

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF SEPTEMBER 8, 2026
6:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR KENNETH HERBRUCK
OWOSSO ASSEMBLY OF GOD

PLEDGE OF ALLEGIANCE: RYAN E. SUCHANEK
UNDERGROUND UTILITIES DIRECTOR

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,
Councilmembers Janae L. Fear, Carl C. Ludington, Emily S.
Olson, and Rachel M. Osmer.

ABSENT: Councilmember Christopher D. Owens.

APPROVE AGENDA

Motion by Councilmember Osmer to approve the agenda as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 17, 2026

Motion by Councilmember Olson to approve the Minutes of the Regular Meeting of August 17, 2026 as presented.

Motion supported by Mayor Pro-Tem Haber and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Special Assessment District No. 2027-101 – Hazards & Nuisances.

A public hearing was conducted to receive citizen comment regarding proposed Special Assessment District No. 2027-101, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances for 117 W. Exchange Street.

The following person commented in regard to the proposed special assessment:

Dave Acton, 106 N. Washington Street, focused on the financial feasibility of redeveloping the collapsed W. Exchange Street property and whether the demolition costs could be converted from a special assessment to a seven-year lien. He stated that the proposed annual payment would create a significant cash-flow burden and could result in his abandoning the property.

Council discussion followed, centering on balancing the City's financial interests with Mr. Acton's ability to redevelop the property. Some Councilmembers expressed concern about the overall viability of the project if the approximate \$5,400 annual payment could make the project financially infeasible and whether converting the assessment to a lien would create an inappropriate precedent.

Motion by Councilmember Fear to approve the following resolution:

RESOLUTION NO. 135-2026

**AUTHORIZING THE ROLL FOR
SPECIAL ASSESSMENT DISTRICT NO. 2027-101 - HAZARDS & NUISANCES
FOR 117 W. EXCHANGE STREET**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the Special Assessment Roll for Hazards and Nuisances District No. 2026-101 prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances on the following described property:

PARCEL#	SERVICE ADDRESS	TYPE	AMOUNT
050-470-022-004-00	117 W Exchange Street	Demolition of building	\$54,578.12

and

WHEREAS, after hearing all persons interested therein and after carefully reviewing said Special Assessment Roll-Hazards and Nuisances the Council deems said Special Assessment Roll-Hazards and Nuisances to be fair, just and equitable and that the assessment contained thereon results in the special assessment being in accordance with the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of said property.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said Special Assessment Roll-Hazards and Nuisances as prepared by the City Assessor in the amount of \$54,578.12 is hereby confirmed and shall be known as Special Assessment Roll-Hazards and Nuisances District No. 2027-101.
2. Pursuant to MCL 211.78k(c) said special assessment roll shall be divided into ten (10) equal annual installments, the first of which shall be due and payable on September 1, 2027, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2027.
3. The installments of the special assessment rolls shall bear interest at the rate of 3% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2027 and shall be paid annually on each installment due date.
4. Said Special Assessment Roll-Hazards and Nuisances District No. 2027-101 shall be placed on file in the office of the City Clerk who shall attach his warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Master Plan Implementation Goals: 1.1

Motion supported by Councilmember Olson.

Roll Call Vote.

- AYES: Councilmembers Osmer, Fear, Olson, and Mayor Teich.
- NAYS: Mayor Pro-Tem Haber and Councilmember Ludington.
- ABSENT: Councilmember Owens.

Special Assessment District No. 2027-102 – Hazards & Nuisances

A public hearing was conducted to receive citizen comment regarding proposed Special Assessment District No. 2027-102, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances for 321 E. Williams Street.

There were no citizen comments received prior to or during the hearing.

Motion by Councilmember Olson to approve the following resolution:

RESOLUTION NO. 136-2026

AUTHORIZING THE ROLL FOR
SPECIAL ASSESSMENT DISTRICT NO. 2027-102- HAZARDS & NUISANCES
FOR 321 E. WILLIAMS STREET

WHEREAS, the City Council has met, after due and legal notice, and reviewed the Special Assessment Roll for Hazards and Nuisances District No. 2027-102 prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances on the following described property:

PARCEL#	SERVICE ADDRESS	TYPE	AMOUNT
050-470-008-010-00	321 E Williams Street	Demolition of the house	\$26,591.90

and

WHEREAS, after hearing all persons interested therein and after carefully reviewing said Special Assessment Roll-Hazards and Nuisances the Council deems said Special Assessment Roll-Hazards and Nuisances to be fair, just and equitable and that the assessment contained thereon results in the special assessment being in accordance with the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of said property.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. Said Special Assessment Roll-Hazards and Nuisances as prepared by the City Assessor in the amount of \$26,591.90 is hereby confirmed and shall be known as Special Assessment Roll-Hazards and Nuisances District No. 2027-102.
- 2. Pursuant to MCL 211.78k(c) said special assessment roll shall be divided into ten (10) equal annual installments, the first of which shall be due and payable on September 1, 2027, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2027.
- 3. The installments of the special assessment rolls shall bear interest at the rate of 3% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2027 and shall be paid annually on each installment due date.
- 4. Said Special Assessment Roll-Hazards and Nuisances District No. 2027-101 shall be placed on file in the office of the City Clerk who shall attach his warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Master Plan Implementation Goals: 1.1

Motion supported by Councilmember Fear.

Roll Call Vote.

- AYES: Councilmember Fear, Mayor Pro-Tem Haber, Councilmembers Ludington, Osmer, Olson, and Mayor Teich.
- NAYS: None.
- ABSENT: Councilmember Owens.

Special Assessment District No. 2027-103 – Hazards & Nuisances

A public hearing was conducted to receive citizen comment regarding proposed Special Assessment District No. 2027-103, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances for 326 S. Dewey Street.

There were no citizen comments received prior to or during the hearing.

Motion by Councilmember Ludington to approve the following resolution:

RESOLUTION NO. 137-2026

AUTHORIZING THE ROLL FOR
SPECIAL ASSESSMENT DISTRICT NO. 2027-103- HAZARDS & NUISANCES
FOR 326 S. DEWEY STREET

WHEREAS, the City Council has met, after due and legal notice, and reviewed the Special Assessment Roll for Hazards and Nuisances District No. 2027-103 prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances on the following described property:

PARCEL#	SERVICE ADDRESS	TYPE	AMOUNT
050-180-004-020-00	326 S Dewey Street	Demolition of house	\$34,937.40

and

WHEREAS, after hearing all persons interested therein and after carefully reviewing said Special Assessment Roll-Hazards and Nuisances the Council deems said Special Assessment Roll-Hazards and Nuisances to be fair, just and equitable and that the assessment contained thereon results in the special assessment being in accordance with the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of said property.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said Special Assessment Roll-Hazards and Nuisances as prepared by the City Assessor in the amount of \$34,937.40 is hereby confirmed and shall be known as Special Assessment Roll-Hazards and Nuisances District No. 2027-103.
2. Pursuant to MCL 211.78k(c) said special assessment roll shall be divided into ten (10) equal annual installments, the first of which shall be due and payable on September 1, 2027, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2027.
3. The installments of the special assessment rolls shall bear interest at the rate of 3% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2027 and shall be paid annually on each installment due date.
4. Said Special Assessment Roll-Hazards and Nuisances District No. 2027-103 shall be placed on file in the office of the City Clerk who shall attach his warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Master Plan Implementation Goals: 1.1

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Osmer, Fear, Mayor Pro-Tem Haber, Councilmembers Olson, Ludington, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Owens.

CITIZEN COMMENTS

Kelly Cushman, owner of Kelly's Refuse, said he has been a business owner in Owosso for close to 40 years. He said he felt that the local haulers could offer curbside recycling so the City wouldn't have to move to a single hauler. He said he felt that there weren't enough people involved in the study conducted by Dr. Krantz to make an educated decision.

Holly Jo Edwards, 1313 N. Gould Street, said it would be sad to have the City Council put a local business out of business and asked the Council to reconsider. She said there are people in the community that can't afford trash service each month and asked what they are going to do.

Mike Cline, 204 Stratford Drive, asked if the City was going to make any money off of switching to a single trash hauler, the status of the Fifth Third Building, and the status of the tree in the river behind the future home of the library. He went on to warn the City about towing vehicles saying they should wait until the next Council is seated.

Joseph Moore, 304 Michigan Avenue, asked what could be done about weeds growing between storm drain grates and the pavement. A drain near his property has this occurring and he needs to frequently go out and clean up debris around the drain.

Jeff Turner, 204 Oakwood Avenue, asked that the City not provide people with the opportunity to park on the street over night and step up enforcement so that people don't think they can get away with it.

Gil Humphries, 1202 S. Chipman Street, introduced himself as a candidate for City Council and said there needs to be consequences for repeated parking violations.

COUNCIL COMMENTS

None.

CONSENT AGENDA

Motion by Councilmember Osmer to approve the Consent Agenda as follows:

First Reading & Set Public Hearing – Unpaid Parking Violations. Conduct first reading and set a public hearing for September 21, 2026 to receive citizen comment regarding the proposed

addition of Sec. 33-54, *Removal of Vehicle for Unpaid Parking Violations*, to Chapter 33, Traffic and Motor Vehicles, Article III, *Parking, stopping and standing*, Division 2, Parking violations bureau, of the Code of Ordinances to allow the City to tow the vehicle of repeat offenders with unpaid tickets as follows:

RESOLUTION NO. 138-2026

**SETTING A PUBLIC HEARING TO ADD SEC. 33-54 TO
CHAPTER 33, TRAFFIC AND MOTOR VEHICLES,
FOR REMOVAL OF VEHICLES FOR UNPAID PARKING VIOLATIONS**

WHEREAS, motor vehicles and licensed trailers may receive parking citations; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a parking ordinance that does not include regulations for the towing of vehicle for unpaid parking violations; and

WHEREAS, the City Council wishes to amend the parking ordinance to include the towing of motor vehicles and licensed trailers for unpaid parking violations; and

WHEREAS, it is the long-standing practice of the City Council to hold a public hearing to receive citizen comment regarding any and all proposed ordinance amendments.

NOW THEREFORE BE IT RESOLVED, THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. That Sec 33-54, of the Code of Ordinances of the City of Owosso be added as follows:

Sec. 33-54. – Unpaid parking violations.

In any case where more than four (4) parking violations under any section of this chapter shall have been issued and remain unpaid in excess of thirty (30) calendar days for a vehicle bearing the same registration plate, the vehicle may be removed from any public place in the city at the direction of any police officer. Such vehicle shall not be released to its owner until all outstanding violations, storage and towing charges have been paid.

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, September 21, 2026 at 6:30 p.m. for the purpose of hearing citizen comment regarding the proposed amendments to Chapter 2, Administration, of the Code of the City of Owosso.

SECTION 3. SEVERABILITY. If any section, subsection, sentence, clause, or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This ordinance shall take effect twenty(20)days after its adoption and publication.

Traffic Control Order Request – Art Walk. Approve request from Owosso Farmers Market for the closure of Main Street Plaza, for the Art Walk event on Friday, September 18, 2026 from 12:00 p.m. – 8:00 p.m. and further approve Traffic Control Order No. 1566 formalizing the action.

Traffic Control Order Request – Art Walk Market & Movie. Approve request from Owosso Farmers Market LLC for the closure of N. Ball Street from South side of Fountain Park to W Mason Street, Exchange Street from N. Ball Street to N. Washington Street, and the City parking lot at the southwest corner of W. Main Street and N. Washington Street, for the Art Walk Market & Fountain Park Movie event on Friday, September 18, 2026 from 2:00 p.m. – 10:00 p.m., and further approve Traffic Control Order No. 1567 formalizing the action.

Bank Account Signatories. Consider resolution designating authorized signers on City accounts at Huntington Bank as follows:

RESOLUTION NO. 139-2026

**AUTHORIZING SIGNATORIES
ON CITY OF OWOSSO BANK ACCOUNTS
WITH HUNTINGTON BANK**

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- (i) The Huntington National Bank (the "Bank"), as a national banking association, is qualified under applicable law and regulations to be a depository for the City of Owosso (the "City") and is hereby designated as a depository of the City;
- (ii) one or more account(s) may be opened and maintained in the name of the City, in accordance with the rules and regulations or procedures of the Bank pertaining to such accounts as amended by the Bank from time to time, or as otherwise amended by a written agreement between the City and Bank;
- (iii) any of the individuals whose names are set forth in (iv), below or, whose genuine signatures appear on separate cards dated and filed with the Bank, (collectively the "Authorized Signatories" and individually an "Authorized Signatory") are hereby authorized to act individually on behalf of the City and in its name to:
 - a. sign checks, drafts, notes, bills of exchange, acceptances, or other orders for payment of funds from any account maintained by the City;
 - b. indorse checks, drafts, notes, bills, certificates of deposit, or other instruments owned or held by the City for deposit in any such account, or for collection or discount by the Bank;
 - c. identify, approve and guarantee the indorsements of any and all checks and drafts drawn by the City;
 - d. waive demand, protest, and notice of protest, or dishonor of any check, draft, note, bill, certificates of deposit or other instruments made, drawn, or indorsed by the City;
 - e. act for the City in the transaction of all other business (whether or not it is of the kind, nature or character specified in this certificate) on the City's behalf with the Bank, including but not limited to executing contracts and delegating person to engage in transaction in connection with such contracts;
 - f. open and maintain an account in the name of the City (any account so opened shall be bound by the provisions of this certificate);
 - g. certify to the Bank the names of the Authorized Signatories and shall certify such change to the Bank, and the Bank shall be fully protected in relying on such certification, or refusing to honor the signature of any individual not so certified;
 - h. delegate other person(s) to perform any of the foregoing acts;

(iv) Names or Titles of Authorized Signatories:

Nathan Henne, City Manager
 Katherine Fagan, City Treasurer
 Amy Kohagen, City Clerk

FURTHER BE IT RESOLVED, that:

- (i) the Bank is authorized to honor, receive, certify, or pay all instruments signed in accordance with this certificate even though drawn or indorsed to the order of any Authorized Signatory signing the same, tendered for cash, or in payment of a personal obligation or for deposit into a personal account of said Authorized Signatory and the Bank is not required or obligated to inquire into the circumstances of the issuance or use of any instrument signed in accordance with this certificate, or the application, or disposition of such instrument, or the proceeds thereof;
- (ii) overdrafts, if any, shall not be considered to be a loan; and
- (iii) the provisions of this certificate shall remain in full force and effect until written notice of its amendment or rescission shall have been received by the Bank and the Bank has a reasonable amount of time to act upon such notice, and that receipt of such notice shall not affect any action taken by the Bank prior thereto.

FURTHER BE IT RESOLVED, that the undersigned be, and hereby is, authorized and directed to certify to the Bank the foregoing resolutions and that the provisions thereof are in conformity with the laws and regulations governing the City.

Bid Award – Tree Removal Services. Approve bid award to Ronald's Tree Service for the City Tree Removal Services contract for the 2026 - 2027 fiscal year in the amount of \$46,280.00 and further approve payment to the contractor upon satisfactory completion of the service up to the amount of the contract, plus a contingency of \$18,000 to be utilized upon written authorization as follows:

RESOLUTION NO. 140-2026

**AUTHORIZATION TO ENTER INTO A SERVICE AGREEMENT
WITH RONALDS TREE SERVICE LLC
FOR TREE REMOVAL SERVICES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that maintenance and removal of city owned trees within the street right of way is required and in the public interest to maintain an aesthetically pleasing community, and to avoid risk of property damage and risk to the general public; and

WHEREAS, the City of Owosso solicited bids to perform tree removal services, for the 2026-2027 fiscal year; and

WHEREAS, Ronald's Tree Service LLC of Linden, Michigan has offered to provide the tree removal services in the low responsive amount of \$46,280.00, as bid option No. 3.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Ronald's Tree Service LLC for tree removal services for the 2026-2027 fiscal year.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the contract document/s for services between the City of Owosso, Michigan and Ronald's Tree Service LLC in the amount of \$46,280.00.
- THIRD: The accounts payable department is authorized to pay Ronald's Tree Service LLC for work satisfactorily completed in the amount of \$46,280.00, plus contingency of \$18,000.00, for a total of \$64,280.00.
- FOURTH: The above expenses shall be paid from accounts 202/203-480-818.000.

Purchase Authorization – Road Salt. Waive competitive bidding requirements, authorize purchase order with The Detroit Salt Company, L.C., via State of Michigan Contract No. 260000000712 and Contract No. 260000000713, in the amount of \$ \$26,832.00 for early delivery of 400 tons of road salt at \$67.08/ton, plus an additional quantity of 1,400 tons in the amount of \$89,180.00 at \$63.70/ton, to be delivered as needed during the 2026-27 contract period, further authorize a contingency amount of \$26,754.00, and approve payment up to \$142,766.00 according to unit prices received as follows:

RESOLUTION NO. 141-2026

**AUTHORIZING THE EXECUTION OF A PURCHASE ORDER
WITH DETROIT SALT COMPANY, L.C. FOR THE
2026-2027 WINTER SUPPLY OF ROAD SALT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, recognizes its responsibility to maintain safe and passable streets throughout the winter months, and finds that winter ice control operations are advisable, necessary, and in the best interest of public safety and welfare; and

WHEREAS, the most efficient way to remove ice from the streets is the application of road salt onto the icy pavements; and

WHEREAS, in order to obtain the best price for road salt material, it is in the best interest of the City of Owosso to waive competitive bidding requirements and utilize State of Michigan Contract number 260000000712 effective September 1, 2026, provided by Detroit Salt Company, L.C. for the purchase of road salt at \$67.08 per ton for early fill delivery as needed bulk.

WHEREAS, in order to obtain the best price for road salt material, it is in the best interest of the City of Owosso to waive competitive bidding requirements and utilize State of Michigan Contract number 260000000713 effective September 1, 2026, provided by Detroit Salt Company, L.C. for the purchase of road salt at \$63.70 per ton for Seasonal fill delivery as needed bulk.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase 400 tons of early-fill road salt from Detroit Salt Company, L.C..
- SECOND: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase 1,400 tons of seasonal fill road salt from Detroit Salt Company, L.C..

- THIRD: The contract between the City and Detroit Salt Company, L.C. shall be in the form of a Purchase Order, with reference to State of Michigan Contract No. 260000000712 and Contract No. 260000000713.
- FOURTH: The accounts payable department is authorized to pay Detroit Salt Company, L.C. for road salt delivered in the amount of \$26,832.00, for early fill.
- FIFTH: The accounts payable department is authorized to pay Detroit Salt Company, L.C. for road salt delivered in the amount of \$89,180.00, for seasonal fill plus a contingency amount of \$26,754.00 with prior authorization for a seasonal fill total of \$115,934.00 (up to a grand total of \$142,766.00, for both early and seasonal fills).
- SIXTH: The above expenses shall be paid from Local and Major Street Fund and State Trunk-line accounts 202/203.478.728.000 and 202.497.728.000.

Purchase Authorization – Roofing Materials for DPW City Garage. Waive competitive bidding requirements, authorize purchase order with Home Depot U.S.A., Inc. for materials for DPW City Garage via State of Michigan MiDeal Contract, #H2772-178004 in the amount of \$22,491.64 for materials, further authorize a contingency amount of \$2,500.00, and approve payment up to \$24,991.64 for materials received as follows:

RESOLUTION NO. 142-2026

AUTHORIZING PURCHASE AGREEMENT WITH HOME DEPOT U.S.A., INC. OF OWOSSO, MICHIGAN TO PROCURE ROOFING MATERIALS FOR USE ON CITY DPW GARAGE ROOF REPLACEMENT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that replacement of DPW's garage roof is required to maintain and prolong the useful life of the existing structure; and

WHEREAS, the existing asphalt shingle roof has significantly exceeded its warranted 15-year service life, and continued maintenance of the existing roof is no longer considered feasible or cost effective; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Public Works General Fund and Fleet Maintenance Fund for the purchase of roofing materials which are for the replacement of said worn out asphalt shingled roof; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities has reviewed the replacement materials on the State of Michigan MiDeal Contract as priced by Home Depot U.S.A., Inc. of Owosso, Michigan, and recommends authorizing a purchase agreement between the City of Owosso and Home Depot U.S.A., Inc. for roofing materials for City DPW Garage on the State of Michigan MiDeal Contract, #H2772-178004 in the amount of \$22,491.64 for materials; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested, to initiate procurement upon approval and authorization.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary, and in the public interest to purchase roofing materials for the Department of Public Works (DPW) garage from The Home Depot U.S.A., Inc., Owosso, Michigan, utilizing the State of Michigan MiDEAL Contract No. H2772-178004. The materials will be used for the maintenance and replacement of the DPW garage roof, in the amount of \$22,491.64.
- SECOND: The accounts payable department is authorized to submit payment to Home Depot U.S.A., Inc. of Owosso, Michigan in the amount of \$22,491.64, plus contingency of \$2,500.00, for a total of \$24,991.64.
- THIRD: The above expenses shall be paid from accounts the Public Works General Fund 101-441-975 and Fleet Maintenance Fund 661-594-975.000.

Sole Source Purchase - Bulk CO₂. Waive competitive bidding requirements, approve the sole source purchase of bulk CO₂ from Nippon Sanso Matheson, Inc. in the amount of \$.1148 per pound with an estimated annual usage of 92 tons in the estimated amount of \$21,395.52 and

authorize payment based on actual quantities required for the fiscal year ending June 30, 2027 as follows:

RESOLUTION NO. 143-2026

AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR BULK CARBON DIOXIDE WITH NIPPON SANZO MATHESON, INC.

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires carbon dioxide in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, it is hereby determined that Nippon Sanso Matheson, Inc., the only firm qualified to provide such product used in the potable water treatment process; and

WHEREAS, waiver of the purchasing policy formal Bid requirements is requested, to initiate procurement upon approval and authorization.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase carbon dioxide from Nippon Sanso Matheson, Inc., at the price of \$0.1148 per pound or \$232.56 per ton with an estimated annual usage of 92 tons.
- SECOND: The accounts payable department is authorized to submit payment to Nippon Sanso Matheson, Inc. for the purchase of Bulk CO2 in the amount of \$21,395.52 for FY2026-2027, actual amount may vary based on actual demand/usage.
- THIRD: The above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

Master Plan Implementation Goals: 3.4

Motion supported by Councilmember Ludington.

Roll Call Vote.

- AYES: Councilmember Olson, Mayor Pro-Tem Haber, Councilmembers Fear, Osmer, Ludington, and Mayor Teich.
- NAYS: None.
- ABSENT: Councilmember Owens.

ITEMS OF BUSINESS

***Policy Adoption - Whistleblower and Non-Retaliation Policy**

City Manager Henne stated that the City had not had a whistleblower policy in the past. He went on to say that more and more grant programs are requiring similar policies to qualify for grant funding.

Motion by Councilmember Olson to adopt the Whistleblower and Non-Retaliation Policy intended to supplement federal and/or Michigan law including the Michigan Whistleblowers' Protection Act as follows:

RESOLUTION NO. 144-2026

APPROVING THE NEW WHISTLEBLOWER AND NON-RETALIATION POLICY FOR THE CITY OF OWOSSO

WHEREAS, the Director of Human Resources has presented to the City Council a new Whistleblower and Non-Retaliation Policy for the City of Owosso; and

WHEREAS, the City Council has reviewed the proposed policy and finds it to be in the best interest of the City and its employees to adopt the policy; and

WHEREAS, the City Council finds that the proposed policy will further inform employees of the protections available to them when reporting suspected unlawful conduct, fraud, misuse of City resources, safety concerns, or other serious misconduct, and will establish appropriate procedures for addressing such reports without retaliation;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso Whistleblower and Non-Retaliation Policy, as follows, is hereby approved and adopted by the City Council.
- SECOND: The Whistleblower and Non-Retaliation Policy shall take effect on September 8, 2026. All City employees shall be provided a copy of the policy.
- THIRD: The Mayor and City Clerk are hereby authorized and directed to execute and attest to this resolution on behalf of the City of Owosso.

CITY OF OWOSSO
WHISTLEBLOWER AND NON-RETALIATION POLICY
Effective Date: 9/8/26

1. PURPOSE

The City of Owosso is committed to conducting City business ethically, lawfully, and responsibly. This policy encourages employees to report suspected unlawful conduct, fraud, misuse of City resources, safety concerns, or other serious misconduct without fear of retaliation.

This policy is intended to supplement, and not replace, rights and protections provided by federal or Michigan law, including the Michigan Whistleblowers' Protection Act, and applicable collective bargaining agreements.

2. REPORTING CONCERNS

Employees are encouraged to promptly report concerns involving suspected:

- Violations of federal, state, or local law;
- Fraud, theft, or misuse of City funds or property;
- Falsification of City records;
- Abuse of authority or other serious misconduct;
- Significant health or safety concerns; or
- Retaliation related to a report or participation in an investigation.

Reports may be made to the employee's supervisor, department head, Human Resources Director, or City Manager, as appropriate.

An employee is not required to report a concern to an individual who is the subject of the complaint. In such circumstances, the employee may use another reporting avenue identified above.

3. NON-RETALIATION

The City prohibits retaliation against an employee who, in good faith:

- Reports suspected unlawful or improper conduct;
- Provides information or participates in an authorized investigation; or
- Engages in activity protected by federal or Michigan law.

Retaliation may include termination, demotion, suspension, reduction in pay or hours, threats, harassment, intimidation, or other adverse employment action taken because of protected activity.

Any employee who believes they have experienced retaliation should promptly report the concern to Human Resources, the City Manager, or another appropriate City official.

4. INVESTIGATION

The City will review credible reports and, when appropriate, conduct an investigation. The City may use Human Resources, the City Attorney, an outside investigator, auditor, law enforcement agency, or other appropriate resource depending upon the nature of the complaint.

Employees are expected to cooperate honestly with authorized investigations.

The City will make reasonable efforts to protect the confidentiality of reports and investigations consistent with applicable law and the City's obligation to conduct a fair and appropriate investigation. The City cannot guarantee complete confidentiality.

5. GOOD-FAITH REPORTS

Employees are not required to prove that misconduct occurred before making a report. A report made in good faith that is later determined to be unsubstantiated will not, by itself, result in discipline.

Knowingly false, malicious, or intentionally misleading reports may result in appropriate disciplinary action.

6. LEGAL RIGHTS

Nothing in this policy limits an employee's right to report suspected violations of law to an appropriate governmental or regulatory agency or to exercise any other rights protected by federal or Michigan law.

Nothing in this policy supersedes or diminishes rights or obligations established by an applicable collective bargaining agreement.

7. ADMINISTRATION

The Human Resources Director is responsible for administering this policy and coordinating the City's response to whistleblower complaints and allegations of retaliation, subject to appropriate reassignment when a complaint involves Human Resources or another designated official.

The City will periodically review this policy and revise it as necessary to remain consistent with applicable law.

Motion supported by Councilmember Fear.

Roll Call Vote.

- AYES: Mayor Pro-Tem Haber, Councilmembers Fear, Ludington, Olson, Osmer, and Mayor Teich.
- NAYS: None.
- ABSENT: Councilmember Owens.

Notice of Pecuniary Interest

Motion by Councilmember Olson to enter notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. for the month of August 2026 as follows:

STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY

Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the foregoing proposed contract(s) with the City of Owosso as described as:

PO NUMBER	DEPT.	VENDOR	DESCRIPTION	AMOUNT
000048076	862	LUDINGTON ELECTRIC, INC.	REMOVAL & INSTALL OF FILTERS 3 & 4 ALARMS	1,023.49
				<u>\$ 1,023.49</u>

- For the Period of: August 2026
- Vendor: Ludington Electric, Inc
- Total Amount: \$1,023.49

I am making this declaration because I am the owner/operator of Ludington Electric, Inc. I confirm that I will not vote on the matter(s) in question, I will not take part in discussion on any question in respect to the matter(s), and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question at a public meeting of the Owosso City Council.

Said items will be considered for approval at the September 21, 2026 meeting of the Owosso City Council.

Declared this 8th day of September, 2026.

Motion supported by Mayor Pro-Tem Haber.

Roll Call Vote.

AYES: Councilmembers Ludington, Olson, Fear, Osmer, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Owens.

CITIZEN COMMENTS

Holly Jo Edwards, 1313 N. Gould Street, asked if there was any way that citizens could vote on recycling.

Joseph Moore, 304 Michigan Avenue, said he doesn't appreciate that Council has not addressed the comments received this evening.

Mike Cline, 204 Stratford Drive, agreed with Mr. Moore saying it was the least they could do.

Tom Manke, 2910 W. M-21, said the current mayor is the first to refuse to answer any questions people bring to Council.

COUNCIL COMMENTS

Mayor Teich addressed the topics brought about by citizens during the meeting, including the fact that Council had discussed the possibility of towing about a year ago, listened to the people commenting at the time and agreed not to institute towing, but would revisit the topic in the future. This is that reexamination.

Utilities Director Ryan Suchanek said the City doesn't have a good answer to the weeds around storm drains as the state frowns on using Round-up around storm drains because the water goes directly into the river.

Councilmember Osmer explained her feelings on the parking issue, saying the Council had approached the towing topic before and was persuaded by the citizens present to use the honor system as opposed to towing. The honor system has not worked as the City had to write off \$15,000 in unpaid tickets, so the subject is being reexamined. She went on to comment about recycling saying that state mandates are hard and put Councilmembers in a tough spot. The fact remains that curbside recycling is not a choice.

Jeff Turner said that if you don't make people pay their tickets then they will get away with flouting the law.

City Manager Henne explained the status of the Fifth Third building, saying he has heard the project should be set to go by January. That being said the HDC will be taking the matter up later this month as to whether their timeline should be extended.

CITY MANAGER REPORT

Nathan R. Henne, City Manager. City Manager Report – August 2026.

COMMUNICATIONS

Nathan R. Henne, City Manager. Revenues & Expenditures Report – July 2026.

Parks and Recreation Commission. Minutes of August 26, 2026.

Downtown Historic District Commission. Minutes of August 19, 2026.

NEXT MEETING

Monday, September 21, 2026

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2028
Building Board of Appeals – Alternate - term expires June 30, 2027
Downtown Historic District Commission – term expires June 30, 2027
Parks and Recreation Commission – term expires June 30, 2028
Planning Commission – 2 terms expire June 30, 2027
Planning Commission – term expires June 30, 2029
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

Motion by Councilmember Ludington for adjournment at 7:34 p.m.

Motion supported by Mayor Pro-Tem Haber and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kohagen, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.