

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES SYNOPSIS
MONDAY, DECEMBER 02, 2024**

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber, Councilmembers Janae L. Fear, Emily S. Olson, Rachel M. Osmer, and Christopher D. Owens.

ABSENT: Councilmember Carl C. Ludington.

PROCLAMATIONS/SPECIAL PRESENTATIONS

Giving Tuesday/Raise Up Shiawassee Proclamation. Mayor Teich read aloud a Proclamation of the Mayor's Office declaring Tuesday, December 2, 2025 as Giving Tuesday/Raise Up Shiawassee Day in the City of Owosso.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

Justin Horvath, SEDP President, expressed his support for the sale of the old Vaunguard site to NB Concepts. He said he's very excited about the opportunity for new housing and brownfield cleanup.

Tom Manke commented on the wonderful Glow Parade this last Friday, thanking everyone involved in the event. He went on to say that he has heard positive feedback on the proposed housing project and asked for an explanation of the recycling item on the agenda.

COUNCIL COMMENTS

Councilmember Osmer announced the YMCA will be hosting a mobile food distribution event at the Baker College Welcome Center tomorrow.

Councilmember Olson spoke about the role of illumination in the community, saying she would like to see the downtown illuminated year-round. She suggested the City create a lighting inventory map and include illumination in future master plans.

CONSENT AGENDA

The consent agenda was approved as follows:

2026 Schedule of Meetings. Adopted the 2026 Boards and Commissions Meetings Schedule.
Traffic Control Order Request – St. John's Food & Gift Distribution. Approved the request from St. John's United Church of Christ for closure of Washington Street between Oliver Street and Williams Street on Tuesday, December 16, 2025 from 10:00am until 3:00pm for their annual food and gift distribution event.

2026 Income Threshold Poverty Exemptions. Adopted the 2026 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994.

Change Order – 2023 Street Patches Contract. Approved change order no. 5 to the 2023 Street Patches Contract with TJ Smith Sand & Gravel, Inc. in the amount of \$122,197.50 for the 2026 Street Patches Contract and further approved payment to the contractor upon completion of the project or portion thereof.

Purchase Authorization – Network Switches. Waived competitive bidding requirements, authorized the purchase of network switching equipment from Logicalis in the amount of \$24,711.82 and further authorized the payment to the vendor upon satisfactory receipt of the equipment.

Purchase Authorization – Scale Computing HyperCore Cluster. Waived competitive bidding requirements, authorized the purchase of scale computing HC3 HyperCore cluster equipment from People Driven Technology in the amount of \$59,033.41 and further authorized the payment to the vendor upon satisfactory installation of the equipment.

Purchase Authorization – CrowdStrike Cybersecurity. Waived competitive bidding requirements, authorized the purchase of CrowdStrike Falcon Complete & NG-SIEM Using SLGCP Grant Funds in the amount of \$67,350.00 and further authorized the payment to the vendor upon satisfactory installation of the software.

Contract Authorization – Automatic Meter Reading System. Approved new contract with Aclara Technologies LLC for upgrade of the old water meter reading system to Aclara's Mobile Programmer, along with additional modifications to the original contract that better serve the City's interests.

AP Check Register – November 2025. Affirmed Accounts Payable check disbursements totaling \$3,376,065.06 for November 2025.

Payroll Check Register – November 2025. Affirmed Payroll check disbursements totaling \$863,770.90 for November 2025.

ITEMS OF BUSINESS

Notice of Pecuniary Interest. Entered notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. for the month of November 2025.

Grant Acceptance – Cook Family Foundation. Approved acceptance of the Cook Family Foundation Grant in the amount of \$8,150 to support 50% of the cost for the Owosso Curbside Recycling Public Input Project for the period of November 1, 2025 through October 31, 2026.

Professional Services Agreement – Curbside Recycling Public Input Collection & Analysis. Approved a professional services contract with KSKCounsultancy Inc. to lead the facilitation, data collection, analysis, and preparation of a final report on curbside recycling in the amount of \$16,300.00 and further approved payment to the vendor upon satisfactory completion of the project or portion thereof, supported by a \$8,150.00 grant funded by the Cook Family Foundation.

Property Sale - 1000 Bradley Street. Approved the sale of the City-owned property at 1000 Bradley Street to NB Concepts, LLC in the amount of \$10,000.00.

CITIZEN COMMENTS

Joseph Moore, rental property owner, said he is having some issues with parking enforcement as some of his tenants are getting parking tickets. He also asked about the status of the water leak on Michigan Avenue.

COUNCIL COMMENTS

Councilmember Olson said she heard lots of grumbling from parents dropping off kids at school today due to the snow being unplowed on some streets. She asked that the schools be considered a priority for snow plowing. It was noted that the City prioritizes streets for plowing in the following order: state trunklines, major streets, local streets, alleys, and parking lots. mb Osmer noted that part of the issue with unplowed snow from the latest storm is the fact that people raked their leaves into the street long before pickup was supposed to take place and those leaves got covered with snow leading to problems with plowing and picking up the leaves. It was further noted that crews continue to pick up leaves despite the snow.

CITY MANAGER REPORT

Nathan R. Henne, City Manager. City Manager Report – November 2025.

COMMUNICATIONS

Brad A. Barrett, Finance Director. Financial Report – October 2025.

Owosso Historical Commission. Minutes of November 10, 2025.

NEXT MEETING

Monday, December 15, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2027

DDA/OMS Board x 2 – terms expire June 30, 2028

Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

The meeting was adjourned at 7:28 p.m.

Robert J. Teich, Jr., Mayor
Amy K. Kohagen, City Clerk

Note: Complete printed copies of the minutes and any ordinances contained therein are available to the public at the Office of the City Clerk and the Shiawassee District Library – Owosso Branch during regular business hours or on the Internet at www.ci.owosso.mi.us.