

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, AUGUST 18, 2025  
6:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 4, 2025:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS**

**COUNCIL COMMENTS**

**CONSENT AGENDA**

1. Set Public Hearing – CDBG Grant Acceptance. Set a public hearing for Tuesday, September 2, 2025 to receive citizen comment regarding the proposal to accept CDBG grant funding for interior and exterior improvements on ten qualified residential homes.  
**Master Plan Implementation Goals: 1.1, 1.9, 1.13, 6.6**
2. Traffic Control Order Request – American Legion Bike Night. Approve request from American Legion Riders Post 57 for the closure of Park Street, between Mason and Williams, for their Bike Night event on Saturday, August 23, 2025 from noon – 11:00pm, and further approve Traffic Control Order No. 1542 formalizing the action.

3. Traffic Control Order Request – Art Walk. Waive insurance requirement, approve request from John Hankerd for the closure of Main Street Plaza (Lot #13) for the Art Walk event on Friday, September 19, 2025 from 2:00pm – 9:00pm, and further approve Traffic Control Order No. 1543 formalizing the action.
4. Contract Amendment – COSSAP Grant Subcontract. Approve revision of the Agreement Amount for the COSSAP Grant subcontract agreement with Shiawassee Health and Wellness.  
**Master Plan Implementation Goals:** 3.1
5. Bid Rejection – Washington Park Utility Extension Project. Reject the bid received from Crawford Contracting, Inc. for the Washington Park Utility Extension Project due to a lack of appropriate funding.
6. Change Order - WWTP Secondary Clarifier Project. Approve Change Order No. 3 to the WWTP Secondary Clarifier Project contract with RCL Construction Co., Inc., increasing the contract by \$73,579.00 for a resized gate, installation of an additional gate, and painting of the pump room ceiling, and further approve payment to the contractor up to the amount of \$6,122,417.00 upon satisfactory completion of the work or portion thereof.  
**Master Plan Implementation Goals:** 3.4, 3.7
7. Evergreen PO Request – Automatic Meter Reading System Maintenance. Approve an evergreen purchase order with Aclara Technologies LLC for maintenance services for the City’s automatic meter reading system in the amount of \$21,228.00 for FY 2025-26, with an annual increase not to exceed 5% per the terms of the agreement.
8. Annual PO Request – Workers’ Compensation Insurance. Authorize annual purchase order in the amount of \$165,285.00 for workers’ compensation insurance provided by the Michigan Municipal League for the fiscal year ending June 30, 2026.
9. Sole Source Purchase – Havaflock 560 Polymer. Waive competitive bidding requirements, authorize the sole source purchase of Havaflock 560 from Haviland Products Company in an amount estimated at \$39,050.80 for FY 2025-2026, and further authorize payment to the vendor according to unit prices for quantities delivered.
10. Contract Authorization – 2026 Sanitary Sewer Manhole Lining Project. Waive competitive bidding requirements, authorize a joint contract with Advanced Rehabilitation Technology, Ltd. for the 2026 Sanitary Sewer Manhole Lining Project in an amount not to exceed \$100,000.00 under the terms of Purchasing Cooperative of America Contract # OD-347-21, and further authorize payment upon satisfactory completion of the project or portion thereof.
11. Purchase Authorization – Monitor/Defibrillators. Waive competitive bidding requirements, authorize the joint purchase of three Stryker Lifepak 35 monitor/defibrillators including extended warranty, accessories and supplies in the amount of \$180,083.86 utilizing Eagle County, CO Health Service District Contract RFB #2024-06, and further authorize payment to the vendor upon satisfactory delivery of said equipment.  
**Master Plan Implementation Goals:** 3.2
12. Bid Award - No-Preference Towing Services. Authorize bid award for no-preference towing services to Richard Earl Maurer DBA Dick’s Auto for the period from September 1, 2025 through June 30, 2028.

### **ITEMS OF BUSINESS**

1. Contract Approvals – Ludington Electric, Inc. Reiterate acknowledgement of the pecuniary interest of Councilmember Ludington in the contract(s) in question and consider approval of \$1,349.17 in contracts with Ludington Electric, Inc. for the period of July 2025.

2. Utilities Easements – Washington Park Project. Consider acceptance of permanent easements for the construction and maintenance of a sanitary sewer lift station and water meter pits servicing the Washington Park project in the amount of \$2.00.
3. Pump Station No. 5 Agreement. Consider agreement with Owosso Charter Township and the Owosso Township – Caledonia Township Utility Authority to share costs for the operation, maintenance, and expansion of Pump Station No. 5.  
**Master Plan Implementation Goals:** 3.4, 3.8, 7.1
4. Closed Session. Consider holding a closed session at the conclusion of the second session of Council Comments for the purpose of discussing collective bargaining negotiations.

### **CITIZEN COMMENTS**

### **COUNCIL COMMENTS**

### **CLOSED SESSION** (if approved)

### **COMMUNICATIONS**

1. Ryan E. Suchanek, Director of Public Services & Utilities. Consumers Energy Demand Response Program.
2. Lizzie L. Fredrick, DDA/OMS Director. DDA/OMS Board Transformation Strategy 2025.
3. Tanya S. Buckelew, Planning & Building Director. July 2025 Building Department Report.
4. Tanya S. Buckelew, Planning & Building Director. July 2025 Code Violations Report.
5. Tanya S. Buckelew, Planning & Building Director. July 2025 Inspections Report.
6. Tanya S. Buckelew, Planning & Building Director. July 2025 Certificates Issued Report.
7. Kevin D. Lenkart, Public Safety Director. July 2025 Police Report.
8. Kevin D. Lenkart, Public Safety Director. July 2025 Fire Report.
9. DDA / Owosso Main Street Board. Minutes of August 6, 2025.

### **NEXT MEETING**

Tuesday, September 2, 2025

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026  
 Building Board of Appeals – Alternate - term expires June 30, 2027  
 DDA/OMS Board – term expires June 30, 2028  
 Zoning Board of Appeals – Alternate – term expires June 30, 2027  
 Zoning Board of Appeals – Alternate – term expires June 30, 2028

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING  
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on August 18, 2025. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL  
MONDAY, AUGUST 18, 2025 AT 6:30 P.M.**

***The public joining the meeting via Zoom CANNOT participate in public comment.***

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/87610148640?pwd=KTOiIfLLu77owzmqHguIR3l3D2jgNh.1>

**Meeting ID: 876 1014 8640**

**Passcode: 808634**

**One tap mobile**

+13126266799,,81130530177#,,,,\*017514# US (Chicago)

+16465588656,,81130530177#,,,,\*017514# US (New York)

**Dial by your location**

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>

- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>

- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on August 18, 2025 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF AUGUST 4, 2025  
6:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR ROBERT J. TEICH, JR.

**OPENING PRAYER:** PASTOR GARY BEAL  
CHURCH OF JUBILEE

**PLEDGE OF ALLEGIANCE:** GLEN ERDMAN

**PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,  
Councilmembers Carl C. Ludington, Emily S. Olson, Rachel M. Osmer,  
and Christopher D. Owens.

**ABSENT:** Councilmember Janae L. Fear.

**APPROVE AGENDA**

Motion by Councilmember Osmer to approve the agenda as presented.

Motion supported by Councilmember Owens and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 21, 2025**

Motion by Councilmember Olson to approve the Minutes of the Regular Meeting of July 21, 2025 as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS**

Pastor Gary Beal, on behalf of the pastoral association, thanked City staff for all that they do for the community.

**COUNCIL COMMENTS**

Councilmember Osmer invited everyone to the Back to School Community Health Fair on Thursday, from 1:00pm – 4:00pm at the County Health Department. The Health Department will be offering sports physicals, health screenings, immunizations, as well as treats and the possibility of a free backpack for

the kids. She went on to note the last concert in the Summer Concert Series will be held this Thursday at 7:00pm at the Mitchell Amphitheater. The non-profit sponsors are Voices for Children and Shiawassee Family YMCA.

Mayor Teich asked Owosso Public Safety Captain Cherry to describe the National Night Out event. Captain Cherry invited all to attend the National Night Out event Tuesday night from 5:00pm – 7:00pm behind the Public Safety Building. There will be free hot dogs, games, giveaways, touch-a-truck, and the opportunity to meet local first responders.

### **CONSENT AGENDA**

Motion by Councilmember Olson to approve the Consent Agenda as follows:

**Traffic Control Order – Back 2 School Bash.** Consider request from Dan Dameron of Convergent Church, for the partial closure of the Armory Parking Lot (Lot #4) for the Back 2 School Bash on Sunday, August 17, 2025 from 8:00am – 3:00pm and approve Traffic Control Order No. 1540 formalizing the action contingent upon receipt of proper insurance.

**\*Change Order – 2025 Sewer Televising Project.** Approve Change Order No. 2 to the 2025 Sewer Televising Project contract with MEC Underground Solutions LLC adding \$22,424.00 for additional televising for upcoming street and utility projects, and further approve payment to the contractor upon satisfactory completion of the work or portion thereof as follows:

#### **RESOLUTION NO. 104-2025**

#### **AUTHORIZING CHANGE ORDER NO. 2 TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND MEC UNDERGROUND SOLUTIONS LLC FOR THE 2025 SEWER TELEVISIONING PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with MEC Underground Solutions LLC on December 2, 2024 for the 2025 Sewer Televising Project to televise sanitary and storm sewer on various streets throughout the city; and

WHEREAS, Change Order No. 1 was approved on May 7, 2025 to perform sewer patching work; and

WHEREAS, city staff desires to televise additional sanitary and storm sewer to prepare for upcoming street and utility projects; and

WHEREAS, MEC Underground Solutions LLC has agreed to perform this additional work, and a change order in the amount of \$22,424.00 is necessary to increase the contract amount for the additional work.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to approve Change Order No 2 to the 2025 Sewer Televising Project contract with MEC Underground Solutions LLC to increase the contract amount to complete additional televising.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 in the amount of \$22,424.00; an increase to the Contract for Services between the city of Owosso and MEC Underground Solutions LLC, revising the total current contract amount from \$71,709.00 to \$94,133.00.

THIRD: the accounts payable department is authorized to pay MEC Underground Solutions LLC for work satisfactorily completed up to the revised contract amount of \$94,133.00.

FOURTH: the above expenses shall be paid from Major and Local Street Maintenance Fund Account Nos. 202/203-463-818.000 (\$6,825.00 each) and Sanitary Sewer Fund Account No. 590-549-818.000 (\$8,774.00).

Master Plan Implementation Goals: 3.4

**\*Emergency Repair Authorization – Fire Department Medic 1.** Authorize payment to Lunghamer Ford of Owosso, LLC for emergency repair and replacement of parts on Fire Department Medic 1 in the amount of \$4,951.76 as follows:

**RESOLUTION NO. 105-2025**

**AUTHORIZING PAYMENT TO  
LUNGHAMER FORD OF OWOSSO, LLC  
FOR EMERGENCY REPAIR OF OWOSSO FIRE DEPARTMENT MEDIC 1**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has a fire department vehicle, Medic 1, that required emergency repair, and

WHEREAS, Sec 2-346(5) of the Code of Ordinances of the City of Owosso waives competitive bidding requirements when a purchase is of an emergent nature; and

WHEREAS, the city directed Lunghamer Ford of Owosso, LLC, to proceed and make the emergency repair, which subsequently totaled \$4,951.76 and

WHEREAS, the Public Safety Chief has reviewed the detailed billing from Lunghamer Ford of Owosso, LLC for the cost of the repair and recommends payment in the amount of \$4,951.76 for the work that was satisfactorily completed.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it was necessary and in the public interest to contract with Lunghamer Ford of Owosso, LLC for emergency repairs to Owosso Fire Department vehicle Medic 1.

SECOND: the Accounts Payable department is authorized to submit payment to Lunghamer Ford of Owosso, LLC in the amount of \$4,951.76 as authorized by Council this 4th day of August 2025.

THIRD: the above expenses shall be paid from the Fire Department vehicle repair fund.

**\*Bid Award – Downtown Planter Removal Project.** Approve bid award to Perrin Construction Co., Inc. for the Downtown Planter Removal Project in the amount of \$34,436.50 and further approve payment to the contractor upon satisfactory completion of the project as follows:

**RESOLUTION NO. 106-2025**

**AUTHORIZING AWARD OF THE DOWNTOWN PLANTER REMOVAL PROJECT BID  
TO PERRIN CONSTRUCTION COMPANY, INC. OF DURAND**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has identified the need to remove two raised planter boxes and replace concrete on South Washington Street; and

WHEREAS, the City of Owosso, in collaboration with Owosso Main Street & Downtown Development Authority, sought bids for the necessary work to be completed as outlined in the Downtown Planter Removal Project Bid, and the low responsive bid was received from Perrin Construction Company, Inc. in the amount of \$34,436.50; and

WHEREAS, Perrin Construction Company, Inc. is hereby determined to be qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public's best interest to employ Perrin Construction Company, Inc. to complete the planter removal and concrete replacement as outlined in the Downtown Planter Removal Project Bid.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services Between the City of Owosso and Perrin Construction Company, Inc. in the amount of \$34,436.50.

THIRD: the Accounts Payable Department is authorized to pay Perrin Construction Company, Inc. for work satisfactorily completed on the project up to the initial contract amount of \$34,436.50.

FOURTH: the above expenses shall be paid from the Owosso Main Street & Downtown Development Authority Fund Account No. 248-200-818.000.

Master Plan Implementation Goals: 1.9, 3.17

**\*Check Register – July 2025.** Affirm check disbursements totaling \$4,535,497.43 for July 2025.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Osmer, Ludington, Olson, Owens, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

## **ITEMS OF BUSINESS**

### **Notice of Pecuniary Interest**

Motion by Councilmember Olson to enter the following notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. for the month of July 2025:

## STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY

Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the subsequent proposed contract(s) with the City of Owosso described as:

PO NUMBER	DEPT.	VENDOR	DESCRIPTION	AMOUNT
000046941	862	LUDINGTON ELECTRIC, INC.	LIGHTS FOR PICKLE BALL/TENNIS COURT	120.00
000047022	862	LUDINGTON ELECTRIC, INC.	CHANGE OUT BAD BREAKER	179.17
000047059	859	LUDINGTON ELECTRIC, INC.	ELECTRICAL WORK FOR PLANTER REMOVAL	1,050.00
				<b>\$ 1,349.17</b>

For the Period of: July 2025

Vendor: Ludington Electric, Inc

Total Amount: \$1,349.17

I am making this declaration because I am the owner/operator of Ludington Electric, Inc. I confirm that I will not vote on the matter(s) in question, I will not take part in discussion on any question in respect to the matter(s), and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question at a public meeting of the Owosso City Council.

Said items will be considered for approval at the August 18, 2025 meeting of the Owosso City Council.

Declared this 4<sup>th</sup> day of August, 2025.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Osmer Owens, Mayor Pro-Tem Haber, Councilmembers Ludington, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

### **MML Annual Meeting Delegates**

Master Plan Implementation Coals: 3.5, 3.9

Motion by Councilmember Olson designating Councilmember Osmer and Councilmember Owens as the City's official representatives for the MML Annual Meeting.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Osmer, Owens, Mayor Pro-Tem Haber, Councilmembers Ludington, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

### **CITIZEN COMMENTS**

None.

### **COUNCIL COMMENTS**

None.

### **CITY MANAGER REPORT**

Nathan R. Henne, City Manager. City Manager Report – July 2025.

### **COMMUNICATIONS**

Scott J. Gould, City Attorney. Memorandum regarding the delivery of property tax bills.

Brad A. Barrett, Finance Director. Financial Report – June 2025.

Parks & Recreation Commission. Minutes of June 25, 2025.

Owosso Historical Commission. Minutes of July 14, 2025.

Historic District Commission. Minutes of July 16, 2025.

### **NEXT MEETING**

Monday, August 18, 2025

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2025

DDA/OMS Board x 2 – terms expire June 30, 2028

Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2025

### **ADJOURNMENT**

Motion by Councilmember Ludington for adjournment at 6:57 p.m.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

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Robert J. Teich, Jr., Mayor

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Amy K. Kirkland, City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



## MEMORANDUM

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Building Department 301 W Main St Owosso, MI 989-725-0535

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**DATE:** August 13, 2025

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Tanya Buckelew, Planning & Building Director

**SUBJECT:** Michigan State Housing Development Authority (MSHDA) and Community Development Block Grant (CDBG) Public Hearing

### RECOMMENDATION:

Staff recommends setting a public hearing for Tuesday, September 2, 2025 at 6:30 p.m. during the regular City Council meeting. This is a compliance requirement to be eligible for the CDBG program and to receive a grant agreement.

The purpose of the hearing is to inform citizens of the proposed objectives, activities, locations and amounts to be used for each activity.

### BACKGROUND:

- The City submitted a letter of intent for another round of CDBG grant funding for home improvements.
- The City has been awarded \$472,000 (\$400,000 for housing renovations and \$72,000 for reimbursement of administrative costs) pending submission of the application.
- City match is not required.
- This grant is for interior and exterior renovations to single-family homes (i.e. roofing, windows, furnace, water heater, electrical updates) that will benefit low- to moderate- income households.
- Each household can receive up to \$40,000 for improvements
- Eligible locations will be determined at a later date.

### FISCAL IMPACTS:

Minimal impact on the budget as the City will be reimbursed for the time spent on this grant. We will track the time for City employees that assist with the program.

Master Plan Implementation Goals: 1.1, 1.9, 1.13, 6.6

**RESOLUTION NO.**

**SETTING A PUBLIC HEARING TO RECEIVE CITIZEN COMMENT REGARDING  
THE CITY OF OWOSSO CDBG HOUSING IMPROVEMENT PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has received a CDBG grant to assist single family homeowners with interior and exterior improvements to their homes; and

WHEREAS, the CDBG program requires a public hearing to receive citizen comment regarding the objectives of the grant, permitted activities, eligible locations, and the amounts allocated to each activity.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that a public hearing is set for Tuesday, September 2, 2025 at 6:30 p.m. in the City Hall Council Chambers to receive citizen comment regarding the City's CDBG Housing Improvement Program.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# ***MEMORANDUM***

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DATE: July 17, 2025

TO: City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: Traffic Control Order #1542

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American Legion Riders Post 57 is requesting a closure of Park Street between Mason and Williams for their Annual Bike Night. There will be foot traffic, a band, kids corner with bounce house and motorcycle parking.

**LOCATION:**

North Park Street between Mason Street and Williams Street.

**DATE:**

August 23rd, 2025

**TIME:**

12:00 pm – 11:00 pm

The Public Safety Department has issued Traffic Control Order# 1542 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

**CITY OF OWOSSO**

**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

ORDER NO.	DATE	TIME
1542	07/17/2025	4:25 PM

**REQUESTED BY**

Kevin Lenkart – Director of Public Safety

**TYPE OF CONTROL**

Full Closure of Park Street between Mason St and Williams St.

**LOCATION OF CONTROL**

N. Park Street between Mason St and Williams St.

**EVENT:**

Annual Bike Night, American Legion Riders Post 57  
August 23, 2025  
12:00 pm – 11:00 pm

**APPROVED BY COUNCIL**

\_\_\_\_\_, 20\_\_\_\_

**REMARKS**



APPLICATION FOR USE OF  
CITY STREETS & PARKING LOTS  
FOR SPECIAL EVENTS

202 S. WATER STREET • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX 725-0528

This application, plus all required documentation and fees shall be submitted to the Public Safety Department at least thirty (30) days and not more than one hundred twenty (120) days prior to the first day of the requested event, with 2 exceptions:

1. Applicants requiring the issuance of a conditional use permit as required by Sec. 38-504(4)(b), shall submit a complete application at least ninety (90) days prior to the event.
2. Applicants requesting the use of a state trunkline shall submit a complete application at least forty-five (45) days prior to the event.

Event Name: Annual Bike Night, American Legion Riders Post 57

Applicant Name: American Legion Riders Post 57 Date: 7/13/2025  
(Individual or Group Name)

Primary Contact: Cynthia Merrihew Title: Club Manager

Address: 201 E. Mason Street

Phone: [REDACTED] Email: [REDACTED]

Requested Date(s): August 23, 2025 Requested Hours: 12:00 pm - 11:00 pm  
(Including set-up and clean-up)

Area Requested (Parking Lot - Parade Route): N. Park St. between Mason St. and Williams St.

Detailed description of the use for which the request is made: Foot traffic between the American Legion  
Tent with a band under it, kids corner, bounce house, motorcycle parking

Please attach the following items and mark the corresponding checkbox indicating their inclusion. See back for detailed descriptions of each item:

- ☒ Executed Hold Harmless Agreement
- ☒ Map of the Event Area with Event location highlighted
- ☒ Rules or policies applicable to persons participating in proposed event
- ☒ Proof of Insurance
- or
- ☐ Request for Insurance Waiver
- ☐ Application Fee

Continued on back...

**INDEMNIFICATION AND HOLD HARMLESS AGREEMENT.** In consideration of the granting of permission by the City of Owosso to the Applicant for the use of facilities set forth above, Applicant shall indemnify, defend and hold harmless the City of Owosso, their officials, employees, agents, professionals and volunteers, collectively ("CITY") from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorneys' fees and related costs) and/or other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or resulting from the conduct of the activities for which this application is made, and for the use of the facilities and any other facilities which are employed by the Applicant, or their guests, during the period for which the facilities requested are used, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting there from, and (b) is caused in whole or in part by any negligent act or omission of the Applicant, or anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether it is caused in part by a party indemnified hereunder.

The Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct. Applicant agrees to observe all City ordinances, laws and/or conditions imposed.

Applicant Signature:  Date: 7/13/2025

**Information Regarding Required Documents**

**Map of the Event Area** – Map showing the general area where the event will be located. The exact event location /event route must be highlighted and the locations requiring barricades for the requested street/lot closure must be clearly marked.

**Rules or policies** - Rules and policies applicable to events and activities organized in such a manner as to constitute an invitation to members of the general public to participate in the event or activity shall comply with all applicable local, state and federal laws and regulations and shall include, at a minimum, a process for appealing decisions that have the effect of denying participation or imposing limitations on participation beyond those generally applicable to all other participants.

**Proof of Insurance** – A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.

or

**Request for Insurance Waiver** - The City Council may waive the insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose. Check box if you are requesting waiver of insurance.

*Applicants must indicate whether they are providing proof of insurance or requesting an insurance waiver. Request for a waiver in no way guarantees a waiver will be granted.*

**Application Fee** – Fee set by resolution of City Council to offset a portion of the costs related to the processing of special events applications.

☒ \$30 Application (30-120 days prior to 1<sup>st</sup> day of event) PP \$30 cash ☐ Additional: \_\_\_\_\_  
☐ \$50 Additional MDOT Closure (M-21, M-71, M-52) ☐ Additional: \_\_\_\_\_  
☐ \$15 Additional-Expedited Fee (14-29 days prior to 1<sup>st</sup> day of event) ☐ Additional: \_\_\_\_\_

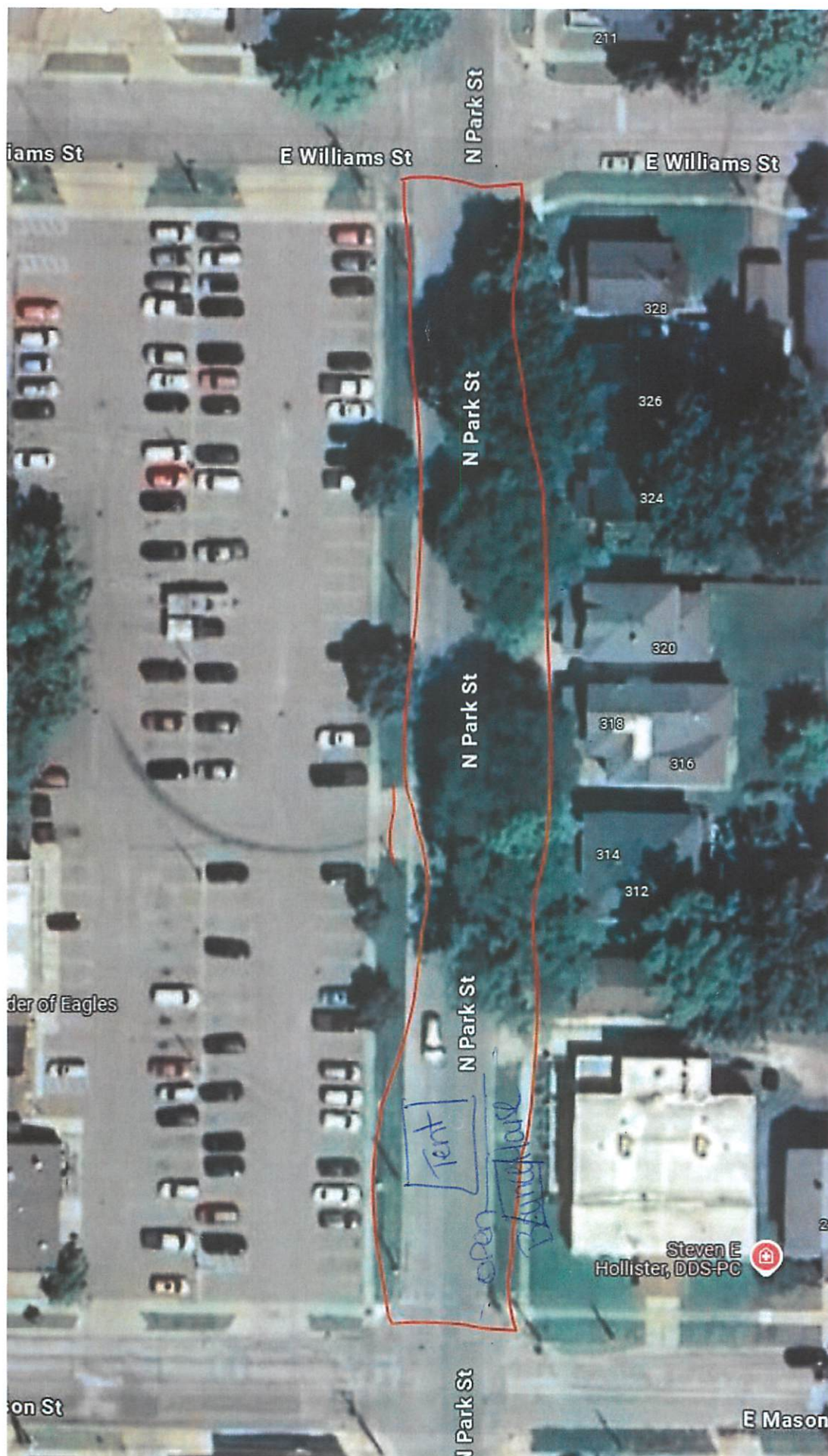
\$ \_\_\_\_\_ **Total Due at Time of Application. Please make check payable to: City of Owosso.**

.....  
Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: \_\_\_\_\_ Traffic Control Order Number \_\_\_\_\_

Copy of Rules & Regulations provided to Applicant ☐

Cc: DDA – Director; WCIA – Chairperson





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/23/2025

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<b>PRODUCER</b> Olivier VanDyk Insurance Agency, Inc 2780 44th St SW Wyoming MI 49519	<b>CONTACT NAME:</b> Certificate Department <b>PHONE (A/C, No, Ext):</b> 616-454-0800 <b>FAX (A/C, No):</b> 616-454-7100 <b>E-MAIL ADDRESS:</b> certificates.sbu@ovdinsurance.com
<b>INSURED</b> JNS Rentals, LLC 12521 Hiddenvale Ct. Perry MI 48872	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Cincinnati Specialty Underwriters Ins Co <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
<b>License#:</b> 0007645 <b>JNSRENT-01</b>	<b>NAIC #</b> 13037

**COVERAGES****CERTIFICATE NUMBER:** 622693229**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y		CSU 0231087	5/9/2025	5/9/2026	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$0 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <b>DED</b> <input type="checkbox"/> <b>RETENTION \$</b>						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**American Legion Post 57  
201 E. Mason St.  
Owosso MI 48867

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/16/2025

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<b>PRODUCER</b> CLH Insurance Agency Michael Ardelean 200 W Exchange St. Owosso MI 48867		<b>CONTACT</b> NAME: Michael Ardelean PHONE (A/C, No, Ext): (989) 277-0984 E-MAIL ADDRESS: mike@clh-insurance.com FAX (A/C, No):	
<b>INSURED</b> American Legion Riders Post 57 c/o Cynthia Merrihew 201 E Mason St Owosso MI 48867		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Evanston Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 35378	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

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A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Host Liquor Liability Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	3DS5476-M4879521	08/22/2025 12:01 AM	08/25/2025 12:01 AM	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (other than fire) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible \$ 1,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> DED RETENTION \$ OCCUR CLAIMS-MADE						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19. Attendance: 300, Event Type: Social Reception - Open to the Public/No Admission Charge. Waiver of Subrogation applies per attached CG 24 04 12 19. Primary/Non-Contributory wording applies per attached CG 20 01 04 13.

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael Ardelean

City of Owosso  
301 W Main St  
Owosso MI 48867



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/16/2025

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	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Evanston Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>		<b>NAIC #</b> 35378
<b>INSURED</b>  American Legion Riders Post 57 c/o Cynthia Merrihew 201 E Mason St Owosso MI 48867			

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

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	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A	N/A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

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## CERTIFICATE HOLDER

## CANCELLATION

City of Owosso N. Park St between Mason & Williams St 301 W Main St Owosso MI 48867	<b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b>  <b>AUTHORIZED REPRESENTATIVE</b> Michael Ardelean
--	---



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PRODUCER  
Olivier VanDyk Insurance Agency, Inc  
2780 44th St SW  
Wyoming MI 49519

CONTACT NAME: Certificate Department  
PHONE (A/C, No, Ext): 616-454-0800 FAX (A/C, No): 616-454-7100  
E-MAIL: certificates.sbu@ovdinsurance.com  
ADDRESS:

License#: 0007645  
JNSRENT-01

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Cincinnati Specialty Underwriters Ins Co	13037
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED  
JNS Rentals, LLC  
12521 Hiddenvale Ct.  
Perry MI 48872

REVISION NUMBER:

## COVERAGES

CERTIFICATE NUMBER: 622693229

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A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	CSU 0231087	5/9/2025	5/9/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

American Legion Post 57  
201 E. Mason St  
Owosso MI 48867

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved



## EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:  
COMMERCIAL GENERAL LIABILITY COVERAGE FORM

#### SCHEDULE

**Name Of Additional Insured Person(s) Or Organization(s):**

City of Owosso  
301 W Main St  
Owosso, MI 48867

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph 1. or 2. of Section II – Who Is An Insured:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.

### **American Legion 2025 Bile Night Rules**

- 1. All persons shall provide ID for alcohol**
- 2. No alcohol off premise**
- 3. Children must be supervised by an adult**
- 4. Family Friendly speech**
- 5. Please park in designated area**
- 6. Be respectful of neighbors, no blocking driveways**
- 7. Parents must supervise children in bounce house at all times**



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

---

# ***MEMORANDUM***

---

DATE: July 30, 2025

TO: City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: Traffic Control Order #1543

---

John Hankerd is requesting the closure of Main Street Plaza for the afternoon/evening for the Art Walk event. Artists will be set up in stores and in front of stores as well as at the Plaza. Event organizers are requesting waiver of the insurance requirement.

**LOCATION:**

Main Street Plaza.

**DATE:**

September 19th, 2025

**TIME:**

2:00 pm – 9:00 pm

The Public Safety Department has issued Traffic Control Order# 1543 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval of the application, waiver of the insurance requirement, and authorization of a traffic control order formalizing the action.

**CITY OF OWOSSO**

**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

ORDER NO.

DATE

TIME

1543

07/30/2025

9:25 AM

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Closure of Main Street Plaza parking lot

LOCATION OF CONTROL

Main Street Plaza (Lot #13)

EVENT:

Art Walk

September 19, 2025

2:00 pm – 9:00 pm

APPROVED BY COUNCIL

\_\_\_\_\_, 20\_\_\_\_

REMARKS



APPLICATION FOR USE OF  
CITY STREETS & PARKING LOTS  
FOR SPECIAL EVENTS

202 S. WATER STREET • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX 725-0528

This application, plus all required documentation and fees shall be submitted to the Public Safety Department at least thirty (30) days and not more than one hundred twenty (120) days prior to the first day of the requested event, with 2 exceptions:

1. Applicants requiring the issuance of a conditional use permit as required by Sec. 38-504(4)(b), shall submit a complete application at least ninety (90) days prior to the event.
2. Applicants requesting the use of a state trunkline shall submit a complete application at least forty-five (45) days prior to the event.

Event Name: Art Walk

Applicant Name: John Hawkerd Date: 7/29/25  
(Individual or Group Name)

Primary Contact: John Hawkerd Title: Art walk committee member

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Requested Date(s): 9/19/25 Requested Hours: 2:00 pm - 9:00 pm  
(Including set-up and clean-up)

Area Requested (Parking Lot - Parade Route): main st. PLAZA

Detailed description of the use for which the request is made: Artists will be set up in +  
in front of stores + also at Main Street PLAZA

Please attach the following items and mark the corresponding checkbox indicating their inclusion. See back for detailed descriptions of each item:

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Executed Hold Harmless Agreement  |
| <input type="checkbox"/>            | Map of the Event Area with Event location highlighted                   |
| <input type="checkbox"/>            | Rules or policies applicable to persons participating in proposed event |
| <input type="checkbox"/>            | Proof of Insurance  |
| or                                  |   |
| <input checked="" type="checkbox"/> | Request for Insurance Waiver  |
| <input checked="" type="checkbox"/> | Application Fee   |

Continued on back...

**INDEMNIFICATION AND HOLD HARMLESS AGREEMENT.** In consideration of the granting of permission by the City of Owosso to the Applicant for the use of facilities set forth above, Applicant shall indemnify, defend and hold harmless the City of Owosso, their officials, employees, agents, professionals and volunteers, collectively ("CITY") from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorneys' fees and related costs) and/or other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or resulting from the conduct of the activities for which this application is made, and for the use of the facilities and any other facilities which are employed by the Applicant, or their guests, during the period for which the facilities requested are used, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting there from, and (b) is caused in whole or in part by any negligent act or omission of the Applicant, or anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether it is caused in part by a party indemnified hereunder.

The Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct. Applicant agrees to observe all City-ordinances, laws and/or conditions imposed.

Applicant Signature: \_\_\_\_\_

Date: 7/29/25

**Information Regarding Required Documents**

**Map of the Event Area** – Map showing the general area where the event will be located. The exact event location /event route must be highlighted and the locations requiring barricades for the requested street/lot closure must be clearly marked.

**Rules or policies** - Rules and policies applicable to events and activities organized in such a manner as to constitute an invitation to members of the general public to participate in the event or activity shall comply with all applicable local, state and federal laws and regulations and shall include, at a minimum, a process for appealing decisions that have the effect of denying participation or imposing limitations on participation beyond those generally applicable to all other participants.

**Proof of Insurance** – A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.

or

**Request for Insurance Waiver** - The City Council may waive the insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose. Check box if you are requesting waiver of insurance.

*Applicants must indicate whether they are providing proof of insurance or requesting an insurance waiver. Request for a waiver in no way guarantees a waiver will be granted.*

**Application Fee** – Fee set by resolution of City Council to offset a portion of the costs related to the processing of special events applications.

☒ \$30 Application (30-120 days prior to 1<sup>st</sup> day of event)

☐ Additional: \_\_\_\_\_

☐ \$50 Additional MDOT Closure (M-21, M-71, M-52)

☐ Additional: \_\_\_\_\_

☐ \$15 Additional-Expedited Fee (14-29 days prior to 1<sup>st</sup> day of event)

☐ Additional: \_\_\_\_\_

\$ 30 **Total Due at Time of Application. Please make check payable to: City of Owosso.**

Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: \_\_\_\_\_

Traffic Control Order Number \_\_\_\_\_

Copy of Rules & Regulations provided to Applicant ☐

Cc: DDA – Director; WCIA – Chairperson



**DOWNTOWN  
OWOSSO  
MICHIGAN**



**SHIAWASSEE  
COUNTY  
CONVENTION & VISITORS BUREAU**

**DOWNTOWN OWOSSO  
FARMERS MARKET**  
Saturdays  
MAY-OCT 8am - 1pm



**Fountain  
Park**

**HISTORIC DOWNTOWN  
SHOPPING & DINING**



**The Lebowsky  
Center**

Shiawassee River

Jerome St

James Miner Riverwalk

Sam & Opal Voight Walkway

**QUALITY INN OF DURAND**  
Durand Exit off I-69  
989-288-0638  
choicehotels.com

**SUNSET MOTEL OF DURAND**  
9810 E. Lansing Rd.  
Durand, MI 48429  
989-288-6411

**GREA**

**ABIDING IN  
TEA ROOM**  
115 E Main  
989.723.5

**BEA'S BAKE**  
309 N Was  
989.720.2

**CAPITOL'S**  
219 S Was  
989.725.7

**CONE ZON**  
300 N Wa  
989.723.3

**CUPCAKES**  
210 S. Wa  
989.720.4

**FORTUNE**  
212 W Wa  
989.723.5

**FOSTER CO**  
115 S Was  
989.720.3

**HARDEE'S**  
534 E Main  
989.725.2

**HEALTHY L**  
**BY HOLLIE**  
221 N Ball  
989.720.2

**ITSA DELI**  
202 W Ma  
989.725.5



# Artist Application Form

Downtown Owosso Business Owners &  
Shiawassee County Convention & Visitors Bureau  
Presents

**Artwalk Owosso**  
**Friday September 19, 2025 \*4-8pm**

*"Foster a community that celebrates art and culture."*

Open to visual and performing artists, Artwalk Owosso was created to be a celebration of art, music, food, photography, sculpture, literature, craft, and community. It is an annual event held every 3<sup>rd</sup> Friday of September showcasing local and regional artists and downtown businesses and attractions.

## **Application Deadline: Monday September 1, 2025**

Application must be received September 1st in order to be eligible to be a featured artist and to be included in all promotional material and press releases.

### **Policies/Eligibility**

- Artwalk Owosso is open to all artists and all mediums.
- Presented art must be the original work of artists. Artwalk Owosso reserves the right to refuse exhibition of work not consistent with images submitted.

### **Participation Rules**

- Artists must staff exhibit and stay during the entire event.
- Artists are responsible for the transportation, set up and insurance of their work.
- We ask that artists assist in promotion of ArtWalk Owosso by Liking and sharing Facebook posts of the event

### **Artists' Location & Display Information**

- Artists will be located throughout the downtown Owosso area (inside and outside of businesses and local attractions)
- It is the responsibility of the artist to provide all equipment necessary for their exhibit
- Artwalk Owosso will partner you with a business location, unless prearrangements have been made by you. You will receive business contact information with your event confirmation.
- Artists retain 100% of their income from sales. No commission will be taken and there is no registration fee.

### **Entry Procedures**

- Complete all parts of the application form.
- Submit application with a description and up to three photos of your work no later than July 31<sup>st</sup> to be eligible for inclusion in all PR for event.



# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

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## *MEMORANDUM*

---

DATE: August 12, 2025

TO: City Council

FROM: Kevin Lenkart, Owosso Public Safety Chief

RE: Approve Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP)  
Grant Contract Amendment

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### Recommendation:

Approve the grant contract amendment between the City of Owosso and Shiawassee Health and Wellness (SHW). The contract amendment increases the amount of the COSSAP grant to \$53,880.75.

### Background:

In October 2022, Owosso City Council accepted a grant for Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP). The grant totaled \$373,864.00 to be used toward Naloxone distribution, a Quick Response Team (QRT), and Law Enforcement Assisted Diversion (LEAD). The grant was reduced in November 2024 to equal the funding already spent, which at the time was \$45,835.00. This subsequent amendment will adjust the grant amount to \$53,880.75.

Request City Council to approve a grant contract amendment between the City of Owosso and Shiawassee Health and Wellness.

### Fiscal Impacts:

None. This amendment simply accounts for the total amount spent on the grant's programs.

Master Plan Goals: 3.1

**RESOLUTION NO.**

**APPROVE GRANT CONTRACT AMENDMENT BETWEEN THE CITY OF OWOSSO AND  
SHIAWASSEE HEALTH AND WELLNESS**

WHEREAS, in May of 2021, the City of Owosso partnered with the Michigan State Police and Shiawassee Health and Wellness in applying for a COSSAP grant from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance; and

WHEREAS, In October 2022, Owosso City Council approved the acceptance of the COSSAP grant; and

WHEREAS, the first amendment to the grant contract amended the grant amount to money already spent and extended the grant through September 30, 2025;

WHEREAS, a second amendment to the grant contract is necessary to fully account for all monies spent on grant programs.

NOW THEREFORE BE IT RESOLVED, that the Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the amended subcontract between the City of Owosso and Shiawassee Health and Wellness is approved as presented.
- SECOND: the City will maintain satisfactory financial accounts, documents, and records and make them available to the Department for auditing at reasonable times.
- THIRD: the City will comply with any and all terms of said agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

**FY21 COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE  
ABUSE PROGRAM (COSSAP)  
GRANT CONTRACT AMENDMENT**

**Subcontract  
Grant Agreement**

hereinafter referred to as the "Agreement"  
between

**CITY OF OWOSSO PUBLIC SAFETY**  
hereinafter referred to as the "Contractor"  
**Federal ID: 38-6004723**  
and

**Shiawassee Health and  
Wellness**

Federal ID: 38-2790631 hereinafter  
referred to as the "Subcontractor" for

**MSP Project Number: COSSAP-06**

**1. Period of Agreement:**

The Agreement period – 09/01/2022 through 9/30/2025.

**2. Funding Source and Agreement Amount:**

The Agreement amount has been increased from **\$45,835** to a revised total of **\$53,880.75**.

**3. Contractor Signature:**

The Authorized Official's signature below represents the Subcontractor's legal acceptance of this amendment to the original contract associated with **15PBJA-21-GG-04538-COAP**.

Contractor Name of Authorized Official	Title of Authorized Official
Signature	Date
Subcontractor Name of Authorized Official Ryan Painter	Title of Authorized Official
Signature <i>Ryan C. Painter</i>	Date <i>RP</i>

## PROGRAM BUDGET

### f) Subawards – \$45,835 for four years

The Contractor will partner with Shiawassee Health and Wellness, a Shiawassee County community mental health agency. (**Table 7**).

**Table 7 | Contractor Subawards**

SUBAWARDEE	COMMENTS	YEAR 1	YEAR 2	YEAR 3	YEAR 4
Shiawassee Health and Wellness	Community-based harm reduction services	-	\$4,490	\$19,230	\$30,160.75
TOTAL:		-	\$4,490	\$19,230	\$30,160.75

**(1) Quick Response Team (QRT).** Shiawassee Health and Wellness will hire personnel to assist in the development and deployment of the City of Owosso QRT. Shiawassee Health and Wellness will also assist Owosso Public Safety.

**(2) Law Enforcement Assisted Diversion (LEAD).** Grant-funded personnel will serve dual roles, coordinating and engaging in the City of Owosso's LEAD program. Shiawassee Health and Wellness will work with other Shiawassee County community mental health organizations, Owosso Public Safety, and the Shiawassee Prosecutor's Office to develop a LEAD program for the City of Owosso and other Shiawassee County areas.

Total Subaward: \$50,880.75

# Signature Certificate



Envelope Ref:990febabe0b1dee5e8b54839402e7fe8a142f4ed

Author: Katie Bolger Creation Date: 12 Aug 2025, 11:15:38, EDT Completion Date: 12 Aug 2025, 11:19:55, EDT

## Document Details:



Name: COSSAP GrantExtension-BudgetRevision - SUBRECEIPT - July 2025 - - Ryan Painter

Type:

Document Ref: 50c3cdc2766e3cf608d376076ee3541ac45a6517e32e1313c4f613775cae1424

Document Total Pages: 2

## Document Signed By:

Name: Ryan Painter  
Email: rpainter@shiabewell.org  
IP: 50.33.160.114  
Location: OWOSSO, MI (US)  
Date: 12 Aug 2025, 11:19:55, EDT  
Consent: eSignature Consent Accepted  
Security Level: Email

*Ryan C. Painter*

## Document History:

Envelope Created	Katie Bolger created this envelope on 12 Aug 2025, 11:15:38, EDT
Invitation Sent	Invitation sent to Ryan Painter on 12 Aug 2025, 11:19:16, EDT
Invitation Sent	Invitation sent to Liza Craig on 12 Aug 2025, 11:19:16, EDT
Invitation Sent	Invitation sent to Inna Mason on 12 Aug 2025, 11:19:16, EDT
Invitation Sent	Invitation sent to Rachelle Bennett on 12 Aug 2025, 11:19:16, EDT
Invitation Accepted	Invitation accepted by Ryan Painter on 12 Aug 2025, 11:19:35, EDT
Signed by Ryan Painter	Ryan Painter signed this Envelope on 12 Aug 2025, 11:19:55, EDT
Executed	Document(s) successfully executed on 12 Aug 2025, 11:19:55, EDT
Signed Document(s)	Link emailed to rpainter@shiabewell.org
Signed Document(s)	Link emailed to lcraig@shiabewell.org
Signed Document(s)	Link emailed to imason@shiabewell.org

Signed Document(s)

Link emailed to [rbennett@shiabewell.org](mailto:rbennett@shiabewell.org)

Signed Document(s)

Link emailed to [sthornton@shiabewell.org](mailto:sthornton@shiabewell.org)

Signed Document(s)

Link emailed to [kbolger@shiabewell.org](mailto:kbolger@shiabewell.org)



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

**DATE:** August 18, 2025

**TO:** Owosso City Council

**FROM:** Clayton Wehner, Director of Engineering

**SUBJECT:** Washington Park Utility Extension Project – Bid Rejection

### RECOMMENDATION:

Rejection of the bid proposal from Crawford Contracting for the Washington Park Utility Extension Project.

### BACKGROUND:

On May 27, 2025, the City received bids for the Washington Park Utility Extension Project. Work includes street resurfacing of Wesley Drive from Water to Washington, sanitary sewer and water main installation on Wesley Drive between Water and Washington, and water main installation on Washington St from North St to Wesley. Crawford Contracting was the sole and confirmed low and most responsive bid, submitting a bid in the amount of \$1,150,179.70.

To fund this project, the city has been working with the developer of the property at the southwest corner of Washington St and Wesley Dr to obtain funding from a Community Development Block Grant (CDBG) through the MI State Housing Development Authority (MSHDA). Unfortunately, due to time constraints from the developer, it has been determined that the CDBG funds would not be a viable funding source for this project. The developer is currently working with MSHDA to find another funding source to fund the project.

A resolution for rejecting the bid proposal from Crawford Contracting for the Washington Park Utility Extension Project is included for your consideration.

### FISCAL IMPACTS:

None.

**ATTACHMENTS:** Resolution, Washington Park Utility Extension Project Bid Rejection  
MSHDA Letter

### MASTER PLAN IMPLEMENTATION GOALS:

**RESOLUTION NO.**

**AUTHORIZING THE REJECTION OF BID PROPOSAL FOR  
THE WASHINGTON PARK UTILITY EXTENSION PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, sought bid proposals to perform street improvements along Wesley Drive, install sanitary sewer and water main along Wesley Drive, and install water main along N. Washington Street as set forth in the contract documents for the Washington Park Utility Extension Project; and

WHEREAS, one bid proposal was received from Crawford Contracting; and

WHEREAS, the city submitted an application for Community Development Block Grant (CDBG) funds to perform said improvements through the MI State Housing Development Authority (MSHDA); and

WHEREAS, due to constraints from the developer of the Washington Park Project, CDBG funds were determined not to be a viable funding source for the project; and

WHEREAS, it is recommended the bid proposal be rejected due to lack of funding to complete the project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary, and in the public interest to reject the Washington Park Utility Extension Project bid proposal received from Crawford Contracting due to a lack of funding for the project.



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY  
LANSING

AMY HOVEY  
CHIEF EXECUTIVE OFFICER  
AND EXECUTIVE DIRECTOR

August 8, 2025

**Tanya S. Bucklew**

Planning & Building Director  
City of Owosso  
301 W Main Street  
Owosso, MI 48867

**Subject: Confirmation of Removal from Funding Consideration**

Dear Tanya Buckelew:

Thank you for your communication dated August 1, 2025, requesting confirmation of removal from consideration for CDBG funding.

This letter serves as formal acknowledgment that the designation memo issued on April 9, 2025—which set aside funds for the infrastructure project at Washington Park, contingent upon submission of a full application by September 17, 2025—has been rescinded. As a result, your organization has been withdrawn from the application process, and no further action is required on your part.

Based on our understanding, the CDBG timeline did not align with local constraints and would have necessitated a choice-limiting action prior to completion of the project's environmental review. Consequently, CDBG was determined not to be a viable funding source.

We appreciate the time and effort your team dedicated to the preliminary stages of this process and wish you continued success in your future endeavors. Should you choose to pursue similar opportunities, we welcome your participation.

Please don't hesitate to reach out if you have any questions or need additional documentation.

Best regards,

Chris Lussier  
CDBG State Administrative Manager  
Michigan State Housing Development Authority (MSHDA)



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

**DATE:** August 18, 2025

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** WWTP Secondary Clarifier Project Change Order #3

### RECOMMENDATION:

Approval of increased payment for construction work by RCL Construction Co., Inc. (Sanford, MI) for the WWTP Secondary Clarifier project in the amount of \$73,579.00.

### BACKGROUND:

The Wastewater Treatment Plant has two existing rectangular clarifiers originally installed in 1930s for primary clarification. The clarifiers are only designed to handle average day loading, they do not meet depth requirements for secondary treatment, and are in very poor condition.

One new circular clarifier will be constructed and sized to one half the maximum day. It will be installed east of the existing rectangular clarifier and connected into existing site piping. Electrical, SCADA, and site lighting will be connected in the main plant building. The existing rectangular clarifiers will remain in service for wet weather events and redundancy. The existing drying beds will need to be removed during construction and two new drying beds will be installed to the south of the proposed clarifier.

Key components of the clarifiers have reached or are beyond the end of their useful lives. The proposed project is intended to address the critical clarifiers' issues of aging infrastructure at the WWTP, and increase the longevity of the WWTP.

City Council previously approved the start to this project at its regular scheduled meeting held on November 6, 2023.

On June 17, 2024, the City received bids for the WWTP Secondary Clarifier Project. Base Bid plus Alternate 3 ranged from \$5,773,100 to \$6,689,000.

On July 15, 2024, City Council approved the low responsive bid from RCL Construction Co., Inc. (Sanford, MI) for the WWTP Secondary Clarifier in the amount of \$5,773,100.00.

On November 4, 2024, City Council approved Change Order #1, which targeted efficiencies in

order to combine and save on both work (mobilization, labor, equipment, and etc.) and materials/items as to prep and prevent the need to rework items and areas on future work. Ultimately to save and reduce long range costs. Including the Drying Bed Drain Line, which includes:

- Revising fence and asphalt demolition and restoration limits north end of site along Drying Bed Drain Line.
- Upsize Drying Bed Drain Line to be 18" PVC SDR26 pipe. Revise routing for drain line and add Sanitary Manhole-202. Revise slopes and downstream tie-in elevation of drain line.

On January 21, 2025, City Council approved Change Order #2, which included the addition of:

- Replacing existing worn out gates, \$93,685.00:
  - Replace Gate #1 with slide gate/stern
  - Replace Gate #2 with slide gate/T-handle
  - Replace 1 plate with face mounted stop plates.
- Adding clarifier tank drain yard piping, \$23,984.00:
  - Adding 8" tank drain
  - Revising 6" sludge pipe exiting Secondary Clarifier
- Adding video surveillance back in (as shown in WWTP Phase 1), \$163,564.00

In an effort to find ways to help offset these additional costs, we've worked with the contractor to reduce costs in other areas, such as:

- Revise retaining wall, (\$31,375.00):
  - Remove portion of the retaining wall, and replace with geo-fabric and heavy limestone.
  - Bury remaining wall to the south at maximum 3:1 slope.
- Revise spoil disposal, (\$50,120.00):
  - Excavated soils from the clarifier to remain onsite, graded with topsoil and seed/mulch.

The net change from modifications of Change Order #2:

- Increase of \$199,738.00
- Zero (0) additional days

Recently, as part of the Secondary Clarifier Rehabilitation Project, three items have been identified that require a change order to the original contract with RCL Construction:

- Painting of Pump Room Ceiling – This task was not included in the original Phase I project scope but is recommended at this time while painters are mobilized for the clarifier work. Painting the 45 year old concrete planks that form the tertiary pump room ceiling/roof will help extend their lifespan by binding together deteriorating areas.
- Installation of Gate in Primary Wet Well – Adding this gate will create a new process design feature, allowing the plant to operate in multiple configurations, particularly benefiting operation of the Nitrification Towers during summer months when permit limits are most stringent. This work will involve coring a hole in the wall between the primary and secondary wells and installing a gate to allow the water to be separated or mixed as needed.
- Increase Size of SG-1 to fit over 36" Pipe – A gate is needed to prevent water from entering a dead-end pipe installed from the new secondary clarifier toward the location of a future clarifier. The original gate was sized for 30" pipe, but due to the actual configuration and installation, a larger gate is required to properly fit over a 36" pipe.

Change Order #3 Costs:

\$12,070.00 – Pump Room Ceiling

\$ 2,355.00 – Slide Gate Size Change

\$59,154.00 – Wet Well Slide Gate

\$73,579.00 – Grand Total

Change Order #3 Schedule Change:

- Increase of 210 Days – Specific to Slide Gate Size Change

**FISCAL IMPACTS:**

The project is funded by the CWSRF, with the additional costs of \$73,579.00.

Final expenses in the amount of \$6,122,417.00 shall be paid from wastewater operating fund and 2024 SRF Bond funds.

**Document originated by:** Ryan E. Suchanek, Director of Public Services & Utilities

ATTACHMENTS:   (1)   Resolution  
                          (2)   Change Order

**RESOLUTION NO.**

**AUTHORIZING CHANGE ORDER NO. 3  
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND  
RCL CONSTRUCTION., INC.  
FOR THE WWTP SECONDARY CLARIFIER PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with RCL Construction Co., Inc., on July 15, 2024 for the construction and installation of the Secondary Clarifier equipment, known as the Wastewater Treatment Plant (WWTP) Secondary Clarifier Project, an approved 2024 SRF planned project; and

WHEREAS, the project is now underway and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the Wastewater Treatment Plant (WWTP) Secondary Clarifier Project contract with RCL Construction Co., Inc. to increase the contract amount for a resized gate, installation of an additional gate, and painting of the pump room ceiling.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 3 in the amount of \$73,579.00; an increase to the Contract for Services between the City of Owosso and RCL Construction Co., Inc., revising the total current contract amount from \$6,048,838.00 to \$6,122,417.00.
- THIRD: the Accounts Payable department is authorized to pay RCL Construction Co., Inc. for work satisfactorily completed up to the revised contract amount of \$6,122,417.00.
- FOURTH: the above expenses shall be paid from the Wastewater Fund, and SRF Bond Funds

CHANGE ORDER  
PAGE 1 OF 2

CONTRACT FOR: Secondary Clarifier Project

OWNER: City of Owosso  
301 West Main Street  
Owosso, MI 48867

CONTRACTOR: RCL Construction Co., Inc.  
777 W. Maynard Road  
Sanford, MI 48657

ENGINEER: Fishbeck  
1515 Arboretum Drive, SE  
Grand Rapids, MI 49546

ATTACHMENTS: Change request dated March 31, 2025 (gate size), RCL request dated June 4, 2025 (wet well gate), Murray Painting Co. memo dated June 18, 2025 (ceiling)

Contractor shall indicate approval of Change Order through signing of this document and returning to Engineer. Engineer will forward to Owner, who shall indicate approval of Change Order through signing of this document and returning to Engineer. Upon receipt of fully executed (all signatures) Change Order, Engineer will distribute to all parties.

YOU ARE DIRECTED TO MAKE THE FOLLOWING CHANGES IN THE CONTRACT DOCUMENTS:

ITEM NO. 1: Pump Room Ceiling

ADD: \$12,070 and 0 Days.

ITEM NO. 2: Slide Gate Size Change

ADD: \$2,355 and 210 Days.

ITEM NO. 3: Wet Well Slide Gate

ADD: \$59,154 and 0 Days.

CHANGE ORDER  
PAGE 2 OF 2

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$5,773,100

Previous Change Order Nos.: 01, 02

\$275,738

Contract Price prior to this Change Order:

\$6,048,838

Net increase of this Change Order:

\$73,579

Contract Price with all approved Change Orders:

\$6,122,417

CHANGE IN CONTRACT TIMES:

Original Contract time: September 5, 2024

Substantial Completion: December 1, 2025

Ready for final payment: January 16, 2026

Net change from previous Change Orders:

0 Days

Contract Time prior to this Change Order:

Substantial Completion: December 1, 2025

Ready for final payment: January 16, 2026

Net increase/decrease of this Change Order:

210 Days

Contract Time with all approved Change Orders:

Substantial Completion: June 29, 2026

Ready for final payment: August 14, 2026

RECOMMENDED

By: Brian Van Zee  
Engineer  
Brian Van Zee,  
Sr. Water and Wastewater  
Engineer  
Name and Title of Signatory

APPROVED

By: Nick Coon  
Contractor  
Nick Coon,  
Project Manager  
Name and Title of Signatory

APPROVED

By: Ryan Suchanek  
Owner  
Ryan Suchanek,  
Director of Public Services &  
Utilities  
Name and Title of Signatory

Date: July 14, 2025

Date: 7/14/2025

Date: \_\_\_\_\_

END OF CHANGE ORDER



1235 Holden Ave,  
Milford , MI, 48381  
(248) 302-2078

# Change Order Request P3028 - COR-002

Mar 31, 2025

## PROJECT NAME

City of Owosso Secondary Clarifier Project P3028

## PROJECT NUMBER

## PROJECT ADDRESS

650 Chippewa Trail, Owosso, MI, 48867

## To

### NAME

Nick Coon

### EMAIL

nick@rclconstruct.com

### COMPANY

RCL Construction Co., Inc.

### ADDRESS

777 W Maynard Rd, Sanford, MI, 48657

## From

### NAME

Tyler Przywara

### COMPANY

CSM Mechanical Live

### EMAIL

tyler@csmmechanical.com

### ADDRESS

1235 Holden Ave, Milford Charter Twp,  
MI, 48381

## Subject

Increase the size of SG-1 (the 30"x30" Gate) to fit over a 36" pipe

## DAYS VALID

30 Days

## SCHEDULE EXTENSION REQUESTED

5 Days

## SCOPE OF WORK

Mueller will provide a a slide gate that will fit over a 36" pipe. CSM to install. Grout by others

## Labor

Description	Taxable	Qty	Sell Price	Extension
Management and Coordination	No	4	\$135.00	\$540.00
				<b>\$540.00</b>

## Parts & Materials

Description	Taxable	Qty	Sell Price	Extension
Added Stainless Steel Hardware	Yes	1	\$200.00	\$242.00
				<b>\$242.00</b>

## Equipment

Description	Taxable	Qty	Sell Price	Extension
Mueller Change Order	Yes	1	\$1,123.00	\$1,358.83
				<b>\$1,358.83</b>

Subtotal **\$1,863.00**

Labor	\$540.00
<hr/>	
Parts & Materials	\$200.00
Tax 6%	\$12.00
Overhead 7.5%	\$15.00
Profit 7.5%	\$15.00
<hr/>	
Equipment	\$1,123.00
Tax 6%	\$67.38
Overhead 7.5%	\$84.23
Profit 7.5%	\$84.23
<hr/>	
<b>Total</b>	<b>\$2,140.84</b>

---

Plus 10% TOTAL - \$2,355



Hydro Gate Sales  
633 Chestnut Street Suite 1200  
Chattanooga, TN 37347

phone: 303-288-7873  
fax: 303-287-8531  
hydrogate.com

## Change Order # 1

**DATE:** March 31, 2025

**FIRM:** Peterson and Matz, Inc.

**PROJECT:** Clarifier Project –  
Owosso, MI

**PAGES:** 1

**ORDER #:** 53758612

**FROM:** Richard Westbury

**PHONE:** (423) 698-8811 ext. 8028

**EMAIL:** [rwestbury@muellerwp.com](mailto:rwestbury@muellerwp.com)

**Hydro Gate Project Engineer:** Richard Westbury

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Drawing Number	DESCRIPTION	Unit Adder
53904486-01	increase the size of SG-1 (the 30"x30" Gate) to fit over a 36" pipe	\$ 1,123

TOTAL ADDER: \$ 1,123

**\*\* Price does not include Tax \*\***

**\*\*\* Items listed above are on hold until this Change Order has been resolved \*\*\***

Please confirm your acceptance of this Change Order by signing and returning a copy to Hydro Gate.

Change Order accepted by \_\_\_\_\_ Date \_\_\_\_\_



777 W. MAYNARD RD.  
SANFORD, MI 48657-9439  
989.687.7319  
fax: 989.687.5378  
[RCLConstruct.com](http://RCLConstruct.com)

## Change Request

TO: Fishbeck

06/04/2025

**PROJECT:** City of Owosso WWTP Secondary Clarifier  
**CONTRACT NO.:** 231949

Regarding the request, we are proposing the following change order for a new slide gate at the primary wet well.

- We are proposing the following scope:
  - Setup bypass for the entire plant from primary clarifiers to intermediate clarifiers
  - Clean out primary wet well
  - Core new 24" hole in weir wall
  - Install new 24" slide gate per the attached shop drawing
  - Core hole for T handle location
  - Grout new slide gate
  - Remove bypass for the entire plant and put the wet well back in service
  - If the scope above is approved an **add** of **\$114,700.00** would need to be issued.
    - Bypass: \$46,181.00 remove if owner is supplying bypass for work.
    - Slide Gate: \$68,519.00
      - Deduct: \$4,500.00 for scaffolding and powerwashing
      - Deduct: \$4,865.00 for vactruck use

If the above scope is approved, please sign and date below:

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Submitted by: Nicholas Coon

**BUILT-IN SATISFACTION**  
**Since 1982**



**DATE: 6-18-2025**

**PROJECT: Owosso WWTP**

**SECTIONS: Painting. Pump Room Ceiling Painting**

**FROM: Tyler Lonsway**

**Cost Change: \$13,070.00**

Deduct: \$1,000.00 for removing two bumpouts from demo scope of work.

**INCLUDES:**

- **Prepping and Coating Pump Room Ceiling Deck with Dryfall Coating**
- **Labor: \$9,800.00**
- **Material: \$1,130.00**
- **Equipment: \$2,140.00**

**CLARIFICATIONS:**

- **Crane to be locked out by others prior to Murray Painting working.**

**Please let me know if you need anything else,**

**THANKS,**

***Tyler Lonsway  
Murray Painting  
Project Manager  
989-695-8152 Office  
989-225-7247 Cell***



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

**DATE:** August 18, 2025

**TO:** Mayor Teich and Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** Automatic Meter Reading System (AMR) - Maintenance Renewals

### RECOMMENDATION:

Approval of an evergreen purchase order with Aclara of St. Louis, Missouri for maintenance renewals, specific to the City's Automatic Meter Reading System (AMR).

### BACKGROUND:

The original agreement that was approved by City Council on March 20, 2017, is what is considered an evergreen contract. An evergreen contract is a type of agreement that automatically renews for a new term after the initial period expires, unless either party provides notice to terminate it. This means the contract continues indefinitely until one party takes action to end it. In Attachment 1 to Master Agreement, specifically Exhibit D - Maintenance Agreement, where it states:

"2. Term of Agreement. Subject to the termination provisions set forth below, this Agreement shall become effective as of the Effective Date. Maintenance Services shall begin upon Delivery of the Licensed Software; and shall continue in full force and effect for an initial term of one (1) year ("Initial Term"). Upon expiration of the Initial Term, this Agreement shall automatically renew for successive Renewal Periods, unless sooner terminated by either Aclara or Customer as provided for in this Agreement."

Additionally, In Attachment 1 to Master Agreement, Exhibit D - Maintenance Agreement, specifically 5. Payment and Charges, where it states:

"B. Billing Rate. The charge for the Service Level selected by the Customer and defined herein shall be at the annual Fee as identified in Schedule J, Level of Maintenance Services Selected hereof during the Initial Term of this Agreement. The annual Fee shall not be subject to adjustment during the Initial Term. Thereafter, during any subsequent Renewal Period, the Fee shall be subject to adjustment [not to exceed five percent (5%)] at the commencement of each Renewal Period. Customer will receive a Renewal Letter in the form of Attachment 1, providing 30 days notice of the adjusted Fee as set forth above. Said Renewal Letter and the terms contained therein shall be made a part of this Agreement."

The current maintenance renewals for FY2025-26:

\$20,475.00 - AclaraOne Support

\$ 753.00 - Star Programmer

Every year after the City should expect an annual 5% increase to each.

Thus, staff is requesting an evergreen purchase order, and including an annual 5% increase. An evergreen purchase order is a type of purchase order that automatically renews after its initial term, similar to an evergreen contract. It remains in effect until one of the parties involved provides notice to terminate it. Evergreen purchase orders are often used for ongoing services or supplies where a consistent need exists.

**FISCAL IMPACTS:**

Automatic Meter Reading system maintenance renewals will be funded from the Water Fund 591.200.818.000 and Sewer Fund 590.200.818.000.

Attachments: (1) Resolution  
(2) Aclara Maintenance Renewals Letter  
(3) Aclara Maintenance Renewals Invoice

**RESOLUTION NO.**

**APPROVAL OF EVERGREEN PURCHASE ORDER  
WITH ACLARA OF ST. LOUIS, MISSOURI  
FOR AUTOMATIC METER READING MAINTENANCE RENEWALS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, entered into a contract for the installation of an automatic meter reading (AMR) Fixed Network Administrator system with Aclara Technologies LLC with the adoption of Resolution No. 37-2017 on March 20, 2017; and

WHEREAS, the City and Director of Public Services & Utilities sees the need to pay the ongoing annual maintenance renewals, as per the original approved contract agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to issue an evergreen purchase order with Aclara Technologies LLC of St. Louis, Missouri.

SECOND: the accounts payable department is authorized to submit payment to Aclara Technologies LLC of St. Louis, Missouri for the first year in the amount of \$21,228.00, and increase by 5% each year thereafter for annual AMR maintenance renewals.

THIRD: the above expenses shall be paid from the Water Fund 591.200.818.000 and Sewer Fund 590.200.818.000.



77 Westport Plaza  
Suite 500  
St. Louis, MO 63146  
[www.Aclara.com](http://www.Aclara.com)

April 16, 2025

[Ryan Suchanek](mailto:ryan.suchanek@ci.owosso.mi.us)  
[ryan.suchanek@ci.owosso.mi.us](mailto:ryan.suchanek@ci.owosso.mi.us)

Owosso. City of  
301 West Main  
Owosso, MI 08867

Subject: Owosso MI June 2025 Renewal of Aclara Maintenance Agreement

Your Aclara Maintenance Agreement will renew **June 1, 2025** for an additional twelve months through **May 31, 2026** ("Renewal Period"). The adjusted annual maintenance fee for this Renewal Period is as follows:

<b>AclaraOne Support</b>	Annual 5% included	<b>\$20,475</b>
<b>Star Programmer</b>	Annual 5% included	<b>\$753</b>
	<b>Total Due</b>	<b>\$21,228</b>

*This is not an invoice!*

If a PO or PO number is required on your invoice, please email it to [AclaraOrdersContracts@hubbell.com](mailto:AclaraOrdersContracts@hubbell.com) within the next 10 days. **If no PO or PO number is received, you will be invoiced for the new maintenance amount. All PO's must be addressed to: Aclara Technologies LLC c/o Hubbell Incorporated, 40 Waterview Drive, Shelton, CT 06484**

Except as noted above, the Aclara Maintenance Agreement and all of the terms, conditions and provisions thereof shall remain in full force and effect.

If you have any questions, please contact: Carmen Tolbert [ctolbert@hubbell.com](mailto:ctolbert@hubbell.com) or 440-528-7165.

Best Regards,



*Terry Baker*

**Sales Operations Specialist**  
office (314) 895.7239



**445150960**

Ref ~~PO#~~ 43716

Page 1 of 2



Aclara Technologies LLC  
77 W Port Plaza  
Ste 500  
St Louis, MO 63146

# COMMERCIAL INVOICE

445150960

OUR ITEM	YOUR ITEM / DESCRIPTION ITEM	QTY UoM	NET UNIT PRICE	EXTENDED PRICE
40	SW-1050M STAR PROGRAMMER JUN'25-MAY'26 Quote Ref.: MAINTENANCE RENEWAL Service Level: Premier	1 EA	753.0000	753.00
Sub-total for Items:				\$ 21,228.00
VAT Exempt Sales:				\$ 21,228.00
Final Total:				\$ 21,228.00
NO RETURNS WILL BE ACCEPTED UNLESS PREVIOUSLY AUTHORIZED				



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

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# ***MEMORANDUM***

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DATE: August 12, 2025

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Annual Workers' Compensation Insurance Policy Renewal

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## **RECOMMENDATION:**

Recommend payment to Michigan Municipal League (MML) Workers' Compensation Fund in the amount of \$165,285 for workers' compensation insurance premium for the coverage period of July 1, 2025 to June 30, 2026.

## **BACKGROUND:**

The City of Owosso is a member of the MML Workers' Compensation Fund, which provides the city with workers' compensation coverage.

The city receives four invoices from MML Workers' Compensation Fund throughout the fiscal year. The Finance Department is requesting City Council to approve the total premium amount, so a purchase order can be created for this annual expense.

## **FISCAL IMPACTS:**

An expense of \$165,285 will be charged to various funds as outlined in the approved Fiscal Year Budget ending 6-30-2026.

**RESOLUTION NO.**

**AUTHORIZING PAYMENT OF ANNUAL INSURANCE PREMIUM WITH  
MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION FUND**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is a member of the Michigan Municipal League Workers' Compensation Fund; and

WHEREAS, MML Workers' Compensation Fund is a nonprofit self-insurance pool owned and governed by its members; and

WHEREAS, the City of Owosso will be provided workers' compensation insurance coverage for a period of July 1, 2025 to June 30, 2026 by MML Workers' Compensation Fund in exchange for a premium; and

WHEREAS, cooperative purchasing is an exception to competitive bidding per Section 2-345 of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to remain a member of and seek annual workers' compensation coverage from the Michigan Municipal League.
- SECOND: the accounts payable department is authorized to pay MML Workers' Compensation Fund premium for annual coverage estimated at \$165,285.
- THIRD: the above expense shall be paid from various funds as outlined in the approved FYE 6-30-2026 budget as identified under the account code 719.000 – workers' compensation.



## MEMORANDUM

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---

**DATE:** August 18, 2025

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** WWTP – Bulk Polymer Havaflock 560 – FY2025-26

### RECOMMENDATION:

Authorization to enter into a sole-source purchase agreement with Haviland Products Company of Grand Rapids, Michigan for bulk polymer necessary for condition wastewater sludge.

### BACKGROUND:

As part of the Wastewater Treatment Plant (WWTP) Solids Handling Project, new equipment was installed to dewater the liquid sludge generated by the plant settling processes. Part of the dewatering process involves adding a polymer solution to the sludge prior to injection into the dewatering equipment.

WWTP staff sought out polymer suppliers to provide us with product recommendations based on bench tests. These tests were conducted in Summer/Fall 2023, with polymers from three suppliers: Haviland Products Company (Grand Rapids, MI), Brenntag (Reading, PA) and Polydyne (Riceboro, GA). The results indicated the most cost-effective product would be Havaflock 560 from Haviland Products Company. While it did not have the lowest cost per lb., the bench testing showed a lower expected usage rate. Thus it was decided this would be the polymer we would use to start up the new process, and evaluate it over time under the varying conditions of the sludge.

At this point, the sludge process has been operational since March of 2024. The dry sludge produced is of exceptional quality and results in a savings of approximately \$200 per load of sludge to the landfill.

Haviland Products Company is a sole source provider for a polymer called Havaflock 560. Request waiver of purchasing policy formal bid requirements in order to initiate immediate procurement upon approval and authorization. The purpose of this polymer is to condition wastewater sludge for dewatering at the Wastewater Treatment Plant.

**FISCAL IMPACTS:**

Estimated \$39,050.80 expense for this fiscal year. Funded from the Operations & Maintenance Budget account 599-548-743.200.

**Document originated by:** Ryan E. Suchanek, Director of Public Services & Utilities

**Attachments:** (1) Polymer Price Quotation  
(2) Resolution

**RESOLUTION NO.**

**AUTHORIZING THE EXECUTION OF A SOLE-SOURCE PURCHASE ORDER  
FOR HAVAFLOCK 560 WITH HAVILAND PRODUCTS COMPANY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Havaflock 560 in bulk deliveries for use in conditioning wastewater sludge for dewatering at the Wastewater Treatment Plant; and

WHEREAS, the City of Owosso has determined that Haviland Products Company of Grand Rapids, Michigan is the only firm qualified to provide the Havaflock 560 product for conditioning wastewater sludge for dewatering at the Wastewater Treatment Plant; and

WHEREAS, waiver of the purchasing policy formal Bid requirements is requested for this sole-source purchase, in order to initiate procurement upon approval and authorization.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to purchase Havaflock 560 from Haviland Products Company, at the price of \$2.112 per pound (plus delivery fee) with an estimated annual usage of 23,000 pounds. However, with current inventory on hand, only eight (8) additional totes are anticipated to be needed for the rest of the current fiscal year.
- SECOND: the accounts payable department is authorized to submit payment to Haviland Products Company of Grand Rapids, Michigan, in the estimated amount of \$39,050.80, which may be exceeded based on usage, actual need, and pricing fluctuations for FY2025-2026.
- THIRD: the above expenses shall be paid from the WWTP fund following delivery, and chargeable to account 599-548-743.200.



August 12, 2025

Owosso WWTP

Havaflok 560

2300/lb. tote

\$2.112/lb.

\$4,857.60

\$95.00 Transportation fee

\$4,952.60

Thank You

Haviland Products Company

Darlene Devereaux

Haviland Products Company



421 Ann St. N.W.  
Grand Rapids, MI 49504  
  
Phone: 800 456-1134  
Fax: 616 361-9772  
www.havilandusa.com

Quotation

DATE
01/07/2025
TERMS
Net 30 Days
SALE AGENT ID
DARLENE DEVEREAUX

1069782  
OWOSSO, CITY OF  
Attn: LUCAIS ALLEN  
301 W. MAIN ST.  
OWOSSO,MI 48867-

Phone: (989) 725-0572

Note: Prices subject to change without notice. Prices at time of shipment will prevail.  
Minimum order \$200, orders under \$400 will be assessed a \$50 handling charge.  
Transportation Surcharge applies to all orders.

THIS SALE IS SUBJECT TO THE HAVILAND ENTERPRISES, INC. TERMS AND CONDITIONS OF SALE TO CUSTOMERS, AVAILABLE AT [https://havilandusa.nyc3.digitaloceanspaces.com/staging/Haviland\\_Buyer\\_Customer\\_Terms\\_and\\_Conditions\\_2021-09-24-184202\\_mtpb.pdf](https://havilandusa.nyc3.digitaloceanspaces.com/staging/Haviland_Buyer_Customer_Terms_and_Conditions_2021-09-24-184202_mtpb.pdf), WHICH ARE BY THIS REFERENCE HEREBY INCORPORATED HEREIN. A SEPARATE HARD COPY WILL BE PROVIDED UPON REQUEST. EXECUTION OF THE TERMS OF THIS SALE IS A SPECIFIC REPRESENTATION THAT THE CUSTOMER HAS READ, UNDERSTOOD AND AGREED TO THE REFERENCED TERMS.

EFFECTIVE DATE	FROM QUANTITY	TO QUANTITY	UNIT PRICE U/M	BILLING UNIT PRICE U/M	
<b>PRODUCT:</b> Bleach - Sod Hypochlorite-NSF					
H000196-TP33C		330.00 Gal Tote			
400.00 USD Returnable Container Deposit					
01/08/2025	1.00	0.00	2.6500 Gal	2.6500 Gal	*
11/01/2024	1.00	0.00	2.6422 Gal	2.6422 Gal	
<b>PRODUCT:</b> Havaflok 560					
H007161-TTVSP1		2,300.00 lb Tote			
09/15/2024	1.00	0.00	2.1120 lb	2.1120 lb	
<b>PRODUCT:</b> Sodium Metabisulfite FG					
H000155-BG50L1		50.00 lb Bag			
07/03/2024	1.00	0.00	0.6000 lb	0.6000 lb	



## **MEMORANDUM**

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DATE: August 18, 2025

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: 2026 Sanitary Sewer Manhole Lining Project – Purchasing Cooperative of America (PCA) Contract # OD-347-21

### **RECOMMENDATION:**

Approval of the quote submitted by Advanced Rehabilitation Technology, Ltd. of Bryan, Ohio, in the amount of not to exceed \$100,000.00 for the 2026 Sanitary Sewer Manhole Lining Project.

### **BACKGROUND:**

During the 2010s, the city inventoried and inspected its sanitary sewer manholes. The inspections checked for structural defects, infiltration, root intrusion, and other deficiencies. Throughout the last few years, some of the defective manholes have been repaired, but there are still more manholes needing work. Staff desires to continue repairing sanitary sewer manholes via manhole lining and the FY2025-2026 budget includes funds to do so. It is planned to line 20-30 sanitary sewer manholes. Maps with targeted sanitary sewer manholes are attached.

Waiver of the competitive bidding process in accordance with the City of Owosso Purchasing Policy is hereby recommended, in order to take advantage of Purchasing Cooperative of America (PCA) Contract # OD-347-21 to award a purchase order to Advanced Rehabilitation Technology (ART) in an amount not to exceed \$100,000.00.

### **FISCAL IMPACTS:**

Funds will be expended from the Sanitary Sewer Fund Account No. 590-901-793.000-SEWERLINE and other funds as appropriate.

Attachments: (1) Memo  
(2) Advance Rehabilitation Technology Quote  
(3) Maps

**RESOLUTION NO.**

**AUTHORIZING PURCHASE ORDER WITH  
ADVANCED REHABILITATION TECHNOLOGY  
FOR THE 2026 SANITARY SEWER MANHOLE LINING PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Sanitary Sewer Fund to repair defective sanitary sewer manholes; and

WHEREAS, the City of Owosso may waive competitive bidding requirements when purchasing in coordination with another municipality; and

WHEREAS, the City of Owosso Director of Engineering has requested a quote from Advanced Rehabilitation Technology utilizing their Purchasing Cooperative of America (PCA) Contract # OD-347-21 and recommends hiring Advance Rehabilitation Technology to perform the 2026 Sanitary Sewer Manhole Lining Project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and authorize a purchase order with Advance Rehabilitation Technology for the 2026 Sanitary Sewer Manhole Lining Project utilizing Purchasing Cooperative of America (PCA) Contract # # OD-347-21, in the amount of not to exceed \$100,000.00.
- SECOND: the Accounts Payable department is authorized to submit payment to Advanced Rehabilitation Technology in the amount of not to exceed \$100,000.00.
- THIRD: the above expenses shall be paid from sanitary sewer account no. 590-901-793.000-SEWERLINE.



# Owosso 2026 MH Lining

## Job Location: Owosso MI

**Owosso, City of**  
301 West Main Street  
Owosso, MI 48867  
USA

**Advanced Rehabilitation Technology**  
525 Winzeler Drive  
Bryan, Ohio 43506  
United States

**Clayton Wehner**  
clayton.wehner@ci.owosso.mi.us

**Prepared by:**  
  
**Alex Lantz**

**Reference:** 20250805-090841190  
Quote created: August 5, 2025  
Quote valid till: September 4, 2025

**Business Development | Michigan & Northern Indiana**  
  
alex@artcoatingtech.com  
+14197991308

PRODUCTS & SERVICES	UNIT QUANTITY	UNIT PRICE	TOTAL
OBIC Multi Layer System 4' DIA Manhole	310	\$321.00	\$99,510.00
OBIC Multi-Layer Liner System 6' DIA Manhole	0	\$480.00	\$0.00
OBIC Multi Layer System 8' DIA Manhole	0	\$642.00	\$0.00
Benches	0	\$1,500.00	\$0.00
Traffic Control (Per Day)	0	\$2,000.00	\$0.00

<b>Total</b>	<b>\$99,510.00</b>
--------------	--------------------

**Not To Exceed \$100,000.00**

**PO to be under**

**Purchasing Cooperative of America**

**Contract Number:**

**PCA OD-347-21**

**The OBIC Multi Layer Liner System Provides a 10 Year Labor & Material Limited Warranty  
Lining of 48" Manholes of Approximately 310 Vertical Feet.**

**@ \$321.00 per vertical Foot.**

**Total: \$99,510.00**

**The OBIC Multi Layer Liner System Provides a 10 Year Labor & Material Limited Warranty  
Lining of 60" Manholes**

**@ \$480.00 per vertical Foot.**

**The OBIC Multi Layer Liner System Provides a 10 Year Labor & Material Limited Warranty  
Lining of 72" Manholes**

**@ \$642.00 per vertical Foot.**

**Bench Pour / Channel Reconstruction**

**@ \$1,500.00 Each**

**(As needed or directed by customer)**

**Traffic Control @ \$2,000.00 Per Day**

**(As Needed)**

**General Terms and Conditions:**

- The quoted prices are exclusive of applicable state and local sales taxes.
- Payment terms: Net 30 days. Interest may be added to balances outstanding after 30 days.
- Pricing is contingent on the work as stated in this proposal. Advanced Rehabilitation Technology (ART) reserves the right to adjust unit rate and/or overall bid proposal accordingly to account for any changes (increase or decrease) from this scope.
- ART's bid proposal shall be incorporated into the subcontract agreements. ART will initiate this project upon receipt of this signed proposal as well as, receipt of a subcontract or purchase order agreeing to this proposal.
- Pricing does not include working nights, holidays, or weekends. Additional cost will be required for these situations.
- Non-weather-related delays (may include job site not prepared to allow ART to begin; road closures due to community, city, or private events; traffic control not ready or any work stoppages outside the control of ART) may result in a \$5,000/day mobilization fee.

**Purchase Order Number:** \_\_\_\_\_

**Billing Contact Email:** \_\_\_\_\_

**CPR Email (when applicable)**\_\_\_\_\_

**Signature**

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

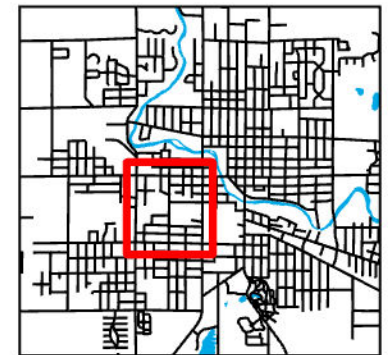
\_\_\_\_\_




Printed name

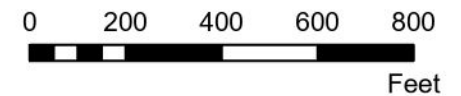
# City of Owosso

## Sanitary Manhole Candidates for Lining

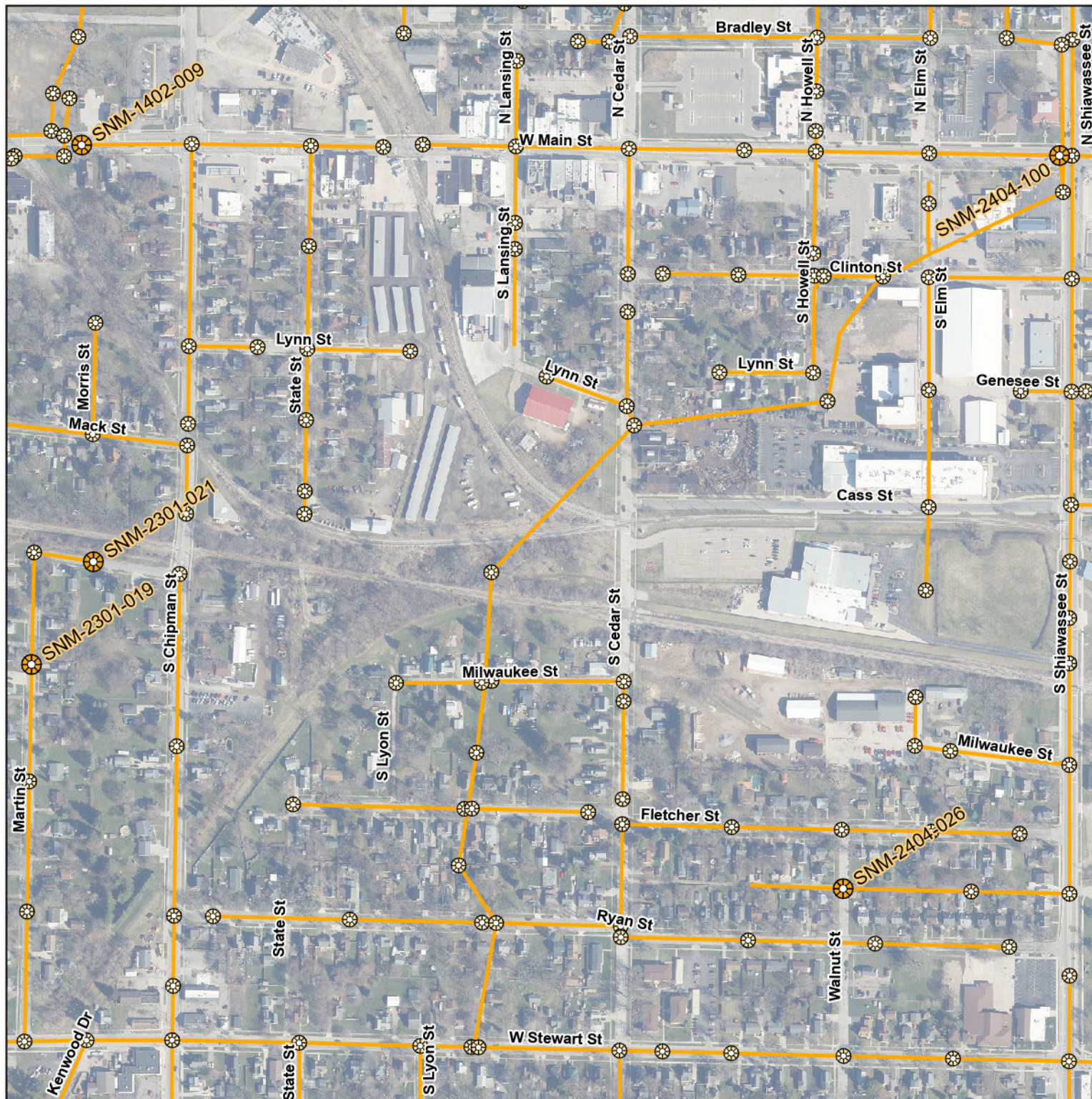
N 1/2 of SW 1/4 of City



-  Subject Sanitary Sewer Manholes
-  Other Sanitary Sewer Manholes
-  Sanitary Sewer Gravity Mains



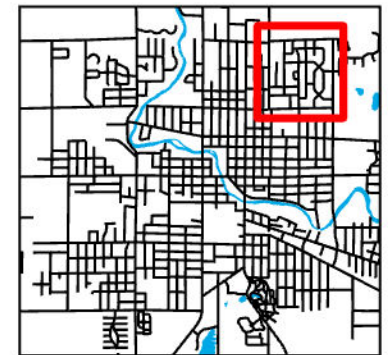
20 June, 2025






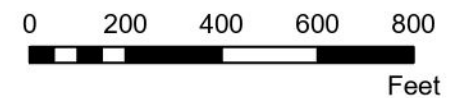
# City of Owosso

## Sanitary Manhole Candidates for Lining

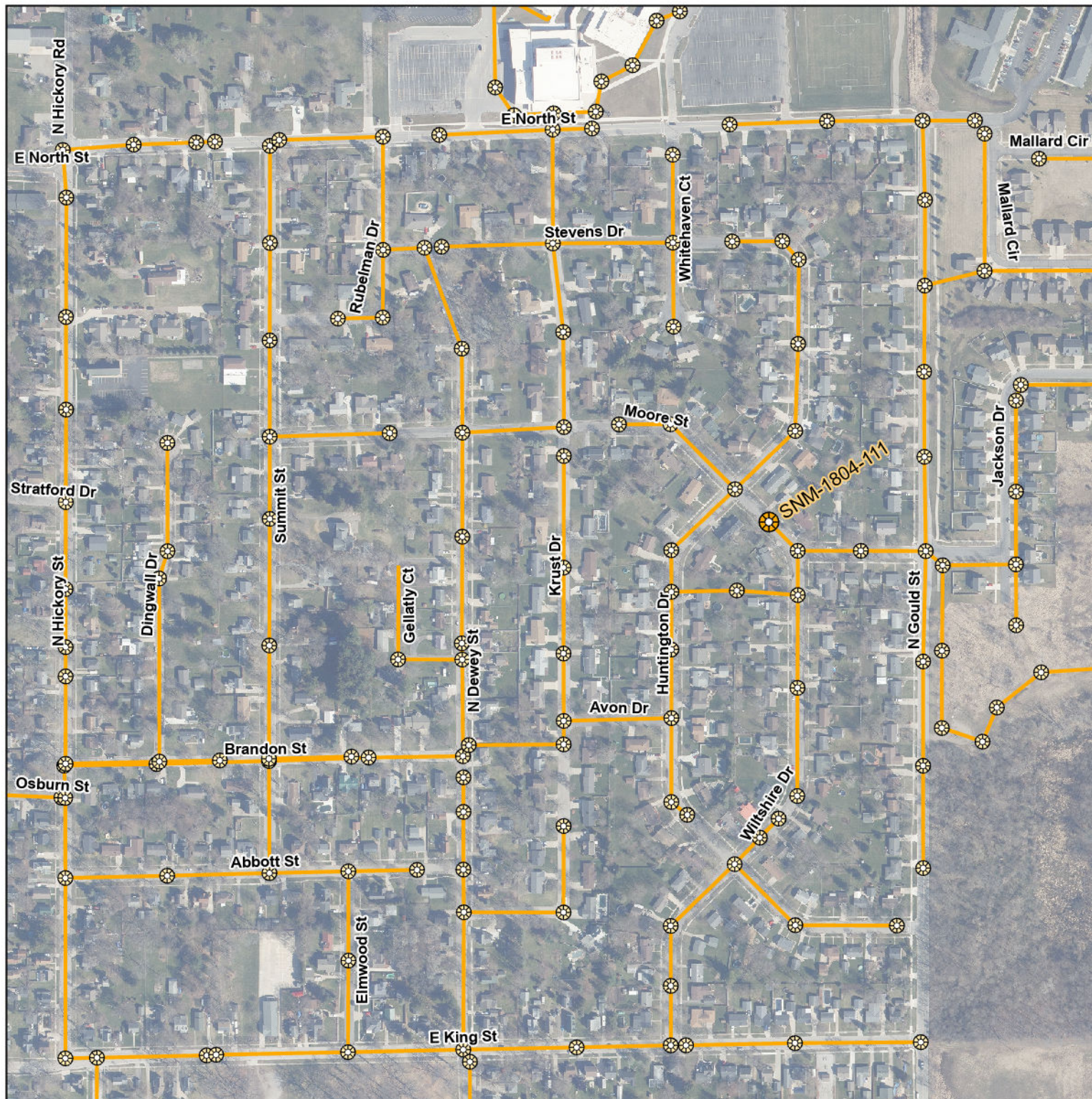
NE 1/4 of NE 1/4 of City



-  Subject Sanitary Sewer Manholes
-  Other Sanitary Sewer Manholes
-  Sanitary Sewer Gravity Mains



20 June, 2025






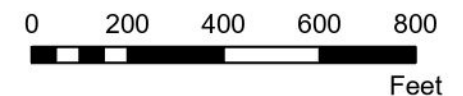
# City of Owosso

## Sanitary Manhole Candidates for Lining

NE 1/4 of NW 1/4 of City



-  Subject Sanitary Sewer Manholes
-  Other Sanitary Sewer Manholes
-  Sanitary Sewer Gravity Mains



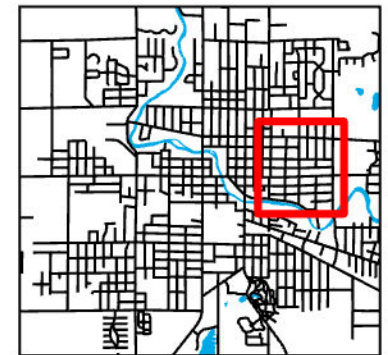
20 June, 2025






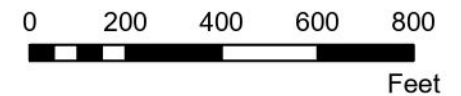
# City of Owosso

## Sanitary Manhole Candidates for Lining

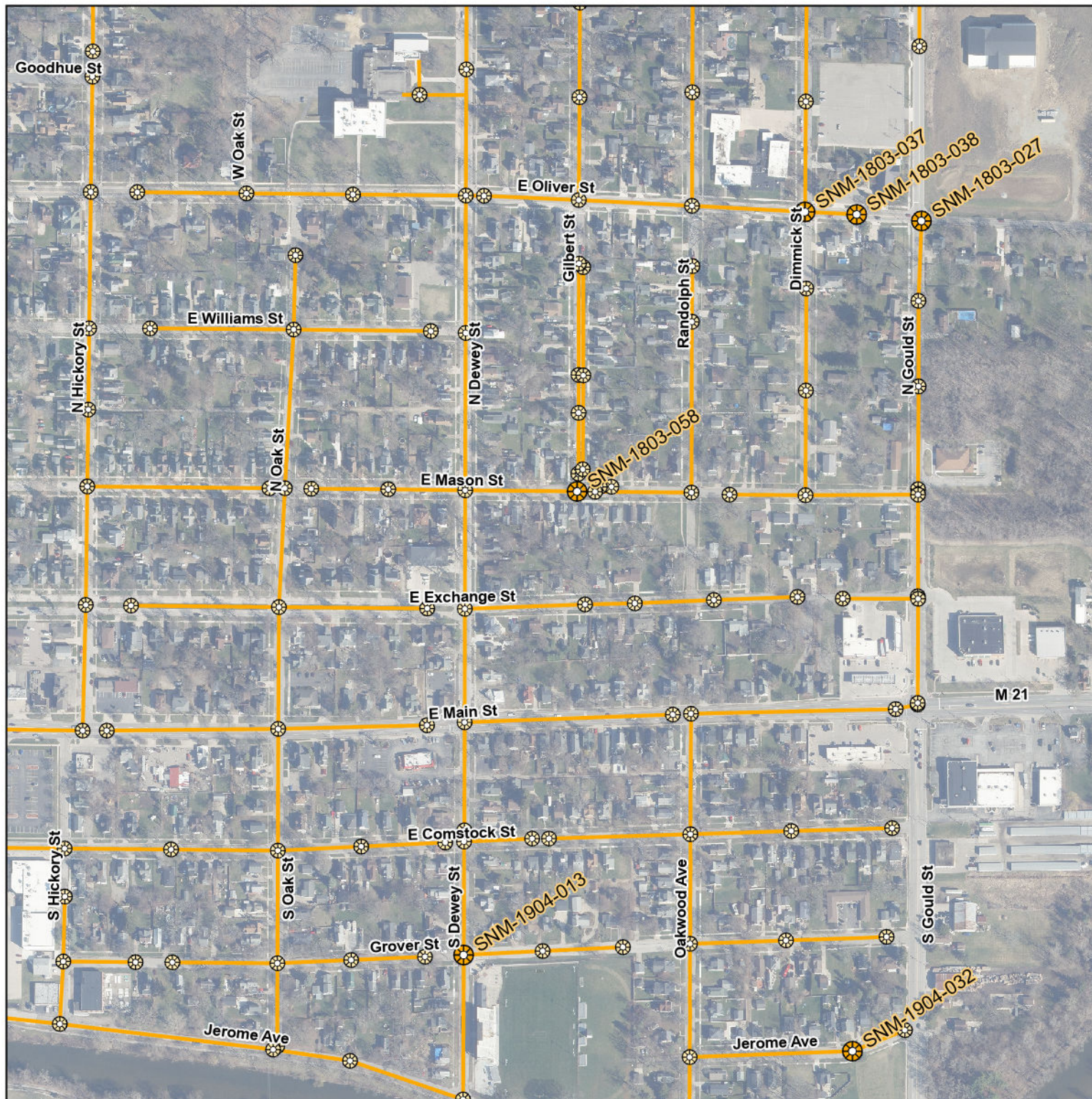
SE 1/4 of NE 1/4 &  
NE 1/4 of SE 1/4 of City



-  Subject Sanitary Sewer Manholes
-  Other Sanitary Sewer Manholes
-  Sanitary Sewer Gravity Mains



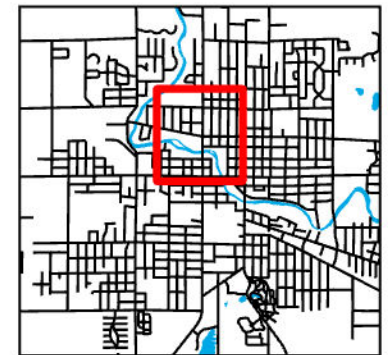
20 June, 2025






# City of Owosso

## Sanitary Manhole Candidates for Lining

SE 1/4 of NW 1/4 &  
SW 1/4 of NE 1/4 of City



-  Subject Sanitary Sewer Manholes
-  Other Sanitary Sewer Manholes
-  Sanitary Sewer Gravity Mains



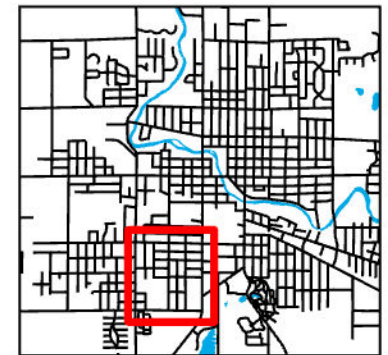
20 June, 2025






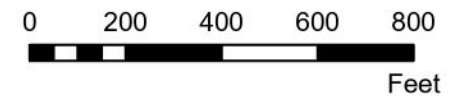
# City of Owosso

## Sanitary Manhole Candidates for Lining

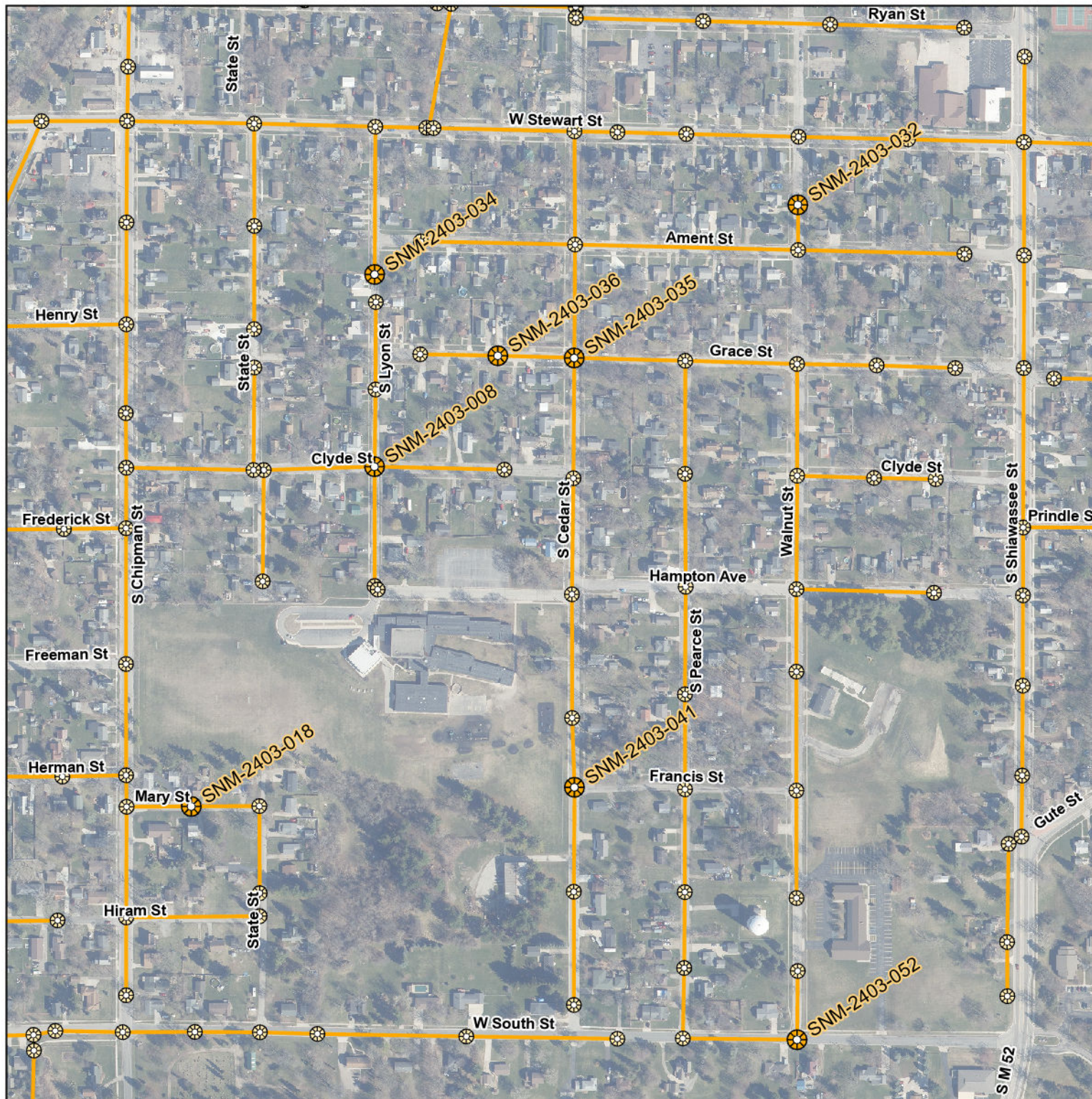
SE 1/4 of SW 1/4 of City



-  Subject Sanitary Sewer Manholes
-  Other Sanitary Sewer Manholes
-  Sanitary Sewer Gravity Mains



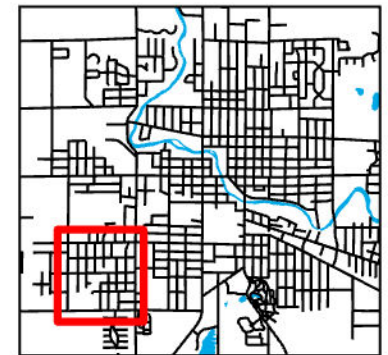
20 June, 2025






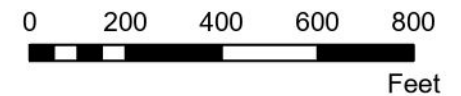
# City of Owosso

## Sanitary Manhole Candidates for Lining

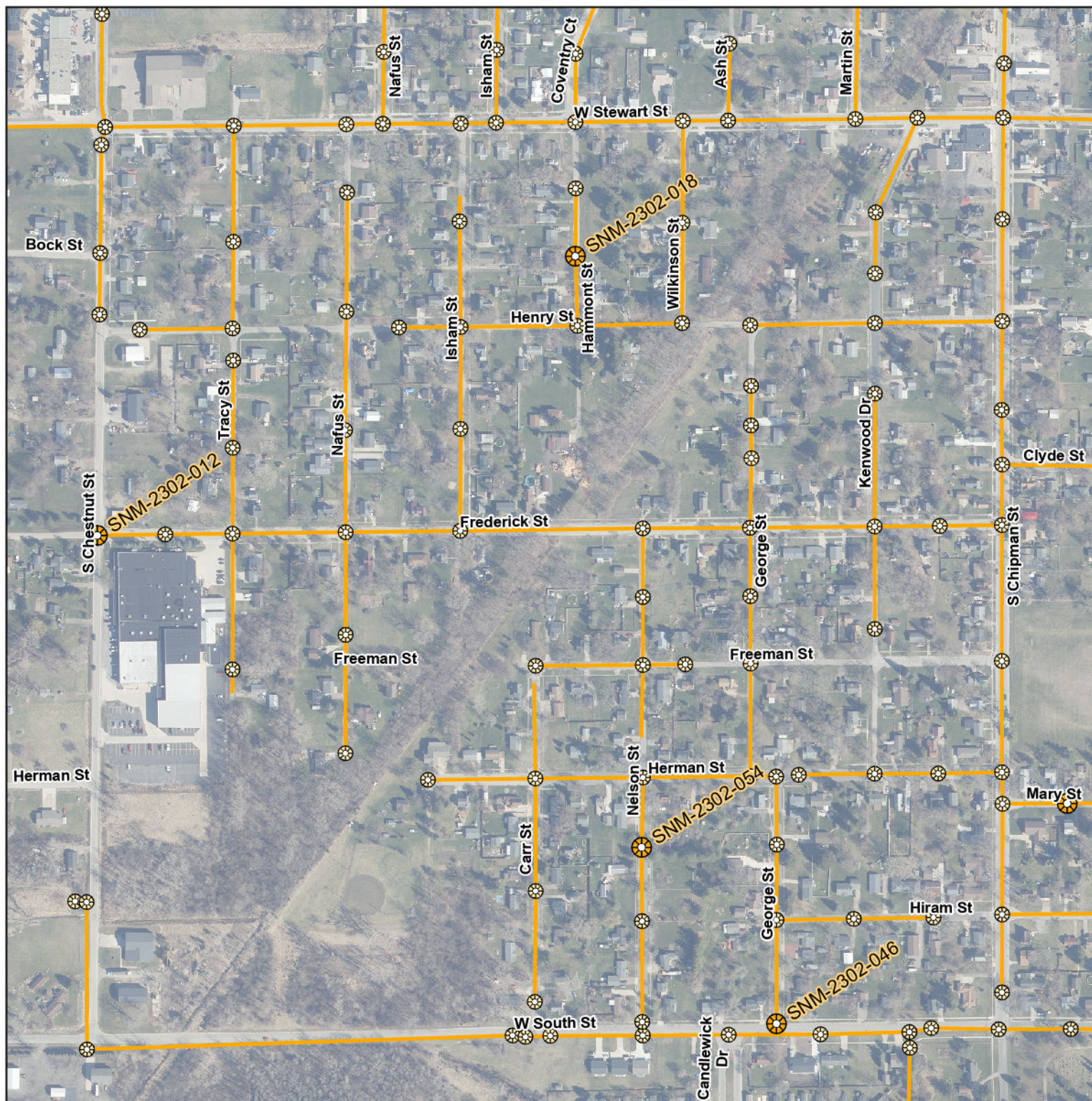
SW 1/4 of SW 1/4 of City



-  Subject Sanitary Sewer Manholes
-  Other Sanitary Sewer Manholes
-  Sanitary Sewer Gravity Mains



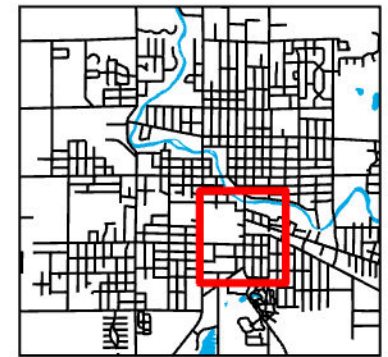
20 June, 2025






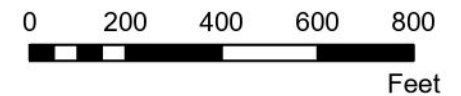
# City of Owosso

## Sanitary Manhole Candidates for Lining

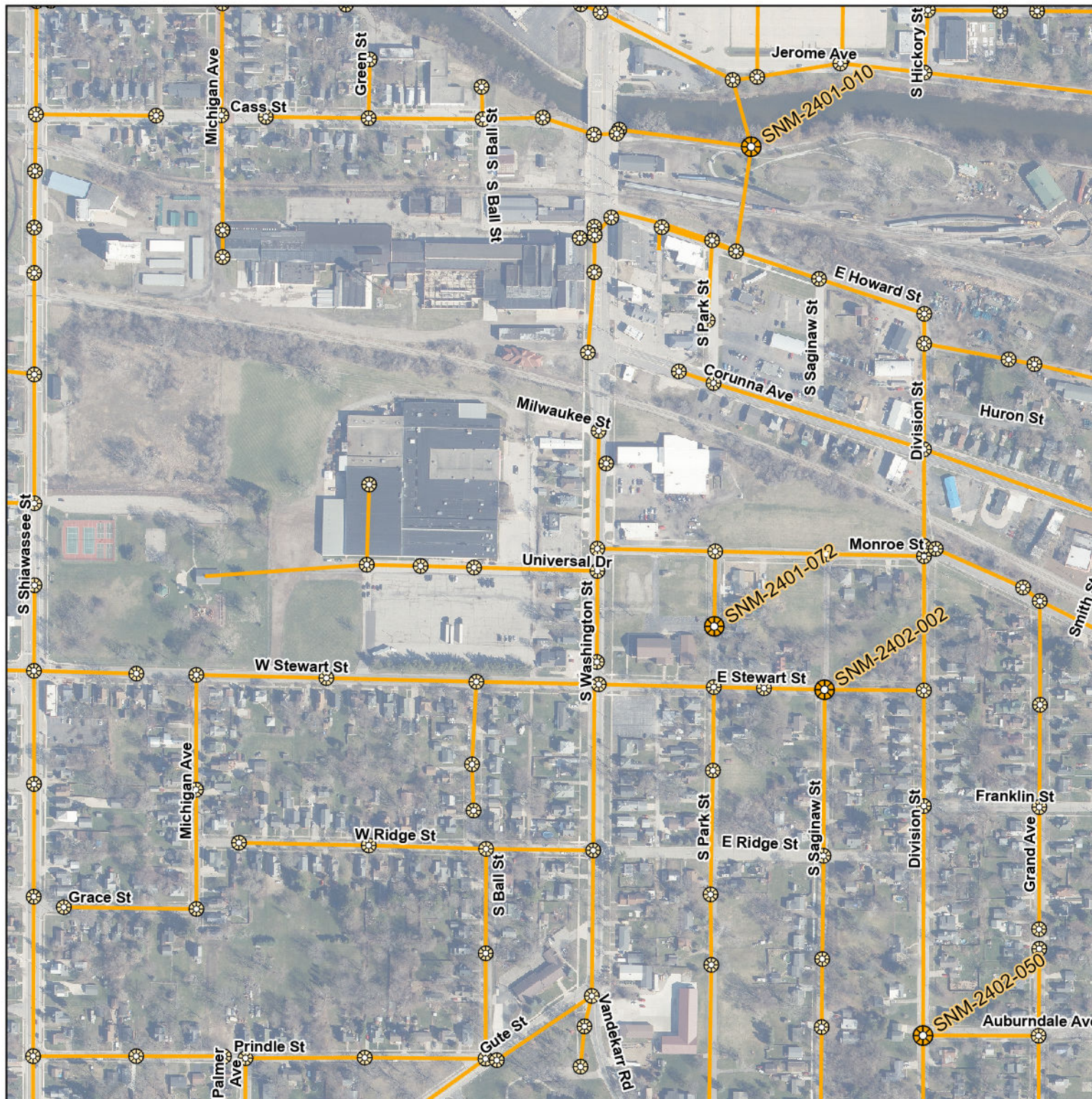
W 1/2 of SE 1/4 of City



-  Subject Sanitary Sewer Manholes
-  Other Sanitary Sewer Manholes
-  Sanitary Sewer Gravity Mains



20 June, 2025





# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

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## *MEMORANDUM*

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DATE: August 11, 2025

TO: City Council

FROM: Kevin Lenkart  
Owosso Public Safety Chief

RE: Request to Purchase Three Stryker Lifepak 35 Monitors

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### Background:

The Owosso Fire Department responds to over 3,000 requests for fire and EMS service annually. The State of Michigan MDHHS requires any Fire/EMS department that has provides advanced life support (ALS) service with an ambulance or fire apparatus to have a Monitor/Defibrillator on each vehicle. The City of Owosso currently has three Monitors/Defibrillators.

Cardiac monitor/defibrillators are therapeutic diagnostic devices which require FDA approval to be utilized for human medical assessment and treatment. Medical device technology is complex, which requires annual calibration and updates to maintain functionality when used for diagnostic level assessments of cardiac patients.

### Community Benefit:

The Stryker Lifepak 35 monitors blood pressure, pulse, respiratory rate, oxygen and carbon dioxide levels in the blood, the patient's temperature, the patient's EKG rhythm, the 12-lead EKG and, when needed, the ability to deliver therapeutic electricity to the patient to correct life threatening cardiac dysrhythmias.

### Recommendation:

Staff is recommending awarding a contract with Stryker for the purchase of three (3) Lifepak 35 Monitor/Defibrillator, extended warranty, accessories and supply for a total expenditure not to exceed \$180,083.86. This purchase will replace our current Stryker LP-15 monitors that were purchased in 2021.

The Savvik Contract was identified as a means to provide the City of Owosso with the best pricing for the equipment. This contract was awarded to Stryker as the result of a competitive process led by Eagle County, a political subdivision of the State of Colorado, and administered by Savvik Purchasing Group. Request For Bid (RFB) # 2024-06.

Stryker has significantly reduced the price by the following:

1. Trade-in value of \$24,000.00 for three (3) LP-15 Monitors.

The purchase price includes a 1-year warranty and five years of preventative maintenance inspection covering the monitor. This includes annual on-site preventative maintenance, battery replacement, Stryker OEM parts, labor and travel expenses for repairs, software upgrades and discounts on other accessories and disposables for the LIFEPAK 35.

Upon approval, the lead time for delivery of the equipment is 45-60 days.

The above expense will be paid from the Fire Department equipment fund 101-336-978.000.

**Master Plan Goals: 3.2**

**RESOLUTION NO.**

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR  
PURCHASE OF THREE STRYKER LIFEPAK 35 MONITOR/DEFIBRILLATORS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Fire Department requiring the use of cardiac monitors and defibrillators; and

WHEREAS, the City purchased three (3) Stryker Lifepak 15 monitors in 2021, these monitors are reaching end of life and Stryker has offered a trade-in for our current monitors; and

WHEREAS, Owosso Fire/EMS staff reviewed several Monitors/Defibrillators, the Stryker Lifepak 35 Monitor/ Defibrillator was chosen as the top performer. Due to Stryker's proven track record, superior technology and durability. Additionally staff evaluated the best pricing options for the purchase of the Stryker Lifepak 35 Monitors/Defibrillators and staff recommends using the Savvik Buying Group Cooperative Public Agreement. This approach is most advantageous and economical purchasing process for the city. The Stryker Monitor/Defibrillator is also compatible with other medical equipment being used by the Fire Department; and

WHEREAS, Staff is recommending awarding a contract with Stryker for the purchase of three (3) Lifepak 35 Monitor/Defibrillator, including extended warranty, accessories and supply for a total expenditure not to exceed \$180,083.86; and

WHEREAS, Staff requests waiver of the competitive bidding requirements as the Savvik Contract is a cooperative contract. This contract was awarded to Stryker as the result of a competitive process led by Eagle County, a political subdivision of the State of Colorado, and administered by Savvik Purchasing Group.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements, purchase three (3) Stryker Lifepak 35 Monitor/Defibrillators, accessories and supplies in the amount of \$180,083.86 utilizing Savvik Purchasing Group Contract No. (RFB) 2024-06.
- SECOND: the accounts payable department is hereby authorized to pay the vendor upon satisfactory receipt of the equipment.
- THIRD: the expense will be paid from the Fire Department equipment fund 101-336-978.000.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,  
SHIAWASSEE COUNTY, MICHIGAN THIS 18<sup>TH</sup> DAY OF AUGUST 2025.**

**AYES:**

**NAYS:**

**ABSTENTIONS:**

ABSENT:

CITY OF OWOSSO

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Robert Teich, Mayor

ATTEST:

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Amy K. Kirkland, City Clerk

## *AGREEMENT*

This Agreement is effective November 8, 2024, by and between Eagle County Health Service District, dba Eagle County Paramedic Services (the “Principal Procurement Agency”), Public Safety Association Inc (the “Company”) and Stryker Sales LLC, through its Medical Division. (the “Supplier”).

### RECITALS

- A. The Company, on behalf of the Principal Procurement Agency, issued a Request for Bid for Medical Equipment, RFB #2024-06 (“RFB”), soliciting bids for the supply and support of Medical Equipment such as: Automated External Defibrillators, Cardiac Monitors/Defibrillators, Automated CPR Devices, Ventilators, Video Laryngoscopes, Other Medical Equipment, Training, Accessories, Service Plans and Financing
- B. Supplier duly submitted proposal in response to the RFB (“RFB Response”), which outlines Supplier’s agreement to or exceptions with the RFB.
- C. The Principal Procurement Agency, Company and Supplier have negotiated certain amendments or exceptions to the RFB and RFB Response, and desire to enter into this Agreement with the intent of memorializing the final terms of the parties’ agreement.

### AGREEMENT

In consideration of the provisions, representations, warranties, covenants and agreements contained in this Agreement, the parties agree to the terms set forth in this Agreement.

- 1. Agreement: The parties agree that this Agreement, together with the RFB, the Notice to Bidders dated and published on August 22, 2024 and August 29, 2024, the RFB Response, together with all documents specifically referred to therein, as gathered and compiled in that certain binder entitled “Eagle County Paramedic Services, Public Safety Association Inc and Stryker Sales LLC, through its Medical Division” attached hereto (together, all such documents shall be referred to herein as the “**Contract Documents**”), shall constitute the binding agreement between the Principal Procurement Agency, Company and Supplier for Supplier’s provision of products and services to the Company pursuant to the terms therein.
- 2. Entire Agreement: The parties agree that this Agreement, together with the Contract Documents, represent the only agreement among the parties concerning the subject matter thereof and supersedes all prior agreements, whether written or oral, relating thereto.
- 3. Modifications: No purported amendment, modification or waiver of any provision in the Agreement and the Contract Documents shall be binding unless set forth in a written document signed by all parties (in case of amendment and modifications) or by the party charged thereby (in the case of waivers). Any waiver shall be limited to the provision hereof and the circumstance or event specifically made subject hereto and shall not be deemed a waiver of any other term hereof or of the same circumstance or event upon any recurrence thereof.
- 4. Term of Agreement: This agreement is set to expire November 8, 2027.

IN WITNESS WHEREOF, the parties have caused the Agreement to be executed on November 8, 2024.

Eagle County Health Service District  
dba, Eagle County Paramedic Services  
(the "Principal Procurement Agency")

By: 

Printed Name: Steve Vardaman  
Its: Operations Manager

Public Safety Association Inc  
(the "Company")

By: 

Printed: Dane Meyer  
Its: President

Stryker Sales LLC, through its Medical Division  
(the "Supplier")

By: Kathryn E. Janecke

Printed Name: Kathryn Janecke

Its: Sr. Director, Commercial Operations



3 LP35s with Trade In and 6 years Comprehensive Service

Quote Number:11044707

Version:1

Prepared For:OWOSSO PUBLIC SAFETY BLDG

Attn:

Quote Date:04/01/2025

Expiration Date:09/29/2025

Contract Start:01/06/2025

Remit to:Stryker Sales, LLC

21343 NETWORK PLACE

CHICAGO IL 60673-1213

USA

Rep:Rebecca McKim

Email:rebecca.mckim@stryker.com

Phone Number:(616) 202-8449

Mobile:(616) 202-8449

Delivery Address		Sold To - Shipping		Bill To Account	
Name:	OWOSSO PUBLIC SAFETY BLDG	Name:	OWOSSO PUBLIC SAFETY BLDG	Name:	OWOSSO FIRE DEPT
Account #:	20074113	Account #:	20074113	Account #:	20075709
Address:	202 S WATER ST	Address:	202 S WATER ST	Address:	
	OWOSSO		OWOSSO		
	Michigan 48867-2920		Michigan 48867-2920		

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	70335-000042	LP35,EN-US,MAS-SP/CO,MED-CO2,SUN-NIBP,12L,WIFI/CELL/LN/CPRIN,STD,BT	3	\$50,481.29	\$151,443.87
2.0	41335-000001	LIFEPAK 35 AC Power Adapter Kit	3	\$1,500.00	\$4,500.00
3.0	11140-000131	AC Power Cord (North America, hospital grade)	3	\$64.80	\$194.40
4.0	11996-000093	Pediatric QUIK-COMBO RTS pacing/defibrillation/ECG Electrodes With EDGE System Technology	3	\$36.00	\$108.00
5.0	11996-000091	Adult QUIK-COMBO pacing/defibrillation/ECG Electrodes With EDGE System Technology	9	\$30.00	\$270.00
6.0	11996-000519	LNCS-II Reusable rainbow 8-wavelength Adult Sensor	3	\$533.40	\$1,600.20
7.0	11996-000520	LNCS-II Reusable rainbow 8-wavelength Pediatric Sensor	3	\$586.80	\$1,760.40
8.0	11335-000005	LIFEPAK Printer Kit	3	\$1,800.00	\$5,400.00
9.0	11260-000073	Shoulder Strap	3	\$45.00	\$135.00
10.0	11335-000008	LIFEPAK 35 Storage Bag Kit	3	\$360.00	\$1,080.00
11.0	11330-000026	LP35 Docking Station	3	\$1,600.00	\$4,800.00
12.0	11111-000041	LIFEPAK 3-wire extended precordial ECG cable	3	\$72.00	\$216.00
14.0	11996-000536	15-Lead Patient Simulator (QUIK-COMBO)	1	\$599.99	\$599.99
				Equipment Total:	\$172,107.86



3 LP35s with Trade In and 6 years Comprehensive Service

Quote Number:	11044707	Remit to:	Stryker Sales, LLC 21343 NETWORK PLACE CHICAGO IL 60673-1213 USA
Version:	1	Rep:	Rebecca McKim
Prepared For:	OWOSSO PUBLIC SAFETY BLDG	Email:	rebecca.mckim@stryker.com
Attn:		Phone Number:	(616) 202-8449
		Mobile:	(616) 202-8449
Quote Date:	04/01/2025		
Expiration Date:	09/29/2025		
Contract Start:	01/06/2025		

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-LP15H-LP35	TRADE IN LP15 V4 HIGH FOR LP35	3	-\$8,000.00	-\$24,000.00

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
16.1	LIFEPAK35-FLD-PRO	Lifepak35 for LP35,EN-US,MAS-SP/CO,MED-CO2,SUN-NIBP,12L,WIFI/CELL/LN/CPRIN,STD,BT  01/07/2025 - 01/06/2030  Parts, Labor, Travel Preventative Maintenance Batteries Service	3	\$9,592.00	\$28,776.00
ProCare Total:					\$28,776.00

Data Solutions:

#	Product	Description	Qty	Sell Price	Total
13.0	11150-000020	LIFEPAK Cellular Modem, North America	3	\$900.00	\$2,700.00
Data Solutions Total:					\$2,700.00

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$500.00
Grand Total:	\$180,083.86

Comments:

Please note that only two sizes of BP Cuffs are included in this ship kit. We recommend purchasing a set of Full Bladder BP cuffs from Sensoronics as they are less sensitive than the half bladder cuffs in our portfolio.



3 LP35s with Trade In and 6 years Comprehensive Service

Quote Number:	11044707	Remit to:	Stryker Sales, LLC 21343 NETWORK PLACE CHICAGO IL 60673-1213 USA
Version:	1	Rep:	Rebecca McKim
Prepared For:	OWOSSO PUBLIC SAFETY BLDG	Email:	rebecca.mckim@stryker.com
Attn:		Phone Number:	(616) 202-8449
		Mobile:	(616) 202-8449
Quote Date:	04/01/2025		
Expiration Date:	09/29/2025		
Contract Start:	01/06/2025		

Prices: In effect for 30 days

Terms: Net 30 Days

**Terms and Conditions:**  
Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker’s prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at [https://techweb.stryker.com/Terms\\_Conditions/index.html](https://techweb.stryker.com/Terms_Conditions/index.html).



# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

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## *MEMORANDUM*

---

DATE: August 11, 2025

TO: City Council

FROM: Kevin Lenkart  
Chief of Public Safety

RE: Bid Award – Towing Services

---

### **Background:**

In May 2016, all County Police agencies were notified by Shiawassee County Central Dispatch that they would need to select a preferred wrecker for no preference towing services. Previously Central Dispatch would select a no preference towing service.

The current bid award for towing services expires August 30, 2025. On July 1, 2025, an RFP was submitted to area towing companies requesting prices for no preference towing services. City staff sent letters to all Shiawassee County towing companies notifying them of the upcoming bid and where to find additional information, i.e., City Website. Bids were submitted and reviewed in July 2025.

### **Recommendation:**

Dick's Auto, submitted the lowest responsible bid based on the on the prices submitted for the various towing fees. Staff recommends that the towing bid be awarded to Dick's Auto.

**RESOLUTION NO.**

**AUTHORIZING A PREFERRED PROVIDER CONTRACT  
FOR NO-PREFERENCE TOWING SERVICES  
TO RICHARD EARL MAURER DBA DICK'S AUTO  
FOR THE PERIOD EXPIRING JUNE 30, 2028**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Public Safety Department that in the normal course of business requires wrecker services; and

WHEREAS, Shiawassee County Central Dispatch notified all police agencies in Shiawassee County of the need to specify a towing service that will provide service in any situation in which no preferred service is requested by the vehicle owner(s) or officers involved; and

WHEREAS, the City of Owosso requested bids and it is hereby determined that Richard Earl Maurer DBA Dick's Auto is both qualified to provide such services and has submitted the responsible and responsive bid; and

WHEREAS, staff recommends awarding service calls to Dick's Auto to provide towing services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to award a Preferred Service Provider Contract for No-Preference Towing Services to Richard Earl Maurer DBA Dick's Auto for the period from September 1, 2025 through June 30, 2028.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Richard Earl Maurer DBA Dick's Auto.

THIRD: charges for said services will be directed to the owner(s) of any vehicle towed.

**EXHIBIT A**

**Contract for Services Between  
The City of Owosso  
and  
Richard Earl Maurer DBA Dick's Auto  
No-Preference Towing Services**

**September 2025**

## **CONTRACT**

THIS AGREEMENT is made on September 1, 2025 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and RICHARD EARL MAURER DBA DICK'S AUTO ("contractor"), a Michigan company, whose address is 1053 E. M-21, Owosso, Michigan 48867.

Based upon the mutual promises below, the contractor and the city agree as follows:

### **ARTICLE I - Scope of work**

The contractor agrees to provide the services listed in the proposal entitled "No-Preference Towing Services", as attached, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Bonds
- General conditions
- Standard specifications
- Detailed specifications

### **ARTICLE II - The Contract Sum**

(A) The city shall pay to the contractor for the performance of the contract, in the unit prices as given in the proposal not to exceed fifty dollars (\$50.00) for the contract year 2025-2026; sixty dollars (\$60.00) for the contract year 2026-2027; and seventy dollars (\$70.00) for the contract year 2027-2028 for towing of Light Trucks/Cars/Vans within the Owosso Area. Mileage charge is zero dollars (\$0.00) per mile for all contract years listed above with no charge for hourly, flat bed or winch (if applicable) within the Owosso area. Daily storage fee shall be thirty dollars (\$30.00) per day for all contract years. No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

### **ARTICLE III – Assignment**

This contract may not be assigned or subcontracted without the written consent of the city.

### **ARTICLE IV - Choice of law**

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

### **ARTICLE V - Relationship of the parties**

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not

become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

**ARTICLE VI – Notice**

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

**ARTICLE VII - Indemnification**

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

**ARTICLE VIII - Entire agreement**

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By\_\_\_\_\_

Its:\_\_\_\_\_

Date:\_\_\_\_\_

THE CITY OF OWOSSO

By\_\_\_\_\_

Its: Robert J. Teich, Jr., Mayor

Date:\_\_\_\_\_

By\_\_\_\_\_

Its: Amy K. Kirkland, City Clerk

Date:\_\_\_\_\_

## CITY OF OWOSSO BID TABULATION SHEET

DATE 7/22/2025

DEPT. Public Safety

SUBJECT: 2025 3-Year Vehicle Towing Service

Dick's Auto Service

Gaffner Towing &amp; Recovery

Towing Services

1053 E. M-21

1225 Stewart Street

Owosso, MI 48857

Owosso, MI 48867

989-725-9016

517-420-4691

ITEM #	DESCRIPTION	UNIT	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
			9-1-25 to 6-30-26	7-1-26 to 6-30-27	7-1-27 to 6-30-28	9-1-25 to 6-30-26	7-1-26 to 6-30-27	7-1-27 to 6-30-28
1	Light Trucks/Cars/Vans Within Owosso Area	EA	50.00	60.00	70.00	125.00	125.00	150.00
2	Mileage Charge (if applicable) Dollars Per Mile	EA	0.00	0.00	0.00	0.00	0.00	0.00
3	Daily Storage Fee Dollars Per Day	EA	30.00	30.00	30.00	40.00	40.00	40.00
4	Flat Bed Charge (if applicable) Within Owosso Area	EA	0.00	0.00	0.00	0.00	0.00	0.00
5	Winch Charge (if applicable) Within Owosso Area	EA	0.00	0.00	0.00	0.00	0.00	0.00
6	Light Trucks/Cars/Vans Outside Owosso Area	EA	50.00	60.00	70.00	125.00	125.00	150.00
7	Mileage Charge (if applicable) Outside Owosso Area	EA	0.00	0.00	0.00	4.00	4.00	4.00
8	Daily Storage Fee Outside Owosso Area	EA	30.00	30.00	30.00	40.00	40.00	40.00
9	Flat Bed Charge (if applicable) Outside Owosso Area	EA	0.00	0.00	0.00	0.00	0.00	0.00
10	Winch Charge (if applicable) Outside Owosso Area	EA	0.00	0.00	0.00	0.00	0.00	0.00
	Bid Total		160.00	180.00	200.00	334.00	334.00	384.00
	Local Preference - 3%					10.02	10.02	11.52
	Adjusted Total					323.98	323.98	372.48

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE

DEPT. Kevin Lenhart

GENERAL LIABILITY INSURANCE

AWARDED:

HEAD:

EXPIRATION DATE:

PURCH.

I hereby certify that the undersigned is the duly authorized representative of the City of Owosso, Michigan, and that the undersigned is duly qualified to execute and deliver the foregoing instrument on behalf of the City of Owosso, Michigan.

WORKERS' COMPENSATION INSURANCE

COUNCIL

AGENT:

EXPIRATION DATE:

APPROVED:

STAFF

SOLE PROPRIETORSHIP

REC.: Dick's Auto Service

EXPIRATION DATE:

PO NUMBER:

## STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY

Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the foregoing proposed contract(s) with the City of Owosso as described as:

For the Period of: July 1 – July 30 2025

Vendor: Ludington Electric, Inc

Total Amount: 1349.17

Detailed information for the listed amount is attached to this statement.

I am making this declaration because I am the owner/operator of Ludington Electric, Inc.

I confirm that I will not vote on the matter(s) in question, I will not take part in discussion on any question in respect to the matter(s), and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question at a public meeting of the Owosso City Council.

Said items will be considered for approval at the \_\_\_August 18 2025\_\_\_ meeting of the Owosso City Council.

---

Carl Ludington  
Signature

---

Date

Declared August 4 2025

07/30/2025

CUSTOM PURCHASE ORDER REPORT

	PURCHASE						AMOUNT	
PO NUMBER	ORDER	REQUESTED		VENDOR			RELIEVED	EMAINING BALANCE
	TYPE	BY	DEPARTMENT	NAME	DESCRIPTION	AMOUNT		
-----								
PO STATUS: OPEN								
PO TYPE: QUICK PO								
000046941	QUICK PO	tswheeler	862	LUDINGTON ELECTR	LIGHTS FOR PICKLE BALL / TENNIS COURTS	120.00	0.00	120.00
000047022	QUICK PO	tswheeler	862	LUDINGTON ELECTR	CHANGE OUT BAD BREAKER	179.17	0.00	179.17
000047059	QUICK PO	ELFredrick	859	LUDINGTON ELECTR	ELECTICAL WORK FOR PLANTER REMOVAL	1,050.00	0.00	1,050.00
TOTAL PO TYPE: QUICK PO						1,349.17	0.00	1,349.17
-----								
TOTAL PO STATUS: OPEN						1,349.17	0.00	1,349.17



## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** August 18, 2025  
**TO:** City Council  
**FROM:** Clayton Wehner, Director of Engineering  
**SUBJECT:** Permanent Easements for the Washington Park Project

### **RECOMMENDATION:**

Authorize acceptance of documents for permanent easements along the south side of Wesley Drive and the west side of N Washington Street for sanitary sewer lift station and water service line installation for the Washington Park Project for a total cost of \$2.00.

### **BACKGROUND:**

The city of Owosso, in collaboration with developer Venture Washington Limited Dividend Housing Association, is in the process of constructing new sanitary sewer main and water main as part of the Washington Park Project. As part of the project, a sanitary sewer lift station will be installed within parcel number 050-535-000-001-00 to service the development, requiring a permanent easement. Additionally, water service meter pits will be installed within parcel 050-535-000-001-00, requiring an additional permanent easement.

Engineering department staff, in consultation with the city attorney, have come to agreement on terms of the permanent easements with the property owner of parcel number 050-535-000-001-00 in the amount of \$1 each for a total of \$2. The permanent easements will allow the city rights to construct and maintain its sanitary sewer lift main and water service meter pits within the permanent easement area.

### **FISCAL IMPACTS:**

Total cost for the permanent easements is \$2.00. Funds for these purchases shall be charged to Water Fund Account No. 591-552-818.000-WASHPARK21 (\$1) and Sewer Fund 590-549-818.000-WASHPARK21 (\$1).

**RESOLUTION NO.**

**AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR  
PERMANENT EASEMENTS ON WESLEY DRIVE & N WASHINGTON STREET**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to install sanitary sewer and water main along Wesley Drive between N. Water Street and N. Washington Street and water main along N. Washington Street between North Street and Wesley Drive as part of the Washington Park Project; and

WHEREAS, a permanent easement from the property owner of parcel number 050-535-000-001-00 is required for the construction and maintenance of a sanitary sewer lift station; and

WHEREAS, a permanent easement from the property owner of parcel number 050-535-000-001-00 is required for the construction and maintenance of water service meter pits; and

WHEREAS, the property owner is willing to grant said permanent easements to the City of Owosso for \$1.00 each, for a total of \$2.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Venture Washington Limited Dividend Housing Association Limited Partnership, 196 Cedar E Chavez Ave, Pontiac, Michigan.
- SECOND: the City Clerk is instructed and authorized to file said permanent easement documents with the Shiawassee County Register of Deeds.
- THIRD: the accounts payable department is authorized to pay Venture Washington Limited Dividend Housing Association Limited Partnership \$2.00 as set forth in the permanent easement documents.
- FOURTH: the above expenses shall be paid from Water Fund Account No. 591-552-818.000-WASHPARK21 (\$1) and Sewer Fund 590-549-818.000-WASHPARK21 (\$1).

## **PERMANENT EASEMENT**

**KNOW ALL MEN BY THESE PRESENTS**, that Venture Washington Limited Dividend Housing Association Limited Partnership, a Michigan domestic limited partnership, 196 Cesar E Chavez Ave, Pontiac, Michigan 48343 (hereinafter "Grantor") conveys to the City of Owosso, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 a Permanent Easement to the following legally described parcel situated within the County of Shiawassee, State of Michigan:

COMMENCING 358 FEET NORTH AND 33 FEET WEST OF THE INTERSECTION OF THE SOUTH LINE OF SECTION 12 AND THE CENTERLINE OF NORTH WASHINGTON STREET; THENCE WEST 231 FEET; THENCE NORTH 6 FEET; THENCE WEST 133.7 FEET; THENCE NORTH 279 FEET; THENCE EAST 364.21 FEET; THENCE SOUTH 284 FEET TO THE POINT OF BEGINNING, PART OF THE SOUTHEAST ¼ OF THE SOUTHWEST ¼ OF SECTION 12, T7N-R2E

### **Parcel Number 050-535-000-001-00**

in consideration of One Dollar (\$1.00) paid by Grantee, receipt of which is hereby acknowledged by Grantor, do hereby grant to the City of Owosso, a Michigan municipal corporation, their successors and assigns, the permanent easement and right-of-way to make surveys, construct, maintain, alter, replace, repair, and remove at any time hereafter any sanitary sewer pump station and all appurtenances on, over, and across the following described parcel of land and depicted in **EXHIBIT A:**

A 25.00 FEET BY 25.00 FEET UTILITY EASEMENT IN SEC. 12, T7N, R2E, CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN COMMENCING AT THE NORTHWEST CORNER OF PARCEL 050-535-000-001-00 THENCE EAST ALONG NORTH PROPERTY LINE OF SAID PARCEL 25.00 FEET, THENCE SOUTH PARALLEL TO THE WEST PROPERTY LINE OF SAID PARCEL 25.00 FEET, THENCE WEST PARALLEL TO SAID NORTH PROPERTY LINE OF SAID PARCEL 25.00 FEET TO THE WEST PROPERTY LINE, THENCE NORTH ALONG SAID WEST PROPERTY LINE 25.00 FEET TO THE NORTHWEST CORNER OF PARCEL AND POINT OF BEGINNING.

Together with the right of ingress and egress for all purposes incident to said permanent easement as shown in Exhibit A. It being expressly understood that no building or other permanent structures such as fencing or plantings (trees, shrubs, etc.) will be placed over said permanent easement without the written consent of said Grantee and the non-use or limited use of this permanent easement by Grantee shall not prevent Grantee from later making use of the easement to the full extent herein authorized. Grantee agrees to pay for any damage which it does to Grantor(s) buildings, or other structures, in its exercise of the rights herein granted, and to construct and maintain any sanitary sewer pump station so as not to interfere with the normal use of said land. Grantee agrees to replace any disturbed area in-kind with similar material.

It is expressly understood that the permanent easement of rights herein granted may be assigned by the Grantee. It is also understood that this agreement constitutes all of the terms, conditions and understandings between the parties hereto.

WITNESS, the hands and seals of the Grantor(s) this 31 day of July, 2025

Signed, Sealed and Delivered in Presence of:

Signature(s) of Grantor: [Signature] (L.S.)

Printed Name and Title: Brad Richard  
President

STATE OF MICHIGAN)

COUNTY OF

On this day 11th of August, 2025, before me, a Notary Public, in and for said County, personally appeared Brad Richard, to me known to be the same person named in and who executed the foregoing instrument and acknowledged the execution of the same to be free act and deed.

Notary Public

Printed Name: \_\_\_\_\_

County of \_\_\_\_\_ State of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_



**PREPARED BY:**

Clayton Wehner, PE  
City of Owosso  
301 W. Main Street  
Owosso, MI 48867

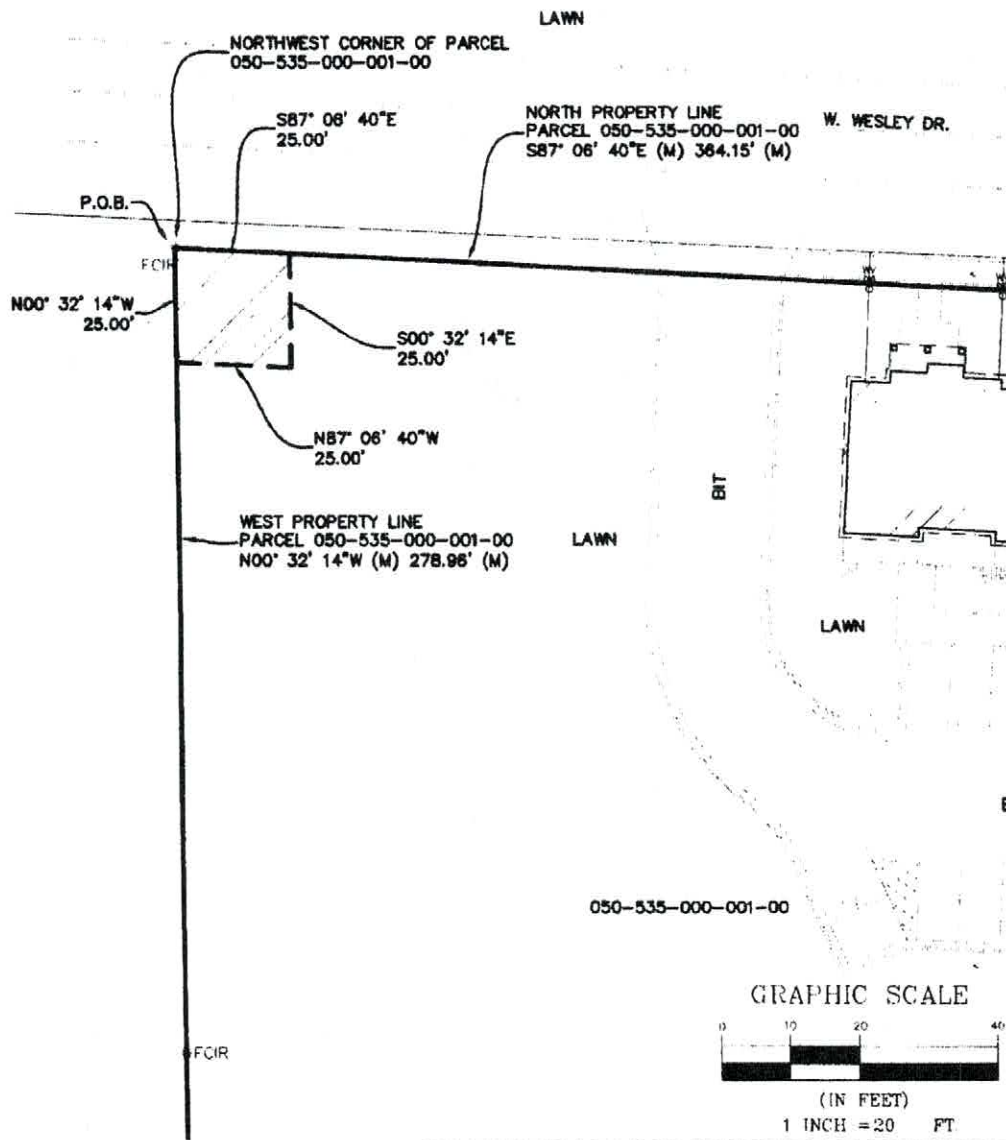
State Transfer Tax: Exempt MCL 207.526 (a)  
County Transfer Tax: Exempt MCL 207.505(a)

**AFTER RECORDING DOCUMENT PLEASE RETURN TO:**

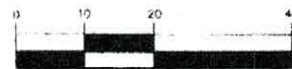
City Clerk's Office  
City of Owosso  
301 W. Main Street  
Owosso, MI 48867

# EXHIBIT A

PLOT DATE 2/11/2025 5:22:07 PM SAVED BY: ADAM SAVED DATE: 2/11/2025 5:20:38 PM DWG NAME: EASEMENT EXHIBITS - VENTURE.DWG



GRAPHIC SCALE



(IN FEET)

1 INCH = 20 FT

## SANITARY PUMP STATION EASEMENT



1210 N. CEDAR ST., SUITE B  
LANSING, MICHIGAN 48906  
PH: (517) 853-7866  
FAX: (517) 853-7869

### UTILITY EASEMENT EXHIBIT

PLANS PREPARED FOR:  
VENTURE, INC.  
136 CESAR E. CHAVEZ AVENUE  
PONTIAC, MI 48342  
(517) 256-0286

DWG: AJS

CHKD: DSC

CLIENT: VENTURE, INC.  
PROJECT: WASHINGTON PARK

SHEET 3 OF 3

DATE: 02-11-2025

## **PERMANENT EASEMENT**

**KNOW ALL MEN BY THESE PRESENTS**, that Venture Washington Limited Dividend Housing Association Limited Partnership, a Michigan domestic limited partnership, 196 Cesar E Chavez Ave, Pontiac, Michigan 48343 (hereinafter "Grantor") conveys to the City of Owosso, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 a Permanent Easement to the following legally described parcel situated within the County of Shiawassee, State of Michigan:

COMMENCING 358 FEET NORTH AND 33 FEET WEST OF THE INTERSECTION OF THE SOUTH LINE OF SECTION 12 AND THE CENTERLINE OF NORTH WASHINGTON STREET; THENCE WEST 231 FEET; THENCE NORTH 6 FEET; THENCE WEST 133.7 FEET; THENCE NORTH 279 FEET; THENCE EAST 364.21 FEET; THENCE SOUTH 284 FEET TO THE POINT OF BEGINNING, PART OF THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 12, T7N-R2E

### **Parcel Number 050-535-000-001-00**

in consideration of One Dollar (\$1.00) paid by Grantee, receipt of which is hereby acknowledged by Grantor, do hereby grant to the City of Owosso, a Michigan municipal corporation, their successors and assigns, the permanent easement and right-of-way to make surveys, construct, maintain, alter, replace, repair, and remove at any time hereafter any water meter pits, curb stops, water meters, and all appurtenances on, over, and across the following described parcel of land and depicted in **Exhibit A and B**:

### **EXHIBIT A:**

A 10.00 FEET BY 146.00 FEET UTILITY EASEMENT IN SEC. 12, T7N, R2E, CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN COMMENCING AT THE NORTHEAST CORNER OF PARCEL 050-535-000-001-00, THENCE SOUTH ALONG THE EAST PROPERTY LINE OF SAID PARCEL 60.00 FEET TO THE POINT OF BEGINNING AND NORTHEAST CORNER OF THE UTILITY EASEMENT, THENCE CONTINUING SOUTH ALONG SAID EAST PROPERTY LINE 146.00 FEET, THENCE WEST PERPENDICULAR TO SAID EAST PROPERTY LINE 10.00 FEET, THENCE NORTH 146.00 FEET

PARALLEL TO SAID EAST PROPERTY LINE, THENCE EAST 10.00 FEET PERPENDICULAR TO SAID EAST PROPERTY LINE AND TO THE POINT OF BEGINNING.

And

**EXHIBIT B:**

A 10.00 FEET BY 170.00 FEET UTILITY EASEMENT IN SEC. 12, T7N, R2E, CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN COMMENCING AT THE NORTHEAST CORNER OF PARCEL 050-535-000-001-00, THENCE WEST ALONG THE NORTH PROPERTY LINE OF SAID PARCEL 53.07 FEET TO THE POINT OF BEGINNING AND NORTHEAST CORNER OF THE UTILITY EASEMENT, THENCE SOUTH 10.00 FEET PERPENDICULAR TO SAID NORTH PROPERTY LINE, THENCE WEST 170.00 FEET PARALLEL TO SAID NORTH PROPERTY LINE, THENCE NORTH 10.00 FEET PERPENDICULAR TO SAID NORTH PROPERTY LINE, THENCE EAST ALONG SAID NORTH PROPERTY LINE 170.00 FEET TO THE POINT OF BEGINNING.

Together with the right of ingress and egress for all purposes incident to said permanent easement as shown in Exhibit A and B. It being expressly understood that no building or other permanent structures such as fencing or plantings (trees, shrubs, etc.) will be placed over said permanent easement without the written consent of said Grantee and the non-use or limited use of this permanent easement by Grantee shall not prevent Grantee from later making use of the easement to the full extent herein authorized. Grantee agrees to pay for any damage which it does to Grantor(s) buildings, or other structures, in its exercise of the rights herein granted, and to construct and maintain any sanitary sewer pump station so as not to interfere with the normal use of said land. Grantee agrees to replace any disturbed area in-kind with similar material.

It is expressly understood that the permanent easement of rights herein granted may be assigned by the Grantee. It is also understood that this agreement constitutes all of the terms, conditions and understandings between the parties hereto.

WITNESS, the hands and seals of the Grantor(s) this 31 day of July, 2025

Signed, Sealed and Delivered in Presence of:

Signature(s) of Grantor:  (L.S.)

Printed Name and Title: Brad Michaud  
President

STATE OF MICHIGAN)  
COUNTY OF )

On this day 11<sup>th</sup> of August 2025, before me, a Notary Public, in and for said County, personally appeared Brad Michaud, to me known to be the same person named in and who executed the foregoing instrument and acknowledged the execution of the same to be free act and deed.

Notary Public

Printed Name: Michele Droste

County of \_\_\_\_\_ State of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_



State Transfer Tax: Exempt MCL 207.526 (a)  
County Transfer Tax: Exempt MCL 207.505(a)

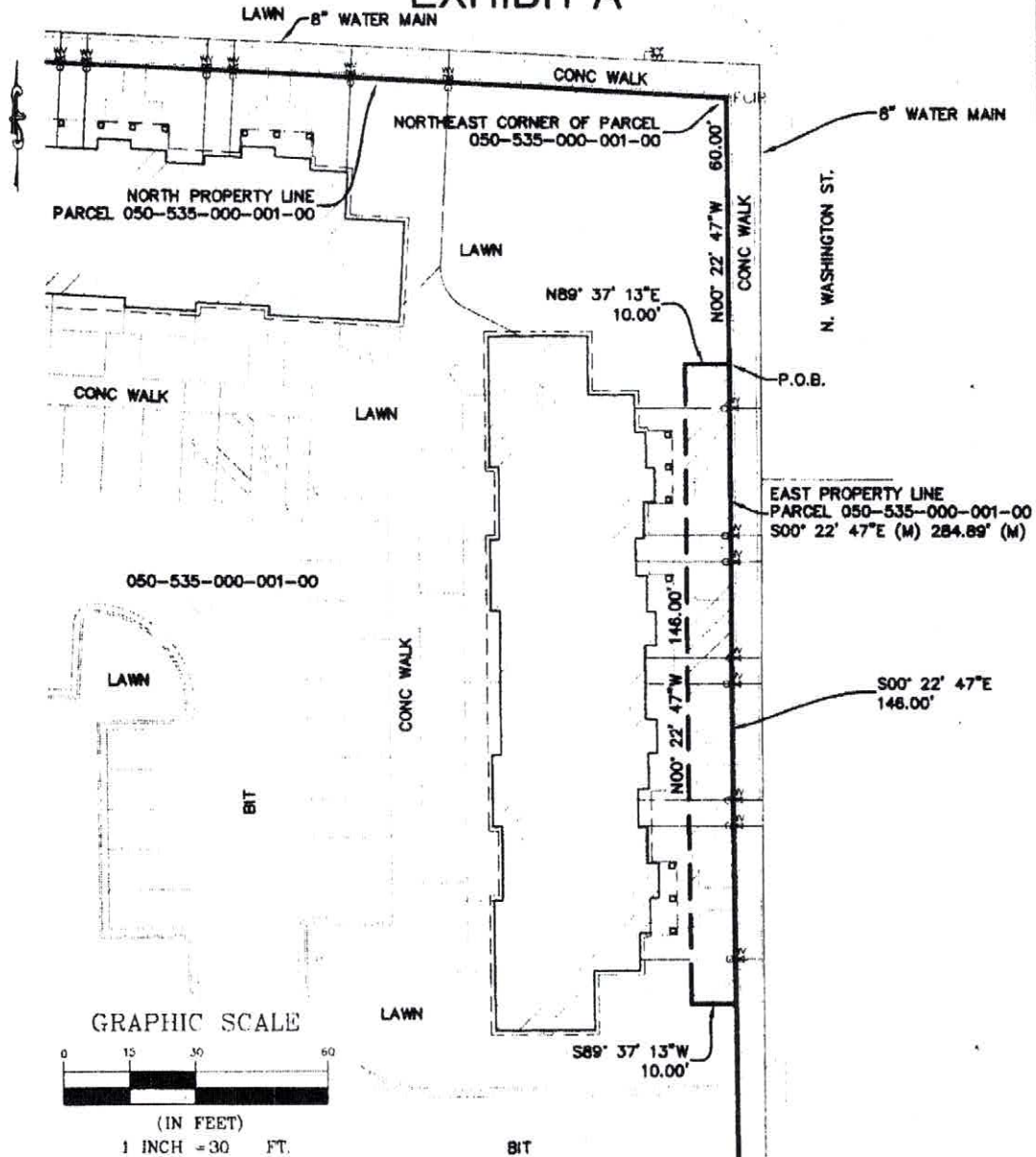
**PREPARED BY:**

Clayton Wehner, PE  
City of Owosso  
301 W. Main Street  
Owosso, MI 48867

**AFTER RECORDING DOCUMENT PLEASE RETURN TO:**

City Clerk's Office  
City of Owosso  
301 W. Main Street  
Owosso, MI 48867

# EXHIBIT A



## EASTERLY WATER EASEMENT



1210 N. CEDAR ST., SUITE B  
LANSING, MICHIGAN 48906  
PH: (517) 853-7866  
FAX: (517) 853-7869

### UTILITY EASEMENT EXHIBIT

PLANS PREPARED FOR:  
VENTURE, INC.  
195 CESAR E CHAVEZ AVENUE  
PONTIAC, MI 48342  
(517) 256-0286

DWG: AJS

CHKD: DSC

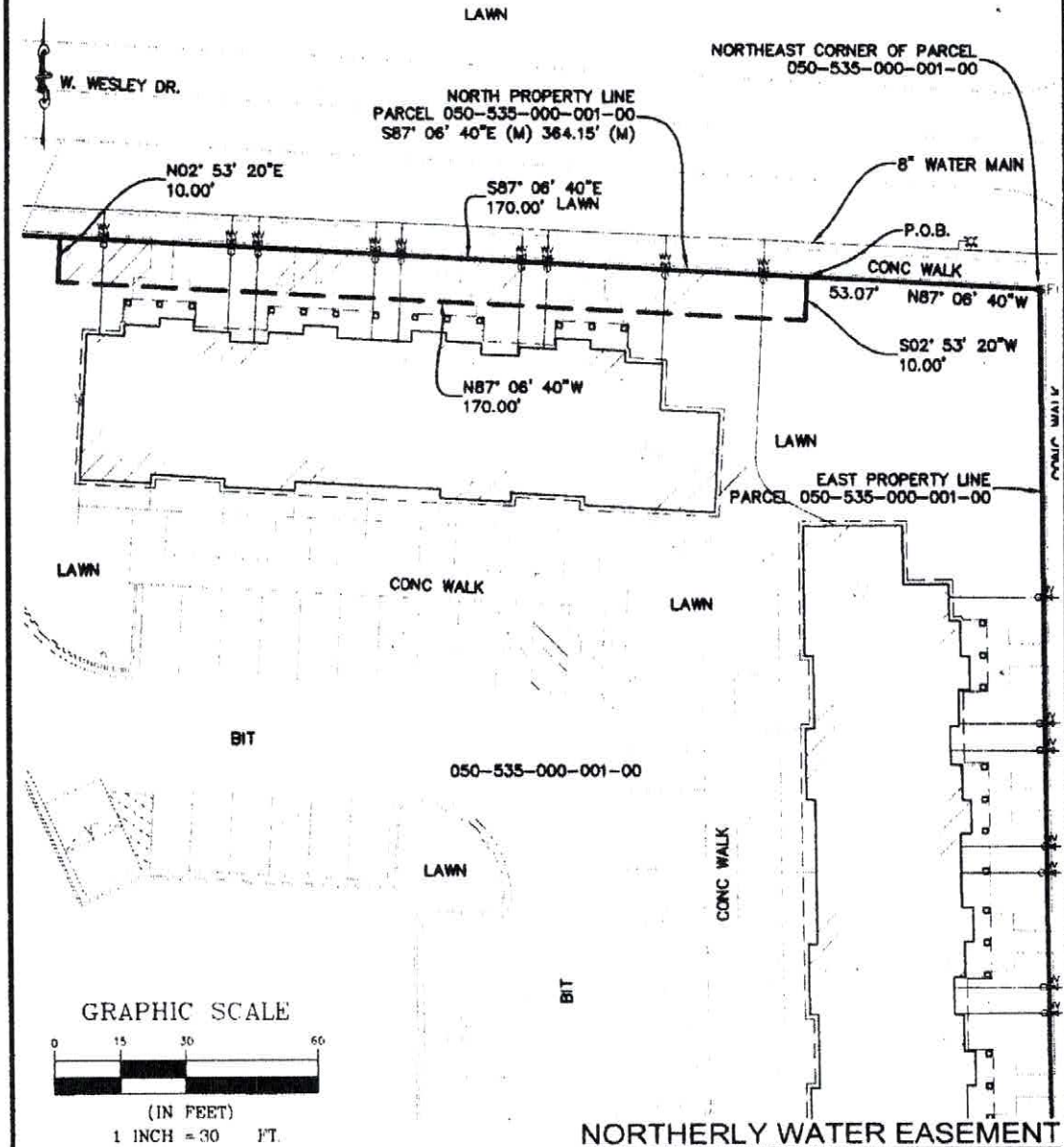
CLIENT: VENTURE, INC.  
PROJECT: WASHINGTON PARK

SHEET 1 OF 3

DATE: 09-27-2024

PLOT DATE: 9/27/2024 9:40:19 AM SAVED BY: ADAM SAVED DATE: 9/27/2024 9:38:22 AM DWG NAME: EASEMENT EXHIBITS - VENTURE.DWG

# EXHIBIT B



**ENGINEERING** PC

1210 N. CEDAR ST., SUITE B  
LANSING, MICHIGAN 48906  
PH: (517) 853-7866  
FAX: (517) 853-7869

UTILITY EASEMENT EXHIBIT  
PLANS PREPARED FOR  
VENTURE, INC.  
196 CESAR E. CHAVEZ AVENUE  
PONTIAC, MI 48342  
(517) 256-0286

DWG. AJS CHKD. JSC

CLIENT: VENTURE, INC.  
PROJECT: WASHINGTON PARK

SHEET 2 OF 3 DATE: 09-27-2024



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

DATE: August 12, 2025  
TO: City Council  
FROM: City Manager  
SUBJECT: Pump Station No. 5 Agreement

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### **Background**

Pump Station No. 5, located near the intersection of Chestnut Street and South Street in Owosso Charter Township, conveys sewage from both the City of Owosso and Owosso Charter Township. The facility is owned by Owosso Charter Township and operated by the Owosso Township–Caledonia Township Utility Authority.

Over the past year, City staff, Township officials, and consulting engineers have negotiated an agreement that formalizes the terms for sharing the costs of operation, maintenance, metering, and any future expansion of Pump Station No. 5.

The agreement establishes that:

- The City of Owosso will pay forty percent (40%) of total operations and maintenance costs, based on current flow studies.
- Flow allocations will be re-evaluated every five (5) years, or at other intervals mutually agreed upon, through a licensed engineering study.
- Future capacity increases or upgrades will be cost-shared according to each party's proportional benefit.
- Monthly invoices will be provided, with payment due within thirty (30) days.

This agreement ensures that both parties have a clear, equitable framework for the shared use of this essential infrastructure.

### **Recommendation**

Approval of this agreement is recommended. It reflects a fair allocation of costs based on actual usage, ensures transparency through periodic engineering studies, and protects the City's interests in planning for future capacity needs.

**MASTER PLAN GOALS: 3.4, 3.8, 7.1**

**RESOLUTION NO.**

**AUTHORIZING EXECUTION OF AGREEMENT WITH OWOSSO CHARTER  
TOWNSHIP AND THE OWOSSO TOWNSHIP–CALEDONIA TOWNSHIP UTILITY  
AUTHORITY FOR SHARED COSTS IN THE OPERATION, MAINTENANCE, AND  
EXPANSION OF PUMP STATION NO. 5**

WHEREAS, the City of Owosso conveys a portion of its sewage through Owosso Charter Township's sanitary sewer system, including Pump Station No. 5, owned by Owosso Charter Township and operated by the Owosso Township–Caledonia Township Utility Authority; and

WHEREAS, the City and Township have reached an agreement, following over a year of negotiations and engineering review, to establish terms for sharing costs related to the operation, maintenance, metering, and possible future expansion of Pump Station No. 5; and

WHEREAS, the agreement specifies that the City will pay forty percent (40%) of total operations and maintenance costs based on current flow studies, with allocations reviewed every five (5) years or as mutually agreed, and sets forth procedures for metering and cost-sharing on future upgrades based on proportionate benefit.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it hereby approves the "Agreement for Shared Costs in the Operation, Maintenance, and Expansion of Pump Station No. 5" between the City of Owosso, Owosso Charter Township, and the Owosso Township–Caledonia Township Utility Authority.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached: Agreement for Shared Costs in the Operation, Maintenance, and Expansion of Public Station No. 5.

**AGREEMENT FOR SHARED COSTS IN  
THE OPERATION, MAINTENANCE AND EXPANSION OF  
PUMP STATION NO. 5**

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Page 1 of 4

**THIS AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2025 by and between Owosso Charter Township, the Owosso Township - Caledonia Township Utility Authority (hereinafter called the Utility Authority) and the City of Owosso all of which are public corporations or have been established by public corporations and are located in the County of Shiawassee and State of Michigan;

**WITNESSETH:**

**WHEREAS**, the Owosso Township - Caledonia Township Utility Authority is charged with the operation and maintenance of sanitary sewer lines and certain pumping stations in Owosso Charter Township; and

**WHEREAS**, the City of Owosso has constructed its own sanitary sewer lines and a portion of its sewage is conveyed through Owosso Charter Township lines by means of pumping stations, trunk lines and sewer lines; and

**WHEREAS**, the City of Owosso has constructed and enlarged its sewage treatment facilities for the express purpose of treating the sanitary sewage of Owosso Charter Township, Caledonia Charter Township, City of Corunna and the City of Owosso; and

**WHEREAS**, it is beneficial to the Utility Authority and Owosso Charter Township and the City of Owosso from both an economical and a public health standpoint and it is necessary to provide for the sharing of the costs for the operation, maintenance, and replacement of Pump Station No. 5, and the force main which is deemed to be a "part" of such Pump Station which Owosso Charter Township owns but shares with the City of Owosso.

**THEREFORE**, it is agreed by and between the parties hereto as follows:

**Article I. Pump Station No.5**, That City of Owosso's costs for the operation and maintenance of Pump Station No.5, which is located near the intersection of Chestnut Street and South Street in Owosso Charter Township, and is identified as Point A on Exhibit

"B" attached hereto, shall be their share of the total operations and maintenance costs (TOM) of Pump Station No.5, of which said cost includes actual electrical expenses, actual materials for any repair or replacement and actual service charges by contractors and or any additional costs which are not stated above but which were incurred for operation and maintenance shall be submitted to the City of Owosso for their review for reasonableness. The City of Owosso's approval for said costs shall not be unreasonably withheld.

The TOM shall then be multiplied by City of Owosso's percent share of sewer flow as determined in. Article 11 below.

**Article II. Metering.** the process of metering is as follows:

- A.) Total flow at Pump Station No. 5 shall be metered by placing a meter on the force main; The City of Owosso agrees that when such meter is installed, the City of Owosso will pay 40% of such total cost.
- B.) City of Owosso versus Owosso Charter Township share of sewer flow to the station shall be determined by a sewer flow study to be completed every five years or at intervals agreed upon by all parties. The sewer flow study shall consist of placing meters in the gravity mains at locations agreed upon by all parties to effectively split the City of Owosso flow from the Owosso Charter Township flow. The study shall be completed by a licensed professional civil engineer.

At the time of this agreement the City of Owosso flow has been determined to-be 40% of station flow, the remainder is attributed to the Owosso Charter Township.

- C.) City of Owosso flow as determined in Article II B, shall be divided by the total Pump Station No.5 flow, as determined in Article II A. to determine the percent share of the City of Owosso, which shall remain in effect until an updated flow study is completed and agreed upon. The remainder of the flow is attributed to the Owosso Charter Township.

**Article III. Capacity Increase For Pump Station No.5** In the event that the flow running through Pump Station No. 5 is within 5% of the design flow on a regular basis, then Owosso Charter Township and City of Owosso shall, upon mutual agreed to

terms, increase the capacity of Pump Station No. 5 based upon engineer recommendation as to the reasonable anticipated present and future growth over the next twenty (20) years.

Upon the request for any future modification(s) of Pump Station No. 5 by the Township, the City may review, at its own expense, hire engineers to evaluate and review the need for increased capacity and/or future growth capacity needs, or for any proposed modification of said pump station.

Further, for any Pump Station replacement or upgrading, the cost breakdowns may change from this agreement, so that it reflects each community's benefits or requirement for the upgrade.

**Article IV.** A statement shall be sent monthly to the City of Owosso for 40% of total costs and payment shall be made to the Utility Authority within 30 days of invoice date when submitted by the Utility Authority to the City of Owosso.

**Article V.** This Agreement shall be in full force and effect so long as Pump Station No.5 is in operation and as long as Owosso Charter Township, the Utility Authority and City of Owosso share Pump Station No. 5 unless sooner terminated by the parties hereto, and shall inure to the benefit and be binding upon the parties hereto, their successors and assigns.

**IN WITNESS WHEREOF**, the parties have executed this Agreement on the first date set forth above.

**CITY OF OWOSSO**

BY: \_\_\_\_\_  
Mayor

BY: \_\_\_\_\_  
City Clerk

**OWOSSO CHARTER TOWNSHIP**

BY: \_\_\_\_\_  
Supervisor

BY: \_\_\_\_\_  
Clerk

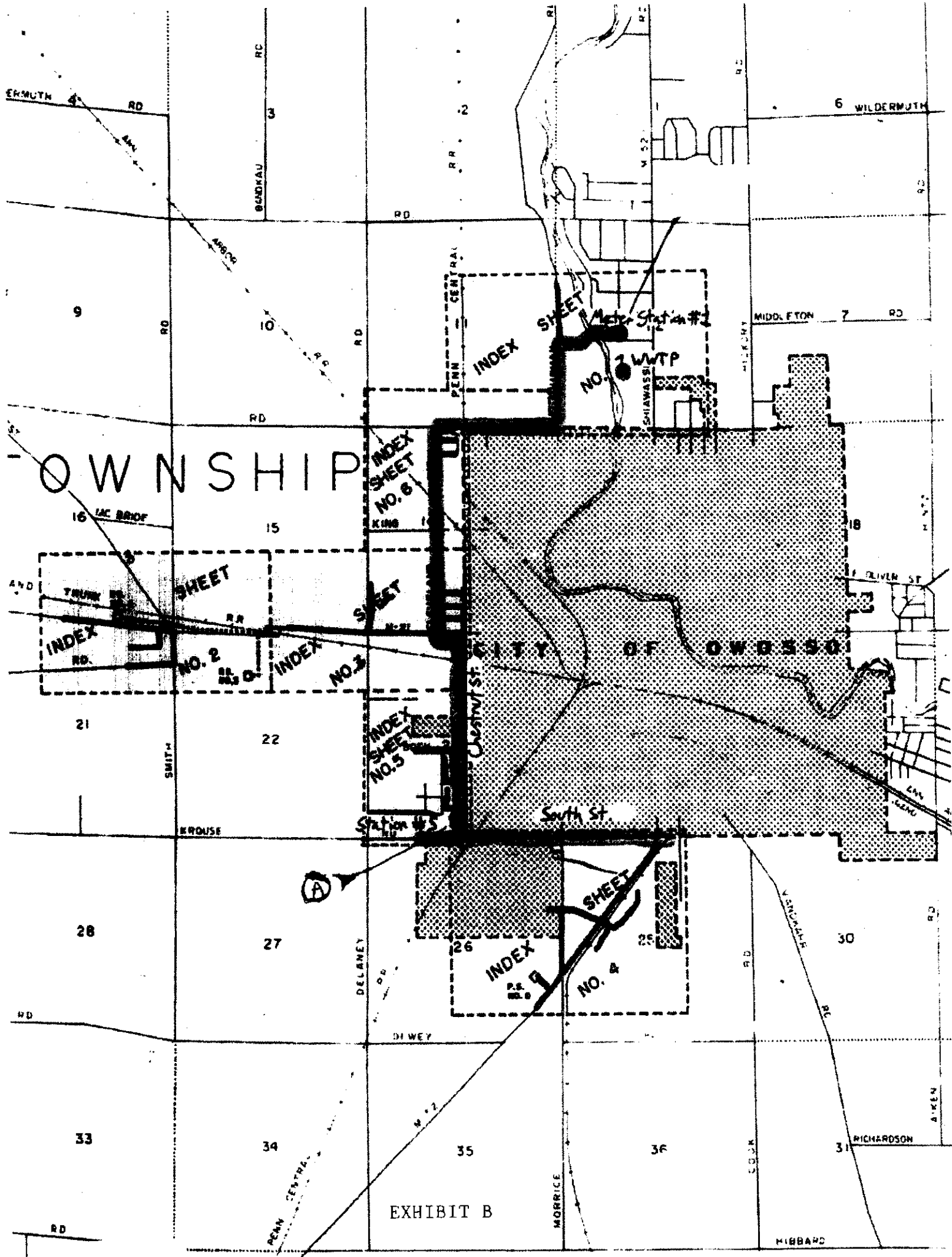
**OWOSSO TOWNSHIP-CALEDONIA.  
TOWNSHIP/UTILITY AUTHORITY**

BY: \_\_\_\_\_  
Utility Authority Chairman

Pump Station No. 5:

$$\text{TOM} \times \frac{\text{City of Owosso's flow}}{\text{Total Pumping Station Flow}} \text{City of Owosso's Cost}$$

EXHIBIT A





## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

**DATE:** August 18, 2025

**TO:** Mayor Teich and Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** Consumers Energy Demand Response for WWTP and WTP

Attached are the Consumers Energy Demand Response Program contracts for both the City of Owosso's Water Treatment Plant and the Wastewater Treatment Plant.

### BACKGROUND:

Highlights of the program:

- Consumers Energy can contact us to request we take our power requirements off the grid by using our generators, up to:
  - Five (5) times during the Summer Demand Response season (June 1 – August 31)
  - Three (3) times during the Fall Demand Response season (September 1 – November 30)
  - Five (5) times during the Winter Demand Response season December 1 – February 28)
  - Three (3) times during the Spring Demand Response season (March 1 through May 31)
- Each event would be a maximum of four (4) hours.
- We have determined conservatively that we will always be able to take at least:
  - 175 kW off the grid – WWTP
  - 97 kW off the grid – WTPOur incentive is based on that.
- There is no penalty for refusing to go off the grid if we are having generator issues during an event.
- There is no penalty for not delivering the contract capacity during an event.
- WWTP has been in this program for 5 years, and the WTP has been a part of the program for 2 years.

This summarizes the win-win program.

**FISCAL IMPACTS:**

The savings is in the form of a credit issued within 60 days following the end of each Demand Response season.

**Document originated by:**

Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Owosso WWTP Demand Response  
(2) Owosso WTP Demand Response



## 2026 EMERGENCY COMMERCIAL AND INDUSTRIAL DEMAND RESPONSE CUSTOMER AGREEMENT

Customer and Consumers Energy are referred to herein collectively as the "Parties" and each individually as a "Party" to this Agreement.

Effective Date of Agreement: June 1, 2026  
(Month/Day/Year)

Company:  
**CONSUMERS ENERGY COMPANY**  
a Michigan Corporation

Customer:  
City of Owosso Water Filtration Plant  
(Legal Name)

ONE ENERGY PLAZA  
JACKSON MI 49201-2357

301 W. Main St.  
(Street & Number)

Owosso, MI 48867  
(City, State & Zip Code)

### 1. Initial Term:

a. Shall commence on June 1, 2026 and shall run through (select one):

     **May 31, 2027 (1 year)**  
  x   **May 31, 2028 (2 year)**

2. This Agreement will become effective on the date identified above and will extend for an Initial Term through the end date identified above. The Customer must notify Consumers Energy Company ("Consumers Energy" or the "Company") by September 1st in the final year of the Initial Term of their desire to renew participation in the Demand Response Program ("Program") through the execution of a new Program Agreement and the amount of reduction/nomination kW for the following Program Season(s) Summer (June 1 through August 31) Fall (September 1 through November 30) Winter (December 1-February 28) Spring (March 1 through May 31 (hereinafter referred to as the "Program Seasons")). Customer participation under this Agreement shall be based on the limitations, terms and eligibility as described in the Company's Program and the Company's Electric Rate Book, as approved by the Michigan Public Service Commission.
3. **Program Description.** Participants in the Program help reduce peak demand when energy use is the high and maintain a ready supply of energy for Michigan. Participants will receive an annual Emergency Capacity Payment for the Delivered Capacity amount specified in this Agreement within sixty (60) days after the final day of each selected Program Season.
4. **Administration Solutions.** Customer agrees to work with Consumers Energy to develop an appropriate energy reduction plan for Customer's business for each Program Season and; Submit a contact list, and (ii) to provide Consumers Energy access and use of contact, billing and energy usage data, and facility information concerning each Site Address (as defined below) ("Customer Data"). Consumers Energy shall manage Customer's curtailable electrical capacity in the Program and upon notification by Consumers Energy and acceptance by Customer, provide real-time support to Customer during demand response events ("Demand Response Events"); and enable data transfer, monitoring and reporting of meter data and provide technical assistance, maintenance, repair and hosting of the Monitoring System. In addition, as necessary, Consumers Energy will coordinate with Customer to capture kilowatt-hour ("kWh") pulses from Customer's primary utility meter to provide Customer near real-time, Internet-enabled power monitoring.

5. **Monitoring System.** Consumers Energy may equip one or more of Customer facility addresses (each address is referred to as a "Site Address") as identified on the Site Address Attachment attached hereto with the Monitoring System, which includes site devices owned by Consumers Energy that can enable power metering, data collection, near real-time data communication, and Internet-based reporting and analytics. There shall be no cost to the Customer associated with the Monitoring System equipment or installation of the Monitoring System equipment.

6. **Customer Support Requirements.**

- a. **Representations and Warranties.** Customer holds all applicable licenses and/or permits pursuant to the Agreement that are required for the proper participation in the Program.
- b. **Demand Response Performance.** Customer has the intent and ability to generate and/or reduce electrical demand to achieve Contracted Capacity (as defined below) at each Site Address when notified by Consumers Energy Demand Response Events.
- c. **Acceptance Testing.** At each Site Address where the site devices are installed, Customer agrees to collaborate with Consumers Energy in a timely manner in testing, enabling and maintaining the Monitoring System.
- d. **Energy Reduction Plan.** Customer must provide to Consumers Energy their Energy Reduction Plan describing the equipment and steps that will be taken to meet their curtailment nomination.

**Program Rules.** The terms of this Agreement reflect the current Program terms and conditions, which may be amended from time to time by Consumers Energy. Amendments are mutually agreed between the parties and recorded as an amendment or eliminate "which may be amended from time to time by Consumers Energy".

7. The current terms are summarized below:

<b>Program Availability</b>	During the Initial Term, emergency events could be called at any time Monday through Friday between 11 am and 7 pm, excluding holidays as defined in Rule C.14 (c) Holidays Designated by the Company, in response to Midcontinent Independent System Operator, Inc. ("MISO") reliability emergencies ("Emergency Event(s)"). Customer is required to participate in any Emergency Event called by MISO.
<b>Event Frequency and Duration</b>	<b>Emergency Events</b> – Up to five (5) events during the Summer Program Season, up to three (3) events during the Fall Program Season, up to five (5) events in the Winter Program Season, and up to three (3) events in the Spring Program Season, up to four hours each.
<b>Advanced Notification</b>	<b>Emergency Events</b> – Customer will receive at least a thirty (30) minute but no more than a six (6) hour notice in advance of an Emergency Event. Customers are advised to estimate load reduction capability over a twelve (12) hour timeframe for planning purposes.
<b>Dispatch Readiness Test</b>	After Customer's Energy Reduction Plan(s) has been reviewed by Consumers Energy and Customer's site installation has been completed, Customer will receive an email from Consumers Energy asking Customer to select a date to participate in a thirty (30) minute Dispatch Readiness Test of Customer's Energy Reduction Plan. The Dispatch Readiness Test is optional to the Customer but recommended by Consumers Energy.
<b>Audit</b>	Consumers Energy may call one (1), one-hour audit ("Audit") per Program Season to confirm Contracted Capacity (as defined below). If called, this audit is required as the Customer's program payment will be determined by performance during the Audit event and the Customers Delivered Capacity (as defined below).

<b>Online Portal</b>	Customer may have access to an online portal "Dashboard" where Customer can monitor their performance during both an Emergency and Economic Event. Portal will be activated before the season starts on June 1.
----------------------	---

## 8. Customer capacity.

**a. Contracted Capacity.** For purposes of this Agreement, "Contracted Capacity" shall represent the Customer's performance obligation (in kilowatts ("kW")). The Contracted Capacity shall be based on an analysis of Customer's prior consumption data for each Program Season, their Energy Reduction Plan(s) and pre-enrollment load reduction testing.

### **b. Delivered Capacity.**

- i. For purposes of this Agreement, an event's "Delivered Capacity" shall be defined as the amount of load in kW reduced for each hour in a Demand Response Event. Delivered Capacity for each event hour is calculated as the difference between the measured energy demand and the baseline energy demand. Consumers Energy will use a MISO-approved baseline calculation method. MISO's default baseline is the Ten-Day Baseline. The Ten-Day Baseline is calculated as the average hourly demand from the previous ten (10) non-weekend non-holiday non-event days prior to the event. Customer is required to reduce the full amount specified as Contracted Capacity for the hourly average of an emergency event. Consumers Energy, at its discretion, can make an adjustment to the baseline as determined by "Day of Adjustment" calculation methodology outlined in Attachment B. An alternative baseline may be used, so long as it is pre-approved by MISO. If no Emergency Event is called, the Delivered Capacity will revert to the Contracted Capacity for the DR season. In a Program Season with multiple Emergency Events, the Delivered Capacity will be based on the Customers average event performance during the term of that Program Season.

**9. Environmental.** In order for the engine to be considered an emergency stationary engine under 40 CFR Part 60 Subpart IIII, 40 CFR Part 60 Subpart JJJJ and/or 40 CFR Part 63 Subpart ZZZZ any operation other than emergency operation, maintenance and testing, emergency demand response, and operation in non-emergency situations for up to 50 hours per calendar year, as described in the applicable regulation(s), is prohibited. If Customer does not operate the engine according to these requirements, the engine will not be considered an emergency engine and must meet all requirements for non-emergency engines in the applicable regulations.

Emergency Demand Response Events per this contract are considered non-emergency situations (not to exceed 50 hours per calendar year). Power supplied as part of a financial arrangement with Consumers Energy must meet all of the following conditions:

- a. The engine is dispatched by the local balancing authority or local transmission and distribution system operator.
- b. The dispatch is intended to mitigate local transmission and/or distribution limitations so as to avert potential voltage collapse or line overloads that could lead to the interruption of power supply in a local area or region.
- c. The dispatch follows reliability, emergency operation or similar protocols that follow specific NERC, regional, state, public utility commission or local standards or guidelines.
- d. The power is provided only to the facility itself or to support the local transmission and distribution system.
- e. The owner or operator (Customer) identifies and records the entity that dispatches the engine and the specific NERC, regional, state, public utility commission or local standards or guidelines that are

being followed for dispatching the engine. The local balancing authority or local transmission and distribution system operator may keep these records on behalf of the engine owner or operator.

- f. The owner or operator (Customer) is responsible for all EPA reporting requirements. Customers who do not comply with EPA reporting may be removed from the program at Consumers Energy's discretion.

#### 10. Payments to Customer.

- a. **Emergency Capacity Payments.** For a single year contract, the capacity payment price is \$20/kW for the Summer Program Season, \$8/kW for Fall Program Season, \$8/kW for the Winter Program Season, and \$8/kW for the Spring Program Season. For a two (2) year contract, the capacity payment price is \$25/kW for the Summer Program Season, \$9/kW for Fall Program Season, \$9/kW for Winter Program Season, and \$9/kW for Spring Program Season. Delivered Capacity capped at 250% per Program Season as defined in section 8(b). Consumers Energy will pay Customer the Capacity Rate multiplied by the Delivered Capacity.
- b. **Emergency Event Energy Payments.** In Program Seasons when one or more Emergency Events are called, Consumers Energy will pay Customer an energy payment of \$450/MWh multiplied by the event's Delivered Capacity multiplied by the hours for each such event as defined in section 8(b) above.

- 11. **Payment Timing.** After an Emergency Event and Customer's Delivered Capacity has been verified, Consumers Energy shall make Emergency Event Energy Payments for Customer's participation by the issuance of credits to the Customer's bill or by check. The Emergency Capacity Payment will be made within sixty (60) days after the final day of each selected Program Season.

- 12. **Cancellation.** Customer or Consumers Energy may cancel this Agreement or request to amend nomination(s) for the Program Seasons occurring in the next year, if such cancellation or request to amend is submitted to Consumers Energy between October 1 – December 31 of the prior year. Requests to amend nomination(s) shall be granted at the Company's discretion and shall only apply to the Program Seasons occurring in the following year. Cancellation requests must be submitted in writing to: [ConsumersEnergy.DemandResponseProgram@cmsenergy.com](mailto:ConsumersEnergy.DemandResponseProgram@cmsenergy.com). The customer will be notified by Consumers Energy if they cancel or are removed from the program.

#### 13. Confidentiality.

- a. **Nondisclosure to Third Parties.** In performing under the Agreement, each Party to this Agreement will be exposed to certain Confidential Information (as hereinafter defined) of the other Party. Each Party on its own behalf and on behalf of its employees, contractors and agents (collectively, "Representatives") agrees not to, except as required by applicable law or regulation, use or disclose such Confidential Information without the prior written consent of the other Party, either during or after the Term. To protect Confidential Information, each Party agrees to: (i) limit dissemination of Confidential Information to only those Representatives having a "need to know"; (ii) advise each Representative who receives Confidential Information of the confidential nature of such information; and (iii) have appropriate agreements, policies and/or procedures in place with such Representatives sufficient to enable compliance with the confidentiality obligations contained herein. The term "Confidential Information" means all information which is disclosed, either orally or in written form, by either Party or its Representatives and shall be deemed to include: (w) any notes, analyses, compilations, studies, interpretations, memoranda or other documents prepared by either Party or its Representatives which contain, reflect or are based upon, in whole or in part, any Confidential Information furnished to a receiving Party or its Representatives pursuant hereto; (x) any information concerning the business relationship between the Parties; and (y) Customer Data.
- b. **Exclusions from Confidential Information.** Notwithstanding the obligations in Section 13(a) above, Confidential Information does not include any information that:
  - i. is or becomes generally known to the public without breach of any obligation owed to the disclosing Party;

- ii. was known to the receiving Party prior to its disclosure by the disclosing Party without breach of any obligation owed to the disclosing Party;
- iii. is received from a third party without the receiving party having any knowledge of any breach by such third party of any obligation owed to the disclosing Party; or
- iv. was independently developed by the receiving Party without reference to or reliance upon the disclosing Party's Confidential Information.

**14. Limitation of Liability.** Consumers Energy's and its contractors' and subcontractors' liability hereunder is limited to direct actual damages as the sole and exclusive remedy, and total damages under the Agreement shall not exceed \$100,000 or the total amounts paid by Consumers Energy under the Agreement, whichever is less. In no event shall either Party, its parent, officers, directors, partners, shareholders, employees or affiliates, or any contractor or subcontractor or its employees or affiliates, be liable to the other Party for special, indirect, exemplary, punitive, incidental or consequential damages of any nature whatsoever connected with or resulting from performance or non-performance of obligations under the Agreement, including without limitation, damages or claims in the nature of lost revenue, income or profits, loss of use, or cost of capital, irrespective of whether such damages are reasonably foreseeable and irrespective of whether such claims are based upon negligence, strict liability contract, operation of law or otherwise.

**15. Additional Terms.**

**a.** Customer also agrees, with respect to Consumers Energy's management of the Monitoring System, it:

- i. receives a limited, revocable, non-transferrable and non-exclusive right to use and access during the Term the Monitoring System and shall use the Monitoring System solely for its internal use subject to the terms of the Agreement and not for the benefit of any third party. Except as expressly permitted in the Agreement, Customer agrees that it shall not receive any right, title or interest in, or any license or right to use or access, the Monitoring System or any patent, copyright, trade secret, trademark or other intellectual property rights therein by implication or otherwise;
- ii. shall use the Monitoring System in accordance with all applicable law;
- iii. shall not and shall prohibit causing or permitting, the copying, reverse engineering, disassembly, decompilation or attempting to derive the source code of the Monitoring System, or other intellectual property of Consumers Energy or creation of any derivative work thereof;
- iv. expressly disclaims any passing of title to the Monitoring System, any trade names, trade dress, trademarks, service marks, commercial symbols, copyrightable material, designs, logos and/or any other intellectual property of Customer;
- v. shall not delete, alter, cover, or distort any copyright or other proprietary notices or trademarks from the Monitoring System and to use reasonable care to prevent the Monitoring System and Consumers Energy's intellectual property rights contained in the software from damage and unauthorized use.

**b. Miscellaneous.** Customer may not assign any of its rights or delegate any of its performance obligations hereunder without the prior written consent of Consumers Energy. The Agreement, including all attachments, constitutes the entire agreement between Customer and Consumers Energy and may only be amended in writing signed by each of the Parties. If any of its provisions shall be held invalid or unenforceable, this Agreement shall be construed as if not containing those provisions and the rights and obligations of the Parties hereto shall be construed and enforced accordingly. This Agreement shall be binding upon the Parties together with their successors and

permitted assigns. Each Party shall be responsible for its Representatives' compliance with the Agreement. Customer shall promptly notify Consumers Energy in writing of any changes occurring during the Term to the Customer address(es) set forth in this Agreement.

- c. Force Majeure.** The Parties to this Agreement shall be excused from any failure or delay in the performance of their obligations if such obligations are prevented from being fulfilled due to Force Majeure. A Party unable to fulfill any obligation hereunder (other than an obligation to pay money when due) by reason of Force Majeure, shall give notice and the full particulars of such Force Majeure to the other Party in writing or by telephone as soon as reasonably possible after the occurrence of the cause relied upon. Telephone notices given pursuant to this article shall be confirmed in writing as soon as reasonably possible and shall specifically state full particulars of the Force Majeure, the time and date when the Force Majeure occurred and when the Force Majeure is reasonably expected to cease. The Party affected shall exercise due diligence to remove such disability with reasonable dispatch, but shall not be required to accede or agree to any provision not satisfactory to it in order to settle and terminate a strike or other labor disturbance. A "Force Majeure" shall include any act, event, or occurrence beyond the Party's reasonable control, which the Party, despite its best efforts, is unable to prevent, avoid, overcome, delay or mitigate, including but not limited to: floods, epidemics, earthquakes, quarantine, blockade, war, insurrection or civil strife or terrorism, provided, however, that Force Majeure shall in no event include (i) failure of Subcontractors or Suppliers to deliver services, materials or components or receipt from any Subcontractor or Supplier of defective services, material or components unless same were themselves caused by a Force Majeure Event; (ii) technological impossibility; (iii) a governmental act or failure to act, or order or injunction, caused by any act or failure to act of the Seller or any Subcontractor or Supplier; (iv) strikes or work stoppages; or (v) inclement weather.
- d. Warranty Limitations.** THE MONITORING SYSTEM (AND ANY SOFTWARE, HARDWARE, OR OTHER COMPONENT THEREOF) AND ALL SERVICES HEREUNDER ARE PROVIDED AS IS BY CONSUMERS ENERGY WITHOUT ANY WARRANTY OF ANY KIND. ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY DISCLAIMED TO THE FULLEST EXTENT PERMISSIBLE UNDER APPLICABLE LAW.
- e. Governing Law; Actions; Etc.:** This Agreement shall be deemed a Michigan contract and shall be governed by and interpreted in accordance with the laws of the State of Michigan; excluding any conflicts of laws principles that would result in this Agreement being interpreted in accordance with any different law. Venue for any lawsuit arising out of or in connection with this Agreement shall be exclusively in the courts of the State of Michigan or a Federal court sitting in the State of Michigan. Any legal action against Consumers Energy relating to this Agreement or the breach thereof shall be commenced within one year from the date on which the claimed breach, default or other cause of action arose (and, without limiting the foregoing, in all events not later than one year after the date of completion or other cessation of performance of the work hereunder). This Agreement is intended for the benefit of the parties herein only and does not grant any rights to any third parties unless otherwise specifically stated herein. If Customer defaults in the timely performance of any of its obligations hereunder, then Consumers Energy may, at its option, and in addition to any and all other rights or remedies it may have hereunder or at law or equity, terminate this Contract by written notice to Customer.

IN WITNESS WHEREOF, and intending to be legally bound, the Parties have duly executed this Agreement by their authorized representatives as of the Effective Date.

**Utility Signature**

CONSUMERS ENERGY COMPANY

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print or Type Name)

\_\_\_\_\_  
(Date)

**Customer Signature**

City of Owosso Water Filtration Plant 1111 Allendale Ave. Owosso, MI 48867

(Company)

By: David Haut  
(Signature)

**David Haut**

(Print or Type Name)

**Water Filtration Plant Supervisor**

(Title)

david.haut@ci.owosso.mi.us

(Email)

06/04/2025

(Date)

☒ Mark box if Mailing Address is the same as Page 1

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(City, State, Zip)

## ATTACHMENT B - CUSTOMER BASELINE CALCULATIONS AND PERFORMANCE OBLIGATIONS

"Original Baseline Demand" calculation methodology – for interruptions called on normal business days, calculate an average hourly demand profile based on the demands created during the ten (10) non-interruption business days immediately preceding an interruption notification, excluding Saturday, Sunday and holidays as recognized in the Company's Electric Rate Book ("Normal Baseline Demand").

"Day of Adjustment" calculation methodology - starts at the point of the interruption event and counts back four (4) hours. (For purposes of clarification – for the "Day of Adjustment" calculation **only** the baseline **is** calculated beginning from the start of the interruption event and moving backwards by four (4) hours). The "Original Baseline Demand" will be ADJUSTED up/down on the day of an event by the ratio of (a) the sum of hourly demands for the three (3) hours beginning four (4) hours prior to the interruption event and (b) the sum of those same three hours unadjusted consumption baseline demands. *The resultant change to the Original Baseline Demand is limited to +/- 20% of the Original Baseline Demand and is referred to as the "Adjusted Baseline Demand"*.

**Below are 4 different Demand Response Enactment Event scenarios, all based on:**

**The prior 10 business day/24-hour baseline = 100 kW with a 20 kW Nomination amount**

Details	Scenario 1	Senario 2	Scenario 3	Scenario 4
Average demand for 3 hours, beginning 4 hours prior to "Day of Adjustment"	70 kW	110 kW	95 kW	125 kW
What is the Adjusted Baseline Demand to reduce power against?	<p>The 70 kW average demand during the 3 hour "Day of Adjustment" period represents a 30% decrease from the Original Baseline Demand, so the Original Baseline Demand will be reduced by only 20%, as per the "Baseline" calculation methodology.</p> <p>Adjusted Baseline Demand = 80 kW</p>	<p>The 110 kW average demand during the 3 hour "Day of Adjustment" period represents a 10% increase from the Original Baseline Demand, so the Original Baseline Demand will be increased by 10%, as per the "Baseline" calculation methodology.</p> <p>Adjusted Baseline Demand = 110 kW</p>	<p>The 95 kW average demand during the 3 hour "Day of Adjustment" period represents a 5% decrease from the Original Baseline Demand, so the Original Baseline Demand will be decreased by 5%, as per the "Baseline" calculation methodology.</p> <p>Adjusted Baseline Demand = 95 kW</p>	<p>The 125 kW average demand during the 3 hour "Day of Adjustment" period represents a 25% increase from the Original Baseline Demand, so the Original Baseline Demand will be increased by only 20%, as per the "Baseline" calculation methodology.</p> <p>Adjusted Baseline Demand = 120 kW</p>
kW customer is required to reduce load to in order to FULLY comply during this event (100%)	<p><b>60 kW</b></p> <p>80 kW – 20 kW (Baseline – Nomination)</p>	<p><b>90 kW</b></p> <p>110 kW – 20 kW (Baseline – Nomination)</p>	<p><b>75 kW</b></p> <p>95 kW – 20 kW (Baseline – Nomination)</p>	<p><b>100 kW</b></p> <p>120 kW – 20 kW (Baseline – Nomination)</p>



**Attachment C**  
**2026 CONSUMERS ENERGY DEMAND RESPONSE**  
**ENERGY REDUCTION PLAN**

<b>Company Name:</b>	City of Owosso Water Treatment Plant
<b>Facility Contact Name(s):</b>	David Haut
<b>DR Event Procedure:</b>	Consumers Energy will notify you that a DR event has been dispatched. Confirm phone, e-mail, and/or text notifications sent by Consumers Energy. Manually shut down the following equipment by the time the DR event begins. If applicable, turn on generator and transfer specified building load to the generator.

**Program Season Nominations**

Season	Summer	Fall	Winter	Spring
kW	80	80	80	80

based on 4/24/25 email from David Patterson

**Site Addresses and Shutdown Procedure**

Site Name	Site Address	Contract Account Number	Meter Number	Equipment	Shutdown Procedure	Summer Load (kW)	Fall Load (kW)	Winter Load (kW)	Spring Load (kW)	Generator?
Example: ABC Location	123 Main St. Anywhere MI	123456789012	12345678	HVAC & Lighting	Reduce setpoints using Building Management System	100	100	100	100	<input checked="" type="checkbox"/>
City of Owosso Water Treatment Plant	1111 Allendale Ave, Owosso, MI 48867	100000306614	80040712 80042264	Switch to full generation	Switch to full generation	75 80	80	80	80	<input checked="" type="checkbox"/>
										<input type="checkbox"/>

## Attachment D GENERATOR

Please fill out the table below:

Fuel Type = Example, Natural gas or Diesel. Model Year = When the engine was built?

Engine HP = Should be reflected on the generator/engine tag.

[illegible]



## 2026 EMERGENCY COMMERCIAL AND INDUSTRIAL DEMAND RESPONSE CUSTOMER AGREEMENT

Customer and Consumers Energy are referred to herein collectively as the "Parties" and each individually as a "Party" to this Agreement.

Effective Date of Agreement: June 1, 2026  
(Month/Day/Year)

Company:  
**CONSUMERS ENERGY COMPANY**  
a Michigan Corporation

Customer:  
City of Owosso WWTP  
(Legal Name)

ONE ENERGY PLAZA  
JACKSON MI 49201-2357

1412 Chippewa Trail.  
(Street & Number)

Owosso, MI 48867  
(City, State & Zip Code)

### 1. Initial Term:

a. Shall commence on June 1, 2026 and shall run through (select one):

     May 31, 2027 (1 year)  
X May 31, 2028 (2 year)

2. This Agreement will become effective on the date identified above and will extend for an Initial Term through the end date identified above. The Customer must notify Consumers Energy Company ("Consumers Energy" or the "Company") by September 1st in the final year of the Initial Term of their desire to renew participation in the Demand Response Program ("Program") through the execution of a new Program Agreement and the amount of reduction/nomination kW for the following Program Season(s) Summer (June 1 through August 31) Fall (September 1 through November 30) Winter (December 1-February 28) Spring (March 1 through May 31 (hereinafter referred to as the "Program Seasons")). Customer participation under this Agreement shall be based on the limitations, terms and eligibility as described in the Company's Program and the Company's Electric Rate Book, as approved by the Michigan Public Service Commission.
3. **Program Description.** Participants in the Program help reduce peak demand when energy use is the high and maintain a ready supply of energy for Michigan. Participants will receive an annual Emergency Capacity Payment for the Delivered Capacity amount specified in this Agreement within sixty (60) days after the final day of each selected Program Season.
4. **Administration Solutions.** Customer agrees to work with Consumers Energy to develop an appropriate energy reduction plan for Customer's business for each Program Season and; Submit a contact list, and (ii) to provide Consumers Energy access and use of contact, billing and energy usage data, and facility information concerning each Site Address (as defined below) ("Customer Data"). Consumers Energy shall manage Customer's curtailable electrical capacity in the Program and upon notification by Consumers Energy and acceptance by Customer, provide real-time support to Customer during demand response events ("Demand Response Events"); and enable data transfer, monitoring and reporting of meter data and provide technical assistance, maintenance, repair and hosting of the Monitoring System. In addition, as necessary, Consumers Energy will coordinate with Customer to capture kilowatt-hour ("kWh") pulses from Customer's primary utility meter to provide Customer near real-time, Internet-enabled power monitoring.

5. **Monitoring System.** Consumers Energy may equip one or more of Customer facility addresses (each address is referred to as a "Site Address") as identified on the Site Address Attachment attached hereto with the Monitoring System, which includes site devices owned by Consumers Energy that can enable power metering, data collection, near real-time data communication, and Internet-based reporting and analytics. There shall be no cost to the Customer associated with the Monitoring System equipment or installation of the Monitoring System equipment.
6. **Customer Support Requirements.**
- a. **Representations and Warranties.** Customer holds all applicable licenses and/or permits pursuant to the Agreement that are required for the proper participation in the Program.
  - b. **Demand Response Performance.** Customer has the intent and ability to generate and/or reduce electrical demand to achieve Contracted Capacity (as defined below) at each Site Address when notified by Consumers Energy Demand Response Events.
  - c. **Acceptance Testing.** At each Site Address where the site devices are installed, Customer agrees to collaborate with Consumers Energy in a timely manner in testing, enabling and maintaining the Monitoring System.
  - d. **Energy Reduction Plan.** Customer must provide to Consumers Energy their Energy Reduction Plan describing the equipment and steps that will be taken to meet their curtailment nomination.

**Program Rules.** The terms of this Agreement reflect the current Program terms and conditions, which may be amended from time to time by Consumers Energy. Amendments are mutually agreed between the parties and recorded as an amendment or eliminate "which may be amended from time to time by Consumers Energy".

7. The current terms are summarized below:

<b>Program Availability</b>	During the Initial Term, emergency events could be called at any time Monday through Friday between 11 am and 7 pm, excluding holidays as defined in Rule C.14 (c) Holidays Designated by the Company, in response to Midcontinent Independent System Operator, Inc. ("MISO") reliability emergencies ("Emergency Event(s)"). Customer is required to participate in any Emergency Event called by MISO.
<b>Event Frequency and Duration</b>	<b>Emergency Events</b> – Up to five (5) events during the Summer Program Season, up to three (3) events during the Fall Program Season, up to five (5) events in the Winter Program Season, and up to three (3) events in the Spring Program Season, up to four hours each.
<b>Advanced Notification</b>	<b>Emergency Events</b> – Customer will receive at least a thirty (30) minute but no more than a six (6) hour notice in advance of an Emergency Event. Customers are advised to estimate load reduction capability over a twelve (12) hour timeframe for planning purposes.
<b>Dispatch Readiness Test</b>	After Customer's Energy Reduction Plan(s) has been reviewed by Consumers Energy and Customer's site installation has been completed, Customer will receive an email from Consumers Energy asking Customer to select a date to participate in a thirty (30) minute Dispatch Readiness Test of Customer's Energy Reduction Plan. The Dispatch Readiness Test is optional to the Customer but recommended by Consumers Energy.
<b>Audit</b>	Consumers Energy may call one (1), one-hour audit ("Audit") per Program Season to confirm Contracted Capacity (as defined below). If called, this audit is required as the Customer's program payment will be determined by performance during the Audit event and the Customers Delivered Capacity (as defined below).

Online Portal	Customer may have access to an online portal "Dashboard" where Customer can monitor their performance during both an Emergency and Economic Event. Portal will be activated before the season starts on June 1.
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## 8. Customer capacity.

a. **Contracted Capacity.** For purposes of this Agreement, "Contracted Capacity" shall represent the Customer's performance obligation (in kilowatts ("kW")). The Contracted Capacity shall be based on an analysis of Customer's prior consumption data for each Program Season, their Energy Reduction Plan(s) and pre-enrollment load reduction testing.

### b. Delivered Capacity.

- i. For purposes of this Agreement, an event's "Delivered Capacity" shall be defined as the amount of load in kW reduced for each hour in a Demand Response Event. Delivered Capacity for each event hour is calculated as the difference between the measured energy demand and the baseline energy demand. Consumers Energy will use a MISO-approved baseline calculation method. MISO's default baseline is the Ten-Day Baseline. The Ten-Day Baseline is calculated as the average hourly demand from the previous ten (10) non-weekend non-holiday non-event days prior to the event. Customer is required to reduce the full amount specified as Contracted Capacity for the hourly average of an emergency event. Consumers Energy, at its discretion, can make an adjustment to the baseline as determined by "Day of Adjustment" calculation methodology outlined in Attachment B. An alternative baseline may be used, so long as it is pre-approved by MISO. If no Emergency Event is called, the Delivered Capacity will revert to the Contracted Capacity for the DR season. In a Program Season with multiple Emergency Events, the Delivered Capacity will be based on the Customers average event performance during the term of that Program Season.

9. **Environmental.** In order for the engine to be considered an emergency stationary engine under 40 CFR Part 60 Subpart IIII, 40 CFR Part 60 Subpart JJJJ and/or 40 CFR Part 63 Subpart ZZZZ any operation other than emergency operation, maintenance and testing, emergency demand response, and operation in non-emergency situations for up to 50 hours per calendar year, as described in the applicable regulation(s), is prohibited. If Customer does not operate the engine according to these requirements, the engine will not be considered an emergency engine and must meet all requirements for non-emergency engines in the applicable regulations.

Emergency Demand Response Events per this contract are considered non-emergency situations (not to exceed 50 hours per calendar year). Power supplied as part of a financial arrangement with Consumers Energy must meet all of the following conditions:

- a. The engine is dispatched by the local balancing authority or local transmission and distribution system operator.
- b. The dispatch is intended to mitigate local transmission and/or distribution limitations so as to avert potential voltage collapse or line overloads that could lead to the interruption of power supply in a local area or region.
- c. The dispatch follows reliability, emergency operation or similar protocols that follow specific NERC, regional, state, public utility commission or local standards or guidelines.
- d. The power is provided only to the facility itself or to support the local transmission and distribution system.
- e. The owner or operator (Customer) identifies and records the entity that dispatches the engine and the specific NERC, regional, state, public utility commission or local standards or guidelines that are

being followed for dispatching the engine. The local balancing authority or local transmission and distribution system operator may keep these records on behalf of the engine owner or operator.

- f. The owner or operator (Customer) is responsible for all EPA reporting requirements. Customers who do not comply with EPA reporting may be removed from the program at Consumers Energy's discretion.

#### 10. Payments to Customer.

- a. **Emergency Capacity Payments.** For a single year contract, the capacity payment price is \$20/kW for the Summer Program Season, \$8/kW for Fall Program Season, \$8/kW for the Winter Program Season, and \$8/kW for the Spring Program Season. For a two (2) year contract, the capacity payment price is \$25/kW for the Summer Program Season, \$9/kW for Fall Program Season, \$9/kW for Winter Program Season, and \$9/kW for Spring Program Season. Delivered Capacity capped at 250% per Program Season as defined in section 8(b). Consumers Energy will pay Customer the Capacity Rate multiplied by the Delivered Capacity.
- b. **Emergency Event Energy Payments.** In Program Seasons when one or more Emergency Events are called, Consumers Energy will pay Customer an energy payment of \$450/MWh multiplied by the event's Delivered Capacity multiplied by the hours for each such event as defined in section 8(b) above.

- 11. **Payment Timing.** After an Emergency Event and Customer's Delivered Capacity has been verified, Consumers Energy shall make Emergency Event Energy Payments for Customer's participation by the issuance of credits to the Customer's bill or by check. The Emergency Capacity Payment will be made within sixty (60) days after the final day of each selected Program Season.

- 12. **Cancellation.** Customer or Consumers Energy may cancel this Agreement or request to amend nomination(s) for the Program Seasons occurring in the next year, if such cancellation or request to amend is submitted to Consumers Energy between October 1 – December 31 of the prior year. Requests to amend nomination(s) shall be granted at the Company's discretion and shall only apply to the Program Seasons occurring in the following year. Cancellation requests must be submitted in writing to: [ConsumersEnergy.DemandResponseProgram@cmsenergy.com](mailto:ConsumersEnergy.DemandResponseProgram@cmsenergy.com). The customer will be notified by Consumers Energy if they cancel or are removed from the program.

#### 13. Confidentiality.

- a. **Nondisclosure to Third Parties.** In performing under the Agreement, each Party to this Agreement will be exposed to certain Confidential Information (as hereinafter defined) of the other Party. Each Party on its own behalf and on behalf of its employees, contractors and agents (collectively, "Representatives") agrees not to, except as required by applicable law or regulation, use or disclose such Confidential Information without the prior written consent of the other Party, either during or after the Term. To protect Confidential Information, each Party agrees to: (i) limit dissemination of Confidential Information to only those Representatives having a "need to know"; (ii) advise each Representative who receives Confidential Information of the confidential nature of such information; and (iii) have appropriate agreements, policies and/or procedures in place with such Representatives sufficient to enable compliance with the confidentiality obligations contained herein. The term "Confidential Information" means all information which is disclosed, either orally or in written form, by either Party or its Representatives and shall be deemed to include: (w) any notes, analyses, compilations, studies, interpretations, memoranda or other documents prepared by either Party or its Representatives which contain, reflect or are based upon, in whole or in part, any Confidential Information furnished to a receiving Party or its Representatives pursuant hereto; (x) any information concerning the business relationship between the Parties; and (y) Customer Data.
- b. **Exclusions from Confidential Information.** Notwithstanding the obligations in Section 13(a) above, Confidential Information does not include any information that:
  - i. is or becomes generally known to the public without breach of any obligation owed to the disclosing Party;

- ii. was known to the receiving Party prior to its disclosure by the disclosing Party without breach of any obligation owed to the disclosing Party;
- iii. is received from a third party without the receiving party having any knowledge of any breach by such third party of any obligation owed to the disclosing Party; or
- iv. was independently developed by the receiving Party without reference to or reliance upon the disclosing Party's Confidential Information.

**14. Limitation of Liability.** Consumers Energy's and its contractors' and subcontractors' liability hereunder is limited to direct actual damages as the sole and exclusive remedy, and total damages under the Agreement shall not exceed \$100,000 or the total amounts paid by Consumers Energy under the Agreement, whichever is less. In no event shall either Party, its parent, officers, directors, partners, shareholders, employees or affiliates, or any contractor or subcontractor or its employees or affiliates, be liable to the other Party for special, indirect, exemplary, punitive, incidental or consequential damages of any nature whatsoever connected with or resulting from performance or non-performance of obligations under the Agreement, including without limitation, damages or claims in the nature of lost revenue, income or profits, loss of use, or cost of capital, irrespective of whether such damages are reasonably foreseeable and irrespective of whether such claims are based upon negligence, strict liability contract, operation of law or otherwise.

**15. Additional Terms.**

a. Customer also agrees, with respect to Consumers Energy's management of the Monitoring System, it:

- i. receives a limited, revocable, non-transferrable and non-exclusive right to use and access during the Term the Monitoring System and shall use the Monitoring System solely for its internal use subject to the terms of the Agreement and not for the benefit of any third party. Except as expressly permitted in the Agreement, Customer agrees that it shall not receive any right, title or interest in, or any license or right to use or access, the Monitoring System or any patent, copyright, trade secret, trademark or other intellectual property rights therein by implication or otherwise;
- ii. shall use the Monitoring System in accordance with all applicable law;
- iii. shall not and shall prohibit causing or permitting, the copying, reverse engineering, disassembly, decompilation or attempting to derive the source code of the Monitoring System, or other intellectual property of Consumers Energy or creation of any derivative work thereof;
- iv. expressly disclaims any passing of title to the Monitoring System, any trade names, trade dress, trademarks, service marks, commercial symbols, copyrightable material, designs, logos and/or any other intellectual property of Customer;
- v. shall not delete, alter, cover, or distort any copyright or other proprietary notices or trademarks from the Monitoring System and to use reasonable care to prevent the Monitoring System and Consumers Energy's intellectual property rights contained in the software from damage and unauthorized use.

b. **Miscellaneous.** Customer may not assign any of its rights or delegate any of its performance obligations hereunder without the prior written consent of Consumers Energy. The Agreement, including all attachments, constitutes the entire agreement between Customer and Consumers Energy and may only be amended in writing signed by each of the Parties. If any of its provisions shall be held invalid or unenforceable, this Agreement shall be construed as if not containing those provisions and the rights and obligations of the Parties hereto shall be construed and enforced accordingly. This Agreement shall be binding upon the Parties together with their successors and

permitted assigns. Each Party shall be responsible for its Representatives' compliance with the Agreement. Customer shall promptly notify Consumers Energy in writing of any changes occurring during the Term to the Customer address(es) set forth in this Agreement.

- c. **Force Majeure.** The Parties to this Agreement shall be excused from any failure or delay in the performance of their obligations if such obligations are prevented from being fulfilled due to Force Majeure. A Party unable to fulfill any obligation hereunder (other than an obligation to pay money when due) by reason of Force Majeure, shall give notice and the full particulars of such Force Majeure to the other Party in writing or by telephone as soon as reasonably possible after the occurrence of the cause relied upon. Telephone notices given pursuant to this article shall be confirmed in writing as soon as reasonably possible and shall specifically state full particulars of the Force Majeure, the time and date when the Force Majeure occurred and when the Force Majeure is reasonably expected to cease. The Party affected shall exercise due diligence to remove such disability with reasonable dispatch, but shall not be required to accede or agree to any provision not satisfactory to it in order to settle and terminate a strike or other labor disturbance. A "Force Majeure" shall include any act, event, or occurrence beyond the Party's reasonable control, which the Party, despite its best efforts, is unable to prevent, avoid, overcome, delay or mitigate, including but not limited to: floods, epidemics, earthquakes, quarantine, blockade, war, insurrection or civil strife or terrorism, provided, however, that Force Majeure shall in no event include (i) failure of Subcontractors or Suppliers to deliver services, materials or components or receipt from any Subcontractor or Supplier of defective services, material or components unless same were themselves caused by a Force Majeure Event; (ii) technological impossibility; (iii) a governmental act or failure to act, or order or injunction, caused by any act or failure to act of the Seller or any Subcontractor or Supplier; (iv) strikes or work stoppages; or (v) inclement weather.
- d. **Warranty Limitations.** THE MONITORING SYSTEM (AND ANY SOFTWARE, HARDWARE, OR OTHER COMPONENT THEREOF) AND ALL SERVICES HEREUNDER ARE PROVIDED AS IS BY CONSUMERS ENERGY WITHOUT ANY WARRANTY OF ANY KIND. ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY DISCLAIMED TO THE FULLEST EXTENT PERMISSIBLE UNDER APPLICABLE LAW.
- e. **Governing Law; Actions; Etc.:** This Agreement shall be deemed a Michigan contract and shall be governed by and interpreted in accordance with the laws of the State of Michigan; excluding any conflicts of laws principles that would result in this Agreement being interpreted in accordance with any different law. Venue for any lawsuit arising out of or in connection with this Agreement shall be exclusively in the courts of the State of Michigan or a Federal court sitting in the State of Michigan. Any legal action against Consumers Energy relating to this Agreement or the breach thereof shall be commenced within one year from the date on which the claimed breach, default or other cause of action arose (and, without limiting the foregoing, in all events not later than one year after the date of completion or other cessation of performance of the work hereunder). This Agreement is intended for the benefit of the parties herein only and does not grant any rights to any third parties unless otherwise specifically stated herein. If Customer defaults in the timely performance of any of its obligations hereunder, then Consumers Energy may, at its option, and in addition to any and all other rights or remedies it may have hereunder or at law or equity, terminate this Contract by written notice to Customer.

IN WITNESS WHEREOF, and intending to be legally bound, the Parties have duly executed this Agreement by their authorized representatives as of the Effective Date.

### Utility Signature

CONSUMERS ENERGY COMPANY

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print or Type Name)

\_\_\_\_\_  
(Date)

### Customer Signature

\_\_\_\_\_  
(Company)

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print or Type Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Email)

\_\_\_\_\_  
(Date)

☐ Mark box if Mailing Address is the same as Page 1

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(City, State, Zip)



## Attachment A PAYMENT INFORMATION

### Payment Information

<input checked="" type="checkbox"/> <b>Bill Credit</b>	<input type="checkbox"/> <b>Check</b> (If Check, please provide a mailing address below):
<input type="checkbox"/> Mark box if Mailing Address is the same as the previous page	
Contact Name: <a href="#">Accounts Payable</a>	
Site Name: <a href="#">City of Owosso WWTP</a>	
Address: <a href="#">301 W. Main St.</a>	
City, State, Zip code: <a href="#">Owosso, MI 48867</a>	
*If payments need to go to multiple sites, please work with the NOC.	

## ATTACHMENT B - CUSTOMER BASELINE CALCULATIONS AND PERFORMANCE OBLIGATIONS

"Original Baseline Demand" calculation methodology – for interruptions called on normal business days, calculate an average hourly demand profile based on the demands created during the ten (10) non-interruption business days immediately preceding an interruption notification, excluding Saturday, Sunday and holidays as recognized in the Company's Electric Rate Book ("Normal Baseline Demand").

"Day of Adjustment" calculation methodology - starts at the point of the interruption event and counts back four (4) hours. (For purposes of clarification – for the "Day of Adjustment" calculation **only** the baseline **is** calculated beginning from the start of the interruption event and moving backwards by four (4) hours). The "Original Baseline Demand" will be ADJUSTED up/down on the day of an event by the ratio of (a) the sum of hourly demands for the three (3) hours beginning four (4) hours prior to the interruption event and (b) the sum of those same three hours unadjusted consumption baseline demands. *The resultant change to the Original Baseline Demand is limited to +/- 20% of the Original Baseline Demand and is referred to as the "Adjusted Baseline Demand".*

Below are 4 different Demand Response Enactment Event scenarios, all based on:

The prior 10 business day/24-hour baseline = 100 kW with a 20 kW Nomination amount

Details	Scenario 1	Senario 2	Scenario 3	Scenario 4
Average demand for 3 hours, beginning 4 hours prior to "Day of Adjustment"	70 kW	110 kW	95 kW	125 kW
What is the Adjusted Baseline Demand to reduce power against?	<p>The 70 kW average demand during the 3 hour "Day of Adjustment" period represents a 30% decrease from the Original Baseline Demand, so the Original Baseline Demand will be reduced by only <u>20%</u>, as per the "Baseline" calculation methodology.</p> <p>Adjusted Baseline Demand = 80 kW</p>	<p>The 110 kW average demand during the 3 hour "Day of Adjustment" period represents a 10% increase from the Original Baseline Demand, so the Original Baseline Demand will be increased by 10%, as per the "Baseline" calculation methodology.</p> <p>Adjusted Baseline Demand = 110 kW</p>	<p>The 95 kW average demand during the 3 hour "Day of Adjustment" period represents a 5% decrease from the Original Baseline Demand, so the Original Baseline Demand will be decreased by 5%, as per the "Baseline" calculation methodology.</p> <p>Adjusted Baseline Demand = 95 kW</p>	<p>The 125 kW average demand during the 3 hour "Day of Adjustment" period represents a 25% increase from the Original Baseline Demand, so the Original Baseline Demand will be increased by only <u>20%</u>, as per the "Baseline" calculation methodology.</p> <p>Adjusted Baseline Demand = 120 kW</p>
kW customer is required to reduce load to in order to FULLY comply during this event (100%)	<p><b>60 kW</b></p> <p>80 kW – 20 kW (Baseline – Nomination)</p>	<p><b>90 kW</b></p> <p>110 kW – 20 kW (Baseline – Nomination)</p>	<p><b>75 kW</b></p> <p>95 kW – 20 kW (Baseline – Nomination)</p>	<p><b>100 kW</b></p> <p>120 kW – 20 kW (Baseline – Nomination)</p>



## Attachment C 2026 CONSUMERS ENERGY DEMAND RESPONSE ENERGY REDUCTION PLAN

<b>Company Name:</b>	<u>City of Owosso WWTP</u>
<b>Facility Contact Name(s):</b>	<u>Tim Guyski</u>
<b>DR Event Procedure:</b>	Consumers Energy will notify you that a DR event has been dispatched. Confirm phone, e-mail, and/or text notifications sent by Consumers Energy. Manually shut down the following equipment by the time the DR event begins. If applicable, turn on generator and transfer specified building load to the generator.

### Program Season Nominations

Season	Summer	Fall	Winter	Spring
kW	175	175	175	175

### Site Addresses and Shutdown Procedure

Site Name	Site Address	Contract Account Number	Meter Number	Equipment	Shutdown Procedure	Summer Load (kW)	Fall Load (kW)	Winter Load (kW)	Spring Load (kW)	Generator?
Example: ABC Location	123 Main St. Anywhere MI	123456789012	12345678	HVAC & Lighting	Reduce setpoints using Building Management System	100	100	100	100	<input checked="" type="checkbox"/>
City of Owosso WWTP	1412 Chippewa Trail Owosso, MI 48867	100000180248	80040581	Switch to full generation	Switch to full generation	175	175	175	175	<input checked="" type="checkbox"/>
										<input type="checkbox"/>

Site Name	Site Address	Contract Account Number	Meter Number	Equipment	Shutdown Procedure	Summer Load (kW)	Fall Load (kW)	Winter Load (kW)	Spring Load (kW)	Generator?
										<input type="checkbox"/>
										<input type="checkbox"/>
										<input type="checkbox"/>
										<input type="checkbox"/>
										<input type="checkbox"/>
										<input type="checkbox"/>

Site Name	Site Address	Contract Account Number	Meter Number	Equipment	Shutdown Procedure	Summer Load (kW)	Fall Load (kW)	Winter Load (kW)	Spring Load (kW)	Generator?
										<input type="checkbox"/>
										<input type="checkbox"/>
										<input type="checkbox"/>
										<input type="checkbox"/>
										<input type="checkbox"/>
										<input type="checkbox"/>

## Attachment D GENERATOR

Please fill out the table below:



Fuel Type = Example, Natural gas or Diesel. Model Year = When the engine was built?



Engine HP = Should be reflected on the generator/engine tag.

[illegible]

# Owosso Transformation Strategy Development Plan

## TRANSFORMATION STRATEGY COMPONENTS

<p><b>Community Input</b></p> 	<p>A community survey is conducted every two to three years called the Pulse Poll with the goal of engaging the community to gather essential feedback about the status of the downtown, desired future direction of the downtown, and any significant challenges facing the downtown's future. Feedback is gathered from all stakeholders including residents, business and property owners, and City elected leaders and staff.</p> <p>Insights from the 2024 Pulse Poll reveal the community is looking for more art and entertainment within the district in the form of live music and activities. The community also states they would like to see more retail stores such as arts, crafts and hobby stores, a book store, general/variety stores offering unique gifts and experiences, a vintage or antique store, and a specialty food store. Most respondents also noted that more dining options would make Downtown Owosso better including a variety of restaurants and casual sit-down and quick service offerings. Last, the event that is most widely attended by respondents is the Farmer's Market.</p>
<p><b>Market Data</b></p> 	<p>Market data summarizes local and regional demographics and lifestyle and retail data, which is critical information for evaluating the current market economy, identifying opportunities, and assessing downtown enhancement strategies. The data can also be used for benchmarking and tracking changes in the market and possible implications for downtown.</p> <p><b>Link to Market Data Snapshot:</b>  <a href="https://downtownowosso.org/wp-content/uploads/2025-MI-Owosso-Market-Snapshot.pdf">https://downtownowosso.org/wp-content/uploads/2025-MI-Owosso-Market-Snapshot.pdf</a></p> <p><b>Leakage/Surplus Insights:</b></p> <ul style="list-style-type: none"> <li>• Surplus:             <ul style="list-style-type: none"> <li>○ Grocery store</li> <li>○ Specialty food store</li> <li>○ Office supplies, stationery, gifts</li> </ul> </li> <li>• Leakage:             <ul style="list-style-type: none"> <li>○ Furniture/home furnishings</li> <li>○ Gardening</li> <li>○ Home centers</li> <li>○ Health and personal care store</li> <li>○ Clothing and accessories</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Sporting goods</li> <li>○ Hobbies, toys, games</li> <li>○ Gift, novelty and souvenir</li> <li>○ Restaurants – all (full service, limited service)</li> </ul> <p><b><i>Tapestry Segmentation Insights</i></b></p> <ul style="list-style-type: none"> <li>• Married couples</li> <li>• Some families and some singles</li> <li>• Discount shoppers, convenience</li> <li>• Cost conscious and budget savvy</li> <li>• Brand loyalty if price is right and it's a brand they have grown up with, otherwise prefer generic over brand name</li> <li>• Traditional, not trendy; opt for convenience and comfort not cutting edge.</li> <li>• Attentive to price, but not at the expense of quality,</li> <li>• DIY homebodies that spend on home improvement and gardening. Maintenance is a big focus</li> <li>• Leisure activities include movies at home, reading, fishing, and golf.</li> <li>• Contribute to arts/cultural, educational, health, and social services organizations. Participate in public activities</li> </ul> <p><b>Visitor Data Snapshot:</b>  <a href="https://downtownowosso.org/wp-content/uploads/MSA-Report-Owosso-MI-Visitor-Profile-Event-Analysis.pdf">https://downtownowosso.org/wp-content/uploads/MSA-Report-Owosso-MI-Visitor-Profile-Event-Analysis.pdf</a></p>
<p><b>Place-Based Assets</b></p> 	<p>Developing a list of the valued downtown and community assets allows the board to strategize about how to leverage and build upon your assets in your downtown revitalization efforts and to better understand your market and target audience through understanding how other people see and experience your community.</p>
<p><b>Strategy Identification</b></p> 	<p>Transformation Strategies are three-to-five-year plans that serve to guide the work of the organization. The selected Transformation Strategy(ies) follow key themes from the community input, meet the needs of the downtown's key customer base and demographics, and are focused around the community's unique niches as determined by your downtown business mix and assets. The selected strategy(ies) build on a local strength or opportunity and a community's aspirations. If a community has two Transformation Strategies, they should be compatible and complementary to one another.</p>

<b>Vision</b> 	<p>The vision statement provides a defined description of where your downtown will be in the future. It defines the ideal state or environment for your downtown overtime and incorporates aspirational assets, traits, and values shared by community stakeholders. Through implementing the transformation strategy(ies), your community will be steps closer to reaching your community’s vision for downtown.</p>
<b>Define Goals</b> 	<p>Transformation Strategy Goals are meant to be broad and continuous and serve to guide decision-making for the organization through allowing the board and committees to define what needs to be accomplished to successfully implement the chosen Transformation Strategies.</p>
<b>Measures of Success</b> 	<p>Measures of success assist in setting benchmarks for the organization as it develops activities and deploys its project work plans. They are indicators of performance relative to the goals, help to track whether a particular project or program is working, encourage and allow for adjustment and help to quantify the results expected of a particular goal and associated projects and programs. Example measures of success are: increase in businesses related to the transformation strategy, # changes to products/services, positive shift in attitudes/perceptions, # of buildings rehabbed, % increase in foot traffic, average transaction amounts, increase in gross sales, changes to demographics frequenting district, etc.</p>
<b>Project Work Plans</b> 	<p>The board and committees identify specific projects and programs that are focused on achieving the defined transformation strategies, goals and measures of success. Projects should align with one or more of the Main Street Four Points (Economic Vitality, Design, Promotion, Organization) and should be prioritized based on available resources, impact and feasibility. Project Plans should be created for each project, which identify a project lead, budget and timeline for every project. Events and more complex projects require a Work Plan to be created which includes a robust task list in addition to the items listed in the Project Plan.</p> <p><b>Link to Project Plan -</b> <a href="https://downtownowosso.org/wp-content/uploads/Potential-Programming-Worksheet.pdf">https://downtownowosso.org/wp-content/uploads/Potential-Programming-Worksheet.pdf</a></p> <p>Refer to <a href="#">Michigan Main Street Transformation Strategy Guide</a> – pages 18 – 26 for information related to Strategy Implementation</p>

## OWOSSO TRANSFORMATION STRATEGY

### Downtown Renaissance

For building a strong foundation for revitalization through intentional investment in improvements to the public realm and supporting small business development. Focus could include beautification efforts, public improvement projects with the intent to improve the district's aesthetics, economic development initiatives to enhance the variety of small business offerings, and strategic placemaking projects that create activity and vitality in the district through the inclusion of art and live music. With a resident-serving focus, this strategy prioritizes businesses, events, activities, and amenities that meet the resident's needs and desires, aiming to increase local pride, support business growth, and drive consistent resident patronage. Additional focus could include convenience goods and services, health and wellness, arts and culture, or outdoor recreation related activities and businesses, dependent upon a community's existing assets.

## VISION STATEMENT

Our downtown, bright with promise and potential, captures the spirit of community. It is a gathering place to work, eat, play, and stay. Downtown Owosso is rich with opportunities in art, entertainment, business, and development. Owosso Main Street unites individuals, businesses, and local government to revitalize our historic downtown. It is a comprehensive approach that focuses on community assets and partnerships to preserve and promote historic Owosso.

## GOAL # 1

Goal	Measures of Success
Support New and Existing Businesses, Help Create Entrepreneurs, and Attract Developers	<ul style="list-style-type: none"> <li>a. Building and Business Inventory is updated and complete</li> <li>b. 5 empty storefronts have been filled with businesses that meet the market data and community demand</li> <li>c. Business retention – deliver welcome baskets to new businesses and host business roundtables quarterly</li> <li>d. Business recruitment process is updated</li> <li>e. 5 grants or loans have been deployed through revolving loan fund/grant program</li> </ul>

Project/Program	Lead & Partners	Timeline
Obtain and Promote Market Data	Economic Vitality	Immediate (1-2 years)
Update Building and Business Inventory	Economic Vitality	Ongoing
Promote Vacant Properties & Create Custom Marketing Materials	Economic Vitality	Short-term (3-5 years)
Organize Business Roundtables	Economic Vitality	Immediate (1-2 years)

Organize, Launch, and Maintain Revolving Loan Fund (RLF)	Economic Vitality	Ongoing
Conduct Business Recruitment	Economic Vitality	Short-term (3-5 years)
Obtain Professional Photography of Downtown	Promotion	Immediate (1-2 years)
Assist in Redevelopment of Key Properties	Economic Vitality	Short-term (3-5 years)

## GOAL # 2

Goal	Measures of Success
Promote and Expand Arts & Culture Opportunities	<ul style="list-style-type: none"> <li>a. Increase in public art installations by 2 projects</li> <li>b. One targeted collaboration with business owners to drive activity downtown per year</li> <li>c. An event evaluation has been conducted for every event</li> <li>d. Change in Pulse Poll visitation to increase in visits to 25% or more and decrease in visit to 20% or less</li> </ul>

Project/Program	Lead & Partners	Timeline
Evaluate Existing Events for Purpose, Profitability	Promotion	Immediate (1-2 years)
Promote Lebowsky Theater and Shiawassee Arts Center	Promotion	Ongoing
Create Murals or other public art in Downtown	Design	Short-term (3-5 years)
Create and Execute Storefront Competition	Promotion	Immediate (1-2 years)

## GOAL # 3

Goal	Measures of Success
Ensure Downtown Owosso is an Attractive Place Where Infrastructure is Maintained and Enhanced to Improve the Aesthetics and Functionality	<ul style="list-style-type: none"> <li>a. Street light replacement project is complete</li> <li>b. Increase in placemaking installations by 3 projects</li> <li>c. A system and plan is in place for downtown flowers</li> <li>d. Consistent volunteers are attending meetings and implementing Design projects</li> <li>e. Durable signage is planned and installed downtown for social district and wayfinding</li> </ul>

Project/Program	Lead & Partners	Timeline
Weed public spaces, Painting curbs, etc., Planting/Trees	Design	Ongoing
Consistently Improve Landscape and Streetscape (consistent with Master Plan and Capital Improvement, and TIF Plans)	Design	Ongoing
Assist in Façade Improvements; Create and Execute Façade Grant Program	Economic Vitality	Short-term (3-5 years)
Improve Public Lighting in Streetscape Elements	Design	Short-term (3-5 years)
Plan and Implement Traffic Calming on M-21	Design	Short-term (3-5 years)
Plan and Execute Pedestrian Improvements	Design	Immediate (1-2 years)
Create a Greater Connection to the Shiawassee River	Design & Promotion	Short-term (3-5 years)

## GOAL # 4

Goal	Measures of Success
Maintain and Grow the Owosso Main Street Organization to Ensure it has the Human and Financial Resources it needs to Fulfill its Mission	<ul style="list-style-type: none"> <li>a. Increase funds raised by 5% each year (baseline is \$15,000)</li> <li>b. Develop a volunteer appreciation plan</li> <li>c. Maintain an active consistent volunteer base of 50 volunteers per year</li> <li>d. Develop an Owosso Main Street Organization Section in OMS Newsletter</li> <li>e. Pulse Poll perception data shows less than 20% in declining or losing ground category</li> </ul>

Project/Program	Lead & Partners	Timeline
Promote the Activities and Accomplishments of Main Street Owosso	Organization & Promotion	Ongoing
Create and Execute Volunteer Recruitment Plan	Organization	Immediate (1-2 years)
Create and Execute Fundraising Plan	Organization	Immediate (1-2 years)
Volunteer Appreciation & Recognition	Organization	Immediate (1-2 years)
Report Out Monthly at City Council Meetings for the Purpose of Improving Relationships	Organization	Ongoing

<b>From:</b>	<b>Building Department</b>
<b>To:</b>	<b>Owosso City Council</b>
<b>Report Month:</b>	<b>JULY 2025</b>

<b>Category</b>	<b>Estimated Cost</b>	<b>Permit Fee</b>	<b>Number of Permits</b>
ABOVE GROUND POOL	\$0	\$75	1
ACCESSORY STRUCTURES	\$0	\$150	2
BASEMENT WATERPROOFING	\$10,284	\$265	1
DEMOLITION	\$16,000	\$300	2
Electrical	\$0	\$2,160	11
FENCE PERMIT	\$0	\$510	7
FOUNDATION - RESIDENTIAL	\$5,000	\$400	5
Mechanical	\$0	\$3,130	18
NEW BUSINESS	\$0	\$0	1
NON-RES. ADD/ALTER/REPAIR	\$350,000	\$5,557	1
Plumbing	\$0	\$1,040	7
RES. ADD/ALTER/REPAIR	\$300,039	\$2,895	2
RES. SINGLE FAMILY NEW BUILD	\$143,090	\$1,835	1
ROOF	\$593,282	\$7,420	23
ROW-SIDEWALK OCCUPANCY	\$0	\$0	1
ROW-UTILITY	\$0	\$200	4
SIDING	\$11,263	\$90	1
SIGN PERMIT	\$0	\$97	4
UTILITIES	\$0	\$50	1
WINDOWS	\$168,411	\$450	9
<b>Totals</b>	<b>\$1,597,369</b>	<b>\$26,624</b>	<b>102</b>

**2024 COMPARISON TOTALS**

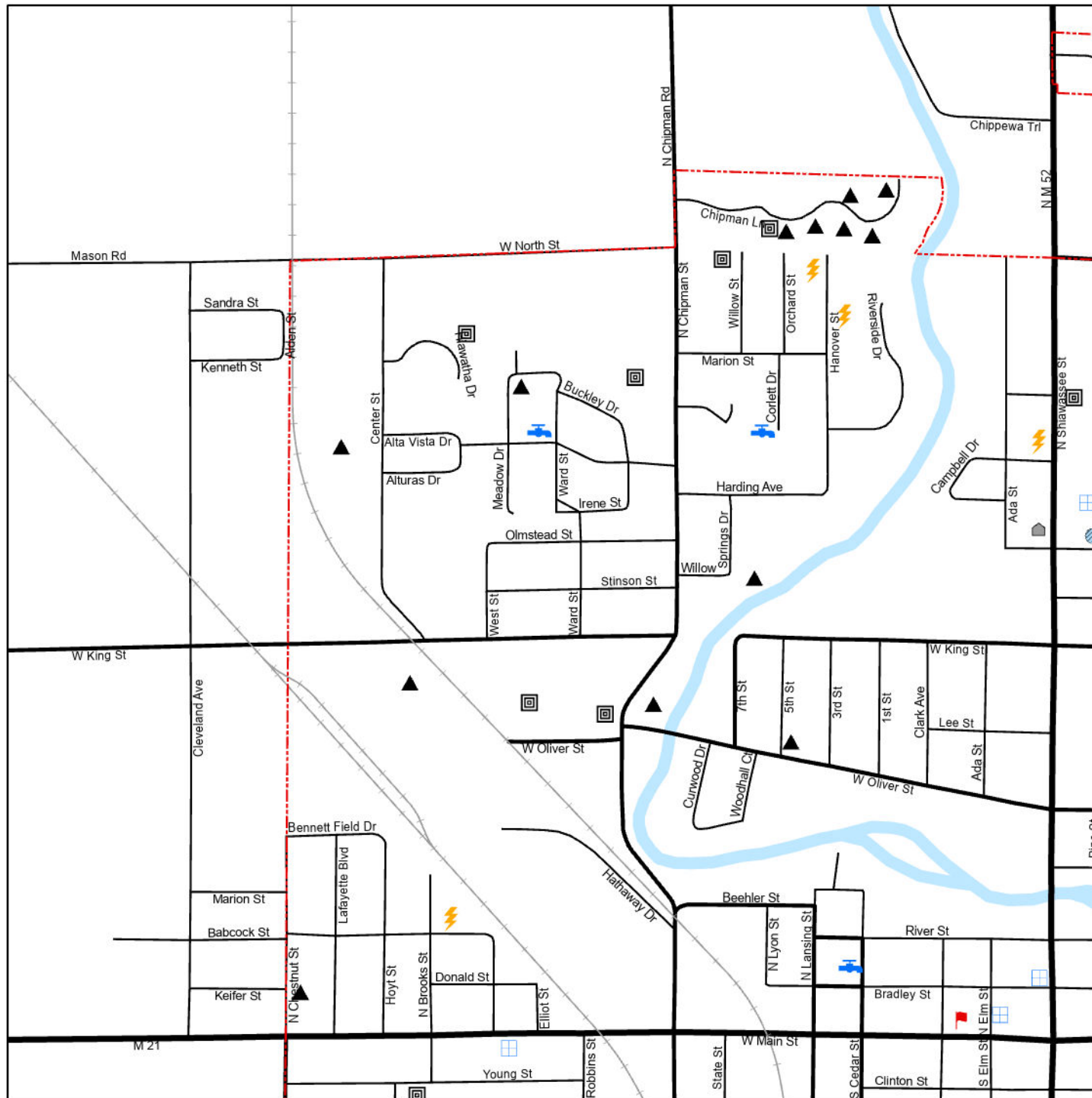
<b>JULY 2024</b>	<b>\$508,010</b>	<b>\$11,602</b>	<b>83</b>
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# City of Owosso

Permit Activity  
July 2025




NW Quadrant



## Category

-  Above Ground Pool
-  Accessory Structures
-  Electrical
-  Mechanical
-  Plumbing
-  Roof
-  Siding
-  Sign Permit
-  Windows

## Other Features

-  City Limit
-  Railroads
-  River & Lakes

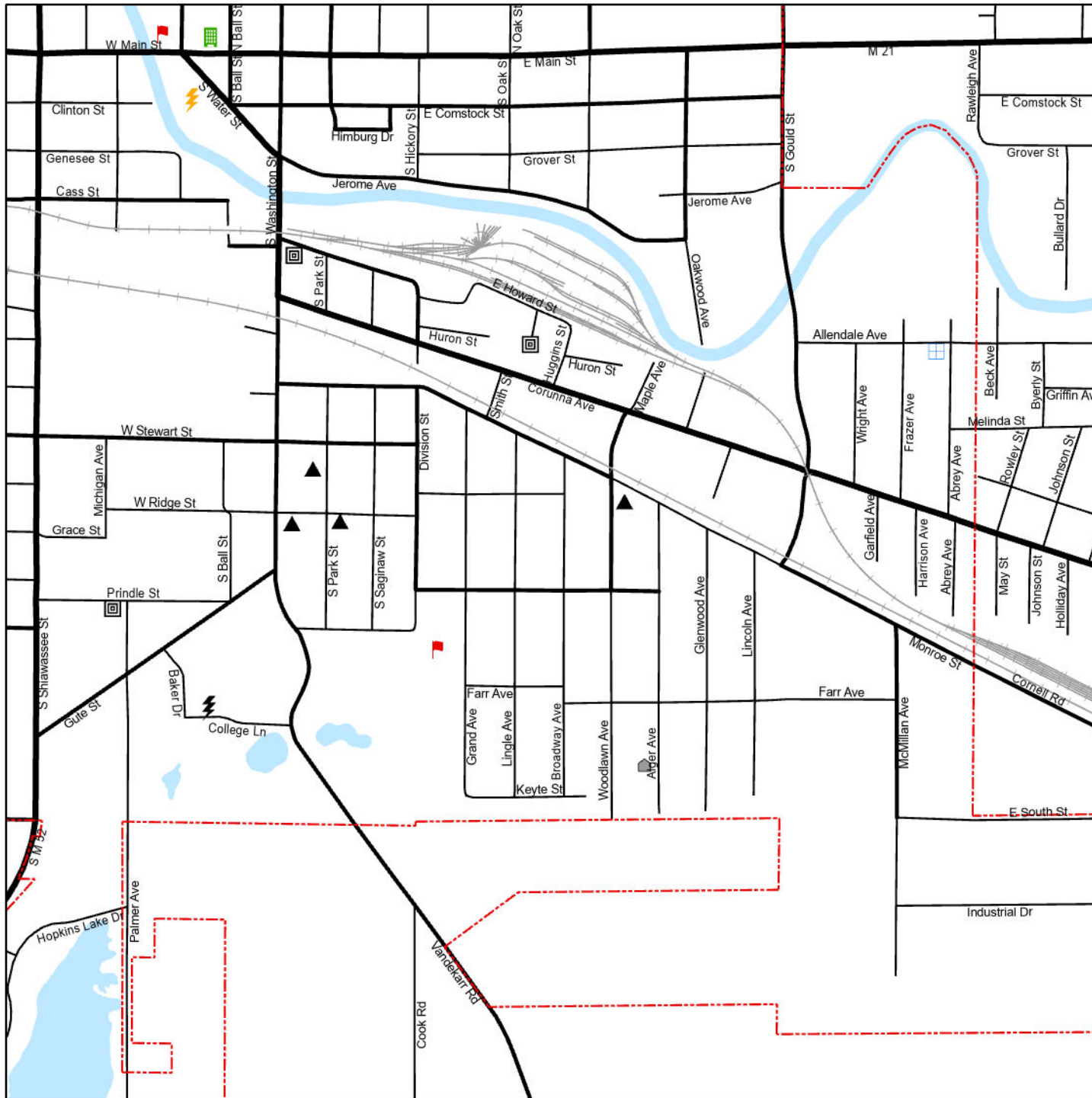
0 300 600 900 1,200  
Feet



# City of Owosso

Permit Activity  
July 2025

SE Quadrant



## Category

- Accessory Structures
- Electrical
- Electrical & Mechanical
- Mechanical
- Non-Res. Add/Alter/Repair
- Roof
- Sign Permit
- Windows

## Other Features

- City Limit
- Railroads
- River & Lakes

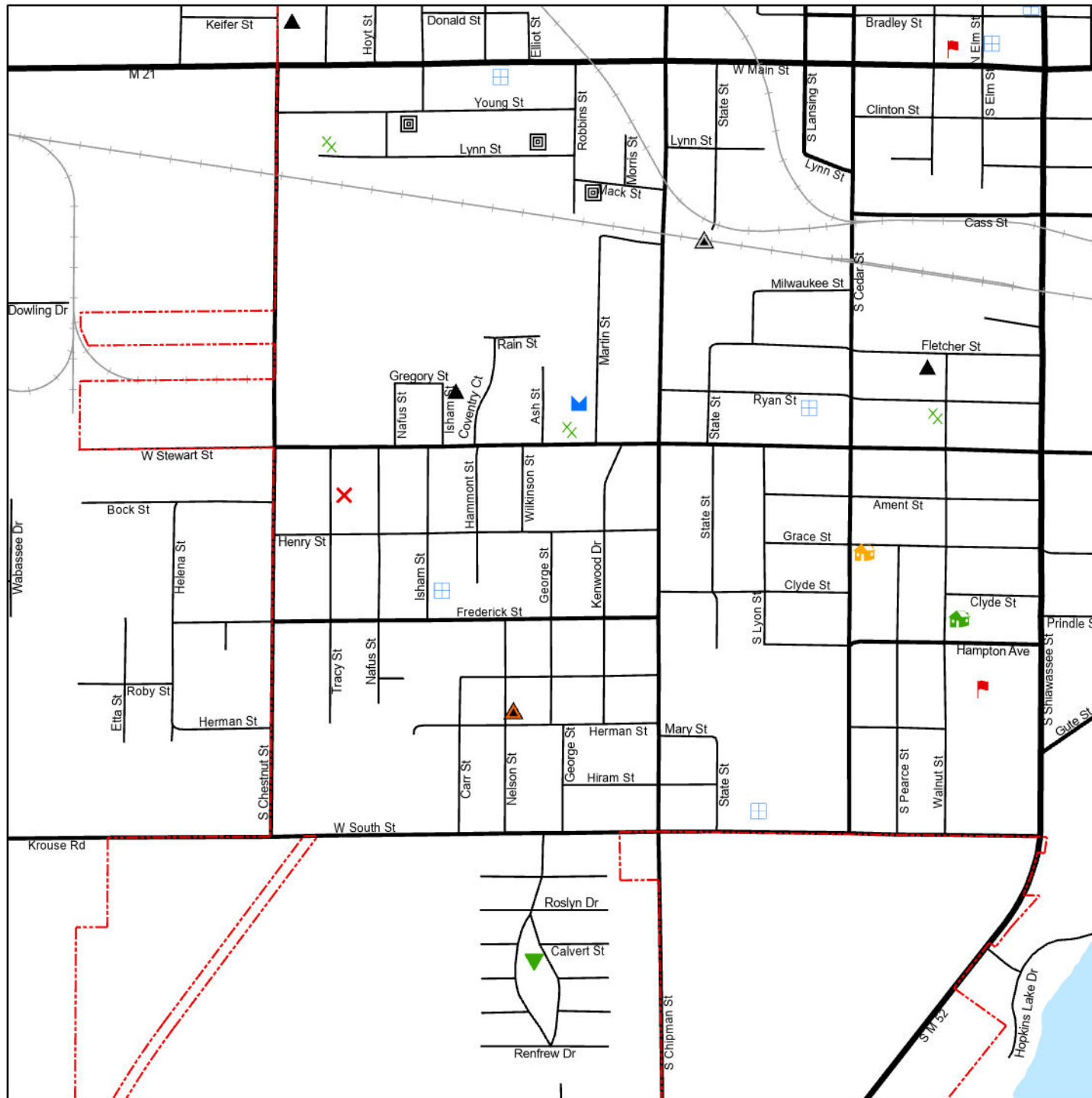
0 300 600 900 1,200 Feet
















# City of Owosso

Permit Activity  
July 2025




SW Quadrant



## Category

-  Basement Waterproofing
-  Demolition
-  Electrical & Mechanical
-  Fence
-  Foundation - Residential
-  Mechanical
-  Res. Add/Alter/Repair
-  Res. Single Family New Build
-  Roof
-  ROW - Sidewalk Occupancy
-  ROW - Utility
-  Sign Permit
-  Windows

## Other Features

-  City Limit
-  Railroads
-  River & Lakes

0 300 600 900 1,200  
Feet



**JULY 2025**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ACCESSORY STRUCTURES								
ENF 24-1721	FLETCHER ST	INSPECTED PROPERTY	CLOSED	10/25/2024	07/16/2025		07/23/2025	N
ENF 24-0655	DEWEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/17/2024	07/29/2025	08/28/2025		N
Total Entries				2				
APPLIANCES								
ENF 25-0593	LYNN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/24/2025	07/22/2025	08/05/2025		N
Total Entries				1				
AUTO REP/JUNK VEH								
ENF 25-0355	WASHINGTON ST	RESOLVED	CLOSED	05/01/2025	07/02/2025		07/02/2025	COMM
ENF 25-0385	CHIPMAN ST	RESOLVED	CLOSED	05/12/2025	07/15/2025		07/15/2025	N
ENF 25-0583	GOULD ST	RESOLVED	CLOSED	06/23/2025	07/15/2025		07/15/2025	Y
ENF 25-0589	PINE ST	RESOLVED	CLOSED	06/23/2025	07/07/2025		07/07/2025	Y
ENF 25-0608	WILLIAMS ST	RESOLVED	CLOSED	06/25/2025	07/22/2025		07/22/2025	N
ENF 25-0654	KING ST	RESOLVED	CLOSED	07/09/2025	07/16/2025		07/16/2025	N
ENF 25-0716	COMSTOCK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/28/2025	07/28/2025	08/05/2025		Y
ENF 25-0727	ABBOTT ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2025	07/29/2025	08/05/2025		N
ENF 25-0569	BALL ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	06/17/2025	07/29/2025	08/12/2025		N
Total Entries				9				
BRUSH PILES								
ENF 25-0669	HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/14/2025	07/14/2025	08/04/2025		Y
Total Entries				1				
BUILDING VIOL								

## JULY 2025

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-1586	EXCHANGE ST	INSPECTED PROPERTY	CLOSED	11/29/2022	07/21/2025		07/21/2025	COMM
ENF 24-0726	MASON ST	INSPECTED PROPERTY	CLOSED	04/30/2024	07/02/2025		07/02/2025	N
ENF 21-1484	SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/27/2021	07/02/2025	08/04/2025		VAC
ENF 21-1156	WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/01/2023	07/08/2025	08/07/2025		N
ENF 19-0167	TRACY ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/15/2019	07/29/2025	08/12/2025		N
ENF 22-0167	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/15/2022	07/21/2025	08/25/2025		N
ENF 23-0631	SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/22/2023	07/22/2025	08/25/2025		N
ENF 21-0307	WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/03/2021	07/31/2025	08/28/2025		COMM
ENF 22-0677	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/19/2022	07/30/2025	08/28/2025		VAC
ENF 23-0612	EXCHANGE	INSPECTED PROPERTY	DEMO PENDING	06/20/2023	07/21/2025	09/22/2025		N
Total Entries				10				

**BUILDING VIOLATIONS**

ENF 23-0849	CARMODY ST	INSPECTED PROPERTY	CLOSED	08/08/2023	07/02/2025		07/02/2025	VAC
ENF 25-0601	HUNTINGTON DR	INSPECTED PROPERTY	CLOSED	06/24/2025	07/07/2025		07/07/2025	N
ENF 25-0684	SAGINAW ST	OBTAINED PERMIT	CLOSED	07/21/2025	07/21/2025		07/21/2025	Y
ENF 25-0722	WASHINGTON ST	OBTAINED PERMIT	CLOSED	07/29/2025	07/31/2025		07/31/2025	N
ENF 25-0088	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/05/2025	07/08/2025	08/07/2025		COMM
ENF 24-1236	GREEN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/06/2024	07/10/2025	08/11/2025		VACANT
ENF 25-0221	GENESEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/18/2025	07/15/2025	08/18/2025		VACANT
ENF 25-0346	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/29/2025	07/15/2025	08/18/2025		N
ENF 25-0477	YOUNG ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/20/2025	07/21/2025	08/21/2025		VACANT HOUSE

08/01/25

Code Enforcement Activity

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JULY 2025

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0730	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/31/2025	07/31/2025	08/21/2025		N
ENF 25-0659	COMSTOCK ST	LETTER SENT	RECHECK SCHEDULED	07/10/2025	07/10/2025	09/25/2025		N
Total Entries				11				
CHICKENS/DUCKS								
ENF 25-0321	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/21/2025	07/23/2025	08/06/2025		N
ENF 25-0323	RIDGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/21/2025	07/16/2025	08/06/2025		N
ENF 24-1281	FREDERICK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/13/2024	07/28/2025	08/18/2025		N
Total Entries				3				
DEAD TREE								
ENF 24-1926	WATER ST	INSPECTED PROPERTY	CLOSED	11/27/2024	07/31/2025		07/31/2025	N
Total Entries				1				
DOG FECES								
ENF 25-0631	CHIPMAN ST	INSPECTED PROPERTY	CLOSED	07/07/2025	07/31/2025		07/31/2025	N
ENF 25-0635	HOWELL ST	RESOLVED	CLOSED	07/08/2025	07/15/2025		07/15/2025	N
Total Entries				2				
EXTERIOR PAINT/SIDING								
ENF 20-0051	FLETCHER ST	INSPECTED PROPERTY	CLOSED	01/17/2020	07/01/2025		07/01/2025	N
ENF 20-0143	LYNN ST	INSPECTED PROPERTY	CLOSED	03/05/2020	07/16/2025		07/16/2025	N
ENF 24-0981	LANSING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/10/2024	07/16/2025	08/18/2025		Y
Total Entries				3				
FENCE VIOLATION								
ENF 25-0340	OLIVER ST	RESOLVED	CLOSED	04/28/2025	07/02/2025		07/02/2025	N

**JULY 2025**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0513	RYAN ST	FINAL NOTICE SENT	RECHECK SCHEDULED	05/29/2025	07/21/2025	08/04/2025		N
			Total Entries	2				
FIRE DAMAGE								
ENF 24-1816	GUTE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/08/2024	07/02/2025	08/04/2025		VACANT
			Total Entries	1				
FRONT YARD PARKING								
ENF 25-0562	RYAN ST	RESOLVED	CLOSED	06/11/2025	07/02/2025		07/02/2025	N
ENF 25-0585	WATER ST	RESOLVED	CLOSED	06/23/2025	07/28/2025		07/28/2025	N
ENF 25-0657	MAIN ST	RESOLVED	CLOSED	07/10/2025	07/22/2025		07/22/2025	N
ENF 25-0660	RYAN ST	RESOLVED	CLOSED	07/10/2025	07/15/2025		07/15/2025	N
ENF 25-0674	HICKORY ST	LETTER SENT	CLOSED	07/15/2025	07/23/2025		07/23/2025	N
ENF 25-0676	GOULD ST	LETTER SENT	RECHECK SCHEDULED	07/15/2025	07/22/2025	08/05/2025		N
ENF 25-0699	SUMMIT ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/22/2025	07/29/2025	08/05/2025		N
ENF 25-0719	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2025	07/29/2025	08/05/2025		N
ENF 25-0663	HUNTINGTON DR	LETTER SENT	RECHECK SCHEDULED	07/14/2025	07/28/2025	08/12/2025		N
ENF 25-0724	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2025	07/29/2025	08/12/2025		N
ENF 25-0725	CHIPMAN ST	LETTER SENT	RECHECK SCHEDULED	07/29/2025	07/29/2025	08/13/2025		N
ENF 25-0695	MASON ST	LETTER SENT	RECHECK SCHEDULED	07/21/2025	07/29/2025	08/19/2025		N
			Total Entries	12				

## FURNITURE OUTSIDE

## JULY 2025

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0650	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	07/09/2025	07/30/2025	08/07/2025		N
			Total Entries	1				
GARBAGE & DEBRIS								
ENF 25-0180	CORUNNA AVE	INSPECTED PROPERTY	CLOSED	03/05/2025	07/28/2025		07/28/2025	COMM
ENF 25-0302	WILLIAMS ST	RESOLVED	CLOSED	04/14/2025	07/15/2025		07/15/2025	N
ENF 25-0368	RIDGE ST	INSPECTED PROPERTY	CLOSED	05/06/2025	07/01/2025		07/01/2025	N
ENF 25-0629	PARK ST	RESOLVED	CLOSED	07/07/2025	07/21/2025		07/21/2025	N
ENF 25-0639	MILWAUKEE ST	RESOLVED	CLOSED	07/08/2025	07/15/2025		07/15/2025	N
ENF 25-0648	MAIN ST	RESOLVED	CLOSED	07/09/2025	07/28/2025		07/28/2025	Y
ENF 25-0470	MACK ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	05/19/2025	07/21/2025	08/04/2025		N
ENF 25-0621	STEWART ST	LETTER SENT	RECHECK SCHEDULED	07/07/2025	07/21/2025	08/04/2025		Y
ENF 24-0614	KENWOOD DR	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/04/2024	07/22/2025	08/05/2025		N
ENF 25-0726	KENWOOD DR	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2025	07/29/2025	08/05/2025		N
ENF 25-0604	COMSTOCK ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	06/25/2025	07/23/2025	08/06/2025		N
ENF 25-0679	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/16/2025	07/30/2025	08/06/2025		N
ENF 25-0710	AMENT ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/23/2025	07/23/2025	08/06/2025		Y
ENF 23-1355	WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/12/2023	07/08/2025	08/07/2025		N
ENF 24-1991	BRANDON ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/19/2024	07/15/2025	08/12/2025		Y
ENF 25-0634	CHIPMAN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	07/07/2025	07/29/2025	08/12/2025		COMM
ENF 25-0670	LINGLE AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	07/15/2025	07/29/2025	08/13/2025		N
ENF 24-0008	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	01/04/2024	07/30/2025	08/14/2025		N

08/01/25

Code Enforcement Activity

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JULY 2025

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1508	FLETCHER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/23/2024	07/31/2025	08/14/2025		N
ENF 24-0651	HOWARD ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/16/2024	07/31/2025	08/28/2025		N
			Total Entries	20				
GARBAGE CANS								
ENF 25-0664	PINE ST	RESOLVED	CLOSED	07/14/2025	07/21/2025		07/21/2025	Y
ENF 25-0692	ISHAM ST	RESOLVED	CLOSED	07/21/2025	07/29/2025		07/29/2025	N
			Total Entries	2				
GARBAGE/JUNK IN ROW								
ENF 25-0573	BROADWAY AVE	INSPECTED PROPERTY	CLOSED	06/18/2025	07/08/2025		07/08/2025	Y
ENF 25-0577	WILTSHIRE DR	INSPECTED PROPERTY	CLOSED	06/19/2025	07/02/2025		07/02/2025	N
ENF 25-0584	WATER ST	RESOLVED	CLOSED	06/23/2025	07/14/2025		07/14/2025	N
ENF 25-0587	DEWEY ST	RESOLVED	CLOSED	06/23/2025	07/01/2025		07/01/2025	N
ENF 25-0588	WILLIAMS ST	RESOLVED	CLOSED	06/23/2025	07/01/2025		07/01/2025	N
ENF 25-0594	HICKORY ST	RESOLVED	CLOSED	06/24/2025	07/15/2025		07/15/2025	N
ENF 25-0599	QUEEN ST	RESOLVED	CLOSED	06/24/2025	07/01/2025		07/01/2025	Y
ENF 25-0600	SAGINAW ST	RESOLVED	CLOSED	06/24/2025	07/08/2025		07/08/2025	N
ENF 25-0605	OAKWOOD AVE	RESOLVED	CLOSED	06/25/2025	07/02/2025		07/02/2025	N
ENF 25-0607	EXCHANGE ST	RESOLVED	CLOSED	06/25/2025	07/15/2025		07/15/2025	Y
ENF 25-0610	WATER ST	RESOLVED	CLOSED	06/30/2025	07/07/2025		07/07/2025	N
ENF 25-0611	KING ST	RESOLVED	CLOSED	06/30/2025	07/07/2025		07/07/2025	Y
ENF 25-0612	SAGINAW ST	RESOLVED	CLOSED	06/30/2025	07/07/2025		07/07/2025	N

08/01/25

**Code Enforcement Activity**  
**JULY 2025**

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0616	OLIVER	RESOLVED	CLOSED	06/30/2025	07/14/2025		07/14/2025	Y
ENF 25-0625	HUNTINGTON DR	RESOLVED	CLOSED	07/07/2025	07/14/2025		07/14/2025	N
ENF 25-0626	PARK ST	RESOLVED	CLOSED	07/07/2025	07/14/2025		07/14/2025	N
ENF 25-0627	PARK ST	RESOLVED	CLOSED	07/07/2025	07/14/2025		07/14/2025	N
ENF 25-0630	PINE ST	RESOLVED	CLOSED	07/07/2025	07/14/2025		07/14/2025	N
ENF 25-0633	ELM ST	RESOLVED	CLOSED	07/07/2025	07/22/2025		07/22/2025	Y
ENF 25-0637	WILLIAMS ST	RESOLVED	CLOSED	07/08/2025	07/15/2025		07/15/2025	Y
ENF 25-0638	DIMMICK ST	RESOLVED	CLOSED	07/08/2025	07/22/2025		07/22/2025	N
ENF 25-0640	CHIPMAN ST	RESOLVED	CLOSED	07/08/2025	07/15/2025		07/15/2025	N
ENF 25-0641	ADAMS ST	RESOLVED	CLOSED	07/09/2025	07/16/2025		07/16/2025	N
ENF 25-0643	GUTE ST	RESOLVED	CLOSED	07/09/2025	07/16/2025		07/16/2025	Y
ENF 25-0652	LAFAYETTE BLVD	RESOLVED	CLOSED	07/09/2025	07/16/2025		07/16/2025	N
ENF 25-0653	KING ST	RESOLVED	CLOSED	07/09/2025	07/16/2025		07/16/2025	N
ENF 25-0667	ADAMS ST	RESOLVED	CLOSED	07/14/2025	07/29/2025		07/29/2025	N
ENF 25-0668	PARK ST	RESOLVED	CLOSED	07/14/2025	07/29/2025		07/29/2025	N
ENF 25-0681	GRAND AVE	RESOLVED	CLOSED	07/16/2025	07/23/2025		07/23/2025	Y
ENF 25-0688	ADAMS ST	RESOLVED	CLOSED	07/21/2025	07/28/2025		07/28/2025	Y
ENF 25-0689	PINE ST	RESOLVED	CLOSED	07/21/2025	07/28/2025		07/28/2025	Y
ENF 25-0691	YOUNG ST	RESOLVED	CLOSED	07/21/2025	07/28/2025		07/28/2025	N
ENF 25-0694	MILWAUKEE ST	RESOLVED	CLOSED	07/21/2025	07/29/2025		07/29/2025	Y
ENF 25-0708	ADAMS ST	RESOLVED	CLOSED	07/23/2025	07/31/2025		07/31/2025	N

**Code Enforcement Activity**  
JULY 2025

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0711	AMENT ST	RESOLVED	CLOSED	07/23/2025	07/31/2025		07/31/2025	N
ENF 25-0713	ELIZABETH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/28/2025	07/28/2025	08/04/2025		Y
ENF 25-0714	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/28/2025	07/28/2025	08/04/2025		Y
ENF 25-0717	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/28/2025	07/28/2025	08/04/2025		Y
ENF 25-0675	CLINTON ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	07/15/2025	07/29/2025	08/05/2025		Y
ENF 25-0696	YOUNG ST	LETTER SENT	RECHECK SCHEDULED	07/22/2025	07/22/2025	08/05/2025		N
ENF 25-0703	DEWEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/22/2025	07/29/2025	08/05/2025		N
ENF 25-0720	SUMMIT ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2025	07/29/2025	08/05/2025		N
ENF 25-0721	OLIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2025	07/29/2025	08/05/2025		N
ENF 25-0632	PINE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	07/07/2025	07/21/2025	08/06/2025		N
ENF 25-0723	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2025	07/29/2025	08/06/2025		N
ENF 25-0690	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/21/2025	07/28/2025	08/07/2025		Y
ENF 25-0709	GREEN ST	LETTER SENT	RECHECK SCHEDULED	07/23/2025	07/31/2025	08/07/2025		Y
ENF 25-0731	JEROME AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	07/31/2025	07/31/2025	08/07/2025		N
ENF 25-0732	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	07/31/2025	07/31/2025	08/07/2025		Y
ENF 25-0649	COMSTOCK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/09/2025	07/09/2025	08/11/2025		N
Total Entries				50				
HDC - NOTICE OF VIOLATION								
ENF 24-1527	EXCHANGE ST	INSPECTED PROPERTY	CLOSED	09/25/2024	07/08/2025		07/08/2025	COMM
ENF 24-1528	WASHINGTON ST	INSPECTED PROPERTY	CLOSED	09/25/2024	07/31/2025		07/31/2025	COMM

08/01/25

Code Enforcement Activity

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JULY 2025

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1717	EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/24/2024	07/31/2025	08/28/2025		COMM
			Total Entries	3				
HEALTH & SAFETY								
ENF 25-0701	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/22/2025	07/31/2025	08/07/2025		N
ENF 25-0702	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/22/2025	07/31/2025	08/07/2025		N
ENF 21-0921	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/23/2021	07/10/2025	08/11/2025		VAC
			Total Entries	3				
HOUSE FIRE								
ENF 25-0054	BALL ST	RESOLVED	CLOSED	01/27/2025	07/28/2025		07/28/2025	N
ENF 24-1057	CASS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/25/2024	07/15/2025	08/18/2025		N
			Total Entries	2				
IMMINENT DANGER OF STRUCTURE								
ENF 25-0609	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/25/2025	07/10/2025	08/11/2025		COMM
ENF 22-0059	DEWEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/21/2022	07/31/2025	08/28/2025		VAC
			Total Entries	2				
LAWN MAINTENANCE								
ENF 25-0413	DEWEY ST	RESOLVED	CLOSED	05/15/2025	07/23/2025		07/23/2025	N
ENF 25-0419	CHIPMAN ST	INSPECTED PROPERTY	CLOSED	05/15/2025	07/30/2025		07/30/2025	N
ENF 25-0452	RANDOLPH ST	RESOLVED	CLOSED	05/19/2025	07/09/2025		07/09/2025	N
ENF 25-0537	CORUNNA AVE	INSPECTED PROPERTY	CLOSED	06/04/2025	07/09/2025		07/09/2025	N
ENF 25-0564	SAGINAW ST	RESOLVED	CLOSED	06/12/2025	07/23/2025		07/23/2025	N
ENF 25-0572	ALGER AVE	RESOLVED	CLOSED	06/18/2025	07/02/2025		07/02/2025	N

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**Code Enforcement Activity**  
**JULY 2025**

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0574	BROADWAY AVE	RESOLVED	CLOSED	06/18/2025	07/02/2025		07/02/2025	N
ENF 25-0591	MILWAUKEE ST	RESOLVED	CLOSED	06/24/2025	07/02/2025		07/02/2025	Y
ENF 25-0592	STEWART ST	RESOLVED	CLOSED	06/24/2025	07/01/2025		07/01/2025	Y
ENF 25-0595	RIVER ST	RESOLVED	CLOSED	06/24/2025	07/02/2025		07/02/2025	N
ENF 25-0598	KENWOOD DR	RESOLVED	CLOSED	06/24/2025	07/02/2025		07/02/2025	N
ENF 25-0613	HARRISON AVE	RESOLVED	CLOSED	06/30/2025	07/09/2025		07/09/2025	Y
ENF 25-0614	BALL ST	RESOLVED	CLOSED	06/30/2025	07/16/2025		07/16/2025	VACANT
ENF 25-0617	LAFAYETTE BLVD	RESOLVED	CLOSED	07/01/2025	07/09/2025		07/09/2025	N
ENF 25-0618	LAFAYETTE BLVD	RESOLVED	CLOSED	07/01/2025	07/09/2025		07/09/2025	Y
ENF 25-0619	LAFAYETTE BLVD	RESOLVED	CLOSED	07/01/2025	07/09/2025		07/09/2025	N
ENF 25-0620	PINE ST	RESOLVED	CLOSED	07/07/2025	07/16/2025		07/16/2025	VACANT
ENF 25-0623	LINGLE AVE	RESOLVED	CLOSED	07/07/2025	07/16/2025		07/16/2025	N
ENF 25-0624	CORUNNA AVE	RESOLVED	CLOSED	07/07/2025	07/30/2025		07/30/2025	COMM
ENF 25-0646	GRACE ST	INSPECTED PROPERTY	CLOSED	07/09/2025	07/23/2025		07/23/2025	N
ENF 25-0651	PARK ST	RESOLVED	CLOSED	07/09/2025	07/23/2025		07/23/2025	Y
ENF 25-0655	MEADOW DR	RESOLVED	CLOSED	07/10/2025	07/23/2025		07/23/2025	N
ENF 25-0658	MAIN ST	RESOLVED	CLOSED	07/10/2025	07/23/2025		07/23/2025	N
ENF 25-0661	MICHIGAN AVE	RESOLVED	CLOSED	07/10/2025	07/30/2025		07/30/2025	N
ENF 25-0671	STEWART ST	RESOLVED	CLOSED	07/15/2025	07/23/2025		07/23/2025	N
ENF 25-0672	GENESEE ST	RESOLVED	CLOSED	07/15/2025	07/23/2025		07/23/2025	Y
ENF 25-0673	GENESEE ST	RESOLVED	CLOSED	07/15/2025	07/23/2025		07/23/2025	VACANT

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**Code Enforcement Activity**  
JULY 2025

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0680	CHIPMAN ST	RESOLVED	CLOSED	07/16/2025	07/30/2025		07/30/2025	N
ENF 25-0686	WILLIAMS ST	RESOLVED	CLOSED	07/21/2025	07/30/2025		07/30/2025	COMM
ENF 25-0712	WATER ST MASON	RESOLVED	CLOSED	07/28/2025	07/28/2025		07/28/2025	VACANT LOT
ENF 25-0421	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2025	07/23/2025	08/06/2025		Y
ENF 25-0427	ELM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2025	07/23/2025	08/06/2025		VACANT LOT
ENF 25-0430	FLETCHER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2025	07/23/2025	08/06/2025		N
ENF 25-0433	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2025	07/23/2025	08/06/2025		VACANT LOT
ENF 25-0435	PARK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2025	07/23/2025	08/06/2025		VACANT LOT
ENF 25-0436	BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2025	07/23/2025	08/06/2025		N
ENF 25-0442	ADAMS ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2025	07/23/2025	08/06/2025		VACANT HOUSE
ENF 25-0445	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/19/2025	07/30/2025	08/06/2025		VACANT HOUSE
ENF 25-0484	ALGER AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/20/2025	07/16/2025	08/06/2025		Y
ENF 25-0494	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/21/2025	07/23/2025	08/06/2025		VACANT LOT
ENF 25-0511	GENESEE ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/29/2025	07/16/2025	08/06/2025		VACANT HOUSE
ENF 25-0516	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/29/2025	07/23/2025	08/06/2025		VACANT LOT
ENF 25-0517	BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/02/2025	07/23/2025	08/06/2025		N
ENF 25-0700	WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	07/22/2025	07/30/2025	08/06/2025		VACANT

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**Code Enforcement Activity**  
**JULY 2025**

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0706	CORUNNA AVE	LETTER SENT	RE-INSPECT PENDING	07/23/2025	07/23/2025	08/06/2025		N
ENF 25-0715	HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/28/2025	07/28/2025	08/06/2025		
ENF 25-0426	DEWEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2025	07/30/2025	08/13/2025		VACANT
ENF 25-0437	MCMILLAN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2025	07/30/2025	08/13/2025		IND
ENF 25-0439	MASON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2025	07/30/2025	08/13/2025		VACANT LOT
ENF 25-0440	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2025	07/30/2025	08/13/2025		VACANT HOUSE
ENF 25-0456	STATE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/19/2025	07/30/2025	08/13/2025		N
ENF 25-0473	DIVISION ST	RE-OPENED ENF	RECHECK SCHEDULED	05/20/2025	07/31/2025	08/13/2025		N
ENF 25-0500	STATE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/28/2025	07/30/2025	08/13/2025		VACANT LOT
ENF 25-0535	PEARCE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/04/2025	07/30/2025	08/13/2025		VACANT HOUSE
ENF 25-0606	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/25/2025	07/30/2025	08/13/2025		IND
ENF 25-0728	BALL ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/30/2025	07/30/2025	08/13/2025		
ENF 25-0729	WEST ST	LETTER SENT	RECHECK SCHEDULED	07/31/2025	07/31/2025	08/13/2025		VACANT LOT
				Total Entries		57		
LIGHTING VIOLATION								
ENF 25-0718	SUMMIT ST	COMPLAINT LOGGED	LETTER SENT	07/29/2025	07/29/2025	08/12/2025		N
				Total Entries		1		
MISC.								
ENF 25-0058	GRACE ST	INSPECTED PROPERTY	CLOSED	01/29/2025	07/21/2025		07/21/2025	VAC
				Total Entries		1		

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**Code Enforcement Activity**  
JULY 2025

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<b><u>MULTIPLE VIOLATIONS</u></b>								
ENF 24-0833	MILWAUKEE ST	RESOLVED	CLOSED	05/15/2024	07/08/2025		07/08/2025	N
ENF 25-0059	MASON ST	INSPECTED PROPERTY	CLOSED	01/29/2025	07/02/2025		07/02/2025	N
ENF 25-0226	CLINTON ST	INSPECTED PROPERTY	CLOSED	03/19/2025	07/10/2025		07/10/2025	VACANT
ENF 25-0290	KING ST	RESOLVED	CLOSED	04/14/2025	07/29/2025		07/29/2025	N
ENF 25-0450	KING ST	RESOLVED	CLOSED	05/19/2025	07/07/2025		07/07/2025	N
ENF 25-0453	MASON ST	RESOLVED	CLOSED	05/19/2025	07/21/2025		07/21/2025	Y
ENF 25-0515	STINSON ST	RESOLVED	CLOSED	05/29/2025	07/01/2025		07/01/2025	N
ENF 25-0526	CAMPBELL DR	RESOLVED	CLOSED	06/03/2025	07/23/2025		07/23/2025	N
ENF 25-0579	CORUNNA AVE	INSPECTED PROPERTY	CLOSED	06/19/2025	07/02/2025		07/02/2025	Y
ENF 25-0622	STATE ST	RESOLVED	CLOSED	07/07/2025	07/16/2025		07/16/2025	N
ENF 25-0636	SUMMIT ST	RESOLVED	CLOSED	07/08/2025	07/22/2025		07/22/2025	N
ENF 25-0644	PEARCE ST	RESOLVED	CLOSED	07/09/2025	07/23/2025		07/23/2025	VACANT
ENF 25-0683	WASHINGTON ST	RESOLVED	CLOSED	07/16/2025	07/31/2025		07/31/2025	N
ENF 25-0035	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/14/2025	07/14/2025	08/04/2025		N
ENF 25-0162	FLETCHER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/04/2025	07/21/2025	08/04/2025		N
ENF 25-0471	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/19/2025	07/02/2025	08/04/2025		Y
ENF 25-0687	PARK ST	LETTER SENT	RECHECK SCHEDULED	07/21/2025	07/21/2025	08/04/2025		N
ENF 25-0330	OLIVER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/23/2025	07/14/2025	08/05/2025		VAC
ENF 25-0697	CENTER ST	LETTER SENT	RECHECK SCHEDULED	07/22/2025	07/22/2025	08/05/2025		N
ENF 24-0091	STATE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/06/2024	07/16/2025	08/06/2025		N

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**Code Enforcement Activity**  
JULY 2025

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0890	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/21/2024	07/23/2025	08/06/2025		N
ENF 25-0531	BEEHLER ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	06/04/2025	07/15/2025	08/06/2025		VACANT
ENF 25-0603	KING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/25/2025	07/23/2025	08/06/2025		N
ENF 25-0647	HOWELL ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	07/09/2025	07/23/2025	08/06/2025		N
ENF 25-0678	GENESEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/16/2025	07/16/2025	08/06/2025		VACANT HOUSE
ENF 25-0704	CORUNNA AVE	LETTER SENT	COMPLAINT LOGGED	07/23/2025	07/23/2025	08/06/2025		N
ENF 25-0705	CORUNNA AVE	LETTER SENT	RECHECK SCHEDULED	07/23/2025	07/23/2025	08/06/2025		Y
ENF 24-1262	LINGLE AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/08/2024	07/07/2025	08/07/2025		N
ENF 25-0642	RANDOLPH ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	07/09/2025	07/31/2025	08/07/2025		Y
ENF 25-0063	GRAND AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/03/2025	07/28/2025	08/11/2025		N
ENF 25-0662	WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	07/14/2025	07/28/2025	08/11/2025		N
ENF 25-0666	MACK ST	INSPECTED PROPERTY	LETTER SENT	07/14/2025	07/28/2025	08/11/2025		N
ENF 25-0474	DIMMICK ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	05/20/2025	07/29/2025	08/12/2025		N
ENF 25-0656	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/10/2025	07/30/2025	08/13/2025		N
ENF 21-1578	ROBBINS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/14/2021	07/14/2025	08/14/2025		COMM
ENF 24-0140	MELINDA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	02/21/2024	07/15/2025	08/18/2025		Y
ENF 24-1867	LINGLE AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/19/2024	07/15/2025	08/18/2025		N
ENF 25-0173	BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/05/2025	07/15/2025	08/18/2025		N
ENF 25-0628	WRIGHT AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	07/07/2025	07/16/2025	08/18/2025		N
ENF 24-0495	OLIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/19/2024	07/23/2025	08/20/2025		N

**Code Enforcement Activity**  
JULY 2025

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1789	HARRISON AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/05/2024	07/21/2025	08/21/2025		N
ENF 25-0508	BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/29/2025	07/21/2025	08/21/2025		N
ENF 23-0156	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/16/2023	07/31/2025	08/28/2025		N
ENF 24-0907	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/23/2024	07/30/2025	08/28/2025		VAC
ENF 25-0147	KRUST DR	INSPECTED PROPERTY	RECHECK SCHEDULED	03/03/2025	07/31/2025	08/28/2025		N
ENF 25-0164	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/04/2025	07/31/2025	08/28/2025		Y
ENF 23-1352	CHIPMAN ST	INSPECTED PROPERTY	FINAL NOTICE	12/12/2023	07/23/2025	09/01/2025		N
ENF 25-0082	OLMSTEAD ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/04/2025	07/31/2025	09/30/2025		N
Total Entries				48				
RENTAL REGISTRATION								
ENF 25-0167	STATE ST	COMPLAINT LOGGED	CLOSED	03/04/2025	07/16/2025		07/16/2025	Y
ENF 25-0168	ABREY AVE	COMPLAINT LOGGED	CLOSED	03/04/2025	07/16/2025		07/16/2025	Y
ENF 25-0171	OLIVER ST	COMPLAINT LOGGED	CLOSED	03/04/2025	07/16/2025		07/16/2025	Y
ENF 25-0172	WILLIAMS ST	COMPLAINT LOGGED	CLOSED	03/04/2025	07/16/2025		07/16/2025	Y
Total Entries				4				
ROW VIOLATIONS								
ENF 25-0698	FIFTH ST	LETTER SENT	RECHECK SCHEDULED	07/22/2025	07/22/2025	08/05/2025		N
Total Entries				1				
SIGN VIOLATION								
ENF 25-0528	MAIN ST	RESOLVED	CLOSED	06/03/2025	07/01/2025		07/01/2025	COMM
ENF 25-0586	WATER	INSPECTED PROPERTY	RECHECK SCHEDULED	06/23/2025	07/21/2025	08/04/2025		COMM

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Code Enforcement Activity

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JULY 2025

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0707	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/23/2025	07/23/2025	08/06/2025		VACANT LOT
			Total Entries	3				
TEMPORARY STRUCTURES								
ENF 25-0021	GRAND AVE	RESOLVED	CLOSED	01/07/2025	07/07/2025		07/07/2025	Y
ENF 25-0163	WRIGHT AVE	INSPECTED PROPERTY	CLOSED	03/04/2025	07/21/2025		07/21/2025	N
ENF 25-0682	LINGLE AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	07/16/2025	07/16/2025	10/16/2025		N
ENF 25-0685	WILLIAMS ST	LETTER SENT	RECHECK SCHEDULED	07/21/2025	07/21/2025	10/21/2025		N
			Total Entries	4				
TREES HANGING OVER ROW								
ENF 25-0665	OLIVER	INSPECTED PROPERTY	RECHECK SCHEDULED	07/14/2025	07/28/2025	08/18/2025		COMM
			Total Entries	1				
VACANT STRUCTURES								
ENF 24-0728	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/01/2024	07/15/2025	08/18/2025		VAC
			Total Entries	1				
VACANT/SQUATTERS								
ENF 25-0565	GENESEE ST	INSPECTED PROPERTY	RED-TAGGED	06/12/2025	07/09/2025	08/06/2025		VACANT HOUSE
			Total Entries	1				
VISIBILITY								
ENF 25-0677	CASS ST	LETTER SENT	RECHECK SCHEDULED	07/16/2025	07/16/2025	08/06/2025		Y
			Total Entries	1				
ZONING								
ENF 25-0645	CLYDE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/09/2025	07/23/2025	08/06/2025		N

Code Enforcement Activity  
JULY 2025

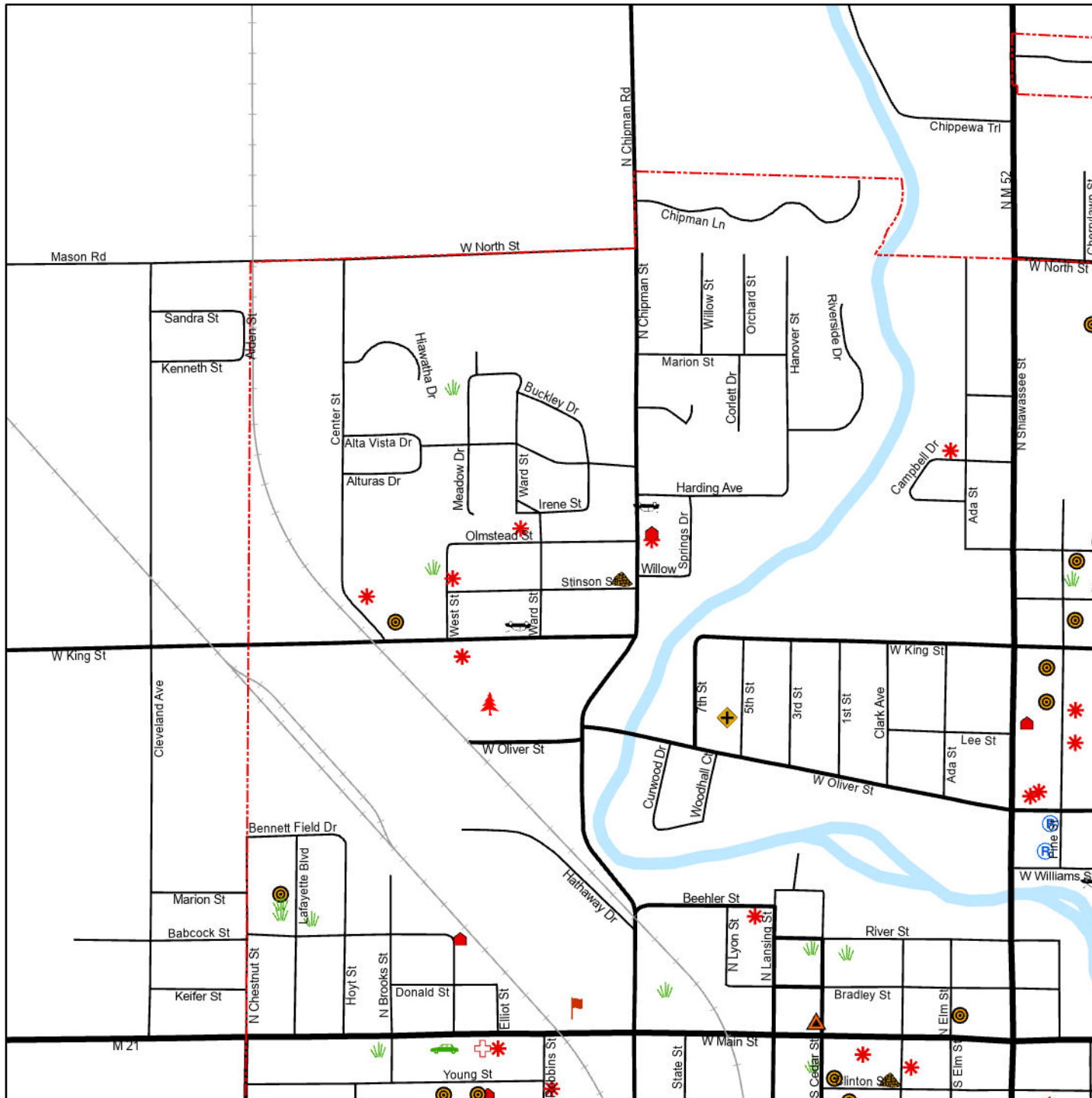
Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0549	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/09/2025	07/23/2025	08/25/2025		COMM
Total Entries				2				
Total Records:		266				Total Pages:	17	



# City of Owosso

## Code Enforcement Activity July 2025

NW Quadrant



### Category

- Auto Repair/Junk Vehicle
- Building Violations
- Dog Feces
- Front Yard Parking
- Garbage/Junk In ROW
- Health & Safety
- Imminent Danger Of Structure
- Lawn Maintenance
- Multiple Violations
- Rental Registration
- ROW Violations
- Sign Violation
- Trees Hanging Over ROW

### Other Features

- City Limit
- Railroads
- River & Lakes

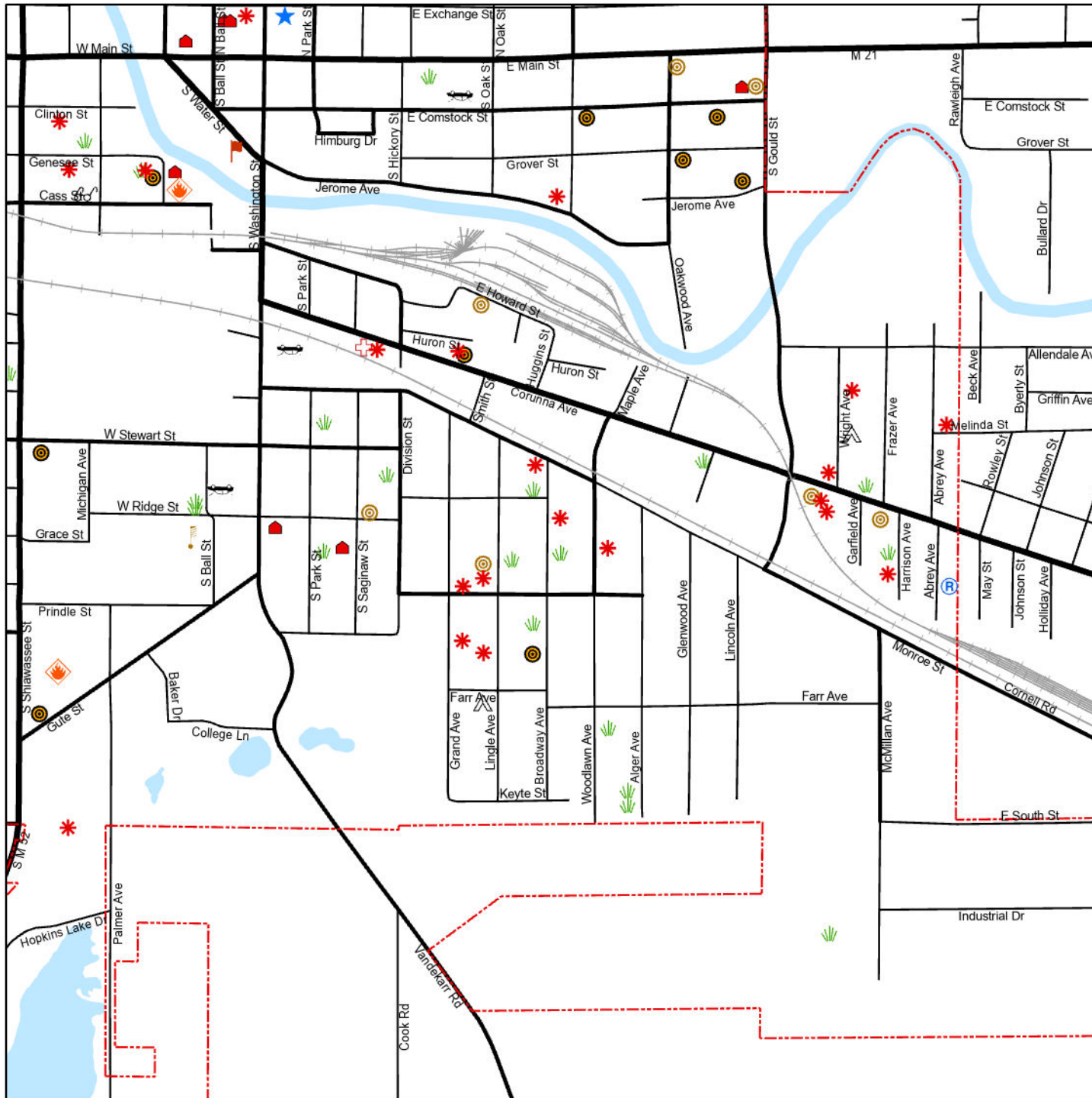
0 300 600 900 1,200 Feet



# City of Owosso

## Code Enforcement Activity July 2025

### SE Quadrant



#### Category

- Auto Repair/Junk Vehicle
- Building Violations
- Chickens/Ducks
- Fire Damage
- Garbage & Debris
- Garbage/Junk In ROW
- HDC - Notice Of Violation
- Health & Safety
- Lawn Maintenance
- Multiple Violations
- Rental Registration
- Sign Violation
- Temporary Structures
- Visibility

#### Other Features

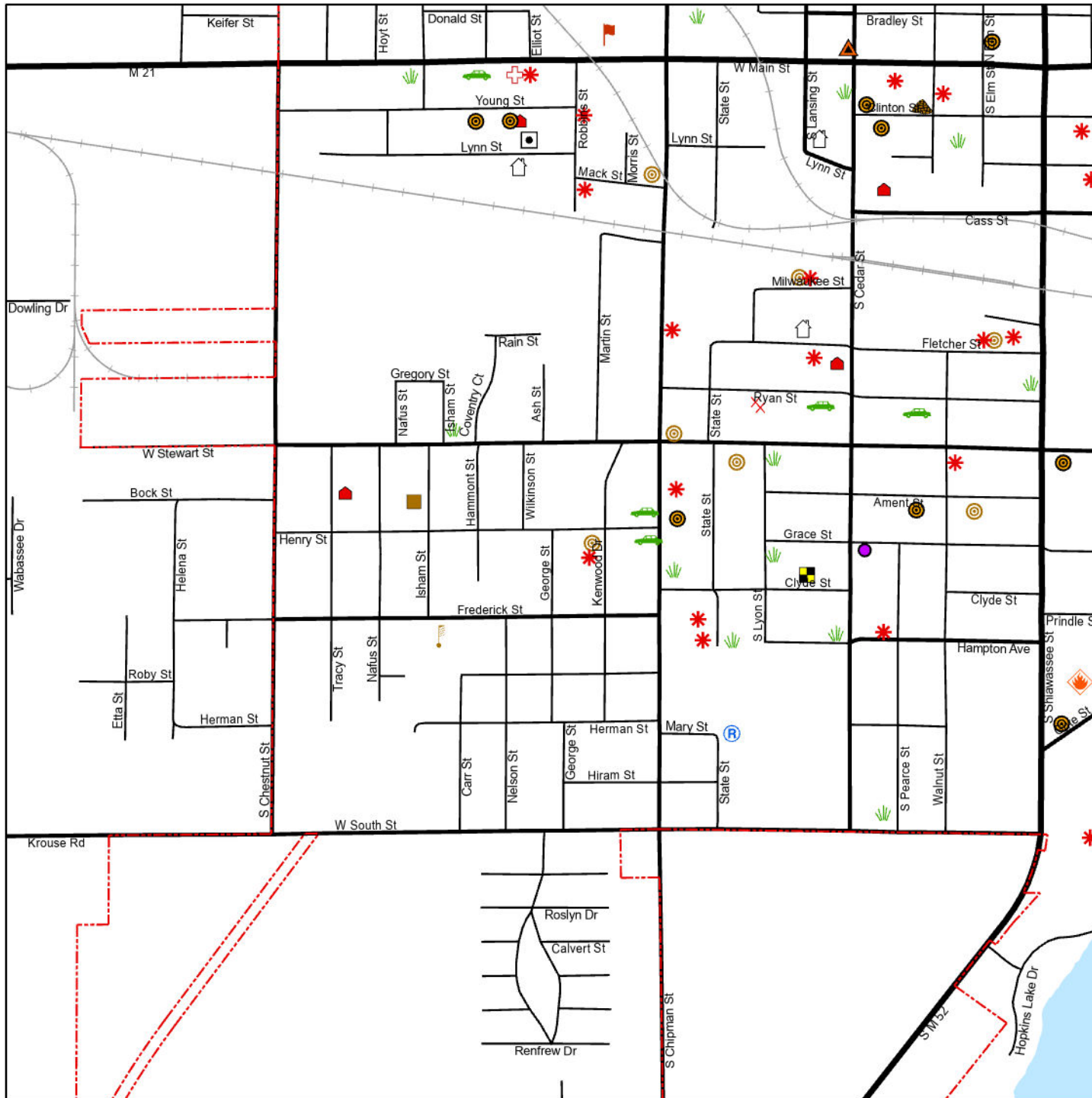
- City Limit
- Railroads
- River & Lakes



# City of Owosso

## Code Enforcement Activity July 2025

### SW Quadrant



#### Category

- Appliances
- Building Violations
- Chickens/Ducks
- Dog Feces
- Exterior Paint/Siding
- Fence Violation
- Fire Damage
- Front Yard Parking
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- Health & Safety
- Imminent Danger Of Structure
- Lawn Maintenance
- Misc.
- Multiple Violations
- Rental Registration
- Sign Violation
- Visibility
- Zoning

#### Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



**Monthly Inspection List  
JULY 2025**

CHARLES, NATHAN	BUILDING OFFICIAL Total Inspections:	<b>65</b>
BOOTH, MARK	MECHANICAL & PLUMBING INSPECTOR Total Inspections:	<b>16</b>
HARRIS, JON	ELECTRICAL INSPECTOR Total Inspections:	<b>23</b>
FREEMAN, GREG	CODE ENFORCEMENT Total Inspections:	<b>149</b>
MAYBAUGH, BRAD	CODE ENFORCEMENT Total Inspections:	<b>185</b>
<b>Grand Total Inspections:</b>		<b>438</b>

**CERTIFICATES & LICENSES ISSUED BY MONTH FOR 2025**

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>ADULT USE RECREATIONAL RETAIL</b>												
1				1								2
\$5,000				\$5,000								\$10,000
<b>AMPHITHEATER</b>												
					2	4	3					9
					\$50	\$50	\$150					\$250
<b>BENTLEY PARK RENTAL</b>												
				6	14	10	11	3				44
				\$150	\$400	\$250	\$275	\$75				\$1,150
<b>GROWER LICENSE (Medical)</b>												
												0
												\$0
<b>HARMON PATRIDGE PARK RENTAL</b>												
				5	13	11	14	3				46
				\$150	\$400	\$325	\$350	\$125				\$1,350
<b>HISTORIC DISTRICT COMMISSION (C OF A AND NOTICE TO PROCEED)</b>												
		1	1			1						3
			\$40			\$40						\$80
<b>MOBILE FOOD VENDING (Food Truck License)</b>												
					1							1
					\$150							\$150
<b>PROCESSOR LICENSE</b>												
1												1
\$5,000												\$5,000
<b>PROVISIONING CENTER</b>												
												0
												\$0
<b>RECREATIONAL GROW</b>												
			2									2
			\$10,000									\$10,000
<b>RENTAL (Renewals)</b>												
5		3		10								18
\$250		\$150		\$500								\$900
<b>RENTAL REGISTRATIONS (New)</b>												
3	2	1	3	3	6							18
\$150	\$100	\$50	\$150	\$150	\$300							\$900
<b>RESIDENTIAL PARKING</b>												
1												1
\$120												\$120
<b>TOTALS:</b>												
11	2	5	6	25	36	26	28	6	0	0	0	145
\$10,520	\$100	\$200	\$10,190	\$5,950	\$1,300	\$665	\$775	\$200	\$0	\$0	\$0	\$29,900



# OWOSSO POLICE DEPARTMENT

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

## MEMORANDUM

DATE: 13 August 2025  
TO: Owosso City Council  
FROM: Eric E. Cherry  
Police Department Captain  
RE: July 2025 Police Activity Report

### **Master Plan Goal 3.1, 3.2**

*The Investigative Services Bureau attended the monthly multidisciplinary meeting for all forensic interviews conducted. This is where investigators, CPS, Voices for Children and Shiawassee County Prosecutors discuss where each case is at of the reported sexual assault investigations.*

*Our Comprehensive Opioid, Stimulant and Substance Use Program (COSSUP) team met on multiple occasions and also completed some field work with persons that were effected by overdose.*

*The Police Department had extra patrols for traffic enforcement during the Cruise the Pits event in the downtown area.*

*The department administration did a walk through of the Public Safety Building with vendors discussing building upgrades.*

*Several members of the department attended a meeting with the Owosso Public Schools administration team to discuss the upcoming school year and safety plans.*

### **July - 5 YEAR AVERAGE**

	2021-July	2022-July	2023-July	2024-July	2025-July	July 5YR AVG
Part I Crimes	30	30	30	17	26	26.6
Part II Crimes	77	86	111	80	79	86.6
Violent Crimes	8	12	12	5	7	8.8
Total Reports	151	152	202	157	149	162.2
Felony Arrests	9	12	10	7	12	10
Total Arrests	23	35	45	36	37	35.2
Traffic Stops	30	36	82	60	118	65.2
All Dispatched Events	838	882	903	821	907	870.2

**LAST 12 MONTHS**

	2024- Aug	2024- Sep	2024- Oct	2024- Nov	2024- Dec	2025- Jan	2025- Feb	2025- Mar	2025- Apr	2025- May	2025- Jun	2025- Jul	Last 12 Months	Average
Part I Crimes	26	25	29	19	17	23	18	30	18	25	13	26	269	22.42
Part II Crimes	97	80	95	81	70	65	59	84	87	97	82	79	976	81.33
Violent Crimes	10	3	9	7	4	7	2	10	4	8	4	7	75	6.25
Total Reports	184	176	161	153	139	160	114	157	166	168	157	149	1884	157
Felony Arrests	8	4	14	8	6	5	5	6	8	8	15	12	99	8.25
Total Arrests	45	34	39	40	23	22	20	27	33	35	42	37	397	33.08
Traffic Stops	63	80	27	34	48	105	109	43	87	84	35	118	833	69.42
All Dispatched Events	996	1003	692	607	606	835	657	730	820	798	787	907	9438	786.5



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

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# MEMORANDUM

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DATE: August 13, 2025

TO: Owosso City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: July 2025 Fire & Ambulance Report

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Attached are the statistics for the Owosso Fire Department (OFD) for July 2025. The Owosso Fire Department responded to 285 incidents in the month of May.

OFD responded to 20 fire or rescue calls and EMS responded to 26 EMS calls.

Fire Calls		EMS Calls	
Illegal Burning	1	City of Owosso	161
Wires Down	0	Corunna EMS	3
Rescue	3	Fairfield Twp.	3
Car Fire	0	Laingsburg	1
False Alarm	5	Middlebury Twp.	21
Building Fire-Owosso	1	Owosso Twp.	66
Building Fire-Mutual Aid	2	Perry Area EMS	2
Gas Leak	3	Rush Twp.	8
Smoke Investigation	5	Out of County	2
Total	20	Total	265

Filter statement

Filters

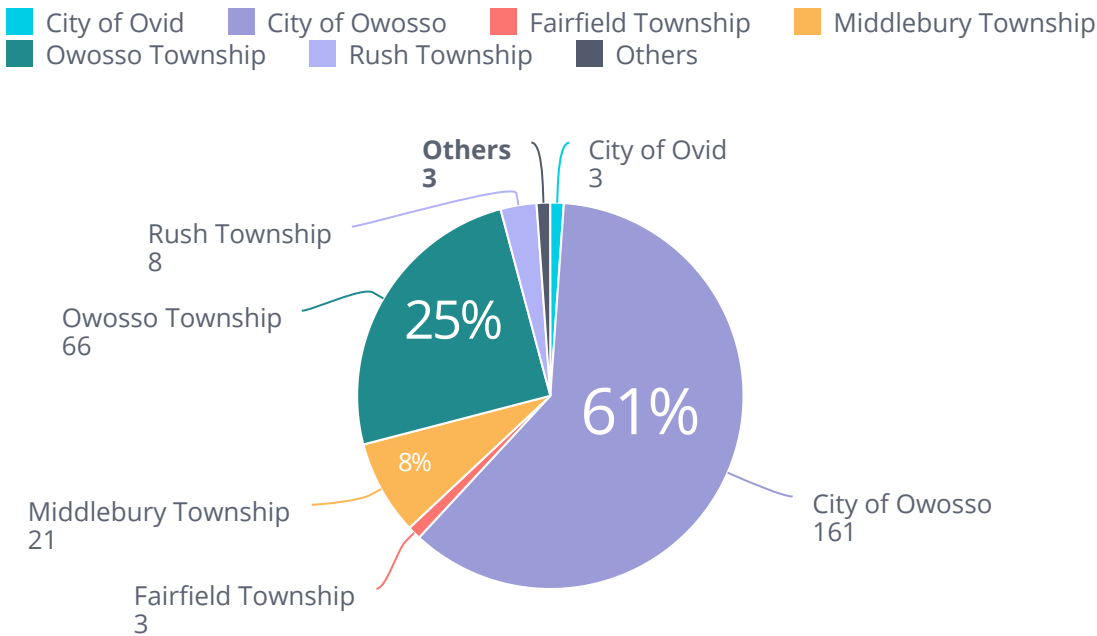
Days in Dispatched7/1/25 to 7/31/25 | Is Lockedtrue | Is Activetrue | Scene ZoneExclude: N/A, Bennington Township

Responses by Scene Zone

Total Records



Responses by Zone



**REGULAR MEETING MINUTES OF THE  
OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY  
CITY OF OWOSSO**

**August 6, 2025, AT 7:30 A.M.**

**CALL TO ORDER:** The meeting was called to order by Chair Daylen Howard at 7:30 A.M.

**ROLL CALL:** Taken by Lizzie Fredrick

**PRESENT:** Chair Daylen Howard, Mayor Robert J. Teich, Jr. and Commissioners Jill Davis, Bill Gilbert, Karen Parzych, and Jon Moore. Vice-Chair Lance Omer arrived at 7:52 a.m.

**ABSENT:** Commissioner Josh Ardelean

**STAFF PRESENT:** Lizzie Fredrick, OMS & DDA Director

**AGENDA:**

**MOVED BY MOORE SUPPORTED BY DAVIS TO APPROVE THE AUGUST 6, 2025, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.**

**AYES: ALL  
MOTION CARRIED**

**MINUTES:**

**MOVED BY TEICH, SUPPORTED BY DAVIS TO APPROVE THE JULY 9, 2025, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY ANNUAL MEETING MINUTES.**

**AYE: ALL  
MOTION CARRIED**

**PUBLIC COMMENTS:** None

**REPORTS:** Fredrick reviewed the July Check Disbursement Report and Revenue & Expenditure Report.

Fredrick presented July 2025 reports for Electric Vehicle Charging Station Revenue, Unique Drivers, and Session Quantity.

Fredrick confirmed the warranty for the Electric Vehicle Charging Stations ends in October 2025 and that an upgrade is being considered for one of the charging adapters.

**ITEMS OF BUSINESS:**

- 1. Owosso Main Street Transformation Strategy:** Fredrick reviewed the Transformation Strategy Development Plan, Measures of Success for the OMS 2025-2029 Strategic Plan, and the OMS Potential Programming Worksheet.

**MOVED BY PARZYCH, SUPPORTED BY HOWARD TO ADOPT DOWNTOWN RENAISSANCE AS THE OWOSSO MAIN STREET TRANSFORMATION STRATEGY AND ADOPT THE MEASURES OF SUCCESS FOR THE OWOSSO MAIN STREET 2025-2029 STRATEGIC PLAN GOALS.**

**AYE: ALL  
MOTION CARRIED**

2. **2025 Owosso Main Street Self-Assessment:** Fredrick presented the Main Street Self-Assessment Tool to be completed for the national accreditation process.

Board provided their scores for each focus area of the Main Street Approach and discussed the OMS Program's progress, successes, and areas of opportunity for improvement.

#### **COMMITTEE UPDATES:**

1. **Organization:** Moore announced the fall volunteer recruitment event will be on September 6<sup>th</sup> from 9:00 a.m. to 12:00 p.m. at Foster Coffee Company.

Moore noted that the Organization Committee has begun discussing plans for the 2025 Volunteer Appreciation Event.

2. **Promotion:** Davis shared that social media highlights have begun for the businesses that opted out of the Chocolate Walk reimbursement and reminded the Board that the Trick or Treat Main Street Meetup for downtown business owners takes place on August 7<sup>th</sup>.

Davis and Teich provided a recap of National Night Out.

3. **Economic Vitality:** Fredrick shared that the Economic Vitality Committee will be discussing ways to increase engagement with Business of the Month nominees that have not received the award.

Parzych noted that the Economic Vitality Committee is working with the Michigan Small Business Development Center on marketing for the Revolving Loan & Grant Program.

4. **Design:** Parzych said the July Design Committee meeting focused on plans for the seasonal transition from downtown's flowers to fall decorations.

**DIRECTOR UPDATES:** Fredrick announced that Amy's Place was selected as a Match on Main grant recipient by the Michigan Economic Development Corporation.

Fredrick provided updates on the Main Street Plaza Masonry Repair 2.0, Main Street Plaza landscaping project, and the South Washington Street welcome sign repair and planter removal project.

Fredrick reminded the Board of upcoming events including Owosso Vintage Motorcycle Days on August 22<sup>nd</sup> and 23<sup>rd</sup> and the Downtown Fall Cleanup on October 3<sup>rd</sup> and 4<sup>th</sup>.

**BOARD COMMENTS:** None

#### **ADJOURNMENT:**

**MOVED BY MOORE, SUPPORTED BY DAVIS TO ADJOURN AT 8:46 A.M.**

**AYES: ALL**

**MOTION CARRIED**

**NEXT MEETING SEPTEMBER 3, 2025.**