main replacement; altogether with related work items plus engineering fee.

3. Division Street Rehabilitation

ON HOLD PENDING FUNDING

Project Year:	2022-24	Projected Cost:	\$280,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	

Description: From Harper Street to Ridge Street. City project for .15 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

4. Lee Street Rehabilitation & Water Main Replacement

Project Year:	2022-24	Projected Cost:	\$458,000
Primary Funding Source:	Act 51, SAD, Water	Add Funding Source:	Water, DWRF

Description: From Clark Street to Ada Street. City project for 0.07 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, sidewalk replacement, ADA sidewalk ramps, storm sewer replacement, and water main and service line replacement; altogether with related work items plus engineering fee.

PUBLIC SERVICE PROJECTS

5. North Street Rehabilitation & Water Main Replacement

Project Year:	2022-24	Projected Cost:	\$1,717,000
Primary Funding Source:	Bond, SAD, Water	Add Funding Source:	Grant

Description: From Shiawassee Street to Hickory Street. City project for .49 mile road rehabilitation, isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main and service line replacements; altogether with related work items plus engineering fee.

6. Chip Seal Program

Project Year:	2022-28	Projected Cost:	\$1,200,000
Primary Funding Source:	Act 51	Add Funding Source:	

Description: General maintenance operation for existing asphalt road pavement surfaces. Chip seal is a proven low-budget method for prolonging pavement life and delaying higher cost pavement treatments. City staff will prioritize work sites and develop annual project lists for the six-year period.

7. Water Service Line Replacement Project

Project Year:	2022-28	Projected Cost:	\$7,500,000
Primary Funding Source:	Water	Add Funding Source:	DWRF, ARPA

Description: Replacement of non-compliant water service lines throughout the city as required by EGLE.

8. Sidewalk Replacement Program

Project Year:	2022-28	Projected Cost:	\$900,000
Primary Funding Source:	Act 51	Add Funding Source:	

Description: Replace misaligned, deteriorated, or damaged sections of sidewalk in the city. Construct sidewalks so they are ADA compliant.

9. Storm Sewer Lining

Project Year:	2022-28	Projected Cost:	\$900,000
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PUBLIC SERVICE PROJECTS

Primary Funding Source: Bond

Add Funding Source:

Description: Various locations in conjunction with road projects. Best practice method is to evaluate existing storm sewer during a project's design phase. Best construction choice is made, either open-cut or lining. Those sewers recommended for lining should be bundled and done on a two year rotation cycle. Sewer lining is a more economical and less intrusive method for prolonging life expectancy of a sewer versus open-cut method.

10. Street Patch Program

Project Year: 2022-28

Projected Cost: \$600,000

Primary Funding Source: Act 51

Add Funding Source: Water

Description: Remove patches that were cold patched over the winter and replace with hot mix asphalt. These patches are caused by water main breaks, sewer repairs, catch basin repairs, etc.

11. Carmody Street Resurfacing

ON HOLD PENDING FUNDING

Project Year: 2023-24

Projected Cost: \$50,100

Primary Funding Source: Bond, SAD

Add Funding Source:

Description: From Main Street to Cleveland Avenue. City project for .13 mile road resurfacing (crush, stabilize, cap); altogether with related work items plus engineering fee.

12. Center Street Resurfacing – King to Alturas

Project Year: 2023-24

Projected Cost: \$119,000

Primary Funding Source: Act 51, SAD

Add Funding Source: POTENTIAL

TARGET FOR ARPA

Description: From King Street to 132 feet north of Alturas Drive. City project for .26 mile of road resurfacing (crush, stabilize, cap); altogether with related work items plus engineering fee.

13. Center Street Rehabilitation – Alturas to North

Project Year: 2023-24

Projected Cost: \$279,000

Primary Funding Source: Act 51, SAD

Add Funding Source:

PUBLIC SERVICE PROJECTS

Description: From 132 feet north of Alturas Drive to North Street. City project for .26 mile road rehabilitation (pavement replacement), and isolated curb and gutter replacement; altogether with related work items plus engineering fee.

14. Clyde Street Resurfacing & Water Main Replacement

ON HOLD PENDING FUNDING

Project Year: 2023-24
Primary Funding Source: Bond, SAD

Projected Cost: \$292,000
Add Funding Source: Water, DWRF

Description: From Walnut Street to Shiawassee Street. City project for .13 mile road resurfacing (crush, stabilize, cap) and water main replacement; altogether with related work items plus engineering fee.

15. Howell Street Resurfacing

ON HOLD PENDING FUNDING

Project Year: 2023-24
Primary Funding Source: Bond, SAD

Projected Cost: \$88,000
Add Funding Source:

Description: From south end of street to Clinton Street. City project for .07 mile road resurfacing (crush, stabilize, cap); altogether with related work items plus engineering fee.

16. Jerome Street Resurfacing & Water Service Line Replacement

Project Year: 2023-24
Primary Funding Source: Act 51, SAD, Water

Projected Cost: \$378,950
Add Funding Source:

Description: From Hickory Street to Oakwood Street. City project for .37 mile road resurfacing (crush, stabilize, cap) and water service line replacement; altogether with related work items plus engineering fee.

17. Lynn Street Resurfacing & Water Main Replacement

ON HOLD PENDING FUNDING

Project Year: 2023-24
Primary Funding Source: Bond, SAD

Projected Cost: \$135,700
Add Funding Source: Water, DWRF

Description: From west end of street to Howell Street. City project for .06 mile road resurfacing (crush, stabilize, cap) and water main replacement; altogether with related work items plus engineering fee.

PUBLIC SERVICE PROJECTS

18. Sanitary Sewer Interceptor

Project Year:	2023-24	Projected Cost:	\$250,000
Primary Funding Source:	Wastewater	Add Funding Source:	ARPA

Description: Televis, inspect, and clean 27-inch sewer main along Shiawassee River.

19. 2023 Water Main Replacement

Project Year:	2023-24	Projected Cost:	\$682,000
Primary Funding Source:	DWRF	Add Funding Source:	Water

Description: Water main and service line replacement along the following streets; altogether with related work items plus engineer fee:

N. Dewey – Brandon to Moore
Milwaukee - S. Lyon to S. Cedar
Huron - Huggins to E. End

20. Exchange Street Rehabilitation

ON HOLD PENDING FUNDING

Project Year:	2023-25	Projected Cost:	\$420,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	

Description: From Saginaw Street to Dewey Street. City project for .27 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

21. Shady Lane Rehabilitation & Water Main Replacement

ON HOLD PENDING FUNDING

Project Year:	2023-25	Projected Cost:	\$700,800
Primary Funding Source:	Bond, SAD	Add Funding Source:	Water, DWRF

Description: From Meadow Drive to Chipman Street. City project for .22 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

PUBLIC SERVICE PROJECTS

22. Stewart Street Rehabilitation & Water Main Replacement

Project Year:	2023-25	Projected Cost:	\$1,472,240
Primary Funding Source:	Act 51, SAD, Water	Add Funding Source:	Grant, DWRF

Description: From Shiawassee Street to Washington Street. City/MDOT project for .31 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, water main and service line replacement; altogether with related work items plus engineering fee.

23. Woodlawn Avenue Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year:	2023-25	Projected Cost:	\$464,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	Water, DWRF

Description: From Farr Avenue to Auburndale Avenue. City project for .16 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

24. Woodlawn Avenue Rehabilitation ON HOLD PENDING FUNDING

Project Year:	2023-25	Projected Cost:	\$156,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	

Description: From Monroe St to Corunna Ave. City project for .10 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

25. Sanitary Sewer Rehab – Open Cut Replacement

Project Year:	2023-28	Projected Cost:	\$2,000,000
Primary Funding Source:	Wastewater	Add Funding Source:	

Description: Replacement of sanitary sewer main and manholes which are not able to be lined due to severe deterioration.

26. 2024 Water Main Replacement

PUBLIC SERVICE PROJECTS

Project Year:	2024-25	Projected Cost:	\$919,600
Primary Funding Source:	Water	Add Funding Source:	DWRF

Description: Water main and service line replacement along the following streets; altogether with related work items plus engineer fee:

Genesee - Michigan to Green
Grace - M-52 to Cedar
Young - Chestnut to Brooks
Nafus - Frederick to Freeman
Tracy- Frederick to Stewart
Nafus - Frederick to S. End (DPW Project)

27. Cedar Street Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year:	2024-26	Projected Cost:	\$2,028,400
Primary Funding Source:	Bond, SAD	Add Funding Source:	Water, DWRF

Description: From Hampton Street to Main Street. City project for .75 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

28. Chipman Street Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year:	2024-26	Projected Cost:	\$851,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	

Description: From Harding Avenue to North Street. City project for .32 mile road rehabilitation, isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

29. Mason Street Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year:	2024-26	Projected Cost:	\$1,082,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	Water, DWRF

Description: From Park Street to Dewey Street. City project for .33 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm

PUBLIC SERVICE PROJECTS

sewer; water main replacement from Saginaw to Dewey; altogether with related work items plus engineering fee.

30. Sanitary Sewer River Crossing west of M-52

Project Year:	2024-26	Projected Cost:	\$1,500,000
Primary Funding Source:	Wastewater	Add Funding Source:	ARPA

Description: Replace the sanitary sewer river crossing west of M-52 with a mechanical system.

31. 2025 Water Main Replacement

Project Year:	2025-26	Projected Cost:	\$1,412,450
Primary Funding Source:	Water	Add Funding Source:	DWRF

Description: Water main and service line replacement along the following streets; altogether with related work items plus engineer fee:

Adams - Oliver to King
Adams - Elizabeth to N. of Jennett
Brandon - Summit to Dingwall
Dingwall - Brandon to N. End
Gilbert - Mason to Oliver

32. Clinton Street Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year:	2025-27	Projected Cost:	\$761,800
Primary Funding Source:	Bond, SAD	Add Funding Source:	Water

Description: From Cedar Street to Shiawassee Street. City project for .24 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

33. Ball Street Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year:	2025-27	Projected Cost:	\$1,167,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	Water, DWRF

PUBLIC SERVICE PROJECTS

Description: From Exchange Street to King Street. City project for .43 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; water main replacement from Exchange to Mason and from Oliver to 450' north of Oliver; altogether with related work items plus engineering fee.

34. Broadway Avenue Rehabilitation

ON HOLD PENDING FUNDING

Project Year: 2025-27
Primary Funding Source: Bond, SAD

Projected Cost: \$338,000
Add Funding Source:

Description: From Auburndale Avenue to Monroe Street. City project for .17 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

35. Monroe Street Rehabilitation & Water Main Replacement

ON HOLD PENDING FUNDING

Project Year: 2025-27
Primary Funding Source: Bond, SAD

Projected Cost: \$1,034,600
Add Funding Source: Water, DWRF

Description: From Washington Street to Broadway Street. City project for .39 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

36. 2026 Water Main Replacement

Project Year: 2026-27
Primary Funding Source: Water

Projected Cost: \$1,426,900
Add Funding Source: DWRF

Description: Water main and service line replacement along the following streets; altogether with related work items plus engineer fee:

Gould - Exchange to Oliver

Gould - Oliver to North

Jennett - M-52 to Adams

Oak - M-21 to Williams

Williams - Washington to Dewey

37. Ada Street Rehabilitation

ON HOLD PENDING FUNDING

PUBLIC SERVICE PROJECTS

Project Year: 2026-28 Projected Cost: \$210,000
Primary Funding Source: Bond, SAD Add Funding Source:

Description: From Jennett St to Campbell Dr. City project for .11 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

38. Campbell Drive Rehabilitation

ON HOLD PENDING FUNDING

Project Year: 2026-28 Projected Cost: \$383,000
Primary Funding Source: Bond, SAD Add Funding Source:

Description: From Ada St to Ada St. City project for .17 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

39. Comstock Street Rehabilitation

ON HOLD PENDING FUNDING

Project Year: 2026-28 Projected Cost: \$1,092,000
Primary Funding Source: Bond, SAD Add Funding Source:

Description: From Park St to Gould St. City project for .59 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

40. Gould Street Rehabilitation

ON HOLD PENDING FUNDING

Project Year: 2026-28 Projected Cost: \$465,000
Primary Funding Source: Bond, SAD Add Funding Source:

Description: From Moore Street to North Street. City project for .24 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

41. Huntington Drive Rehabilitation & Water Main Replacement

ON HOLD PENDING FUNDING

Project Year: 2026-28 Projected Cost: \$448,000

PUBLIC SERVICE PROJECTS

Primary Funding Source: Bond, SAD

Add Funding Source: Water, DWRF

Description: From Moore Street to Stevens Street. City project for .15 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

42. King Street Rehabilitation & Water Main Replacement

ON HOLD PENDING FUNDING

Project Year: 2026-28

Projected Cost: \$1,290,000

Primary Funding Source: Bond, SAD, Water

Add Funding Source: Grant, DWRF

Description: From Seventh Street to Shiawassee Street. City/MDOT project for .41 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

43. Martin Street Rehabilitation & Water Main Replacement

ON HOLD PENDING FUNDING

Project Year: 2026-28

Projected Cost: \$728,000

Primary Funding Source: Bond, SAD

Add Funding Source: Water, DWRF

Description: From Stewart Street to Milwaukee Street. City project for .27 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

44. Water Street Rehabilitation & Water Main Replacement

ON HOLD PENDING FUNDING

Project Year: 2026-28

Projected Cost: \$476,000

Primary Funding Source: Bond, SAD

Add Funding Source: Water, DWRF

Description: From Oliver Street to King Street. City project for .21 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

45. Dewey Street Rehabilitation & Water Main Replacement

ON HOLD PENDING FUNDING

Project Year: 2027-28

Projected Cost: \$2,169,000

Primary Funding Source: Bond, SAD

Add Funding Source: Water, DWRF

PUBLIC SERVICE PROJECTS

Description: From Comstock Street to King Street. City project for .57 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

46. Elm Street Reconstruction & Water Main Replacement ON HOLD PENDING FUNDING

Project Year:	2027-28	Projected Cost:	\$496,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	Water, DWRF

Description: From Main Street to River Street. City project for .13 mile road reconstruction along with new curb and gutter, ADA sidewalk ramps, storm sewer, and water main replacement from Main to Bradley; altogether with related work items plus engineering fee.

47. 2027 Water Main Replacement

Project Year:	2027-28	Projected Cost:	\$380,000
Primary Funding Source:	Water	Add Funding Source:	DWRF

Description: Water main and service line replacement along the following streets; altogether with related work items plus engineer fee:

Washington – Stratford to North
Wiltshire – Huntington to Moore

Completed Projects

48. Cedar Street Rehabilitation – Phase 1 COMPLETED 2020

Project Year:	2019-21	Projected Cost:	\$771,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	Water

Description: From South Street to Hampton Street. City project for .25 mile road rehabilitation (pavement replacement), water main, isolated curb and gutter replacement, ADA sidewalks, and storm sewer; altogether with related work items plus engineering fee.

49. Sewer Rehab (Street Construction) COMPLETED 2020

PUBLIC SERVICE PROJECTS

Project Year: 2020-21 Projected Cost: \$1,400,000
Primary Funding Source: Wastewater Add Funding Source:

Description: Repair of sanitary sewer main and manholes, with some replacements (minimal), as identified during condition assessments performed 2017 during SAW Grant project initiatives.

50. 2020 Water Main Replacement

COMPLETED 2020

Project Year: 2020-21 Projected Cost: \$1,716,800
Primary Funding Source: Water, DWRF Add Funding Source:

Description:

S. Cedar - South to Hampton
Cleveland - Chestnut to Brooks
Lafayette - M-21 to Cleveland
Robbins - Mack to S. End (DPW Project)
Morris - Mack to N. End (DPW Project)

51. North Street Rehabilitation (Hickory to Gould)

COMPLETED 2020

Project Year: 2020-21 Projected Cost: \$1,899,000
Primary Funding Source: Bond, SAD Add Funding Source: Water

Description: From Hickory Street to Gould Street. City project for .47 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

52. Gould Street Rehabilitation (Oliver to Moore)

COMPLETED 2021

Project Year: 2021-22 Projected Cost: \$780,000
Primary Funding Source: Bond, SAD Add Funding Source: Grant

Description: From Oliver Street to Moore Street. City project for .50 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items.

53. Retaining Wall Replacement at City Hall

COMPLETED 2021

PUBLIC SERVICE PROJECTS

Project Year: 2021-2022 Projected Cost: \$210,000
Primary Funding Source: General Fund Add Funding Source:

Description: Restore and reconstruct collapsed retaining wall between the Shiawassee River and City hall. Replace sidewalk, handrails, and lighting within project area.

54. 2021 Water Main Replacement

COMPLETED 2021

Project Year: 2022-23 Projected Cost: \$90,000
Primary Funding Source: Water Add Funding Source:

Description:

Water main and service line replacement along Maple Avenue from Corunna Avenue to north end. Work to be completed by DPW crews.

55. 2021 Chip Seal Contract #1

COMPLETED 2021

Project Year: 2020-21 Projected Cost: \$401,000
Primary Funding Source: Act 51 Add Funding Source:

- Auburndale from Broadway to Alger
- Carr from South to Herman
- George from South to Herman
- Glenwood from Farr to Monroe
- Herman from Carr to Kenwood
- Hiram from George to Chipman
- Nelson from South to Herman
- South from Chipman to Shiawassee
- Washington from city limits to Gute
- Woodlawn from sound end to Farr

56. 2021 Chip Seal Contract #2

COMPLETED 2021

Project Year: 2021-22 Projected Cost: \$405,000
Primary Funding Source: Streets Add Funding Source:

- Adams from King to Elizabeth
- Alta Vista from Center to Shady Lane
- Alturas from Center to Shady Lane
- Chestnut from Stewart to Main
- Chipman Lane from Chipman to east end

PUBLIC SERVICE PROJECTS

- Corlett from south end to Marion
- Jennett from Adams to Washington
- Mack from Robbins to Chipman
- Marion from Chipman to Hanover
- Morris from Mack to north end
- North St over Corlett Creek
- Orchard from Marion to north end

57. 2021 Crush and shape contract

COMPLETED 2021

Project Year: 2021-22
Primary Funding Source: Bond, SAD

Projected Cost: \$700,000
Add Funding Source: Streets

Description: Crush and shape the local streets listed. These streets do not have curb and gutter and will be restored to that layout. By concentrating on these types of streets, the remaining bond funds will be stretched as far as possible (i.e. more miles completed compared to complete reconstructions elsewhere).

- Glenwood from south end to Farr
- Garfield from sound end to Corunna
- Pearce from South to Francis
- Lincoln from Farr to Monroe
- McMillan from south end to Industrial
- Park from Harper to Ridge

PUBLIC WORKS PROJECTS

1. Bucket Truck/Aerial Lift Purchase IN PROCESS

Project Year:	2021-22	Projected Cost:	\$210,000
Primary Funding Source:	Motor Pool	Add Funding Source:	

Description: Scheduled replacement of one of the two existing units.

2. Replace Carpet in Finance Wing of City Hall

Project Year:	2021-22	Projected Cost:	\$10,000
Primary Funding Source:	General Fund	Add Funding Source:	

Description: Replace carpet in 2nd floor east wing of City Hall.

3. Repair City Hall Front Steps

Project Year:	2022-23	Projected Cost:	\$18,000
Primary Funding Source:	General Fund	Add Funding Source:	

Description: Rehab of front steps to correct misalignments, control separations, to extend usefulness and enhance aesthetics and insure safe ingress and egress to the building.

4. Public Works Building Improvements IN PROCESS

Project Year:	2021-22	Projected Cost:	\$72,000
Primary Funding Source:	General Fund	Add Funding Source:	Motor Pool

Description: Replacement of insulated overhead doors in main building. Priority - High. Re-roof main building with steel sheeting, facility upgrades. Priority - Medium. Added storage facilitates. Priority - Low.

5. Replace Library Air Conditioners IN PROCESS

Project Year:	2021-22	Projected Cost:	\$33,000
Primary Funding Source:	General Fund	Add Funding Source:	

PUBLIC WORKS PROJECTS

Description: Replace two 40 year old air conditioning units. Engineer and design system for efficiently cooling the building.

6. Security and Accessibility Technology for City Hall IN PROCESS

Project Year:	2021-22	Projected Cost:	\$10,000
Primary Funding Source:	General Fund	Add Funding Source:	

Description: Place a panic button in lobby of City Hall and on all employees' computers. Add an ADA accessible entrance to the lower floor of City Hall which would include ADA push buttons for the doors.

7. Administrative Cars (2)

Project Year:	2022-23	Projected Cost:	\$51,000
Primary Funding Source:	Motor Pool	Add Funding Source:	

Description: Purchase 2 new vehicles to replace the current (2) Chevy Impala models.

8. Replace Library Heating Pipes

Project Year:	2024-25	Projected Cost:	\$75,000
Primary Funding Source:	General Fund	Add Funding Source:	Library

Description: Replace all boiler heating pipes throughout the building. Existing pipes are developing leaks at a higher rate every year. Patching is needed quite often.

9. 4x4 Tractor – Mowing

Project Year:	2022-23	Projected Cost:	\$40,500
Primary Funding Source:	Motor Pool	Add Funding Source:	

Description: Scheduled replacement of existing unit.

10. Light Tower

Project Year:	2022-23	Projected Cost:	\$12,000
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PUBLIC WORKS PROJECTS

Primary Funding Source: Motor Pool

Add Funding Source:

Description: Increased safety for crews while working in the dark.

11. Pickups 4x2 (3)

Project Year: 2022-23

Projected Cost: \$80,400

Primary Funding Source: Motor Pool

Add Funding Source:

Description: Scheduled replacement of existing units.

12. Tandem Dump (2)

Project Year: 2022-23

Projected Cost: \$360,000

Primary Funding Source: Motor Pool

Add Funding Source:

Description: Scheduled replacement of existing units.

13. Pole Barn Expansion

Project Year: 2022-23

Projected Cost: \$110,000

Primary Funding Source: General Fund

Add Funding Source:

Description: To increase heated storage for mobile equipment. This would be done by adding on to existing grey barn. Heating insulation and electrical all included and also adding more insulation to existing structure.

14. John Deere Mower Blower

Project Year: 2023-24

Projected Cost: \$28,000

Primary Funding Source: Motor Pool

Add Funding Source:

Description: Purchase a snow blowing machine to improve snow removal services.

15. Wheel Loader (2)

Project Year: 2023-25

Projected Cost: \$750,000

PUBLIC WORKS PROJECTS

Primary Funding Source: Motor Pool

Add Funding Source:

Description: Scheduled replacement of existing units.

16. Heavy Service Truck

Project Year: 2023-24

Projected Cost: \$561,000

Primary Funding Source: Motor Pool

Add Funding Source:

Description: New piece of equipment for water utility service work.

17. 1/2 Ton Pickup

Project Year: 2024-25

Projected Cost: \$25,600

Primary Funding Source: Motor Pool

Add Funding Source:

Description: Scheduled replacement of existing unit.

18. Purchase ¾ Pickups (2)

Project Year: 2024-25

Projected Cost: \$60,000

Primary Funding Source: Motor Pool

Add Funding Source:

Description: Scheduled replacement of existing units.

19. Skid Steer w/ Attachments

Project Year: 2024-25

Projected Cost: \$90,667

Primary Funding source: Motor Pool

Add Funding Source:

Description: Scheduled replacement of existing unit.

20. Sewer Vactor Truck

Project Year: 2024-25

Projected Cost: \$600,000

Primary Funding Source: Motor Pool

Add Funding Source:

PUBLIC WORKS PROJECTS

Description: Scheduled replacement of existing unit

21. Purchase Leaf Vac Machine

Project Year:	2025-26	Projected Cost:	\$60,000
Primary Funding Source:	Motor Pool	Add Funding Source:	

Description: Purchase a leaf vac attachment for dump truck to improve annual leaf pickup service.

22. Street Sweeper

Project Year:	2025-26	Projected Cost:	\$300,000
Primary Funding Source:	Motor Pool	Add Funding Source:	

Description: Scheduled replacement of one of the city's two Elgin sweepers.

COMPLETED/CANCELLED

23. Purchase 72" John Deere Mower

COMPLETED

Project Year:	2020-21	Projected Cost:	\$24,917
Primary Funding Source:	Motor Pool	Add Funding Source:	

Description: Purchase 72" front-deck John Deere mower to replace the current unit that has reached the end of its useful life.

24. Single Axle 5-yard Dump Truck

COMPLETED

Project Year:	2020-21	Projected Cost:	\$100,750
Primary Funding Source:	Motor Pool	Add Funding Source:	

Description: Scheduled replacement of existing unit

25. Tandem Axle 10-yard Dump Truck

COMPLETED

Project Year:	2020-21	Projected Cost:	\$152,000
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PUBLIC WORKS PROJECTS

Primary Funding Source: Motor Pool

Add Funding Source:

Description: Scheduled replacement of existing unit

26. Chipper Body (Mount on Hook Lift Chassis)

COMPLETED

Project Year: 2020-2021

Projected Cost: \$10,055

Primary Funding Source: Motor Pool

Add Funding Source: None

27. WACHS Valve Turner

COMPLETED

Project Year: 2020-2021

Projected Cost: \$32,095

Primary Funding Source: Water Fund

Add Funding Source: None

28. Hook Lift Bodies

CANCELLED

Project Year: 2020-21

Projected Cost: \$17,000

Primary Funding Source: Motor Pool

Add Funding Source:

Description: Purchase of 2 hook lifts – chipper box and flat bed.

WATER TREATMENT PROJECTS

1. No. 2 High Service Pump and Controls

Project Year:	2020-21	Projected Cost:	\$52,000
Primary Funding Source:	Water	Add Funding Source:	

Description: Replacement of existing worn out equipment, installation of VFD.

2. SCADA Controls - Phase I

IN PROCESS

Project Year:	2020-21	Projected Cost:	\$124,250
Primary Funding Source:	DWRF Loan	Add Funding Source:	Water

SCADA Controls - Phase II	2021-2022	Project Cost	\$222,750
SCADA Controls - Phase III	2022-2023	Project Cost	\$119,250
SCADA Controls - Phase IV	2022-2023	Project Cost	\$292,250

Description: Existing hardware and software is outdated. Upgrades should have been completed before 2014. This proposal will include automation of distribution controls allowing for future unattended WTP operations during third shifts. All projected costs include engineering, material, installation construction, and contingency of \$10,250 for each phase. Per comments in the 2021 Sanitary Survey

3. Lagoon Security Fence

Project Year:	2021-22	Projected Cost:	\$40,400
Primary Funding Source:	Water	Add Funding Source:	

Description: Repair of damaged fence and installation of 1,700 lin. ft. of new fence with signage installed. Per comments in the 2021 Sanitary Survey

4. Palmer No. 3 Well Rehab

Project Year:	2021-22	Projected Cost:	\$195,900
Primary Funding Source:	Water	Add Funding Source:	None

Description: This well development at the Palmer 3 site is currently active. Well drilling and testing to be completed by 12/27/21. Submittal to EGLE for Well Permit by 1/2022. 6 month Permitting process with EGLE. 7/22 to 9/22 Engineering design and permitting. Bidding and Construction 11/22 to 9/23. Project to include prefab building, security fencing protecting both Palmer Wells.

WATER TREATMENT PROJECTS

5. WTP Study, Water Sources Study, Reliability Study Update

Project Year: 2021-22

Projected Cost: **Unknown**

Primary Funding Source: Water

Add Funding Source: None

6. WTP Vac system new purchase and installation

Project Year: 2021-22

Projected Cost: \$10,000

Primary Funding Source: Water

Add Funding Source: None

7. WTP High Service a & Booster Pump Inspection/Rebuild & PM IN PROCESS

Project Year: 2021-22

Projected Cost: \$45,000

Primary Funding Source: Water

Add Funding Source: None

8. WTP Lab/Control Rm. Interior Repairs

IN PROCESS

Project Year: 2021-22

Projected Cost: \$15,000

Primary Funding Source: Water

Add Funding Source: None

Description: Project Repair – Roof leaks, wall, ceiling tiles and flooring

9. Standpipe and Booster Pump Station Rehab

Project Year: 2022-23

Projected Cost: \$460,000

Primary Funding Source: DWRP Loan

Add Funding Source: Water

Description: Complete interior piping and tank repaint. Complete exterior repaint. Lead joint and valve replacement. Included installation of mixer @ \$30,000.00. An additional \$380,000.00 for exterior blasting and \$80,000.00 for specialty Engineering is included in the 11/8/2021 OHM Probable budget pricing for both tanks. See comments above.

10. Juniper Street Well – New Well Construction (Osburn Lakes Development Area)

Project Year: 2022-23

Projected Cost: \$225,000

Primary Funding Source: Water

Add Funding Source: None

Description: This well development at the Juniper site is currently active. Well drilling and testing to be completed by 1/24/22. Submittal to EGLE for Well Permit by 2/2022. 6 month Permitting process with EGLE. 8/22 to 10/22 Engineering design and permitting. Bidding and Construction 12/22 to 10/23. Project to include prefab building, access roads, raw water main extensions to Hintz Road with a service road and security fencing protecting Juniper Well.

WATER TREATMENT PROJECTS

11. WTP Main Power Transfer Switch Replacement

Project Year:	2022-23	Projected Cost:	\$35,000
Primary Funding Source:	Water	Add Funding Source:	None

12. Portable Generator

Project Year:	2022-23	Projected Cost:	\$55,000
Primary Funding Source:	Water	Add Funding Source:	None

13. WTP Palmer 2 Rehab

Project Year:	2022-23	Projected Cost:	\$180,000
Primary Funding Source:	Water	Add Funding Source:	None

Description: Project to include combined prefab building use with Palmer 3 to save costs, Probable Well Rehab based on inspection and removal, with likely future offset or submersible well replacement and building abandonment.

14. WTP Filter Rehab (first floor only)

Project Year:	2022-23	Projected Cost:	\$1,200,000
Primary Funding Source:	Water	Add Funding Source:	None

Description: Project Per comments in the 2021 Sanitary Survey

15. Repair and construction of Existing Service Roads (Hintz, Osburn, Standpipe Pearce Rd)

Project Year:	2022-23	Projected Cost:	Unknown
Primary Funding Source:	Water	Add Funding Source:	

Description: Existing service roads degraded or never built.

16. Repair and construction of Existing Service Roads (Hintz, Osburn, Standpipe Pearce Rd.)

Project Year:	2022-23	Projected Cost:	Unknown
Primary Funding Source:	Water	Add Funding Source:	

Description: Existing service roads degraded or never built

WATER TREATMENT PROJECTS

17. CO2 Distribution System Rehab

Project Year:	2023-24	Projected Cost:	\$100,000
Primary Funding Source:	Water	Add Funding Source:	

Description: Replacement of existing worn out equipment and explanation of service life. The OEM will be contracted to inspect and provide current estimate prior to 2023.

18. Induced Draft Aerator Rehab

Project Year:	2023-24	Projected Cost:	\$40,000
Primary Funding Source:	Water	Add Funding Source:	

Description: Replacement of existing worn out equipment and explanation of service life. Per comments in the 2021 Sanitary Survey, WTP Plant Study.

19. West Elevated Tower Rehab

Project Year:	2023-24	Projected Cost:	\$380,000
Primary Funding Source:	DWRF Loan	Add Funding Source:	Water

Description: Repaint the interior and exterior of the water tower. Includes mixer @ \$30,000. See comments above. Must include a security fence and gate.

20. Backwash Lagoon No.2 – New Lagoon

Project Year:	2023-24	Projected Cost:	\$70,000
Primary Funding Source:	Water	Add Funding Source:	None

21. Backwash Lagoon No.1 Rehab

Project Year:	2023-24	Projected Cost:	\$25,000
Primary Funding Source:	Water	Add Funding Source:	None

22. WTP Filter Rehab (basement level equipment/control panels on first floor)

Project Year:	2023-24	Projected Cost:	\$500,000
Primary Funding Source:	Water	Add Funding Source:	None

WATER TREATMENT PROJECTS

Description: Project Per comments in the 2021 Sanitary Survey, WTP Plant Study.

23. WTP River Crossing Raw Water Main Replacements

Project Year: 2023-24

Projected Cost: **Unknown**

Primary Funding Source: Water

Add Funding Source: None

Description: Project Per comments in the 2021 Sanitary Survey, WTP Plant Study

24. WTP Building Equipment Replacements

Project Year: 2023-24

Projected Cost: **Unknown**

Primary Funding Source: Water

Add Funding Source: None

Description: Project Per comments in the WTP Plant Study. Equipment replaced high service pump room crane gantry, material lift (basement to 2nd floor) and truck tock lift.

25. Chlorine Distribution Tanks

Project Year: 2024-25

Projected Cost: \$40,000

Primary Funding Source: Water

Add Funding Source:

Description: Replacement of existing worn out equipment. This will also include a cost and availability analysis of the existing Cl2 system, and the purchase and installation of an onsite hypochlorite generator system.

26. Fluoride Distribution System

Project Year: 2024-25

Projected Cost: \$27,000

Primary Funding Source: Water

Add Funding Source:

Description: Replacement of existing worn out equipment. Per comments in the 2021 Sanitary Survey this Fluoride system will be included in the WTP Study. Lab analysis equipment and methods are included.

27. WTP Old Treatment and Building Reuse

Project Year: 2024-25

Projected Cost: **Unknown**

Primary Funding Source: Water

Add Funding Source: None

WATER TREATMENT PROJECTS

Description: Project Per comments in the WTP Plant Study. Functional use as building pad or additional tankage for process. Possible demolition.

28. WTP LW13 Rehab

Project Year:	2024-25	Projected Cost:	\$40,000
Primary Funding Source:	Water	Add Funding Source:	None

Description: Project to include well inspection and rehab. Building rehab and security fencing included.

29. WTP Grounds and access road improvements

Project Year:	2025-26	Projected Cost:	Unknown
Primary Funding Source:	Water	Add Funding Source:	None

Description: Project Per comments in the WTP Plant Study. Surrounding WTP fenced property clearing trees, creating vehicle service security roads

30. WTP Hintz Well Rehab

Project Year:	2025-26	Projected Cost:	\$40,000
Primary Funding Source:	Water	Add Funding Source:	None

Description: Project to include well inspection and rehab. Must include offset well fencing and gate.

31. WTP Osburn Well Rehab

Project Year:	2026-27	Projected Cost:	\$40,000
Primary Funding Source:	Water	Add Funding Source:	None

Description: Project to include well inspection and rehab. Include Silo door replacement, fence repair with brush and tree clearing around fence.

32. WTP LW1 Well Rehab

Project Year:	2026-27	Projected Cost:	\$40,000
Primary Funding Source:	Water	Add Funding Source:	None

Description: Project to include well inspection and rehab.

WATER TREATMENT PROJECTS

33. RW and Dist. WM locations and Clearing with Service Road access.

Project Year: 2026-27

Projected Cost: **Unknown**

Primary Funding Source: Water

Add Funding Source:

Description: Existing RW mains and Distribution mains are located in overgrown inaccessible areas. Identifying the water main location and clearing for a service road will allow for proper PM on air valves and emergency response when a break occurs.

34. WTP Reservoir Design/Rehab/Replacement

Project Year: 2027-28

Projected Cost: Over \$2,500,000

Primary Funding Source: Water

Add Funding Source: None

Description: Project Per comments in the 2021 Sanitary Survey, WTP Plant Study

35. Hintz Well Phase II – New Well

Project Year: 2027-28
\$185,000

Projected Cost:

Primary Funding Source: Water

Add Funding Source: Grant

Description: Maximum aquifer withdrawal is possible if a 2nd well can be permitted by the State. This location is our best water quality, an excellent location, already piped for larger RW capacity. SCADA monitoring controls and an emergency generator are included in planning. This well development has been moved to the Juniper site due to greater aquifer capacity. Well drilling and testing to be completed by 1/24/22. Submittal to EGLE for Well Permit by 2/2022. Hintz II is still a valid future project as final additional well site.

36. WTP Palmer 3 Well Rehab

Project Year: 2027-28

Projected Cost: \$40,000

Primary Funding Source: Water

Add Funding Source: None

Description: Project to include well inspection and rehab.

37. No. 1 High Service Pump and Controls

Project Year: 2027-28

Projected Cost: \$52,000

Primary Funding Source: Water

Add Funding Source:

Description: Replacement of existing worn out equipment, installation of VFD.

WATER TREATMENT PROJECTS

COMPLETED

38. 16" High Service Pipe Replacement

Completed

Project Year: 2020-21

Projected Cost: \$479,000

Primary Funding Source: DWRF Loan

Add Funding Source: Water

Description: This pipe is located in the basement of the WTP has needed replacement for decades. It potentially will burst if not replaced.

39. Filter Backwash Pump, VFD, and Controls

Completed

Project Year: 2020-21

Projected Cost: \$460,000

Primary Funding Source: DWRF Loan

Add Funding Source: Water

Description: Replace existing 1940 backwash pump with new unit and add redundant unit with controls.

40. WTP Well No. 1 Rehab

Completed

Project Year: 2021-2022

Projected Cost: \$40,000

Primary Funding Source: Water

Add Funding Source: None

WASTEWATER TREATMENT PLANT PROJECTS

1. East Roughing Tower Pump

Project Year:	2021-22	Projected Cost:	\$20,000
Primary Funding Source:	Wastewater	Add Funding Source:	

Description: Scheduled rehabilitation of existing pump/motor to original specs

2. Sludge Dewatering Compactor/Screw Press

Project Year:	2021-23	Projected Cost:	\$4,000,000
Primary Funding Source:	Wastewater, SRF	Add Funding Source:	Grant

Description: Replace existing dewatering centrifuge with a new screw compactor system (SCS). The SCS will consist of new screw presses, replacement of sludge tanks, replace sludge pumps, new polymer feed, new ferric feed, replace high pressure blowers, replace building sump pump.

3. Pump and Motor Replacement

Project Year:	2021-27	Projected Cost:	\$140,000
Primary Funding Source:	Wastewater	Add Funding Source:	

Description: Repair/replace miscellaneous process pumps/motors on an annual basis.

4. Main Building Roof Replacement

Project Year:	2022-23	Projected Cost:	\$398,000
Primary Funding Source:	SRF Loan, Wastewater	Add Funding Source:	Grant

Description: Replacing the existing roofing on the main plant building. The original (1980) built-up roof (concrete slab, insulation, and asphalt/felt) was recovered in 1988 with an EPDM membrane. Due to significant leaking, this roof requires patching/repair annually. Replacement would be down to the existing concrete slabs. This will occur when the solids handling project (No. 12) is completed.

5. Administration Building Rehab

Project Year:	2022-25	Projected Cost:	\$400,000
Primary Funding Source:	Wastewater	Add Funding Source:	

WASTEWATER TREATMENT PLANT PROJECTS

Description: The administration/laboratory building is the original 1935 plant building, with conversion to its current configuration in 1980. Repointing and reroofing are necessary to remedy significant leaking which occurs during storm events. Doors need to be replaced. Interior water-damaged areas need rehabilitation, and additional office, meeting, and storage areas can be added with better use of available space. Consulting engineers and mechanical contractors would be necessary for design and construction.

6. Tertiary Pump Replacement

Project Year:	2022-25	Projected Cost:	\$75,000
Primary Funding Source:	Wastewater	Add Funding Source:	

Description: Scheduled rehabilitation of existing pump/motor to original specs

7. Nitrification Tower Replacement (3) and Membrane System

Project Year:	2023-24	Projected Cost:	\$10,000,000
Primary Funding Source:	SRF Loan, Grant	Add Funding Source:	Wastewater

Description: Replacement of the (3) existing nitrification towers, which date back to 1986. The interior plastic media has exceeded its original life expectancy (25 years), and there is structural degradation of the tank concrete to the failure point in several areas. Replace secondary clarifiers and sand filters with membrane system.

8. West Roughing Tower Pump

Project Year:	2023-24	Projected Cost:	\$25,000
Primary Funding Source:	Wastewater	Add Funding Source:	

Description: Scheduled rehabilitation of existing pump/motor to original specs

9. 10-Yard Tandem Dump Rehab. Used for Bio-solids Hauling

Project Year:	2023-24	Projected Cost:	\$65,000
Primary Funding Source:	Wastewater	Add Funding Source:	

WASTEWATER TREATMENT PLANT PROJECTS

Description: Replace engine, as body & chassis is good condition at this time

10. Sanitary Sewer Dual 6" Siphon Under River Along M-52 Bridge

Project Year:	2023-24	Projected Cost:	\$1,000,000
Primary Funding Source:	Wastewater	Add Funding Source:	

Description: Potential replacement and forced main installation of the current dual 6" siphon lines that go underneath the Shiawassee river along the M-52 bridge to prevent future SSO's. Currently one of the 6" lines is completely collapsed and/or plugged, which during heavy rain events can cause SSO event.

11. Waste Water Plant Retention Basin

Project Year:	2025-26	Projected Cost:	\$3,500,000
Primary Funding Source:	SRF Loan	Add Funding Source:	Wastewater

Description: Construct a 1 million gallon retaining tank at the wastewater plant to absorb excess sewer flows during wet weather events. This will help end the state's administrative consent order for Owosso's sewer collection system.

12. Electrical/Instrumentation Rehab

Project Year:	2026-27	Projected Cost:	\$1,000,000
Primary Funding Source:	Wastewater	Add Funding Source:	

Description: Repair/replace existing electrical distribution equipment, controllers, VFD's, and miscellaneous instrumentation.

13. SCADA System

Project Year:	2026-27	Projected Cost:	\$900,000
Primary Funding Source:	Wastewater	Add Funding Source:	Grant

Description: There is currently no SCADA (Supervisory Control and Data Acquisition) system installed at the WWTP. As our processes are upgraded, a SCADA system will be installed, allowing

WASTEWATER TREATMENT PLANT PROJECTS

for greater and more effective control. SCADA allows more automatic adjustments for changing conditions, and removes the need for a 3rd shift operator to be present in normal conditions.

Completed/Cancelled

14. Grit Removal System

COMPLETED

Project Year: 2020-21

Projected Cost: \$1,030,000

Primary Funding Source: SRF Loan, Wastewater

Add Funding Source: Grant

Description: The original automatic grit removal system was removed in the early 1990's and never replaced. Manual removal of accumulated grit has not proven to be an effective approach to this standard, vital part of headworks operation. Without effective grit removal, downstream process equipment is worn out much faster, with higher rehab costs occurring at a frequent rate. Consulting engineers and mechanical contractors would be necessary for design and installation. The cost would also include cleanout of existing grit chamber.

15. Screw Pumps (3)

COMPLETED

Project Year: 2020-21

Projected Cost: \$1,200,000

Primary Funding Source: SRF Loan, Grant

Add Funding Source:

Description: Purchase of 3 screw pumps to replace worn out equipment

16. Secondary Clarifier Replacement

Project Year: CANCELLED

Projected Cost: \$3,000,000

Primary Funding Source: Wastewater

Add Funding Source: Grant

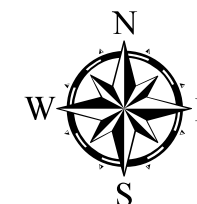
Description: Purchase/construction of secondary clarifiers. Existing clarifiers date back to 1935, with rehab in 1986. Existing clarifiers are undersized for the plant process and structural degradation is to the point of failure at several points. Consulting engineers and mechanical contractors would be necessary for design and construction.

NOTES: If the City goes with the current plan of installing the membrane filtration system, there is no need for this project. Secondary clarifiers will not be a necessary part of our process. The existing clarifiers will need to be demolished at some point.

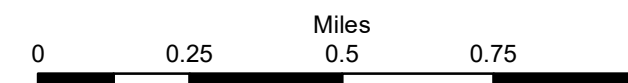


 2022 Street Improvement
 2022 Water Main Replacement

— Streets & Roads
+ Railroads



Map updated 2 December, 2021





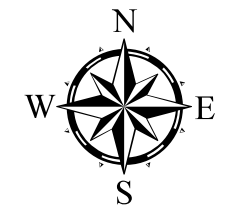
City of Owosso 2023 Street Improvement and Water Main Projects

Project Locations

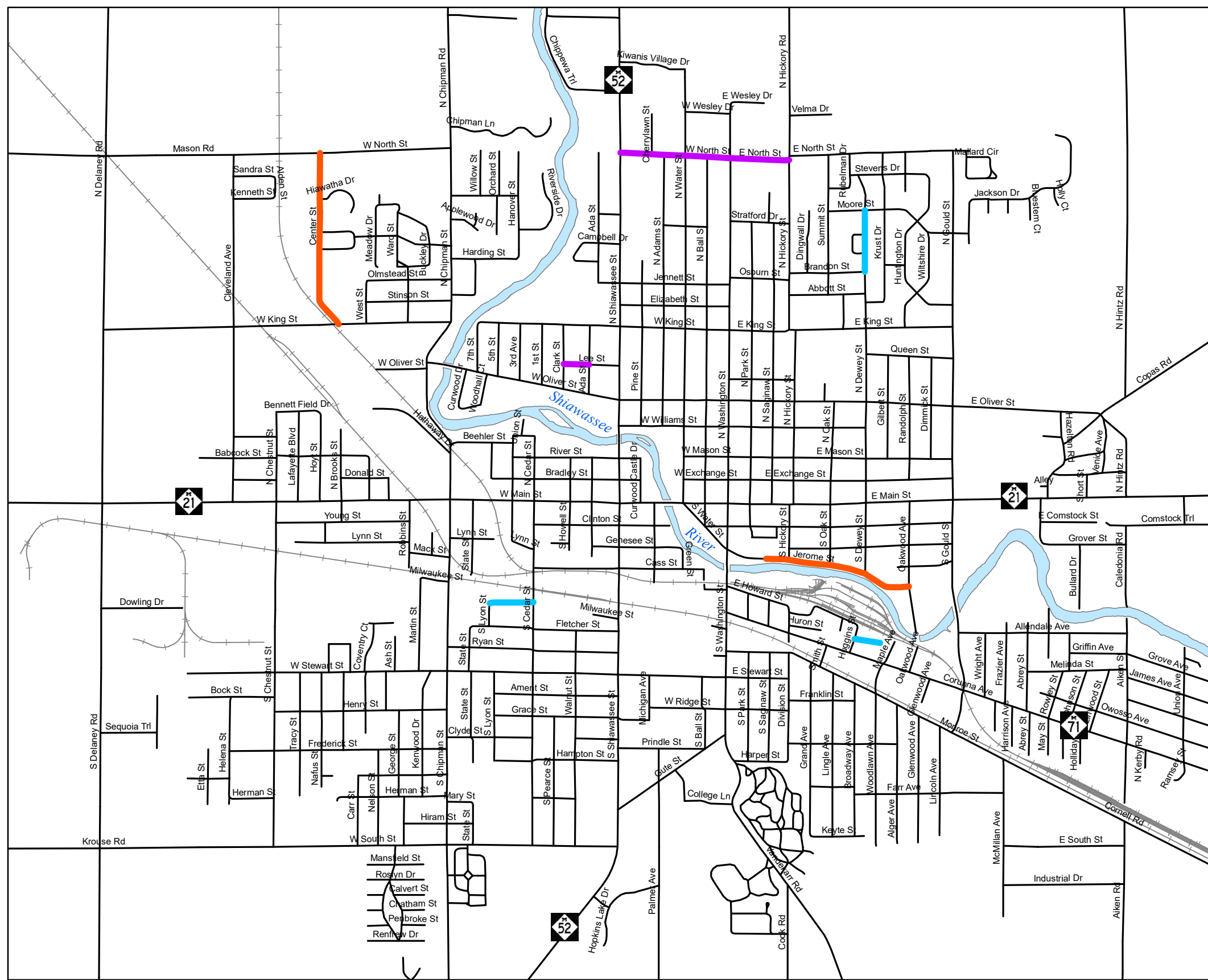
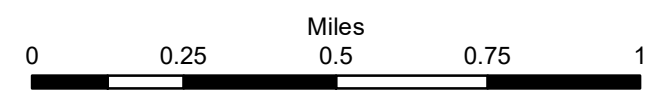
- 2023 Street Improvement
- 2023 Water Main Replacement
- 2023 Street and Water Main

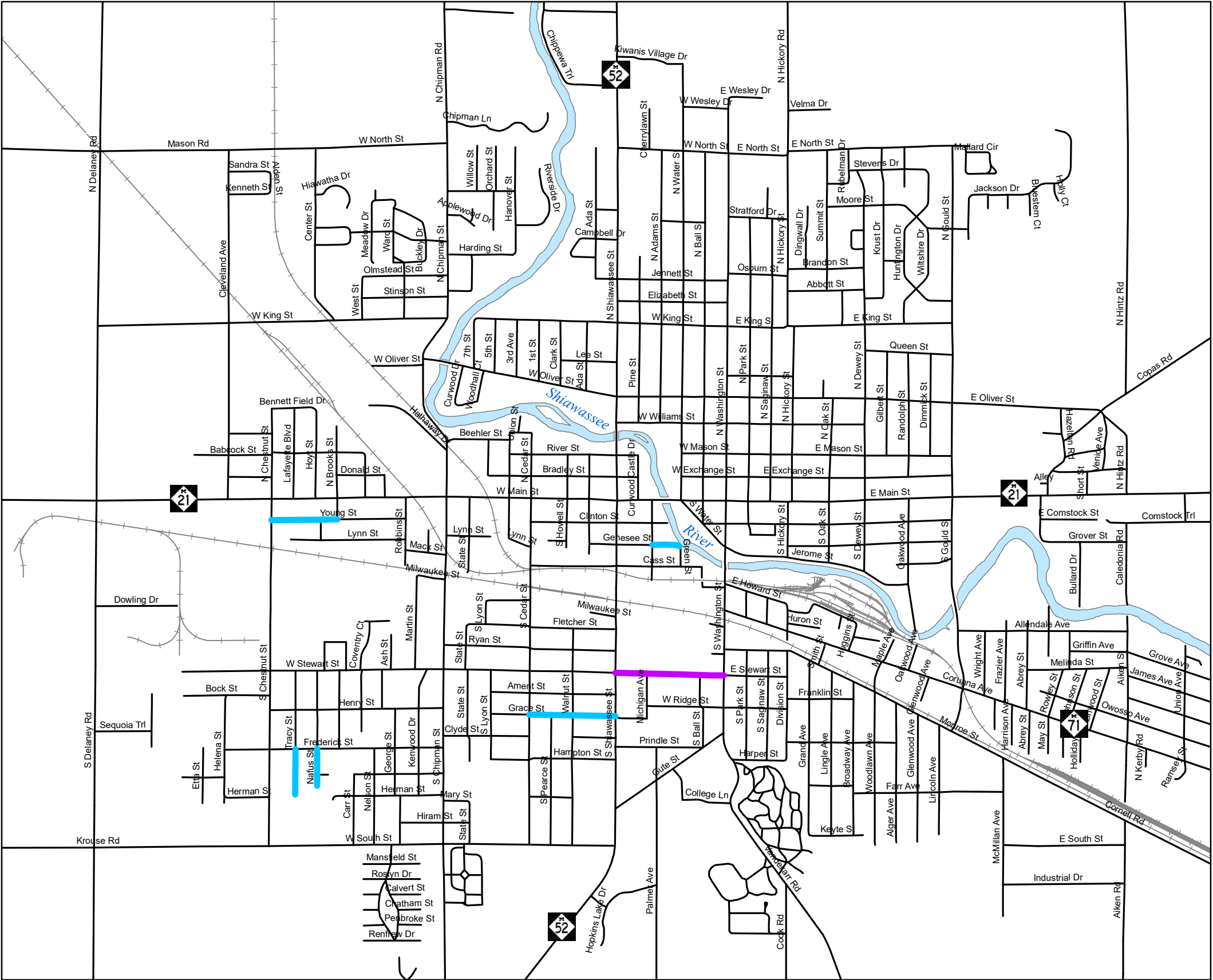
Other Features

- Streets & Roads
- Railroads



Map updated 2 December, 2021





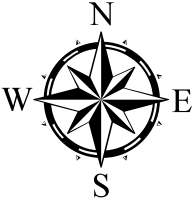
City of Owosso 2024 Street Improvement and Water Main Projects

Project Locations

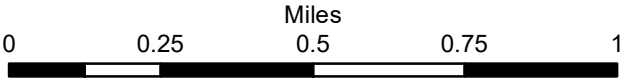
- 2024 Water Main Replacement
- 2024 Street and Water Main

Other Features

- Streets & Roads
- Railroads



Map updated 2 December, 2021





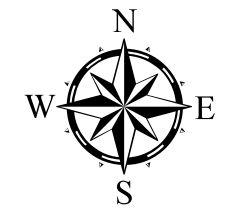
City of Owosso 2025 Street Improvement and Water Main Projects

Project Locations

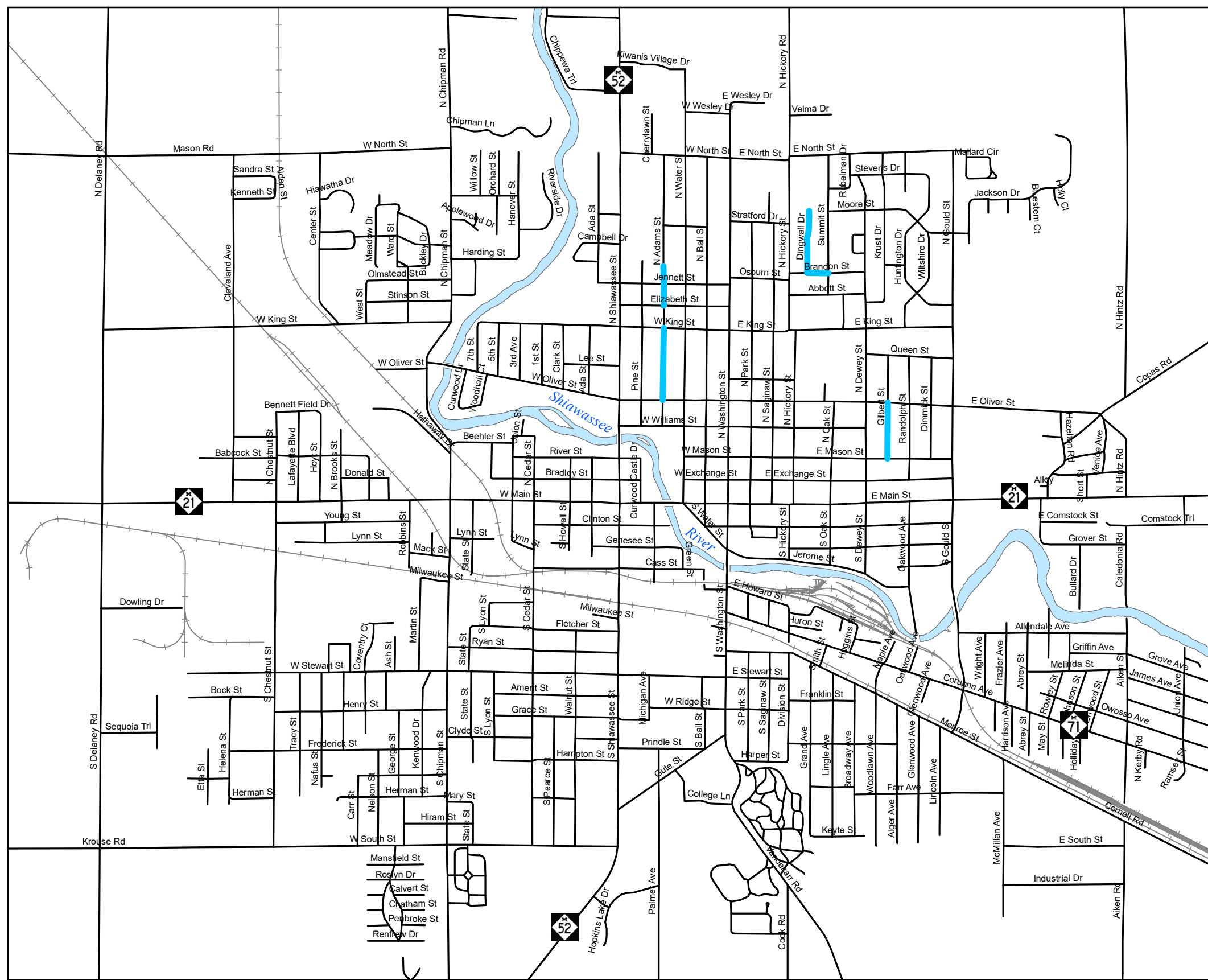
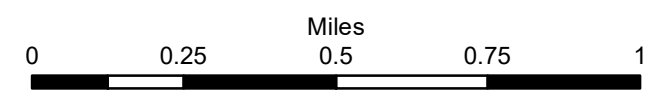
 2025 Water Main Replacement

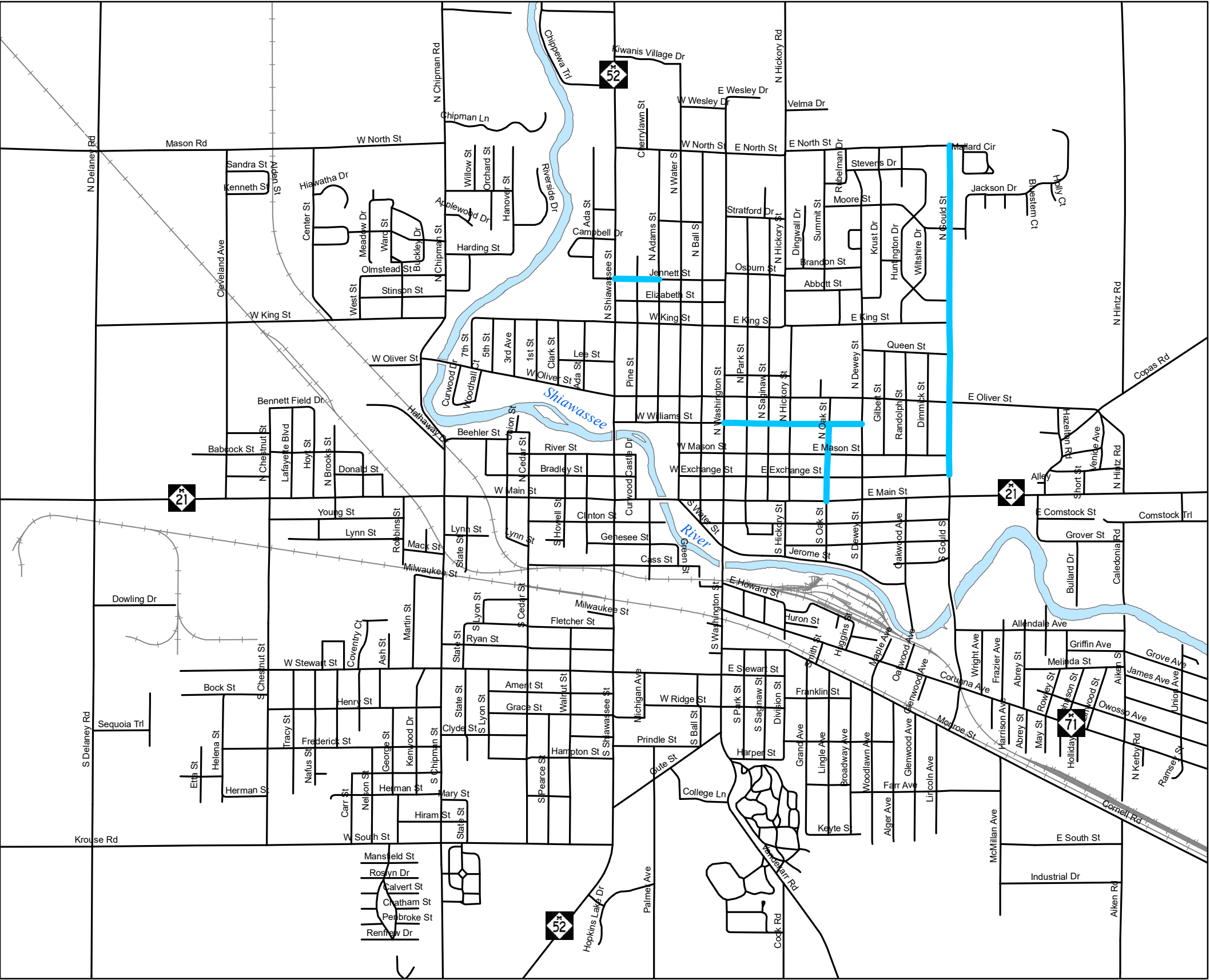
Other Features

-  Streets & Roads
-  Railroads



Map updated 2 December, 2021





City of Owosso 2026 Street Improvement and Water Main Projects

Project Locations

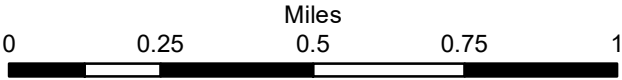
2026 Water Main Replacement

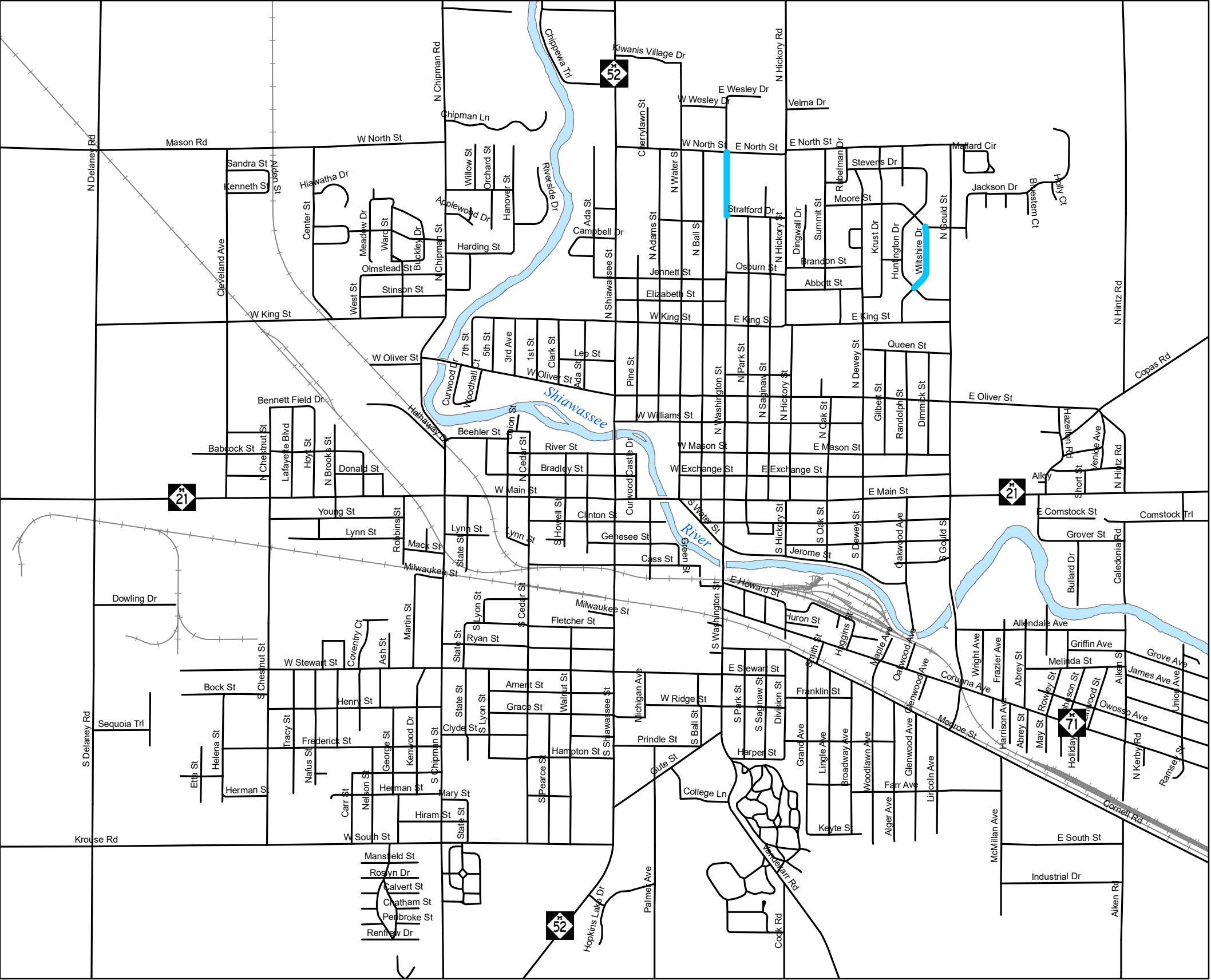
Other Features

- Streets & Roads
- Railroads



Map updated 2 December, 2021





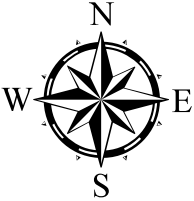
City of Owosso 2027 Street Improvement and Water Main Projects

Project Locations

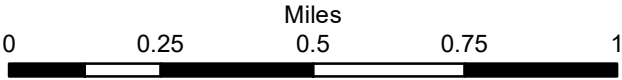
2027 Water Main Replacement

Other Features

Streets & Roads
Railroads



Map updated 2 December, 2021





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 19, 2022
TO: Planning Commission
FROM: Tanya Buckelew, Planning & Building Director
SUBJECT: Mobile Food Vending Units

City Staff has put together a draft ordinance for Mobile Food Vending Units (aka food trucks). This draft ordinance is being presented as a standalone ordinance and not to be a part of the Zoning Ordinance because it includes language for City owned parking lots and parks.

Staff has requested review by the Planning Commission for your opinion.

Enclosed are the following:

1. Draft Mobile Food Vending Unit Ordinance
2. Draft Application, Policy and Procedures
3. Draft Downtown Parking Lots

Additional review and comments are being sought from both the DDA and the Parks and Rec Commission prior to presenting to the City Council.

Chapter XX MOBILE FOOD VENDING

ARTICLE I. IN GENERAL

Sec. XX-1. Purpose.

This chapter is established to enable mobile food vending on public and private property. This chapter is enacted on the basis that mobile food vending can add to the vibrancy and desirability of Owosso. This chapter also provides a framework under which vendors are required to operate mobile food vending units.

Sec. XX-2. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Mobile Food Vending shall mean vending, serving, or offering for sale food and/or beverages from a Mobile Food Vending Unit which meets the definition of a Food Service Establishment under Public Act 92 of 2000. Vending may include the ancillary sales of non-food paraphernalia related to the Mobile Food Vending Unit.

Mobile Food Vending Unit shall mean any readily movable motorized wheeled vehicle or non-motorized towed vehicle designed and equipped to prepare, serve, and sell food and/or beverages.

Operate shall mean all activities associated with the conduct of business, including set up and take down and/or actual hours where the Mobile Food Vending Unit is open for business.

Vendor shall mean any individual engaged in Mobile Food Vending; if more than one individual is operating a single Mobile Food Vending Unit, then Vendor shall mean all individuals operating such a single Mobile Food Vending Unit.

Sec. XX-3. Permit required.

- a) No vendor shall engage in Mobile Food Vending without a permit from the building department authorizing such vending. The building department shall prescribe the form of such permits and application for such permit. All permits shall be predominantly displayed on the mobile food vending unit. No vending through a Mobile Food Vending Unit of food and/or other human consumables shall be permitted unless it meets the definition of Mobile Food Vending as defined by this ordinance.
- b) Permits may be issued by the building department for Six (6) month intervals being May through October and November through April. Any permit issued under this Chapter is non-transferable.
- c) Every vendor desiring to engage in Mobile Food Vending shall make a written application to the building department for a permit under this Chapter. The applicant shall truthfully state, in full, all information requested by the building department and be accompanied by a fee established by resolution of the City Council. Additionally, the applicant shall provide all documentation, such as insurance, as required by the city.
- d) An application for a permit under this Chapter shall be accompanied by a fee in the amount established by resolution of the City Council. There shall be no proration of fees. Fees are nonrefundable once a permit has been issued by the building department. No fee shall be charged to any honorably discharged veteran of the United State Military who is a resident of

the State of Michigan and submits official documentation evidencing such to the building department. If operating on non-city property, no fee shall be charged to a business which is on the city's tax rolls whose normal business includes the sale of food and/or beverages. No one shall hire or subcontract such vendors in an attempt to evade the provisions of this Chapter.

- e) A permit obtained under this Chapter shall not relieve any vendor of the responsibility for obtaining any other permit, or authorization required by any other ordinance, statute or administrative rule.
- f) If a permit is denied by the building department, the applicant may appeal to and have a hearing before the City Manager regarding the denied permit.
- g) The City Manager shall make a written determination, after presentation by the applicant and investigation by the building department, as to whether or not the grounds for denial, are true.
- h) If the City Manager determines that such grounds are supported by a preponderance of the evidence, the action of building department shall be sustained and the applicant may appeal the City Manager's decision to a court of competent jurisdiction.

ARTICLE II. REQUIREMENTS

Sec. XX-4. Private property.

Mobile Food Vending may be permitted on private property only in the following districts as indicated on the City of Owosso Zoning Map: B-1 Local Business, B-2 Planned Shopping Center, B-3 Central Business, B-4 General Business, OS-1 Office Service, and P-1 Vehicular Parking.

Sec. XX-5. Public property.

- a) Mobile Food Vending may be permitted within Owosso City Parks. The building department shall request input from the Owosso Parks and Recreation Commission for any permit application within an Owosso City Park.
- b) Mobile Food Vending may be permitted within parking lots or spaces owned or controlled by the City of Owosso.
 - 1) Any Mobile Food Vending Unit with a valid permit may park in a city owned or controlled parking lot or space for the duration authorized by the permit.
 - 2) Mobile Food Vending Units shall not be restricted to the hours where parking would otherwise be allowed in the particular parking lot or space.
 - 3) Mobile Food Vending Units shall be prohibited from city owned or controlled parking areas where parking is prohibited altogether.
- c) Any Mobile Food Vending Unit located on a public street, including on-street parking areas, shall be required to obtain a Traffic Control Order and City Council authorization

Sec. XX-6. General requirements for private and public property.

- a) Provide appropriate waste receptacles at the site of the unit and remove all litter, debris and other waste attributes to the vendor on a daily basis.
- b) Not use any flashing or blinking lights or strobe lights; all exterior lights over 60 watts shall contain opaque, hood shields or direct the illumination downward.
- c) Not use loud music, amplification devices or "crying out" or any other audible methods to gain attention which causes a disruption or safety hazard as determined by the City.
- d) Comply with the city's Noise Ordinance, Sign Ordinance and all other City ordinances.

- e) Comply with all applicable federal, state and county regulations
- f) May have one portable sign that shall not exceed an overall height of four (4) feet and a maximum square footage of eight (8) feet per side, located within five feet of the unit; and under no circumstances shall such sign be placed upon the sidewalk or impede pedestrian and/or vehicle safety.
- g) A mobile food vendor may only operate between the hours of 7 a.m. and 2 a.m. Other restrictions regarding hours of operation may be established by resolution of the City Council.
- h) Any Mobile Food Vending Unit not in operation between the hours of 2 a.m. and 7 a.m. shall be removed from public property.
- i) No Mobile Food Vending Unit may be left unattended for more than 2 hours on public property.
- j) Shall not utilize any electricity or power without the prior written authorization of the power customer; no power cable or similar device shall be extended at or across any city street, alley, or sidewalk except in a safe manner.

ARTICLE III. ENFORCEMENT AND PENALTIES

Sec. XX-7. Complaints, permit revocation and appeals.

- a) If a written complaint is filed with the building department alleging a Food Vendor has violated the provisions of this Chapter, the building department shall promptly send a copy of the written complaint to the vendor together with a notice that an investigation will be made as to the truth of the complaint.
- b) Upon receiving the notice of investigation, the vendor may respond to the complaint and present evidence regarding the complaint and/or the investigation.
- c) If the building department, after reviewing all relevant material, finds the complaint to be supported by a preponderance of the evidence, the complaint shall be certified.
- d) The building department shall revoke the permit of any vendor engaged in Mobile Food Vending who ceases to meet any requirement of this Chapter or violates any other federal, state or local regulation, makes a false statement on their application, or conducts activity in a manner that is averse to the protection of the public health, safety and welfare.
- e) Immediately upon such revocation, the building department shall provide written notice to the permit holder by certified mail to their place of business or residence as indicated on the application. Immediately upon such revocation, the permit shall become null and void.
- f) If a permit is revoked by the building department, or if a written complaint is certified pursuant to this Chapter, the holder of a permit may appeal to and have a hearing before the City Manager.
- g) The City Manager shall make a written determination, after presentation by the applicant and investigation by the building department, as to whether or not the grounds for revocation or the written complaint are true.
- h) If the City Manager determines that such grounds are supported by a preponderance of the evidence, the action of building department or filing of the complaint shall be sustained and the applicant may appeal the City Manager's decision to a court of competent jurisdiction.

Sec. XX-8. Appearance tickets.

The Police Chief and sworn officers of the Police Department, or such other officials as designated by the City Manager are authorized to issue and serve appearance tickets with respect to a violation of this

Chapter pursuant to Michigan law. Appearance tickets shall be in such form as determined by the City Attorney and shall be in conformity with all statutory requirements.

Sec. XX-9. Civil infractions.

A vendor who violates this Chapter is responsible for a civil infraction and subject to a fine of \$500 per day.

Sec. XX-10. Impoundment from public property.

Any equipment associated with Mobile Food Vending on public property that is found to not be in compliance with this Chapter may be impounded at the owner of the equipment's expense.

DRAFT



City of Owosso
301 W Main Street Owosso, MI 48867
989-725-0535

**APPLICATION, POLICY AND PROCEDURES
 FOR MOBILE FOOD VENDING LICENSES**

**IF YOU ARE APPLYING FOR A FESTIVAL/EVENT BEING HELD IN THE CITY OF OWOSSO,
 YOU MUST CONTACT THAT FESTIVAL/EVENT COORDINATOR.**

A separate license and separate application is required for each unit

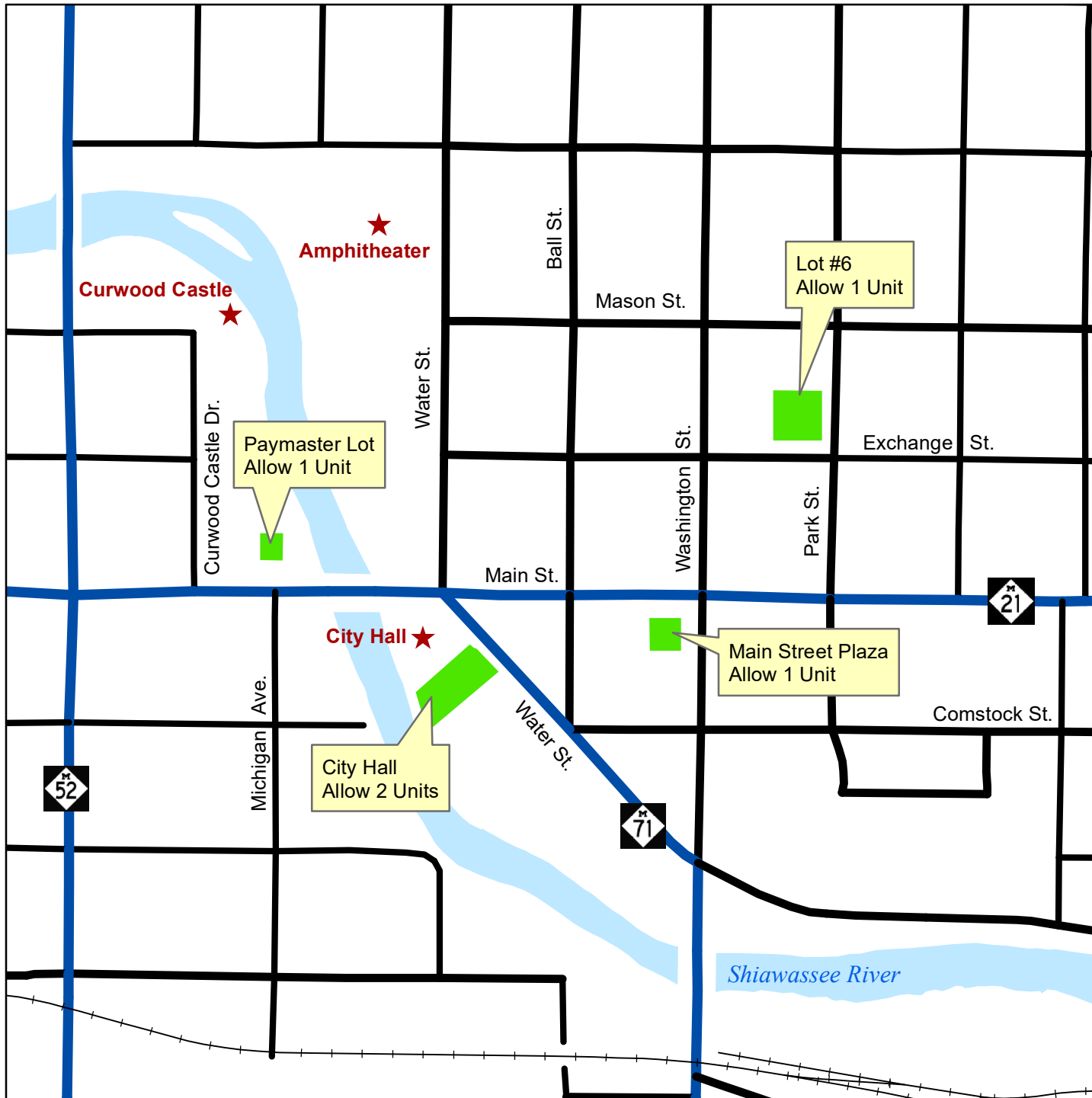
1. Business Name:		
Name of Food Truck:		
Address:		
Name of Individual Representing Business:		
Cell Phone:	Email:	
2. Is your business a licensed food service establishment based in the City of Owosso?	☐ YES	☐ NO
3. Will you be vending on city property?	☐ YES	☐ NO
<i>If yes, please attach a certificate of general liability insurance for \$1 million per occurrence, with the City of Owosso named as certificate holder, along with an endorsement to the policy naming the City of Owosso as additional insured.</i>		
4. Make/Model/Year of vending unit:	VIN:	
5. Do you have a fryer?	☐ YES	☐ NO
6. Do you have a grill?	☐ YES	☐ NO
7. Do you have a griddle?	☐ YES	☐ NO
8. Do you have a broiler?	☐ YES	☐ NO
9. How will you be disposing of grey water/untreated waste?		
10. Will you be using cooking fuel?	☐ YES	☐ NO
<i>If yes, please complete the following:</i>		
What type of cooking fuel are you using?		
Where, on the unit, will the cooking fuel be located?		
How much cooking fuel will be located on the unit?		
11. Do you have an exhaust hood?	☐ YES	☐ NO
<i>If yes, please complete the following:</i>		
Who installed the hood?		
What is the address of the installer?		
What is the code/standard/year used in design of the hood?		
What is the mechanical license number?		
Date of last inspection on the exhaust hood system:		
12. Do you have a suppression system?	☐ YES	☐ NO
<i>If yes, please complete the following:</i>		
Who installed the suppression system?		
What is the address of the installer?		
What is the code/standard/year used in design of the hood?		
What is the mechanical license number?		
Date of last inspection on the suppression system:		
13. Do you have fuel piping?	☐ YES	☐ NO

<i>If yes, please complete the following:</i>		
What code/standard/year used in fuel piping?		
Who installed the fuel piping?		
What is the mechanical license number of the fuel piping installer?		
14. Please attach the following:		
• Fees	• Michigan Sales Tax License	• Copy of Special Transfer Food Unit (MDARD)
• Photo of Unit	• Copy of State issued photo ID for all employees working at the unit	• Copy of the most recent 3 rd party fire suppression inspection (if applicable)
• Copy of license from Shiawassee County Health Department		
15. Fee Schedule (non-refundable AND permits are valid for six (6) months)		
Location	May – October Fee	November – April Fee
• City-controlled property	\$300	\$200
• Non-city property	\$150	\$100
• Year-round city food service establishments on city-controlled property	\$250/year	
• Year-round city food service establishments not on city-controlled property	\$0/year	
16. Allow up to 10 days for City review		
17. Have you ever had any licenses required by this City or any other State or Municipal authority revoked, suspended, or denied within three (3) years immediately prior to the date of this application? YES/NO		
<i>If yes, state the circumstances of any such revocation, suspension or denial:</i>		
I, the Applicant, acknowledge that all of the above information is true and correct to the best of my knowledge		
I have read and agree to comply with the rules and regulations stipulated by the City of Owosso for Mobile Food Vending of the Owosso Code of Ordinances		
I agree to hold harmless the City of Owosso, its agents, employees and associates now and forever for any damages, injuries or loss, personal or property, which may result due to the business related activities on city property		
I as the proprietor of the mobile food vending truck/cart take full responsibility for myself and my employees at said location		
I understand it is my responsibility to make certain by business operations conform with all State and County Food Service codes and requirements.		
Signature of Applicant		
Printed Name		
Date		
18. FOR OFFICE USE ONLY		
Date received:	Amount paid:	
Department review:	Comments/Signature:	
• Police/Fire Chief		
• DPW/Engineering		
• Building Department		
☐ Approved	☐ Denied	
Date license issued:	License #:	
Approved by:		

CHECKLIST FOR MOBILE FOOD VENDING UNIT LICENSEE

(Keep this checklist for your records)

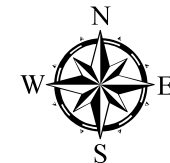
FESTIVALS/EVENTS TAKE PRECEDENCE OVER PUBLIC PARKING LOTS. YOU MUST CONTACT THE FESTIVAL/EVENT COORDINATOR TO PARTICIPATE.	
1. Prominently display your license on your unit	
2. Allowed in commercially zoned districts on private property, City owned parks or City owned public parking lots (the following public lots are available):	
- CITY HALL PARKING LOT (ALLOW 2 UNITS)	- MAIN STREET PLAZA (ALLOW 1 UNIT)
- PAYMASTER LOT (ALLOW 1 UNIT)	- LOT #6 EXCHANGE/PARK STREET (ALLOW 1 UNIT)
SEE MAP ON NEXT PAGE	
3. Provide waste receptacles at the site of the unit and remove all litter/debris on a daily basis.	
4. Not allowed on a public street in a residentially or commercially zoned district unless prior approval has been obtained through a Traffic Control Order and City Council authorization.	
5. No flashing/blinking/strobe lights, all exterior lights over 60 watts shall contain opaque, hood shield or direct the illumination downward	
6. No loud music, amplification devices or "crying out" which causes a disruption or safety hazard	
7. Comply with the City's Noise Ordinance, Sign Ordinance and all other City Ordinances	
8. Comply with all applicable federal, state and county regulations	
9. Allowed one (1) portable sign – height of four (4) feet and square footage of eight (8) feet per side , located within five feet of the unit; can't be placed on sidewalk nor impede pedestrian and/or vehicle safety.	
10. A mobile food vendor may only operate between the hours of 7 a.m. and 2 a.m.	
11. No Mobile Food Vending Unit may be left unattended for more than 2 hours on public property; and any Mobile Food Vending Unit not in operation shall be removed from public property between the hours of 2 a.m. and 7 a.m.	
12. Shall not utilize any electricity or power without the prior written authorization of the power customer. No power cable or similar device shall be extended at or across any city street, alley, or sidewalk except in a safe manner.	
13. The use of an inverter generator (reduction is noise level) is required in the DDA District	



City of Owosso



Downtown Parking Lots for Mobile Food Vending Units



0 75 150 300 450 600 Feet