



## **OWOSSO HISTORICAL COMMISSION**

### **SPECIAL MEETING AGENDA**

**February 25, 2025, at 5:00 p.m. at Owosso City Hall**

#### **Call to order:**

#### **Roll Call**

Present:

Absent:

#### **Agenda and Minutes:**

Motion to approve February 11, 2025 minutes

Motion to approve February 25, 2025 agenda

#### **Agenda Items:**

Shiawassee Community Foundation Fund: Discussion with guest Kim Renwick

Home Tour

Castle Opening

Air Conditioning at the Castle

Financial Report and Budget – A. Fuller

#### **Public Comment**

#### **Commissioner Comment**

**Next Meeting:** Monday, March 10, 2025

#### **Adjourn**



**Regular Meeting of the Owosso Historical Commission**

**Minutes of February 11, 2025 – 6:00 P.M. at Owosso City Hall**

MEMBERS PRESENT: Chair Lance Little, Vice Chair Debra Adams, Commissioners Elaine Greenway, Robert Hooper, Bill Moull, and Steve Teich.

MEMBERS ABSENT: Commissioner Christopher Owens.

CHAIRMAN LITTLE CALLED THE MEETING TO ORDER AT 6:00 P.M.

**APPROVE MINUTES – January 13, 2025**

Motion by Commissioner Greenway to approve the minutes as presented, supported by Commissioner Moull.  
Approved by voice vote

**APPROVE AGENDA – February 11, 2025**

Motion by Commissioner Teich to approve the agenda, supported by Commissioner Hooper.  
Approved by voice vote

**PUBLIC COMMENT**

None.

**COMMISSIONER COMMENT**

Chairman Greenway asked if there was any objection to her gathering quotes for improvements to the kitchen at Curwood Castle. There were none.

**ITEMS OF BUSINESS**

Strategic Planning: Regina Pinney from the Nonprofit Network led the Commission in a planning and goal-setting session.

**NEXT MEETING**: Special Meeting, Tuesday, February 25, 2025 at 5:00 p.m.

**ADJOURNMENT**

Commissioner Little adjourned the meeting at 8:00 p.m.

Respectfully submitted by:  
Amy Fuller, Assistant City Manager

GL NUMBER	DESCRIPTION	YTD BALANCE		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
		2024-25 AMENDED BUDGET	02/28/2025 NORMAL (ABNORMAL)		
Fund 297 - HISTORICAL FUND					
Revenues					
Dept 000 - REVENUE					
297-000-540.000	STATE SOURCES	0.00	0.00	0.00	0.00
297-000-643.000	SALES	3,000.00	2,302.00	698.00	76.73
297-000-665.000	INTEREST INCOME	3,000.00	1,997.66	1,002.34	66.59
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,134.00	1,134.00	0.00	100.00
297-000-667.100	RENTAL INCOME	0.00	0.00	0.00	0.00
297-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00
297-000-674.100	PRIVATE DONATIONS	19,775.00	12,829.00	6,946.00	64.87
297-000-674.200	DONATIONS	5,411.00	5,410.66	0.34	99.99
297-000-675.000	MISCELLANEOUS	1,000.00	1,001.96	(1.96)	100.20
297-000-699.101	TRANSFERS FROM GENERAL FUND	252,193.00	8,750.00	243,443.00	3.47
Total Dept 000 - REVENUE		285,513.00	33,425.28	252,087.72	11.71
TOTAL REVENUES		285,513.00	33,425.28	252,087.72	11.71
Expenditures					
Dept 797 - HISTORICAL COMMISSION					
297-797-702.200	WAGES	15,331.00	9,736.47	5,594.53	63.51
297-797-702.400	WAGES - SEASONAL	0.00	0.00	0.00	0.00
297-797-715.000	SOCIAL SECURITY (FICA)	1,173.00	744.85	428.15	63.50
297-797-716.100	HEALTH INSURANCE	0.00	0.00	0.00	0.00
297-797-717.000	UNEMPLOYMENT INSURANCE	15.00	6.30	8.70	42.00
297-797-719.000	WORKERS' COMPENSATION	61.00	29.16	31.84	47.80
297-797-728.000	OPERATING SUPPLIES	1,000.00	852.02	147.98	85.20
297-797-729.000	FINANCIAL INSTITUTION FEES	1,100.00	568.59	531.41	51.69
297-797-801.000	PROFESSIONAL SERVICES: ADMINIST	3,750.00	52.33	3,697.67	1.40
297-797-810.000	INSURANCE & BONDS	3,021.00	3,020.71	0.29	99.99
297-797-818.500	AUDIT	581.00	581.00	0.00	100.00
297-797-930.000	BUILDING MAINTENANCE	2,400.00	980.38	1,419.62	40.85
297-797-961.000	MISCELLANEOUS	3,005.00	3,493.99	(488.99)	116.27
297-797-974.000	SYSTEM IMPROVEMENTS	0.00	0.00	0.00	0.00
Total Dept 797 - HISTORICAL COMMISSION		31,437.00	20,065.80	11,371.20	63.83
Dept 798 - CASTLE					
297-798-702.200	WAGES	500.00	29.07	470.93	5.81
297-798-702.400	WAGES - SEASONAL	0.00	0.00	0.00	0.00
297-798-715.000	SOCIAL SECURITY (FICA)	38.00	2.22	35.78	5.84
297-798-717.000	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00
297-798-718.200	SOCIAL SECURITY (FICA)	0.00	1.74	(1.74)	100.00
297-798-719.000	WORKERS' COMPENSATION	32.00	2.75	29.25	8.59
297-798-728.000	OPERATING SUPPLIES	2,500.00	2,377.41	122.59	95.10
297-798-810.000	INSURANCE & BONDS	0.00	0.00	0.00	0.00
297-798-920.000	UTILITIES	6,436.00	3,366.40	3,069.60	52.31
297-798-930.000	BUILDING MAINTENANCE	11,000.00	3,037.23	7,962.77	27.61
297-798-940.000	EQUIPMENT RENTAL - BUILDING MAI	1,000.00	581.12	418.88	58.11
297-798-961.000	MISCELLANEOUS	300.00	0.00	300.00	0.00
Total Dept 798 - CASTLE		21,806.00	9,397.94	12,408.06	43.10
Dept 799 - GOULD HOUSE					
297-799-702.300	OVERTIME	0.00	0.00	0.00	0.00
297-799-715.000	SOCIAL SECURITY (FICA)	0.00	0.00	0.00	0.00
297-799-716.100	HEALTH INSURANCE	0.00	0.00	0.00	0.00
297-799-716.400	LIFE INSURANCE	0.00	0.00	0.00	0.00
297-799-716.500	DISABILITY INSURANCE	0.00	0.00	0.00	0.00
297-799-718.200	DEFINED CONTRIBUTION	0.00	0.00	0.00	0.00
297-799-810.000	INSURANCE & BONDS	0.00	0.00	0.00	0.00
297-799-920.000	UTILITIES	350.00	349.59	0.41	99.88
297-799-930.000	BUILDING MAINTENANCE	32.00	31.82	0.18	99.44
297-799-930.200	BLDG MAINTENANCE	0.00	0.00	0.00	0.00
297-799-940.000	EQUIPMENT RENTAL	37.00	36.81	0.19	99.49
297-799-961.000	MISCELLANEOUS	2,000.00	960.00	1,040.00	48.00
Total Dept 799 - GOULD HOUSE		2,419.00	1,378.22	1,040.78	56.97
Dept 800 - COMSTOCK/WOODARD					
297-800-930.000	BUILDING MAINTENANCE	4,200.00	433.28	3,766.72	10.32
Total Dept 800 - COMSTOCK/WOODARD		4,200.00	433.28	3,766.72	10.32

GL NUMBER	DESCRIPTION	YTD BALANCE		AVAILABLE BALANCE	% BGD USED
		2024-25 AMENDED BUDGET	02/28/2025 NORMAL (ABNORMAL)		
Fund 297 - HISTORICAL FUND					
Expenditures					
TOTAL EXPENDITURES		59,862.00	31,275.24	28,586.76	52.25
Fund 297 - HISTORICAL FUND:					
TOTAL REVENUES		285,513.00	33,425.28	252,087.72	11.71
TOTAL EXPENDITURES		59,862.00	31,275.24	28,586.76	52.25
NET OF REVENUES & EXPENDITURES		225,651.00	2,150.04	223,500.96	0.95

CASH SUMMARY BY FUND FOR CITY OF OWOSSO  
FROM 07/01/2024 TO 02/19/2025  
FUND: 297  
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2024	Total Debits	Total Credits	Ending Balance 02/19/2025
297	HISTORICAL FUND	58,420.25	72,775.81	70,044.49	61,151.57