

Minutes
Regular Meeting of the Parks & Recreation Commission
Council Chambers, City Hall
February 27, 2012 – 6 p.m.

The meeting was called to order at 6:06 p.m. by Secretary Adam Zettel.

Roll call was taken by Recording Secretary Marty Stinson.

Members Present: Chairperson Jerry Hebekeuser arrived at 6:10 p.m., Commissioners Sherri Chavora, Michael Espich, and Jeff Selbig.

Members Absent: Vice Chairperson Marsha Ladd.

Others Present: Adam Zettel, Assistant City Manager and Director of Community Development; David Tooley and Dan Sorenson from Miracle of Michigan and Indiana; Rick Morris, owner of House of Wheels; Jonathan Beebe, Disc Golf.

Approve Agenda for February 27, 2012:

A motion to approve the agenda as presented was made by Commissioner Espich and supported by Commissioner Chavora with the addition of Business Item # 4, St. Patty's Plunge for Playscape.

Ayes: all. Motion carried.

Approve Minutes from January 23, 2012 meeting:

A motion to approve the minutes from the January 23, 2012 meeting was made by Commissioner Chavora and supported by Commissioner Selbig.

Ayes: all. Motion carried.

Public Comments:

Mr. Rick Morris, House of Wheels, spoke about the Rails-To-Trails from Owosso to Ionia. We've been working on this for 13-14 years. It's in the Master Plan. Why isn't city staff working on it? Corunna is working on it. Ours stops at Owosso Township. We need to make you work harder. We need to keep both smaller and older kids. Mr. Morris left the meeting.

Mr. Adam Zettel stated that we do have a trail consortium coming together. The trail is outside the city limits.

6:10 p.m. Chairman Hebekeuser arrived and presided over the rest of the meeting.

Mr. Zettel stated we need a group of people to come together practically. Some things are in the works. The city is working on Consumers Energy easements. One property is north of Bentley Park. We actually have no abandoned rails in Owosso, but we have the Riverwalk that we can connect with easements. The Brownfield map shows some of the greenways.

Communications:

1. Staff memorandum
2. January 23, 2012 minutes
3. Disc Golf report
4. Playscape press release

Business:

1. Disc Golf – Dorcey Crank

Mr. Crank was unable to attend the meeting. Jonathon Beebe, 1309 N. Hickory Street, commented that the area of consideration belongs to Oak Hill Cemetery. He has talked to Mike White and the cemetery board will meet on March 9. They are seeking full approval. They have a design layout and are getting appraisals for the baskets and cement. The second course will be by Baker College and Hopkins Lake. A quote from one Michigan company was \$5,529.74. It should be a piece of cake to install. We would need Council approval after we receive the drawing and description. They need to check the use of Rosevear Park. He also stated they have already pulled out a lot of trash from the park.

2. Bentley Park Playscape Community Building – Miracle of Michigan and Indiana.

Mr. Dan Sorenson from Miracle of Michigan and Indiana is the Community Build Expert. A date was set for June 14, 15, and 16. He discussed the process and what the community would need to provide.

Coordinator Needs

- a core 3 people to lead volunteers
 - contractor coordinator
 - group coordinator
 - independent volunteer coordinator
- a food donation, distribution coordinator
- a pre-assembly coordinator – Sherri Chavora (three day volunteer)

Primary Equipment Needs

- 1 or 2 bobcats with 12”, 18”, & 24” auger (Owosso has one complete set)
- 6’ & 8’ ladders, one 10’ ladder
- lots of steel rakes, shovels, post-hole diggers, and pneumatic wheel barrows
- a 360 degree contractor’s leveling laser
- 1 extendable arm fork lift or bucket truck (Owosso has a boom and bucket truck)
 - Owosso also has dump trucks, front end loader, and backhoe

Material Needs

- 10 cubic yards of concrete (estimate)
- 350 cubic yards of woodchips (fiber, estimate)
- 90 cubic yards of pea stone (estimate)
- 14,800 square feet of geotech fabric (estimate)

Volunteer Needs

- Wednesday: 6-8 (2 hours)
- Thursday: 8-12
- Friday: 20-25
- Saturday Morning: 15-20
- Saturday Afternoon: Minimum of 30 people, Limit 75

Daily Breakdown of Activities

- Delivery on June 1 or June 5 – the truck must be unloaded by city staff and/or volunteers (6-8 people). Small components will be delivered to the city hall for assembly (bolts and painted parts); large pieces will be loaded and taken to a secure facility (DPW garage).

- Small component assembly will be on June 13th. 6-8 volunteers will be needed for two hours to pre-assemble small components under the direction of the preassembly coordinator. Food is expected to be donated and provided, located at city hall.
- Site excavation and earth relocation shall be performed by contractors before June 14. 15” of top soil shall be removed over an area approximately 7,000 square feet in accordance with vendor markings.
- Thursday the 14th shall be an 8am-5pm build day consisting of 8-12 volunteers that will be digging holes to set the large support poles in concrete in accordance with the vendor directions. Breakfast and lunch are expected to be donated and distributed.
- Friday shall be the primary build day for the structure. 20-25 volunteers shall labor from 8am-5pm to erect the structure.
- Saturday shall consist of completing the structure between 8am-12pm, utilizing 15-20 volunteers. Once completed, 3” layer of pea stone shall be placed, and then a subsequent 12” layer of woodchips shall be placed. This will be very labor intensive and require dozens of volunteers.
- Any brick pavers and additional landscaping will be applied at a later date.

Other Notes

- No children on the jobsite under the age of 18 unless accompanied by an adult.
- Build will commence rain or shine, except for hazardous weather.
- No hardhats are required.

Materials list continued on next page.

SUPPLIES		QTY	
BRACING	2" x 4" X 8'	12	
	2" X 4" X 10'	8	
SINGLE POST SWING BRACING	2" X 4" X 8'	N/A	
WOOD STAKES	1" X 2" X 18"	24	
PLYWOOD SQUARES MUST BE PLYWOOD	12" X 12" X 5/8"	50	
APPROX. CONCRETE NEEDED	READY MIX	10 CY	
	80 LBS. BA6S	N/A	
CENTER STAGE FOOTING, poured on pre-assy day	80 LBS. BA6S	N/A	
This concrete is included in above amount	READY MIX	N/A	
CONCRETE FORMS	2" X 4" X 8'	N/A	
	2" X 8" X 8'	N/A	
	2" X 6" X 8'	N/A	
BOX OF #100 NAILS		1lb.	
UPSIDE DOWN MARKING PAINT (Orange)		4	
1/4" Magnetic Screwdriver	For Preassembly of Painted Parts	4	
MUST HAVE TOOLS			
Bobcat with 12,18, and 24 inch augers	YES		
Contractor type 360 degree Laser Level	YES		
Circular saw	YES		
Generator if electricity is not available	YES		
Step Ladders (4) 6foot (0) 8 foot (2) 10 foot	YES		
Post hole diggers, shovels, rakes, wheelbarrows	YES		
Extension cords	YES		
Tables at build site (4) six foot folding	YES		
Hammer drill and 6 inch long 1/2" concrete bit	NO		
Crane for placing roofs, Typhoon and Tube Slides	YES (or)		
Sky Trak with man bucket and operator (BEST)	YES		

3. Canoe/Kayak Rentals

Commissioner Selbig talked about partnering with Corunna with canoe/kayak rental. The Friends of the Shiawassee River were also looking into participating. They talked about purchasing kayaks or maybe getting Dunham's to donate some. Kayaks run about \$200. Rentals might bring in more people on the river.

Mr. Zettel commented that there is one livery on the Shiawassee and it doesn't come into Owosso because of the dams. A problem is picking the people up. Friends of the Shiawassee River are trying to work on a livery by the concession stand at the ball field by Gould Street. Commissioner Selbig mentioned the YMCA may participate also.

4. Commissioner Selbig noted that the Mayor would like to do a St. Patty's Plunge for Playscape on 3-17-12 at the Hopkin's Lake at 1 p.m. This would be a plunge off the dock at the lake.

A motion to approve the circulation of communication for the St. Patty's Plunge for Playscape was made by Commissioner Espich and was supported by Commissioner Selbig.

Ayes: all. Motion carried.

Public Comments: None

Adjournment:

A motion to adjourn the meeting was made by Commissioner Espich and was supported by Commissioner Chavora. The meeting adjourned at 7:07 p.m.

Ayes: all, motion carried.

Adam Zettel, Secretary