

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF APRIL 20, 2026  
6:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

Mayor Teich read aloud a statement recognizing the long and dedicated service of Planning Commission Chairperson Frank Livingston on the occasion of his passing.

**PRESIDING OFFICER:** MAYOR ROBERT J. TEICH, JR.

**OPENING PRAYER:** PASTOR KEN HERBRUCK  
OWOSSO ASSEMBLY OF GOD

**PLEDGE OF ALLEGIANCE:** FIRE DEPARTMENT LIEUTENANT DAN MILLER

**PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber, Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson, Rachel M. Osmer, and Christopher D. Owens.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Councilmember Olson to approve the agenda as presented.

Motion supported by Councilmember Osmer and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 6, 2026**

Motion by Councilmember Owens to approve the Minutes of the Regular Meeting of April 6, 2026 as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**Promotional Ceremony— Fire Department Employee.** Mayor Teich led a ceremony recognizing the promotion of Fire Fighter Dan Miller to Lieutenant. Dan's badge was pinned this evening by his wife Cassy Miller.

**Swearing In Ceremony – Fire Department Employee.** Mayor Teich led a ceremony to swear in the City's newest firefighter: Austin Ager. Austin's badge was pinned this evening by his girlfriend Brittany Severn.

**PUBLIC HEARINGS**

**CWSRF Project Plan Amendment**

Fishbeck Senior Engineer Brian Van Zee gave a presentation detailing the amendment to the plan saying this is an update to the original plan that was submitted in 2022. The amendment includes the construction of an equalization basin at the Wastewater Treatment Plant and a force main to the plant to eliminate sanitary sewer overflows during wet weather events. The total project cost is estimated at \$30 million. Work will continue on efforts to cut storm water inflow into the sewer system as well.

A public hearing was conducted to receive citizen comment regarding the proposed amendments to the Clean Water State Revolving fund (CWSRF) Project Plan for the 2026 fiscal year.

The following person commented regarding the proposed amendment:

Gary Burk, former Utilities Director, via letter, encouraged Council to support an alternative plan concentrating on rerouting sump pump discharges and residential footing drains to approved storm sewers rather than building a new pump station and force main.

There were no further citizen comments.

Councilmember Osmer asked about the results of the smoke testing. Mr. VanZee indicated that they are still analyzing the data. No smoking guns have been identified to date, though a few storm water basins that are connected directly to the sewer have been discovered.

Former Utilities Director Gary Burk indicated he would like to speak but was initially denied due to the fact the public comment portion of the hearing was over.

Motion by Councilmember Olson to allow former Utilities Director Gary Burk to speak outside the time set aside for public comment.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Ludington, Osmer, Fear, Olson, and Owens.

NAYS: Mayor Teich.

Mr. Burk addressed the Council cautioning them that smoke testing will not detect sump pump discharges and is less than ideal in detecting footing drains depending on ground conditions. He indicated it would be best to eliminate all infiltration if at all possible.

Whereas, the Council, after due and legal notice, has met and having heard all interested parties, motion by Councilmember Osmer that the following resolution be adopted:

**RESOLUTION NO. 52-2026**

**ADOPTING PROJECT PLANNING DOCUMENT AMENDMENT  
FOR THE CLEAN WATER STATE REVOLVING FUND PROJECT PLAN AND  
DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE**

WHEREAS, the City of Owosso recognizes the need to make improvements specific to sanitary sewer overflows and both collections system capacity limits as well as Wastewater Treatment Plant treatment capacity limits; and

WHEREAS, the City of Owosso authorized Fishbeck to prepare a Project Planning Document Amendment, which recommends the improvements including a retention basin and a pump station; and

WHEREAS, said Clean Water State Revolving Fund Project Planning Document Amendment (including retention basin and pump station) was presented at a public meeting held on April 20, 2026, at 6:30 p.m. and all public comments have been considered and addressed.

NOW, THEREFORE BE IT RESOLVED, which the City of Owosso formally adopts said Clean Water State Revolving Fund Project Planning Document Amendment.

BE IT FURTHER RESOLVED, that the Director of Public Services and Utilities, a position currently held by Ryan E. Suchanek, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Planning Document Amendment as the first step in applying to the State of Michigan for a revolving fund loan to assist in the implementation of the selected projects.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Olson, Fear, Osmer, Ludington, Owens, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

**Public Hearing – CDBG Housing Grant**

**Master Plan Implementation Goals: 1.1, 1.9, 1.13, 6.6**

Community Development Director Tanya S. Buckelew provided an overview of the housing grant program. The grant being considered tonight is round 4 and involve 32 houses. Work will take place in 2029. She went on to give an update on the other three rounds of grants and made sure to mention that the developer of the Fifth Third building will be providing at least 10% of the cost of their project.

A public hearing was conducted to receive citizen comment regarding the proposed acceptance of Homeowner Rehabilitation Grant in the amount of \$1,475,000 to assist in the improvement of owner-occupied, single-family homes of low-to moderate- income residents.

There were no public comments received prior to or during the meeting.

Motion by Councilmember Ludington to accept the Homeowner Rehabilitation Grant as follows:

**RESOLUTION NO. 53-2026**

**APPROVING A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AGREEMENT  
BETWEEN THE CITY OF OWOSSO AND  
THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA) NEIGHBORHOOD  
HOUSING INITIATIVES DIVISION (NHID)**

WHEREAS, the City of Owosso applied for and has been awarded a CDBG Grant totaling \$1,475,000 to assist low- to moderate-income residents; and

WHEREAS, the Homeowner Rehabilitation (HMR) grant is 100% for low- to moderate- income residents who own and occupy a permanent single-family home. The funding is for interior and exterior home improvements to meet code requirements such as roof replacement, windows, plumbing, electrical, mechanical and insulation and aid to the prevention or elimination of slum or blight. This excludes cosmetic only renovations and upgrades; and

WHEREAS, the beneficiaries of this grant will include residents of the City of Owosso with qualified incomes that meet the CDBG requirements; and

WHEREAS, each household can receive up to \$40,000 for improvements; and

WHEREAS, qualification for the HMR program is determined by the application process; and

WHEREAS, the City of Owosso will not be required to match any grant dollars, but will serve as the administrator of the grant, as a pass-through entity for grant funds and will abide by the terms and conditions set forth in the grant agreement; and

WHEREAS, the proposed project is consistent with the City of Owosso’s Master Plan Goals; and

WHEREAS, no project costs (CDBG and non CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs has been provided by the City’s Designated CDBG Specialist; and

WHEREAS, the City Council voted and approved this Resolution on April 20, 2026 to submit the Michigan CDBG Application; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to approve the submission of CDBG grant application to the Michigan State Housing Development Authority Neighborhood Housing Initiatives Division.
- SECOND: City Manager Nathan R. Henne and Community Development Director Tanya S. Buckelew are designated as Authorized Signers for said grant with the authority to sign the associated grant application and all attachments, the grant agreement and all amendments, contracts and Payment Requests.
- THIRD: Community Development Director Tanya S. Buckelew is designated as the CDBG appointed Grant Administrator for said grant and is authorized to administer associated projects to completion in accordance with the Program Guidelines.
- FOURTH: Community Development Director Tanya S. Buckelew is designated as the Certifying Officer for the NEPA Environmental Review.
- FIFTH: the CDBG Specific Procurement Policy and Procedure for HMR are hereby approved.

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Owens, Olson, Mayor Pro-Tem Haber, Councilmembers Fear, Ludington, Osmer, and Mayor Teich.

NAYS: None.

**CITIZEN COMMENTS**

None.

**COUNCIL COMMENTS**

Councilmember Olson said she has had two different residents stop and ask her about the pet ordinance, specifically how the Council arrived at a limit of 3 pets per household. City Manager Henne indicated staff will research the matter and report back.

Councilmember Osmer announced two tree give aways in honor of the nation’s 250<sup>th</sup> birthday on Wednesday, April 22<sup>nd</sup> from 3:00 – 6:00pm at the DPW garage and Friday, April 24<sup>th</sup> from 1:00 – 4:00pm at Bentley Park. She further noted that several trees will be planted at Bentley Park in celebration.

**CONSENT AGENDA**

Motion by Councilmember Owens to approve the Consent Agenda as follows:

**Set Public Hearing – 2026-27 City Budget.** Set required Public Hearing pursuant to Chapter 8 of the City Charter for Monday, May 4, 2026 at 6:30 p.m. in Council Chambers at City Hall, 301 West Main Street, to receive citizen comment regarding the 2026-2027 Proposed City Budget.

Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13

**Traffic Control Order- Curwood Festival.** Authorize application from the Curwood Festival for use of various parking lots and streets from June 3, 2026 at 9:00 a.m. through June 8, 2026 at 6:00 a.m. for the annual Curwood Festival and further authorize Traffic Control Order No. 1553 formalizing the action.

Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12

**Traffic Control Order - Downtown Owosso Farmers' Market.** Approve request from Stephen Schlaack, Market Manager of the Downtown Owosso Farmers Market, for street closures, as noted, every Saturday from May 2, 2026 to October 31, 2026 from 6:00 a.m. until 2:00 p.m. for the annual farmers' market and approve Traffic Control Order No. 1528 formalizing the request.

Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12

**Boards and Commissions Appointment.** Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Rich Collins	Owosso Historical Commission	12-31-2026

**\*Change Order – 2025 Well Improvements Project.** Approve Change Order #2 to the 2025 Well Improvements Project contract, increasing the contract amount \$63,198.00 to increase the size of the building footprint and to remove recently discovered asbestos, and further approve payment to the contractor including Change Order No. 2 as follows:

**RESOLUTION NO. 54-2026**

**AUTHORIZING CHANGE ORDER NO. 2  
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND  
SORENSEN GROSS COMPANY OF FLINT, MICHIGAN  
FOR 2025 WELL IMPROVEMENTS PROJECT  
FOR WATER SYSTEM IMPROVEMENTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Sorenson Gross Company, on June 2, 2025 for improvements to its existing water distribution system, known as the 2025 Well Improvements Project, which is a planned and approved 2025 SRF project; and

WHEREAS, the project is now underway, and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the 2025 Wells Improvements Project contract with Sorenson Gross Company to increase the contract amount to update contract work and supplies to be used.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 in the amount of \$63,198.00; an increase to the Contract for Services between the City of Owosso and Sorenson Gross Company revising the total current contract amount from \$1,827,653.00 to \$189,851.00. Additionally, the addition of 150 days to the contract time.

THIRD: the Accounts Payable department is authorized to pay Sorenson Gross Company for work satisfactorily completed up to the revised contract amount of \$1,890,851.00.

FOURTH: the above additional expenses of \$63,198.00, are contingent upon EGLE's approval.

FIFTH: the above expenses shall be paid from the Water Fund, and SRF Bond Funds.

Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

**\*Change Order – WTP Filters Improvements Project.** Rescind resolution number 77-2025 and approve Change Order #2 to the WTP Filters Improvements Project contract, increasing the contract amount \$2,600.00 to cover a new Builders Risk Policy with their insurance, the addition of 239 days to the contract time, and further approve payment to the contractor including Change Order No. 2 as follows:

**RESOLUTION NO. 55-2026**

**RESCINDING RESOLUTION NO. 77-2025 AND  
AUTHORIZING CHANGE ORDER NO. 2 TO THE CONTRACT BETWEEN  
THE CITY OF OWOSSO AND  
SORENSEN GROSS COMPANY OF FLINT, MICHIGAN FOR  
CONSTRUCTION AND INSTALLATION OF FILTERS FOR USE  
AT THE WATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Sorensen Gross Company, on March 4, 2024 for the construction and installation of the water filters equipment, known as the Water Treatment Plant (WTP) Filters Improvement Project, an approved 2024 SRF planned project; and

WHEREAS, Resolution No. 77-2025 was approved June 16, 2025 authorizing Change Order No. 2 to the contract; and

WHEREAS, it was subsequently discovered that the changes incorporated in Change Order No. 2 had already been accounted for on a change order for a related project; and

WHEREAS, it is necessary to rescind Resolution No. 77-2025 which approved Change Order No. 2 to the WTP Filters Improvement Project; and

WHEREAS, as the project continues a subsequent change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: Resolution No. 77-2025 authorizing Change Order No. 2 to the WTP Filters Improvements Project is hereby rescinded.

SECOND: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the Water Treatment Plant (WTP) Filters Improvement Project contract with Sorensen Gross Company to increase the contract amount to update contract work and supplies to be used.

THIRD: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 in the amount of \$2,600.00; an increase to the Contract for Services between the City of Owosso and Sorensen Gross Company revising the total current contract amount from \$1,877,089.00 to \$1,879,689.00. Additionally, the addition of 239 days to the contract time.

FOURTH: the Accounts Payable department is authorized to pay Sorensen Gross Company for work satisfactorily completed up to the revised contract amount of \$1,879,689.00.

FIFTH: the above additional expenses of \$2,600.00, are contingent upon EGLE's approval.

SIXTH: the above expenses shall be paid from the Water Fund and SRF Bond Funds.

Master Plan Implementation Goals: 3.4, 3.7

**\*Contract Approval – Council Chamber Audio/Video System Design.** Approve contract with Simoni Systems, Inc. in the amount of \$1,700.00 to prepare the design documents and specifications for a new Council Chambers audio/video system as follows:

**RESOLUTION NO. 56-2026**

**AUTHORIZATION TO ENGAGE SIMONI SYSTEMS, INC.  
FOR COUNCIL CHAMBERS AUDIO/VIDEO SYSTEM DESIGN SERVICES**

WHEREAS, the City of Owosso is planning improvements to the audio/video systems used in the Council Chambers to better support meetings, presentations, and public participation; and

WHEREAS, before proceeding with equipment procurement and installation, the City requires a professional design package to define system requirements, infrastructure needs, equipment specifications, and bid-ready documentation; and

WHEREAS, Simoni Systems, Inc. of Saginaw, Michigan submitted a proposal dated March 27, 2026 for design services for the City of Owosso Board of Commissioners Meeting Room A/V system; and

WHEREAS, the proposed services include consultation with City technical representatives, budgetary figures, drawings for conduit and AC power requirements, complete equipment specifications including accessories and wiring, and preparation of bid documents; and

WHEREAS, the total cost of the proposed design services is \$1,700.00, as stated in the Simoni Systems proposal; and

WHEREAS, funding for this work will be provided from account no. 101-101-978.000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso that:

- FIRST: The proposal from Simoni Systems, Inc. dated March 27, 2026 for Council Chambers audio/video system design services is hereby approved.
- SECOND: The engagement of Simoni Systems, Inc. in the amount of \$1,700.00 is hereby authorized.
- THIRD: The Mayor and City Clerk are hereby authorized and directed to sign the letter of intent and any other documents necessary to proceed with the design services consistent with this resolution.
- FOURTH: The Finance Director is authorized to issue payment in accordance with the approved proposal and standard municipal purchasing procedures.

Master Plan Implementation Goals: 3.2, 3.4, 3.8

**\*CDBG Round 1 Contractors Quotes - Grant Contractors.** Approve Round #2 of CDBG Grant Contractors' quotes in the amount of \$117,435.30 as part of a CDBG housing grant and further authorize payment to the contractor(s) upon satisfactory completion of the project(s) or portion thereof as follows:

**RESOLUTION NO. 57-2026**

**APPROVING CDBG ROUND 1  
CONTRACTORS' QUOTES #2 FOR INTERIOR AND EXTERIOR HOME IMPROVEMENTS**

WHEREAS, the City of Owosso received a CDBG Grant in the amount of \$926,300 for interior and exterior home improvements; and

WHEREAS, the homeowners sought out quotes from local general contractors; and

WHEREAS, the homeowners selected the lowest, responsive quote and wish to proceed with their interior and exterior home improvements; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to approve Contractors' Quotes #2 for CDBG Grant NDD-2023-37-CDG in the amount of \$117,435.30.

SECOND: the City Manager and the Community Development Director, having been previously designated as authorized signers for the grant, are instructed and authorized to sign homeowner and contractor contracts.

THIRD: the Accounts Payable department is authorized to pay as follows:

CLE Construction  
N Oak St. \$18,000.00

Keyes Quality Construction  
River St. \$37,269.05  
E. Mason St. \$24,475.00  
Frederick St. \$37,691.25

FOURTH: the above expenses shall be paid from the Housing & Redevelopment Fund 254-200- 818.000 CDBGHRGP24.

Master Plan Implementation Goals: 1.1, 1.9, 1.13, 6.6

**\*Service Agreement - Website RFP Award and Service Agreement.** Approve service agreement with Revize Software Systems (Revize, LLC.) to provide website redesign in the amount of \$17,700.00 for initial project costs, plus \$3,400.00 annually for content management services and further approve payment to Revize Software Systems as follows:

**RESOLUTION NO. 58-2026**

**EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH REVIZE SOFTWARE SYSTEMS FOR WEBSITE REDESIGN AND CONTENT MANAGEMENT SERVICES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, recognizes the need to modernize its municipal website to improve public access to city services, enhance transparency, and meet current standards for accessibility and usability; and

WHEREAS, the City of Owosso issued a Request for Proposals for website redesign and content management services and received eleven (11) qualified submittals, which were evaluated by a five-member review committee using a standardized scoring matrix; and

WHEREAS, it is hereby determined that Revize LLC achieved the highest combined score among all submittals and is qualified to provide website redesign and content management services to the City of Owosso; and

WHEREAS, the City Manager has negotiated a Professional Services Agreement with Revize Software Systems, dated April 20, 2026, in the amount of \$17,700.00 for the one-time project cost, plus \$3,400.00 annually for hosting, support, and CMS licensing, which is now presented for City Council approval.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has determined that it is advisable, necessary, and in the public interest to engage Revize LLC dba Revize Software Systems for website redesign and content management services.

SECOND: the Professional Services Agreement with Revize LLC dba Revize Software Systems, dated April 20, 2026, in the amount of \$17,700.00 (one-time project cost) plus \$3,400.00 annually, is hereby approved in the form attached hereto as Exhibit A.

THIRD: the Mayor and City Clerk are hereby authorized to execute the agreement on behalf of the City of Owosso.

FOURTH: the Accounts Payable department is authorized to pay the contractor \$21,100.00 in year one of the contract and \$3,400.00 per year thereafter.

FIFTH: the above expenses shall be paid from the General Fund, 101.228.818.000.

**Warrant No. 665.** Authorize Warrant No. 665 as follows:

Vendor	Description	Fund	Amount
Waste Management	WWTP Refuge Disposal Services	WWTP	\$13,685.53
Owosso Charter Township	Quarterly Payment per 2011 Water Agreement	Water	\$22,537.58
Caledonia Charter Township	Quarterly Payment per 2006 Water Agreement	Water	\$55,874.13
		Total	\$92,097.24

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmembers Ludington, Osmer, Mayor Pro-Tem Haber, Councilmembers Owens, Fear, Olson, and Mayor Teich.

NAYS: None.

**ITEMS OF BUSINESS**

**Contract Approvals – Ludington Electric, Inc**

Motion by Councilmember Fear to allow Councilmember Ludington to abstain from the succeeding vote due to financial interest.

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Owens, Olson, Osmer, Fear, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

Councilmember Ludington left the room at 7:15 p.m.

Motion by Councilmember Owens to reiterate acknowledgement of the pecuniary interest of Councilmember Ludington in the contract(s) in question and consider approval of \$240.00 in contracts with Ludington Electric, Inc. for the period of March 2025 as follows:

**STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY**

Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the following proposed contract(s) with the City of Owosso as described as:

PO NUMBER	DEPT.	VENDOR	DESCRIPTION	AMOUNT
000047705	862	LUDINGTON ELECTRIC, INC.	BENTLEY SPLASH PAD ELECTRIC DISCONNECT	120.00
000047717	862	LUDINGTON ELECTRIC, INC.	INSTALL NEW TIME CLOCK FOR DOWNTOWN LIGHTS	120.00
				<b>\$ 240.00</b>

For the Period of: March 2026

Vendor: Ludington Electric, Inc

Total Amount: \$ 240.00

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmember Osmer, Olson, Mayor Pro-Tem Haber, Councilmembers Fear, Owens, and Mayor Teich.

NAYS: None.

Councilmember Ludington returned to the room at 7:16 p.m.

**Consumers Easement – 1000 Bradley Street**

Motion by Councilmember Olson to approve a 12’ easement on the City-owned parcel at 1000 Bradley Street for the construction, operation, and maintenance of electric facilities as follows:

**RESOLUTION NO. 59-2026**

**GRANTING A PERMANENT EASEMENT FOR ELECTRIC FACILITIES  
TO CONSUMERS ENERGY AT 1000 BRADLEY STREET**

WHEREAS, Consumers Energy desires to install electric facilities on/under the City owned parcel 050-660-008-001-00 (1000 Bradley St) to provide electrical service to the new residential build at 1000 Bradley Street; and

WHEREAS, Consumers Energy has requested the City grant a permanent easement to allow for construction, operation, maintenance, and inspection of said facilities; and

WHEREAS, City staff has reviewed the request, concurs with the proposed location; and

WHEREAS, the city of Owosso is willing to grant a permanent easement, described as Exhibit B, for that portion of parcel number 050-660-008-001-00, described as Exhibit A, of the easement agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has determined that it is advisable, necessary and in the public interest to grant a permanent easement as outlined by the terms set forth in the attached Easement for Electric Facilities between the city of Owosso and Consumers Energy.

SECOND: The Mayor and City Clerk are instructed and authorized to execute said easement documents.

**EXHIBIT A**

**Owner’s Land**

*Part of the Southwest 1/4 of Section 13, Town 7 North, Range 2 East, described as: Block 8 of A.L. and B.O. Williams Addition to the City of Owosso and the West 16.00 feet of North Lyons Street adjoining Lot 8, and the North 1/2 of the closed portion of West Bradley Street West of the Northwest corner of Lot 13 of A.L. and B.O. Williams Addition to the City of Owosso, according to the plat thereof, Shiawassee County Records.*

*Also known as: 1000 Bradley Street, Owosso, Michigan 48867*

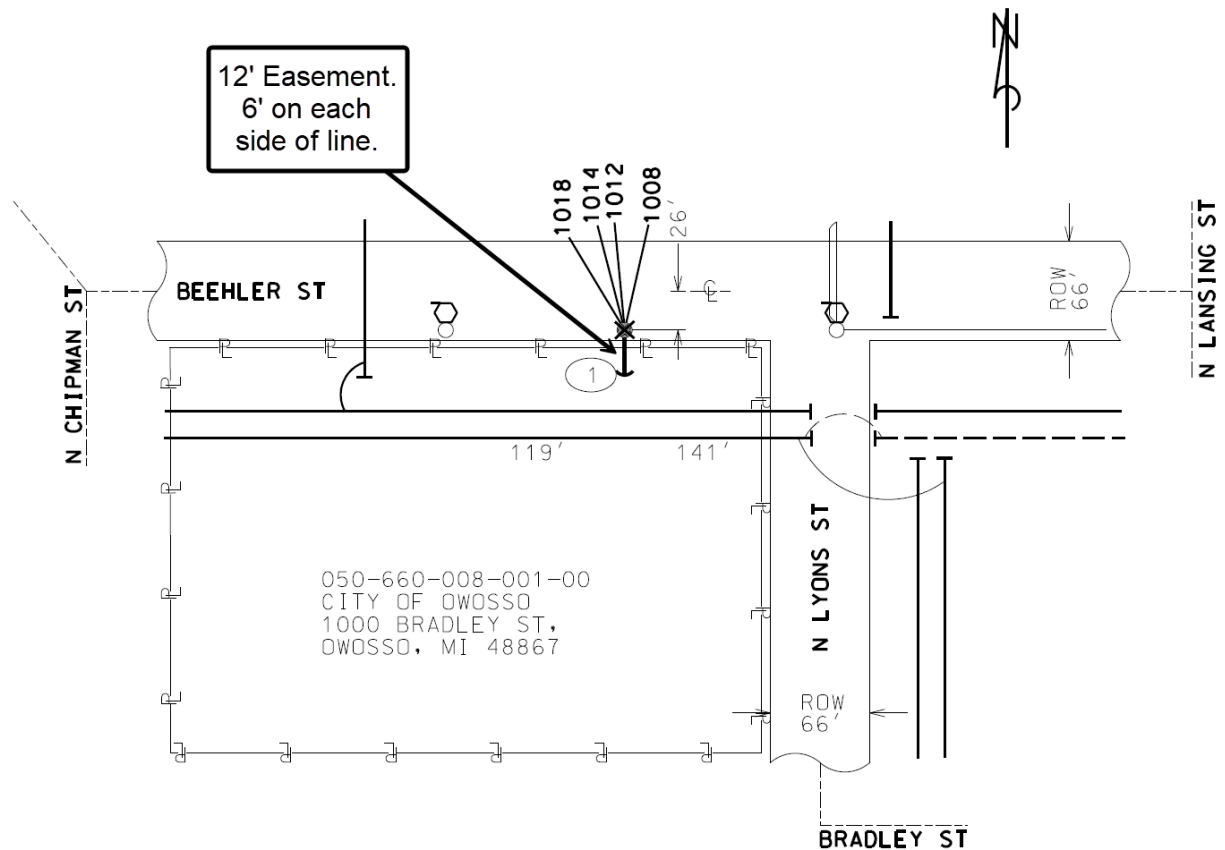
*Parcel ID: 050-660-008-001-00*

**EXHIBIT B**

**Easement Area**

A 12.00-foot-wide strip of land, being 6.00 feet on each side of the facilities of the line constructed on Owner’s Land, the facilities to be located approximately as shown in the attached drawing.

See next page for illustration...



Motion supported by Mayor Pro-Tem Haber.

Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Owens, Olson, Fear, Ludington, Osmer, and Mayor Teich.

NAYS: None.

**Funds Advance – Splash Pad**

Motion by Councilmember Olson authorizing the transfer of \$160,000.00 from the General Fund to the Parks Millage Fund for the period of one year at 0% interest for the construction of the splash pad, to be reimbursed by the voter approved millage as follows:

**RESOLUTION NO. 60-2026**

**AUTHORIZE A FUND ADVANCEMENT BETWEEN THE PARKS MILLAGE FUND AND THE GENERAL FUND**

WHEREAS, the City of Owosso, Shiawassee County, has a Parks and Recreation Commission requiring the purchase of a splash pad; and

WHEREAS, the splash pad will be paid for from the City of Owosso Parks Millage Fund in the amount of \$166,046.00; and

WHEREAS, the city's General Fund will cover the splash pad expenses with the understanding that the Parks Millage Fund will pay back the General Fund with voter approved millage taxes.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest for the City Council to authorize a fund advancement between the General Fund and Parks Millage Fund.
- SECOND: it has heretofore been determined that it is advisable, necessary and in the public interest for the City of Owosso to pay an advancement between the General Fund and Parks Millage Fund in the amount of \$160,000.00.
- SECOND: the advancement term will be one year (2026-2027).
- THIRD: there will be no interest charge for this long-term advancement.

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmembers Owens, Ludington, Fear, Osmer, Olson, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

**\*Grant Agreement - AMI250 Grant Agreements**

Master Plan Implementation Goals: 1.17, 1.19, 4.3, 4.16, 5.1, 5.9

City Manager Nathan R. Henne explained that the Lebowsky Center cannot directly apply for AMI grants, they need a municipality as a pass-through entity which the City is happy to do. Grant funds will be used to rehabilitate the stage area of the theater.

Motion by Councilmember Olson to approve an American 250 Michigan Grant Agreement of \$50,000 and subgrantee agreement assigning the project obligations to The Lebowsky Center as follows:

**RESOLUTION NO. 61-2026**

**AUTHORIZING EXECUTION OF THE AMERICA 250 MICHIGAN GRANT AGREEMENT AND SUBGRANTEE AGREEMENT WITH THE LEBOWSKY CENTER**

WHEREAS, the City of Owosso has been awarded a \$50,000 grant (with a \$15,000 required match) from the Michigan Department of Natural Resources under the America 250 Michigan Grant Program (PA 121 of 2024) for the Preservation and Modernization of the People’s Stage at the Lebowsky Center; and

WHEREAS, the Lebowsky Center owns and operates the project site, and the City desires to enter into a Subgrantee Agreement to pass through grant funds and assign applicable project obligations; and

WHEREAS, the City Council finds execution of both agreements advisable, necessary, and in the public interest;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the mayor and city clerk are instructed and authorized to execute the America 250 Michigan Project Grant Agreement with the Michigan Department of Natural Resources, substantially in the form presented, in the amount of \$50,000.
- SECOND: the mayor and city clerk are instructed and authorized to execute the Subgrantee Agreement with the Lebowsky Center, substantially in the form presented, passing through grant funds and assigning project obligations consistent with the State Grant Agreement.

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmembers Ludington, Osmer, Olson, Fear, Owens, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

**Closed Session**

Motion by Councilmember Ludington to authorize holding a closed session at the conclusion of the second session of Council Comments to conduct the City Manager's annual evaluation at the request of the employee and in compliance with MCL 15.268(a).

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Fear, Osmer, Olson, Owens, Mayor Pro-Tem Haber, Councilmember Ludington, and Mayor Teich.

NAYS: None.

**CITIZEN COMMENTS**

None.

**COUNCIL COMMENTS**

Councilmember Olson thanked the City Manager for the report on the Council’s goal setting session. She said she saw lots of comments about beautification and is excited to hear what staff might suggest to fulfill these goals. Lastly, she asked if the HDC would have objections to murals on downtown buildings. City Manager Henne said the HDC has expressed its support for public art and would not necessarily be opposed to murals.

**ADJOURNED TO CLOSED SESSION AT 7:27 P.M.**

**RETURNED FROM CLOSED SESSION AT 8:06 P.M.**

**Minutes Approval – Closed Session of December 15, 2025**

Motion by Councilmember Olson to approve the minutes of the closed session held December 15, 2025 as presented.

Motion supported by Councilmember Osmer and concurred in by unanimous vote.

Motion by Councilmember Osmer to request more information from HR regarding city manager salary and benefits from other communities.

**COMMUNICATIONS**

- Nathan Henne, City Manager. Council Goal Setting Report.
- Tanya S. Buckelew, Planning & Building Director. April 2026 Building Department Report.
- Tanya S. Buckelew, Planning & Building Director. April 2026 Code Violations Report.
- Tanya S. Buckelew, Planning & Building Director. March 2026 Inspections Report.
- Tanya S. Buckelew, Planning & Building Director. March 2026 Rental Report.
- Tanya S. Buckelew, Planning & Building Director. March 2026 Certificates Issued Report.
- Kevin D. Lenkart, Public Safety Director. March 2026 Police Report.
- Kevin D. Lenkart, Public Safety Director. March 2026 Parking Citation Report.
- Kevin D. Lenkart, Public Safety Director. March 2026 Fire Report.
- Quarterly Utility Billing Delinquent and Shut off Statistics. October – December 2025.

**NEXT MEETING**

Monday, May 4, 2026

**BOARDS AND COMMISSIONS OPENINGS**

- Building Board of Appeals – Alternate - term expires June 30, 2026
- Building Board of Appeals – Alternate - term expires June 30, 2027
- Downtown Historic District Commission – term expires June 30, 2027
- Planning Commission – term expires June 30, 2027
- Zoning Board of Appeals – Alternate – term expires June 30, 2027
- Zoning Board of Appeals – Alternate – term expires June 30, 2028

**ADJOURNMENT**

Motion by Councilmember Olson for adjournment at 8:09 p.m.

Motion supported by Councilmember Owens and concurred in by unanimous vote.

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Robert J. Teich, Jr., Mayor

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Amy K. Kohagen, City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk’s Office