

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES SYNOPSIS
MONDAY, APRIL 20, 2026**

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber, Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson, Rachel M. Osmer, and Christopher D. Owens.

ABSENT: None.

Mayor Teich read aloud a statement recognizing the long and dedicated service of Planning Commission Chairman Frank Livingston on the occasion of his passing.

PROCLAMATIONS/SPECIAL PRESENTATIONS

Promotional Ceremony— Fire Department Employee. A ceremony was conducted recognizing the promotion of Fire Fighter Dan Miller to Lieutenant.

Swearing In Ceremony – Fire Department Employee. A ceremony was conducted to swear in the City's newest firefighter: Austin Ager.

PUBLIC HEARINGS

CWSRF Project Plan Amendment. Conducted a public hearing to receive citizen comment regarding the proposed amendments to the Clean Water State Revolving fund (CWSRF) Project Plan for the 2026 fiscal year. The following person commented in regard to the proposed project plan amendment: Gary Burk. The Council moved to approve the 2026 CWSRF Project Plan as amended.

Public Hearing – CDBG Housing Grant. Conducted a public hearing to receive citizen comment regarding the proposed acceptance of Homeowner Rehabilitation Grant in the amount of \$1,475,000 to assist in the improvement of owner-occupied, single-family homes of low-to moderate- income residents. There were no citizen comments received prior to, or during the hearing. The Council moved to accept the grant as presented.

CITIZEN COMMENTS

None.

COUNCIL COMMENTS

Councilmember Olson said she has had two different residents stop and ask her about the pet ordinance, specifically how the Council arrived at a limit of 3 pets per household. City Manager Henne indicated staff will research the matter and report back.

Councilmember Osmer announced two tree give aways in honor of the nation's 250th birthday on Wednesday, April 22nd from 3:00 – 6:00pm at the DPW garage and Friday, April 24th from 1:00 – 4:00pm at Bentley Park. She further noted that several trees will be planted at Bentley Park in celebration.

CONSENT AGENDA

The Consent Agenda was approved as follows:

Set Public Hearing – 2026-27 City Budget. Set required Public Hearing pursuant to Chapter 8 of the City Charter for Monday, May 4, 2026 at 6:30 p.m. in Council Chambers at City Hall, 301 West Main Street, to receive citizen comment regarding the 2026-2027 Proposed City Budget.

Traffic Control Order- Curwood Festival. Authorized application from the Curwood Festival for use of various parking lots and streets from June 3, 2026 at 9:00 a.m. through June 8, 2026 at 6:00 a.m. for the annual Curwood Festival and further authorized Traffic Control Order No. 1553 formalizing the action.

Traffic Control Order - Downtown Owosso Farmers' Market. Approved request from Stephen Schlaack, Market Manager of the Downtown Owosso Farmers Market, for street closures, as noted, every Saturday from May 2, 2026 to October 31, 2026 from 6:00 a.m. until 2:00 p.m. for the annual farmers' market and approved Traffic Control Order No. 1528 formalizing the request.

Boards and Commissions Appointment. Approved the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
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Rich Collins	Owosso Historical Commission	12-31-2026
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Change Order – 2025 Well Improvements Project. Approved Change Order #2 to the 2025 Well Improvements Project contract, increasing the contract amount \$63,198.00 to increase the size of the building footprint and to remove recently discovered asbestos, and further approved payment to the contractor including Change Order No. 2.

Change Order – WTP Filters Improvements Project. Rescinded Resolution No. 77-2025 and approved Change Order #2 to the WTP Filters Improvements Project contract, increasing the contract amount \$2,600.00 to cover a new Builders Risk Policy with their insurance, adding 239 days to the contract time, and further approved payment to the contractor including Change Order No. 2.

Contract Approval – Council Chamber Audio/Video System Design. Approved contract with Simoni Systems, Inc. in the amount of \$1,700.00 to prepare the design documents and specifications for a new Council Chambers audio/video system.

CDBG Round 1 Contractors Quotes - Grant Contractors. Approved Round #2 of CDBG Grant Contractors' quotes in the amount of \$143,335.30 as part of a CDBG housing grant and further authorized payment to the contractor(s) upon satisfactory completion of the project(s) or portion thereof.

Service Agreement - Website RFP Award and Service Agreement. Approved service agreement with Revize Software Systems (Revize, LLC.) in the amount of \$17,700.00 (one-time project cost) to provide website redesign plus \$3,400.00 annually for content management services and further approved payment to Revize Software Systems upon completion of website redesigning.

Warrant No. 665. Authorized Warrant No. 665 as follows:

Vendor	Description	Fund	Amount
Waste Management	WWTP Refuse Disposal Services	WWTP	\$13,685.53
Owosso Charter Township	Quarterly Payment per 2011 Water Agreement	Water	\$22,537.58
Caledonia Charter Township	Quarterly Payment per 2006 Water Agreement	Water	\$55,874.13
		Total	\$92,097.24

ITEMS OF BUSINESS

Contract Approvals – Ludington Electric, Inc. Reiterated acknowledgement of the pecuniary interest of Councilmember Ludington in the contract(s) in question and approved \$120.00 in contracts with Ludington Electric, Inc. for the period of April 2025. Councilmember Ludington abstained.

Consumers Easement – 1000 Bradley Street. Granted approval of a 12' easement on the City-owned parcel at 1000 Bradley Street for the construction, operation, and maintenance of electric facilities.

Funds Advance – Splash Pad. Approved authorizing the transfer of \$160,000.00 from the General Fund to the Parks Millage Fund for the period of one year at 0% interest for the construction of the splash pad, to be reimbursed by the voter approved millage.

Grant Agreement - AMI250 Grant Agreements. Approved American 250 Michigan Grant Agreement of \$50,000 and subgrantee agreement assigning the project obligations to The Lebowsky Center.

Closed Session. Approved holding a closed session at the conclusion of the second session of Council Comments to conduct the City Manager's annual evaluation at the request of the employee and in compliance with MCL 15.268(a).

CITIZEN COMMENTS

None.

COUNCIL COMMENTS

Councilmember Olson thanked the City Manager for the report on the Council's goal setting session. She said she saw lots of comments about beautification and is excited to hear what staff might suggest to fulfill these goals. Lastly, she asked if the HDC would have objections to murals on downtown buildings. City Manager Henne said the HDC has expressed its support for public art and would not necessarily be opposed to murals.

ADJOURNED TO CLOSED SESSION AT 7:27 P.M.

RETURNED FROM CLOSED SESSION AT 8:06 P.M.

Minutes Approval – Closed Session of December 15, 2025. Council approved the minutes of the closed session held December 15, 2025 as presented.

Contract Amendment – City Manager. The Council asked for more information regarding comparable salary and benefits to bring the City Manager's compensation more in line with other communities.

COMMUNICATIONS

Nathan Henne, City Manager. Council Goal Setting Report.

Tanya S. Buckelew, Planning & Building Director. April 2026 Building Department Report.

Tanya S. Buckelew, Planning & Building Director. April 2026 Code Violations Report.

Tanya S. Buckelew, Planning & Building Director. March 2026 Inspections Report.

Tanya S. Buckelew, Planning & Building Director. March 2026 Rental Report.

Tanya S. Buckelew, Planning & Building Director. March 2026 Certificates Issued Report.

Kevin D. Lenkart, Public Safety Director. March 2026 Police Report.

Kevin D. Lenkart, Public Safety Director. March 2026 Parking Citation Report.

Kevin D. Lenkart, Public Safety Director. March 2026 Fire Report.

Quarterly Utility Billing Delinquent and Shut off Statistics. October – December 2025.

NEXT MEETING

Monday, May 4, 2026

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2027

Downtown Historic District Commission – term expires June 30, 2027

Planning Commission – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

The meeting was adjourned at 8:09 p.m.

Robert J. Teich, Jr., Mayor
Amy K. Kohagen, City Clerk

Note: Complete printed copies of the minutes and any ordinances contained therein are available to the public at the Office of the City Clerk and the Shiawassee District Library – Owosso Branch during regular business hours or on the Internet at www.ci.owosso.mi.us.