

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, JANUARY 20, 2026
6:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 5, 2026:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. CDBG Housing Grant Application. Conduct a public hearing to receive citizen comment regarding the proposed application to the Michigan State Housing Development Authority for a grant to assist in the improvement of owner-occupied, single-family homes of low- to moderate- income residents and consider authorizing said application, approval of a substantial amendment to the grant, and further approval of the related authorizing resolution, procurement procedure, and determination of level of environmental review.

Master Plan Implementation Goals: 1.9, 1.10, 1.13, 2.6, 6.6

CITIZEN COMMENTS

COUNCIL COMMENTS

CONSENT AGENDA

1. Proposed Special Assessment Project—Woodlawn Avenue. Authorize Resolution No. 2 for proposed Special Assessment District No. 2026-01 for Woodlawn Avenue from Monroe Street to Corunna Avenue for street rehabilitation, schedule public hearing for February 2, 2026.

Master Plan Implementation Goals: 3.4, 3.10

2. Purchase Order Amendment-Bulk Carbon Dioxide. Authorize amendment to Purchase Order with Matheson Tri-Gas, Inc. for bulk carbon dioxide, increasing the unit price from \$0.11 per pound or \$220 per ton to \$0.12 per pound or \$240 per ton, raising the total estimated cost for the FY 2025-2026 to \$17,020.20, and further authorize payment to the supplier up to the increased amount based on unit prices for actual quantities required.
Master Plan Implementation Goals: 3.4
3. Change Order- Valve Replacement Project. Approve Change Order No. 1 to the Valve Replacement Project with John E. Green Company increasing the amount by \$11,134.00 for additional work and materials needed to dismantle, clean and reinstall a section of pipe, and further approve payment to the contractor up to the amount of \$70,134.00.
Master Plan Implementation Goals: 3.4
4. Contract Authorization – Owosso Charter Township Ambulance Service. Approve contract with Owosso Charter Township to provide ambulance services on their behalf to the township in the amount of \$125.00 per residence, plus charges for businesses, churches, and campgrounds.
Master Plan Implementation Goals: 3.1
5. Bid Award — 2026 Water Main Replacement — Contract 1. Approve bid award to Fleis & Vandenbrink Engineering, Inc., for the 2026 Water Main Replacement Project — Contract 1, in the amount of \$377,600.00 for engineering and construction administration services, contingent upon the receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7, 5.3, 5.27, 6.6
6. Bid Award — 2026 Water Main Replacement —Contract 2. Approve bid award to Fishbeck, Thompson, Carr & Hubber, Inc., DBA Fishbeck for the 2026 Water Main Replacement Project — Contract 2 in the amount of \$358,400.00, contingent upon the receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7, 5.3, 5.27, 6.6
7. Contract Amendment – City Hall Improvements Project – Engineering Services Contract. Approve Amendment No. 2 to the engineering services contract with Spicer Group for the City Hall Improvements Project adding \$4,400.00 for additional engineering services during the pre-bid and post-bid processes, and authorize payment to the vendor up to the amount of \$48,400.00.
Master Plan Implementation Goals: 3.8, 4.7, 6.7
8. Warrant No. 661. Authorize Warrant No.661 as follows:

Date	Vendor	Description	Fund	Amount
1/7/2026	Waste Management	WWTP Refuge Disposal Services	WWTP	\$10,366.20
1/8/2026	Caledonia Twp	25% payment per Water District Agreement	Water	\$73,886.07
1/8/2026	Owosso Twp	25% Payment per Water Agreement	Water	\$22,242.59
			Total	\$106,494.86

ITEMS OF BUSINESS

1. Contract Approvals – Ludington Electric, Inc. Reiterate acknowledgement of the pecuniary interest of Councilmember in the contract(s) in question and consider approval of \$757.74 in contracts with Ludington Electric, Inc. for the period of December 2025.
2. Mortgage Discharge – 520 Comstock Street. Consider authorizing discharge of mortgage as it relates to 520 Comstock Street and further authorize the Mayor and City Clerk to execute appropriate documents.

3. Charter Amendment Chapter 15 section 4 – Collection of Delinquent Utility Charges. Authorize the resolution proposing a Charter amendment to Chapter 15, Section 4 of the Owosso City Charter and approving ballot language for submission to the voters at the August 4, 2026 regular election, consistent with City Council’s Fiscal Year 2025–26 annual goals.
Master Plan Implementation Goals: 3.1, 3.3

CITIZEN COMMENTS

COUNCIL COMMENTS

COMMUNICATIONS

1. Tanya S. Buckelew, Planning & Building Director. December 2025 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. December 2025 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. December 2025 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. December 2025 Rental Report.
5. Tanya S. Buckelew, Planning & Building Director. December 2025 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. December 2025 Police Report.
7. Kevin D. Lenkart, Public Safety Director. Year end 2025 Police Statistics.
8. Kevin D. Lenkart, Public Safety Director. December 2025 Fire Report.
9. Downtown Development Authority. Minutes of January 7, 2026.
10. Owosso Historical Commission. Minutes of January 12, 2026.

NEXT MEETING

Monday, February 02, 2026

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2027
Historical Commission – term expires 12-31-2026
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk’s Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.