

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF NOVEMBER 3, 2025
6:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS

- PRESIDING OFFICER:** MAYOR ROBERT J. TEICH, JR.
- OPENING PRAYER:** PASTOR BILL MOULL
OWOSSO FREE METHODIST
- PLEDGE OF ALLEGIANCE:** OWOSSO FIRE DEPARTMENT CAPTAIN MATTHEW HARVEY
- PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,
Councilmembers Carl C. Ludington, Emily S. Olson and Rachel
M. Osmer.
- ABSENT:** Councilmembers Janae L. Fear and Christopher D. Owens.

APPROVE AGENDA

Motion by Councilmember Osmer to approve the agenda as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 20, 2025

Motion by Councilmember Olson to approve the Minutes of the Regular Meeting of October 20, 2025 as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Swearing in Ceremony – Fire Department Employees

A ceremony was held to swear in the City’s newest firefighters: Joe Pironella and Mike Todd. Firefighter Pironella was joined at the podium by his wife, where his wife pinned his badge. Firefighter Mike Todd was joined at the podium by his wife, daughter and father where his wife pinned his badge.

Fire Promotion Ceremony

A ceremony was held to promote Lt. Matthew Harvey to Captain. Harvey was joined at the podium by his wife and daughter, where his wife pinned his badge.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

Ashley Shortz, 1607 Young Street, asked about the water main replacement on her street and how much longer it would take to complete. Her first round of leaf collection was missed due to the construction and will the city be able to pick up the leaves during the next round.

COUNCIL COMMENTS

Councilmember Osmer discussed food access and how to ease the impact on hunger.

CONSENT AGENDA

Motion by Councilmember Olson to approve the Consent Agenda as follows:

Contract Amendment – COSSAP Grant Subcontract. Approve the revision of the Agreement Amount for The COSSAP Grant subcontract agreement with Shiawassee Health and Wellness in the amount of \$54,047.73 as follows:

RESOLUTION NO. 153-2025

APPROVE A GRANT CONTRACT AMENDMENT BETWEEN THE CITY OF OWOSSO AND SHIAWASSEE HEALTH AND WELLNESS

WHEREAS, in May of 2021, the City of Owosso partnered with the Michigan State Police and Shiawassee Health and Wellness in applying for a COSSAP grant from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance.

WHEREAS, In October 2022, Owosso City Council approved the acceptance of the COSSAP grant.

WHEREAS, the grant contract ended on September 30, 2025.

NOW THEREFORE BE IT RESOLVED, that the city of Owosso, Michigan, approves the grant contract amendment between the City of Owosso and Shiawassee Health and Wellness as detailed:

- FIRST: to approve the grant contract amendment in the amount of \$54,047.73.
- SECOND: to maintain satisfactory financial accounts, documents, and records, and to make them available to the Department for auditing at reasonable times.
- THIRD: to comply with any and all terms of said agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

Lunghamer Ford – Payment Authorization. Approve payment to Lunghamer Ford in the amount of \$2,305.36 for the emergency repair of Owosso Fire Department (OFC) EMS Medic 5 as follows:

RESOLUTION NO. 154-2025

**AUTHORIZING PAYMENT TO
LUNGHAMER FORD INC.
FOR EMERGENCY REPAIR OF OWOSSO FIRE DEPARTMENT
EMS MEDIC 5**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has a fire department vehicle Medic 5 that required an emergency repair of the vehicle, and

WHEREAS, the city directed Lunghamer Ford Inc. to proceed and make the emergency repair, which subsequently totaled \$2,305.36, and

WHEREAS, the Public Safety Chief has reviewed the detailed billing from Lunghamer Ford Inc. for the cost of the repair and recommends payment in the amount of \$2,305.36 for the work that was satisfactorily completed.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it was necessary and in public interest to contract with Lunghamer Ford, Inc. for emergency repairs to Owosso Fire Department Medic 5.
- SECOND: the accounts payable department is authorized to submit payment to Lunghamer Ford Inc. in the amount up to \$2,305.36 as authorized by Council this 3rd day of November 2025.
- THIRD: the above expenses shall be paid from the Fire Department vehicle repair fund.

Front Line Services – Payment Authorization. Approve payment to Front Line Services Inc. in the amount of \$8,615.08 for the emergency repair of Owosso aerial Tower 1 (T-1) as follows:

RESOLUTION NO. 155-2025

**AUTHORIZING PAYMENT TO
FRONT LINE SERVICES INC.
FOR EMERGENCY REPAIR OF OWOSSO FIRE DEPARTMENT TOWER 1**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has a fire department vehicle Tower 1 one that required an emergency repair of the vehicle, and

WHEREAS, the city directed Front Line Services Inc., to proceed and make the emergency repair, which subsequently totaled \$8,615.08, and

WHEREAS, the Public Safety Chief has reviewed the detailed billing from Front Line Services Inc. for the cost of the repair and recommends payment in the amount of \$8,615.08 for the work that was satisfactorily completed.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it was necessary and in the public interest to contract with Front Line Services, Inc. for the emergency repairs to Owosso Fire Department vehicle Tower one.

SECOND: the accounts payable department is authorized to submit payment to Front Line Services Inc. in the amount up to \$8,615.08 as authorized by Council this 3rd day of November 2025.

THIRD: the above expenses shall be paid from the Fire Department vehicle repair fund.

Curwood Castle – Architectural Services. Approve payment to H2A Architects for work on Curwood Castle as follows:

RESOLUTION NO. 156-2025

AUTHORIZING A CONTRACT WITH H2A ARCHITECTS FOR SERVICES AT THE CURWOOD CASTLE

WHEREAS, the City of Owosso, Shiawassee County, Michigan, owns Curwood Castle, a historic building; and

WHEREAS, Curwood Castle needs repairs and restoration work; and

WHEREAS, contracting with a licensed architect will be necessary to begin the project; and

WHEREAS, the Assistant City Manager recommends authorizing a contract with H2A Architects for this project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has theretofore determined that it is advisable, necessary, and in the public interest to authorize a contract with H2A Architects for the Curwood Castle project.

SECOND: the accounts payable department is authorized to submit payment to H2A Architects in an amount not to exceed \$20,600.

THIRD: the above expenses shall be paid for from the Historical Fund Account 297-798-930.000.

Owosso Historical Commission – Books and Records. Authorize the donation of books and records to Owosso High School, Shiawassee District Library and Archives of Michigan as follows:

Master Plan Goal 7.1

RESOLUTION NO. 157-2025

AUTHORIZING THE OWOSSO HISTORICAL COMMISSION TO DONATE PROPERTY

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Owosso Historical Commission, has collections of books and historical documents; and

WHEREAS, the Owosso Historical Commission has determined that donating some of their collection to other government entities would allow the collection to be made available to the public; and

WHEREAS, the donation of property over seventy years of age requires city council approval in accordance with section 2-347 of the city ordinance; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has theretofore determined that it is advisable, necessary, and in the public interest to donate all of the Owosso Public Schools yearbooks currently in the possession of the Owosso Historical Commission to the Owosso Public School System and Shiawassee District Library.
- SECOND: the City of Owosso has theretofore determined that it is advisable, necessary, and in the public interest to donate all of the city directories currently in the possession of the Owosso Historical Commission to the Shiawassee District Library.
- THIRD: the City of Owosso has theretofore determined that it is advisable, necessary, and in the public interest to donate assessment rolls from 1883 - 1901 currently in the possession of the Owosso Historical Commission to the Archives of Michigan.
- FOURTH: the Assistant City Manager is authorized to conduct the transfer of these books to Owosso Public Schools, the Shiawassee District Library, and the Archives of Michigan.

Owosso Time Traveler Project. Approve the contract with Michigan Technological University in the amount of \$5,200 for the Owosso Time Traveler Project as follows:

Master Plan Goals 7.1, 6.5, 5.1

RESOLUTION NO. 158-2025

AUTHORIZING A CONTRACT WITH MICHIGAN TECHNOLOGICAL UNIVERSITY FOR THE OWOSSO TIME TRAVELER WEBSITE

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has the Owosso Historical Commission to preserve and share Owosso's history; and

WHEREAS, the Owosso Historical Commission has developed a plan to build a website that will allow them to catalog and share historic documents, places, and photos with the public; and

WHEREAS, Michigan Technological University has already completed a similar project, the Keweenaw Time Traveler, and has offered to help the Owosso Historical Commission with the Owosso Time Traveler Project; and

WHEREAS, the Assistant City Manager recommends authorizing a contract with Michigan Technological University for this project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has theretofore determined that it is advisable, necessary, and in the public interest to authorize contracting with Michigan Technological University for the Owosso Time Traveler project.
- SECOND: the accounts payable department is authorized to submit payment to Michigan Technological University in an amount not to exceed \$5,200.
- THIRD: the above expenses shall be paid for from the Historical Fund Account 297-799-930.000.

Change Order – City Hall Improvements Project. Authorize Change Order No. 2 to the City Hall Improvements Project contract for the larger pad size to accommodate the new generator in the amount of \$7,129.10 and further authorize payment to the contractor up to the revised contract amount of \$610,873.75 as follows:

RESOLUTION NO. 159-2025

AUTHORIZING AN EMERGENCY CHANGE ORDER FOR THE CITY HALL HVAC PROJECT – CONCRETE PAD ENLARGEMENT

WHEREAS, the City of Owosso is undertaking the City Hall HVAC Improvement Project at 301 West Main Street; and

WHEREAS, Great Lakes Bay Construction determined that the planned concrete pad size for the NW RTUs and new emergency generator is too small and needs to be expanded; and

WHEREAS, Great Lakes Bay Construction submitted Change Order No. 002 in the amount of \$7,129.10 to extend the width of the pad by 3’8”; and

WHEREAS, this is a budgeted item from 101.265.975.000.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve the emergency change order to increase the concrete pad for HVAC units from Great Lakes Bay Construction for a cost to the City of Owosso of \$7,129.10.
- SECOND: the total contract amount with Great Lakes Bay Construction shall be increased from \$603,744.65 to \$610,873.75
- THIRD: the above expenses shall be paid from the General Fund, 101.265.975.000

Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Bill Moull	Owosso Historical Commission	12-31-2028
Rachel Osmer	Owosso Historical Commission	11-09-2026

AP Check Register – October 2025. Affirm Accounts Payable check disbursements totaling \$3,063,633.26 for October 2025.

Payroll Check Register – October 2025. Affirm Payroll check disbursements totaling \$851,196.96 for October 2025.

Motion supported by Councilmember Osmer.

Roll Call Vote.

- AYES: Councilmember Ludington, Mayor Pro-Tem Haber, Councilmembers Olson, Osmer and Mayor Teich.
- NAYS: None.
- ABSENT: Councilmembers Fear and Owens.

ITEMS OF BUSINESS

None.

CITIZEN COMMENTS

Tom Manke, 2910 W. M-21, stated he could not get access to zoom and discussed food access for the citizens.

Ashley Shortz, 1607 Young Street, is willing to help support the building of a food pantry.

Pastor Bill Moull asked that the churches be included in the food discussion.

Joe Hammontree, 507 Gilbert, stated there are 7-8 mini pantries around the city. The YMCA gives out about 25-30 lbs. of food per day.

COUNCIL COMMENTS

None.

COMMUNICATIONS

Nathan R. Henne, City Manager. City Manager Report – October 2025.
Brad A. Barrett, Finance Director. Financial Reports – September 2025.
Owosso Historical Commission. Minutes of October 14, 2025.

Park and Recreation Commission. Minutes of September 24, 2025.
Park and Recreation Commission. Minutes of October 22, 2025.
Amy K. Fuller. Tree Canopy Equity Program.

NEXT MEETING

Monday, November 17, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2027
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

Motion by Councilmember Osmer for adjournment at 7:15 p.m.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Tanya S. Buckelew, Recording Clerk