

AGENDA
Parks & Recreation Commission
Wednesday, December 6, 2023
7:00 PM
City Hall

Call to order:

Pledge of Allegiance:

Roll call:

Approval of agenda: December 6, 2023

Approval of minutes: October 25, 2023

Public comments:

Old Business Report from City Liaison:

New Business:

- Millage
- Dog Park
- DNR Grant

Next Meeting: January 24, 2024

Public/Commissioners Comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Draft Minutes of Wednesday, October 25, 2023

7:00 p.m.

City Hall

- CALL TO ORDER:** Commissioner Workman called the meeting to order at 7:00 p.m.
- ROLL CALL:** Was taken by Amy Fuller
- MEMBERS PRESENT:*** Chairman Workman, Vice Chair Selbig, Commissioners Rodman, Bila, Horton, Smith, and Maginity.
- MEMBERS ABSENT:*** None.
- OTHERS PRESENT:*** Amy Fuller, Assistant City Manager, and Dan Smith, Michigan E-waste
- APPROVAL OF AGENDA:** COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE AGENDA FOR OCTOBER 25, 2023 WITH THE ADDITION OF THE CURWOOD GRANT. MOTION SUPPORTED BY COMMISSIONER HORTON. AYES ALL, MOTION CARRIED.
- APPROVAL OF MINUTES:** COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE MINUTES FOR SEPTEMBER 27, 2023 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER HORTON. AYES ALL, MOTION CARRIED.
- PUBLIC COMMENTS:** None.
- OLD BUSINESS REPORT:**
- Amy Fuller reported that there was an opportunity to purchase fish for Hopkins Lake over the next few days. Commission Bila volunteered to pick up the fish.
- Amy Fuller reported on the delays in installing water at the dog park and community garden. DPW will have to hire DayStarr to bore under the road. DPW anticipates completing the work before winter.
- ITEM OF BUSINESS:**
- Fitness Course:** Amy Fuller shared an updated route of 999 meters for the suggested fitness. There was a discussion on signage and how many fitness stations should be included.
- Bennett Fields:** Amy Fuller reported that she, Commissioner Bila, and Commissioner Rodman painted the concession stand building and that hand dryers were ordered. She also shared that she had scheduled a meeting with the president of the softball league to discuss other improvements, including trees and signage. There was a discussion on placing trees at the fields.
- Curwood Grant:** Amy Fuller requested permission to apply for a grant from the Curwood Festival to replace the mural on Mitchell Amphitheater. MOTION BY COMMISSIONER SMITH TO HAVE STAFF APPLY FOR THE GRANT, MOTION SUPPORTED BY COMMISSIONER RODMAN. AYES ALL, MOTION CARRIED.
- Next Meeting:** December 6, 2023, at 7:00 PM at City Hall.

PUBLIC/COMMISSIONERS COMMENTS: Dan Smith from Michigan E-Waste talked about his curbside recycling business and said he plans to plant one tree for each customer. He indicated he would be purchasing saplings from the Conservation District and is interested in planting them in parks.

Commissioner Bila thanked Amy Fuller and Commissioner Rodman for their help painting at Bennett Fields. Other Commissioners also expressed thanks.

ADJOURNMENT: COMMISSIONER HORTON MADE A MOTION TO ADJOURN AT 7:46 P.M. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

Respectfully submitted by:
Amy Fuller, Assistant City Manager

GL NUMBER	DESCRIPTION	YTD BALANCE		AVAILABLE BALANCE	% BDGT USED
		2023-24 AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND					
Expenditures					
Dept 751 - PARKS					
101-751-702.200	WAGES	62,606.00	22,003.50	40,602.50	35.15
101-751-702.300	OVERTIME	2,000.00	2,279.82	(279.82)	113.99
101-751-702.400	WAGES - SEASONAL	28,000.00	5,437.20	22,562.80	19.42
101-751-702.800	ACCRUED SICK LEAVE	0.00	0.00	0.00	0.00
101-751-703.000	OTHER COMPENSATION	0.00	0.00	0.00	0.00
101-751-715.000	SOCIAL SECURITY (FICA)	7,085.00	2,255.68	4,829.32	31.84
101-751-716.000	FRINGES	0.00	0.00	0.00	0.00
101-751-716.100	HEALTH INSURANCE	26,316.00	5,770.97	20,545.03	21.93
101-751-716.200	DENTAL INSURANCE	917.00	282.26	634.74	30.78
101-751-716.300	OPTICAL INSURANCE	142.00	28.42	113.58	20.01
101-751-716.400	LIFE INSURANCE	300.00	93.51	206.49	31.17
101-751-716.500	DISABILITY INSURANCE	643.00	191.97	451.03	29.86
101-751-717.000	UNEMPLOYMENT INSURANCE	9.00	7.99	1.01	88.78
101-751-718.100	MUNICIPAL EMPLOYEES RETIREMENT :	0.00	0.00	0.00	0.00
101-751-718.200	DEFINED CONTRIBUTION	3,130.00	1,060.39	2,069.61	33.88
101-751-719.000	WORKERS' COMPENSATION	2,612.00	1,905.28	706.72	72.94
101-751-728.000	OPERATING SUPPLIES	2,500.00	4,136.70	(1,636.70)	165.47
101-751-818.000	CONTRACTUAL SERVICES	43,700.00	30,155.69	13,544.31	69.01
101-751-920.100	ELECTRICITY	11,488.00	3,363.32	8,124.68	29.28
101-751-920.200	GAS	0.00	0.00	0.00	0.00
101-751-920.300	TELEPHONE	0.00	0.00	0.00	0.00
101-751-920.400	WATER & SEWER	24,208.00	16,778.78	7,429.22	69.31
101-751-920.500	REFUSE	300.00	157.94	142.06	52.65
101-751-930.000	BUILDING MAINTENANCE	3,000.00	4,479.99	(1,479.99)	149.33
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	10,000.00	4,737.61	5,262.39	47.38
101-751-937.000	TREES & GARDEN	1,000.00	0.00	1,000.00	0.00
101-751-940.000	EQUIPMENT RENTAL	100,000.00	65,237.22	34,762.78	65.24
101-751-971.000	LAND	0.00	0.00	0.00	0.00
101-751-974.000	LAND IMPROVEMENTS	92,000.00	0.00	92,000.00	0.00
Total Dept 751 - PARKS		421,956.00	170,364.24	251,591.76	40.37
TOTAL EXPENDITURES		421,956.00	170,364.24	251,591.76	40.37
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		421,956.00	170,364.24	251,591.76	40.37
NET OF REVENUES & EXPENDITURES		(421,956.00)	(170,364.24)	(251,591.76)	40.37

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User: AKFuller
DB: Owosso

CASH SUMMARY BY FUND FOR CITY OF OWOSSO
FROM 07/01/2023 TO 11/30/2023
FUND: 208
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2023	Total Debits	Total Credits	Ending Balance 11/30/2023
208	PARK/RECREATION SITES FUND	29,809.14	5,432.71	11,258.95	23,982.90