

**MINUTES**  
**REGULAR MEETING OF THE**  
**DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET**  
**CITY OF OWOSSO**

**December 7, 2022, AT 7:30 A.M.**

**CALL TO ORDER:** The meeting was called to order by Chairman Jon Moore at 7:37 A.M.

**ROLL CALL:** Taken by Director Kuiper

**MEMBERS PRESENT:** Chairman Jon Moore, Vice-Chairman Brianna Marrah, Commissioners: Josh Ardelean, Bill Gilbert, Nicole Reyna, Melissa Wheeler.

**MEMBERS ABSENT:** Commissioners Sue Osika and Lance Omer

**OTHERS PRESENT:** Beth Kuiper, Director; Nick Bruckman, AmeriCorps Service Member

**AGENDA:**

**IT WAS MOVED BY VICE-CHAIR MARRAH AND SUPPORTED BY COMMISSIONER ARDELEAN TO APPROVE THE AGENDA AS PRESENTED.**

**AYES: ALL. MOTION CARRIED.**

**MINUTES:**

**IT WAS MOVED BY COMMISSIONER REYNA AND SUPPORTED BY VICE-CHAIR MARRAH TO APPROVE THE MINUTES AS PRESENTED FOR THE REGULAR MEETING HELD NOVEMBER 2, 2022.**

**AYES: ALL. MOTION CARRIED.**

**PUBLIC COMMENTS:**

No public comments.

**ITEMS OF BUSINESS:**

1. **CHECK REGISTER NOVEMBER 2022:** presented.

**MOTION BY COMMISSIONER GILBERT, SUPPORTED BY COMMISSIONER ARDELEAN TO APPROVE THE CHECK REGISTER AS PRESENTED FOR NOVEMBER 2022.**

**AYES: ALL. MOTION CARRIED.**

2. **BUDGET REPORT:** presented.
3. **DISCUSSION REGARDING THE WEBSITE.**
4. **2022-2023 BOARD MEETING CALENDAR DISCUSSION.**
5. **SCHEDULE OF EVENTS DISCUSSION.**

## **6. MASTER LEVEL AGREEMENT DISCUSSION.**

### **COMMITTEE UPDATES:**

- 1. Design:** ARPA Soil Boring Test.
- 2. Promotion:** GLOW follow-up.
- 3. Organization:** Influencer Program.
- 4. Economic Vitality:** Match on Main, Vitality Grant.

### **BOARD CONTINUING EDUCATION/INFORMATION:**

2023 Board Retreat will be held January 11, 2023 from 6:00pm – 9:00pm in Old Town, Lansing.

National Main Street Conference will be held March 27-29, 2023 in Boston, Massachusetts.

**DIRECTOR UPDATES:** Director Kuiper presented the Impact Report.

**PUBLIC COMMENTS:** None.

**BOARD COMMENTS:** None.

### **ADJOURNMENT:**

**IT WAS MOVED BY COMMISSIONER GILBERT AND SUPPORTED BY VICE-CHAIR MARRAH TO  
ADJOURN AT 9:04 A.M.**

**AYES: ALL. MOTION CARRIED.**

**NEXT MEETING JANUARY 4, 2023.**