

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, JUNE 2, 2025  
6:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 19, 2025:**

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MAY 21, 2025:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Curwood Festival Royalty Introduction.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS**

**COUNCIL COMMENTS**

**CONSENT AGENDA**

1. First Reading & Set Public Hearing – Fighting on School Property. Conduct first reading and set a public hearing for June 16, 2025 to receive citizen comment regarding the proposed addition of Secs. 19-150 through 19-152 to Chapter 19, Offenses, Article VIII, *Offenses on School Grounds*, of the Code of Ordinances to prohibit fighting on school property.
2. First Reading & Set Public Hearing – Unpaid Parking Violations. Conduct first reading and set a public hearing for June 16, 2025 to receive citizen comment regarding the proposed addition of Sec. 33-54, Removal of Vehicle for Unpaid Parking Violations, to Chapter 33, Traffic and Motor Vehicles, Article III, *Parking, stopping and standing*, Division 2, *Parking violations bureau*, of the Code of Ordinances to allow the City to tow the vehicle of repeat offenders with unpaid tickets.

3. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Lance Omer*	Historic District Commission	06-30-2028
Emily Olson	Parks & Recreation Commission	06-30-2027
Jamie Semans	Shiawassee District Library Board	06-30-2029

\* indicates reappointment

4. Change Order – Public Safety Vehicle Equipment Changeover. Approve Change Order No. 1 to the to the contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. adding \$25.00 in fuel charges and further approving payment to the vendor up to the amount of \$27,451.12.
5. Purchase Authorization – ClearGov Capital Budgeting Platform. Waive competitive bidding requirements, approve a 3-year software as a service (SAAS) subscription with ClearGov for their online capital budgeting platform in the amount of \$40,412.64, and further approve payment to the vendor up to the contract amount.
6. Tentative Bid Award – 2025 Water Main Replacement – Contract 1. Approve tentative bid award to Crawford Contracting, Inc. for the 2025 Water Main Replacement Project – Contract 1 in the amount of \$846,851.50, contingent upon the receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.  
**Master Plan Implementation Goals:** 3.4, 3.7, 3.8, 6.6
7. Tentative Bid Award – 2025 Water Main Replacement – Contract 2. Approve tentative bid award to L.A. Construction, Corp. for the 2025 Water Main Replacement Project – Contract 2 in the amount of \$1,621,103.13, contingent upon the receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.  
**Master Plan Implementation Goals:** 3.4, 3.7, 3.8, 6.6
8. Tentative Bid Award – 2025-2027 Water Service Line Replacement. Approve tentative bid award to All Seasons Underground Construction Inc for the 2025-2027 Water Service Line Replacement Project in the amount of \$3,978,656.00, contingent upon the receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.  
**Master Plan Implementation Goals:** 3.4, 3.7, 3.8, 6.6
9. Tentative Bid Award – Well Improvements. Approve tentative bid award to Sorensen Gross Construction Company for the 2025 Well Improvements Project in the amount of \$1,347,000.00, contingent upon the receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.  
**Master Plan Implementation Goals:** 3.4, 3.7, 3.8, 6.6
10. Tentative Bid Award – WTP Electrical Improvements. Approve tentative bid award to Countyline Utilities LLC for the 2025 WTP Electrical Improvements Project in the amount of \$1,152,677.00, contingent upon the receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.  
**Master Plan Implementation Goals:** 3.4, 3.7, 3.8, 6.6
11. Check Register – April 2025. Affirm check disbursements totaling \$4,502,531.38 for April 2025.

## **ITEMS OF BUSINESS**

1. Notice of Pecuniary Interest. Enter notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. for the month of May 2025.

2. Historical Commission Bylaws. Consider approval of the proposed bylaws for the Owosso Historical Commission.
3. Historical Commission Funds Transfer. Consider transfer of \$125,000 from the Historical Commission fund to the Shiawassee Community Foundation for investment purposes.
4. Military Service Contribution Requirements. Consider resolution establishing military service contribution requirements for defined benefit retirement plan participants.
5. Hazard Mitigation Plan Adoption. Consider adoption of the July 2024 Shiawassee County Local Hazard Mitigation Plan.
6. 2025 Fee Schedule Update. Consider adoption of the proposed 2025 Fee Schedule updating various fees and charges for City services, effective July 1, 2025.  
Master Plan Implementation Goals: A-7
7. 2025-26 City Budget Adoption. Adopt General Appropriations Resolution approving the 2025-2026 City Budget (including DDA Appropriations).  
Master Plan Implementation Goals: 3.2, 3.4, 3.5, 3.6, 3.7, 3.8, 3.10, 3.13
8. Demolition Authorization – 117 E. Exchange Street. Consider approval of the HDC's revised recommendation regarding the façade at 117 E. Exchange Street and authorize demolition and full site clearance at the location.

### **CITIZEN COMMENTS**

### **COUNCIL COMMENTS**

### **CITY MANAGER REPORT**

1. Nathan R. Henne, City Manager. City Manager Report – May 2025.

### **COMMUNICATIONS**

1. Brad A. Barrett, Finance Director. Financial Report – April 2025.
2. Planning Commission. Minutes of April 28, 2025.
3. Historical Commission. Minutes of May 12, 2025.
4. Historic District Commission. Minutes of May 21, 2025.

### **NEXT MEETING**

Monday, June 16, 2025

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026  
 Building Board of Appeals – Alternate - term expires June 30, 2025  
 DDA/OMS Board x 2 – terms expire June 30, 2028  
 Zoning Board of Appeals – Alternate – term expires June 30, 2027  
 Zoning Board of Appeals – Alternate – term expires June 30, 2025

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING  
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on June 2, 2025. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL  
MONDAY, JUNE 2, 2025 AT 6:30 P.M.**

***The public joining the meeting via Zoom CANNOT participate in public comment.***

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/85366142799?pwd=WfTpPcbeRoXDJUdWHUaHahAseqHc4C.1>

**Meeting ID: 853 6614 2799**

**Passcode: 535381**

**One tap mobile**

+13126266799,,81130530177#,,,,\*017514# US (Chicago)

+16465588656,,81130530177#,,,,\*017514# US (New York)

**Dial by your location**

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>

- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>

- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on June 2, 2025 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF MAY 19, 2025  
6:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR ROBERT J. TEICH, JR.

**OPENING PRAYER:** PASTOR BRUCE NOBLE  
CHURCH OF GOD 7<sup>TH</sup> DAY

**PLEDGE OF ALLEGIANCE:** CHRISTOPHER EVELETH, MAYOR EMERITUS

**PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,  
Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson,  
Rachel M. Osmer, and Christopher D. Owens.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Councilmember Olson to approve the agenda as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 7, 2025**

Motion by Mayor Pro-Tem Haber to approve the Minutes of the Regular Meeting of May 7, 2025 as presented.

Motion supported by Councilmember Osmer and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**Proclamation - Mental Health Awareness Month**

Mayor Teich read aloud the following proclamation of the Mayor's Office declaring May 2025 as Mental Health Awareness Month in the City of Owosso:

**A PROCLAMATION  
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN  
PROCLAIMING MAY 2025 AS  
MENTAL HEALTH AWARENESS MONTH**

WHEREAS, mental health includes our emotional, psychological, and social well-being; it affects how we think, feel, and act; it also affects how we handle stress, relate to others, and make choices; and

WHEREAS, mental health allows us to take care of ourselves and our families, take care of our physical bodies, and respond and adapt to daily life changes; and

WHEREAS, talking about mental health can reduce stigma and increase awareness of the devastating consequences of unaddressed mental illness; and

WHEREAS, one in five Americans experience a mental health illness that requires treatment at some point in their lives; and

WHEREAS, mental health recovery not only benefits individuals with mental health disorders, but also enriches the culture of our community life; and

WHEREAS, Shiawassee Health and Wellness, and other mental health providers, are committed to inspiring hope, empowering people, and strengthening our community.

NOW, THEREFORE, I, Robert J. Teich, Jr., Mayor of the City of Owosso, Michigan, do hereby proclaim the month of May 2025 as Mental Health Awareness Month in the City of Owosso, Michigan and do hereby call upon our community to increase awareness and understanding of mental illness, and recognize the compassion and dedication of providers in our community doing this work.

Proclaimed this 19th day of May, 2025.

Jamie Semans, Operations and Communications Director for Shiawassee Health and Wellness, was on hand to receive the proclamation and took time to detail what the organization does.

### **Airport Board Presentation**

A presentation detailing the Owosso Community Airport 2024 Annual Report was given by Shiawassee Airport Board Members Rick Musson, Julie MacKay, R. Dean Ebert, and Airport Manager Garry Csapos. The group noted the projects planned for the next few years and highlighted the businesses and employees that work at the airport.

## **PUBLIC HEARINGS**

### **2025-2026 City Budget**

Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13

A public hearing was conducted pursuant to Chapter 8 of the City Charter to receive citizen comment regarding the 2025-2026 Proposed City Budget.

There were no citizen comments received prior to or during the hearing.

Councilmember Olson inquired when the brickwork in the sidewalks is planned for replacement. City Manager Nathan R. Henne noted that the bond that paid for installation of the brick as part of a downtown beautification project will last through 2029. Once that debt is paid off the brick can be replaced en masse, until then the City is replacing individual severe spots when they are pointed out.

## **CITIZEN COMMENTS**

Ted Rogge, 502 Velma Drive, asked if the residents of Corunna will be seeing an increase in their water rates alongside residents of Owosso, inquiring when the water contract with Corunna will be open to negotiation. He also noted that it doesn't seem wise to expand the splash pad if water is going to be so expensive.

Tom Manke, 2910 W. M-21, said the alley off of Gould Street is in very poor shape and wondered why it hasn't been fixed.

Elizabeth Byrne, 815 W. Oliver Street, said she recognized the water meetings were difficult for Councilmembers and would hate to see anyone leave the community because they can no longer afford water service. She also said that communication should have been handled better as to the needs of the utilities systems and asked that Council communicate more effectively with the community.

Kelsey Dibeau, 1420 W. South Street, thanked Council for their efforts in working on the water issue, saying she appreciated the fact that they educated themselves and didn't neglect the problem.

Russel Thompson, 1470 W. King Street, has a problem with mini-bikes and go-carts using the streets. He said you cannot see them from a vehicle, and many have no safety mechanisms or lights.

City staff and the Mayor responded to the questions explaining how the water contract with Corunna works, that expanding the splash pad was recommended by the Parks & Recreation Commission in light of the fact that Owosso no longer has a pool, and that mini-bikes and go-carts are illegal on the streets.

### **COUNCIL COMMENTS**

Councilmember Olson asked when Council would be discussing establishing a safety net for those that will have difficulty affording their water bill after the rate hikes go into effect. Mayor Teich indicated they could discuss it now. After some discussion the following motions were made:

Motion by Councilmember Olson Council to direct staff to complete an analysis of moving to monthly utility billing and provide information on the effects of a shut-off moratorium lasting 1-year, 2-years, and permanently, to be presented at the June 2, 2025 Council meeting.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Fear, Olson, Osmer, Mayor Pro-Tem Haber, Councilmembers Owens, Ludington, and Mayor Teich.

NAYS: None.

There was a brief discussion regarding the possibility of remotely shutting water meters off so personnel would not have to be deployed each time a water meter needs to be turned off. It was noted that the meters currently in use do not have a remote shut-off option and changing them out now would be throwing away equipment that isn't even half-way through its useful life cycle. Councilmember Olson indicated she would like to revisit the policy establishing how frequently residents can establish a payment plan for overdue utility bills.

Motion by Councilmember Owens to direct the City Attorney to provide a written opinion on the legality of an emergency assistance fund.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Fear, Osmer, Olson, Owens, Ludington, and Mayor Teich.

NAYS: None.

Motion by Councilmember Olson directing staff to gather information regarding the establishment of a water usage portal for water customers.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Ludington, Owens, Olson, Osmer, Fear, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

Councilmember Osmer inquired whether any Councilmembers are able to help with the YMCA's upcoming Open Street event.

### **CONSENT AGENDA**

Motion by Councilmember Ludington to approve the Consent Agenda as follows:

**Boards and Commissions Appointments**. Approve the following Mayoral Boards and Commissions appointments:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Rachel Osmer	SATA Board	10-01-2028
Daylen Howard*	DDA / Main Street Board	06-30-2029
Lance Omer*	DDA / Main Street Board	06-30-2029

\* Indicates reappointment

**Purchase Order Amendment - Sodium Hypochlorite**. Authorize amendment to Purchase Order Nos. 45808 & 45809 with JCI Jones Chemicals, Inc. for bulk Sodium Hypochlorite, increasing the unit price from \$1.8443/gallon to \$1.8633/gallon, raising the total estimated cost for the FY 2024-2025 to \$110,000.00, and further authorize payment to the supplier up to the increased amount based on unit prices for actual quantities required as follows:

### **RESOLUTION NO. 53-2025**

#### **AUTHORIZING INCREASE TO THE PURCHASE ORDERS FOR SODIUM HYPOCHLORITE WITH JCI JONES CHEMICALS, INC. DUE TO INCREASES IN THE COST OF RAW MATERIALS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan approved Purchase Order Nos. 45808 & 45809 with JCI Jones Chemicals, Inc. for the supply of bulk sodium hypochlorite utilizing the Mid-Michigan Water Bulk Chemical Consortium contract for the FY 2024-2025; and

WHEREAS, the raw material costs have increased, and JCI Jones Chemicals, Inc. is utilizing its ability to increase the price per gallon necessitating amendment to said purchase orders.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to amend Purchase Order Nos. 45808 & 45809 for purchase of bulk sodium hypochlorite from JCI Jones Chemicals, Inc. at the increased price per gallon listed below:

1,000-1,999 gals/del	<b>\$3.6333/gal</b>
2,000-2,999 gals/del	<b>\$2.5333/gal</b>
3,000-3,999 gals/del	<b>\$2.1133/gal</b>

4,000-4,499 gals/del	<b>\$1.9233/gal</b>
4,500+ gals/del	<b>\$1.8633/gal</b>

SECOND: the accounts payable department is authorized to submit payment to JCI Jones Chemicals, Inc., in an amount estimated at \$110,000.00 based on unit prices and actual quantities delivered.

THIRD: the above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 in the estimated amount of \$81,000.00 and to account 591-553-743.000 in the estimated amount of \$29,000.00.

Master Plan Implementation Goals: 3.4

**Purchase Authorization - Ferric Chloride.** Authorize a purchase agreement with PVS Technologies, Inc. for Ferric Chloride utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$1,142.00 per dry ton, with an estimated annual contract of \$97,641.00, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2026 as follows:

#### **RESOLUTION NO. 54-2025**

#### **AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR FERRIC CHLORIDE FROM PVS TECHNOLOGIES, INC. IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT 2025 CONSORTIUM COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Ferric Chloride (iron) in bulk deliveries for use in treating municipal wastewater; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for ferric chloride; and it is hereby determined that PVS Technologies, Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase Ferric Chloride from PVS Technologies, Inc. of Detroit, Michigan, at the price of \$1,142.00 per dry ton, with an estimated usage of 85.5 dry tons for FY 2025-2026.

SECOND: the accounts payable department is authorized to submit payment to PVS Technologies, Inc. the estimated amount of \$97,641.00 for FY2025-2026, based on unit prices and actual quantities delivered.

THIRD: the above expenses shall be paid from the wastewater fund following delivery, and chargeable to account 599-548-743.100.

Master Plan Implementation Goals: 3.4

**Purchase Authorization - Sodium Hypochlorite.** Authorize a purchase agreement with JCI Jones Chemicals, Inc. for Sodium Hypochlorite utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$2.20 per gallon, with an estimated annual

contract of \$41,460.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2026 as follows:

**RESOLUTION NO. 55-2025**

**AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR  
SODIUM HYPOCHLORITE WITH JCI JONES CHEMICALS, INC.  
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT CONSORTIUM  
2025 COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires sodium hypochlorite in bulk deliveries for use in treating municipal waste water and drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for sodium hypochlorite; and it is hereby determined that JCI Jones Chemicals, Inc. of Riverview, Michigan is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase sodium hypochlorite from JCI Jones Chemicals, Inc. at the price per gallon noted below, with an estimated usage of 20,500 gallons FY2025-2026:

1,000-1,999 gals/del	<b>\$3.20/gal</b>
2,000-2,999 gals/del	<b>\$2.20/gal</b>
3,000-3,999 gals/del	<b>\$1.90/gal</b>
4,000-4,499 gals/del	<b>\$1.75/gal</b>
4,500+ gals/del	<b>\$1.68/gal</b>

SECOND: the accounts payable department is authorized to submit payment to JCI Jones Chemicals, Inc., the estimated amount of \$41,460.00, based on unit prices and actual quantities delivered.

THIRD: the above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 with the estimated amount of \$11,760.00 and to account 591-553-743.000 with the estimated amount of \$29,700.00.

Master Plan Implementation Goals: 3.4

**Purchase Authorization - Bulk Lime.** Authorize a purchase agreement with Graymont Western Lime Inc. for the purchase of bulk lime for the Filtration Plant and Wastewater Plant, utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$200.00 per dry ton, with an estimated annual contract of \$168,000.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2026 as follows:

**RESOLUTION NO. 56-2025**

**AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR  
LIME (PEBBLE QUICK LIME) WITH GRAYMONT WESTERN LIME INC.  
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT CONSORTIUM  
2025 COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Lime in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for lime; and it is hereby determined that Graymont Western Lime Inc. of Westbend, Wisconsin is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase Lime from Graymont Western Lime Inc., at the price of \$200.00 per ton at an estimated usage of 840 tons for FY2025-2026.
- SECOND: the accounts payable department is authorized to submit payment to Graymont Western Lime Inc., in the estimated amount of \$168,000.00, based on unit prices and actual quantities received.
- THIRD: the above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

Master Plan Implementation Goals: 3.4

**Purchase Authorization - DPW Parts Inventory.** Authorize a purchase agreement with ETNA Supply Co. for the 2025-26 DPW parts inventory bid and further authorize payment in accordance with unit prices not to exceed \$25,087.75 as follows:

#### **RESOLUTION NO. 57-2025**

##### **AUTHORIZING THE EXECUTION OF A PURCHASE AGREEMENT WITH ETNA SUPPLY CO. FOR 2025-2026 DPW INVENTORY PARTS BID**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to keep a stock inventory of parts needed to maintain the water distribution system; and

WHEREAS, said parts are required for the maintenance, repair, and installation of city infrastructure, and thus are essential for the provision of high-quality potable drinking water; and

WHEREAS, the City has sufficient funds to purchase said parts from its water fund; and

WHEREAS, the City of Owosso sought bids for the DPW Inventory Parts Bid, and a bid was received from ETNA Supply Co. and it is hereby determined ETNA Supply Co. is qualified to provide said parts and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award the DPW Inventory Parts Bid to ETNA Supply Co.
- SECOND: the contract between the City of Owosso and ETNA Supply Co. shall be in the form of a City purchase order in an amount not to exceed \$25,087.75.
- THIRD: the accounts payable department is authorized to pay ETNA Supply Co. according to unit prices for materials supplied up to the purchase order amount of \$25,087.75.

FOURTH: the above expenses shall be paid from the account no. 591-000-101.000.

Master Plan Implementation Goals: 3.4

**\*Bid Award - Water Service Line Identification Project.** Approved bid award to M.L. Chartier Excavating, Inc. for the 2025 Water Service Line Identification Project in the amount of \$899,789.50, and authorize payment to the contractor upon satisfactory completion of the work or portion thereof, with reimbursement up to \$600,000 from an EGLE Technical, Managerial and Financial grant awarded in 2024 as follows:

**RESOLUTION NO. 58-2025**

**AUTHORIZING THE AWARD OF THE  
2025 WATER SERVICE LINE IDENTIFICATION PROJECT  
TO M.L. CHARTIER EXCAVATING, INC. OF FAIR HAVEN, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has received a Community Technical, Managerial, and Financial (TMF) grant from the State of Michigan Department of Environment, Great Lakes, and Energy (EGLE); and

WHEREAS, the TMF grant requires the City to identify water service line materials at locations throughout the City where water service line materials are unknown or suspected to be made of lead; and

WHEREAS, the City of Owosso sought bids for the identification of water service line materials, including emergency replacement of water service lines, as part of the 2025 Water Service Line Identification Project, and the low responsive bid was received from M.L. Chartier Excavating, Inc. in the amount of \$899,789.50; and

WHEREAS, M.L. Chartier Excavating, Inc. is hereby determined to be qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ M.L. Chartier Excavating, Inc. to identify water service line materials as part of the 2025 Water Service Line Identification Project.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the necessary documents to execute the services contract with M.L. Chartier Excavating, Inc. in the amount of \$899,789.50.

THIRD: the accounts payable department is authorized to pay M.L. Chartier Excavating, Inc. for work satisfactorily completed on the project up to the contact amount of \$899,789.50, plus contingency funds in the amount of \$26,000.00 for a total amount of \$925,789.50.

FOURTH: the above expenses shall be paid from Water Fund Account Nos. 591-552-818.000-CTMFS-LSLR in the amount of \$574,828.00 and 591-552-818.000-LSLREPLACE in the amount of \$324,961.50, with reimbursement of up to \$600,000 from the TMF grant.

Master Plan Implementation Goals: 3.4, 3.7, 3.10

**Warrant No. 656.** Authorize Warrant No. 656 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Gould Law PC	Services April 15 – May 12 2025	Varies	\$14,798.16

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Osmer, Fear, Mayor Pro-Tem Haber, Councilmembers Ludington, Olson, Owens, and Mayor Teich.

NAYS: None.

### **ITEMS OF BUSINESS**

#### **\*Contract Approvals – Ludington Electric, Inc.**

Motion by Councilmember Osmer to allow Councilmember Ludington to abstain from the item to consider recent contracts with Ludington Electric, Inc. due to a conflict of interest.

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Olson, Fear, Osmer, Owens, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

Councilmember Ludington left the meeting at 8:03 p.m.

Motion by Councilmember Olson reiterating acknowledgement of the pecuniary interest of Councilmember Ludington in the contract(s) in question and approving the following contracts with Ludington Electric, Inc. for the period of April 2025:

<b>PO NUMBER</b>	<b>DEPT.</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
46825	863	LUDINGTON ELECTRIC, LLC	ELECTRICAL TROUBLESHOOTING	120.00
				<b>\$ 120.00</b>

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Osmer, Owens, Olson, Fear, and Mayor Teich.

NAYS: None.

ABSTAIN: Councilmember Ludington.

Councilmember Ludington returned to the meeting at 8:04 p.m.

### **Closed Session**

Motion by Councilmember Olson to authorize holding a closed session at the conclusion of the second session of Council Comments to conduct the City Manager's annual evaluation at the request of the employee and in compliance with MCL 15.268(a).

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmembers Owens, Fear, Olson, Mayor Pro-Tem Haber, Councilmembers Ludington, Osmer, and Mayor Teich.

NAYS: None.

### **CITIZEN COMMENTS**

Tom Manke, 2910 W. M-21, asked how much the City contributes to the airport each year. He also thanked Council for their work on the utilities issue and pointed out they cannot forget that the water plant still needs an additional \$60 million in improvements in addition to the improvements already included in the scope of the water rate hike.

Ted Rogge, 502 Velma Drive, thanked Council for all of the work they've done in the last couple of months.

Russell Thompson, 1470 W. King Street, asked how long the lead service line replacement program would be stretched out in light of the fact that Council adopted rates that will only pay for a portion of the work necessary. Mayor Teich noted that there is a 20-year mandate from the State of Michigan to replace all lead and galvanized water service lines and that nothing has changed in those plans.

### **COUNCIL COMMENTS**

Councilmember Osmer welcomed Councilmembers to help with the downtown clean-up event planned for May 30<sup>th</sup> and 31<sup>st</sup>. Volunteers are needed with shifts starting at 8:00am and 10:30am each day.

**The council adjourned to closed session at 8:17 p.m.**

**The council returned from closed session at 9:39 p.m.**

### **APPROVAL OF THE MINUTES OF CLOSED SESSION OF AUGUST 19, 2024**

Motion by Councilmember Owens to approve the Minutes of the Closed Session of August 19, 2024 as presented.

Motion supported by Mayor Pro-Tem Haber and concurred in by unanimous vote.

### **APPROVAL OF THE MINUTES OF CLOSED SESSION OF APRIL 21, 2025**

Motion by Councilmember Olson to approve the Minutes of the Closed Session of April 21, 2025 as presented.

Motion supported by Councilmember Owens and concurred in by unanimous vote.

### **\*CITY MANAGER EMPLOYMENT CONTRACT AMENDMENTS**

Motion by Councilmember Osmer to authorize an addendum to the City Manager's employment contract adding a \$500 per month car allowance.

Motion supported by Mayor Pro-Tem Haber.

Roll Call Vote.

AYES: Councilmembers Ludington, Osmer, Owens, Fear, Mayor Pro-Tem Haber, Councilmember Olson, and Mayor Teich.

NAYS: None.

Motion by Councilmember Olson to authorize an amendment to the City Manager's employment contract amending the terms of his severance package, requiring the City to make a lump sum payment of severance wages rather than issue periodic payments.

Motion supported by Mayor Pro-Tem Haber.

Roll Call Vote.

AYES: Councilmember Olson, Mayor Pro-Tem Haber, Councilmembers Owens, Ludington, Fear, Osmer, and Mayor Teich.

NAYS: None.

### **COMMUNICATIONS**

Tanya S. Buckelew, Planning & Building Director. April 2025 Building Department Report.  
Tanya S. Buckelew, Planning & Building Director. April 2025 Code Violations Report.  
Tanya S. Buckelew, Planning & Building Director. April 2025 Inspections Report.  
Tanya S. Buckelew, Planning & Building Director. April 2025 Certificates Issued Report.  
Kevin D. Lenkart, Public Safety Director. April 2025 Police Report.  
Kevin D. Lenkart, Public Safety Director. April 2025 Fire Report.  
Owosso Historical Commission. Minutes of May 12, 2025.

### **NEXT MEETING**

Wednesday, May 21, 2025, 6:30pm – Budget Work Session  
Monday, June 2, 2025, 6:30 pm – Regular Meeting

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026  
Building Board of Appeals – Alternate - term expires June 30, 2025  
DDA/OMS Board x 2 – terms expire June 30, 2028  
Zoning Board of Appeals – Alternate – term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

### **ADJOURNMENT**

Motion by Councilmember Owens for adjournment at 9:42 p.m.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

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Robert J. Teich, Jr., Mayor

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Amy K. Kirkland, City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.

**CITY OF OWOSSO  
SPECIAL MEETING OF THE CITY COUNCIL  
MINUTES OF MAY 21, 2025  
6:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR ROBERT J. TEICH, JR.

**PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber, Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson, Rachel M. Osmer, and Christopher D. Owens.

**ABSENT:** None.

This meeting represents the City's annual effort to host a joint meeting of the City Council, Planning Commission, and the DDA/Main Street Board to fulfill the requirements of the Redevelopment Ready Communities program. This meeting also represents the Council's annual opportunity to meet with all of the City's Department Managers collectively.

**CITIZEN COMMENTS**

There were no citizen comments to be heard.

**COUNCIL COMMENTS**

There were no Council comments.

**ITEMS OF DISCUSSION**

**2025-26 City Budget Work Session**

Finance Director Brad A. Barrett delivered an in-depth review of the proposed 2025-26 City Budget via a PowerPoint presentation. At the conclusion of the presentation Mayor Teich inquired whether anyone had any questions on the proposed budget. Discussion followed on how to fund a more robust local street program, whether streets are deteriorating faster than in years past, and what could be done to reduce the cost of maintenance. There was further discussion regarding the proposed increase in the leaf and brush millage and what lead to that suggestion.

**NEXT MEETING**

Monday, June 02, 2025 at 6:30 p.m.

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026  
Building Board of Appeals – Alternate - term expires June 30, 2025  
DDA/OMS Board x 2 – terms expire June 30, 2028  
Zoning Board of Appeals – Alternate – term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

**ADJOURNMENT**

Motion by Councilmember Olson for adjournment at 7:27 p.m.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

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Robert J. Teich, Jr., Mayor

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Amy K. Kirkland, City Clerk



# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

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## *MEMORANDUM*

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DATE: May 23, 2025

TO: Owosso City Council

FROM: Kevin Lenkart  
Owosso Public Safety Chief

RE: Owosso City Ordinance Amendment - Fighting on School Property

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### **Recommendation:**

I recommend Council approve the attached resolution setting a public hearing for June 16, 2025 to receive citizen comment regarding the proposal to add Secs. 19-150 through 19-152 to Chapter 19, Offenses, Article VIII, *Offenses on School Grounds*, of the Code of Ordinances to prohibit fighting on school property.

### **Background:**

Over the last two months, the Owosso Public Safety Department has worked in partnership with Owosso Public Schools to draft an ordinance to prohibit fighting on school property.

Currently the City of Owosso does not have an ordinance for fighting on school grounds. The adoption of this ordinance would prohibit this crime and permit Owosso Public Safety to enforce this ordinance.

**RESOLUTION NO.**

**SETTING A PUBLIC HEARING TO  
AMEND CHAPTER 19, OFFENSES,  
ARTICLE VIII, OFFENSES ON SCHOOL GROUNDS  
TO PROHIBIT FIGHTING ON SCHOOL PROPERTY**

WHEREAS, the Owosso Public Schools has requested the City of Owosso establish an ordinance prohibiting fighting on school grounds to assist them in keeping the schools a safe space for students; and

WHEREAS, the City of Owosso endorses the establishment of an ordinance to prohibit and deter fighting on school property.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1: ADDITION. That Sec. 19-150, Fighting, definitions, be added to Chapter 19, Offenses, Article VIII, *Offenses on school grounds*, as follows:

**Sec. 19-150. – Fighting, definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Fighting* means personal violence between two or more individuals, including but not limited to punching, grabbing, wrestling, pulling, shoving, slapping, or any other unconsented physical contact or threat of physical contact.

*School fighting* means personal violence which occurs during school hours, at any event held before or after school, or at any social or sporting event hosted by the school.

*School Property* means real property owned or leased by a school, including but not limited to:

- a. Property used for school-sponsored events
- b. School buses or other school-provided transportation
- c. Any location during transit to or from school or any school-sponsored or school-related event

School property also includes locations not owned by the school where a school-sponsored event is occurring, including adjacent parking areas or other travel areas used to access the event.

SECTION 2: ADDITION. That Sec. 19-151, Prohibited conduct, be added to Chapter 19, Offenses, Article VIII, *Offenses on school grounds*, as follows:

**Sec. 19-151. – Prohibited conduct.**

No person shall engage in, participate in, or otherwise be involved in any school fighting or fighting on school property.

SECTION 3: ADDITION. That Sec. 19-152, Penalties, be added to Chapter 19, Offenses, Article VIII, *Offenses on school grounds*, as follows:

**Sec. 19-152. – Penalties.**

Any person who violates the above section is responsible for a civil infraction and may be fined up to fifty dollars (\$50.00), plus court costs and any court-ordered remedial measures.

A second violation may result in a fine of up to one hundred dollars (\$100.00), any subsequent violation(s) may result in a fine up to two hundred fifty dollars (\$250.00), plus court costs and any court-ordered remedial measures.

If the Court orders remedial measures, including but not limited to community service and/or anger management classes, the person(s) ordered to complete such measures shall bear all associated costs.

SECTION 4. PUBLIC HEARING. A public hearing is set for Monday, June 16, 2025 at 6:30 p.m. for the purpose of hearing citizen comment regarding the proposed additions to Chapter 19, Offenses, of the Code of the City of Owosso.

SECTION 5. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 6. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.



# OWOSSO PUBLIC SAFETY

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## *MEMORANDUM*

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DATE: May 27, 2025

TO: Owosso City Council

FROM: Kevin Lenkart  
Public Safety Chief

RE: Ordinance Amendment - Removal of Vehicle for Unpaid Parking Violations

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### Recommendation:

Recommend Owosso City Council approve the attached resolution setting a public hearing for June 16, 2025, to receive citizen comment regarding the proposal to add Sec. 33-54, Removal of Vehicle for Unpaid Parking Violations, to Chapter 33, Traffic and Motor Vehicles, Article III, Parking, stopping and standing, Division 2, Parking violations bureau, of the Code of Ordinances of the City of Owosso.

### Background:

Currently the City of Owosso Parking Ordinance does not include any provision for the towing of vehicles after receiving four (4) unpaid parking citations. The adoption of this revised ordinance will allow Owosso Public Safety staff to enforce this parking violation.

**RESOLUTION NO.**

**SETTING A PUBLIC HEARING  
TO AMEND CHAPTER 33, TRAFFIC AND MOTOR VEHICLES, ARTICLE III,  
PARKING, STOPPING AND STANDING,  
TO ALLOW THE REMOVAL OF VEHICLES  
WITH MULTIPLE UNPAID PARKING TICKETS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, does not have an ordinance for the removal of vehicles after four (4) unpaid parking citations.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Owosso ordains that:

SECTION 1. ADDITION. That Sec. 33-54, *Removal of vehicle for unpaid parking violations*, shall be added to Chapter 33, Traffic and Motor Vehicles, Article III, *Parking, stopping and standing*, Division 2, Parking violations bureau, as follows:

**Sec. 33-54. – Removal of vehicle for unpaid parking violations.**

In any case where more than four (4) parking violations issued under any section of this chapter shall have been given to a vehicle bearing the same registration plate and remaining unpaid in excess of thirty (30) calendar days, the vehicle may be removed from any public place in the city at the direction of any police officer. Such vehicle shall not be released to its owner until all outstanding violations, storage and towing charges have been paid.

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, June 16, 2025 at 6:30 p.m. for the purpose of hearing citizen comment regarding the proposed additions to Chapter 19, Offenses, of the Code of the City of Owosso.

SECTION 3. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.



# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

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## *MEMORANDUM*

---

DATE: May 23, 2025

TO: City Council

FROM: Kevin Lenkart, Owosso Public Safety Chief

RE: Change Order – Public Safety Vehicle Equipment Change Order

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### **RECOMMENDATION:**

Approval of Change Order to the Contract between the City of Owosso and Mid-Michigan Emergency Equipment Sales and Service L.L.C. (Mid-Michigan) for the removal, purchase, and installation of public safety equipment into a new police vehicle, adding a fuel charge of \$25.00.

### **BACKGROUND:**

Owosso City Council approved the Public Safety Vehicle Changeover Contract with Mid-Michigan for the removal, purchase and installation of public safety equipment into two new police vehicles. The contract was for two (2) vehicles at a cost of \$13,713.06 per vehicle, total cost of \$27,426.12.

During the process to equip the vehicles, there was an extra \$25.00 charge for fuel. The additional charge has been added to one of the invoices for the vehicles. The new charge will be \$13,738.06 for one vehicle, the total cost now for two vehicles will be \$ 27,451.12.

### **FISCAL IMPACTS:**

Additional expenses shall be paid from Police General Fund Equipment 101-300-978.000.

**RESOLUTION NO.**

**AUTHORIZING CHANGE ORDER NO. 1  
TO THE CONTRACT WITH MID MICHIGAN EQUIPMENT SALES AND SERVICE L.L.C.  
FOR THE INSTALLATION OF PUBLIC SAFETY EQUIPMENT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. to remove, purchase and install public safety equipment in two Police Vehicles for \$ 27, 426.12.

WHEREAS, Mid Michigan Emergency Equipment Sales and Service L.L.C. had to pick up one of the vehicles in Owosso, resulting in an additional fuel charge of \$25.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable and in the public interest to approve Change Order No. 1 to the contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for additional fuel charges in the amount of \$25.00.
- SECOND: the accounts payable department is authorized to pay Mid Michigan Emergency Equipment Sales and Service L.L.C. up to \$27,451.12 upon satisfactory receipt of the vehicle.
- THIRD: the above expenses shall be paid from Police General Fund Equipment 101-301-978.000.

**CITY OF OWOSSO  
CONTRACT CHANGE ORDER NO. 1**

**CONTRACTOR:** Mid Michigan Emergency Equipment Sales and Service L.L.C. **Date:** 5/23/2025

**CONTRACT:** Public Safety Vehicle Equipment Changeover

**REQUESTING PARTY:** \_\_\_\_\_

You are hereby requested to comply with the following changes from the contract plans and specifications:

1 Item No.	2 Description of Changes - Quantities, Units, Unit Prices, Change in Completion Schedule, Etc.	3 Decrease Contract Price	4 Increase Contract Price
1	Fuel charge		\$ 25.00
	Change in contract price due to this Change Order		
	Total Decrease	\$ -	XXXXXXXXXXXXXX
	Total Increase	XXXXXXXXXXXXXX	\$ 25.00
	Difference between columns 3 & 4		\$ 25.00
	Net <b>INCREASE</b> contract price		\$ 25.00

Original Contract Price:	\$ 27,426.12
Total Net Addition or Deduction by previous C.O. No.:	\$ -
Total Amount of Contract Prior to this Change Order:	\$ -
Net Addition or Deduction for this Change Order No.:	\$ 25.00
Net Amount of Contract to date:	\$ 27,451.12

The time provided for completion in contract is (unchanged) (increased) (decreased) by \_\_\_\_\_ calendar days.  
This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

**FOR THE CITY:**

**FOR THE CONTRACTOR:**

\_\_\_\_\_  
  
\_\_\_\_\_

\_\_\_\_\_  
  
\_\_\_\_\_

# MID MICHIGAN EMERGENCY EQUIPMENT

2237 Aurelius Rd  
Holt, MI 48842 US  
+15178966114  
midmiemergency@gmail.com



## INVOICE

BILL TO  
OWOSSO POLICE DEPARTMENT  
KEVIN LENKART  
202 S. WATER STREET  
OWOSSO, MI 48867

SHIP TO  
OWOSSO POLICE DEPARTMENT  
KEVIN LENKART  
202 S. WATER STREET  
OWOSSO, MI 48867

INVOICE 1690  
DATE 05/13/2025  
TERMS Net 30  
DUE DATE 06/12/2025

PAYMENT METHOD  
Check

VEHICLE/UNIT  
UNIT: 05

PO # 46055

SKU		QTY	RATE	AMOUNT
	UNIT: 05			
	SIDE OF UNIT:			
PMP2BKU MB8-D	Under Mirror Mount Bracket Kit for Ford PI Utility 2025, Drivers side	1	30.00	30.00
	Under Mirror Mount Bracket Kit for Ford PI Utility 2025, Drivers side			
PMP2BKU MB8-P	Under Mirror Mount Bracket Kit for Ford PI Utility 2025, Passenger side	1	30.00	30.00
	Under Mirror Mount Bracket Kit for Ford PI Utility 2025, Passenger side			
ENT3B3J	SOUNDOFF INTERSECTOR SURFACE MOUNT LIGHT - RED/BLUE	2	230.00	460.00
	INTERSECTOR SURFACE MOUNT LIGHT - RED/BLUE			
ENFSGS3J	SOUNDOFF N FORCE BRACKET MOUNT - RED/BLUE	2	150.00	300.00
	C-PILLAR LIGHTS			
	REAR OF UNIT:			
ENFSSS3B	SOUNDOFF N FORCE SURFACE MOUNT - BLUE	1	145.00	145.00
	LICENSE PLATE LIGHT			
ENFSSS3R	SOUNDOFF N FORCE SURFACE MOUNT - RED	1	145.00	145.00
	LICENSE PLATE LIGHT			
	ROOF OF UNIT:			
INTG51J- PF3L	FEDERAL SIGNAL- INTEGRITY 51" LIGHTBAR- WITH FRONT FLOOD AND REAR TRAFFIC ADVISOR	1	2,098.95	2,098.95
	FEDERAL SIGNAL- INTEGRITY 51" LIGHTBAR- WITH FRONT FLOOD AND REAR TRAFFIC ADVISOR			
Z85830364 1A	FEDERAL SIGNAL INTERFACE MODULE FS-JOIN	1	182.59	182.59
	FEDERAL SIGNAL INTERFACE MODULE FS-JOIN			
COAX	ANTENNA COAX	1	35.00	35.00
	ANTENNA COAX CABLE			

\$13,738.06

INTERIOR OF UNIT:			
C-VS-1012-INUT-2	HAVIS HIGH ANGLED CONSOLE 2020 + FORD INTERCEPTOR UTILITY HAVIS HIGH ANGLED CONSOLE 2020 + FORD INTERCEPTOR UTILITY	1	550.00 550.00
EB25-XTL-1P	HAVIS EB25-XTL-1P BRACKETT HAVIS EB25-XTL-1P BRACKETT	1	0.00 0.00
C-EB40-SSP-1P	HAVIS C-EB40-SSP-1P BRACKETT-4" MOUNTING SPACE, FITS FEDERAL SIGNAL SMART SIREN SSP3000 HAVIS C-EB40-SSP-1P BRACKETT	1	0.00 0.00
CUP2-1001	HAVIS INTERNAL CUP HOLDERS HAVIS INTERNAL CUP HOLDERS	1	55.00 55.00
C-MD-112	HAVIS 11" SLIDE OUT LOCKING SWING ARM WITH MOTION ATTACHMENT HAVIS 11" SLIDE OUT LOCKING SWING ARM WITH MOTION ATTACHMENT	1	301.00 301.00
C-ARM-108	HAVIS SIDE MOUNTED ARM REST HAVIS SIDE MOUNTED ARM REST	1	204.00 204.00
LCK038Y	DUAL SOLUTIONS VERTICAL WEAPON MOUNT DUAL SOLUTIONS VERTICAL WEAPON MOUNT	1	543.60 543.60
475-0065	JOTTO DESK PRISONER SCREEN FORD UTILITY JOTTO DESK PRISONER SCREEN FORD UTILITY	1	1,089.00 1,089.00
475-0968	JOTTO- DESK PRISONER SCREEN EXTENSION PANELS JOTTO- DESK PRISONER SCREEN EXTENSION PANELS	1	157.92 157.92
S4702UINT 20	PRO-GARD CARGO SCREEN WITH BIO SEAT PRO-GARD CARGO SCREEN WITH BIO SEAT Charcoal Grey ABS, Transport Seat w/ Poly Window Cargo Barrier & Seat Mounting Kit	1	1,722.84 1,722.84
FDRS-FPIU-SA	CRUISERS FOLD DOWN SLIDING TRUNK TRAY FOLD DOWN SLIDING ELECTRONICS TRAY	1	550.16 550.16
CG-X	HAVIS - CHARGE GUARD-SELECT HAVIS - CHARGE GUARD-SELECT	1	88.00 88.00
SHOP	MISC. WIRE AND CONNECTORS, AND SHOP SUPPLIES MISC. WIRE, CONNECTORS, CIRCUIT BREAKERS, IGNITION RELAYS, FUSE HOLDERS, AND OTHER SHOP SUPPLIES AND MATERIALS	1	525.00 525.00
SHIPPING	SHIPPING INBOUND FREIGHT	1	550.00 550.00
LABOR	LABOR LABOR TO REMOVE ALL EMERGENCY EQUIPMENT FROM RETRING UNIT	1	650.00 650.00
COMP INSTALL	LABOR TO INSTALL COMPUTER SYSTEM LABOR TO INSTALL COMPUTER SYSTEM	1	450.00 450.00
VIDEO INSTALL	LABOR TO INSTALL VIDEO CAMERA SYSTEM LABOR TO INSTALL VIDEO CAMERA SYSTEM	1	450.00 450.00
LABOR	LABOR LABOR TO INSTALL ALL LISTED EMERGENCY EQUIPMENT	1	2,400.00 2,400.00
ADDITIONAL ITEMS:			
	MISC FUEL CHARGE- FUEL IN VEHICLE TO TRANSPORT IT TO SHOP	1	25.00 25.00

Contact Me (Michigan Emergency Equipment) LLC to pay.

SUBTOTAL	13,738.06
TAX	0.00
TOTAL	13,738.06

BALANCE DUE

**\$13,738.06**



## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ [WWW.CI.OWOSSO.MI.US](http://WWW.CI.OWOSSO.MI.US)

---

DATE: May 23, 2025

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: ClearGov Capital Budgeting Platform

### **RECOMMENDATION:**

The Finance Department requests authorization for a 3-year subscription with ClearGov to continue using its online capital budgeting platform.

### **BACKGROUND:**

The City of Owosso has used ClearGov's online capital budgeting platform for the past two years. The online platform has enabled city administration to streamline the city's annual capital improvement process. This platform is complimentary to the city's financial enterprise resource planning (ERP) system, BS&A software.

The city is using a purchasing cooperative, BuyBoard, to secure a lower price over the three-year term.

### **FISCAL IMPACTS:**

The purchase order would secure a three-year cost totaling \$40,412.64. The expenditure is shared over the following funds: Fleet, Water, Wastewater, Sewer, General, Local Street and Major Street.

### **Document originated by:**

Attachments: (1) Resolution

**RESOLUTION NO.**

**AUTHORIZING THREE-YEAR SUBSCRIPTION AGREEMENT WITH  
CLEARGOV FOR ITS CAPITAL BUDGETING PLATFORM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to complete a six year Capital Improvement Plan per the Michigan Planning Enabling Act, PA 33 of 2008; and

WHEREAS, ClearGov provides a web-based product that makes it easy to build a budget/capital improvement plan, assist in telling a financial story and spend time on initiatives that will help the community thrive by tracking future expenditures; and

WHEREAS, ClearGov is offering a guaranteed three-year subscription price to the City of Owosso; and

WHEREAS, the subscription agreement is an exception to competitive bidding per Section 2-345 of the City of Owosso Code of Ordinances because the purchase will be made via BuyBoard Purchasing Cooperative Proposal No 692-23.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to approve a three-year subscription agreement with ClearGov via BuyBoard Purchasing Cooperative Proposal No. 692-23.
- SECOND: the mayor and city clerk are instructed and authorized to sign the service order between the City of Owosso and ClearGov estimated at \$40,414 for a term beginning November 1, 2025 and ending on October 31, 2028.
- THIRD: the accounts payable department is authorized to pay ClearGov a subscription fee on an annual basis broken down at \$11,241, \$13,471, and \$15,702 as estimated.
- FOURTH: the above expense shall be paid from the General Fund, Local Street Fund, Major Street Fund, Sewer Fund, Water Fund, Wastewater Fund and Fleet Fund at a ratio determined by the Finance Department.



2 Mill & Main; Suite 630; Maynard, MA 01754

# Service Order

<b>Created by</b>	Lauren Shank
<b>Contact Phone</b>	386-546-8836
<b>Contact Email</b>	lshank@cleargov.com

<b>Order Date</b>	Apr 21, 2025
<b>Order valid if signed by</b>	<b>May 30, 2025</b>

Customer Information					
<b>Customer</b>	Owosso, MI	<b>Contact</b>	Brad Barrett	<b>Billing Contact</b>	Brad Barrett
<b>Address</b>	301 W Main St	<b>Title</b>	Finance Director	<b>Title</b>	Finance Director
<b>City, St, Zip</b>	Owosso, MI 48867	<b>Email</b>	brad.barrett@ci.owosso.mi.us	<b>Email</b>	brad.barrett@ci.owosso.mi.us
<b>Phone</b>	989-725-0599			<b>PO # (If any)</b>	

This Service Order will be contracted through...	
<b>Procurement Aggregator</b>	<b>ClearGov Contract</b>
Buyboard	Buyboard Proposal No. #692-23

The Services you will receive and the Fees for those Services are...		
Subscription Services	Tier	Service Fees
ClearGov Base Platform - Civic Edition	Tier 2	\$ 2,000.00
ClearGov Capital Budgeting - Civic Edition	Tier 2	\$ 12,800.00
<b>Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE</b>		<b>\$ 14,800.00</b>

ClearGov will provide your Services according to this schedule...			
Period	Start Date	End Date	Description
<b>Initial</b>	Nov 1, 2025	Oct 31, 2028	ClearGov Subscription Services

To be clear, you will be billed as follows...		
Billing Date(s)	Amount(s)	Notes
Nov 1, 2025	\$11,240.44	Annual Subscription Fee
Nov 1, 2026	\$13,470.88	Annual Subscription Fee
Nov 1, 2027	\$15,701.32	Annual Subscription Fee
Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth herein.		
Billing Terms and Conditions		
<b>Valid Until</b>	<b>May 30, 2025</b>	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.
<b>Payment</b>	<b>Net 30</b>	All invoices are due Net 30 days from the date of invoice.
<b>Initial Period Rate Increase</b>	3% per annum	During the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.
<b>Rate Increase</b>	6% per annum	After the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.

General Terms & Conditions	
<b>Customer Satisfaction Guarantee</b>	During the first thirty (30) days of the Service, Customer shall have the option to terminate the Service, by providing written notice. In the event that Customer exercises this customer satisfaction guarantee option, such termination shall become effective immediately and Customer shall be eligible for a full refund of the applicable Service Fees.
<b>Statement of Work</b>	ClearGov and Customer mutually agree to the ClearGov Service activation and onboarding process set forth in the attached Statement of Work. Please note that ClearGov will not activate and/or implement services for any Customer with outstanding balance past due over 90 days for any previous subscription services.

<b>Taxes</b>	The Service Fees and Billing amounts set forth above in this ClearGov Service Order <b>DO NOT</b> include applicable taxes. In accordance with the laws of the applicable state, in the event that sales, use or other taxes apply to this transaction, ClearGov shall include such taxes on applicable invoices and Customer is solely responsible for such taxes, unless documentation is provided to ClearGov demonstrating Customer's exemption from such taxes.
<b>Term &amp; Termination</b>	Subject to the termination rights and obligations set forth in the ClearGov BCM Service Agreement, this ClearGov Service Order commences upon the Order Date set forth herein and shall continue until the completion of the Service Period(s) for the Service(s) set forth herein. Each Service shall commence upon the Start Date set forth herein and shall continue until the completion of the applicable Service Period. To be clear, Customer shall have the option to Terminate this Service Order on an annual basis by providing notice at least sixty (60) days prior to the end of the then current Annual Term.
<b>Auto-Renewal</b>	After the Initial Period, the Service Period for any ClearGov Annual Subscription Services shall automatically renew for successive annual periods (each an <b>"Annual Term"</b> ), unless either Party provides written notice of its desire not to renew at least sixty (60) days prior to the end of the then current Annual Term.
<b>Agreement</b>	The signature herein affirms your commitment to pay for the Service(s) ordered in accordance with the terms set forth in this ClearGov Service Order and also acknowledges that you have read and agree to the terms and conditions set forth in the ClearGov BCM Service Agreement found at the following URL: <a href="http://www.ClearGov.com/terms-and-conditions">http://www.ClearGov.com/terms-and-conditions</a> . This Service Order incorporates by reference the terms of such ClearGov BCM Service Agreement.

Customer	
<b>Signature</b>	
<b>Name</b>	Brad Barrett
<b>Title</b>	Finance Director

ClearGov, Inc.	
<b>Signature</b>	
<b>Name</b>	Bryan A. Burdick
<b>Title</b>	President

**Please e-mail signed Service Order to [Orders@ClearGov.com](mailto:Orders@ClearGov.com) or Fax to (774) 759-3045**

Order type (ClearGov internal use only)			
Select Order Type for this Service Order	RI	If XS: Original Service Order Date	

# Statement of Work

This Statement of Work outlines the roles and responsibilities by both ClearGov and Customer required for the activation and onboarding of the ClearGov Service. ClearGov will begin this onboarding process upon execution of this Service Order. All onboarding services and communications will be provided through remote methods - email, phone, and web conferencing.

## ClearGov Responsibilities

- ClearGov will activate ClearGov Service subscription(s) as of the applicable Start Date(s). ClearGov will create the initial Admin User account, and the Customer Admin User will be responsible for creating additional User accounts.
- ClearGov will assign an Implementation Manager (IM) responsible for managing the activation and onboarding process. ClearGov IM will coordinate with other ClearGov resources, as necessary.
- ClearGov IM will provide a Kickoff Call scheduling link to the Customer's Primary Contact. Customer should schedule Kickoff Call within two weeks after the Service Order has been executed.
- If Customer is subscribing to any products that require data onboarding:
  - ClearGov IM will provide a Data Discovery Call scheduling link to the Customer's Primary Contact. Customer should schedule Data Discovery Call based on the availability of Customer's staff.
  - ClearGov will provide Customer with financial data requirements and instructions, based on the ClearGov Service subscription(s).
  - ClearGov will review financial data files and confirm that data is complete, or request additional information, if necessary. Once complete financial data files have been received, ClearGov will format the data, upload it to the ClearGov platform and complete an initial mapping of the data.
  - After initial mapping, ClearGov will schedule a Data Review call with a ClearGov Data Onboarding Consultant (DOC), who will present how the data was mapped, ask for feedback, and address open questions. Depending upon Customer feedback and the complexity of data mapping requests, there may be additional follow-up calls or emails required to complete the data onboarding process.
- ClearGov will inform Customer of all training, learning, and support options. ClearGov recommends all Users attend ClearGov Academy training sessions and/or read Support Center articles before using the ClearGov Service to ensure a quick ramp and success. As needed, ClearGov will design and deliver customized remote training and configuration workshops for Admins and one for End Users - via video conference - and these sessions will be recorded for future reference.
- ClearGov will make commercially reasonable efforts to complete the onboarding/activation process in a timely fashion, provided Customer submits financial data files and responds to review and approval requests by ClearGov in a similarly timely fashion. Any delay by Customer in meeting these deliverable requirements may result in a delayed data onboarding process. Any such delay shall not affect or change the Service Period(s) as set forth in the applicable Service Order.

## Customer Responsibilities

- Customer's Primary Contact will coordinate the necessary personnel to attend the Kickoff and Data Discovery Calls within two weeks after the Service Order has been executed. If Customer needs to change the date/time of either of these calls, the Primary Contact will notify the ClearGov IM at least one business day in advance.
- If Customer is subscribing to any products that require data onboarding:
  - Customer will provide a complete set of requested financial data files (revenue, expense, chart of accounts, etc.) to ClearGov in accordance with the requirements provided by ClearGov.
  - Customer's Primary Contact will coordinate the necessary personnel to attend the Data Discovery and Data Review calls. It is recommended that all stakeholders with input on how data should be mapped should attend. Based on these calls and any subsequent internal review, Customer shall provide a detailed list of data mapping requirements and requested changes to data mapping drafts in a timely manner, and Customer will approve the final data mapping, once completed to Customer's satisfaction.
- Customer will complete recommended on-demand training modules in advance of customized training & configuration workshops.
- Customer shall be solely responsible for importing and/or inputting applicable text narrative, custom graphics, performance metrics, capital requests, personnel data, and other such information for capital budget, personnel budget, budget books, projects, dashboards, etc.



## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** June 2, 2025

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** 2025 Water Main Replacement Project – Contract 1 Tentative Award

### **RECOMMENDATION:**

Approval of the tentative award of the low responsive bid from Crawford Contracting, Inc. (Mt Pleasant, MI) for water main replacement on Olmstead, Harding, and Hanover in the amount of \$846,851.50.

### **BACKGROUND:**

On May 20, 2025, the City received bids for the 2025 Water Main Replacement Project – Contract 1. Work includes replacement of the water main and water service lines, altogether with related work items, along the following streets:

- Olmstead from Ward to Chipman
- Harding from Willow Springs to Hanover
- Hanover from Harding to Riverside

Crawford Contracting, Inc. is the confirmed low and most responsive bid and agrees to perform the work for a total cost of \$846,851.50. A resolution for tentatively awarding the 2025 Water Main Replacement Project – Contract 1 to Crawford Contracting and tabulation of bids received is included for your consideration. The tentative award is required by the Drinking Water State Revolving Fund.

### **FISCAL IMPACTS:**

The project is funded by the DWSRF in the amount of \$846,851.50 with expenses being charged to Water Fund Account no. 591-901-972.000-DWSRF788001.

**ATTACHMENTS:** (1) Resolution, 2025 Water Main Replacement Project – Contract 1 Tentative Award  
(2) Bid Tabulation, 2025 Water Main Replacement Project – Contract 1

**Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6**

**RESOLUTION NO.**

**AUTHORIZING TENTATIVE AWARD FOR THE  
2025 WATER MAIN REPLACEMENT PROJECT – CONTRACT 1  
FOR WATER SYSTEM IMPROVEMENTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to construct improvements to its existing water distribution system; and

WHEREAS, the water system improvements project formally adopted on May 20, 2024 will be funded through the State of Michigan's Drinking Water State Revolving Fund (DWSRF) program; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$846,851.50 from Crawford Contracting, Inc.; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities, Ryan E. Suchanek, has recommended awarding the contract to the low responsive bidder.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso tentatively awards the contract for the proposed Water Main Replacement Project – Contract 1 to Crawford Contracting, Inc. contingent upon successful financial arrangements with the State Revolving Fund Program.
- SECOND: upon receipt of the DWSRF Bond Proceeds, the Mayor and City Clerk are instructed and authorized to sign, without further Council action, Exhibit A substantially as attached, as 2025 Water Main Replacement Project – Contract 1 in the amount of \$5,773,100.00.
- THIRD: the accounts payable department is authorized to submit payment to Crawford Contracting, Inc. for work satisfactorily completed in an amount not to exceed \$846,851.50.
- FOURTH: the above expenses shall be paid from the Water Fund Account 591-901-972.000-DWSRF and 2025 DWSRF Bond funds.

**EXHIBIT A**

**Contract for Services Between**

**The City of Owosso**

**and**

**Crawford Contracting, Inc.**

**2025 Water Main Replacement Project - Contract 1**

**June 2025**

## **CONTRACT**

THIS AGREEMENT is made on June \_\_\_\_, 2025 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and CRAWFORD CONTRACTING, INC. ("contractor"), a Michigan company, whose address is 2502 S. Meridian Road, Mt. Pleasant, Michigan 48858.

Based upon the mutual promises below, the contractor and the city agree as follows:

### **ARTICLE I - Scope of work**

The contractor agrees to furnish all of the materials, equipment and labor necessary and to abide by all the duties and responsibilities applicable to it for the project entitled "2025 Water Main Replacement Project - Contract 1", in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Bonds
- General conditions
- Standard specifications
- Detailed specifications

### **ARTICLE II - The Contract Sum**

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms not to exceed eight hundred forty-six thousand eight hundred fifty-one dollars and fifty cents (\$846,851.50). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

### **ARTICLE III – Assignment**

This contract may not be assigned or subcontracted without the written consent of the city.

### **ARTICLE IV - Choice of law**

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

### **ARTICLE V - Relationship of the parties**

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city

including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

**ARTICLE VI – Notice**

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

**ARTICLE VII - Indemnification**

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

**ARTICLE VIII - Entire agreement**

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By\_\_\_\_\_

Its:\_\_\_\_\_

Date:\_\_\_\_\_

THE CITY OF OWOSSO

By\_\_\_\_\_

Its: Robert J. Teich, Jr., Mayor

Date:

By\_\_\_\_\_

Its: Amy K. Kirkland, City Clerk

Date:

## CITY OF OWOSSO BID TABULATION SHEET

DATE 5/20/2025

DEPT. Engineering

SUBJECT: 2025 Water Main Replacement Project - Contract 1 (DWSRF 7880-01)

Page 1 of 2

Water Main Items 1-36				Engineer's Estimate		Crawford Contracting, Inc. 2502 S Meridian Rd Mt Pleasant, MI 48858		Champagne & Marx Excavating 1445 Liberty Rd Saginaw, MI 48604	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization, Max \$63,400, Water Main	1	LSUM	\$ 63,400.00	\$ 63,400.00	\$ 63,400.00	\$ 63,400.00	\$ 63,000.00	\$ 63,000.00
2	Curb and Gutter, Rem	30	Ft	\$ 15.00	\$ 450.00	\$ 20.00	\$ 600.00	\$ 24.06	\$ 721.80
3	Pavt, Rem	69	Syd	\$ 15.00	\$ 1,035.00	\$ 15.00	\$ 1,035.00	\$ 11.31	\$ 780.39
4	Sidewalk, Rem	25	Syd	\$ 15.00	\$ 375.00	\$ 12.00	\$ 300.00	\$ 23.97	\$ 599.25
5	Erosion Control, Inlet Protection, Fabric Drop	10	Ea	\$ 130.00	\$ 1,300.00	\$ 125.00	\$ 1,250.00	\$ 118.78	\$ 1,187.80
6	Subbase, CIP	65	Cyd	\$ 65.00	\$ 4,225.00	\$ 25.00	\$ 1,625.00	\$ 42.01	\$ 2,730.65
7	Aggregate Base, 6 inch, Modified	54	Syd	\$ 30.00	\$ 1,620.00	\$ 30.00	\$ 1,620.00	\$ 50.87	\$ 2,746.98
8	HMA, 13A	17.6	Ton	\$ 225.00	\$ 3,960.00	\$ 285.00	\$ 5,016.00	\$ 850.00	\$ 14,960.00
9	Driveway, Nonreinfc Conc, 6 inch	17	Syd	\$ 75.00	\$ 1,275.00	\$ 115.00	\$ 1,955.00	\$ 163.79	\$ 2,784.43
10	Curb and Gutter, Conc, Det F4, Modified	30	Ft	\$ 45.00	\$ 1,350.00	\$ 48.00	\$ 1,440.00	\$ 66.87	\$ 2,006.10
11	Sidewalk, Conc, 4 inch	225	Sft	\$ 9.00	\$ 2,025.00	\$ 14.00	\$ 3,150.00	\$ 12.93	\$ 2,909.25
12	Sidewalk, Conc, 6 inch	48	Sft	\$ 10.00	\$ 480.00	\$ 16.00	\$ 768.00	\$ 24.74	\$ 1,187.52
13	Sanitary Serv Conflict	10	Ea	\$ 2,000.00	\$ 20,000.00	\$ 3,500.00	\$ 35,000.00	\$ 1,800.00	\$ 18,000.00
14	Abandoned Gas Main Conflict	10	Ea	\$ 1,000.00	\$ 10,000.00	\$ 300.00	\$ 3,000.00	\$ 1,800.00	\$ 18,000.00
15	Sign, Type III, Rem	1	Ea	\$ 75.00	\$ 75.00	\$ 55.00	\$ 55.00	\$ 50.00	\$ 50.00
16	Sign, Type III, Erect, Salv	1	Ea	\$ 100.00	\$ 100.00	\$ 105.00	\$ 105.00	\$ 50.00	\$ 50.00
17	Post, Steel, 3 Pound	16	Ft	\$ 15.00	\$ 240.00	\$ 15.00	\$ 240.00	\$ 10.00	\$ 160.00
18	Turf Establishment, Performance	1,000	Syd	\$ 15.00	\$ 15,000.00	\$ 10.00	\$ 10,000.00	\$ 10.55	\$ 10,550.00
19	Maintenance Gravel	20	Ton	\$ 50.00	\$ 1,000.00	\$ 60.00	\$ 1,200.00	\$ 88.25	\$ 1,765.00
20	Barricade, Type III, High Intensity, Double Sided, Furn & Oper	10	Ea	\$ 150.00	\$ 1,500.00	\$ 79.75	\$ 797.50	\$ 80.00	\$ 800.00
21	Minor Traf Devices, Max \$20,000	1	LSUM	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
22	Plastic Drum, High Intensity, Furn & Oper	125	Ea	\$ 25.00	\$ 3,125.00	\$ 22.00	\$ 2,750.00	\$ 20.00	\$ 2,500.00
23	Sign, Type B, Temp, Prismatic, Furn & Oper	200	Sft	\$ 5.00	\$ 1,000.00	\$ 3.85	\$ 770.00	\$ 5.00	\$ 1,000.00
24	Traf Regulator Control	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 20,000.00	\$ 20,000.00
25	Testing and Chlorination of Water Main	1	LSUM	\$ 15,000.00	\$ 15,000.00	\$ 47,500.00	\$ 47,500.00	\$ 18,000.00	\$ 18,000.00
26	Connect to Ex. Water Main	4	Ea	\$ 7,500.00	\$ 30,000.00	\$ 7,500.00	\$ 30,000.00	\$ 6,320.09	\$ 25,280.36
27	Water Main, Rem	150	Ft	\$ 30.00	\$ 4,500.00	\$ 100.00	\$ 15,000.00	\$ 60.00	\$ 9,000.00
28	Existing Valve with Valve Box Abandonment	4	Ea	\$ 750.00	\$ 3,000.00	\$ 500.00	\$ 2,000.00	\$ 622.40	\$ 2,489.60
29	Hydrant, Rem	2	Ea	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00	\$ 2,000.00
30	Water Main, C909 PVC, 8 inch, Tr Det G, Modified	215	Ft	\$ 155.00	\$ 33,325.00	\$ 310.00	\$ 66,650.00	\$ 282.78	\$ 60,797.70
31	Water Main, C900 PVC, 8 inch, Bore	1,330	Ft	\$ 175.00	\$ 232,750.00	\$ 185.00	\$ 246,050.00	\$ 200.00	\$ 266,000.00
32	Water Main, 4 inch, Cut and Plug, Modified	2	Ea	\$ 2,000.00	\$ 4,000.00	\$ 1,500.00	\$ 3,000.00	\$ 2,500.00	\$ 5,000.00
33	Water Main, 6 inch, Cut and Plug, Modified	3	Ea	\$ 2,250.00	\$ 6,750.00	\$ 1,800.00	\$ 5,400.00	\$ 2,500.00	\$ 7,500.00
34	Water Main, 8 inch, Cut and Plug, Modified	3	Ea	\$ 2,500.00	\$ 7,500.00	\$ 2,000.00	\$ 6,000.00	\$ 2,500.00	\$ 7,500.00
35	Gate Valve and Box, 8 inch, Modified	1	Ea	\$ 5,000.00	\$ 5,000.00	\$ 3,200.00	\$ 3,200.00	\$ 2,500.00	\$ 2,500.00
36	Fire Hydrant and Valve Assembly	2	Ea	\$ 9,000.00	\$ 18,000.00	\$ 8,000.00	\$ 16,000.00	\$ 16,000.00	\$ 32,000.00
SUBTOTAL OF WATER MAIN ITEMS:				\$	520,360.00	\$	602,376.50	\$	626,556.83

## CITY OF OWOSSO BID TABULATION SHEET

DATE 5/20/2025DEPT. EngineeringSUBJECT: 2025 Water Main Replacement Project - Contract 1 (DWSRF 7880-01)

Page 2 of 2

## Water Service Line Items 101-104

				Engineer's Estimate		Crawford Contracting, Inc. 2502 S Meridian Rd Mt Pleasant, MI 48858		Champagne & Marx Excavating 1445 Liberty Rd Saginaw, MI 48604	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
101	1 inch Copper Service Lead, Type "K", Modified	1,030	Ft	\$ 75.00	\$ 77,250.00	\$ 82.50	\$ 84,975.00	\$ 233.07	\$ 240,082.10
102	Curb Box, Stop, 1 inch Corporation Stop and Connection, Modified	32	Ea	\$ 2,000.00	\$ 64,000.00	\$ 3,300.00	\$ 105,600.00	\$ 1,133.80	\$ 36,281.60
103	Supply & Install Meter Pit, Complete	14	Ea	\$ 2,000.00	\$ 28,000.00	\$ 2,750.00	\$ 38,500.00	\$ 1,340.50	\$ 18,767.00
104	Water Meter Pit, Rem	14	Ea	\$ 500.00	\$ 7,000.00	\$ 1,100.00	\$ 15,400.00	\$ 800.00	\$ 11,200.00
SUBTOTAL OF WATER SERVICE LINE ITEMS:					\$ 176,250.00		\$ 244,475.00		\$ 306,310.70
GRAND TOTAL:					\$ 696,610.00		\$ 846,851.50		\$ 932,867.53

DEPT.  
HEAD:Clayton WilmerGENERAL LIABILITY INSURANCE  
EXPIRATION DATE:10-1-25

AWARDED:

PURCH.  
AGENT:8/22/2025WORKERS COMPENSATION INSURANCE  
EXPIRATION DATE:10-1-25COUNCIL  
APPROVED:STAFF  
REC.:Crawford Contracting, IncSOLE PROPRIETORSHIP  
EXPIRATION DATE:NA

PO NUMBER:

591.901.972.000 DWSRF 7880-01



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** June 2, 2025

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** 2025 Water Main Replacement Project – Contract 2 Tentative Award

### RECOMMENDATION:

Approval of the tentative award of the low responsive bid from L.A. Construction Corporation (Flint, MI) for water main replacement on Grace, Nafus, and Young in the amount of \$1,603,803.43 and a sanitary sewer main spot repair on Grace in the amount of \$17,299.70 for a total amount of \$1,621,103.13.

### BACKGROUND:

On May 20, 2025, the City received bids for the 2025 Water Main Replacement Project – Contract 2. Work includes replacement of the water main and water service lines, altogether with related work items, along the following streets:

- Grace from Cedar to Shiawassee (M-52)
- Nafus from Frederick to south end
- Young from Chestnut to Brooks

Additionally, a sanitary sewer spot repair on Grace is included in the contract. L.A. Construction Corporation is the confirmed low and most responsive bid and agrees to perform the work for a total cost of \$1,621,103.13. A resolution for tentatively awarding the 2025 Water Main Replacement Project – Contract 2 to L.A. Construction Corporation and tabulation of bids received is included for your consideration. The tentative award is required by the Drinking Water State Revolving Fund.

### FISCAL IMPACTS:

The project is funded by the DWSRF in the amount of \$1,603,803.43 with expenses being charged to Water Fund Account no. 591-901-972.000-DWSRF788001 and by the Sewer Fund Account No. 590-901-973.000-SEWERREHAB in the amount of \$17,299.70.

**ATTACHMENTS:** (1) Resolution, 2025 Water Main Replacement Project – Contract 2 Tentative Award  
(2) Bid Tabulation, 2025 Water Main Replacement Project – Contract 2

Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

**RESOLUTION NO.**

**AUTHORIZING TENTATIVE AWARD FOR THE  
2025 WATER MAIN REPLACEMENT PROJECT – CONTRACT 2  
FOR WATER SYSTEM IMPROVEMENTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to construct improvements to its existing water distribution system; and

WHEREAS, the water system improvements project formally adopted on May 20, 2024 will be funded through the State of Michigan's Drinking Water State Revolving Fund (DWSRF) program; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$1,621,103.13 from L.A. Construction, Corp. with \$1,603,803.43 being drinking water related and \$17,299.70 being sanitary sewer related; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities, Ryan E. Suchanek, has recommended awarding the contract to the low responsive bidder.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso tentatively awards the contract for the proposed Water Main Replacement Project – Contract 2 to L.A. Construction, Corp. contingent upon successful financial arrangements with the State Revolving Fund Program.
- SECOND: upon receipt of the DWSRF Bond Proceeds, the Mayor and City Clerk are instructed and authorized to sign, without further Council action, Exhibit A substantially as attached, as 2025 Water Main Replacement Project – Contract 2 in the amount of \$1,621,103.13.
- THIRD: the accounts payable department is authorized to submit payment to the contractor for work satisfactorily completed in an amount not to exceed \$1,621,103.13.
- FOURTH: the above expenses shall be paid from the Water Fund Account 591-901-972.000-DWSRF88001 and the Sewer Fund Account 590-901-973.000-SEWERREHAB.

**EXHIBIT A**

**Contract for Services Between**

**The City of Owosso**

**and**

**L.A. Construction, Corp.**

**2025 Water Main Replacement Project - Contract 2**

**June 2025**



## CONTRACT

THIS AGREEMENT is made on **June** \_\_\_\_, 2025 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and **L.A. CONSTRUCTION, CORP.** ("contractor"), a Michigan company, whose address is 3453 N. Linden Road, Flint, Michigan 48504.

Based upon the mutual promises below, the contractor and the city agree as follows:

### ARTICLE I - Scope of work

The contractor agrees to furnish all of the materials, equipment and labor necessary and to abide by all the duties and responsibilities applicable to it for the project entitled "2025 Water Main Replacement Project - Contract 2", in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Bonds
- General conditions
- Standard specifications
- Detailed specifications

### ARTICLE II - The Contract Sum

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms not to exceed one million six hundred twenty-one thousand one hundred three dollars and thirteen cents (\$1,621,103.13). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

### ARTICLE III – Assignment

This contract may not be assigned or subcontracted without the written consent of the city.

### ARTICLE IV - Choice of law

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

### ARTICLE V - Relationship of the parties

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not

become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

**ARTICLE VI – Notice**

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

**ARTICLE VII - Indemnification**

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

**ARTICLE VIII - Entire agreement**

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By\_\_\_\_\_

Its:\_\_\_\_\_

Date:\_\_\_\_\_

THE CITY OF OWOSSO

By\_\_\_\_\_

Its: Robert J. Teich, Jr., Mayor

Date:

By\_\_\_\_\_

Its: Amy K. Kirkland, City Clerk

Date:

## CITY OF OWOSSO BID TABULATION SHEET

DATE 5/20/2025

DEPT. Engineering

SUBJECT: 2025 Water Main Replacement Project - Contract 2 (DWSRF 7880-01)

Page 1 of 4

## Water Main Items 1-48

				Engineer's Estimate		L.A. Construction Corporation 3453 N. Linden Road Flint, MI 48504		Crawford Contracting, Inc. 2502 S Meridian Rd Mt Pleasant, MI 48858	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization, Max \$137,000, Water Main	1	LSUM	\$ 137,000.00	\$ 137,000.00	137,000.00	\$ 137,000.00	\$ 137,000.00	\$ 137,000.00
2	Tree, Rem, 6 inch to 18 inch	1	Ea	\$ 2,500.00	\$ 2,500.00	4,400.00	\$ 4,400.00	\$ 3,000.00	\$ 3,000.00
3	Curb and Gutter, Rem	643	Ft	\$ 15.00	\$ 9,645.00	10.00	\$ 6,430.00	\$ 15.00	\$ 9,645.00
4	Pavt, Rem	1,478	Syd	\$ 15.00	\$ 22,170.00	15.00	\$ 22,170.00	\$ 5.00	\$ 7,390.00
5	Sidewalk, Rem	606	Syd	\$ 15.00	\$ 9,090.00	15.00	\$ 9,090.00	\$ 12.00	\$ 7,272.00
6	Erosion Control, Inlet Protection, Fabric Drop	28	Ea	\$ 130.00	\$ 3,640.00	125.00	\$ 3,500.00	\$ 100.00	\$ 2,800.00
7	Subbase, CIP	24	Cyd	\$ 65.00	\$ 1,560.00	62.50	\$ 1,500.00	\$ 25.00	\$ 600.00
8	Aggregate Base, 8 inch, Modified	1,271	Syd	\$ 30.00	\$ 38,130.00	26.70	\$ 33,935.70	\$ 25.00	\$ 31,775.00
9	Dr Structure Cover, Adj, Case 1	11	Ea	\$ 1,000.00	\$ 11,000.00	1,062.50	\$ 11,687.50	\$ 800.00	\$ 8,800.00
10	Dr Structure Cover, Type EJ 5100 w/ ADA Grate	1	Ea	\$ 1,500.00	\$ 1,500.00	1,291.94	\$ 1,291.94	\$ 1,200.00	\$ 1,200.00
11	HMA, 13A	464	Ton	\$ 225.00	\$ 104,400.00	154.00	\$ 71,456.00	\$ 225.00	\$ 104,400.00
12	Driveway, Nonreinf Conc, 6 inch	115	Syd	\$ 75.00	\$ 8,625.00	81.16	\$ 9,333.40	\$ 70.00	\$ 8,050.00
13	Driveway, Nonreinf Conc, 7 inch	93	Syd	\$ 85.00	\$ 7,905.00	83.64	\$ 7,778.52	\$ 75.00	\$ 6,975.00
14	Curb and Gutter, Conc, Det F4, Modified	643	Ft	\$ 45.00	\$ 28,935.00	34.33	\$ 22,074.19	\$ 35.00	\$ 22,505.00
15	Detectable Warning Surface, Modified	40	Ft	\$ 100.00	\$ 4,000.00	96.00	\$ 3,840.00	\$ 95.00	\$ 3,800.00
16	Curb Ramp Opening, Conc	56	Ft	\$ 45.00	\$ 2,520.00	34.33	\$ 1,922.48	\$ 35.00	\$ 1,960.00
17	Curb Ramp, Conc, 4 inch	951	Sft	\$ 11.00	\$ 10,461.00	10.17	\$ 9,671.67	\$ 11.00	\$ 10,461.00
18	Curb Ramp, Conc, 7 inch	226	Sft	\$ 12.00	\$ 2,712.00	11.77	\$ 2,660.02	\$ 13.00	\$ 2,938.00
19	Sidewalk, Conc, 4 inch	2,992	Sft	\$ 9.00	\$ 26,928.00	7.37	\$ 22,051.04	\$ 7.50	\$ 22,440.00
20	Sidewalk, Conc, 6 inch	1,648	Sft	\$ 10.00	\$ 16,480.00	9.02	\$ 14,864.96	\$ 9.00	\$ 14,832.00
21	Sanitary Serv Conflict	10	Ea	\$ 2,000.00	\$ 20,000.00	4,262.97	\$ 42,629.70	\$ 3,000.00	\$ 30,000.00
22	Abandoned Gas Main Conflict	10	Ea	\$ 1,000.00	\$ 10,000.00	1,250.00	\$ 12,500.00	\$ 300.00	\$ 3,000.00
23	Sign, Type III, Rem	10	Ea	\$ 75.00	\$ 750.00	49.50	\$ 495.00	\$ 45.00	\$ 450.00
24	Sign, Type III, Erect, Salv	10	Ea	\$ 100.00	\$ 1,000.00	93.50	\$ 935.00	\$ 85.00	\$ 850.00
25	Post, Steel, 3 Pound	160	Ft	\$ 15.00	\$ 2,400.00	12.10	\$ 1,936.00	\$ 11.00	\$ 1,760.00
26	Turf Establishment, Performance	1,775	Syd	\$ 15.00	\$ 26,625.00	12.50	\$ 22,187.50	\$ 10.00	\$ 17,750.00
27	Maintenance Gravel	300	Ton	\$ 50.00	\$ 15,000.00	43.65	\$ 13,095.00	\$ 60.00	\$ 18,000.00
28	Barricade, Type III, High Intensity, Double Sided, Furn & Oper	12	Ea	\$ 150.00	\$ 1,800.00	103.95	\$ 1,247.40	\$ 94.50	\$ 1,134.00
29	Pedestrian Type II Barricade, Temp	30	Ea	\$ 100.00	\$ 3,000.00	89.10	\$ 2,673.00	\$ 81.00	\$ 2,430.00
30	Lighted Arrow, Type C, Furn & Oper	5	Ea	\$ 750.00	\$ 3,750.00	693.00	\$ 3,465.00	\$ 630.00	\$ 3,150.00
31	Minor Traf Devices, Max \$20,000	1	LSUM	\$ 20,000.00	\$ 20,000.00	20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
32	Plastic Drum, High Intensity, Furn & Oper	250	Ea	\$ 25.00	\$ 6,250.00	31.68	\$ 7,920.00	\$ 28.80	\$ 7,200.00
33	Sign, Type B, Temp, Prismatic, Furn & Oper	635	Sft	\$ 5.00	\$ 3,175.00	4.75	\$ 3,016.25	\$ 4.32	\$ 2,743.20
34	Traf Regulator Control	1	LSUM	\$ 5,000.00	\$ 5,000.00	50,000.00	\$ 50,000.00	\$ 5,000.00	\$ 5,000.00
35	Testing and Chlorination of Water Main	1	LSUM	\$ 15,000.00	\$ 15,000.00	53,696.00	\$ 53,696.00	\$ 110,000.00	\$ 110,000.00
36	Connect to Ex. Water Main	10	Ea	\$ 7,500.00	\$ 75,000.00	8,533.05	\$ 85,330.50	\$ 7,500.00	\$ 75,000.00
37	Water Main, Rem	70	Ft	\$ 30.00	\$ 2,100.00	25.00	\$ 1,750.00	\$ 100.00	\$ 7,000.00
38	Existing Valve with Valve Box Abandonment	9	Ea	\$ 750.00	\$ 6,750.00	538.33	\$ 4,844.97	\$ 500.00	\$ 4,500.00
39	Hydrant, Rem	1	Ea	\$ 1,000.00	\$ 1,000.00	1,250.00	\$ 1,250.00	\$ 1,000.00	\$ 1,000.00
40	Water Main, C909 PVC, 6 inch, Tr Det G, Modified	680	Ft	\$ 135.00	\$ 91,800.00	115.96	\$ 78,852.80	\$ 245.00	\$ 166,600.00
41	Water Main, C909 PVC, 8 inch, Tr Det G, Modified	305	Ft	\$ 155.00	\$ 47,275.00	131.03	\$ 39,964.15	\$ 250.00	\$ 76,250.00
42	Water Main, C900 PVC, 6 inch, Bore	1,530	Ft	\$ 150.00	\$ 229,500.00	117.46	\$ 179,713.80	\$ 143.00	\$ 218,790.00
43	Water Main, C900 PVC, 8 inch, Bore	755	Ft	\$ 175.00	\$ 132,125.00	149.10	\$ 112,570.50	\$ 180.00	\$ 135,900.00
44	Water Main, 4 inch, Cut and Plug, Modified	3	Ea	\$ 2,000.00	\$ 6,000.00	1,093.74	\$ 3,281.22	\$ 1,500.00	\$ 4,500.00
45	Water Main, 6 inch, Cut and Plug, Modified	7	Ea	\$ 2,250.00	\$ 15,750.00	1,306.19	\$ 9,143.33	\$ 1,800.00	\$ 12,600.00
46	Gate Valve and Box, 6 inch, Modified	7	Ea	\$ 4,000.00	\$ 28,000.00	4,035.61	\$ 28,249.27	\$ 2,200.00	\$ 15,400.00
47	Gate Valve and Box, 8 inch, Modified	3	Ea	\$ 5,000.00	\$ 15,000.00	5,097.85	\$ 15,293.55	\$ 3,200.00	\$ 9,600.00
48	Fire Hydrant and Valve Assembly	7	Ea	\$ 9,000.00	\$ 63,000.00	11,374.43	\$ 79,621.01	\$ 8,000.00	\$ 56,000.00
SUBTOTAL OF WATER MAIN ITEMS:					\$ 1,296,251.00		\$ 1,272,318.37		\$ 1,414,450.20

## CITY OF OWOSSO BID TABULATION SHEET

DATE 5/20/2025DEPT. EngineeringSUBJECT: 2025 Water Main Replacement Project - Contract 2 (DWSRF 7880-01)

Page 2 of 4

Water Service Line Items 101-104				Engineer's Estimate		L.A. Construction Corporation 3453 N. Linden Road Flint, MI 48504		Crawford Contracting, Inc. 2502 S Meridian Rd Mt Pleasant, MI 48858	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
101	1 inch Copper Service Lead, Type "K", Modified	1,230	Ft	\$ 75.00	\$ 92,250.00	153.49	\$ 188,792.70	\$ 77.00	\$ 94,710.00
102	Curb Box, Stop, 1 inch Corporation Stop and Connection, Modified	39	Ea	\$ 2,000.00	\$ 78,000.00	1,989.24	\$ 77,580.36	\$ 3,300.00	\$ 128,700.00
103	Supply & Install Meter Pit, Complete	16	Ea	\$ 2,000.00	\$ 32,000.00	3,444.50	\$ 55,112.00	\$ 2,750.00	\$ 44,000.00
104	Water Meter Pit, Rem	16	Ea	\$ 500.00	\$ 8,000.00	625.00	\$ 10,000.00	\$ 550.00	\$ 8,800.00
SUBTOTAL OF WATER SERVICE LINE ITEMS:					\$ 210,250.00	\$ 331,485.06		\$ 276,210.00	

Sanitary Sewer Items 201-207									
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
201	Mobilization, Max \$1,200, Sanitary Sewer	1	LSUM	\$ 1,200.00	\$ 1,200.00	1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
202	Sewer, Rem, Less than 24 inch	10	Ft	\$ 30.00	\$ 300.00	50.00	\$ 500.00	\$ 22.00	\$ 220.00
203	Pavt, Rem	35	Syd	\$ 15.00	\$ 525.00	31.25	\$ 1,093.75	\$ 16.50	\$ 577.50
204	Maintenance Gravel	15	Ton	\$ 40.00	\$ 600.00	74.90	\$ 1,123.50	\$ 66.00	\$ 990.00
205	Aggregate Base, 8 inch, Modified	35	Syd	\$ 60.00	\$ 2,100.00	40.45	\$ 1,415.75	\$ 33.00	\$ 1,155.00
206	Sewer, SDR-28, 8 inch, Tr Det B, Modified	10	Ft	\$ 500.00	\$ 5,000.00	446.67	\$ 4,466.70	\$ 1,375.00	\$ 13,750.00
207	HMA, 13A	15	Ton	\$ 225.00	\$ 3,375.00	500.00	\$ 7,500.00	\$ 250.00	\$ 3,750.00
SUBTOTAL OF SANITARY SEWER ITEMS:					\$ 13,100.00	\$ 17,299.70		\$ 21,642.50	
GRAND TOTAL:					\$ 1,519,601.00	\$ 1,621,103.13		\$ 1,712,302.70	

DEPT.  
HEAD:Claire WehnerGENERAL LIABILITY INSURANCE  
EXPIRATION DATE:6-20-25

AWARDED:

PURCH.  
AGENT:8/22/25WORKERS COMPENSATION INSURANCE  
EXPIRATION DATE:6-20-25COUNCIL  
APPROVED:STAFF  
REC.:L.A. Construction CorporationSOLE PROPRIETORSHIP  
EXPIRATION DATE:NA

PO NUMBER:

Bond funded 1,603,803.43  
Sewer 17,299.70591,901,972.600 DWSRF7880-01  
590,901,973.000 Sewer rehab.

## CITY OF OWOSSO BID TABULATION SHEET

DATE 5/20/2025

DEPT. Engineering

SUBJECT: 2025 Water Main Replacement Project - Contract 2 (DWSRF 7880-01)

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## Water Main Items 1-48

Champagne & Marx Excavating  
1445 Liberty Rd  
Saginaw, MI 48604

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization, Max \$137,000, Water Main	1	LSUM	\$ 136,000.00	\$ 136,000.00		\$ -		\$ -
2	Tree, Rem, 6 inch to 18 inch	1	Ea	\$ 700.00	\$ 700.00		\$ -		\$ -
3	Curb and Gutter, Rem	643	Ft	\$ 10.15	\$ 6,526.45		\$ -		\$ -
4	Pavt, Rem	1,478	Syd	\$ 7.20	\$ 10,641.60		\$ -		\$ -
5	Sidewalk, Rem	606	Syd	\$ 11.48	\$ 6,956.88		\$ -		\$ -
6	Erosion Control, Inlet Protection, Fabric Drop	28	Ea	\$ 118.78	\$ 3,325.84		\$ -		\$ -
7	Subbase, CIP	24	Cyd	\$ 168.62	\$ 4,046.88		\$ -		\$ -
8	Aggregate Base, 8 inch, Modified	1,271	Syd	\$ 34.76	\$ 44,179.96		\$ -		\$ -
9	Dr Structure Cover, Adj, Case 1	11	Ea	\$ 1,296.36	\$ 14,259.96		\$ -		\$ -
10	Dr Structure Cover, Type EJ 5100 w/ ADA Grate	1	Ea	\$ 1,800.00	\$ 1,800.00		\$ -		\$ -
11	HMA, 13A	484	Ton	\$ 240.00	\$ 111,360.00		\$ -		\$ -
12	Driveway, Nonreinfc Conc, 6 inch	115	Syd	\$ 77.73	\$ 8,938.95		\$ -		\$ -
13	Driveway, Nonreinfc Conc, 7 inch	93	Syd	\$ 85.09	\$ 7,913.37		\$ -		\$ -
14	Curb and Gutter, Conc, Det F4, Modified	643	Ft	\$ 44.87	\$ 28,851.41		\$ -		\$ -
15	Detectable Warning Surface, Modified	40	Ft	\$ 130.00	\$ 5,200.00		\$ -		\$ -
16	Curb Ramp Opening, Conc	56	Ft	\$ 44.87	\$ 2,512.72		\$ -		\$ -
17	Curb Ramp, Conc, 4 inch	951	Sft	\$ 12.45	\$ 11,839.95		\$ -		\$ -
18	Curb Ramp, Conc, 7 inch	226	Sft	\$ 16.69	\$ 3,771.94		\$ -		\$ -
19	Sidewalk, Conc, 4 inch	2,992	Sft	\$ 6.78	\$ 20,285.76		\$ -		\$ -
20	Sidewalk, Conc, 6 inch	1,648	Sft	\$ 9.01	\$ 14,848.48		\$ -		\$ -
21	Sanitary Serv Conflict	10	Ea	\$ 1,800.00	\$ 18,000.00		\$ -		\$ -
22	Abandoned Gas Main Conflict	10	Ea	\$ 1,800.00	\$ 18,000.00		\$ -		\$ -
23	Sign, Type III, Rem	10	Ea	\$ 50.00	\$ 500.00		\$ -		\$ -
24	Sign, Type III, Erect, Salv	10	Ea	\$ 50.00	\$ 500.00		\$ -		\$ -
25	Post, Steel, 3 Pound	160	Ft	\$ 9.00	\$ 1,440.00		\$ -		\$ -
26	Turf Establishment, Performance	1,775	Syd	\$ 13.84	\$ 24,566.00		\$ -		\$ -
27	Maintenance Gravel	300	Ton	\$ 59.31	\$ 17,793.00		\$ -		\$ -
28	Barricade, Type III, High Intensity, Double Sided, Furn & Oper	12	Ea	\$ 80.00	\$ 960.00		\$ -		\$ -
29	Pedestrian Type II Barricade, Temp	30	Ea	\$ 100.00	\$ 3,000.00		\$ -		\$ -
30	Lighted Arrow, Type C, Furn & Oper	5	Ea	\$ 500.00	\$ 2,500.00		\$ -		\$ -
31	Minor Traf Devices, Max \$20,000	1	LSUM	\$ 20,000.00	\$ 20,000.00		\$ -		\$ -
32	Plastic Drum, High Intensity, Furn & Oper	250	Ea	\$ 20.00	\$ 5,000.00		\$ -		\$ -
33	Sign, Type B, Temp, Prismatic, Furn & Oper	635	Sft	\$ 4.00	\$ 2,540.00		\$ -		\$ -
34	Traf Regulator Control	1	LSUM	\$ 20,000.00	\$ 20,000.00		\$ -		\$ -
35	Testing and Chlorination of Water Main	1	LSUM	\$ 16,000.00	\$ 16,000.00		\$ -		\$ -
36	Connect to Ex. Water Main	10	Ea	\$ 6,564.41	\$ 65,644.10		\$ -		\$ -
37	Water Main, Rem	70	Ft	\$ 36.77	\$ 2,573.90		\$ -		\$ -
38	Existing Valve with Valve Box Abandonment	9	Ea	\$ 215.89	\$ 1,943.01		\$ -		\$ -
39	Hydrant, Rem	1	Ea	\$ 1,500.00	\$ 1,500.00		\$ -		\$ -
40	Water Main, C909 PVC, 6 inch, Tr Det G, Modified	680	Ft	\$ 249.00	\$ 169,320.00		\$ -		\$ -
41	Water Main, C909 PVC, 8 inch, Tr Det G, Modified	305	Ft	\$ 259.86	\$ 79,257.30		\$ -		\$ -
42	Water Main, C900 PVC, 6 inch, Bore	1,530	Ft	\$ 138.00	\$ 211,140.00		\$ -		\$ -
43	Water Main, C900 PVC, 8 inch, Bore	755	Ft	\$ 142.00	\$ 107,210.00		\$ -		\$ -
44	Water Main, 4 inch, Cut and Plug, Modified	3	Ea	\$ 2,500.00	\$ 7,500.00		\$ -		\$ -
45	Water Main, 6 inch, Cut and Plug, Modified	7	Ea	\$ 2,500.00	\$ 17,500.00		\$ -		\$ -
46	Gate Valve and Box, 6 inch, Modified	7	Ea	\$ 4,540.59	\$ 31,784.13		\$ -		\$ -
47	Gate Valve and Box, 8 inch, Modified	3	Ea	\$ 5,077.66	\$ 15,232.98		\$ -		\$ -
48	Fire Hydrant and Valve Assembly	7	Ea	\$ 10,100.11	\$ 70,700.77		\$ -		\$ -
SUBTOTAL OF WATER MAIN ITEMS:					\$ 1,376,065.34		\$ -		\$ -

## CITY OF OWOSSO BID TABULATION SHEET

DATE 5/20/2025DEPT. EngineeringSUBJECT: 2025 Water Main Replacement Project - Contract 2 (DWSRF 7880-01)

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Champagne & Marx Excavating  
1445 Liberty Rd  
Saginaw, MI 48604

## Water Service Line Items 101-104

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
101	1 inch Copper Service Lead, Type "K", Modified	1,230	Ft	\$ 203.80	\$ 250,674.00		\$ -		\$ -
102	Curb Box, Stop, 1 inch Corporation Stop and Connection, Modified	39	Ea	\$ 1,100.00	\$ 42,900.00		\$ -		\$ -
103	Supply & Install Meter Pit, Complete	16	Ea	\$ 1,391.69	\$ 22,267.04		\$ -		\$ -
104	Water Meter Pit, Rem	16	Ea	\$ 1,244.80	\$ 19,916.80		\$ -		\$ -
SUBTOTAL OF WATER SERVICE LINE ITEMS:					\$ 335,757.84		\$ -		\$ -

## Sanitary Sewer Items 201-207

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
201	Mobilization, Max \$1,200, Sanitary Sewer	1	LSUM	\$ 1,200.00	\$ 1,200.00		\$ -		\$ -
202	Sewer, Rem, Less than 24 inch	10	Ft	\$ 73.54	\$ 735.40		\$ -		\$ -
203	Pavt, Rem	35	Syd	\$ 18.79	\$ 657.65		\$ -		\$ -
204	Maintenance Gravel	15	Ton	\$ 80.00	\$ 1,200.00		\$ -		\$ -
205	Aggregate Base, 8 inch, Modified	35	Syd	\$ 50.00	\$ 1,750.00		\$ -		\$ -
206	Sewer, SDR-26, 8 inch, Tr Det B, Modified	10	Ft	\$ 1,622.38	\$ 16,223.80		\$ -		\$ -
207	HMA, 13A	15	Ton	\$ 240.00	\$ 3,600.00		\$ -		\$ -
SUBTOTAL OF SANITARY SEWER ITEMS:					\$ 25,366.85		\$ -		\$ -
GRAND TOTAL:					\$ 1,737,190.03		\$ -		\$ -



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** June 2, 2025

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** 2025-2027 Water Service Line Replacement Project Tentative Award

### RECOMMENDATION:

Approval of the tentative award of the responsive bid from All Seasons Underground Construction Inc (Tipton, MI) for the 2025–2027 Water Service Line Replacement Project in the amount of \$3,978,656.00.

### BACKGROUND:

On May 20, 2025, the City received bids for the 2025-2027 Water Service Line Replacement Project. Work includes replacement of non-compliant water service lines, altogether with related work items in various locations throughout the City. Five Star Energy Services submitted the lowest bid proposal but later withdrew their bid proposal. All Seasons Underground is the new confirmed low and most responsive bid and agrees to perform the work for a total cost amount of \$3,978,656.00. A resolution for tentatively awarding the 2025–2027 Water Service Line Replacement Project to All Seasons Underground and tabulation of bids received is included for your consideration. The tentative award is required by the Drinking Water State Revolving Fund.

### FISCAL IMPACTS:

The project is funded by the DWRF in the amount of \$3,978,565.00 with expenses being charged to Water Fund Account no. 591-901-972.000-DWSRF788001.

**ATTACHMENTS:** (1) Resolution, 2025–2027 Water Service Line Replacement Project Tentative Award  
(2) Bid Tabulation 2025-2027 Water Service Line Replacement Project  
(3) Bid Withdrawal – Five Star Energy Services

Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

**RESOLUTION NO.**

**AUTHORIZING TENTATIVE AWARD FOR THE  
2025-2027 WATER SERVICE LINE REPLACEMENT PROJECT  
FOR WATER SYSTEM IMPROVEMENTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to construct improvements to its existing water distribution system; and

WHEREAS, the water system improvements project formally adopted on May 20, 2024 will be funded through the State of Michigan's Drinking Water State Revolving Fund (DWSRF) program; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$3,978,656.00 from All Seasons Underground Construction Inc, after withdrawal of the bid by Five Star Energy Services; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities, Ryan E. Suchanek, has recommended awarding the contract to the low responsive bidder.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso tentatively awards the contract for the proposed 2025-2027 Water Service Line Replacement Project to All Seasons Underground Construction Inc contingent upon successful financial arrangements with the State Revolving Fund Program.
- SECOND: upon receipt of the DWSRF Bond Proceeds, the Mayor and City Clerk are instructed and authorized to sign, without further Council action, Exhibit A substantially as attached, as 2025-2027 Water Service Line Replacement Project contract in the amount of \$3,978,656.00.
- THIRD: the accounts payable department is authorized to submit payment to the contractor for work satisfactorily completed in an amount not to exceed \$3,978,656.00.
- FOURTH: the above expenses shall be paid from Water Fund Account 591-901-972.000-DWSRF788001.

**EXHIBIT A**

**Contract for Services Between**

**The City of Owosso**

**and**

**All Seasons Underground Construction Inc**

**2025-2027 Water Service Line Replacement Project**

**June 2025**

## **CONTRACT**

THIS AGREEMENT is made on June \_\_\_\_, 2025 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and ALL SEASONS UNDERGROUND CONSTRUCTION INC ("contractor"), a Michigan company, whose address is 5687 Pawson Road, Tipton, Michigan 49287.

Based upon the mutual promises below, the contractor and the city agree as follows:

### **ARTICLE I - Scope of work**

The contractor agrees to furnish all of the materials, equipment and labor necessary and to abide by all the duties and responsibilities applicable to it for the project entitled "2025-2027 Water Service Line Replacement Project", in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Bonds
- General conditions
- Standard specifications
- Detailed specifications

### **ARTICLE II - The Contract Sum**

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms not to exceed three million nine hundred seventy-eight thousand six hundred fifty-six dollars (\$3,978,656.00). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

### **ARTICLE III – Assignment**

This contract may not be assigned or subcontracted without the written consent of the city.

### **ARTICLE IV - Choice of law**

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

### **ARTICLE V - Relationship of the parties**

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city

including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

**ARTICLE VI – Notice**

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

**ARTICLE VII - Indemnification**

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

**ARTICLE VIII - Entire agreement**

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By\_\_\_\_\_

Its:\_\_\_\_\_

Date:\_\_\_\_\_

THE CITY OF OWOSSO

By\_\_\_\_\_

Its: Robert J. Teich, Jr., Mayor

Date:

By\_\_\_\_\_

Its: Amy K. Kirkland, City Clerk

Date:

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/20/2025

DEPT. Engineering

SUBJECT: 2025-2027 Water Service Line Replacement Project (DWSRF 7880-01)

Bid Withdrawn by Contractor

Engineer's Estimate

Five Star Energy Service LLC  
1581 E Racine Ave  
Waukesa, WI 53186  
262-706-3260

All Seasons Underground  
5687 Pawson Rd  
Tipton, MI 49287  
517-673-1561

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Water Service, Case 1, 1 inch, Curb Stop to Water Meter	7,200	FT	\$ 90.00	\$ 648,000.00	0.01	\$ 72.00	\$ 93.70	\$ 674,640.00
2	Water Service, Case 1, 1 1/2 inch, Curb Stop to Water Meter	250	FT	\$ 100.00	\$ 25,000.00	0.01	\$ 2.50	\$ 84.00	\$ 21,000.00
3	Water Service, Case 1, 2 inch, Curb Stop to Water Meter	100	FT	\$ 110.00	\$ 11,000.00	0.01	\$ 1.00	\$ 105.00	\$ 10,500.00
4	Water Service, Case 2, 1 inch, Main to Curb Stop	4,320	FT	\$ 150.00	\$ 648,000.00	0.01	\$ 43.20	\$ 125.00	\$ 540,000.00
5	Water Service, Case 2, 1 1/2 inch, Main to Curb Stop	150	FT	\$ 160.00	\$ 24,000.00	0.01	\$ 1.50	\$ 140.00	\$ 21,000.00
6	Water Service, Case 2, 2 inch, Main to Curb Stop	60	FT	\$ 170.00	\$ 10,200.00	0.01	\$ 0.60	\$ 153.00	\$ 9,180.00
7	Water Service, Case 3, 1 inch, Main to Meter	14,400	FT	\$ 120.00	\$ 1,728,000.00	0.01	\$ 144.00	\$ 120.00	\$ 1,728,000.00
8	Water Service, Case 3, 1 1/2 inch, Main to Meter	375	FT	\$ 130.00	\$ 48,750.00	0.01	\$ 3.75	\$ 112.00	\$ 42,000.00
9	Water Service, Case 3, 2 inch, Main to Meter	150	FT	\$ 140.00	\$ 21,000.00	0.01	\$ 1.50	\$ 150.00	\$ 22,500.00
10	Failed Attempt, Trenchless	50	EA	\$ 750.00	\$ 37,500.00	0.01	\$ 0.50	\$ 250.00	\$ 12,500.00
11	Water Meter Pit, Rem	150	EA	\$ 500.00	\$ 75,000.00	0.01	\$ 1.50	\$ 500.00	\$ 75,000.00
12	Supply & Install Meter Pit, Complete	250	EA	\$ 1,000.00	\$ 250,000.00	8,500.00	\$ 2,125,000.00	\$ 500.00	\$ 125,000.00
13	Sidewalk, Rem	2,783	SYD	\$ 10.00	\$ 27,830.00	0.01	\$ 27.83	\$ 3.00	\$ 8,349.00
14	HMA, Rem	3,889	SYD	\$ 15.00	\$ 58,335.00	0.01	\$ 38.89	\$ 3.00	\$ 11,667.00
15	Curb and Gutter, Rem	3,500	FT	\$ 10.00	\$ 35,000.00	0.01	\$ 35.00	\$ 5.00	\$ 17,500.00
16	Sidewalk, Conc, 4 inch, Modified	20,040	SFT	\$ 10.00	\$ 200,400.00	9.00	\$ 180,360.00	\$ 3.50	\$ 70,140.00
17	Sidewalk, Conc, 6 inch, Modified	5,010	SFT	\$ 15.00	\$ 75,150.00	0.01	\$ 50.10	\$ 5.50	\$ 27,555.00
18	Curb and Gutter, Conc, Det F4	3,500	FT	\$ 50.00	\$ 175,000.00	0.01	\$ 35.00	\$ 85.00	\$ 297,500.00
19	Driveway, Nonreinf Conc, 6 inch	200	SYD	\$ 100.00	\$ 20,000.00	0.01	\$ 2.00	\$ 90.00	\$ 18,000.00
20	HMA, Repair	1,283	TON	\$ 250.00	\$ 320,750.00	0.01	\$ 12.83	\$ 125.00	\$ 160,375.00
21	Subgrade Undercutting, Type II, Modified	165	CYD	\$ 50.00	\$ 8,250.00	0.01	\$ 1.65	\$ 250.00	\$ 41,250.00
22	Water Main Tap	50	EA	\$ 1,500.00	\$ 75,000.00	3,500.00	\$ 175,000.00	\$ 900.00	\$ 45,000.00
TOTAL:				\$	4,522,165.00		\$ 2,480,835.35		\$ 3,978,656.00

DEPT.  
HEAD: \_\_\_\_\_  
  
PURCH.  
AGENT: \_\_\_\_\_  
  
STAFF  
REC.: \_\_\_\_\_

GENERAL LIABILITY INSURANCE  
EXPIRATION DATE: \_\_\_\_\_  
  
WORKERS COMPENSATION INSURANCE  
EXPIRATION DATE: \_\_\_\_\_  
  
SOLE PROPRIETORSHIP  
EXPIRATION DATE: \_\_\_\_\_

AWARDED: \_\_\_\_\_  
  
COUNCIL  
APPROVED: \_\_\_\_\_  
  
PO NUMBER: \_\_\_\_\_

				Green Tech Systems, LLC 214 Athlone Beach Bay City, MI 48706 989-737-8508		Champagne & Marx Excavating 1445 Liberty Rd Saginaw, MI 48604 989-755-8971		Rohde Bros. Excavating, Inc. 1240 N Outer Drive Saginaw, MI 48601 989-753-0294	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Water Service, Case 1, 1 inch, Curb Stop to Water Meter	7,200	FT	\$ 87.00	\$ 626,400.00	132.00	\$ 950,400.00	\$ 149.00	\$ 1,072,800.00
2	Water Service, Case 1, 1 1/2 inch, Curb Stop to Water Meter	250	FT	\$ 100.00	\$ 25,000.00	164.00	\$ 41,000.00	\$ 167.00	\$ 41,750.00
3	Water Service, Case 1, 2 inch, Curb Stop to Water Meter	100	FT	\$ 137.00	\$ 13,700.00	210.00	\$ 21,000.00	\$ 176.00	\$ 17,600.00
4	Water Service, Case 2, 1 inch, Main to Curb Stop	4,320	FT	\$ 185.00	\$ 799,200.00	140.00	\$ 604,800.00	\$ 167.00	\$ 721,440.00
5	Water Service, Case 2, 1 1/2 inch, Main to Curb Stop	150	FT	\$ 140.00	\$ 21,000.00	216.00	\$ 32,400.00	\$ 185.00	\$ 27,750.00
6	Water Service, Case 2, 2 inch, Main to Curb Stop	60	FT	\$ 220.00	\$ 13,200.00	314.00	\$ 18,840.00	\$ 194.00	\$ 11,640.00
7	Water Service, Case 3, 1 inch, Main to Meter	14,400	FT	\$ 90.00	\$ 1,296,000.00	132.00	\$ 1,900,800.00	\$ 123.00	\$ 1,771,200.00
8	Water Service, Case 3, 1 1/2 inch, Main to Meter	375	FT	\$ 92.00	\$ 34,500.00	164.00	\$ 61,500.00	\$ 145.00	\$ 54,375.00
9	Water Service, Case 3, 2 inch, Main to Meter	150	FT	\$ 109.00	\$ 16,350.00	228.00	\$ 34,200.00	\$ 154.00	\$ 23,100.00
10	Failed Attempt, Trenchless	50	EA	\$ 400.00	\$ 20,000.00	500.00	\$ 25,000.00	\$ 500.00	\$ 25,000.00
11	Water Meter Pit, Rem	150	EA	\$ 400.00	\$ 60,000.00	350.00	\$ 52,500.00	\$ 300.00	\$ 45,000.00
12	Supply & Install Meter Pit, Complete	250	EA	\$ 800.00	\$ 200,000.00	1,160.00	\$ 290,000.00	\$ 600.00	\$ 150,000.00
13	Sidewalk, Rem	2,783	SYD	\$ 20.00	\$ 55,660.00	16.00	\$ 44,528.00	\$ 15.00	\$ 41,745.00
14	HMA, Rem	3,889	SYD	\$ 20.00	\$ 77,780.00	16.00	\$ 62,224.00	\$ 24.00	\$ 93,336.00
15	Curb and Gutter, Rem	3,500	FT	\$ 1.00	\$ 3,500.00	10.00	\$ 35,000.00	\$ 12.00	\$ 42,000.00
16	Sidewalk, Conc, 4 inch, Modified	20,040	SFT	\$ 8.00	\$ 160,320.00	9.00	\$ 180,360.00	\$ 8.00	\$ 160,320.00
17	Sidewalk, Conc, 6 inch, Modified	5,010	SFT	\$ 9.00	\$ 45,090.00	10.00	\$ 50,100.00	\$ 9.00	\$ 45,090.00
18	Curb and Gutter, Conc, Det F4	3,500	FT	\$ 1.00	\$ 3,500.00	36.00	\$ 126,000.00	\$ 40.00	\$ 140,000.00
19	Driveway, Nonreinf Conc, 6 inch	200	SYD	\$ 90.00	\$ 18,000.00	90.00	\$ 18,000.00	\$ 70.00	\$ 14,000.00
20	HMA, Repair	1,283	TON	\$ 400.00	\$ 513,200.00	240.00	\$ 307,920.00	\$ 298.00	\$ 382,334.00
21	Subgrade Undercutting, Type II, Modified	165	CYD	\$ 1.00	\$ 165.00	50.00	\$ 8,250.00	\$ 40.00	\$ 6,600.00
22	Water Main Tap	50	EA	\$ 1,000.00	\$ 50,000.00	1,000.00	\$ 50,000.00	\$ 905.00	\$ 45,250.00
TOTAL:				\$	4,052,565.00	\$	4,914,822.00	\$	4,932,330.00

# CONTRACTOR WITHDRAWAL OF BID

Submit this form to the Engineer when contractor is the determined low bidder and withdraws its bid after the bid-letting date.

BID LETTING DATE	PROJECT NAME	CONTRACTOR (Bidder)
5/20/25	OWOSSO 2025-2027 WATER SERVICE LINE REPLACEMENT	FIVE STAR ENERGY SERVICES

FIVE STAR ENERGY SERVICES (Contractor) is immediately withdrawing its bid for the  
(Company Name)

Project identified above, which the city of Owosso opened on the date identified above. By signing this document,

Contractor certifies and agrees:

1. To finally and irrevocably withdraw its bid proposal and waive the 21-day presentment period under MDOT Standard Specification Section 102.14;
2. That the city of Owosso will immediately proceed with the contract award to another bidder or take other authorized action; and
3. To waive all conditions precedent to the assessment of the bid guaranty in the amount identified in the project proposal.

Contractor reserves the right to request the return (nonpayment) of its bid guaranty under MDOT Standard Specification Section 102.16.

In accordance with Section 102.16, the Contractor must clearly demonstrate the following:

1. The Bidder made a substantial error, and signing the contract would impose a substantial and unjustified hardship on the Bidder, given the size and nature of the project; or
2. Extraordinary circumstances beyond the control of the Bidder exist in which signing the contract would impose a substantial and unjustified hardship on the Bidder, given the size and nature of the project.

Please use the space below to request nonpayment of the bid guaranty. (Attach additional pages if necessary.)

WE WAS UNDER THE ASSUMPTION THAT EACH SERVICE WOULD HAVE THE "SUPPLY & INSTALL METER PIT, COMPLETE". WE KNOW NOW THAT IS NOT THE CASE. ITS FOR THIS REASON WE ASK TO WITHDRAW OUR BID AND ASK FOR NONPAYMENT OF THE GUARANTY TO BE CONSIDERED.

CONTRACTOR (Bidder) CONTACT	SIGNATURE	DATE
FIVE STAR ENERGY SERVICES	<i>Leon M. Munn</i>	5/22/25



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** June 2, 2025

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** 2025 Well Improvements Project Tentative Award

### RECOMMENDATION:

Approval of the tentative award of the low responsive bid from Sorensen Gross Construction Company (Flint, MI) for the Well Improvements Project in the amount of \$1,347,000.00.

### BACKGROUND:

On May 20, 2025, the City received bids for the 2025 Well Improvements Project. Work includes:

- Removing two existing well house buildings entirely, well and well pump to remain/protect.
- Construction of new well house buildings over top of two existing wells to include all process, electrical, and HVAC.
- A third well is to be abandoned, remove existing building and all above grade items.

Sorensen Gross Construction Company is the confirmed low and most responsive bid and agrees to perform the work for a total cost of \$1,347,000.00. A resolution for tentatively awarding the 2025 Well Improvements Project to Sorensen Gross Company LLC and tabulation of bids received is included for your consideration. The tentative award is required by the Drinking Water State Revolving Fund.

### FISCAL IMPACTS:

The project is funded by the DWSRF in the amount of \$1,347,000.00 with expenses being charged to Water Fund Account no. 591-901-972.000-DWSRF788001.

**ATTACHMENTS:** (1) Resolution, 2025 Well Improvements Project Tentative Award  
(2) Bid Tabulation, 2025 Well Improvements Project

Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

**RESOLUTION NO.**

**AUTHORIZING TENTATIVE AWARD FOR THE  
2025 WELL IMPROVEMENTS PROJECT  
FOR WATER SYSTEM IMPROVEMENTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to construct improvements to its existing water distribution system; and

WHEREAS, the water system improvements project formally adopted on May 20, 2024 will be funded through the State of Michigan's Drinking Water State Revolving Fund (DWSRF) program; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$1,347,000.00 from Sorenson Gross Construction Company; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities, Ryan E. Suchanek, has recommended awarding the contract to the low responsive bidder.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso tentatively awards the contract for the proposed Water Main Replacement Project – Contract 1 to Sorensen Gross Construction Company contingent upon successful financial arrangements with the State Revolving Fund Program.
- SECOND: upon receipt of the DWSRF Bond Proceeds, the Mayor and City Clerk are instructed and authorized to sign, without further Council action, Exhibit A substantially as attached, as 2025 Well Improvements Project in the amount of \$1,347,000.00.
- THIRD: the accounts payable department is authorized to submit payment to Sorensen Gross Construction Company for work satisfactorily completed in an amount not to exceed \$1,347,000.00.
- FOURTH: the above expenses shall be paid from Water Fund Account 591-901-972.000-DWSRF88001.

SECTION 00 52 00 – AGREEMENT FORM

THIS AGREEMENT is by and between City of Owosso ("Owner") and \_\_\_\_\_  
\_\_\_\_\_ ("Contractor").

Owner and Contractor hereby agree as follows:

ARTICLE 1 - WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: Well Improvements

ARTICLE 2 - THE PROJECT

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows: Well Improvements

ARTICLE 3 - ENGINEER

3.01 The Project has been designed by Fishbeck ("Engineer,") which is to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 4 - CONTRACT TIME

4.01 TIME OF THE ESSENCE

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 DATES FOR SUBSTANTIAL COMPLETION AND FINAL PAYMENT

A. The Work will be substantially completed on or before day, September 1, 2026 and completed and ready for final payment in accordance with Paragraph 15.07 of the General Conditions on or before day, October 1, 2026.

4.03 LIQUIDATED DAMAGES

A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 11 of the General Conditions. The parties also recognize the delays, expense and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty)

B. Substantial Completion: Contractor shall pay Owner One Thousand Dollars (\$1,000) for each day that expires after the time specified in Paragraph 4.02 above for Substantial Completion until the Work is substantially complete.

After Substantial Completion, if Contractor shall neglect, refuse or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by Owner, Contractor shall pay Owner One Thousand Dollars (\$1,000) for each day that expires after the time specified in Paragraph 4.02 above for completion and readiness for final payment until the Work is completed and ready for final payment.

C. Liquidated damages for failure to meet the specified Substantial Completion date and for failure to meet the specified Final Completion date will not be assessed simultaneously.

#### ARTICLE 5 - CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents, in current funds, a total amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_).

#### ARTICLE 6 - PAYMENT PROCEDURES

##### 6.01 SUBMITTAL AND PROCESSING OF PAYMENTS

A. Payments and retainage of payments shall be in accordance with State of Michigan Act No. 524 of the Public Acts of 1980. Contractor shall submit applications for payment in accordance with Article 15 of the General Conditions. The person representing Contractor who shall submit Application for Payment will be \_\_\_\_\_. The person to whom Application for Payment are to be submitted is Engineer. Applications for Payment will be processed by Engineer as provided in the General Conditions.

##### 6.02 PROGRESS PAYMENTS; RETAINAGE

A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment during performance of the Work as provided in Paragraphs 6.02. A.1 and 6.02.A.2 below. All such payments will be measured by the schedule of values established in Paragraph 2.05 of the General Conditions.

1. Prior to Substantial Completion, progress payments will be in an amount equal to: 100% of the Work completed and 100% of materials and equipment not incorporated in the Work but delivered, suitably stored and accompanied by documentation satisfactory to Owner as provided in Paragraph 15.01 of the General Conditions less the aggregate of payments previously made and less such amounts as Engineer may determine, or Owner may withhold, including but not limited to liquidated damages, in accordance with Paragraph 15.01 of the General Conditions, except that Owner will retain a portion of each progress payment limited to:

a. Not more than 10% of the dollar value of the Work completed until 50% of the Work has been completed as determined by Engineer.

b. After the Work has been 50% completed as determined by Engineer, additional retainage will not be withheld unless Owner determines that Contractor is not making satisfactory progress, or for other specific cause relating to Contractor's performance under the Contract. If Owner so determines, Owner may retain not more than 10% of the dollar value of the Work more than 50% completed.

2. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 95% of the Contract Price, less such amounts as Engineer shall determine, or Owner may withhold, in accordance with Paragraph 15.01 B.5 and 15.01 B.6 of the General Conditions.

3. Owner may deduct from progress payments amounts which are due to Owner from Contractor in accordance with the Contract Documents.

4. After Substantial Completion, Owner may, at Owner's sole discretion, pay an amount sufficient to increase total payments to Contractor to more than 95% of the Contract Price if Owner has received consent of surety in a form acceptable to Owner

5. Progress payments shall not be due until 15 days after Owner has received the funds with which to make the progress payment from a department or agency of the federal or state government, if any funds are to come from either of these sources.

B. The retained funds will not be commingled with other funds of Owner and will be deposited in an interest bearing account in a regulated financial institution in this state wherein all such retained funds are kept by Owner which will account for both retainage and interest on each construction contract separately.

C. Owner is not required to deposit retained funds in an interest bearing account if the retained funds are to be provided under a state or federal grant and the retained funds have not been paid to Owner.

D. Owner, at any time after 94% of work under the contract has been completed as determined by Engineer and at the request of Contractor, will release the retainage plus interest to Contractor only if Contractor provides to Owner an irrevocable letter of credit in the amount of the retainage plus interest, issued by a bank authorized to do business in this state, containing terms mutually acceptable to Contractor and Owner.

E. Unresolved disputes between Owner and Contractor regarding retained funds and interest on retained funds shall be submitted to an agent in accordance with the dispute resolution process described in Section 4 of State of Michigan Act 524 of P.A. of 1980.

#### 6.03 FINAL PAYMENT

A. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 15.06.

#### ARTICLE 7 - INTEREST

7.01 All moneys not paid when due as provided in Article 15 of the General Conditions shall bear interest at the rate of 1% per month.

#### ARTICLE 8 - CONTRACTOR'S REPRESENTATIONS

8.01 In order to induce Owner to enter into this Agreement Contractor makes the following representations:

A. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.

B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.

C. Contractor is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.

D. Contractor has carefully studied all:

(1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities), if any, that have been identified Paragraph 5.03 of the Supplementary Conditions as provided in Paragraph 5.03 of the General Conditions as containing reliable "technical data," and

(2) reports and drawings of Hazardous Environmental Conditions, if any, at the Site that have been identified in Paragraph 5.06 of the Supplementary Conditions as provided in paragraph 5.06 of the General Conditions as containing reliable "technical data."

E. Contractor has considered the information known to Contractor; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on

(1) the cost, progress, and performance of the Work;

(2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Contract Documents; and

(3) Contractor's safety precautions and programs.

F. based on the information and observations referred to in Paragraph 8.01.E above, Contractor does not consider that any further examinations, investigations, explorations, tests, studies or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.

H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.

I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

## ARTICLE 9 - CONTRACT DOCUMENTS

### 9.01 CONTENTS

A. The Contract Documents consist of the following:

1. Contractor's Bid dated \_\_\_\_\_.
2. Addenda \_\_\_\_\_ to \_\_\_\_\_, inclusive.
3. Notice of Award.
4. This Agreement.
5. Performance Bond.
6. Payment Bond.
7. General Conditions.
8. Supplementary Conditions.
9. Specifications as listed in the table of contents of the Project Manual.
10. Drawings, consisting of sheets as listed on the cover sheet with each sheet bearing the following general title: Well Improvements and dated April 16, 2025 (not included in the executed Contract Documents).
11. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
  - a. Work Change Directives;
  - b. Change Orders.

B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).

C. There are no Contract Documents other than those listed above in this Article 9.

D. The Contract Documents may only be amended, modified or supplemented as provided in Paragraph 11.01 of the General Conditions.

## ARTICLE 10 - MISCELLANEOUS

### 10.01 TERMS

A. Terms used in this Agreement will have the meanings indicated in the General Conditions and the Supplementary Conditions.

### 10.02 ASSIGNMENT OF CONTRACT

A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

#### 10.03 SUCCESSORS AND ASSIGNS

A. Owner and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.

#### 10.04 SEVERABILITY

A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

#### 10.05 CONTRACTOR'S CERTIFICATIONS

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:
- (1) "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;
  - (2) "fraudulent practice" means an intentional misrepresentation of facts made:
    - (a) to influence the bidding process or the execution of the Contract to the detriment of Owner,
    - (b) to establish Bid or Contract prices at artificial non-competitive levels, or
    - (c) to deprive Owner of the benefits of free and open competition;
  - (3) "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which to establish Bid prices at artificial non-competitive levels; and
  - (4) "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement. Counterparts have been delivered to Owner, Contractor and Engineer. All portions of the Contract Documents have been signed or identified by Owner and Contractor or on their behalf.

Contractor:

\_\_\_\_\_  
(Name of Contractor\*)

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
(Name and Title of Signatory\*)

Attest: \_\_\_\_\_

\_\_\_\_\_  
(Name and Title of Signatory\*)

Signed on: \_\_\_\_\_, 20\_\_\_\_  
(Date\*)

Address for giving notices:

\_\_\_\_\_  
(Street\*)

\_\_\_\_\_  
(City, State and Zip\*)

License No. \_\_\_\_\_ (Where applicable)

Agent for service of process: \_\_\_\_\_

(If Contractor is a corporation or a partnership,  
attach evidence of authority to sign.)

Designated Representative:

\_\_\_\_\_  
(Name\*)

\_\_\_\_\_  
(Title\*)

\_\_\_\_\_  
(Street\*)

\_\_\_\_\_  
(City, State and Zip\*)

\_\_\_\_\_  
(Telephone Number\*)

\_\_\_\_\_  
(Facsimile\*)

Owner:

City of Owosso

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
(Name and Title of Signatory\*)

Attest: \_\_\_\_\_

\_\_\_\_\_  
(Name and Title of Signatory\*)

Signed on: \_\_\_\_\_, 20\_\_\_\_  
(Effective Date of Agreement\*)

Address for giving notices:

\_\_\_\_\_  
(Street\*)

\_\_\_\_\_  
(City, State and Zip\*)

(If Owner is a corporation, attach evidence of  
authority to sign. If Owner is a public body,  
attach evidence of authority to sign and resolution  
or other documents authorizing execution of this  
Agreement.)

Designated Representative:

\_\_\_\_\_  
(Name\*)

\_\_\_\_\_  
(Title\*)

\_\_\_\_\_  
(Street\*)

\_\_\_\_\_  
(City, State and Zip\*)

\_\_\_\_\_  
(Telephone Number\*)

\_\_\_\_\_  
(Facsimile\*)

\* Typed or printed in ink.

END OF SECTION 00 52 00

## CITY OF OWOSSO BID TABULATION SHEET

5/21/2025

SUBJECT: Well Improvements  
PN: 241848

WTP:

RCL Construction Co., Inc.  
Sorenson Gross Company  
LLC

ITEM #	DESCRIPTION	Total (Lumpsum)	Total (Lumpsum)
1	Base Bid	\$ 1,412,400.00	\$ 1,347,000.00
Total Bid with all Alternates		\$ 1,412,400.00	\$ 1,347,000.00

\$ -

## TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT. GENERAL LIABILITY INSURANCE

HEAD: EXPIRATION DATE:

AWARDED:

PURCH. WORKERS COMPENSATION INSURANCE

COUNCIL

AGENT: EXPIRATION DATE:

APPROVED:

STAFF SOLE PROPRIETORSHIP

REC.: EXPIRATION DATE:

PO NUMBER:



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** June 2, 2025

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** WTP Electrical Improvements Project Tentative Award

### RECOMMENDATION:

Approval of the tentative award of the low responsive bid from CountyLine Utilities, LLC (Hope, MI) for the Water Treatment Plant (WTP) Electrical Improvements Project – Base Bid in the amount of \$1,152,677.00.

### BACKGROUND:

On May 20, 2025, the City received bids for the WTP Electrical Improvements Project. Work includes:

- Replacing two existing pole-mounted primary switches with new pad-mounted primary switchgear.
- Replacing two existing pole-mounted transformer banks with new pad-mounted transformers.
- Replacing an existing double-ended main switchboard with new outdoor double-ended main motor control center with a main-tie-main circuit breaker configuration in a walk-in electrical enclosure.
- Reusing an existing 300 KW standby diesel generator.
- Reusing an existing 3-pole, 600-amp automatic transfer switch.
- Reusing existing power distribution panels as indicated.
- Providing new conduit and wiring as indicated.

CountyLine Utilities, LLC is the confirmed low and most responsive bid and agrees to perform the work for a total cost of \$1,152,677.00. A resolution for tentatively awarding the WTP Electrical Improvements Project to CountyLine Utilities, LLC and tabulation of bids received is included for your consideration. The tentative award is required by the Drinking Water State Revolving Fund.

### FISCAL IMPACTS:

The project is funded by the DWSRF in the amount of \$1,152,677.00 with expenses being charged to Water Fund Account no. 591-901-972.000-DWSRF788001.

**ATTACHMENTS:** (1) Resolution, WTP Electrical Improvements Project Tentative Award  
(2) Bid Tabulation, WTP Electrical Improvements Project

Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

**RESOLUTION NO.**

**AUTHORIZING TENTATIVE AWARD FOR THE  
2025 WTP ELECTRICAL IMPROVEMENTS PROJECT  
FOR WATER SYSTEM IMPROVEMENTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to construct improvements to its existing water distribution system; and

WHEREAS, the water system improvements project formally adopted on May 20, 2024 will be funded through the State of Michigan's Drinking Water State Revolving Fund (DWSRF) program; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$1,152,677.00 from CountyLine Utilities LLC; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities, Ryan E. Suchanek, has recommended awarding the contract to the low responsive bidder.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso tentatively awards the contract for the proposed 2025 WTP Electrical Improvements Project to CountyLine Utilities LLC contingent upon successful financial arrangements with the State Revolving Fund Program.
- SECOND: upon receipt of the DWSRF Bond Proceeds, the Mayor and City Clerk are instructed and authorized to sign, without further Council action, Exhibit A substantially as attached, as 2025 WTP Electrical Improvements Project in the amount of \$1,152,677.00.
- THIRD: the accounts payable department is authorized to submit payment to CountyLine Utilities LLC for work satisfactorily completed in an amount not to exceed \$1,152,677.00.
- FOURTH: the above expenses shall be paid from the Water Fund Account 591-901-972.000-DWSRF and 2025 DWSRF Bond funds.

SECTION 00 52 00 – AGREEMENT FORM

THIS AGREEMENT is by and between City of Owosso ("Owner") and \_\_\_\_\_  
\_\_\_\_\_ ("Contractor").

Owner and Contractor hereby agree as follows:

ARTICLE 1 - WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: Water Treatment Plant Electrical Improvements

ARTICLE 2 - THE PROJECT

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows: Water Treatment Plant Electrical Improvements

ARTICLE 3 - ENGINEER

3.01 The Project has been designed by Fishbeck ("Engineer,") which is to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 4 - CONTRACT TIME

4.01 TIME OF THE ESSENCE

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 DATES FOR SUBSTANTIAL COMPLETION AND FINAL PAYMENT

A. The Work will be substantially completed on or before day, September 1, 2026 and completed and ready for final payment in accordance with Paragraph 15.07 of the General Conditions on or before day, October 1, 2026.

4.03 LIQUIDATED DAMAGES

A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 11 of the General Conditions. The parties also recognize the delays, expense and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty)

B. Substantial Completion: Contractor shall pay Owner One Thousand Dollars (\$1,000) for each day that expires after the time specified in Paragraph 4.02 above for Substantial Completion until the Work is substantially complete.

After Substantial Completion, if Contractor shall neglect, refuse or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by Owner, Contractor shall pay Owner One Thousand Dollars (\$1,000) for each day that expires after the time specified in Paragraph 4.02 above for completion and readiness for final payment until the Work is completed and ready for final payment.

C. Liquidated damages for failure to meet the specified Substantial Completion date and for failure to meet the specified Final Completion date will not be assessed simultaneously.

#### ARTICLE 5 - CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents, in current funds, a total amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_).

#### ARTICLE 6 - PAYMENT PROCEDURES

##### 6.01 SUBMITTAL AND PROCESSING OF PAYMENTS

A. Payments and retainage of payments shall be in accordance with State of Michigan Act No. 524 of the Public Acts of 1980. Contractor shall submit applications for payment in accordance with Article 15 of the General Conditions. The person representing Contractor who shall submit Application for Payment will be \_\_\_\_\_. The person to whom Application for Payment are to be submitted is Engineer. Applications for Payment will be processed by Engineer as provided in the General Conditions.

##### 6.02 PROGRESS PAYMENTS; RETAINAGE

A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment during performance of the Work as provided in Paragraphs 6.02. A.1 and 6.02.A.2 below. All such payments will be measured by the schedule of values established in Paragraph 2.05 of the General Conditions.

1. Prior to Substantial Completion, progress payments will be in an amount equal to: 100% of the Work completed and 100% of materials and equipment not incorporated in the Work but delivered, suitably stored and accompanied by documentation satisfactory to Owner as provided in Paragraph 15.01 of the General Conditions less the aggregate of payments previously made and less such amounts as Engineer may determine, or Owner may withhold, including but not limited to liquidated damages, in accordance with Paragraph 15.01 of the General Conditions, except that Owner will retain a portion of each progress payment limited to:

a. Not more than 10% of the dollar value of the Work completed until 50% of the Work has been completed as determined by Engineer.

b. After the Work has been 50% completed as determined by Engineer, additional retainage will not be withheld unless Owner determines that Contractor is not making satisfactory progress, or for other specific cause relating to Contractor's performance under the Contract. If Owner so determines, Owner may retain not more than 10% of the dollar value of the Work more than 50% completed.

2. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 95% of the Contract Price, less such amounts as Engineer shall determine, or Owner may withhold, in accordance with Paragraph 15.01 B.5 and 15.01 B.6 of the General Conditions.

3. Owner may deduct from progress payments amounts which are due to Owner from Contractor in accordance with the Contract Documents.

4. After Substantial Completion, Owner may, at Owner's sole discretion, pay an amount sufficient to increase total payments to Contractor to more than 95% of the Contract Price if Owner has received consent of surety in a form acceptable to Owner

5. Progress payments shall not be due until 15 days after Owner has received the funds with which to make the progress payment from a department or agency of the federal or state government, if any funds are to come from either of these sources.

B. The retained funds will not be commingled with other funds of Owner and will be deposited in an interest bearing account in a regulated financial institution in this state wherein all such retained funds are kept by Owner which will account for both retainage and interest on each construction contract separately.

C. Owner is not required to deposit retained funds in an interest bearing account if the retained funds are to be provided under a state or federal grant and the retained funds have not been paid to Owner.

D. Owner, at any time after 94% of work under the contract has been completed as determined by Engineer and at the request of Contractor, will release the retainage plus interest to Contractor only if Contractor provides to Owner an irrevocable letter of credit in the amount of the retainage plus interest, issued by a bank authorized to do business in this state, containing terms mutually acceptable to Contractor and Owner.

E. Unresolved disputes between Owner and Contractor regarding retained funds and interest on retained funds shall be submitted to an agent in accordance with the dispute resolution process described in Section 4 of State of Michigan Act 524 of P.A. of 1980.

#### 6.03 FINAL PAYMENT

A. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 15.06.

#### ARTICLE 7 - INTEREST

7.01 All moneys not paid when due as provided in Article 15 of the General Conditions shall bear interest at the rate of 1% per month.

#### ARTICLE 8 - CONTRACTOR'S REPRESENTATIONS

8.01 In order to induce Owner to enter into this Agreement Contractor makes the following representations:

A. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.

B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.

C. Contractor is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.

D. Contractor has carefully studied all:

(1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities), if any, that have been identified Paragraph 5.03 of the Supplementary Conditions as provided in Paragraph 5.03 of the General Conditions as containing reliable "technical data," and

(2) reports and drawings of Hazardous Environmental Conditions, if any, at the Site that have been identified in Paragraph 5.06 of the Supplementary Conditions as provided in paragraph 5.06 of the General Conditions as containing reliable "technical data."

E. Contractor has considered the information known to Contractor; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on

(1) the cost, progress, and performance of the Work;

(2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Contract Documents; and

(3) Contractor's safety precautions and programs.

F. based on the information and observations referred to in Paragraph 8.01.E above, Contractor does not consider that any further examinations, investigations, explorations, tests, studies or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.

H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.

I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

## ARTICLE 9 - CONTRACT DOCUMENTS

### 9.01 CONTENTS

A. The Contract Documents consist of the following:

1. Contractor's Bid dated \_\_\_\_\_.
2. Addenda \_\_\_\_\_ to \_\_\_\_\_, inclusive.
3. Notice of Award.
4. This Agreement.
5. Performance Bond.
6. Payment Bond.
7. General Conditions.
8. Supplementary Conditions.
9. Specifications as listed in the table of contents of the Project Manual.
10. Drawings, consisting of sheets as listed on the cover sheet with each sheet bearing the following general title: Well House Improvements and dated April 16, 2025 (not included in the executed Contract Documents).
11. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
  - a. Work Change Directives;
  - b. Change Orders.

B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).

C. There are no Contract Documents other than those listed above in this Article 9.

D. The Contract Documents may only be amended, modified or supplemented as provided in Paragraph 11.01 of the General Conditions.

## ARTICLE 10 - MISCELLANEOUS

### 10.01 TERMS

A. Terms used in this Agreement will have the meanings indicated in the General Conditions and the Supplementary Conditions.

### 10.02 ASSIGNMENT OF CONTRACT

A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

#### 10.03 SUCCESSORS AND ASSIGNS

A. Owner and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.

#### 10.04 SEVERABILITY

A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

#### 10.05 CONTRACTOR'S CERTIFICATIONS

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:
- (1) "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;
  - (2) "fraudulent practice" means an intentional misrepresentation of facts made:
    - (a) to influence the bidding process or the execution of the Contract to the detriment of Owner,
    - (b) to establish Bid or Contract prices at artificial non-competitive levels, or
    - (c) to deprive Owner of the benefits of free and open competition;
  - (3) "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which to establish Bid prices at artificial non-competitive levels; and
  - (4) "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement. Counterparts have been delivered to Owner, Contractor and Engineer. All portions of the Contract Documents have been signed or identified by Owner and Contractor or on their behalf.

Contractor:

\_\_\_\_\_  
(Name of Contractor\*)

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
(Name and Title of Signatory\*)

Attest: \_\_\_\_\_

\_\_\_\_\_  
(Name and Title of Signatory\*)

Signed on: \_\_\_\_\_, 20\_\_\_\_  
(Date\*)

Address for giving notices:

\_\_\_\_\_  
(Street\*)

\_\_\_\_\_  
(City, State and Zip\*)

License No. \_\_\_\_\_ (Where applicable)

Agent for service of process: \_\_\_\_\_

(If Contractor is a corporation or a partnership,  
attach evidence of authority to sign.)

Designated Representative:

\_\_\_\_\_  
(Name\*)

\_\_\_\_\_  
(Title\*)

\_\_\_\_\_  
(Street\*)

\_\_\_\_\_  
(City, State and Zip\*)

\_\_\_\_\_  
(Telephone Number\*)

\_\_\_\_\_  
(Facsimile\*)

Owner:

City of Owosso

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
(Name and Title of Signatory\*)

Attest: \_\_\_\_\_

\_\_\_\_\_  
(Name and Title of Signatory\*)

Signed on: \_\_\_\_\_, 20\_\_\_\_  
(Effective Date of Agreement\*)

Address for giving notices:

\_\_\_\_\_  
(Street\*)

\_\_\_\_\_  
(City, State and Zip\*)

(If Owner is a corporation, attach evidence of  
authority to sign. If Owner is a public body,  
attach evidence of authority to sign and resolution  
or other documents authorizing execution of this  
Agreement.)

Designated Representative:

\_\_\_\_\_  
(Name\*)

\_\_\_\_\_  
(Title\*)

\_\_\_\_\_  
(Street\*)

\_\_\_\_\_  
(City, State and Zip\*)

\_\_\_\_\_  
(Telephone Number\*)

\_\_\_\_\_  
(Facsimile\*)

\* Typed or printed in ink.

END OF SECTION 00 52 00

CITY OF OWOSSO BID TABULATION SHEET					
SUBJECT:		DATE		5/22/2025	
PN: 241875		DEPT.		WTP	
		CountyLine Power, LLC	J. Ranck Electric		
ITEM #	DESCRIPTION	Total (Lumpsum)	Total (Lumpsum)		
1	Base Bid	\$ 1,152,677.00	\$ 1,361,375.00		
Alternate 1	Feeders	\$125,360.00	\$ 200,000.00		
Total Bid with all Alternates		\$ 1,278,037.00	\$ 1,561,375.00	\$ -	\$ -
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:					

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
04/11/2025	11644 (A)	AIS CONSTRUCTION EQUIPMENT	AIS CONSTRUCTION EQUIPMENT	WINDOWPANE FOR #544 & PARTS FOR STOC	1,889.68
04/11/2025	11645 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	MARCH 2025 PURCHASES	376.95
			AMAZON CAPITAL SERVICES	MARCH 2025 PURCHASES	63.48
			AMAZON CAPITAL SERVICES	MARCH 2025 PURCHASES	199.38
			AMAZON CAPITAL SERVICES	MARCH 2025 PURCHASES	28.17
			AMAZON CAPITAL SERVICES	MARCH 2025 PURCHASES	191.43
			AMAZON CAPITAL SERVICES	MARCH 2025 PURCHASES	102.00
			AMAZON CAPITAL SERVICES	MARCH 2025 PURCHASES	133.21
			AMAZON CAPITAL SERVICES	MARCH 2025 PURCHASES	10.99
			AMAZON CAPITAL SERVICES	APRIL 2025 AMAZON ORDERS	36.07
					<u>1,141.68</u>
04/11/2025	11646 (A)	B & V MECHANICAL INC	B & V MECHANICAL INC	EMERGENCY REPAIR OF CO2 TANK CONTROI	2,463.51
04/11/2025	11647 (A)	BIO-CARE INC	BIO-CARE INC	RESPIRATORY TESTS	170.00
04/11/2025	11648 (A)	BODMAN PLC	BODMAN PLC	IAFF CONTRACT 312 ARBITRATION FEES	857.50
04/11/2025	11649 (A)	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	EQUIPMENT	855.37
			BOUND TREE MEDICAL LLC	EQUIPMENT	105.90
					<u>961.27</u>
04/11/2025	11650 (A)	CDW GOVERNMENT, INC.	CDW GOVERNMENT, INC.	CONTROLS HARDWARE AND SOFTWARE IT PU	3,203.64
			CDW GOVERNMENT, INC.	CONTROLS HARDWARE AND SOFTWARE IT PU	8,569.80
			CDW GOVERNMENT, INC.	CONTROLS HARDWARE AND SOFTWARE IT PU	1,504.00
			CDW GOVERNMENT, INC.	CONTROLS HARDWARE AND SOFTWARE IT PU	720.00
			CDW GOVERNMENT, INC.	CONTROLS HARDWARE AND SOFTWARE IT PU	100.00
			CDW GOVERNMENT, INC.	CONTROLS HARDWARE AND SOFTWARE IT PU	1,483.85
					<u>15,581.29</u>
04/11/2025	11651 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US	38.32
04/11/2025	11652 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	CITY OF OWOSSO ACCOUNTS	71,795.24
04/11/2025	11653 (A)	D & K TRUCK COMPANY INC	D & K TRUCK COMPANY INC	TRUCK # 439 - FREIGHTLINER 114SD PI	137,561.00
04/11/2025	11654 (A)	DALTON ELEVATOR LLC	DALTON ELEVATOR LLC	FYE6-30-2025 CYLINDER RENTAL/OXYGEN/	734.95
04/11/2025	11655 (A)	ENVIRONMENTAL RESOURCE ASSOCIATION	ENVIRONMENTAL RESOURCE ASSOCIATION	ANNUAL PROF. TEST LAB - STATE REQUIR	463.76
04/11/2025	11656 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	REPAIR TOWER 1 - EXHAUST & ANTIFREEZ	568.10
			FRONT LINE SERVICES INC	REPAIR TOWER 1 - EXHAUST & ANTIFREEZ	616.92
					<u>1,185.02</u>
04/11/2025	11657 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	GILBERT HARDWARE APRIL 2025 ORDERS	1,412.81
04/11/2025	11658 (A)	GLOBAL INDUSTRIAL	GLOBAL INDUSTRIAL	OIL SPILL CONTAINMENT	544.07
04/11/2025	11659 (A)	GOYETTE MECHANICAL	GOYETTE MECHANICAL	MAINTENANCE CONTRACT 6544-2C FOR BOI	165.00
04/11/2025	11660 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	LIME FOR WTP FYE6-30-2025	8,775.27
04/11/2025	11661 (A)	H2O COMPLIANCE SERVICES INC	H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PROGRAM	767.81
04/11/2025	11662 (A)	HARBOR FREIGHT TOOLS	HARBOR FREIGHT TOOLS	SHOP TIRE TOOLS/SUPPLIES FOR FLEET	221.98
04/11/2025	11663 (A)	HI QUALITY GLASS, INC	HI QUALITY GLASS, INC	GLASS REPLACEMENT #544	117.50
04/11/2025	11664 (A)	HME INCORPORATED	HME INCORPORATED	CORE TOP MOUNT PUMPER 22-1871 W CAB	806,371.00
04/11/2025	11665 (A)	HUTSON INC OF MICHIGAN	HUTSON INC OF MICHIGAN	FYE6-30-2025 ROUTINE PARTS/SUPPLIES-	1,417.60
			HUTSON INC OF MICHIGAN	FYE6-30-2025 ROUTINE PARTS/SUPPLIES-	485.66
			HUTSON INC OF MICHIGAN	FYE6-30-2025 ROUTINE PARTS/SUPPLIES-	122.91
					<u>2,026.17</u>
04/11/2025	11666 (A)	INTEGRITY BUSINESS SOLUTIONS	INTEGRITY BUSINESS SOLUTIONS	ICOPY PAPER FOR CITY HALL QUOTE # 357	179.95
04/11/2025	11667 (A)	INTERNATIONAL CODE COUNCIL INC	INTERNATIONAL CODE COUNCIL INC	MICHIGAN CODE BOOKS	577.50

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04/11/2025	11668 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS AND FUEL	5,467.16
04/11/2025	11669 (A)	JON HARRIS	JON HARRIS	ELECTRICL PLAN REVIEWS MAR. 2025	150.00
04/11/2025	11670 (A)	JON STUART HARRIS	JON STUART HARRIS	ELECTRICAL INSPECTIONS & WORKERS COM	1,135.88
04/11/2025	11671 (A)	KENNEDY INDUSTRIES, INC.	KENNEDY INDUSTRIES, INC.	OSBURN LAKE LIFT STATION PUMP REPAIR	9,995.00
04/11/2025	11672 (A)	LANSING UNIFORM CO.	LANSING UNIFORM CO.	BADGE	109.95
04/11/2025	11673 (A)	LIFELOC TECHNOLOGIES INC	LIFELOC TECHNOLOGIES INC	PORTABLE BREATH TESTER	292.00
04/11/2025	11674 (A)	LOGICALIS INC	LOGICALIS INC	PVT WIRELESS 802.1X CONFIGURATION -	135.00
			LOGICALIS INC	VIRTUAL IT QUOTATION: 2024-185294V2	1,462.50
					1,597.50
04/11/2025	11675 (A)	LUNGHAMER FORD OF OWOSSO	LUNGHAMER FORD OF OWOSSO	MEDIC # 1 SET OF NEW TIRES & WHEEL P	1,349.35
			LUNGHAMER FORD OF OWOSSO	ENGINE # 3 BRAKE INSPECTION / SERVIC	378.00
					1,727.35
04/11/2025	11676 (A)	MARK BOOTH	MARK BOOTH	PLUMBING AND MECHANICAL PLAN REVIEWS	150.00
			MARK BOOTH	MECHANICAL & PLUMBING INSPECTIONS	2,160.00
					2,310.00
04/11/2025	11677 (A)	MEMORIAL HEALTHCARE WELLNESS	CMEMORIAL HEALTHCARE WELLNESS	CMEMBERSHIP FEES MAR. 2025	214.00
04/11/2025	11678 (A)	MERIT LABORATORIES INC	MERIT LABORATORIES INC	FYE6-30-2025 ANNUAL WATER TESTING SE	76.00
			MERIT LABORATORIES INC	FYE6-30-2025 ANNUAL WATER TESTING SE	200.00
					276.00
04/11/2025	11679 (A)	MUNICIPAL EMERGENCY SERVICES	MUNICIPAL EMERGENCY SERVICES	SPECTACLE KIT - FRAME ONLY	167.53
04/11/2025	11680 (A)	NAPA AUTO PARTS	NAPA AUTO PARTS	PARTS/SUPPLIES-INVOICE TO BE SIGNED	533.16
04/11/2025	11681 (A)	NATIONAL VISION ADMINISTRATORS	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE PREMIUM - MARCH	905.73
04/11/2025	11682 (A)	OTC INDUSTRIAL TECHNOLOGIES	OTC INDUSTRIAL TECHNOLOGIES	CUSTOMER SERVICE AGREEMENT-AIR COMPF	2,446.50
			OTC INDUSTRIAL TECHNOLOGIES	CUSTOMER SERVICE AGREEMENT-AIR COMPF	2,446.50
					4,893.00
04/11/2025	11683 (A)	PROFESSIONAL ANSWERING SERVICE	PROFESSIONAL ANSWERING SERVICE	24 HOUR ANSWERING SERVICES	84.35
			PROFESSIONAL ANSWERING SERVICE	24 HOUR ANSWERING SERVICES	82.70
					167.05
04/11/2025	11684 (A)	QUADIENT FINANCE USA INC	QUADIENT FINANCE USA INC	POSTAGE USED DEC. 2024 - FEB. 2025	2,000.00
04/11/2025	11685 (A)	RCL CONSTRUCTION CO INC	RCL CONSTRUCTION CO INC	WWTP CLARIFIER PROJECT PROJECT 5919.	566,704.62
			RCL CONSTRUCTION CO INC	WWTP IMPROVEMENTS PHASE 1 - CWRP PRC	1,002,225.05
					1,568,929.67
04/11/2025	11686 (A)	REPUBLIC SERVICES INC	REPUBLIC SERVICES INC	REFUSE SERVICE 7/1/23-6/30/24 PER BI	435.99
04/11/2025	11687 (A)	S L H METALS INC	S L H METALS INC	STEEL FOR TRAILER #369	196.80
04/11/2025	11688 (A)	SHATTUCK SPECIALTY ADVERTISING	SHATTUCK SPECIALTY ADVERTISING	SHIRTS	190.00
04/11/2025	11689 (A)	SHIAWASSEE DISTRICT LIBRARY	SHIAWASSEE DISTRICT LIBRARY	DELINQUENT PERSONAL PROPERTY TAX 03/	284.51
04/11/2025	11690 (A)	SORENSEN GROSS COMPANY	SORENSEN GROSS COMPANY	PALMER 3A AND JUNIPER 1 WELL HOUSE C	371,853.60
			SORENSEN GROSS COMPANY	WATER TREATMENT PLANT FILTERS IMPROV	24,730.69
			SORENSEN GROSS COMPANY	WATER TREATMENT PLANT FILTERS IMPROV	251,953.83
					648,538.12
04/11/2025	11691 (A)	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE POLICY	6,045.51
04/11/2025	11692 (A)	STAPLES BUSINESS CREDIT	STAPLES BUSINESS CREDIT	MARCH 2025 PURCHASES	491.69

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04/11/2025	11693 (A)	SUMMIT COMPANIES	SUMMIT COMPANIES	YEARLY DPW EXTINGUISHER CHECK	291.00
04/11/2025	11694 (A)	TAYLOR AND MORGAN CPA PC	TAYLOR AND MORGAN CPA PC	2025 CALENDAR - ACCOUNTING SERVICES	1,341.25
04/11/2025	11695 (A)	THE ARGUS-PRESS	THE ARGUS-PRESS	LEGAL PRINTING SERVICES 2 YEARS	330.05
04/11/2025	11696 (A)	TRUCK & TRAILER SPECIALTIES	TRUCK & TRAILER SPECIALTIES	WWTP DUMP TRUCK MIDEAL 071B7700086..	56,410.00
04/11/2025	11697 (A)	USA BLUE BOOK	USA BLUE BOOK	ROUTINE PURCHASES NOT TO EXCEED \$200	196.84
			USA BLUE BOOK	ROUTINE PURCHASES NOT TO EXCEED \$200	1,618.03
					1,814.87
04/11/2025	11698 (A)	WASTE MANAGEMENT OF MICHIGAN	WASTE MANAGEMENT OF MICHIGAN	WASTE MANAGEMENT SERVICES	9,234.04
04/11/2025	11699 (E)	MAILCHIMP	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	19.50
04/25/2025	11700 (A)	ABSOPURE WATER COMPANY LLC	ABSOPURE WATER COMPANY LLC	FYE6-30-2025 WATER FOR LAB USE ONLY.	138.95
04/25/2025	11701 (A)	ALLSTAR TOWING & REPAIR	ALLSTAR TOWING & REPAIR	MULT REPAIRS 17-05	499.75
			ALLSTAR TOWING & REPAIR	OIL CHANGE OPD 15-21	65.00
					564.75
04/25/2025	11702 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	MARCH 2025 PURCHASES	99.97
04/25/2025	11703 (A)	BRUCKMAN STORAGE LLC	BRUCKMAN STORAGE LLC	DDA MONTHLY STORAGE JULY 2024 - JUNE	800.00
04/25/2025	11704 (A)	C E & A PROFESSIONAL SERVICES	C E & A PROFESSIONAL SERVICES	RANDOM DRUG TESTS	322.72
04/25/2025	11705 (A)	CDW GOVERNMENT, INC.	CDW GOVERNMENT, INC.	POLICE CAR TABLET COMPUTER W/ KB PD	2,651.45
			CDW GOVERNMENT, INC.	SYMANTEC ANTIVIRUS LICENSES - 80 REN	4,530.00
			CDW GOVERNMENT, INC.	POLICE CAR TABLET COMPUTER W/ KB PD	533.73
					7,715.18
04/25/2025	11706 (A)	CENTER FOR TECHNOLOGY & TRAINING	CENTER FOR TECHNOLOGY & TRAINING	INTRO TO ROADSOFT - JASON BEARDSLEE	30.00
04/25/2025	11707 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US	38.32
04/25/2025	11708 (A)	CMP DISTRIBUTORS INC	CMP DISTRIBUTORS INC	REPLACE DAMAGED DUTY BELTS (302/326)	194.20
04/25/2025	11709 (A)	COMMUNITY IMAGE BUILDERS	COMMUNITY IMAGE BUILDERS	MEMORIAL HOSPITAL	693.00
			COMMUNITY IMAGE BUILDERS	PLANNING, ZONING & DEVELOPMENT ADVIS	1,659.00
					2,352.00
04/25/2025	11710 (A)	ENG INC	ENG INC	ENGINEERING SERVICE SFOR 2024 DWRSF	437.50
04/25/2025	11711 (A)	FERGUSON ENTERPRISES LLC	FERGUSON ENTERPRISES LLC	OVERSIZED WATER MAIN CAPS	1,171.46
04/25/2025	11712 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	REPAIR ENGINE 3 - SERVICE CALL	1,427.15
04/25/2025	11713 (A)	GALL'S INC	GALL'S INC	EQUIPMENT	72.59
04/25/2025	11714 (A)	GOULD LAW PC	GOULD LAW PC	LEGAL SERVICES	12,877.56
04/25/2025	11715 (A)	GRAINGER INC	GRAINGER INC	ROUTINE PURCHASES NOT TO EXCEED \$200	107.28
04/25/2025	11716 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	LIME FOR WTP FYE6-30-2025	8,780.94
04/25/2025	11717 (A)	HUTSON INC OF MICHIGAN	HUTSON INC OF MICHIGAN	FYE6-30-2025 ROUTINE PARTS/SUPPLIES-	903.24
04/25/2025	11718 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE - WTP FYE6-30-20	5,028.60
04/25/2025	11719 (A)	JESSICA UNANGST	JESSICA UNANGST	FUNERAL FLOWERS FROM EMPLOYEE FUND	87.93
04/25/2025	11720 (A)	LANSING UNIFORM CO.	LANSING UNIFORM CO.	PANTS FOR OFD - BUDD	274.85
04/25/2025	11721 (A)	LUDINGTON ELECTRIC, INC.	LUDINGTON ELECTRIC, INC.	INSTALLATION OF FLOAT AND ALARMS ON	775.00
			LUDINGTON ELECTRIC, INC.	EMERGENCY ASSISTANCE AT PALMER ST LI	270.00
					1,045.00
04/25/2025	11722 (A)	LUNGHAMER FORD OF OWOSSO	LUNGHAMER FORD OF OWOSSO	OPD#2505 VIN#8334 & OPD #2508 VIN#83	48,726.00
			LUNGHAMER FORD OF OWOSSO	OPD#2505 VIN#8334 & OPD #2508 VIN#83	48,726.00
					97,452.00
04/25/2025	11723 (A)	MEMORIAL HEALTHCARE	MEMORIAL HEALTHCARE	PRE-EMPLOYMENT DRUG SCREENS	290.00
04/25/2025	11724 (A)	MICHIGAN WATER ENVIRONMENT ASSOCIATION	MICHIGAN WATER ENVIRONMENT ASSOCIATION	SEXAM PREP COURSE: 2025 SPRING	615.00
04/25/2025	11725 (A)	MUNICIPAL EMPLOYEES RETIREMENT FUND	MUNICIPAL EMPLOYEES RETIREMENT FUND	EMPLOYER CONTRIBUTIONS	66,388.50
04/25/2025	11726 (A)	PRO-COMM INC	PRO-COMM INC	SHIPPING	17.00

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04/25/2025	11727 (A)	RUTHY'S LAUNDRY CENTER	RUTHY'S LAUNDRY CENTER	PUBLIC SAFETY UNIFORM CLEANING	582.50
04/25/2025	11728 (A)	SAFETY-KLEEN SYSTEMS INC	SAFETY-KLEEN SYSTEMS INC	FYE6-30-2025 WWTP-QUARTERLY REPLACE/	366.46
04/25/2025	11729 (A)	SHATTUCK SPECIALTY ADVERTISING	SHATTUCK SPECIALTY ADVERTISING	2 DOUBLE SIDED A-FRAME INSERTS	80.00
04/25/2025	11730 (A)	SHIAWASSEE DISTRICT LIBRARY	SHIAWASSEE DISTRICT LIBRARY	TAX COLLECTION - COUNTY SETTLEMENT	33,038.26
04/25/2025	11731 (A)	SHIAWASSEE DISTRICT LIBRARY	SHIAWASSEE DISTRICT LIBRARY	TAX COLLECTION - SPECIAL ACTS	1,719.15
04/25/2025	11732 (A)	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	LIFE INSURANCE POLICY PREMIUM	13.92
04/25/2025	11733 (A)	SURVEYMONKEY INC.	SURVEYMONKEY INC.	SURVEY MONKEY ANNUAL PLAN 5/15-5/14	468.00
04/25/2025	11734 (A)	SW CONTROLS INC	SW CONTROLS INC	(001) 2-KME-PVC-4 KENICS/MOV MODEL 2	2,713.85
04/25/2025	11735 (A)	THE ACCUMED GROUP	THE ACCUMED GROUP	COLECTION FEE - MARCH. 2025	5,485.05
04/25/2025	11736 (A)	UNIQUE PAVING MATERIALS CORP	UNIQUE PAVING MATERIALS CORP	UPM COLD PATCH	6,763.01
04/25/2025	11737 (A)	US BANCORP GOVERNMENT LEASING	US BANCORP GOVERNMENT LEASING	077-0019784-002 METERS CONTRACT PAYM	150,919.06
04/25/2025	11738 (A)	VERIZON WIRELESS	VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: C	86.68
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES H.	40.72
			VERIZON WIRELESS	CELLULAR SERVICE NETWORK EXTENDER FC	2,113.55
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: E	86.44
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: E	43.34
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	89.06
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: I	185.50
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: W	179.70
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: W	134.02
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: I	43.34
			VERIZON WIRELESS	M2M ACCOUNT SHARE	125.12
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	540.87
					3,668.34
04/25/2025	11739 (E)	HUNTINGTON NATONAL BANK -CREDI	HUNTINGTON NATONAL BANK -CREDI	CITY CREDIT CARD PURCHASES	1,943.19
04/25/2025	11740 (E)	MAILCHIMP	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	17.00
			MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	19.50
					36.50
04/11/2025	138181	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS BLUE SHIELD OF MICH	HEALTHCARE COVERAGE 04/01/2025 - 04/	65,010.29
			BLUE CROSS BLUE SHIELD OF MICH	HEALTHCARE COVERAGE 04/01/2025 - 04/	26,969.45
			BLUE CROSS BLUE SHIELD OF MICH	HEALTHCARE COVERAGE 04/01/2025 - 04/	4,962.61
					96,942.35
04/11/2025	138182	BORTON PATTI	BORTON PATTI	UB refund for account: 5469840008	100.04
04/11/2025	138183	BRANDEN STOCKFORD	BRANDEN STOCKFORD	MEAL REIMBURSEMENT FOR OPD OFFICER	7.83
04/11/2025	138184	CITY OF CORUNNA	CITY OF CORUNNA	ANNUAL CONTRIBUTION FOR SHAWASSEE RI	2,000.00
04/11/2025	138185	CORUNNA MILLS FEED LLC	CORUNNA MILLS FEED LLC	GRASS SEED FOR ROW	160.00
04/11/2025	138186	COUNTYLINE POWER, LLC	COUNTYLINE POWER, LLC	WATER TREATMENT PLANT SCADA UPGRADE	23,254.76
04/11/2025	138187	D & D TRUCK & TRAILER PARTS	D & D TRUCK & TRAILER PARTS	FYE6-30-2025 PARTS/SUPPLIES-INDIVIDU	63.40
04/11/2025	138188	DATA AXLE INC.	DATA AXLE INC.	2025 POLK CITY DIRECTORY	310.00
04/11/2025	138189	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE APRIL 2025	6,246.14
04/11/2025	138190	DONE DEAL COMMERCIAL & RESIDEN	DONE DEAL COMMERCIAL & RESIDEN	CITY HALL CLEANING	500.00
			DONE DEAL COMMERCIAL & RESIDEN	CLEANING FOR CURWOOD CASTLE	300.00
					800.00
04/11/2025	138191	ELDEN G BUCHHOLZ	ELDEN G BUCHHOLZ	WSL REPLACEMENT @ 313 MICHIGAN AVE	2,945.00
04/11/2025	138192	EMILY OLSON	EMILY OLSON	PARKING FEE REIMBURSEMENT	34.50
04/11/2025	138193	GAMBLIN SHIRLEY	GAMBLIN SHIRLEY	UB refund for account: 3382070001	21.61
04/11/2025	138194	H K ALLEN PAPER CO	H K ALLEN PAPER CO	ROUTINE PURCHASES NOT TO EXCEED \$20C	629.00
04/11/2025	138195	HATH SHARON	HATH SHARON	UB refund for account: 1190500016	212.31
04/11/2025	138196	HEATH, JAMES & DEANNEA	HEATH, JAMES & DEANNEA	BD Payment Refund	25.00
04/11/2025	138197	HUNT DARLA	HUNT DARLA	UB refund for account: 2282190027	102.18
04/11/2025	138198	IDEAL CALIBRATIONS	IDEAL CALIBRATIONS	COMPRESSED GASSES (NITROGEN, OXYGEN)	263.00

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04/11/2025	138199	JRQ VENTURES LLC	JRQ VENTURES LLC	UB refund for account: 1942500008	19.39
04/11/2025	138200	JUDY CRAIG	JUDY CRAIG	MAIL COURIER SERVICE	180.50
04/11/2025	138201	KENT COMMUNICATIONS INC	KENT COMMUNICATIONS INC	MARCH 31, 2025 UTILITY BILLING WITH	2,370.10
04/11/2025	138202	LAMPHERE PLUMBING & HEATING IN	LAMPHERE PLUMBING & HEATING IN	LOWER WOMEN'S BATHROOM TOILET PLUGGE	515.91
04/11/2025	138203	LARAMIE DENIS	LARAMIE DENIS	UB refund for account: 1206000007	136.83
04/11/2025	138204	LYON JANET	LYON JANET	UB refund for account: 2256990005	71.71
04/11/2025	138205	MICHIGAN ASSOCIATION OF CHIEFS	MICHIGAN ASSOCIATION OF CHIEFS	FULL REGISTRATION SUM 2025 CONF - K.	280.00
04/11/2025	138206	MICHIGAN MUNICIPAL EXECUTIVES	MICHIGAN MUNICIPAL EXECUTIVES	2025 MME WINTER INSTITUTE REGISTRATI	425.00
04/11/2025	138207	MICHIGAN STATE INDUSTRIES	MICHIGAN STATE INDUSTRIES	FLAG	150.00
04/11/2025	138208	OWOSSO PUBLIC SCHOOLS	OWOSSO PUBLIC SCHOOLS	DELINQUENT PERSONAL PROPERTY TAX 03/	1,115.29
04/11/2025	138209	PIETRASZEWSKI JOSHUA	PIETRASZEWSKI JOSHUA	UB refund for account: 2921190033	90.44
04/11/2025	138210	RICOH USA	RICOH USA	PRINTING EXPENSES JANUARY - MARCH 20	750.53
04/11/2025	138211	SHIAWASSEE COUNTY FIRE CHIEF'S	SHIAWASSEE COUNTY FIRE CHIEF'S	2025 SWIFT WATER RESCUE TRAINING - F	1,500.00
04/11/2025	138212	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	MOBILE HOME TAX DISBURSEMENT MARCH 2	465.00
04/11/2025	138213	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY TAX 03/	1,883.19
04/11/2025	138214	SHIAWASSEE FAMILY YMCA	SHIAWASSEE FAMILY YMCA	MARCH 2025 GYM MEMBERSHIPS	72.25
04/11/2025	138215	SPARTAN STORES LLC	SPARTAN STORES LLC	MARCH 2025 PURCHASES ON ACCT# 015826	73.08
04/11/2025	138216	STATE OF MICHIGAN	STATE OF MICHIGAN	SOR REGISTRATION FEE MAR. 2025	300.00
04/11/2025	138217	TAPHOUSE RICHARD	TAPHOUSE RICHARD	UB refund for account: 5473670002	167.10
04/11/2025	138218	TRACTOR SUPPLY CREDIT PLAN	TRACTOR SUPPLY CREDIT PLAN	MARCH 2025 PURCHASES	64.94
04/11/2025	138219	WAKELAND OIL COMPANY	WAKELAND OIL COMPANY	CARWASH CHARGES FOR PUBLIC SAFETY &	721.00
04/11/2025	138220	WEATHER VANE ROOFING	WEATHER VANE ROOFING	REPAIRS AT MITCHEL AMPHITHEATER	1,381.76
04/11/2025	138221	WIN'S ELECTRICAL SUPPLY OF OWC	WIN'S ELECTRICAL SUPPLY OF OWC	FYE6-30-2025 SUPPLIES-INVOICE TO BE	4.26
04/11/2025	138222	WITT MADISON	WITT MADISON	UB refund for account: 1515300013	97.80
04/11/2025	138223	WITTUM BRANDON	WITTUM BRANDON	UB refund for account: 3964070003	57.87
04/11/2025	138224	WITTUM RACHEL	WITTUM RACHEL	UB refund for account: 3564570012	71.98
04/11/2025	138225	ZORO TOOLS INC	ZORO TOOLS INC	VALVE KEYS	94.30
			ZORO TOOLS INC	VALVE KEYS	28.89
					123.19
04/25/2025	138226	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	40 CHOCOLATE WALK FLYERS	10.00
			AMERICAN SPEEDY PRINTING	CHOCOLATE WALK MAPS	100.00
			AMERICAN SPEEDY PRINTING	1000 REQUEST TO SPEAK CARDS	87.00
					197.00
04/25/2025	138227	APPLE TREE LANE	APPLE TREE LANE	OCTOBER BUSINESS OF THE MONTH SERVIC	75.00
04/25/2025	138228	ARMORY OWOSSO LLC	ARMORY OWOSSO LLC	2024-2025 DEVELOPER REIMBURSEMENT	78,915.57
04/25/2025	138229	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS BLUE SHIELD OF MICH	GROUP 007000311710 DIVISION 0006 -CC	26,969.45
			BLUE CROSS BLUE SHIELD OF MICH	GROUP 007000311710 DIVISION 0007 COV	6,048.17
					33,017.62
04/25/2025	138230	BLUECARE NETWORK OF MICHIGAN	BLUECARE NETWORK OF MICHIGAN	COVERAGE MAY 1 TO MAY 31 2025	65,010.29
04/25/2025	138231	BYK-RAK	BYK-RAK	UB refund for account: 4717792003	245.00
04/25/2025	138232	CALEDONIA CHARTER TOWNSHIP	CALEDONIA CHARTER TOWNSHIP	CALDONIA UTILITY FUND PAYMENT QUARTE	43,739.67
04/25/2025	138233	CORUNNA MILLS FEED LLC	CORUNNA MILLS FEED LLC	GRASS SEED FOR TREE STUMP REMOVAL	135.00
04/25/2025	138234	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO PHONE & INTERNET	1,734.91
04/25/2025	138235	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CASTLE PHONE AND INTERNET	77.65
04/25/2025	138236	DONE DEAL COMMERCIAL & RESIDEN	DONE DEAL COMMERCIAL & RESIDEN	CONTRACT WORK - CLEANING SERVICES	700.00
			DONE DEAL COMMERCIAL & RESIDEN	APRIL CITY HALL CLEANING	500.00
			DONE DEAL COMMERCIAL & RESIDEN	CLEAN POLICE DEPARTMENT	850.00
					2,050.00
04/25/2025	138237	EXCHANGE TITLE LLC	EXCHANGE TITLE LLC	SPECIAL ASSESSMENT OVERPAYMENT	57.23
04/25/2025	138238	GREAT LAKES CONCRETE SUPPLY LI	GREAT LAKES CONCRETE SUPPLY LI	DPW INVENTORY RESTOCK	2,453.39
04/25/2025	138239	H K ALLEN PAPER CO	H K ALLEN PAPER CO	ROUTINE PURCHASES NOT TO EXCEED \$200	969.00

04/28/2025 01:33 PM  
User: BBarrett  
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 04/01/2025 - 04/30/2025

Page: 6/6

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
04/25/2025	138240	HOP FAMILY LLC	HOP FAMILY LLC	2024-2025 DEVELOPER REIMBURSEMENT	51,037.62
04/25/2025	138241	JP NIXON CONSULTING	JP NIXON CONSULTING	WARRANT/AFFIDAVIT TRAINING	300.00
04/25/2025	138242	KENT COMMUNICATIONS INC	KENT COMMUNICATIONS INC	2025 SUMMER TAX BILLS PRINTING AND F	3,222.04
04/25/2025	138243	MODERN CONCRETE	MODERN CONCRETE	CONCRETE SIDEWALK REPLACEMENT	792.00
04/25/2025	138244	NASH NURSERIES LLC	NASH NURSERIES LLC	SPRING TREE PLANTING - VARIOUS LOCAT	1,424.66
04/25/2025	138245	NASRO	NASRO	NASRO MEMBERSHIP DUES (332)	50.00
04/25/2025	138246	OWEN TREE SERVICES, INC.	OWEN TREE SERVICES, INC.	CERTIFIED PLAYGROUND MULCH: BENTLEY,	1,600.00
04/25/2025	138247	OWOSSO CHARTER TOWNSHIP	OWOSSO CHARTER TOWNSHIP	WATER AGREEMENT QTR ENDING 03/31/202	17,662.16
04/25/2025	138248	OWOSSO PUBLIC SCHOOLS	OWOSSO PUBLIC SCHOOLS	TAX COLLECTIONS - SPECIAL ACTS	6,523.82
04/25/2025	138249	OWOSSO-WATER FUND	OWOSSO-WATER FUND	QUARTERLY WATER BILLS DEC. 2024 - M2	5,831.66
04/25/2025	138250	PROSPAN MANUFACTURING CO. INC.	PROSPAN MANUFACTURING CO. INC.	SHORING SYSTEM	8,772.00
04/25/2025	138251	ROTARY CLUB OF OWOSSO	ROTARY CLUB OF OWOSSO	MEMBERSHIP DUES/MEALS - AMY FULLER	65.00
			ROTARY CLUB OF OWOSSO	MEMBERSHIP DUES/MEALS - AMY FULLER	56.00
					<u>121.00</u>
04/25/2025	138252	SHATTUCK MAURICE JR.	SHATTUCK MAURICE JR.	UB refund for account: 3484570007	72.44
04/25/2025	138253	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	TAX COLLECTION - LAND BANK PORTION	113.32
04/25/2025	138254	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	TAX COLLECTION - SPECIAL ACTS	13,142.34
04/25/2025	138255	SHIAWASSEE HEALTH & WELLNESS	SHIAWASSEE HEALTH & WELLNESS	COSSAP GRANT 15PBJA-21-GG-04538-COAF	1,284.84
04/25/2025	138256	SOUTHWIND RESTAURANTS LLC	SOUTHWIND RESTAURANTS LLC	DEVELOPER REFUND - OWOSSO QDOBA AND	8,132.97
04/25/2025	138257	STATE OF MICHIGAN	STATE OF MICHIGAN	SPECIAL ACT TAX DISBURSEMENT	61,771.68
04/25/2025	138258	STATE SPRING ALIGNMENT AND BRA	STATE SPRING ALIGNMENT AND BRA	#238 EMERGENCY DRIVE LINE SPRING REF	2,061.87
04/25/2025	138259	THE HUNTINGTON NATIONAL BANK	THE HUNTINGTON NATIONAL BANK	06/30/2025 OBRA DEVELOPER REIMBURSEM	140,434.02
04/25/2025	138260	TODD WYZYNAJTYS	TODD WYZYNAJTYS	GMIS INTERNATIONAL GROUP MEMBERSHIP	125.00
04/25/2025	138261	VERIDUS MICHIGAN LLC	VERIDUS MICHIGAN LLC	OWNERS REP - CITY HALL REHABILITATIC	2,645.80
1 TOTALS:					
Total of 178 Checks:					4,502,531.38
Less 0 Void Checks:					0.00
Total of 178 Disbursements:					<u>4,502,531.38</u>

# STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY

Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the foregoing proposed contract(s) with the City of Owosso as described as:

For the Period of: May 1 – May 31, 2025

Vendor: Ludington Electric, Inc

Total Amount: 589.60

Detailed information for the listed amount is attached to this statement.

I am making this declaration because I am the owner/operator of Ludington Electric, Inc.

I confirm that I will not vote on the matter(s) in question, I will not take part in discussion on any question in respect to the matter(s), and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question at a public meeting of the Owosso City Council.

Said items will be considered for approval at the \_\_\_\_June 16, 2025\_\_ meeting of the Owosso City Council.

---

Carl Ludington  
Signature

---

Date

Declared June 2, 2025

05/22/2025

CUSTOM PURCHASE ORDER REPORT

PURCHASE		REQUESTED		VENDOR		AMOUNT		REMAINING
PO NUMBER	ORDER TYPE	BY	DEPARTMENT	NAME	DESCRIPTION	AMOUNT	RELIEVED	BALANCE
-----								
DEPT 862								
PO STATUS: OPEN								
PO TYPE: QUICK PO								
000046664	QUICK PO	tswheeler	862	LUDINGTON ELECTRIC, INC.	WATER STREER LIGHT HOOK UP	589.60	0.00	589.60
TOTAL PO TYPE: QUICK PO						589.60	0.00	589.60
						-----		
TOTAL PO STATUS: OPEN						589.60	0.00	589.60
						-----		
TOTAL DEPT 862						589.60	0.00	589.60
						-----		
						589.60	0.00	589.60



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** May 28, 2025

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Amy Fuller, Assistant City Manager

**SUBJECT:** Approval of amended Historical Commission bylaws

**RECOMMENDATION:**

Staff recommends approval of the amended Historical Commission bylaws.

**BACKGROUND:**

At the April 14, 2025, Owosso Historical Meeting, the commission voted to approve the attached amendments to its bylaws.

The suggested amendments include removing the Gould House from the bylaws. Each additional requested change is explained below:

Article 1. Purpose: The Commission has just completed a three-month strategic planning session, for which they contracted the Nonprofit Network. After selling the Amos Gould House, they needed to realign their goals and prioritize their resources. The updates to Article 1. Purpose: detail the Commission's new goals and mission.

Article 2. Organization, Section 1. Members: The Commission has updated its bylaws to match city ordinance Chapter 2, Article IV. Boards and Commissions, Division 2. Historical Commission, Sec. 2-228 Members; appointments, terms, etc.

Article 2. Organization, Section 5. Committees: The Commission has changed its committee structure to match the newly defined goals. These changes will allow the Commission to allocate time and resources toward these goals.

- The Facilities Committee is to become the Building and Grounds Committee.
- The Historic Properties Activities Committee is to be deleted. This committee has not been active in recent years, and the Commission would prefer to make rules regarding the properties at their regularly scheduled meetings as a full board.
- The Historic Collection Committee becomes the Historic Appreciation Committee. Storytelling and events are added to the responsibilities.
- The Historic Preservation Committee is to be deleted. This is not an active committee and has not been in recent years. While the Commission is supportive of this work, it was not identified as one of its goals.
- Addition of the Educating Our Youth Committee. One of the Commission's goals is to share Owosso's rich history with school-age children.

Article 3. Control of Assets, Section 2. Donations, (b): Updated “Historic Collection Committee” with “Historic Appreciation Committee”.

**FISCAL IMPACTS:**

None.

Attachments: Bylaws

## RESOLUTION NO.

### TO ADOPT THE OWOSSO HISTORICAL COMMISSION BYLAWS

WHEREAS, the City of Owosso Historical Commission is a public commission which is responsible for holding its own meetings in accordance with the Open Meetings Act, Act 267, Public Acts of Michigan, 1976, as amended; and

WHEREAS, the commissioners of the Owosso Historical Commission of the City of Owosso have drafted and approved amendments to the existing bylaws of the Owosso Historical Commission; and

WHEREAS, the Owosso Historical Commission is submitting the amended bylaws to the City Council for approval; and

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

The purpose of the Historical Commission (hereinafter referred to as "the Commission") shall be to ~~preserve, educate and promote the historical treasures of the City of Owosso. recognize and preserve and bring public attention to the historical treasures of the City and to promote an historical interest in the arts. The commission shall be responsible for the permanent perpetuation of the history of the city through such means as may be developed by the commission, including:~~

We exist to:

Preserve select historic buildings and artifacts by maintaining their authentic look and feel, ensuring their history is safe, preventing decline, and acting as caretaker stewards to pass on their stories, history, and value to future generations.

We actively and knowledgeably bring attention to our collective history, encourage excitement, and engage others to identify and prioritize the inherent value of our historical treasures, reflecting thoughtfully and reevaluating its importance with a fresh perspective.

Historical treasures are unique and valuable symbols of our past, encompassing stories, traditions, architecture, and artifacts that honor the heritage of Owosso. They connect us to significant leaders, people, businesses, and events, embodying how we got here and influencing beyond the community. From buildings like Curwood Castle, Comstock Cabin, and the Paymaster Building to things made in Owosso, each treasure carries deeper meaning, celebrating community pride and reframing relevance for future generations. Whether tangible or intangible, these items and stories keep writing our collective story, ensuring history remains alive and honored.

The Commission commits to being dedicated caretakers through active engagement, strategic foresight, and transparent decision-making. With time, resources, and diverse viewpoints, we facilitate the mission, leveraging money, connections, assets, and knowledge to build consensus and retain talent. We prioritize teamwork, respect, and the infrastructure to act swiftly and effectively.

We will direct our energy and efforts towards:

- 1) Protecting historical buildings owned by the city
- 2) Celebrating Owosso's Heritage
- 3) Educating our youth to understand our rich history

~~(1) Receiving, cataloging, preserving and displaying articles of historic interest and significance.~~

~~(2) Maintaining, preserving, restoring, and managing buildings of historic interest and significance which are owned by the city.~~

~~(3) Encouraging the preservation and perpetuation of historic articles and architecture through programs and activities designed to promote community awareness.~~

~~(4) Enhancing historic areas with buildings and/or facilities to increase the enjoyment and use of the city's cultural and historic facilities.~~

## **ARTICLE 2. ORGANIZATION**

### **Section 1. Members.**

~~The members of the Historical Commission shall be appointed by the city council. Membership shall consist of one (1) member from the council and six (6) members at large appointed for three-year terms. No member at large shall be appointed to the historical commission for more than two (2) successive terms unless one (1) year has elapsed after his or her second term expires. The members of the commission shall be appointed by the City Council in accordance with the provisions of ordinance.~~

~~There shall be seven (7) voting members possessing the right to vote on matters before the commission and serve as chairperson of the commission or its committees. Of these seven (7) members, one (1) shall be a representative of the City Council. In addition, there may be appointed ex-officio members of the commission who may attend all meetings of the commission, participate in discussion of matters before the commission, and serve on committees of the commission.~~

### **Section 2. Officers.**

- (a) The officers of the commission shall be a chairperson and a vice-chairperson, who shall be members of the commission and a secretary-treasurer, who shall be an officer or employee of the City of Owosso.
- (b) The officers shall be selected by the voting members of the commission annually during the first regular meeting of the commission in October of each year.
- (c) The terms of office for the officers shall be one year or such longer period as is necessary until a successor is appointed and assumes the office.
- (d) If an office shall become vacant before the officer has served his complete term, the commission shall appoint another officer to serve for the remainder of the term of office.

### **Section 3. Duties of officers.**

- (a) The chairperson shall be the presiding officer at all regular and special meetings of the commission, shall be an ex-officio member of all standing and ad hoc committees of the commission, and shall be the spokesperson for the commission in all contacts with the city administration, city council, and the news media.
- (b) The secretary-treasurer shall have custody of the records of the commission, shall take minutes of all meetings of the commission, shall receive monetary donations in the name of the commission and shall keep a record thereof, shall authorize disbursement of funds of the commission within limits established by the commission, and shall maintain an inventory of the assets of the commission.
- (c) The secretary-treasurer may designate another officer or employee of the City of Owosso to act as secretary-treasurer during a time of absence or disability until he or she is able to resume the duties of the office.

### **Section 4. Meetings.**

- (a) The commission shall schedule regular meetings and shall approve the date, time, and place of such meetings. Special meetings may be called by one of the officers or by a majority of the voting members of the commission. All meetings of the commission shall be held in accordance with the Open Meetings Act (P.A. 267 of 1976, as amended).
- (b) A majority of the voting members of the commission shall constitute a quorum.

- (c) The chairperson shall be the presiding officer at all meetings of the commission. In the absence of the chairperson, the vice-chairperson shall serve as chairperson for that meeting.

## **Section 5. Committees.**

- (a) The work of the commission shall be accomplished through a structure of standing committees. The following shall be considered standing committees of the commission:
- (1) ~~Facilities~~ **Building and Grounds** Committee. This committee shall be responsible for the restoration, preservation and maintenance of ~~the Gould House and other buildings and grounds associated with the Gould House, the~~ Curwood Castle, buildings located in Curwood Castle Park, and for coordinating maintenance and development activities with appropriate City departments.
  - (2) ~~Historic Properties Activities~~ Committee. This committee shall be responsible for developing rules and regulations for the use of the Gould House and its associated buildings and grounds, Curwood Castle, other historic holdings, and for overseeing activities which take place there.
  - (3) **Historic Appreciation** ~~Historic Collection~~ Committee. This committee will **actively protect and share Owosso's stories, traditions, culture, and celebrations by displaying historical artifacts in public spaces, facilitating cultural events, and creating opportunities for community engagement.** It shall be responsible for maintaining a record of historic articles acquired by the commission, for preserving those articles, for arranging for their storage and display, for loaning historic articles to other organizations, for acquiring historic articles through loan from other organizations and for identifying articles in the collection which should be considered for sale or disposal.
  - (4) ~~Historic Preservation~~ Committee. This committee shall be responsible for promoting the preservation and restoration of private properties of historic interest in the community by developing and maintaining sources of information and assistance in restoration activities, by coordinating contacts between property owners and experts in the field of historic preservation, by monitoring activities affecting properties of historic significance and, where necessary, initiating contact with the property owner and by responding to requests for assistance from private property owners.
  - (5) **Educating our Youth Committee.** This committee will work to develop programs that provide the children in Owosso schools an opportunity to experience our history.
- (b) The commission may establish such additional standing committees as it deems necessary to carry out the work of the commission. The commission may dissolve any standing committees established by it but, with regard to the standing committees described in Section 5(a), such dissolution shall become effective only with the approval of the City Council.
- (c) The chairperson of the commission shall appoint a voting member of the commission as chairperson of each standing committee. Each committee chairperson shall be responsible for appointing individuals, who need not be members of the commission, to serve on the committee and to assist the committee chairperson in carrying out the work of the committee.
- (d) The chairperson of the commission may, from time to time, establish ad hoc committees and may appoint individuals to serve on such committees. At least one member of each ad hoc committee shall be a voting member of the commission. Ad hoc committees shall be established for a specific purpose related to the activities of the commission and shall complete their work, report to the commission and shall be considered dissolved within two years after their establishment.

## **ARTICLE 3. CONTROL OF ASSETS**

### **Section 1. Authority of the Commission.**

The commission shall have the sole responsibility and authority, subject to the direction of the city council, to manage and control the real and personal property over which it has jurisdiction. Such responsibility and authority shall not be delegated to an officer, committee or chairperson of a committee, unless specifically directed and authorized by a vote of the commission.

### **Section 2. Donations.**

- (a) The secretary-treasurer shall accept on behalf of the commission any donations or contributions of cash or other financial instruments easily converted into cash, subject to the following provisions:
  - (1) Donations or contributions which are given without restrictions or which are restricted only to the extent that they are to be dedicated to a specific project, property, or activity of the commission may be accepted without the specific approval of the commission.
  - (2) Donations or contributions other than those described in Section 2(a) (1) above, particularly when those donations or contributions might require that the commission take a specific action related to such donation or contribution at some future time, or when such donation or contribution is, in the secretary-treasurer's opinion, so restricted as to prevent its use for the general purposes of the commission, shall only be accepted following approval by the commission.
- (b) The chairperson, secretary-treasurer, or the chairperson of the Historic ~~Appreciation~~ ~~Collection~~ Committee may accept donations of articles of personal property, without prior approval of the commission, subject to the following provisions:
  - (1) The article or group of articles to be donated shall not have an estimated value in excess of five hundred dollars;
  - (2) The donation shall be unrestricted with regard to the use which the commission may make of the articles, including the right of the commission to sell or otherwise dispose of the articles at its sole discretion;
  - (3) Articles which are to be loaned to the commission, whether for a definite or indefinite period of time, may only be accepted following a vote of the commission.
- (c) Real property may be accepted by the commission only upon the approval of the city council.

### **Section 3. Loans of commission assets.**

The commission shall approve each request for a loan of historic articles from the commission's collection. In considering a request for such a loan, the commission shall consider the purpose of the institution making the request, the value of the articles which are the subject of the request, and the safeguards to be taken against theft or damage. The commission shall ascertain that the requesting institution possesses adequate insurance against loss.

### **Section 4. Disposition of assets.**

The commission shall adopt detailed rules and procedures governing the disposition of commission assets. Such rules and procedures shall provide, at a minimum, that no assets of the commission may be disposed of without the express authorization of the commission and that disposition of any article valued in excess of one thousand dollars shall be approved in advance by the city council.

### **Section 5. Use of buildings.**

The commission shall adopt detailed rules and procedures governing the use of the historic buildings under its control. Such rules and procedures shall establish the fees to be charged for the use of the buildings.

## **ARTICLE 4. FINANCE**

### **Section 1. Budget.**

- (a) The commission shall annually prepare and recommend to the council a budget for the fiscal year commencing July 1, which budget will show the anticipated revenues and expenditures for the commission's activities and operations.
- (b) The secretary-treasurer shall present a proposed budget for consideration by the commission at its first regular meeting during the month of February.

- (c) The commission shall approve a budget for the ensuing fiscal year not later than the first meeting of March.

### **Section 2. Purchases.**

The secretary-treasurer shall have the authority to make purchases of such supplies and services as are necessary to carry out the activities of the commission. Purchases shall be made in accordance with Article VI, Division 3 of the City of Owosso Code of Ordinances governing Purchases, Contracts and Sales.

### **Section 3. Endowment fund.**

The commission shall maintain an endowment fund into which shall be placed monetary gifts and bequests which are directed to said fund. The interest and/or dividends which are earned by the endowment fund may be used for the expenses associated with the activities of the commission but no portion of the principal shall be expended.

## **ARTICLE 5. APPROVAL AND AMENDMENTS**

### **Section 1. Approval.**

These by-laws shall become effective following their approval by the commission and by the city council.

### **Section 2. Amendments.**

The commission shall annually during its first regular meeting in January review these by-laws and determine the need to make any changes, additions, or deletions. These by-laws may be amended as deemed necessary by the commission. Such amendments shall be approved as provided in Section 1.

*I hereby certify that the foregoing document is a true and complete copy of a resolution authorized by the Owosso City Council at the regular meeting of June 2, 2025.*

  
\_\_\_\_\_  
Amy K. Kirkland, City Clerk



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** May 28, 2025

**TO:** City Council

**FROM:** Amy Fuller, Assistant City Manager

**SUBJECT:** Historical Commission fund transfer to the Shiawassee Community Foundation

### RECOMMENDATION:

Staff recommends approval of the transfer of \$125,000 from the Historical Commission's fund with the city of Owosso to the Historical Commission's Charitable Agency Fund with the Shiawassee Community Foundation.

### BACKGROUND:

In 2022, City Council approved the Owosso Historical Commission's request to invest \$21,244.04 with the Shiawassee County Community Foundation. These funds came from a restricted OHC endowment fund held by the City of Owosso. This partnership allows for donations from individuals or estates to be used specifically for the Commission. The original investment cannot be withdrawn, but interest may be withdrawn.

Over the last couple of years, the Commission has been able to take out approximately \$1,000 annually for its operations, and the fund has grown to \$27,308.54 as of the November 2024 annual financial report. Given the success of this fund, the Commission would like to add an additional \$25,000 from its fund balance with the city of Owosso to the restricted endowment fund at the Community Foundation. They would not be able to withdraw these funds, but a portion of the interest can be withdrawn. The Historical Commission would like to transfer an additional \$100,000 from their fund balance with the city of Owosso to be held in the spendable portion of their account with the Shiawassee Community Foundation for a future project.

### FISCAL IMPACTS:

The City of Owosso Historical Commission would invest \$125,000 with the Shiawassee Community Foundation from account 297.797.961.000

### ENCLOSURES:

Shiawassee Community Foundation Annual Report

**RESOLUTION NO.**

**AUTHORIZING FUND TRANSFER TO THE  
THE OWOSSO HISTORICAL COMMISSION CHARITABLE AGENCY FUND  
WITH THE SHIAWASSEE COMMUNITY FOUNDATION**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, Owosso Historical Commission has a charitable agency fund with the Shiawassee Community Foundation; and

WHEREAS, the Owosso Historical Commission has decided to transfer a total of \$125,000 to the endowment funds with the Shiawassee Community Foundation; and

WHEREAS, the Owosso Historical Commission has decided to invest \$25,000 of these funds in the endowment with the Shiawassee Community Foundation, which could not be withdrawn, but the interest could be used specifically for the Commission; and

WHEREAS, the Owosso Historical Commission has decided to invest \$100,000 to be deposited into the spendable portion of the charitable agency fund for a future project.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: the city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to invest \$25,000 in the Owosso Historical Commission Endowment at the Shiawassee Community Foundation, which cannot be withdrawn, and invest an additional \$100,000 into the fund's spendable account for a total investment of \$125,000.
- SECOND: the accounts payable department is authorized to submit payment to the Shiawassee Community Foundation in the amount of \$125,000.
- THIRD: the amount of \$125,000 shall be paid from the Historic Sites Account 297.797.961.000



# SHIAWASSEE

— COMMUNITY FOUNDATION —  
For good. For ever.®

December 20, 2024

Dear Fund Representative,

Enclosed is the 2024 fiscal year end statement for the **City of Owosso Historical Commission**. This report covers two periods: fiscal year end 2024, covering the period from October 1, 2023, to September 30, 2024; and our current fiscal year 2025, which includes the months of October and November 2024. Please contact me with any questions about your report.

The spendable amount available for the 2025 fiscal year is: \$ **1,134.00**.

The Shiawassee Community Foundation remains dedicated to advancing our strategic plan objectives and supporting our mission. Both the board of directors and committee members are focused on addressing emerging community challenges, including critical issues such as mental health, housing, and childcare. Our Youth Advisory Council (YAC) students have been highly engaged this year, volunteering with local nonprofits and contributing to community initiatives. They just completed their annual Christmas Wishes program which provided gifts for 50 children from low-income families in Shiawassee County who applied through Capital Area Community Services.

Our local Raise Up Shiawassee collaboration is currently in full swing, and we are accepting donations through December 31. Visit [raiseUPshiawassee.org](https://raiseUPshiawassee.org) or go to the *Raise Up Shiawassee Facebook page* for more information. Our board also recently contributed \$500 to the Hunger Network and \$500 to Durand Loaves and Fishes to support their community food programs. Give where you live!

Our annual report calendar will be completed soon and sent directly to you! Please stop into our office if you would like additional copies. Lastly, we wish you **Holiday Blessings** this season with friends and family!

Sincerely,

Kimberly M. Renwick  
Executive Director

217 N. Washington St. Suite 104 • PO Box 753 • Owosso, MI 48867  
Phone: 989-725-1093 • Email: [kim@shiacf.org](mailto:kim@shiacf.org) • [shiacf.org](https://shiacf.org)  
Tax ID: #38-3285624



# Shiawassee Community Foundation

## FY 2024 and Oct-Nov 2024

	10/01/2023 - 09/30/2024	10/01/2024 - 11/30/2024
<b>24-OWHIST - City of Owosso Historical Commission</b>		
<b>Non-Investment Revenue</b>		
Donor Contributions	\$0.00	\$0.00
Interfund Gifts	\$0.00	\$0.00
Admin Fee Revenue	\$0.00	\$0.00
Grant Refund Revenue	\$0.00	\$0.00
Misc. Income	\$0.00	\$0.00
	<b>\$0.00</b>	<b>\$0.00</b>
<b>Investment Activity</b>		
Interest/Dividends	\$1,080.88	\$300.36
Realized	\$119.98	\$0.00
Unrealized	\$4,700.69	\$360.99
	<b>\$5,901.55</b>	<b>\$661.35</b>
<b>Disbursements</b>		
Grants/Scholarships	\$1,066.00	\$0.00
Interfund Grants	\$0.00	\$0.00
Admin Fees	\$309.35	\$0.00
Investment Fees	\$80.65	\$22.26
Misc. Expense	\$0.00	\$0.00
	<b>\$1,456.00</b>	<b>\$22.26</b>
<b>Total Transfers</b>		
<b>BEGINNING FUND BALANCE</b>	\$22,862.99	\$27,308.54
<b>NET SURPLUS/(DEFICIT)</b>	\$4,445.55	\$639.09
<b>ENDING FUND BALANCE</b>	<b>\$27,308.54</b>	<b>\$27,947.63</b>



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# ***MEMORANDUM***

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DATE: May 23, 2025

TO: Mayor Teich and the Owosso City Council

FROM: Jessica Unangst, Director of HR & Administrative Services

RE: MERS Establishing Military Service Contribution Requirements

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The information contained in the resolution has been considered and evaluated by City staff. MERS gave several options on how to handle employee retirement contributions if and when an employee is out on military leave. We are electing to allow the employee to make additional “catch-up” contributions within a longer timeframe and grant years of service eligibility. I recommend approval and adoption.

# Employer Resolution Establishing Military Service Contribution Requirements for Defined Benefit



**WHEREAS**, the \_\_\_\_\_ is a participating municipality or court in the Municipal Employees' Retirement System of Michigan ("MERS"); and

**WHEREAS**, under Section 8 of the MERS Plan Document, all missed Defined Benefit mandatory employee contributions due to intervening Military service leaves shall be reflected in the participating employer's overall liability in the next annual actuarial valuation unless an alternative method is elected (default); no employee contributions will be required from the participant;

**NOW THEREFORE BE IT RESOLVED**, that effective \_\_\_\_\_, 20\_\_\_\_, the Governing Body adopts this Resolution (or for a participating court, the Chief Judge by Administrative Order) for all present and future employee divisions requiring that all missed employee contributions due to intervening Military service be handled by (select only one):

- ☐ The member will be permitted to choose to remit some or all missed mandatory employee contributions within a time period equal to three times the duration of the military service from the date of reemployment, but not to exceed five years, and years of service credit shall be granted in proportion to the employee contributions received.
- ☐ The employer shall remit an additional voluntary employer contribution equal to the sum of the missed mandatory employee contributions due to military service. No employee contributions will be required from the participant.

MERS' Military Service contribution procedures are subject to the MERS Plan Document. Changes to the Plan Document may impact MERS' ability to administer this election in the future.

## CERTIFICATION FOR PARTICIPATING MUNICIPALITY OR COURT

I hereby certify that this Resolution was adopted by (check one):

- ☐ The Governing Body of the \_\_\_\_\_ at its meeting held on \_\_\_\_\_.  
(Name of Municipality) (dd/mm/yyyy)
- ☐ Administrative Order No. \_\_\_\_\_ adopted by the Chief Judge of the \_\_\_\_\_, on \_\_\_\_\_.  
(Order Number) (Name of Court) (dd/mm/yyyy)

Signature of Authorized Official: \_\_\_\_\_, Date: \_\_\_\_\_  
(dd/mm/yyyy)

Printed name: \_\_\_\_\_ Title: \_\_\_\_\_



# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

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## *MEMORANDUM*

---

DATE: May 20, 2025

TO: Owosso City Council

FROM: Kevin Lenkart  
Public Safety Chief

RE: Adoption of Shiawassee County Hazardous Mitigation Plan

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### Background:

The Disaster Mitigation Act of 2000 requires that local governments develop and adopt hazard mitigation plans to be eligible for certain pre and post disaster federal funding. A Hazard Mitigation Plan is a comprehensive document that identifies potential natural hazards, the extent of risk posed by these hazards, the vulnerabilities of the City of Owosso to these hazards, and actions the city may take to mitigate or reduce the potential impact of the hazards.

In March 2024, the Shiawassee County office of Emergency Management began meeting with the following local entities: Shiawassee County, City of Durand, City of Laingsburg, City of Owosso, City of Perry, and Township of Owosso, to plan and implement an updated Shiawassee County Mitigation Plan.

The City of Owosso along with other local governments, has undertaken the completion of the Mitigation Plan to meet a mandate set forth by the Federal Emergency Management Agency (FEMA). The local mitigation plan is the representation of the City of Owosso's commitment to reduce risks from natural hazards and serves as a guide for decision makers as they commit resources toward reducing the effects of natural hazards and disasters.

### Fiscal Impact:

The recommended action has no direct fiscal impact; however, with a local Hazard Mitigation Plan approved by FEMA, the city will be in an advantageous position to receive federal financial assistance in the event of a disaster.

Recommendation:

It is recommended that the Owosso City Council adopt the 2024 Shiawassee County Hazard Mitigation Plan.

**RESOLUTION NO.**

**ADOPTING THE 2024 SHIAWASSEE COUNTY LOCAL HAZARD MITIGATION PLAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, recognizes the threat that natural, social, and technological hazards pose to the people and communities of Shiawassee County and that undertaking hazard mitigation actions will reduce the potential harm to people and property from future hazardous occurrences; and

WHEREAS, the plan has been adopted by Shiawassee County as a required condition of future funding for various Federal Emergency Management (FEMA) disaster mitigation programs; and

WHEREAS, the City must acknowledge its part in the plan via adoption of the plan.

THEREFORE, BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is necessary and in the public interest to adopt the July 2024 Shiawassee County Local Hazard Mitigation Plan.
- SECOND: the mayor and city clerk are instructed and authorized to sign this resolution upon adoption of the Shiawassee County Local Hazard Mitigation Plan.

**July 2024**

**Shiawasse County  
Local Hazard  
Mitigation Plan**



**Prepared By:  
BOLDPlanning**

PLEASE NOTE: Due to the sensitive nature of the plan full text will not be posted on the web.

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<b>C</b>	Census Tract Map



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301 W. MAIN, OWOSSO, MICHIGAN 48867 · (989) 725-0599

---

DATE: May 22, 2025  
TO: Mayor Teich and City Council  
FROM: Tanya Buckelew, Planning & Building Director  
SUBJECT: Fee Schedule Review

**RECOMMENDATION:**

Staff recommends the annual review and approval of the City of Owosso 2025 Fee Schedule to be effective July 1, 2025. No changes are being proposed.

**BACKGROUND:**

An RRC requirement is that regardless of changes, the fee schedule should be reviewed by City Council on an annual basis.

**FISCAL IMPACT:**

None

Master Plan Implementation Goals: A-7.

**RESOLUTION NO.**

**UPDATING THE SCHEDULE FOR FEES, LICENSES, FINES AND CHARGES  
FOR THE CITY OF OWOSSO**

WHEREAS, the *City of Owosso Code of Ordinances* provides for the establishment of many fees, licenses, fines and charges to be established by resolution; and

WHEREAS, on August 5, 2013 the City Council adopted Resolution No. 90-2013 creating a schedule of fees, licenses, fines and charges; and

WHEREAS, said schedule must be annually reexamined and updated; and

WHEREAS, the City Council has reviewed the charges and determined that the fees, licenses, fines and charges shall be in accordance with this resolution and the attached schedule, effective July 1, 2025.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the attached schedule for fees, licenses, fines and charges is hereby adopted effective July 1, 2025.
- SECOND: any parts of resolutions and memoranda in conflict with this resolution are hereby repealed.
- THIRD: this resolution is intended to preserve all existing charges and fees set forth in any resolution, ordinance, or law which are not in conflict with this resolution and attached schedule and to fulfill the requirements of any ordinance authorizing the City Council to establish fees by resolution.
- FOURTH: fees for public records not set forth in this resolution and attached schedule, or in any other resolution, ordinance, or law, shall be set by the City manager in accordance with Act 442 of the Public Acts of 1976, as amended.
- FIFTH: fees for public services not specifically set forth in this resolution and the attached schedule or in any other resolution, ordinance, or law may be established by the City manager, who shall promptly notify the City Council in writing of each of them. The City manager shall establish fees for public services based upon the cost of providing the public service.

**CITY OF OWOSSO  
2025 FEE SCHEDULE  
Effective July 1, 2025**

<b>1. ASSESSING</b>	
• Application fee for IFEC extension	\$550
Application fee for IFT tax abatement – Not to exceed limits of Statute MCL 207.555(3) in which the lesser of the actual cost of processing the application or 2% of total property taxes abated during the term that the exemption certificate is in effect can be charged	
➤ Establishing	\$1,500
➤ Exemption certificate	\$1,500
• Application fee for industrial development district	\$1,500
• Application fee for industrial facilities	
➤ Exemption certificate	\$1,500
➤ Exemption certificate transfer	\$500
• Application fee for project cost revision	\$500
• Application fee for project extension	\$500
• Application fee for tax abatement projects	\$800
<b>2. BUILDING DEPARTMENT</b>	
<i>Income limit - fee waiver – Building permits and inspections will be required. However, permit fees will be waived for owner occupied residential buildings for households that have annual incomes less than 30% of the Michigan State Housing Development Authority (MSHDA) area Minimum Income (AMI). The waiver will cover permits for bringing a structure into code compliance and for replacement of roofs, windows, and siding. To qualify, the applicant must submit Michigan or Federal 1040 tax returns for the last three years along with any other financial and ownership information required for determination.</i>	
• Accessory structure-zoning compliance-200 sq. ft. and under	\$75
• Accessory structure-zoning compliance-over 200 sq. ft.	same as building permit fees
• Base fee (non-refundable)	\$40
• Adult entertainment license fee	\$1,500
Note: If application denied, ½ fee returned	
• Adult entertainment license fee renewal	\$1,500
Note: a late penalty of \$100 if renewal filed less than 60 days before license exp. If application denied, ½ of total fees collected returned.	
• License renewal	
➤ Late fee first 15 days	License fee + 25%
➤ Late fee beyond 15 days	License fee + 50% adult entertainment penalties
➤ Adult entertainment penalties	\$500
• Building board of appeals application fee	\$200
• Building permit	
➤ Up to \$1,000-includes base fee and 1 inspection	\$110
➤ \$1,001 to \$2,000-includes base fee and 1 inspection	\$150
ADD \$40 base fee and \$80 per inspection to the following:	
➤ \$2,001 to \$50,000	\$65 + \$10 per \$1,000 over \$2,000
➤ \$50,001 to \$500,000	\$545 + \$10 per \$1,000 over \$50,000
➤ \$500,001 and above	\$5,000 + \$6 per \$1,000 over \$500,000
• Businesses-NEW-(existing building)	\$75
• Demolition-Commercial-based on size of building	\$185 + \$1 per sq. ft. over 2,000 sq. ft.
• Demolition-Garage-includes base fee and 1 inspection	\$115
• Demolition-House-includes base fee and 1 inspection	\$185
• Fence-zoning-residential	\$85
• Fence-commercial	same as building permit fees

• Home occupation-type B home permit	\$55
• Inspections-each	\$80
• License/registration fee	\$0
• Marihuana fees	
➤ Medical Marihuana Facilities (at time of application and annual renewal)	\$5,000
➤ Adult Use Recreational Establishments (at time of application and annual renewal)	\$5,000
➤ Marihuana Transfer Fee	\$5,000
• Mobile/Modular Home	\$250
• Moving building	\$200
• Penalty for work prior to obtaining permit	cost of permit + \$180
• Plan review	55% of permit fee
• Plan review-plans are returned to application for modifications	\$55 + \$60/hour
• Roofing permit-residential	
➤ Up to \$5,000 (includes base fee and 1 inspection)	\$90
➤ \$5,001 to \$10,000 (includes base fee and 1 inspection)	\$120
➤ Over \$10,000	same as building permit fees
• Roofing permit-commercial	same as building permit fees
• Siding	\$90
• Sign	\$0.60/sq. foot
➤ Temporary sign (60 days)	\$75
• Swimming pools permit-above ground (zoning compliance)	\$75
• Swimming pool permit-in ground	same as building permit fees
• Tank removal	\$100
• Vacant property registration	\$150
• Wheel chair ramp/door modification (residential-permit and inspections required)	no fee
• Windows-residential	\$90
• Windows-commercial	same as building permit fees
<b>3. ELECTRICAL</b>	
• Base fee (non-refundable)	\$40
• Branch circuits	\$20
• Feeders-bus duct (per 50 ft. or fraction thereof)	\$20
• Electric baseboard heater	\$20
• Fire alarm system	\$155
➤ Fire alarm system-each additional pull station	\$20
• Furnace-unit heater	\$20
• Garage	\$55
• Generator-residential	\$30
• Generator-commercial	\$55
• Inspections-each (including Safety inspections)	\$80
• License/registration fee	\$0
• Low voltage/data/telecom outlets	
➤ 1-19 devices, each	\$10
➤ 20-300 devices	\$100
➤ Over 300 devices	\$300
• Mobile/modular home	\$150
• Motors	
➤ Up to 20 KVA or HP, 1-25 units (each)	\$20
➤ Up to 20 KVA or HP (each additional unit after 25)	\$10
➤ Over 20 KVA or HP, 1-25 units (each)	\$20

➤ Over 20 KVA or HP (each additional unit after 25)	\$12
• Outlets/receptacles/fixtures/other (per 25 or fraction thereof)	\$20
• Penalty for work prior to obtaining permit	cost of permit + \$180
• Plan review	\$100/hr. (minimum 1 hour)
• Power outlets (a/c/range/dryer/dishwasher/disposal) each	\$20
• Service	
➤ 0-200 amps	\$30
➤ 201-600 amps	\$35
➤ 601-800 amps	\$40
➤ 801-1200 amps	\$45
➤ Over 1200 amps	\$50
• Sub-panels	
➤ 0-200 amps	\$30
➤ 201-600 amps	\$35
➤ 601-800 amps	\$40
➤ 801-1200 amps	\$45
➤ Over 1200 amps	\$50
• Signs	\$80
• Whole house permit	\$150
<b>4. MECHANICAL-COMMERCIAL/INDUSTRIAL</b>	
• Base fee (non-refundable)	\$40
• Air conditioning and refrigeration	
➤ Absorption units/chiller	\$95
➤ Centrifugal units/chiller	\$95
➤ Compressor – ½ - 15 HP	\$40
➤ Compressor-15 to 50 HP	\$50
➤ Compressor-over 50 HP	\$75
➤ Heat pumps – 1.5-15 HP	\$40
• Air handlers (self-contained units, ventilation & exhaust fans) (piping fee included)	
➤ Under 1,500 cfm	\$40
➤ 1,501-10,000 cfm	\$50
➤ Over 10,000 cfm	\$105
➤ Thru-the-wall fan coil vents	\$20
• Breeching & combustion to appliance	\$65
• Chimney – factory built	\$65
• Cooling towers with reservoirs	
➤ Capacity under 500 gal	\$55
➤ Capacity over 500 gal	\$90
• Crematories	\$55
• Ducts, insulation and fire suppression systems (based on bid price)	
➤ Under \$3,000	\$45
➤ \$3,000 to \$7,000	\$55
➤ \$7,000 to \$15,000	\$90
➤ Over \$15,000	\$15 per each \$3,000 over \$15,000 + \$90
• Electronic air cleaner with washer	\$55
• Evaporator coils	
➤ 180,000 BTU and under	\$45
➤ Over 180,000 BTU	\$50
• Fire suppression systems (based on bid prices)	
➤ Under \$2,000	\$80
➤ \$2,000 to \$8,000	\$95
➤ Over \$8,000	\$20 per each \$3,000 over \$8,000 + \$95

• Gas burning equipment (piping fee included)	
➢ 400,000 BTU and under	\$55
➢ Over 400,000 BTU	\$65
• Humidifiers	\$30
• Incinerators – each	\$45
• Inspections – each	\$80
• Insulation – duct, piping, tanks (based on bid price)	
➢ Under \$2,000	\$45
➢ \$2,000 to \$8,000	\$55
➢ Over \$8,000	\$20 per each \$3,000 over \$8,000 + \$55
• License/registration fee	\$0
• LPG & fuel oil tanks (underground add \$10 additional) (piping fee included)	
➢ 276 to 550 gal	\$65
➢ 551 to 2,000 gal	\$105
➢ Each additional tank	Add 50% of fee based on largest tank size
• Oil burner (piping fee included)	
➢ New/conversion, under 5 gal/hour	\$65
➢ New/conversion, over 5 gal/hour	\$95
• Penalty for work prior to obtaining permit	Cost of permit + \$180
• Piping (bid separately) (based on bid price)	
➢ Under \$2,000	\$45
➢ \$2,000 to \$8,000	\$55
➢ Over \$8,000	\$15 per each \$3,000 over \$8,000 + \$55
• Plan review	\$100/hour – minimum 1 hour
• Refrigeration systems	
➢ Under 5 HP (split system)	\$40
➢ 5 HP to 50 HP (split system)	\$50
➢ Over 50 HP (split system)	\$80
➢ Self-contained units	\$55
• Solar equipment/each panel (piping fee included)	\$35
• Unit heaters-hot water, gas or steam (piping fee included)	
➢ 200,000 BTU and under	\$35
➢ Over 200,000 BTU	\$45
<b>5. MECHANICAL – RESIDENTIAL</b>	
• Base fee (non-refundable)	\$40
• Boiler (piping fee included)	
➢ 200,000 BTU and under	\$45
➢ Over 200,000 BTU	\$60
• Central air	\$40
• Dampers (all kinds)	\$20
• Duct system	
➢ Under \$3,000	\$35
➢ \$3,000 to \$7,000	\$40
➢ \$7,000 to \$15,000	\$45
➢ Over \$15,000	\$12 per each \$1,000 over \$15,000 + \$45
• Exhaust fan	\$20
• Gas burning equipment (new and/or conversion) (piping fee included)	
➢ 400,000 BTU and under	\$45
➢ Over 400,000 BTU	\$60
• Gas piping (each outlet)	\$20
• Hotel or motel (per unit)	\$55
• Inspection – each	\$80

• License/registration fee	\$0
• LPG & fuel oil tanks (underground add \$10) (piping fee included)	\$35
• Modular home	\$150
• Oil burner (new and/or conversion) (piping fee included)	\$45
• Penalty for work prior to obtaining permit	Cost of permit + \$180
• Plan review	\$100/hour – 1 hour minimum
• Solar equipment (each panel) (piping fee included)	\$35
• Solid fuel equipment (wood stove, prefab fireplaces, stoves)	\$50
• Two-family dwelling	\$180
• Water heater	\$20
• Whole house permit	\$125
<b>6. PLUMBING</b>	
• Base fee (non-refundable)	\$40
• Fixtures, floor drains, water connected appliances	\$20
• Hotel or motel (per unit)	\$50
• Inspections – each	\$80
• License/registration fee	\$0
• Manholes – catch basins (each)	\$20
• Modular home	\$150
• Penalty for work prior to obtaining permit	Cost of permit + \$180
• Plan review	\$100/hour – 1 hour minimum
• Reduced pressure zone back-flow preventer	\$20
• Sewage ejectors, sumps	\$20
• Sewers	
➤ Connection building drain	\$20
➤ Sanitary, storm or combined (less than 6")	\$20
➤ Sanitary, storm or combined (6" and over)	\$25
• Stacks (soil, waste, vent and conductor)	\$15
• Sub-soil drains	\$20
• Two-family	\$180
• Water distributing pipe	
➤ ¾" – 1"	\$20
➤ 1 ¼"	\$25
➤ 1 ½"	\$35
➤ Over 2"	\$50
• Water service	
➤ Less than 2"	\$20
➤ 2" to 6"	\$30
➤ Over 6"	\$35
• Whole house permit	\$120
<b>7. CITY CLERK</b>	
• Cable television franchise fee	3%
• Marriage fee/presided by Mayor	\$50
<b>8. CITY TREASURER</b>	
• Collection fee tax – administrative fee	1% admin fee on tax bills per Ordinance No. 838
• Property tax late collection fee	
➤ Summer	1% per month September 1 through February 1
➤ Winter and any summer balance	3% additional February 15 <sup>th</sup> –28 <sup>th</sup>
• Return check	As allowed by MCL 600.2952
<b>9. COMMUNITY DEVELOPMENT</b>	

• Credit reports (if not partnered with bank or finance group)	Cost + 25%
• Escrow Fee - Hourly rate of Staff/Consultant involved	\$1,500
• Historic district permit application fee	\$0
• Lot splits	
➤ Single	\$250
➤ Multiple	\$250 each + \$50/resulting lot
• Parking Lease – Downtown (for residential tenants only)	\$20 per month per space (includes signage)
• Parks	
➤ Pavilion reservations	City resident \$25
	Non-City resident \$50
• Amphitheater Rental	Tax exempt entity \$50
	All other entities \$150
• Mobile Food Vending License	
➤ City-controlled property (May - October)	\$300
➤ City-controlled property (November - April)	\$200
➤ Non-city property (May – October)	\$150
➤ Non-city property (November – April)	\$100
➤ Year-round city food service establishments on city-controlled property (per year)	\$250
➤ Year-round city food service establishments not on city-controlled property (per year)	\$0
• Rental property registration (per unit)	\$50
➤ Non-compliance fee (1 <sup>st</sup> occurrence)	\$200
➤ Non-compliance fee (each additional occurrence)	\$400
• Rezoning request	\$575 + \$10/acre
• Site Plans	
➤ Apartment/townhouse	\$575 + \$5/unit
➤ Commercial/industrial	\$525 + \$50/acre
➤ Institutional (schools, public services, hospitals)	\$500 + \$40/acre
➤ Mobile home park	\$600 + \$5/unit
➤ Planned Unit Development/mixed use development	\$575 + \$50/acre
➤ Preliminary site plan review	75% of site plan review fee
➤ Single family site condo (prelim or final)	\$700 + \$5/lot
➤ Site plan revision/review	75% of site plan review fee + any needed consulting fees determined by administration
➤ Special meeting with planner	All cost by owner/applicant via escrow
• Special land use	\$400 + \$6/acre
• Subdivision	
➤ Preliminary – tentative	\$700 + \$5/lot
➤ Preliminary – final	\$350 + \$2.50/lot
➤ Final plat	\$500 + \$4/lot
• Temporary land use (ZBA review)	\$500
• Use variance	\$700
• Wireless communications equipment and support structures	
➤ Zoning application fee	Administrative costs to review and process application or \$1,000 (whichever is less)
➤ Non-exempt co-locating small cell wireless facilities and support structures	
❖ New wireless support structure or modification of an existing wireless support structure	\$1,000

❖ New small cell wireless support structure or modification of an existing small cell wireless	\$500
➤ Co-locate a small cell wireless facility and/or associated support structure application fee shall not exceed and shall be set as follows:	
❖ Each small cell wireless facility alone	\$200
❖ Each small cell wireless facility and a new utility pole or wireless support to which it will be attached	\$300
➤ Annual permit fee for each utility pole or wireless support structure in ROW on which a wireless provider has approval to co-locate a small cell wireless facility shall not exceed and shall be set as follows:	
❖ Annually, unless the following applies	\$20
❖ If the utility pole or wireless support structure was erected by or on behalf of the wireless provider on or after March 12, 2019	\$125
• Zoning variance	
➤ Commercial	\$425
➤ Residential	\$200
<b>10. GENERAL</b>	
• Notary (maximum of 3 signatures per fee)	
➤ Non-resident	\$10
➤ Resident	\$5
• Rental conference room between 8:00 am and 5:00 pm	
➤ ½ day up to four hours	\$30
➤ Full day	\$60
➤ Organization of which the city is a member	\$0
• Rental council chambers between 8:00 am and 5:00 pm	
➤ ½ day up to four hours	\$30
➤ Full day	\$60
➤ Organization of which the city is a member	\$0
<b>11. HISTORICAL COMMISSION – Funds go to Historical Commission</b>	
• Admission Curwood Castle	
➤ Adult	Donation request \$5
➤ Child	Donation request \$2
• Rental Curwood Castle	
➤ First hour	(\$50 refundable) \$250
➤ Each additional hour	\$55
<b>12. PUBLIC SAFETY</b>	
• Ambulance fees – adjusted to the screen rates approved by commercial insurance companies	
➤ In-facility transports	\$250.80
• False alarm fee – fee may be waived by authority of Public Safety Director. First two fire and police alarms are not fined. The occupant will be notified of the 1 <sup>st</sup> or 2 <sup>nd</sup> violation by letter	
➤ False alarm FIRE: 3 <sup>rd</sup> call	\$250
➤ False alarm FIRE: 4 <sup>th</sup> and subsequent fire alarms	\$500
➤ False alarm POLICE: 3 <sup>rd</sup> call	\$50
➤ False alarm POLICE: 4 <sup>th</sup> and subsequent police alarms	\$100
• Fire Inspection Fees	
➤ Annual fire inspection	\$0
➤ Fire alarm field test	\$100
➤ Certificate of occupancy	\$100
➤ Change in liquor license site inspection	\$150
➤ Sprinkler system hydrostatic test (per riser)	\$100
➤ Observe fire flow test	\$100
➤ Tent Permit	\$125
• Fire Plan Review, Permit and Inspection schedule	\$100
➤ Plan review for fire alarm system (fee based on square footage)	

❖ 0 – 2,500 sq. ft.	\$100
❖ 2,500 – 10,000 sq. ft.	\$200
❖ 10,001 – 50,000 sq. ft.	\$250
❖ Over 50,000 sq. ft.	\$500
• Fire run	\$500
• Gun registration	\$10
• Peddler's permit	
➢ Per month	\$50
➢ Per year (expiring December 31 <sup>st</sup> )	\$200
• Portable breath test (PBT)	
➢ ½ month	\$15
➢ Full month	\$30
• Sex offender initial registration	\$35
• Traffic Control Order	
➢ Traffic Control Order Application	\$30
➢ MDOT Closure Application	\$50
➢ Expedited Application Fee (if submitted 14-29 days prior to first day of event)	\$15 additional
➢ Fire truck	\$150 per event
<b>13. PARKING FINES – DEFINED IN SECTION 33 OF THE OWOSSO MUNICIPAL CODE</b>	
• Abandoned car	
➢ Paid within 7 days	\$15
➢ Paid within 14 days	\$30
➢ Paid within 30 days	\$45
• Across parking line	
➢ Paid within 7 days	\$15
➢ Paid within 14 days	\$30
➢ Paid within 30 days	\$45
• Blocking alley	
➢ Paid within 7 days	\$15
➢ Paid within 14 days	\$30
➢ Paid within 30 days	\$45
• Blocking driveway	
➢ Paid within 7 days	\$15
➢ Paid within 14 days	\$30
➢ Paid within 30 days	\$45
• Blocking traffic	
➢ Paid within 7 days	\$15
➢ Paid within 14 days	\$30
➢ Paid within 30 days	\$45
• Double parking	
➢ Paid within 7 days	\$15
➢ Paid within 14 days	\$30
➢ Paid within 30 days	\$45
• Electric Vehicle Parking: Public use charging stations shall be reserved for parking and charging electric vehicles only	
➢ Paid within 7 days	\$30
➢ Paid within 14 days	\$45
➢ Paid within 30 days	\$60
• Fifth violation of any above violations within a 30-day period	
➢ Paid within 7 days	\$100
➢ Paid within 14 days	\$100
➢ Paid within 30 days	\$100

• Moving to evade time limitations		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Other parking violation		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Overnight parking in 3:00 am to 6:00 am zone		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parked facing wrong way		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parking in prohibited zone		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parking in loading zone		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parking on sidewalk or crosswalk		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parked at yellow curb		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parked in handicap zone		
➤ Paid within 7 days		\$50
➤ Paid within 14 days		\$100
➤ Paid within 30 days		\$100
• Parked within 15 feet of fire hydrant		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parking over 12 inches from curb		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parked over legal limit in areas other than business districts defined in sec. 33-37		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parked over legal limit in business districts defined in sec. 33-37 – 3 <sup>rd</sup> & subsequent violations in each calendar year		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45

• Parking of a truck or commercial vehicle with a gross weight in excess of 5 tons or in excess of 22 feet in length in violation of the provisions of section 5.61 of the Uniform Traffic Code	
➤ Paid within 7 days	\$25
➤ Paid within 14 days	\$50
➤ Paid within 30 days	\$75
<b>14. VIOLATIONS/FINES</b>	
• Bonfire permit	\$0
• Misdemeanor “see ordinance/code under (b)”	\$500 + other stipulations
• Municipal civil infraction	
➤ First offense	\$50
➤ Second offense	\$250
➤ Third or subsequent repeat offenses	\$500
• Municipal civil infraction – loose dogs	
Code states: If the dog was impounded by any police officer or other authorized employee of the city, the owner shall pay the additional sum to the city to reimburse for said expense as prescribed by resolution of the council	\$50 + pound fees
<b>15. PUBLIC SERVICES</b>	
• Copies of building plans/blueprints	Per page \$10
• Mowing	Cost + \$100
• Right of way permit	
➤ Inspection fee	\$50
• Snow removal	Cost + \$100
• METRO Act permit application fee	Per statute

*I hereby certify that the foregoing document is a true and complete copy of action taken by the Owosso City Council at the regular meeting of June 2, 2025.*

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*Amy K. Kirkland, City Clerk*



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## MEMORANDUM

DATE: May 23, 2025

TO: Owosso City Council

FROM: Nathan Henne, City Manager  
Brad Barrett, Finance Director

SUBJECT: Adoption of the 2025-2026 Budget / Tax Millage Rates

Please find the General Appropriations Act Resolution for the 2025-2026 Budget for City Council approval.

### Summary

Fund #	Fund Name	Estimated Revenues	Appropriations	Net of Revenues/Appropriations
101	General Fund	\$10,757,708	\$12,449,717	(\$1,692,009)
202	Major Street Fund	\$6,120,491	\$6,710,390	(\$589,899)
203	Local Street Fund	\$1,141,375	\$1,895,504	(\$754,129)
208	Parks Recreation Sites Fund	\$167,514	\$165,514	\$2,000
239	OMS/DDA Revolving Loan Fund	\$29,816	\$2,608	\$27,208
243	BRA/OBRA - Woodward Loft	\$151,239	\$151,109	\$130
246	OBRA Fund - Weisner Building	\$21,844	\$21,844	\$0
248	Downtown Development Authority	\$356,054	\$397,187	(\$41,133)
249	Building Inspection Fund	\$257,500	\$259,897	(\$2,397)
254	Housing & Redevelopment	\$454,300	\$454,300	\$0
259	OBRA - Armory Building	\$43,862	\$43,862	\$0
272	OBRA Fund- Cargill	\$247,393	\$182,182	\$65,211
273	OBRA - Robbin's Loft	\$7,900	\$5,900	\$2,000
276	OBRA Fund - QDOBA	\$0	\$15,800	(\$15,800)
277	OBRA Fund -J&H Oil	\$56,779	\$56,779	\$0
283	OBRA Fund - Tial	\$18,723	\$20,141	(\$1,418)
284	Opioid Settlement Fund	\$1,320	\$0	\$1,320
297	Historical Fund	\$54,500	\$54,068	\$432
301	Debt Service Fund	\$768,150	\$768,150	\$0
401	Capital Project Fund	\$122,000	\$0	\$122,000
588	Transportation Fund	\$112,420	\$112,025	\$395
590	Sewer Fund	\$4,117,536	\$4,526,020	(\$408,484)
591	Water Fund	\$18,472,896	\$17,369,711	\$1,103,185
599	Wastewater Fund	\$11,945,551	\$11,764,524	\$181,027
661	Fleet Maintenance Fund	\$1,012,814	\$1,990,344	(\$977,530)

## Property Tax Millage Rates

GENERAL OPERATING – CITY CHARTER	12.4254
PA 298 –BRUSH/LEAVES/STREET CLEANING	1.2083
STREET DEBT	2.0315
PARKS AND RECREATION	.4946
TRANSPORTATION (SATA)	<u>.3262</u>
TOTAL	16.0332
DOWNTOWN DEVELOPMENT AUTHORITY	
DISTRICT	<u>1.8815</u>

The General Operating, Parks and Recreation and SATA millages have been reduced to comply with the 2025 millage reduction fraction of .9892. The PA 298 millage has also been affected by the millage reduction fraction; however, the city does not levy the maximum allowable millage of 2.8591 under the law. The proposed millage rate of 1.2083 is an increase of .2083 from last year due to the expenditures estimated in Department 528 – Leaf and Brush Collection in the General Fund. The street debt millage is decreased by .1108 mills. The DDA operation millage authorized under PA 57 of 2018 will be the same due to a millage reduction fraction of 1.

The City Council held a budget workshop on Wednesday, May 21, 2025 to review draft 2 of the proposed budget for Fiscal Year Ending 6-30-2026. Since the presentation, three changes have been made to the budget. Department 228 – Information and Technology in the General Fund has been increased by \$11,097. The increase is associated with average regular part-time personnel expenditures. Revenue lines associated with metered sales, water main replacement charge and metered sales-wholesale usage have been corrected to the projected revenue amounts calculated by Baker Tilly for 2026. In addition, expenditure lines associated with Owosso and Caledonia Charter Townships metered sales 25% charge back have been increased. The Sewer Fund reflects a reduced deficit of (\$408,484) and the Water Fund reflects an increased surplus of \$1,103,185.

### **Recommended Action**

Approve the budget resolution to adopt the 2025-2026 Budget and authorize property tax millage rates for the City of Owosso.

Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13

**RESOLUTION NO.  
GENERAL APPROPRIATIONS ACT (BUDGET)**

A resolution to establish a general appropriations act for the City of Owosso; to define the powers and duties of the city officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

**WHEREAS**, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the FISCAL YEAR BEGINNING JULY 1, 2025 and held a public hearing on MAY 19, 2025, and;

**WHEREAS**, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975; and

**WHEREAS**, the City Council held a discussion session on MAY 21, 2025 to discuss the proposed budget;

**NOW, THEREFORE, BE IT FURTHER RESOLVED THAT** the City Council of the City of Owosso hereby adopts the FISCAL YEAR 2025 – 2026 BUDGET and sets the tax rates as presented below:

**Section 1: Title**

This resolution shall be known as the Owosso General Appropriations Act.

**Section 2: Chief Administrative Officer**

The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

**Section 3: Fiscal Officer**

The Finance Director shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

**Section 4: Estimated Expenditures**

The following amounts are hereby appropriated for the operations of the city government and its activities for the FISCAL YEAR BEGINNING JULY 1, 2025 and ENDING JUNE 30, 2026:

**General Fund Expenditures**

**APPROPRIATIONS**

101	CITY COUNCIL	38,161
171	CITY MANAGER	347,815
201	FINANCE	275,587
210	CITY ATTORNEY	169,000
215	CLERK	270,741
228	INFORMATION & TECHNOLOGY	338,896
253	TREASURY	280,439
257	ASSESSING	228,553
261	GENERAL ADMIN	402,964
262	ELECTION	19,714

265	BUILDING & GROUNDS	791,944
270	HUMAN RESOURCES	307,448
301	POLICE	3,404,494
336	FIRE	3,653,707
371	BUILDING AND SAFETY	
441	PUBLIC WORKS	786,096
528	LEAF AND BRUSH COLLECTION	391,987
585	PARKING	38,430
720	COMMUNITY DEVELOPMENT	220,107
751	PARKS	422,848
966	TRANSFERS OUT	60,786
TOTAL APPROPRIATIONS		12,449,717

### **Major Streets Fund Expenditures**

#### APPROPRIATIONS

451	CONSTRUCTION	5,410,300
463	STREET MAINTENANCE	380,866
473	BRIDGE MAINTENANCE	
474	TRAFFIC SERVICES-MAINTENANCE	20,093
478	SNOW & ICE CONTROL	183,736
480	TREE TRIMMING	92,358
482	ADMINISTRATION & ENGINEERING	151,037
485	LOCAL STREET TRANSFER	450,000
486	TRUNKLINE SURFACE MAINTENANCE	
488	TRUNKLINE SWEEPING & FLUSHING	
490	TRUNKLINE TREE TRIM & REMOVAL	
491	TRUNKLINE STORM DRAIN, CURBS	
492	TRUNKLINE ROADSIDE CLEANUP	
494	TRUNKLINE TRAFFIC SIGNS	
497	TRUNKLINE SNOW & ICE CONTROL	22,000
TOTAL APPROPRIATIONS		6,710,390

### **Local Streets Fund Expenditures**

#### APPROPRIATIONS

451	CONSTRUCTION	1,035,300
463	STREET MAINTENANCE	548,755
474	TRAFFIC SERVICES-MAINTENANCE	1,100
478	SNOW & ICE CONTROL	77,968
480	TREE TRIMMING	130,103
482	ADMINISTRATION & ENGINEERING	102,278
TOTAL APPROPRIATIONS		1,895,504

**Park/Recreation Expenditures**

APPROPRIATIONS		
751	PARKS	165,514
TOTAL APPROPRIATIONS		165,514

**OMS/DDA Revolving Loan Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	2,608
TOTAL APPROPRIATIONS		2,608

**Downtown Development Authority Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	277,065
261	GENERAL ADMIN	91,522
704	ORGANIZATION	1,650
705	PROMOTION	14,950
706	DESIGN	10,000
707	ECONOMIC VITALITY	2,000
901	CAPITAL OUTLAY	
905	DEBT SERVICE	
966	TRANSFERS OUT	
TOTAL APPROPRIATIONS		397,187

**Building Inspection Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	108,254
371	BUILDING AND SAFETY	151,643
TOTAL APPROPRIATIONS		259,897

**Housing and Redevelopment Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	454,300
TOTAL APPROPRIATIONS		454,300

**Historical Commission Fund Expenditures**

APPROPRIATIONS		
797	HISTORICAL COMMISSION	29,643
798	CASTLE	21,425
799	GOULD HOUSE	
800	COMSTOCK/WOODARD	3,000
TOTAL APPROPRIATIONS		54,068

**General Obligation Debt Fund Expenditures**

APPROPRIATIONS		
905	DEBT SERVICE	768,150
TOTAL APPROPRIATIONS		768,150

**Transportation Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	112,025
TOTAL APPROPRIATIONS		112,025

**Sewer Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	2,252,737
549	SEWER OPERATIONS	240,605
901	CAPITAL OUTLAY	1,910,000
905	DEBT SERVICE	122,678
TOTAL APPROPRIATIONS		4,526,020

**Water Fund Expenditures**

Fund 591 - WATER FUND

APPROPRIATIONS		
200	GEN SERVICES	974,495
552	WATER UNDERGROUND	2,240,761
553	WATER FILTRATION	1,954,746
901	CAPITAL OUTLAY	11,574,664
905	DEBT SERVICE	625,045
TOTAL APPROPRIATIONS		17,369,711

**Waste Water Treatment Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	33,091
548	WASTEWATER OPERATIONS	2,021,250
901	CAPITAL OUTLAY	9,289,574
905	DEBT SERVICE	420,609
TOTAL APPROPRIATIONS		11,764,524

**Fleet Fund Expenditures**

APPROPRIATIONS		
594	FLEET MAINTENANCE	552,344
901	CAPITAL OUTLAY	1,438,000
TOTAL APPROPRIATIONS		1,990,344

**Brownfield Redevelopment Authority Funds Expenditures**

Fund 243 - BRA / OBRA #12 WOODWARD LOFT

APPROPRIATIONS

721	PROFESSIONAL SERVICES	1,260
901	CAPITAL OUTLAY	
964	TAX REIMBURSEMENTS	149,849
TOTAL APPROPRIATIONS		151,109

Fund 246 - OBRA #13 WEISNER BUILDING

APPROPRIATIONS

721	PROFESSIONAL SERVICES	21,844
TOTAL APPROPRIATIONS		21,844

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

APPROPRIATIONS

721	PROFESSIONAL SERVICES	3,928
964	TAX REIMBURSEMENTS	39,934
TOTAL APPROPRIATIONS		43,862

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

APPROPRIATIONS

721	PROFESSIONAL SERVICES	14,183
905	DEBT SERVICE	167,999
TOTAL APPROPRIATIONS		182,182

Fund 273 - OBRA #9 ROBBINS LOFT

APPROPRIATIONS

721	PROFESSIONAL SERVICES	1,200
964	TAX REIMBURSEMENTS	4,700
TOTAL APPROPRIATIONS		5,900

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

APPROPRIATIONS

721	PROFESSIONAL SERVICES	1,910
905	DEBT SERVICE	
964	TAX REIMBURSEMENTS	13,890
TOTAL APPROPRIATIONS		15,800

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

APPROPRIATIONS

721	PROFESSIONAL SERVICES	4,255
964	TAX REIMBURSEMENTS	52,524
TOTAL APPROPRIATIONS		56,779

Fund 283 - OBRA FUND-DISTRICT#3-TIAL

APPROPRIATIONS

721	PROFESSIONAL SERVICES	750
905	DEBT SERVICE	19,391
TOTAL APPROPRIATIONS		20,141

**Section 5: Estimated Revenues**

The following revenues are estimated to be available for the FISCAL YEAR BEGINNING JULY 1, 2025 and ENDING JUNE 30, 2026, to meet the foregoing appropriations.

**General Fund Revenues**

ESTIMATED REVENUES

000	REVENUE	10,757,708
TOTAL ESTIMATED REVENUES		10,757,708

**Major Streets Fund Revenues**

ESTIMATED REVENUES

000	REVENUE	6,120,491
TOTAL ESTIMATED REVENUES		6,120,491

**Local Streets Fund Revenues**

ESTIMATED REVENUES

000	REVENUE	1,141,375
TOTAL ESTIMATED REVENUES		1,141,375

**Parks/Recreation Sites Fund Revenues**

ESTIMATED REVENUES

000	REVENUE	167,514
TOTAL ESTIMATED REVENUES		167,514

**OMS/DDA Revolving Loan Fund Revenues**

ESTIMATED REVENUES

000	REVENUE	29,816
TOTAL ESTIMATED REVENUES		29,816

**Downtown Development Authority Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	356,054
TOTAL ESTIMATED REVENUES		356,054

**Building Inspection Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	257,500
TOTAL ESTIMATED REVENUES		257,500

**Housing & Redevelopment Fund Revenue**

ESTIMATED REVENUES		
000	REVENUE	454,300
TOTAL ESTIMATED REVENUES		454,300

**Opioid Settlement Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	1,320
TOTAL ESTIMATED REVENUES		1,320

**Historical Commission Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	54,500
TOTAL ESTIMATED REVENUES		54,500

**Debt Service Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	768,150
TOTAL ESTIMATED REVENUES		768,150

**Capital Project Fund**

ESTIMATED REVENUES		
000	REVENUE	122,000
TOTAL ESTIMATED REVENUES		122,000

**Transportation Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	112,420
TOTAL ESTIMATED REVENUES		112,420

**Sewer Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	4,117,536
TOTAL ESTIMATED REVENUES		4,117,536

**Water Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	18,472,896
TOTAL ESTIMATED REVENUES		18,472,896

**Waste Water Treatment Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	11,945,551
TOTAL ESTIMATED REVENUES		11,945,551

**Fleet Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	1,012,814
TOTAL ESTIMATED REVENUES		1,012,814

**Brownfield Development Authority Funds Revenue**

Fund 243 - BRA / OBRA #12 WOODWARD LOFT

ESTIMATED REVENUES		
000	REVENUE	151,239
TOTAL ESTIMATED REVENUES		151,239

Fund 246 - OBRA #13 WEISNER BUILDING

ESTIMATED REVENUES		
000	REVENUE	21,844
TOTAL ESTIMATED REVENUES		21,844

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

ESTIMATED REVENUES		
000	REVENUE	43,862
TOTAL ESTIMATED REVENUES		43,862

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

ESTIMATED REVENUES		
000	REVENUE	247,393
TOTAL ESTIMATED REVENUES		247,393

Fund 273 - OBRA #9 ROBBINS LOFT

ESTIMATED REVENUES

000	REVENUE	7,900
TOTAL ESTIMATED REVENUES		7,900

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

ESTIMATED REVENUES

000	REVENUE	56,779
TOTAL ESTIMATED REVENUES		56,779

Fund 283 - OBRA FUND-DISTRICT#3-TIAL

ESTIMATED REVENUES

000	REVENUE	18,723
TOTAL ESTIMATED REVENUES		18,723

**Section 6: Millage Levy**

The City Council shall cause to levy and collect the general property tax on all real and personal property per \$1,000 of taxable value within the city upon the current tax roll an amount equal to the following:

GENERAL OPERATING – CITY CHARTER	12.4254
PA 298 –BRUSH/LEAVES/STREET CLEANING	1.2083
STREET DEBT	2.0315
PARKS AND RECREATION	.4946
TRANSPORTATION (SATA)	.3262
TOTAL	16.486
DOWNTOWN DEVELOPMENT AUTHORITY	
DISTRICT	1.8815

**Section 7: Adoption of Budget by Reference**

The general fund budget of the City of Owosso is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 4 and 5 of this act.

**Section 8: Appropriation not a Mandate to Spend**

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any city order for expenditures that exceed appropriations.

**Section 9: Periodic Fiscal Reports**

The fiscal officer shall provide the City Council monthly reports of fiscal year to date revenues and expenditures compared to the budgeted amounts.

**Section 10: Limit on Obligations and Payments**

No obligation shall be incurred against, and no payment shall be made from any appropriation unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

**Section 11: Budget Monitoring**

Whenever it appears to the fiscal officer or the City Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the fiscal officer shall present to the City Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

**Section 12: City Council Adoption**

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
101-000-402.000	GENERAL PROPERTY TAX	3,508,090	3,749,188	3,957,319	3,936,941		4,104,172
	MILLAGE ROLL BACK FACTOR OF .9892						
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (OPR)	1,969	4,051	3,306	4,008		4,388
101-000-404.000	PA 298 OF 1917	279,640	297,093	315,026	314,914		399,107
	INCREASE MILLAGE TO 1.2083 TO COVER EXPENSES IN DEPT 528						
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	5,181	5,694	5,000	1,448		5,000
101-000-434.000	TRAILER PARK TAXES	982	1,112	1,100	925		1,100
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIES T	17,110	15,083	14,045	13,502		12,283
101-000-439.000	MARIJUANA TAX DISTR.	207,631	240,563	237,851	235,148		235,000
101-000-445.000	INTEREST & PENALTIES ON TAXES	24,007	26,750	19,858	32,830		20,540
101-000-447.000	ADMINISTRATION FEES	102,539	157,572	161,460	161,325		164,327
101-000-476.000	LIQUOR LICENSES	10,608	16,347	10,500	8,758		11,000
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	90,527	79,293	73,000	55,357		70,000
101-000-478.000	ROW LICENSES	1,370	630	1,000	630		1,000
101-000-491.000	PERMITS (GUN)	290	370	500	680		500
101-000-492.000	LICENSES (DOG)	75					
101-000-502.000	GRANT-FEDERAL	126,600	39,500	116,500			167,496
	FOOTNOTE AMOUNTS:						116,500
	TIED TO AMBULANCE PO 45408						
	FOOTNOTE AMOUNTS:						50,996
	TIED TO POLICE CAR PURCHASES - USDA RURAL GRANT AT 35%						
	GL # FOOTNOTE TOTAL:						167,496
101-000-502.000-USDAFY24PS	GRANT-FEDERAL			500,000			500,000
101-000-502.000-USDOT-OHSP	GRANT-FEDERAL	5,040	9,663		2,393		
101-000-502.100	FEDERAL GRANT - DEPT OF JUSTICE	450	2,250		936		
101-000-502.100-COSSAP2022	FEDERAL GRANT - DEPT OF JUSTICE	9,507	30,340	66,542	30,858		
	REVENUE LINKED TO 101.336.000-COSSAP2022						
101-000-502.100-DOJ-IACP22	FEDERAL GRANT - DEPT OF JUSTICE	2,001					
101-000-502.100-DOJ-SRTBWC	FEDERAL GRANT - DEPT OF JUSTICE	28,519	7,464	4,017	4,941		
101-000-540.000	STATE SOURCES	4,179	30,974	12,891	35,743		22,800
	FOOTNOTE AMOUNTS:						3,800
	PA 302 FUNDS - POLICE TRAINING						
	FOOTNOTE AMOUNTS:						19,000
	SCHOOL ELECTION REIMBURSEMENT						
	GL # FOOTNOTE TOTAL:						22,800
101-000-540.000-DDASTRLITE	STATE SOURCES			300,000	300,000		
101-000-540.000-MCOLES-CPE	STATE SOURCES			3,500	4,749		19,000
101-000-540.531	LOCAL GRANT	7,913	6,207	4,800	7,700		
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	154,225	177,202	150,000	184,350		150,000
101-000-574.000	REVENUE SHARING	1,584,352	1,613,248	1,571,642	1,061,687		1,609,268
101-000-574.050	REVENUE SHARING - STATUTORY	455,706	483,005	521,375	342,525		542,977
101-000-605.200	CHARGE FOR SERVICES RENDERED	221,987	18,886	17,500	15,584		17,500
101-000-605.250	DUPLICATING SERVICES	752	1,066	1,000	985		1,000
101-000-605.300	FIRE SERVICES	1,550	8,250	8,250	6,750		5,000
101-000-605.301	POLICE DEPARTMENT SERVICES		251,698	195,764	153,200		195,764
	SCHOOL RESOURCE OFFICER CHARGE BACK TO SCHOOLS						

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
101-000-605.336	AMBULANCE SERVICES - TWP		78,867	331,898	313,628		308,109
	FAIRFIELD TOWNSHIP						
	MIDDLEBURY TOWNSHIP						
	OWOSSO CHARTER TOWNSHIP						
	RUSH TOWNSHIP						
101-000-607.100	FILING FEES - ABATEMENT APPLICATIO		3,200	800	800		800
101-000-628.000	RENTAL REGISTRATION	2,225					
101-000-638.000	AMBULANCE CHARGES	294,061	313,608	291,515	685,093		922,900
	AVERAGE USED AS OF JANUARY 2025						
	NEW THIRD PARTY BILLING PROVIDER BEING USED...REASON FOR ONLY ONE REVENUE LINE BEING USED						
101-000-638.000-TREAT-ONLY	AMBULANCE CHARGES	13,300	4,550	13,883	9,650		
101-000-638.100	AMBULANCE MILEAGE CHARGES	140,939	147,078	196,461	52,399		
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPORT C	464,119	454,116	432,847	260,054		
101-000-642.000	CHARGE FOR SERVICES - SALES	4,475	3,280	2,500	3,105		2,500
101-000-652.200	PARKING LEASE INCOME	1,680	1,680	1,440	120		720
101-000-657.000	ORDINANCE FINES & COSTS	10,528	10,557	10,000	7,404		10,000
101-000-657.100	PARKING VIOLATIONS	1,375	33,090	7,500	3,820		7,500
101-000-658.200	FORFEITURES-OWOSSO	2,000					
101-000-665.000	INTEREST INCOME	166,843	399,784	250,000	332,431		200,000
101-000-665.100	MERS INTEREST INCOME	3	426	100	48		100
101-000-665.200	ICMA INTEREST INCOME	13					
101-000-667.100	RENTAL INCOME	530	500	530	560		560
101-000-673.000	SALE OF FIXED ASSETS	4,948	9,897	251,932	252,209		
101-000-674.100	PRIVATE DONATIONS	5					
101-000-674.200	DONATIONS	4,672		17,375	17,375		
101-000-675.000	MISCELLANEOUS	58,966	80,108	75,000	29,410		50,000
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	223,476	227,432	185,623	92,170		180,340
	10% OF 599.200 AND 599.548 WITHOUT DEPRECIATION						
101-000-676.249	TRANSFER FROM FUND 249						9,500
	5% OF PERMIT REVENUE - NEW						
101-000-676.254	FUND 254 ADMIN CHARGE BACK		8,398	5,500	2,310		69,300
101-000-676.300	CITY UTILITIES ADMIN REIMB	808,725	826,076	453,728	332,779		518,202
	FOOTNOTE AMOUNTS:					250,631	
	5% OF WATER RATE REVENUE - 591.000.643.100 / 591.000.643.200 / 591.000.605.100						
	FOOTNOTE AMOUNTS:					171,289	
	5% OF SEWER RATE REVENUE - 590.000.643.100						
	FOOTNOTE AMOUNTS:					96,282	
	10% OF FLEET REVENUE - 661.000.667.200						
	GL # FOOTNOTE TOTAL:					518,202	
101-000-676.400	DDA TIF CHARGE BACK	10,340	76,232	134,024	81,295		84,500
	LINKED TO 248.200.995.101						
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	180,517	202,081	209,887	125,283		106,395
	5% OF ESTIMATED ACT 51 FUNDS - 202.482.995.101 AND 203.482.995.101						
101-000-676.600	BRA ADMIN FEES	5,450	6,451	6,451	6,452		7,060
101-000-678.000	SPECIAL ASSESSMENT	14,158	41,694	22,550	44,301		20,000
101-000-687.000	INSURANCE REFUNDS/REBATES	209,701	88,874		33,225		

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
101-000-696.000	BOND PROCEEDS		92,000	806,371	735,529		
101-000-699.287	ARPA TRANSFER IN		150,300	305,835	305,835		
101-000-699.494	TRANSFER FROM CAPITAL PROJECTS-DWN	33,277					
Totals for dept 000 - REVENUE		9,509,126	10,533,778	12,287,496	10,646,152		10,757,708
TOTAL ESTIMATED REVENUES		9,509,126	10,533,778	12,287,496	10,646,152		10,757,708

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APPROPRIATIONS							
Dept 101 - CITY COUNCIL							
101-101-704.000	BOARDS & COMMISSIONS	1,830	1,990	2,060	910		2,060
101-101-728.000	OPERATING SUPPLIES	682	1,150	1,500	2,076		2,000
101-101-956.000	EDUCATION & TRAINING	2,500	8,597	9,000	5,836		9,000
	INCREASED TRAINING FOR NEW(ER) COUNCIL						
101-101-961.000	MISCELLANEOUS	176					
101-101-978.000	EQUIPMENT						25,101
	AUDIO EQUIPMENT FOR CITY COUNCIL CHAMBER						
Totals for dept 101 - CITY COUNCIL		5,188	11,737	12,560	8,822		38,161
Dept 171 - CITY MANAGER							
101-171-702.100	SALARIES	187,951	216,911	226,629	194,472		235,695
	CITY MANAGER						
	ASSISTANT CITY MANAGER						
101-171-702.200	WAGES	2,493	4,594				
101-171-702.800	ACCRUED SICK LEAVE				635		
101-171-703.000	OTHER COMPENSATION	4,887	3,762	5,000	5,742		5,000
101-171-715.000	SOCIAL SECURITY (FICA)	14,957	17,233	17,720	15,289		18,413
101-171-716.100	HEALTH INSURANCE	35,319	35,587	37,118	33,769		37,190
101-171-716.200	DENTAL INSURANCE	969	1,172	1,550	1,389		1,549
101-171-716.300	OPTICAL INSURANCE	145	145	244	225		244
101-171-716.400	LIFE INSURANCE	1,041	1,152	1,191	1,081		1,044
101-171-716.500	DISABILITY INSURANCE	1,793	1,967	2,031	1,933		2,304
101-171-717.000	UNEMPLOYMENT INSURANCE	11	16	25	11		20
101-171-718.200	DEFINED CONTRIBUTION	24,837	33,229	28,106	25,102		29,231
101-171-719.000	WORKERS' COMPENSATION	695	930	839	800		825
101-171-728.000	OPERATING SUPPLIES	358	1,356	750	701		750
101-171-818.000	CONTRACTUAL SERVICES		5,447	5,000	2,375		5,000
	FACEBOOK VIDEOS						
101-171-920.300	TELEPHONE	1,036	1,039	1,050	867		1,050
101-171-955.000	MEMBERSHIPS & DUES	1,988	1,725	2,500	1,509		2,500
101-171-956.000	EDUCATION & TRAINING	3,730	7,069	9,500	4,393		7,000
Totals for dept 171 - CITY MANAGER		282,210	333,334	339,253	290,293		347,815
Dept 201 - FINANCE							
101-201-702.100	SALARIES	92,841	95,110	98,321	85,026		117,286
	FINANCE DIRECTOR						
101-201-702.200	WAGES	47,935	53,161	54,747	47,111		56,937
	FINANCE SPECIALIST						
101-201-702.800	ACCRUED SICK LEAVE				230		
101-201-703.000	OTHER COMPENSATION	1,056	843	1,000	1,438		1,000
101-201-715.000	SOCIAL SECURITY (FICA)	10,662	11,260	11,786	10,065		13,405
101-201-716.100	HEALTH INSURANCE	27,144	27,718	28,711	22,222		28,767
101-201-716.200	DENTAL INSURANCE	960	1,172	1,550	1,389		1,549
101-201-716.300	OPTICAL INSURANCE	145	145	245	209		244
101-201-716.400	LIFE INSURANCE	791	799	828	723		715
101-201-716.500	DISABILITY INSURANCE	1,535	1,733	1,801	1,557		1,870

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APPROPRIATIONS							
Dept 201 - FINANCE							
101-201-717.000	UNEMPLOYMENT INSURANCE	40	11	25	11		20
101-201-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	30,000					
101-201-718.200	DEFINED CONTRIBUTION	12,765	5,037	13,776	12,042		15,680
101-201-719.000	WORKERS' COMPENSATION	700	615	566	533		614
101-201-728.000	OPERATING SUPPLIES	1,287	214	1,500	175		1,500
101-201-728.400	OFFICE SUPPLIES	284	853	500	329		500
101-201-818.000	CONTRACTUAL SERVICES	26,560	21,804	34,800	15,070		32,000
101-201-955.000	MEMBERSHIPS & DUES	120	260	500			500
101-201-956.000	EDUCATION & TRAINING	225	482	3,000	2,093		3,000
101-201-961.000	MISCELLANEOUS	7					
Totals for dept 201 - FINANCE		255,057	221,217	253,656	200,223		275,587
Dept 210 - CITY ATTORNEY							
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	51,496	46,328	65,000	44,975		60,000
101-210-801.100	PROFESSIONAL SERVICES:POLICE/COURT	42,170	54,978	84,600	74,711		94,000
101-210-801.200	PROFESSIONAL SERVICES:HR/LABOR		613	15,000	18,693		15,000
Totals for dept 210 - CITY ATTORNEY		93,666	101,919	164,600	138,379		169,000
Dept 215 - CLERK							
101-215-702.100	SALARIES	79,400	80,887	83,617	72,343		86,962
	CITY CLERK						
101-215-702.200	WAGES	47,370	67,605	52,362	20,481		54,456
	DEPUTY CLERK						
101-215-702.300	OVERTIME	3,264	1,847	3,000	2,740		
101-215-702.400	WAGES - SEASONAL				12,314		
101-215-702.800	ACCRUED SICK LEAVE			1,190	1,190		
101-215-703.000	OTHER COMPENSATION	900	900	4,027	6,874		1,000
101-215-706.000	ELECTIONS	55,214					
101-215-715.000	SOCIAL SECURITY (FICA)	9,815	11,350	11,031	8,648		10,895
101-215-716.100	HEALTH INSURANCE	36,670	36,013	37,118	23,332		37,190
101-215-716.200	DENTAL INSURANCE	1,214	1,420	1,873	993		1,874
101-215-716.300	OPTICAL INSURANCE	181	176	295	177		296
101-215-716.400	LIFE INSURANCE	777	791	820	630		707
101-215-716.500	DISABILITY INSURANCE	1,535	1,626	1,697	1,208		1,787
101-215-717.000	UNEMPLOYMENT INSURANCE	12	12	25	10		20
101-215-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	129,584	30,720	28,500	23,765		40,233
101-215-718.200	DEFINED CONTRIBUTION	4,689	6,212	5,452	2,560		4,901
101-215-719.000	WORKERS' COMPENSATION	466	619	514	459		495
101-215-728.000	OPERATING SUPPLIES	593	2,049	1,000	907	1,200	2,100
101-215-728.400	OFFICE SUPPLIES	244	913	500	425	4,225	675
101-215-802.000	ADVERTISING	3,877	2,832	5,000	2,674	5,000	5,000
101-215-818.000	CONTRACTUAL SERVICES	10,045	10,235	9,000	353	23,600	8,600
101-215-933.000	EQUIPMENT MAINTENANCE	8,801	8,801	10,150	7,061	9,500	9,500
FOOTNOTE AMOUNTS:						5,200	
ELECTION EQUIPMENT ANNUAL MAINTENANCE							
FOOTNOTE AMOUNTS:						4,300	

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APPROPRIATIONS							
Dept 215 - CLERK							
	LASERFICHE MAINTENANCE/SUPPORT						
	GL # FOOTNOTE TOTAL:					9,500	
101-215-955.000	MEMBERSHIPS & DUES	460	460	510	295	750	750
101-215-956.000	EDUCATION & TRAINING	1,237	700	1,600	100	2,000	2,000
101-215-978.000	EQUIPMENT					25,500	1,300
	FOOTNOTE AMOUNTS:					1,300	
	OVERHEAD STORAGE UNIT FOR DESK - DEPUTY CLERK						
Totals for dept 215 - CLERK		396,348	266,168	259,281	189,539	71,775	270,741
Dept 228 - INFORMATION & TECHNOLOGY							
101-228-702.200	WAGES			45,697	39,995	10,000	51,376
	25HRS WEEK AVERAGE1300HOURS A YEAR - UPDATED 5-22-2025 BASED ON EMAIL FROM HR						
101-228-715.000	SOCIAL SECURITY (FICA)			3,496	3,060		3,930
101-228-717.000	UNEMPLOYMENT INSURANCE			5	11		10
101-228-718.000	RETIREMENT	44,000					
101-228-719.000	WORKERS' COMPENSATION			186	155	200	180
101-228-728.000	OPERATING SUPPLIES	15,160	24,011	50,000	37,088	46,461	41,600
101-228-818.000	CONTRACTUAL SERVICES	92,501	131,421	34,303	39,179	40,000	53,500
	FOOTNOTE AMOUNTS:					5,000	
	TECH AUDIT (PER COUNCIL)						
101-228-933.000	EQUIPMENT MAINTENANCE	9,713	1,169			6,500	6,500
	FOOTNOTE AMOUNTS:					6,500	
	WARRANTY & MAINT AGREEMENTS						
101-228-956.000	EDUCATION & TRAINING	5,018			125		
101-228-978.000	EQUIPMENT	68,535	80,275	26,000	16,403	165,800	181,800
	FOOTNOTE AMOUNTS:					12,000	
	REPLACE LAPTOPS & DESKTOPS						
	FOOTNOTE AMOUNTS:					7,000	
	REPLACE ACCESSORIES, MONITORS & SCANNERS						
	FOOTNOTE AMOUNTS:					60,000	
	REPLACE DELL SERVER						
	FOOTNOTE AMOUNTS:					12,000	
	DATA BACKUP PROTECTION						
	FOOTNOTE AMOUNTS:					6,000	
	WIFI EXPANSION						
	FOOTNOTE AMOUNTS:					30,000	
	CYBER SECURITY (PER COUNCIL)						
	FOOTNOTE AMOUNTS:					25,000	
	UNINTERRUPTED POWER SUPPLY REPLACEMENT						
	FOOTNOTE AMOUNTS:					9,800	
	YEAR 3 OF WEBEX PHONES						
	FOOTNOTE AMOUNTS:					20,000	
	NEW WEBSITE (PER COUNCIL) (PLACED UNDER 101.228.818.000)						
	GL # FOOTNOTE TOTAL:					181,800	
Totals for dept 228 - INFORMATION & TECHNOLOGY		234,927	236,876	159,687	136,016	268,961	338,896

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APPROPRIATIONS							
Dept 253 - TREASURY							
101-253-702.100	SALARIES	68,866	70,538	72,919	63,882		86,962
	CITY TREASURER						
101-253-702.200	WAGES	35,256	66,542	95,753	79,817		100,621
	FOOTNOTE AMOUNTS:					56,935	
	DEPUTY TREASURER						
	FOOTNOTE AMOUNTS:					43,686	
	TREASURY ASSISTANT (CHANGE ALLOCATION TABLE AS OF 7-1-2025)						
	GL # FOOTNOTE TOTAL:					100,621	
101-253-703.000	OTHER COMPENSATION	419	400	1,250	1,281		1,250
101-253-715.000	SOCIAL SECURITY (FICA)	7,956	10,721	12,904	11,087		14,350
101-253-716.100	HEALTH INSURANCE	26,696	38,688	48,330	22,680		31,573
101-253-716.200	DENTAL INSURANCE	821	1,308	2,462	2,360		3,054
101-253-716.300	OPTICAL INSURANCE	113	152	391	397		488
101-253-716.400	LIFE INSURANCE	667	837	962	832		843
101-253-716.500	DISABILITY INSURANCE	1,276	1,761	2,122	1,696		2,228
101-253-717.000	UNEMPLOYMENT INSURANCE	10	10	37	28		30
101-253-718.000	RETIREMENT	7,000					
101-253-718.200	DEFINED CONTRIBUTION	9,408	12,373	15,181	13,048		16,883
101-253-719.000	WORKERS' COMPENSATION	380	569	625	581		657
101-253-728.000	OPERATING SUPPLIES	1,025	693	2,000	912	2,000	2,000
101-253-728.400	OFFICE SUPPLIES	404	904	1,500	677	1,500	1,500
101-253-818.000	CONTRACTUAL SERVICES	8,734	9,074	15,000	7,998	15,000	15,000
101-253-955.000	MEMBERSHIPS & DUES	198		500	297	500	500
101-253-956.000	EDUCATION & TRAINING	1,210	1,519	2,500	1,267	2,500	2,500
101-253-960.100	OVER & SHORT		(18)	100	95		
101-253-978.000	EQUIPMENT		153				
Totals for dept 253 - TREASURY		170,439	216,224	274,536	208,935	21,500	280,439
Dept 257 - ASSESSING							
101-257-702.100	SALARIES	75,032	76,839	79,433	68,691		82,610
	ASSESSOR						
101-257-702.200	WAGES	51,979	55,069	56,928	49,231		59,205
	DEPUTY ASSESSOR						
101-257-703.000	OTHER COMPENSATION	775	300	775	550		550
101-257-704.000	BOARDS & COMMISSIONS	1,100	1,710	1,800	1,386	2,000	2,000
101-257-715.000	SOCIAL SECURITY (FICA)	9,834	10,169	10,491	9,087		10,891
101-257-716.100	HEALTH INSURANCE	35,003	35,587	37,118	33,769		37,190
101-257-716.200	DENTAL INSURANCE	1,169	1,420	1,873	1,681		1,874
101-257-716.300	OPTICAL INSURANCE	175	176	295	273		296
101-257-716.400	LIFE INSURANCE	750	812	840	750		721
101-257-716.500	DISABILITY INSURANCE	1,470	1,655	1,715	1,559		1,814
101-257-717.000	UNEMPLOYMENT INSURANCE	11	11	12	11		20
101-257-718.000	RETIREMENT	10,000					
101-257-718.200	DEFINED CONTRIBUTION	11,501	11,899	12,272	10,662		12,763
101-257-719.000	WORKERS' COMPENSATION	800	905	832	761		794
101-257-728.000	OPERATING SUPPLIES	931	54	1,000	280	1,000	1,000

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APPROPRIATIONS							
Dept 257 - ASSESSING							
101-257-728.400	OFFICE SUPPLIES	57	396	500	356	500	500
101-257-802.000	ADVERTISING	6	9			25	25
101-257-818.000	CONTRACTUAL SERVICES	4,308	5,207	13,650	5,057	14,000	14,000
101-257-955.000	MEMBERSHIPS & DUES	560	540	780	780	800	800
101-257-956.000	EDUCATION & TRAINING	1,110	150	1,500	140	1,500	1,500
Totals for dept 257 - ASSESSING		206,571	202,908	221,814	185,024	19,825	228,553
Dept 261 - GENERAL ADMIN							
101-261-716.000	FRINGES		(5,571)	1,251	15,618		
101-261-716.100	HEALTH INSURANCE	2,062	6,293	6,240	4,639		
101-261-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRG	13,000					17,500
101-261-728.000	OPERATING SUPPLIES	12,079	8,149	17,500	5,657		
101-261-728.400	OFFICE SUPPLIES	1,408	2,597	2,500	1,821		2,500
101-261-810.000	INSURANCE & BONDS	141,352	150,315	158,373	158,373		166,292
101-261-818.000	CONTRACTUAL SERVICES	3,240	6,369	10,500	5,981		10,500
101-261-818.500	AUDIT	5,250	8,140	5,810	5,810		6,070
101-261-818.600	AIRPORT CONTRIBUTION	9,019	9,493	9,993	4,997		10,519
101-261-819.200	PA 452 - OWOSSO TWP		17,952	18,838	18,838		19,422
101-261-920.300	TELEPHONE	3,083	3,395	3,271	1,321		2,552
101-261-933.000	EQUIPMENT MAINTENANCE	1,666	2,083		3,075		
101-261-955.000	MEMBERSHIPS & DUES	26,821	47,151	47,500	47,497		50,000
101-261-958.000	BAD DEBT EXPENSE	71,715	86,859	84,763	44,154		91,609
101-261-961.000	MISCELLANEOUS	2,660	12,947	72,750	87,399		26,000
BANK FEES - MAIN CHECKING AND SWEEP ACCOUNT (MORE FUNDS EARNED IN INTEREST THAN PAID IN FEES)							
101-261-971.000	LAND		363	14,375	14,375		
101-261-978.000	EQUIPMENT	17,210					
Totals for dept 261 - GENERAL ADMIN		310,565	356,535	453,664	419,555		402,964
Dept 262 - ELECTION							
101-262-702.300	OVERTIME		576	1,500	685	200	200
101-262-702.400	WAGES - SEASONAL		33,228	46,000	42,741	9,050	9,050
101-262-715.000	SOCIAL SECURITY (FICA)		1,517	3,634	3,303		708
101-262-717.000	UNEMPLOYMENT INSURANCE		11	15	25		20
101-262-718.200	DEFINED CONTRIBUTION			5	5		18
101-262-719.000	WORKERS' COMPENSATION		86	180	181		18
101-262-728.000	OPERATING SUPPLIES		28,419	10,600	10,455	7,000	7,000
101-262-818.000	CONTRACTUAL SERVICES		1,924	15,250	14,047	2,700	2,700
101-262-978.000	EQUIPMENT		7,656				
Totals for dept 262 - ELECTION			73,417	77,184	71,442	18,950	19,714
Dept 265 - BUILDING & GROUNDS							
101-265-702.200	WAGES	41,789	41,989	43,403	29,202		39,763
1 DPW LABORER AT 100%							
101-265-702.300	OVERTIME	2,314	485	3,100	1,010		500
101-265-702.600	UNIFORMS ALLOWANCE (PR)	700	700	700	700		700
101-265-702.800	ACCRUED SICK LEAVE	78	848	1,000	8,947		

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APPROPRIATIONS							
Dept 265 - BUILDING & GROUNDS							
101-265-703.000	OTHER COMPENSATION	2,699	2,216	2,250	5,634		
101-265-715.000	SOCIAL SECURITY (FICA)	3,580	3,472	3,860	3,427		3,134
101-265-716.000	FRINGES				201		
101-265-716.100	HEALTH INSURANCE	7,320	7,530	7,703	5,137		21,049
101-265-716.200	DENTAL INSURANCE	449	529	694	449		1,180
101-265-716.300	OPTICAL INSURANCE	61	62	104	70		192
101-265-716.400	LIFE INSURANCE	199	198	204	132		198
101-265-716.500	DISABILITY INSURANCE	1					598
101-265-717.000	UNEMPLOYMENT INSURANCE	6	6	12	5		10
101-265-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRG	31,320	30,638	28,500	23,765		40,233
101-265-718.200	DEFINED CONTRIBUTION	7	6	25	175		2,386
101-265-719.000	WORKERS' COMPENSATION	1,586	2,101	1,758	1,844		1,527
101-265-728.000	OPERATING SUPPLIES	2,329	1,574	3,000	1,173	3,000	3,000
101-265-818.000	CONTRACTUAL SERVICES	2,132	3,536	3,600	2,658	603,650	3,650
101-265-920.100	ELECTRICITY	20,129	17,433	21,355	17,674	20,000	21,893
101-265-920.200	GAS	6,386	6,078	6,775	5,980	6,775	7,319
101-265-920.300	TELEPHONE	558	632	2,608	2,204	3,000	3,500
101-265-920.400	WATER & SEWER	4,774	4,003	5,263	2,990	6,000	5,000
101-265-930.000	BUILDING MAINTENANCE	11,704	13,715	15,000	10,625	1,500	17,700
101-265-930.000-LIBRARY000	BUILDING MAINTENANCE	10,206	3,852	10,000	1,350		10,000
101-265-930.200	BLDG MAINTENANCE-BALLFIELDS	25	69		496		
101-265-940.000	EQUIPMENT RENTAL	4,965	3,288	6,991	4,957		3,750
101-265-940.000-LIBRARY000	EQUIPMENT RENTAL				157		200
101-265-975.000	BUILDING IMPROVEMENTS	109		670,000	63,094		600,000
	REPLACE HVAC SYSTEM, REPLACE GENERATOR, WEST FOUNDATION REPAIR, REPLACE ELECTRICAL SERVICE AND PANELS						
101-265-978.000	EQUIPMENT						4,462
	SECURITY CAMERAS - CITY HALL						
Totals for dept 265 - BUILDING & GROUNDS		155,426	144,960	837,905	194,056	643,925	791,944
Dept 270 - HUMAN RESOURCES							
101-270-702.100	SALARIES	84,770	86,593	89,516	77,411		93,096
	HR DIRECTOR						
101-270-702.200	WAGES	49,196	56,235	54,747	46,053	93,235	106,937
	HR SPECIALIST						
	FOOTNOTE AMOUNTS:					50,000	
	ADDITIONAL FT HR EMPLOYEE						
101-270-702.300	OVERTIME	1,201	876	2,000	597		
101-270-702.800	ACCRUED SICK LEAVE	269		300			
101-270-703.000	OTHER COMPENSATION	6,620	7,024	500	2,265	150	500
101-270-715.000	SOCIAL SECURITY (FICA)	10,520	11,112	11,250	9,306		15,341
101-270-716.100	HEALTH INSURANCE	20,206	20,355	26,260	19,115	20,000	47,360
101-270-716.200	DENTAL INSURANCE	1,451	1,659	1,873	1,681	1,900	3,540
101-270-716.300	OPTICAL INSURANCE	228	211	295	273	295	576
101-270-716.400	LIFE INSURANCE	763	797	828	742	800	936
101-270-716.500	DISABILITY INSURANCE	1,547	1,696	1,774	1,608	1,800	2,584
101-270-717.000	UNEMPLOYMENT INSURANCE	11	11	25	11	25	30

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APPROPRIATIONS							
Dept 270 - HUMAN RESOURCES							
101-270-718.200	DEFINED CONTRIBUTION	10,071	10,461	12,984	9,087	14,000	18,048
101-270-719.000	WORKERS' COMPENSATION	463	620	534	503	600	700
101-270-728.000	OPERATING SUPPLIES	411	458	1,000	440	1,000	1,000
101-270-728.400	OFFICE SUPPLIES	286	649	500	309	500	500
101-270-802.000	ADVERTISING	171		800		500	500
101-270-818.000	CONTRACTUAL SERVICES	7,203	8,322	7,250	5,025	10,000	7,800
101-270-920.300	TELEPHONE	493	638	536	407	536	500
101-270-955.000	MEMBERSHIPS & DUES	234	514	500	190	500	500
101-270-956.000	EDUCATION & TRAINING	1,170	956	2,000	444	5,450	2,000
101-270-961.000	MISCELLANEOUS					9,000	5,000
FOOTNOTE AMOUNTS:						5,000	
EE ENGAGEMENT SURVEY/RETENTION SURVEY TO ADDRESS DPW TURNOVER & EE RETENTION PLAN							
Totals for dept 270 - HUMAN RESOURCES		197,284	209,187	215,472	175,467	160,291	307,448
Dept 301 - POLICE							
101-301-702.100	SALARIES	96,924	48,836	49,334	44,018		51,307
	PUBLIC SAFETY DIRECTOR AT 50%						
101-301-702.120	WAGES-MAGNET	68,066	52,172	70,096	61,022		73,229
	1 OFFICER						
101-301-702.200	WAGES	1,050,868	1,190,798	1,195,335	1,057,330		1,220,196
	16 OFFICERS (6 COMMAND AND 10 PATROL)						
	WAGES BASED ON TA SIGNED 2025						
101-301-702.210	WAGES - SCHOOL LIAISON	171,889	170,962	192,966	153,527		207,894
	2 FULL TIME PATROL OFFICERS						
	2 PART TIME PATROL OFFICERS						
101-301-702.220	WAGES - OFFICE STAFF	42,561	48,488	43,739	30,735		45,485
	OFFICE MANAGER AT 50%						
	ADMIN ASSISTANT AT 50%						
101-301-702.300	OVERTIME	84,218	99,766	83,674	85,228		105,092
	7% OF POLICE UNION WAGES - BASED ON PREVIOUS FISCAL YEAR						
101-301-702.300-MCOLES-CPE	OVERTIME			1,220	3,810		
101-301-702.400	WAGES - SEASONAL	1,438	8,922	16,759	3,808		17,430
	PT PARKING ENFORCEMENT						
101-301-702.430	CROSSING GUARDS	40,829	43,914	43,000	37,867		45,000
101-301-702.600	UNIFORMS ALLOWANCE (PR)	2,015	913	3,000	1,800		3,000
101-301-702.800	ACCRUED SICK LEAVE	25,568	15,414	26,500	15,047		20,000
101-301-703.000	OTHER COMPENSATION	79,169	108,476	80,000	88,614		85,000
FOOTNOTE AMOUNTS:							900
ADDED COMMAND LONGEVITY CHANGE							
FOOTNOTE AMOUNTS:							900
ADDED COMMAND EQUIPMENT CHANGE							
GL # FOOTNOTE TOTAL:							1,800
101-301-715.000	SOCIAL SECURITY (FICA)	35,645	39,740	39,993	33,859		34,626
101-301-715.000-MCOLES-CPE	SOCIAL SECURITY (FICA)			18	54		
101-301-716.100	HEALTH INSURANCE	234,265	243,296	277,833	245,024		300,836
101-301-716.200	DENTAL INSURANCE	10,079	12,983	13,110	12,679		18,286

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APPROPRIATIONS							
Dept 301 - POLICE							
101-301-716.300	OPTICAL INSURANCE	1,302	1,439	2,224	2,170		2,816
101-301-716.400	LIFE INSURANCE	3,921	4,197	4,272	3,812		4,211
101-301-716.500	DISABILITY INSURANCE	6,600	8,520	9,081	7,711		17,282
101-301-716.600	PHYSICALS	1,000					
101-301-717.000	UNEMPLOYMENT INSURANCE	289	165	276	178		250
101-301-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	470,694	387,509	411,857	345,090		437,376
101-301-718.200	DEFINED CONTRIBUTION	8,166	15,679	18,078	11,274		28,604
101-301-718.200-MCOLES-CPE	DEFINED CONTRIBUTION			18	53		
101-301-719.000	WORKERS' COMPENSATION	38,030	48,149	38,108	42,473		43,142
101-301-719.000-MCOLES-CPE	WORKERS' COMPENSATION			22	69		
101-301-728.000	OPERATING SUPPLIES	16,543	18,773	20,000	14,378	22,000	22,000
101-301-728.000-COSSAP2022	OPERATING SUPPLIES	2,802	17,375	66,542	24,162	9,000	
101-301-728.400	OFFICE SUPPLIES	1,171	1,434	5,000	2,681	3,000	3,000
101-301-741.000	UNIFORMS & CLEANING	16,064	15,693	12,000	13,229	22,000	22,000
101-301-751.000	GAS & OIL	45,305	42,834	48,065	32,004	49,000	47,671
101-301-818.000	CONTRACTUAL SERVICES	1,261	9,926	5,500	5,981	46,100	7,700
101-301-818.000-PARKINGTIX	CONTRACTUAL SERVICES						5,700
101-301-920.100	ELECTRICITY	8,044	8,212	853	7,750	7,500	9,867
101-301-920.200	GAS	7,603	5,306	8,066	5,301	8,000	6,259
101-301-920.300	TELEPHONE	10,446	13,146	11,082	11,774	9,000	11,323
101-301-920.400	WATER & SEWER	4,088	4,171	4,507	3,291	5,000	4,750
101-301-920.500	REFUSE	501	537	532	527	500	575
101-301-930.000	BUILDING MAINTENANCE	656	2,825	25,000	3,668	15,000	5,000
101-301-933.000	EQUIPMENT MAINTENANCE	8,359	1,222	2,500	188	1,000	1,000
101-301-933.400	EQUIP MAINT - MOBILE	24,864	25,995	35,000	15,685	20,000	20,000
101-301-940.000	EQUIPMENT RENTAL-BUILDING MAINTENANCE		25				
101-301-955.000	MEMBERSHIPS & DUES	695	685	1,000	1,060	1,000	1,000
101-301-956.000	EDUCATION & TRAINING	22,572	21,160	21,000	18,469	17,000	17,000
101-301-956.000-MCOLES-CPE	EDUCATION & TRAINING			2,075	4,203	20,000	19,000
101-301-961.000	MISCELLANEOUS	777	601	1,333	1,372	1,300	1,300
101-301-976.000	BUILDING ADD & IMPROVEMENTS	52	13,720			11,000	15,455
DOOR ACCESS SYSTEM AND CAMERA SYSTEM FOR PUBLIC SAFETY BUILDING - NOT APART OF CONGRESSIONAL EARMARK							
101-301-976.000-USDAFY24PS	BUILDING ADD & IMPROVEMENTS			250,000			250,000
101-301-978.000	EQUIPMENT	165,494	321,852	124,877	100,637	190,000	172,832
	FOOTNOTE AMOUNTS:					134,452	
	TWO SUV VEHICLES (TIED TO GRANT)						
	FOOTNOTE AMOUNTS:					31,222	
	ONE UNMARKED VEHICLE (TIED TO GRANT)						
	FOOTNOTE AMOUNTS:					1,400	
	VEHICLE GRAPHICS (TIED TO GRANT)						
	FOOTNOTE AMOUNTS:					5,758	
	COMPUTER FOR CRUISERS (TIED TO GRANT)						
	GL # FOOTNOTE TOTAL:					172,832	
Totals for dept 301 - POLICE		2,810,833	3,075,830	3,265,445	2,553,612	457,400	3,404,494

Dept 336 - FIRE

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APPROPRIATIONS							
Dept 336 - FIRE							
101-336-702.100	SALARIES	76,360	48,834	49,334	44,017		51,307
	PUBLIC SAFETY DIRECTOR AT 50%						
101-336-702.200	WAGES	953,654	1,061,326	1,295,766	953,424		1,415,436
	22 FULL TIME EMPLOYEES						
	WAGES BASED ON TA SIGNED 3-27-2025						
101-336-702.220	WAGES - OFFICE STAFF	42,558	46,225	43,739	30,733		45,485
	OFFICE MANAGER AT 50%						
	ADMIN ASSISTANT AT 50%						
101-336-702.300	OVERTIME	124,657	115,013	110,531	138,615		141,544
101-336-702.500	MEAL ALLOWANCE	8,800	13,600	16,000	15,200		17,600
101-336-702.600	UNIFORMS ALLOWANCE (PR)	3,400	3,580	4,000	3,800		4,400
101-336-702.800	ACCRUED SICK LEAVE	1,898	4,864	4,400	3,492		5,000
101-336-703.000	OTHER COMPENSATION	70,439	94,713	84,450	74,734		85,000
101-336-715.000	SOCIAL SECURITY (FICA)	23,935	25,752	29,671	25,600		31,606
101-336-716.100	HEALTH INSURANCE	227,846	276,747	368,533	249,908		347,141
101-336-716.200	DENTAL INSURANCE	8,684	11,870	12,948	11,844		19,762
101-336-716.300	OPTICAL INSURANCE	1,057	1,187	1,405	1,320		3,128
101-336-716.400	LIFE INSURANCE	4,431	4,682	5,434	4,541		5,500
101-336-716.500	DISABILITY INSURANCE	9,079	9,689	12,989	8,680		12,441
101-336-717.000	UNEMPLOYMENT INSURANCE	134	128	288	135		250
101-336-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRG	412,827	147,832	181,462	115,538		150,768
101-336-718.200	DEFINED CONTRIBUTION	8,165	23,066	64,780	24,623		41,221
101-336-719.000	WORKERS' COMPENSATION	45,241	63,337	69,132	56,658		75,686
101-336-728.000	OPERATING SUPPLIES	21,950	17,100	17,000	13,683	37,400	14,000
101-336-728.100	SUPPLIES	20,437	16,588	22,000	19,440	22,000	22,000
101-336-728.400	OFFICE SUPPLIES	604	209	2,000	371	1,000	1,000
101-336-729.000	FINANCIAL INSTITUTION FEES (AMB)	35	385	350	337	350	360
101-336-741.000	UNIFORMS & CLEANING	11,665	28,209	25,000	30,915	25,000	25,000
101-336-751.000	GAS & OIL	26,443	21,217	35,000	14,740	32,000	28,931
101-336-818.000	CONTRACTUAL SERVICES	86,382	74,644	85,000	66,692	94,000	97,025
	FOOTNOTE AMOUNTS:						3,025
	LUCAS CHEST COMPRESSION SYSTEM 2019 EQUIPMENT EXTEND WARRANTY						
101-336-920.100	ELECTRICITY	10,086	10,258	10,700	9,493	10,700	12,055
101-336-920.200	GAS	7,603	5,306	8,066	5,301	9,000	6,259
101-336-920.300	TELEPHONE	3,692	2,414	2,500	3,246	2,500	2,776
101-336-920.400	WATER & SEWER	4,088	4,171	4,507	3,291	4,500	5,000
101-336-920.500	REFUSE	501	537	600	527	600	575
101-336-930.000	BUILDING MAINTENANCE	20,231	17,192	6,300	11,500	6,500	6,500
101-336-933.000	EQUIPMENT MAINTENANCE	16,236	9,920	12,000	8,058	12,000	12,000
101-336-933.400	EQUIP MAINT - MOBILE	46,172	58,924	79,000	91,752	90,000	86,900
101-336-940.000	EQUIPMENT RENTAL-BUILDING MAINTENANCE		172	50	139		200
101-336-956.000	EDUCATION & TRAINING	9,875	11,693	17,000	12,294	17,000	17,000
101-336-976.000	BUILDING ADD & IMPROVEMENTS		13,720			22,813	
101-336-976.000-USDAFY24PS	BUILDING ADD & IMPROVEMENTS			250,000			250,000
101-336-978.000	EQUIPMENT	44,554	309,204	1,302,173	807,446	636,585	553,329
	FOOTNOTE AMOUNTS:					373,245	373,245

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APPROPRIATIONS							
Dept 336 - FIRE							
	AMBULANCE PO 45408 LINKED TO USDA GRANT						
	FOOTNOTE AMOUNTS:						180,084
	REPLACE 3 HEART MONITORS & WARRANTY WITH CREDIT AND TRADE IN						
	GL # FOOTNOTE TOTAL:					373,245	553,329
101-336-991.100	PRINCIPAL		29,000	29,000	31,000		29,000
	ESTIMATED FIRE TRUCK DEBT PAYMENT						
101-336-993.000	INTEREST		2,051	30,522	2,284		30,522
	ESTIMATED FIRE TRUCK DEBT PAYMENT						
Totals for dept 336 - FIRE		2,353,719	2,585,359	4,293,630	2,895,371	1,023,948	3,653,707
Dept 371 - BUILDING AND SAFETY							
101-371-702.100	SALARIES	1,846					
101-371-702.200	WAGES	23,215					
101-371-702.440	WAGES-PART TIME	390	27,532	465	465		
101-371-702.800	ACCRUED SICK LEAVE	28					
101-371-703.000	OTHER COMPENSATION	783					
101-371-715.000	SOCIAL SECURITY (FICA)	2,009	2,106	36	36		
101-371-716.100	HEALTH INSURANCE	1,897					
101-371-716.200	DENTAL INSURANCE	43					
101-371-716.300	OPTICAL INSURANCE	7					
101-371-716.400	LIFE INSURANCE	45					
101-371-716.500	DISABILITY INSURANCE	84					
101-371-717.000	UNEMPLOYMENT INSURANCE	31	17	14	19		
101-371-718.200	DEFINED CONTRIBUTION	239					
101-371-719.000	WORKERS' COMPENSATION	110	187	6	6		
101-371-728.000	OPERATING SUPPLIES	74					
101-371-818.000	CONTRACTUAL SERVICES (MOWING)	31,468					
101-371-961.000	MISCELLANEOUS	75					
Totals for dept 371 - BUILDING AND SAFETY		62,344	29,842	521	526		
Dept 441 - PUBLIC WORKS							
101-441-702.100	SALARIES	58,615	60,186	61,474	55,452		66,911
	DPW DIRECTOR AT 60%						
	UTILITY DIRECT AT 20%						
101-441-702.200	WAGES	60,702	67,951	67,085	58,296		71,748
	FOOTNOTE AMOUNTS:						24,240
	ADMIN ASSISTANT AT 55%						
	FOOTNOTE AMOUNTS:						47,508
	9 DPW STREET POSITIONS AT 12%						
	GL # FOOTNOTE TOTAL:						71,748
101-441-702.300	OVERTIME	2,889	3,198	3,100	2,827		3,500
101-441-702.400	WAGES - SEASONAL		1,754			2,500	
101-441-702.600	UNIFORMS ALLOWANCE (PR)		292				
101-441-702.800	ACCRUED SICK LEAVE	281			436		
101-441-703.000	OTHER COMPENSATION	7,120	725	5,000	208		1,000
101-441-715.000	SOCIAL SECURITY (FICA)	11,480	10,166	10,455	8,810		10,952

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APPROPRIATIONS							
Dept 441 - PUBLIC WORKS							
101-441-716.000	FRINGES	(7,504)					
101-441-716.100	HEALTH INSURANCE	45,539	30,119	30,941	28,900		30,162
101-441-716.200	DENTAL INSURANCE	1,550	1,385	1,842	1,683		1,935
101-441-716.300	OPTICAL INSURANCE	220	146	255	237		299
101-441-716.400	LIFE INSURANCE	866	713	750	658		705
101-441-716.500	DISABILITY INSURANCE	1,556	1,342	1,512	1,234		1,356
101-441-717.000	UNEMPLOYMENT INSURANCE	118	57	10	18		100
101-441-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	103,314	30,638	28,500	23,765		40,233
101-441-718.200	DEFINED CONTRIBUTION	9,854	7,124	9,930	1,622		10,371
101-441-719.000	WORKERS' COMPENSATION	22,601	3,553	3,258	3,121		3,293
101-441-728.000	OPERATING SUPPLIES	18,161	23,319	22,000	3,537		30,000
101-441-728.400	OFFICE SUPPLIES	815	849	1,400	1,415		2,000
101-441-751.000	GAS & OIL	3,099	2,769	3,300	1,827		2,280
101-441-818.000	CONTRACTUAL SERVICES	14,621	880	1,000	452	1,000	1,000
101-441-920.100	ELECTRICITY	11,424	9,007	12,120	8,955	12,000	11,256
101-441-920.200	GAS	3,939	2,978	4,179	2,985	4,000	3,558
101-441-920.300	TELEPHONE	3,116	3,158	4,200	2,305	4,000	4,000
101-441-920.400	WATER & SEWER	3,831	4,000	4,224	3,142	4,000	4,528
101-441-920.500	REFUSE	1,049	1,140	1,400	601	1,400	1,400
101-441-921.000	STREET LIGHTING	186,770	204,847	198,145	190,662	200,000	216,031
101-441-922.000	DISPOSAL AREA (LANDFILL&HOPKINS)	950	10,199	10,000	851	2,500	2,500
101-441-930.000	BUILDING MAINTENANCE	1,401	1,631	2,500	3,159		25,000
50/50 BETWEEN GF AND FLEET FUND							
101-441-930.100	STORM SEWER MAINTENANCE	6,282	5,561	12,500	6,397	110,000	110,000
	FOOTNOTE AMOUNTS:					50,000	
	MICHIGAN ALLEY STORM SEWER REHAB						
	FOOTNOTE AMOUNTS:					10,000	
	ALLEY STORM SEWER MAINTENANCE						
	FOOTNOTE AMOUNTS:					50,000	
	CHIPMAN DRAIN DRAINAGE STUDY - "CHIPMAN DRAIN IMPROVEMENTS - WESTOWN AND CHESTNUT RR CROSSING"						
	GL # FOOTNOTE TOTAL:					110,000	
101-441-933.400	EQUIP MAINT - MOBILE	11	8				
101-441-937.000	TREES & GARDEN	2,858	2,590	7,500	3,809		2,500
101-441-940.000	EQUIPMENT RENTAL	36,963	32,944	40,000	28,772		32,178
101-441-956.000	EDUCATION & TRAINING	1,847	6,589	6,500	1,605		5,000
101-441-956.100	SAFETY TRAINING	2,041	885	4,200		4,200	4,200
101-441-960.000	MISCELLANEOUS OPERATIONS	17,738	5,323	4,000	189	5,000	5,000
101-441-975.000	BUILDING IMPROVEMENTS	3,379	2,659	10,000	510	50,800	10,000
	FOOTNOTE AMOUNTS:					9,800	
	DPW GARAGE BATHROOM UPDATE WITH SHOWERS						
101-441-979.000-DDASTRLITE	COL-EQUIPMENT		58	605,835	605,835		
101-441-979.000-SRTS2024GR	COL-EQUIPMENT		8,048				
101-441-991.100	PRINCIPAL		50,000	55,000	55,000		60,000
	DOWNTOWN STREETSCAPE DEBT PAYMENT						
101-441-993.000	INTEREST		15,300	13,300	13,300		11,100
	DOWNTOWN STREETSCAPE DEBT PAYMENT						

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APPROPRIATIONS							
Dept 441 - PUBLIC WORKS							
DOWNTOWN STREETScape PAYING AGENT FEE (500)							
Totals for dept 441 - PUBLIC WORKS		639,496	614,091	1,247,415	1,122,575	401,400	786,096
Dept 528 - LEAF AND BRUSH COLLECTION							
101-528-702.200	WAGES	68,104	62,362	69,315	57,355		75,222
8 DPW STREET EMPLOYEES AT 19%							
101-528-702.300	OVERTIME	5,556	6,791	6,200	4,530		6,000
101-528-715.000	SOCIAL SECURITY (FICA)	5,566	5,231	5,777	4,608		6,214
101-528-716.100	HEALTH INSURANCE	21,259	16,906	22,021	14,932		20,732
101-528-716.200	DENTAL INSURANCE	800	833	1,076	1,013		1,186
101-528-716.300	OPTICAL INSURANCE	108	77	115	109		182
101-528-716.400	LIFE INSURANCE	266	271	310	248		339
101-528-716.500	DISABILITY INSURANCE	438	564	726	446		717
101-528-717.000	UNEMPLOYMENT INSURANCE			12	5		17
101-528-718.200	DEFINED CONTRIBUTION	2,563	3,056	3,642	2,440		3,432
101-528-719.000	WORKERS' COMPENSATION	810	4,552	4,430	3,817		4,486
101-528-728.000	OPERATING SUPPLIES	341		50	50	500	500
101-528-818.000	CONTRACTUAL SERVICES	11,280	3,172	23,500	2,349		50,000
FOOTNOTE AMOUNTS:						65,000	
MAINTENANACE NEEDED FOR YEARLY OPERATIONS - GRINDING, SCREENING, AND TURNING							
101-528-930.000	BUILDING MAINTENANCE						2,100
101-528-940.000	EQUIPMENT RENTAL	164,782	181,000	201,218	180,199		220,860
Totals for dept 528 - LEAF AND BRUSH COLLECTION		281,873	284,815	338,392	272,101	500	391,987
Dept 585 - PARKING							
101-585-702.200	WAGES	10,754	9,982	10,945	8,868		11,877
8 DPW STREET EMPLOYEES AT 3%							
101-585-702.300	OVERTIME	1,505	385	2,000	1,209		2,000
101-585-715.000	SOCIAL SECURITY (FICA)	887	785	990	754		1,062
101-585-716.100	HEALTH INSURANCE	3,275	2,669	3,477	2,358		3,274
101-585-716.200	DENTAL INSURANCE	123	132	170	160		187
101-585-716.300	OPTICAL INSURANCE	17	12	19	17		29
101-585-716.400	LIFE INSURANCE	42	43	49	40		54
101-585-716.500	DISABILITY INSURANCE	73	89	115	70		113
101-585-717.000	UNEMPLOYMENT INSURANCE			12	5		3
101-585-718.200	DEFINED CONTRIBUTION	415	480	575	390		542
101-585-719.000	WORKERS' COMPENSATION	250	714	699	590		708
101-585-728.000	OPERATING SUPPLIES	6,796	11,346	7,000	5,514		13,500
FOOTNOTE AMOUNTS:						9,000	
MAJOR REPAIR LOT #9 RE-POUR CONCRETE							
FOOTNOTE AMOUNTS:						4,500	
ALL PARKING LOTS AND UM-METERED PARKING LINES PAINTED							
GL # FOOTNOTE TOTAL:						13,500	
101-585-934.000	MAINTENANCE		440	2,500	1,920		
101-585-940.000	EQUIPMENT RENTAL	8,536	4,694	9,056	7,057		5,081
101-585-974.000	CAPITAL OUTLAY		34,860				

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APPROPRIATIONS							
Dept 585 - PARKING							
Totals for dept 585 - PARKING		32,673	66,631	37,607	28,952		38,430
Dept 720 - COMMUNITY DEVELOPMENT							
101-720-702.100	SALARIES	10,272	10,641	10,938	9,519		11,376
	BUILDING/PLANNING DIRECTOR AT 15%						
101-720-702.200	WAGES	11,028	10,405				
101-720-702.440	WAGES-PART TIME			42,055	20,910		44,222
	PT CODE ENFORCEMENT (2)						
101-720-715.000	SOCIAL SECURITY (FICA)	1,632	1,613	4,923	2,329		4,253
101-720-716.100	HEALTH INSURANCE	4,174	1,488	1,155	1,057		1,158
101-720-716.200	DENTAL INSURANCE	92	42	56	50		56
101-720-716.300	OPTICAL INSURANCE	14	5	8	7		8
101-720-716.400	LIFE INSURANCE	98	84	87	79		77
101-720-716.500	DISABILITY INSURANCE	184	133	138	125		149
101-720-717.000	UNEMPLOYMENT INSURANCE	2	4	12	3		25
101-720-718.000	RETIREMENT	20,000					
101-720-718.200	DEFINED CONTRIBUTION	1,451	(58)	985	857		1,024
101-720-719.000	WORKERS' COMPENSATION	120	88	336	168		288
101-720-728.000	OPERATING SUPPLIES	278	341	500	81		
101-720-818.000	CONTRACTUAL SERVICES	21,285	29,310	167,371	21,841		152,471
	FOOTNOTE AMOUNTS:					147,471	
	CITY ESTIMATE PORTION - LANDBANK DEMO DOWNTOWN						
	FOOTNOTE AMOUNTS:					5,000	
	COMMUNITY BUILDERS (EST) - CONTRACTED PLANNING SERVICES						
	GL # FOOTNOTE TOTAL:					152,471	
101-720-818.200	BLIGHT-MOWING		950	5,000	1,935		5,000
101-720-955.000	MEMBERSHIPS & DUES			165			
101-720-956.000	EDUCATION & TRAINING		190				
Totals for dept 720 - COMMUNITY DEVELOPMENT		70,630	55,236	233,729	58,961		220,107
Dept 751 - PARKS							
101-751-702.200	WAGES	57,518	53,716	58,371	50,720		63,345
	8 DPW STREET EMPLOYEES AT 16%						
101-751-702.300	OVERTIME	3,382	3,361	3,615	2,911		3,750
101-751-702.400	WAGES - SEASONAL	23,789	7,725	28,924	16,690		30,000
101-751-715.000	SOCIAL SECURITY (FICA)	6,443	4,909	6,955	5,268	100	7,428
101-751-716.100	HEALTH INSURANCE	17,981	14,237	18,544	12,574		17,468
101-751-716.200	DENTAL INSURANCE	676	702	906	853		999
101-751-716.300	OPTICAL INSURANCE	91	65	97	92		153
101-751-716.400	LIFE INSURANCE	220	228	261	209		285
101-751-716.500	DISABILITY INSURANCE	369	475	612	375		604
101-751-717.000	UNEMPLOYMENT INSURANCE	27	8	15	8		15
101-751-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	5,000					
101-751-718.200	DEFINED CONTRIBUTION	2,132	2,516	3,067	2,156		2,890
101-751-719.000	WORKERS' COMPENSATION	778	4,097	3,730	3,817		4,617

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APPROPRIATIONS							
Dept 751 - PARKS							
101-751-728.000	OPERATING SUPPLIES	2,019	6,000	5,000	2,512	5,000	5,000
101-751-818.000	CONTRACTUAL SERVICES	15,487	10,601	18,000	9,060	15,000	15,000
	FOOTNOTE AMOUNTS:					10,000	
	PORTABLE TOILETS IN PARKS						
	FOOTNOTE AMOUNTS:					5,000	
	INSPECTIONS FOR HERITAGE AND OAKWOOD BRIDGES						
	GL # FOOTNOTE TOTAL:					15,000	
101-751-818.000-JAMESMINOR	CONTRACTUAL SERVICES	11,624	31,671	2,000	2,073	2,000	2,000
101-751-920.100	ELECTRICITY	11,898	9,520	12,623	7,349	12,000	9,489
101-751-920.400	WATER & SEWER	29,312	25,893	25,500	17,421	30,600	30,000
101-751-920.500	REFUSE	460	613	500	464	500	500
101-751-930.000	BUILDING MAINTENANCE	15,808	5,633	72,200	45,392	92,000	92,000
	FOOTNOTE AMOUNTS:					3,000	
	PLAYGROUND MULCH						
	FOOTNOTE AMOUNTS:					5,000	
	MISC MAINTENANCE BASED ON HISTORICAL						
	FOOTNOTE AMOUNTS:					13,000	
	SIDEWALK/ADA IMPROVEMENTS AT HUGH PARKER						
	FOOTNOTE AMOUNTS:					3,000	
	GRAVEL FOR PARKING LOTS						
	FOOTNOTE AMOUNTS:					60,000	
	PICKLEBALL COURT IMPROVEMENTS						
	FOOTNOTE AMOUNTS:					2,000	
	PARK SIGNAGE						
	FOOTNOTE AMOUNTS:					6,000	
	TREE REMOVAL AT ADAMS PARK						
	GL # FOOTNOTE TOTAL:					92,000	
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	2,063	10,357	5,000	2,154	13,000	13,000
	FOOTNOTE AMOUNTS:					8,000	
	ONE SET OF NEW BLEACHERS						
101-751-937.000	TREES & GARDEN	1,382	262	2,000	149	3,000	3,000
101-751-940.000	EQUIPMENT RENTAL	95,299	140,239	101,103	97,789		121,305
101-751-971.000	LAND	90					
101-751-974.000	LAND IMPROVEMENTS	129	148,402				
Totals for dept 751 - PARKS		303,977	481,230	369,023	280,036	173,200	422,848
Dept 966 - TRANSFERS OUT							
101-966-995.248	TRANSFER TO DDA	27,969	33,332	35,133	25,056		36,286
	40% OF DDA DIRECTOR POSITION						
101-966-995.280	TRANSFER TO BROWNFIELD AUTHORITY	9,005					
101-966-995.297	TRANSFER TO HISTORICAL COMMISSION	10,000	20,000	252,193	247,818		21,500
101-966-995.401	TRANSFER TO CAPITAL PROJECTS	146,580					
101-966-995.588	TRANSFER TO SATA		17,010				3,000
Totals for dept 966 - TRANSFERS OUT		193,554	70,342	287,326	272,874		60,786
TOTAL APPROPRIATIONS		9,056,780	9,637,858	13,342,700	9,702,759	3,261,675	12,449,717

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NET OF REVENUES/APPROPRIATIONS - FUND 101		452,346	895,920	(1,055,204)	943,393	(3,261,675)	(1,692,009)
BEGINNING FUND BALANCE		7,343,643	7,657,408	8,553,341	8,553,341	9,496,734	9,496,734
FUND BALANCE ADJUSTMENTS		(138,587)					
ENDING FUND BALANCE		7,657,402	8,553,328	7,498,137	9,496,734	6,235,059	7,804,725

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
202-000-502.000	GRANT-FEDERAL	39,322	407,682	284,853	284,853		
202-000-502.000-SRTS2024GR	GRANT-FEDERAL		85,621	225,283	225,283		
202-000-540.000	STATE SOURCES	22,411	21,375	22,500			22,500
202-000-540.000-MDOT-TRAIL	STATE SOURCES		24,037	225,000	23,113		4,300,000
202-000-541.000	TRUNKLINE MAINTENANCE	707,996	34,312	42,948	33,486		42,948
202-000-542.000	GAS & WEIGHT TAX	1,441,726	1,476,960	1,534,024	1,051,229		1,555,043
202-000-581.000	CONTRIBUTION FROM TOWNSHIP		102,831				
202-000-665.000	INTEREST INCOME	67,111	160,903	200,000	204,377		100,000
202-000-675.000	MISCELLANEOUS	5,921	500	3,486	3,486		
202-000-678.000	SPECIAL ASSESSMENT	137,552	124,056	101,546	185,160		100,000
Totals for dept 000 - REVENUE		2,422,039	2,438,277	2,639,640	2,010,987		6,120,491
TOTAL ESTIMATED REVENUES		2,422,039	2,438,277	2,639,640	2,010,987		6,120,491

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 451 - CONSTRUCTION							
202-451-728.000	OPERATING SUPPLIES	996	71	350	216	500	300
202-451-818.000	CONTRACTUAL SERVICES	(10,000)	3,576	30,000	7,748	1,110,000	1,110,000
	FOOTNOTE AMOUNTS:					20,000	
	MISC SURVEY - "CONTINUE WITH ROAD CONSTRUCTION AS POSSIBLE"						
	FOOTNOTE AMOUNTS:					15,000	
	MISC SOIL BORINGS - "CONTINUE WITH ROAD CONSTRUCTION AS POSSIBLE"						
	FOOTNOTE AMOUNTS:					50,000	
	JEROME STREET REHAB ENGINEERING - "CONTINUE WITH ROAD CONSTRUCTION AS POSSIBLE"						
	FOOTNOTE AMOUNTS:					750,000	
	JEROME STREET REHAB CONSTRUCTION - "CONTINUE WITH ROAD CONSTRUCTION AS POSSIBLE"						
	FOOTNOTE AMOUNTS:					275,000	
	WOODLAWN AVENUE REHAB CONSTRUCTION & ENGINEERING - "CONTINUE WITH ROAD CONSTRUCTION AS POSSIBLE"						
	GL # FOOTNOTE TOTAL:					1,110,000	
202-451-818.000-MDOT-TRAIL	CONTRACTUAL SERVICES		24,037	225,000	23,113	4,300,000	4,300,000
	FOOTNOTE AMOUNTS:					3,900,000	
	CIS-JAMES MINER TRAIL PROJECT CONSTRUCTION						
	FOOTNOTE AMOUNTS:					400,000	
	CIS-JAMES MINER TRAIL PROJECT ENGINEERING (PO 45799)						
	GL # FOOTNOTE TOTAL:					4,300,000	
202-451-818.000-NGOULDST21	CONTRACTUAL SERVICES	3,924					
202-451-818.000-NORTHSTR23	CONTRACTUAL SERVICES	65,064	1,172,302	(574)	(574)		
202-451-818.000-STEWRT2024	CONTRACTUAL SERVICES	17,687	151,188	1,206,371	1,270,694		
Totals for dept 451 - CONSTRUCTION		77,671	1,351,174	1,461,147	1,301,197	5,410,500	5,410,300
Dept 463 - STREET MAINTENANCE							
202-463-702.200	WAGES	46,599	42,204	47,426	38,697		51,468
	8 DPW STREET EMPLOYEES AT 13%						
202-463-702.300	OVERTIME	934	2,328	2,853	1,583		3,088
202-463-715.000	SOCIAL SECURITY (FICA)	3,608	3,401	3,846	2,996		4,174
202-463-716.100	HEALTH INSURANCE	14,238	11,567	15,067	10,217		14,185
202-463-716.200	DENTAL INSURANCE	537	570	736	693		812
202-463-716.300	OPTICAL INSURANCE	72	53	79	76		125
202-463-716.400	LIFE INSURANCE	174	184	212	169		232
202-463-716.500	DISABILITY INSURANCE	297	386	497	305		491
202-463-717.000	UNEMPLOYMENT INSURANCE			12	5		12
202-463-718.200	DEFINED CONTRIBUTION	1,708	2,015	2,492	1,586		2,348
202-463-719.000	WORKERS' COMPENSATION	110	3,095	3,031	2,538		3,069
202-463-728.000	OPERATING SUPPLIES	6,434	13,144	10,000	8,088	1,000	10,000
202-463-818.000	CONTRACTUAL SERVICES	91,621	151,419	345,000	153,002	295,000	247,272
	FOOTNOTE AMOUNTS:					15,000	
	STREET PATCH PROGRAM (PO 43879)						
	FOOTNOTE AMOUNTS:					80,000	
	SIDEWALK PROGRAM (45701)						
	FOOTNOTE AMOUNTS:					75,000	
	STORM SEWER LINING						
	FOOTNOTE AMOUNTS:					25,000	

		2022-23	2023-24	2024-25	2024-25	2025-26	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 06/30/25	REQUESTED BUDGET	RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 463 - STREET MAINTENANCE							
	STORM SEWER TELEVISIONING						
	FOOTNOTE AMOUNTS:					52,272	
	PAVEMENT MARKING PROGRAM (TAKING OVER INTERSECTION MARKING FROM DPW) - UPDATED 5-19-2025						
	GL # FOOTNOTE TOTAL:					247,272	
202-463-818.000-SRTS2024GR	CONTRACTUAL SERVICES	7,799	129,541	316,591	316,591		
202-463-940.000	EQUIPMENT RENTAL	36,529	54,513	38,753	39,339		43,590
Totals for dept 463 - STREET MAINTENANCE		210,660	414,420	786,595	575,885	296,000	380,866
Dept 473 - BRIDGE MAINTENANCE							
202-473-728.000	OPERATING SUPPLIES	16					
202-473-818.000	CONTRACTUAL SERVICES		165,439				
202-473-940.000	EQUIPMENT RENTAL	1,769					
Totals for dept 473 - BRIDGE MAINTENANCE		1,785	165,439				
Dept 474 - TRAFFIC SERVICES-MAINTENANCE							
202-474-702.200	WAGES		43				
202-474-702.300	OVERTIME	192	288	500	268		
202-474-715.000	SOCIAL SECURITY (FICA)	15	25	39	20		
202-474-718.200	DEFINED CONTRIBUTION	3	11	45	12		
202-474-719.000	WORKERS' COMPENSATION		5	15	9		
202-474-728.000	OPERATING SUPPLIES	3,641	748	500	156	750	750
202-474-818.000	CONTRACTUAL SERVICES	13,753	14,118	15,000	16,929	20,000	17,775
RAILROAD SIGNAL MAINTENANCE							
202-474-920.000	UTILITIES	145	149	155	128		163
202-474-940.000	EQUIPMENT RENTAL	1,076	1,178	1,000	2,167		1,405
Totals for dept 474 - TRAFFIC SERVICES-MAINTENANCE		18,825	16,565	17,254	19,689	20,750	20,093
Dept 478 - SNOW & ICE CONTROL							
202-478-702.200	WAGES	32,260	29,539	32,834	25,678		35,632
8 DPW STREET EMPLOYEES AT 9%							
202-478-702.300	OVERTIME	12,086	2,913	7,750	11,597		10,000
202-478-715.000	SOCIAL SECURITY (FICA)	2,948	2,454	3,105	2,795		3,491
202-478-716.100	HEALTH INSURANCE	9,825	8,008	10,431	7,073		9,821
202-478-716.200	DENTAL INSURANCE	371	395	510	480		562
202-478-716.300	OPTICAL INSURANCE	50	37	55	52		86
202-478-716.400	LIFE INSURANCE	151	127	147	117		161
202-478-716.500	DISABILITY INSURANCE	247	267	344	211		340
202-478-717.000	UNEMPLOYMENT INSURANCE			12	5		8
202-478-718.200	DEFINED CONTRIBUTION	1,359	1,476	1,725	1,465		1,626
202-478-719.000	WORKERS' COMPENSATION	76	2,155	2,098	1,948		2,125
202-478-728.000	OPERATING SUPPLIES	33,627	26,308	50,000	60,589		55,000
202-478-818.000	CONTRACTUAL SERVICES				2,068		
202-478-940.000	EQUIPMENT RENTAL	57,996	32,803	61,528	47,506		64,884
Totals for dept 478 - SNOW & ICE CONTROL		150,996	106,482	170,539	161,584		183,736
Dept 480 - TREE TRIMMING							

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APPROPRIATIONS							
Dept 480 - TREE TRIMMING							
202-480-702.200	WAGES	14,338	13,129	14,593	11,600		15,836
	8 DPW STREET EMPLOYEES AT 4%						
202-480-702.300	OVERTIME	1,677	4,091	4,250	931		4,600
202-480-715.000	SOCIAL SECURITY (FICA)	1,216	1,301	1,442	936		1,564
202-480-716.100	HEALTH INSURANCE	4,594	3,561	4,636	3,143		4,365
202-480-716.200	DENTAL INSURANCE	172	175	227	213		250
202-480-716.300	OPTICAL INSURANCE	23	16	24	23		38
202-480-716.400	LIFE INSURANCE	56	61	65	52		72
202-480-716.500	DISABILITY INSURANCE	94	122	153	94		151
202-480-717.000	UNEMPLOYMENT INSURANCE			12	5		4
202-480-718.200	DEFINED CONTRIBUTION	567	728	767	522		723
202-480-719.000	WORKERS' COMPENSATION	34	949	932	783		944
202-480-728.000	OPERATING SUPPLIES	256	153	500	209		250
202-480-818.000	CONTRACTUAL SERVICES	9,577	15,950	30,000			30,000
202-480-940.000	EQUIPMENT RENTAL	32,444	30,612	28,570	20,251		33,561
Totals for dept 480 - TREE TRIMMING		65,048	70,848	86,171	38,762		92,358
Dept 482 - ADMINISTRATION & ENGINEERING							
202-482-702.100	SALARIES	29,623	25,742	26,428	23,483		27,485
	CITY ENGINEER AT 30%						
202-482-702.200	WAGES	11,347	18,126	17,272	13,852		19,925
	PT ENGINEERING AID AT 30%						
	ASSET MANAGEMENT SPECIALIST AT 25%						
202-482-715.000	SOCIAL SECURITY (FICA)	3,019	3,240	3,378	2,755		3,627
202-482-716.100	HEALTH INSURANCE	6,050	6,106	7,615	5,734		11,577
202-482-716.200	DENTAL INSURANCE	322	400	527	430		649
202-482-716.300	OPTICAL INSURANCE	49	50	83	70		106
202-482-716.400	LIFE INSURANCE	215	223	231	194		211
202-482-716.500	DISABILITY INSURANCE	411	453	469	388		542
202-482-717.000	UNEMPLOYMENT INSURANCE	11	4	12	11		10
202-482-718.200	DEFINED CONTRIBUTION	3,288	3,341	3,431	2,961		3,703
202-482-719.000	WORKERS' COMPENSATION	228	299	269	238		390
202-482-728.000	OPERATING SUPPLIES						500
202-482-728.400	OFFICE SUPPLIES	349	606	750	660	750	750
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATION	345	1,010	1,000	1,451	1,600	1,600
202-482-818.000	CONTRACTUAL SERVICES	116	171	200	226	500	250
202-482-818.500	AUDIT	900	1,611	1,162	1,162	1,600	1,210
202-482-956.000	EDUCATION & TRAINING	290	125	750	45	750	750
202-482-978.000	EQUIPMENT		1,527	1,200		2,500	
202-482-995.101	TRANSFER TO GENERAL FUND	131,852	151,876	153,402	91,555	75,000	77,752
FOOTNOTE AMOUNTS:						75,000	
REDUCE TO 5% INSTEAD OF 10% OF ESTIMATED ACT 51 REVENUE							
Totals for dept 482 - ADMINISTRATION & ENGINEERING		188,415	214,910	218,179	145,215	82,700	151,037
Dept 485 - LOCAL STREET TRANSFER							
202-485-995.203	TRANSFER TO LOCAL STREET	350,000	350,000	350,000	175,000	350,000	450,000

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APPROPRIATIONS							
Dept 485 - LOCAL STREET TRANSFER							
INCREASED BY 100,000 FROM PREVIOUS YEARS							
Totals for dept 485 - LOCAL STREET TRANSFER		350,000	350,000	350,000	175,000	350,000	450,000
Dept 486 - TRUNKLINE SURFACE MAINTENANCE							
202-486-702.200	WAGES		84		54		
202-486-702.200-21TRNKLINE	WAGES		111		151		
202-486-702.200-52TRNKLINE	WAGES		48		108		
202-486-702.200-71TRNKLINE	WAGES		137		65		
202-486-715.000	SOCIAL SECURITY (FICA)		6		4		
202-486-715.000-21TRNKLINE	SOCIAL SECURITY (FICA)				9		
202-486-715.000-52TRNKLINE	SOCIAL SECURITY (FICA)				7		
202-486-715.000-71TRNKLINE	SOCIAL SECURITY (FICA)				4		
202-486-718.200	DEFINED CONTRIBUTION		5		3		
202-486-719.000	WORKERS' COMPENSATION		6		4		
202-486-719.000-21TRNKLINE	WORKERS' COMPENSATION				10		
202-486-719.000-52TRNKLINE	WORKERS' COMPENSATION				7		
202-486-719.000-71TRNKLINE	WORKERS' COMPENSATION				4		
202-486-728.000-21TRNKLINE	OPERATING SUPPLIES	1,141	1,082				
202-486-728.000-52TRNKLINE	OPERATING SUPPLIES	288	52				
202-486-728.000-71TRNKLINE	OPERATING SUPPLIES	486	360				
202-486-818.000-21TRNKLINE	CONTRACTUAL SERVICES		211				
202-486-818.000-71TRNKLINE	CONTRACTUAL SERVICES	596,138					
202-486-940.000	EQUIPMENT RENTAL	267					
202-486-940.000-21TRNKLINE	EQUIPMENT RENTAL		2,648		694		
202-486-940.000-52TRNKLINE	EQUIPMENT RENTAL	3	565		463		
202-486-940.000-71TRNKLINE	EQUIPMENT RENTAL	64	944		477		
Totals for dept 486 - TRUNKLINE SURFACE MAINTENANCE		598,387	6,259		2,064		
Dept 488 - TRUNKLINE SWEEPING & FLUSHING							
202-488-940.000	EQUIPMENT RENTAL	625					
Totals for dept 488 - TRUNKLINE SWEEPING & FLUSHING		625					
Dept 490 - TRUNKLINE TREE TRIM & REMOVAL							
202-490-702.300	OVERTIME		94				
202-490-715.000	SOCIAL SECURITY (FICA)		7				
202-490-718.200	DEFINED CONTRIBUTION		6				
202-490-719.000	WORKERS' COMPENSATION		4				
202-490-940.000	EQUIPMENT RENTAL	157					
202-490-940.000-21TRNKLINE	EQUIPMENT RENTAL			500	106		
202-490-940.000-52TRNKLINE	EQUIPMENT RENTAL		118				
202-490-940.000-71TRNKLINE	EQUIPMENT RENTAL		191				
Totals for dept 490 - TRUNKLINE TREE TRIM & REMOVAL		157	420	500	106		
Dept 491 - TRUNKLINE STORM DRAIN, CURBS							
202-491-702.200-21TRNKLINE	WAGES			50	40		
202-491-702.300	OVERTIME	46					

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APPROPRIATIONS							
Dept 491 - TRUNKLINE STORM DRAIN, CURBS							
202-491-702.300-21TRNKLINE	OVERTIME			50	32		
202-491-702.300-52TRNKLINE	OVERTIME			100	72		
202-491-715.000-21TRNKLINE	SOCIAL SECURITY (FICA)			4	6		
202-491-715.000-52TRNKLINE	SOCIAL SECURITY (FICA)			8	6		
202-491-718.200-21TRNKLINE	DEFINED CONTRIBUTION			5	4		
202-491-718.200-52TRNKLINE	SOCIAL SECURITY (FICA)			10	4		
202-491-719.000-21TRNKLINE	SOCIAL SECURITY (FICA)			5	2		
202-491-719.000-52TRNKLINE	WORKERS' COMPENSATION			5	2		
202-491-728.000	OPERATING SUPPLIES	138					
202-491-940.000	EQUIPMENT RENTAL	938					
202-491-940.000-21TRNKLINE	EQUIPMENT RENTAL			50	40		
Totals for dept 491 - TRUNKLINE STORM DRAIN, CURBS		1,122		287	208		
Dept 492 - TRUNKLINE ROADSIDE CLEANUP							
202-492-702.200-21TRNKLINE	WAGES				49		
202-492-702.300	OVERTIME	71	64				
202-492-715.000	SOCIAL SECURITY (FICA)		5				
202-492-715.000-21TRNKLINE	SOCIAL SECURITY (FICA)				4		
202-492-718.200	DEFINED CONTRIBUTION		4				
202-492-718.200-21TRNKLINE	DEFINED CONTRIBUTION				3		
202-492-719.000-21TRNKLINE	WORKERS' COMPENSATION				2		
202-492-940.000	EQUIPMENT RENTAL	386					
202-492-940.000-21TRNKLINE	EQUIPMENT RENTAL	28			13		
202-492-940.000-71TRNKLINE	EQUIPMENT RENTAL		140				
Totals for dept 492 - TRUNKLINE ROADSIDE CLEANUP		485	213		71		
Dept 494 - TRUNKLINE TRAFFIC SIGNS							
202-494-702.200	WAGES		42				
202-494-702.200-21TRNKLINE	WAGES			100	87		
202-494-702.200-52TRNKLINE	WAGES				23		
202-494-702.300	OVERTIME	54					
202-494-715.000	SOCIAL SECURITY (FICA)	1	3				
202-494-715.000-21TRNKLINE	SOCIAL SECURITY (FICA)			8	7		
202-494-715.000-52TRNKLINE	SOCIAL SECURITY (FICA)				2		
202-494-718.200	DEFINED CONTRIBUTION	1	2				
202-494-718.200-21TRNKLINE	DEFINED CONTRIBUTION			9	5		
202-494-718.200-52TRNKLINE	DEFINED CONTRIBUTION				1		
202-494-719.000-21TRNKLINE	SOCIAL SECURITY (FICA)			10	6		
202-494-719.000-52TRNKLINE	WORKERS' COMPENSATION				2		
202-494-728.000	OPERATING SUPPLIES	184	52	100	52		
202-494-728.000-21TRNKLINE	OPERATING SUPPLIES	260		100	52		
202-494-728.000-52TRNKLINE	OPERATING SUPPLIES	39	13		68		
202-494-728.000-71TRNKLINE	OPERATING SUPPLIES		185				
202-494-940.000	EQUIPMENT RENTAL	121					
202-494-940.000-52TRNKLINE	EQUIPMENT RENTAL		106		113		
202-494-940.000-71TRNKLINE	EQUIPMENT RENTAL		50				

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APPROPRIATIONS							
Dept 494 - TRUNKLINE TRAFFIC SIGNS							
Totals for dept 494 - TRUNKLINE TRAFFIC SIGNS		660	453	327	418		
Dept 497 - TRUNKLINE SNOW & ICE CONTROL							
202-497-702.200	WAGES		450	50	365		
202-497-702.200-21TRNKLINE	WAGES		286				
202-497-702.200-52TRNKLINE	WAGES		153		11		
202-497-702.200-71TRNKLINE	WAGES		91				
202-497-702.300	OVERTIME	2,426	1,420	1,200	3,746		
202-497-702.300-21TRNKLINE	OVERTIME		16		313		
202-497-702.300-52TRNKLINE	OVERTIME		64		316		
202-497-702.300-71TRNKLINE	OVERTIME				155		
202-497-715.000	SOCIAL SECURITY (FICA)	87	166	96	371		
202-497-716.400	LIFE INSURANCE	6					
202-497-716.500	DISABILITY INSURANCE	11					
202-497-718.200	DEFINED CONTRIBUTION	34	73	50	211		
202-497-719.000	WORKERS' COMPENSATION		54	50	163		
202-497-728.000	OPERATING SUPPLIES			12,784			
202-497-728.000-21TRNKLINE	OPERATING SUPPLIES	4,646	2,591		4,530		5,000
202-497-728.000-52TRNKLINE	OPERATING SUPPLIES	4,732	3,320		7,199		7,200
202-497-728.000-71TRNKLINE	OPERATING SUPPLIES	3,297	2,145		2,926		3,000
202-497-940.000	EQUIPMENT RENTAL	11,101					
202-497-940.000-21TRNKLINE	EQUIPMENT RENTAL	794	2,323	1,000	3,369		300
202-497-940.000-52TRNKLINE	EQUIPMENT RENTAL	641	2,355	1,000	4,034		3,500
202-497-940.000-71TRNKLINE	EQUIPMENT RENTAL	92	1,761	1,000	3,280		3,000
Totals for dept 497 - TRUNKLINE SNOW & ICE CONTROL		27,867	17,268	17,230	30,989		22,000
TOTAL APPROPRIATIONS		1,692,703	2,714,451	3,108,229	2,451,188	6,159,950	6,710,390
NET OF REVENUES/APPROPRIATIONS - FUND 202		729,336	(276,174)	(468,589)	(440,201)	(6,159,950)	(589,899)
BEGINNING FUND BALANCE		2,171,175	2,900,510	2,624,338	2,624,338	2,184,137	2,184,137
ENDING FUND BALANCE		2,900,511	2,624,336	2,155,749	2,184,137	(3,975,813)	1,594,238

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
203-000-502.000-SRTS2024GR	GRANT-FEDERAL		85,621	225,283	225,283		
203-000-540.000	STATE SOURCES	43,504	41,493	43,500			43,500
203-000-542.000	GAS & WEIGHT TAX	530,172	543,864	564,856	387,271		572,875
203-000-665.000	INTEREST INCOME	22,116	41,385	50,000	37,565		25,000
203-000-675.000	MISCELLANEOUS	11,493					
203-000-678.000	SPECIAL ASSESSMENT	101,220	104,404	20,689	74,793		50,000
203-000-699.202	MAJOR STREET TRANSFER	350,000	350,000	350,000	175,000		450,000
Totals for dept 000 - REVENUE		1,058,505	1,166,767	1,254,328	899,912		1,141,375
TOTAL ESTIMATED REVENUES		1,058,505	1,166,767	1,254,328	899,912		1,141,375

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 451 - CONSTRUCTION							
203-451-728.000	OPERATING SUPPLIES	827	90	350	216	500	300
203-451-818.000	CONTRACTUAL SERVICES		5,500	68,183		1,035,000	1,035,000
	FOOTNOTE AMOUNTS:					20,000	
	MISC SURVEY - "CONTINUE WITH ROAD CONSTRUCTION AS POSSIBLE" (ESTIMATE OF DEPLETED CASH IN LOCAL)						
	FOOTNOTE AMOUNTS:					15,000	
	MISC SOIL BORINGS - "CONTINUE WITH ROAD CONSTRUCTION AS POSSIBLE" (ESTIMATE OF DEPLETED CASH IN LOCAL)						
	FOOTNOTE AMOUNTS:					1,000,000	
	GILBERT STREET RECONSTRUCTION (100% OF CONSTRUCTION AND ENGINEERING) - "CONTINUE WITH ROAD CONSTRUCTION AS POSSIBLE"						
	GL # FOOTNOTE TOTAL:					1,035,000	
203-451-818.000-CENTERST21	CONTRACTUAL SERVICES	30,511	482,306				
203-451-818.000-HOWELLST25	CONTRACTUAL SERVICES			163,202	107,496		
203-451-818.000-LEESTR2022	CONTRACTUAL SERVICES	48,547	159,264				
203-451-818.000-LYNNST2025	CONTRACTUAL SERVICES			75,615	49,795		
203-451-818.000-WASHPARK21	CONTRACTUAL SERVICES					300,000	
Totals for dept 451 - CONSTRUCTION		79,885	647,160	307,350	157,507	1,335,500	1,035,300
Dept 463 - STREET MAINTENANCE							
203-463-702.200	WAGES	50,182	45,965	51,074	41,155		55,427
	8 DPW STREET POSITIONS AT 14%						
203-463-702.300	OVERTIME	1,830	2,906	2,580	581		2,772
203-463-715.000	SOCIAL SECURITY (FICA)	3,946	3,695	4,105	3,110		4,452
203-463-716.100	HEALTH INSURANCE	15,314	12,456	16,226	11,003		15,276
203-463-716.200	DENTAL INSURANCE	577	614	793	747		874
203-463-716.300	OPTICAL INSURANCE	77	57	85	79		134
203-463-716.400	LIFE INSURANCE	194	198	228	182		250
203-463-716.500	DISABILITY INSURANCE	319	415	535	328		528
203-463-717.000	UNEMPLOYMENT INSURANCE			12	5		13
203-463-718.200	DEFINED CONTRIBUTION	1,856	2,186	2,684	1,691		2,529
203-463-719.000	WORKERS' COMPENSATION	118	3,366	3,264	2,669		3,305
203-463-728.000	OPERATING SUPPLIES	14,567	16,481	13,000	7,151	750	13,000
203-463-818.000	CONTRACTUAL SERVICES	214,703	248,388	335,000	175,154	395,000	387,272
	FOOTNOTE AMOUNTS:					15,000	
	STREET PATCH PROGRAM (PO 43879)						
	FOOTNOTE AMOUNTS:					80,000	
	SIDEWALK PROGRAM (PO 45701)						
	FOOTNOTE AMOUNTS:					75,000	
	STORM SEWER LINING						
	FOOTNOTE AMOUNTS:					25,000	
	STORM SEWER TELEVISIONING						
	FOOTNOTE AMOUNTS:					52,272	
	PAVEMENT MARKINGS (INTERSECTION MARKINGS BEING TAKEN OVER FROM DPW)-UPDATED5-19-2025						
	FOOTNOTE AMOUNTS:					100,000	
	CHIP SEAL PROJECT						
	FOOTNOTE AMOUNTS:					40,000	
	STORM SEWER LINING OR CHIP SEAL PROJECT REDUCED TO ESTIMATE SAVED BY ACTUAL PAVEMARKING CONTRACT						
	GL # FOOTNOTE TOTAL:					387,272	

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BUDGET REPORT FOR CITY OF OWOSSO  
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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 463 - STREET MAINTENANCE							
203-463-818.000-SRTS2024GR	CONTRACTUAL SERVICES	14,299	138,091	316,591	316,591		
203-463-940.000	EQUIPMENT RENTAL	61,288	64,060	66,000	52,974		62,923
Totals for dept 463 - STREET MAINTENANCE		379,270	538,878	812,177	613,420	395,750	548,755
Dept 474 - TRAFFIC SERVICES-MAINTENANCE							
203-474-702.300	OVERTIME				228		
203-474-703.000	OTHER COMPENSATION				75		
203-474-715.000	SOCIAL SECURITY (FICA)				23		
203-474-718.200	DEFINED CONTRIBUTION				15		
203-474-719.000	WORKERS' COMPENSATION				10		
203-474-728.000	OPERATING SUPPLIES	3,533	476	750	835	750	750
203-474-940.000	EQUIPMENT RENTAL	281	286	1,000	322		350
Totals for dept 474 - TRAFFIC SERVICES-MAINTENANCE		3,814	762	1,750	1,508	750	1,100
Dept 478 - SNOW & ICE CONTROL							
203-478-702.200	WAGES	14,338	13,129	14,593	11,412		15,836
8 DPW STREET EMPLOYEES AT 4%							
203-478-702.300	OVERTIME	7,225	2,446	3,100	1,059		3,326
203-478-715.000	SOCIAL SECURITY (FICA)	1,311	1,179	1,354	932		1,466
203-478-716.100	HEALTH INSURANCE	4,367	3,559	4,636	3,143		4,365
203-478-716.200	DENTAL INSURANCE	164	175	227	213		250
203-478-716.300	OPTICAL INSURANCE	22	16	24	23		38
203-478-716.400	LIFE INSURANCE	74	57	65	52		71
203-478-716.500	DISABILITY INSURANCE	115	119	153	94		151
203-478-717.000	UNEMPLOYMENT INSURANCE			12	5		4
203-478-718.200	DEFINED CONTRIBUTION	596	704	767	504		723
203-478-719.000	WORKERS' COMPENSATION	34	952	932	760		944
203-478-728.000	OPERATING SUPPLIES	14,485	10,682	20,000	10,860		15,000
203-478-940.000	EQUIPMENT RENTAL	31,264	15,151	33,168	24,930		35,794
Totals for dept 478 - SNOW & ICE CONTROL		73,995	48,169	79,031	53,987		77,968
Dept 480 - TREE TRIMMING							
203-480-702.200	WAGES	21,507	19,693	21,889	17,691		23,754
203-480-702.300	OVERTIME	1,156	2,108	2,583	1,948		2,850
203-480-715.000	SOCIAL SECURITY (FICA)	1,720	1,649	1,872	1,464		2,035
203-480-716.100	HEALTH INSURANCE	6,710	5,339	6,954	4,715		6,547
203-480-716.200	DENTAL INSURANCE	252	263	340	320		375
203-480-716.300	OPTICAL INSURANCE	34	25	37	35		57
203-480-716.400	LIFE INSURANCE	82	85	98	78		107
203-480-716.500	DISABILITY INSURANCE	138	179	229	141		226
203-480-717.000	UNEMPLOYMENT			12	5		6
203-480-718.200	DEFINED CONTRIBUTION	796	978	1,150	794		1,084
203-480-719.000	WORKERS' COMPENSATION	51	1,432	1,399	1,204		1,417
203-480-728.000	OPERATING SUPPLIES	188	153	800	209		
203-480-818.000	CONTRACTUAL SERVICES	18,331	18,250	30,000			30,000
203-480-940.000	EQUIPMENT RENTAL	80,613	55,742	58,710	57,392		61,645

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 480 - TREE TRIMMING							
Totals for dept 480 - TREE TRIMMING		131,578	105,896	126,073	85,996		130,103
Dept 482 - ADMINISTRATION & ENGINEERING							
203-482-702.100	SALARIES	29,621	25,741	26,428	23,482		27,485
	CITY ENGINEER AT 30%						
203-482-702.200	WAGES	11,346	18,124	17,727	13,851		19,925
	PT ENGINEERING AID AT 30%						
	ASSET MANAGEMENT SPECIALIST AT 25%						
203-482-715.000	SOCIAL SECURITY (FICA)	3,018	3,240	3,378	2,754		3,627
203-482-716.100	HEALTH INSURANCE	6,050	6,106	7,615	5,734		11,577
203-482-716.200	DENTAL INSURANCE	322	399	527	430		649
203-482-716.300	OPTICAL INSURANCE	48	50	83	70		106
203-482-716.400	LIFE INSURANCE	215	223	231	194		211
203-482-716.500	DISABILITY INSURANCE	411	453	469	388		542
203-482-717.000	UNEMPLOYMENT INSURANCE	11	4	12	11		10
203-482-718.200	DEFINED CONTRIBUTION	3,288	3,340	3,431	2,960		3,703
203-482-719.000	WORKERS' COMPENSATION	232	298	269	237		390
203-482-728.000	OPERATING SUPPLIES						500
203-482-728.400	OFFICE SUPPLIES	348	606	750	660	750	750
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATION	458	1,690	1,500	1,451	1,600	1,600
203-482-818.000	CONTRACTUAL SERVICES	348	512	200	678	500	600
203-482-818.500	AUDIT	900	1,645	1,162	1,162	1,500	1,210
203-482-956.000	EDUCATION & TRAINING	290	125	750	45	750	750
203-482-978.000	EQUIPMENT		1,527	1,200		2,500	
203-482-995.101	TRANSFER TO GENERAL FUND	87,359	50,205	56,485	33,729	30,000	28,643
FOOTNOTE AMOUNTS:						30,000	
REDUCE TO 5% INSTEAD OF 10% OF ACT 51 FUNDS							
Totals for dept 482 - ADMINISTRATION & ENGINEERING		144,265	114,288	122,217	87,836	37,600	102,278
TOTAL APPROPRIATIONS		812,807	1,455,153	1,448,598	1,000,254	1,769,600	1,895,504
NET OF REVENUES/APPROPRIATIONS - FUND 203		245,698	(288,386)	(194,270)	(100,342)	(1,769,600)	(754,129)
BEGINNING FUND BALANCE		1,241,228	1,487,217	1,237,527	1,237,527	1,137,185	1,137,185
FUND BALANCE ADJUSTMENTS		291	38,694				
ENDING FUND BALANCE		1,487,217	1,237,525	1,043,257	1,137,185	(632,415)	383,056

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
208-000-402.000	GENERAL PROPERTY TAX		(36)				165,514
208-000-665.000	INTEREST INCOME	929	1,804	2,000	1,431		
208-000-674.100	PRIVATE DONATIONS	10,000	8,046	11,650	12,650	2,000	2,000
	FOOTNOTE AMOUNTS:					2,000	
	PICKLEBALL TOURNAMENT						
Totals for dept 000 - REVENUE		10,929	9,814	13,650	14,081	2,000	167,514
TOTAL ESTIMATED REVENUES		10,929	9,814	13,650	14,081	2,000	167,514

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 THRU 06/30/25 ACTIVITY	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 751 - PARKS							
208-751-728.000	OPERATING SUPPLIES	143	2,030				
208-751-930.000	BUILDING MAINTENANCE	152	8,109	31,700	12,546	245,000	
208-751-974.000	SYSTEM IMPROVEMENTS	27,164	4,029		15,000		165,514
	FOOTNOTE AMOUNTS:						95,514
	SPLASHPAD IMPROVEMENTS						
	FOOTNOTE AMOUNTS:						10,000
	SCOREBOARD - BENNETT FIELDS						
	FOOTNOTE AMOUNTS:						60,000
	PICKELBALL COURT IMPROVEMENTS						
	FURTHER DISCUSSION NEEDED WITH APPROVED RESOLUTION TO ADVANCE FUNDS FROM GENERAL FUND TO PARK MILLAGE FUND						
	GL # FOOTNOTE TOTAL:						165,514
208-751-974.000-JMLAUNCH21	SYSTEM IMPROVEMENTS	35,908	302				
Totals for dept 751 - PARKS		63,367	14,470	31,700	27,546	245,000	165,514
TOTAL APPROPRIATIONS		63,367	14,470	31,700	27,546	245,000	165,514
NET OF REVENUES/APPROPRIATIONS - FUND 208		(52,438)	(4,656)	(18,050)	(13,465)	(243,000)	2,000
BEGINNING FUND BALANCE		81,214	28,775	24,120	24,120	10,655	10,655
ENDING FUND BALANCE		28,776	24,119	6,070	10,655	(232,345)	12,655

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
239-000-644.000	PENALTIES - LATE CHARGES	235	176	250	29		50
239-000-665.000	INTEREST INCOME	11,415	21,139	24,000	22,558		20,000
239-000-670.000	LOAN PRINCIPAL				10,939		
239-000-670.100	LOAN INTEREST	20,744	15,059	12,500	9,326		9,766
239-000-675.000	MISCELLANEOUS	75					
239-000-675.100	RECOVERY OF BAD DEBTS		2,042				
Totals for dept 000 - REVENUE		32,469	38,416	36,750	42,852		29,816
TOTAL ESTIMATED REVENUES		32,469	38,416	36,750	42,852		29,816

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
239-200-818.000	CONTRACTUAL SERVICES	21,005	1,840	2,000	25,550		2,000
239-200-818.500	AUDIT	600	814	581	581		608
239-200-958.000	BAD DEBT EXPENSE	2,895	41,157				
Totals for dept 200 - GEN SERVICES		24,500	43,811	2,581	26,131		2,608
TOTAL APPROPRIATIONS		24,500	43,811	2,581	26,131		2,608
NET OF REVENUES/APPROPRIATIONS - FUND 239		7,969	(5,395)	34,169	16,721		27,208
BEGINNING FUND BALANCE		1,128,925	1,136,055	1,130,661	1,130,661	1,147,382	1,147,382
FUND BALANCE ADJUSTMENTS		(838)					
ENDING FUND BALANCE		1,136,056	1,130,660	1,164,830	1,147,382	1,147,382	1,174,590

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
243-000-402.300	OBRA:TAX CAPTURE	126,957	128,132	135,052	135,362		139,942
243-000-402.300-BRA-DIST22	OBRA:TAX CAPTURE		10	16	16		32
243-000-402.300-BRA-DIST23	OBRA:TAX CAPTURE						5,165
243-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	2,602	6,010	6,072	6,072		6,000
243-000-665.000	INTEREST INCOME	1,851	77	250	244		100
Totals for dept 000 - REVENUE		131,410	134,229	141,390	141,694		151,239
TOTAL ESTIMATED REVENUES		131,410	134,229	141,390	141,694		151,239

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APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
243-721-801.000-BRA-DIST22	PROFESSIONAL SERVICES: ADMINISTRATION			2	8		
243-721-801.000-BRA-DIST23	PROFESSIONAL SERVICES: ADMINISTRATION		57		7		
243-721-995.101	TRANSFER TO GENERAL FUND	1,000	1,000	1,000	1,000		1,000
243-721-995.101-BRA-DIST22	TRANSFER TO GENERAL FUND		1	1	2		2
243-721-995.101-BRA-DIST23	TRANSFER TO GENERAL FUND						258
Totals for dept 721 - PROFESSIONAL SERVICES		1,000	1,058	1,003	1,017		1,260
Dept 901 - CAPITAL OUTLAY							
243-901-965.100-BRA-DIST23	CAPITAL CONTRIBUTIONS		49,612				
243-901-965.446	CAPITAL CONTRIBUTION	50,000					
Totals for dept 901 - CAPITAL OUTLAY		50,000	49,612				
Dept 964 - TAX REIMBURSEMENTS							
243-964-969.000	DEVELOPER REIMBURSEMENT	200,884	133,142	140,124	140,434		144,942
243-964-969.000-BRA-DIST22	DEVELOPER REIMBURSEMENT			13			
243-964-969.000-BRA-DIST23	DEVELOPER REIMBURSEMENT						4,907
Totals for dept 964 - TAX REIMBURSEMENTS		200,884	133,142	140,137	140,434		149,849
TOTAL APPROPRIATIONS		251,884	183,812	141,140	141,451		151,109
NET OF REVENUES/APPROPRIATIONS - FUND 243		(120,474)	(49,583)	250	243		130
BEGINNING FUND BALANCE		122,325	1,851	(47,732)	(47,732)	(47,489)	(47,489)
ENDING FUND BALANCE		1,851	(47,732)	(47,482)	(47,489)	(47,489)	(47,359)

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
246-000-402.300	OBRA:TAX CAPTURE						6,051
246-000-699.248	TRANSFER FROM DDA						15,793
Totals for dept 000 - REVENUE							21,844
TOTAL ESTIMATED REVENUES							21,844

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
246-721-995.101	TRANSFER TO GENERAL FUND						350
246-721-995.248	TRANSFER TO DDA						21,494
Totals for dept 721 - PROFESSIONAL SERVICES							21,844
TOTAL APPROPRIATIONS							21,844
NET OF REVENUES/APPROPRIATIONS - FUND 246							
BEGINNING FUND BALANCE							
ENDING FUND BALANCE							

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
248-000-402.000	GENERAL PROPERTY TAX	30,510	33,008	37,641	34,673		38,977
248-000-402.100	TIF	205,218	218,644	237,912	237,912		229,031
248-000-540.000	STATE SOURCES	38,240	6,760				
248-000-540.000-MATCHMAIN2	STATE SOURCES		25,000				
248-000-540.000-MATCHMAIN3	STATE SOURCES				20,857		
248-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	18,728	24,228	26,454	26,454		26,000
248-000-665.000	INTEREST INCOME	1,844	6,270	8,000	7,087		5,000
248-000-670.100	LOAN INTEREST	2,253	1,791	1,577	1,405		1,260
248-000-674.400	INCOME-PROMOTION	24,940	15,687	10,000	13,693	13,000	13,000
248-000-674.500	INCOME-ORGANIZATION				3,500		
248-000-674.600	INCOME-DESIGN			635	735		
248-000-674.700	EV STATION REVENUE	1,224	6,279	5,000	7,990	6,500	6,500
248-000-675.000	MISCELLANEOUS	(11,677)	47				
248-000-699.101	TRANFERS FROM GENERAL FUND	27,969	33,332	35,133	25,056		36,286
60 (DDA)/40 (GENERAL FUND) AGREEMENT REGARDING DDA DIRECTOR POSITION							
248-000-699.287	ARPA TRANSFER IN	7,800					
Totals for dept 000 - REVENUE		347,049	371,046	362,352	379,362	19,500	356,054
TOTAL ESTIMATED REVENUES		347,049	371,046	362,352	379,362	19,500	356,054

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 THRU 06/30/25 ACTIVITY	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
248-200-728.000	OPERATING SUPPLIES	2,061	1,007	2,200	2,645	2,000	2,000
248-200-810.000	INSURANCE & BONDS	3,000	2,907	3,021	3,021	3,021	3,172
248-200-818.000	CONTRACTUAL SERVICES	23,886	18,775	68,000	12,894	60,000	90,000
LANDSCAPING SERVICES - PRIMARY COUNCIL PRIORITY							
PLANTER REMOVAL - WASHINGTON STREET (ELECTRICAL/CONCRETE/IRRIGATION) 30K							
248-200-818.500	AUDIT		1,221	581	581	581	608
248-200-920.000	UTILITIES	2,786	3,167	2,955	854	2,955	3,000
248-200-920.100	ELECTRICITY-EV STATION	1,227	5,850	5,000	4,436	5,000	5,000
248-200-920.300	TELEPHONE	495	530	520	433	520	520
248-200-930.000	BUILDING MAINTENANCE - DPW	35,433	32,169	30,000	12,347	30,000	40,000
PLANTER REMOVAL - WASHINGTON STREET (10K)							
248-200-940.000	EQUIPMENT RENTAL - DPW	402	6,028	9,000	7,134	9,000	10,000
248-200-955.000	MEMBERSHIPS & DUES	335	495	800	735	800	800
248-200-956.000	EDUCATION & TRAINING	326	2,963	3,500	2,789	4,000	4,000
248-200-969.000	DEVELOPER REIMBURSEMENT	30,694	32,059	33,690			
FOOTNOTE AMOUNTS:							17,672
AGREEMENT WITH ARMORY							
FOOTNOTE AMOUNTS:							15,793
AGREEMENT WITH WEISNER							
GL # FOOTNOTE TOTAL:							33,465
248-200-995.101	TRANSFER TO GENERAL FUND	10,340	76,232	82,078	81,295		84,500
5% OF TIF/MILLAGE FOR FINANCIAL SERVICES PROVIDED 13400							
SIDEWALK BOND PAYMENT 60000 / 10600 / 500							
248-200-995.243	TRANSFER TO BROWNFIELDS				33,964		33,465
Totals for dept 200 - GEN SERVICES		110,985	183,403	241,345	163,128	117,877	277,065
Dept 261 - GENERAL ADMIN							
248-261-702.100	SALARIES	50,458	64,432	66,608	57,600		69,272
248-261-702.200	WAGES	242	32	250	1,012		250
248-261-702.300	OVERTIME	106	513	1,000	256		500
248-261-702.800	ACCRUED SICK LEAVE	868					
248-261-703.000	OTHER COMPENSATION	2,480					
248-261-715.000	SOCIAL SECURITY (FICA)	4,147	4,972	5,191	4,472		5,357
248-261-716.100	HEALTH INSURANCE	10,819	7,530	7,703	7,046		7,718
248-261-716.200	DENTAL INSURANCE	401	281	369	331		369
248-261-716.300	OPTICAL INSURANCE	64	31	52	48		52
248-261-716.400	LIFE INSURANCE	370	508	526	481		467
248-261-716.500	DISABILITY INSURANCE	542	711	837	764		905
248-261-717.000	UNEMPLOYMENT INSURANCE	1	10	25	5		10
248-261-718.200	DEFINED CONTRIBUTION	823	(1,079)	5,995	5,228		6,234
248-261-719.000	WORKERS' COMPENSATION	382	439	406	431		388
Totals for dept 261 - GENERAL ADMIN		71,703	78,380	88,962	77,674		91,522
Dept 704 - ORGANIZATION							
248-704-728.000	SUPPLIES	34	133	150	28	150	150
248-704-818.000	WORK PLAN EXPENDITURE	2,168	175	1,100	914	1,500	1,500

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY

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Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 704 - ORGANIZATION							
Totals for dept 704 - ORGANIZATION		2,202	308	1,250	942	1,650	1,650
Dept 705 - PROMOTION							
248-705-802.000	ADVERTISEMENT	1,052		700		700	700
248-705-818.000	WORK PLAN EXPENDITURES	2,702	2,109	3,000	251	1,000	1,000
248-705-818.730	ART WALK	602					
248-705-818.750	GLOW	6,531	4,190	11,000	8,365	10,000	10,000
248-705-818.760	RETAIL EVENTS	135					
248-705-818.770	MOTORCYCLE DAYS	571	2,692	2,500	1,390	2,500	2,500
248-705-818.780	CHOCOLATE WALK	1,012	253	300	288	750	750
248-705-818.790	NYE BLOCK PARTY	3,478	4,439				
Totals for dept 705 - PROMOTION		16,083	13,683	17,500	10,294	14,950	14,950
Dept 706 - DESIGN							
248-706-818.000	WORK PLAN EXPENDITURES	2,056	4,894	10,000	5,950	10,000	10,000
248-706-818.700	CONTRACTUAL SERVICES-FLOWERS	4,086	1,955				
Totals for dept 706 - DESIGN		6,142	6,849	10,000	5,950	10,000	10,000
Dept 707 - ECONOMIC VITALITY							
248-707-818.000	WORK PLAN EXPENDITURES		274	2,000	676	2,000	2,000
248-707-818.000-MATCHMAIN2	CONTRACTUAL SERVICES		25,000				
248-707-818.000-MATCHMAIN3	CONTRACTUAL SERVICES				20,857		
248-707-818.000-MTCHONMAIN	CONTRACTUAL SERVICES	25,000					
248-707-818.000-VIBRANCY22	CONTRACTUAL SERVICES	18,240	4,983				
Totals for dept 707 - ECONOMIC VITALITY		43,240	30,257	2,000	21,533	2,000	2,000
Dept 901 - CAPITAL OUTLAY							
248-901-965.585-DDASTRLITE	CAPITAL CONTRIBUTION-DDA	7,800					
Totals for dept 901 - CAPITAL OUTLAY		7,800					
Dept 905 - DEBT SERVICE							
248-905-991.100	PRINCIPAL	4,696	21,643				
248-905-993.000	INTEREST	736	413				
Totals for dept 905 - DEBT SERVICE		5,432	22,056				
Dept 966 - TRANSFERS OUT							
248-966-995.304	TRANSFER TO DEBT 2009 LTGO FUND	72,500					
Totals for dept 966 - TRANSFERS OUT		72,500					
TOTAL APPROPRIATIONS		336,087	334,936	361,057	279,521	146,477	397,187
NET OF REVENUES/APPROPRIATIONS - FUND 248		10,962	36,110	1,295	99,841	(126,977)	(41,133)
BEGINNING FUND BALANCE		(12,030)	151,213	187,326	187,326	287,167	287,167
FUND BALANCE ADJUSTMENTS		152,278					
ENDING FUND BALANCE		151,210	187,323	188,621	287,167	160,190	246,034

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
249-000-476.100	MARIJUANA LICENSE FEE	75,000	55,000	55,000	60,000		55,000
249-000-490.000	PERMITS-BUILDING	104,983	93,561	105,000	109,956		105,000
249-000-490.100	PERMITS-ELECTRICAL	34,250	27,828	30,000	36,430		30,000
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	81,625	59,912	55,000	57,274		55,000
249-000-628.000	RENTAL REGISTRATION		60,950	9,000	3,550		2,500
249-000-665.000	INTEREST INCOME	3,206	9,105	10,000	9,953		10,000
249-000-675.000	MISCELLANEOUS	25	25		(120)		
Totals for dept 000 - REVENUE		299,089	306,381	264,000	277,043		257,500
TOTAL ESTIMATED REVENUES		299,089	306,381	264,000	277,043		257,500

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 249 BUILDING INSPECTION FUND

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Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
249-200-702.100	SALARIES	56,924	60,297	61,982	53,940		64,461
	BUILDING/PLANNING DIRECTOR AT 85%						
249-200-702.200	WAGES	11,028	10,406				
249-200-702.800	ACCRUED SICK LEAVE		679	1,000	561	1,000	1,000
249-200-703.000	OTHER COMPENSATION		815	1,000	841	1,000	1,000
249-200-715.000	SOCIAL SECURITY (FICA)	5,213	5,539	4,895	4,243		5,085
249-200-716.100	HEALTH INSURANCE	13,696	8,463	6,548	5,988		6,560
249-200-716.200	DENTAL INSURANCE	242	239	314	282		314
249-200-716.300	OPTICAL INSURANCE	42	26	44	42		44
249-200-716.400	LIFE INSURANCE	430	475	492	447		432
249-200-716.500	DISABILITY INSURANCE	711	752	780	711		842
249-200-717.000	UNEMPLOYMENT INSURANCE	1	3	12	5		9
249-200-718.200	DEFINED CONTRIBUTION	5,650	5,561	5,578	4,981		5,801
249-200-719.000	WORKERS' COMPENSATION	289	298	354	221		226
249-200-728.000	OPERATING SUPPLIES	758	1,706	2,500	1,864	5,500	5,500
249-200-728.400	OFFICE SUPPLIES	488	702	600	783	700	700
249-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATION	563	2,438	2,000	1,825	2,500	2,500
249-200-810.000	INSURANCE & BONDS			3,021	3,021	3,021	3,172
249-200-818.500	AUDIT			581	581	607	608
249-200-956.000	EDUCATION & TRAINING	759		500	370	500	500
249-200-995.101	TRANSFER TO GENERAL FUND						9,500
Totals for dept 200 - GEN SERVICES		96,794	98,399	92,201	80,706	14,828	108,254
Dept 371 - BUILDING AND SAFETY							
249-371-702.100	SALARIES		451	65,000	55,451		67,600
	BUILDING INSPECTOR (FULLTIME)						
249-371-715.000	SOCIAL SECURITY (FICA)		34	4,973	4,205		5,171
249-371-716.100	HEALTH INSURANCE			16,052	10,565		16,141
249-371-716.200	DENTAL INSURANCE			1,180	786		1,180
249-371-716.300	OPTICAL INSURANCE			192	172		192
249-371-716.400	LIFE INSURANCE			515	429		453
249-371-716.500	DISABILITY INSURANCE			520	483		883
249-371-717.000	UNEMPLOYMENT INSURANCE			5	5		10
249-371-718.200	DEFINED CONTRIBUTION		41	5,850	4,991		6,084
249-371-719.000	WORKERS' COMPENSATION			5,009	348		379
249-371-818.000	CONTRACTUAL SERVICES	156,087	154,608	52,503	36,524	38,000	53,550
	ELECTRICAL & MECHANICAL/PLUMBING INSPECTOR CONTRACTS						
Totals for dept 371 - BUILDING AND SAFETY		156,087	155,134	151,799	113,959	38,000	151,643
TOTAL APPROPRIATIONS		252,881	253,533	244,000	194,665	52,828	259,897
NET OF REVENUES/APPROPRIATIONS - FUND 249		46,208	52,848	20,000	82,378	(52,828)	(2,397)
BEGINNING FUND BALANCE			185,382	238,233	238,233	320,611	320,611
FUND BALANCE ADJUSTMENTS		139,173					
ENDING FUND BALANCE		185,381	238,230	258,233	320,611	267,783	318,214

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
254-000-540.000	STATE SOURCES						454,300
	NHID APP 2024 37 MIN 62 (385K REHAB / 69.3K ADMIN)						
254-000-540.000-114116MAIN	STATE SOURCES	10,988	662,960	49,232	49,232		
254-000-540.000-MSHDANEP23	STATE SOURCES		74,910				
254-000-540.000-MSHDANEP24	STATE SOURCES		12,848	57,262	57,262		
254-000-540.000-MSHDMIHOPE	STATE SOURCES		106,733	252,741	157,056		
254-000-665.000	INTEREST INCOME		2,793	1,370	2,061		
254-000-675.000-114116MAIN	MISCELLANEOUS	11,855	455,444	157,339	157,339		
Totals for dept 000 - REVENUE		22,843	1,315,688	517,944	422,950		454,300
TOTAL ESTIMATED REVENUES		22,843	1,315,688	517,944	422,950		454,300

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 254 HOUSING & REDEVELOPMENT

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 THRU 06/30/25 ACTIVITY	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
254-200-818.000	CONTRACTUAL SERVICES	28					385,000
254-200-818.000-114116MAIN	CONTRACTUAL SERVICES	23,583	1,117,663	206,571	206,571		
254-200-818.000-CDBGHRGP24	CONTRACTUAL SERVICES			102	102		
254-200-818.000-MSHDANEP23	CONTRACTUAL SERVICES		71,955		15,000		
254-200-818.000-MSHDANEP24	CONTRACTUAL SERVICES		11,159	56,571	56,571		
254-200-818.000-MSHDMIHOPE	CONTRACTUAL SERVICES		102,980	247,830	155,715		
254-200-995.101	TRANSFER TO GENERAL FUND		8,398	5,500	2,310		69,300
Totals for dept 200 - GEN SERVICES		23,611	1,312,155	516,574	436,269		454,300
TOTAL APPROPRIATIONS		23,611	1,312,155	516,574	436,269		454,300
NET OF REVENUES/APPROPRIATIONS - FUND 254		(768)	3,533	1,370	(13,319)		
BEGINNING FUND BALANCE			(769)	2,763	2,763	(10,556)	(10,556)
ENDING FUND BALANCE		(768)	2,764	4,133	(10,556)	(10,556)	(10,556)

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 259 OBRA-DIST#15 -ARMORY BUILDING

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
259-000-402.300	OBRA:TAX CAPTURE	44,709	48,717	48,103	51,182		26,190
259-000-699.248	TRANSFER FROM DDA				33,964		17,672
Totals for dept 000 - REVENUE		44,709	48,717	48,103	85,146		43,862
TOTAL ESTIMATED REVENUES		44,709	48,717	48,103	85,146		43,862

BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 259 OBRA-DIST#15 -ARMORY BUILDING

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
259-721-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	4,155	4,292	4,732	4,507		2,428
259-721-995.101	TRANSFER TO GENERAL FUND	1,500	1,500	1,500	1,500		1,500
Totals for dept 721 - PROFESSIONAL SERVICES		5,655	5,792	6,232	6,007		3,928
Dept 964 - TAX REIMBURSEMENTS							
259-964-969.000	DEVELOPER REIMBURSEMENT	38,916	42,710	41,871	78,916		39,934
Totals for dept 964 - TAX REIMBURSEMENTS		38,916	42,710	41,871	78,916		39,934
TOTAL APPROPRIATIONS		44,571	48,502	48,103	84,923		43,862
NET OF REVENUES/APPROPRIATIONS - FUND 259		138	215		223		
BEGINNING FUND BALANCE		4,155	4,293	4,508	4,508	4,731	4,731
ENDING FUND BALANCE		4,293	4,508	4,508	4,731	4,731	4,731

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 272 OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23	2023-24	2024-25	2024-25	2025-26	2025-26
		ACTIVITY	ACTIVITY	AMENDED BUDGET	THRU 06/30/25 ACTIVITY	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
272-000-402.300	OBRA:TAX CAPTURE	188,331	198,943	209,874	211,518		247,393
Totals for dept 000 - REVENUE		188,331	198,943	209,874	211,518		247,393
TOTAL ESTIMATED REVENUES		188,331	198,943	209,874	211,518		247,393

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
272-721-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	10,306	10,720	12,050	11,369		14,183
Totals for dept 721 - PROFESSIONAL SERVICES		10,306	10,720	12,050	11,369		14,183
Dept 905 - DEBT SERVICE							
272-905-991.100	PRINCIPAL			140,953	140,953		144,273
272-905-993.000	INTEREST	33,457	30,288	27,046	27,045		23,726
Totals for dept 905 - DEBT SERVICE		33,457	30,288	167,999	167,998		167,999
TOTAL APPROPRIATIONS		43,763	41,008	180,049	179,367		182,182
NET OF REVENUES/APPROPRIATIONS - FUND 272		144,568	157,935	29,825	32,151		65,211
BEGINNING FUND BALANCE		10,374	(1,342,386)	(1,184,451)	(1,184,451)	(1,152,300)	(1,152,300)
FUND BALANCE ADJUSTMENTS		(1,497,328)					
ENDING FUND BALANCE		(1,342,386)	(1,184,451)	(1,154,626)	(1,152,300)	(1,152,300)	(1,087,089)

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 273 OBRA #9 ROBBINS LOFT  
Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
273-000-402.300	OBRA:TAX CAPTURE	3,667	4,262	4,878	4,917		5,300
273-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	560	559	565	565		600
273-000-665.000	INTEREST INCOME	728	2,031	2,000	2,113		2,000
Totals for dept 000 - REVENUE		4,955	6,852	7,443	7,595		7,900
TOTAL ESTIMATED REVENUES		4,955	6,852	7,443	7,595		7,900

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 273 OBRA #9 ROBBINS LOFT  
Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
273-721-995.101	TRANSFER TO GENERAL FUND	1,200	1,200	1,200	1,200		1,200
Totals for dept 721 - PROFESSIONAL SERVICES		1,200	1,200	1,200	1,200		1,200
Dept 964 - TAX REIMBURSEMENTS							
273-964-969.000	DEVELOPER REIMBURSEMENT			4,243			4,700
Totals for dept 964 - TAX REIMBURSEMENTS				4,243			4,700
TOTAL APPROPRIATIONS		1,200	1,200	5,443	1,200		5,900
NET OF REVENUES/APPROPRIATIONS - FUND 273		3,755	5,652	2,000	6,395		2,000
BEGINNING FUND BALANCE		48,009	51,765	57,416	57,416	63,811	63,811
ENDING FUND BALANCE		51,764	57,417	59,416	63,811	63,811	65,811

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
276-000-402.300	OBRA:TAX CAPTURE	10,308	11,264	12,253	12,349		
276-000-665.000	INTEREST INCOME	14					
276-000-674.200	DONATIONS	17,864	17,550				
Totals for dept 000 - REVENUE		28,186	28,814	12,253	12,349		
TOTAL ESTIMATED REVENUES		28,186	28,814	12,253	12,349		

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 276 OBRA FUND DISTRICT #16 - QDOBA

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Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
276-721-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	550	3,375	1,960	1,256		910
276-721-995.101	TRANSFER TO GENERAL FUND		1,000	1,000	1,000		1,000
Totals for dept 721 - PROFESSIONAL SERVICES		550	4,375	2,960	2,256		1,910
Dept 905 - DEBT SERVICE							
276-905-991.100	PRINCIPAL	24,638	25,008				
276-905-993.000	INTEREST	3,533	3,163				
Totals for dept 905 - DEBT SERVICE		28,171	28,171				
Dept 964 - TAX REIMBURSEMENTS							
276-964-969.000	DEVELOPER REIMBURSEMENT			9,997	8,133		13,890
Totals for dept 964 - TAX REIMBURSEMENTS				9,997	8,133		13,890
TOTAL APPROPRIATIONS		28,721	32,546	12,957	10,389		15,800
NET OF REVENUES/APPROPRIATIONS - FUND 276		(535)	(3,732)	(704)	1,960		(15,800)
BEGINNING FUND BALANCE		8,974	8,439	4,707	4,707	6,667	6,667
ENDING FUND BALANCE		8,439	4,707	4,003	6,667	6,667	(9,133)

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 277 OBRA FUND DISTRICT #20 - J&H OIL

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
277-000-402.300	OBRA:TAX CAPTURE	51,180	53,950	54,752	55,181		56,779
Totals for dept 000 - REVENUE		51,180	53,950	54,752	55,181		56,779
TOTAL ESTIMATED REVENUES		51,180	53,950	54,752	55,181		56,779

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
277-721-801.000	PROFESSIONAL SERVICES: ADMINISTRAT		2,809	3,144	2,972		3,255
277-721-995.101	TRANSFER TO GENERAL FUND	1,000	1,000	1,000	1,000		1,000
Totals for dept 721 - PROFESSIONAL SERVICES		1,000	3,809	4,144	3,972		4,255
Dept 964 - TAX REIMBURSEMENTS							
277-964-969.000	DEVELOPER REIMBURSEMENT	47,371	49,978	50,608	51,038		52,524
Totals for dept 964 - TAX REIMBURSEMENTS		47,371	49,978	50,608	51,038		52,524
TOTAL APPROPRIATIONS		48,371	53,787	54,752	55,010		56,779
NET OF REVENUES/APPROPRIATIONS - FUND 277		2,809	163		171		
BEGINNING FUND BALANCE			2,809	2,973	2,973	3,144	3,144
ENDING FUND BALANCE		2,809	2,972	2,973	3,144	3,144	3,144

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 280 OBRA FUND-DISTRICT #21 - 152 E HOWARD ST

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
280-000-699.101	TRANFERS FROM GENERAL FUND	9,005					
Totals for dept 000 - REVENUE		9,005					
TOTAL ESTIMATED REVENUES		9,005					

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 280 OBRA FUND-DISTRICT #21 - 152 E HOWARD ST

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
280-721-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	4,205					
Totals for dept 721 - PROFESSIONAL SERVICES		4,205					
TOTAL APPROPRIATIONS		4,205					
NET OF REVENUES/APPROPRIATIONS - FUND 280		4,800					
BEGINNING FUND BALANCE		(4,800)					
ENDING FUND BALANCE							

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 283 OBRA FUND-DISTRICT#3-TIAL

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
283-000-402.300	OBRA:TAX CAPTURE	28,400	14,987	16,824	16,956		18,093
283-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	613	611	621	621		630
283-000-665.000	INTEREST INCOME			15	16		
Totals for dept 000 - REVENUE		29,013	15,598	17,460	17,593		18,723
TOTAL ESTIMATED REVENUES		29,013	15,598	17,460	17,593		18,723

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
283-721-995.101	TRANSFER TO GENERAL FUND	750	750	750	750		750
Totals for dept 721 - PROFESSIONAL SERVICES		750	750	750	750		750
Dept 905 - DEBT SERVICE							
283-905-991.100	PRINCIPAL	(1)		19,391	19,391		19,391
283-905-993.000	INTEREST	4,561					
Totals for dept 905 - DEBT SERVICE		4,560		19,391	19,391		19,391
TOTAL APPROPRIATIONS		5,310	750	20,141	20,141		20,141
NET OF REVENUES/APPROPRIATIONS - FUND 283		23,703	14,848	(2,681)	(2,548)		(1,418)
BEGINNING FUND BALANCE		3,258	(49,050)	(34,202)	(34,202)	(36,750)	(36,750)
FUND BALANCE ADJUSTMENTS		(76,011)					
ENDING FUND BALANCE		(49,050)	(34,202)	(36,883)	(36,750)	(36,750)	(38,168)

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
284-000-665.000	INTEREST INCOME	7	459	1,800	1,349		1,320
284-000-685.000	OPIOID SETTLEMENT REVENUE	20,730	28,581	11,647	12,621		
Totals for dept 000 - REVENUE		20,737	29,040	13,447	13,970		1,320
TOTAL ESTIMATED REVENUES		20,737	29,040	13,447	13,970		1,320
NET OF REVENUES/APPROPRIATIONS - FUND 284		20,737	29,040	13,447	13,970		1,320
BEGINNING FUND BALANCE			20,737	49,778	49,778	63,748	63,748
ENDING FUND BALANCE		20,737	49,777	63,225	63,748	63,748	65,068

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 287 ARPA - AMERICAN RESCUE PLAN ACT

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
287-000-528.000	OTHER FEDERAL GRANTS	7,800	1,137,055	372,731	372,731		
287-000-665.000	INTEREST INCOME	43,644	62,030	7,407	7,407		
Totals for dept 000 - REVENUE		51,444	1,199,085	380,138	380,138		
TOTAL ESTIMATED REVENUES		51,444	1,199,085	380,138	380,138		

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 966 - TRANSFERS OUT							
287-966-995.101	TRANSFER TO GENERAL FUND		150,300	305,835	305,835		
287-966-995.248	TRANSFER TO DDA	7,800					
287-966-995.591	TRANSFER TO WATER		986,755	182,606	182,606		
Totals for dept 966 - TRANSFERS OUT		7,800	1,137,055	488,441	488,441		
TOTAL APPROPRIATIONS		7,800	1,137,055	488,441	488,441		
NET OF REVENUES/APPROPRIATIONS - FUND 287		43,644	62,030	(108,303)	(108,303)		
BEGINNING FUND BALANCE		2,629	46,273	108,303	108,303		
ENDING FUND BALANCE		46,273	108,303				

BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 297 HISTORICAL FUND  
Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
297-000-540.000	STATE SOURCES	3,665	335				
297-000-643.000	SALES	4,146	4,792	3,000	2,914	3,000	3,000
297-000-665.000	INTEREST INCOME	1,513	3,062	3,000	2,607	10,000	10,000
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,009	1,066	1,134	1,134	1,000	1,000
297-000-667.100	RENTAL INCOME	15,120	14,750				
297-000-674.100	PRIVATE DONATIONS	21,275	20,643	19,775	14,999	16,000	19,000
297-000-674.200	DONATIONS	1,000	1,651	5,411	5,411		
297-000-675.000	MISCELLANEOUS	50		1,000	1,002		
297-000-699.101	TRANFERS FROM GENERAL FUND	10,000	20,000	252,193	247,818	20,000	21,500
Totals for dept 000 - REVENUE		57,778	66,299	285,513	275,885	50,000	54,500
TOTAL ESTIMATED REVENUES		57,778	66,299	285,513	275,885	50,000	54,500

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 297 HISTORICAL FUND  
Calculations as of 06/30/2025

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 797 - HISTORICAL COMMISSION							
297-797-702.200	WAGES	12,745	13,469	15,331	12,205		19,500
	1.5 PT DOCENTS AT CASTLE						
297-797-702.400	WAGES - SEASONAL	1,526	1,068				
297-797-715.000	SOCIAL SECURITY (FICA)	1,092	1,112	1,173	934		1,492
297-797-717.000	UNEMPLOYMENT INSURANCE	12	4	15	7		20
297-797-719.000	WORKERS' COMPENSATION	35	44	61	36		51
297-797-728.000	OPERATING SUPPLIES	152	1,088	1,000	1,063	200	200
297-797-729.000	FINANCIAL INSTITUTION FEES	628	760	1,100	657	1,200	1,200
297-797-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	450	1,200	3,750	3,652		
297-797-810.000	INSURANCE & BONDS	1,500	2,907	3,021	3,021	3,000	3,172
297-797-818.500	AUDIT	600	814	581	581	814	608
297-797-930.000	BUILDING MAINTENANCE			2,400	980	2,400	2,400
297-797-961.000	MISCELLANEOUS	21,763	692	3,005	3,510	1,000	1,000
Totals for dept 797 - HISTORICAL COMMISSION		40,503	23,158	31,437	26,646	8,614	29,643
Dept 798 - CASTLE							
297-798-702.200	WAGES		1,625	500	29		
297-798-715.000	SOCIAL SECURITY (FICA)		133	38	2		
297-798-717.000	UNEMPLOYMENT INSURANCE	19	2				
297-798-718.200	SOCIAL SECURITY (FICA)		75		2		
297-798-719.000	WORKERS' COMPENSATION	28	108	32	3		
297-798-728.000	OPERATING SUPPLIES	1,375	2,680	2,500	2,402	5,000	5,000
297-798-810.000	INSURANCE & BONDS	750					
297-798-920.000	UTILITIES	6,067	4,525	6,436	4,828	6,436	5,425
297-798-930.000	BUILDING MAINTENANCE	4,183	22,989	11,000	3,987	10,000	10,000
297-798-940.000	EQUIPMENT RENTAL - BUILDING MAINTENANCE	543	2,078	1,000	607	1,000	1,000
297-798-961.000	MISCELLANEOUS	184	2	300			
Totals for dept 798 - CASTLE		13,149	34,217	21,806	11,860	22,436	21,425
Dept 799 - GOULD HOUSE							
297-799-702.300	OVERTIME	68	68				
297-799-715.000	SOCIAL SECURITY (FICA)	5	5				
297-799-716.400	LIFE INSURANCE		1				
297-799-716.500	DISABILITY INSURANCE		1				
297-799-718.200	DEFINED CONTRIBUTION	2	2				
297-799-810.000	INSURANCE & BONDS	750					
297-799-920.000	UTILITIES	3,355	4,135	350	350		
297-799-930.000	BUILDING MAINTENANCE	6,653	6,770	32	32		
297-799-930.200	BLDG MAINTENANCE	5,640					
297-799-940.000	EQUIPMENT RENTAL	80	766	37	37		
297-799-961.000	MISCELLANEOUS	17	2,432	2,000	960		
Totals for dept 799 - GOULD HOUSE		16,570	14,180	2,419	1,379		
Dept 800 - COMSTOCK/WOODARD							
297-800-930.000	BUILDING MAINTENANCE	373	1,093	4,200	541	3,000	3,000
	MISC REPAIRS TO BOTH PAYMASTER BUILDING AND CABIN						

BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 297 HISTORICAL FUND  
Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 800 - COMSTOCK/WOODARD							
Totals for dept 800 - COMSTOCK/WOODARD		373	1,093	4,200	541	3,000	3,000
TOTAL APPROPRIATIONS		70,595	72,648	59,862	40,426	34,050	54,068
NET OF REVENUES/APPROPRIATIONS - FUND 297		(12,817)	(6,349)	225,651	235,459	15,950	432
BEGINNING FUND BALANCE		78,267	65,450	59,102	59,102	294,561	294,561
ENDING FUND BALANCE		65,450	59,101	284,753	294,561	310,511	294,993

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 301 GENERAL DEBT SERVICE (VOTED BONDS)

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
301-000-402.000	GENERAL PROPERTY TAX	794,533	650,466	715,745	715,515		718,150
301-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	50,694	61,193	50,000	50,232		50,000
301-000-665.000	INTEREST INCOME	13,476	276	205	459		
301-000-692.000	OTHER FINANCING SOURCES	(7,371)					
Totals for dept 000 - REVENUE		851,332	711,935	765,950	766,206		768,150
TOTAL ESTIMATED REVENUES		851,332	711,935	765,950	766,206		768,150

BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 301 GENERAL DEBT SERVICE (VOTED BONDS)

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 905 - DEBT SERVICE							
301-905-991.100	PRINCIPAL	480,000	490,000	500,000	500,000		515,000
301-905-992.000	PAYING AGENT FEES	500	500	500	500		500
301-905-993.000	INTEREST	311,450	292,250	272,650	272,650		252,650
Totals for dept 905 - DEBT SERVICE		791,950	782,750	773,150	773,150		768,150
TOTAL APPROPRIATIONS		791,950	782,750	773,150	773,150		768,150
NET OF REVENUES/APPROPRIATIONS - FUND 301		59,382	(70,815)	(7,200)	(6,944)		
BEGINNING FUND BALANCE		52,941	112,324	41,510	41,510	34,566	34,566
ENDING FUND BALANCE		112,323	41,509	34,310	34,566	34,566	34,566

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 304 2009 LTGO DEBT  
Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
304-000-674.000	DONATIONS	72,500					
Totals for dept 000 - REVENUE		72,500					
TOTAL ESTIMATED REVENUES		72,500					

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 304 2009 LTGO DEBT  
Calculations as of 06/30/2025

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 905 - DEBT SERVICE							
304-905-991.100	PRINCIPAL	55,000					
304-905-992.000	PAYING AGENT FEES	500					
304-905-993.000	INTEREST	17,000					
Totals for dept 905 - DEBT SERVICE		72,500					
TOTAL APPROPRIATIONS		72,500					
NET OF REVENUES/APPROPRIATIONS - FUND 304							
BEGINNING FUND BALANCE							
ENDING FUND BALANCE							

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 401 CAPITAL PROJECT FUND  
Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
401-000-665.000	INTEREST INCOME	1,446		2,000	2,454		2,000
401-000-687.000	INSURANCE REFUNDS/REBATES			231,672	147,553		120,000
401-000-699.101	TRANFERS FROM GENERAL FUND	146,580					
Totals for dept 000 - REVENUE		148,026		233,672	150,007		122,000
TOTAL ESTIMATED REVENUES		148,026		233,672	150,007		122,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 000 - REVENUE							
401-000-975.000	BUILDING IMPROVEMENTS	7,805					
401-000-975.000-WALL000000	BUILDING IMPROVEMENTS	569					
401-000-980.100	COMPUTERS	28,037					
401-000-981.000	VEHICLES	228,591					
Totals for dept 000 - REVENUE		265,002					
TOTAL APPROPRIATIONS		265,002					
NET OF REVENUES/APPROPRIATIONS - FUND 401		(116,976)		233,672	150,007		122,000
BEGINNING FUND BALANCE		116,975				150,007	150,007
ENDING FUND BALANCE		(1)		233,672	150,007	150,007	272,007

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 469 CAPITAL PROJECTS-BUILDING AUTHORITY

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
469-000-665.000	INTEREST INCOME	942	557				
Totals for dept 000 - REVENUE		942	557				
TOTAL ESTIMATED REVENUES		942	557				

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 901 - CAPITAL OUTLAY							
469-901-974.000	SYSTEM IMPROVEMENTS	25,925	12,182				
Totals for dept 901 - CAPITAL OUTLAY		25,925	12,182				
TOTAL APPROPRIATIONS		25,925	12,182				
NET OF REVENUES/APPROPRIATIONS - FUND 469		(24,983)	(11,625)				
BEGINNING FUND BALANCE		36,608	11,626				
ENDING FUND BALANCE		11,625	1				

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 494 CAPITAL PROJECTS FUND-DOWNTOWN

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
<hr/>							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
494-000-665.000	INTEREST INCOME	508					
Totals for dept 000 - REVENUE		508					
TOTAL ESTIMATED REVENUES		508					

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 494 CAPITAL PROJECTS FUND-DOWNTOWN

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 271 - ADMINISTRATIVE							
494-271-818.000	CONTRACTUAL SERVICES	1,027					
Totals for dept 271 - ADMINISTRATIVE		1,027					
Dept 966 - TRANSFERS OUT							
494-966-995.101	TRANSFER TO GENERAL FUND	33,277					
Totals for dept 966 - TRANSFERS OUT		33,277					
TOTAL APPROPRIATIONS		34,304					
NET OF REVENUES/APPROPRIATIONS - FUND 494		(33,796)					
BEGINNING FUND BALANCE		33,796					
ENDING FUND BALANCE							

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 588 TRANSPORTATION FUND  
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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
588-000-402.000	GENERAL PROPERTY TAX	41,923	(27)	103,877	103,881		107,745
588-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	2,535	2,859	1,581			1,575
588-000-665.000	INTEREST INCOME	2,374	16	100	75		100
588-000-699.101	TRANFERS FROM GENERAL FUND		17,010				3,000
Totals for dept 000 - REVENUE		46,832	19,858	105,558	103,956		112,420
TOTAL ESTIMATED REVENUES		46,832	19,858	105,558	103,956		112,420

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
588-200-818.000	CONTRACTUAL SERVICES	61,664	83,259	105,074	105,074		111,417
	LOCAL SHARE (PLEDGE) AMOUNT RECEIVED FROM SATA						
588-200-818.500	AUDIT	1,200	814	581	581		608
Totals for dept 200 - GEN SERVICES		62,864	84,073	105,655	105,655		112,025
TOTAL APPROPRIATIONS		62,864	84,073	105,655	105,655		112,025
NET OF REVENUES/APPROPRIATIONS - FUND 588		(16,032)	(64,215)	(97)	(1,699)		395
BEGINNING FUND BALANCE		82,048	66,016	1,802	1,802	103	103
ENDING FUND BALANCE		66,016	1,801	1,705	103	103	498

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
590-000-491.000	PERMITS	855	1,200	1,000	1,025		1,000
590-000-605.350	MATERIAL & SERVICE		2,000	10,598	16,840		5,000
590-000-607.200	WATER AND SEWER FEES		2,460	1,178	1,178		1,200
590-000-643.100	METERED SALES	2,654,563	3,078,476	3,325,992	2,238,481		3,995,246
ESTIMATE REVENUE BASED ON MAY 7 2025 RATE APPROVAL - CORRECTED5-22-2025							
590-000-644.000	PENALTIES - LATE CHARGES	41,898	57,375	43,238	60,927		65,090
590-000-665.000	INTEREST INCOME	51,180	85,889	100,000	75,475		50,000
590-000-675.000	MISCELLANEOUS	8,560	(561)	5,000	87,500		
590-000-699.245-BRA-DIST23	TRANSFER IN-CAPITAL IMPROVEMENTS		49,612				
Totals for dept 000 - REVENUE		2,757,056	3,276,451	3,487,006	2,481,426		4,117,536
TOTAL ESTIMATED REVENUES		2,757,056	3,276,451	3,487,006	2,481,426		4,117,536

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BUDGET REPORT FOR CITY OF OWOSSO  
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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
590-200-702.100	SALARIES	43,285	40,727	41,362	37,000		43,016
	UTILITY DIRECTOR AT 25%						
	CITY ENGINEER AT 20%						
590-200-702.200	WAGES	71,451	72,875	60,639	52,840		63,214
	UTILITY BILLER AT 50%						
	PT ENGINEERING AID AT 20%						
	GIS SPECIALIST AT 50%						
	ENGINEERING ADMIN ASSISTANT AT 10%						
590-200-715.000	SOCIAL SECURITY (FICA)	8,772	8,601	7,803	6,771		8,127
590-200-716.100	HEALTH INSURANCE	25,506	21,244	26,086	22,548		27,716
590-200-716.200	DENTAL INSURANCE	1,175	1,326	1,629	1,284		1,579
590-200-716.300	OPTICAL INSURANCE	177	165	257	200		254
590-200-716.400	LIFE INSURANCE	545	532	503	455		442
590-200-716.500	DISABILITY INSURANCE	1,345	1,295	1,206	1,103		1,261
590-200-717.000	UNEMPLOYMENT INSURANCE	15	13	37	6		50
590-200-718.200	DEFINED CONTRIBUTION	10,051	9,563	9,180	7,819		9,186
590-200-719.000	WORKERS' COMPENSATION	595	668	561	518		524
590-200-728.000	OPERATING SUPPLIES		18	750	241		500
590-200-728.400	OFFICE SUPPLIES	116	237	300	37	500	500
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE		106	12,500	434		500
590-200-810.000	INSURANCE & BONDS	10,837	11,024	13,593	13,593		14,273
590-200-818.000	CONTRACTUAL SERVICES	17,879	36,109	30,000	10,994	500	20,900
590-200-818.500	AUDIT	5,850	8,140	5,810	5,810		6,070
590-200-956.000	EDUCATION & TRAINING	339	344	1,500	377	500	500
590-200-958.000	BAD DEBT EXPENSE	231			613		
590-200-962.000	OPERATION & MAINTENANCE	1,280,175	1,263,588	1,407,517	1,281,720		1,396,038
590-200-963.000	REPLACEMENT	285,726	268,813	265,554	242,037		263,874
590-200-965.101	GENERAL FUND CONTRIBUTION	271,053	304,060	166,300	111,805		171,289
590-200-968.000	DEPRECIATION EXPENSE	83,249	77,653				
590-200-978.000	EQUIPMENT		1,914	10,500			
590-200-990.100	DEBT SERVICE & CAPITAL	185,890	184,841	563,996	516,999		222,924
Totals for dept 200 - GEN SERVICES		2,304,262	2,313,856	2,627,583	2,315,204	1,500	2,252,737
Dept 549 - SEWER OPERATIONS							
590-549-702.200	WAGES	46,379	40,827	42,694	41,435		42,615
	2 WWTP EMPLOYEES AT 50%						
590-549-702.300	OVERTIME	3,176	2,044	5,000	1,391		2,500
590-549-702.600	UNIFORMS ALLOWANCE (PR)			700	700		700
590-549-702.800	ACCRUED SICK LEAVE	2,733	2,444				
590-549-703.000	OTHER COMPENSATION	649	1,300	1,300			
590-549-715.000	SOCIAL SECURITY (FICA)	3,927	3,362	3,748	3,266		3,505
590-549-716.100	HEALTH INSURANCE	19,138	13,915	16,110	14,669		16,141
590-549-716.200	DENTAL INSURANCE	639	473	694	622		694
590-549-716.300	OPTICAL INSURANCE	95	56	103	96		104
590-549-716.400	LIFE INSURANCE	217	182	198	182		198
590-549-716.500	DISABILITY INSURANCE	264	81	248	226		248

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 549 - SEWER OPERATIONS							
590-549-717.000	UNEMPLOYMENT INSURANCE	11	14	25	11		10
590-549-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	18,637	30,016	28,500	23,765		40,233
590-549-718.200	DEFINED CONTRIBUTION	1,103	931	1,168	(1,070)		1,164
590-549-719.000	WORKERS' COMPENSATION	1,003	664	594	633		546
590-549-728.000	OPERATING SUPPLIES	2,508	632	3,250	1,265	20,750	22,500
	FOOTNOTE AMOUNTS:					20,000	
	H2S CHEMICAL						
590-549-751.000	GAS & OIL	8,053	6,450	8,900	4,781		7,500
590-549-818.000	CONTRACTUAL SERVICES	37,532	32,192	53,000	19,037	57,000	57,000
	FOOTNOTE AMOUNTS:					30,000	
	STREET PATCH (PO 43879)						
	FOOTNOTE AMOUNTS:					25,000	
	SANITARY SEWER TELEVISIONING						
	FOOTNOTE AMOUNTS:					2,000	
	LIFT STATION SCADA SUBSCRIPTION						
	GL # FOOTNOTE TOTAL:					57,000	
590-549-818.000-WASHPARK21	CONTRACTUAL SERVICES	9,945	(15,201)	70,509	80,909	525,000	
590-549-920.300	TELEPHONE			507	641		1,302
590-549-923.000	LIFT STATION UTILITIES	3,692	3,798	3,917	2,915		3,572
590-549-933.000	EQUIPMENT MAINTENANCE	97	606	1,500	348		
590-549-933.200	MAIN REPAIRS & INSTALL	5,319	1,522	8,000	1,388		
590-549-936.000	LIFT STATION MAINTENANCE	164	6,155	6,000	1,296		5,000
590-549-940.000	EQUIPMENT RENTAL	29,989	28,883	35,623	34,656		33,073
590-549-956.000	EDUCATION & TRAINING		944	2,000	811		2,000
Totals for dept 549 - SEWER OPERATIONS		195,270	162,290	294,288	233,973	602,750	240,605
Dept 901 - CAPITAL OUTLAY							
590-901-973.000	CAPITAL OUTLAY - SEWERS	5,347	8,481	17,500	9,995		
590-901-973.000-SEWER LINE						400,000	400,000
	FOOTNOTE AMOUNTS:					300,000	
	SANITARY SEWER MAIN LINING - "CONTINUE SEWER IMPROVEMENTS TO REDUCE THE CHANCE OF OVERFLOWS"						
	FOOTNOTE AMOUNTS:					100,000	
	SANITARY SEWER MANHOLE LINING - "CONTINUE SEWER IMPROVEMENTS TO REDUCE THE CHANCE OF OVERFLOWS"						
	GL # FOOTNOTE TOTAL:					400,000	
590-901-973.000-SEWERREHAB	CAPITAL OUTLAY - SEWERS			300,000	136,589	1,400,000	1,400,000
	FOOTNOTE AMOUNTS:					1,000,000	
	GILBERT STREET SANITARY SEWER REPLACEMENT (MASON TO OLIVER INCLUDING ONE SEGMENT ON MASON AND ONE SEGMENT ON DEWEY) - "CONTINUE SEWER IMPROVEMENTS TO REDUCE THE CHANCE OF OVERFLOWS"						
	FOOTNOTE AMOUNTS:					250,000	
	DEWEY STREET SANITARY SEWER REPLACEMENT (ONE SEGMENT BETWEEN OLIVER AND QUEEN) - "CONTINUE SEWER IMPROVEMENTS TO REDUCE THE CHANCE OF OVERFLOWS"						
	FOOTNOTE AMOUNTS:					150,000	
	WOODLAWN AVE SANTIARY SEWER REPAIR (ONE SEGMENT BETWEEN MONROE & CORUNNA) - "CONTINUE SEWER IMPROVEMENTS TO REDUCE THE CHANCE OF OVERFLOWS"						
	GL # FOOTNOTE TOTAL:					1,400,000	
590-901-973.000-YOUNGSTR24	CAPITAL OUTLAY - SEWERS		72	110,000	73,277		

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 901 - CAPITAL OUTLAY							
	YOUNG STREET SANITARY SEWER REPLACEMENT						
590-901-977.000	COL - EQUIPMENT					110,000	110,000
	FOOTNOTE AMOUNTS:					100,000	
	3 - GENERATORS FOR LIFT STATIONS						
	FOOTNOTE AMOUNTS:					10,000	
	MULTI-TROD & CONTROLLER REPLACEMENT						
	GL # FOOTNOTE TOTAL:					110,000	
Totals for dept 901 - CAPITAL OUTLAY		5,347	8,553	427,500	219,861	1,910,000	1,910,000
Dept 905 - DEBT SERVICE							
590-905-991.100	PRINCIPAL			100,000	100,000		100,000
	FOOTNOTE AMOUNTS:						50,000
	5699.01						
	FOOTNOTE AMOUNTS:						50,000
	5314.01						
	GL # FOOTNOTE TOTAL:						100,000
590-905-993.000	INTEREST	26,108	25,990	24,302	24,303		22,678
	FOOTNOTE AMOUNTS:						18,133
	5699.01						
	FOOTNOTE AMOUNTS:						4,545
	5314.01						
	GL # FOOTNOTE TOTAL:						22,678
Totals for dept 905 - DEBT SERVICE		26,108	25,990	124,302	124,303		122,678
TOTAL APPROPRIATIONS		2,530,987	2,510,689	3,473,673	2,893,341	2,514,250	4,526,020
NET OF REVENUES/APPROPRIATIONS - FUND 590		226,069	765,762	13,333	(411,915)	(2,514,250)	(408,484)
BEGINNING FUND BALANCE		3,958,478	4,259,309	5,025,073	5,025,073	4,613,158	4,613,158
FUND BALANCE ADJUSTMENTS		74,763					
ENDING FUND BALANCE		4,259,310	5,025,071	5,038,406	4,613,158	2,098,908	4,204,674

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
591-000-491.000	PERMITS	975	1,890	1,500	1,675		1,500
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	58,310	8,952	10,000			
591-000-502.000-CTMFS-LSLR	GRANT-FEDERAL						600,000
591-000-502.000-DWRF745801	GRANT-FEDERAL	225,960					
591-000-502.000-DWRLF23-24	GRANT-FEDERAL	1,011,250					
591-000-502.000-DWRLF24-25	GRANT-FEDERAL		417,139	1,205,360	972,813		
591-000-538.000-DWRF745801	CAPITAL CONTRIBUTION-FEDERAL	(40)					
591-000-538.000-DWRF755501	CAPITAL CONTRIBUTION-FEDERAL	1,421,743	1,578,257				
591-000-538.000-DWRF788001	CAPITAL CONTRIBUTION-FEDERAL						11,161,000
591-000-538.000-DWRLF24-25	CAPITAL CONTRIBUTION-FEDERAL			1,817,500	153,104		200,000
591-000-540.000-DWAMEGLE21	STATE SOURCES	271,795	165,115				
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	760,941	783,256	794,937	607,058		1,000,375
ESTIMATE REVENUE BASED ON MAY 7 2025 RATE APPROVAL - CORRECTED5-22-2025							
591-000-605.350	MATERIAL & SERVICE	58,750	92,966	56,181	121,482		50,000
591-000-607.200	WATER AND SEWER FEES		21,679	46,084	48,857		30,000
591-000-643.100	METERED SALES	3,691,623	3,784,283	3,732,072	2,786,722		4,833,286
ESTIMATE REVENUE BASED ON MAY 7 2025 RATE APPROVAL - CORRECTED5-22-2025							
591-000-643.200	METERED SALES-WHOLESALE-USAGE	353,577	307,025	339,900	258,087		392,133
ESTIMATE REVENUE BASED ON MAY 7 2025 RATE APPROVAL - CORRECTED5-22-2025							
591-000-644.000	PENALTIES - LATE CHARGES	63,616	71,530	67,905	73,432		69,942
591-000-665.000	INTEREST INCOME	86,684	172,773	200,000	190,124		100,000
591-000-667.100	RENTAL INCOME	1,320	4,399	1,320	1,320		1,320
591-000-667.300	HYDRANT RENTAL	33,104	30,495	33,000	4,163		27,710
591-000-670.000	LOAN PRINCIPAL	18,818					
591-000-670.100	LOAN INTEREST	679	1,957	1,872	1,798		1,700
591-000-673.000	SALE OF FIXED ASSETS	9,188	1,874	3,344	3,696		
591-000-675.000	MISCELLANEOUS	166,811	45,478	300	1,449		
591-000-675.200	UB FEES	4,529	3,835	2,500	2,930		3,930
591-000-699.272	TRANSFER IN FROM COMPONENT UNIT	50,000					
591-000-699.287	ARPA TRANSFER IN		986,755	182,606	182,606		
Totals for dept 000 - REVENUE		8,289,633	8,479,658	8,496,381	5,411,316		18,472,896
TOTAL ESTIMATED REVENUES		8,289,633	8,479,658	8,496,381	5,411,316		18,472,896

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APPROPRIATIONS							
Dept 200 - GEN SERVICES							
591-200-702.100	SALARIES	57,450	54,868	55,607	49,808		57,832
	UTILITY DIRECTOR AT 40%						
	CITY ENGINEER AT 20%						
591-200-702.200	WAGES	105,360	104,823	90,383	77,372		97,125
	UTILITY BILLER AT 50%						
	ENGINEERING AID AT 20%						
	ASSET MANAGEMENT SPECIALIST AT 50%						
	GIS SPECIALIST AT 50%						
	ENGINEERING ADMIN ASSISTANT AT 25%						
591-200-715.000	SOCIAL SECURITY (FICA)	12,439	12,109	11,168	9,611		11,854
591-200-716.100	HEALTH INSURANCE	29,782	23,983	24,351	25,414		40,188
591-200-716.200	DENTAL INSURANCE	1,563	1,707	2,135	1,652		2,328
591-200-716.300	OPTICAL INSURANCE	231	207	332	256		374
591-200-716.400	LIFE INSURANCE	758	738	715	621		657
591-200-716.500	DISABILITY INSURANCE	1,894	1,812	1,749	1,518		1,919
591-200-717.000	UNEMPLOYMENT INSURANCE	20	18	62	6		50
591-200-718.200	DEFINED CONTRIBUTION	14,376	13,477	12,777	11,180		13,571
591-200-719.000	WORKERS' COMPENSATION	865	962	814	742		799
591-200-728.000	OPERATING SUPPLIES	5,754	5,159	3,400	4,584		5,000
591-200-728.400	OFFICE SUPPLIES	658	1,082	500	1,224		500
591-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	10,857	6,680	17,500	4,905		5,000
591-200-801.000-DWRLF23-24	PROFESSIONAL SERVICES: ADMINISTRATIVE	20,916					
591-200-810.000	INSURANCE & BONDS	46,110	46,904	49,842	49,842		52,334
591-200-818.000	CONTRACTUAL SERVICES	28,382	49,157	31,500	12,282	500	35,500
591-200-818.500	AUDIT	5,850	8,140	5,810	5,810		6,070
591-200-941.000	LEASE	802	1,941	2,800	2,018		2,100
591-200-956.000	EDUCATION & TRAINING	2,896	2,788	4,000	3,431		4,000
591-200-958.000	BAD DEBT EXPENSE	480	(714)		1,547		
591-200-961.000	MISCELLANEOUS	104,838	12,803	755	755		
591-200-962.200	WATER CHARGE BACK - OWOSSO TWP.	73,178	74,023	79,415	56,209		96,666
	ESTIMATE EXPENSE BASED ON MAY 7 2025 RATE APPROVAL - CORRECTED 5-22-2025 / AVERAGE OF 8% OF METERED SALES USED						
591-200-962.300	WATER CHARGE BACK - CALEDONIA TWP.	221,809	186,774	273,458	137,560		289,997
	ESTIMATE EXPENSE BASED ON MAY 7 2025 RATE APPROVAL - CORRECTED 5-22-2025 / AVERAGE OF 8% OF METERED SALES USED						
591-200-965.101	GENERAL FUND CONTRIBUTION	489,230	475,184	243,345	186,148		250,631
591-200-968.000	DEPRECIATION EXPENSE	516,444	563,873				
Totals for dept 200 - GEN SERVICES		1,752,942	1,648,498	912,418	644,495	500	974,495
Dept 552 - WATER UNDERGROUND							
591-552-702.100	SALARIES	26,825	27,555	28,320	25,659		31,439
	DPW SUPER AT 40%						
591-552-702.200	WAGES	200,520	203,183	214,090	157,661		220,586
	5 DPW - WATER EMPLOYEES						
591-552-702.300	OVERTIME	34,118	33,601	34,605	38,933		40,000
591-552-702.600	UNIFORMS ALLOWANCE (PR)	2,800	3,456	3,500	3,500		3,500
591-552-702.800	ACCRUED SICK LEAVE	7,570	6,725	1,000	759		1,000
591-552-703.000	OTHER COMPENSATION	16,364	7,511	15,000	5,155		10,000

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APPROPRIATIONS							
Dept 552 - WATER UNDERGROUND							
591-552-715.000	SOCIAL SECURITY (FICA)	21,981	21,710	22,684	17,471		23,450
591-552-716.100	HEALTH INSURANCE	70,201	76,548	84,382	56,173		82,091
591-552-716.200	DENTAL INSURANCE	2,687	3,759	4,702	3,902		4,706
591-552-716.300	OPTICAL INSURANCE	415	487	754	666		757
591-552-716.400	LIFE INSURANCE	1,142	1,219	1,245	931		1,188
591-552-716.500	DISABILITY INSURANCE	1,684	1,513	2,394	1,509		2,453
591-552-717.000	UNEMPLOYMENT INSURANCE	70	54	66	49		55
591-552-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	(19,411)	29,393	28,500	23,765		40,233
591-552-718.200	DEFINED CONTRIBUTION	11,362	12,417	12,347	5,880		13,041
591-552-719.000	WORKERS' COMPENSATION	7,304	9,347	6,960	7,110		7,169
591-552-728.000	OPERATING SUPPLIES	31,890	25,782	26,000	27,952	2,250	47,450
591-552-751.000	GAS & OIL	31,476	11,142	33,400	8,843	15,000	10,358
591-552-818.000	CONTRACTUAL SERVICES	111,528	107,596	75,000	61,935	250,000	150,000
	FOOTNOTE AMOUNTS:					75,000	
	STREET PATCH (PO 43879)						
	FOOTNOTE AMOUNTS:					50,000	
	MISC SURVEY						
	FOOTNOTE AMOUNTS:					25,000	
	MISC SOIL BORING						
	GL # FOOTNOTE TOTAL:					150,000	
591-552-818.000-CTMFS-LSLR	CONTRACTUAL SERVICES				37	600,000	600,000
591-552-818.000-DWAMEGLE21	CONTRACTUAL SERVICES	259,991	142,774				
591-552-818.000-DWRF755501	CONTRACTUAL SERVICES	1,421,743	1,735,212	266,117	266,117		
591-552-818.000-LSL-ID0000	CONTRACTUAL SERVICES	110,082	91,542	150,500	2,811	254,000	154,000
591-552-818.000-LSLREPLACE	CONTRACTUAL SERVICES	106,165	144,713	226,000	88,487	502,000	502,000
	FOOTNOTE AMOUNTS:					200,000	
	WATER SERVICE LINE REIMBURSEMENTS						
	FOOTNOTE AMOUNTS:					2,000	
	WATER SAMPLING						
	FOOTNOTE AMOUNTS:					300,000	
	WATER SERVICE LINE REPLACEMENTS FOR TMF GRANT						
	GL # FOOTNOTE TOTAL:					502,000	
591-552-818.000-WASHPARK21	CONTRACTUAL SERVICES					500,000	
591-552-920.100	ELECTRICITY	5,859	4,847	6,215	4,581		5,635
591-552-920.200	GAS	3,046	2,297	3,231	2,247		2,675
591-552-920.300	TELEPHONE	5,346	5,534	5,900	4,046		4,300
591-552-933.000	EQUIPMENT MAINTENANCE	2,366	2,419	4,000	1,597	4,000	4,000
591-552-933.200	MAIN REPAIRS & INSTALL	17,210	27,806	26,000	50,645	40,000	40,000
591-552-933.300	SERVICE LINE REPAIRS & INSTALL	9,642	15,362	10,000	18,883	20,000	20,000
591-552-940.000	EQUIPMENT RENTAL	165,641	227,195	175,729	209,646		212,675
591-552-956.000	EDUCATION & TRAINING	1,509	6,471	6,250	2,541	1,000	6,000
Totals for dept 552 - WATER UNDERGROUND		2,669,126	2,989,170	1,474,891	1,099,491	2,188,250	2,240,761
Dept 553 - WATER FILTRATION							
591-553-702.100	SALARIES	78,671	81,516	84,268	72,873		87,639
	WTP SUPER						

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APPROPRIATIONS							
Dept 553 - WATER FILTRATION							
591-553-702.200	WAGES	320,733	325,438	329,645	282,101		327,228
	7 WTP EMPLOYEES						
591-553-702.300	OVERTIME	39,697	48,014	45,452	45,984		45,000
591-553-702.600	UNIFORMS ALLOWANCE (PR)	4,900	4,900	4,900	4,900		4,900
591-553-702.800	ACCRUED SICK LEAVE		7,548	1,500	81		1,000
591-553-703.000	OTHER COMPENSATION	15,677	10,659	10,000	6,125		10,000
591-553-715.000	SOCIAL SECURITY (FICA)	34,945	35,848	36,396	31,141		36,396
591-553-716.100	HEALTH INSURANCE	104,875	100,233	107,491	89,718		125,933
591-553-716.200	DENTAL INSURANCE	4,423	5,204	7,003	6,162		7,818
591-553-716.300	OPTICAL INSURANCE	689	654	1,112	1,014		1,256
591-553-716.400	LIFE INSURANCE	1,985	1,931	2,040	1,766		1,908
591-553-716.500	DISABILITY INSURANCE	3,684	4,209	4,519	3,935		4,750
591-553-717.000	UNEMPLOYMENT INSURANCE	90	46	96	26		80
591-553-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	31,320	29,393	28,500	23,765		40,233
591-553-718.200	DEFINED CONTRIBUTION	23,153	22,732	24,499	22,188		24,680
591-553-719.000	WORKERS' COMPENSATION	12,244	16,233	13,121	13,997		12,778
591-553-728.000	OPERATING SUPPLIES	4,407	4,573	5,000	6,423	7,000	7,000
591-553-728.100	LAB SUPPLIES	21,544	24,262	37,150	17,210	39,000	39,000
591-553-728.400	OFFICE SUPPLIES	162	181	2,000	658	1,500	1,500
591-553-743.000	CHEMICALS	193,692	217,560	271,820	199,500	300,000	300,000
591-553-751.000	GAS & OIL	2,058	2,827	3,750	2,722	4,750	2,375
591-553-818.000	CONTRACTUAL SERVICES	20,433	24,466	56,015	9,439	746,000	46,015
591-553-920.100	ELECTRICITY	168,684	147,010	178,957	126,223	230,000	155,423
591-553-920.200	GAS	8,552	11,033	9,072	10,981	7,500	12,095
591-553-920.300	TELEPHONE	3,442	3,682	8,750	7,668	7,220	11,145
591-553-920.500	REFUSE	388	418	2,600	410	2,600	2,600
591-553-930.000	BUILDING MAINTENANCE	14,886	7,084	20,250	1,576	69,250	29,250
591-553-933.000	EQUIPMENT MAINTENANCE	33,739	30,034	55,750	31,013	315,000	56,244
591-553-933.100	EQUIP MAINT - WELLS	8,062	4,933	71,000	44,722	53,000	53,000
591-553-934.000	MAINTENANCE	294,139	7,635	440,000	472	693,500	500,000
	FOOTNOTE AMOUNTS:					496,000	
	LAGOON SLUDGE REMOVAL 2 & 3						
591-553-940.000	EQUIPMENT RENTAL	5,812	9,447	10,000	1,615	10,000	2,000
591-553-956.000	EDUCATION & TRAINING	2,583	3,712	5,000	1,849	5,500	5,500
Totals for dept 553 - WATER FILTRATION		1,459,669	1,193,415	1,877,656	1,068,257	2,491,820	1,954,746
Dept 901 - CAPITAL OUTLAY							
591-901-972.000	MAINS & HYDRANTS	37,322				5,000,000	
591-901-972.000-CENTERST21	MAINS & HYDRANTS	3,732					
591-901-972.000-DWRF745801	MAINS & HYDRANTS	30,662					
591-901-972.000-DWRF788001	MAINS & HYDRANTS			302,963	15,120	4,000,000	6,994,276
591-901-972.000-DWRLF23-24	MAINS & HYDRANTS			155	155		
591-901-972.000-DWRLF24-25	MAINS & HYDRANTS			1,252,645	1,075,939		100,000
591-901-972.000-MILWAUKEES	MAINS & HYDRANTS	217					
591-901-972.000-NORTHSTR23	MAINS & HYDRANTS			(3,967)	(3,967)		3,967
591-901-972.200	COL-WTP/STORAGE/WELLS	40,811	785				

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APPROPRIATIONS							
Dept 901 - CAPITAL OUTLAY							
591-901-972.200-DWRF745801	COL-WTP/STORAGE/WELLS	(30,512)					
591-901-972.200-DWRF788001	COL-WTP/STORAGE/WELLS			507,063	123,637		4,166,724
591-901-972.200-DWRLF23-24	COL-WTP/STORAGE/WELLS			1,183,776	1,285,415		200,000
591-901-972.200-DWRLF24-25	COL-WTP/STORAGE/WELLS			1,998,075	328,115		109,697
Totals for dept 901 - CAPITAL OUTLAY		82,232	785	5,240,710	2,824,414	9,000,000	11,574,664
Dept 905 - DEBT SERVICE							
591-905-991.100	PRINCIPAL			477,626	405,626		511,682
							129,182
	METERS						145,000
7457.01							30,000
7458.01							130,000
7491.01							77,500
7497.01							511,682
	GL # FOOTNOTE TOTAL:						511,682
591-905-993.000	INTEREST	88,354	117,829	122,863	142,418		113,363
							47,071
7457.01							11,729
7458.01							54,563
7491.01							
7497.01	(UNKOWN AT THIS TIME)						113,363
	GL # FOOTNOTE TOTAL:						113,363
Totals for dept 905 - DEBT SERVICE		88,354	117,829	600,489	548,044		625,045
TOTAL APPROPRIATIONS		6,052,323	5,949,697	10,106,164	6,184,701	13,680,570	17,369,711
NET OF REVENUES/APPROPRIATIONS - FUND 591		2,237,310	2,529,961	(1,609,783)	(773,385)	(13,680,570)	1,103,185
BEGINNING FUND BALANCE		14,651,502	16,994,974	19,524,936	19,524,936	18,751,551	18,751,551
FUND BALANCE ADJUSTMENTS		106,167					
ENDING FUND BALANCE		16,994,979	19,524,935	17,915,153	18,751,551	5,070,981	19,854,736

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
599-000-538.000-CWSRF23-24	CAPITAL CONTRIBUTION-FEDERAL (BONI			13,706,282	6,102,155		5,000,000
599-000-538.000-CWSRF24-25	CAPITAL CONTRIBUTION-FEDERAL (BONI			3,557,113	47,370		4,000,000
599-000-540.000-CWSRF571001	STATE SOURCES			175,366	175,366		
599-000-540.000-CWSRF23-24	STATE SOURCES-GRANT		1,412,500				
599-000-540.000-CWSRF24-25	STATE SOURCES (GRANT)		251,276	2,600,000	1,897,494		
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,274,497	1,261,717	1,407,517	1,281,720		1,396,038
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	261,155	211,127	230,729	233,814		233,869
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWSP	118,433	133,919	139,084	116,065		148,192
599-000-602.400	OP & MAINT CHRG - CORUNNA	262,651	245,037	264,539	241,404		271,583
599-000-603.100	REPLACEMENT CHRG - OWOSSO	285,726	268,813	265,554	242,037		263,874
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	53,239	60,878	59,624	57,809		60,058
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWSP	32,371	41,937	40,136	35,176		41,418
599-000-603.400	REPLACEMENT CHRG - CORUNNA	37,940	50,891	48,954	44,720		49,910
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	185,890	184,841	563,996	516,999		222,923
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP.	75,408	74,983	228,791	209,726		90,431
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA TWP	57,170	56,847	173,455	159,001		68,559
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	32,268	32,086	97,901	89,743		38,696
599-000-665.000	INTEREST INCOME	46,328	85,228	60,000	54,397		50,000
599-000-675.000	MISCELLANEOUS	38,522	8,847	10,000	15,214		10,000
Totals for dept 000 - REVENUE		2,761,598	4,380,927	23,629,041	11,520,210		11,945,551
TOTAL ESTIMATED REVENUES		2,761,598	4,380,927	23,629,041	11,520,210		11,945,551

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APPROPRIATIONS							
Dept 200 - GEN SERVICES							
599-200-702.100	SALARIES	12,597	14,140	14,246	12,807		14,815
	UTILITY DIRECTOR AT 15%						
599-200-702.200	WAGES	4,066	4,828	4,238	3,807		4,407
	ENGINEERING ADMIN ASSISTANT AT 10%						
599-200-715.000	SOCIAL SECURITY (FICA)	1,263	1,441	1,414	1,261		1,471
599-200-716.100	HEALTH INSURANCE	2,453	2,151	1,681	2,263		1,684
599-200-716.200	DENTAL INSURANCE	74	91	125	112		125
599-200-716.300	OPTICAL INSURANCE	10	9	20	17		20
599-200-716.400	LIFE INSURANCE	96	107	263	97		98
599-200-716.500	DISABILITY INSURANCE	189	208	221	197		62
599-200-717.000	UNEMPLOYMENT INSURANCE		1	13			10
599-200-718.200	DEFINED CONTRIBUTION	1,500	1,651	1,664	1,495		1,730
599-200-719.000	WORKERS' COMPENSATION	9	116	103	97		99
599-200-818.000	CONTRACTUAL SERVICES	1,354	2,288	2,500	1,595		2,500
599-200-818.500	AUDIT	5,850	8,140	5,810	5,810		6,070
Totals for dept 200 - GEN SERVICES		29,461	35,171	32,298	29,558		33,091
Dept 548 - WASTEWATER OPERATIONS							
599-548-702.100	SALARIES	79,301	81,516	84,268	72,873		87,639
	WWTP SUPER						
599-548-702.200	WAGES	332,955	322,052	358,544	298,705		342,557
	FOOTNOTE AMOUNTS:					33,124	
	1 FULL TIME NONUNION						
	FOOTNOTE AMOUNTS:					266,818	
	6 WWTP EMPLOYEES UNION						
	FOOTNOTE AMOUNTS:					42,615	
	2 WWTP EMPLOYEES AT 50% UNION						
	GL # FOOTNOTE TOTAL:					342,557	
599-548-702.300	OVERTIME	50,335	55,624	56,800	72,906		59,072
599-548-702.400	WAGES - SEASONAL	6,440	10,455	7,900	3,945		8,216
	1 SEASONAL EMPLOYEE						
599-548-702.440	WAGES-PART TIME	31,845	38,211	36,167	22,041		20,279
	2 PT EMPLOYEES						
599-548-702.600	UNIFORMS ALLOWANCE (PR)	4,900	3,675	4,900	4,200		4,900
599-548-702.800	ACCRUED SICK LEAVE	(4,828)	6,424	1,000	9,701		1,000
599-548-703.000	OTHER COMPENSATION	19,817	10,246	13,000	10,944		10,000
599-548-715.000	SOCIAL SECURITY (FICA)	39,950	40,050	43,038	37,904		40,825
599-548-716.100	HEALTH INSURANCE	111,388	94,950	116,256	86,165		118,933
599-548-716.200	DENTAL INSURANCE	4,120	4,353	6,193	4,808		6,360
599-548-716.300	OPTICAL INSURANCE	614	483	863	734		904
599-548-716.400	LIFE INSURANCE	2,066	1,980	2,244	1,927		2,020
599-548-716.500	DISABILITY INSURANCE	3,753	3,156	4,588	3,673		5,063
599-548-716.600	PHYSICALS	512	1,472	1,250	888		1,250
599-548-717.000	UNEMPLOYMENT INSURANCE	139	84	250	62		70
599-548-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	64,467	57,512	57,000	47,530		80,469
599-548-718.200	DEFINED CONTRIBUTION	15,550	13,678	20,430	12,897		20,154

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APPROPRIATIONS							
Dept 548 - WASTEWATER OPERATIONS							
599-548-719.000	WORKERS' COMPENSATION	6,484	7,936	7,820	6,925		5,766
599-548-728.000	OPERATING SUPPLIES	24,491	24,081	29,900	18,333	56,500	36,500
599-548-728.100	SUPPLIES	14,607	15,010	28,300	15,430	25,600	25,600
599-548-743.100	CHEMICALS - IRON	66,435	108,569	100,000	100,774	110,000	110,000
599-548-743.200	CHEMICALS - POLYMER	30,943	27,525	55,000	35,021	45,000	45,000
599-548-743.300	CHEMICALS - CHLORINE	56,606	130,580	97,000	55,303		
599-548-751.000	GAS & OIL	7,564	4,992	8,000	6,317	8,000	7,228
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	23,858	24,078	49,750	13,688	25,250	25,250
599-548-810.000	INSURANCE & BONDS	40,996	41,626	45,311	45,311		47,577
599-548-920.100	ELECTRICITY	196,573	241,302	246,321	212,979	300,000	300,000
	FOOTNOTE AMOUNTS:					300,000	
	INCREASED DUE TO UV DISINFECTION RATHER THAN USING CHLORINE						
599-548-920.200	GAS	24,592	17,748	26,090	30,682	30,000	36,386
599-548-920.300	TELEPHONE	3,635	3,998	4,000	3,648	4,000	9,350
599-548-920.400	WATER & SEWER	4,528	5,168	4,799	4,566	5,000	6,921
599-548-920.500	REFUSE	1,012	1,085	1,200	1,064	1,350	1,200
599-548-930.000	BUILDING MAINTENANCE	24,477	33,865	15,000	12,567	28,300	28,300
599-548-932.000	STATIONARY EQUIPMENT	5,760	5,956	5,760	5,760	6,610	6,610
599-548-933.000	EQUIPMENT MAINTENANCE	50,214	51,692	63,040	29,038	55,720	55,720
599-548-934.000	MAINTENANCE	207,597	163,776	225,000	179,253	265,000	265,000
	FOOTNOTE AMOUNTS:					200,000	
	BIOSOLIDS TO LANDFILL						
	FOOTNOTE AMOUNTS:					5,000	
	COLLECTION SYSTEM DEBRIS TO LANDFILL (IS THIS ASSOCIATED WITH A CWRP PROJECT)						
	FOOTNOTE AMOUNTS:					60,000	
	CONSTRUCTION DEBRIS FROM PROCESS DEMO (IS THIS ASSOCIATED WITH A CWRP PROJECT)						
	GL # FOOTNOTE TOTAL:					265,000	
599-548-940.000	EQUIPMENT RENTAL	1,048	7,031	8,000	8,194	10,000	10,860
599-548-955.000	MEMBERSHIPS & DUES	389	395	500	418	445	445
599-548-956.000	EDUCATION & TRAINING	2,864	959	5,000	2,905	4,000	4,000
599-548-956.100	SAFETY TRAINING			500		500	500
599-548-961.000	MISCELLANEOUS	91,251					
599-548-965.101	GENERAL FUND CONTRIBUTION	223,476	227,432	185,623	92,170		183,326
599-548-968.000	DEPRECIATION EXPENSE	414,266	415,289				
Totals for dept 548 - WASTEWATER OPERATIONS		2,286,990	2,306,014	2,026,605	1,572,249	981,275	2,021,250
Dept 901 - CAPITAL OUTLAY							
599-901-977.000	COL - EQUIPMENT	12,585	46	82,500	184,984	130,000	130,000
	FOOTNOTE AMOUNTS:					8,500	
	PORTABLE GANTRY CRANE (THIS AMOUNT IS NOT LARGE ENOUGH TO BE DEPRECIATED)						
	FOOTNOTE AMOUNTS:					30,000	
	WEST ROUGHING TOWER PUMP REHAB						
	FOOTNOTE AMOUNTS:					55,000	
	2ND INTERMEDIATE SLUDGE PUMP						
	FOOTNOTE AMOUNTS:					1,500	
	SCADA ROOM FURNITURE (THIS AMOUNT IS NOT LARGE ENOUGH TO BE DEPRECIATED)						

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APPROPRIATIONS							
Dept 901 - CAPITAL OUTLAY							
	FOOTNOTE AMOUNTS:					10,000	
	REPLACEMENT SENSORS FOR METER STATIONS						
	FOOTNOTE AMOUNTS:					15,000	
	MOTOR/PUMP REPLACEMENT						
	FOOTNOTE AMOUNTS:					10,000	
	SCREENING ROOM REHAB						
	GL # FOOTNOTE TOTAL:					130,000	
599-901-977.000-CWSR571001	COL - EQUIPMENT			334,932	201,709		50,000
599-901-977.000-CWSRF23-24	COL - EQUIPMENT			13,807,462	7,104,382		5,087,574
	FOOTNOTE AMOUNTS:					18,600	
	ADDITIONAL IT EXPENDITURES - 5-19-2025						
599-901-977.000-CWSRF24-25	COL - EQUIPMENT			6,157,113	2,511,569		4,022,000
	FOOTNOTE AMOUNTS:					22,000	
	ADDITIONAL IT UPGRADES - 5-19-2025						
Totals for dept 901 - CAPITAL OUTLAY		12,585	46	20,382,007	10,002,644	130,000	9,289,574
Dept 905 - DEBT SERVICE							
599-905-991.100	PRINCIPAL			676,000	225,000		230,000
	FOOTNOTE AMOUNTS:						95,000
	5691.01						
	FOOTNOTE AMOUNTS:						135,000
	5710.01						
	5711.01						
	5919.01						
	GL # FOOTNOTE TOTAL:						230,000
599-905-993.000	INTEREST	58,576	99,967	388,144	154,585		190,609
	FOOTNOTE AMOUNTS:						34,650
	5691.01						
	FOOTNOTE AMOUNTS:						98,282
	5710.01						
	FOOTNOTE AMOUNTS:						56,677
	5711.01						
	FOOTNOTE AMOUNTS:						1,000
	5919.01						
	GL # FOOTNOTE TOTAL:						190,609
Totals for dept 905 - DEBT SERVICE		58,576	99,967	1,064,144	379,585		420,609
TOTAL APPROPRIATIONS		2,387,612	2,441,198	23,505,054	11,984,036	1,111,275	11,764,524
NET OF REVENUES/APPROPRIATIONS - FUND 599		373,986	1,939,729	123,987	(463,826)	(1,111,275)	181,027
BEGINNING FUND BALANCE		4,728,357	5,258,763	7,198,497	7,198,497	6,734,671	6,734,671
FUND BALANCE ADJUSTMENTS		156,421					
ENDING FUND BALANCE		5,258,764	7,198,492	7,322,484	6,734,671	5,623,396	6,915,698

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 661 FLEET MAINTENANCE FUND

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
661-000-502.000	GRANT-FEDERAL		26,700	50,000			
661-000-665.000	INTEREST INCOME	60,927	126,037	100,000	105,031		50,000
661-000-667.200	EQUIPMENT RENTAL	1,006,993	936,654	881,669	838,856		962,814
661-000-673.000	SALE OF FIXED ASSETS	7,257	89,102				
661-000-675.000	MISCELLANEOUS		404	275	275		
Totals for dept 000 - REVENUE		1,075,177	1,178,897	1,031,944	944,162		1,012,814
TOTAL ESTIMATED REVENUES		1,075,177	1,178,897	1,031,944	944,162		1,012,814

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 661 FLEET MAINTENANCE FUND

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Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 594 - FLEET MAINTENANCE							
661-594-702.200	WAGES	94,283	94,812	102,877	58,928		102,353
	2 DPW MECHANIC EMPLOYEES						
661-594-702.300	OVERTIME	3,282	13,753	10,020	1,210		5,000
661-594-702.600	UNIFORMS ALLOWANCE (PR)	700	700	1,400	1,400		1,400
661-594-702.800	ACCRUED SICK LEAVE	565	2,441	250	236		250
661-594-703.000	OTHER COMPENSATION	9,632	7,756	10,000	5,221		5,000
661-594-715.000	SOCIAL SECURITY (FICA)	8,429	8,881	9,516	5,103		8,721
661-594-716.100	HEALTH INSURANCE	14,798	15,658	21,362	5,372		26,311
661-594-716.200	DENTAL INSURANCE	435	529	694	218		1,180
661-594-716.300	OPTICAL INSURANCE	59	62	104	35		192
661-594-716.400	LIFE INSURANCE	359	395	408	248		396
661-594-716.500	DISABILITY INSURANCE	486	633	655	596		1,304
661-594-717.000	UNEMPLOYMENT INSURANCE	11	11	25	5		20
661-594-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRG	12,297	29,786	28,500	23,765		40,233
661-594-718.200	DEFINED CONTRIBUTION	2,831	3,503	3,345	2,912		6,141
661-594-719.000	WORKERS' COMPENSATION	2,794	4,102	3,086	2,306		3,060
661-594-728.000	OPERATING SUPPLIES	26,830	16,945	25,000	16,317		30,000
661-594-751.000	GAS & OIL	61,305	59,678	67,750	42,928	65,000	66,056
661-594-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	19					
661-594-810.000	INSURANCE & BONDS	28,050	28,533	33,228	33,228		34,889
661-594-818.000	CONTRACTUAL SERVICES	269	2,003	3,000	1,030	3,000	3,000
661-594-818.500	AUDIT	2,500	1,221	581	581		610
661-594-920.300	TELEPHONE			480	424		756
661-594-930.000	BUILDING MAINTENANCE			10,000	2,582		14,300
	FOOTNOTE AMOUNTS:					4,800	
	OIL STORAGE AND COLLECTION TANKS FOR 55GAL & 250 GAL TANKS & SPILL KIT						
	FOOTNOTE AMOUNTS:					9,500	
	NEW HOT WATER POWER WASHER						
	GL # FOOTNOTE TOTAL:					14,300	
661-594-933.000	EQUIPMENT MAINTENANCE	50,910	72,679	80,000	52,908	80,000	80,000
661-594-940.000	EQUIPMENT RENTAL	106			583		
661-594-956.000	EDUCATION & TRAINING	216	1,044	2,000	285		2,000
661-594-958.000	BAD DEBT EXPENSE		28				
661-594-965.101	GENERAL FUND CONTRIBUTION	48,442	46,832	44,083	34,826		96,822
	10% OF ESTIMATED EQUIPMENT CHARGE BACK REVENUE						
661-594-968.000	DEPRECIATION EXPENSE	340,517	288,701				
661-594-975.000	BUILDING IMPROVEMENTS			20,000			22,350
Totals for dept 594 - FLEET MAINTENANCE		710,125	700,686	478,364	293,247	148,000	552,344
Dept 901 - CAPITAL OUTLAY							
661-901-979.000	COL-EQUIPMENT	816		710,000	158,194		1,438,000
	FOOTNOTE AMOUNTS:					8,000	
	JD 36" WALK BEHIND MOWER FOR CITY HALL YARD, RIVER BANK, HILLS.						
	FOOTNOTE AMOUNTS:					5,000	
	PORTABLE SCALE FOR MEASURING VOLUME OF SALT PER MDOT @ EGLE RECOMMENDED AMOUNTS.						
	FOOTNOTE AMOUNTS:					125,000	

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 901 - CAPITAL OUTLAY							
	PICKUPS 1 TON (2)						
	FOOTNOTE AMOUNTS:					1,000,000	
	SEWER VACTOR TRUCK-JETTER						
	FOOTNOTE AMOUNTS:					300,000	
	STREET SWEEPER						
	GL # FOOTNOTE TOTAL:					1,438,000	
Totals for dept 901 - CAPITAL OUTLAY		816		710,000	158,194		1,438,000
TOTAL APPROPRIATIONS		710,941	700,686	1,188,364	451,441	148,000	1,990,344
NET OF REVENUES/APPROPRIATIONS - FUND 661		364,236	478,211	(156,420)	492,721	(148,000)	(977,530)
BEGINNING FUND BALANCE		3,878,001	4,167,858	4,646,068	4,646,068	5,138,789	5,138,789
FUND BALANCE ADJUSTMENTS		(74,380)					
ENDING FUND BALANCE		4,167,857	4,646,069	4,489,648	5,138,789	4,990,789	4,161,259

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 854 2009 SPECIAL ASSESSMENT

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
<hr/>							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
854-000-675.000	MISCELLANEOUS	556					
Totals for dept 000 - REVENUE		556					
TOTAL ESTIMATED REVENUES		556					

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 854 2009 SPECIAL ASSESSMENT

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Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
854-200-961.000	MISCELLANEOUS	556					
Totals for dept 200 - GEN SERVICES		556					
TOTAL APPROPRIATIONS		556					
NET OF REVENUES/APPROPRIATIONS - FUND 854							
BEGINNING FUND BALANCE							
ENDING FUND BALANCE							

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 261 - GENERAL ADMIN							
956-261-810.000	INSURANCE & BONDS	(58,425)	9,801				
Totals for dept 261 - GENERAL ADMIN		(58,425)	9,801				
TOTAL APPROPRIATIONS		(58,425)	9,801				
NET OF REVENUES/APPROPRIATIONS - FUND 956		58,425	(9,801)				
BEGINNING FUND BALANCE		(14,802,289)	(14,743,864)	(14,753,665)	(14,753,665)	(14,753,665)	(14,753,665)
ENDING FUND BALANCE		(14,743,864)	(14,753,665)	(14,753,665)	(14,753,665)	(14,753,665)	(14,753,665)
ESTIMATED REVENUES - ALL FUNDS		30,322,957	36,009,977	56,296,085	37,271,691	71,500	56,439,685
APPROPRIATIONS - ALL FUNDS		25,645,695	29,828,751	59,218,387	37,532,005	29,123,675	59,417,576
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		4,677,262	6,181,226	(2,922,302)	(260,314)	(29,052,175)	(2,977,891)
BEGINNING FUND BALANCE - ALL FUNDS		24,963,762	28,482,980	34,702,931	34,702,931	34,442,617	34,442,617
FUND BALANCE ADJUSTMENTS - ALL FUNDS		(1,158,052)	38,694				
ENDING FUND BALANCE - ALL FUNDS		28,482,972	34,702,900	31,780,629	34,442,617	5,390,442	31,464,726



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DATE: May 27, 2025  
TO: City Council  
FROM: City Manager  
SUBJECT: 117 E Exchange St Demolition – HDC Recommendation

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## **Background**

The City, in partnership with the Shiawassee County and Michigan State Land Bank, is seeking a blight elimination grant to demolish the structure at 117 E Exchange Street. The State Land Bank has confirmed that preserving the building façade would make the project ineligible for funding.

At its May 21, 2025 meeting, the Historic District Commission voted unanimously to rescind its prior recommendation to save the façade and instead support full site clearance to meet grant requirements.

## **Recommendation**

Staff recommends Council approve the attached resolution accepting the HDC's revised recommendation and authorizing full demolition. This will allow the City to secure approximately \$178,000 in grant funding for site cleanup and prepare the property for future redevelopment.

**RESOLUTION NO.**

**AUTHORIZING APPROVAL OF  
THE OWOSSO HISTORIC DISTRICT COMMISSION RECOMMENDATION  
REGARDING SITE CLEANUP AT 117 EAST EXCHANGE STREET**

WHEREAS, the City of Owosso has been working in collaboration with the Shiawassee County Land Bank and the Michigan State Land Bank to secure a blight elimination grant for the property located at 117 East Exchange Street; and

WHEREAS, the Owosso Historic District Commission (HDC) initially expressed interest in preserving the historic façade of the structure but, upon further review and in consideration of federal and state land bank funding eligibility criteria, determined that preservation of the façade would render the project ineligible for grant funding; and

WHEREAS, at its regular meeting on May 21, 2025, the HDC voted unanimously to rescind its previous recommendation to preserve the façade and instead recommended that the City Council accept the terms of the grant and authorize complete site clearance; and

WHEREAS, the City Council finds that proceeding with site cleanup in accordance with land bank requirements is in the best interest of public health, safety, and welfare, and supports future redevelopment of the site.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the recommendation of the Owosso Historic District Commission to rescind the requirement to preserve the façade of the structure at 117 East Exchange Street is hereby accepted.
- SECOND: the City Council authorizes the acceptance of blight elimination grant funding from the Michigan State Land Bank and Shiawassee County Land Bank for the purpose of clearing the site at 117 East Exchange Street.



## City Manager's Monthly Report: May, 2025

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Projects, Updates, Community Information, Staffing, General Operations

### MONTHLY ACTIVITIES UPDATE

Staff has been meeting to arrange a recommendation to go to monthly utility billing and elimination of water shut offs. Those recommendations aren't quite ready but I expect to have something for the second meeting in June. We want to be right about this, so we are taking a couple more weeks to pin it down.

We have been in contact with Rep BeGole's office on the possibility of going to Lansing to testify on a budget bill that would include assistance to Owosso for the utility projects. We are waiting to see if testimony is necessary and I am prepared to participate.

The City Hall improvements project is progressing but we had an issue with contract language with the contractor. Attorney Gould and Director Suchanek negotiated our required changes and I expect that contract to come before council very soon.

The public safety project funded by USDA appropriation has hit a snag. Administratively, we must satisfy a myriad of federal paperwork requirements and AIA contract mandates. This is not something I've done before and in order to comply I will need help. Veridus is the obvious choice since they are serving as owner's rep for the city hall project. I expect to bring you an agreement draft soon to have them work with us on the public safety project as well.

The Mayor, Councilwoman Osmer, and I continue to participate in the Cook Foundation's recycling workgroup meetings and subcommittees.

Staff volunteered at the April YMCA food drive event.

Staff and the mayor participated in the tree planting event in Grand Ave park for arbor day. This is also where the parks commission installed a new playground.

Staff participated in a training/demonstration of AI usage in local government. There would be a cost around \$13,000 per year but the technology is promising. It is not in the current budget draft but may be something we could utilize soon.

As an MME board member I participated in the annual strategic planning session for the organization at the MML Lansing office. The profession is addressing how to adapt to ever-changing politics and leadership in Washington, but the fundamentals of the profession are still applicable and sound, imo. I am proud to have a voice in the statewide management association.

I attended the county strategic housing development presentation hosted by the SEDP. Councilwoman Osmer was also in attendance.

The HDC met to rescind it's order to save the façade at 117 E Exchange in order for the project to remain grant eligible. The county land bank informed the HDC that \$178,000 was available and the project would be bid soon through the county LB.

I participated in the DDA's downtown cleanup on the 30<sup>th</sup>.

The city engineer continues to insist on a meeting with the engineering firm responsible for investigating drainage issues on west M-21. I'm hoping we can get a response soon so that we can discuss improvement options with the Drain Commissioner.

Project Name	Status	
<b>MARIHUANA LICENSES</b>		
<b>GROW</b>		
1. 1370 E South St	Medical/Recreational	Renewed – September 2024
2. 1455 Industrial	Recreational	Issued – October 2024
3. 1410/1420 Hathaway	Recreational	Issued – June 2024
4. 1750 E South St	Recreational	Issued - April 2025
<b>PROCESSING</b>		
1. 1750 E South St Ste. 1	Recreational	Renewed – January 2025
<b>RETAIL</b>		
1. 117 E Main St	Medical and Recreational	Renewed - October 2024
2. 1115 Corunna	Medical and Recreational	Renewed – August 2024
3. 200 E Main	Recreational	Renewed – May 2025
4. 116 N Washington	Recreational	Renewed – January 2025

<b>STATE LEGISLATIVE UPDATE</b>		
Curbside Recycling Required in Owosso by 2028	Passed in December of 2022, this legislation amended PA 451 of 1994 – specifically Part 115 – to mandate that all cities over a population of 5000 shall be required to have curbside recycling established with at least 90% of single family households within the city by January of 2028. Councilman Haber has been appointed by the County to serve on the committee charged with deciding how to make this transition. While the county is required to submit a plan to EGLE by July, 2024, the city will have additional responsibilities to address on its own – chiefly the implementation of curbside recycling by 2028.	Meetings continue with the Recycling Workgroup
Road Funding Pilot Program – Road Usage Charges	In 2024, MDOT is conducting a study with eligible Michiganders who responded to a survey in early 2024 to explore the viability of road use charges as opposed to the Act 51 gas tax formula for road funding. Road use charges would most likely include paying a few cents for each mile driven. The implementation of the pilot program will begin in Fall 2024.	Current state budget proposal includes \$7.8 million for an amended PILOT program for 2025. The previous program was based on a federal grant – which was denied.

## ECONOMIC DEVELOPMENT PROJECTS

Westtown craft brewery – \$400,000 CRP grant - 2022	\$800,000 project to redevelop a historic Westtown storefront building into a craft brewery and upper story housing. Total state grant amount estimated at \$400,000 through the Community Revitalization Program grant	Complete. Brewery open!
123 N Washington project – estimated \$1.2 million CRP grant - 2022	<p>\$4.7 million redevelopment of downtown building to include 11 new upper story residential units and a restored historic façade. This project includes local tax abatements.</p> <p><u>Funding Breakdown:</u></p> <p>Grants/Abatements</p> <ul style="list-style-type: none"> <li>• \$403k – Brownfield (abatement)</li> <li>• \$85k – OPRA (abatement)</li> <li>• \$1.5 mil – CRP/MSF (Grant)</li> <li>• \$145k – County Land Bank (Grant)</li> </ul> <p>Private/Developer</p> <ul style="list-style-type: none"> <li>• \$2.6 mil</li> </ul>	MSF Board Approved Grant Funding in Dec 2023. Owners pursuing historic tax credits. HDC approved CofA in November 2024. CofA rescinded by HDC in Jan 2025. HDC issued enforcement against owner for façade. Owner has not responded to the notice. Deadline is August 2025 and then the matter goes to the city attorney.
Old Middle School project - 2022	Estimated \$18 million redevelopment to include 50-54 new residential units. This project will most likely include LITEC and historical tax credits. This project was granted a 4% PILOT for the life of the mortgage but only for the previous developer. The new developer will ask for a similar PILOT ordinance to be granted. The tax credit application was approved in April 2024. Construction commencement: TBD	4% PILOT approved. State tax credits approved. In Oct, 2024 Venture informed the city that project was on hold pending election results. Now they are saying that no one will invest in the tax credits needed to close funding gaps. I am beginning to get concerned about Venture's ability to close this deal with OPS.
114 W Main St Upper Story Housing - \$700,000 rental rehab grant - 2021	This project will add 7 new residential units on the 3 <sup>rd</sup> floor of this downtown building. The first two floors are commercial. This project includes tax abatements already granted.	Complete
Washington Park/Woodland Trails Housing Development Project - \$14,000,000 - 2024	<p>This project will build 14 new condo units in the Woodland Trails development and 14-16 multi family units on the Washington Park site. The developer will be requesting a 24 year brownfield to reimburse them for infrastructure and other eligible costs identified in the plan.</p> <p>Infrastructure work scope includes sanitary sewer with lift station, water main installation, and street resurfacing on Wesley Dr from Water to Washington and water main installation on Washington St from North to Wesley. Water main and sanitary sewer</p>	Construction on homes started. City waiting for information from developers before a bid for the infrastructure work is awarded.

	permits have been issued by EGLE. The city is in the process of obtaining a CDBG grant from MSHDA to fund the infrastructure. Bids were received on May 27, 2025 with contract award planned for June 2025, pending grant award. Construction planned for July 2025.	
MEDC RAP Grant – Curwood Place – 344 W Main St - 2024	\$1,358,000 to rehabilitate upper story apartments. The owner has also shown interest in having a mural painted on the side of the building – possibly in partnership with SAC.	Awarded. OPRA approved by city April, 2024. Construction started.
<b>TOTAL ECONOMIC DEVELOPMENT PROJECTS</b>	<b>\$39,558,000</b>	

PROJECTS/ISSUES OF PUBLIC INTEREST		
Matthews Building Site	Site backfilled, hydro-seeded, and secured. Code enforcement will be issuing additional violations for the condition of the building that remains. Sold to local developer. Building plans presented to HDC in December 2023. Construction is restarted with the approval of a recent MEDC grant.	Sold to private developer – September 2023. HDC approved building exterior renovation and addition Dec 2023. Construction stalled pending a state grant application and local RLF grant for fire suppression. State Grant LOI approved for \$350,000 (Feb 26). Construction progressing
City Club Building (Exchange Street)	After an interior collapse occurred in June, 2023 a natural gas line was severed and repaired. The building official red-tagged the building and required owner to submit stamped engineering report detailing the building's structural integrity. Stabilization of front and rear walls complete. Owner and Engineer to present plan to Building department to clear debris and secure site. Historic District Commission issued demolition by neglect notice. Notice has since been lifted. Owner says he plans to apply for land bank grant to clean debris. Land bank did not receive completed application and funding was denied. Court order issued allowing city to remediate property since the owner did not and entered a default judgement in the case.	HDC rescinded order to save the façade and are advising council to clean up the whole site to comply with court order and remain eligible for state land bank grant of \$178,000. County land bank to bid the project.
123 N Washington (5 <sup>th</sup> 3 <sup>rd</sup> )	MSF board approved \$1.2 million CRP grant in Dec 2023. Architectural plans complete. Building department waiting for permit application. After that is received, the HDC will consider approval for exterior. Building permit cannot be approved until HDC signs off on exterior plan.	Conflicting information received from owner regarding tax credits. I am contacting national parks office to verify status. HDC continuing with enforcement. Will most likely be turned over to city attorney in September.

Grants			
Grant	Amount	Status	Description
Drinking Water State Revolving Loan Fund – 2024 (7497-01)	\$1,622,500	Awarded	Part of a \$3.4 million project, this state ARPA grant will help replace water main: N Dewey, Young, W Stewart, Grace, and Tracy St. Lead service lines in water main project areas and make improvements to the WTP: replace backwash pump, process piping, obsolete controls, communications equipment, and gravity filter improvements.
Drinking Water State Revolving Loan Fund - 2023	\$1,033,750	Awarded	This grant will help with lead service line replacement, water main replacement, and well upgrades. It's part of a \$4,045,000 project to continue improving the Owosso water system. Water Main: North, Lee, Clyde, Lunn, Huron, Milwaukee. Lead Service replacements in water main project areas. SCADA upgrades at water treatment plant. Improvements to Palmer 3a and Juniper wells. Fishbeck water study. Remainder of cost will be paid with low interest SRF loans.
Clean Water State Revolving Loan Fund - 2023	\$1,412,500 plus \$5,300,000 loan forgiveness	Award – 2023	This grant plus loan forgiveness program will partially fund improvements at the wastewater plant to include: filter replacement, disinfection system replacement, electrical and SCADA upgrades, and solids drying. Total cost of the project is \$19,000,000. The remainder of the cost will be paid with low interest SRF loans. Project has begun. Old chlorine tanks removed and plant processes temporarily bypassed to facilitate construction.
Railroad Grade Repair Grant	\$181,653	Awarded	This grant is from MDOT and will fund the replacement of the railroad crossing at S. Cedar Street.
ARP Grant – Medicare/Medicaid/CHIP - 2021	\$80,708	Award Updated	The Department of Health and Human Services (HHS), through the Health Resources and Services Administration (HRSA), is making payments to providers based on the amount and type of Medicare, Medicaid, and Children's Health Insurance Program (CHIP) services provided to rural beneficiaries from January 1, 2019 through September 30, 2020. Initial award was \$56,200. An additional \$24,530 was awarded in Dec 2021.
ARPA Funding - 2021	\$1,510,000	Awarded	1 <sup>st</sup> payment received. Last payment will be received in 2022. Public online survey completed. Waiting on Council members to submit project application scoring to staff. \$750,000 has been allocated to water infrastructure.
MSHDA NEP Grant - 2023	\$75,000	Awarded	Used to assist low-income home owners with eligible exterior home improvements up to \$7,500. Application being drafted.
MSHDA MI HOPE Grant - 2023	\$105,000	Awarded	This grant program is designed to encourage and facilitate energy-efficiency focused residential housing repairs and upgrades to owner occupied homes and non-owner occupied single-family homes and multi-family properties consisting of a maximum of three total units within both rural and urban areas.
DNR Grant for Holman Pool Building - 2020	\$150,000	Cancelled	Bids came back more than twice what was budgeted for the project due to increases in labor and material costs. The building will be used for storage.
EGLE DWAM Grant - 2019	\$460,000	Awarded	Original work scope includes investigating 364 water service lines through the city, updating distribution system material inventory, and updating the water asset management plan. The project is funded by a grant from the State of Michigan. All addresses on the original list, change order no. 1 list, and change order no. 2 list have been hydro-excavated at the curb stop. Hard surface restoration is in progress.

EGLE Service Line Replacement Funding - 2020	\$3,000,000	Awarded	Owosso's application was scored the highest this round. Project plan submitted July 1, 2021. This is 100% forgiven loan (Booker Funding) through the state's revolving loan fund program. Dollars will be used to replace water service lines subject to LCR requirements.
EGLE Service Line Replacement Funding (2)	\$1,345,000	Awarded	This partial loan forgiveness funding is tied to the application above. This project involves more LSR replacements coupled with the replacement of the Center St water main and rehabilitation of the water system elevated towers. This opportunity is 30% Booker forgivable. Remainder of this project will need ARPA funding to complete.
FEMA SCBA Grant - 2022	\$250,000	Denied	This grant replaces the OFD's breathing apparatuses. This is the second year we have been denied.
FEMA Radio Grant - 2021	\$1,200,000	Denied	This grant was in conjunction with other municipalities to replace OFD's radio units.
Federal COPS Grant - 2022	\$582,875 over 3 years	Denied	This grant funds up to 3 new police officer positions for 3 years. If awarded, the city would be required to continue funding these positions for an additional year.
Saginaw WIN Grant - 2020	\$10,500	Awarded	To help fund the Middle School area kayak launch.
Safe Routes to School - 2022	\$600,000	Awarded	Work scope includes constructing ADA compliant sidewalk ramps at various locations within the city along with constructing new sidewalks primarily in the Middle School area. The project is complete.
Consumers LED Rebate - 2021	\$5,460	Completed	Replace light fixtures in City Hall with more efficient LED lights
Small Urban Grant - 2022	\$375,000	Denied	Reconstruct Chipman St from Beehler to M-21.
MEDC WRI Grant - 2021	\$1,600,000	Denied	Replace water main, streets, and LSLs on Center, Clyde, Huron, Lynn, and Milwaukee Streets. 25% match required.
MCACA Grant - 2020	\$82,500	Denied	Replace library AC, Library steam pipes, Gould House heat and AC, and Castle boiler. Required \$82,500 match. Will know in September, 2021 if we are awarded.
Small Urban Grant - 2019	\$375,000	Awarded	Reconstruct Gould St from Oliver to Moore.
T-Mobile Hometown Grant - 2020	\$45,300	Denied	Possibly help fund the Middle School Kayak Launch project so no millage money would be needed to complete the project. This would add to the Saginaw WIN Grant already awarded.
Wellhead Protection Grant - 2021	\$52,000	Denied	Fund wellhead educational activities, groundwater audit, wellhead protection software, and update the city's wellhead plan.
Consumers Tree Planting Grant - 2022	\$2,600	Awarded	Consumers Energy's tree planting grant program to assist with annual fall tree planting in 2022.
MDOT RR Grade Crossing Grant – Woodlawn	\$108,621	Denied	Replace RR crossing at Woodlawn Ave. Funding: 60% MDOT/40% RR
MDOT RR Grade Crossing Grant – Chestnut - 2023	\$81,765	Denied	Replace RR crossing at Chestnut St. Funding: 60% MDOT/40% RR
MDOT RR Grade Crossing Grant – Cedar - 2022	\$181,653	Awarded - 2021	Replace RR crossing at Cedar St. Funding 60% MDOT/40% RR
MDOT RR Grade Crossing Grant – S. Chipman - 2023	\$112,381	Denied	Replace RR crossing at S Chipman St. Funding: 60% MDOT/40% RR
FY 2023 DWSRF – Water	\$1,011,250	Awarded	Replace water main on North, Lee, Clyde, Lunn, Huron, and Milwaukee St and LSRs (see below for project specifics). SCADA control upgrade at water plant. Wells at Palmer and Juniper. Fishbeck water study. Grant amount is 25% of total project cost. Remainder to be funded by SRF low interest loans.

FY 2023 CWSRF – Sewer	\$6,712,500	Awarded	Replace waste water plant treatment towers (3). This represents 50% of the cost of the project funded by grants and forgivable loans. The remainder will be funded by low interest SRF loans. Total cost now \$19 million. Due to inflation and increase in construction costs, council decided to reduce the project scope by delaying the tower replacement portion of the project
DNR Spark Grant - 2022	\$752,500	Application delayed to resolve property ownership issue.	Make improvements to the James Minor River Trail along Jerome St to coincide with future street reconstruction. Grant will fund trail improvements and paving from Washington St to the Oakwood walk bridge.
Match on Main - 2022	\$25,000	Awarded	Grant from MEDC to Aviator Jayne for business expansion.
Match on Main - 2022	\$25,000	Awarded	Grant from MEDC to Taphouse Meat Market for business creation.
Consumers Tree Grant – 2023	\$3,000	Awarded	Grant from Consumers Energy to plant 15 trees in the city right of way.
FY 2024 DWSRF (7497-01) – Water - 2023	\$1,745,000	Awarded	Total project cost (SRF loan): \$3,490,000. 50% principal forgiveness. This project will replace water main on Dewey, Young, Tracy, Grace, and W Stewart Streets. It will also pay for WTP improvements: backwash pump replacement, process piping replacement, communication and controls upgrades, and sand filter rehabilitation.
MEDC RAP Grant – DDA Downtown Lights - 2023	\$300,000	Awarded	The scope of work is street light removal and replacement including new conduit and wiring on the following streets: <ul style="list-style-type: none"> <li>• Comstock from Water to Park</li> <li>• Washington from Water to Main (M-21)</li> <li>• Main (M-21) from Washington to Park (south side only)</li> <li>• Park from Comstock to Main (M-21) (west side only)</li> </ul> The project is funded by ARPA funds and a RAP grant. The project is complete.
MEDC RAP Grant – Curwood Place – 344 W Main St - 2023	\$1,358,000	Awarded	This grant will pay for the rehabilitation and addition of upper story residential units at 344 W Main Street.
CIS Trail Appropriation - 2024	\$4.4 million	Awarded	Legislative appropriation from State to complete the gap in the CIS trail and make improvements to trail along Jerome St. Scope of work includes trail construction from the existing Clinton-Ionia-Shiawassee (CIS) trail termination at Smith Road to Chestnut St, bike lane installation on Chestnut St, Stewart St, and Washington St, James Miner Trail reconstruction from Hickory St to Oakwood St, and paving the Sam & Opal Voight walkway from Washington Street to the boardwalk. The project also includes rehabilitating Jerome St from Hickory St to Oakwood St. Design work is in progress by Fleis & Vandenbrink. Work is scheduled to take place in 2025 and 2026.
MSHDA NEP – 2024	\$75,000	Awarded	Assists low income home owners with eligible exterior home improvements up to \$24,000 each.
MSHDA MIHope – 2024	\$365,000	Awarded	Assist low income home owners with eligible energy efficient upgrades up to \$25,000 each. In October, 2024 an additional \$100,000 was granted to the city for being a “high performer” in the program.
EPA Community Change Grant – Memorial - 2024	\$11,000,000	Awaiting decision	The EPA Community Change Grant, funded by the Inflation Reduction Act, provides approximately \$2 billion to help disadvantaged communities address environmental and climate justice challenges. The grants support projects that reduce

			<p>pollution and build community resilience. Eligible applicants include partnerships of community-based organizations with tribes, local governments, or educational institutions. Applications are accepted on a rolling basis until November 21, 2024.</p> <p>The City seeks to partner with Memorial Healthcare to seek \$11 million to build the first phase of equalization storage at the Waste Water Treatment Plant in an attempt to lift the 2005 consent order from EGLE.</p>
EPA Community Change Grant – YMCA - 2024	\$11,500,000	Denied	<p>Much like the memorial grant above, this application is for the same program only the city would partner with the YMCA for a community resiliency project. The Y is looking to address issues of climate change by better preparing the community for more hazardous weather events caused by climate change. The city's portion of the grant would pay for clean water initiatives via the construction of wastewater retention at the wastewater plant. Unlike the memorial grant, this application would add an additional city component addressing clean air initiatives with the replacement of the library's heating system. This would replace the ancient steam boiler with a modern high-efficiency hydronic boiler system.</p>
TMF Grant – EGLE (Lead Service Line ID) - 2024	\$600,000	Awarded	<p>The Michigan Department of Environment, Great Lakes, and Energy (EGLE) has established the Community Technical, Managerial, and Financial (TMF) Support for Lead Line Replacement grant. This program, with an appropriation of \$48 million, aims to assist publicly owned community drinking water systems in lead service line replacement efforts. The grants, with a maximum award of \$600,000 per proposal, prioritize communities that have not previously received funding and those with lower Median Annual Household Income (MAHI). Work scope includes investigating approximately 700 water service lines throughout the city. Water service lines will be investigated at the curb stop via hydro-excavating and inside the building at the water meter. Notification for scheduling investigations inside the building are in progress. Investigation at the curb stop is scheduled for Summer 2025.</p>
MiNeighborhood MSHDA - 2024	\$395,300	Awarded	<p>The Michigan State Housing Development Authority's (MSHDA) MI Neighborhood grant program provides funding to enhance community living and directly assist homeowners through various eligible activities, including:</p> <ul style="list-style-type: none"> <li>• Housing Rehabilitation: Exterior repairs such as roof replacements, siding, windows, doors, and accessibility improvements like ramps and handrails.</li> <li>• Energy Efficiency Upgrades: Enhancements like insulation, energy-efficient windows, and HVAC system improvements to reduce utility costs.</li> <li>• Accessibility Modifications: Interior adjustments to improve accessibility for individuals with disabilities, including bathroom modifications and kitchen adaptations.</li> </ul>

			<ul style="list-style-type: none"> <li>Public Amenity Enhancements: Community-wide projects such as park improvements, playground installations, and the creation of community gardens.</li> </ul> <p>Eligibility for homeowner assistance typically includes income limits (usually up to 120% of the Area Median Income), property ownership as a primary residence, and location within the city. Up to \$40,000 per project.</p>
James Minor Trail Grant	\$70,000	Awarded	Widen and resurface the James Minor Trail from Gould Street to the Corunna footbridge with DNR approved stone.
SHPO Grant for Congregational Church	\$28,480	Denied	Repair interior plaster around stained glass windows. HDC Grant. Denied when city discovered that the work was completed while SHPO was still considering grant award.
Congressional Appropriation for water and sewer plant project assistance.	\$111,000,000 (denied) \$5 million (applied)	Applied but request significantly reduced by congressional representation.	Applied for this coming US budget fiscal year to assist with improvements at the water and sewer plant. Had a discussion with Rep Barrett's staff advising that the request needed to be less than \$5 million. Revised request to include around \$4.7 million in water main replacements that fit in the congressional budget schedule and city's fiscal year.
State Appropriation request for sewer plant improvements	\$15,000,000	Applied with Rep BeGole's office	Replacement of nitrification towers at sewer treatment plant. Unclear if staff will be asked to testify during the state's ongoing budget process.
<b>TOTAL GRANTS AWARDED</b>	<b>\$33,851,374 – 53%</b>	<i>Grants Denied</i>	<b>\$15,990,442 – 47%</b>

### STREETS AND SIDEWALKS

<b>2024-2025 Sidewalk Replacement</b>		The contract was extended to October 5, 2025. The focus area for sidewalk replacement in 2025 is the area bounded by Woodlawn Ave, Corunna Ave, Abrey Ave, and the south city limits. This work is scheduled to begin in July 2025.	
<b>2023-25 Street Patching</b>		Work scope includes patches on various streets within the city of Owosso needed for water main breaks, sewer repairs, etc. The contract was extended to November 30, 2025. Patching is planned to begin in June 2025.	
<b>2025 Pavement Marking</b>		Scope of work is re-painting pavement markings at various locations throughout the city. The project has been awarded to PK Contracting. Worked is planned for Summer 2025.	
<b>2025 Chip Seal Program</b>		<ul style="list-style-type: none"> <li>Tracy from Frederick to Stewart</li> <li>Ament from Lyon to Cedar</li> <li>Ament from Walnut to Shiawassee (M-52)</li> <li>Mary from Chipman to State</li> <li>Hiram from Chipman to State</li> <li>State from South to Mary</li> </ul> <p>The project has been awarded to Highway Maintenance with work planned for July 2025.</p>	2025
<b>2025 Street Program</b>		Projects planned for street resurfacing:	2025

		<ol style="list-style-type: none"> <li>1. Howell Street from south end to Clinton. Work scope includes crush and shape with asphalt resurfacing. The project has been awarded to Glaeser Dawes Corporation. The project is complete with punch list and final closeout procedures underway.</li> <li>2. Lynn Street from west end to Clinton. Work scope includes crush and shape with asphalt resurfacing. The project has been awarded to Glaeser Dawes Corporation. The project is complete with punch list and final closeout procedures underway.</li> </ol>	
<b>Street Projects</b>	Jerome: Hickory to Oakwood	Work scope includes crush and shape with asphalt pavement construction along with minor drainage upgrades. Project is on hold until funding is available.	On hold pending funding.

#### UTILITIES (Water and Sewer)

Project	Project Name/Description	Status	Completed
<b>2025 TMF Service Line Investigations</b>		Work scope includes investigating approximately 700 water service lines throughout the city. Water service lines will be investigated at the curb stop via hydro-excavating and inside the building at the water meter. Notification for scheduling investigations inside the building are in progress. Investigation at the curb stop is scheduled for Summer 2025.	
<b>2025 Sewer Lining</b>		Scope of work is cured in place pipe lining on sanitary and storm sewers at various locations. The project was awarded to J&J Environmental. Work is planned for June 2025.	
<b>Lead Service Line Identification Project</b>	Funded by TMF Grant. Will ID 700 water service lines throughout the city. Water service lines will be investigated at the curb stop via hydro-excavating and inside the building at the water meter.	Work scope includes investigating approximately 700 water service lines throughout the city. Water service lines will be investigated at the curb stop via hydro-excavating and inside the building at the water meter. Notification for scheduling investigations inside the building are in progress. The project was awarded to M.L. Chartier Excavating. Investigations at the curb stop are scheduled to begin July 2025.	Summer 2025
<b>Water Treatment Plant</b>	SCADA System - 2023	Kick-off meeting with Tetra tech was 10.30.20. Design phase completed. Included in next DWRP loan application.	In progress
<b>Water Main Projects – 2025 Contract 1</b>		<p>Work scope includes water main replacement including non-compliant water service line replacement on the following streets:</p> <ol style="list-style-type: none"> <li>1. Olmstead Street from Ward to Chipman</li> <li>2. Harding Avenue from Willow Springs to Hanover</li> <li>3. Hanover Street from Harding to Riverside</li> </ol>	

		The project was approved as part of the State of Michigan Department of EGLE 2025 Drinking Water State Revolving Fund project. Bids were received on May 20, 2025 with tentative contract award planned for June 2025. Construction is planned to begin August 2025.	
<b>Water Main Projects – 2025 Contract 2</b>		<p>Work scope includes water main replacement including non-compliant water service line replacement on the following streets:</p> <ol style="list-style-type: none"> <li>1. Nafus Street from south end to Frederick</li> <li>2. Grace Street from Cedar to Shiawassee</li> <li>3. Young Street from Chestnut to Brooks</li> </ol> <p>The project was approved as part of the State of Michigan Department of EGLE 2025 Drinking Water State Revolving Fund project. Bids were received on May 20, 2025 with tentative contract award planned for June 2025. Construction is planned to begin August 2025.</p>	
<b>S Chestnut St Rail Crossing and Westtown Drainage</b>	S Chestnut Street H&E Railroad Crossing – south of M-21	A property owner near the RR crossing is concerned with their property being partially flooded during very heavy rain events. The ditch in the RR right of way overflows and it is suspected that debris in the ditch clogs the culvert. City engineer and city manager met with RR personnel in Sept 2023 where we were informed the RR will not clean/clear the ditch but would allow us access to the ditch to create a debris catch for the culvert. If that does not work, we will have to approach the township and drain commission for a study to assess required improvements to the drainage system in the area. This project is not on the city's latest approved Capital Improvement Project. Staff met with property owners in westtown and the drain commissioner in October. A 1998 study will need to be updated in partnership with Owosso Twp, County, and MDOT per the rules for "Chapter 20 cost share" county drains. City's contribution of study will be 51%.	Ongoing.
<b>Future Water Main Projects</b>		<p>Projects submitted to EGLE for FY2025 Drinking Water State Revolving Fund (DWSRF) funds for water main replacement:</p> <ol style="list-style-type: none"> <li>1. Nafus Street from south end to Frederick</li> <li>2. Gilbert Street from Mason to Oliver</li> <li>3. Clinton Street from Cedar to Shiawassee</li> <li>4. Olmstead Street from Ward to Chipman</li> <li>5. Harding Avenue from Willow Springs to Hanover</li> <li>6. Hanover Street from Harding to Riverside</li> <li>7. Stewart Street from Cedar to Shiawassee</li> <li>8. Williams Street from Shiawassee to Washington</li> <li>9. Dewey Street from Main (M-21) to King</li> </ol>	Bonding approved by council in Feb 2025

<b>2025 Sewer Televising Project</b>		<p>The following sewers are planned for televising:</p> <ol style="list-style-type: none"> <li>1. Ament St between Lyon and Shiawassee (M-52) – storm sewer</li> <li>2. Bennett Field Dr between Lafayette and Hoyt – storm sewer</li> <li>3. Oliver St and Chipman St intersection – storm sewer</li> <li>4. Hickory St between King and Osburn – storm sewer</li> <li>5. Park Street between Osburn and Stratford – storm sewer</li> <li>6. King St and Dewey St intersection – storm and sanitary sewer</li> <li>7. Sanitary Sewer Interceptor from Robbins and Main (M-21) to Hathaway – sanitary sewer</li> </ol> <p>The project has been awarded to MEC Underground Solutions. Televising is complete. Sewer patching is planned to begin June 2025.</p>	2025
<b>2025 Drainage Improvement Project – North St between Chipman and Hanover</b>		Work scope includes ditch cleaning on the North St ditch between Chipman St and Hanover St and on the Coventry Ct ditch north of Stewart St. The project has been awarded to Wombat Services. The work on the Coventry Ct ditch is complete. The work on the North St ditch is about 25% complete.	
<b>2025-27 Water Service Line Replacement Project</b>		Work scope includes noncompliant water service lines replacements targeting 500 locations within the City of Owosso over a 3-year time period. The project was approved as part of the State of Michigan Department of EGLE 2025 Drinking Water State Revolving Fund project. Bids were received on May 20, 2025 with tentative contract award planned for June 2025. Construction is planned to begin August 2025.	2025-2027

<b>WATER TREATMENT PLANT</b>		
<b>Project Name/Description</b>	<b>Status</b>	<b>Completed</b>
<b>SCADA Upgrades</b>	Upgrade and expand the SCADA system for the WTP and wells. Tower permit with FCC has been approved! Could take 12 weeks to hear back. Any existing or new wells can continue operation with SCADA – which could be implemented later. Standpipe radio install has been progressing with Tetra Tech and Countyline. Progress meetings on SCADA project help monthly.	In process
<b>Lab Room Repairs</b>	This project hinges primarily on stopping the roof leaks first. Fishbeck budgeted over \$750,000 to replace the roof. This replacement is on hold and only roof repairs will be completed until it has been determined that money will be invested in the current plant. In the meantime only essential improvements will be completed on the Lab and Control Room.	Lab has also been recertified after EGLE delay.
<b>Palmer Well Rehab Project</b>	Palmer 2 is due for a performance test, complete inspection and cleaning, pump and pipe rehab or replacement. Process piping is being installed and consumers energy is working on installing electric service.	Complete

### PARKS/ CEMETERY/ FORESTRY/ NONMOTORIZED

Project	Project Name/Description	Status	Completed
	CIS Trail Extension – Extend trail from Priest Rd. to City.	Scope of work includes trail construction from the existing Clinton-Ionia-Shiawassee (CIS) trail termination at Smith Road to Chestnut St, bike lane installation on Chestnut St, Stewart St, and Washington St, James Miner Trail reconstruction from Hickory St to Oakwood St, and paving the Sam & Opal Voight walkway from Washington Street to the boardwalk. The project also includes rehabilitating Jerome St from Hickory St to Oakwood St. Design work is in progress by Fleis & Vandenbrink. Work is scheduled to take place in 2026.	State funding approved for M-21 route. Working with MDOT on ROW permit.

### BUILDING AND GROUNDS

<b>Library</b>	Heating System Replacement	Abandon/dismantle existing steam boiler and distribution lines. Add hydronic boiler system. Est cost: \$500,000	On Hold
<b>City Hall</b>	Security and Accessibility - IT	Replace/Add technology at city hall for security and accessibility. Replace old doorbell on basement entry and upgrade silent alarm system.	Complete
	City Hall HVAC, electric service, and generator replacement	Replace RTUs, electric service panels, generator and transfer switch, and address structural issues with room below grade on west side of building.	Contract negotiated. Expect to take contract for council approval soon.
<b>Public Safety</b>	HVAC replacement/efficiency upgrades	As part of the city hall efficiency project, I'm also planning to propose replacement of the public safety building's boiler and heating/cooling systems. As part of the project we would like to replace most of the overhead doors, garage bay ceiling panels, foam insulate the ceiling in garage bay, and replace worn entry doors.	Congressional appropriation through USDA approved. Approved by regional office. Will need owners rep to guide city through construction and compliance.



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: May 23, 2025  
TO: Owosso City Council  
FROM: Brad Barrett, Finance Director  
SUBJECT: Monthly Financial Report – April 2025

### RECOMMENDATION:

Receive and file communication from Finance Department.

### BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

*During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....*

A revenue and expenditure report and cash summary report are included for the period ending April 30, 2025. Six month budget amendments are incorporated in this report.

### Revenue Expense Report

The column labeled "Activity for month" reflects revenues received and expenses paid during the specific month and the column labeled "YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1<sup>st</sup>.)

### FISCAL IMPACTS:

None.

### Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending 4-30-2025  
Cash Summary by Account for City of Owosso – 4-1-2025 – 4-30-2025

PERIOD ENDING 04/30/2025

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

		2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/25 INCR (DECR)	04/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,968,376.00	3,957,319.00	189,746.53	3,936,890.19	20,428.81	99.48
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (O	3,306.00	3,306.00	4,008.46	4,008.46	(702.46)	121.25
101-000-404.000	PA 298 OF 1917	316,083.00	315,026.00	16,499.68	314,910.26	115.74	99.96
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	5,000.00	5,000.00	0.00	1,448.43	3,551.57	28.97
101-000-434.000	TRAILER PARK TAXES	1,000.00	1,100.00	108.00	1,402.00	(302.00)	127.45
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIES	14,045.00	14,045.00	13,501.51	13,501.51	543.49	96.13
101-000-439.000	MARIJUANA TAX DISTR.	237,851.00	237,851.00	0.00	235,147.84	2,703.16	98.86
101-000-445.000	INTEREST & PENALTIES ON TAXES	19,858.00	19,858.00	15,400.48	32,814.69	(12,956.69)	165.25
101-000-447.000	ADMINISTRATION FEES	162,835.00	161,460.00	11,503.35	161,325.02	134.98	99.92
101-000-476.000	LIQUOR LICENSES	10,500.00	10,500.00	0.00	4,612.85	5,887.15	43.93
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	73,000.00	73,000.00	0.00	38,943.41	34,056.59	53.35
101-000-478.000	ROW LICENSES	1,000.00	1,000.00	50.00	630.00	370.00	63.00
101-000-491.000	PERMITS (GUN)	400.00	500.00	90.00	660.00	(160.00)	132.00
101-000-502.000	GRANT-FEDERAL	173,570.00	116,500.00	0.00	0.00	116,500.00	0.00
101-000-502.000-USDAFY24PS	GRANT-FEDERAL	0.00	500,000.00	0.00	0.00	500,000.00	0.00
101-000-502.000-USDOT-OHSP	GRANT-FEDERAL	0.00	0.00	0.00	16.61	(16.61)	100.00
101-000-502.100	FEDERAL GRANT - DEPT OF JUSTICE	0.00	0.00	0.00	936.00	(936.00)	100.00
101-000-502.100-COSSAP2022	FEDERAL GRANT - DEPT OF JUSTICE	100,000.00	66,542.00	4,277.55	30,858.26	35,683.74	46.37
101-000-502.100-DOJ-SRTBWC	FEDERAL GRANT - DEPT OF JUSTICE	0.00	4,017.00	0.00	4,941.03	(924.03)	123.00
101-000-540.000	STATE SOURCES	3,750.00	12,891.00	18,949.54	35,742.66	(22,851.66)	277.27
101-000-540.000-DDASTRLITE	STATE SOURCES	300,000.00	300,000.00	0.00	300,000.00	0.00	100.00
101-000-540.000-MCOLES-CPE	STATE SOURCES	0.00	3,500.00	0.00	4,748.98	(1,248.98)	135.69
101-000-540.531	LOCAL GRANT	0.00	4,800.00	0.00	4,800.00	0.00	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	150,000.00	150,000.00	0.00	99,857.09	50,142.91	66.57
101-000-574.000	REVENUE SHARING	1,619,621.00	1,571,642.00	261,246.00	1,061,687.00	509,955.00	67.55
101-000-574.050	REVENUE SHARING - STATUTORY	521,375.00	521,375.00	80,500.00	342,525.00	178,850.00	65.70
101-000-605.200	CHARGE FOR SERVICES RENDERED	17,500.00	17,500.00	574.50	15,548.88	1,951.12	88.85
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	122.40	985.00	15.00	98.50
101-000-605.300	FIRE SERVICES	5,000.00	8,250.00	0.00	6,750.00	1,500.00	81.82
101-000-605.301	POLICE DEPARTMENT SERVICES	195,764.00	195,764.00	0.00	153,199.77	42,564.23	78.26
101-000-605.336	AMBULANCE SERVICES - TWP	331,898.00	331,898.00	77,027.44	313,627.57	18,270.43	94.50
101-000-607.100	FILING FEES - ABATEMENT APPLICA'	800.00	800.00	0.00	800.00	0.00	100.00
101-000-638.000	AMBULANCE CHARGES	291,515.00	291,515.00	55,515.82	683,358.00	(391,843.00)	234.42
101-000-638.000-TREAT-ONLY	AMBULANCE CHARGES	13,883.00	13,883.00	0.00	9,650.00	4,233.00	69.51
101-000-638.100	AMBULANCE MILEAGE CHARGES	196,461.00	196,461.00	0.00	52,398.71	144,062.29	26.67
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR'	432,847.00	432,847.00	0.00	260,053.52	172,793.48	60.08
101-000-642.000	CHARGE FOR SERVICES - SALES	2,500.00	2,500.00	625.00	2,680.00	(180.00)	107.20
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,440.00	(600.00)	120.00	1,320.00	8.33
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	2,098.47	7,353.60	2,646.40	73.54
101-000-657.100	PARKING VIOLATIONS	7,500.00	7,500.00	495.00	3,715.00	3,785.00	49.53
101-000-665.000	INTEREST INCOME	50,000.00	250,000.00	27,468.01	330,038.24	(80,038.24)	132.02
101-000-665.100	MERS INTEREST INCOME	100.00	100.00	0.88	47.85	52.15	47.85
101-000-667.100	RENTAL INCOME	500.00	530.00	0.00	560.00	(30.00)	105.66
101-000-673.000	SALE OF FIXED ASSETS	0.00	251,932.00	0.00	252,209.25	(277.25)	100.11
101-000-674.200	DONATIONS	0.00	17,375.00	0.00	17,375.00	0.00	100.00
101-000-675.000	MISCELLANEOUS	75,000.00	75,000.00	8,307.75	29,003.55	45,996.45	38.67
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	185,623.00	185,623.00	0.00	92,169.65	93,453.35	49.65
101-000-676.254	FUND 254 ADMIN CHARGE BACK	5,500.00	5,500.00	0.00	2,309.69	3,190.31	41.99
101-000-676.300	CITY UTILITIES ADMIN REIMB	452,627.00	453,728.00	0.00	332,779.10	120,948.90	73.34
101-000-676.400	DDA TIF CHARGE BACK	134,024.00	134,024.00	0.00	81,294.74	52,729.26	60.66
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	209,887.00	209,887.00	0.00	125,283.47	84,603.53	59.69

PERIOD ENDING 04/30/2025

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/25 INCR (DECR)	04/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-676.600	BRA ADMIN FEES	6,451.00	6,451.00	0.00	6,452.00	(1.00)	100.02
101-000-678.000	SPECIAL ASSESSMENT	0.00	22,550.00	21,751.30	44,301.22	(21,751.22)	196.46
101-000-687.000	INSURANCE REFUNDS/REBATES	88,000.00	0.00	0.00	33,224.54	(33,224.54)	100.00
101-000-696.000	BOND PROCEEDS	806,371.00	806,371.00	735,528.94	735,528.94	70,842.06	91.21
101-000-699.287	ARPA TRANSFER IN	276,000.00	305,835.00	0.00	305,835.23	(0.23)	100.00
TOTAL REVENUES		11,480,001.00	12,287,496.00	1,544,796.61	10,531,059.81	1,756,436.19	85.71
Expenditures							
101	CITY COUNCIL	8,060.00	12,560.00	121.50	8,740.41	3,819.59	69.59
171	CITY MANAGER	339,400.00	339,253.00	32,146.99	264,582.00	74,671.00	77.99
201	FINANCE	254,052.00	253,656.00	17,745.49	182,904.36	70,751.64	72.11
210	CITY ATTORNEY	164,600.00	164,600.00	13,564.56	115,976.74	48,623.26	70.46
215	CLERK	254,983.00	259,281.00	13,894.36	172,748.26	86,532.74	66.63
228	INFORMATION & TECHNOLOGY	154,000.00	159,687.00	11,211.35	129,828.80	29,858.20	81.30
253	TREASURY	275,205.00	274,536.00	38,650.48	190,347.53	84,188.47	69.33
257	ASSESSING	222,748.00	221,814.00	15,743.33	169,243.06	52,570.94	76.30
261	GENERAL ADMIN	448,621.00	453,664.00	1,418.54	400,957.87	52,706.13	88.38
262	ELECTION	79,829.00	77,184.00	367.50	70,822.65	6,361.35	91.76
265	BUILDING & GROUNDS	835,789.00	837,905.00	11,255.53	174,420.53	663,484.47	20.82
270	HUMAN RESOURCES	217,410.00	215,472.00	17,575.38	163,474.87	51,997.13	75.87
301	POLICE	3,105,516.00	3,265,445.00	317,811.48	2,327,307.56	938,137.44	71.27
336	FIRE	4,053,099.00	4,293,630.00	981,416.82	2,677,693.82	1,615,936.18	62.36
371	BUILDING AND SAFETY	46,045.00	521.00	0.00	520.63	0.37	99.93
441	PUBLIC WORKS	1,262,732.00	1,247,415.00	43,243.33	1,083,387.98	164,027.02	86.85
528	LEAF AND BRUSH COLLECTION	313,011.00	338,392.00	17,781.03	263,032.85	75,359.15	77.73
585	PARKING	36,025.00	37,607.00	1,218.51	28,156.71	9,450.29	74.87
720	COMMUNITY DEVELOPMENT	37,222.00	233,729.00	4,664.56	49,350.86	184,378.14	21.11
751	PARKS	369,923.00	369,023.00	19,577.16	232,596.01	136,426.99	63.03
966	TRANSFERS OUT	52,633.00	287,326.00	0.00	272,873.54	14,452.46	94.97
TOTAL EXPENDITURES		12,530,903.00	13,342,700.00	1,559,407.90	8,978,967.04	4,363,732.96	67.29
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		11,480,001.00	12,287,496.00	1,544,796.61	10,531,059.81	1,756,436.19	85.71
TOTAL EXPENDITURES		12,530,903.00	13,342,700.00	1,559,407.90	8,978,967.04	4,363,732.96	67.29
NET OF REVENUES & EXPENDITURES		(1,050,902.00)	(1,055,204.00)	(14,611.29)	1,552,092.77	(2,607,296.77)	147.09

PERIOD ENDING 04/30/2025

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/25 INCR (DECR)	04/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-502.000	GRANT-FEDERAL	560,000.00	284,853.00	0.00	284,852.57	0.43	100.00
202-000-502.000-SRTS2024GR	GRANT-FEDERAL	0.00	225,283.00	0.00	225,283.25	(0.25)	100.00
202-000-540.000	STATE SOURCES	22,500.00	22,500.00	0.00	0.00	22,500.00	0.00
202-000-540.000-MDOT-TRAIL	STATE SOURCES	225,000.00	225,000.00	0.00	23,112.50	201,887.50	10.27
202-000-541.000	TRUNKLINE MAINTENANCE	42,948.00	42,948.00	25,125.59	33,486.10	9,461.90	77.97
202-000-542.000	GAS & WEIGHT TAX	1,534,024.00	1,534,024.00	135,681.18	1,051,229.08	482,794.92	68.53
202-000-665.000	INTEREST INCOME	10,000.00	200,000.00	16,345.48	203,632.97	(3,632.97)	101.82
202-000-675.000	MISCELLANEOUS	0.00	3,486.00	0.00	3,486.15	(0.15)	100.00
202-000-678.000	SPECIAL ASSESSMENT	0.00	101,546.00	14,640.18	182,091.06	(80,545.06)	179.32
TOTAL REVENUES		2,394,472.00	2,639,640.00	191,792.43	2,007,173.68	632,466.32	76.04
Expenditures							
451	CONSTRUCTION	1,587,350.00	1,461,147.00	0.00	1,301,107.18	160,039.82	89.05
463	STREET MAINTENANCE	690,735.00	786,595.00	11,498.46	557,527.27	229,067.73	70.88
473	BRIDGE MAINTENANCE	85,100.00	0.00	0.00	0.00	0.00	0.00
474	TRAFFIC SERVICES-MAINTENANCE	16,655.00	17,254.00	13.30	18,415.82	(1,161.82)	106.73
478	SNOW & ICE CONTROL	171,045.00	170,539.00	3,655.41	157,295.87	13,243.13	92.23
480	TREE TRIMMING	86,396.00	86,171.00	8,478.62	37,454.26	48,716.74	43.47
482	ADMINISTRATION & ENGINEERING	219,407.00	218,179.00	3,732.13	140,512.21	77,666.79	64.40
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	0.00	175,000.00	175,000.00	50.00
486	TRUNKLINE SURFACE MAINTENANCE	0.00	0.00	1,777.88	2,065.61	(2,065.61)	100.00
490	TRUNKLINE TREE TRIM & REMOVAL	0.00	500.00	0.00	106.02	393.98	21.20
491	TRUNKLINE STORM DRAIN, CURBS	0.00	287.00	0.00	207.43	79.57	72.28
492	TRUNKLINE ROADSIDE CLEANUP	0.00	0.00	70.75	70.75	(70.75)	100.00
494	TRUNKLINE TRAFFIC SIGNS	0.00	327.00	0.00	389.09	(62.09)	118.99
497	TRUNKLINE SNOW & ICE CONTROL	12,784.00	17,230.00	0.00	30,988.93	(13,758.93)	179.85
TOTAL EXPENDITURES		3,219,472.00	3,108,229.00	29,226.55	2,421,140.44	687,088.56	77.89
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		2,394,472.00	2,639,640.00	191,792.43	2,007,173.68	632,466.32	76.04
TOTAL EXPENDITURES		3,219,472.00	3,108,229.00	29,226.55	2,421,140.44	687,088.56	77.89
NET OF REVENUES & EXPENDITURES		(825,000.00)	(468,589.00)	162,565.88	(413,966.76)	(54,622.24)	88.34

PERIOD ENDING 04/30/2025

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/25 INCR (DECR)	04/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-502.000	GRANT-FEDERAL	175,000.00	0.00	0.00	0.00	0.00	0.00
203-000-502.000-SRTS2024GR	GRANT-FEDERAL	0.00	225,283.00	0.00	225,283.25	(0.25)	100.00
203-000-540.000	STATE SOURCES	43,500.00	43,500.00	0.00	0.00	43,500.00	0.00
203-000-542.000	GAS & WEIGHT TAX	564,856.00	564,856.00	49,983.92	387,270.73	177,585.27	68.56
203-000-665.000	INTEREST INCOME	10,000.00	50,000.00	3,395.69	36,821.22	13,178.78	73.64
203-000-678.000	SPECIAL ASSESSMENT	0.00	20,689.00	7,739.22	74,792.55	(54,103.55)	361.51
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	0.00	175,000.00	175,000.00	50.00
TOTAL REVENUES		1,143,356.00	1,254,328.00	61,118.83	899,167.75	355,160.25	71.69
Expenditures							
451	CONSTRUCTION	307,350.00	307,350.00	0.00	244.22	307,105.78	0.08
463	STREET MAINTENANCE	716,373.00	812,177.00	11,421.71	587,561.24	224,615.76	72.34
474	TRAFFIC SERVICES-MAINTENANCE	1,500.00	1,750.00	0.00	1,057.04	692.96	60.40
478	SNOW & ICE CONTROL	79,256.00	79,031.00	1,652.80	52,998.77	26,032.23	67.06
480	TREE TRIMMING	126,409.00	126,073.00	20,145.33	82,222.17	43,850.83	65.22
482	ADMINISTRATION & ENGINEERING	122,490.00	122,217.00	3,731.75	83,134.09	39,082.91	68.02
TOTAL EXPENDITURES		1,353,378.00	1,448,598.00	36,951.59	807,217.53	641,380.47	55.72
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		1,143,356.00	1,254,328.00	61,118.83	899,167.75	355,160.25	71.69
TOTAL EXPENDITURES		1,353,378.00	1,448,598.00	36,951.59	807,217.53	641,380.47	55.72
NET OF REVENUES & EXPENDITURES		(210,022.00)	(194,270.00)	24,167.24	91,950.22	(286,220.22)	47.33

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CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/25	04/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 208 - PARK/RECREATION SITES FUND							
Revenues							
208-000-665.000	INTEREST INCOME	500.00	2,000.00	94.25	1,431.05	568.95	71.55
208-000-674.100	PRIVATE DONATIONS	8,000.00	11,650.00	0.00	12,650.00	(1,000.00)	108.58
TOTAL REVENUES		8,500.00	13,650.00	94.25	14,081.05	(431.05)	103.16
Expenditures							
751	PARKS	31,700.00	31,700.00	0.00	12,545.57	19,154.43	39.58
TOTAL EXPENDITURES		31,700.00	31,700.00	0.00	12,545.57	19,154.43	39.58
Fund 208 - PARK/RECREATION SITES FUND:							
TOTAL REVENUES		8,500.00	13,650.00	94.25	14,081.05	(431.05)	103.16
TOTAL EXPENDITURES		31,700.00	31,700.00	0.00	12,545.57	19,154.43	39.58
NET OF REVENUES & EXPENDITURES		(23,200.00)	(18,050.00)	94.25	1,535.48	(19,585.48)	8.51

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CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/25	04/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 239 - OMS/DDA REVLG LOAN FUND							
Revenues							
239-000-644.000	PENALTIES - LATE CHARGES	250.00	250.00	0.00	29.08	220.92	11.63
239-000-665.000	INTEREST INCOME	10,000.00	24,000.00	2,206.84	22,260.14	1,739.86	92.75
239-000-670.000	LOAN PRINCIPAL	0.00	0.00	5,461.24	5,461.24	(5,461.24)	100.00
239-000-670.100	LOAN INTEREST	15,000.00	12,500.00	781.43	8,561.23	3,938.77	68.49
TOTAL REVENUES		25,250.00	36,750.00	8,449.51	36,311.69	438.31	98.81
Expenditures							
200	GEN SERVICES	2,814.00	2,581.00	0.00	26,131.00	(23,550.00)	1,012.44
TOTAL EXPENDITURES		2,814.00	2,581.00	0.00	26,131.00	(23,550.00)	1,012.44
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		25,250.00	36,750.00	8,449.51	36,311.69	438.31	98.81
TOTAL EXPENDITURES		2,814.00	2,581.00	0.00	26,131.00	(23,550.00)	1,012.44
NET OF REVENUES & EXPENDITURES		22,436.00	34,169.00	8,449.51	10,180.69	23,988.31	29.80

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CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/25	04/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 243 - BRA / OBRA #12 WOODWARD LOFT							
Revenues							
243-000-402.300	OBRA:TAX CAPTURE	135,052.00	135,052.00	0.00	135,361.83	(309.83)	100.23
243-000-402.300-BRA-DIST22	OBRA:TAX CAPTURE	16.00	16.00	0.00	16.19	(0.19)	101.19
243-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	6,072.00	0.00	6,072.19	(0.19)	100.00
243-000-665.000	INTEREST INCOME	50.00	250.00	29.73	243.76	6.24	97.50
TOTAL REVENUES		135,118.00	141,390.00	29.73	141,693.97	(303.97)	100.21
Expenditures							
721	PROFESSIONAL SERVICES	1,003.00	1,003.00	0.00	1,017.11	(14.11)	101.41
964	TAX REIMBURSEMENTS	134,065.00	140,137.00	140,434.02	140,434.02	(297.02)	100.21
TOTAL EXPENDITURES		135,068.00	141,140.00	140,434.02	141,451.13	(311.13)	100.22
Fund 243 - BRA / OBRA #12 WOODWARD LOFT:							
TOTAL REVENUES		135,118.00	141,390.00	29.73	141,693.97	(303.97)	100.21
TOTAL EXPENDITURES		135,068.00	141,140.00	140,434.02	141,451.13	(311.13)	100.22
NET OF REVENUES & EXPENDITURES		50.00	250.00	(140,404.29)	242.84	7.16	97.14

PERIOD ENDING 04/30/2025

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CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/25 INCR (DECR)	04/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	38,963.00	37,641.00	2,689.98	34,672.57	2,968.43	92.11
248-000-402.100	TIF	234,378.00	237,912.00	0.00	237,912.19	(0.19)	100.00
248-000-540.000-MATCHMAIN3	STATE SOURCES	0.00	0.00	20,856.92	20,856.92	(20,856.92)	100.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION S	21,478.00	26,454.00	0.00	26,454.48	(0.48)	100.00
248-000-665.000	INTEREST INCOME	5,000.00	8,000.00	938.88	7,087.30	912.70	88.59
248-000-670.100	LOAN INTEREST	1,577.00	1,577.00	120.04	1,287.18	289.82	81.62
248-000-674.400	INCOME-PROMOTION	15,000.00	10,000.00	0.00	8,818.00	1,182.00	88.18
248-000-674.500	INCOME-ORGANIZATION	0.00	0.00	0.00	3,500.00	(3,500.00)	100.00
248-000-674.600	INCOME-DESIGN	0.00	635.00	0.00	635.00	0.00	100.00
248-000-674.700	EV STATION REVENUE	2,400.00	5,000.00	755.51	7,215.18	(2,215.18)	144.30
248-000-699.101	TRANFERS FROM GENERAL FUND	35,133.00	35,133.00	0.00	25,055.54	10,077.46	71.32
TOTAL REVENUES		353,929.00	362,352.00	25,361.33	373,494.36	(11,142.36)	103.08
Expenditures							
200	GEN SERVICES	240,104.00	241,345.00	3,363.83	155,944.19	85,400.81	64.61
261	GENERAL ADMIN	89,179.00	88,962.00	6,781.64	69,741.72	19,220.28	78.39
704	ORGANIZATION	750.00	1,250.00	80.00	942.47	307.53	75.40
705	PROMOTION	15,050.00	17,500.00	110.00	10,217.56	7,282.44	58.39
706	DESIGN	7,000.00	10,000.00	99.97	2,402.84	7,597.16	24.03
707	ECONOMIC VITALITY	1,500.00	2,000.00	75.00	676.00	1,324.00	33.80
TOTAL EXPENDITURES		353,583.00	361,057.00	10,510.44	239,924.78	121,132.22	66.45
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		353,929.00	362,352.00	25,361.33	373,494.36	(11,142.36)	103.08
TOTAL EXPENDITURES		353,583.00	361,057.00	10,510.44	239,924.78	121,132.22	66.45
NET OF REVENUES & EXPENDITURES		346.00	1,295.00	14,850.89	133,569.58	(132,274.58)	.0,314.25

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/25 INCR (DECR)	04/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	55,000.00	55,000.00	0.00	55,000.00	0.00	100.00
249-000-490.000	PERMITS-BUILDING	105,000.00	105,000.00	10,525.60	103,919.33	1,080.67	98.97
249-000-490.100	PERMITS-ELECTRICAL	30,000.00	30,000.00	4,000.00	33,445.00	(3,445.00)	111.48
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	55,000.00	55,000.00	3,635.00	47,579.00	7,421.00	86.51
249-000-628.000	RENTAL REGISTRATION	9,000.00	9,000.00	150.00	2,900.00	6,100.00	32.22
249-000-665.000	INTEREST INCOME	5,000.00	10,000.00	1,051.52	9,952.80	47.20	99.53
249-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	(120.00)	120.00	100.00
TOTAL REVENUES		259,000.00	264,000.00	19,362.12	252,676.13	11,323.87	95.71
Expenditures							
200	GEN SERVICES	100,506.00	92,201.00	6,878.06	74,436.19	17,764.81	80.73
371	BUILDING AND SAFETY	161,834.00	151,799.00	10,834.65	104,037.74	47,761.26	68.54
TOTAL EXPENDITURES		262,340.00	244,000.00	17,712.71	178,473.93	65,526.07	73.15
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		259,000.00	264,000.00	19,362.12	252,676.13	11,323.87	95.71
TOTAL EXPENDITURES		262,340.00	244,000.00	17,712.71	178,473.93	65,526.07	73.15
NET OF REVENUES & EXPENDITURES		(3,340.00)	20,000.00	1,649.41	74,202.20	(54,202.20)	371.01

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/25 INCR (DECR)	YTD BALANCE 04/30/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 254 - HOUSING & REDEVELOPMENT							
Revenues							
254-000-540.000-114116MAIN	STATE SOURCES	0.00	49,232.00	0.00	49,232.21	(0.21)	100.00
254-000-540.000-MSHDANEP24	STATE SOURCES	72,500.00	57,262.00	0.00	57,261.80	0.20	100.00
254-000-540.000-MSHDMIHOPE	STATE SOURCES	53,000.00	252,741.00	0.00	157,055.87	95,685.13	62.14
254-000-665.000	INTEREST INCOME	0.00	1,370.00	163.76	2,060.62	(690.62)	150.41
254-000-675.000-114116MAIN	MISCELLANEOUS	0.00	157,339.00	0.00	157,339.16	(0.16)	100.00
TOTAL REVENUES		125,500.00	517,944.00	163.76	422,949.66	94,994.34	81.66
Expenditures							
200	GEN SERVICES	125,500.00	516,574.00	0.00	421,269.02	95,304.98	81.55
TOTAL EXPENDITURES		125,500.00	516,574.00	0.00	421,269.02	95,304.98	81.55
Fund 254 - HOUSING & REDEVELOPMENT:							
TOTAL REVENUES		125,500.00	517,944.00	163.76	422,949.66	94,994.34	81.66
TOTAL EXPENDITURES		125,500.00	516,574.00	0.00	421,269.02	95,304.98	81.55
NET OF REVENUES & EXPENDITURES		0.00	1,370.00	163.76	1,680.64	(310.64)	122.67

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/25	04/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING							
Revenues							
259-000-402.300	OBRA:TAX CAPTURE	48,103.00	48,103.00	0.00	51,182.04	(3,079.04)	106.40
259-000-699.248	TRANSFER FROM DDA	0.00	0.00	0.00	33,963.58	(33,963.58)	100.00
TOTAL REVENUES		48,103.00	48,103.00	0.00	85,145.62	(37,042.62)	177.01
Expenditures							
721	PROFESSIONAL SERVICES	6,232.00	6,232.00	0.00	6,006.50	225.50	96.38
964	TAX REIMBURSEMENTS	41,871.00	41,871.00	78,915.57	78,915.57	(37,044.57)	188.47
TOTAL EXPENDITURES		48,103.00	48,103.00	78,915.57	84,922.07	(36,819.07)	176.54
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:							
TOTAL REVENUES		48,103.00	48,103.00	0.00	85,145.62	(37,042.62)	177.01
TOTAL EXPENDITURES		48,103.00	48,103.00	78,915.57	84,922.07	(36,819.07)	176.54
NET OF REVENUES & EXPENDITURES		0.00	0.00	(78,915.57)	223.55	(223.55)	100.00

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/25 INCR (DECR)	YTD BALANCE 04/30/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
272-000-402.300	OBRA:TAX CAPTURE	209,874.00	209,874.00	0.00	211,517.78	(1,643.78)	100.78
TOTAL REVENUES		209,874.00	209,874.00	0.00	211,517.78	(1,643.78)	100.78
Expenditures							
721	PROFESSIONAL SERVICES	12,050.00	12,050.00	0.00	11,368.50	681.50	94.34
905	DEBT SERVICE	167,999.00	167,999.00	0.00	167,998.20	0.80	100.00
TOTAL EXPENDITURES		180,049.00	180,049.00	0.00	179,366.70	682.30	99.62
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		209,874.00	209,874.00	0.00	211,517.78	(1,643.78)	100.78
TOTAL EXPENDITURES		180,049.00	180,049.00	0.00	179,366.70	682.30	99.62
NET OF REVENUES & EXPENDITURES		29,825.00	29,825.00	0.00	32,151.08	(2,326.08)	107.80

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

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MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/25	04/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 273 - OBRA #9 ROBBINS LOFT							
Revenues							
273-000-402.300	OBRA:TAX CAPTURE	4,878.00	4,878.00	0.00	4,916.75	(38.75)	100.79
273-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	565.00	0.00	564.68	0.32	99.94
273-000-665.000	INTEREST INCOME	1,000.00	2,000.00	192.71	2,112.69	(112.69)	105.63
TOTAL REVENUES		5,878.00	7,443.00	192.71	7,594.12	(151.12)	102.03
Expenditures							
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	1,200.00	0.00	100.00
964	TAX REIMBURSEMENTS	3,678.00	4,243.00	0.00	0.00	4,243.00	0.00
TOTAL EXPENDITURES		4,878.00	5,443.00	0.00	1,200.00	4,243.00	22.05
Fund 273 - OBRA #9 ROBBINS LOFT:							
TOTAL REVENUES		5,878.00	7,443.00	192.71	7,594.12	(151.12)	102.03
TOTAL EXPENDITURES		4,878.00	5,443.00	0.00	1,200.00	4,243.00	22.05
NET OF REVENUES & EXPENDITURES		1,000.00	2,000.00	192.71	6,394.12	(4,394.12)	319.71

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/25	04/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Revenues							
276-000-402.300	OBRA:TAX CAPTURE	12,253.00	12,253.00	0.00	12,348.97	(95.97)	100.78
276-000-674.200	DONATIONS	17,623.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		29,876.00	12,253.00	0.00	12,348.97	(95.97)	100.78
Expenditures							
721	PROFESSIONAL SERVICES	1,704.00	2,960.00	0.00	2,256.00	704.00	76.22
905	DEBT SERVICE	28,172.00	0.00	0.00	0.00	0.00	0.00
964	TAX REIMBURSEMENTS	0.00	9,997.00	8,132.97	8,132.97	1,864.03	81.35
TOTAL EXPENDITURES		29,876.00	12,957.00	8,132.97	10,388.97	2,568.03	80.18
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		29,876.00	12,253.00	0.00	12,348.97	(95.97)	100.78
TOTAL EXPENDITURES		29,876.00	12,957.00	8,132.97	10,388.97	2,568.03	80.18
NET OF REVENUES & EXPENDITURES		0.00	(704.00)	(8,132.97)	1,960.00	(2,664.00)	278.41

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CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/25 INCR (DECR)	YTD BALANCE 04/30/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL							
Revenues							
277-000-402.300	OBRA:TAX CAPTURE	54,752.00	54,752.00	0.00	55,180.85	(428.85)	100.78
TOTAL REVENUES		54,752.00	54,752.00	0.00	55,180.85	(428.85)	100.78
Expenditures							
721	PROFESSIONAL SERVICES	4,144.00	4,144.00	0.00	3,972.00	172.00	95.85
964	TAX REIMBURSEMENTS	50,608.00	50,608.00	51,037.62	51,037.62	(429.62)	100.85
TOTAL EXPENDITURES		54,752.00	54,752.00	51,037.62	55,009.62	(257.62)	100.47
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:							
TOTAL REVENUES		54,752.00	54,752.00	0.00	55,180.85	(428.85)	100.78
TOTAL EXPENDITURES		54,752.00	54,752.00	51,037.62	55,009.62	(257.62)	100.47
NET OF REVENUES & EXPENDITURES		0.00	0.00	(51,037.62)	171.23	(171.23)	100.00

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/25 INCR (DECR)	YTD BALANCE 04/30/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
Revenues							
283-000-402.300	OBRA:TAX CAPTURE	16,824.00	16,824.00	0.00	16,956.28	(132.28)	100.79
283-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	621.00	0.00	620.62	0.38	99.94
283-000-665.000	INTEREST INCOME	0.00	15.00	2.22	16.20	(1.20)	108.00
TOTAL REVENUES		16,824.00	17,460.00	2.22	17,593.10	(133.10)	100.76
Expenditures							
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	750.00	0.00	100.00
905	DEBT SERVICE	19,391.00	19,391.00	0.00	19,391.28	(0.28)	100.00
TOTAL EXPENDITURES		20,141.00	20,141.00	0.00	20,141.28	(0.28)	100.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:							
TOTAL REVENUES		16,824.00	17,460.00	2.22	17,593.10	(133.10)	100.76
TOTAL EXPENDITURES		20,141.00	20,141.00	0.00	20,141.28	(0.28)	100.00
NET OF REVENUES & EXPENDITURES		(3,317.00)	(2,681.00)	2.22	(2,548.18)	(132.82)	95.05

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		CITY OF OWOSSO						
		MONTHLY REVENUE AND EXPENDITURE REPORT						
GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	2024-25	MONTH 04/30/25	04/30/2025	BALANCE		
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM	(ABNORM)	USED
Fund 284 - OPIOID SETTLEMENT FUND								
Revenues								
284-000-665.000	INTEREST INCOME	100.00	1,800.00	107.15	1,349.30	450.70		74.96
284-000-685.000	OPIOID SETTLEMENT REVENUE	0.00	11,647.00	973.58	12,620.84	(973.84)		108.36
TOTAL REVENUES		100.00	13,447.00	1,080.73	13,970.14	(523.14)		103.89
Fund 284 - OPIOID SETTLEMENT FUND:								
TOTAL REVENUES		100.00	13,447.00	1,080.73	13,970.14	(523.14)		103.89
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES		100.00	13,447.00	1,080.73	13,970.14	(523.14)		103.89

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GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/25 INCR (DECR)	YTD BALANCE 04/30/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT							
Revenues							
287-000-528.000	OTHER FEDERAL GRANTS	0.00	372,731.00	0.00	372,731.25	(0.25)	100.00
287-000-665.000	INTEREST INCOME	20,000.00	7,407.00	0.00	7,406.55	0.45	99.99
TOTAL REVENUES		20,000.00	380,138.00	0.00	380,137.80	0.20	100.00
Expenditures							
966	TRANSFERS OUT	1,413,573.00	488,441.00	0.00	488,440.95	0.05	100.00
TOTAL EXPENDITURES		1,413,573.00	488,441.00	0.00	488,440.95	0.05	100.00
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:							
TOTAL REVENUES		20,000.00	380,138.00	0.00	380,137.80	0.20	100.00
TOTAL EXPENDITURES		1,413,573.00	488,441.00	0.00	488,440.95	0.05	100.00
NET OF REVENUES & EXPENDITURES		(1,393,573.00)	(108,303.00)	0.00	(108,303.15)	0.15	100.00

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/25	04/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-643.000	SALES	3,000.00	3,000.00	396.00	2,698.00	302.00	89.93
297-000-665.000	INTEREST INCOME	2,000.00	3,000.00	189.82	2,606.67	393.33	86.89
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,066.00	1,134.00	0.00	1,134.00	0.00	100.00
297-000-667.100	RENTAL INCOME	2,800.00	0.00	0.00	0.00	0.00	0.00
297-000-674.100	PRIVATE DONATIONS	20,000.00	19,775.00	1,309.00	14,138.00	5,637.00	71.49
297-000-674.200	DONATIONS	11,650.00	5,411.00	0.00	5,410.66	0.34	99.99
297-000-675.000	MISCELLANEOUS	0.00	1,000.00	0.00	1,001.96	(1.96)	100.20
297-000-699.101	TRANFERS FROM GENERAL FUND	17,500.00	252,193.00	0.00	247,818.00	4,375.00	98.27
TOTAL REVENUES		58,016.00	285,513.00	1,894.82	274,807.29	10,705.71	96.25
Expenditures							
797	HISTORICAL COMMISSION	30,598.00	31,437.00	1,069.72	21,628.05	9,808.95	68.80
798	CASTLE	14,806.00	21,806.00	774.21	11,261.75	10,544.25	51.65
799	GOULD HOUSE	10,329.00	2,419.00	0.00	1,378.22	1,040.78	56.97
800	COMSTOCK/WOODARD	2,000.00	4,200.00	0.00	433.28	3,766.72	10.32
TOTAL EXPENDITURES		57,733.00	59,862.00	1,843.93	34,701.30	25,160.70	57.97
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		58,016.00	285,513.00	1,894.82	274,807.29	10,705.71	96.25
TOTAL EXPENDITURES		57,733.00	59,862.00	1,843.93	34,701.30	25,160.70	57.97
NET OF REVENUES & EXPENDITURES		283.00	225,651.00	50.89	240,105.99	(14,454.99)	106.41

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/25	04/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)							
Revenues							
301-000-402.000	GENERAL PROPERTY TAX	723,150.00	715,745.00	35,358.39	715,506.31	238.69	99.97
301-000-573.000	LOCAL COMMUNITY STABILIZATION S	50,000.00	50,000.00	0.00	16,988.24	33,011.76	33.98
301-000-665.000	INTEREST INCOME	0.00	205.00	62.87	458.53	(253.53)	223.67
TOTAL REVENUES		773,150.00	765,950.00	35,421.26	732,953.08	32,996.92	95.69
Expenditures							
905	DEBT SERVICE	773,150.00	773,150.00	0.00	772,650.00	500.00	99.94
TOTAL EXPENDITURES		773,150.00	773,150.00	0.00	772,650.00	500.00	99.94
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):							
TOTAL REVENUES		773,150.00	765,950.00	35,421.26	732,953.08	32,996.92	95.69
TOTAL EXPENDITURES		773,150.00	773,150.00	0.00	772,650.00	500.00	99.94
NET OF REVENUES & EXPENDITURES		0.00	(7,200.00)	35,421.26	(39,696.92)	32,496.92	551.35

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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User: BABarrett

PERIOD ENDING 04/30/2025

DB: Owosso

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/25	04/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 401 - CAPITAL PROJECT FUND							
Revenues							
401-000-665.000	INTEREST INCOME	0.00	2,000.00	277.49	2,453.87	(453.87)	122.69
401-000-687.000	INSURANCE REFUNDS/REBATES	0.00	231,672.00	74,308.00	147,553.00	84,119.00	63.69
TOTAL REVENUES		0.00	233,672.00	74,585.49	150,006.87	83,665.13	64.20
Fund 401 - CAPITAL PROJECT FUND:							
TOTAL REVENUES		0.00	233,672.00	74,585.49	150,006.87	83,665.13	64.20
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	233,672.00	74,585.49	150,006.87	83,665.13	64.20

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/25	04/30/2025	BALANCE	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)		USED
Fund 588 - TRANSPORTATION FUND								
Revenues								
588-000-402.000	GENERAL PROPERTY TAX	104,307.00	103,877.00	5,481.38	103,879.70	(2.70)		100.00
588-000-573.000	LOCAL COMMUNITY STABILIZATION S	1,581.00	1,581.00	0.00	0.00	1,581.00		0.00
588-000-665.000	INTEREST INCOME	0.00	100.00	6.83	75.07	24.93		75.07
TOTAL REVENUES		105,888.00	105,558.00	5,488.21	103,954.77	1,603.23		98.48
Expenditures								
200	GEN SERVICES	105,888.00	105,655.00	0.00	105,654.83	0.17		100.00
TOTAL EXPENDITURES		105,888.00	105,655.00	0.00	105,654.83	0.17		100.00
Fund 588 - TRANSPORTATION FUND:								
TOTAL REVENUES		105,888.00	105,558.00	5,488.21	103,954.77	1,603.23		98.48
TOTAL EXPENDITURES		105,888.00	105,655.00	0.00	105,654.83	0.17		100.00
NET OF REVENUES & EXPENDITURES		0.00	(97.00)	5,488.21	(1,700.06)	1,603.06		1,752.64

PERIOD ENDING 04/30/2025

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/25 INCR (DECR)	04/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Revenues							
590-000-491.000	PERMITS	1,000.00	1,000.00	75.00	1,025.00	(25.00)	102.50
590-000-605.350	MATERIAL & SERVICE	0.00	10,598.00	0.00	16,196.00	(5,598.00)	152.82
590-000-607.200	WATER AND SEWER FEES	0.00	1,178.00	0.00	1,178.00	0.00	100.00
590-000-643.100	METERED SALES	3,325,992.00	3,325,992.00	1,977.32	2,238,083.20	1,087,908.80	67.29
590-000-644.000	PENALTIES - LATE CHARGES	43,238.00	43,238.00	169.61	46,545.52	(3,307.52)	107.65
590-000-665.000	INTEREST INCOME	10,000.00	100,000.00	5,721.04	75,104.23	24,895.77	75.10
590-000-675.000	MISCELLANEOUS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		3,385,230.00	3,487,006.00	7,942.97	2,378,131.95	1,108,874.05	68.20
Expenditures							
200	GEN SERVICES	2,628,755.00	2,627,583.00	188,919.62	2,116,755.02	510,827.98	80.56
549	SEWER OPERATIONS	307,880.00	294,288.00	17,569.46	218,359.76	75,928.24	74.20
901	CAPITAL OUTLAY	427,500.00	427,500.00	9,995.00	210,224.03	217,275.97	49.18
905	DEBT SERVICE	124,302.00	124,302.00	0.00	124,302.94	(0.94)	100.00
TOTAL EXPENDITURES		3,488,437.00	3,473,673.00	216,484.08	2,669,641.75	804,031.25	76.85
Fund 590 - SEWER FUND:							
TOTAL REVENUES		3,385,230.00	3,487,006.00	7,942.97	2,378,131.95	1,108,874.05	68.20
TOTAL EXPENDITURES		3,488,437.00	3,473,673.00	216,484.08	2,669,641.75	804,031.25	76.85
NET OF REVENUES & EXPENDITURES		(103,207.00)	13,333.00	(208,541.11)	(291,509.80)	304,842.80	2,186.38

PERIOD ENDING 04/30/2025

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/25 INCR (DECR)	04/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	1,500.00	1,500.00	75.00	1,575.00	(75.00)	105.00
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
591-000-502.000-DWRLF24-25	GRANT-FEDERAL	1,745,000.00	1,205,360.00	(153,104.43)	972,813.43	232,546.57	80.71
591-000-538.000-DWRF755501	CAPITAL CONTRIBUTION-FEDERAL	500,000.00	0.00	0.00	0.00	0.00	0.00
591-000-538.000-DWRLF23-24	CAPITAL CONTRIBUTION-FEDERAL	617,634.00	0.00	0.00	0.00	0.00	0.00
591-000-538.000-DWRLF24-25	CAPITAL CONTRIBUTION-FEDERAL	1,745,000.00	1,817,500.00	153,104.43	153,104.43	1,664,395.57	8.42
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	794,937.00	794,937.00	(40.41)	606,662.85	188,274.15	76.32
591-000-605.350	MATERIAL & SERVICE	35,000.00	56,181.00	22,057.56	100,257.76	(44,076.76)	178.45
591-000-607.200	WATER AND SEWER FEES	0.00	46,084.00	550.00	47,844.00	(1,760.00)	103.82
591-000-643.100	METERED SALES	3,732,072.00	3,732,072.00	3,821.26	2,784,122.32	947,949.68	74.60
591-000-643.200	METERED SALES-WHOLESALE-USAGE	339,900.00	339,900.00	25,309.40	258,087.31	81,812.69	75.93
591-000-644.000	PENALTIES - LATE CHARGES	67,905.00	67,905.00	341.26	55,400.85	12,504.15	81.59
591-000-665.000	INTEREST INCOME	10,000.00	200,000.00	10,865.26	190,124.39	9,875.61	95.06
591-000-667.100	RENTAL INCOME	1,320.00	1,320.00	120.00	1,200.00	120.00	90.91
591-000-667.300	HYDRANT RENTAL	33,000.00	33,000.00	1,250.00	4,163.28	28,836.72	12.62
591-000-670.100	LOAN INTEREST	1,929.00	1,872.00	0.00	1,797.57	74.43	96.02
591-000-673.000	SALE OF FIXED ASSETS	0.00	3,344.00	352.00	3,695.88	(351.88)	110.52
591-000-675.000	MISCELLANEOUS	0.00	300.00	1,150.00	1,431.77	(1,131.77)	477.26
591-000-675.200	UB FEES	2,000.00	2,500.00	75.00	2,755.00	(255.00)	110.20
591-000-699.287	ARPA TRANSFER IN	1,137,573.00	182,606.00	0.00	182,605.72	0.28	100.00
TOTAL REVENUES		10,774,770.00	8,496,381.00	65,926.33	5,367,641.56	3,128,739.44	63.18
Expenditures							
200	GEN SERVICES	895,857.00	912,418.00	(25,139.63)	628,283.48	284,134.52	68.86
552	WATER UNDERGROUND	2,042,741.00	1,474,891.00	66,922.76	1,041,179.22	433,711.78	70.59
553	WATER FILTRATION	1,878,385.00	1,877,656.00	103,904.42	983,170.43	894,485.57	52.36
901	CAPITAL OUTLAY	6,559,421.00	5,240,710.00	687,811.67	2,821,334.98	2,419,375.02	53.83
905	DEBT SERVICE	600,489.00	600,489.00	150,919.06	548,043.40	52,445.60	91.27
TOTAL EXPENDITURES		11,976,893.00	10,106,164.00	984,418.28	6,022,011.51	4,084,152.49	59.59
Fund 591 - WATER FUND:							
TOTAL REVENUES		10,774,770.00	8,496,381.00	65,926.33	5,367,641.56	3,128,739.44	63.18
TOTAL EXPENDITURES		11,976,893.00	10,106,164.00	984,418.28	6,022,011.51	4,084,152.49	59.59
NET OF REVENUES & EXPENDITURES		(1,202,123.00)	(1,609,783.00)	(918,491.95)	(654,369.95)	(955,413.05)	40.65

PERIOD ENDING 04/30/2025

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/25 INCR (DECR)	04/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-538.000-CWSRF23-24	CAPITAL CONTRIBUTION-FEDERAL (B	0.00	13,706,282.00	1,112,601.69	5,420,996.51	8,285,285.49	39.55
599-000-538.000-CWSRF24-25	CAPITAL CONTRIBUTION-FEDERAL (B	0.00	3,557,113.00	0.00	47,370.00	3,509,743.00	1.33
599-000-540.000-CWSRF571001	STATE SOURCES	0.00	175,366.00	0.00	175,366.00	0.00	100.00
599-000-540.000-CWSRF24-25	STATE SOURCES (GRANT)	2,600,000.00	2,600,000.00	328,184.37	1,541,283.49	1,058,716.51	59.28
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,407,517.00	1,407,517.00	115,173.90	1,163,186.47	244,330.53	82.64
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	230,729.00	230,729.00	21,377.43	217,258.48	13,470.52	94.16
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	139,084.00	139,084.00	12,322.65	102,913.46	36,170.54	73.99
599-000-602.400	OP & MAINT CHRG - CORUNNA	264,539.00	264,539.00	21,280.03	219,490.60	45,048.40	82.97
599-000-603.100	REPLACEMENT CHRG - OWOSSO	265,554.00	265,554.00	21,829.87	219,731.97	45,822.03	82.74
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	59,624.00	59,624.00	5,272.58	53,218.36	6,405.64	89.26
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW	40,136.00	40,136.00	3,448.20	31,610.27	8,525.73	78.76
599-000-603.400	REPLACEMENT CHRG - CORUNNA	48,954.00	48,954.00	3,971.36	40,659.41	8,294.59	83.06
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	563,996.00	563,996.00	46,999.87	469,998.70	93,997.30	83.33
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP.	228,791.00	228,791.00	19,065.99	190,659.90	38,131.10	83.33
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA T	173,455.00	173,455.00	14,454.68	144,546.80	28,908.20	83.33
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	97,901.00	97,901.00	8,158.47	81,584.70	16,316.30	83.33
599-000-665.000	INTEREST INCOME	10,000.00	60,000.00	3,130.56	54,026.72	5,973.28	90.04
599-000-675.000	MISCELLANEOUS	5,000.00	10,000.00	1,609.74	13,998.99	(3,998.99)	139.99
TOTAL REVENUES		6,135,280.00	23,629,041.00	1,738,881.39	10,187,900.83	13,441,140.17	43.12
Expenditures							
200	GEN SERVICES	34,700.00	32,298.00	2,200.41	27,741.37	4,556.63	85.89
548	WASTEWATER OPERATIONS	2,007,153.00	2,026,605.00	107,151.73	1,437,160.50	589,444.50	70.91
901	CAPITAL OUTLAY	3,581,400.00	20,382,007.00	1,625,339.67	10,002,645.01	10,379,361.99	49.08
905	DEBT SERVICE	1,064,144.00	1,064,144.00	0.00	379,584.86	684,559.14	35.67
TOTAL EXPENDITURES		6,687,397.00	23,505,054.00	1,734,691.81	11,847,131.74	11,657,922.26	50.40
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		6,135,280.00	23,629,041.00	1,738,881.39	10,187,900.83	13,441,140.17	43.12
TOTAL EXPENDITURES		6,687,397.00	23,505,054.00	1,734,691.81	11,847,131.74	11,657,922.26	50.40
NET OF REVENUES & EXPENDITURES		(552,117.00)	123,987.00	4,189.58	(1,659,230.91)	1,783,217.91	1,338.23

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/25 INCR (DECR)	04/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-502.000	GRANT-FEDERAL	0.00	50,000.00	0.00	0.00	50,000.00	0.00
661-000-665.000	INTEREST INCOME	50,000.00	100,000.00	7,322.18	104,274.45	(4,274.45)	104.27
661-000-667.200	EQUIPMENT RENTAL	859,648.00	881,669.00	81,643.95	778,162.68	103,506.32	88.26
661-000-675.000	MISCELLANEOUS	0.00	275.00	0.00	275.00	0.00	100.00
TOTAL REVENUES		909,648.00	1,031,944.00	88,966.13	882,712.13	149,231.87	85.54
Expenditures							
594	FLEET MAINTENANCE	474,411.00	478,364.00	24,425.98	277,654.76	200,709.24	58.04
901	CAPITAL OUTLAY	710,000.00	710,000.00	137,561.00	157,866.00	552,134.00	22.23
TOTAL EXPENDITURES		1,184,411.00	1,188,364.00	161,986.98	435,520.76	752,843.24	36.65
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		909,648.00	1,031,944.00	88,966.13	882,712.13	149,231.87	85.54
TOTAL EXPENDITURES		1,184,411.00	1,188,364.00	161,986.98	435,520.76	752,843.24	36.65
NET OF REVENUES & EXPENDITURES		(274,763.00)	(156,420.00)	(73,020.85)	447,191.37	(603,611.37)	285.89
TOTAL REVENUES - ALL FUNDS		38,452,515.00	56,296,085.00	3,871,550.83	35,540,204.96	20,755,880.04	63.13
TOTAL EXPENDITURES - ALL FUNDS		44,040,039.00	59,218,387.00	5,031,754.45	35,953,901.92	23,264,485.08	60.71
NET OF REVENUES & EXPENDITURES		(5,587,524.00)	(2,922,302.00)	(1,160,203.62)	(413,696.96)	(2,508,605.04)	14.16

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO  
 FROM 04/01/2025 TO 04/30/2025  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2025	Total Debits	Total Credits	Ending Balance 04/30/2025
Fund 101 GENERAL FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	853,480.77	975,127.11	1,784,792.06	43,815.82
001.201	MI CLASS ACCOUNT	102,184.83	369.88	0.00	102,554.71
001.204	HUNTINGTON LIQUIDITY PORTAL	677,558.36	2,628.53	0.00	680,186.89
001.205	CHOICEONE BANK	2,798,041.60	744,944.22	0.00	3,542,985.82
001.206	SWEEP ACCOUNT HUNTINGTON	128,392.91	7,350.13	0.00	135,743.04
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,752,740.38	5,455.39	0.00	1,758,195.77
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,901,108.44	2,248.80	0.00	1,903,357.24
002.203	AMBULANCE PAYMENT BANK ACCOUNT	300,123.93	74,005.28	31.60	374,097.61
004.000	PETTY CASH	1,725.00	0.00	10.00	1,715.00
005.401	MERS DC FUNDS - RESTRICTED	261.36	2,873.71	2,881.06	254.01
	GENERAL FUND	8,515,617.58	1,815,003.05	1,787,714.72	8,542,905.91
Fund 202 MAJOR STREET FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	(207,385.71)	177,576.88	31,356.48	(61,165.31)
001.201	MI CLASS ACCOUNT	1,242,062.98	4,495.27	0.00	1,246,558.25
001.204	HUNTINGTON LIQUIDITY PORTAL	2,617,669.75	10,154.49	0.00	2,627,824.24
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	544,822.57	1,695.72	0.00	546,518.29
	MAJOR STREET FUND	4,197,169.59	193,922.36	31,356.48	4,359,735.47
Fund 203 LOCAL STREET FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	320,601.93	59,711.65	38,940.10	341,373.48
001.201	MI CLASS ACCOUNT	43,439.31	157.18	0.00	43,596.49
001.204	HUNTINGTON LIQUIDITY PORTAL	397,728.57	1,542.79	0.00	399,271.36
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	544,822.57	1,695.72	0.00	546,518.29
	LOCAL STREET FUND	1,306,592.38	63,107.34	38,940.10	1,330,759.62
Fund 208 PARK/RECREATION SITES FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	1,240.90	0.00	0.00	1,240.90
001.204	HUNTINGTON LIQUIDITY PORTAL	24,320.11	94.25	0.00	24,414.36
	PARK/RECREATION SITES FUND	25,561.01	94.25	0.00	25,655.26
Fund 239 OMS/DDA REVLG LOAN FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	107,029.76	6,242.67	0.00	113,272.43
001.204	HUNTINGTON LIQUIDITY PORTAL	327,523.85	1,270.56	0.00	328,794.41
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	217,928.18	678.26	0.00	218,606.44
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	218,137.05	258.02	0.00	218,395.07
	OMS/DDA REVLG LOAN FUND	870,618.84	8,449.51	0.00	879,068.35
Fund 243 BRA / OBRA #12 WOODWARD LOFT					
001.200	POOLED CASH (HUNTINGTON BANK)	134,299.37	0.00	140,434.02	(6,134.65)
001.200-BRA-DIST22	POOLED CASH (HUNTINGTON BANK)	14.19	0.00	0.00	14.19
001.201	MI CLASS ACCOUNT	8,213.80	29.73	0.00	8,243.53

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO  
 FROM 04/01/2025 TO 04/30/2025  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2025	Total Debits	Total Credits	Ending Balance 04/30/2025
	BRA / OBRA #12 WOODWARD LOFT	142,527.36	29.73	140,434.02	2,123.07
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
001.200	POOLED CASH (HUNTINGTON BANK)	32,119.06	24,304.85	11,103.40	45,320.51
001.201	MI CLASS ACCOUNT	55,352.47	200.40	0.00	55,552.87
001.203	MAIN STREET OWOSSO / DDA CHECKING	4,043.83	755.51	0.00	4,799.34
001.204	HUNTINGTON LIQUIDITY PORTAL	190,357.47	738.48	0.00	191,095.95
	DOWNTOWN DEVELOPMENT AUTHORITY	281,872.83	25,999.24	11,103.40	296,768.67
Fund 249 BUILDING INSPECTION FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	29,425.29	37,495.09	19,190.20	47,730.18
001.204	HUNTINGTON LIQUIDITY PORTAL	271,079.70	1,051.52	0.00	272,131.22
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	BUILDING INSPECTION FUND	300,704.99	38,546.61	19,190.20	320,061.40
Fund 254 HOUSING & REDEVELOPMENT					
001.200	POOLED CASH (HUNTINGTON BANK)	(37,909.74)	0.00	0.00	(37,909.74)
001.204	HUNTINGTON LIQUIDITY PORTAL	42,189.53	163.76	0.00	42,353.29
	HOUSING & REDEVELOPMENT	4,279.79	163.76	0.00	4,443.55
Fund 259 OBRA-DIST#15 -ARMORY BUILDING					
001.200	POOLED CASH (HUNTINGTON BANK)	83,647.57	0.00	78,915.57	4,732.00
Fund 272 OBRA FUND-DISTRICT #17 CARGILL (PREV #8)					
001.200	POOLED CASH (HUNTINGTON BANK)	72,777.16	0.00	0.00	72,777.16
Fund 273 OBRA #9 ROBBINS LOFT					
001.200	POOLED CASH (HUNTINGTON BANK)	10,374.39	0.00	0.00	10,374.39
001.201	MI CLASS ACCOUNT	53,243.51	192.71	0.00	53,436.22
	OBRA #9 ROBBINS LOFT	63,617.90	192.71	0.00	63,810.61
Fund 276 OBRA FUND DISTRICT #16 - QDOBA					
001.200	POOLED CASH (HUNTINGTON BANK)	14,799.82	0.00	8,132.97	6,666.85
Fund 277 OBRA FUND DISTRICT #20 - J&H OIL					
001.200	POOLED CASH (HUNTINGTON BANK)	54,181.62	0.00	51,037.62	3,144.00
Fund 283 OBRA FUND-DISTRICT#3-TIAL					
001.200	POOLED CASH (HUNTINGTON BANK)	1,385.92	0.00	0.00	1,385.92
001.201	MI CLASS ACCOUNT	634.60	2.22	0.00	636.82
	OBRA FUND-DISTRICT#3-TIAL	2,020.52	2.22	0.00	2,022.74
Fund 284 OPIOID SETTLEMENT FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	35,043.39	973.58	0.00	36,016.97

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO  
 FROM 04/01/2025 TO 04/30/2025  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2025	Total Debits	Total Credits	Ending Balance 04/30/2025
001.204	HUNTINGTON LIQUIDITY PORTAL	27,623.59	107.15	0.00	27,730.74
	OPIOID SETTLEMENT FUND	62,666.98	1,080.73	0.00	63,747.71
Fund 297	HISTORICAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	249,000.35	1,206.00	1,818.98	248,387.37
001.202	HC CHECKING ACCOUNT	1,105.09	499.00	24.95	1,579.14
001.204	HUNTINGTON LIQUIDITY PORTAL	48,951.19	189.82	0.00	49,141.01
004.000	PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	299,156.63	1,894.82	1,843.93	299,207.52
Fund 301	GENERAL DEBT SERVICE (VOTED BONDS)				
001.200	POOLED CASH (HUNTINGTON BANK)	(50,992.44)	35,358.39	0.00	(15,634.05)
001.201	MI CLASS ACCOUNT	17,383.90	62.87	0.00	17,446.77
	GENERAL DEBT SERVICE (VOTED BONDS)	(33,608.54)	35,421.26	0.00	1,812.72
Fund 401	CAPITAL PROJECT FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	3,881.00	74,308.00	0.00	78,189.00
001.204	HUNTINGTON LIQUIDITY PORTAL	71,540.38	277.49	0.00	71,817.87
	CAPITAL PROJECT FUND	75,421.38	74,585.49	0.00	150,006.87
Fund 588	TRANSPORTATION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(7,256.17)	5,481.38	0.00	(1,774.79)
001.201	MI CLASS ACCOUNT	1,869.53	6.83	0.00	1,876.36
	TRANSPORTATION FUND	(5,386.64)	5,488.21	0.00	101.57
Fund 590	SEWER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	330,427.48	308,764.35	231,157.20	408,034.63
001.201	MI CLASS ACCOUNT	433,524.19	1,569.04	0.00	435,093.23
001.204	HUNTINGTON LIQUIDITY PORTAL	684,285.28	2,654.59	0.00	686,939.87
001.300	FRANKENMUTH CREDIT UNION	271,577.99	845.34	0.00	272,423.33
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	551,267.20	652.07	0.00	551,919.27
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	2,271,282.14	314,485.39	231,157.20	2,354,610.33
Fund 591	WATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(23,016.74)	3,173,368.59	1,596,637.37	1,553,714.48
001.201	MI CLASS ACCOUNT	1,671,510.31	6,049.45	0.00	1,677,559.76
001.204	HUNTINGTON LIQUIDITY PORTAL	2,741,421.16	504,815.81	2,000,000.00	1,246,236.97
	WATER FUND	4,389,914.73	3,684,233.85	3,596,637.37	4,477,511.21
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(370,876.86)	2,240,279.65	1,739,276.15	130,126.64

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO  
 FROM 04/01/2025 TO 04/30/2025  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2025	Total Debits	Total Credits	Ending Balance 04/30/2025
001.201	MI CLASS ACCOUNT	406,456.94	1,470.97	0.00	407,927.91
001.204	HUNTINGTON LIQUIDITY PORTAL	608,336.45	420.19	500,000.00	108,756.64
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	271,577.99	845.34	0.00	272,423.33
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	333,128.30	394.06	0.00	333,522.36
	WASTEWATER FUND	1,248,622.82	2,243,410.21	2,239,276.15	1,252,756.88
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	304,878.37	581,643.95	161,986.98	724,535.34
001.201	MI CLASS ACCOUNT	684,710.77	2,477.94	0.00	687,188.71
001.204	HUNTINGTON LIQUIDITY PORTAL	556,196.38	217.99	500,000.00	56,414.37
001.205	CHOICEONE BANK	1,088,540.85	2,900.49	0.00	1,091,441.34
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	554,468.00	1,725.76	0.00	556,193.76
	FLEET MAINTENANCE FUND	3,188,794.37	588,966.13	661,986.98	3,115,773.52
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(13,349.20)	517,204.57	489,393.63	14,461.74
001.204	HUNTINGTON LIQUIDITY PORTAL	104,000.00	0.00	104,000.00	0.00
	CURRENT TAX COLLECTION FUND	90,650.80	517,204.57	593,393.63	14,461.74
Fund 956	GASB 34 LONG TERM DEBT				
005.200	MMRMA CASH - RESTRICTED	225,494.57	0.00	0.00	225,494.57
	TOTAL - ALL FUNDS	27,748,998.20	9,612,281.44	9,491,120.34	27,870,159.30

**MINUTES  
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION  
Monday, April 28, 2025 – 6:30 P.M.**

**CALL TO ORDER:** Chairman Livingston called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE:** Recited

**ROLL CALL:** Tanya Buckelew, Planning & Building Director

**MEMBERS PRESENT:** Commissioner Albertson, Secretary Fear, Commissioner Law, Chairman Livingston, Commissioners Ludington and Osika, Vice-Chair Robertson, Commissioners Schlaack and Taylor

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Tanya Buckelew, Planning & Building Director; Justin Sprague, CIB Planning

**APPROVAL OF AGENDA:**  
**MOTION BY COMMISSIONER OSIKA, SUPPORTED BY VICE-CHAIR ROBERTSON TO APPROVE THE AGENDA FOR April 28, 2025.**

**YEAS ALL. MOTION CARRIED.**

**APPROVAL OF MINUTES:**  
**MOTION BY COMMISSIONER LUDINGTON SUPPORTED BY COMMISSIONER OSIKA TO APPROVE THE MINUTES FOR THE March 24, 2025 MEETING.**

**YEAS ALL. MOTION CARRIED.**

**SITE PLAN REVIEW:**

**1. 826 W KING ST – MEMORIAL HEALTHCARE:**

Hospital Administrative Representative Charlie Thompson and Doug Scott, Rowe Professional Services presented the plan to add 34 additional parking spaces to the hospital campus.

Justin Sprague, CIB Planning had the following from his review letter –

Site Plan Review to develop additional parking facilities for Memorial Healthcare. The new parking will be located on the south side of the parcel, abutting King Street, and will provide 34 new parking spaces. The Zoning Board of Appeals approved a variance on April 15, 2025 to allow for a 15-foot encroachment into the required setback as a result of the unique conditions of the property.

Justin Sprague, CIB Planning, Review Letter

1. Information items. The site plan meets the informational requirements of the ordinance.

2. Area and bulk. The proposed site was reviewed in accordance with Section 38-187, as described in the following table.

	Required	Provided	Comments
Parking Setback	20'	5'	In compliance, applicant received a variance for a 15' encroachment into the required 20' front yard setback
Parking Space Dimension	9' X 20'	9' X 20'	In compliance
Two-Way Aisle Width	26'	26'	In compliance
Curbs	Min 6"	6"	In compliance

3. Landscaping. The proposed landscape plan was reviewed in accordance with Section 28-316, as described in the following table.

	Required	Provided	Comments
Parking Lot Landscaping	N/A	N/A	In compliance, the overall site meets the requirements of the Ordinance.
Buffer Zone	N/A	20 shrubs	In compliance

4. Lighting. Plans submitted on March 27, 2025, include a photometric grid that appears to meet Ordinance requirements. While standards appear to be met, a note must be included on the plans acknowledging that all lighting must and will be fixed in a downward (90 degree) direction, which is not adjustable to ensure existing and future compliance with the ordinance.
5. Other Approvals. The proposed site plan must be reviewed and approved by the appropriate city departments, consultants and agencies.

Recommendation:

Approval of the site plan application for Memorial Healthcare to develop a new 34 space parking lot, conditioned upon the following:

1. The applicant should submit a revised site plan noting that light fixtures will be fixed and not adjustable, directed downward as required by the Ordinance.
2. That the conditions for a variance approval as imposed by the Zoning Board of Appeals at their April 15, 2025 meeting, are required to be met; and
3. Review and approval by the appropriate city departments, consultants and agencies prior to the issuance of a building permit is required.

Discussion was held regarding the landscaping on the north side of the NOW building.

**MOTION BY COMMISSIONER TAYLOR TO TABLE THE SITE PLAN REVIEW UNTIL THE PREVIOUS LANDSCAPE ISSUE HAS BEEN RESOLVED.**

**NO SUPPORT**

Discussion held regarding the appropriate type of landscaping that should be along King Street to help block the headlights from the neighbors. Bushes were agreed upon and the type would be further reviewed and approved administratively.

**MOTION BY VICE-CHAIR ROBERTSON SUPPORTED BY SECRETARY FEAR TO APPROVE THE SITE PLAN REVIEW FOR ADDITIONAL PARKING OF 34 SPACES ALONG KING STREET AT MEMORIAL HEALTHCARE, CONDITIONED UPON MEETING THE REQUIREMENTS AS SET FORTH BY THE CITY PLANNER AND THE APPROPRIATE TYPE OF LANDSCAPING BUSHES WOULD BE PLANTED AND PROPERLY MAINTAINED ALONG THE SIDEWALK.**

**YEAS: COMMISSIONER ALBERTSON, SECRETARY FEAR, COMMISSIONERS LAW, LUDINGTON, OSIKA, SCHLAACK, TAYLOR, VICE-CHAIR ROBERTSON AND CHAIRMAN LIVINGSTON.**

**NAYS: NONE**

**RCV. MOTION CARRIED.**

**Commissioner/Citizen Comments:**

Discussion held regarding marijuana odor and recent enforcements have been effective.

Discussion held regarding housing, old middle school, Fifth Third bank building and the old Cervenny's façade.

Commissioner Schlaack stated he recently joined the Advisory Council for the North-South passenger rail and will provide regular updates to the board on the progress. And the Farmer's Market starts this weekend.

**ADJOURNMENT:**

**MOTION BY SECRETARY FEAR SUPPORTED BY VICE-CHAIR ROBERTSON TO ADJOURN AT 7:20 PM UNTIL THE NEXT MEETING ON MAY 27, 2025.**

**YEAS ALL, MOTION CARRIED**

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**Janae Fear, Secretary**



### **Regular Meeting of the Owosso Historical Commission**

**Minutes of May 12, 2025 – 6:00 P.M. at Owosso City Hall**

PRESIDING OFFICER: Chairman Little

MEMBERS PRESENT: Commissioners Elaine Greenway, Bill Moull, Christopher Owens, Steven Teich, and Vice Chair Adams

MEMBERS ABSENT: Robert Hooper

CHAIRMAN LITTLE CALLED THE MEETING TO ORDER AT 6:00 P.M.

#### **APPROVE MINUTES – April 14, 2025**

Motion by Commissioner Owens to approve the minutes as presented, supported by Commissioner Moull.

Approved by voice vote

#### **APPROVE AGENDA – May 12, 2025**

Motion by Commissioner Greenway to approve the agenda as presented, supported by Commissioner Teich.

Approved by voice vote

#### **ITEMS OF BUSINESS**

Historic Appreciation Committee: This committee is chaired by Commissioner Greenway. Debra Adams and Lance Little will also serve on this committee. There was discussion on prioritizing the historic artifacts at City Hall and in storage. Chairman Little discussed the possibility of putting together a historic Owosso calendar.

Air Conditioning: Amy Fuller shared information on quotes for air conditioning. The Commission discussed the benefits of each option. Motion by Commissioner Owens to have staff put out to bid the installation of two floor-mounted mini-splits consistent with the proposal presented to the Commission, supported by Commissioner Teich. Passed by voice vote.

#### **FINANCIAL REPORTS:**

Amy Fuller reviewed the Commission's revenue and expense report.

Denice Grace reported on the April numbers for Curwood Castle

**PUBLIC COMMENT PERIOD:** None

**COMMISSIONER COMMENTS**

Commissioner Teich: Asked if the buildings could be open for the Up Cycle event at the Arts Center in the park, on August 15 from 7-8 pm. Commissioner Owens volunteered to find volunteers to staff the buildings.

Commissioner Adams, thanked Amy Fuller, Christopher Owens, and Steve Teich, for doing the work on the air conditioning.

Commissioner Little asked if the buildings are ready for Curwood.

**NEXT MEETING:** Monday, June 9, 2025, 6:00 p.m.

**ADJOURNMENT**

Commissioner Owens moved to adjourn the meeting. Commissioner Moull supported. The voice vote was unanimous to adjourn the meeting at 7:04 P.M.

Respectfully submitted by:

Amy Fuller, Assistant City Manager

MINUTES FOR REGULAR MEETING  
**OWOSSO HISTORIC DISTRICT COMMISSION**  
Wednesday, May 21, 2025 at 6:00 p.m.  
City Hall Conference Room

**MEETING CALLED TO ORDER:** at 6:00 p.m. by Chairperson Steven Teich.

**ROLL CALL:** was taken by City Manager Nathan Henne.

**PRESENT:** Chairperson Steven Teich, Commissioner Ainsworth, Vice Chair Omer, Commissioner Powell, Commissioner Byrne

**ABSENT:** Commissioner VanEpps

**OTHERS IN ATTENDANCE:** Brent Jones, Steve Acton.

**AGENDA APPROVAL:** May 21, 2025.

**MOTION FOR APPROVAL OF THE AGENDA BY BYRNE. SECONDED BY OMER.**

**AYES ALL. MOTION CARRIED.**

**MINUTES APPROVAL:** April 16, 2025.

**MOTION FOR APPROVAL OF MINUTES AS PRESENTED BY OMER. SECONDED BY AINSWORTH.**

**AYES ALL. MOTION CARRIED.**

**COMMUNICATIONS**

Henne shared that the Michigan State Land Bank would not agree to fund the project at 117 E Exchange St because saving the façade does not fit with its goal of eliminating blight. Brent Jones and Henne explained that the county land bank would need to follow federal guidelines on the project and that if the city wanted to save the façade, it would have to pay for the entire project itself. Henne shared that the HDC could insist that the façade be saved but city council may not agree. He wasn't sure how the HDC could enforce its ruling through legal action but offered to discuss the matter with the city attorney to get his guidance if the HDC found itself at odds with city council. Acton outlined the future plans for the property and shared that in the absence of the façade, it may be easier to redevelop. Byrne asked how long after the demolition will the project start. Jones responded that it could take a while because demolition process needed to be reviewed by the Federal government and State Land Bank. Henne asked Jones how much was available in the grant. Jones said there was around \$178,000 for the project.

**MOTION BY OMER TO RESCIND HDC'S DECISION TO SAVE THE FAÇADE AND RECOMMEND CITY COUNCIL ACCEPT THE GRANT FROM STATE LAND BANK TO CLEAR THE SITE. SECONDED BY NYRNE.**

**AYES ALL. MOTION CARRIED.**

**ITEMS OF BUSINESS:**

NONE

**PUBLIC COMMENTS:**

**BOARD COMMENTS:**

**NEXT MEETING:** June 18, 2025

**CHAIRMAN TEICH ADJOURNED THE MEETING AT 6:35 P.M.**