

MINUTES

REGULAR MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET CITY OF OWOSSO

August 5, 2020 AT 7:30 A.M.

VIRTUAL MEETING VIA ZOOM VIDEO CONFERENCING

CALL TO ORDER: The meeting was called to order by Chairman Dave Acton at 7:40 A.M.

ROLL CALL: Was taken by Recording Secretary, Debbie Hebert

MEMBERS PRESENT: Chairman Dave Acton, Vice-Chairman Bill Gilbert, Commissioner Jon Moore, Commissioner Lance Omer, Commissioner Theresa Trecha.

MEMBERS ABSENT: Mayor Chris Eveleth, Commissioner Ken Cushman and Commissioner Jim Woodworth.

OTHERS PRESENT: Susan Osika, City Council Representative and Josh Adams, DDA Director

AGENDA: IT WAS MOVED BY AUTHORITY MEMBER GILBERT AND SUPPORTED BY AUTHORITY MEMBER MOORE TO APPROVE THE AGENDA WITH AN ADDITIONAL ITEM OF DISCUSSION – EV FAST CHARGING STATIONS FOR COMMUNITY QUESTIONS.

AYES: ALL. MOTION CARRIED.

MINUTES: IT WAS MOVED BY AUTHORITY MEMBER TRECHA AND SUPPORTED BY AUTHORITY MEMBER GILBERT TO APPROVE THE MINUTES FOR MEETINGS HELD JUNE 26, 2020. Also minutes for JULY 8, 2020 & JULY 15, 2020.

PUBLIC COMMENTS: None

ITEMS OF BUSINESS:

1) CHECK REGISTER – Adams noted the Agnew Graphics payment was for the Shiawassee Safe print materials paid out of the Business Vitality Committee budget balance.

IT WAS MOVED BY AUTHORITY GILBERT, SUPPORTED BY AUTHORITY MEMBER MOORE TO APPROVE THE CHECK REGISTER FOR JULY, 2020 AS PRESENTED.

AYES: ALL. MOTION CARRIED.

2) 2020/2021 Budget Review- The new budget was again provided for board as previously reviewed and approved in preparation going into the new Fiscal Year.

3) HIGH CAPACITY EV FAST CHARGING STATIONS – Downtown Owosso

has received a Consumers Power, PowerMIDrive Grant that will aid in the purchase and installation of one high-capacity EV charging station with our district.

This EV fast charging station is a **Level 3 – 440 Volts Expandable up to 1,000 Volts**. Anyone with an electric vehicle is not able to get across the state. The State of Michigan is developing a network across the state. Owosso is in a key location to fill a spot in the network.

The grant will provide \$158,514.00 of the \$192,771.00 cost associated with the purchase & installation of this type of station. This leaves a need of \$34,257.00 from matching funds to complete the project. The desire was to take it out of the Revolving Loan Fund. Over its lifetime the charging systems will generate revenue which will be deposited back into the Revolving Loan Fund. Another option is to include a payment from the DDA budget to make monthly payments back the Revolving Loan Fund with a normal amortization schedule.

Susan Osika, Council Representative, will assist with addressing the community questions and prepare for City Council's vote on Monday, August 17, 2020. A public meeting will be held on Tuesday, August 11, 2020, 7:00 P.M. The meeting will address questions with a short informative video. Marketing plans will be shared along with recommendations from other communities.

A committee will develop and administer the construction schedule, business model with maintenance. Installation of the EV station is proposed for fall 2020.

COMMITTEE UPDATES:

- 1) **Design and Business Vitality** –The Streetscape and Beautification subcommittees meet– future and current issues to plan coordination of future efforts. Recruitment Technical Services is under way with Michigan Mainstreet to develop a business recruitment team.
- 2) **Promotion & Outreach** – Glow meets in August. The goal is keep winter activities alive and moving during Covid restrictions with new creative ways.
- 3) **Business Owners Committee** – Attempts have been made to meet with Business Owners, the response has been minimal.

BOARD CONTINUING EDUCATION INFORMATION:

Director Report – Report was included in Board's Packet for their review.

COVID-19 Response Activities Listing – Director Adams will have a formal press release to inform the public of the DDA's programs and initiatives thru Covid 19.

PUBLIC COMMENTS: None

BOARD COMMENTS:

ADJOURNMENT: IT WAS MOVED BY AUTHORITY MEMBER OMER AND SUPPORTED BY AUTHORITY MEMBER MOORE TO ADJOURN AT 9:05 A.M.

AYES: ALL. MOTION CARRIED.