

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES SYNOPSIS
MONDAY, NOVEMBER 17, 2025**

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber, Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson, Rachel M. Osmer, and Christopher D. Owens.

ABSENT: None.

PROCLAMATIONS/SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

Diane Scharnowske asked why the City starts fall leaf pickup before the leaves drop? She said she now has tons of leaves that she doesn't know what to do with because the leaf crews have already gone by her house. Mayor Teich said he appreciated her comments and indicated that he would like to talk with appropriate staff before making any promises to change the program.

COUNCIL COMMENTS

Councilmember Olson spoke on the occasion of the minting of the last penny, noting that something as small as giving a penny could be considered philanthropy. She encouraged people to do small things for one another as these tiny acts can help drive the City forward.

CONSENT AGENDA

The Consent Agenda was approved as follows:

Boards and Commissions Appointments. Approved the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Deb Adams*	Historical Commission	12-31-2028
Lorraine Weckwert	Historical Commission (effective January 1, 2026)	12-31-2028

* Indicates reappointment

Proposed Special Assessment Project – Woodlawn Avenue. Authorized Resolution No. 1 for proposed Special Assessment District No. 2026-01 for Woodlawn Avenue from Monroe Street to Corunna Avenue for street rehabilitation.

Traffic Control Order Request – NYE Ball Drop & Block Party. Approved request from the Owosso Masonic Lodge for the closure of S. Washington Street from Comstock Street to Jerome/Water Street on Wednesday, December 31, 2025 at 9:00 p.m. until Thursday, January 1, 2026 at 2:00 a.m. for the New Year's Eve Ball Drop & Block Party and further approved Traffic Control Order no. 1551 formalizing the request.

Surface Transportation Program Fund Application - Comstock Street. Approved grant application to the Michigan Department of Transportation for Surface Transportation Program funds to assist in the reconstruction of Comstock Street from Park Street to Gould Street, authorized participation in the Small Urban Program, and further authorized commitment of City funds in the amount of \$4,166,000.00 plus the cost of project design engineering and construction administration.

MDOT Performance Resolution. Authorized resolution outlining the City's responsibilities in relation to the granting of permits by MDOT to construct, operate, use and/or maintain utility or other facilities, and/or to conduct other activities, on, over, and/or under a state highway right of way.

Change Order – WWTP Secondary Clarifier Project. Approved Change Order No. 4 to the WWTP Secondary Clarifier Project contract with RCL Construction Co., Inc., increasing the contract by \$255,078.00 for two new valve actuators and electrical runs, two new slide gates, a

yard light, new concrete channel inside the chlorine tank, and curb replacement, and further approved payment to the contractor up to the amount of \$6,377,495.00 upon satisfactory completion of the work or portion thereof.

Professional Services Agreement – 2026 DWSRF Projects – Engineering Services. Authorized professional services agreement with Fishbeck for engineering services for the Gute Hill Booster Station Improvement Project, Osburn Well Rehabilitation Project, and evaluation of Water Treatment Plant Chemistry in the amount of \$385,360.00, with Tasks 2 & 3 contingent upon receipt of DWSRF funding for the projects, and approved payment to the engineer upon satisfactory completion of the project or portion thereof.

Professional Services Agreement – 2026 CWSRF Projects – Engineering Services. Authorized professional services agreement with Fishbeck for engineering services for the Nitrification and Roughing Towers project and the Collections System Analysis project at the WWTP in the amount of \$1,299,780.00, with task 4 contingent upon receipt of CWSRF funding for the projects, and approved payment to the engineer upon satisfactory completion of the project or portion thereof.

Professional Services Agreement – Corunna WTP Connection Project – Engineering Services. Authorized professional services agreement with Fishbeck for engineering services for the Corunna WTP Connection project in the amount of \$49,950.00 and approved payment to the engineer upon satisfactory completion of the project or portion thereof.

Bid Award – Community Engagement Portal. Approved bid award to Concourse Tech Inc. for the provision of a community engagement portal in the amount of \$7,500.00 per year for a period of three years and further approved payment to the vendor up to the amount of \$22,500.00.

Bid Award – Water Portal. Approved bid award to Concourse Tech Inc. for the provision of a public water portal in the amount of \$8,400.00 per year for a period of three years and further approved payment to the vendor up to the amount of \$25,200.00.

ITEMS OF BUSINESS

NYE Ball Drop & Block Party Fireworks Permit Request. Approved the request of the Owosso Masonic Lodge for permission to hold a public fireworks display operated by Wolverine Fireworks Display, Inc. during the City's New Year's Eve Ball Drop & Block Party event.

CITIZEN COMMENTS

None.

COUNCIL COMMENTS

Mayor Teich thanked Deb Adams, Lorraine Weckwirt, and Councilmembers Osmer and Owens for their service on the City's boards & commissions. He further thanked the City Manager for all the work he did in searching for the new customer engagement portals.

Councilmember Olson asked if the Council could discuss potential next steps in the effort for tree canopy equity. Assistant City Manager Fuller described the operation of the City's current tree program, noting the City had planted approximately 35 trees last year. She explained that the current resources could be redirected to concentrate on areas of low tree canopy through the use of an application that measures tree canopy by census tract. The Council seemed happy with this suggestion and encouraged the use of a social media campaign to help get the word out. Councilmember Osmer announced that Catholic Charities will be hosting a mobile food distribution on Tuesday.

COMMUNICATIONS

Matthew Van Epps, Downtown Historic District Commission. Letter of resignation.

Tanya S. Buckelew, Planning & Building Director. October 2025 Building Department Report.

Tanya S. Buckelew, Planning & Building Director. October 2025 Code Violations Report.

Tanya S. Buckelew, Planning & Building Director. October 2025 Inspections Report.

Tanya S. Buckelew, Planning & Building Director. October 2025 Certificates Issued Report.

Kevin D. Lenkart, Public Safety Director. October 2025 Police Report.

Kevin D. Lenkart, Public Safety Director. October 2025 Fire Report.

DDA/Main Street Board. Minutes of November 5, 2025.

NEXT MEETING

Monday, December 1, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2027

DDA/OMS Board x 2 – terms expire June 30, 2028

Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

The meeting was adjourned at 7:03 p.m.

Robert J. Teich, Jr., Mayor

Amy K. Kohagen, City Clerk

Note: Complete printed copies of the minutes and any ordinances contained therein are available to the public at the Office of the City Clerk and the Shiawassee District Library – Owosso Branch during regular business hours or on the Internet at www.ci.owosso.mi.us.