

**Owosso
Parks & Recreation
Commission**



**Regular Meeting
7:00 p.m. Wednesday, July 27, 2022
City Hall, Council Chambers**

AGENDA
Parks & Recreation Commission
Wednesday, July 27, 2022
7:00 PM
Council Chambers

Call to order:

Pledge of Allegiance:

Roll call:

Approval of agenda: July 27, 2022

Approval of minutes: June 22, 2022

Public comments:

Communications:

Old Business Report from City Liaison:

New Business:

- Rosevear Park
- Parks and Recreation Master Plan

Next Meeting: August 24, 2022

Public/Commissioners Comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/ hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Draft Minutes of Wednesday, June 22, 2022

7:00 p.m.

City Hall

- CALL TO ORDER: Commissioner Workman called the meeting to order at 7:00 p.m.
- PLEDGE OF ALLEGIANCE: Was recited
- ROLL CALL: Was taken by Amy Fuller
- MEMBERS PRESENT:* Chairman Workman, Vice-Chair Jeff Selbig, Commissioners Don Horton, Gerald Bila, Carol Anne Smith, Kevin Maginity, and Ellen Rodman
- MEMBERS ABSENT:* None.
- OTHERS PRESENT:* Amy Fuller, Randy Horton, Sue Jones, and Laura VanHyfte
- APPROVAL OF AGENDA: **COMMISSIONER HORTON MADE A MOTION TO APPROVE THE AGENDA FOR JUNE 22, 2022. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.**
- APPROVAL OF MINUTES: **COMMISSIONER HORTON MADE A MOTION TO APPROVE THE MINUTES FOR MAY 25, 2022 WITH NO CHANGES. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.**
- PUBLIC COMMENTS:
- Randy Horton shared that he was in attendance in support of additional pickleball courts at Bentley Park.
- PRESENTATION: The Commission heard a presentation from the Director of Government for Tomorrow, a nonprofit that works to increase youth participation in local government. **COMMISSIONER SMITH MADE A MOTION FOR STAFF TO RESEARCH NEXT STEPS FOR PARTNERING WITH GOVERNMENT FOR TOMORROW. MOTION SUPPORTED BY COMMISSIONER MAGINITY. AYES ALL, MOTION CARRIED.**
- COMMUNICATIONS: Ms. Fuller shared an invitation to the Kiwanis August meeting at Hopkins Lake and reported that Rotary would like to purchase receptacles for dog waste bags at Harmon Patridge.
- NEW BUSINESS
- Master Plan Survey: The Commission reviewed a community survey for the Parks and Recreation Master Plan. **COMMISSIONER HORTON MADE A MOTION TO APPROVE WITH CHANGES TO QUESTIONS 3,7, AND 12. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.**
- OLD BUSINESS REPORT FROM CITY LIASON: A new picnic table was moved to the dog park and several of the maintenance issues have been addressed. A quote for rearranging the current pickleball courts to allow for more courts was provided. **COMMISSIONER MAGINITY MADE A MOTION TO HAVE STAFF SEEK BIDS FOR CONVERTING THE CURRENT PICKLEBALL SPACE TO 4 COURTS AND PAINTING LINES FOR 4 COURTS OVER ONE TENNIS COURT (EITHER TENNIS OR PICKLEBALL COULD BE PLAYED IN THIS SPACE), FOR A TOTAL OF 8 PICKLEBALL COURTS. MOTION SUPPORTED BY COMMISSIONER HORTON. AYES ALL, MOTION CARRIED.**

PUBLIC/COMMISSIONERS COMMENTS: none

Next Meeting: July 27, 2022 at 7:00 PM at City Hall.

ADJOURNMENT:

COMMISSIONER SELBIG MADE A MOTION TO ADJOURN AT 8:25 P.M. MOTION SUPPORTED BY COMMISSIONER HORTON. AYES ALL, MOTION CARRIED.

**Respectfully submitted by:
Amy Fuller, Assistant to the City Manager**

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
05/01/2022			101-751-920.400 WATER & SEWER		BEG. BALANCE		18,209.04
06/30/2022			101-751-920.400	END BALANCE	0.00	0.00	18,209.04
05/01/2022			101-751-920.500 REFUSE		BEG. BALANCE		858.70
06/10/2022	AP	INV	REFUSE SERVICE MAY 2022	0237-001940371	84.69		943.39
06/10/2022	AP	INV	REFUSE SERVICE MAY 2022	0237-001940371	102.80		1,046.19
06/10/2022	AP	INV	REFUSE SERVICE JUNE 2022	0237-001946831	85.87		1,132.06
06/10/2022	AP	INV	REFUSE SERVICE JUNE 2022	0237-001946831	30.00		1,162.06
06/30/2022			101-751-920.500	END BALANCE	303.36	0.00	1,162.06
05/01/2022			101-751-930.000 BUILDING MAINTENANCE		BEG. BALANCE		9,874.16
05/13/2022	AP	INV	RESTROOM RENTAL THRU 5-31-22	2022-296	1,560.00		11,434.16
05/13/2022	AP	INV	APRIL 2022 PURCHASES - PARKS	514484	19.49		11,453.65
05/27/2022	AP	INV	PARTS OAKWOOD DRINKING FOUNTAIN QPO	A80344	10.99		11,464.64
06/10/2022	AP	INV	CANLINERS QPO27435	142310	192.00		11,656.64
06/10/2022	AP	INV	MAY 2022 PURCHASES	GILBERTSMAY22	15.98		11,672.62
06/10/2022	AP	INV	MAY 2022 PURCHASES	HOMEDPOTMAY22	21.56		11,694.18
06/10/2022	AP	INV	MAY 2022 PURCHASES	HOMEDPOTMAY22	10.79		11,704.97
06/10/2022	AP	INV	SPLASH PAD LOW VOLT SWITCH DPW QPO#2	28188	100.00		11,804.97
06/10/2022	AP	INV	PORTABLE TOILET CONTRACT JUNE 2022	20222-364	1,560.00		13,364.97
06/17/2022	AP	INV	TOOL FOR PLAYSET @ HOPKINS PARK	193673893	30.64		13,395.61
06/24/2022	AP	INV	TOWELS FOR DPW BENNET FIELD QPO#2744	142447	30.00		13,425.61
06/30/2022	AP	INV	LABOR ON LIGHTS AT BENTLY PARK DPW Q	28236	497.74		13,923.35
06/30/2022			101-751-930.000	END BALANCE	4,049.19	0.00	13,923.35
05/01/2022			101-751-930.200 BLDG MAINTENANCE-BALLFIELDS		BEG. BALANCE		619.07
05/13/2022	AP	INV	2X10 LUMBER	B31198	87.84		706.91
05/13/2022	AP	INV	APRIL 2022 PURCHASES - PARKS	514484	4.19		711.10
05/27/2022	AP	INV	3 ROW ALUMINUM BLEACHER QPO27405	119029882	1,740.00		2,451.10
06/10/2022	AP	INV	JANITORIAL SUPPLIES QPO#27430	142211	112.00		2,563.10
06/10/2022	AP	INV	MAY 2022 PURCHASES	HOMEDPOTMAY22	71.27		2,634.37
06/10/2022	AP	INV	MAY 2022 PURCHASES	HOMEDPOTMAY22	37.63		2,672.00
06/17/2022	AP	INV	SUPPLIES FOR OAKWOOD BALLFIELD LIGHT	C38634	39.75		2,711.75
06/17/2022	AP	INV	SUPPLIES FOR OAKWOOD BALLPARK LIGHTS	C38646	6.20		2,717.95
06/17/2022	AP	INV	SUPPLIES FOR OAKWOOD BALLFIELD	525782	201.08		2,919.03
06/24/2022	AP	INV	TISSUE PAPER FOR OAKWOOD BALL PARK D	142458	30.00		2,949.03
06/28/2022	INVA	INVA	SUMMARY INVA 06/28/2022		31.50		2,980.53
06/30/2022	AP	INV	SUPPLIES FOR BENNETT BALLFIELD	526018	16.70		2,997.23
06/30/2022	AP	INV	SUPPLIES FOR OAKWOOD BALL FIELD	526029	312.06		3,309.29
06/30/2022	AP	INV	LABOR AT OAKWOOD BALLPARK DPW QPO 27	28237	200.00		3,509.29
06/30/2022	AP	INV	ROUTINE PURCHASES NOT TO EXCEED \$200	C38892	8.99		3,518.28
06/30/2022	AP	INV	BALLAST FOR BENNETT BALL FIELD	526144	139.60		3,657.88
06/30/2022			101-751-930.200	END BALANCE	3,038.81	0.00	3,657.88
05/01/2022			101-751-937.000 TREES & GARDEN		BEG. BALANCE		606.35
06/30/2022			101-751-937.000	END BALANCE	0.00	0.00	606.35
05/01/2022			101-751-940.000 EQUIPMENT RENTAL		BEG. BALANCE		45,284.52
05/31/2022	GJ	JE	EQUIPMENT RENTAL CHARGES -APRIL 2022	12104	5,752.67		51,037.19
05/31/2022	GJ	JE	EQUIPMENT RENTAL CHARGES - MAY 2022	12106	18,218.45		69,255.64
06/30/2022			101-751-940.000	END BALANCE	23,971.12	0.00	69,255.64
05/01/2022			101-751-971.000 LAND		BEG. BALANCE		0.00
06/10/2022	AP	INV	FIBER FORM 18" & 16" QPO#27428	63721	217.08		217.08
06/30/2022			101-751-971.000	END BALANCE	217.08	0.00	217.08
05/01/2022			101-751-974.000 LAND IMPROVEMENTS		BEG. BALANCE		10,000.00
06/17/2022	AP	INV	6' WAVE ZIP SLIDE FOR HOPKINS LAKE P	PJI0185622	3,730.00		13,730.00
06/17/2022	AP	INV	SUPPLIES FOR PARK REPAIR	C38728	18.98		13,748.98
06/24/2022	AP	INV	PVC PIPE & ADAPTERS FOR SPLASH PAD Q	80678	20.45		13,769.43
06/30/2022	AP	INV	ACTIVATRIION SENSORS DPW QPO27436	27049	604.33		14,373.76
06/30/2022	AP	INV	QUICKRETE FOR SPLASH PAD	B31742	39.98		14,413.74
06/30/2022	AP	INV	HOME DEPOT PURCHASES JUNE 2022	6035332504497466J	39.50		14,453.24
06/30/2022	AP	INV	LABOR ON SOUTHSIDE SPLASHSIDE DPW QP	28235	100.00		14,553.24
06/30/2022			101-751-974.000	END BALANCE	4,553.24	0.00	14,553.24
TOTAL FOR DEPARTMENT 751 PARKS					65,358.52	0.00	
TOTAL FOR FUND 101 GENERAL FUND					65,358.52		225,490.05

User: AKFuller

DB: Owosso

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 208 PARK/RECREATION SITES FUND							
Department 751 PARKS							
05/01/2022			208-751-930.000 BUILDING MAINTENANCE		BEG. BALANCE		23.96
05/13/2022	AP	INV	APRIL 2022	3355098	72.00		95.96
05/13/2022	AP	INV	APRIL 2022 PURCHASES	514322	11.94		107.90
06/30/2022	AP	INV	HOME DEPOT PURCHASES JUNE 2022	6035332504497466J	122.72		230.62
06/30/2022			208-751-930.000	END BALANCE	206.66	0.00	230.62
05/01/2022			208-751-974.000 SYSTEM IMPROVEMENTS		BEG. BALANCE		60,152.04
06/10/2022	AP	INV	3500 WALL & FOOTING DELIVERY QPO# 27	67134	526.00		60,678.04
06/17/2022	AP	INV	6' WAVE ZIP SLIDE FOR HOPKINS LAKE P	PJI0185622	2,588.21		63,266.25
06/30/2022			208-751-974.000	END BALANCE	3,114.21	0.00	63,266.25
05/01/2022			208-751-974.000-JMLAUNCH21 SYSTEM IMPROVEMENTS		BEG. BALANCE		178.00
06/30/2022			208-751-974.000-JMLAUNCH21	END BALANCE	0.00	0.00	178.00
05/01/2022			208-751-974.000-WARMCENTER SYSTEM IMPROVEMENTS		BEG. BALANCE		15,759.00
06/30/2022			208-751-974.000-WARMCENTER	END BALANCE	0.00	0.00	15,759.00
TOTAL FOR DEPARTMENT 751 PARKS					<u>3,320.87</u>	<u>0.00</u>	
TOTAL FOR FUND 208 PARK/RECREATION SITES FUND					<u>3,320.87</u>		<u>79,433.87</u>