



OWOSSO HISTORICAL COMMISSION
THE CURWOOD COLLECTION

Regular Meeting of the Owosso Historical Commission

Minutes of September 9, 2024 – 6:00 P.M. at Owosso City Hall

PRESIDING OFFICER: Vice Chair Adams

MEMBERS PRESENT: Commissioners Elaine Greenway, Lance Little (6:23), Susan Osika, Bill Moull, and Robert Hooper

MEMBERS ABSENT: Chairman Erickson

VICE CHAIR ADAMS CALLED THE MEETING TO ORDER AT 6:00 P.M.

APPROVE MINUTES – August 12, 2024

Motion by Commissioner Moull to approve the minutes as presented, supported by Commissioner Greenway.

Approved by voice vote

APPROVE AGENDA – September 9, 2024

Motion by Commissioner Osika to approve the agenda as presented, supported by Commissioner Moull.

Approved by voice vote

ITEMS OF BUSINESS

Update on Inventorying Gould House items: Amy Fuller reminded the Commission that the photos, books, and documents from the Gould House have been stored in an upstairs conference room at City Hall while furniture, dishes, and other items were stored in a temperature controlled storage unit the Commission rents. Amy also stated that Denice Grace, Castle Docent has spent the last several months cataloging the items at City Hall. Denice spoke to the Commission about her work. She stated that she has been spending 2 hours a week at City Hall and has inventoried 568 items, she estimates she is about $\frac{3}{4}$ of the way done.

Budget Amendment and Capital Improvements: Commissioners reviewed an updated list of improvements to Curwood Castle, Comstock Cabin and the Paymaster building. Amy Fuller will use this information to start working on a budget amendment. Amy also shared that a cleaning day was held and the Paymaster building and Comstock Cabin attic had been cleaned. It was decided Commission Moull would get quotes for lighting, Adams will research Christmas lights, Hooper to get quotes for air conditioning, and Greenway to work on landscaping at the Paymaster Building. **Motion by Commissioner Osika to move forward with a quote for \$400 to clean**

Curwood Castle followed by \$150 monthly during the months the Castle is open. Support by Hooper. Approved by voice vote.

Home Tour Updates: Commissioner Osika provided an update on the Home Tour. Yard signs for the Home Tour were passed out.

FINANCIAL REPORT & CASTLE REPORT:

Amy Fuller hired a landscaper to trim the shrubs and paid for membership with the Historical Society of Michigan as requested at the August meeting. She will provide a draft budget amendment with the projects discussed earlier for review at the October meeting.

Denice Grace reported on August numbers for Curwood Castle

PUBLIC COMMENT PERIOD

None.

COMMISSIONER COMMENTS

Commissioner Osika notified everyone that her term as Council Representative would be complete in November. She also reminded them that the bylaws state they should select a chair and vice-chair at the October meeting.

Commissioner Little discussed the need to start planning for the future and looking forward. There was discussion from other Commissioners supporting this idea. **Motion by Commissioner Little to look for grant funding and include strategic planning in the budget amendment. Supported by Hooper. Approved by voice vote.**

NEXT MEETING: Tuesday, October 15, 2024

ADJOURNMENT

Commissioner Hooper moved to adjourn the meeting. Commissioner Moull supported. The voice vote was unanimous to adjourn the meeting at 7:06 P.M.

Respectfully submitted by:
Amy Fuller, Assistant City Manager