

**Owosso
Parks & Recreation
Commission**



**Regular Meeting
7:00 p.m. Thursday, January 25, 2023
City Hall**

AGENDA
Parks & Recreation Commission
Wednesday, January 25, 2023
7:00 PM
City Hall

Call to order:

Pledge of Allegiance:

Roll call:

Approval of agenda: January 25, 2023

Approval of minutes: December 22, 2022

Public comments:

Communications:

Old Business Report from City Liaison:

New Business:

- Parks Millage
- Pavilion rental fees
- Grant opportunity

Next Meeting: February 22, 2023

Public/Commissioners Comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us

**PARKS AND RECREATION COMMISSION
SPECIAL MEETING**

Minutes of Thursday, December 22, 2022

7:00 p.m.

City Hall

- CALL TO ORDER:** Commissioner Workman called the meeting to order at 7:01 p.m.
- PLEDGE OF ALLEGIANCE:** Was recited
- ROLL CALL:** Was taken by Amy Fuller
- MEMBERS PRESENT:*** Chairman Workman, Commissioners Horton (7:05), Maginity, Smith, Bila, and Rodman
- MEMBERS ABSENT:*** Vice Chair Selbig.
- OTHERS PRESENT:*** Amy Fuller, Assistant City Manager and Dennis Mahoney
- APPROVAL OF AGENDA:** COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE AGENDA FOR DECEMBER 22, 2022. MOTION SUPPORTED BY COMMISSIONER MAGINITY. AYES ALL, MOTION CARRIED.
- APPROVAL OF MINUTES:** COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE MINUTES FOR DECEMBER 7, 2022 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER BILA. AYES ALL, MOTION CARRIED.
- PUBLIC COMMENTS:** None.
- COMMUNICATIONS:** Written comments on the City of Owosso Draft Parks & Recreation Plan were submitted by the Friends of the Shiawassee River.
- ITEM OF BUSINESS:**
- Draft Parks and Recreation Master Plan Public Hearing:**
- Chairman Workman called for public comments on the plan:
- Dennis Mahoney, Owosso resident, suggested recognizing the Owosso Soccer Club on pages 13, 14, and 54 of the plan for their work in providing soccer opportunities in Owosso and their help with Hugh Parker Fields. Mr. Mahoney also commented that the draft was good and concise. COMMISSIONER RODMAN MADE A MOTION TO MAKE THE SUGGESTED CHANGES. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.
- Commissioner Rodman suggested reviewing the letter from the Friends of the Shiawassee River. Discussion about the Shi-Tri followed. COMMISSIONER RODMAN MADE A MOTION TO ADD THE SHI-TRI TO THE COMMUNITY EVENT SECTION OF THE PLAN. MOTION SUPPORTED BY COMMISSIONER BILA. AYES ALL, MOTION CARRIED.
- The Commission discussed the Friends of the Shiawassee River's requests to add an action item for controlling invasive species along the river and removing or modifying the three low head dams within the city limits. Commissioner Bila requested more information on invasive species versus native species and stated he was not in favor of removing the dams. Commissioner Rodman stated she needed more information than was provided before making a decision on the dams. COMMISSIONER HORTON MADE A MOTION TO TABLE

THE DISCUSSION ON THE LOW HEAD DAMS AND THE INVASIVE SPECIES. MOTION SUPPORTED BY COMMISSIONER RODMAN. AYES ALL, MOTION CARRIED.

Commissioner Smith commented that the plan was beautiful and thanked everyone for a great job.

RESOLUTION NO. 01-2022

2023-2027 OWOSSO PARKS AND RECREATION PLAN

WHEREAS, the City of Owosso reviews its parks and recreation plan every five years; and

WHEREAS, the city council has appointed a park and recreation commission to oversee the plan; and

WHEREAS, the parks and recreation commission reviewed the 2018 plan by holding meetings on March 23, 2022, April 27, 2022, July 27, 2022, and October 25, 2022, in order to get public participation and input for a potential update; and

WHEREAS, updates and amendments to the plan were made in accordance with public, commissioner, and staff input.

NOW THEREFORE BE IT RESOLVED THAT the City of Owosso Parks and Recreation Commission, hereby recommends approval of the 2023-2027 Owosso Parks and Recreation Plan.

COMMISSIONER HORTON MADE A MOTION TO APPROVE THE RESOLUTION TO RECOMMEND APPROVAL OF THE 2023 PARKS AND RECREATION PLAN. MOTION SUPPORTED BY COMMISSIONER RODMAN.

Roll call vote:

Ayes, Commissioners Rodman, Bila, Smith, Maginity, Horton, and Chairman Workman.

Nays, none.

Next Meeting: January 25, 2023, at 7:00 PM at City Hall.

PUBLIC/COMMISSIONERS COMMENTS: None.

ADJOURNMENT: COMMISSIONER SMITH MADE A MOTION TO ADJOURN AT 7:15 P.M. MOTION SUPPORTED BY COMMISSIONER MAGINITY. AYES ALL, MOTION CARRIED.

Respectfully submitted by:
Amy Fuller, Assistant City Manager

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
FROM 07/01/2022 TO 12/31/2022
FUND: 208
CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2022	Total Debits	Total Credits	Ending Balance 12/31/2022
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	81,336.64	10,025.34	83,027.55	8,334.43
001.204	HUNTINGTON LIQUIDITY PORTAL	0.00	30,084.44	0.00	30,084.44
	PARK/RECREATION SITES FUND	<u>81,336.64</u>	<u>40,109.78</u>	<u>83,027.55</u>	<u>38,418.87</u>

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	12/31/2022 (ABNORMAL)	MONTH 12/31/2022 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
Dept 751 - PARKS									
101-751-702.200	WAGES	64,442.00		28,289.99		6,403.44		36,152.01	43.90
101-751-702.300	OVERTIME	2,500.00		1,965.73		0.00		534.27	78.63
101-751-702.400	WAGES - SEASONAL	6,000.00		11,910.60		2,808.00		(5,910.60)	198.51
101-751-715.000	SOCIAL SECURITY (FICA)	5,580.00		3,210.00		701.18		2,370.00	57.53
101-751-716.100	HEALTH INSURANCE	22,016.00		8,725.80		1,821.69		13,290.20	39.63
101-751-716.200	DENTAL INSURANCE	742.00		297.45		63.35		444.55	40.09
101-751-716.300	OPTICAL INSURANCE	113.00		42.97		8.13		70.03	38.03
101-751-716.400	LIFE INSURANCE	300.00		108.83		20.06		191.17	36.28
101-751-716.500	DISABILITY INSURANCE	420.00		162.82		30.92		257.18	38.77
101-751-717.000	UNEMPLOYMENT INSURANCE	24.00		24.13		0.00		(0.13)	100.54
101-751-718.200	DEFINED CONTRIBUTION	2,714.00		992.91		240.55		1,721.09	36.58
101-751-719.000	WORKERS' COMPENSATION	2,123.00		198.30		0.00		1,924.70	9.34
101-751-728.000	OPERATING SUPPLIES	1,200.00		0.00		0.00		1,200.00	0.00
101-751-818.000	CONTRACTUAL SERVICES	26,373.00		16,264.53		5,306.76		10,108.47	61.67
101-751-920.100	ELECTRICITY	10,500.00		10,049.62		3,092.64		450.38	95.71
101-751-920.400	WATER & SEWER	25,000.00		21,775.76		486.45		3,224.24	87.10
101-751-920.500	REFUSE	900.00		147.60		0.00		752.40	16.40
101-751-930.000	BUILDING MAINTENANCE	16,000.00		13,780.57		322.00		2,219.43	86.13
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	1,500.00		1,468.44		0.00		31.56	97.90
101-751-937.000	TREES & GARDEN	500.00		931.50		0.00		(431.50)	186.30
101-751-940.000	EQUIPMENT RENTAL	58,000.00		52,273.72		187.94		5,726.28	90.13
101-751-971.000	LAND	0.00		89.95		0.00		(89.95)	100.00
101-751-974.000	LAND IMPROVEMENTS	0.00		97.33		0.00		(97.33)	100.00
Total Dept 751 - PARKS		246,947.00		172,808.55		21,493.11		74,138.45	69.98
TOTAL EXPENDITURES		246,947.00		172,808.55		21,493.11		74,138.45	69.98
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		0.00		0.00		0.00		0.00	0.00
TOTAL EXPENDITURES		246,947.00		172,808.55		21,493.11		74,138.45	69.98
NET OF REVENUES & EXPENDITURES		(246,947.00)		(172,808.55)		(21,493.11)		(74,138.45)	69.98