

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JULY 15, 2019
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 1, 2019:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Neighborhood Block Party. Approve request from Jaimi Redmond for a street closure from the corner of East Oliver and North Gilbert Streets to the corner of Queen Street to host a neighborhood block party, Saturday, August 24, 2019, from 2:30 p.m. until 10:00 p.m. and authorize Traffic Control Order No. 1421 formalizing the action.

2. Contract Amendment – Professional Service Agreement. Approve Addendum No. 11 to the professional service agreement with Orchard, Hiltz, and McCliment (OHM) Advisors of Livonia, Michigan, for engineering services to expand the Hintz Road Wellfield and to develop the proposed Vandekarr Road Wellfield in the amount of \$91,000.00.
3. Contract Amendment – Professional Service Agreement. Approve Addendum No. 12 to the professional service agreement with Orchard, Hiltz, and McCliment (OHM) Advisors of Livonia, Michigan as Addendum No. 12, for design engineering services to replace an aged filter backwash pumping system and 16-inch high service piping in the amount of \$143,400.00.
4. Warrant No. 572. Authorize Warrant No. 572 as follows:

Vendor	Description	Fund	Amount
Gould Law, PC	Professional services-6/11/19-7/8/19	General	\$10,125.96

5. Check Register – June 2019. Affirm check disbursements totaling \$1,340,386.32 for June 2019.

ITEMS OF BUSINESS

1. Professional Agreement - MML Wage Study - Consider entering into an agreement with Michigan Municipal League for a Non-Union Wage and Classification Study at a cost of \$29,160.00.
2. 5th Monday Meeting Agenda. Determine agenda for 5th Monday meeting.

COMMUNICATIONS

1. N. Bradley Hissong, Building Official. June 2019 Building Department Report.
2. N. Bradley Hissong Building Official. June 2019 Code Violations Report.
3. N. Bradley Hissong, Building Official. June 2019 Certificates Issued Report.
4. N. Bradley Hissong, Building Official. June 2019 Inspections Report.
5. Kevin D. Lenkart, Public Safety Director. June 2019 Police Report
6. Kevin D. Lenkart, Public Safety Director. June 2019 Fire Report.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, August 05, 2019

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019
 Building Board of Appeals – Alternate - term expires June 30, 2021
 Brownfield Redevelopment Authority – term expires June 30, 2022
 Downtown Loan Committee – term expires June 30, 2021
 Downtown Historical Commission – 2 terms expire December 31, 2021
 Planning Commission – term expires June 30, 2019
 SATA Board of Directors – term expires October 1, 2022

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

DRAFT

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF JULY 1, 2019
7:30 P.M.**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: TOM MANKE
COMMUNITY NEWS AND VIEWS

PLEDGE OF ALLEGIANCE: ELAINE GREENWAY, FORMER CITY COUNCILMEMBER

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika,
Councilmembers Loreen F. Bailey, Janae L. Fear, Jerome C. Haber, and
Nicholas L. Pidek.

ABSENT: Councilmember Daniel A. Law

APPROVE AGENDA

Motion by Councilmember Bailey to approve the agenda with the following changes:
Add Item #11 to consent agenda -Traffic Control Order 1420.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 17, 2019

Motion by Councilmember Bailey to approve the Minutes of the Regular Meeting of June 17, 2019

Motion supported by Councilmember Fear and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Presentation by Elaine Greenway and Linda Perkins regarding the Morning Kawanis Group's new residential flag program – Flags Over Shiawassee.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, commented on how great the new skate park is and whoever was involved in it should get a pat on the back. Mr. Manke also shared his disappointment about the condition of Rosevear Park and wondered if it was going to be let go. He also commented Rosevear Park is very clean without garbage or cigarette butts being left behind.

Pete Yerian, Niche Bar owner, thanked the council for approving the TCO for the block party and shared that there were 700 plus people that attended.

Mayor Eveleth thanked Mr. Yerian for serving on the planning commission.

Ed Urban, 601 Glenwood Ave., stated he wanted to be the first one to purchase the Flag Over Shiawassee subscription. He also commented on the name plate on the council dais.

Mayor Eveleth stated he agreed with Mr. Manke on the awesome skate park and thanked everybody who worked on fundraising for it.

CITY MANAGER REPORT

City Manager Henne detailed the latest project status report.

As a result of the city manager report council asked the following questions:

Councilmember Bailey inquired if there was still anyone else beside the 51 that were eligible but didn't get their service line replaced.

City Manager responded yes and they will continue to come in and the city will be responsible for replacing 5 % of lines per year until all are replaced.

Councilmember Fear asked when the less than 200 water meter installations will be completed.

City Manager replied that they will take the most time because they are more difficult because sometimes unable to get a hold of the resident or residents will refuse at the door.

CONSENT AGENDA

Motion by Councilmember Bailey to approve the Consent Agenda as follows:

Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Randy Woodworth	LDFA/Brownfield Redevelopment Authority	06-30-2023
Jeff Phillips*	LDFA/Brownfield Redevelopment Authority	06-30-2023
Randy Woodworth*	Parks & Recreation Commission	06-30-2021
Andrew Workman*	Parks & Recreation Commission	06-30-2021

* Indicates reappointment

2019 Suicide Prevention Walk Permission. Approved application of Penny Corbin & Tara Herald on behalf of Shiawassee Health & Wellness for the partial closure of Lot #10 (JC Penney lot) on Tuesday, September 10, 2019 from 4:00pm - 9:00pm for the 2019 Suicide Prevention Walk, and authorize Traffic Control Order No. 1418 formalizing permission.

Cruise the Pits Car Show Permission. Approved the request from The Child Advocacy Center for the closure of portions of Lot #10 (behind Romas), and portions of Washington Street, Exchange Street, and Comstock Street for the Cruise the Pits Car Show on Friday and Saturday, July 19 & 20, 2019 and authorize Traffic Control Order No. 1419 formalizing the action.

Contract Amendment - 2018 Street Program Engineering Services Contract. Approved Amendment No. 7 to the 2018 Street Program Engineering Services Contract with Fleis & Vandenbrink Engineering, Inc. adding \$12,000.00 for additional engineering design services, and authorize payment to the contractor up to the contract amount, including Amendment Nos. 1-7.

RESOLUTION NO. 102-2019

AUTHORIZING AMENDMENT NO. 7 TO ADDENDUM NO. 4 TO THE CONTRACT WITH FLEIS & VANDENBRINK ENGINEERING, INC. FOR THE 2018 STREET PROGRAM ENGINEERING SERVICES CONTRACT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a Contract with Fleis & Vandenbrink Engineering Inc. on July 3, 2017 for Engineering Survey and Design Services for the 2018 Street Program in the amount of \$251,000.00; and

WHEREAS, City Council approved Amendments Nos. 1 thru 6 totaling \$209,235.00 to the Contract with Fleis & Vandenbrink Engineering, Inc. for additional engineering services, making the current Contract amount \$460,235.00; and

WHEREAS, the city requests additional services of the consultant totaling \$12,000.00; to provide land surveying services for the City's 2019 Street Program-Contract 2 in the amount of \$2,800.00, and 2020 DPW Water Main Projects in the amount of \$9,200.00, that are beyond the original contractual scope of services; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has theretofore determined that it is advisable, necessary and in the public interest to amend the contract with Fleis & Vandenbrink Engineering Inc. for a cost to the city of Owosso of \$12,000.00 as outlined within its proposal dated June 10, 2019.

SECOND: The mayor and city clerk are requested and authorized to sign Contract Amendment No. 7 to Addendum No. 4 to the Contract between the City of Owosso, Michigan and Fleis & Vandenbrink Engineering, Inc.

THIRD: The Accounts Payable department is authorized to make payment up to the amended amount of \$472,235.00 to Fleis & Vandenbrink Engineering, Inc. upon successful completion of contracted work.

FOURTH: The above expenses shall be paid from the Water Main & Hydrants Account No. 591- 901-972.000 (\$9,200.00) and 2016 Unlimited Obligation Bond Proceeds Account No.18.000 (\$2,800.00).

Contract Amendment - 2020 Street Program Engineering Services. Approved Addendum No. 10 to the contract with OHM Advisors for engineering design and administrative services for the 2020 Street Program in the amount of \$188,800.00 and authorize payment up to the contract amount upon satisfactory completion of the work or portion thereof.

RESOLUTION NO.101-2019

AUTHORIZING THE EXECUTION OF ADDENDUM NO. 10 TO AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors by the adoption of Resolution No. 69-2017 on May 15, 2017; and

WHEREAS, the city and Director of Public Services & Utilities desires to expand the contract to include additional services for providing water main design and construction administration services for streets scheduled for rehabilitation in the 2020 Street Program.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and approve Addendum No. 10 to the contract with Orchard, Hiltz & McClement, Inc. d/b/a OHM Advisors to include additional services in the amount of \$188,800.00 for engineering design and construction administration for the 2020 Street Program.

SECOND: The mayor and city clerk are requested and authorized to sign Addendum No. 10 to the General Engineering Services Contract between the City of Owosso, Michigan and Orchard, Hiltz & McClement, Inc. d/b/a OHM Advisors in an amount not to exceed \$188,000.00, attached as Exhibit A.

THIRD: The accounts payable department is authorized to submit payment to OHM Advisors, in the amount of \$188,800.00 upon satisfactory completion of the stated work, or portion thereof.

FOURTH: The above expenses shall be paid from FY2019-2020 Water Funds Account 591-901-972.000 Street Bond Fund Account 202/201-451-818.000.

Bid Award - 2019 Chip Seal Program. Approved bid award to Highway Maintenance and Construction Company for the 2019 Chip Seal Program in the amount of \$83,413.40 and authorize payment up to the contract amount upon satisfactory completion of the work or portion thereof.

RESOLUTION NO. 103-2019

AUTHORIZING THE EXECUTION OF A CONTRACT WITH HIGHWAY MAINTENANCE AND CONSTRUCTION COMPANY FOR THE 2019 CHIP SEAL PROGRAM

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to perform surface improvements along portions of selected streets as set forth in the contract documents; and

WHEREAS, the city has sufficient funds to perform said improvements from its 2016 Unlimited Obligation Bond Proceeds funds to facilitate undertaking of the project; and

WHEREAS, the city of Owosso sought bids for the 2019 Chip Seal Program, and a bid was received from Highway Maintenance and Construction Company and it is hereby determined that Highway Maintenance and Construction Company is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Highway Maintenance and Construction Company for the 2019 Chip Seal Program.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Highway Maintenance and Construction Company, in an amount not to exceed \$83,418.40. Commencement of services not earlier than July 1, 2019 and to be completed not later than October 4, 2019.

THIRD: The accounts payable department is authorized to pay Highway Maintenance and Construction Company for work satisfactorily completed on the project up to the Contract amount of \$83,418.40.

FOURTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds Account Nos. 202-451-818.000.

Bid Award - Sand and Gravel, Selection #1. Accepted the low bid of Constine Gravel Company for Class II Backfill Sand in the amount of \$5.75 per ton, 22A gravel in the amount of \$9.75 per ton, 21 AA limestone in the amount of \$20.25 per ton, and 6A limestone in the amount of \$23.60 per ton for the fiscal year ending June 30, 2020, authorize payment in accordance with unit prices up to 3,000 tons, 1,000 tons, 200 tons, and 100 tons respectively for a total amount not to exceed \$33,410.00.

Bid Award - Sand and Gravel, Selection #2. Accept the low bid of Ocenasek, Inc. for H1 limestone chip in the amount of \$31.00 per ton for the fiscal year ending June 30, 2020; authorize payment in accordance with the unit price up to 200 tons for a total amount not to exceed \$6,200.00.

RESOLUTION NO. 104-2019
AUTHORIZING THE PURCHASE AND DELIVERY OF A SAND AND GRAVEL FROM CONSTINE GRAVEL COMPANY OF OWOSSO, MICHIGAN AND OCENASEK, INC. OF PERRY, MICHIGAN

WHEREAS, the city of Owosso, Shiawassee County, Michigan requires backfill sand to fill underground trenches and gravel for use in permanent street patches and other city properties; and

WHEREAS, the city sought bids for Class II backfill sand, 22A gravel, 21AA gravel, 21AA Limestone, 6A limestone, and H1 limestone chip fiscal year 2019-2020; and

WHEREAS, it is hereby determined that Constine Gravel Company and Ocenasek, Inc. are qualified to provide such products and have submitted the lowest responsible and responsive bids.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award the following bids to Constine Gravel Company of Owosso, Michigan: Class II Sand in the amount of \$5.75 per ton, 22A gravel in the amount of \$9.75 per ton, 21AA Limestone in the amount of \$20.25 per ton, and 6A limestone in the amount of \$23.60 per ton for the fiscal year ending June 30, 2020.
- SECOND: The City of Owosso has further determined that it is advisable, necessary and in the public interest to award the following bid to Ocenasek, Inc. of Perry, Michigan: H1 Limestone Chip in the amount of \$31.00 per ton for the fiscal year ending June 30, 2020.
- THIRD: The agreement governing the purchase of these materials will be in the form of City of Owosso Purchase Orders.
- FOURTH: The accounts payable department is authorized to pay Constine Gravel Company up to the bid amount of \$33,410.00.
- FIFTH: The accounts payable department is authorized to pay Ocenasek, Inc. up to bid amount of \$6,200.00.
- SIXTH: The above expenses shall be paid from the Water and Wastewater Annual Operating Fund, and Local and Major Street Annual Operating Funds

Purchase Authorization - Police Utility Vehicle. Waived competitive bidding requirements, authorized a joint purchase from Owosso Motors, Inc. d/b/a Signature Auto Group of Owosso via Macomb County Contract No. 21-18 for one 2020 Ford Police Utility Vehicle in the amount of \$35,679.00, and further authorize payment up to the quoted amount upon satisfactory delivery of said vehicle.

RESOLUTION NO. 105-2019

**RESOLUTION AUTHORIZING THE PURCHASE OF A POLICE UTILITY
VEHICLE FROM SIGNATURE AUTO GROUP OF OWOSSO
VIA MACOMB COUNTY CONTRACT NO. 21-18**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a police department requiring the use of police vehicles; and

WHEREAS, the City of Owosso may waive competitive bidding requirements when purchasing equipment in coordination with another municipality.

WHEREAS, the City of Owosso desires to purchase one new police vehicle from Owosso Motors, Inc. d/b/a Signature Auto Group of Owosso, holder of the Contract No. 21-18 for police vehicles with Macomb County; and it is hereby determined that Signature Auto Group of Owosso is qualified to provide such vehicles and that it has submitted the responsible and responsive bid; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase one 2020 Ford Interceptor Utility Police Vehicle from Signature Auto Group of Owosso, utilizing Macomb County Contract No. 21-18, for a cost to the City of Owosso of \$35,679.00.
- SECOND: The Finance Director and the Director of Public Safety are hereby instructed and authorized to sign necessary documents to complete the purchase.
- THIRD: Authorize payment to Signature Auto Group in the amount of \$35,679.00 upon delivery of the police vehicle.
- FOURTH: The above expenses shall be paid from the Police Division Capital Outlay fund 101- 978.000.

Warrant No. 571. Authorized Warrant No. 571 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal Risk Management Authority	Building and property insurance- 1 st of 3 installments for FY 19/20	Various	\$125,512.00
Shiawassee Area Transportation Agency	Annual local funding commitment for FY 19/20	General	\$62,938.74

Margarita Fest Fundraiser permission. Approved the request from the Owosso Community Players for the closure of the Oakwood Avenue Bridge and a portion of the James Miner River Trail in order to host a Margarita Fest Fundraiser on Saturday, August 10, 2019, from noon until 9 p.m. and authorize Traffic Control Order No. 1420 formalizing the action.

Motion supported by Councilmember Haber

Roll Call Vote.

AYES: Councilmembers Fear, Haber, Mayor Pro-Tem Osika, Councilmembers Bailey, Pidek and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Law.

ITEMS OF BUSINESS

Motion by Councilmember Pidek to approve an addendum to the Plan Adoption Agreements with the Municipal Employees' Retirement System of Michigan establishing a surplus division (reserve account) to which the City may remit any contributions in excess of the annual required employer contribution.

Defined Benefit Plan Surplus Division Adoption Addendum

The Municipal Employees' Retirement System of Michigan ("MERS")

And City of Owosso # 760 entered into an Adoption Agreement effective 07, 2019(Month, Year); and;

Employer may elect to remit Contributions to its reserve account with MERS in excess of the annual required Employer Contributions as determined by MERS' actuary, or in excess of the amount currently due from Employer, without such amounts being immediately attributable to the reserve of its employee divisions ("Surplus Contributions"). MERS has advised Employer that in order to accomplish this, MERS must establish a Surplus Division to account such Surplus Contributions.

To establish the Surplus Division(s) and memorialize the terms and conditions agreed to by MERS and Employer concerning their establishment, Employer and MERS hereby enter into this Surplus Contribution Addendum to Employer's Adoption Agreement ("Addendum"), to be effective as of the date set out above.

I MERS Establishment of Surplus Division: Commencing on the effective date of this Addendum, MERS shall establish the following Surplus Division(s) for Employer:

Associated Surplus Divisions:

- a) Surplus Division , to be associated with .
- b) Surplus Division , to be associated with .
- c) Surplus Division , to be associated with . Unassociated Surplus

Divisions:

- d) Surplus Division to be unassociated with any Employee Division.
- e) Surplus Division , to be unassociated with any Employee Division.
- f) Surplus Division , to be unassociated with any Employee Division.

II Employer Remittance of Surplus Contributions: At Employer's sole and exclusive discretion (which shall include Employer's obligations under terms agreed to by

Employer in the course of collective bargaining, if any), Employer may remit contributions to MERS that Employer expressly designates as Surplus Contributions, specifying the appropriate Surplus Division to which they are to be credited. It is understood by Employer that, once remitted to MERS, Surplus Contributions are not and shall never be refundable to Employer, nor used for any purpose other than the funding of its obligations for MERS benefits accrued by employees of Employer.

III MERS' Crediting of Surplus Contributions: Upon receipt from Employer of Employer Contributions designated as Surplus Contributions, MERS shall credit such amounts to the Surplus Division designated by Employer.

IV Treatment of Surplus Contributions for Actuarial Purposes: Surplus Contributions reflected in one or more Surplus Division established by MERS as directed by Employer shall be treated as follows for actuarial purposes:

- a) They shall not be included in the determination of the annual Employer Contributions requirement for any Employee Division, and
- b) They shall be included in the determination of the Employer's overall funded status.

V Employer Use of Surplus Contributions: At any time, upon 30 days' advance written notice to MERS, Employer may direct MERS to use the Surplus Contributions currently reflected in one or more established Surplus Division(s) be used by Employer as follows:

- a) Employer may transfer Surplus Contributions reflected in an Unassociated Surplus Division to one or more Employee Division(s).
- b) Employer may transfer Surplus Contributions reflected in an Assigned Surplus Division to such Employee Division.
- c) Employer may redesignate any Surplus Division (whether Associated or Unassociated) to either an Associated Surplus Division or to an Unassociated Surplus Division, as applicable.

Employer is solely responsible for any decision(s) it makes under Section V, and Employer agrees that by entering into this Addendum, it shall indemnify and hold MERS harmless from any claim, challenge, or litigation arising from its actions under Section V, including costs and attorneys' fees.

Once Surplus Contributions are transferred to an Employee Division, they may not thereafter be recharacterized as Surplus Contributions or transferred back to a Surplus Division.

VI Recharacterization of Contributions: By written notice to MERS, Employer may make a one-time election to transfer Employer Contributions it remitted prior to the effective date of this Addendum that were in excess of the amount then due from Employer from

an Employer Division to one or more Surplus Division(s) established by this Addendum, and recharacterize those amounts as Surplus Contributions.
Employer may make the election described herein only once.

VII Rights of MERS: At any time following the occurrence of any or all of the following, MERS reserves the right to transfer some or all of the Surplus Contributions reflected in an Employer's Reserves to one or more Employee Division(s) of such Employer:

- a) Employer has defaulted on some or all of its contribution obligations to MERS.
- b) Employer has filed for or is otherwise subject to bankruptcy protection or receivership.
- c) An emergency manager or similar oversight authority has been appointed to conduct Employer's financial affair

VIII Continuation of Adoption Agreement: Except for the terms and conditions of this Addendum, all other terms and conditions of the Adoption Agreement, as it may be or may have been amended from time to time, shall continue unchanged.

Roll Call Vote.

AYES: Councilmembers, Pidek, Bailey, Mayor Pro-Tem Osika, Councilmember s Fear, Haber and Mayor Eveleth

NAYS: None

ABSENT: Councilmember Law

COMMUNICATIONS

B. Kirkland, Downtown Loan Committee. Letter of resignation.
Historical Commission. Minutes of May 20, 2019.
Downtown Development Authority/Main Street. Minutes of June 5, 2019.
Parks & Recreation Commission. Minutes of May 29, 2016.
Planning Commission. Minutes of May 28, 2019.
WWTP Review Board. Minutes of June 25, 2019

CITIZEN COMMENTS AND QUESTIONS

Ed urban commented on the location of the clock.

Elaine Greenway thanked Ed Urban for being the first person to purchase a subscription to Flags Over Shiawassee.

City Manager commented that the he had an opportunity to visit 3 of the "Little Lending Libraries" in Owosso and was pleased with the condition of them and reported that they were full.

Councilmember Pidek thanked Mr. Yerian for organizing the block party and stated he would be interested in knowing the economic impact of all the events that bring people to the downtown. He also thanked the city manager, Josh Adams and the DDA Group for putting together the 4th of July graphic.

Councilmember Pidek also reported that July 9th Foster will be hosting the second Friends and Neighbors Community Conversation event. State Representative Ben Frederick will be speaking. That will begin at 6 p.m. at Foster Coffee. He shared that Mayor Eveleth spoke at the first one. Councilmember Pidek continued that these events are planned for the second Tuesday of the month at Foster and they have speakers scheduled until the end of the year. He stated that this is another way to engage citizens with governmental process.

City manager Henne asked what subject State Representative Frederick would be speaking on.

Councilmember Pidek responded that Representative Frederick will be speaking on "From Local to State, A Policy Conversation on Achieving Reform and Renewal".

Councilmember Fear questioned if these events could be held someplace other than Foster's.

Councilmember Pidek responded that they could be held anyplace and invited anyone with suggestions or help to respond.

NEXT MEETING

Monday, July 15, 2019

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Historical Commission – 2 terms expire December 31, 2021
Planning Commission – term expires June 30, 2019
SATA Board of Directors – term expires October 1, 2022

ADJOURNMENT

Motion by Councilmember Bailey for adjournment at 7:59 p.m.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Roxane K. Cramer, Deputy City Clerk



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: July 9, 2019
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order # 1421

Jaimi Redmond has requested a street closure in order to host a neighborhood block party.

LOCATION:

Corner of E. Oliver and N. Gilbert Streets to the corner of Queen Street.

DATE/TIME:

Date: Saturday, August 24, 2019
Time: 2:30 pm – 10:00 pm

The Public Safety Department has issued Traffic Control Order No# 1421 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.

DATE

TIME

1421

7/9/19

1:15 pm

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Street closure

LOCATION OF CONTROL

Corner of E. Oliver and N. Gilbert Streets to the corner of Queen Street.

DATE:

Saturday, August 24, 2019

TIME:

2:30 pm – 10:00 pm

EVENT:

Neighborhood Block Party

APPROVED BY COUNCIL

_____, 20 _____

REMARKS



APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0550 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Neighborhood Block Party Date: 7-2-19

Primary Contact Person
Name: Jaimi Redmond jaimi.redmond@gmail.com

Title: _____

Address: 701 E. Oliver St

Owosso, MI 48867

Phone: 989-666-6397

Requested Date(s): 8-24-19 Requested Hours: 2:30pm - 10:00pm

Area Requested (Parking Lot - Parade Route): Corner of East Oliver + North Gilbert to
corner of Queen St.

Detailed description of the use for which the request is made: Neighborhood get together

- ☐ Attach copies of any rules or policies applicable to persons participating in the event.
- ☐ Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
- or
- ☒ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: _____ Traffic Control Order Number _____

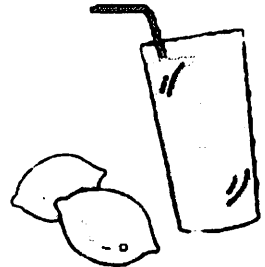
Cc: DDA - Director
WCIA - Chairperson

North Gilbert Street Presents:

9th Annual Neighborhood Block Party



August 24th, 2019



The fun starts at 2:30pm at North Gilbert Street

Lunch is served at 3:00pm

Please bring a passing dish, lawn chairs, & BYOB

Hot dogs will be provided. If you should want something besides hotdogs, please bring it already prepared.

Please direct any questions to Jaimi: 989-666-6397



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: July 11, 2019

TO: City Council

FROM: Glenn M. Chinavare, Director of Public Services & Utilities

SUBJECT: Groundwater Resource Evaluation - OHM Advisors Addendum No. 11

RECOMMENDATION:

Approval to amend the professional service agreement with Orchard, Hiltz, and McClement (OHM) Advisors of Livonia, Michigan, for engineering services to expand the Hintz Road Wellfield and to develop the proposed Vandekarr Road Wellfield in the amount of \$91,000.00.

BACKGROUND:

The N. Hintz Road Wellfield occupied one production well, which failed in 2017 after nearly 50 years of service, and recently replaced in 2019. The Hintz Road Wellfield has excellent water quality and room for a second production well. Staff met with MDEQ/EGLE to discuss a Hintz Well No. 2. MDEQ advised that a second well will require a near identical groundwater resource evaluation as the recently installed Hintz production well No. 1.

Additionally, the city owns property south of the city, bordering Vandekarr Road, which hosts a 16-inch raw water transmission line extending from the Palmer Street Wellfield at Hopkins Lake to the Water Treatment Plant. Of the three Palmer Street wells, one was abandoned in 1975 for failing production and poor water quality. A second well has recently failed and is beyond repair, leaving a third well still in good operating condition, and is the only emergency raw water supply point of entry into the water distribution system. The long range intent is to abandon the Palmer Wellfield and develop a new wellfield on the Vandekarr Road property.

Staff has applied for a wellfield grant from the state of Michigan, which will cover 50% of the engineering and design costs for this OHM proposal for the proposed Vandekarr Road Wellfield.

FISCAL IMPACTS:

These services are budgeted for in the FY2019-2020 Water Fund Account 591-901-972.000.

Document originated by:

Glenn M. Chinavare, Director of Public Services & Utilities

Attachments: (1) Resolution
(2) OHM Proposal

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF ADDENDUM NO. 11 TO
AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors by the adoption of Resolution 26-2015 on April 6, 2015; and

WHEREAS, the city and Director of Public Services & Utilities desires to expand the contract to include additional services for providing groundwater resource evaluations in accordance with state of Michigan regulatory requirements, for the Hintz Road Wellfield and proposed Vandekarr Road Wellfield sites.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to expand the contract approved by Resolution 26-2015 on April 6, 2015 with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors to include additional services in the amount of \$91,000.00 for engineering services providing groundwater resource evaluations to expand the Hintz Road Wellfield and to develop the proposed Vandekarr Road Wellfield.
- SECOND: The accounts payable department is authorized to submit payment to OHM Advisors, in the amount of \$91,000.00 for services .
- THIRD: The above expenses shall be paid from FY2019-2020 Water Funds Account 591-901-972.000.

ARCHITECTS. ENGINEERS. PLANNERS.



May 20, 2019

Mr. Glenn M. Chinavare
Director of Public Services
City of Owosso
301 West Main
Owosso, MI 48867

RE: Groundwater Resource Evaluation

Dear Mr. Chinavare,

OHM Advisors (OHM) is pleased to submit this proposal for the groundwater resource evaluations associated with the City's drinking source water. We have prepared our project understanding and scope of services based on information received from the City of Owosso (City) during the preparation of the Project Plan for the Drinking Water Revolving Fund (DWRf) program. This proposal addresses the planning and investigation work associated with the Hintz Wellfield and the proposed Vandekarr Wellfield.

PROJECT UNDERSTANDING

The Hintz Site consists of an older (failed) 16-inch production well that was constructed in 1968, and a newly permitted 12-inch replacement production well that was constructed in March 2018 (the older original production well is intended to be abandoned in the near future). There are two existing observation wells at the site, however, well construction logs for the observation wells are unavailable, and their condition is unknown. The aquifer test that was performed after the well construction provided an uncertain interpretation of the groundwater resource. Although the original intent of the test was to assess the ability of the aquifer to support two simultaneous operating wells on the same property, the information provided does not readily allow this evaluation. Nevertheless, the Michigan Department of Environment, Great Lakes, and Energy (EGLE) re-analyzed the data and rated the well capacity at 730 gpm. The scope of work for the Hintz Site, therefore, is to perform a new aquifer test and provide more definitive answers to the original questions sought for the property. The Hintz site was not included in the recent DWRf Project Plan.

The Vandekarr site is a proposed wellsite with no previously completed investigation work. Prior to proceeding with exploratory work, an additional desktop study is needed to determine the potential risk if groundwater development at the site will cause movement of known contaminants located east and presumably west (at the Palmer Well site) of the property toward the new proposed well(s). Although the desktop study was originally intended to explore the local drift aquifer, the area is underlain by an extensive bedrock aquifer formation that also has the potential to serve the City's water supply needs. Both aquifers have differing water qualities and both have limitations regarding withdrawals. The aquifer of choice to pursue for further exploration will depend largely on the up-front analysis described on the next page. Whether the bedrock or the drift aquifer is developed, the initial exploration drilling and testing will essentially be the same.



SCOPE OF SERVICES

Task 1 – Hintz Aquifer Analysis

Detailed work items that are part of this task are listed below:

- Coordinate with the City's drilling contractor to re-develop both observation wells to a reasonably productive condition and clear up any screen fouling that may have occurred since they were constructed. This will be performed so both wells can be reliably used as observation wells during the aquifer test. The air-lifting method of development will be used for this task.
- Perform aquifer testing and analysis utilizing the new 12-inch production pump and well. The new production well will be set at a predetermined pumping rate and pumped for a minimum duration of 24 hours, and allowed to recover for a minimum duration of 24 hours. During pumping and recovery, the water levels within the pumping well, the two observation wells and the original 16-inch production well will be monitored using data logging equipment supplied by the engineer. The data will be used to calculate the hydraulic properties of the pumped aquifer.
- An aquifer analysis report will be prepared and submitted to the City prior to submittal to EGLE for their review and approval. The report will include the following:
 1. A full description of the local hydrogeology and the assumed hydraulic inter-relationships between local geological units and/or hydraulic boundaries. The results of previous studies may be incorporated into this report.
 2. Geologic cross-sections which depict the local geology. These will be based upon a well log database for the area, and the local wells at the site.
 3. A description of the aquifer test, and a full analysis of the aquifer test data using appropriate analytical techniques.
 4. The determination of the drawdown that would occur within the production well after pumping for 100 days without the benefit of recharge.
 5. An analysis of the long-term production capability of the aquifer.
 6. An analysis of the potential for additional wells on the property and their mutual interfering effects if run simultaneously. Recommendations for well spacing to be provided if aquifer can support multiple wells.
 7. Appendices which will include location and site mapping, aquifer test data, well logs, and any other pertinent data.

Task 2 – Vandekarr Desktop Study and WHP Grant Application

Perform a desktop study to evaluate risk of contamination associated with groundwater source development in both the drift and bedrock aquifers. This analysis is intended to provide a "go/no go" answer prior to moving forward with exploratory drilling. The work associated with this task is eligible for a Wellhead Protection Grant that would provide 50% funding match. The remainder of the funds would be provided through the DWRP loan.

- Research EGLE records to obtain site specific information regarding all sites of contamination located within 3,000 feet of the proposed wellsite.
- Utilize analytical element modeling packages to simulate proposed withdrawals and the effects these would have on local groundwater flow patterns.
- Prepare preliminary geologic cross-sections and groundwater flow maps to support the modeling effort.
- Prepare a preliminary report of results for review with the City and eventually EGLE.
- Prepare and Submit Wellhead Protection Grant Application



Task 3 – Vandecarr Exploratory Drilling Support

This step assumes the site has acceptable conditions and the project team has agreed upon a path forward utilizing either the drift aquifer or the bedrock aquifer. This task will proceed once EGLE provides preliminary approval based on the desktop study. The purpose of this task is to verify hydrogeologic suitability, water quality, and initial viability as a groundwater drinking water source.

- Perform a preliminary Adverse Resource Impact analysis (ARI) which will then be confirmed by the EGLE using their Water Withdrawal Assessment Tool (this registers an allowable capacity of the proposed well before proceeding further).
- Coordinate with the City's drilling contractor to perform a single boring to an assumed depth of 150 feet if within the drift or 340 feet if within the bedrock (both depths are assumed based on known conditions in this area). Oversee install of a single 5-inch well within this first boring using 5-inch PVC casing.
- Oversee the development and test pumping of the exploratory well to determine the quality of groundwater and the general yield characteristics of the aquifer.
- Collect and analyze test pumping data. Perform necessary laboratory analysis including Unit 37 chemical analyses and radionuclides gross alpha and radium 226/228.
- Review all data with the City and EGLE before proceeding with production well.

Task 4 – Vandekarr Test Production Well Design and Bidding Support

This task will proceed once EGLE provides preliminary approval based on exploratory drilling results. The test production well will be converted to a production well once it has been approved by MDEQ. The bidding documents to install the test production well are necessary because drilling costs will likely exceed \$50,000 which is the cutoff for a minimal cost procurement contract in EGLE's DWRP eligibility guide.

- Prepare observation well and test production well installation and testing specifications which will include the drilling of one additional observation well (to be used for aquifer testing purposes), and the drilling and pump testing of a larger diameter test production well.
- Preparation of complete bidding documents for the installation and testing of the test production and monitoring well.
- Evaluation of Bids

Task 5 – Vandekarr Test Production Well – Drilling Field Support, Aquifer Testing, and Analysis

- Field inspection during installation of an additional 5-inch observation well for use during aquifer testing.
- Field inspection and design during installation of the test production well dependent on field conditions. Plumbness and alignment tests to be completed on well. Engineering assistance provided to driller during drilling and well development.
- Monitoring during 24-hour pump test and analysis. Data will be analyzed to calculate the hydraulic properties of the pumped aquifer, and groundwater samples will be collected and analyzed for Unit 37 parameters including the radiological analyses. Equipment for pumping to be provided and operated by driller; water level monitoring equipment to be provided by Engineer.
- Provide a report of the investigations for EGLE review and approval of the well.



FURTHER CLARIFICATIONS AND ASSUMPTIONS

The fee schedule is based on the following assumptions:

- The new production pump and well at the Hintz site will be used for the analysis. The City will operate the pump as required for the testing.
- The drilling contractor used for Tasks 1 and 3 will be contracted by the City.
- Task 1 is not included in the DWRf Project Plan and will not be reimbursable under the DWRf loan. Task 1 at the Hintz site will be invoiced separately from Tasks 2, 3, and 4 at the Vandekarr site.
- Tree clearing and temporary access road from Vandekarr Road to the well location will be provided by the City.

SERVICES NOT INCLUDED

The following are services that are not included with this proposal:

- Boundary or topographical surveying.
- Site civil such as tree clearing or temporary road design
- Fees associated with the agency permit application and review process.
- Attendance at pre-bid meeting and Bid Opening
- Drilling services. Estimated drilling costs are listed below
 - Task 1 \$3,000. Not reimbursable under DWRf, but potentially covered under a WHP Grant.
 - Task 3 \$11,500 to \$15,500 depending on drift versus bedrock drilling. These exploratory drilling costs are reimbursable *design* expenses under the DWRf project plan. As a design expense, this work does not need to be competitively bid.
 - Task 5 \$75,000 to \$85,000 depending on drift versus bedrock drilling. The test production well drilling costs associated with this task need to be competitively bid and are reimbursable expenses under the DWRf project plan.

DELIVERABLES

OHM will provide:

- A complete aquifer analysis for the Hintz site.
- A wellhead protection grant application for the Vandekarr investigation.
- A preliminary report of the Vandekarr site to use in obtaining EGLE preliminary site approval.
- A Vandekarr exploratory well report and test results.
- A complete set of bidding documents (project manual and drawing) for the Vandekarr test production well.
- Vandekarr Aquifer Test and Test Production Well Analysis
- Documents will be provided in both electronic and paper versions.



SCHEDULE

OHM intends to start within two weeks of approval of this proposal.

Project Schedule	
Task 1 – Hintz Aquifer Analysis	6/2019 – 9/2019
Task 2 – Vandekarr Desktop Study and WHP Grant Application	6/2019 – 9/2019
Obtain approvals from EGLE for Vandekarr Exploratory Drilling	8/2019 – 10/2019
Task 3 – Vandekarr Exploratory Drilling Support	10/2019
Task 4 – Vandekarr Test Production Well Design	10/2019 – 12/2019
Vandekarr Test Production Well - Bid Process	Winter 2020
Vandekarr Test Production Well – Installation	Spring 2020
Task 5 – Vandekarr Test Production Well: Drilling Field Support, Aquifer Testing, and Analysis	Spring 2020
Part 399 Well Permit Approval from EGLE	Fall 2020
Future Work (not included in this proposal)	
Well House Design	Summer 2020
Well House Bid Process	Fall 2020
DWRF – 2 nd Quarter Loan Closing	Spring 2021
Well House Install and System Commissioning	Spring/Summer 2021

FEE SCHEDULE

OHM proposes to provide the above outlined professional services in accordance with the following fee schedule. Services for Tasks 1, 2, 3 and 4 will be performed on a lump sum basis. The following budgets are presented for consideration:

Task 1 – Hintz Aquifer Analysis	\$ 20,500
Task 2 – Vandekarr Desktop Study And WHP Grant Application	\$ 21,000
Task 3 – Vandekarr Exploratory Drilling Field Engineering and Analysis	\$ 11,200
Task 4 – Vandekarr Production Well Design	\$ 17,400
<u>Task 5 – Vandekarr Production Well Drilling Field Engineering and Analysis</u>	<u>\$ 20,900</u>

Total Investigation and Design Services **\$ 91,000**

ADDITIONAL SERVICES

Should the client require services beyond the scope of work outlined above, additional fees may apply and will be addressed on an as-needed basis. Major portions of work associated with additional services may require a separate future agreement.



ARCHITECTS. ENGINEERS. PLANNERS.


ACCEPTANCE

If this proposal is acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed under previously agreed upon terms and conditions. Thank you for giving us the opportunity to be of service. We look forward to working with you on this project. This proposal is valid for 60 days from the date of this letter.

Sincerely,
OHM Advisors



Jennifer Drinan, P.E.



Matt Kennedy, P.E.

Orchard, Hiltz, & McCliment, Inc.
CONSULTANT

City of Owosso
CLIENT

_____	(Signature)	_____
_____	(Name)	_____
_____	(Title)	_____
_____	(Date)	_____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: July 11, 2019

TO: City Council

FROM: Glenn M. Chinavare, Director of Public Services & Utilities

SUBJECT: Water Treatment Plant Design Services - OHM Advisors Addendum No. 12

RECOMMENDATION:

Approval to amend the professional service agreement with Orchard, Hiltz, and McClement (OHM) Advisors of Livonia, Michigan as Addendum No. 12, for design engineering services to replace an aged filter backwash pumping system and 16-inch high service piping in the amount not to exceed \$143,400.00.

BACKGROUND:

The existing filter backwash pump is of 1940 vintage and beyond its expected useful life. This aged single pump system will be replaced with an upgraded dual pump configuration and new operating controls.

The 70 feet of 16-inch high service piping is severely rusted and in need of replacement. High service means under plant pressure, as this piping delivers finished water to the distribution system.

These two projects are the most urgent needs at the water Treatment Plant, and are DWRP Funding eligible for 2020 replacement.

FISCAL IMPACTS:

These services are budgeted for in the FY2019-2020 Water Fund Account 591-901-972.000.

Document originated by:

Glenn M. Chinavare, Director of Public Services & Utilities

Attachments: (1) Resolution
(2) OHM Proposal

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF ADDENDUM NO. 12 TO
AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors by the adoption of Resolution 26-2015 on April 6, 2015; and

WHEREAS, the city and Director of Public Services & Utilities desires to expand the contract to include additional engineering design services for replacing an aged filter backwash pumping system and a severely corroded 16-inch high service piping at the Water Treatment Plant.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to expand the contract approved by Resolution 26-2015 on April 6, 2015 with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors to include additional services in the amount of \$143,400.00 for design and inspection services for replacement and upgrade of Water Treatment Plant filter backwash pump system and 16-inch high service piping.
- SECOND: The accounts payable department is authorized to submit payment to OHM Advisors, in the amount not to exceed \$143,400.00 for engineering services.
- THIRD: The above expenses shall be paid from FY2019-2020 Water Funds Account 591-901-972.000.

July 9, 2019

Mr. Glenn M. Chinavare
Director of Public Services
City of Owosso
301 West Main
Owosso, MI 48867

RE: Design Services – Water Treatment Plant Improvements

Dear Mr. Chinavare,

OHM Advisors (OHM) is pleased to submit this proposal for engineering design services for improvements to the water treatment plant (WTP). We have prepared our project understanding and scope of services based on information received from the City of Owosso (City) during the preparation of the Project Plan for the Drinking Water Revolving Fund (DWRF) program. This proposal addresses the following two improvement areas:

1. Filter backwash pump
2. High-service pump discharge piping

PROJECT UNDERSTANDING

The City is seeking funds through the Michigan Department of Environment, Great Lakes, and Energy (EGLE) DWRF program. The primary project site is located at the City's WTP at 1111 Allendale Road with remote sites at the Gute Hill Standpipe, Delaney Road Elevated Tank, Palmer Street wells, Local Well 13, and Hintz well. The work to be performed under this project includes engineering services associated with the improvements as follows:

- Replacement of the failing rapid filter backwash pump with a duplex, variable speed pumping system at the WTP
- Replacement of approximately 70-foot section of corroded high service discharge piping at the WTP

Additional details for both subprojects are found in the DWRF Project Plan under the Selected Alternative labeled "WTP Failing Backwash Pump, Failing Process Piping, Obsolete Controls and Communications Equipment." All three subprojects identified in the Project Plan could be combined together under a single design to take advantage of resource sharing. For example, the SCADA and backwash pump replacement both have control, instrumentation, and electrical components. The backwash pump replacement and the high-service pipe replacement both include mechanical pipefitting.

This proposal includes electrical and controls for the backwash pumps but does not include any SCADA work or connections to the existing SCADA system or remote sites.



SCOPE OF SERVICES

Task 1 – Preliminary Design Engineering

This task includes the basis of design and preliminary design of the backwash pump replacement and the high service discharge line replacement.

Detailed work items that are part of the Preliminary Design task are listed below:

- Conduct a project kickoff meeting at the WTP to review the scope and schedule and obtain comments from the WTP operations personnel.
- Review lower level pipe galleries and compare to existing drawings. Project drawings will be developed based on historical as-built drawings supplied by the City.
- Verify permit requirements needed for construction.
- Prepare a preliminary basis of design.
- Prepare and submit a preliminary design package, including preliminary design drawings, project manual table of contents, and preliminary opinion of probable cost. Perform QAQC prior to delivering documents to the City.
- Review the materials with Owosso for concurrence to proceed.
- Submit and review preliminary engineering documents with EGLE to verify compliance with the intent of regulations.
- Revise the basis of design as required by comments from the City and EGLE and submit the final basis of design report.

Task 2- Final Design Engineering

Following the completion of the preliminary design documents review by the City, the Final Design effort will begin. During this phase of the work detailed drawings are prepared for construction bidding, construction sequencing will be evaluated with the City to minimize system impacts, technical specifications are prepared and submitted to EGLE for the construction permit application.

Work items that are part of the Final Design task are listed below:

- Develop a proposed “sequence of construction” to facilitate the minimal interruption of the WTP operations during construction.
- Prepare a Project Manual for the proposed work, consisting of Project Advertisement, Bidding Requirements and Forms, Contract Forms, Bid Sheet, General Conditions (EJCDC templates), Supplementary General Conditions, and Technical Specifications.
- Prepare construction drawings for improvements to the backwash system and piping replacement, including demolition, mechanical, electrical, instrumentation, and relevant notes, details, and sequencing.
- Perform QAQC prior to delivering documents to the City.
- Meet with the City at the 50% design point to review the general design including drawings and equipment selections.
- At the 90% completion point of the contract documents, attend a ‘Plans-in-Hand’ review meeting with City staff to review details of the design for final feedback and modifications.
- Update engineer’s opinion of construction sequence and of probable construction cost to City.



Task 3 – Permit and Bidding Phase

This task includes preparation of applications for permits and assistance to the City during the permitting and bidding processes.

Detailed work items that are part of the Permit and Bidding task are listed below:

- Provide final bidding documents to City necessary for bidding and final DWRP application submittals
- OHM will provide one (1) digital plan set and two (2) full plan sets of bidding documents to the City once complete
- Prepare pre-permit applications for review and feedback from local or state authorities having jurisdiction of the proposed construction. Permit applications are anticipated to be limited to local building/electrical permits and a Part 399 construction permit with the EGLE. The selected contractor will be responsible for submitting and securing permits for building, mechanical and electrical work.
- OHM will assist the City with the advertisement for bid, and responses to bidder questions as requested.
- Attend one (1) pre-bid meeting, one (1) additional meeting.
- OHM will support the City during the bidding process and provide Owosso with a recommendation of award letter.

Task 4 - Construction Phase Engineering Services

This task includes general engineering services performed during the construction phase of the project, not including construction observation.

Detailed work items that are part of the Construction Phase Engineering Services task are listed below:

- OHM will assist the City with the execution of the contract documents to the selected bidder.
- Conduct a pre-construction meeting with the awarded Contractor and assist in the execution of the contract documents.
- Review and approve Contractor's shop drawing submittals.
- Receive, review, and respond to contractors' Requests for Interpretations (RFI's).
- Contract administration consisting of the timely review of construction pay estimates, review of contractor's construction progress for compliance with the approved project schedule, claim resolution, and the final project punch-list.
- Conduct progress meetings with the Contractor, subcontractors, and City representatives, as necessary, throughout the construction process. It is anticipated that these meetings will be held on a monthly basis. We currently anticipate up to 3 progress meetings (one per month). OHM will prepare and distribute a summary after each meeting.
- Review and process any change order requests initiated by the Contractor or by the City and provide the City with a response recommendation.
- System Operational Testing and Startup – OHM will provide part-time technical assistance following substantial completion to evaluate system functions and help identify necessary control refinements.
- Compile record drawings for the project per field observations and Contractor-supplied information into the final Record Drawings upon completion of the construction improvements. OHM will submit two (2) paper copies and two (2) digital flash drives with PDFs of the record drawings to the City for their records.



Task 5 – Construction Observation Services

This task includes on site construction observation services performed during the construction phase of the project.

Detailed work items that are part of the Construction Observation Services task are listed below:

- A project engineer will oversee and manage the onsite resident engineer's work. The project engineer will lead efforts related to resolving issues that may arise during the construction process. Budget outlined may be modified in the future depending on the level of service requested.
- A Resident Engineer will provide full-time daily construction observation during periods of significant construction work or testing and provide part-time observation during periods of "non-critical" construction activity. Inspection of completed work for compliance with the contract documents will also be a part of the construction observer's regular responsibilities. Observation services may be reduced to part-time during some construction activities or as requested by the City.

FURTHER CLARIFICATIONS AND ASSUMPTIONS

The fee schedule is based on the following assumptions:

- Owosso to provide as-builts drawings for the WTP in CAD (preferred) or PDF format.
- We assume that the City of Owosso will complete and submit the Part I, II and III DWRP applications, and OHM will provide required materials relevant to costs and design plans as required in the applications.
- We assume the existing motor control centers and main electrical disconnects meet all local, state, and national codes and can be utilized for new backwash pump equipment.

SERVICES NOT INCLUDED

The following are services that are not included with this proposal:

- Development or updates to City's Operations and Maintenance Manuals.
- Boundary or topographical surveying.
- Fees associated with the agency permit application and review process.
- Advertisement fees.
- Attendance at public meetings other than those noted within the above scope of services.

DELIVERABLES

OHM will provide bidding documents (project manual and drawings) and a final engineer's opinion of probable construction cost. Documents will be provided in both electronic and paper versions.



SCHEDULE

OHM intends to start within two weeks of approval of this proposal. Final plans should be complete and delivered within 6 months. If this proposal is approved before July of 2019, design engineering can be completed in fall of 2019 for construction starting second quarter of 2020.

Design Schedule or 2nd Quarter DWRP Funding	
Task 1 Preliminary Engineering	7/2019-9/2019
Task 2 Final Engineering	9/2019- 11/2019
Draft Documents Submittal to EGLE	9/2019
Part I and Part II DWRP Application	11/15/2019
Final Documents Submittal to EGLE	11/2019
Plans & Specs Approved by EGLE	12/7/2019
Task 2; Bid Ad Published No Later Than	12/7/2019
Part III of Application; Bid Data Submittal	1/15/2020
DEQ Order of Approval Issued	2/15/2020
Borrower's Pre-Closing with the MFA	3/1/2020
MFA CLOSING	3/20/2020
Notice to Proceed Issued	5/1/2020
Water Treatment Plant Improvements	5/20-10/20

FEE SCHEDULE

OHM proposes to provide the above outlined professional services in accordance with the following fee schedule. Services for Tasks 1, 2, 3 and 4 will be performed on a lump sum basis. Services for Task 5 will be prepared on a cost-reimbursement basis based on the actual hours for construction observation. The following budgets are presented for your consideration:

Task 1	Preliminary Engineering Design	\$ 21,700
Task 2	Final Design Engineering	\$ 46,800
Task 3	Permitting and Bidding Phase	\$ 9,200
	Total Design Services	\$ 77,700
Task 4	Construction Phase Engineering Services	\$ 40,300
Task 5	Construction Observation (estimated 160 hours of observations)	\$ 25,400
	Construction Engineering Services	\$ 65,700
Total Design and Construction Services		\$ 143,400



ADDITIONAL SERVICES

Should the client require services beyond the scope of work outlined above such as additional presentations at city council meetings, additional fees may apply and will be addressed on an as-needed basis. Major portions of work associated with additional services may require a separate future agreement.

ACCEPTANCE

If this proposal is acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed under previously agreed upon terms and conditions. Thank you for giving us the opportunity to be of service. We look forward to working with you on this project. This proposal is valid for 60 days from the date of this letter.

Sincerely,
OHM Advisors

Jennifer Drinan, P.E.

Matt Kennedy, P.E.

Orchard, Hiltz, & McCliment, Inc.
CONSULTANT

City of Owosso
CLIENT

(Signature)

(Name)

(Title)

(Date)



Warrant 572

July 9, 2019

Vendor	Description	Fund	Amount
Gould Law, PC	Professional services-6/11/19-7/8/19	General	\$10,125.96
Total			\$10,125.96

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 06/01/2019 - 06/30/2019

Check Date	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)				
06/13/2019	131318	SMITH GLADYS	DUPLICATE PAYMENT	\$ 125.92
06/13/2019	131319	AFLAC	PAYROLL DEDUCTIONS-AFLAC PREMIUM	\$ 884.34
06/13/2019	131320	H K ALLEN PAPER CO	SUPPLIES	\$ 385.00
06/13/2019	131321	THE ARGUS-PRESS	PRINTING OF LEGAL SERVICES/ADS	\$ 591.20
06/13/2019	131322	CHAPTER 13 TRUSTEE AT FLINT	PAYROLL DEDUCTION	\$ 115.40
06/13/2019	131323	COMMUNITY IMAGE BUILDERS	MASTER PLAN UPDATE	\$ 4,696.42
06/13/2019	131324	JUDY ELAINE CRAIG	MAY 2019 COURIER SERVICE	\$ 198.00
06/13/2019	131325	D & D TRUCK & TRAILER PARTS	PARTS	\$ 2,723.37
06/13/2019	131326	DOWNTOWN DEVELOPMENT AUTHORITY	DELQ TAX SETTLEMENT FROM COUNTY TO OPRA	\$ 54.57
06/13/2019	131327	DOWNTOWN DEVELOPMENT AUTHORITY	2018 TAX SETTLEMENT-TAX AND PENALTY	\$ 1,955.84
06/13/2019	131328	MICHAEL ECKMYRE	ELECTION WORK	\$ 10.00
06/13/2019	131329	FIRE SUPPRESSION PRODUCTS INC	FIRE CAP PLUS	\$ 250.00
06/13/2019	131330	FIRST BANKCARD	TREENA CHICK 8/11/19-8/14/19 LODGING	\$ 256.23
06/13/2019	131331	FIRST BANKCARD	BALANCE OF ROOM FOR PENSION BOARD MEMBER	\$ 232.96
06/13/2019	131332	FIRST BANKCARD	TREASURES CONFERENCE EXPENSES	\$ 405.23
06/13/2019	131333	FIRST BANKCARD	TREASURES CONFERENCE EXPENSES	\$ 373.80
06/13/2019	131334	GLOBAL ENVIRONMENTAL CONSULTING LLC	LAB TESTING	\$ 500.00
06/13/2019	131335	GLOBAL EQUIPMENT COMPANY	TRASH CANS	\$ 791.00
06/13/2019	131336	H2O COMPLIANCE SERVICES INC	INSPECTION SERVICES FOR CROSS CONNECTION PROGRAM	\$ 731.25
06/13/2019	131337	HOME DEPOT CREDIT SERVICES	PARTS/SUPPLIES	\$ 277.47
06/13/2019	131338	IMS ALLIANCE	NAME TAGS	\$ 9.50
06/13/2019	131339	LAMPHERE'S	FIRE DEPT-UNPLUG LAVATORY DRAIN	\$ 98.00
06/13/2019	131340	LLOYD MILLER & SONS, INC	PARTS	\$ 953.64
06/13/2019	131341	MICHIGAN ASSESSORS ASSOCIATION	MEMBERSHIP-MICHAEL NEESE	\$ 90.00
06/13/2019	131342	MICHIGAN CO INC	SUPPLIES	\$ 243.80
06/13/2019	131343	MISDU	PAYROLL DEDUCTIONS	\$ 1,228.26
06/13/2019	131344	NATIONAL FIRE PROTECTION ASSOCIATION	MATT HARVEY-RECERTIFICATION	\$ 150.00
06/13/2019	131345	NORTH AMERICAN OVERHEAD DOOR INC	REPAIR TO FIRE DEPARTMENT DOOR	\$ 195.96
06/13/2019	131346	OWOSSO BOLT & BRASS CO	PARTS	\$ 590.58
06/13/2019	131347	OWOSSO PUBLIC SCHOOLS	DELINQUENT PERSONAL PROPERTY DISBURSEMENT	\$ 481.22
06/13/2019	131348	PORTFOLIO RECOVERY ASSOCIATES LLC	PAYROLL DEDUCTION	\$ 371.10
06/13/2019	131349	PREMIER SAFETY	SENSOR	\$ 137.38
06/13/2019	131350	PROFESSIONAL ANSWERING SERVICES	JUNE 2019-TELEPHONE ANSWERING SERVICE	\$ 75.00
06/13/2019	131351	R & R FIRE TRUCK REPAIR INC	ANNUAL MAINTENANCE FOR AIR QUALITY EQUIPMENT	\$ 587.28
06/13/2019	131352	SHIAWASSEE COUNTY TREASURER	2018 DELINQUENT TAX SETTLEMENT FOR OPRA	\$ 20.59
06/13/2019	131353	SHIAWASSEE COUNTY TREASURER	KONA VILLA 2018 PILOT	\$ 3,995.33
06/13/2019	131354	SHIAWASSEE COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY TAX	\$ 615.65
06/13/2019	131355	SHIAWASSEE DISTRICT LIBRARY	2018 TAX SETTLEMENT	\$ 25,277.20
06/13/2019	131356	SPARTAN STORES LLC	CLEANING KITS	\$ 90.64
06/13/2019	131357	STATE OF MICHIGAN	FINAL OPRA DISBURSEMENT	\$ 7,525.80
06/13/2019	131358	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEES	\$ 120.00
06/13/2019	131359	STATE OF MICHIGAN-UNCLAIMED PROPERTY	2019 UNCLAIMED PROPERTY REPORT	\$ 250.59

06/13/2019	131360	TERRY M BACK	TIRE SERVICES	\$	225.00
06/13/2019	131361	TREIB INC	PARTS FOR SCREW PUMP #1	\$	625.00
06/13/2019	131362	VALLEY LUMBER	PARTS/SUPPLIES	\$	233.32
06/13/2019	131363	VIC BOND SALES, INC. - OWOSSO	BENTLEY PARK BATHROOM PLUMBING REPAIRS	\$	36.55
06/13/2019	131364	WIN'S ELECTRICAL SUPPLY OF OWOSSO	PARTS/SUPPLIES	\$	279.09
06/13/2019	4402(A)	ABSOPURE WATER COMPANY LLC	WATER FOR LAB USE.	\$	49.50
06/13/2019	4403(A)	THE ACCUMED GROUP	MAY 2019-AMBULANCE BILLING SERVICES	\$	5,051.45
06/13/2019	4404(A)	ACLARA TECHNOLOGIES LLC	MTU'S FOR AMR METER PROJECT	\$	1,932.00
06/13/2019	4405(A)	ALS LABORATORY GROUP	WASTEWATER ANALYSES	\$	3,688.00
06/13/2019	4406(A)	AMAZON CAPITAL SERVICES	CABLES	\$	14.98
06/13/2019	4407(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER	\$	1,180.35
06/13/2019	4408(A)	BIDNET	SERVICE FEES FOR SALE OF AMBULANCE COT	\$	26.26
06/13/2019	4409(A)	HEATHER DAWN BROOKS	DECALS FOR TRUCK DOORS	\$	750.00
06/13/2019	4410(A)	CAPITAL CONSULTANTS	ENGINEERING SERVICES	\$	20,709.13
06/13/2019	4411(A)	CARMEUSE LIME	BULK PEBBLE QUICKLIME	\$	5,391.13
06/13/2019	4412(A)	CINTAS CORPORATION #308	FLOOR MATS	\$	90.54
06/13/2019	4413(A)	COMPLUS DATA INNOVATIONS INC	MAY 2019-PARKING TICKET MANAGEMENT SYSTEM	\$	431.55
06/13/2019	4414(A)	CONSTINE GRAVEL COMPANY	CLASS II SAND	\$	6,546.71
06/13/2019	4415(A)	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	45,969.36
06/13/2019	4416(A)	CORROSION FLUID PRODUCTS CORP.	PARTS	\$	1,393.07
06/13/2019	4417(A)	D & G EQUIPMENT INC	PARTS	\$	159.14
06/13/2019	4418(A)	DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES	\$	407.11
06/13/2019	4419(A)	EJ USA INC	PARTS	\$	3,454.73
06/13/2019	4420(A)	EMPLOYEE BENEFIT CONCEPTS INC	JUNE 2019-FSA ADMIN FEE	\$	105.00
06/13/2019	4421(A)	ENG INC	ENGINEERING SERVICES	\$	1,017.50
06/13/2019	4422(A)	ETNA SUPPLY COMPANY	WATER INVENTORY ITEMS	\$	1,568.25
06/13/2019	4423(A)	FASTENAL COMPANY	PARTS	\$	104.84
06/13/2019	4424(A)	FLEIS & VANDENBRINK ENGINEERING INC	ENGINEERING SERVICES	\$	13,337.50
06/13/2019	4425(A)	GREEN TECH SYSTEMS LLC	REPLACEMENT OF LEAD & GALVANIZED WATER SERVICES	\$	20,595.61
06/13/2019	4426(A)	HODGE GLASS SERVICE INC	GLASS FOR THICKENER DOOR	\$	60.00
06/13/2019	4427(A)	HOSPITAL NETWORK HEALTHCARE SERVICE	MEDICAL WASTE DISPOSAL	\$	120.00
06/13/2019	4428(A)	INTERNATIONAL ASSOCIATION OF CHIEFS	MEMBERSHIP-KEVIN LENKART-1/1/19-12/31/19	\$	190.00
06/13/2019	4429(A)	J & H OIL COMPANY	FUEL	\$	5,472.49
06/13/2019	4430(A)	J & M TREE SERVICE	2019 GRASS MOWING PROGRAM	\$	1,126.00
06/13/2019	4431(A)	LANSING UNIFORM CO.	UNIFORMS	\$	487.55
06/13/2019	4432(A)	LAW ENFORCEMENT OFFICERS REGIONAL	SEMINAR-STEVE CHAPKO-MAY 30, 2019	\$	100.00
06/13/2019	4433(A)	LOGICALIS INC	MAY 2019-NETWORK ADMINISTRATOR/ENGINEERING & SMARTNET R	\$	18,257.91
06/13/2019	4434(A)	MICHIGAN PAVING & MATERIALS CO	AMS SEAL	\$	751.88
06/13/2019	4435(A)	MOTION INDUSTRIES, INC.	PARTS	\$	439.26
06/13/2019	4436(A)	MUNICIPAL CODE CORPORATION	ADMIN SUPPORT-6/1/19-5/31/20	\$	350.00
06/13/2019	4437(A)	NEOFUNDS BY NEOPOST	POSTAGE MACHINE FUNDS	\$	2,000.00
06/13/2019	4438(A)	OFFICE DEPOT	SUPPLIES	\$	501.77
06/13/2019	4439(A)	OLIN CORPORATION	SODIUM HYPOCHLORITE	\$	2,967.66
06/13/2019	4440(A)	ORCHARD HILTZ & MCCLIMENT INC	ENGINEERING SERVICES	\$	39,388.74
06/13/2019	4441(A)	PACE ANALYTICAL SERVICES INC	WASTEWATER ANALYSES	\$	260.00
06/13/2019	4442(A)	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION-UNION DUES	\$	854.25
06/13/2019	4443(A)	REEVES WHEEL ALIGNMENT, INC	VEHICLE REPAIRS	\$	1,614.45
06/13/2019	4444(A)	REPUBLIC SERVICES #237	MAY & JUNE 2019-REFUSE SERVICE	\$	778.80

06/13/2019	4445(A)	ROHDE BROS EXCAVATING INC	2018 STREET PROGRAM-CONTRACT 1-FINAL PAYMENT	\$	13,500.00
06/13/2019	4446(A)	RUBOB'S INC	MAY 2019-DRY CLEANING	\$	403.03
06/13/2019	4447(A)	S L H METALS INC	AMPHITHEATER DOOR REPAIR DUE TO VANDALS	\$	25.04
06/13/2019	4448(A)	SAFEUILT MICHIGAN LLC	MAY 2019 BUILDING DEPARTMENT SERVICES	\$	10,851.67
06/13/2019	4449(A)	THE SHERWIN-WILLIAMS CO.	PAINT	\$	192.39
06/13/2019	4450(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	VEHICLE REPAIRS	\$	1,264.61
06/13/2019	4451(A)	STAPLES BUSINESS CREDIT	SUPPLIES	\$	488.91
06/13/2019	4452(A)	BRYAN GLEN THOMAS	MAY 2019-ELECTRICAL INSPECTIONS	\$	500.00
06/13/2019	4453(A)	UNITED PARCEL SERVICE	SHIPPING FEES	\$	17.78
06/13/2019	4454(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-5/16/19-5/31/19	\$	8,582.35
06/13/2019	4455(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER	\$	1,326.75
06/28/2019	131365	ESTATE OF ROBERT DORRANCE	OVER PAYMENT	\$	425.00
06/28/2019	131366	H K ALLEN PAPER CO	SUPPLIES	\$	179.00
06/28/2019	131367	BARTZ EXCAVATING	BD Bond Refund	\$	500.00
06/28/2019	131368	BLACK DIAMOND HOMES LLC	BD Bond Refund	\$	50.00
06/28/2019	131369	MYERS MIKE	UB refund for account: 1068000006	\$	187.18
06/28/2019	131370	BULLOCK JOSHUA	UB refund for account: 5826070003	\$	8.72
06/28/2019	131371	CVE HOMES	UB refund for account: 2139230001	\$	7.40
06/28/2019	131372	R D MCLAREN & SON PLBG	UB refund for account: 2619240001	\$	22.86
06/28/2019	131373	O'DRISCOLL CARY	UB refund for account: 2285790009	\$	9.11
06/28/2019	131374	LOCKHART STEVEN	UB refund for account: 2597640004	\$	175.78
06/28/2019	131375	WINACOFF TERESA	UB refund for account: 2913990003	\$	390.94
06/28/2019	131376	CARQUEST - OWOSSO	UB refund for account: 5693570001	\$	41.77
06/28/2019	131377	SWILLEY JAMES	UB refund for account: 1915500002	\$	6.38
06/28/2019	131378	CHAPTER 13 TRUSTEE AT FLINT	PAYROLL DEDUCTION	\$	115.40
06/28/2019	131379	COLLARD MASONRY	BD Bond Refund	\$	50.00
06/28/2019	131380	CORDIER EXCAVATING	BD Bond Refund	\$	950.00
06/28/2019	131381	DEAN BIRCHMEIER WELL REPAIR	BD Bond Refund	\$	100.00
06/28/2019	131382	ERSCO CONSTRUCTION SUPPLY	CONCRETE SCARIFIER AND VAC	\$	9,275.00
06/28/2019	131383	FISHER CHIPPEWA REDI-MIX, INC.	CEMENT FOR DDA SIGNS	\$	224.00
06/28/2019	131384	GA HUNT	BD Bond Refund	\$	100.00
06/28/2019	131385	HI QUALITY GLASS, INC	OVERHEAD DOOR REPAIR	\$	144.12
06/28/2019	131386	HUNTINGTON COMMUNITY DEV CORP	REIMBURSEMENT	\$	104,901.83
06/28/2019	131387	JOSEPH RAUL IBARRA JR	SECURITY AT CURWOOD	\$	465.00
06/28/2019	131388	INVENTORY TRADING COMPANY	T-SHIRTS/POLOS/PULLOVERS FOR POLICE DEPT	\$	931.98
06/28/2019	131389	JENKINS KYLE	LEAD SERVICE LINE REPLACEMENT GRANT REIMBURSEMENT	\$	1,500.00
06/28/2019	131390	JOE MATTESON PHOTOGRAPHY	PORTRAIT PRINT-MAYOR PORTRAIT PRINT	\$	50.00
06/28/2019	131391	JOE RAICA EXCAVATING INC	2019 STREET RESURFACING PROGRAM	\$	117,794.91
06/28/2019	131392	MICHAEL'S PLUMBING	BD Bond Refund	\$	50.00
06/28/2019	131393	MICHIGAN CHAMBER SERVICES	MICHIGAN LABOR LAW POSTER	\$	37.50
06/28/2019	131394	MISDU	PAYROLL DEDUCTIONS	\$	1,455.16
06/28/2019	131395	JAMES RAYMOND MOREL	CURWOOD SECURITY-20/HRS	\$	300.00
06/28/2019	131396	MR ROOTER PLUMBING	BD Bond Refund	\$	50.00
06/28/2019	131397	MY-CAN LLC	PORTABLE TOILETS-5/30/-6/28/19	\$	1,000.00
06/28/2019	131398	OWOSSO POOLS LLC	POOL SUPPLIES FOR SPLASH PADS	\$	639.29
06/28/2019	131399	PAUL MARSHALL AND SON LOGGING	BD Bond Refund	\$	50.00
06/28/2019	131400	PORTFOLIO RECOVERY ASSOCIATES LLC	PAYROLL DEDUCTION	\$	371.10
06/28/2019	131401	ROWELL, SCOTT F	BD Bond Refund	\$	50.00

06/28/2019	131402	SHIAWASSEE COUNTY TREASURER	KIWANIS-050-535-000-004-00	\$	129.67
06/28/2019	131403	SHIAWASSEE DISTRICT LIBRARY	SATA PAYROLL SERVICES	\$	469.16
06/28/2019	131404	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTIONS-MEMBERSHIPS	\$	155.55
06/28/2019	131405	SHIAWASSEE REGIONAL CHAMBER OF COMM	REIMBURSEMENT	\$	10,995.01
06/28/2019	131406	SPRINT COMMUNICATIONS	MAY 2019-CELL COMMUNICATION CHARGES	\$	686.73
06/28/2019	131407	TRECHA ENTERPRISES DPHU, LLC	REIMBURSEMENT	\$	5,522.36
06/28/2019	131408	WHITE, CHAD	BD Bond Refund	\$	50.00
06/28/2019	131409	1600 BROADWAY, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131410	200 MAIN LLC	BD Payment Refund	\$	40,000.00
06/28/2019	131411	AEY CAPITAL, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131412	H K ALLEN PAPER CO	SUPPLIES	\$	658.50
06/28/2019	131413	APEX ULTRA WORLD WIDE, LLC - DBA BA	BD Payment Refund	\$	2,500.00
06/28/2019	131414	ATTITUDE WELLNESS, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131415	BIO-ONE, INC.	MAINTENANCE	\$	1,017.50
06/28/2019	131416	BRT CAPITAL 3, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131417	BT HOLDING INC	BD Payment Refund	\$	5,000.00
06/28/2019	131418	BT HOLDING INC	BD Payment Refund	\$	2,500.00
06/28/2019	131419	BT HOLDINGS	BD Payment Refund	\$	10,000.00
06/28/2019	131420	BUCHANAN DEVELOPMENT, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131421	CHANNING BETE COMPANY INC	BLS COURSE STREAMING VIDEO/MANUAL	\$	437.92
06/28/2019	131422	CP INVESTMENT GROUP, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131423	DAYSTARR COMMUNICATIONS	FIBER CABLE INSTALLED	\$	1,240.00
06/28/2019	131424	DETROIT CAREGIVERS CENTER ASSOCIATI	BD Payment Refund	\$	2,500.00
06/28/2019	131425	DISTRICT, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131426	DNVK VENTURES LLC	BD Payment Refund	\$	7,500.00
06/28/2019	131427	DRAGA, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131428	CHRISTOPHER EVELETH	COUNCIL PAY	\$	250.00
06/28/2019	131429	JANAE L FEAR	COUNCIL PAY	\$	140.00
06/28/2019	131430	FELEO MANUFACTURING STRATEGIES, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131431	FOUMIA BROTHERS LLC	BD Payment Refund	\$	30,000.00
06/28/2019	131432	FREEDOM GREEN, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131433	FTLOC, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131434	GC FLINT, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131435	GR BUD LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131436	GREEN SKIES - FAR WEST LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131437	GREEN SKIES - HEALING TREE LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131438	GREEN SKIES - HOOVER LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131439	GREEN SQUARE HOLDINGS LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131440	GS BAY CITY LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131441	JEROME C HABER	COUNCIL PAY	\$	140.00
06/28/2019	131442	HI QUALITY GLASS, INC	REPAIR GLASS IN OVERHEAD DOOR	\$	74.31
06/28/2019	131443	JEFFERSON GREEN LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131444	KASSAB INVESTMENTS, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131445	LAPEER INFUSED INC	BD Payment Refund	\$	2,500.00
06/28/2019	131446	DANIEL A. LAW	COUNCIL PAY	\$	120.00
06/28/2019	131447	LE BATTLE CREEK, IN	BD Payment Refund	\$	2,500.00
06/28/2019	131448	MICHIGAN POLICE EQUIPMENT CO.	AMMUNITION	\$	381.96
06/28/2019	131449	NATURE'S RELEAF ACME, INC.	BD Payment Refund	\$	2,500.00

06/28/2019	131450	NATURE'S RELEAF BURTON,INC.	BD Payment Refund	\$	2,500.00
06/28/2019	131451	NIDHAL ZEER, DBA HELLO WELLNESS	BD Payment Refund	\$	2,500.00
06/28/2019	131452	NM WALLED LAKE, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131453	OSAGE INDUSTRIES INC	PARTS FOR MEDIC 3 & MEDIC 5	\$	57.68
06/28/2019	131454	SUSAN J. OSIKA	COUNCIL PAY	\$	120.00
06/28/2019	131455	NICHOLAS L PIDEK	COUNCIL PAY	\$	140.00
06/28/2019	131456	POWER PLAY POWERSPORTS 2, INC.	BD Payment Refund	\$	2,500.00
06/28/2019	131457	PRECISION ROLLER	MAINTENANCE KIT FOR PRINTER	\$	186.25
06/28/2019	131458	PRW VENTURES, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131459	PURE RELEAF N UNION, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131460	PURE ROOTS LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131461	RJ BATTLE CREEK LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131462	RJ OWOSSO, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131463	SCOTT F ROBERTS LAW PLC IOLTA	BD Payment Refund	\$	5,000.00
06/28/2019	131464	SCOTT F ROBERTS LAW PLC IOLTA	BD Payment Refund	\$	30,000.00
06/28/2019	131465	SENECA RIVER, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131466	SJMB HOLDINGS LLC DBA TBD	BD Payment Refund	\$	2,500.00
06/28/2019	131467	STATE OF MICHIGAN	TRAFFIC SIGNAL MAINTENANCE	\$	1,564.03
06/28/2019	131468	SUNSHINE LANDS, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131469	SUNSHINE PHARMS, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131470	TGMD, LLC DBA TBD	BD Payment Refund	\$	2,500.00
06/28/2019	131471	THE PUBLIC SAFETY STORE LLC	SIREN	\$	216.50
06/28/2019	131472	THRIVE ENTERPRISES, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	131473	TIAL PRODUCTS INC	REIMBURSEMENT OF ELIGIBLE DEVELOPER EXPE	\$	1,147.42
06/28/2019	131474	VALUE INVESTORS LLC	BD Payment Refund	\$	32,500.00
06/28/2019	131475	VERIZON WIRELESS	MODEM FEES-5/11/19-6/10/19	\$	393.00
06/28/2019	131476	WARREN ELITE PC, LLC	BD Payment Refund	\$	2,500.00
06/28/2019	4456(A)	ACLARA TECHNOLOGIES LLC	MTU'S FOR THE AMR PROGRAM	\$	9,660.00
06/28/2019	4457(A)	AMAZON CAPITAL SERVICES	CABLES	\$	29.42
06/28/2019	4458(A)	ARTISAN CONCRETE SERVICES INC	SKATE PARK CONSTRUCTION	\$	85,136.08
06/28/2019	4459(A)	BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES	\$	2,792.10
06/28/2019	4460(A)	C D W GOVERNMENT, INC.	BACKUP EXEC SOFTWARE	\$	1,918.00
06/28/2019	4461(A)	C M P DISTRIBUTORS INC	AMMUNITION	\$	448.50
06/28/2019	4462(A)	CARMEUSE LIME	BULK PEBBLE QUICKLIME	\$	5,311.71
06/28/2019	4463(A)	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	8,250.65
06/28/2019	4464(A)	VOID-created in the check run process		\$	-
06/28/2019	4465(A)	D & G EQUIPMENT INC	TINK MODEL 720 CLAW BUCKET	\$	14,390.00
06/28/2019	4466(A)	DISCOVERY MANAGEMENT GROUP LLC	ARROW GOLD RTK SYSTEM	\$	8,315.00
06/28/2019	4467(A)	EASTECH FLOW CONTROLS INC	VANTAGE 2210 FLOW METER FOR STATION M-2	\$	2,263.00
06/28/2019	4468(A)	FASTENAL COMPANY	PARTS	\$	185.68
06/28/2019	4469(A)	FERGUSON ENTERPRISES LLC	COUPLINGS FOR 7TH ST PROJECT	\$	361.18
06/28/2019	4470(A)	FRONT LINE SERVICES, INC.	REPAIRS TO ENGINE 1	\$	544.03
06/28/2019	4471(A)	GALL'S INC.	UNIFORM ACCESSORIES-FLASHLIGHTS/HOLSTERS	\$	235.00
06/28/2019	4472(A)	GILBERT'S DO IT BEST HARDWARE & APP	SUPPLIES	\$	303.22
06/28/2019	4473(A)	GOULD LAW PC	PROFESSIONAL SERVICES	\$	10,075.00
06/28/2019	4474(A)	J & H OIL COMPANY	FUEL-PE 6/15/19	\$	5,045.47
06/28/2019	4475(A)	J & M TREE SERVICE	2019 GRASS MOWING PROGRAM	\$	548.00
06/28/2019	4476(A)	LAKE SIDE EQUIPMENT CORPORATION	INTERNAL COMPONENTS FOR 48" SCREW PUMP	\$	2,049.00

06/28/2019	4477(A)	LANSING UNIFORM CO.	UNIFORMS	\$	1,061.10
06/28/2019	4478(A)	LAW ENFORCEMENT OFFICERS REGIONAL	SPRING 2019 MEMBERSHIP/TRAINING ASSESSMENT	\$	1,424.70
06/28/2019	4479(A)	LOGICALIS INC	FIREWALL-FINAL PAYMENT	\$	4,600.00
06/28/2019	4480(A)	LUDINGTON ELECTRIC, INC.	216-218 W MAIN REPAIR	\$	156.00
06/28/2019	4481(A)	MEMORIAL HEALTHCARE CENTER	PRE-EMPLOYMENT DRUG SCREENS	\$	214.00
06/28/2019	4482(A)	1ST CHOICE AUTO PARTS INC	PARTS	\$	434.86
06/28/2019	4483(A)	OFFICE DEPOT	SUPPLIES	\$	488.80
06/28/2019	4484(A)	ORCHARD HILTZ & MCCLIMENT INC	SANITARY SEWER REHABILITATION	\$	35,514.50
06/28/2019	4485(A)	PACE ANALYTICAL SERVICES INC	WASTEWATER ANALYSES	\$	195.00
06/28/2019	4486(A)	PEERLESS-MIDWEST, INC.	VFD EQUIPMENT, INCLUDING REMOVAL/INSTALL	\$	17,761.00
06/28/2019	4487(A)	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE	\$	3,575.75
06/28/2019	4488(A)	THE SHERWIN-WILLIAMS CO.	GRACO STANDARD 5900 LINE LAZER SPRAY PAINTER	\$	8,150.00
06/28/2019	4489(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	VEHICLE REPAIRS	\$	1,105.75
06/28/2019	4490(A)	TRUCK & TRAILER SPECIALTIES	TRUCK ACCESSORIES FOR SWAPLOADERS	\$	207,380.00
06/28/2019	4491(A)	UNITED PARCEL SERVICE	SHIPPING CHARGES	\$	14.38
06/28/2019	4492(A)	VERIZON WIRELESS	MODEM FEES FOR AMR SYSTEM	\$	156.28
06/28/2019	4493(A)	VISTA ANALYTICAL LABORATORY INC	WASTE WATER ANALYSIS	\$	1,290.00
06/28/2019	4494(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES	\$	9,836.25
06/28/2019	4495(A)	ACLARA TECHNOLOGIES LLC	ANNUAL SOFTWARE MAINTENANCE AND METERS	\$	15,710.00
06/28/2019	4496(A)	APPLIED SPECIALTIES INC	LIMECURE-25	\$	4,603.50
06/28/2019	4497(A)	LOREEN F BAILEY	COUNCIL PAY	\$	120.00
06/28/2019	4498(A)	BODMAN PLC	LABOR RELATIONS	\$	122.50
06/28/2019	4499(A)	CINTAS CORPORATION #308	FLOOR MATS	\$	45.27
06/28/2019	4500(A)	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	222.91
06/28/2019	4501(A)	ENG INC	ENGINEERING SERVICES	\$	1,607.36
06/28/2019	4502(A)	ETNA SUPPLY COMPANY	REPAIR PARTS	\$	750.00
06/28/2019	4503(A)	J & M TREE SERVICE	2019 GRASS MOWING PROGRAM	\$	1,296.00
06/28/2019	4504(A)	LUDINGTON ELECTRIC, INC.	ELECTRICAL FOR THE HINTZ WELL REHAB	\$	912.68
06/28/2019	4505(A)	MICHAEL J MEYER	ELECTRICAL INSPECTIONS	\$	175.00
06/28/2019	4506(A)	MICHIGAN PAVING & MATERIALS CO	AM SEAL FOR STREETS	\$	751.87
06/28/2019	4507(A)	OLIN CORPORATION	SODIUM HYPOCHLORITE	\$	3,008.45
06/28/2019	4508(A)	PRECISION ELECTRIC INC	EATON SVX9000 30 HP VFD FOR WELL	\$	2,670.50
06/28/2019	4509(A)	SLC METER LLC	METERS FOR AMR PROJECT	\$	8,607.34
06/28/2019	4510(A)	JESSICA UNANGST	REIMBURSEMENT	\$	49.00
06/28/2019	4511(A)	UNIQUE PAVING MATERIALS CORP	COLD PATCH	\$	4,924.79
06/28/2019	4512(A)	USA BLUE BOOK	PARTS	\$	1,769.95

1 TOTALS:

(1 Check Voided)

Total of 269 Disbursements:

\$ 1,339,380.99

Bank 10 OWOSSO HISTORICAL FUND

06/17/2019	5237	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	182.21
06/17/2019	5238	DAYSTARR COMMUNICATIONS	INTERNET/PHONE	\$	156.12
06/17/2019	5239	ENGINEERED PROTECTION SYSTEMS INC	ALARM SYSTEM FOR PAYMASTER BUILDING	\$	29.00
06/17/2019	5240	NO MOW PROBLEMS LAWN CARE	MAY 2019 LAW MOWING AT GOULD HOUSE	\$	200.00
06/28/2019	5241	HANKERD SPORTSWEAR	HOODIES (2)	\$	49.00

06/28/2019	5242	DEBBIE HEBERT	JUNE 2019-RECORDING SERVICES	\$	49.00
06/28/2019	5243	TAMMY NETHAWAY	WEEDING	\$	340.00

10 TOTALS:

Total of 7 Disbursements:	\$	1,005.33
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REPORT TOTALS:

(1 Check Voided)

Total of 276 Disbursements:	\$	1,340,386.32
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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪
FAX (989) 723-8854

DATE: 7.15.19
TO: CITY COUNCIL
FROM: CITY MANAGER
SUBJECT: NON UNION WAGE AND CLASSIFICATION STUDY AGREEMENT - MML

BACKGROUND:

Over the last 10 years job responsibilities have changed for many of the non-union employees in city hall, DPW, and public safety. I am not certain enough that our current classification system and wage amounts are up to date. Preliminary research on MML's 2019 wage study comparing our positions to other cities of similar size resulted in my opinion that a professional wage and classification study is necessary.

FISCAL IMPACT:

MML offers 3 different analyses for each position with the associated costs per position:

- | | |
|--|-------|
| 1. Job description development/update: | \$360 |
| 2. Point factor job evaluation: | \$360 |
| 3. Market survey (pay and benefits): | \$360 |

TOTAL	\$1080 per position
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This study will involve all three analysis for 28 employees. The total cost to the city for this study will be \$29,160.

RESOLUTION NO.

**RESOLUTION AUTHORIZING MICHIGAN MUNICIPAL LEAGUE WAGE AND
CLASSIFICATION STUDY AGREEMENT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to complete a wage and classification study for all non-union employees; and

WHEREAS, the City of Owosso through its membership in the Michigan Municipal League is eligible for the requested professional service; and

WHEREAS, since the Great Recession there has been multiple restructuring of staffing levels and responsibilities within the city's nonunion staff; and

WHEREAS, no professional wage study has been completed in the last 10 years for non-union employees; and

WHEREAS, this is a not budgeted item for fiscal year 2019-20; and

WHEREAS, recent unbudgeted revenue has been received by the city.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to hire the Michigan Municipal League to conduct a wage and classification study for non-union employees for a cost to the City of Owosso of \$29,160
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and the Michigan Municipal League up to the amount of \$29,160.
- THIRD: The above expenses shall be paid from the General Fund.

CITY OF OWOSSO

Proposal to Complete a Classification and Compensation Study

The Michigan Municipal League is committed to strengthening the quality of municipal government and administration in Michigan. We recognize the importance of well-designed human resources systems, including classification and compensation systems, in supporting organizational success. Accordingly, we work closely with our clients to customize each project to best meets their needs.

A well-designed classification and compensation system enhances an employer's ability to recruit, retain and motivate quality employees. The League is happy to assist the City of Owosso in conducting a thorough update and review of its existing classification and compensation system by performing the tasks outlined below.

PROJECT TASKS

Task 1: Initiate the Project & Orient Employees

As a first step in the project, we will consult with the City to review the objectives and methodology of the project, including the market comparables to be used in the market study. We will also collect background information at this time, including existing job descriptions, pay plans, information related to employee benefits and other relevant documentation.

During the same visit, we will orient employees to the purpose of the study, discuss our methodology, and answer any questions about the project. We will also review job analysis questionnaires at this time. The questionnaires, when completed, will provide us with information concerning duties, supervisory responsibilities, experience and educational requirements and other job-related criteria.

Task 2: Conduct Employee Interviews & Perform Job Analysis

After reviewing existing job descriptions and the completed questionnaires, we will conduct on-site interviews with employees in each position included in the study. These interviews focus on gaining a full understanding of the duties and responsibilities associated with each position and the knowledge, skills and abilities required to succeed in the position. We also discuss the physical requirements and work setting of each job to guide development of Americans with Disabilities Act (ADA) compliant language for inclusion in the job description.

Task 3: Create or Modify Job Descriptions

Having gained a full understanding of each position, we will create and/or update job descriptions to clearly delineate positional duties, responsibilities, reporting arrangements and the knowledge, skills and abilities required for each position. Also, we will consider and incorporate criteria relevant to the requirements of the ADA into each description. We will also make recommendations for changes to job titles as appropriate. Draft job descriptions will be provided for review and comment prior to finalization.

Task 4: Perform Point Factor Job Evaluation

Each position included in the study will be evaluated against ten “point factors” to determine internal equity within the organization. Point factoring provides a ranking for each position relative to others within the organization and supports development of internally equitable pay structures. Our job evaluation plan considers the following ten factors.

1. Education and relevant experience
2. Judgment and independence of action
3. Supervisory responsibility
4. Job complexity/analytic demands
5. Technology and equipment use
6. Intensity/demand for concentration
7. Impact on programs and operations
8. Internal and external relations
9. Responsibility for the safety of others
10. Physical effort and work environment

Task 5: Conduct Survey of Wages and Benefits and Analyze Collected Data

Through discussions with the City, a list of comparable municipal employers will be established for use in the compensation and benefits survey. We will provide relevant data to support this process. The survey will be customized to include those pay and benefit issues most pressing to the City and will include positional level analysis to provide an “apples to apples” comparison. This approach is the most methodologically sound survey process.

The benefit survey uses a qualitative approach that compares benefit packages offered in the surveyed market, including paid time off, health, dental and other insurances such as life and disability, retirement programs, and other identified benefits of interest. We include questions about required employee contributions to health insurance premiums and retirement, and contributions or matches made by the employer. This qualitative analysis provides a more complete picture of how the City’s pay and benefits compare to the competitive market. It is not, however, a “cost analysis” of benefits.

Task 6: Develop Classification and Compensation Plan

Utilizing the results of the point factor job evaluation process and the customized market survey, we will develop an updated classification and compensation plan including a recommended grade structure with corresponding pay ranges. Depending upon the City’s preference, the pay plan can be structured to allow for multiple implementation options including step increases or pay for performance, or some combination of the two.

Task 7: Prepare a Comprehensive Final Report

We will produce a final report document that includes:

- A recommended grade and salary structure
- Options for implementing the pay system
- The point-factor plan utilized to develop the classification system
- Comparable data related to employee benefits and wages
- New or updated job descriptions
- Procedures for administering the pay system.

We will also provide procedures for implementing the system and administering it over time.

Examples include:

- How to place new and current employees within the new system
- Options for moving employees through the pay range
- Reclassification procedures
- How to add a new position
- Annual maintenance practices.

Task 8: Review Initial Findings & Present Final Report

Once all data has been collected and analyzed, we will submit a draft report of our initial findings and recommendations to the City Manager for review and discussion. We will then finalize our report and present our official recommendations to the City Council as requested.

PROJECT STAFF

Mandy Reed, Human Resources Manager, will function as project manager. In this capacity, she will provide oversight and direction on all tasks and activities associated with the project. Ms. Reed has been with the League since 2006 and has led, participated in, and managed the League's HR consulting projects since 2013. She has expertise in the development of classification and compensation systems, personnel policy manuals, as well as benefits analysis, and related topics. Ms. Reed is a Certified Professional in Human Resources (PHR) with a bachelor's degree in Human Resources Management from the University of Michigan.

Marica Cornell, a subcontracted consultant from HRM Services, will function as the project coordinator, serve as the primary point person, and will complete most of the project tasks and related research on this project. Ms. Cornell is a Certified Human Resources Specialist (CHRS) with a bachelor's degree in Human Resources Management from Spring Arbor University. With over 25 years as a top human resources executive in a government setting, Marcia holds extensive experience in all things Human Resources. She has in-depth experience in project management, budgeting and compensation program management, strategic planning, supervision and leadership, recruitment and retention, personnel training, problem solving, and developing and administering policies and procedures.

Heather Elliott, Human Resources Assistant, will assist on project tasks and provide general research support on the project. Ms. Elliott has a bachelor's degree in political science from Ferris State University and assists with various human resources related projects for the League.

PROJECT TIMING

We are currently available to begin working on this project in July 2019 and expect to complete the work within three to four months, barring delays outside of our control such as scheduling site visits or receiving survey responses from comparable employers.

PROJECT FEES & EXPENSES

Professional fees for the scope of work outlined in this proposal are as follows:

- ✓ Job Description Development/Update: \$360 per position
- ✓ Point Factor Job Evaluation: \$360 per position
- ✓ Market Survey (Pay & Benefits): \$360 per position

This fee includes up to three on-site visits: one for the kick-off/orientation meetings, one to conduct employee interviews, and one to present the study. We are pleased to make additional visits to meet in person or make presentations. These visits will be billed at \$175 per hour (including travel time).

Travel related expenses such as mileage, meals, and hotel will be held to an absolute minimum and will be billed at actual cost.

TERMS OF SERVICE

This agreement is effective upon execution and may be terminated by the client or the League should the other fail to perform its obligations hereunder. In the event of termination, the client shall pay the League for all services and expenses rendered to the date of termination.

The quoted price within this proposal is guaranteed for 90 days. Invoices for the League's services shall be submitted upon completion of the project and shall be payable within 30 days.

Contact Mandy Reed at mreed@mml.org or (734) 669-6361 for more information or to schedule a time to talk further in person.

Please provide authorized signature below to officially engage the League to provide the consulting services outlined within this proposal dated April 2, 2019.

Authorized Signature: _____

Name: _____

Title: _____

Date: _____

From: Building Department
To: Owosso City Council

Building Department Report JUNE 2019

Category	Estimated Cost	Permit Fee	Number of Permits
ACCESSORY STRUCTURES	\$0	\$200	4
BASEMENT WATERPROOFING	\$6,750	\$310	1
COMM/IND RENOVATIONS	\$10,000	\$428	1
DECK	\$4,500	\$355	3
DEMOLITION	\$1,000	\$160	2
Electrical	\$0	\$2,762	18
FENCE	\$0	\$640	8
Mechanical	\$0	\$2,340	17
NON-RES. ADD/ALTER/REPAIR	\$159,000	\$2,476	2
NON-RES. NEW	\$233,940	\$3,076	2
Plumbing	\$0	\$1,335	5
PORCH	\$500	\$105	1
RAMP	\$500	\$0	1
RES. ADD/ALTER/REPAIR	\$29,800	\$870	6
RES. CONDO NEW BUILD	\$170,000	\$3,567	1
ROOF	\$108,706	\$1,435	9
ROW-ENG	\$0	\$20	2
ROW-OTHER	\$0	\$20	1
ROW-UTILITY	\$0	\$40	2
SIDING	\$18,920	\$320	4
SIGN	\$0	\$178	2
WINDOWS	\$13,727	\$240	3
ZONING COMPLIANCE NEW BUSINESS	\$0	\$100	2
Totals	\$757,343	\$20,977	97

2018 COMPARISON TOTALS

JUNE 2018 Totals	\$358,969	\$16,441	135
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BUILDING PERMITS ONLY - 35

07/01/19

Code Enforcement Activity

1/10

JUNE 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>ANIMALS</u>								
ENF 19-0489	824 AMENT ST	COMPLAINT LOGGED	CONTACT WITH HOMEOWNER	06/27/19	06/27/2019	07/22/19		Y
				<u>Total Entries</u>		<u>1</u>		
<u>AUTO REP/JUNK VEH</u>								
ENF 19-0250	915 W STEWART ST	LETTER SENT	CLOSED	04/04/19	04/04/2019		06/06/19	N
ENF 19-0305	520 GROVER ST	LETTER SENT	CLOSED	04/25/19	04/25/2019		06/04/19	N
ENF 19-0309	1031 S CHIPMAN ST	LETTER SENT	CLOSED	04/25/19	06/13/2019		06/13/19	N
ENF 19-0327	528 GROVER ST	INSPECTED PROPERTY	CLOSED	05/07/19	05/16/2019		06/04/19	Y
ENF 19-0394	1114 LYNN ST	LETTER SENT	CLOSED	05/23/19	05/28/2019		06/13/19	N
ENF 19-0439	1300 PEARCE ST	LETTER SENT	CLOSED	06/05/19	06/04/2019		06/13/19	Y
ENF 19-0444	1008 W MAIN ST	COMPLAINT LOGGED	LETTER SENT	06/06/19	06/05/2019	07/18/19		COMM
ENF 19-0456	613 GLENWOOD AV	LETTER SENT	CLOSED	06/12/19	06/12/2019		06/20/19	Y
ENF 19-0463	1027 N CHIPMAN ST	LETTER SENT	CLOSED	06/13/19	06/13/2019		06/20/19	N
ENF 19-0479	214 CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	06/19/19	06/19/2019	07/03/19		Y
ENF 19-0484	410 S BALL ST	COMPLAINT LOGGED	LETTER SENT	06/20/19	06/21/2019	07/08/19		COMM
				<u>Total Entries</u>		<u>11</u>		

Code Enforcement Activity**JUNE 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>BUILDING VIOL</u>								
ENF 19-0050	202 E OLIVER ST	CONTACT WITH OWNER	CLOSED	01/17/19	01/17/2019		06/03/19	N
ENF 19-0103	723 W MAIN ST	CONTACT WITH BUSINESS	CLOSED	02/26/19	05/31/2019		06/26/19	COMM
ENF 19-0465	720 W STEWART ST	COMPLAINT LOGGED	INSPECTION PENDING	06/17/19	06/17/2019	07/15/19		Y
ENF 19-0480	1011 W MAIN ST	COMPLAINT LOGGED	LETTER SENT	06/19/19	06/19/2019	07/03/19		COMM
				Total Entries		4		
<u>BUSHES-SIDEWALK VISIBILITY</u>								
ENF 19-0477	1200 CORUNNA AV	COMPLAINT LOGGED	LETTER SENT	06/19/19	06/19/2019	07/02/19		Y
				Total Entries		1		
<u>DEAD TREE</u>								
ENF 19-0361	942 DIVISION ST	COMPLAINT LOGGED	LETTER SENT	05/17/19	05/20/2019		06/05/19	VL
				Total Entries		1		
<u>DRAIN ISSUES</u>								
ENF 19-0491	825 ISHAM ST	COMPLAINT LOGGED	INSPECTION PENDING	06/28/19	06/28/2019	07/01/19		N
				Total Entries		1		
<u>FENCE VIOLATION</u>								
ENF 18-0934	905 W OLIVER ST	CONTACT WITH OWNER	CLOSED	12/05/18	01/03/2019		06/03/19	N
ENF 19-0447	442 E MAIN ST	COMPLAINT LOGGED	INSPECTION PENDING	06/06/19	06/06/2019	07/08/19		N

07/01/19

Code Enforcement Activity**3/10****JUNE 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0460	803 N CHIPMAN ST	COMPLAINT LOGGED	LETTER SENT	06/12/19	06/18/2019	07/03/19		N
				Total Entries		3		
<u>FRONT YARD PARKING</u>								
ENF 19-0408	543 RANDOLPH ST	LETTER SENT	CLOSED	05/29/19	06/05/2019		06/13/19	N
ENF 19-0464	606 W MAIN ST	LETTER SENT	CLOSED	06/17/19	06/17/2019		07/01/19	Y
ENF 19-0474	431 CLINTON ST	LETTER SENT	CLOSED	06/19/19	06/19/2019		07/01/19	N
ENF 19-0483	1448 STINSON ST	LETTER SENT	COMPLIED	06/20/19	06/20/2019		06/21/19	N
				Total Entries		4		
<u>FURNITURE OUTSIDE</u>								
ENF 19-0459	521 ADAMS ST	LETTER SENT	CLOSED	06/12/19	06/13/2019		06/21/19	Y
				Total Entries		1		
<u>GARBAGE & DEBRIS</u>								
ENF 18-0831	320 CASS ST	LETTER SENT	CLOSED	10/24/18	12/12/2018		06/17/19	Y
ENF 19-0149	328 N PARK ST	CONTACT WITH OWNER	CLOSED	03/14/19	03/13/2019		06/03/19	N
ENF 19-0258	1619 LYNN ST	LETTER SENT	CLOSED	04/08/19	04/08/2019		06/20/19	Y
ENF 19-0348	616 S WASHINGTON ST	LETTER SENT	CLOSED	05/15/19	05/15/2019		06/03/19	Y
ENF 19-0386	413 LAVEROCK ALLEY			05/22/19	05/21/2019		06/05/19	N

07/01/19

Code Enforcement Activity**4/10****JUNE 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0412	1315 FREDERICK ST	LETTER SENT	CLOSED	05/29/19	05/29/2019		06/10/19	N
ENF 19-0433	602 RYAN ST	LETTER SENT	CLOSED	06/04/19	06/03/2019		06/12/19	N
ENF 19-0450	108 S OAK ST	COMPLAINT LOGGED	LETTER SENT	06/10/19	06/10/2019	07/11/19		N
ENF 19-0466	413 CORUNNA AV	COMPLAINT LOGGED	LETTER SENT	06/17/19	06/17/2019	07/09/19		Y
ENF 19-0470	715 E MASON ST	COMPLAINT LOGGED	CLOSED	06/18/19	06/19/2019		06/19/19	N
ENF 19-0471	717 E MASON ST	COMPLAINT LOGGED	CLOSED	06/18/19	06/19/2019		06/19/19	N
ENF 19-0472	727 E MASON ST	COMPLAINT LOGGED	LETTER SENT	06/18/19	06/19/2019	07/03/19		Y
ENF 19-0475	512 E COMSTOCK ST	CONTACT WITH OWNER	CLOSED	06/19/19	06/19/2019		06/19/19	N
ENF 19-0478	533 GARFIELD AVE	COMPLAINT LOGGED	LETTER SENT	06/19/19	06/19/2019	07/03/19		N
ENF 19-0482	303 CASS ST	COMPLAINT LOGGED	LETTER SENT	06/20/19	06/20/2019	06/28/19		Y
ENF 19-0485	1223 MACK ST	COMPLAINT LOGGED	NO VIOLATION	06/20/19	06/27/2019		06/27/19	N
ENF 19-0486	1405 W MAIN ST	COMPLAINT LOGGED	INSPECTION PENDING	06/25/19	06/25/2019	07/01/19		N
ENF 19-0490	728 N PARK ST	COMPLAINT LOGGED	INSPECTION PENDING	06/28/19	06/28/2019	07/01/19		N

Code Enforcement Activity**JUNE 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0492	1221 MACK ST	COMPLAINT LOGGED	INSPECTION PENDING	06/28/19	06/28/2019	07/08/19		N
				Total Entries		19		
GARBAGE CANS								
ENF 19-0294	825 E EXCHANGE ST	LETTER SENT	CLOSED	04/17/19	04/17/2019		06/13/19	Y
				Total Entries		1		
LAWN MAINTENANCE								
ENF 19-0330	118 S CEDAR ST	INSPECTED PROPERTY	REF TO MOWING CONTRACTOR	05/07/19	06/20/2019		06/20/19	VAC
ENF 19-0384	629 ALGER AV	LETTER SENT	REF TO MOWING CONTRACTOR	05/21/19	06/20/2019		06/20/19	VAC
ENF 19-0387	810 LINGLE AVE	LETTER SENT	REF TO MOWING CONTRACTOR	05/22/19	06/03/2019		06/03/19	VAC
ENF 19-0397	1700 W STEWART ST	LETTER SENT	CLOSED	05/23/19	05/29/2019		06/10/19	Y
ENF 19-0400	216 N LANSING ST	LETTER SENT	REF TO MOWING CONTRACTOR	05/28/19	05/28/2019		06/06/19	Y
ENF 19-0401	820 BRADLEY ST	LETTER SENT	CLOSED	05/28/19	05/28/2019		06/04/19	Y
ENF 19-0403	535 N CHIPMAN ST	LETTER SENT	CLOSED	05/28/19	05/28/2019		06/06/19	Y
ENF 19-0404	1008 BUCKLEY DR	LETTER SENT	CLOSED	05/28/19	05/28/2019		06/06/19	N
ENF 19-0405	732 BRADLEY	LETTER SENT	CLOSED	05/28/19	05/28/2019		06/06/19	Y
ENF 19-0406	960 N PARK ST	LETTER SENT	CLOSED	05/29/19	05/29/2019		06/10/19	N

07/01/19

Code Enforcement Activity**6/10****JUNE 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0409	556 RANDOLPH ST	LETTER SENT	CLOSED	05/29/19	05/29/2019		06/10/19	N
ENF 19-0410	328 N PARK ST	LETTER SENT	CLOSED	05/29/19	05/29/2019		06/03/19	Y
ENF 19-0413	1600 W SOUTH ST	LETTER SENT	CLOSED	05/29/19	05/29/2019		06/04/19	N
ENF 19-0414	1130 S SHIAWASSEE ST	LETTER SENT	REF TO MOWING CONTRACTOR	05/29/19	05/29/2019		06/05/19	N
ENF 19-0415	831 GRAND AVE	LETTER SENT	REF TO MOWING CONTRACTOR	05/29/19	05/29/2019		06/06/19	N
ENF 19-0416	653 WOODLAWN AV	LETTER SENT	REF TO MOWING CONTRACTOR	05/29/19	05/29/2019		06/06/19	Y
ENF 19-0417	802 WOODLAWN AV	COMPLAINT LOGGED	CLOSED	05/29/19	05/29/2019		06/06/19	N
ENF 19-0418	626 LINCOLN AVE	INSPECTED PROPERTY	CLOSED	05/29/19	05/29/2019		06/04/19	VAC
ENF 19-0423	937 KENWOOD DR	LETTER SENT	CLOSED	05/30/19	05/30/2019		06/03/19	N
ENF 19-0427	1224 FREDERICK ST	LETTER SENT	CLOSED	06/03/19	06/03/2019		06/13/19	Y
ENF 19-0431	418 HAMBLIN ST	LETTER SENT	CLOSED	06/04/19	06/03/2019		06/13/19	N
ENF 19-0432	419 HAMBLIN ST	LETTER SENT	CLOSED	06/04/19	06/03/2019		06/13/19	VAC
ENF 19-0434	502 KEYTE ST	LETTER SENT	CLOSED	06/04/19	06/03/2019		06/13/19	VAC
ENF 19-0435	408 HUGGINS ST	LETTER SENT	CLOSED	06/04/19	06/03/2019		06/13/19	Y

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Code Enforcement Activity

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JUNE 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0436	915 CORUNNA AV	LETTER SENT	REF TO MOWING CONTRACTOR	06/04/19	06/04/2019		06/12/19	V.L.
ENF 19-0438	N WASHINGTON ST	COMPLAINT LOGGED	CLOSED	06/04/19	06/04/2019		06/20/19	V.L.
ENF 19-0442	1232 W MAIN ST	LETTER SENT	CLOSED	06/04/19	06/05/2019		06/20/19	V.L.
ENF 19-0440	1203 W MAIN ST	LETTER SENT	CLOSED	06/05/19	06/05/2019		06/13/19	COMM
ENF 19-0441	912 W MAIN ST	LETTER SENT	CLOSED	06/05/19	06/05/2019		06/17/19	V.L.
ENF 19-0449	219 N CEDAR ST	INSPECTED PROPERTY	CLOSED	06/07/19	06/10/2019		06/12/19	V.L.
ENF 19-0455	635 WOODLAWN AV	COMPLAINT LOGGED	REF TO MOWING CONTRACTOR	06/12/19	06/12/2019		06/12/19	VAC
ENF 19-0458	635 GLENWOOD AV	LETTER SENT	CLOSED	06/12/19	06/12/2019		06/21/19	N
ENF 19-0467	401 HURON ST	LETTER SENT	CLOSED	06/17/19	06/17/2019		06/25/19	N
ENF 19-0468	819 N BALL ST	COMPLAINT LOGGED	CLOSED	06/17/19	06/17/2019		06/20/19	VAC
ENF 19-0469	321 STATE ST	LETTER SENT	CLOSED	06/18/19	06/18/2019		06/27/19	VAC
ENF 19-0473	815 WOODLAWN AV	LETTER SENT	CLOSED	06/18/19	06/18/2019		06/27/19	N
				Total Entries		36		
MULTIPLE VIOLATIONS								
ENF 18-0857	712 CLINTON ST	EXTENSION GRANTED	CLOSED	11/01/18	11/01/2018		06/10/19	N

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Code Enforcement Activity

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JUNE 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0038	603 FARR AV	CONTACT WITH OWNER	CLOSED	01/15/19	05/13/2019		06/03/19	N
ENF 19-0073	437 E MASON ST	CONTACT WITH OWNER	CLOSED	02/07/19	02/07/2019		06/05/19	Y
ENF 19-0257	1611 LYNN ST	LETTER SENT	CLOSED	04/08/19	04/08/2019		06/20/19	N
ENF 19-0322	744 WOODLAWN AV	CONTACT WITH OWNER	CLOSED	05/06/19	05/06/2019		06/18/19	N
ENF 19-0337	809 ALGER AV	CONTACT WITH OWNER	CLOSED	05/09/19	05/09/2019		06/05/19	N
ENF 19-0343	1600 W SOUTH ST	LETTER SENT	CLOSED	05/14/19	05/14/2019		06/06/19	N
ENF 19-0356	552 N DEWEY ST	INSPECTED PROPERTY	CLOSED	05/16/19	05/16/2019		06/13/19	Y
ENF 19-0391	213 S LANSING ST	LETTER SENT	CLOSED	05/22/19	05/22/2019		06/05/19	Y
ENF 19-0426	415 DIMMICK ST	LETTER SENT	INSPECTION PENDING	06/03/19	06/03/2019	07/03/19		Y
ENF 19-0428	1299 STATE ST	COMPLAINT LOGGED	CLOSED	06/03/19	06/03/2019		06/04/19	N
ENF 19-0429	1210 PEARCE ST	COMPLAINT LOGGED	LETTER SENT	06/03/19	06/03/2019	07/08/19		N
ENF 19-0430	414 HUGGINS ST	REF TO MOWING CONTRACTOR	ALREADY CUT PER MOWING CONTRACTOR	06/03/19	06/03/2019		06/13/19	Y
ENF 19-0437	725 DIVISION ST	COMPLAINT LOGGED	CONTACTED PROPERTY OWNER	06/04/19	06/05/2019	07/18/19		Y
ENF 19-0445	1014 BEEHLER ST	COMPLAINT LOGGED	OBTAINED BLDG PERMIT	06/06/19	06/05/2019		06/10/19	VAC

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0446	313 LAFAYETTE BL	COMPLAINT LOGGED	LETTER SENT	06/06/19	06/06/2019	06/20/19		N
ENF 19-0452	442 E MAIN ST	COMPLAINT LOGGED	LETTER SENT	06/11/19	06/10/2019	07/10/19		N
ENF 19-0453	448 E MAIN ST	COMPLAINT LOGGED	LETTER SENT	06/11/19	06/10/2019	07/11/19		N
ENF 19-0454	1448 STINSON ST	LETTER SENT	CLOSED	06/11/19	06/12/2019		06/20/19	N
ENF 19-0461	317 E MASON ST	INSPECTED PROPERTY	CONTACT PROPERTY MANAGER	06/12/19	06/17/2019	07/09/19		Y
ENF 19-0462	1108 MEADOW DR	COMPLAINT LOGGED	LETTER SENT	06/13/19	06/13/2019	07/11/19		N
ENF 19-0476	719 BROADWAY AV	LETTER SENT	EXTENSION GRANTED	06/19/19	06/19/2019	07/09/19		N
				Total Entries	22			
NO BUILDING PERMIT								
ENF 19-0451	813 RYAN ST	CONTACT WITH OWNER	OBTAINED BLDG PERMIT	06/10/19	06/10/2019		06/13/19	VAC
				Total Entries	1			
RENTAL UNIT VIOL								
ENF 19-0198	115 OAKWOOD AV	RENTAL REG FORM SUBMITTED	CLOSED	03/20/19	03/20/2019		06/19/19	Y
				Total Entries	1			
SCRAPPING MATERIALS								
ENF 19-0488	1122 S CEDAR ST	COMPLAINT LOGGED	RE-INSPECT PENDING	06/27/19	06/27/2019	07/10/19		VAC
				Total Entries	1			
SIGN VIOLATION								

Code Enforcement Activity**JUNE 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0481	211 N WASHINGTON ST	COMPLAINT LOGGED	CONTACT WITH BUSINESS	06/19/19	06/20/2019		06/20/19	COMM
				Total Entries	1			
TRAILER VIOLATIONS								
ENF 19-0448	200 UNIVERSAL DR	CONTACT WITH BUSINESS	EXTENSION GRANTED	06/07/19	06/10/2019	10/01/19		COMM
ENF 19-0457	1122 S CEDAR ST	COMPLAINT LOGGED	RE-INSPECT PENDING	06/12/19	06/12/2019	07/10/19		VAC
				Total Entries	2			
ZONING								
ENF 19-0443	522 E WILLIAMS ST	COMPLAINT LOGGED	LETTER SENT	06/05/19	06/10/2019	07/10/19		N
				Total Entries	1			
Total Records:		112	Total Pages:			10		

Certificates Issued by Month for 2019

[illegible]

Montly Inspection List

MAY 2019

BOOTH, MARK

MECHANICAL & PLUMBING INSPECTOR

Total Inspections: 18

FIRE DEPARTMENT

RENTAL INSPECTORS

Total Inspections: 16

HISSONG, BRAD

BUILDING OFFICIAL

Total Inspections: 22

MCILMURRAY, WALT

CODE ENFORCEMENT OFFICIAL

Total Inspections: 72

MEYER, MICHAEL

BACK-UP ELECTRICAL INSPECTOR

Total Inspections: 1

THOMAS, BRYAN

ELECTRICAL INSPECTOR

Total Inspections: 7

Report Summary

Grand Total Inspections: 136



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: 01 July 2019
TO: Owosso City Council
FROM: Eric E. Cherry
Police Department Lieutenant
RE: June 2019 Police Reports

Attached are the statistics for the Police Department for June 2019. One report is an offense summary for the month of June, by offense type. The other report, neighborhood crime report, lists the occurred on date, case number, location, and the complaint type for reports in June. The officers completed five hundred eighteen (518) field interviews this month, which are calls where a full criminal report is not needed. Your Owosso Police Officers arrested sixty-four (64) persons this month for seventy-four (74) total offenses.

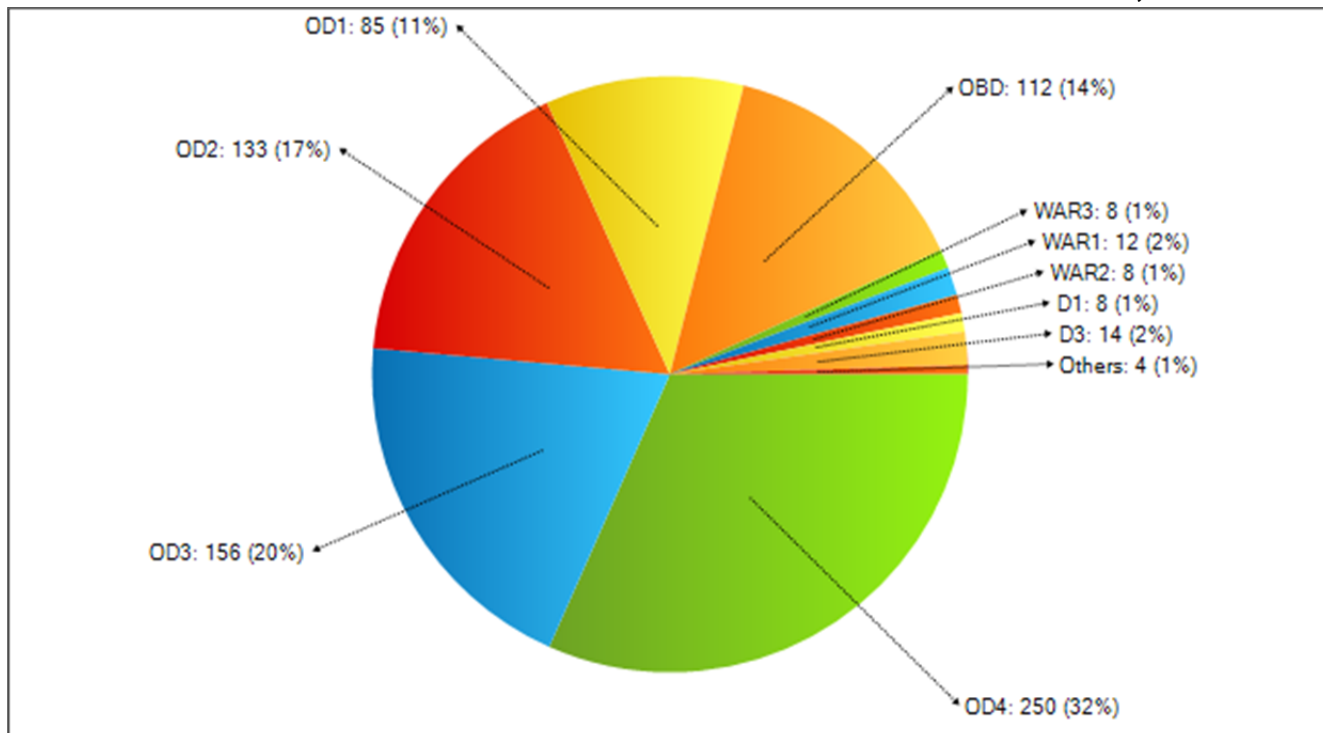
For June 2019 the police handled seven hundred ninety (790) police events, seventy-three (73) were traffic stops, about nine (9) percent of their work activity.

On the following page are two (2) pie charts one showing calls handled by Owosso City Police District, there are five (5) districts within the City of Owosso. The second pie chart is calls throughout the county handled by agency

Respectfully,

Lt. Eric E. Cherry

BELOW IS A BREAKDOWN OF POLICE EVENTS HANDLED BY OWOSSO POLICE, BY DISTRICT



OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)

OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)

OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)

OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office)

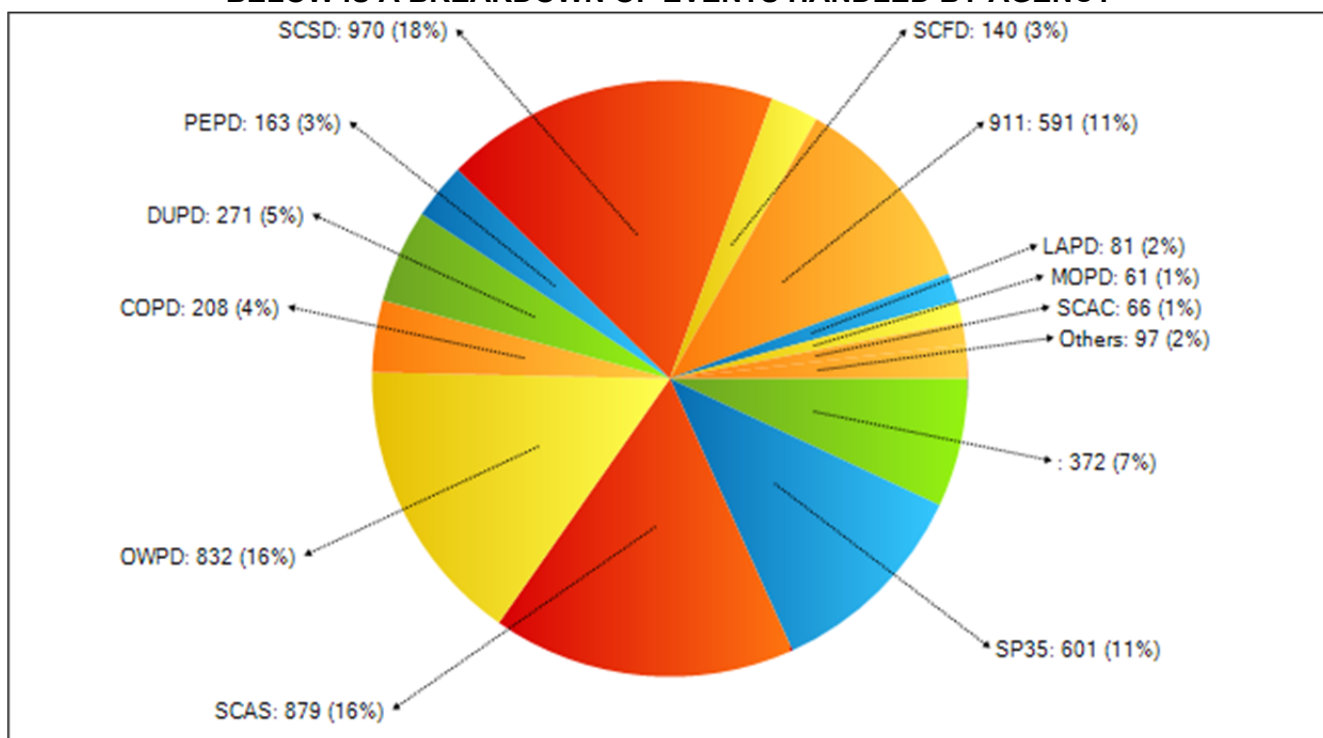
ODB: Owosso City Downtown Business District

D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)

D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)

Others/WAR3: Included City of Corunna's 3 districts and any other area officer's responded.

BELOW IS A BREAKDOWN OF EVENTS HANDLED BY AGENCY



SCSD: Shiawassee County Sheriff's Office

PEPD: Perry City Police

Others/386: All Other Departments

SCAS: Shiawassee County Ambulance Services

DUPD: Durand City Police

LAPD: Laingsburg City Police

SP35: Michigan State Police Post #35

COPD: Corunna City Police

MOPD: Morrice City Police

SCFD: Shiawassee County Fire Departments

SCAC: Shiawassee County Animal Control

OWPD: Owosso City Police

911: Shiawassee County 911 Center

JUNE NEIGHBORHOOD CRIME REPORT

Occurred Date	Case No	Location	Offense
6/4/2019	1964500929	300 block E Exchange St	AGGRAVATED/FELONIOUS ASSAULT
6/7/2019	1964500952	600 block W Clinton St	AGGRAVATED/FELONIOUS ASSAULT
6/9/2019	1964500969	800 block E Corunna Ave	AGGRAVATED/FELONIOUS ASSAULT
6/14/2019	1964501019	1200 block S Walnut St	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
6/29/2019	1964501081	1100 block N Chipman St	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)
6/8/2019	1964500962	200 block W King St	BURGLARY -FORCED ENTRY
6/25/2019	1964501063	200 block N Washington St	BURGLARY -FORCED ENTRY
6/18/2019	1964501035	200 block S Lansing St	CIVIL CUSTODIES - INSANITY (MENTAL)
6/14/2019	1964501013	400 block E Abbott St	CIVIL CUSTODIES - WALK AWAY - MENTAL INSTITUTE/HOSPITAL
6/2/2019	1964500913	800 block S Abrey St	DAMAGE TO PROPERTY
6/4/2019	1964500932	400 block E Exchange St	DAMAGE TO PROPERTY
6/7/2019	1964500950	100 block N Elm St	DAMAGE TO PROPERTY
6/8/2019	1964500959	700 block N Washington St	DAMAGE TO PROPERTY
6/10/2019	1964500978	100 block S Washington St	DAMAGE TO PROPERTY
6/10/2019	1964500984	700 block Adams St	DAMAGE TO PROPERTY
6/10/2019	1964500981	300 block N Saginaw St	DAMAGE TO PROPERTY
6/13/2019	1964501002	400 block E Main St	DAMAGE TO PROPERTY
6/21/2019	1964501055	400 block E Exchange St	DAMAGE TO PROPERTY
6/23/2019	1964501053	500 block N Water St	DAMAGE TO PROPERTY
6/25/2019	1964501063	200 block N Washington St	DAMAGE TO PROPERTY
6/28/2019	1964501080	600 block N Ball St	DAMAGE TO PROPERTY
6/1/2019	1964500910	500 block Corunna Ave	DISORDERLY CONDUCT
6/2/2019	1964500912	1000 block W Ryan St	DISORDERLY CONDUCT
6/2/2019	1964500915	400 block E Main St	DISORDERLY CONDUCT
6/8/2019	1964500963	700 block W Main St	DISORDERLY CONDUCT
6/8/2019	1964500964	200 block S Water St	DISORDERLY CONDUCT
6/8/2019	1964500966	N Water St/W Exchange St	DISORDERLY CONDUCT
6/9/2019	1964500973	900 block W Milwaukee St	DISORDERLY CONDUCT
6/13/2019	1964501001	900 block W Main St	DISORDERLY CONDUCT
6/26/2019	1964501067	600 block W Main St	FAMILY -NONSUPPORT
6/14/2019	1964501027	900 block W Fletcher St	FORGERY/COUNTERFEITING
6/4/2019	1964500946	1100 block N Chipman St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
6/11/2019	1964500991	600 block W Clinton St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
6/11/2019	1964500987	100 block W King St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
6/13/2019	1964501057	600 block S Broadway Ave	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME

6/29/2019	1964501088	100 block Broadway Ave	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
6/9/2019	1964500970	700 block W Fletcher St	HEALTH AND SAFETY
6/10/2019	1964500982	200 block S Lansing St	HEALTH AND SAFETY
6/11/2019	1964501034	600 block Glenwood Ave	HEALTH AND SAFETY
6/30/2019	1964501091	200 block S Lansing St	HEALTH AND SAFETY
6/28/2019	1964501076	400 block E Williams St	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
6/3/2019	1964500891	Curwood Castle Dr	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/3/2019	1964500920	200 block W Curwood Castle Dr	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/6/2019	1964500944	300 block E Comstock St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/7/2019	1964500954	1200 block N Hickory St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/7/2019	1964500958	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/14/2019	1964501007	300 block N Brooks St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/17/2019	1964501029	1300 block S Broadway Ave	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/22/2019	1964501066	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/24/2019	1964501061	200 block S Robbins St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/15/2019	1964501021	1000 block W Stewart St	INTIMIDATION/STALKING
6/14/2019	1964501015	300 block S Elm St	JUVENILE RUNAWAY
6/21/2019	1964501046	600 block E Comstock St	JUVENILE RUNAWAY
6/4/2019	1964500926	300 block E Exchange St	LARCENY -OTHER
6/5/2019	1964500942	600 block W Main St	LARCENY -OTHER
6/9/2019	1964500976	700 block W Bradley St	LARCENY -OTHER
6/15/2019	1964501018	300 block N Dewey St	LARCENY -OTHER
6/27/2019	1964501074	1300 block W Freeman St	LARCENY -OTHER
6/28/2019	1964501079	300 block N Washington St	LARCENY -OTHER
6/17/2019	1964501032	500 block E Main St	LARCENY -THEFT FROM BUILDING
6/19/2019	1964501043	1100 block S State St	LARCENY -THEFT FROM MOTOR VEHICLE
6/7/2019	1964500956	200 block S Water St	MISCELLANEOUS - ASSIST TO EMS
6/14/2019	1964501016	700 block W Stewart St	MISCELLANEOUS - ASSIST TO FIRE DEPARTMENT
6/6/2019	1964500945	E Oliver St/N Gilbert St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
6/7/2019	1964500955	500 block S Chestnut St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
6/18/2019	1964501033	100 block Babcock St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY

6/29/2019	1964501082	800 block W King St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
6/4/2019	1964501008	300 block E Exchange St	MISCELLANEOUS - GENERAL ASSISTANCE
6/5/2019	1964500935	900 block S Saginaw St	MISCELLANEOUS - GENERAL ASSISTANCE
6/11/2019	1964500989	700 block N Park St	MISCELLANEOUS - GENERAL ASSISTANCE
6/7/2019	1964500951	400 block E Mason St	MISCELLANEOUS - NATURAL DEATH
6/21/2019	1964501045	1200 block E Corunna Ave	MISCELLANEOUS - NATURAL DEATH
6/8/2019	1964500965	500 block S Glenwood Ave	MISCELLANEOUS - NON-CRIMINAL
6/1/2019	1964500906	E Exchange St/N Oak St	MISCELLANEOUS CRIMINAL OFFENSE
6/1/2019	1964500907	N Saginaw St/E Oliver St	MISCELLANEOUS CRIMINAL OFFENSE
6/28/2019	1964501077	S Shiawassee St/Genesee St	MISCELLANEOUS CRIMINAL OFFENSE
6/6/2019	1964500938	Lansing St/W M-21	MOTOR VEHICLE VIOLATION
6/14/2019	1964501017	1200 block Mack St	MOTOR VEHICLE VIOLATION
6/18/2019	1964501031	W Main St/Ball St	MOTOR VEHICLE VIOLATION
6/21/2019	1964501047	S Lansing St/W Main St	MOTOR VEHICLE VIOLATION
6/1/2019	1964500909	5000 block E Corunna Ave	NONAGGRAVATED ASSAULT
6/2/2019	1964500911	700 block W Lynn St	NONAGGRAVATED ASSAULT
6/2/2019	1964500914	700 block E Corunna Ave	NONAGGRAVATED ASSAULT
6/4/2019	1964500931	1400 block W Mansfield Dr	NONAGGRAVATED ASSAULT
6/6/2019	1964500940	1200 block N M-52	NONAGGRAVATED ASSAULT
6/6/2019	1964500948	800 block S Nafus St	NONAGGRAVATED ASSAULT
6/7/2019	1964500952	600 block W Clinton St	NONAGGRAVATED ASSAULT
6/8/2019	1964500979	200 block S Water St	NONAGGRAVATED ASSAULT
6/8/2019	1964500957	800 block S Woodlawn St	NONAGGRAVATED ASSAULT
6/8/2019	1964500959	700 block N Washington St	NONAGGRAVATED ASSAULT
6/9/2019	1964500968	400 block W Clinton St	NONAGGRAVATED ASSAULT
6/9/2019	1964500974	600 block N Water St	NONAGGRAVATED ASSAULT
6/9/2019	1964500971	500 block S State St	NONAGGRAVATED ASSAULT
6/9/2019	1964500975	600 block N Washington St	NONAGGRAVATED ASSAULT
6/9/2019	1964500977	Railroad St/S State St	NONAGGRAVATED ASSAULT
6/10/2019	1964500984	700 block Adams St	NONAGGRAVATED ASSAULT
6/10/2019	1964500981	300 block N Saginaw St	NONAGGRAVATED ASSAULT
6/11/2019	1964500993	W Bradley St/N Shiawassee St	NONAGGRAVATED ASSAULT
6/12/2019	1964501000	600 block W Main St	NONAGGRAVATED ASSAULT
6/13/2019	1964501001	900 block W Main St	NONAGGRAVATED ASSAULT
6/13/2019	1964501002	400 block E Main St	NONAGGRAVATED ASSAULT
6/15/2019	1964501026	200 block S Michigan Ave	NONAGGRAVATED ASSAULT
6/19/2019	1964501040	400 block W Grace St	NONAGGRAVATED ASSAULT
6/27/2019	1964501073	300 block E Corunna Ave	NONAGGRAVATED ASSAULT
6/30/2019	1964501089	300 block S Michigan Ave	NONAGGRAVATED ASSAULT
6/1/2019	1964500909	500 block E Corunna Ave	OBSTRUCTING JUSTICE
6/2/2019	1964500912	1000 block W Ryan St	OBSTRUCTING JUSTICE
6/3/2019	1964500917	W King St/N Water St	OBSTRUCTING JUSTICE

6/4/2019	1964500927	200 block E Main St	OBSTRUCTING JUSTICE
6/6/2019	1964500949	400 block W Clinton St	OBSTRUCTING JUSTICE
6/9/2019	1964500967	900 block W Main St	OBSTRUCTING JUSTICE
6/9/2019	1964500972	400 block N Brady St	OBSTRUCTING JUSTICE
6/11/2019	1964500986	Milwaukee St/Lyons St	OBSTRUCTING JUSTICE
6/11/2019	1964500992	300 block Michigan Ave	OBSTRUCTING JUSTICE
6/12/2019	1964500994	Shiawasse St/Cass St	OBSTRUCTING JUSTICE
6/12/2019	1964500995	100 block N Lansing St	OBSTRUCTING JUSTICE
6/13/2019	1964501001	900 block W Main St	OBSTRUCTING JUSTICE
6/16/2019	1964501025	200 block S Michigan Ave	OBSTRUCTING JUSTICE
6/18/2019	1964501037	1000 block W Main St	OBSTRUCTING JUSTICE
6/20/2019	1964501042	400 block W King St	OBSTRUCTING JUSTICE
6/21/2019	1964501046	600 block E Comstock St	OBSTRUCTING JUSTICE
6/22/2019	1964501049	E Lansing Rd/E M-71	OBSTRUCTING JUSTICE
6/23/2019	1964501054	300 block N Park St	OBSTRUCTING JUSTICE
6/24/2019	1964501059	W Clinton St/S Michigan Ave	OBSTRUCTING JUSTICE
6/28/2019	201705165	3400 block W Bristol Rd	OBSTRUCTING JUSTICE
6/28/2019	1964501079	300 block N Washington St	OBSTRUCTING JUSTICE
6/28/2019	1964501078	400 block E Williams St	OBSTRUCTING JUSTICE
6/29/2019	1964501084	200 block E Mason St	OBSTRUCTING JUSTICE
6/29/2019	1964501086	1200 block W Penbrook Dr	OBSTRUCTING JUSTICE
6/1/2019	1964500905	S Walnut St/W Hampton St	OBSTRUCTING POLICE
6/1/2019	1964500909	500 block E Corunna Ave	OBSTRUCTING POLICE
6/9/2019	1964500968	400 block W Clinton St	OBSTRUCTING POLICE
6/11/2019	1964500988	1000 block W Main St	OBSTRUCTING POLICE
6/3/2019	1964500924	Washington St/Milwaukee St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
6/3/2019	1964500925	300 block E Main St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
6/27/2019	1964501071	1100 block W Main St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
6/8/2019	1964500960	300 block W Main St	OTHER NON-CRIMINAL ACCIDENTS - ALL OTHER
6/13/2019	1964501006	2400 block W Krouse Rd	OTHER NON-CRIMINAL ACCIDENTS - ALL OTHER
6/19/2019	1964501039	100 block E Corunna Ave	RETAIL FRAUD -THEFT
6/23/2019	1964501065	200 block S Washington St	RETAIL FRAUD -THEFT
6/28/2019	1964501083	1100 block W Main St	RETAIL FRAUD -THEFT
6/8/2019	1964500961	300 block N Lansing St	ROBBERY
6/2/2019	1964500915	400 block E Main St	SEX OFFENSE -OTHER
6/15/2019	1964501020	200 block N Water St	SEX OFFENSE -OTHER
6/8/2019	1964500985	200 block S Water St	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE
6/29/2019	1964501081	1100 block N Chipman St	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE
6/7/2019	1964500980	700 block S Nafus St	SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE

6/12/2019	1964501014	600 block E Comstock St	SOLICITATION
6/7/2019	1964500923	N Ball St/W Exchange St	TRAFFIC - CARELESS DRIVING
6/3/2019	1964500919	S Gould St/E Allendale Ave	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
6/4/2019	1964500930	2500 block W M-21	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
6/6/2019	1964500943	E Oliver St/Randolph St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
6/23/2019	1964501051	S Chestnut St/W South St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
6/23/2019	1964501052	S Hickory St/E Grover St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
6/26/2019	1964501070	600 block N Adams St	TRAFFIC - RECKLESS DRIVING
6/29/2019	1964501085	400 block Lyon St	TRAFFIC - RECKLESS DRIVING
6/1/2019	1964500907	N Saginaw St/E Oliver St	TRAFFIC - REGISTRATION LAW VIOLATIONS
6/3/2019	1964500916	W Lee St/N Clark St	TRAFFIC - REGISTRATION LAW VIOLATIONS
6/14/2019	1964501012	E Corunna Ave/S Saginaw St	TRAFFIC - REGISTRATION LAW VIOLATIONS
6/1/2019	1964500908	Stewart St/Cedar St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/3/2019	1964500918	W Main St/S Michigan Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/3/2019	1964500921	S Washington St/W Stewart St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/3/2019	1964500924	Washington St/Milwaukee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/4/2019	1964500928	Washington St/Stewart St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/5/2019	1964500933	S Park St/E Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/6/2019	1964500936	W Main St/S Robbins St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/6/2019	1964500941	200 block E Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/7/2019	1964500953	N Washington St/E Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/12/2019	1964500999	E Main St/N Gould St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/13/2019	1964501005	W Main St/Ball St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/13/2019	1964501011	W Main St/N Water St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/13/2019	1964500998	E M-21 S Gould St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/14/2019	1964501009	100 block W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/15/2019	1964501022	N Shiawassee St/W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/15/2019	1964501023	E Main St/Gould St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/18/2019	1964501036	W Main St/N Lansing St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/20/2019	1964501044	W Main St/N Ball St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/22/2019	1964501048	W Main St/S Water St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/22/2019	1964501050	S Park St/E Ridge St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/24/2019	1964501062	W Main St/S Ball St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/26/2019	1964501069	N Hickory St/E King St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/27/2019	1964501072	W Main St/Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/28/2019	1964501075	S Water St/Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/26/2019	1964501064	100 block S Michigan Ave	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
6/1/2019	1964500905	S Walnut St/W Hampton St	VIOLATION OF CONTROLLED SUBSTANCE ACT

6/16/2019	1964501024	600 block W Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
6/17/2019	1964501028	300 block W Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
6/18/2019	1964501038	1000 block W Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
6/24/2019	1964501058	700 block E North St	VIOLATION OF CONTROLLED SUBSTANCE ACT
6/24/2019	1964501060	W Clinton St/S Michigan Ave	VIOLATION OF CONTROLLED SUBSTANCE ACT
6/5/2019	1964500934	N Saginaw St/E Mason St	WEAPONS OFFENSE - CONCEALED
6/16/2019	1964501024	600 block W Main St	WEAPONS OFFENSE - CONCEALED
6/5/2019	1964500934	N Saginaw St/E Mason St	WEAPONS OFFENSE - OTHER
6/23/2019	1964501056	E Corunna Ave/S Division St	WEAPONS OFFENSE - OTHER
Total	194		

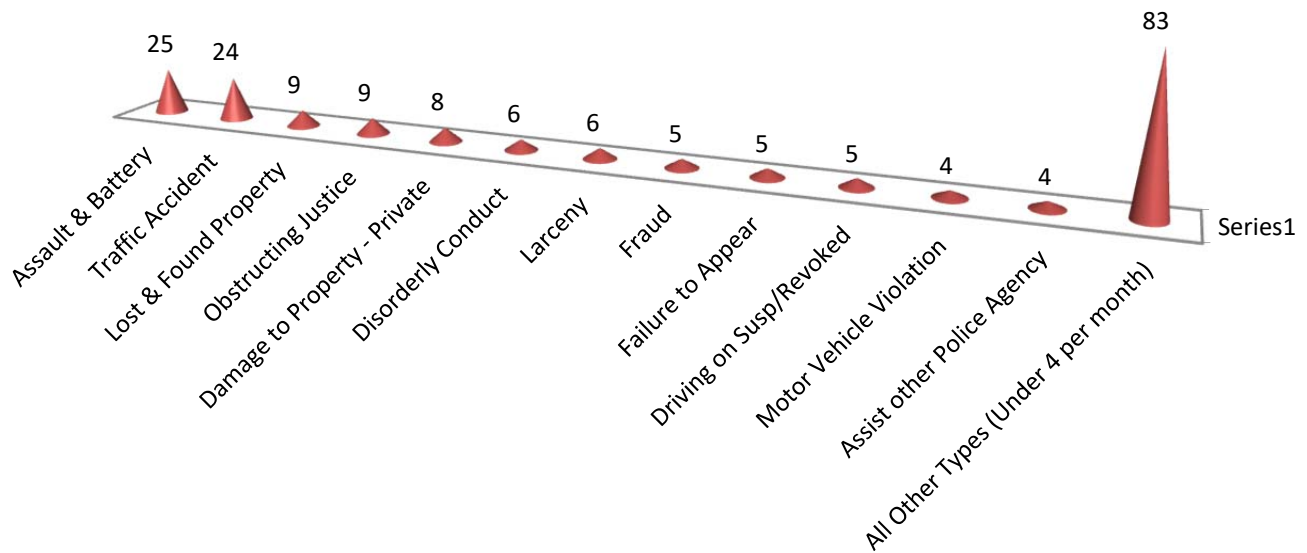
JUNE OFFENSE SUMMARY REPORT

Offense	Total Offenses
1172 - 11002 - CSC Third (3rd) Degree -Penetration Penis/Vagina	1
1178 - 11008 - CSC Fourth (4th) Degree - Forcible Contact	2
1206 - 12000 - Robbery - Street - Strong Arm	1
1303 - 13002 - Aggravated/Felonious Assault - Family - Strong Arm	1
1306 - 13002 - Aggravated/Felonious Assault - Non-Family - Strong Arm	2
1313 - 13001 - Assault and Battery/Simple Assault	25
1316 - 13003 - Intimidation	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	1
2203 - 22001 - Burglary - Forced Entry - Non-Residence	1
2204 - 22002 - Burglary - No Forced Entry - Residence (Including Home Invasion)	1
2298 - 22003 - Burglary - Entering Without Permission	1
2305 - 23005 - Larceny - Personal Property from Vehicle	1
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	1
2399 - 23007 - Larceny (Other)	6
2599 - 25000 - Counterfeiting (Other)	1
2699 - 26001 - Fraud (Other)	5
2901 - 29000 - Damage to Property - Business Property	2
2902 - 29000 - Damage to Property - Private Property	8
2999 - 29000 - Damage to Property (other)	2
3074 - 30002 - Retail Fraud Theft 2nd Degree	1
3078 - 30002 - Retail Fraud Theft 3rd Degree	2
3512 - 35001 - Heroin - Possess	2
3547 - 35001 - Methamphetamine - Possess	2
3562 - 35001 - Marijuana - Possess	1
3599 - 35001 - Dangerous Drugs (Other)	1
3605 - 36004 - Indecent Exposure	1
3699 - 36004 - Sex Offense (Other)	1
3808 - 38002 - (Child Support) Non-Support of Parents	1
4801 - 48000 - Resisting Officer	3
4898 - 48000 - Obstruct Police and/or Fireman	1
5005 - 50000 - Contempt of Court	2
5006 - 50000 - Obstructing Justice	9
5011 - 50000 - Parole Violation	3

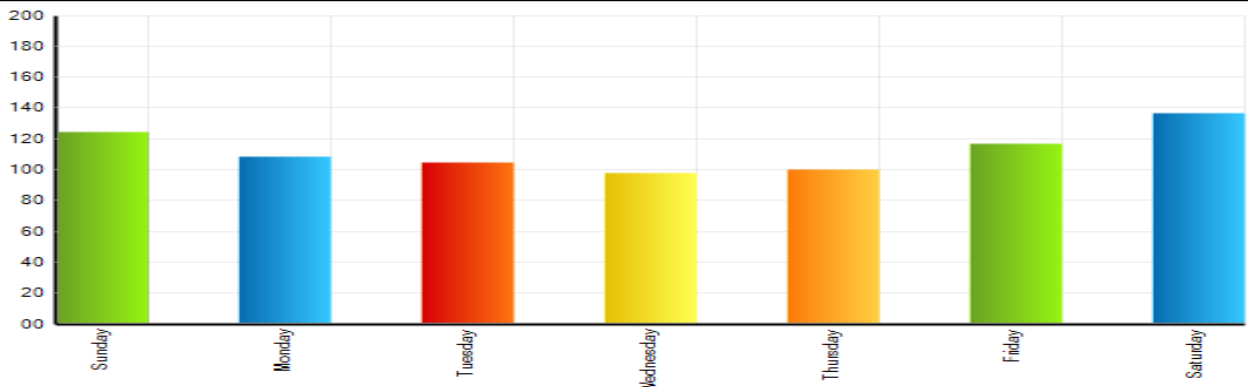
5012 - 50000 - Probation Violation	2
5015 - 50000 - Failure to Appear	5
5070 - 50000 - Violation of Preliminary Injunctive Order (Peace Bond)	2
5099 - 50000 - Obstruct (Other)	1
5213 - 52003 - Weapons, firing of (includes Careless, Reckless, Heedless Use)	1
5289 - 52001 - Weapons Concealed (Other)	2
5299 - 52003 - Weapons Offense (Other)	1
5311 - 53001 - Disorderly Conduct	6
5393 - 53001 - Disorderly Conduct (Other)	2
5586 - 72000 - Animals -Cruelty to	1
5599 - 55000 - Health and Safety Violations (Other)	3
7070 - 70000 - Runaway	1
7399 - 73000 - Miscellaneous Arrest	3
7571 - 75000 - Solicitation	1
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	3
8072 - 54003 - Traffic - Careless Driving	1
8073 - 54003 - Traffic - Reckless Driving	2
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	5
8277 - 54003 - Traffic - Registration Law Violations	3
8328 - 54003 - Motor Vehicle Violation	4
9220 - 92003 - Civil Custodies - Walk Away - Mental Institute/Hospital	1
9908 - 92004 - Civil Custodies - Insanity (Mental)	1
9910 - 93001 - Traffic, Non-Criminal - Accident	24
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	1
9937 - 97006 - Other Non-Criminal Accidents - All Other	2
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	9
9945 - 98009 - Inspections/Investigations - Drug Overdose	1
9947 - 99002 - Miscellaneous - Natural Death	2
9953 - 99008 - Miscellaneous - General Assistance	3
9954 - 99008 - Miscellaneous - Assist to Fire Department	1
9954 - 99009 - Miscellaneous - Non-Criminal	1
9955 - 99008 - Miscellaneous - Assist to EMS	1
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	4
Total	193

SUMMARY OF OFFENSES BY FREQUENCY

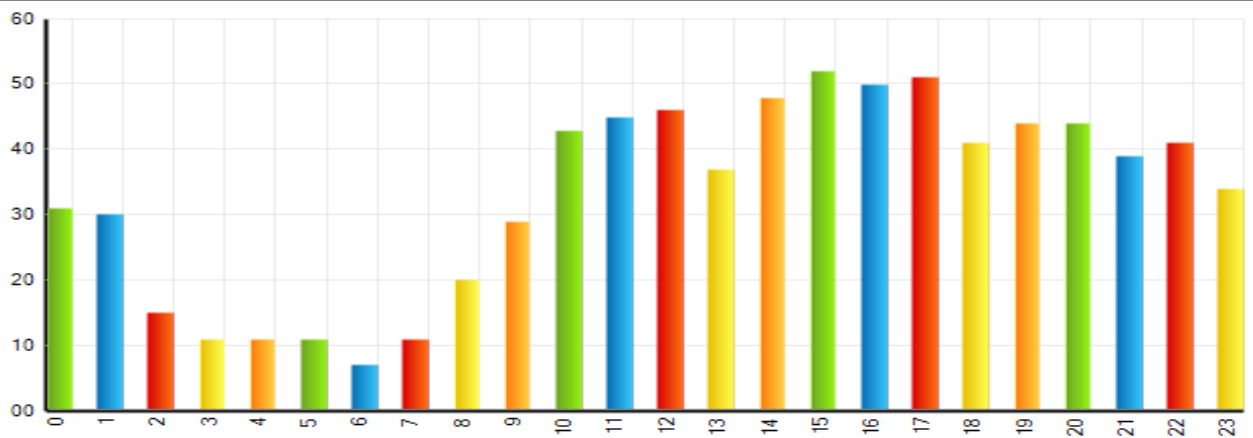
June 2019



JUNE 2019 CALLS FOR SERVICE BY DAY OF THE WEEK



JUNE 2019 CALLS FOR SERVICE BY HOUR OF THE DAY





301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599

MEMORANDUM

DATE: July 9, 2019

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: June 2019 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for June 2019. The Owosso Fire Department responded to 268 incidents in the month of June.

OFD responded to nineteen (24) fire calls and responded to 244 EMS calls. Patients were transported on 82% of the runs.



Previous Month ▾

Jun 1, 2019 - Jun 30, 2019 ▾

10%

FIRE
Percentage of Total Incidents

90%

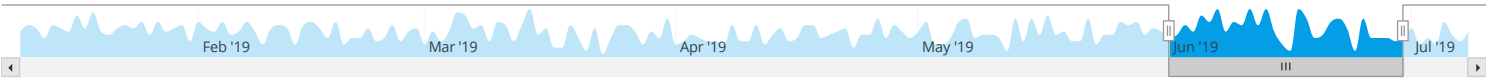
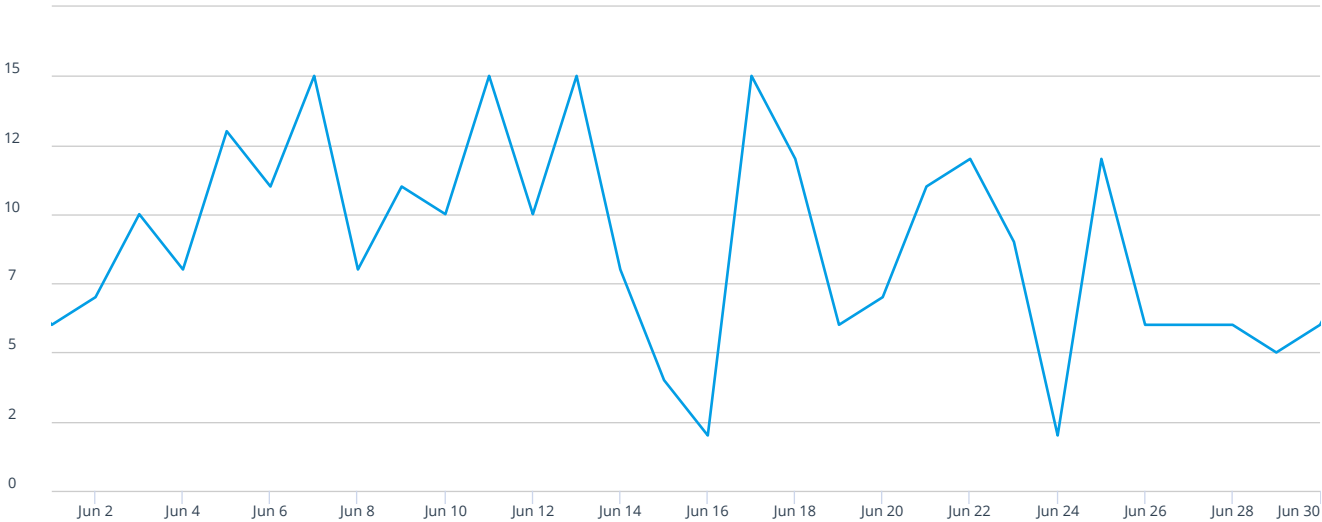
EMS
Percentage of Total Incidents

268

INCIDENTS
In Selected Time Slice

30

DAYS
In Selected Time Slice



Counts	% Rows		% Columns		% All									
Week Ending	6/2/19	6/9/19	6/16/19	6/23/19	6/30/19	7/7/19	7/14/19	7/21/19	7/28/19	8/4/19	8/11/19	8/18/19	8/25/19	Total
Station 5	1	6	10	6	1									24
UNKNOWN	12	70	54	66	42									244
Total	13	76	64	72	43									268