

**REGULAR MEETING MINUTES OF THE
OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF OWOSSO**

November 6, 2024, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Vice-Chair Lance Omer at 7:30 A.M.

ROLL CALL: Taken by Lizzie Fredrick

PRESENT: Vice-Chair Lance Omer and Commissioners Daylen Howard, Jill Davis, Dakota Woodworth, Allié McGuire, and Mayor Robert J. Teich Jr. Josh Ardelean arrived at 7:33 A.M. and left at 7:56 A.M.

ABSENT: Chair Bill Gilbert and Commissioner Emily Olson

STAFF PRESENT: Lizzie Fredrick, OMS & DDA Director

AGENDA:

MOVED BY DAVIS SUPPORTED BY HOWARD TO APPROVE THE NOVEMBER 6, 2024, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED WITH THE ADDITION OF GLOW OWOSSO FIREWORKS AS AN ITEM OF BUSINESS.

**AYES: ALL
MOTION CARRIED**

MINUTES:

MOVED BY HOWARD, SUPPORTED BY TEICH TO APPROVE THE OCTOBER 2, 2024, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING MINUTES.

**AYE: ALL
MOTION CARRIED**

PUBLIC COMMENTS: None

REPORTS: Fredrick presented the financial reports and highlighted the increase in unique drivers utilizing the Electric Vehicle Charging Stations and that revenue from the charging stations reached approximately \$800 for the month of October.

ITEMS OF BUSINESS:

1. **Downtown Social District and Commons Area Expansion:** Fredrick presented the Downtown Social District Map with an expanded boundary and commons area.

Fredrick noted that the expanded boundary includes the public parking lot next to The Armory, the Shook Riverside Development, located at 312 W. Main Street, and the sidewalk between The Sideline Sports Bar's main entrance and Washington Street.

MOVED BY HOWARD, SUPPORTED BY MCGUIRE TO APPROVE THE EXPANSION OF THE DOWNTOWN SOCIAL DISTRICT BOUNDARY AND DOWNTOWN COMMONS AREA IDENTIFIED ON THE ATTACHED DOWNTOWN OWOSSO SOCIAL DISTRICT MAP AND RECOMMEND THE OWOSSO CITY COUNCIL APPROVE THE EXPANSION.

**AYE: ALL
MOTION CARRIED**

2. **Revolving Loan & Grant Program Revisions:** Omer presented the revised Revolving Loan & Grant Program for the 2024 – 2025 Fiscal Year.

Howard highlighted changes such as an increase in the total borrowing amount to \$200,000 and the security of future loans.

Omer noted the partnership presented in the Memorandum of Understanding with the Lapeer Development Corporation will help the administrative process for the program's loans.

MOVED BY HOWARD, SUPPORTED BY ARDELEAN TO APPROVE THE REVOLVING LOAN & GRANT PROGRAM REVISIONS AND RECOMMEND THE OWOSSO CITY COUNCIL APPROVE THE REVOLVING LOAN & GRANT PROGRAM REVISIONS AND MEMORANDUM OF UNDERSTANDING WITH THE LAPEER DEVELOPMENT CORPORATION.

AYE: ALL

MOTION CARRIED

3. **Glow Owosso Fireworks:** Fredrick shared that the Glow Owosso Event Committee has offered to add a fireworks display to their event since the NYE Block Party will not be taking place this year.

MOVED BY MCGUIRE, SUPPORTED BY WOODWORTH TO APPROVE A CONTRACT WITH WOLVERINE FIREWORKS DISPLAY, INC. IN THE AMOUNT OF \$3,000 FOR THE NOVEMBER 29, 2024, GLOW OWOSSO EVENT.

AYE: ALL

MOTION CARRIED

COMMITTEE UPDATES:

1. **Organization:** Woodworth provided a recap of the Volunteer Appreciation Event. Fredrick noted that about 35 volunteers attended.
2. **Promotion:** Davis reviewed the October Minutes from the Promotion Committee Meeting.
3. **Design:** McGuire presented the October Minutes from the Design Committee Meeting. Fredrick shared that the location for the Lebowsky Sculpture Project is slated to be on Main Street between the Lebowsky Center and Huntington Bank pending approval from the Michigan Department of Transportation.
4. **Economic Vitality:** Howard noted that there were two Economic Vitality Committee Meetings in October to finalize and approve revisions to the Revolving Loan & Grant Program.

DIRECTOR UPDATES: Fredrick thanked the Board for their time and participation in the Strategic Planning Workshop and confirmed that she expects the report to be ready for presentation after the new year.

BOARD COMMENTS: Howard asked what the plan is for snow removal of the pocket park.

Fredrick said she will monitor the park and have the snow removed when necessary.

ADJOURNMENT:

MOVED BY HOWARD, SUPPORTED BY WOODWORTH TO ADJOURN AT 8:08 A.M.

AYES: ALL

MOTION CARRIED

NEXT MEETING DECEMBER 4, 2024.