

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF OCTOBER 6, 2025
6:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR KATIE WALLEN
FIRST BAPTIST CHURCH

PLEDGE OF ALLEGIANCE: OWOSSO FIRE DEPARTMENT CAPTAIN RICK BREWBAKER

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,
Councilmembers Janae L. Fear, Carl C. Ludington, Emily S.
Olson, Rachel M. Osmer, and Christopher D. Owens.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Haber to approve the agenda as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 15, 2025

Motion by Councilmember Osmer to approve the Minutes of the Regular Meeting of September 15, 2025 as presented.

Motion supported by Councilmember Owens and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF SEPTEMBER 29, 2025

Motion by Councilmember Ludington to approve the Minutes of the Special Meeting of September 29, 2025 as presented.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Swearing in Ceremony – Fire Department Employee

A ceremony was held to swear in the City’s newest firefighter: Josh Hect. Firefighter Hect was joined at the podium by his wife Alyssa and his son Symon, where his wife pinned his badge.

Curwood Festival Donation

Curwood Festival representatives were on hand to present a donation of \$1,000.00 from the Curwood Festival to the City for the maintenance of Curwood Castle.

Domestic Violence Awareness Month Proclamation

Mayor Teich read aloud the following proclamation of the Mayor's Office declaring the month of October 2025 as Domestic Violence Awareness Month in the City of Owosso:

A PROCLAMATION
OF THE MAYOR’S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
PROCLAIMING OCTOBER 2025 AS
DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, Domestic violence is a serious crime that affects millions of Americans each year from all ages, races, gender, and income levels; and

WHEREAS, The City of Owosso remains committed to raising awareness about domestic violence and educating our community about the importance of supporting survivors; and

WHEREAS, We recognize the tireless efforts of local organizations, law enforcement agencies, and community members who work together to provide assistance and safety for victims of domestic violence, including our local advocacy office - the SafeCenter; and

WHEREAS, We support local initiatives and programs that aim to stop the cycle of violence through prevention, education, intervention, and advocacy; and

WHEREAS, Domestic Violence Awareness Month provides an important opportunity to learn more about domestic violence and to demonstrate support for the numerous organizations and individuals who engage in advocacy, provide services, and offer assistance to victims, and we remind our community there are local services available to support you.

NOW, THEREFORE, I, Robert J. Teich, Jr., Mayor of the City of Owosso, Michigan, do hereby proclaim the month of October 2025 as Domestic Violence Awareness Month in the City of Owosso, Michigan and do hereby acknowledge the hard work, dedication and kindness of the individuals that provide assistance and services to survivors of sexual assault.

Proclaimed this 6th day of October, 2025.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

Tom Manke, 2910 W. M-21, thanked Council for recognizing Domestic Violence Awareness Month. He also criticized two local organizations for not having more services for men and encouraged such organizations to take care of everyone.

Pastor Bill Moull, Owosso Free Methodist Church, said domestic violence leaves long-lasting scars and said a prayer for the victims of domestic violence.

COUNCIL COMMENTS

Councilmember Osmer announced that Respite will be holding a Purse Bingo event on Thursday, tickets are \$20.00 online, or \$25.00 at the door.

Mayor Teich encouraged everyone to participate in the DDA survey to select a beneficiary for the proceeds from this year's Chocolate Walk.

CONSENT AGENDA

Motion by Councilmember Olson to approve the Consent Agenda as follows:

Proposed Special Assessment District No. 2026-101 - Hazards & Nuisances. Authorize Resolution No. 1 setting a public hearing for Monday, October 20, 2025 at 6:30 p.m. to receive citizen comment regarding proposed Special Assessment District No. 2026-101, Hazards & Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances as follows:

RESOLUTION NO. 132-2025

SPECIAL ASSESSMENT DISTRICT NO. 2025-101 HAZARDS AND NUISANCES

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 6:30 o'clock p.m., on Monday, October 20, 2025 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in *The Argus Press*, the

official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor’s office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING TO REVIEW
SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES
CITY OF OWOSSO
COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances on the property listed below.

Parcel #	Address	Srvc Code	Amount Due
050-560-000-015-00	1406 BUCKLEY DR	CLEAN	\$ 441.28
050-720-000-001-00	539 N CHIPMAN ST	CLEAN	\$ 284.42
050-050-000-038-00	114 S CEDAR ST	WEEDS	\$ 405.00
050-114-004-004-00	STATE ST	WEEDS	\$ 270.00
050-114-004-005-00	1115 STATE ST	WEEDS	\$ 270.00
050-114-006-001-00	1122 S CEDAR ST	WEEDS	\$ 675.00
050-240-003-006-00	621 N SAGINAW ST	WEEDS	\$ 290.00
050-250-000-040-00	624 PINE ST	WEEDS	\$ 135.00
050-380-002-003-00	318 RANDOLPH ST	WEEDS	\$ 270.00
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$ 675.00
050-420-004-005-00	612 BROADWAY AVE	WEEDS	\$ 135.00
050-420-010-021-00	810 BROADWAY AVE	WEEDS	\$ 270.00
050-542-000-005-00	412 E MAIN ST	WEEDS	\$ 540.00
050-553-000-008-00	1500 MCMILLAN AVE	WEEDS	\$ 284.50
050-651-022-004-00	306 CORUNNA AVE	WEEDS	\$ 270.00
050-652-010-024-00	917 S PARK ST	WEEDS	\$ 540.00
050-660-011-001-00	219 N CEDAR ST	WEEDS	\$ 270.00
050-660-022-004-00	216 S ELM ST	WEEDS	\$ 426.50
050-113-015-006-00	1401 W MAIN ST	WTR	\$ 2,150.00
050-114-003-010-00	1116 STATE ST	WTR	\$ 3,751.08
Total:			\$ 12,352.78

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessment may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 6:30 p.m. on Monday, October 20, 2025 for the purpose of reviewing said Special Assessment Roll-Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer’s Office at 725-0599.

4. The City Treasurer is directed to write-off the following hazards and nuisances charges, consisting of unpaid invoices that are unable to be leined due to the Shiawassee County tax sale process:

Invoice Date	Invoice #	Parcel #	Address	Srvc Code	Amount Due
8/20/2024	7417	050-010-015-001-00	GILLIAM, HARLAN A	WEEDS	\$ 135.00
11/21/2024	7483	451	SANCHEZ, IVET	MISC	\$ 1,004.95
9/11/2024	7449	050-240-002-019-00	SCHUTT, NICHOLAS	WEEDS	\$ 135.00
8/15/2024	7399	050-240-002-019-00	SCHUTT, NICHOLAS	WEEDS	\$ 135.00
Total:					\$ 1,409.95

Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Colin McCallum	Owosso Main Street Board/DDA filling unexpired term of D. Woodworth	06-30-2028

***MDOT Local Grade Crossing Surface Program Application - S. Chestnut Street.** Approve application to the FY2026 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on South Chestnut Street as follows:

RESOLUTION NO. 133-2025

**AUTHORIZING APPLICATION FOR
FY2026 LOCAL GRADE CROSSING SURFACE PROGRAM FOR
HURON & EASTERN RAILROAD CROSSING ON S. CHESTNUT STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends the reconstruction of the Huron & Eastern railroad crossing on S. Chestnut Street; and

WHEREAS, the Michigan Department of Transportation offers its portion of state funds known as Local Grade Crossing Surface Program - fiscal year 2026, for this work; and

WHEREAS, the City of Owosso proposes to secure a Local Grade Crossing Surface Program project, which is paid for 60 percent (60%) by a MDOT Grant and forty percent (40%) by Huron & Eastern Railroad as outlined in the application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed railroad crossing improvements.
- SECOND: The City of Owosso is actively seeking a Local Grade Crossing Surface Program award, to reconstruct the Huron & Eastern railroad crossing on S. Chestnut St and is willing to participate in this program.
- THIRD: That the proper city staff members are authorized to sign and submit the application documents.

Master Plan Implementation Goals: 3.4, 3.22, 6.6

***MDOT Local Grade Crossing Surface Program Application - S. Gould Street.** Approve application to the FY2026 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on South Gould Street as follows:

RESOLUTION NO. 134-2025

**AUTHORIZING APPLICATION FOR
FY2026 LOCAL GRADE CROSSING SURFACE PROGRAM FOR
HURON & EASTERN RAILROAD CROSSING ON S. GOULD STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends the reconstruction of the Huron & Eastern railroad crossing on S. Gould Street; and

WHEREAS, the Michigan Department of Transportation offers its portion of state funds known as Local Grade Crossing Surface Program - fiscal year 2026, for this work; and

WHEREAS, the City of Owosso proposes to secure a Local Grade Crossing Surface Program project, which is paid for 60 percent (60%) by a MDOT Grant and forty percent (40%) by Huron & Eastern Railroad as outlined in the application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed railroad crossing improvements.
- SECOND: The City of Owosso is actively seeking a Local Grade Crossing Surface Program award, to reconstruct the Huron & Eastern railroad crossing on S. Gould St and is willing to participate in this program.
- THIRD: That the proper city staff members are authorized to sign and submit the application documents.

Master Plan Implementation Goals: 3.4, 3.22, 6.6

***MDOT Local Grade Crossing Surface Program Application - Smith Street.** Approve application to the FY2026 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on Smith Street as follows:

RESOLUTION NO. 135-2025

**AUTHORIZING APPLICATION FOR
FY2026 LOCAL GRADE CROSSING SURFACE PROGRAM FOR
HURON & EASTERN RAILROAD CROSSING ON SMITH STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends the reconstruction of the Great Lakes Central railroad crossing on Smith Street; and

WHEREAS, the Michigan Department of Transportation offers its portion of state funds known as Local Grade Crossing Surface Program - fiscal year 2026, for this work; and

WHEREAS, the City of Owosso proposes to secure a Local Grade Crossing Surface Program project, which is paid for 60 percent (60%) by a MDOT Grant and forty percent (40%) by Great Lakes Central Railroad as outlined in the application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed railroad crossing improvements.
- SECOND: The City of Owosso is actively seeking a Local Grade Crossing Surface Program award, to reconstruct the Great Lakes Central railroad crossing on Smith St and is willing to participate in this program.
- THIRD: That the proper city staff members are authorized to sign and submit the application documents.

Master Plan Implementation Goals: 3.4, 3.22, 6.6

***MDOT Local Grade Crossing Surface Program Application - Woodlawn Avenue.** Approve application to the FY2026 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on Woodlawn Avenue as follows:

RESOLUTION NO. 136-2025

**AUTHORIZING APPLICATION FOR
FY2026 LOCAL GRADE CROSSING SURFACE PROGRAM FOR
HURON & EASTERN RAILROAD CROSSING ON WOODLAWN AVENUE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends the reconstruction of the Huron & Eastern railroad crossing on Woodlawn Avenue; and

WHEREAS, the Michigan Department of Transportation offers its portion of state funds known as Local Grade Crossing Surface Program - fiscal year 2026, for this work; and

WHEREAS, the City of Owosso proposes to secure a Local Grade Crossing Surface Program project, which is paid for 60 percent (60%) by a MDOT Grant and forty percent (40%) by Huron & Eastern Railroad as outlined in the application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed railroad crossing improvements.
- SECOND: The City of Owosso is actively seeking a Local Grade Crossing Surface Program award, to reconstruct the Huron & Eastern railroad crossing on Woodlawn Avenue and is willing to participate in this program.
- THIRD: That the proper city staff members are authorized to sign and submit the application documents.

Master Plan Implementation Goals: 3.4, 3.22, 6.6

Traffic Control Order Request - Lebowsky Center Drop-off Zone. Approve request from the Lebowsky Center of Performing Arts for the closure of the two parking spots directly in front of their building on various dates through May 31, 2026 for use as a drop-off zone during performances.

Traffic Control Order Request - Glow Owosso Parade, 5K and Tree Lighting. Approve request from Lizzie Fredrick, Owosso Main Street Director, for the street and lot closures for the annual Glow Owosso Parade, 5K, and Tree Lighting on Friday, November 28, 2025 beginning at 12:00 p.m. until 10:00 p.m. and further approve Traffic Control Order No. 1550 formalizing the action.

Master Plan Implementation Goals: 4.5, 4.6, 4.16, 5.9, 5.12, 5.17

Changes to Street Lighting Contracts. Authorize amendments to the Street Lighting Contracts with Consumers Energy to reflect the removal and replacement of two high pressure sodium lights with two new LED lights at the intersection of Washington Street and Corunna Avenue and authorize the Mayor and City Clerk to execute appropriate documents as follows:

RESOLUTION NO. 137-2025

REMOVE & REPLACE STREET LIGHTS ON THE CITY’S STANDARD STREET LIGHTING CONTRACTS

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of OWOSSO, dated 10/1/2013, in accordance with the Authorization for Change in Standard Lighting Contract dated October 6, 2025, heretofore submitted to and considered by this Council as follows:

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

Number of Luminaires	Nominal Watts	Luminaire Type	Fixture Type	Install Remove	Location
2	250	HPS	Cobrahead	Remove	Intersection of Corunna Avenue & Washington Street

and,

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of OWOSSO, dated 9/27/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated October 6, 2025, heretofore submitted to and considered by this Council as follows:

GENERAL UNMETERED LIGHT EMITTING DIODE LIGHTING RATE GU-LED

Number of Luminaires	Nominal Watts	Luminaire Type	Fixture Type	Fixture Style	Install Remove	Location
2	70	LED	Cobrahead	Cutoff	Install	Intersection of Corunna Avenue & Washington Street

and,

RESOLVED, further, that the Mayor and City Clerk be and are authorized to execute such authorization for change on behalf of the City.

Master Plan Implementation Goals: 2.9

Change Order - Street Patches. Approve Change Order No. 4 to the 2023 Street Patches contract with TJ Smith Sand & Gravel, Inc. increasing the amount by \$18,366.25 for additional street patches to finish the 2025 construction season, and further approve payment to the contractor up to the amount of \$286,893.75 as follows:

RESOLUTION NO. 138-2025

**AUTHORIZING CHANGE ORDER NO. 4
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
TJ SMITH SAND & GRAVEL, INC.
FOR THE 2023 STREET PATCHES PROGRAM**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with TJ Smith Sand & Gravel, Inc. on March 6, 2023 for two rounds of street patches on various streets throughout the city during the 2023 construction season; and

WHEREAS, Change Order No. 1 was approved administratively on December 18, 2023 to add a third round of street patches to the project for Spring of 2024; and

WHEREAS, Change Order No. 2 was approved by city council on September 16, 2024 to add a fourth round of patches for Fall 2024; and

WHEREAS, Change Order No. 3 was approved by city council on December 2, 2024 to add a fifth and sixth round of patches for the 2025 construction season; and

WHEREAS, during 2025 there were more water main breaks, sewer failures, and catch basin repairs than initially anticipated resulting in the need for additional street patches; and

WHEREAS, a change order is necessary to increase contract quantities and increase the contract amount to perform the additional patching.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the 2023 Street Patches Program contract with TJ Smith Sand & Gravel, Inc. increasing the contract amount by \$18,366.25 for additional street repairs, bringing the contract total to \$286,893.75.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 4 to the Contract for Services between the city of Owosso and TJ Smith Sand & Gravel, Inc.
- THIRD: the accounts payable department is authorized to pay TJ Smith Sand & Gravel, Inc. for work satisfactorily completed up to the revised contract amount of \$286,893.75.
- FOURTH: the above additional expenses shall be paid from the Major and Local Street Account Nos. 202-463-181.000 and 203-463-818.000; Sewer Fund Account No. 590-549-818.000 and 590-901-973.000-SEWERREHAB; and Water Fund Account Nos. 591-552-818.000, 591-552-818.000-LSL-ID0000, and 591-552-818.000-LSLREPLACE, and other funds as appropriate.

Master Plan Implementation Goals: 3.4

Sole Source Purchase - Bulk CO₂. Waive competitive bidding requirements, approve the sole source purchase of bulk CO₂ from Matheson Tri-Gas, Inc. in the amount of \$.11 per pound with an estimated annual usage of 74 tons, and authorize payment based on actual quantities required for the fiscal year ending June 30, 2026 as follows:

RESOLUTION NO. 139-2025

**AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR
BULK CARBON DIOXIDE WITH MATHESON TRI-GAS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires carbon dioxide in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, it is hereby determined that Matheson Tri-Gas, Inc. is the only firm qualified to provide such product used in the potable water treatment process; and

WHEREAS, waiver of the purchasing policy formal Bid requirements is requested for this sole-source purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and authorize the sole-source purchase of bulk carbon dioxide from Matheson Tri-Gas, Inc. at the price of \$0.11 per pound or \$220 per ton with an estimated annual usage of 74 tons.
- SECOND: the accounts payable department is authorized to submit payment based on unit prices to Matheson Tri-Gas, Inc. for the purchase of Bulk CO₂ in an amount estimated at \$16,280.00 for FY2025-2026, actual amount may vary based on actual demand/usage.
- THIRD: the above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

Master Plan Implementation Goals: 3.4

***Bid Award – Public Safety Building Access Control System.** Approve bid award to Total Security LLC for the Public Safety Building Access Control System bid in the amount of \$7,490.20 and further approve payment to the vendor upon satisfactory completion of the project as follows:

RESOLUTION NO. 140-2025

AUTHORIZING THE PURCHASE AND INSTALLATION OF AN ACCESS CONTROL SYSTEM FOR THE PUBLIC SAFETY BUILDING

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Public Safety building that requires an access control system; and

WHEREAS, the City of Owosso requested bids, and it is hereby determined that Total Security LLC of Grand Ledge, Michigan is both qualified to provide such services and has submitted the responsible and responsive bid; and

WHEREAS, staff recommends awarding a contract to Total Security LLC for the purchase and installation of an access control system in the Public Safety building.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to award the Contract for the Public Safety Building Access Control System bid to Total Security LLC.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Total Security LLC of Grand Ledge, Michigan in the amount of \$7,490.20.
- THIRD: the accounts payable department is hereby authorized to pay Total Security LLC upon completion of the project.
- FOURTH: this expense will be paid from the Police Department Building Add Improvements account 101-301-976-000.

***Bid Award – Public Safety Surveillance Camera Expansion.** Approve bid award to Total Security LLC for the Public Safety Surveillance Camera Expansion bid in the amount of \$8,758.16 and further approve payment to the vendor upon satisfactory completion of the project as follows:

RESOLUTION NO. 141-2025

AUTHORIZING THE PURCHASE AND INSTALLATION OF SURVEILLANCE CAMERAS FOR THE PUBLIC SAFETY BUILDING

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Public Safety Department that plans to install cameras in their building; and

WHEREAS, the City of Owosso requested bids, and it is hereby determined that Total Security LLC of Grand Ledge, Michigan is both qualified to provide such services and has submitted the responsible and responsive bid; and

WHEREAS, staff recommends awarding the contract to Total Security LLC for the purchase and installation of surveillance cameras in and around the Public Safety building.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to award the Contract for the Public Safety Surveillance Camera Expansion bid to Total Security LLC.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Total Security LLC of Grand Ledge, Michigan in the amount of \$8,758.16.
- THIRD: the accounts payable department is hereby authorized to pay Total Security LLC upon completion of the project.
- FOURTH: this expense will be paid from the Police Department Building Add Improvements account 101-301-976-000.

***AP Check Register – September 2025.** Affirm Accounts Payable check disbursements totaling \$6,745,413.71 for September 2025.

***Payroll Check Register – September 2025.** Affirm Payroll check disbursements totaling \$781,121.57 for September 2025.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Osmer, Ludington, Olson, Fear, Mayor Pro-Tem Haber, Councilmember Owens, and Mayor Teich.

NAYS: None.

ITEMS OF BUSINESS

Notice of Pecuniary Interest

Motion by Councilmember Osmer to enter notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. for the month of September 2025:

STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY

Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the foregoing proposed contract(s) with the City of Owosso as described as:

PO NUMBER	DEPT.	VENDOR	DESCRIPTION	AMOUNT
000047255	862	LUDINGTON ELECTRIC, INC.	NEW WIRING FOR BALL FIELD LIGHT POLE	120.00
				\$ 120.00

For the Period of: September 2025

Vendor: Ludington Electric, Inc

Total Amount: \$ 120.00

I am making this declaration because I am the owner/operator of Ludington Electric, Inc. I confirm that I will not vote on the matter(s) in question, I will not take part in discussion on any question in respect to the matter(s), and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question at a public meeting of the Owosso City Council.

Said items will be considered for approval at the October 20, 2025 meeting of the Owosso City Council.

Declared this 6th day of October, 2025.

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Ludington, Fear, Olson, Osmer, Owens, and Mayor Teich.

NAYS: None.

New Investment Account

Motion by Councilmember Osmer to authorize the creation of a ModernFi account with Dort Financial Credit Union for investment purposes as follows:

RESOLUTION NO. 142-2025

AUTHORIZING PARTICIPATION IN DORT FINANCIAL CREDIT UNION DEPOSIT MANAGEMENT PROGRAM

WHEREAS, Public Act 20 of 1943 Investment of Surplus of Political Subdivisions, as amended, is an act relative to the investment of funds of public corporations of the state of Michigan and validates certain investments; and

WHEREAS, the Owosso City Council adopted an amended Investment Policy per Public Act 20 of 1943 on December 18, 2006; and

WHEREAS, Dort Financial Credit Union is an authorized depository of the City of Owosso as required per Section 8.13 of the Owosso City Charter; and

WHEREAS, Dort Financial Credit Union offers a Deposit Management Program with ModernFi in compliance with the city's investment policy and PA 20 of 1943.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it authorizes the City of Owosso's participation in Dort Financial Credit Union Deposit Management Program.

SECOND: all of the designated officers per city charter are hereby authorized to execute on behalf of the city signature cards or other documents containing the rules and regulations of the financial institution and the conditions under which transactions are accepted and to agree on behalf of the city to those rules, regulations and conditions.

Motion supported by Mayor Pro-Tem Haber.

Roll Call Vote.

AYES: Councilmembers Olson, Ludington, Fear, Owens, Mayor Pro-Tem Haber, Councilmember Osmer, and Mayor Teich.

NAYS: None.

Utility Billing Policy Amendment

A lengthy discussion was held regarding potential changes to the Standard Procedures for the Issuance and Collection of Utility Bills, specifically switching from quarterly billing to monthly or bi-monthly billing with each Councilmember offering their opinion on the matter.

Motion by Councilmember Olson to authorize amendment to the Standard Procedures for the Issuance and Collection of Utility Bills to switch from quarterly utility billing to monthly utility billing.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Olson, Fear, and Osmer.

NAYS: Councilmember Owens, Mayor Pro-Tem Haber, Councilmember Ludington, and Mayor Teich.

Motion fails for lack of affirmative votes.

CITIZEN COMMENTS

Tom Manke, 2910 W. M-21, thanked the Councilmembers that supported monthly billing, saying that younger people live their lives month to month. He went on to thank Kim Springsdorf for her work in bringing back the Art Walk and criticized the City for doing nothing about the dangerous building at 800 W. Main Street.

Justin Horvath, SEDP president, said the SEDP is currently working with the Shiawassee County Landbank Authority on grant funding to assist the owner of 800 W. Main Street to demolish the building.

Jeff Turner, 204 Oakwood Avenue, said he thought it was nice to see staff members guiding kindergarteners on a tour of City Hall on his recent visit. He went on to note that he had two water bills and paid both when they were due.

Ashley Short, 1607 Young Street, asked when the project to install new watermain on Young Street should be wrapping up. It was noted it should finish up in November.

COUNCIL COMMENTS

Councilmember Osmer provided more detail on the Respite Purse Bingo event, saying the doors open at 5:30 p.m., bingo starts at 6:00 p.m., and attendees are welcome to bring their own refreshments. She also noted that the SafeCenter here in town does provide support to men in some capacities and encouraged people to take advantage of the upcoming open house to learn more. Lastly, she asked what it would take to get information included in the water bills to let people know that they can pay at any time. It was noted that staff had planned on including such information in an upcoming billing but was waiting on City Council to decide the details first.

Councilmember Olson asked her fellow Councilmembers why they ran for Council? She said she was very disheartened and genuinely upset that Council displayed a total lack of dedication in addressing the problems of the community, asking why run for Council if you're not willing to do anything.

Councilmember Owens said his purpose in running for Council was to help the residents. He said he listened to the citizens that contacted him about the water rates and voted accordingly.

CITY MANAGER REPORT

Nathan R. Henne, City Manager. City Manager Report – September 2025.

At the request of Councilmember Fear, City Manager Henne gave a brief history of the building at 800 W. Main Street. He said the owner has indicated he will demolish the structure and is currently looking for financial help with the project from the SEDP and the Shiawassee County Landbank.

COMMUNICATIONS

Brad A. Barrett, Finance Director. Financial Reports – August 2025.

Owosso Historical Commission. Minutes of September 8, 2025.

Parks & Recreation Commission. Minutes of September 24, 2025.

NEXT MEETING

Monday, October 20, 2025 at 6:30 p.m.

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2027

DDA/OMS Board x 2 – terms expire June 30, 2028

Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

Motion by Councilmember Olson for adjournment at 7:56 p.m.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kohagen, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.