



OWOSSO HISTORICAL COMMISSION

MEETING AGENDA

April 8, 2024, at 6:00 pm at Owosso City Hall

Call to order:

Roll Call

Present:

Absent:

Agenda and Minutes:

Motion to approve March 26, 2024 minutes

Motion to approve February 27, 2024 minutes

Motion to approve the April 8, 2024 agenda

Old Business Updates from City Liaison:

Agenda Items

1. Fiscal Year 2024-2025 Budget Review
2. Home Tour Updates
3. Carriage and Sleigh loan to DeVries

Financial Review and Discussion:

Financial Activity and Cash Balance Report – A. Fuller

Public Comment Period

Commissioner Comments

Next Meeting: Monday, May 13, 2024

Adjourn



Special Meeting of the Owosso Historical Commission

Minutes of February 27, 2024 – 6:30 P.M. at Owosso Public Safety

PRESIDING OFFICER: Chair Mark Erickson

MEMBERS PRESENT: Vice-Chair Debra Adams, Commissioners Susan Osika, Bill Moull, Elaine Greenway, Lance Little and Robert Hooper

MEMBERS ABSENT: None.

CHAIR ERICKSON CALLED THE MEETING TO ORDER AT 6:30 P.M.

APPROVE MINUTES – February 12, 2024

Motion by Commissioner Osika to approve minutes as presented, supported by Commissioner Hooper.

Passed by voice vote.

APPROVE AGENDA – February 27, 2024

Motion by Commissioner Greenway to approve the agenda as presented, supported by Commissioner Osika.

Passed by voice vote.

ITEMS OF BUSINESS

Gould House Contents: Amy Fuller summarized past meeting discussions regarding the items in the Gould House; that books, photos, and documents are being taken to City Hall for cataloging, all Curwood-related items have been moved to the Castle, the Commission is in talks with DeVries to loan them the carriage and sleigh, and Rebecca McClear's chairs and burial décor will be returned to her. She also shared that the Shiawassee Historical Society located on M-52 had been invited to the Gould House but did not see anything they would like to add to their collection. She explained that a contract with the realtor had been signed and items should be removed before the house was listed. She stated that the Commission had considered a storage unit or an estate sale to help with the extra furniture, dishes, and other misc. items they have.

Commissioner Little expressed that he thought the Commission needed to be able to take time going through each item.

Commissioner Greenway said she thought it was important nothing was thrown away and that the important items were saved.

Motion by Commissioner Osika to authorize staff to move items to a storage unit. Motion supported by Commissioner Little. Passed by voice vote.

PUBLIC COMMENT PERIOD

Jane Ferraro: Asked if City Hall had room for the items and stated that she has never been inside the Gould House and would like to do so before it is sold.

Rebecca McClear: Asked for details on items going to City Hall and suggested the Commission focus on something other than James Oliver Curwood, stating he and the Curwood Festival are “white trash”.

Gary Wilson: Noted that as a past Commissioner, he spent time helping to inventory items in the house. He said he was happy to hear Commissioner Greenway state that things would not be thrown away. He asked for more information on possibly archiving efforts.

Robert Doran Brockway: Expressed his disbelief and disappointment in the current state of the Commission. As the previous director, he left them with a strategic plan which they are not following. He expressed concern about the artifacts in the Gould House and asked them to reconsider their decision.

Cathy Runyan: Shared that she has fond memories of the Gould House and volunteering for the community. She also said St. John has a nice house museum.

Jerry Jones: doesn't agree with selling the Amos Gould House. Also doesn't agree with hiring an out-of-town Realtor.

Karen Mead Elford: Asked about plans for storing things at the Castle, mentioned that the building can be damp.

Leisa Moffatt: Stated that she lives at the Gould House and is upset at the sale of the house. She listed her husband's family's long history in Owosso and expressed dissatisfaction with the Commission's caretaking of the house.

Piper Brewer: Shared that she considers the Gould House a second home. She discussed the light fixtures in the home and asked that those who have donated items to the house have them returned.

Hannah Bignell: Stated that she thought the sale of the Gould House should have been brought to the voters.

COMMISSIONER COMMENTS

Commissioners Erickson and Little responded to a previous question regarding possibly archiving documents at a historical library to make them available to the public and ensure they are properly indexed and stored in a climate-controlled environment.

NEXT MEETING: Monday, March 11, 2024

ADJOURNMENT

Commissioner Osika moved to adjourn the meeting. Commissioner Moull supported. The voice vote was unanimous to adjourn the meeting at 7:15 P.M.

Respectfully submitted by:
Amy Fuller, Assistant City Manager



Special Meeting of the Owosso Historical Commission

Minutes of March 26, 2024 – 6:00 P.M. at Owosso City Hall

PRESIDING OFFICER: Susan Osika
MEMBERS PRESENT: Commissioners Elaine Greenway, Susan Osika, Bill Moull and Robert Hooper
MEMBERS ABSENT: Mark Erickson, Lance Little, Deb Adams
OTHERS PRESENT: Nathan Henne, City Manager

HENNE CALLED THE MEETING TO ORDER AT 6:01 P.M.

HENNE CALLED FOR A MOTION TO EXCUSE ABSENT MEMBERS: MOVED BY OSIKA, SUPPORTED BY MOULL.
VOICE VOTE UNANIMOUS TO EXCUSE ABSENT MEMBERS.

APPOINT TEMPORARY CHAIR DUE TO ABSENSE OF CHAIR AND VICE CHAIR

Hooper moved to appoint Osika as temporary chair for the special meeting. Supported by Moull.

Approved by Voice Vote

ITEMS OF BUSINESS

Recommend to City Council acceptance of Offer from Sean Harrington of Crestwood, KY to purchase Gould House for offer price of \$360,000. Henne read a letter from the Harrington family into the record indicating their intentions to restore and preserve the home. The board discussed what items they'd like to keep that haven't been moved to storage: artwork and wall hangings, A. Gould Chair, McClear Chairs (to be returned to McClear later per her request), piano, Clock, and display cases.

Moull moved to recommend that City Council accept the Harrington offer based on discussion and items to keep. Supported by Hooper. Roll call unanimous.

PUBLIC COMMENT PERIOD

Piper Brewer said there is an A. Gould table somewhere in the Gould House that should be kept and that the portrait of A. Gould should be kept.

Tom Manke is concerned about what is in the barn as well as the A. Gould table.

Shaffer Fox commended the Harrington family and is happy to see the home sell to them. He asked about the preservation of the lot to restrict development.

Mike Kovich asked if there was a current inventory of everything that was in the home.

COMMISSIONER COMMENTS

Osika said that an inventory of the home's items was completed.

Henne said that the lot would have to go through the land-division process in the assessor's office and approved by Council. Approval of a land division is very unlikely and the process serves as a protection against any additional development to the north and south of the home on the lot.

Greenway said the process of the Gould House sale has been very difficult but was happy with the buyer and their intentions.

Moull thanked the community for their support through the sale process.

Henne said the next step is for City Council to begin the 21-day notice period for the sale. The soonest a final vote can be taken to finalize the offer would be May 6.

NEXT MEETING: Monday, April 8, 2024

ADJOURNMENT

Hooper moved to adjourn the meeting. Moull supported. The voice vote was unanimous to adjourn the meeting at 6:40 P.M.

Respectfully submitted by:
Nathan Henne, City Manager

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
540.000	STATE SOURCES		3,665	335	335		
643.000	SALES	3,650	4,146	3,000	2,928	3,000	3,000
665.000	INTEREST INCOME	15	1,513	2,000	2,322	2,000	2,000
665.100	ENDOWMENT SPENDABLE FUNDS		1,009	1,066	1,066	1,066	1,066
667.100	RENTAL INCOME	15,650	15,120	16,800	12,650	3,000	2,800
674.100	PRIVATE DONATIONS	15,817	21,275	20,000	13,694	20,000	20,000
674.200	DONATIONS		1,000	1,651	1,651	1,651	11,650
675.000	MISCELLANEOUS	434	50			10,000	
699.101	TRANFERS FROM GENERAL FUND	17,000	10,000	20,000	15,000	20,000	17,500
	Totals for dept 000 - REVENUE	52,566	57,778	64,852	49,646	60,717	58,016

* NOTES TO BUDGET: DEPARTMENT 000 REVENUE

667.100	RENTAL INCOME						
						3,000	
	FOOTNOTE AMOUNTS:						
	LOWER AMOUNT TO ACCOUNT FOR POSSIBLE SALE						
	2 MONTHS OF RENT BUDGETED AT 1400 A MONTH						

675.000	MISCELLANEOUS						
						10,000	
	FOOTNOTE AMOUNTS:						
	HOME TOUR						
	DEPT '000' TOTAL					13,000	

TOTAL ESTIMATED REVENUES		52,566	57,778	64,852	49,646	60,717	58,016
--------------------------	--	--------	--------	--------	--------	--------	--------

APPROPRIATIONS

Dept 797 - HISTORICAL COMMISSION							
702.200	WAGES	11,403	12,745	16,451	8,693	16,451	15,331
702.400	WAGES - SEASONAL	1,479	1,526	2,783	1,068	2,783	
715.000	SOCIAL SECURITY (FICA)	1,026	1,092	1,472	747	1,472	1,173
717.000	UNEMPLOYMENT INSURANCE	19	12	10	4	10	25
719.000	WORKERS' COMPENSATION	23	35	52	30	52	61
728.000	OPERATING SUPPLIES	218	152	1,088	1,088	1,000	1,000
729.000	FINANCIAL INSTITUTION FEES	21	628	1,100	665	1,100	1,200
801.000	PROFESSIONAL SERVICES: ADMINISTRATION		450	1,500	1,200	1,500	1,500
810.000	INSURANCE & BONDS	1,398	1,500	2,907	2,907	2,907	2,994
818.500	AUDIT	640	600	814	814	814	814
930.000	BUILDING MAINTENANCE	762		200	97		
961.000	MISCELLANEOUS	197	21,763	500	606	6,500	6,500
	Totals for dept 797 - HISTORICAL COMMISSION	17,186	40,503	28,877	17,919	34,589	30,598

* NOTES TO BUDGET: DEPARTMENT 797 HISTORICAL COMMISSION

702.200	WAGES						
	1.5 PART TIMERS						

961.000	MISCELLANEOUS						
						6,000	
	FOOTNOTE AMOUNTS:						
	HOME TOUR						
	FOOTNOTE AMOUNTS:					500	
	HOLIDAY PARTY - CREATE A PROMOTIONS LINE ITEM FOR BOTH						

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 797 - HISTORICAL COMMISSION							
	ACCOUNT '961.000' TOTAL					6,500	
	DEPT '797' TOTAL					6,500	
Dept 798 - CASTLE							
702.200	WAGES				661	500	500
715.000	SOCIAL SECURITY (FICA)				51		38
717.000	UNEMPLOYMENT INSURANCE		19		2		
718.200	SOCIAL SECURITY (FICA)				33		
719.000	WORKERS' COMPENSATION	73	28		47		32
728.000	OPERATING SUPPLIES	933	1,375	1,500	1,465	2,500	2,500
810.000	INSURANCE & BONDS	801	750				
920.000	UTILITIES	5,464	6,067	4,858	3,303	4,858	6,436
930.000	BUILDING MAINTENANCE	8,795	4,183	9,750	7,091	4,000	4,000
940.000	EQUIPMENT RENTAL - BUILDING MAINTN		543	1,000	896	1,000	1,000
961.000	MISCELLANEOUS	73	184	300	2	300	300
	Totals for dept 798 - CASTLE	16,139	13,149	17,408	13,551	13,158	14,806
* NOTES TO BUDGET: DEPARTMENT 798 CASTLE							
728.000	OPERATING SUPPLIES						
	FOOTNOTE AMOUNTS:					1,500	
	GIFT SHOP						
	FOOTNOTE AMOUNTS:					1,000	
	OTHER MISC SUPPLIES						
	ACCOUNT '728.000' TOTAL					2,500	
	DEPT '798' TOTAL					2,500	
Dept 799 - GOULD HOUSE							
702.300	OVERTIME		68	100	68	200	200
715.000	SOCIAL SECURITY (FICA)		5	8	5	8	15
716.400	LIFE INSURANCE			5	1	5	
716.500	DISABILITY INSURANCE			5	1	5	
718.200	DEFINED CONTRIBUTION		2	10	2	10	55
810.000	INSURANCE & BONDS	801	750				
920.000	UTILITIES	3,320	3,355	3,717	2,922	3,500	3,559
930.000	BUILDING MAINTENANCE	5,034	6,653	6,000	5,848	4,000	4,000
930.200	BLDG MAINTENANCE	838	5,640				
940.000	EQUIPMENT RENTAL		80	500	582	500	500
961.000	MISCELLANEOUS	528	17	1,500	1,618	2,000	2,000
	Totals for dept 799 - GOULD HOUSE	10,521	16,570	11,845	11,047	10,228	10,329
* NOTES TO BUDGET: DEPARTMENT 799 GOULD HOUSE							
961.000	MISCELLANEOUS						
	FOOTNOTE AMOUNTS:					2,000	
	STORAGE UNIT FEES						
	DEPT '799' TOTAL					2,000	
Dept 800 - COMSTOCK/WOODARD							
930.000	BUILDING MAINTENANCE	448	373	500	985	2,000	2,000
	Totals for dept 800 - COMSTOCK/WOODARD	448	373	500	985	2,000	2,000
* NOTES TO BUDGET: DEPARTMENT 800 COMSTOCK/WOODARD							

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 800 - COMSTOCK/WOODARD							
930.000	BUILDING MAINTENANCE						
	FOOTNOTE AMOUNTS:					1,000	
	PAINT THE PAYMASTER BUILDING						
	FOOTNOTE AMOUNTS:					1,000	
	MISC REPAIRS TO BOTH BUILDINGS						
	ACCOUNT '930.000' TOTAL					2,000	
	DEPT '800' TOTAL					2,000	
TOTAL APPROPRIATIONS		44,294	70,595	58,630	43,502	59,975	57,733
NET OF REVENUES/APPROPRIATIONS - FUND 297		8,272	(12,817)	6,222	6,144	742	283
	BEGINNING FUND BALANCE	69,998	78,267	65,450	65,450	71,594	71,594
	ENDING FUND BALANCE	78,270	65,450	71,672	71,594	72,336	71,877

Shiawassee Community Foundation

FY 2023 and Oct-Nov 2023

	10/01/2022 - 09/30/2023	10/01/2023 - 11/30/2023
24-OWHIST - City of Owosso Historical Commission		
Non-Investment Revenue		
Donor Contributions	\$0.00	\$0.00
Interfund Gifts	\$0.00	\$0.00
Admin Fee Revenue	\$0.00	\$0.00
Grant Refund Revenue	\$0.00	\$0.00
Misc. Income	\$0.00	\$0.00
	\$0.00	\$0.00
Investment Activity		
Interest/Dividends	\$875.60	\$51.24
Realized	\$122.42	\$0.00
Unrealized	\$1,988.81	\$1,091.28
	\$2,986.83	\$1,142.52
Disbursements		
Grants/Scholarships	\$1,009.00	\$0.00
Interfund Grants	\$0.00	\$0.00
Admin Fees	\$285.82	\$0.00
Investment Fees	\$72.34	\$18.38
Misc. Expense	\$0.00	\$0.00
Total Transfers	\$1,367.16	\$18.38
 BEGINNING FUND BALANCE	 \$21,243.32	 \$22,862.99
 NET SURPLUS/(DEFICIT)	 \$1,619.67	 \$1,124.14
 ENDING FUND BALANCE	 \$22,862.99	 \$23,987.13



SHIAWASSEE
— COMMUNITY FOUNDATION —

For good. For ever.®

shiacf.org

Tax ID: #38-3285624

04/05/2024 11:45 AM
User: AKFuller
DB: Owosso

CASH SUMMARY BY FUND FOR CITY OF OWOSSO
FROM 07/01/2023 TO 04/05/2024
FUND: 297
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2023	Total Debits	Total Credits	Ending Balance 04/05/2024
297	HISTORICAL FUND	67,010.61	51,389.61	46,906.27	71,493.95

GL NUMBER	DESCRIPTION	YTD BALANCE		AVAILABLE BALANCE	% BDGT USED
		2023-24 AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)		
Fund 297 - HISTORICAL FUND					
Revenues					
Dept 000 - REVENUE					
297-000-540.000	STATE SOURCES	335.00	335.00	0.00	100.00
297-000-643.000	SALES	3,000.00	2,928.00	72.00	97.60
297-000-665.000	INTEREST INCOME	2,000.00	2,321.70	(321.70)	116.09
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,066.00	1,066.00	0.00	100.00
297-000-667.100	RENTAL INCOME	16,800.00	11,950.00	4,850.00	71.13
297-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00
297-000-674.100	PRIVATE DONATIONS	20,000.00	13,693.73	6,306.27	68.47
297-000-674.200	DONATIONS	1,651.00	1,650.86	0.14	99.99
297-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	0.00
297-000-699.101	TRANSFERS FROM GENERAL FUND	20,000.00	15,000.00	5,000.00	75.00
Total Dept 000 - REVENUE		64,852.00	48,945.29	15,906.71	75.47
TOTAL REVENUES		64,852.00	48,945.29	15,906.71	75.47
Expenditures					
Dept 797 - HISTORICAL COMMISSION					
297-797-702.200	WAGES	16,451.00	8,454.39	7,996.61	51.39
297-797-702.400	WAGES - SEASONAL	2,783.00	1,068.35	1,714.65	38.39
297-797-715.000	SOCIAL SECURITY (FICA)	1,472.00	728.48	743.52	49.49
297-797-716.100	HEALTH INSURANCE	0.00	0.00	0.00	0.00
297-797-717.000	UNEMPLOYMENT INSURANCE	10.00	3.57	6.43	35.70
297-797-719.000	WORKERS' COMPENSATION	52.00	29.53	22.47	56.79
297-797-728.000	OPERATING SUPPLIES	1,088.00	1,088.00	0.32	99.97
297-797-729.000	FINANCIAL INSTITUTION FEES	1,100.00	640.15	459.85	58.20
297-797-801.000	PROFESSIONAL SERVICES: ADMINIST	1,500.00	1,200.00	300.00	80.00
297-797-810.000	INSURANCE & BONDS	2,907.00	2,906.50	0.50	99.98
297-797-818.500	AUDIT	814.00	814.00	0.00	100.00
297-797-930.000	BUILDING MAINTENANCE	200.00	96.71	103.29	48.36
297-797-961.000	MISCELLANEOUS	500.00	606.20	(106.20)	121.24
297-797-974.000	SYSTEM IMPROVEMENTS	0.00	0.00	0.00	0.00
Total Dept 797 - HISTORICAL COMMISSION		28,877.00	17,635.56	11,241.44	61.07
Dept 798 - CASTLE					
297-798-702.200	WAGES	0.00	354.06	(354.06)	100.00
297-798-702.400	WAGES - SEASONAL	0.00	0.00	0.00	0.00
297-798-715.000	SOCIAL SECURITY (FICA)	0.00	27.04	(27.04)	100.00
297-798-717.000	UNEMPLOYMENT INSURANCE	0.00	2.38	(2.38)	100.00
297-798-718.200	SOCIAL SECURITY (FICA)	0.00	17.70	(17.70)	100.00
297-798-719.000	WORKERS' COMPENSATION	0.00	25.11	(25.11)	100.00
297-798-728.000	OPERATING SUPPLIES	1,500.00	1,464.66	35.34	97.64
297-798-810.000	INSURANCE & BONDS	0.00	0.00	0.00	0.00
297-798-920.000	UTILITIES	4,858.00	3,303.41	1,554.59	68.00
297-798-930.000	BUILDING MAINTENANCE	9,750.00	7,091.45	2,658.55	72.73
297-798-940.000	EQUIPMENT RENTAL - BUILDING MAI	1,000.00	895.59	104.41	89.56
297-798-961.000	MISCELLANEOUS	300.00	2.47	297.53	0.82
Total Dept 798 - CASTLE		17,408.00	13,183.87	4,224.13	75.73
Dept 799 - GOULD HOUSE					
297-799-702.300	OVERTIME	100.00	67.54	32.46	67.54
297-799-715.000	SOCIAL SECURITY (FICA)	8.00	5.15	2.85	64.38
297-799-716.100	HEALTH INSURANCE	0.00	0.15	(0.15)	100.00
297-799-716.400	LIFE INSURANCE	5.00	0.90	4.10	18.00
297-799-716.500	DISABILITY INSURANCE	5.00	0.53	4.47	10.60
297-799-718.200	DEFINED CONTRIBUTION	10.00	1.55	8.45	15.50
297-799-810.000	INSURANCE & BONDS	0.00	0.00	0.00	0.00
297-799-920.000	UTILITIES	3,717.00	2,922.49	794.51	78.62
297-799-930.000	BUILDING MAINTENANCE	6,000.00	5,848.10	151.90	97.47
297-799-930.200	BLDG MAINTENANCE	0.00	0.00	0.00	0.00
297-799-940.000	EQUIPMENT RENTAL	500.00	581.84	(81.84)	116.37
297-799-961.000	MISCELLANEOUS	1,500.00	1,618.19	(118.19)	107.88
Total Dept 799 - GOULD HOUSE		11,845.00	11,046.44	798.56	93.26
Dept 800 - COMSTOCK/WOODARD					
297-800-930.000	BUILDING MAINTENANCE	500.00	985.09	(485.09)	197.02
Total Dept 800 - COMSTOCK/WOODARD		500.00	985.09	(485.09)	197.02

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		AVAILABLE		% BDGT USED
		AMENDED	BUDGET NORMAL	03/31/2024	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 297 - HISTORICAL FUND								
Expenditures								
TOTAL EXPENDITURES		58,630.00		42,850.96		15,779.04		73.09
Fund 297 - HISTORICAL FUND:								
TOTAL REVENUES		64,852.00		48,945.29		15,906.71		75.47
TOTAL EXPENDITURES		58,630.00		42,850.96		15,779.04		73.09
NET OF REVENUES & EXPENDITURES		6,222.00		6,094.33		127.67		97.95