

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES SYNOPSIS  
MONDAY, DECEMBER 02, 2024**

**PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber, Councilmembers Janae L. Fear (arrived at 6:52pm), Carl C. Ludington, Emily S. Olson, and Christopher D. Owens.

**ABSENT:** Councilmember Rachel M. Osmer.

**PROCLAMATIONS/SPECIAL PRESENTATIONS**

Giving Tuesday/Raise Up Shiawassee Proclamation. Mayor Teich delivered a Proclamation of the Mayor’s Office declaring Tuesday, December 3, 2024 as Giving Tuesday/Raise Up Shiawassee Day in the City of Owosso.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS**

Kori Shook thanked the DDA and City Manager for their efforts on the item proposing the expansion of the social district. She also noted that she supports the Downtown Revolving Loan & Grant Program, saying it is critical to support the downtown’s current and future building and business owners.

**COUNCIL COMMENTS**

Mayor Teich thanked everyone that helped put on the GLOW Owosso event over the weekend, saying it has become a treasured tradition for the community.

**CONSENT AGENDA**

The Consent Agenda was approved as follows:

Proposed Special Assessment District No. 2025-104 - Hazards and Nuisances. Authorized Resolution No. 1 setting a public hearing for Monday, December 16, 2024 to receive citizen comment regarding proposed Special Assessment District No. 2025-104, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 609 Martin Street.

Boards and Commissions Appointments. Approved the following Mayoral Boards and Commissions appointments:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Christopher Owens	Owosso Historical Commission Council Representative	11-09-2026
Steve Teich	Owosso Historical Commission (term effective 01-01-2025)	12-31-2027
Daniel Law	Planning Commission	06-30-2027

2025 Schedule of Meetings. Adopted the 2025 Boards and Commissions Meetings Schedule.

2025 Income Threshold Poverty Exemptions. Adopted the 2025 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994.

Change Order – Street Patches. Approved Change Order No. 3 to the 2023 Street Patches contract with TJ Smith Sand & Gravel, Inc. increasing the amount by \$101,620.00 and extending the contract until November 30, 2025 for the 2025 Street Patches program, and further approved payment to the contractor up to the amount of \$268,527.50.

Contract Modification – Stewart Street Reconstruction. Authorized Contract Modification No. 1 to the Stewart Street Reconstruction project contract with MDOT increasing the contract amount \$9,243.79 for the additional contract items and to balance contract quantities, and further authorized payment up to the contract amount plus Modification No. 1.

Transfer Agreement – Ambulance Purchase. Authorized transfer agreement assigning the City of Owosso purchase agreement for one 2026 Ford Type 3 E-450 ambulance from Kodiak Emergency Equipment, Inc. to MacQueen Equipment, LLC.

Professional Services Agreement – City Hall Improvements Project. Authorized a professional services agreement with Spicer Group for engineering services for the City Hall Improvements Project in the amount of \$44,000, and further authorized payment to the engineer upon satisfactory completion of the project or portion thereof.

Contract Authorization – WWTP Air Compressors Service Agreement. Waived competitive bidding requirements, authorized a 2-year service agreement in the amount of \$19,572.00 with OTC Industrial Technologies, the sole source provider of service in Michigan for air compressors at the WWTP, and further authorized payment up to the contract amount.

Bid Award – Sewer Televising. Approved bid award to MEC Underground Solutions LLC for the 2025 Sewer Televising Project in the amount of \$31,925.00, and further approved payment to the contractor up to the contract amount upon satisfactory completion of the project or portion thereof.

Check Register – November 2024. Affirmed check disbursements totaling \$2,725,925.22 for November 2024.

### **ITEMS OF BUSINESS**

Social District Expansion. Approved expansion of the Downtown Social District and Downtown Commons Area boundaries as proposed.

Downtown Revolving Loan & Grant Program Revisions. Approved revisions to the Downtown Revolving Loan & Grant Program and the establishment of a memorandum of understanding with Lapeer Development Corporation for the review and process of loan requests submitted to the Program.

Emergency Action Support Plan Adoption. Approved adoption of the Emergency Action Support Plan for the City of Owosso.

Goal Setting Process. Approved a structured goal-setting process to identify, prioritize, and guide the City's strategic objectives for FY 2025-2026.

### **CITIZEN COMMENTS**

None.

### **COUNCIL COMMENTS**

None.

### **CITY MANAGER REPORT**

City Manager Henne detailed the City Manager Report for November 2024.

### **COMMUNICATIONS**

Brad A. Barrett, Finance Director. Financial Report – October 2024.

Owosso Historical Commission. Minutes of November 12, 2024.

### **NEXT MEETING**

Monday, December 16, 2024

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2025

Planning Commission - term expires June 30, 2026

Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2025

### **ADJOURNMENT**

The meeting was adjourned at 7:13 p.m.

Robert J. Teich, Jr., Mayor  
Amy K. Kirkland, City Clerk

Note: Complete printed copies of the minutes and any ordinances contained therein are available to the public at the Office of the City Clerk and the Shiawassee District Library – Owosso Branch during regular business hours or on the Internet at [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).