Please see Addendum on page 5.

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 2, 2025
6:30 P.M.

Meeting to be held at City Hall
301 West Main Street

AGENDA

OPENING PRAYER:
PLEDGE OF ALLEGIANCE:
ROLL CALL:
APPROVAL OF THE AGENDA:
APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 19, 2025:
APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MAY 21, 2025:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Curwood Festival Royalty Introduction.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

COUNCIL COMMENTS

CONSENT AGENDA

1. First Reading & Set Public Hearing – Fighting on School Property. Conduct first reading and set a public hearing for June 16, 2025 to receive citizen comment regarding the proposed addition of Secs. 19-150 through 19-152 to Chapter 19, Offenses, Article VIII, *Offenses on School Grounds*, of the Code of Ordinances to prohibit fighting on school property.

2. First Reading & Set Public Hearing – Unpaid Parking Violations. Conduct first reading and set a public hearing for June 16, 2025 to receive citizen comment regarding the proposed addition of Sec. 33-54, Removal of Vehicle for Unpaid Parking Violations, to Chapter 33, Traffic and Motor Vehicles, Article III, *Parking, stopping and standing*, Division 2, *Parking violations bureau*, of the Code of Ordinances to allow the City to tow the vehicle of repeat offenders with unpaid tickets.

3. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Lance Omer*	Historic District Commission	06-30-2028
Emily Olson	Parks & Recreation Commission	06-30-2027
Jamie Semans	Shiawassee District Library Board	06-30-2029

* indicates reappointment

4. Change Order – Public Safety Vehicle Equipment Changeover. Approve Change Order No. 1 to the to the contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. adding $25.00 in fuel charges and further approving payment to the vendor up to the amount of $27,451.12.

5. Purchase Authorization – ClearGov Capital Budgeting Platform. Waive competitive bidding requirements, approve a 3-year software as a service (SAAS) subscription with ClearGov for their online capital budgeting platform in the amount of $40,412.64, and further approve payment to the vendor up to the contract amount.

6. Tentative Bid Award – 2025 Water Main Replacement – Contract 1. Approve tentative bid award to Crawford Contracting, Inc. for the 2025 Water Main Replacement Project – Contract 1 in the amount of $846,851.50, contingent upon the receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
   Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

7. Tentative Bid Award – 2025 Water Main Replacement – Contract 2. Approve tentative bid award to L.A. Construction, Corp. for the 2025 Water Main Replacement Project – Contract 2 in the amount of $1,621,103.13, contingent upon the receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
   Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

8. Tentative Bid Award – 2025-2027 Water Service Line Replacement. Approve tentative bid award to All Seasons Underground Construction Inc for the 2025-2027 Water Service Line Replacement Project in the amount of $3,978,656.00, contingent upon the receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
   Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

9. Tentative Bid Award – Well Improvements. Approve tentative bid award to Sorensen Gross Construction Company for the 2025 Well Improvements Project in the amount of $1,347,000.00, contingent upon the receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
   Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

10. Tentative Bid Award – WTP Electrical Improvements. Approve tentative bid award to Countyline Utilities LLC for the 2025 WTP Electrical Improvements Project in the amount of $1,152,677.00, contingent upon the receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
    Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

11. Check Register – April 2025. Affirm check disbursements totaling $4,502,531.38 for April 2025.

ITEMS OF BUSINESS

1. Notice of Pecuniary Interest. Enter notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. for the month of May 2025.

2. Historical Commission Bylaws. Consider approval of the proposed bylaws for the Owosso Historical Commission.

3. Historical Commission Funds Transfer. Consider transfer of $125,000 from the Historical Commission fund to the Shiawassee Community Foundation for investment purposes.

4. Military Service Contribution Requirements. Consider resolution establishing military service contribution requirements for defined benefit retirement plan participants.

5. Hazard Mitigation Plan Adoption. Consider adoption of the July 2024 Shiawassee County Local Hazard Mitigation Plan.

6. 2025 Fee Schedule Update. Consider adoption of the proposed 2025 Fee Schedule updating various fees and charges for City services, effective July 1, 2025.
   Master Plan Implementation Goals: A-7

7. 2025-26 City Budget Adoption. Adopt General Appropriations Resolution approving the 2025-2026 City Budget (including DDA Appropriations).
   Master Plan Implementation Goals: 3.2, 3.4, 3.5, 3.6, 3.7, 3.8, 3.10, 3.13

8. Demolition Authorization – 117 E. Exchange Street. Consider approval of the HDC's revised recommendation regarding the façade at 117 E. Exchange Street and authorize demolition and full site clearance at the location.

CITIZEN COMMENTS

COUNCIL COMMENTS

CITY MANAGER REPORT

1. Nathan R. Henne, City Manager. City Manager Report – May 2025.

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Financial Report – April 2025.
2. Planning Commission. Minutes of April 28, 2025.
3. Historical Commission. Minutes of May 12, 2025.
4. Historic District Commission. Minutes of May 21, 2025.

NEXT MEETING

Monday, June 16, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

AGENDA ADDENDUM

CONSENT AGENDA – Update

10. Tentative Bid Award – WTP Electrical Improvements. Updating the amount of the contract to maximize available grant funding.

COMMUNICATIONS – Additions

5. Scott J. Gould, City Attorney. Memorandum regarding Water Bill Assistance Programs.
6. Nathan R. Henne, City Manager. Memorandum regarding monthly water billing and shut-off elimination guidance.