

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, APRIL 7, 2025  
6:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 17, 2025:**

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MARCH 31, 2025:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Parkinson's Awareness Month. A proclamation of the Mayor's Office declaring the month of April 2025 as Parkinson's Awareness Month in the City of Owosso.
2. Retirement Proclamation – Don Luft. A proclamation of the Mayor's Office recognizing the public service of Don Luft on the occasion of his retirement.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS**

**COUNCIL COMMENTS**

**CONSENT AGENDA**

1. Traffic Control Order Nos. 1529 & 1530. Approve Traffic Control Order No. 1529 for the installation of No Stopping, Standing or Parking signs on both sides of Hathaway Drive from N. Chipman Street to the north end and No. 1530 for one Stop sign on Hathaway Drive at N. Chipman Street for southeast bound traffic.

2. Change Order- WTP Filters Improvements Project. Approve Change Order No. 1 to the contract with Sorenson Gross Company LLC for the WTP Filters Improvements Project, adding \$19,089.00 for the removal and capping of 4 existing valves and actuators and further approve payment to the contractor up to the adjusted contract amount of \$1,877,089.00 upon satisfactory completion of the work or portion thereof.
3. Professional Services Agreement - Wells Servicing Contract. Waive competitive bidding requirements, approve a professional services agreement with Northern Pump & Well, Inc. to provide regular maintenance and service of the City's municipal wells, and authorize payment to the vendor according to the terms of the contract.
4. Bid Award – City Hall Improvements Project. Approve bid award to Great Lakes Bay Construction for the City Hall Improvements Project in the amount of \$601,059.00 and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.  
Master Plan Implementation Goals:                    3.8, 4.7, 6.7
5. Check Register – March 2025. Affirm check disbursements totaling \$3,019,168.78 for March 2025.

**ITEMS OF BUSINESS**

1. Notice of Pecuniary Interest. Enter notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc.
2. Utilities Easement – Consumers Energy. Consider granting Consumers Energy a 12' permanent easement to construct, operate, maintain, inspect (including aerial patrol), survey, replace, reconstruct, improve, remove, relocate, change the size of, enlarge, and protect a line or lines of electrical facilities in, on, over, under, across, and through a portion of 1410 Rain Street to service the new residential build at 1404 Rain Street.
3. Unpaid Utility Charges. Authorize the Annual Notice for the collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.
4. Scheduling of Town Hall Meeting. Consider setting a special meeting to receive a presentation regarding the needs of the water and sewer systems over the next 5 years and the rates required to fund them.
5. Scheduling of Budget Meeting(s). Consider setting special meeting(s) to discuss the 2025-26 Proposed Budget.
6. Capital Improvement Plan Adoption. Consider adoption of the 2025-2031 Capital Improvement Plan as adopted and recommended by the Planning Commission.  
Master Plan Implementation Goals:                    3.2, 3.4, 3.6, 3.8, 3.10, 3.11, 3.13

**CITIZEN COMMENTS**

**COUNCIL COMMENTS**

**CITY MANAGER REPORT**

1. Nathan R. Henne, City Manager. City Manager Report – March 2025.

**COMMUNICATIONS**

1. Nathan R. Henne, City Manager. 2025-2026 Proposed Budget. (to be presented at the meeting)

2. Tanya L. Buckelew, Planning & Building Director. 2024 Planning Commission Annual Report.
3. Lizzie L. Fredrick, OMS/DDA Director. 2025 OMS Market Snapshot.
4. Brad A. Barrett, Finance Director. Financial Report – February 2025.
5. Kevin D. Lenkart, Public Safety Director. February 2025 Police Report.
6. Owosso Historical Commission. Minutes of March 10, 2025.
7. Downtown Development Authority/OMS Board. Minutes of April 2, 2025.

### **NEXT MEETING**

Monday, April 21, 2025 at 6:30 p.m.

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026  
Building Board of Appeals – Alternate - term expires June 30, 2025  
DDA/OMS Board x 2 – terms expire June 30, 2028  
Zoning Board of Appeals – Alternate – term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).