

MINUTES
REGULAR MEETING OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET
CITY OF OWOSSO
JANUARY 4, 2017 AT 7:30 AM
CITY COUNCIL CHAMBERS

CALL TO ORDER: The meeting was called to order by Chairman Dave Acton at 7:37 a.m.

ROLL CALL: Was taken by Executive Director, Josh Adams.

MEMBERS PRESENT: Chairman David Acton, Vice Chairman Bill Gilbert, Authority Members Lance Omer, Theresa Trecha,, Kevin Wiles, and Jon Moore.

MEMBERS ABSENT: Treasurer Ken Cushman and Authority Members Chris Evelyth, and Shar Haskins

OTHERS PRESENT: Josh Adams, Main Street Manager; Sue Montenegro, Assistant City Manager & Community Development Director; and Robert Doran, Executive Director of the Owosso Historical Commission.

AGENDA:

IT WAS MOVED BY AUTHORITY MEMBER OMER AND SUPPORTED BY AUTHORITY MEMBER WILES TO APPROVE THE AGENDA FOR JANUARY 4, 2017, AS PRESENTED.

AYES: ALL. MOTION CARRIED.

MINUTES:

IT WAS MOVED BY AUTHORITY MEMBER WILES AND SUPPORTED BY AUTHORITY MEMBER OMER TO APPROVE THE MINUTES OF DECEMBER 21, 2016, AS PRESENTED.

AYES: ALL. MOTION CARRIED.

PUBLIC COMMENTS: There were no public comments.

COMMITTEE UPDATES:

1) DESIGN

WAY-FINDING SIGNS:

Agnew Graphics is currently completing inserts. A January installation date is foreseeable.

2) ALL OTHER COMMITTEES

Mr. Adams stated that it has only been 14 days since the last meeting. As a result, not much additional information is available to report.

ITEMS OF BUSINESS:

1) CHECK REGISTER

(SEE BOARD PACKET FOR CHECK REGISTER)

IT WAS MOVED BY AUTHORITY MEMBER WILES AND SUPPORTED BY AUTHORITY MEMBER OMER TO APPROVE THE CHECK REGISTER FOR DECEMBER 2016 AS PRESENTED.

AYES ALL. MOTION CARRIED.

2) BUDGET REPORT/BUDGET UPDATES

(SEE BOARD PACKET FOR BUDGET)

The board discussed the budget report & budget updates. Mr. Adams indicated that much of the budgeted funds for downtown maintenance have already been spent for this fiscal year. Mr. Adams stated that it might be a good time for the board to meet with the city regarding maintenance allocations. Chairman Acton asked for Mr. Adams and Vice-Chairman Gilbert to coordinate an meeting with city officials to start discussions regarding maintenance expenses.

3) FAÇADE GRANT UPDATES

Assistant City Manager Sue Montenegro provided additional information about upcoming façade grants taking place in downtown. A total of 7 properties will be taking part in this round of grant funding. Mrs. Montenegro stated that estimates indicate a project total of just over \$600,000.00, 50% of which will be covered by grant dollars. The grant application is projected to be ready for submission to the MEDC sometime in late January, early February.

PUBLIC COMMENTS: There were no public comments

IT WAS MOVED BY AUTHORITY MEMBER GILBERT AND SUPPORTED BY AUTHORITY MEMBER WILES TO ADJOURN AT 8:48 A.M.

AYES: ALL. MOTION CARRIED.

David Acton, Chairman

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