

**MINUTES
REGULAR MEETING OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET
CITY OF OWOSSO
JUNE 1, 2022, AT 7:30 A.M.**

CALL TO ORDER: The meeting was called to order by Chairman Moore at 7:45 A.M.

ROLL CALL: Taken by Deputy City Clerk Carrie Farr

MEMBERS PRESENT: Chairman Jon Moore, Vice-Chairman Brianna Carroll. Commissioners: Josh Ardelean (7:46), Sue Osika and Melissa Wheeler.

MEMBERS ABSENT:, Dave Acton, Kenneth Cushman, Bill Gilbert, Lance Omer.

OTHERS PRESENT: Beth Kuiper, Director.

AGENDA: IT WAS MOVED BY COMMISSIONER OSIKA AND SUPPORTED BY VICE CHAIR CARROLL TO APPROVE THE AGENDA AS PRESENTED.

AYES: ALL. MOTION CARRIED.

MINUTES: IT WAS MOVED BY COMMISSIONER OSIKA AND SUPPORTED BY VICE CHAIR CARROLL TO APPROVE THE MINUTES AS PRESENTED FOR THE REGULAR MEETING HELD MAY 4, 2022.

AYES: ALL. MOTION CARRIED.

PUBLIC COMMENTS: None.

ITEMS OF BUSINESS:

- 1) **CHECK REGISTER: MAY 2022** – Director Kuiper provided copies.

IT WAS MOVED BY VICE CHAIR CARROLL, SUPPORTED BY COMMISSIONER ARDELEAN TO APPROVE THE CHECK REGISTER AS PRESENTED FOR MAY 2022.

AYES: ALL. MOTION CARRIED.

- 2) **BUDGET REPORT** – Noted \$26,000 positive, but June bills will be coming in.
- 3) **CREDIT CARD RECONCILIATION** – No questions.
- 4) **SHIACASH REPORT** – It was noted ShiaCash usage should be promoted for all the upcoming events.
- 5) **CHARGEPOINT REPORT**– Usage is increasing despite the fact a ribbon cutting has not taken place. Second unit is fixed, just awaiting “online” indicator light.
- 6) **ARMORY BATHROOM CONTRACT**– Director Kuiper brought the contract for review, as agreed upon at May’s meeting. Bathrooms will be open for Amphitheater concerts. Review of contract will be made after the one year expiration.
- 7) **OWOSSO PUBLIC LIBRARY**– Library has moved to keep the TIF funds collected instead of dispersing them to the DDA, resulting in a loss of about \$11,000 of income. This will be voted on by the public in August. Director Kuiper will be meeting with the Library Director, Kim White, to discuss possible collaborative efforts.
- 8) **DOWNTOWN TRASH POLICIES** – The DDA will be done with the current shared dumpster contract (behind Wesener) this month. Those wishing to continue a shared contract can work together for solutions.
Concerns are being raised about the amount of trash left behind from the Farmers Market on Saturdays not being collected until Tuesday. The Farmers Market manager will not ask food trucks to bring their own cans. The question was raised if any of the events remove their own trash. It was

confirmed they do not. A note will be included with future Traffic Control Orders requesting events help with the bulk of their own trash removal. It was agreed a meeting will be sought with the Farmers Market to propose solutions to keep the downtown clean.

- 9) **JULY MEETING**– Historically this meeting has been rescheduled due to July vacations around the holiday. It was agreed it will be postponed to Wednesday, July 20, 2022.
- 10) **AMERICORPS MEMBER** – The job posting is up and it was asked by Director Kuiper that all board members share the post to attract interest.

COMMITTEE UPDATES:

- 1) **Design** – Doug Peterson has several active contracts with the DDA.
- 2) **Promotion** – Vintage Motorcycle Days is looking for sponsorships. Artwalk is in September. A bar crawl was suggested to coincide with Oktoberfest in October.
- 3) **Organization** – The website is being worked on. Local areas churches may help with some events.
- 4) **Economic Vitality** – Rotating retail needs to be promoted. An incubator kitchen is being developed. A lunch program (delivery from local eateries to local businesses) is being developed.

Board Continuing Education/Information: Director Kuiper gave an update on the conference she attended.

Director Updates: Director Kuiper updated the Board on items throughout the meeting.

PUBLIC COMMENTS: None.

BOARD COMMENTS: The discussion about trash in the downtown continued.

ADJOURNMENT:

IT WAS MOVED BY COMMISSIONER ARDELEAN AND SUPPORTED BY COMMISSIONER OSIKA TO ADJOURN AT 8:56 A.M. AYES: ALL. MOTION CARRIED.

NEXT MEETING: JULY 20, 2022.