

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, SEPTEMBER 21, 2026
6:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 8, 2026:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Ordinance Amendment - Unpaid Parking Violations. Conduct a public hearing to receive citizen comment regarding the proposed addition of Sec. 33-54, *Removal of Vehicle for Unpaid Parking Violations*, to Chapter 33, Traffic and Motor Vehicles, Article III, *Parking, stopping and standing*, Division 2, Parking violations bureau, of the Code of Ordinances to allow the City to tow the vehicle of repeat offenders with multiple unpaid tickets.

CITIZEN COMMENTS

COUNCIL COMMENTS

CONSENT AGENDA

1. First Reading & Set Public Hearing – Camping in Parks. Conduct first reading and set a public hearing for Monday, October 5, 2026 to receive citizen comment on the proposed addition of Sec. 21-10, *Prohibition of Unauthorized Camping and Overnight Occupation of City Property*, Chapter 21, Parks and Recreation, of the Code of Ordinances to prohibit camping on City-owned and/or City-controlled properties.

2. First Reading & Set Public Hearing – Single Hauler Garbage Collection. Conduct first reading and set a public hearing for Monday, October 5, 2026 to receive citizen comment on the proposed ordinance amendments to Chapter 34, Utilities and Services, Article II, *Garbage and Rubbish*, Division 2, Collection, Sec. 34-43(c) and Secs. 34-51 through 34-55, to authorize exclusive contracts for residential refuse, garbage, and recycling collection to comply with the 2022 revision to Section 115 of the Natural Resources and Environmental Protection Act, 1994 PA 451, requiring 90% of single-family homes to have access to curbside recycling.
3. Traffic Control Order Request – Owosso High School 2026 Homecoming Parade. Approve request from Owosso High School for closure of the streets listed on the application from 5:00 p.m.-7:00 p.m. on Friday, October 9, 2026 for the annual High School Homecoming parade and approve Traffic Control Order No. 1547 formalizing the request.
Master Plan Implementation Goals: 4.2, 4.6, 5.12, 7.1
4. Financial Account Signatories. Consider resolution designating authorized signers on City financial accounts.
5. Change Order - 2025 Well Improvements Project. Approve Change Order #4 to the 2025 Well Improvements Project contract, increasing the contract amount \$190,628.00 for rehabilitation and upgrades to Palmer 2 Well and Local Well 1 and necessary tasks related to the abandonment of the Palmer 1 Well, and further approve payment to the contractor including Change Order No. 4 not to exceed a final amount of \$2,115,023.00.
Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6
6. Purchase Authorization - DPW Fleet Pickup Truck. Waive competitive bidding requirements, authorize the purchase of one Ford 2027 F250 pickup truck for the DPW fleet from Lunghamer Ford of Owosso in the amount of \$46,575.00 utilizing State of Michigan MiDeal Contract # MA 240000001208, and further authorize payment to the vendor upon satisfactory delivery of said vehicle.
7. Purchase Authorization – John Deere Gator. Waive competitive bidding requirements, authorize the purchase of one 2027 John Deere GATOR HPX815E and accessories from Hutson, Inc. utilizing Sourcewell competitive contract 112624-DAC, in the amount of \$41,330.17, and further authorize payment to the vendor upon satisfactory delivery of said vehicle.
8. Contract Authorization – Curwood Castle Radiator Replacement. Waive competitive bidding requirements, authorize a contract with Pleune Service Company for the Curwood Castle Radiator Replacement project in the amount of \$92,581.28, plus a contingency of \$5,000.00, and further authorize payment to the vendor upon satisfactory completion of the project or portion thereof.
9. Bid Award – 2027 Water Service Line Replacement Project – Engineering Services. Approve bid award to Fishbeck for the 2027 Water Service Line Replacement Project, in the amount of \$150,100.00 for engineering and construction administration services, contingent upon the receipt of DWSRF bond proceeds, and authorize payment to the contractor upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6
10. AP Check Register – August 2026. Affirm Accounts Payable check disbursements totaling \$3,070,454.16 from August 01, 2026 to August 31, 2026.
11. Payroll Check Register – August 2026. Affirm Payroll check disbursements totaling \$909,454.51 for the period from August 01, 2026, to August 31, 2026.

ITEMS OF BUSINESS

1. SATA Commitment. Approve the annual commitment to the Shiawassee Area Transportation Agency (SATA) for their upcoming fiscal year starting October 1, 2026 in an amount not to exceed \$123,586.75 for the provision of public transportation.
Master Plan Implementation Goals: 7.1
2. Contract Approvals – Ludington Electric, Inc. Reiterate acknowledgement of the pecuniary interest of Councilmember Ludington in the contract(s) in question and consider approval of \$1,023.49 in contracts with Ludington Electric, Inc. for the period of August 2026.

CITIZEN COMMENTS

COUNCIL COMMENTS

CITY MANAGER REPORT

COMMUNICATIONS

1. Lucais Allen, Finance Specialist. July 2026 Financial Report.
2. Lucais Allen, Finance Specialist. August 2026 Financial Report.
3. Tanya S. Buckelew, Planning & Building Director. August 2026 Building Department Report.
4. Tanya S. Buckelew, Planning & Building Director. August 2026 Code Violations Report.
5. Tanya S. Buckelew, Planning & Building Director. August 2026 Inspections Report.
6. Tanya S. Buckelew, Planning & Building Director. August 2026 Rental Report.
7. Tanya S. Buckelew, Planning & Building Director. August 2026 Certificates Issued Report.
8. Kevin D. Lenkart, Public Safety Director. August 2026 Police Report.
9. Kevin D. Lenkart, Public Safety Director. August 2026 Parking Citation Report
10. Kevin D. Lenkart, Public Safety Director. August 2026 Fire Report.
11. Kathy Fagan, City Treasurer. Quarterly Utility Billing Delinquent and Shut off Statistics. April 2026 – June 2026.

NEXT MEETING

Monday, October 5, 2026

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2028
Building Board of Appeals – Alternate - term expires June 30, 2027
Downtown Historic District Commission – term expires June 30, 2027
Parks and Recreation Commission – term expires June 30, 2028
Planning Commission – 2 terms expire June 30, 2027
Planning Commission – term expires June 30, 2029
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City

Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us.
The City of Owosso Website address is www.ci.owosso.mi.us.