

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, AUGUST 18, 2025
6:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 4, 2025:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

COUNCIL COMMENTS

CONSENT AGENDA

1. Set Public Hearing – CDBG Grant Acceptance. Set a public hearing for Tuesday, September 2, 2025 to receive citizen comment regarding the proposal to accept CDBG grant funding for interior and exterior improvements on ten qualified residential homes.
Master Plan Implementation Goals: 1.1, 1.9, 1.13, 6.6
2. Traffic Control Order Request – American Legion Bike Night. Approve request from American Legion Riders Post 57 for the closure of Park Street, between Mason and Williams, for their Bike Night event on Saturday, August 23, 2025 from noon – 11:00pm, and further approve Traffic Control Order No. 1542 formalizing the action.

3. Traffic Control Order Request – Art Walk. Waive insurance requirement, approve request from John Hankerd for the closure of Main Street Plaza (Lot #13) for the Art Walk event on Friday, September 19, 2025 from 2:00pm – 9:00pm, and further approve Traffic Control Order No. 1543 formalizing the action.
4. Contract Amendment – COSSAP Grant Subcontract. Approve revision of the Agreement Amount for the COSSAP Grant subcontract agreement with Shiawassee Health and Wellness.
Master Plan Implementation Goals: 3.1
5. Bid Rejection – Washington Park Utility Extension Project. Reject the bid received from Crawford Contracting, Inc. for the Washington Park Utility Extension Project due to a lack of appropriate funding.
6. Change Order - WWTP Secondary Clarifier Project. Approve Change Order No. 3 to the WWTP Secondary Clarifier Project contract with RCL Construction Co., Inc., increasing the contract by \$73,579.00 for a resized gate, installation of an additional gate, and painting of the pump room ceiling, and further approve payment to the contractor up to the amount of \$6,122,417.00 upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7
7. Evergreen PO Request – Automatic Meter Reading System Maintenance. Approve an evergreen purchase order with Aclara Technologies LLC for maintenance services for the City's automatic meter reading system in the amount of \$21,228.00 for FY 2025-26, with an annual increase not to exceed 5% per the terms of the agreement.
8. Annual PO Request – Workers' Compensation Insurance. Authorize annual purchase order in the amount of \$165,285.00 for workers' compensation insurance provided by the Michigan Municipal League for the fiscal year ending June 30, 2026.
9. Sole Source Purchase – Havaflock 560 Polymer. Waive competitive bidding requirements, authorize the sole source purchase of Havaflock 560 from Haviland Products Company in an amount estimated at \$39,050.80 for FY 2025-2026, and further authorize payment to the vendor according to unit prices for quantities delivered.
10. Contract Authorization – 2026 Sanitary Sewer Manhole Lining Project. Waive competitive bidding requirements, authorize a joint contract with Advanced Rehabilitation Technology, Ltd. for the 2026 Sanitary Sewer Manhole Lining Project in an amount not to exceed \$100,000.00 under the terms of Purchasing Cooperative of America Contract # OD-347-21, and further authorize payment upon satisfactory completion of the project or portion thereof.
11. Purchase Authorization – Monitor/Defibrillators. Waive competitive bidding requirements, authorize the joint purchase of three Stryker Lifepak 35 monitor/defibrillators including extended warranty, accessories and supplies in the amount of \$180,083.86 utilizing Eagle County, CO Health Service District Contract RFB #2024-06, and further authorize payment to the vendor upon satisfactory delivery of said equipment.
Master Plan Implementation Goals: 3.2
12. Bid Award - No-Preference Towing Services. Authorize bid award for no-preference towing services to Richard Earl Maurer DBA Dick's Auto for the period from September 1, 2025 through June 30, 2028.

ITEMS OF BUSINESS

1. Contract Approvals – Ludington Electric, Inc. Reiterate acknowledgement of the pecuniary interest of Councilmember Ludington in the contract(s) in question and consider approval of \$1,349.17 in contracts with Ludington Electric, Inc. for the period of July 2025.

2. Utilities Easements – Washington Park Project. Consider acceptance of permanent easements for the construction and maintenance of a sanitary sewer lift station and water meter pits servicing the Washington Park project in the amount of \$2.00.
3. Pump Station No. 5 Agreement. Consider agreement with Owosso Charter Township and the Owosso Township – Caledonia Township Utility Authority to share costs for the operation, maintenance, and expansion of Pump Station No. 5.
Master Plan Implementation Goals: 3.4, 3.8, 7.1
4. Closed Session. Consider holding a closed session at the conclusion of the second session of Council Comments for the purpose of discussing collective bargaining negotiations.

CITIZEN COMMENTS

COUNCIL COMMENTS

CLOSED SESSION (if approved)

COMMUNICATIONS

1. Ryan E. Suchanek, Director of Public Services & Utilities. Consumers Energy Demand Response Program.
2. Lizzie L. Fredrick, DDA/OMS Director. DDA/OMS Board Transformation Strategy 2025.
3. Tanya S. Buckelew, Planning & Building Director. July 2025 Building Department Report.
4. Tanya S. Buckelew, Planning & Building Director. July 2025 Code Violations Report.
5. Tanya S. Buckelew, Planning & Building Director. July 2025 Inspections Report.
6. Tanya S. Buckelew, Planning & Building Director. July 2025 Certificates Issued Report.
7. Kevin D. Lenkart, Public Safety Director. July 2025 Police Report.
8. Kevin D. Lenkart, Public Safety Director. July 2025 Fire Report.
9. DDA / Owosso Main Street Board. Minutes of August 6, 2025.

NEXT MEETING

Tuesday, September 2, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
 Building Board of Appeals – Alternate - term expires June 30, 2027
 DDA/OMS Board – term expires June 30, 2028
 Zoning Board of Appeals – Alternate – term expires June 30, 2027
 Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.