

OWOSSO HISTORICAL COMMISSION

Regular meeting

July 11, 2016

Curwood Castle

CALL TO ORDER:

CHAIR ELAINE GREENWAY CALLED THE MEETING TO ORDER AT 7:08 P.M.

PRESENT:

CHAIR ELAINE GREENWAY, COMMISSIONER NICK PIDEK, COMMISSIONER ROBERT BROCKWAY, COMMISSIONER JENELLE STEELE-ELKINS, COMMISSIONER CAROLYN EBERT, VICE-CHAIR JENNIFER MAHONEY, COMMISSIONER DENNIS MAHONEY, COMMISSIONER CHRIS EVELETH, COMMISSIONER TRACEY PETIER, HISTORICAL FACILITIES DIRECTOR ROBERT DORAN.

ABSENT:

COMMISSIONER NICK PIDEK

Chairperson Elaine Greenway announced her resignation and handed the Chairmanship to Vice-Chair Jennifer Mahoney. Elaine was thanked and applauded for her long service to the Owosso Historical Commission.

COMMISSIONER DENNIS MAHONEY MOVED TO THANK ELAINE GREENWAY FOR HER SERVICE. COMMISSIONER CHRIS EVELETH SUPPORTED, UNANIMOUS APPROVAL.

CHAIRPERSON JENNIFER MAHONEY ASKED FOR NOMINATIONS FOR VICE-CHAIR. COMMISSIONER DENNIS MAHONEY NOMINATED COMMISSIONER JENELLE STEELE-ELKINS. COMMISSIONER STEELE-ELKINS ACCEPTED. COMMISSIONER ROBERT BROCKWAY SECONDED. AYES ALL, MOTION PASSED.

APPROVAL OF AGENDA:

Chairperson Jennifer Mahoney asked that the following be added to the agenda, DIRECTOR SALARY AND TITLE. COMMISSIONER DENNIS MAHONEY MOTIONED TO ACCEPT THE AGENDA, SECONDED BY COMMISSIONER TRACEY PELTIER. AYES ALL, MOTION CARRIED.

TREASURERS REPORT:

COMMISSIONER DENNIS MAHONEY MOTIONED TO ACCEPT THE TREASURERS REPORT, SECONDED BY COMMISSIONER TRACEY PELTIER. AYES ALL, MOTION CARRIED.

APPROVAL OF

MAY & JUNE 2016 MINUTES:

COMMISSIONER CHRIS EVELETH MADE THE MOTION TO ACCEPT THE TREASURES REPORT, SECONDED BY COMMISSIONER TRACEY PELTIER. AYES ALL, MOTION CARRIED.

CITIZENS COMMENTS:

NONE

COMMUNICATIONS:

NONE

DIRECTORS REPORT:

DIRECTOR ROBERT DORAN DEFERRED DIRECTOR'S REPORT TO OLD AND NEW BUSINESS.

OLD BUSINESS:

MADE ON OWOSSO EXHIBITION:

Director Robert Doran provided an update and advised that Made in Owosso has proved very successful, and that record numbers have visited all four museums. He reminded the Commission of the following Made in Owosso Partner events and service clubs

meetings, and that we were still looking for weekend volunteers for the Paymaster Building and the Comstock Pioneer Cabin:

- July 16 – DeVries Nature Conservancy – “Carriage & Sleigh Museum Open House & Family Fun Day”
“Written in Owosso”
- July 17 – “Written in Owosso”
- July 21 – MIO Special Reception – 6:00 – 8:00 pm
- July 23 – Owosso Community Players – “James and the Giant Peach Experience”
“Written in Owosso”
- July 24 – “Written in Owosso”
- July 19 – Evening Kiwanis – 6:00 to 7:30 pm - SAC
- July 28 – Judge Lostracco Event – 5:00 – 7:00 pm
- July 29 –VIP Celebration of the 150th Anniversary of Woodard – SAC – 6:00 – 8:30 pm
- July 30 – Friends of the Shiawassee River – “Friends of the River Clean Up & Friends 20th Birthday Celebration”
– Shiawassee Arts Center “River Critters”
– “Written in Owosso”
- July 30 – Woodard 150th Anniversary Picnic – Woodard Factory
- July 31 – “Written in Owosso”
- August 1 –Owosso Main Street – September 10 – “ArtBike 2016” – Historic Downtown Owosso and Westown
- August 2 – Downton Business Owners Meeting – SAC
- August 3 – Rotary Lunch – 12:00 to 1:30 pm – SAC and all Museums
- August 4 – Chamber 5:01 – 5:01 to 7:00 pm – SAC and all Museums
- August 6 – Curwood Castle Park – “Castle Bike Tour” – “High Wheelers” – “Rick Morris Historic Bikes” 7:00 am to 4:00 pm
- August 10 – CVB Strategic Planning 9:00 to 11:00 am – SAC
- August 13 – Steam Railroading Institute – “Family Fun Day & Amos Gould – The Legacy of Railroading in Owosso”
- August 16 – Friends of the Shiawassee River – Board Meeting 7:00 to 8:30 p.m. – SAC
- August 17 – Morning Kiwanis – SAC and all Museums
- August 21 – Shiawassee County Historical Society – “Shiawassee History Scavenger Hunt and Family History Day”
- August 28 – Gary Slaughter 2:00 to 4:00 Book Launch – SAC and all Museums
- September 5 through September 16 – School Tours of Made in Owosso – all four museums
- September 10 – Owosso Main Street – “Art Walk 2016”
Downtown Owosso Farmers Market – “Farmers Market Chalk Art Contest”
- September 11 –Shiawassee Arts Center – “Fall Festival Harvest Dinner on the Banks of the Shiawassee River”
- September 17 – Owosso Historical Commission –“Owosso Historic Home Tour – Celebrating the 150th Anniversary of Woodard”
- September 18 – Made in Owosso Closes

CURWOOD CABIN: UPDATE:

Director Doran distributed the documents provided by Diane Conger regarding the provenance of the cabin. The Commission agreed to review the documents and engage in further discussion at the next regularly scheduled OHC meeting.

2016 HISTORIC HOME TOUR: Celebration of the 150th Anniversary of Woodard

Director Doran handed out the 2015 Home Tour booklet. He provided an up to date listing of Homes on the 2016 Home Tour. The OHC discussed advertising options for the event. A 2016 Home Tour Committee was established. Commission agreed to schedule three 2016 Home Tour Committee meetings on or before September 14.

NON PROFIT CAPITIY BUILDING:

Director Doran expressed the need to hold a meeting with City Hall with regard to a possible 501c3 designation.

NEW BUSINESS:

CAMERA FOR CURWOOD STATUE:

The new statue of Curwood in front of the Castle has been recently vandalized. A request was made by several community groups for a security camera to be installed and integrated with the Castle’s recently upgraded security system. Mayor Ben Frederick and the Curwood Festival indicated they would donate to the final cost of the installation. **COMMISSIONER PELTIER MOVED APPROVAL OF \$569.00 FOR THE PURCHASE AND INSTALLATION AND A NEW SECURITY CAMERA FROM SECURITY ALARM CO. INC. THE CAMERA WILL BE FACING THE CURWOOD STATUE AND WILL INTEGRATE WITH THE CASTLE’S UPDATED SECURITY SYSTEM. COMMISSIONER JENELLE STEELE-ELKINS SECONDED. AYES ALL, MOTION PASSED.**

COMMITTEE REPORTS:

MERCHANDISING – COMMISSIONER TRACEY PELTIER: No report at this time.

EDUCATION – COMMISSIONER STEELE-ELKINS: Commissioner Steele-Elkins provided an update that Owosso High School and Owosso Middle School teachers and students will be touring the Made in Owosso exhibition.

VOLUNTEERS - COMMISSIONER ELAINE GREENWAY: No report at this time.

FUNDRAISING – COMMISSIONER CHRIS EVELETH: No report at this time.

FACILITIES – COMMISSIONER DENNIS MAHONEY: No report at this time.

EXHIBITIONS & SPECIAL EVENTS – COMMISSIONERS ROBERT BROCKWAY, CAROLYN MAHONEY: No report at this time.

MARKETING, SOCIAL MEDIA & PR – COMMISSIONER PIDEK: No report at this time.

ACQUISITIONS – DIRECTOR ROBERT DORAN: No report at this time.

EXECUTIVE DIRECTOR SALARY:

Chairperson Jennifer Mahoney provided a list of comparable Executive Director Salaries and positions and provided comps to our Director’s salary. Because of his dedication to the Owosso Historical Commission, the Commission unanimously agreed that a salary increase was not only justified, but given his current salary of 28,500, absolutely necessary. The Commission agreed that under the leadership of the Robert Doran, the organization has become community leader in the new wave of entrepreneurship and relationship building that is putting Owosso on the map. They unanimously agreed that under his guidance, his management, , governance and leadership skills have made it possible to design, curate and implement initiatives like the 12-week Made in Owosso exhibition, one that includes 14 community organizations and nonprofits, four museums, a 16 week marketing campaign, borrowing over 350 artifacts from the community and facilities upgrades. **COMMISSIONER DENNIS MAHONEY MOTIONED FOR A \$10,000 INCREASE IN ROBERT DORAN’S ANNUAL SALARY, TO TAKE EFFECT IMMEDIATELY, AND REQUESTED THAT AN ADDITIONAL \$5,000 ANNUALLY BE ADDED BY THE CITY OF OWOSSO.**

COMMISSIONER CAROLYN EBERT SECONDED. AYES ALL, MOTION CARRIED.

COMMISSIONER ROBERT BROCKWAY ABSTAINED.

COMMISSIONER ELAINE GREENWAY MOTIONED TO CHANGE ROBERT DORAN'S TITLE FROM HISTORIC FACILITIES PROJECT DIRECTOR TO EXECUTIVE DIRECTOR. COMMISSIONER JENELLE STEELE-ELKINS SECONDED. AYES ALL, MOTION CARRIED.

COMMISSIONER PELTIER EXITED THE MEETING AT 7:59PM.

CITIZEN COMMENTS:

NONE

ADJOURN:

CHAIRPERSON JENNIFER MAHONEY MADE THE MOTION TO ADJOURN AT 8:00 PM SUPPORTED BY COMMISSIONER ROBERT BROCKWAY. AYES ALL, MOTION CARRIED.