

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, MARCH 16, 2026  
6:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF FEBRUARY 26, 2026:**

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MARCH 2, 2026:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

1. DWSRF Project Plan Amendment. Conduct a public hearing to receive citizen comment regarding the proposed amendments to the Drinking Water State Revolving fund (DWSRF) Project Plan for the 2026 fiscal year.

**CITIZEN COMMENTS**

**COUNCIL COMMENTS**

**CONSENT AGENDA**

1. First Reading & Set Public Hearing – Ordinance Amendment. Conduct first reading and set a public hearing for Monday, April 6, 2026 at 6:30 p.m. to receive citizen comment regarding the proposed amendment to Sections 2-343 and 2-344 of the Code of Ordinances of the City of Owosso to increase the price thresholds that govern all purchases.

2. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Jeff Ferweda	Downtown Historic District Commission filling unexpired term of M. Van Epps	06-30-2026

3. Bid Award – Downtown Landscaping Services. Approve bid award to Woodbury Lawn Snow, LLC for the 2026 Downtown Landscaping Services contract in the amount of \$16,155.00, and authorize payment to the contractor upon satisfactory completion of the service or portion thereof.  
**Master Plan Implementation Goals: 3.17, 4.5, 5.17, 5.20**
4. Bid Award - 2026 Sidewalk Program. Approve bid award to SA Smith Paving for the 2026 Sidewalk Program in the amount of \$139,250.00, plus a contingency of \$20,000.00 for additional restoration and replacement services required during the fiscal year, and further approve payment to the contractor up to \$159,250.00 upon satisfactory completion of project or portion thereof.
5. Contract Authorization – Lead Assessments. Authorize contract with Environmental Testing and Consulting, Inc. for lead assessments for 10 houses as a part of a CDBG housing grant in the amount of \$11,750.00 and further authorize payment to the contractor upon satisfactory completion of the project or portion thereof.
6. Warrant No. 663. Authorize Warrant No. 663 as follows:

Vendor	Description	Fund	Amount
Waste Management	WWTP Refuged Disposal Services	WWTP	\$10,559.48

**ITEMS OF BUSINESS**

1. Act 51 Street Decertification. Consider decertifying portions of Rain Street and adjoining Ash Street from the listing of streets eligible for Act 51 monies as requested by the State.
2. Rules of Order Amendment. Consider amending the Rules of Order to set a permanent discussion period on each agenda.

**CITIZEN COMMENTS**

**COUNCIL COMMENTS**

**COMMUNICATIONS**

1. Tanya S. Buckelew, Planning & Building Director. February 2026 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. February 2026 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. February 2026 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. February 2026 Rental Report.
5. Tanya S. Buckelew, Planning & Building Director. February 2026 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. February 2026 Police Report.
7. Kevin D. Lenkart, Public Safety Director. February 2026 Fire Report.
8. Kevin D. Lenkart, Public Safety Director. February 2026 Parking Citation Report.
9. Parks and Recreation Commission. Minutes of February 25, 2026.
10. Downtown Development Authority. Minutes of March 4, 2026.

**NEXT MEETING**

Monday, April 6, 2026

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2027

Historical Commission – term expires December 31, 2026

Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2028

**ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING  
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on March 16, 2026. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL  
Monday, March 16, 2026 AT 6:30 P.M.**

***The public joining the meeting via Zoom CANNOT participate in public comment.***

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/83335563269?pwd=3fREXjmkqM6BSVovJbU0iiVITm4lWj.1>

**Meeting ID: 833 3556 3269**

**Passcode: 352829**

**One tap mobile**

+13126266799,,81130530177#,,,,\*017514# US (Chicago)

+16465588656,,81130530177#,,,,\*017514# US (New York)

**Dial by your location**

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>

- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>

- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on December 15, 2025 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**CITY OF OWOSSO  
SPECIAL MEETING OF THE CITY COUNCIL  
MINUTES OF FEBRUARY 26, 2026  
6:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR ROBERT J. TEICH, JR.

**PLEDGE OF ALLEGIANCE:** MAYOR ROBERT J. TEICH, JR.

**PRESENT:** Mayor Robert J. Teich, Jr., Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson, Rachel M. Osmer, and Christopher D. Owens.

**ABSENT:** Mayor Pro-Tem Jerome C. Haber.

**CITIZEN COMMENTS**

None.

**COUNCIL COMMENTS**

None.

**ITEMS OF DISCUSSION**

**FY 2026-27 Goal Setting**

City Manager Nathan R. Henne led Council in a goal setting session for the upcoming fiscal year. He began by reviewing the preliminary report summarizing the responses from the questionnaire sent to Councilmembers and staff. Infrastructure continues to be the number one priority for both groups, though the focus has moved from one of stabilization to long-term sustainability. Councilmembers discussed and revised priorities in three different areas:

1. Teamwork Improvement
2. Initiatives, Programs, and Policies
3. Capital Projects & Equipment Needs

City Manager Henne indicated the results of the prioritization activity will be formally presented in a report at a later Council meeting.

**NEXT MEETING**

Monday, March 16, 2026 at 6:30 p.m.

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026  
Building Board of Appeals – Alternate - term expires June 30, 2027  
Historical Commission – term expires 12-31-2026  
Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2028

**ADJOURNMENT**

Motion by Councilmember Osmer for adjournment at 8:05 p.m.

Motion supported by Councilmember Owens and concurred in by unanimous vote.

---

Robert J. Teich, Jr., Mayor

---

Amy K. Kohagen, City Clerk

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF MARCH 2, 2026  
6:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR ROBERT J. TEICH, JR.

**OPENING PRAYER:** PASTOR PAUL BRUNNELL  
CHRIST EPISCOPAL CHURCH

**PLEDGE OF ALLEGIANCE:** MAYOR ROBERT J. TEICH, JR.

**PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,  
Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson,  
Rachel M. Osmer, and Christopher D. Owens.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Councilmember Osmer to approve the agenda as presented.

Motion supported by Councilmember Owens and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF FEBRUARY 17, 2026**

Motion by Councilmember Olson to approve the Minutes of the Regular Meeting of February 17, 2026 as presented.

Motion supported by Mayor Pro-Tem Haber and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**Arbor Day Proclamation**

Mayor Teich read aloud the following proclamation of the Mayor's Office declaring April 24, 2026 as Arbor Day in the City of Owosso:

**A PROCLAMATION  
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN  
DESIGNATING APRIL 24, 2026 AS  
ARBOR DAY IN THE CITY OF OWOSSO**

*Whereas,* in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees. This holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

*Whereas,* decades before this in the 1830's, Owosso was making the transition from settlement to city thanks to the amazing vision of Alfred and Benjamin Williams. The Williams brothers joined with early settlers, Dr. and Mrs. John Barnes, in designing a city layout that would preserve a natural character and aesthetic appeal. This led them to plant many of the trees that have made our city streets so beautiful for close to 200 years, leading to the lovely

arbors of trees that frame so many of our boulevards and the many mature trees that stand in our yards, and

*Whereas,* these trees have reduced the erosion of our precious topsoil by wind and water, cut our heating and cooling costs by shading our homes, cleansed the air, produced life-giving oxygen, and provided habitat for wildlife, at the same time increasing property values, enhancing the economic vitality of business areas, and generally adding beauty to our neighborhoods and parks, and

*Whereas,* it falls to each generation to continue the stewardship that was launched by our founding families through the planting of new trees throughout our city to replace those that are lost, and

*Whereas,* Owosso is proud to hold the Tree City USA designation and to be engaged once again with the citizens of Owosso to plant new trees throughout the City.

*Now, Therefore,* I, Robert J. Teich, Jr., Mayor of the City of Owosso, do hereby proclaim April 24<sup>th</sup>, 2026 as Arbor Day in the City of Owosso, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

*Further,* I urge our citizens to plant trees to promote the well-being of this generation and our posterity.

Proclaimed this 2<sup>nd</sup> day of March, 2026.

### **PUBLIC HEARINGS**

None.

### **CITIZEN COMMENTS**

None.

### **COUNCIL COMMENTS**

Councilmember Olson expressed her desire to see more opportunity for discussion during Council meetings. She said that she would like to see the addition of a discussion period to the agenda, where no decision would be made, just a discussion had.

Motion by Councilmember Olson to add an item to the March 16, 2026 agenda to explore adding a discussion period to the agenda going forward.

Motion supported by Councilmember Owens.

There was discussion had after the motion and support regarding the idea that other communities have set aside discussion time on their agendas and whether a specific discussion period is necessary given the current structure of the agenda and the fact that Robert's Rules of Order allow for items to be tabled if more further discussion is required.

Roll Call Vote.

AYES: Councilmembers Osmer, Olson, Fear, Ludington, Owens, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

Councilmember Olson thanked Assistant City Manager Fuller for her work in seeing the list of approved trees was updated.

**CONSENT AGENDA**

Motion by Councilmember Owens to approve the Consent Agenda as follows:

**Set Public Hearing – DWSRF Project Plan Amendment.** Set a public hearing for Monday, March 16, 2026 to receive citizen comment regarding the proposed amendments to the Drinking Water State Revolving fund (DWSRF) Project Plan for the 2026 fiscal year as follows:

**RESOLUTION NO. 27-2026**

**SETTING A PUBLIC HEARING TO RECEIVE CITIZEN COMMENT REGARDING THE DWSRF PROJECT PLAN AMENDMENT TO REPLACE AGING INFRASTRUCTURE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has been working to detail the next phase of infrastructure improvements at the Gute Hill Booster Station for the 2026 fiscal year; and

WHEREAS, these improvements are required to comply with regulatory requirements and to increase the reliability of service to residents and customers, and

WHEREAS, changes in the economic environment and circumstances on the ground have necessitated an amendment to the original 2025 project plan; and

WHEREAS, a project plan amendment has been developed, updating the Booster Station project from rehabilitation/improvement to the existing building to constructing a new building, and amendment of design/construction engineering plans, with an estimated cost of \$3,000,000.00, the proposed amendment is cost neutral (zero increase); and

WHEREAS, the City is seeking funding for this phase of the project from EGLE's Drinking Water State Revolving Fund (DWSRF); and

WHEREAS, the DWSRF program requires that a hearing be held to receive public comment regarding the proposed project plan amendment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: As required by EGLE's Drinking Water State Revolving Fund program, a public hearing is set for Monday, March 16, 2026 at 6:30 p.m. in the City Hall Council Chambers to review proposed amendments to the City's DWSRF Project Plan for FY2026, including the Gute Hill Booster Station and related infrastructure.

**Emergency Repair Authorization – Lunghamer Ford.** Approve payment to Lunghamer Ford in the amount of \$2,150.24 for the emergency repair of Owosso Fire Department (OFD) EMS Medic 1 as follows:

**RESOLUTION NO. 28-2026**

**AUTHORIZING PAYMENT TO LUNGHAMER FORD**

**FOR EMERGENCY REPAIR OF OWOSSO FIRE DEPARTMENT MEDIC 1**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has a fire department vehicle Medic 1 one that required an emergency repair of the vehicle, and

WHEREAS, the city directed Lunghamer Ford., to proceed and make the emergency repair, which subsequently totaled \$2,150.24 and

WHEREAS, the Public Safety Chief has reviewed the detailed billing from Lunghamer Ford. for the cost of the repair and recommends payment in the amount of \$2,150.24 for the work that was satisfactorily completed.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it was necessary and in the public interest to contract with Lunghamer Ford for the emergency repairs to Owosso Fire Department vehicle Medic 1.
- SECOND: The accounts payable department is authorized to submit payment to Lunghamer Ford. in the amount up to \$2,150.24 as authorized by Council this 2nd day of March 2026.
- THIRD: The above expenses shall be paid from the Fire Department vehicle repair fund.

**\*Change Order – City Hall Improvements Project.** Authorize Change Order No. 4 to the City Hall Improvements Project for the addition of controls for VAV-8 that were not shown on the original drawings, installation of a 3 KVA transformer for the riverside light post in the amount of \$2,036.40 and further authorize payment to the contractor up to the revised contract amount of \$622,208.55 as follows:

**RESOLUTION NO. 29-2026**

**AUTHORIZING CHANGE ORDER #4 FOR THE CITY HALL IMPROVEMENTS PROJECT**

WHEREAS, the City of Owosso entered into a contract with Great Lakes Bay Construction, Inc., in the amount of \$601,059.00 for improvements to City Hall; and

WHEREAS, previously approved change orders have increased the contract amount by \$19,113.15, bringing the current contract total to \$620,172.15; and

WHEREAS, additional work was identified during construction, including the addition of controls for VAV-8 not shown on the original drawings, installation of a 3 KVA transformer for the riverside light post, and a deduct for time associated with HVAC calculations; and

WHEREAS, Great Lakes Bay Construction, Inc., has submitted Change Order No. 4 (CE #010) in the amount of \$2,036.40 to complete this additional work; and

WHEREAS, approval of Change Order No. 4 will increase the overall contract amount to \$622,208.55; and

WHEREAS, this is a budgeted item from 101.265.975.000.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve Change Order #4 from Great Lakes Bay Construction, Inc., for a cost to the City of Owosso of \$2,036.40.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 4 to the Contract for Services between the city of Owosso and Great Lakes Bay Construction, Inc.
- THIRD: Authorize payment to Great Lakes Bay Construction, Inc., up to the revised contract amount of \$622,208.55.
- FOURTH: The above expenses shall be paid from the General fund, 101.265.975.000.

**\*Purchase Authorization – Security Assessment.** Wave competitive bidding requirements and authorize the purchase of a security maturity assessment from Carahsoft Technology Corp utilizing OMNIA Partners Public Sector Contract No. 23-6692-01 in the amount of \$15,862.37 and authorize payment upon satisfactory completion of project as follows:

#### **RESOLUTION NO. 30-2026**

#### **AUTHORIZATION TO PURCHASE SECURITY MATURITY ASSESSMENT SERVICES FROM GOSECURE INC. THROUGH CARAHSOFT TECHNOLOGY CORP.**

WHEREAS, the City of Owosso recognizes the importance of maintaining a strong cybersecurity posture to protect municipal systems, infrastructure, and sensitive information; and

WHEREAS, conducting a comprehensive Security Maturity Assessment will assist the City in identifying gaps in its cybersecurity governance, infrastructure, policies, and procedures, and will provide prioritized recommendations aligned with industry best practices including the NIST Cybersecurity Framework; and

WHEREAS, GoSecure Inc. has submitted a proposal dated January 24, 2026, for its Security Maturity Assessment (SMA-Aware) services to evaluate the City's information security governance and infrastructure; and

WHEREAS, Carahsoft Technology Corp. has provided Quote No. 60508627 dated January 24, 2026, under OMNIA Partners Public Sector Contract No. 23-6692-01, in the total amount of \$15,862.37; and

WHEREAS, the OMNIA Partners cooperative purchasing contract satisfies the City's competitive procurement requirements; and

WHEREAS, the total cost of \$15,862.37 is budgeted and available within the appropriate information technology and/or cybersecurity line item;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso that:

1. The proposal from GoSecure Inc. for Security Maturity Assessment (SMA-Aware) services is hereby approved.
2. The purchase through Carahsoft Technology Corp., Quote No. 60508627, in the amount of \$15,862.37 is hereby authorized.
3. The HR / IT Director is hereby authorized and directed to execute any necessary agreements and documents consistent with this resolution.

4. The Finance Director is authorized to issue payment in accordance with the approved quote and standard municipal purchasing procedures.

Master Plan Goals: 3.2, 3.4, 3.8

**\*Recreation Passport Grant Application – Bentley Park.** Authorization of a Recreation Passport Grant Application in the amount of \$150,000 for revitalizing the pickleball and tennis courts at Bentley Park and authorizing \$140,000 in matching funds for a total cost of \$290,000 as follows:

#### RESOLUTION NO. 31-2026

#### SEEKING A RECREATION PASSPORT GRANT THROUGH MICHIGAN DEPARTMENT OF NATURAL RESOURCES

WHEREAS, Bentley Park is a noted destination point within the city of Owosso, and the current pickleball and tennis courts in the park were constructed in the 1970's, and regular maintenance cannot effectively address the difficulties of the aging infrastructure; and

WHEREAS, the city of Owosso and its partners intend to rehabilitate the park's pickleball courts and tennis courts; and

WHEREAS, the State of Michigan Department of Natural Resources is accepting Recreation Passport Grant applications for up to \$150,000 towards new or rehabilitated park facilities; and

WHEREAS, the city of Owosso supports the submission of an application titled "Bentley Park Pickleball and Tennis Court Project" to the Recreation Passport Grant Program for development of pickleball and tennis courts at Bentley Park; and,

WHEREAS, the proposed application is supported by the city of Owosso's 5-year Parks and Recreation Master Plan; and,

WHEREAS, the city of Owosso is hereby making a financial commitment to the project in the amount of one hundred and forty thousand dollars (\$140,000) in matching funds; and,

NOW, THEREFORE, BE IT RESOLVED that the city of Owosso city council commits to funding the capital rehabilitation funding proposal below and directs staff to complete and submit an application for the Recreation Passport Grant Program through the Michigan Department of Natural Resources (MDNR).

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary, and in the public interest to apply for a Recreational Passport Grant through the Michigan Department of Natural Resources in the amount of \$150,000 for the Bentley Park Pickleball and Tennis Court Project.

SECOND: The additional project costs of one hundred and forty thousand dollars (\$140,000) will be paid from the Parks Millage Funds Account 208-756-974.000 in the amount of sixty thousand dollars (\$60,000) and the city General Fund Account 101-751-930.000 in the amount of eighty thousand dollars (\$80,000) during the 2027-28 fiscal year.

THIRD: The total project cost will be two hundred and ninety thousand dollars (\$290,000).

Master Plan Goals: 5.3

**\*Natural Resources Trust Fund Grant Application – Bentley Park.** Authorization of a Natural Resources Trust Grant Application in the amount of \$150,000 for revitalizing the pickleball and tennis courts at Bentley Park and authorizing \$140,000 in matching funds for a total cost of \$290,000 as follows:

**RESOLUTION NO. 32-2026**

**SEEKING A TRUST GRANT THROUGH  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES**

WHEREAS, Bentley Park is a noted destination point within the city of Owosso, and the current pickleball and tennis courts in the park were constructed in the 1970's, and regular maintenance cannot effectively address the difficulties of the aging infrastructure; and

WHEREAS, the city of Owosso intends to rehabilitate the park's pickleball courts and tennis courts; and

WHEREAS, the State of Michigan Department of Natural Resources is accepting Trust Fund Grant, applications for new or rehabilitated park facilities; and

WHEREAS, the city of Owosso supports the submission of an application titled "Bentley Park Pickleball and Tennis Court Project" to the Trust Fund Grant Program for development of pickleball and tennis courts at Bentley Park in the amount of one hundred and fifty thousand dollars (\$150,000); and,

WHEREAS, the proposed application is supported by the city of Owosso's 5-year Parks and Recreation Master Plan; and,

WHEREAS, the city of Owosso is hereby making a financial commitment to the project in the amount of one hundred and forty thousand dollars (\$140,000) in matching funds; and,

NOW, THEREFORE, BE IT RESOLVED that the City of Owosso, Michigan, the city council commits to funding the capital rehabilitation funding and directs staff to complete and submit an application for the Trust Fund Grant Program through the Michigan Department of Natural Resources (MDNR) as detailed below:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary, and in the public interest to apply for a Trust Fund Grant through the Michigan Department of Natural Resources in the amount of \$150,000 for the Bentley Park Pickleball and Tennis Court Project.
- SECOND: To appropriate all funds necessary to complete the project during the project period and to provide one hundred and forty thousand dollars (\$140,000) to match the grant. These funds will be paid from the Parks Millage Funds Account 208-756-974.000 in the amount of sixty thousand dollars (\$60,000) and the city General Fund Account 101-751-930.000 in the amount of eighty thousand dollars (\$80,000) during the 2027-28 fiscal year. The total project cost will be two hundred and ninety thousand dollars (\$290,000).
- THIRD: To maintain satisfactory financial accounts, documents, and records to make them available to the Department for auditing at reasonable times.
- FOURTH: To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.
- FIFTH: To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
- SIXTH: To accept and comply with any and all terms of said Agreement, including all terms not specifically set forth in the foregoing portions of this Resolution.

**Update Right-of-Way Tree List.** Approve update to the ROW tree list to prioritize native tree species as follows:

**RESOLUTION NO. 33-2026**

**ADOPTING A RIGHT-OF-WAY TREE LIST**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has an ordinance governing trees planted on public property and

WHEREAS, planting trees in the public right-of-way provides benefits to the community; and

WHEREAS, some species of trees are more appropriate for right-of-way planting than others; and

WHEREAS, the City of Owosso has a policy that only trees from an approved tree list may be planted in the public right-of-way; and

WHEREAS, the City of Owosso desires to adopt a new right-of-way tree list; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary, and in the public interest to adopt the following right-of-way tree list.

Common Name	Scientific Name
Serviceberry	Amelanchier spp.
Eastern Redbud	Cercis canadensis
Pagoda Dogwood	Cornus alternifolia
Ironwood	Ostrya virginiana
Littleleaf Linden	Tilia cordata
Columnar Honeylocust	Gleditsia triacanthos var. inermis
Blackgum	Nyssa sylvatica
Hackberry	Celtis occidentalis
Kentucky Coffeetree	Gymnocladus dioicus
River Birch	Betula nigra
Swamp White Oak	Quercus bicolor
Bur Oak	Quercus macrocarpa
Northern Red Oak	Quercus rubra
Tuliptree	Liriodendron tulipifera
American Elm (DED-resistant)	Ulmus americana cultivars
Ginkgo (male cultivars)	Ginkgo biloba
Sugar Maple	Acer saccharum
Red Maple	Acer rubrum

Bald Cypress	Taxodium distichum
Eastern White Pine	Pinus strobus
Eastern Redcedar	Juniperus virginiana
Norway Spruce	Picea abies
White Spruce	Picea glauca
Black Hills Spruce	Picea glauca var. densata
American Larch	Larix laricina
Eastern Hemlock	Tsuga canadensis
Austrian Pine	Pinus nigra
White Fir	Abies concolor
Douglas-fir	Pseudotsuga menziesii

**\*AP Check Register – February 2026.** Affirm Accounts Payable check disbursements totaling \$2,252,022.24 for January 29, 2026, to February 25, 2026.

**\*Payroll Check Register – February 2026.** Affirm Payroll check disbursements totaling \$807,684.88 for the period from January 29, 2026, to February 25, 2026.

Motion supported by Councilmember Osmer.

Roll Call Vote.

AYES: Councilmembers Owens, Olson, Fear, Mayor Pro-Tem Haber, Councilmembers Osmer, Ludington, and Mayor Teich.

NAYS: None.

**ITEMS OF BUSINESS**

None.

**CITIZEN COMMENTS**

None.

**COUNCIL COMMENTS**

Councilmember Olson delivered comments encouraging the City to be aware of the contributions people make by giving their time, talents, and money, and developing an investment mind-set to ensure proper handling when such a donation is made.

Mayor Teich announced the Chocolate Walk coming to the downtown April 25, 2026. He also noted that the DDA held a volunteer appreciation party last week that was well attended.

**CITY MANAGER REPORT**

Nathan R. Henne, City Manager. City Manager Report – February 2026.

There was a brief discussion regarding how the City will determine the fate of the Carnegie library building once the Shiawassee District Library moves to its new location. Mayor Teich said a temporary committee of local stakeholders has been assembled to facilitate the decision making process.

Councilmember Fear inquired as to when the building at the corner of Cedar Street and Main Street will be demolished and the road reopened. City Manager Henne indicated that he has no tentative date yet from the SEDP or the Land Bank.

**COMMUNICATIONS**

Owosso Historical Commission. Minutes of February 09, 2026.

Downtown Historic District Commission. Minutes of February 18, 2026.

Zoning Board of Appeals. Minutes of February 17, 2026

Planning Commission. Minutes of 23, 2026.

Tanya S. Buckelew, Community Development Director. 2025 Planning Commission Annual Report

Brad A. Barrett, Finance Director. Financial Report – January 2026.

**NEXT MEETING**

Monday, March 16, 2026

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2028

**ADJOURNMENT**

Motion by Councilmember Owens for adjournment at 7:28 p.m.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

\_\_\_\_\_  
Robert J. Teich, Jr., Mayor

\_\_\_\_\_  
Amy K. Kohagen, City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



**MEMORANDUM**

301 W MAIN ST · OWOSSO, MICHIGAN 48867-2958 · WWW.CI.OWOSSO.MI.US

**DATE:** March 2, 2026  
**TO:** Mayor Teich and the Owosso City Council  
**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities  
**SUBJECT:** Setting Public Hearing for Drinking Water State Revolving Fund (DWSRF) Final Project Plan Amendment for Fiscal Year 2026

**RECOMMENDATION:**

Set a public hearing to receive citizen comment regarding the proposed amendments to the City's 2025 DWSRF Project Plan to replace aging infrastructure and to maintain a constant supply of quality drinking water.

**BACKGROUND:**

The City of Owosso will hold a public hearing on proposed improvements to replace aging infrastructure and plans to maintain a constant supply of quality drinking water, including the Gute Hill Booster Station and related infrastructure, for the purpose of receiving comments from interested persons. The hearing will be held during the Owosso City Council meeting on Monday, March 16, 2026 starting at 6:30 P.M. in the City Hall Council Chambers, 301 West Main Street, Owosso, Michigan 48867.

The purpose of the project plan and the proposed amendment is to address necessary improvements to infrastructure to comply with regulatory requirements and increase reliability of service to residents and customers.

Total cost of the project plan for the Booster Station is estimated at \$3,000,000.00, **the proposed amendment is cost neutral (zero increase)**, and to be paid from user charges during the 20 to 30-year life of the low interest loan. The project plan amendment will include: updating the Booster Station project from rehabilitation/improvement to the existing building to constructing a new building, and amendment of design/construction engineering plans. The proposed project will occur within the Booster Station/Standpipe site in the 2026 fiscal year.

Fishbeck along with City staff have prepared the required the project plan amendment for the State of Michigan in cooperation with EGLE regulatory guidelines.

Attachment: Resolution

Submitted by: Ryan E. Suchanek, Director of Public Services & Utilities

**RESOLUTION NO.**

**ADOPTING A FINAL PROJECT PLANNING DOCUMENT AMENDMENT  
FOR THE BOOSTER STATION PROJECT AND  
DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE**

WHEREAS, the City of Owosso recognizes the need to make Booster Station improvements; and

WHEREAS, the City of Owosso authorized Fishbeck to prepare a Project Planning Document Amendment, which recommends the above improvements; and

WHEREAS, said Project Planning Document Amendment (Booster Station Improvements) was presented at a public meeting held on March 16, 2026, at 6:30 p.m. and all public comments have been considered and addressed.

NOW, THEREFORE BE IT RESOLVED, that the City of Owosso formally adopts said Project Planning Document Amendment and agrees to implement the improvements (Booster Station Selected Alternative-Construction Alternative).

BE IT FURTHER RESOLVED, that the Director of Public Services and Utilities, a position currently held by Ryan Suchanek, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Planning Document Amendment as the first step in applying to the State of Michigan for a revolving fund loan to assist in the implementation of the selected alternative.



301 WEST MAIN STREET • OWOSSO, MICHIGAN 48867-2958

## MEMORANDUM

**TO:** Owosso City Council

**FROM:** Scott J. Gould, City Attorney

**DATE:** February 25, 2026

### **RE: AUTHORITY AND RATIONALE FOR AMENDING PURCHASING THRESHOLDS**

#### **Purpose**

This memorandum provides the legal foundation for the proposed ordinance amendment to revise and increase the City's current purchasing and contract limits. It specifically addresses the City's authority under the Owosso City Charter to manage its financial affairs and the legislative process required to update these standards.

#### **Legal Authority**

**1. General Power to Amend (Charter Chapter 6)** Pursuant to Chapter 6 of the Owosso City Charter, the City Council is vested with the legislative authority to adopt and amend ordinances.

**2. Financial Management and Procurement (Charter Section 8.10)** Section 8.10 of the City Charter expressly governs the City's authority regarding the purchase of supplies, materials, equipment, and services. It provides the framework within which the City Council may establish policies for competitive bidding and contract awards. By amending Sections 2-343 and 2-344 of the Code of Ordinances, the Council is exercising its Charter-mandated right to define the specific monetary thresholds that trigger different levels of procurement oversight.

#### **Rationale for the Revised Limits**

Provision	Previous Limit (Ord. 786)	Proposed Limit (2026)
Open Market Floor	\$2,000.00	\$5,000.00
Open Market Ceiling	\$10,000.00	\$20,000.00
Sealed Bid Threshold	Over \$10,000.00	Over \$20,000.00

**Alignment with Contemporary Costs:** Since the last adjustment in 2017, the economic landscape has shifted significantly. Increasing the thresholds is a direct response to the rising costs of municipal operations. Notably, the open market floor is being raised from \$2,000 to \$5,000 and the ceiling from \$10,000 to \$20,000, reflecting both inflationary pressures and the practical realities of modern procurement. Plante Moran, whom is a prominent municipal accounting firm within the State of Michigan, reported in November of 2025 that since the pandemic of 2020, construction costs have increased 41.6% and overall inflation increasing at 21.9%. (How Michigan cities use project-specific TIF to drive real estate development | Our Insights | Plante Moran) This change ensures that the City's purchasing power is not restricted by outdated limits that force routine, mid-tier purchases into the more time-consuming and costly formal sealed-bid process.

**Efficiency in Compliance:** By raising the threshold to \$20,000, the City can more efficiently procure necessary services and materials while still adhering to the competitive principles of Charter Section 8.10. The "Open Market" process remains a transparent safeguard, requiring at least three competitive bids for expenditures up to \$20,000, thereby maintaining fiduciary responsibility without unnecessary administrative delay.

SJG

---

<sup>1</sup> <https://www.plantemoran.com/explore-our-thinking/insight/2025/plante-moran-realpoint/michigan-tax-increment-financing-tif#:~:text=Increasing%20Construction%20Costs%20Outpacing%20Inflation,National%20headwinds>

**ORDINANCE NO. \_\_\_\_\_**

**AMEND CHAPTER 2, ADMINISTRATION,  
ARTICLE VI, PROCUREMENT AND DISPOSITION  
TO REVISE PURCHASING AND CONTRACT LIMITS.**

WHEREAS, the City of Owosso has abided by the Purchase or Contracts Ordinance since it was last amended in the year 2017;

WHEREAS, the City of Owosso has experienced a significant increase in the costs and expenses of its daily operations, consistent with inflationary trends across the Nation; and

WHEREAS, amending the purchase and contract limits to modern costs will align the City's purchasing authority with the contemporary market ensuring that staff can procure items without the delay associated with formal seal-bid process for mid-tier costs.

**NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:**

**SECTION 1. AMENDMENT.** Section 2-343 of the Code of Ordinances is hereby amended to read as follows:

**Sec. 2-343. - Purchases or contracts \$5,000.00 to \$20,000.00.**

Purchases of services, supplies, materials or equipment, the cost of which is equal to or greater than five thousand dollars (\$5,000.00) but not more than twenty thousand dollars (\$20,000.00) may be made in the open market but such purchases shall, where practicable, be based on at least three (3) competitive bids and shall be awarded to the lowest qualified bidder. The purchasing agent may solicit bids verbally, in writing, or through other means. A record shall be kept of all open market orders and the bids submitted thereon, which records shall be available for public inspection. Any or all bids may be rejected. Purchases made pursuant to this section may be made without prior approval of the council.

**SECTION 2. AMENDMENT.** Section 2-344 of the Code of Ordinances is hereby amended to read as follows:

**Sec. 2-344. - Purchases or contracts over \$20,000.00.**

Any expenditure for services, supplies, materials or equipment obligating the city, where the amount of the city's obligation is in excess of twenty thousand dollars (\$20,000.00), shall be governed by the provisions of this section, except as provided in section 2-345.

(Subsections (1) through (8) of Section 2-344 remain in full force and effect, with the threshold of \$20,000.00 applied to the procedural requirements therein.)

**SECTION 3. SEVERABILITY.** If any section, subsection, sentence, clause, or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

**SECTION 4. AVAILABILITY.** This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

**SECTION 5. EFFECTIVE DATE.** This ordinance shall take effect twenty (20) days after its adoption and publication.



# MEMORANDUM

---

DATE: March 16, 2026  
TO: Owosso City Council  
FROM: Lizzie Fredrick, OMS & DDA Executive Director  
SUBJECT: 2026 Downtown Landscaping Services

---

**RECOMMENDATION:**

Award of contract to Woodbury Lawn Snow, LLC for the 2026 Downtown Landscaping Services Bid in the amount of \$16,155.

**BACKGROUND:**

Bids were received on March 3, 2026, for the 2026 Downtown Landscaping Services. This work involves mowing, pruning, and weed control in Downtown Owosso. Three (3) bids were received with Woodbury Lawn Snow, LLC's bid being the most cost effective.

Owosso Main Street Strategic Plan Implementation Goal #3

Ensure downtown is an attractive place where infrastructure is maintained and enhanced to improve the aesthetics and functionality

- 3.1 – Weed Public Spaces, Painting Curbs, etc., Planting/Trees
- 3.2 - Consistently Improve Landscape and Streetscape (Consistent with Master Plan, Capital Improvement Plan, and Tax Increment Financing Plan)

Master Plan Implementation Goals: 3.17, 4.5, 5.17, 5.20

**FISCAL IMPACT:**

Expenses for the landscaping services will be paid by Owosso Main Street & Downtown Development Authority Contractual Services, 248.200.818.000.

**ATTACHMENTS:**

Resolution  
Bid Tab

**RESOLUTION NO.**

**AUTHORIZING AWARD OF THE 2026 DOWNTOWN LANDSCAPING SERVICES BID TO WOODBURY LAWN SNOW, LLC**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has identified the need for landscaping services including mowing, pruning, and weed control in Downtown Owosso; and

WHEREAS, the City of Owosso, in collaboration with Owosso Main Street & Downtown Development Authority, sought bids for the necessary maintenance to be completed as outlined in the 2026 Downtown Landscaping Services Bid, and the lowest responsive bid was received from Woodbury Lawn Snow, LLC in the amount of \$16,155.00; and

WHEREAS, Woodbury Lawn Snow, LLC is hereby determined to be qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public's best interest to employ Woodbury Lawn Snow, LLC to complete the work as outlined in the 2026 Downtown Landscaping Services Bid.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the necessary documents to execute the services contract with Woodbury Lawn Snow, LLC in the amount of \$16,155.00.
- THIRD: The Accounts Payable Department is authorized to pay Woodbury Lawn Snow, LLC for work satisfactorily completed up to the initial contract amount of \$16,155.00.
- FOURTH: The above expenses shall be paid from the Owosso Main Street & Downtown Development Authority Fund Account No. 248-200-818.000.

**EXHIBIT A**

**Contract for Services Between**

**The City of Owosso**

**and**

**Woodbury Lawn Snow, LLC**

**2026 Downtown Landscaping Services**

**March 2026**

## **CONTRACT**

THIS AGREEMENT is made on March \_\_\_\_, 2026 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and WOODBURY LAWN SNOW, LLC ("contractor"), a Michigan company, whose address is 4459 W. Grand River Road, Owosso, Michigan 48867.

Based upon the mutual promises below, the contractor and the city agree as follows:

### **ARTICLE I - Scope of work**

The contractor agrees to provide the services listed in the proposal entitled "2026 Downtown Landscaping Services", as attached, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits

### **ARTICLE II - The Contract Sum**

(A) The city shall pay to the contractor for the performance of the contract, in the unit prices as given in the proposal not to exceed sixteen thousand one hundred fifty-five (\$16,155.00) for the contract year 2026. No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

### **ARTICLE III – Assignment**

This contract may not be assigned or subcontracted without the written consent of the city.

### **ARTICLE IV - Choice of law**

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

### **ARTICLE V - Relationship of the parties**

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

**ARTICLE VI – Notice**

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

**ARTICLE VII - Indemnification**

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney’s fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor’s behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city’s sole negligence.

**ARTICLE VIII - Entire agreement**

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

THE CITY OF OWOSSO

By \_\_\_\_\_

Its: Robert J. Teich, Jr., Mayor

Date: \_\_\_\_\_

By \_\_\_\_\_

Its: Amy K. Kohagen, City Clerk

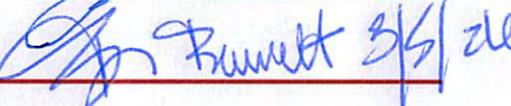
Date: \_\_\_\_\_

CITY OF OWOSSO BID TABULATION SHEET

DATE 3/3/2026  
 DEPT. DDA

SUBJECT: 2026 DOWNTOWN LANDSCAPING SERVICES BID

		Woodbury Lawn Snow LLC 4459 W Grand River Rd Owosso, MI 48867 517-927-5956		JRS Turf Management 1266 N State Rd Owosso, MI 48867 989-292-0862		Smith Lawnsapes 504 E Steel St Sy Johns, MI 48879 989-224-9211	
ITEM #	DESCRIPTION	EST. QTY	Season Price TOTAL	Season Price TOTAL	Season Price TOTAL	Season Price TOTAL	
1	Mowing, Blowing, clipping & Edging of Fountain Park corner of Exchange & Ball street		\$ 2,080.00	\$ 1,350.00	\$ 1,680.00		
2	Grooming/Maint, vegetation control - landscape beds, planters, sidewalks based on site map		\$ 11,100.00	\$ 16,200.00	\$ 18,720.00		
3	Summer pruning-perennials, shrubs, ornamental trees. Debris removal & disposal based on site map		\$ 1,250.00	\$ 1,152.00	\$ 1,601.60		
4	Fall pruning -perennials, shrubs, ornamental trees. Debris removal & disposal based on site map		\$ 1,250.00	\$ 1,728.00	\$ 1,806.06		
5	Lawn applications of fertilizer & weed control based on site map	5	\$ 475.00	\$ 635.00	\$ 225.00		
<b>TOTAL BID</b>			<b>\$ 16,155.00</b>	<b>\$ 21,065.00</b>	<b>\$ 24,032.66</b>		

DEPT. HEAD:   
 PURCH. AGENT:  Burnett 3/5/26  
 STAFF REC.: Woodbury Lawn Snow LLC

GENERAL LIABILITY INSURANCE  
 EXPIRATION DATE: 11/1/2026  
 WORKERS COMPENSATION INSURANCE  
 EXPIRATION DATE: 11/1/2026  
 SOLE PROPRIETORSHIP  
 EXPIRATION DATE: NA

AWARDED: \_\_\_\_\_  
 COUNCIL APPROVED: \_\_\_\_\_  
 PO NUMBER: \_\_\_\_\_

*248,200,818.000*



## MEMORANDUM

---

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

DATE: March 16, 2026  
TO: City Council  
FROM: Ryan E. Suchanek, Director of Public Services & Utilities  
SUBJECT: 2026 Sidewalk Program Bid Award

### RECOMMENDATION:

Award of sidewalk restoration services to T J Smith Sand & Gravel, Inc. dba SA Smith Paving of Owosso, Michigan, for the 2026 Sidewalk Program in the amount of \$139,250.00

### BACKGROUND:

Bids were received on February 2, 2026 for the 2026 Sidewalk Program. This work is necessary to replace sections of sidewalk on various streets in the City that have become misaligned, deteriorated, or damaged. Ten (10) bids were received. The five low bids are as follows:

- SA Smith Paving of Owosso, MI in the amount of \$139,250.00
- Mike's Landscaping of Davison, MI in the amount of \$150,550.00
- Motor City Excavating, LLC of Highland, MI in the amount of \$165,550.00
- BKJ Construction of Howell, MI in the amount of \$174,850.00
- Ferguson Masonry of Ortonville, MI in the amount of \$204,300.00

### FISCAL IMPACTS:

Funds for this work are to be charged to the Major and Local Street Maintenance Funds, Account Nos. 202-463-818.000 and 203-463-818.000 in the amount of \$139,250.00, plus additional restoration and replacement services required during the year in the amount of \$20,000.00 for a total of \$159,250.00.

Attachments: (1) Resolution  
(2) Bid Tab

**RESOLUTION NO.**

**AUTHORIZING THE AWARD OF THE 2026 SIDEWALK PROGRAM  
TO SA SMITH PAVING OF OWOSSO, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined sections of the sidewalk on various streets in the City have become misaligned, deteriorated, or damaged and that replacement is advisable, necessary and in the public interest; and

WHEREAS, the City of Owosso sought bids for the replacement of these sections of sidewalk as part of the 2026 Sidewalk Program, and the low responsive and responsible bid was received from SA Smith Paving in the amount of \$139,250.00; and

WHEREAS, SA Smith Paving is hereby determined to be qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ T J Smith Sand & Gravel, Inc. dba SA Smith Paving to replace sections of damaged or misaligned sidewalk as part of the 2026 Sidewalk Program.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the necessary documents to execute the services contract with SA Smith Paving in the amount of \$139,250.00 plus additional restoration and replacement services required as contingency during the year, in the amount of \$20,000.00, for a total of \$159,250.00.

THIRD: The accounts payable department is authorized to pay SA Smith Paving for work satisfactorily completed on the project up to the initial contact amount of \$139,250.00 plus contingency in the amount of \$20,000.00 for a total of \$159,250.00.

FOURTH: The above expenses shall be paid from the Major and Local Street Maintenance Funds accounts 202-463-818.000 and 203-463-818.000.

**EXHIBIT A**

**Contract for Services Between**

**The City of Owosso**

**and**

**T J Smith Sand & Gravel, Inc dba SA Smith Paving**

**2026 Sidewalk Program**

**March 2026**

## **CONTRACT**

THIS AGREEMENT is made on March \_\_\_\_, 2026 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and T J SMITH SAND & GRAVEL, INC DBA SA SMITH PAVING ("contractor"), a Michigan company, whose address is 4085 Tyrell Road, Owosso, Michigan 48867.

Based upon the mutual promises below, the contractor and the city agree as follows:

### **ARTICLE I - Scope of work**

The contractor agrees to furnish all of the materials, equipment and labor necessary and to abide by all the duties and responsibilities applicable to it for the project entitled "2026 Sidewalk Program", in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Bonds

### **ARTICLE II - The Contract Sum**

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms not to exceed one hundred thirty-nine thousand two hundred fifty dollars (\$139,250.00). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

### **ARTICLE III – Assignment**

This contract may not be assigned or subcontracted without the written consent of the city.

### **ARTICLE IV - Choice of law**

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

### **ARTICLE V - Relationship of the parties**

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

**ARTICLE VI – Notice**

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

**ARTICLE VII - Indemnification**

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney’s fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor’s behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city’s sole negligence.

**ARTICLE VIII - Entire agreement**

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

THE CITY OF OWOSSO

By \_\_\_\_\_

Its: Robert J. Teich, Jr., Mayor

Date:

By \_\_\_\_\_

Its: Amy K. Kohagen, City Clerk

Date:

CITY OF OWOSSO BID TABULATION SHEET

DATE 2/3/2026  
 DEPT. Engineering

SUBJECT: 2026 SIDEWALK PROGRAM

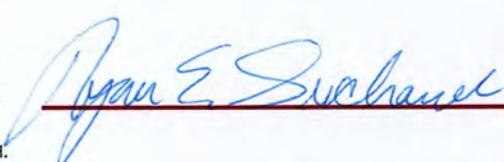
**Math Error in Bid**

<b>Engineer's Estimate</b>	SA Smith Paving 4085 Tyrell Rd Owosso, MI 48867 517-625-3228	Mikes Landscaping of Davison 10124 E Richfield Rd Davison, MI 48423 810-287-8951
----------------------------	---	---

ITEM #	DESCRIPTION	EST. QTY	UNIT	Engineer's Estimate		SA Smith Paving		Mikes Landscaping of Davison	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	4" SIDEWALK REMOVAL & REPLACEMENT	12,000	SFT	\$ 7.50	\$ 90,000.00	7.00	\$ 84,000.00	\$ 7.50	\$ 90,000.00
2	6" SIDEWALK REMOVAL & REPLACEMENT	3,000	SFT	\$ 8.50	\$ 25,500.00	8.00	\$ 24,000.00	\$ 8.50	\$ 25,500.00
3	LAWN RESTORATION	9,000	SFT	\$ 2.00	\$ 18,000.00	1.00	\$ 9,000.00	\$ 1.00	\$ 9,000.00
4	SAW CUT	3,000	FT	\$ 2.00	\$ 6,000.00	1.80	\$ 5,400.00	\$ 1.00	\$ 3,000.00
5	CURB REMOVAL & REPLACEMENT	350	FT	\$ 50.00	\$ 17,500.00	38.00	\$ 13,300.00	\$ 55.00	\$ 19,250.00
6	7" SIDEWALK RAMP REMOVAL AND REPLACEMENT	200	SFT	\$ 11.00	\$ 2,200.00	9.25	\$ 1,850.00	\$ 10.50	\$ 2,100.00
7	DETECTABLE WARNING SURFACE, MODIFIED	20	FT	\$ 150.00	\$ 3,000.00	85.00	\$ 1,700.00	\$ 85.00	\$ 1,700.00
<b>TOTAL BID</b>					<b>\$ 162,200.00</b>		<b>\$ 139,250.00</b>		<b>\$ 150,550.00</b>

Motor City Excavating LLC 1985 Elkridge Circle Highland, MI 48356 248-895-6680	BKJ Construction 1013 E Marr Rd Howell, MI 48850 248-640-2147	Ferguson Masonry 1075 N Jossman Rd Ortonville, MI 48462 810-410-6184
---	--	---

ITEM #	DESCRIPTION	EST. QTY	UNIT	Motor City Excavating LLC		BKJ Construction		Ferguson Masonry	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	4" SIDEWALK REMOVAL & REPLACEMENT	12,000	SFT	8.00	\$ 96,000.00	9.25	\$ 111,000.00	10.00	\$ 120,000.00
2	6" SIDEWALK REMOVAL & REPLACEMENT	3,000	SFT	9.25	\$ 27,750.00	10.00	\$ 30,000.00	11.00	\$ 33,000.00
3	LAWN RESTORATION	9,000	SFT	1.50	\$ 13,500.00	1.15	\$ 10,350.00	0.45	\$ 4,050.00
4	SAW CUT	3,000	FT	1.75	\$ 5,250.00	1.00	\$ 3,000.00	4.00	\$ 12,000.00
5	CURB REMOVAL & REPLACEMENT	350	FT	53.00	\$ 18,550.00	50.00	\$ 17,500.00	75.00	\$ 26,250.00
6	7" SIDEWALK RAMP REMOVAL AND REPLACEMENT	200	SFT	13.00	\$ 2,600.00	10.00	\$ 2,000.00	13.00	\$ 2,600.00
7	DETECTABLE WARNING SURFACE, MODIFIED	20	FT	95.00	\$ 1,900.00	50.00	\$ 1,000.00	320.00	\$ 6,400.00
<b>TOTAL BID</b>					<b>\$ 165,550.00</b>		<b>\$ 174,850.00</b>		<b>\$ 204,300.00</b>

DEPT. HEAD: 

PURCH. AGENT: \_\_\_\_\_

STAFF REC.: SA Smith Paving

GENERAL LIABILITY INSURANCE  
 EXPIRATION DATE: 8/28/2026

WORKERS COMPENSATION INSURANCE  
 EXPIRATION DATE: 5/27/2026

SOLE PROPRIETORSHIP  
 EXPIRATION DATE: NA

AWARDED: \_\_\_\_\_

COUNCIL APPROVED: \_\_\_\_\_

PO NUMBER: \_\_\_\_\_

CITY OF OWOSSO BID TABULATION SHEET

DATE 2/3/2026

DEPT. Engineering

Cont Pg 2

SUBJECT: 2026 SIDEWALK PROGRAM

				Engineer's Estimate		Great Lakes Concrete & Paving 11225 Katrine Fenton, MI 48430 248-840-7719		C & D Huges 3097 Lansing Rd Charlotte, MI 48813 517-645-0111	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	4" SIDEWALK REMOVAL & REPLACEMENT	12,000	SFT	\$ 7.50	\$ 90,000.00	9.05	\$ 108,600.00	\$ 9.50	\$ 114,000.00
2	6" SIDEWALK REMOVAL & REPLACEMENT	3,000	SFT	\$ 8.50	\$ 25,500.00	9.95	\$ 29,850.00	\$ 16.00	\$ 48,000.00
3	LAWN RESTORATION	9,000	SFT	\$ 2.00	\$ 18,000.00	4.42	\$ 39,780.00	\$ 3.75	\$ 33,750.00
4	SAW CUT	3,000	FT	\$ 2.00	\$ 6,000.00	0.50	\$ 1,500.00	\$ 2.00	\$ 6,000.00
5	CURB REMOVAL & REPLACEMENT	350	FT	\$ 50.00	\$ 17,500.00	75.00	\$ 26,250.00	\$ 58.00	\$ 20,300.00
6	7" SIDEWALK RAMP REMOVAL AND REPLACEMENT	200	SFT	\$ 11.00	\$ 2,200.00	15.00	\$ 3,000.00	\$ 20.00	\$ 4,000.00
7	DETECTABLE WARNING SURFACE, MODIFIED	20	FT	\$ 150.00	\$ 3,000.00	30.00	\$ 600.00	\$ 65.00	\$ 1,300.00
<b>TOTAL BID</b>					<b>\$ 162,200.00</b>		<b>\$ 209,580.00</b>		<b>\$ 227,350.00</b>

				Able Concrete Inc. 7600 Tyrrell Rd Lainsburg, MI 48848 517-371-4855		Sugar Construction, Inc. 2968 Venture Dr Midland, MI 48640 989-631-4154		RLE Concrete 3812 Davison Ave S Grand Rapids, MI 49584 616-286-9726	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	4" SIDEWALK REMOVAL & REPLACEMENT	12,000	SFT	11.00	\$ 132,000.00	\$ 14.15	\$ 169,800.00	15.43	\$ 185,160.00
2	6" SIDEWALK REMOVAL & REPLACEMENT	3,000	SFT	13.50	\$ 40,500.00	\$ 19.80	\$ 59,400.00	17.60	\$ 52,800.00
3	LAWN RESTORATION	9,000	SFT	3.00	\$ 27,000.00	\$ 2.40	\$ 21,600.00	4.41	\$ 39,690.00
4	SAW CUT	3,000	FT	2.50	\$ 7,500.00	\$ 2.85	\$ 8,550.00	3.40	\$ 10,200.00
5	CURB REMOVAL & REPLACEMENT	350	FT	55.00	\$ 19,250.00	\$ 110.00	\$ 38,500.00	84.37	\$ 29,529.50
6	7" SIDEWALK RAMP REMOVAL AND REPLACEMENT	200	SFT	14.50	\$ 2,900.00	\$ 48.95	\$ 9,790.00	19.44	\$ 3,888.00
7	DETECTABLE WARNING SURFACE, MODIFIED	20	FT	145.00	\$ 2,900.00	\$ 161.00	\$ 3,220.00	256.00	\$ 5,120.00
<b>TOTAL BID</b>					<b>\$ 232,050.00</b>		<b>\$ 310,860.00</b>		<b>\$ 326,387.50</b>



## MEMORANDUM

---

Building Department 301 W Main St Owosso, MI 989-725-0535

---

**DATE:** March 11, 2026

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Tanya Buckelew, Community Development Director

**SUBJECT:** CDBG Lead Assessments and Lead Clearance

### RECOMMENDATION:

Recommend approving the quote from Environmental Testing & Consulting (etc) for an amount not to exceed \$11,750.00 for lead assessments (\$1,175 per property).

### BACKGROUND:

- The City, as per the grant guidelines, received 2 quotes for lead assessments. The other quote received was from Analytical Testing & Consulting Services for \$1,250 per property.
- This is for the CDBG grant #NDD-2023-37-CDB. Total grant award is \$926,300 (\$785,000 for projects and \$141,300 for administrative reimbursements)
- Each household can receive up to \$40,000 for improvements
- The cost for the lead assessments will be deducted from the \$40,000 available for each home
- There are 10 homes that require a lead assessment. If lead is found, abatement is required and then lead clearance. Further quotes will be obtained if lead abatement/clearance is required.

### FISCAL IMPACTS:

No impact on the budget as this is part of the grant funding.

**RESOLUTION NO.**

**APPROVING LEAD ASSESSMENTS WITH ENVIRONMENTAL TESTING AND CONSULTING, INC.**

WHEREAS, the City of Owosso has been awarded a CDBG Grant for \$926,300 to assist low- to moderate-income residents, owning and occupying permanent single-family homes in funding interior and exterior home improvements to meet code requirements such as roof replacement, windows, plumbing, electrical, mechanical and insulation; and

WHEREAS, according to the HUD guidelines, lead assessments are required for various reasons depending on the scope of the projects; and

WHEREAS, each household can receive up to \$40,000 for improvements and the cost for lead assessments will be deducted from the \$40,000 available for each home.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to approve the lead assessment quote with Environmental Testing and Consulting, Inc. in an amount not to exceed \$11,750.00 for lead assessments required by CDBG grant #NDD-2023-37-MIN.

SECOND: if lead abatements and lead clearance are required, further quotes will be obtained.



March 2, 2026

Client Name:	City of Owosso – Community Development		
Address:	301 Main St., Owosso, MI 48867		
Attn:	Tayna Buckelew	Email:	<a href="mailto:Tanya.Buckelew@ci.owosso.mi.us">Tanya.Buckelew@ci.owosso.mi.us</a>
Phone:	(989) 725-0540	Cell:	
Service:	<b>Lead Based Paint Inspection/Risk Assessment</b>		
Job-Site Locations:	██████ Shiawassee, Owosso, MI 48867 ██████████		
	██████ Shiawassee, Owosso, MI 48867 ██████████		
	██████ River, Owosso, MI 48667 ██████████		
	██████ Exchange, Owosso, MI 48667 ██████████		
	██████ Grover, Owosso, MI 48667 ██████████		
	██████ Frederick, Owosso, MI 48667 ██████████		
	██████ Comstock, Owosso, MI 48667 ██████████		
	██████ Harrison, Owosso, MI 48667 ██████████		
	██████ Howell, Owosso, MI 48667 ██████████		
██████ Isham, Owosso, MI 48667 ██████████			

Dear Ms. Buckelew,

Pursuant to your request regarding lead-based paint testing services, Environmental Testing & Consulting, Inc. (ETC) is pleased to provide to you this cost estimate to conduct these services per the requirements of HUD - Part 35:

Scope of Work

Lead Inspection Section

Testing combinations both inside and outside of multifamily home will be determined and then checked for lead-based paint. **ETC's trained lead inspectors will utilize a portable Heuresis X-Ray Fluorescence (XRF) Spectrum Analyzer** to test selected surfaces for the presence of lead-based paint. The XRF provides a reading of milligrams of lead per square centimeter (mg Pb/cm<sup>2</sup>) for each surface area tested.

**This inspection will be performed by an EPA trained lead inspector and who has completed the manufacturer's training course regarding radiation safety and x-ray measurement technology. ETC's inspection will start by breaking down the dwelling into separate functional areas. For the testing of paint, each functional area will then be broken down into different building components, according to the various colors and substrates.**

Samples will be collected using an X-Ray Fluorescence (XRF) analyzer. The XRF uses radioactive cadmium to determine the amount of lead located within each surface tested. At the time of this proposal, HUD and EPA have both defined Lead-Based Paint (LBP) as an average concentration of 1.0 mg/cm<sup>2</sup> using the XRF technology. Results for these residences can be compared against this standard.

In cases where the XRF detects LBP and the paint is in poor condition (cracked, peeling, chalking, etc.) the inspector may recommend further testing be done. Additional samples such as dust wipes, vacuum samples, air samples or soil samples may be warranted in the areas where the paint is poor condition. These samples are used to evaluate the potential for exposure to lead materials such as dust, soil or airborne contamination. Each of these sources can increase exposure to residents.

### Surface Testing Sites

The inspection method detailed by HUD and followed by ETC is designed to test the permanent building surfaces located within the dwelling. Permanent surfaces include all large surface areas that are permanently attached to the house such as walls, windows, doors, floors, handrails, etc. Any mobile or temporary items that can be brought in or removed from the premises are not normally tested. If the client requires that some of these materials be tested, it will be done upon request and will involve additional time and expenses. Items that may be requested include but are not limited to: furniture, appliances, **ceramics or other "temporary" fixtures**. Within each house the permanent materials that will be tested include: Interior - baseboard, ceiling, crown molding, door (surface), door frame/jamb (one side), fireplace, floor, pipes, radiator, stairs (riser, tread, handrail, etc.), wall (upper, lower, chair rail), window (sill, sash, casing); Exterior – bulkhead, ceiling, corner board, door, downspout, door frame/jamb, floor, joist, porch railing, stairs (tread, riser, hand rail), trim, window (sill, casing, sash).

One advantage of the Heuresis XRF over some other XRFs is that there is no inconclusive range. In the case of inconclusive results, an inspector would be forced to take paint chip samples which would have to be paid for separately. This is not required for the Heuresis machine. Additionally, the Heuresis machine does not require substrate correction which requires each and every test to be adjusted at the end of the day based on the material which is painted. This can be a great source of error and confusion. As Heuresis machines do not require substrate correction, the results you see are the actual results. Regardless, please keep in mind that the lead testing results are applicable for the time that testing is conducted and for the condition of surfaces at the time they are tested.

All survey work will be conducted in accord with all HUD, EPA and OSHA requirements and recommendations.

### Lead Risk Assessment Section

Testing locations for dust and soil samples both inside and outside of the dwelling will be determined and then checked for lead hazards. The purpose of a lead risk assessment is to identify any existing lead hazards which might exist within the home. Lead hazards are defined in an important lead regulation called Title X.

The Title X definition of lead-based hazards includes the following six items:

- Lead paint which is deteriorated (flaking, chipped, peeling, etc.)
- Lead paint on a friction surface (i.e. rubbing doors, sliding windows, etc.)
- Lead paint on an impact surface (i.e. door jambs, stair treads, etc.)
- Lead paint on a chewable surface (i.e. window sills, shelves, etc.)
- Lead contaminated dust
- Lead contaminated soils

The process on conducting a lead risk assessment involves seven major steps as follows:

1. Interview the building owner to gather background, maintenance and renovation information.
2. Conduct a complete visual inspection of the building to assess conditions and determine sampling locations for paint, dust and soil samples.

3. Take representative samples of deteriorated paint, dust and soils within the home.
4. Analyze samples and determine what hazardous conditions may exist within the home.
5. Summarize hazardous conditions and make recommendations regarding potential solutions for existing hazards.
6. Provide recommendations for future review of painted surfaces and a schedule to re-evaluate the building.
7. Provide methods and means for future renovation work, maintenance activities and potential disturbance of painted surfaces.

The risk assessment will be performed by an **EPA trained lead risk assessor and who has completed the manufacturer's training course regarding radiation safety and x-ray measurement technology.**

Fees

Description	Cost
LEAD COMBINATION: Lead Inspection and Risk Assessment. An on-site investigation by a certified risk assessor to determine the presence of lead-based hazards, including those in dusts and soil. Use of XRF and/or analysis of samples by an accredited testing lab. Report with results of all testing and recommendations to address all identified hazards within 20 business days.	\$1,175.00 per property.  Includes all dust and soil samples.
Lead Clearance (If hazards found, clearance testing required)	\$675.00 per property
Total Cost	\$11,750.00
<i>PLEASE NOTE: If a report requires a RUSHED (3-5 Business Days) then an additional charge of \$500.00 will be collected to rush samples and report. This price quotation is valid for 90 days from the above quotation date. Please call to receive an updated quotation if expiration occurs.</i>	

<p><u>No Show Fee</u></p> <ul style="list-style-type: none"> <li>• Non-cancelled/rescheduled appointments within 24-hours</li> <li>• If access to site is denied</li> </ul>	\$350.00
---	----------

Insurance

ETC is fully insured for environmental service-related activities that provide clients maximum insurance coverage. ETC will maintain its insurance coverage for the duration of the project. A thirty-day cancellation notice clause exists per said coverage.

Payment

The attached project authorization must be signed then returned to [sales@2etc.com](mailto:sales@2etc.com) with a deposit or Purchase Order of \$5,875.00 in order to proceed with above stated services.

- **Please Note: Any services purchased with a credit card and then canceled will be refunded less a 5% service fee. This fee does not apply to services that have been postponed and rescheduled for a later date.**



Warrant 663  
March 4, 2026

Date	Vendor	Description	Fund	Amount
03-02-2026	Waste Management	WWTP Refuge Disposal Services	WWTP	\$10,559.48
			TOTAL	<b>\$10,559.48</b>



## MEMORANDUM

---

301 W MAIN ST • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

---

**DATE:** March 11, 2026

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Thomas Wheeler, DPW Superintendent

**SUBJECT:** Decertification of Rain & Ash Streets

### RECOMMENDATION:

Recommend the decertification/removal of portions of Rain Street and Ash Street from the list of street eligible for Act 51 funding.

### BACKGROUND:

Rain Street and Ash Street are platted streets within the City that have undeveloped portions that are not suitable for vehicular access. MDOT is requiring us to remove these parts of the streets from the list of streets eligible for Act 51 monies. It is important to note, that decertification does not render the street abandoned, the noted portions of the streets remain street right-of-ways until such time as formal action is taken to close them. Closure is not being considered at this time as both streets provide access to some of the only vacant developable land in the City.

### FISCAL IMPACTS:

657 linear feet of street will be removed from the list of streets eligible for Act 51 monies. The fiscal impact will result in fewer dollars for street maintenance, but the amount should be negligible.

**RESOLUTION NO.**

**AUTHORIZING THE DECERTIFICATION/VACATION OF  
PORTIONS OF RAIN STREET AND ASH STREET  
FOR THE PURPOSE OF UPDATING THE LOCAL STREET INVENTORY  
UNDER PUBLIC ACT 51 OF 1951**

WHEREAS, Rain Street and Ash Street are platted streets within the City of Owosso, Shiawassee County, Michigan; and

WHEREAS, portions of said streets were never fully developed and do not meet the requirement of public street access for automobile traffic; and

WHEREAS, the undeveloped portions of said streets need to be removed from the list of City streets receiving Act 51 monies.

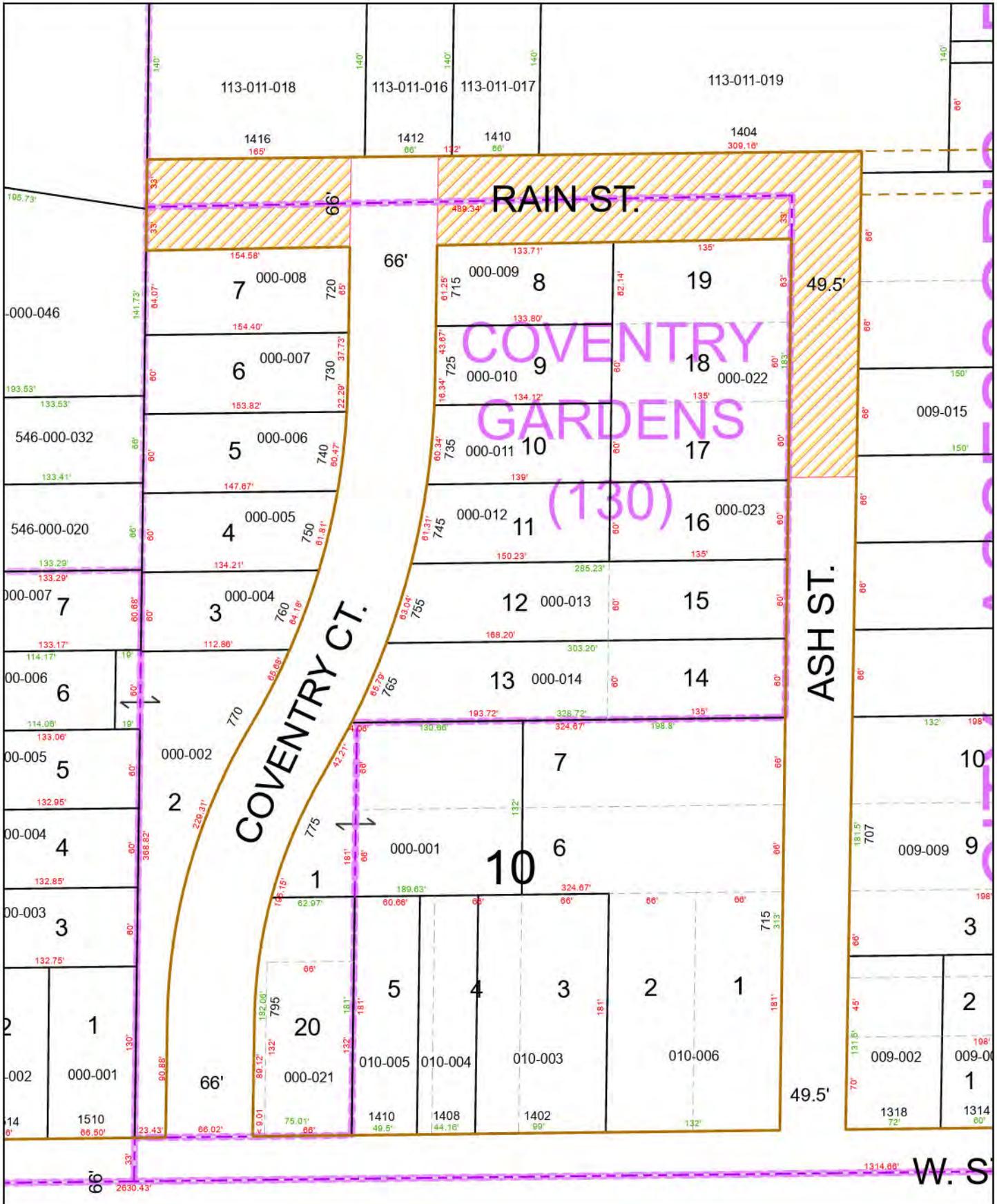
WHEREAS, it is necessary to furnish certain information to the State of Michigan to remove these streets from the local street inventory as required under Act 51, P.A. 1951 as amended; and

WHEREAS, the City does not intend to abandon any street right-of-ways that are decertified for Act 51 purposes, all such right-of-ways shall remain public unless and until they are formally abandoned pursuant to MCL 224.18.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: that portion of Rain Street extending west 149 feet from the west right-of-way of Coventry Court and extending east 294 feet from the east right-of-way of Coventry Court to the point of intersection with Ash Street be decertified for Act 51 purposes.
- SECOND: that portion of Ash Street running 214 feet south of the centerline of Rain Street be decertified for Act 51 purposes.

# RAIN STREET & ASH STREET DECERTIFICATION AREAS





## MEMORANDUM

---

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

**DATE:** March 16, 2026

**TO:** Owosso City Council

**FROM:** City Manager

**SUBJECT:** Amendment to Rules of Order – Addition of Discussion Period to Agenda

### **Background:**

At the March 2, 2026 regular meeting, Councilmember Olson expressed a desire to see more opportunity for discussion during Council meetings. Specifically, the addition of a period on the agenda where Council members could deliberate on matters of interest without taking any formal action. Council approved placing the item on the March 16, 2026 agenda for further consideration. The attached resolution would formalize this change by amending the Rules of Order.

### **Summary of the Proposed Amendment**

#### **1. Addition of Discussion to the Order of Business**

- Chapter 2, Section 2 of the Rules of Order would be amended to add “Discussion” as a standing agenda item immediately following “Items of Business.” All subsequent agenda items would be re-lettered accordingly. This places the Discussion period after formal action items, ensuring that binding decisions are not deferred or conflated with open deliberation.

#### **2. New Discussion Period Rules (Chapter 3, Section 5)**

- The amendment adds a new Section 5 to Chapter 3 establishing the rules for the Discussion period. The Discussion period is intended solely for deliberation – no motions, votes, or binding decisions may be made during this time. To add a topic to the Discussion period, a written request must be submitted to the City Clerk and City Manager by the Thursday following a regular Council meeting in order to appear on the agenda for the next regular meeting. A topic will be added if at least two Council members submit a written request, or if the Mayor submits a written request. The Mayor retains discretion to limit the time allocated to any individual Discussion topic.

### **3. Vote Requirement**

- In accordance with Chapter 8, Section 2 of the existing Rules of Order, amendments to the Rules require a two-thirds affirmative vote of Council at a regular meeting.

### **Conclusion**

The addition of a Discussion period responds directly to Council's stated interest in having more opportunity for open deliberation during regular business meetings. The proposed rules are structured to keep the period focused and manageable while ensuring equitable access for all Council members to bring topics forward. Council members are encouraged to review the attached resolution and amended Rules of Order in advance of the March 16, 2026 meeting.

**RESOLUTION NO.**

**AMENDING THE RULES OF ORDER FOR CITY COUNCIL MEETINGS TO ADD A  
DISCUSSION PERIOD TO THE AGENDA**

WHEREAS, the City Council of the City of Owosso has adopted the Rules of Order to govern the procedure and conduct of its meetings, as well as those of its boards, commissions, and committees; and

WHEREAS, the City Council desires to amend its Rules of Order to provide an opportunity for Council members to explore topics, share information, and deliberate on matters of interest without taking formal action.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: Chapter 2, Section 2 of the Rules of Order is hereby amended to add "Discussion" immediately following "Items of Business."
- SECOND: Chapter 3 of the Rules of Order is hereby amended to add a new Section 5, to read as follows: "Discussion Period. The Discussion period is provided for the City Council to explore topics, share information, and deliberate on matters of interest without taking any formal action. No motions, votes, or binding decisions shall be made during the Discussion period."
- THIRD: Chapter 3 Section 5 is to be further amended: "To add a topic to the Discussion period, a written request must be submitted to the City Clerk and City Manager. Requests must be received by the Thursday following a regular Council meeting in order to be placed on the agenda for the next regular Council meeting. A Discussion topic will be added to the agenda if at least two Council members have submitted a written request for that topic, or if the Mayor has submitted a written request for it. The Mayor may limit the time allocated to any individual Discussion topic."
- FOURTH: In accordance with existing Rules of Order, this resolution requires a 2/3rds affirmative vote to pass.



## RULES OF ORDER

### **Preamble**

The City Council of the City of Owosso hereby adopts these Rules of Order to guide the conduct of its meetings as well as the meetings of the City's boards, commissions, and committees. Robert's Rules of Order – Newly Revised – shall be the governing rules for all meetings of the City Council and its boards, commissions and committees, ensuring orderly proceedings, effective decision-making, and respect for all participants and members of the public in attendance.

### **Chapter 1: General Provisions**

- 1) Authority: Roberts Rules of Order, Newly Revised, shall govern the conduct of all City council meetings and meetings of its boards, commissions, and committees. No deviation from these rules will occur except as explicitly provided by these rules or state law.
- 2) Meetings
  - a) Regular Meetings: The Council shall hold regular meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of every month at 6:30 PM in Council Chambers at Owosso City Hall (301 W Main St) unless otherwise posted according to the Michigan Open Meetings Act (Public Act 267 of 1976).
  - b) Special Meetings: Special meetings may be called subject to the Michigan Open Meetings Act.
  - c) Quorum: A majority of the Council members shall constitute a quorum to conduct business.
- 3) Presiding Officer
  - a) The Mayor shall preside over all meetings of the City Council. In the Mayor's absence, the Mayor Pro Tem shall preside. If both are absent, the Council shall select an Acting Mayor Pro Tem from its members in attendance at the meeting.
- 4) Precedence of Motions
  - a) Non-Debatable
    - I) To Adjourn
    - II) To Lay on the Table
    - III) To Call for the Previous Question

- IV) To Postpone to a Certain Date
  
- b) Debatable
  - I) To Postpone Indefinitely
  - II) To Recess for a Definite Time
  - III) To Refer
  - IV) To Amend
  
- 5) Points of Order
  - a) The Mayor or presiding officer shall be addressed as “Mr. Mayor/Madam Mayor/Your Honor” “Mr. Chair/Madam Chair.” The Mayor Pro Tempore, when acting for the Mayor, shall be addressed as “Mayor Pro Tem.” Members of the Council shall be addressed as “Councilman/Councilwoman/Councilmember.”
  - b) A motion may be made by saying “Mr. Mayor/Madam Mayor/Your Honor, I move that...etc.”
  - c) A speaker is out of order when speaking of matters foreign to the issue
  - d) Rule violations must receive immediate attention from the Chair for a ruling
  - e) It is the privilege of any member to request a roll call vote
  - f) On questions that are debatable, the minority has the right to deliberate.
  
- 6) Reconsideration: A request by a member of the Council to reconsider a vote on any question which may be reconsidered shall be in order as hereinafter set forth:
  - a) It must be moved by one who voted with the prevailing side or by one who was absent when the vote was taken. For the purpose of this section of the Rules of Procedure, a person who is absent shall be defined as any member of the Council who was not present at the meeting at which the vote was taken.
  - b) The making of this motion is subject to time limits as follows: the motion to reconsider can be made only on the same day the vote to be reconsidered was taken or either of the next succeeding two regular meetings after the original vote was taken.
  
- 7) Appeal from Ruling of the Chair: An appeal from the ruling of the Chair, if supported, must be put to a vote of the Council. A majority vote of the members of the Council present in favor of the appeal shall overrule the Chair.
  
- 8) ROBERTS RULES OF ORDER, NEWLY REVISED, SHALL DIRECT ALL PARLIAMENTARY MATTERS IF NOT EXPLICITLY ADDRESSED IN THESE RULES OF ORDER.

## **Chapter 2: Agenda and Order of Business**

- 1) Agenda Preparation: The agenda shall be prepared by the City Manager and City Clerk, distributed to all Council members as part of the council meeting packet prior to meetings, and made available to the public.

- 2) Order of Business: The following standard order of business shall be followed unless changed by a vote of Council.
- a) Prayer/Invocation
  - b) Pledge
  - c) Roll Call
  - d) Agenda
  - e) Minutes
  - f) Proclamations and Special Presentations
  - g) Public Hearings
  - h) Citizen Comment
  - i) Council Comment
  - j) Consent Agenda
  - k) Items of Business
  - l) Discussion**
  - m) Citizen Comment
  - n) Council Comment
  - o) Communications
    - I) Manager's Report (1<sup>st</sup> meeting of the month)
    - II) Department Reports (2<sup>nd</sup> meeting of the month)
    - III) General items staff wishes to inform city council.
  - p) Next Meeting
  - q) Board and Commission Openings

### **Chapter 3: Details on Agenda and Order of Business**

- 1) Subject to permission from the Mayor, the "Opening Prayer or Invocation" shall be offered by a member of Council, any local clergy leader in attendance, or any person in attendance.
- 2) Subject to permission from the Mayor, leading the "Pledge of Allegiance" shall be offered to any person in attendance at the meeting – including Council, staff, and attendees.
- 3) The "Consent Agenda" shall include those items on the regular agenda which are considered routine and non-controversial by the City Manager and City Clerk. The following shall be included in the consent agenda unless properly subject to the rules during the approval of the agenda:
  - a) Approval of Bills
  - b) Approval of Bids
  - c) Setting dates for public hearings
  - d) Approval of annual recurring expenditures and/or contracts to the lowest bidder meeting specifications previously approved by Council in the annual budget
  - e) Additional routine items
- 4) Special Presentations and Proclamations must be pre-approved by the Mayor.

- 5) **Discussion Period:** The Discussion period is provided for the City Council to explore topics, share information, and deliberate on matters of interest without taking any formal action. No motions, votes, or binding decisions shall be made during the Discussion period.
- a) To add a topic to the Discussion period, a written request must be submitted to the City Clerk and City Manager. Requests must be received by the Thursday following a regular Council meeting in order to be placed on the agenda for the next regular Council meeting. A Discussion topic will be added to the agenda if at least two Council members have submitted a written request for that topic, or if the Mayor has submitted a written request. The Mayor may limit the time allocated to any individual Discussion topic.

#### **Chapter 4: Rules for Roll Call Votes**

- 1) These rules are adopted pursuant to Section 5.4(j) of the Charter of the City of Owosso.
- 2) The purpose of these rules is to establish the procedure to be followed when conducting a roll call vote of City Council members.
- 3) When requested by the Mayor, or in his or her absence, the presiding officer, to conduct a roll call vote, the City Clerk shall call the names of all Council members except the Mayor in a random order followed by the name of the Mayor.
- 4) The City Clerk shall implement these rules in such a manner as to ensure that the order in which names of Council members is called shall vary from one roll call vote to the next.
- 5) The City Clerk shall use a computer randomization program or other similar method to ensure that each Council member's name has a statistically equal probability of appearing in any given position in the order of the roll call.
- 6) If a member of the Council is absent from a meeting, the City Clerk may strike his or her name from the roll call and such striking shall not constitute a violation of the procedure for random roll call voting. If the Mayor is absent from a meeting, the name of the presiding officer shall be included in the random roll call vote.

#### **Chapter 5: Rules for Addressing a Meeting of the City Council, Board, or Commission Meeting**

- 1) These rules are adopted pursuant to Section 3(5) of P.A. 267 of 1976, commonly known as the Open Meetings Act.
- 2) The purpose of these rules is to establish procedures to be followed when persons desire to address a meeting of the City Council so as to ensure that all persons who wish to do so are afforded an adequate opportunity to exercise the right to address their city government while conducting the public business in an orderly, professional manner.

- 3) Persons wishing to address a meeting of the City Council shall do so during times set aside on the agenda for that purpose and at other times when recognized by the Mayor for the purpose of addressing the meeting.
- 4) Persons wishing to address the City Council and attending officials shall stand, raise a hand, or otherwise signal a desire to speak, and wait to be recognized by the Mayor. When so recognized, persons shall give their name and address, and address their comments to the Mayor.
- 5) Each person wishing to address the City Council at an in-person meeting shall be afforded two opportunities of up to four (4) minutes and three (3) minutes duration during the occasions provided for the citizen comment periods. One opportunity of up to three (3) minutes duration during each public hearing; provided, however, that comments made during public hearings shall be relevant to the subject for which the public hearings are held.
  - a) When citizen complaints, suggestions, or questions are presented to Council during public comment periods, other than items already on the agenda, the Mayor or presiding officer shall first determine whether the issue is legislative or administrative in nature and then:
    - I) If Legislative: A complaint, suggestion or question about the letter or intent of legislative acts or suggestions for changes to such acts, and if the Council finds such complaint suggests a change to an ordinance or resolution of the City, the Council may refer the matter to the Administration for study and recommendation.
    - II) If Administrative: A complaint, suggestion, or question regarding administrative staff performance, administrative execution or interpretation of legislative policy, or administrative policy within the authority of the City Manager, the Chair should then refer the complaint directly to the City Manager for his or her review if said complaint has not been so reviewed. The City Council may direct that the City Manager brief or report to the Council when his or her response is made.
- 6) The citizen comment periods described in paragraph 5, excluding public hearings, shall last up to thirty minutes. If time expires for the comment period and additional time appears necessary to accommodate citizens wishing to address city officials, the council may vote to extend the period for a specific length of time. Only one such extension of each comment period shall be permitted during a Council meeting.

## **Chapter 6: Election of the Mayor and Mayor Pro Tem**

- 1) Nominations and Election: The election of the Mayor and Mayor Pro Tem shall be handled by open nomination and roll call vote. If only one candidate is nominated, Council members will cast a yes or no vote. If multiple candidates are nominated, each Council member will vote by naming their preferred candidate.

## **Chapter 7: City Council Seating Assignments**

- 1) The Mayor shall set the seating arrangement for City Council between the 1<sup>st</sup> and 2<sup>nd</sup> regular meeting of the Council term. This excludes the seating arrangement for the Clerk, City Manager, City Attorney, and Public Safety Director.

#### **Chapter 8: Suspension and Amendment of Rules**

- 1) Suspension of Rules: Any rule may be suspended by a two-thirds vote of council members present. The motion to suspend the rules shall list the specific purpose or intent for the suspension.
- 2) Amendment of Rules: These rules may be amended by a two-thirds vote of the Council at a regular meeting, provided the proposed amendment has been submitted in writing at a prior meeting.

#### **Chapter 9: Enforcement of Rules**

- 1) Sergeant at Arms: The City's Public Safety Director or designee shall serve as the Sergeant at Arms to enforce order at Council meetings when required or requested by the Mayor.
- 2) Enforcement by the Mayor: The Mayor, as presiding officer, shall enforce these rules during Council meetings. Any person, including council members, staff, or citizens, who violates the rules of Order and Decorum may be removed from the meeting following this process:
  - a) Request, warning, loss of speaking privilege, removal from the meeting by sergeant at arms

#### **Chapter 10: Rules of Civility**

- 1) Council members, City staff, and members of the public will communicate respectfully with each other in their conversations, reports, debates, and testimony. All present will listen attentively to others when they are speaking, not interrupt others or carry on side conversations; and when given the floor will speak to the issues at hand, not engage in personal attacks or use derogatory language, and will honor the right of all to contribute to public policy deliberation.

<b>From:</b>	<b>Building Department</b>
<b>To:</b>	<b>Owosso City Council</b>
<b>Report Month:</b>	<b>FEBRUARY 2026</b>

<b>Category</b>	<b>Estimated Cost</b>	<b>Permit Fee</b>	<b>Number of Permits</b>
ACCESSORY STRUCTURES	\$0	\$0	1
BASEMENT WATERPROOFING	\$20,690	\$550	2
DEMOLITION	\$2,000	\$191	1
Electrical	\$0	\$1,555	10
FOUNDATION - RESIDENTIAL	\$12,400	\$285	1
Mechanical	\$0	\$2,370	14
Plumbing	\$0	\$940	6
RES. ADD/ALTER/REPAIR	\$110,000	\$1,400	3
ROOF	\$38,208	\$640	4
ROW-UTILITY	\$0	\$50	1
SIDING	\$27,000	\$180	2
VACANT PROPERTY REGISTRATION	\$0	\$150	1
<b>Totals</b>	<b>\$210,298</b>	<b>\$8,311</b>	<b>46</b>

**2025 COMPARISON TOTALS**

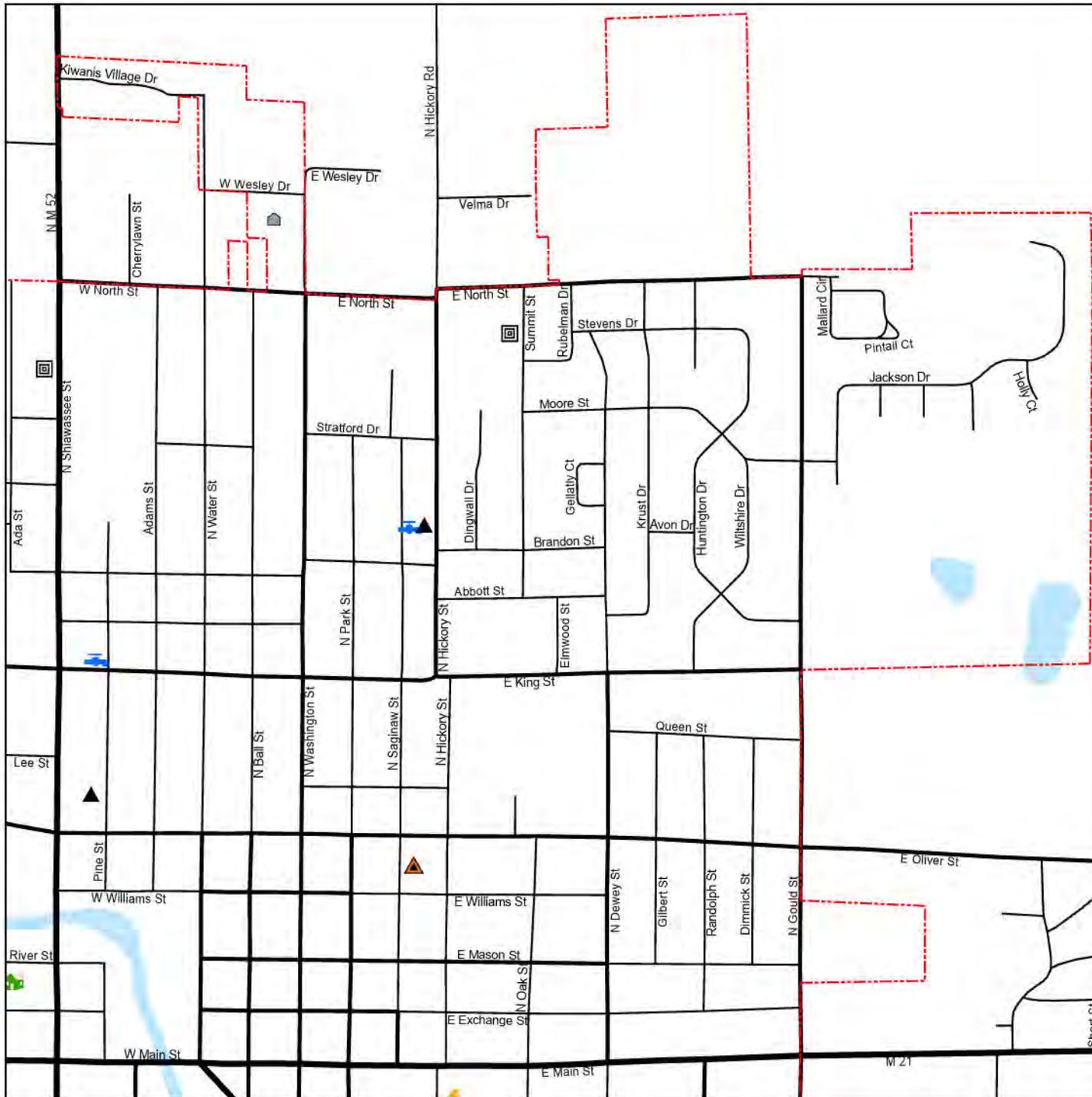
**FEBRUARY 2025**

**\$269,483      \$9,915      53**

# City of Owosso

Permit Activity  
February 2026

NE Quadrant



## Category

- Accessory Structures
- Electrical
- Mechanical
- Plumbing
- Res. Add/Alter/Repair
- Roof
- ROW - Utility

## Other Features

- City Limit
- Railroads
- River & Lakes

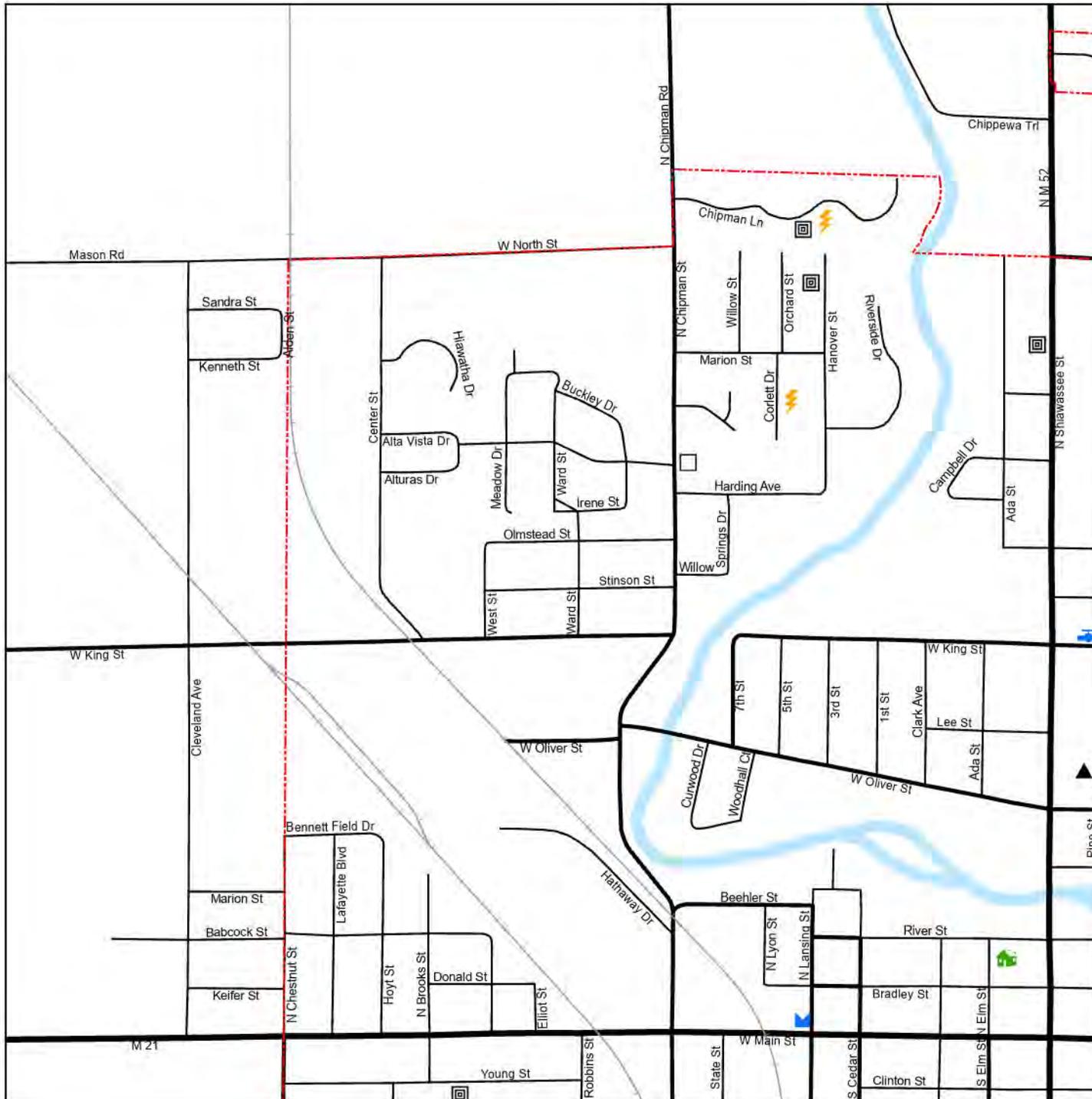
0 300 600 900 1,200 Feet



# City of Owosso

Permit Activity  
February 2026

NW Quadrant



## Category

- Basement Waterproofing
- Electrical
- Mechanical
- Plumbing
- Res. Add/Alter/Repair
- Roof
- Siding

## Other Features

- City Limit
- Railroads
- River & Lakes

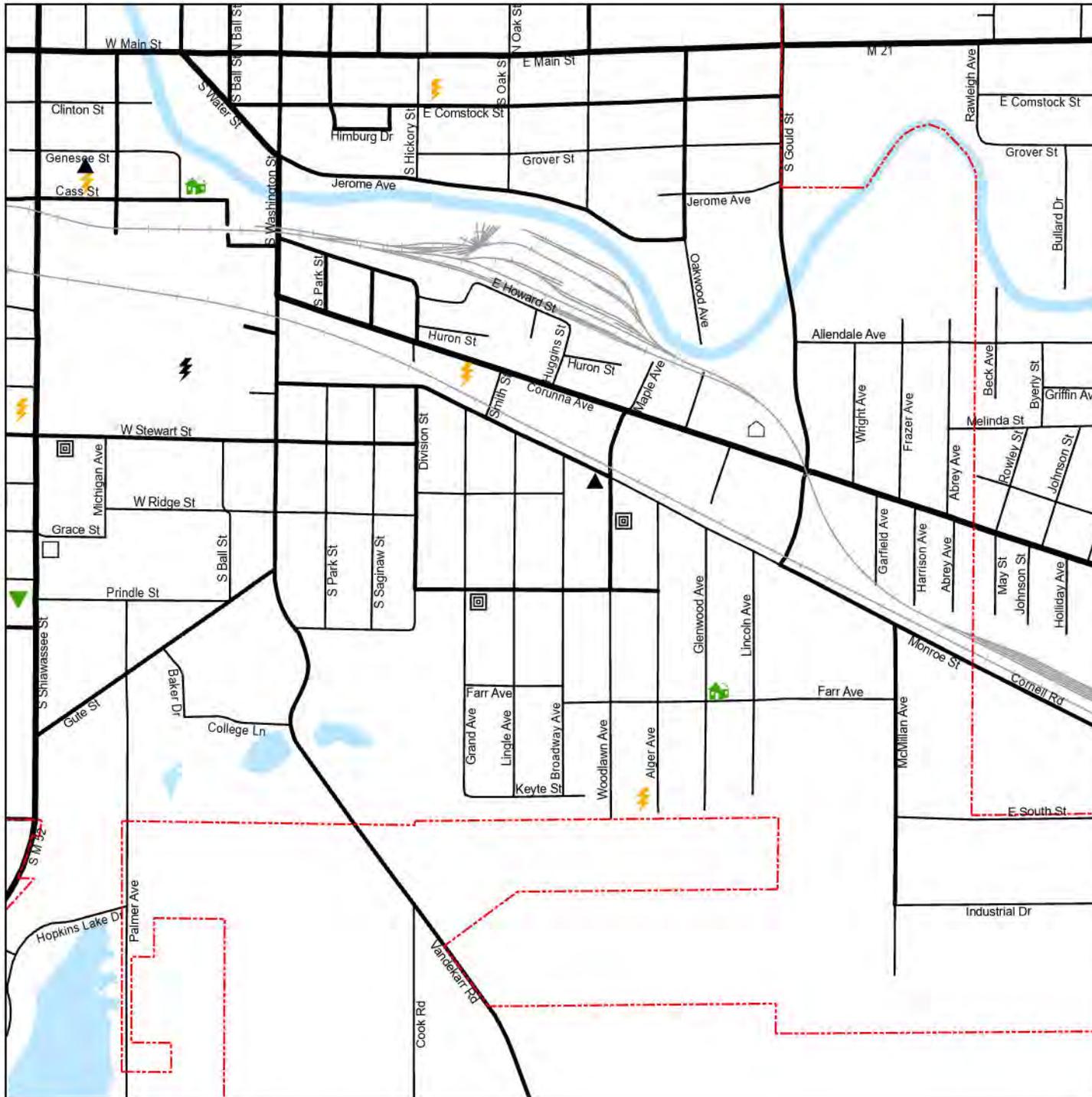
0 300 600 900 1,200 Feet



# City of Owosso

Permit Activity  
February 2026

SE Quadrant



## Category

-  Electrical
-  Electrical & Mechanical
-  Foundation - Residential
-  Mechanical
-  Res. Add/Alter/Repair
-  Roof
-  Siding
-  Vacant Property Registration

## Other Features

-  City Limit
-  Railroads
-  River & Lakes

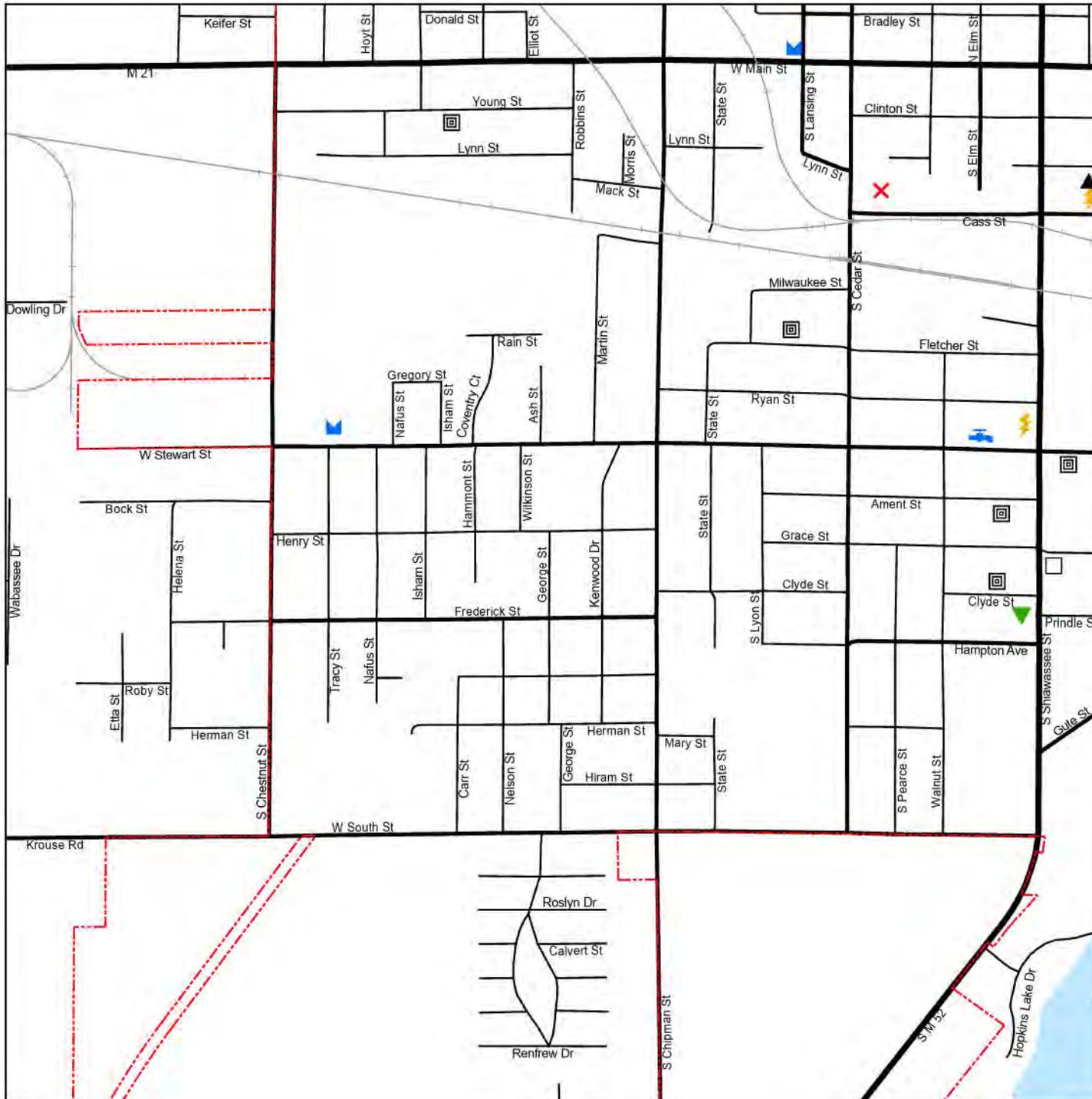
0 300 600 900 1,200 Feet



# City of Owosso

Permit Activity  
February 2026

SW Quadrant



## Category

-  Basement Waterproofing
-  Demolition
-  Electrical
-  Foundation - Residential
-  Mechanical
-  Plumbing
-  Roof
-  Siding

## Other Features

-  City Limit
-  Railroads
-  River & Lakes



**Code Enforcement Activity**  
**FEBRUARY 2026**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<b><u>ACCESSORY STRUCTURES</u></b>								
ENF 24-0655	DEWEY ST	FINAL NOTICE SENT	RECHECK SCHEDULED	04/17/2024	02/19/2026	04/01/2026		N
				<b>Total Entries</b>	<b>1</b>			
<b><u>AUTO REP/JUNK VEH</u></b>								
ENF 25-0952	CHIPMAN ST	RESOLVED	CLOSED	10/15/2025	02/20/2026		02/20/2026	COMM
ENF 26-0045	CHESTNUT ST	CONTACT WITH OWNER	CLOSED	02/02/2026	02/25/2026		02/26/2026	IND
ENF 26-0027	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/22/2026	02/20/2026	03/05/2026		N
ENF 25-1082	GENESEE ST	FINAL NOTICE SENT	RECHECK SCHEDULED	12/22/2025	02/23/2026	03/09/2026		N
ENF 26-0040	GEORGE ST	LETTER SENT	RECHECK SCHEDULED	01/29/2026	02/20/2026	03/09/2026		N
				<b>Total Entries</b>	<b>5</b>			
<b><u>BRUSH PILES</u></b>								
ENF 25-0965	JEROME AVE	FINAL NOTICE SENT	RECHECK SCHEDULED	10/21/2025	02/23/2026	03/11/2026		N
				<b>Total Entries</b>	<b>1</b>			
<b><u>BUILDING VIOL</u></b>								
ENF 22-0167	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/15/2022	02/03/2026	03/26/2026		N
ENF 21-1484	SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/27/2021	02/19/2026	04/01/2026		VAC
ENF 21-1156	WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/01/2023	02/19/2026	04/01/2026		N
ENF 23-0612	EXCHANGE	INSPECTED PROPERTY	DEMO PENDING	06/20/2023	02/02/2026	04/02/2026		N
				<b>Total Entries</b>	<b>4</b>			
<b><u>BUILDING VIOLATIONS</u></b>								
ENF 25-0994	MAIN ST	INSPECTED PROPERTY	CLOSED	11/03/2025	02/19/2026		02/20/2026	COMM
ENF 25-1045	SAGINAW ST	OBTAINED PERMIT	CLOSED	11/25/2025	02/19/2026		02/20/2026	N

**Code Enforcement Activity**  
**FEBRUARY 2026**

<b>Enf. Number</b>	<b>Address</b>	<b>Previous Status</b>	<b>Current Status</b>	<b>Filed</b>	<b>Last Action Date</b>	<b>Next Action Date</b>	<b>Date Closed</b>	<b>Rental</b>
ENF 26-0046	WASHINGTON ST	CONTACT WITH OWNER	CLOSED	02/02/2026	02/20/2026		02/21/2026	Y
ENF 26-0068	STEWART ST	REF TO BLDG OFFICIAL	RECHECK SCHEDULED	02/20/2026	02/20/2026	03/09/2026		N
ENF 26-0014	OLIVER ST	LETTER SENT	RECHECK SCHEDULED	01/15/2026	02/23/2026	03/11/2026		Y
ENF 25-1077	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/15/2025	02/19/2026	03/19/2026		Y
ENF 25-1096	EXCHANGE	INSPECTED PROPERTY	RECHECK SCHEDULED	12/30/2025	02/20/2026	03/19/2026		COMM
ENF 24-1236	GREEN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/06/2024	02/26/2026	03/26/2026		VACANT
ENF 25-0477	YOUNG ST	REF TO BLDG OFFICIAL	RECHECK SCHEDULED	05/20/2025	02/20/2026	03/26/2026		VACANT HOUSE
ENF 25-0916	LYNN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/02/2025	02/19/2026	04/01/2026		N
ENF 25-1083	DEWEY ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/22/2025	02/02/2026	05/04/2026		N
				<b>Total Entries</b>	<b>11</b>			
<b><u>DOORS IN VIOLATION</u></b>								
ENF 25-1010	DIVISION ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/11/2025	02/04/2026	03/04/2026		N
				<b>Total Entries</b>	<b>1</b>			
<b><u>FENCE VIOLATION</u></b>								
ENF 25-0914	HERMAN ST	INSPECTED PROPERTY	CLOSED	10/01/2025	02/20/2026		02/20/2026	N
				<b>Total Entries</b>	<b>1</b>			
<b><u>FRONT YARD PARKING</u></b>								
ENF 25-1071	GEORGE ST	RESOLVED	CLOSED	12/11/2025	02/24/2026		02/24/2026	N
ENF 26-0037	DIVISION ST	INSPECTED PROPERTY	CLOSED	01/28/2026	02/20/2026		02/20/2026	N
ENF 26-0032	DEWEY ST	LETTER SENT	RECHECK SCHEDULED	01/27/2026	02/24/2026	03/10/2026		Y
ENF 26-0077	ELM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/24/2026	02/24/2026	03/10/2026		N

**Code Enforcement Activity**  
**FEBRUARY 2026**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 26-0044	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/02/2026	02/26/2026	03/12/2026		Y
				<b>Total Entries</b>	<b>5</b>			
<b><u>FURNITURE OUTSIDE</u></b>								
ENF 26-0011	GRAND AVE	RESOLVED	CLOSED	01/12/2026	02/02/2026		02/02/2026	N
				<b>Total Entries</b>	<b>1</b>			
<b><u>GARBAGE &amp; DEBRIS</u></b>								
ENF 26-0001	CASS ST	RESOLVED	CLOSED	01/09/2026	02/24/2026		02/24/2026	N
ENF 26-0002	STEWART ST	RESOLVED	CLOSED	01/09/2026	02/20/2026		02/20/2026	Y
ENF 26-0022	NORTH ST	RESOLVED	CLOSED	01/21/2026	02/03/2026		02/03/2026	N
ENF 26-0033	CORUNNA AVE	INSPECTED PROPERTY	CLOSED	01/27/2026	02/26/2026		02/26/2026	N
ENF 26-0034	PRINDLE ST	INSPECTED PROPERTY	CLOSED	01/27/2026	02/26/2026		02/26/2026	N
ENF 26-0051	HUNTINGTON DR	INSPECTED PROPERTY	CLOSED	02/03/2026	02/24/2026		02/26/2026	N
ENF 26-0057	CASS ST	RESOLVED	CLOSED	02/04/2026	02/25/2026		02/25/2026	N
ENF 25-0981	CLINTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/30/2025	02/04/2026	03/04/2026		VACANT
ENF 25-1074	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/11/2025	02/26/2026	03/04/2026		Y
ENF 26-0036	GRACE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/28/2026	02/20/2026	03/04/2026		N
ENF 25-0937	CASS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/09/2025	02/04/2026	03/05/2026		N
ENF 26-0059	KEYTE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/19/2026	02/19/2026	03/05/2026		Y
ENF 26-0060	KEYTE ST	LETTER SENT	RECHECK SCHEDULED	02/19/2026	02/19/2026	03/05/2026		N
ENF 25-0696	YOUNG ST	INSPECTED PROPERTY	PENDING 2ND TICKET	07/22/2025	02/23/2026	03/09/2026		N
ENF 25-0929	HAMPTON AVE	INSPECTED PROPERTY	PENDING 1ST TICKET	10/07/2025	02/23/2026	03/09/2026		N

**Code Enforcement Activity**  
**FEBRUARY 2026**

<b>Enf. Number</b>	<b>Address</b>	<b>Previous Status</b>	<b>Current Status</b>	<b>Filed</b>	<b>Last Action Date</b>	<b>Next Action Date</b>	<b>Date Closed</b>	<b>Rental</b>
ENF 25-1080	RIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/22/2025	02/23/2026	03/09/2026		Y
ENF 26-0030	MOORE ST	LETTER SENT	RECHECK SCHEDULED	01/26/2026	02/20/2026	03/09/2026		N
ENF 26-0042	WOODLAWN AVE	LETTER SENT	RECHECK SCHEDULED	01/29/2026	02/20/2026	03/09/2026		N
ENF 26-0067	YOUNG ST	LETTER SENT	RECHECK SCHEDULED	02/20/2026	02/20/2026	03/09/2026		N
ENF 26-0070	RIDGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/20/2026	02/20/2026	03/09/2026		N
ENF 24-1991	BRANDON ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/19/2024	02/24/2026	03/10/2026		Y
ENF 25-1055	MICHIGAN AVE	FINAL NOTICE SENT	RECHECK SCHEDULED	12/02/2025	02/23/2026	03/10/2026		N
ENF 26-0048	PRINDLE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/03/2026	02/24/2026	03/10/2026		Y
ENF 25-0982	CLYDE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/30/2025	02/25/2026	03/11/2026		N
ENF 26-0082	EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/25/2026	02/25/2026	03/11/2026		Y
ENF 25-1035	WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/24/2025	02/26/2026	03/12/2026		Y
ENF 26-0005	FRAZER AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	01/09/2026	02/20/2026	03/12/2026		Y
ENF 26-0009	OAK ST	INSPECTED PROPERTY	FINAL NOTICE	01/12/2026	02/26/2026	03/12/2026		N
ENF 26-0071	SOUTH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/20/2026	02/26/2026	03/12/2026		IND
ENF 26-0079	WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/24/2026	02/24/2026	03/12/2026		N
ENF 23-1355	WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/12/2023	02/19/2026	04/01/2026		N
				<b>Total Entries</b>	<b>31</b>			
<b><u>GARBAGE/JUNK IN ROW</u></b>								
ENF 26-0012	SHIAWASSEE ST	RESOLVED	CLOSED	01/12/2026	02/20/2026		02/20/2026	Y
ENF 26-0015	COMSTOCK ST	RESOLVED	CLOSED	01/15/2026	02/03/2026		02/03/2026	Y
ENF 26-0019	WASHINGTON ST	RESOLVED	CLOSED	01/20/2026	02/24/2026		02/24/2026	N

**Code Enforcement Activity**  
**FEBRUARY 2026**

<b>Enf. Number</b>	<b>Address</b>	<b>Previous Status</b>	<b>Current Status</b>	<b>Filed</b>	<b>Last Action Date</b>	<b>Next Action Date</b>	<b>Date Closed</b>	<b>Rental</b>
ENF 26-0020	CHIPMAN ST	RESOLVED	CLOSED	01/20/2026	02/26/2026		02/26/2026	N
ENF 26-0023	STEVENS DR	RESOLVED	CLOSED	01/22/2026	02/03/2026		02/03/2026	N
ENF 26-0024	SAGINAW ST	RESOLVED	CLOSED	01/22/2026	02/20/2026		02/20/2026	Y
ENF 26-0025	EXCHANGE ST	RESOLVED	CLOSED	01/22/2026	02/20/2026		02/20/2026	Y
ENF 26-0039	WILLIAMS ST	RESOLVED	CLOSED	01/28/2026	02/24/2026		02/24/2026	Y
ENF 26-0049	RIVER ST	RESOLVED	CLOSED	02/03/2026	02/24/2026		02/24/2026	N
ENF 26-0050	PINE ST	RESOLVED	CLOSED	02/03/2026	02/24/2026		02/24/2026	Y
ENF 26-0052	YOUNG ST	RESOLVED	CLOSED	02/03/2026	02/20/2026		02/20/2026	N
ENF 26-0056	OLIVER ST	RESOLVED	CLOSED	02/04/2026	03/02/2026		03/02/2026	Y
ENF 26-0061	OLIVER ST	RESOLVED	CLOSED	02/19/2026	02/26/2026		02/26/2026	N
ENF 26-0069	STEWART ST	RESOLVED	CLOSED	02/20/2026	02/25/2026		02/25/2026	N
ENF 26-0081	DEWEY ST	RESOLVED	CLOSED	02/24/2026	03/02/2026		03/02/2026	N
ENF 26-0085	CLEVELAND ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/25/2026	02/25/2026	03/04/2026		N
ENF 26-0062	PINE ST	LETTER SENT	RECHECK SCHEDULED	02/19/2026	02/26/2026	03/12/2026		Y
ENF 26-0072	DEWEY ST	LETTER SENT	RECHECK SCHEDULED	02/23/2026	03/02/2026	03/12/2026		N
ENF 26-0075	KENWOOD DR	LETTER SENT	RECHECK SCHEDULED	02/24/2026	03/02/2026	03/12/2026		N
ENF 26-0078	PINE ST	LETTER SENT	RECHECK SCHEDULED	02/24/2026	03/02/2026	03/12/2026		Y
				<b>Total Entries</b>	<b>20</b>			
<b><u>HDC - NOTICE OF VIOLATION</u></b>								
ENF 24-1717	EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/24/2024	02/25/2026	03/25/2026		COMM
				<b>Total Entries</b>	<b>1</b>			

**Code Enforcement Activity**  
**FEBRUARY 2026**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<b><u>HEALTH &amp; SAFETY</u></b>								
ENF 25-0978	PINE ST	CONTACT WITH OWNER	RECHECK SCHEDULED	10/28/2025	02/20/2026	03/12/2026		N
				<b>Total Entries</b>	<b>1</b>			
<b><u>HOUSE FIRE</u></b>								
ENF 24-1057	CASS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/25/2024	02/04/2026	03/05/2026		N
ENF 25-0860	MICHIGAN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	09/05/2025	02/19/2026	03/19/2026		N
ENF 26-0031	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/26/2026	02/25/2026	03/25/2026		VACANT
ENF 26-0065	RYAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/19/2026	02/25/2026	03/25/2026		N
				<b>Total Entries</b>	<b>4</b>			
<b><u>IMMINENT DANGER OF STRUCTURE</u></b>								
ENF 22-0059	DEWEY ST	INSPECTED PROPERTY	LEGAL ACTION	01/21/2022	02/25/2026	03/25/2026		VAC
ENF 25-0609	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/25/2025	02/26/2026	03/26/2026		COMM
				<b>Total Entries</b>	<b>2</b>			
<b><u>MULTIPLE VIOLATIONS</u></b>								
ENF 25-0962	PRINDLE ST	INSPECTED PROPERTY	CLOSED	10/20/2025	02/24/2026		02/24/2026	N
ENF 25-1032	EXCHANGE ST	INSPECTED PROPERTY	CLOSED	11/19/2025	02/05/2026		02/05/2026	COMM
ENF 26-0016	GLENWOOD AVE	INSPECTED PROPERTY	RESOLVED	01/15/2026	02/23/2026		02/23/2026	VACANT
ENF 26-0026	EXCHANGE ST	RESOLVED	CLOSED	01/22/2026	02/25/2026		02/25/2026	Y
ENF 26-0047	WATER ST	RESOLVED	CLOSED	02/02/2026	02/26/2026		02/26/2026	N
ENF 25-0737	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/04/2025	02/04/2026	03/04/2026		VACANT LOT
ENF 25-0738	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/04/2025	02/04/2026	03/04/2026		N
ENF 25-1012	KENWOOD DR	INSPECTED PROPERTY	RECHECK SCHEDULED	11/11/2025	02/04/2026	03/04/2026		N

**Code Enforcement Activity**  
**FEBRUARY 2026**

<b>Enf. Number</b>	<b>Address</b>	<b>Previous Status</b>	<b>Current Status</b>	<b>Filed</b>	<b>Last Action Date</b>	<b>Next Action Date</b>	<b>Date Closed</b>	<b>Rental</b>
ENF 25-1014	BROOKS ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/12/2025	02/04/2026	03/04/2026		N
ENF 25-1020	FREDERICK ST	CONTACT WITH OWNER	PARTIALLY RESOLVED	11/17/2025	02/04/2026	03/04/2026		N
ENF 25-1048	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/26/2025	02/04/2026	03/04/2026		COMM
ENF 26-0055	DONALD ST	LETTER SENT	RECHECK SCHEDULED	02/04/2026	02/25/2026	03/04/2026		N
ENF 26-0063	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/19/2026	02/18/2026	03/04/2026		N
ENF 25-0647	HOWELL ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/09/2025	02/20/2026	03/05/2026		N
ENF 25-0764	CORUNNA AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	08/11/2025	02/19/2026	03/05/2026		COMM
ENF 25-1028	LINGLE AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/18/2025	02/05/2026	03/05/2026		VACANT LOT
ENF 25-1078	WRIGHT AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	12/16/2025	02/09/2026	03/05/2026		Y
ENF 26-0054	ELLIOT ST	LETTER SENT	RECHECK SCHEDULED	02/04/2026	02/04/2026	03/05/2026		N
ENF 25-0922	OAK ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	10/02/2025	02/23/2026	03/09/2026		N
ENF 26-0041	SHIAWASSEE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/29/2026	02/20/2026	03/09/2026		N
ENF 25-0679	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/16/2025	02/24/2026	03/10/2026		N
ENF 26-0073	LANSING ST	LETTER SENT	RECHECK SCHEDULED	02/23/2026	02/23/2026	03/10/2026		Y
ENF 25-0825	HICKORY ST	INSPECTED PROPERTY	PENDING 1ST TICKET	08/25/2025	02/20/2026	03/11/2026		N
ENF 25-0945	CORUNNA AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	10/13/2025	02/20/2026	03/11/2026		COMM
ENF 25-1015	CLEVELAND ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/12/2025	02/20/2026	03/11/2026		N
ENF 25-1087	BRADLEY ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/23/2025	02/20/2026	03/11/2026		N
ENF 25-0662	WOODLAWN AVE	INSPECTED PROPERTY	PENDING 1ST TICKET	07/14/2025	02/26/2026	03/12/2026		N
ENF 25-0704	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	07/23/2025	02/26/2026	03/12/2026		N

**Code Enforcement Activity**  
**FEBRUARY 2026**

<b>Enf. Number</b>	<b>Address</b>	<b>Previous Status</b>	<b>Current Status</b>	<b>Filed</b>	<b>Last Action Date</b>	<b>Next Action Date</b>	<b>Date Closed</b>	<b>Rental</b>
ENF 25-0822	ISHAM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/25/2025	02/26/2026	03/12/2026		N
ENF 25-0989	HOYT ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/30/2025	02/26/2026	03/12/2026		N
ENF 25-1091	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/30/2025	02/26/2026	03/12/2026		N
ENF 26-0006	WILLIAMS ST	LETTER SENT	RECHECK SCHEDULED	01/12/2026	02/26/2026	03/12/2026		N
ENF 26-0017	MACK ST	LETTER SENT	RECHECK SCHEDULED	01/15/2026	02/23/2026	03/12/2026		N
ENF 26-0028	RIDGE ST	2ND NOTICE SENT	RECHECK SCHEDULED	01/22/2026	02/26/2026	03/12/2026		Y
ENF 26-0038	GOULD ST	LETTER SENT	RECHECK SCHEDULED	01/28/2026	02/26/2026	03/12/2026		N
ENF 26-0053	GRAND AVE	FINAL NOTICE SENT	RECHECK SCHEDULED	02/04/2026	02/26/2026	03/12/2026		N
ENF 26-0064	BRADLEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/19/2026	02/26/2026	03/12/2026		Y
ENF 26-0074	CHIPMAN ST	LETTER SENT	RECHECK SCHEDULED	02/23/2026	02/26/2026	03/12/2026		N
ENF 26-0076	CHESTNUT ST	LETTER SENT	RECHECK SCHEDULED	02/24/2026	02/26/2026	03/12/2026		
ENF 26-0083	LINCOLN AVE	LETTER SENT	RECHECK SCHEDULED	02/25/2026	02/26/2026	03/12/2026		Y
ENF 25-0173	BROADWAY AVE	INSPECTED PROPERTY	1ST TICKET ISSUED	03/05/2025	02/20/2026	03/16/2026		N
ENF 24-1789	HARRISON AVE	INSPECTED PROPERTY	PENDING 3RD TICKET	11/05/2024	02/20/2026	03/18/2026		N
ENF 26-0080	WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/24/2026	03/02/2026	03/23/2026		N
ENF 24-1262	LINGLE AVE	INSPECTED PROPERTY	LEGAL ACTION	08/08/2024	02/25/2026	03/25/2026		N
ENF 25-0082	OLMSTEAD ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/04/2025	02/25/2026	03/25/2026		N
ENF 24-0907	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/23/2024	02/19/2026	04/01/2026		VAC
ENF 25-0628	WRIGHT AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	07/07/2025	02/19/2026	04/01/2026		N
ENF 25-0993	PRINDLE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/03/2025	02/19/2026	04/01/2026		N

**Code Enforcement Activity**  
**FEBRUARY 2026**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 26-0021	SHIAWASSEE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/21/2026	02/03/2026	05/04/2026		Y
				<b>Total Entries</b>	<b>49</b>			
<b><u>NO BUILDING PERMIT</u></b>								
ENF 25-1058	CARMODY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/03/2025	02/19/2026	03/19/2026		VACANT
				<b>Total Entries</b>	<b>1</b>			
<b><u>ROW VIOLATIONS</u></b>								
ENF 26-0018	DEWEY ST	RESOLVED	CLOSED	01/20/2026	02/24/2026		02/24/2026	N
ENF 26-0058	SAGINAW ST	LETTER SENT	RECHECK SCHEDULED	02/19/2026	02/19/2026	03/05/2026		N
				<b>Total Entries</b>	<b>2</b>			
<b><u>TEMPORARY STRUCTURES</u></b>								
ENF 25-0803	STEWART ST	RESOLVED	CLOSED	08/19/2025	02/24/2025		02/24/2026	N
ENF 25-1001	PRINDLE ST	INSPECTED PROPERTY	CLOSED	11/04/2025	02/20/2026		03/02/2026	N
ENF 24-1013	WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/17/2024	02/04/2026	03/04/2026		N
ENF 26-0066	BRADLEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/19/2026	02/19/2026	03/05/2026		VACANT LOT
				<b>Total Entries</b>	<b>4</b>			
<b><u>TIRES</u></b>								
ENF 25-1057	CLEVELAND ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/03/2025	02/25/2026	03/11/2026		N
ENF 26-0084	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/25/2026	02/25/2026	03/11/2026		N
				<b>Total Entries</b>	<b>2</b>			
<b><u>VACANT STRUCTURES</u></b>								
ENF 24-0728	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/01/2024	02/19/2026	04/01/2026		VAC
				<b>Total Entries</b>	<b>1</b>			

Code Enforcement Activity

FEBRUARY 2026

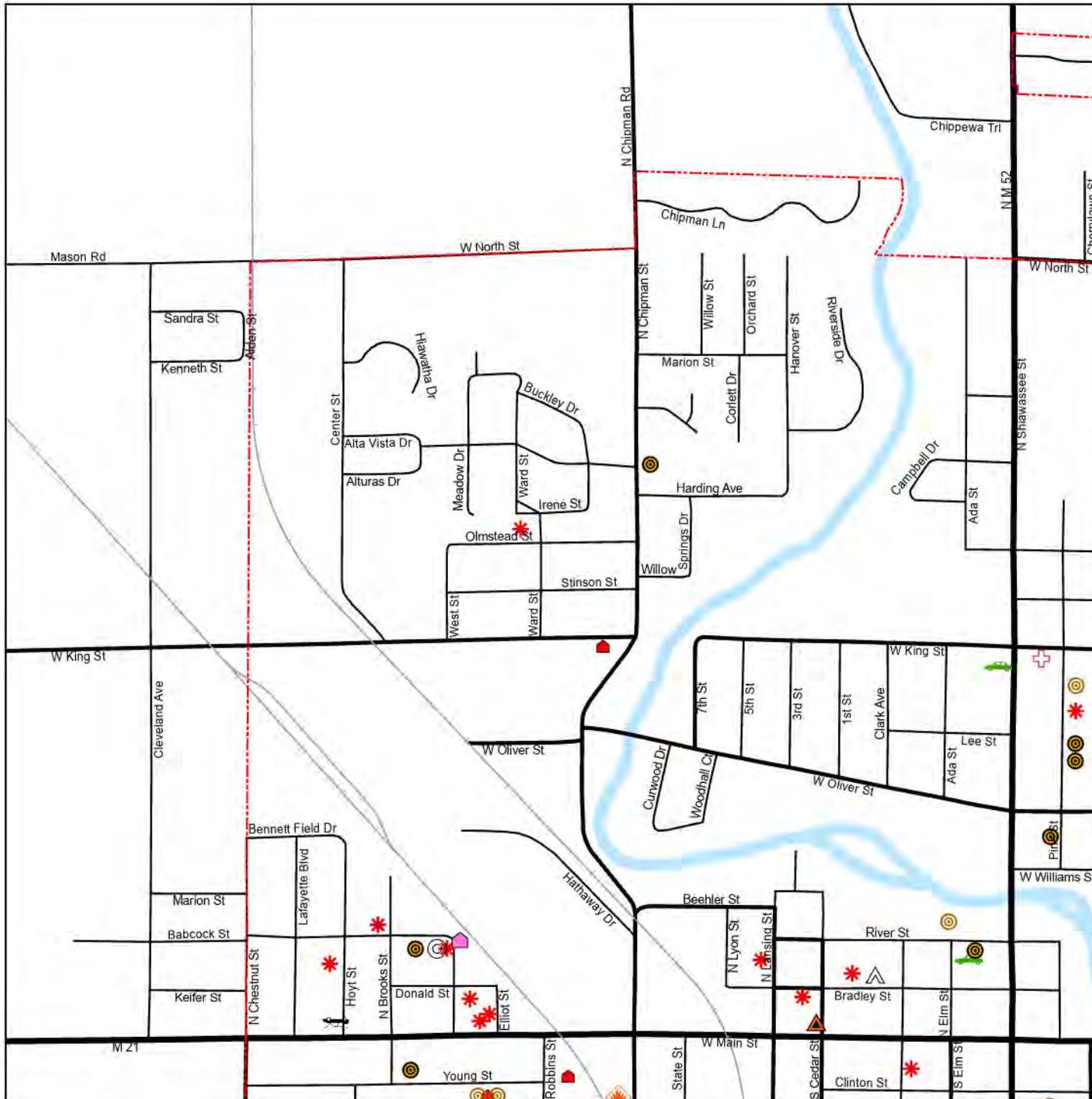
Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<b>Total Records:</b>		<b>148</b>			Total Pages:	10		



# City of Owosso

## Code Enforcement Activity February 2026

### NW Quadrant



#### Category

- Auto Repair/Junk Vehicle
- Building Violations
- Fire Damage
- Front Yard Parking
- Garbage & Debris
- Garbage/Junk In ROW
- Health & Safety
- Imminent Danger Of Structure
- Multiple Violations
- No Building Permit
- Temporary Structures
- Tires

#### Other Features

- City Limit
- Railroads
- River & Lakes

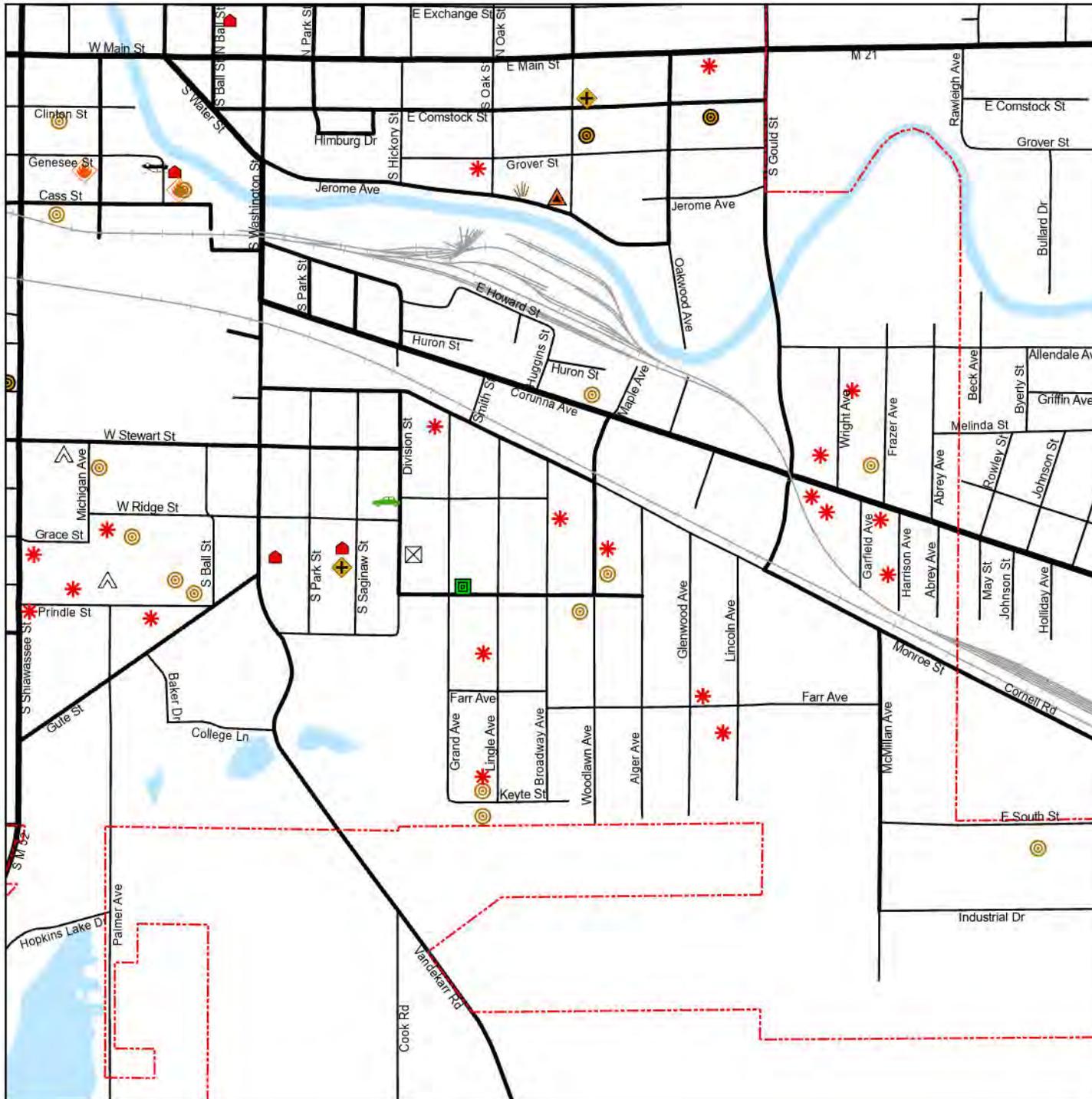
0 300 600 900 1,200 Feet



# City of Owosso

## Code Enforcement Activity February 2026

### SE Quadrant



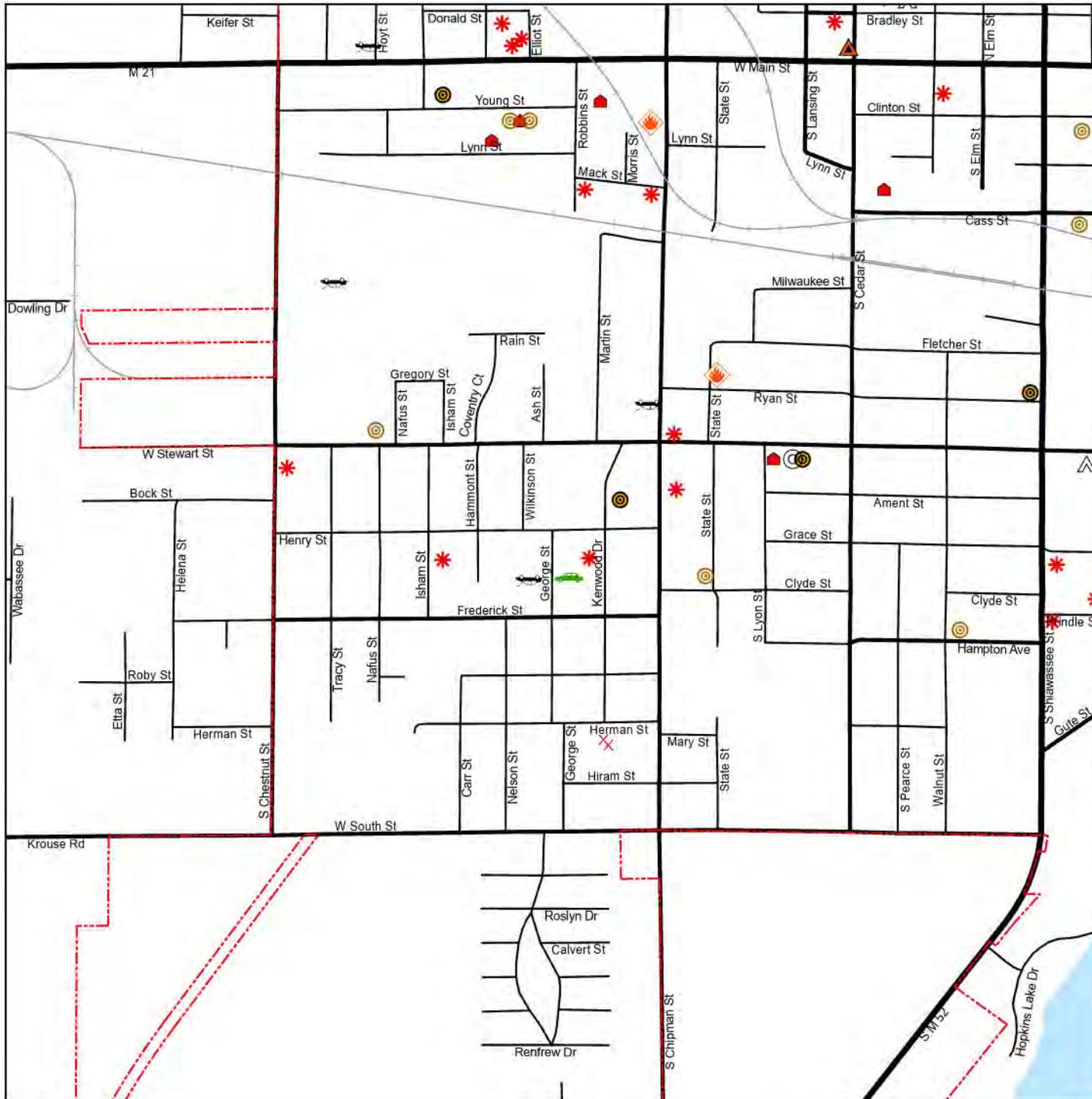
- Category**
-  Auto Repair/Junk Vehicle
  -  Brush Piles
  -  Building Violations
  -  Doors In Violation
  -  Fire Damage
  -  Front Yard Parking
  -  Furniture Outside
  -  Garbage & Debris
  -  Garbage/Junk In ROW
  -  Imminent Danger Of Structure
  -  Multiple Violations
  -  ROW Violations
  -  Temporary Structures

- Other Features**
-  City Limit
  -  Railroads
  -  River & Lakes
- 0 300 600 900 1,200 Feet
- 

# City of Owosso

## Code Enforcement Activity February 2026

### SW Quadrant



**Category**

- Auto Repair/Junk Vehicle
- Building Violations
- Fence Violation
- Fire Damage
- Front Yard Parking
- Garbage & Debris
- Garbage/Junk In ROW
- Imminent Danger Of Structure
- Multiple Violations
- Temporary Structures
- Tires

**Other Features**

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet

N

**Monthly Inspection List  
FEBRUARY 2026**

CHARLES, NATHAN	BUILDING OFFICIAL Total Inspections:	<b>42</b>
BOOTH, MARK	MECHANICAL & PLUMBING INSPECTOR Total Inspections:	<b>31</b>
HARRIS, JON	ELECTRICAL INSPECTOR Total Inspections:	<b>14</b>
FREEMAN, GREG	CODE ENFORCEMENT Total Inspections:	<b>157</b>
<b>Grand Total Inspections:</b>		<b>244</b>

**Rental Inspection Program  
FEBRUARY 2026**

*Registrations are by property address. A property address may have multiple units.*

<b>Registered Properties</b>	<b>716</b>
<b>Properties Inspected</b>	<b>699</b>
<b>Properties Not Inspected</b>	<b>17</b>

*Properties that have not been inspected are mostly due to more recent/newer registrations.*

*Types of Registered Units and the Unit Count*

<b>Single Family</b>	<b>397</b>
<b>Duplex</b>	<b>338</b>
<b>Owner Occupied Duplex</b>	<b>46</b>
<b>Multi-Family</b>	<b>876</b>
<b>Owner Occupied Multi-Family</b>	<b>10</b>
<b>Apartments over Businesses</b>	<b>23</b>
<b>TOTAL UNITS</b>	<b>1,690</b>

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Registrations Processed</b>	12	6										
<b>Registrations Removed</b>	1	4										
<b>Properties Inspected</b>	27	24										

*Civil Infractions are in process for those properties that have not been inspected within the five year ordinance period.*

**CERTIFICATES & LICENSES ISSUED BY MONTH FOR 2026**

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>ADULT USE RECREATIONAL RETAIL</b>												
1												1
\$5,000												\$5,000
<b>AMPHITHEATER</b>												
												0
												\$0
<b>BENTLEY PARK RENTAL</b>												
				2	2	5	7	1				17
				\$50	\$50	\$150	\$225	\$25				\$500
<b>GROWER LICENSE (Medical)</b>												
												0
												\$0
<b>HARMON PATRIDGE PARK RENTAL</b>												
					5	4	2					11
					\$175	\$100	\$50					\$325
<b>MOBILE FOOD VENDING (Food Truck License)</b>												
	1											1
	\$100											\$100
<b>PROCESSOR LICENSE</b>												
1												1
\$5,000												\$5,000
<b>PROVISIONING CENTER</b>												
												0
												\$0
<b>RECREATIONAL GROW</b>												
												0
												\$0
<b>RENTAL REGISTRATIONS</b>												
12	6											18
\$600	\$300											\$900
<b>TOTALS:</b>												
14	7	0	0	2	7	9	9	1	0	0	0	49
\$10,600	\$400	\$0	\$0	\$50	\$225	\$250	\$275	\$25	\$0	\$0	\$0	\$11,825



# OWOSSO POLICE DEPARTMENT

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

## MEMORANDUM

DATE: 11 March 2026  
TO: Owosso City Council  
FROM: Eric E. Cherry  
Police Department Captain  
RE: February 2026 Police Activity Report

### Master Plan Goal 3.1, 3.2

The Investigative Services Bureau attended the monthly multidisciplinary meeting for all forensic interviews conducted. This is where investigators, CPS, Voices for Children and Shiawassee County Prosecutors discuss where each case is at of the reported sexual assault investigations.

The Public Safety Administration met with Spicer Group to discuss the renovations going on in the Public Safety Building.

The Police Administration met with Axon representatives to discuss upgrades to our body worn cameras, tasers, in-car cameras, and software upgrades that will assist with report writing.

The Investigative Services Bureau started the background process on two applicants to fill our vacant patrol officer positions.

Members of the Shiawassee County Sexual Assault Response Team (SART) discussed with Police Administration making changes to the Interview Room, to make the space more of welcoming environment.

### February - 5 YEAR AVERAGE

	2022-Feb	2023-Feb	2024-Feb	2025-Feb	2026-Feb	Feb 5YR AVG
Part I Crimes	22	16	28	18	16	20
Part II Crimes	52	71	74	59	70	65.2
Violent Crimes	7	5	5	2	7	5.2
Total Reports	119	133	167	114	138	134.2
Felony Arrests	5	7	5	5	7	5.8
Total Arrests	19	33	44	20	28	28.8
Traffic Stops	41	222	172	109	120	132.8
All Dispatched Events	702	1006	980	657	736	816.2

**LAST 12 MONTHS**

	2025- Mar	2025- Apr	2025- May	2025- Jun	2025- Jul	2025- Aug	2025- Sep	2025- Oct	2025- Nov	2025- Dec	2026- Jan	2026- Feb	Last 12 Months	Average
Part I Crimes	30	18	25	13	26	23	21	32	33	22	20	16	279	23.25
Part II Crimes	84	87	87	82	79	80	92	96	77	65	56	70	955	79.58
Violent Crimes	10	4	8	4	7	5	6	13	8	10	7	7	89	7.42
Total Reports	157	166	168	157	149	150	182	182	158	145	134	138	1,886	157.17
Felony Arrests	6	8	8	15	12	7	4	5	7	9	10	7	98	8.17
Total Arrests	27	33	35	42	37	28	31	26	26	33	31	28	377	31.42
Traffic Stops	43	87	84	35	118	23	40	36	28	66	62	120	742	61.83
All Dispatched Events	730	820	798	787	907	836	792	764	667	717	639	736	9,193	766.08



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

---

# MEMORANDUM

---

DATE: March 9, 2026

TO: Owosso City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: February 2026 Fire & Ambulance Report

---

Master Plan Goal: 3.1, 3.2

Attached are the statistics for the Owosso Fire Department (OFD) for February 2026. The Owosso Fire Department responded to 247 incidents in the month of February.

OFD responded to 22 fire or rescue calls and EMS responded to 225 EMS calls.

Fire Calls		EMS Calls	
Illegal Burning	2	City of Owosso	170
Wires Down	0	Corunna EMS	5
Rescue	1	Fairfield Twp.	3
Car Fire	0	Laingsburg	0
False Alarm	3	Middlebury Twp.	7
Building Fire-Owosso	4	Owosso Twp.	29
Building Fire-Mutual Aid	0	Perry Area EMS	5
Gas Leak	3	Rush Twp.	0
Smoke Investigation	9	Out of County	6
<b>Total</b>	<b>22</b>	<b>Total</b>	<b>225</b>

Filter statement

Filters **Days in Dispatched** 2/1/26 to 2/28/26

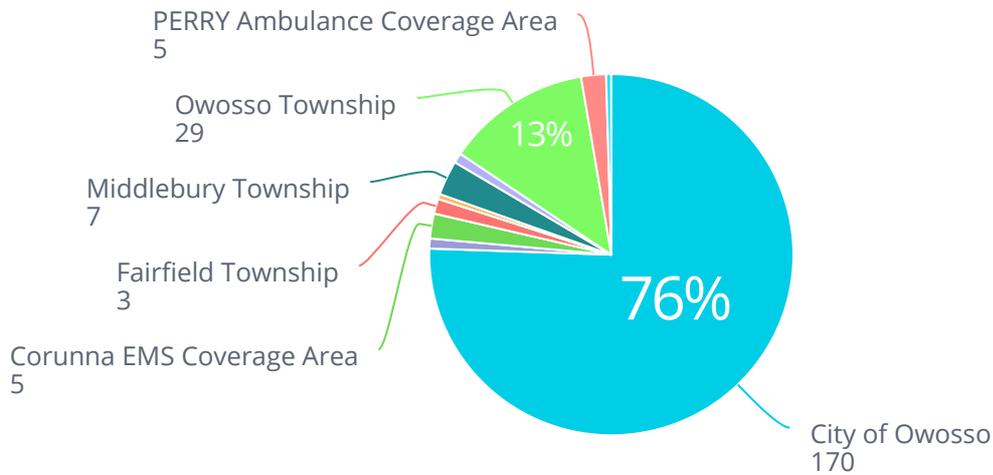
# Responses by Scene Zone

Total Records

| Total Records: **225**

Responses by Zone

- City of Owosso
- Clinton County
- Corunna EMS Coverage Area
- Fairfield Township
- Laingsburg Coverage Area
- Middlebury Township
- Out of County Calls
- Owosso Township
- PERRY Ambulance Coverage Area
- NVA





301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

---

# *MEMORANDUM*

---

DATE: March 10, 2026

TO: Owosso City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: Parking Citation Activity Summary

---

Listed below is a summary of parking citation activity for the period of July 1, 2025 through March 6, 2026.

During this time frame, a total of 385 parking citations were issued.

Of those citations, 198 delinquent letters were sent at the 31-day mark. Of the delinquent accounts, 40 have been paid, representing 20% compliance after the delinquent notice was issued.

There were 25 parking citations that were formally appealed. Of those appeals, 9 were paid and 16 remain unpaid, resulting in a payment rate of 66% for appealed citations.

The total dollar amount assessed for parking citations during the month of February was \$2,652.50. Of that amount, \$1,107.50 has been collected, representing 41 % of the total citation value. The remaining unpaid balance is \$1,545.00.

These figures provide an overview of citation issuance, appeal outcomes, and overall collection performance for the reporting period.

**PARKS AND RECREATION COMMISSION**

**REGULAR MEETING**

Draft Minutes of Monday, February 25, 2026

7:00 p.m. at City Hall

**CALL TO ORDER:** Chairman Mahoney called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Was recited

**ROLL CALL:**

**MEMBERS PRESENT:** Chairman Dennis Mahoney, Vice-Chair Jeff Selbig, Commissioners Ellen Rodman, Kevin Maginity, Emily Olson, Carol Anne Smith and Kollin Lienau

**MEMBERS ABSENT:** Commissioners Adeline Mahoney

**APPROVAL OF AGENDA:** Commissioner Olson made a motion to approve the agenda for February 25, 2026. Commissioner Rodman supported the motion. Passed by voice vote.

**APPROVAL OF MINUTES:** Commissioner Rodman made a motion to approve the minutes for January 28, 2026. The motion was supported by Commissioner Smith. Passed by voice vote.

**PUBLIC COMMENTS:** Jacob Unger from Troop 85 talked to the commission about his fundraising efforts for the community gardens.

**OLD BUSINESS REPORT:** Amy Fuller reported on the splash pad and pickleball grant progress.

**ITEMS OF BUSINESS:**

Budget: The Commission discussed the 2026-27 budget. Funding for a fitness course, planning improvements to Grove Holman Park, fixing the stairs at the sledding hill, and replacing benches in Curwood Park were prioritized.

Millage signs: The Commission selected signs for placement in the parks thanking voters for millage funding. There was a motion by Commissioner Rodman to approve \$1,000 for millage signs, supported by Commissioner Selbig. Ayes all, motion carried.

**PUBLIC/COMMISSIONER COMMENTS:** None.

**NEXT MEETING:** March 25, 2026

**ADJOURNMENT:** Commissioner Smith made a motion to adjourn at 8:03 p.m. The motion was supported by Commissioner Olson. Ayes all, motion carried.

Respectfully submitted by:

Amy Fuller, Assistant City Manager

**REGULAR MEETING MINUTES OF THE  
OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY  
CITY OF OWOSSO**

**March 4, 2026, at 7:30 A.M.**

**CALL TO ORDER:** The meeting was called to order by Chair Daylen Howard at 7:32 A.M.

**ROLL CALL:** Taken by Lizzie Fredrick

**PRESENT:** Chair Daylen Howard, Vice-Chair Lance Omer, Mayor Robert J. Teich, Jr., and Commissioners Josh Ardelean, Jill Davis, Karen Parzych, Jon Moore, and Colin McCallum. Commissioner Bill Gilbert arrived at 7:33 A.M.

**ABSENT:** None

**STAFF PRESENT:** Lizzie Fredrick

**AGENDA:**

**MOVED BY GILBERT, SUPPORTED BY MOORE TO APPROVE THE MARCH 4, 2026, OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.**

**AYES: ALL  
MOTION CARRIED**

**MINUTES:**

**MOVED BY PARZYCH, SUPPORTED BY DAVIS TO APPROVE THE FEBRUARY 4, 2026, OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING MINUTES.**

**AYE: ALL  
MOTION CARRIED**

**PUBLIC COMMENTS:** None

**REPORTS:** Fredrick reviewed the February Check Disbursement and Revenue & Expenditure Reports.

Fredrick presented the February reports for Electric Vehicle Charging Station Revenue, Unique Drivers, and Session Quantity.

**ITEMS OF BUSINESS:**

1. **FY25-26 Work Plans:** Fredrick presented a breakdown of potential OMS projects, programs and work plans for Fiscal Year 2026-2027.

Fredrick highlighted two new project work plans which are Downtown Signage, which includes the Steam Railroading Institute's Historical Marker funded by the 2025 Chocolate Walk proceeds, and the Main Street Plaza Landscaping Project for the reconstructed planter.

Fredrick confirmed that the four OMS committees will review the proposed work plans and submit a final version for the Board's approval in April.

**COMMITTEE UPDATES:**

1. **Promotion:** Davis provided updates on Chocolate Walk ticket sales and business participation.

Davis confirmed the Summer Sidewalk Sales will take place July 16<sup>th</sup>-18<sup>th</sup>.

Davis announced a storefront scavenger hunt planned for the month of July and that the Promotion Committee will be collaborating with The Cook Family Foundation, Lebowsky Center for Performing Arts, and the City of Owosso Parks and Recreation Commission on the Summer Concert Series at the amphitheater.

2. **Economic Vitality:** Parzych announced Taphouse Specialty Meat Market as the March Business of the Month.

Parzych provided updates on the Main Street Meetups planned for March, which is open to the public and will focus on Summer Beautification, and May, which will be a networking event for the downtown businesses.

3. **Organization:** Moore provided a recap of February's Volunteer Appreciation Party and announced that Board Member Spotlights will start appearing in the OMS newsletters and on social media.
4. **Design:** Ardelean provided updates on the new Social District signage, Seasonal Beautification budget, and plans for Summer Beautification.

Ardelean noted that the bee sculpture, which was removed due to vandalism, is being assessed by the original artist for repairs and that a new location is being considered for the sculpture.

**DIRECTOR UPDATES:** Fredrick shared that City Council and the General Fund will now oversee operation, maintenance, and expenses for the holiday lights on the downtown trees and streetlights.

Fredrick provided updates on cost estimates for the Ground Bed Concrete Project and annual landscaping contract.

**BOARD COMMENTS:** None

**ADJOURNMENT:**

**MOVED BY MOORE, SUPPORTED BY ARDELEAN TO ADJOURN AT 8:14 A.M.  
AYES: ALL  
MOTION CARRIED**

**NEXT MEETING APRIL 1, 2026.**