

## OWOSSO HISTORICAL COMMISSION

Regular Meeting Notice  
Monday, November 10, 2014, 7:00 P.M. Gould House

### Minutes

**Call to order: Elaine Green way called meeting to order.**

Present: Elaine Greenway, Chair; Jennifer Mahoney, Vice Chair; Robert Brockway, Dennis Mahoney, Sue Ludington, Sue Osika, Lorraine Weckwert, Director Robert Doran.

Absent: Erin Powell

**Approval of Agenda: Elaine Greenway made a motion to accept the Agenda. Motion passed unanimously.**

**Treasurer's Report: Sue Ludington made a motion to accept the Treasure's Report. Motion passed unanimously.**

**Citizen Comments -**

**Communications** – Elaine Greenway confirmed that the Corrections Board is sending two men from their Work Release Program to clean the lawn at Gould House on Monday, November 17.

**Director's Report** – Defer Director's Report to Old and New Minutes.

**Approval Minutes of Regular Meeting, October 13, 2014**

**Minutes of Special Meeting for the Propose of Marketing & Advertising ONLY, October 30, 2014**

**Minutes of Special Meeting for the Purpose of Marketing & Advertising ONLY, November 5, 2014**

**Sue Osika made a motion to accept all the minutes. Motion passed unanimously EXCEPT for corrected Mission Statement in the November 5 Special Meeting Minutes.**

**Old Business:**

- Discuss schedule for all OHC Committee members to spend at least one hour per week with Director Robert Doran.  
**A sign-up email will be sent to all OHC Commission members to implement; likelihood of implementation after the Holidays.**
- Discuss Acquisitions and 2015 Home Tour as they relate to the possibility of reestablishing committees pending sharing of information and collaboration. Development of OHC "Workbook."
- New budgets pending end of City Hall audit (Nov 15).
- Discuss 2015 Exhibitions and exhibition panels; pending new budget process.
- Discuss progress on The Ivan Conger Archive Room.
- Purchase of printer/scanner for Gould House deferred pending development of new budgets.
- Suggested admission hike for Castle and rentals for Castle and Gould House submitted to City Clerk for Council approval December 15, 2014.
- Surveillance wires at Castle will be implemented. Alarm for Gould House deferred pending development of new budgets.
- Consultant visited Curwood Castle to discuss museum grade signs. Will continue to seek out information and engage Good Design Group.
- Working with city to fund cleaning and restoration of paintings, pending new budges.
- Working with Denice to expand her role. Full implementation pending computer from City Clerk (post elections) and development of new budgets.
- Purchase of larger TV at Curwood pending development of new budgets.

- Discuss inspection of Gould House by City Inspectors.  
**Motion made by Dennis Mahoney to contact Owosso Fire Department in order to obtain fire and CO2 detectors; if unavailable from Fire Department, purchase new ones. Motion passed unanimously.**
- Discuss rents and tenants at Gould House.  
**Motion was made by Sue Ludington to submit new leases to have current Gould House tenants pay and have utilities put in their names EXCEPT for water, lawn and driveway maintenance and garbage, new leases to be sent out by by Jan 1, implementation by March 1. Motion passed unanimously. Rents will be reduced to \$500 and \$550 respectively. NOTE: Real Estate Kelly Bila inspected the apartments on Saturday, November 22, and based on her knowledge of the Owosso Rental Market suggested that rents be reduced to \$475 and \$500, respectively. Commission will be advised and vote on December 8 meeting.**
- Two bushes on north lawn of Gould cut down; city to use pine tree on north lawn as City Holiday tree at Market Square.

#### **New Business:**

- **Date for OHC Holiday Open House at Gould House for OHC, City Hall, Council Chamber, etc. Open house confirmed for December 11.**
1. Jennifer – dessert table and punch
  2. Elaine – cheese, fruit and crackers
  3. Nickolas – define and implement Social Media initiative
  4. Robert D – Create and extend invitation to: Main Street, Owosso Community Players, City Hall, Police & Fire Department, Arts Center, Historical Society, Shiawassee River, Chamber of Commerce, Shiawassee Visitors, etc.
  5. The Mayor has agreed to give Ivan Conger his award at 6:30, PM. I will alert the newspapers, etc.
  6. Sue Luddington – engage some of the OCP to perform in costume.
  7. Sue Osika – Add Holiday Open House to Chamber schedule.
- Good Stuff Consulting Group – November 13, 9:30 AM, at Gould House.
  - Director trip to Ford Museum – November 14.
  - Discuss Special Marketing & Advertising meetings of October 30 and November 5, budgets for web site pending new budgets.  
**A Special Meeting for the Purpose of Marketing & Advertising ONLY was scheduled for Wednesday, December 3, 2014.**
  - Plaques for Millennium Bridge.  
**Committee agreed by unanimous consent to move to next step with the Millennium Bridge Plaque based on flyer handed out by Director Robert Doran, submitted by Mayor Ben Frederick.**
  - Lyon-Seigmiller House.  
**Committee agreed by unanimous consent that this was not an appropriate or feasible project for the Historical Commission to undertake at this time, based mostly on availability of financial resources.**
  - New By Laws – vote in January.  
**Director Robert Doran will distribute an amended and edited copy of the OIHC By Laws, which will be discussed at the January OHC Meeting.**

#### **Citizen Comments**

**Adjourn: Dennis Mahoney moved to adjourn. Motion passed unanimously.**