

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, JULY 7, 2025  
6:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JUNE 16, 2025:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

1. CDBG Infrastructure Grant Application. Conduct a public hearing to receive citizen comment regarding the proposed application to the Michigan State Housing Development Authority for a grant to extend utilities infrastructure to the Washington Park Housing Development and consider authorizing said application and approval of the related documents.  
**Master Plan Implementation Goals: 1.9, 1.10, 1.13, 2.6, 6.6**

**CITIZEN COMMENTS**

**COUNCIL COMMENTS**

**CONSENT AGENDA**

1. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Karen Parzych	DDA / Main Street Board filling unexpired term of E. Olson	06-30-2028
Jon Moore	DDA / Main Street Board filling unexpired term of A. McGuire	06-30-2028

2. Traffic Control Order – Rollin’ Blooms Grand Opening. Approve the request from Georgia McCrandall, owner of Rollin’ Blooms, for the closure of three parking spots directly in front of 114 N. Washington Street on Saturday, July 19, 2025 from 9:00 a.m. until 3:00 p.m. for their Grand Opening event and further approve Traffic Control Order No. 1536 formalizing the action.
3. Traffic Control Order – PFC Cantu Annual 5K Run/Walk. Consider request from Jennifer Clarke, event organizer, for the partial closure of various streets in the northeast quadrant of the City for the PFC Cantu Annual 5k Run/Walk from 7:00 a.m.-12:00 noon on Sunday, August 24, 2025, waive the insurance requirement, and approve Traffic Control Order No. 1537 formalizing the action.  
**Master Plan Implementation Goals:** 4.2, 4.6, 5.12
4. Traffic Control Order - Vintage Motorcycle Show. Approve the request from Lizzie Fredrick, Owosso Main Street & DDA Executive Director, for the closure of Main Street Plaza (Lot #13), S. Washington Street from Main St. to Water St., and Comstock Street from Water St. to Park St. on Saturday, August 23, 2025 from 6:00 a.m. - 6:00 p.m. for the Vintage Motorcycle Show and Custom Bike Build Competition, and further approve Traffic Control Order No. 1538 formalizing the action.  
**Master Plan Implementation Goals:** 4.5, 4.6, 4.16, 5.9, 5.12, 5.17, 6.5
5. Traffic Control Order – Moonlight Market. Approve the request from Stephen Schlaack, owner of Owosso Farmers Market, LLC, for the closure of Curwood Castle Drive from M-52 to just north of the Heritage Footbridge sidewalk on Thursday, July 10, 17, 24, 31, and August 7th from 4:00 p.m. - 9:00 p.m. for the Moonlight Market event, and further approve Traffic Control Order No. 1539 formalizing the action.  
**Master Plan Implementation Goals:** 1.17, 4.2, 4.6, 5.9, 5.12
6. Emergency Repair Authorization – Fire Department Tower 1. Authorize payment to Front Line Services, Inc. for emergency repair and replacement of parts on Fire Department Tower 1 in the amount of \$14,857.28.
7. Professional Services Agreement Extension - Planning Consultant. Authorize extension of the professional services agreement with CIB Planning, Inc. for the provision of planning and zoning services for the 12-month period ending June 30, 2026, and further authorize payment to the professional according to the terms of the contract.
8. Professional Services Agreement – Survey Services. Waive competitive bidding requirements, approve a professional services agreement with Fleis & Vandenbrink Engineering, Inc. for topographic survey services for the 2026 Water Main Replacement and Street Projects in the amount of \$18,800.00, and further approve payment upon satisfactory completion of the project or portion thereof.
9. Check Register – Jue 2025. Affirm check disbursements totaling \$2,735,441.85 for June 2025.

### **ITEMS OF BUSINESS**

1. Notice of Pecuniary Interest. Enter notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. for the month of May 2025.

### **CITIZEN COMMENTS**

### **COUNCIL COMMENTS**

### **CITY MANAGER REPORT**

1. Nathan R. Henne, City Manager. City Manager Report – June 2025.

## **COMMUNICATIONS**

1. Dakota Woodworth, DDA/Main Street Board. Letter of resignation.
2. Brad A. Barrett, Finance Director. Financial Report – May 2025.
3. Historic District Commission. Minutes of May 21, 2025.
4. WWTP Review Board. Minutes of June 24, 2025.

## **NEXT MEETING**

Monday, July 21, 2025

## **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026  
Building Board of Appeals – Alternate - term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2028

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).