

MINUTES FOR REGULAR MEETING  
**OWOSSO HISTORIC DISTRICT COMMISSION**  
Wednesday, August 16, 2023 at 6:00 p.m.  
Virginia Teich Council Chambers

**MEETING CALLED TO ORDER:** at 6:01 p.m. by Chairperson Steven Teich.

**ROLL CALL:** was taken by City Manager Nathan Henne.

**PRESENT:** Chairperson Steven Teich, Vice Chairperson Omer, Commissioners Philip Hathaway, Erin Powell, Matthew Van Epps.

**ABSENT:** Commissioners William Byrne, Lisa Gallinger.

**OTHERS IN ATTENDANCE:** City Manager Nathan Henne.

**AGENDA APPROVAL:** August 16, 2023.

**MOTION FOR APPROVAL OF THE AGENDA AS PRESENTED BY COMMISSIONER VAN EPPS. SECONDED BY SECRETARY HATHAWAY.**

**AYES ALL. MOTION CARRIED.**

**MINUTES APPROVAL:** July 19, 2023.

**MOTION FOR APPROVAL OF MINUTES AS PRESENTED BY VICE CHAIR OMER. SECONDED BY COMMISSIONER VAN EPPS.**

**AYES ALL. MOTION CARRIED.**

**COMMUNICATIONS:** None.

**PUBLIC/COMMISSIONER COMMENTS:** None.

**PUBLIC HEARINGS:** None.

**ITEMS OF BUSINESS:**

**1. Demolition by Neglect Resolution – 117 West Exchange Street – City Club Building**

MOTION BY COMMISSIONER VAN EPPS TO APPROVE THE ISSUANCE OF A DEMOLITION BY NEGLECT NOTICE TO ACTON BUILDING COMPANY, LLC FOR 117 WEST EXCHANGE STREET AS FOLLOWS:

**HISTORIC DISTRICT COMMISSION RESOLUTION NO. 2023-6  
RESOLUTION AUTHORIZING ISSUANCE OF DEMOLITION BY NEGLECT NOTICE  
TO ACTON BUILDING COMPANY, LLC FOR 117 W EXCHANGE ST**

WHEREAS, the Historic District Commission of Owosso, Michigan, has been made aware of a series of building collapses at 117 W Exchange Street; and

WHEREAS, the Commission was established to preserve the historic nature of district using the guidelines set forth by the United State Secretary of the Interior; and

WHEREAS, the building at 117 W Exchange Stret is a contributing structure according to the 2010 Historic District Report; and

WHEREAS, the Owosso building Official has designated the building as a dangerous structure because of the recent partial collapses; and

WHEREAS, the Historic District Commission is empowered by Michigan Public Act 169 of 1970 and Section 8-208 of the Owosso City Ordinances concerning Demolition by Neglect; and

WHEREAS, Demolition by Neglect is defined as neglect in maintaining, repairing, or securing a resource that results in deterioration of an exterior feature of the resource or the loss of structural integrity of the resource.

NOW THEREFORE BE IT RESOLVED by the Historic District Commission of the City of Owosso, Shiawassee County, Michigan that:

FIRST: Authorizes the City Manager to sign and issue a Demolition by Neglect letter to the Acton Building Company, LLC for the condition of the property located at 117 W Exchange St and direct the owner to submit a plan and timeline to repair the resource.

MOTION SECONDED BY COMMISSIONER POWELL.

A Roll Call Vote was taken.

**AYES: CHAIR TEICH, VICE CHAIR OMER, COMMISSIONERS POWELL, VAN EPPS.**

**NAYS: SECRETARY HATHAWAY.**

**ABSENT: COMMISSIONERS GALLINGER, BYRNE.**

**MOTION CARRIED.**

## **2. Matthews Building Redevelopment Discussion – 300 West Main Street**

**PUBLIC COMMENTS:** None.

**BOARD COMMENTS:** None.

**NEXT MEETING:** September 20, 2023

**MOTION BY SECRETARY HATHAWAY TO ADJOURN. SECONDED BY VICE CHAIR OMER.**

**AYES ALL. MOTION CARRIED.**

**ADJOURNMENT BY CHAIRMAN TEICH AT 6:52 P.M.**

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Philip Hathaway, Secretary

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