

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, JUNE 17, 2024  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 3, 2024:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**PUBLIC HEARINGS**

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Boards & Commissions Appointments: Approve the following Mayoral Boards and Commissions appointments:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Dakota Woodworth	Downtown Development Authority	06-30-2028

\*Indicates reappointment

2. Proposed Special Assessment Project – Howell Street. Authorize Resolution No. 1 for proposed Special Assessment District No. 2025-01 for Howell Street from the south end to Clinton Street for street resurfacing.

**Master Plan Implementation Goals: 3.4, 3.10**

3. Proposed Special Assessment Project – Lynn Street. Authorize Resolution No. 1 for proposed Special Assessment District No. 2025-02 for Lynn Street from the west end to Howell Street for street resurfacing.  
**Master Plan Implementation Goals: 3.4, 3.10**
4. Bid Award – Self-Propelled Concrete Saw. Approve bid award to Lady Liberty Equipment LLC for the purchase of a 26" self-propelled concrete saw in the amount of \$17,925.00 and approve payment to the contractor upon satisfactory delivery of said equipment.
5. Professional Services Agreement – Local Well No. 1. Waive competitive bidding requirements, authorize professional services agreement with Northern Pump & Well, Inc. for well cleaning and pump rebuild or replacement of Local Well No. 1 in the amount of \$40,918.00, and further authorize payment to contractor upon satisfactory completion of the project.  
**Master Plan Implementation Goals: 1.5, 3.4, 3.10**
6. Change Order No. 1 – 2022-2024 Water Service Line Replacement Project. Authorize Change Order No. 1 with Green Tech Systems, LLC for the 2022-2024 Water Service Line Replacement Project, a 2022 DWSRF project, in the amount of \$12,077.80 increasing the contract from \$3,331,600.00 to \$3,343,677.80 and further approve payment to the contractor up to the contract amount plus Change Order No. 1.  
**Master Plan Implementation Goals: 3.4**
7. Change Order No. 2 – Public Safety Vehicle Equipment Changeovers. Approve Change Order No. 2 to the contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for additional equipment required during the removal, supply, and installation of public safety equipment in two new police utility vehicles in the amount of \$545.77 and authorize payment to the vendor increasing the total to \$26,878.51.  
**Master Plan Implementation Goals: 3.2**

This item was removed from the agenda.

## **ITEMS OF BUSINESS**

1. City Budget Amendment. Adopt the 12-month budget amendments to the 2023-2024 Budget.
2. Ordinance Adoption - Bonding for CWSRF Financing – Project No. 5919-01. Consider adoption of an ordinance to authorize and provide for the issuance of revenue bonds for CWSRF financing of the cost of improvements at the Wastewater Treatment Plant (secondary clarifier) under the provisions of Act 94, Public Acts of Michigan, 1933, as amended.  
**Master Plan Implementation Goals: 3.4, 3.7**
3. Property Sale – 515 North Washington Street – Amos Gould House. Consider the sale of city-owned property at 515 North Washington, known as the Gould House, to Sean Harrington in the amount of \$250,000.00.  
**Master Plan Implementation Goals: 3.20**
4. Rescind Resolution No. 95-2024 – Professional Services Agreement Termination – Planning & Zoning Services. Rescind Resolution No. 95-2024, which authorized the termination of the Professional Services Agreement with CIB Planning, Inc. for planning and zoning services and reinstate original contract terms approved in June 2022.

## **COMMUNICATIONS**

1. Tanya S. Buckelew, Planning & Building Director. May 2024 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. May 2024 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. May 2024 Inspections Report.

4. Tanya S. Buckelew, Planning & Building Director. May 2024 Certificates Issued Report.
5. Kevin D. Lenkart, Public Safety Director. May 2024 Police Report.
6. Kevin D. Lenkart, Public Safety Director. May 2024 Fire Report.
7. WWTP Review Board. Minutes of May 28, 2024.
8. Downtown Development Authority. Minutes of June 5, 2024.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, July 01, 2024

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2024

Building Board of Appeals – Alternate - term expires June 30, 2025

Zoning Board of Appeals – Alternate – term expires June 30, 2024

Zoning Board of Appeals – Alternate – term expires June 30, 2025

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING  
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on June 17, 2024. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL  
Monday, June 17, 2024  
at 7:30 p.m.**

***The public joining the meeting via Zoom CANNOT participate in public comment.***

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/81723790186?pwd=aDY4dW9oM0ZGREovTGhaUDVIQUNyQT09>

**Meeting ID: 817 2379 0186**

**Password: 964299**

**One tap mobile**

+13092053325,,81723790186#,,, \*964299# US

+13126266799,,81723790186#,,, \*964299# US (Chicago)

**Dial by your location**

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>

- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>

- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on June 17, 2024 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).



**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF JUNE 3, 2024  
7:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR ROBERT J. TEICH, JR.

**OPENING PRAYER:** PASTOR PAUL BRUNELL  
CHRIST EPISCOPAL CHURCH

**PLEDGE OF ALLEGIANCE:** PASTOR PAUL BRUNELL  
CHRIST EPISCOPAL CHURCH

**PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,  
Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Emily  
S. Olson, and Nicholas L. Pidek.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 20, 2024**

Motion by Councilmember Olson to approve the Minutes of the Regular Meeting of May 20, 2024 as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**Curwood Festival Royalty Introduction**

Mayor Teich welcomed the Curwood royalty to the meeting. Curwood Festival Treasurer Kammie Smith introduced Curwood Festival Queen Marisa Rose, Teen Madison Strauss, and Princess Nevaeh Lopez. Mayor Pro-Tem Osika presented an official City of Owosso commemorative pin to each young lady, placing the pins on their sashes.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

Shelly Ochodnicky, director of Homeless Angels and local business owner, reported that both her organization and her business have been repeatedly harassed and vandalized by a couple of local

individuals while under the influence. The police pick them up, but they end up right back on the street due to their excessive level of intoxication.

Tom Manke, 2910 W. M-21, said that he has witnessed similar behavior in the community. He explained that the jail will not take severely intoxicated individuals for liability reasons. They instruct the officer to take the suspect to the hospital and wait until they sleep it off, at which point the jail will then take them. He went on to thank the Shiawassee Arts Center for sponsoring the Curwood murals painted on the building at 344 W. Main Street.

Richard Maurer, 619 N. Shiawassee Street, said he wanted to let Council know about the time that a customer assaulted him and his son and nothing was done about it.

Mayor Teich announced that City Council will be unit number 12 in the Heritage Parade on Saturday and invited the other Councilmembers to join him in walking the parade. Mayor Pro-Tem Osika indicated she will be in Westtown announcing the parade.

### **CONSENT AGENDA**

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

**Boards & Commissions Appointments:** Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Kollin Lienau	Parks & Recreation Commission	06-30-2026
Jeff Selbig*	Parks & Recreation Commission	06-30-2026

\*Indicates reappointment

**\*Change Order – WWTP Improvements Project – Phase 1.** Approve Change Order No. 2 to the WWTP Improvements Project - Phase 1 contract with RCL Construction Co., Inc. increasing the contract amount by \$117,177.77 for modifications to the tertiary filters, UV disinfection system, and UVT sensor along with wiring diagram revisions to the thicken sludge pump, and authorize payment to the contractor up to \$18,743,973.77 as follows:

### **RESOLUTION NO. 83-2024**

#### **AUTHORIZING CHANGE ORDER NO. 2 TO THE WWTP IMPROVEMENTS PROJECT – PHASE 1 CONTRACT WITH RCL CONSTRUCTION COMPANY, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with RCL Construction Co., Inc., on June 20, 2023 for the construction and installation of the Phase 1 Improvements process equipment and systems, known as the Wastewater Treatment Plant (WWTP) Improvements Project - Phase 1, an approved 2023 SRF planned project; and

WHEREAS, the project is now underway, and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the Wastewater Treatment Plant (WWTP) Improvements Project - Phase 1 contract with RCL Construction Co., Inc. to increase the contract amount to update contract work and supplies to be used.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 in the amount of \$117,177.77; an increase to the Contract for Services between the City of Owosso and RCL Construction Co., Inc., revising the total current contract amount from \$18,626,796.00 to \$18,743,973.77.

THIRD: the Accounts Payable department is authorized to pay RCL Construction Co., Inc. for work satisfactorily completed up to the revised contract amount of \$18,743,973.77.

FOURTH: the above expenses shall be paid from the Wastewater Fund, and SRF Bond Funds

**Master Plan Implementation Goals: 3.4, 3.7**

**Bid Rejection – Gravel.** Reject the bid received from Smith Sand & Gravel for 22A gravel as the response received was not within budget parameters as follows:

**RESOLUTION NO. 84-2024**

**AUTHORIZING THE REJECTION OF BID FOR  
22A GRAVEL IN THE SAND, GRAVEL & LIMESTONE BID**

WHEREAS, the City of Owosso sought bids for 22A Gravel; and

WHEREAS, the bid received is in excess of the estimate and available funds to purchase said materials.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to reject the 22A Gravel bid received from Smith Sand & Gravel.

SECOND: staff is directed to rebid the item and contact past bidders to elicit a more robust and competitive response.

**Sole Source Purchase – LimeCure-25.** Waive competitive bidding requirements, approve the sole source purchase of LimeCure-25 from Applied Specialties Inc. in the amount of \$1.185 per pound with an estimated annual contract of \$23,750.00, and authorize payment based on actual quantities required for the fiscal year ending June 30, 2025 as follows:

**RESOLUTION NO. 85-2024**

**AUTHORIZING THE SOLE SOURCE PURCHASE  
OF LIMECURE-25  
FROM APPLIED SPECIALTIES, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has filtration equipment at the Water Treatment Plant that requires the periodic removal of lime scale build-up; and

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) has approved the use of LimeCure-25 to reduce said build-up, and it is hereby determined that Applied Specialties, Inc. of Avon Lake, Ohio is the only firm qualified and permitted to provide such product for use in the potable water treatment process; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested for this sole source

purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to authorize the sole source purchase of LimeCure-25 from Applied Specialties Incorporated, at the price of \$1.185 per pound with an estimated annual usage of 25,000 pounds.
- SECOND: the accounts payable department is authorized to submit payment to Applied Specialties Incorporated of Avon, Ohio according to unit prices for the actual quantities delivered, estimated in amount of \$29,625.00 for FY2024-2025, actual amount may vary based on actual demand/usage.
- THIRD: the above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

Master Plan Implementation Goals: 3.4

**Sole Source Purchase – Bulk CO<sub>2</sub>.** Waive competitive bidding requirements, approve the sole source purchase of bulk CO<sub>2</sub> from Matheson Tri-Gas, Inc. in the amount of \$.105 per pound with an estimated annual usage of 74 tons, and authorize payment based on actual quantities required for the fiscal year ending June 30, 2025 as follows:

#### **RESOLUTION NO. 86-2024**

#### **AUTHORIZING THE SOLE SOURCE PURCHASE OF BULK CARBON DIOXIDE FROM MATHESON TRI-GAS, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires carbon dioxide in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, it is hereby determined that Matheson Tri-Gas, Inc is the only firm qualified to provide such product used in the potable water treatment process; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested for this sole source purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to purchase bulk carbon dioxide (CO<sub>2</sub>) from Matheson Tri-Gas, Inc. at the price of \$0.105 per pound or \$210 per ton, with an estimated annual usage of 74 tons.
- SECOND: the accounts payable department is authorized to submit payment to Matheson Tri-Gas, Inc. for the purchase of bulk CO<sub>2</sub> in the amount of \$15,540.00 for FY2024-2025, actual amount may vary based on actual demand/usage.
- THIRD: the above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

Master Plan Implementation Goals: 3.4

**Purchase Authorization – MMRMA Insurance.** Waive competitive bidding requirements, authorize the purchase of general liability, property and auto insurance policies from the Michigan Municipal Risk Management Authority (MMRMA) for the coverage period from July 1, 2024 to July 1, 2025 in the amount of \$316,745.00, and further authorize payment up to the total premium amount for the coverage period as follows:

**RESOLUTION NO. 87-2024**

**AUTHORIZING PAYMENT OF ANNUAL INSURANCE PREMIUM WITH  
MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA)**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has been a member of Michigan Municipal Risk Management Authority since September 1, 1986; and

WHEREAS, Michigan Municipal Risk Management Authority was created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments; and

WHEREAS, the City of Owosso will be provided general liability, auto and property insurance coverage for the period from July 1, 2024 to July 1, 2025 by MMRMA; and

WHEREAS, cooperative purchasing is an exception to competitive bidding per Section 2-345 of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to remain a member of and seek annual liability, property and auto insurance coverage from the Michigan Municipal Risk Management Authority.
- SECOND: the finance director is instructed and authorized to sign the document substantially in form attached as the coverage proposal and addendum between the City of Owosso and Michigan Municipal Risk Management Authority.
- THIRD: the accounts payable department is authorized to pay Michigan Municipal Risk Management Authority premium for annual coverage estimated at \$316,745.00.
- FOURTH: the above expense shall be paid from various funds as outlined in the approved FYE 6-30-2025 budget as identified under the account code 810.000 – Insurance & Bonds.

**Purchase Authorization – MML Workers' Compensation Insurance.** Waive competitive bidding requirements, authorize the purchase of workers' compensation insurance policy with the Michigan Municipal League (MML) Workers' Compensation Fund for the coverage period from July 1, 2024 to June 30, 2025 in the amount of \$147,296.00, and further authorize payment up to the total premium amount for the coverage period as follows:

**RESOLUTION NO. 88-2024**

**AUTHORIZING PAYMENT OF ANNUAL INSURANCE PREMIUM WITH  
MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION FUND**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is a member of Michigan Municipal

League Workers' Compensation Fund; and

WHEREAS, MML Workers' Compensation Fund is a nonprofit self-insurance pool owned and governed by its members; and

WHEREAS, the City of Owosso will be provided workers' compensation insurance coverage for a period of July 1, 2024 to June 30, 2025 by the MML Workers' Compensation Fund; and

WHEREAS, cooperative purchasing is an exception to competitive bidding per Section 2-345 of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to remain a member of and seek annual workers' compensation coverage from the Michigan Municipal League Workers' Compensation Fund.
- SECOND: staff is instructed and authorized to take necessary actions to implement the coverage proposal between the City of Owosso and MML Workers' Compensation Fund.
- THIRD: the accounts payable department is authorized to pay MML Workers' Compensation Fund premium for annual coverage estimated at \$147,296.00.
- FOURTH: the above expense shall be paid from various funds as outlined in the approved FYE 6-30-2025 budget as identified under the account code 719.000 – workers' compensation.

**\*Bid Award – Sewer Televising Project - Summer 2024.** Approve bid award to Plummer's Environmental Service, Inc. for the Sewer Televising Project - Summer 2024 in the amount of \$20,742.00, plus contingency in the amount of \$10,000.00 with written consent, and further approve payment to the contractor upon satisfactory completion of the project as follows:

#### **RESOLUTION NO. 89-2024**

#### **AUTHORIZING THE AWARD OF THE SEWER TELEVISION PROJECT – SUMMER 2024 TO PLUMMER'S ENVIRONMENTAL SERVICE, INC. OF BYRON CENTER, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is advisable, necessary, and in the public interest to televise segments of sanitary and storm sewer on various streets in the City; and

WHEREAS, the City of Owosso sought bids for the televising of these segments of sanitary and storm sewer as part of the Summer 2024 Sewer Televising Project, and the low responsive and responsible bid was received from Plummer's Environmental Service, Inc. in the amount of \$20,742.00; and

WHEREAS, Plummer's Environmental Service, Inc. is hereby determined to be qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to employ Plummer's Environmental Service, Inc. to televise segments of sanitary and storm sewer as part of the Summer 2024 Sewer Televising Project.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services between the City of Owosso, Michigan and Plummer's Environmental Service, Inc. in the amount of \$20,742.00.
- THIRD: the accounts payable department is authorized to pay Plummer's Environmental Service, Inc. for work satisfactorily completed on the project up to the initial contact amount of \$20,742.00, plus a contingency in the amount of \$10,000.00 to be utilized only upon prior written approval, for a total of \$30,742.00.
- FOURTH: the above expenses shall be paid from the Major and Local Street Maintenance Funds accounts 202-463-818.000 and 203-463-818.000 in the amount of \$3,712.50 each, Sewer Account No. 590-549-818.000 in the amount of \$13,317.00, and other funds as appropriate.

**Master Plan Implementation Goals: 3.4**

**Bid Award – Sand, Gravel & Limestone, Selection #1.** Accept the low bid of S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for Class II Backfill Sand in the amount of \$6.00 per ton for the fiscal year ending June 30, 2025, and authorize payment in accordance with unit prices estimated at \$18,000.00 as follows:

**RESOLUTION NO. 90-2024**

**AUTHORIZING THE PURCHASE AND DELIVERY OF SAND  
FROM SMITH SAND & GRAVEL OF OWOSSO, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan requires backfill sand to fill underground trenches and other City properties; and

WHEREAS, the City sought bids for Class II backfill sand, 22A gravel, 21AA Limestone, 6A limestone, and H1 limestone chip for fiscal year 2024-2025; and

WHEREAS, it is hereby determined that S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel is qualified to provide such product and has submitted the lowest responsible and responsive bid; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to award the bid for Class II Sand to S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel of Owosso, Michigan for the fiscal year ending June 30, 2025.
- SECOND: the contract between the City of Owosso and S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel shall be in the form of Purchase Order.
- THIRD: the accounts payable department is authorized to pay S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel \$6.00 per ton of Class II Sand delivered with usage estimated at 3,000 tons for fiscal year ending June 30, 2025, which may be exceeded based on usage and actual need.

FOURTH: the above expenses shall be paid from the Water and Wastewater Annual Operating Fund, and Local and Major Street Annual Operating Funds.

**Check Register – May 2024.** Affirm check disbursements totaling \$1,903,563.62 for May 2024.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Pidek, Law, o, Mayor Pro-Tem Osika, Councilmembers Fear, Haber, and Mayor Teich.

NAYS: None.

### **ITEMS OF BUSINESS**

#### **2024-25 City Budget Adoption**

Master Plan Implementation Goals: 3.2, 3.4, 3.5, 3.6, 3.7, 3.8, 3.10, 3.13

City Manager Nathan R. Henne indicated that the budget had not changed since the workshop in May.

Motion by Councilmember Pidek to adopt the General Appropriations Resolution approving the 2024-2025 City Budget (including DDA Appropriations) as follows:

#### **RESOLUTION NO. 91-2024**

#### **GENERAL APPROPRIATIONS ACT (BUDGET)**

A resolution to establish a general appropriations act for the City of Owosso; to define the powers and duties of the city officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

**WHEREAS**, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the FISCAL YEAR BEGINNING JULY 1, 2024 and held a public hearing on MAY 20, 2024, and;

**WHEREAS**, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975; and

**WHEREAS**, the City Council has held other sessions to discuss the proposed budget;

**NOW, THEREFORE, BE IT RESOLVED THAT** the City Council of the City of Owosso hereby adopts the FISCAL YEAR 2024 – 2025 BUDGET and sets the tax rates as shown below:

#### **Section 1: Title**

This resolution shall be known as the Owosso General Appropriations Act.

#### **Section 2: Chief Administrative Officer**

The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

#### **Section 3: Fiscal Officer**



The Finance Director shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

#### **Section 4: Estimated Expenditures**

The following amounts are hereby appropriated for the operations of the City Government and its activities for the FISCAL YEAR BEGINNING JULY 1, 2024 and ENDING JUNE 30, 2025:

<b><u>General Fund Expenditures</u></b>		
APPROPRIATIONS		
101	CITY COUNCIL	8,060
171	CITY MANAGER	339,400
201	FINANCE	254,052
210	CITY ATTORNEY	164,600
215	CLERK	254,983
228	INFORMATION & TECHNOLOGY	154,000
253	TREASURY	275,205
257	ASSESSING	222,748
261	GENERAL ADMIN	448,621
262	ELECTION	79,829
265	BUILDING & GROUNDS	835,789
270	HUMAN RESOURCES	217,410
301	POLICE	3,105,516
336	FIRE	4,053,099
371	BUILDING AND SAFETY	46,045
441	PUBLIC WORKS	1,262,732
528	LEAF AND BRUSH COLLECTION	313,011
585	PARKING	36,025
720	COMMUNITY DEVELOPMENT	37,222
751	PARKS	369,923
966	TRANSFERS OUT	52,633
TOTAL APPROPRIATIONS		12,530,903

<b><u>Major Streets Fund Expenditures</u></b>		
APPROPRIATIONS		
451	CONSTRUCTION	1,587,350
463	STREET MAINTENANCE	690,735
473	BRIDGE MAINTENANCE	85,100
474	TRAFFIC SERVICES-MAINTENANCE	16,655
478	SNOW & ICE CONTROL	171,045
480	TREE TRIMMING	86,396
482	ADMINISTRATION & ENGINEERING	219,407
485	LOCAL STREET TRANSFER	350,000
486	TRUNKLINE SURFACE MAINTENANCE	
488	TRUNKLINE SWEEPING & FLUSHING	
490	TRUNKLINE TREE TRIM & REMOVAL	

491	TRUNKLINE STORM DRAIN, CURBS	
492	TRUNKLINE ROADSIDE CLEANUP	
494	TRUNKLINE TRAFFIC SIGNS	
497	TRUNKLINE SNOW & ICE CONTROL	12,784
TOTAL APPROPRIATIONS		3,219,472

**Local Streets Fund Expenditures**

APPROPRIATIONS		
451	CONSTRUCTION	307,350
463	STREET MAINTENANCE	716,373
474	TRAFFIC SERVICES-MAINTENANCE	1,500
478	SNOW & ICE CONTROL	79,256
480	TREE TRIMMING	126,409
482	ADMINISTRATION & ENGINEERING	122,490
TOTAL APPROPRIATIONS		1,353,378

**Park/Recreation Expenditures**

APPROPRIATIONS		
751	PARKS	31,700
TOTAL APPROPRIATIONS		31,700

**OMS/DDA Revolving Loan Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	2,814
TOTAL APPROPRIATIONS		2,814

**Downtown Development Authority Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	240,104
261	GENERAL ADMIN	89,179
704	ORGANIZATION	750
705	PROMOTION	15,050
706	DESIGN	7,000
707	ECONOMIC VITALITY	1,500
901	CAPITAL OUTLAY	
905	DEBT SERVICE	
966	TRANSFERS OUT	
TOTAL APPROPRIATIONS		353,583

**Building Inspection Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	100,506
371	BUILDING AND SAFETY	161,834
TOTAL APPROPRIATIONS		262,340

**Housing and Redevelopment Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	125,500
TOTAL APPROPRIATIONS		125,500

**ARPA – American Rescue Plan Fund Expenditures**

APPROPRIATIONS		
966	TRANSFERS OUT	1,413,573
TOTAL APPROPRIATIONS		1,413,573

**Historical Commission Fund Expenditures**

APPROPRIATIONS		
797	HISTORICAL COMMISSION	30,598
798	CASTLE	14,806
799	GOULD HOUSE	10,329
800	COMSTOCK/WOODARD	2,000
TOTAL APPROPRIATIONS		57,733

**General Obligation Debt Fund Expenditures**

APPROPRIATIONS		
905	DEBT SERVICE	773,150
TOTAL APPROPRIATIONS		773,150

**Transportation Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	105,888
TOTAL APPROPRIATIONS		105,888

**Sewer Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	2,628,755
549	SEWER OPERATIONS	307,880
901	CAPITAL OUTLAY	427,500
905	DEBT SERVICE	124,302
TOTAL APPROPRIATIONS		3,488,437

**Water Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	895,857
552	WATER UNDERGROUND	2,042,741
553	WATER FILTRATION	1,878,385
901	CAPITAL OUTLAY	6,559,421
905	DEBT SERVICE	600,489
TOTAL APPROPRIATIONS		11,976,893

**Waste Water Treatment Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	34,700
548	WASTEWATER OPERATIONS	2,007,153
901	CAPITAL OUTLAY	3,581,400
905	DEBT SERVICE	1,064,144
TOTAL APPROPRIATIONS		6,687,397

**Fleet Fund Expenditures**

APPROPRIATIONS		
594	FLEET MAINTENANCE	474,411
901	CAPITAL OUTLAY	710,000
TOTAL APPROPRIATIONS		1,184,411

**Brownfield Redevelopment Authority Funds Expenditures**

Fund 243 – BRA / OBRA #12 WOODWARD LOFT

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	1,003
901	CAPITAL OUTLAY	
964	TAX REIMBURSEMENTS	134,065
TOTAL APPROPRIATIONS		135,068

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	6,232
964	TAX REIMBURSEMENTS	41,871
TOTAL APPROPRIATIONS		48,103

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	12,050
905	DEBT SERVICE	167,999
TOTAL APPROPRIATIONS		180,049

Fund 273 - OBRA #9 ROBBINS LOFT

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	1,200
964	TAX REIMBURSEMENTS	3,678
TOTAL APPROPRIATIONS		4,878

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	1,704
905	DEBT SERVICE	28,172

TOTAL APPROPRIATIONS	29,876
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Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL  
APPROPRIATIONS

721	PROFESSIONAL SERVICES	4,144
901	CAPITAL OUTLAY	
964	TAX REIMBURSEMENTS	50,608
TOTAL APPROPRIATIONS		54,752

Fund 283 - OBRA FUND-DISTRICT#3-TIAL  
APPROPRIATIONS

721	PROFESSIONAL SERVICES	750
905	DEBT SERVICE	19,391
964	TAX REIMBURSEMENTS	
TOTAL APPROPRIATIONS		20,141

**Section 5: Estimated Revenues**

The following are estimated to be available for the FISCAL YEAR BEGINNING JULY 1, 2024 and ENDING JUNE 30, 2025, to meet the foregoing appropriations.

**General Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	11,480,001
TOTAL ESTIMATED REVENUES		11,480,001

**Major Streets Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	2,394,472
TOTAL ESTIMATED REVENUES		2,394,472

**Local Streets Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	1,143,356
TOTAL ESTIMATED REVENUES		1,143,356

**Parks/Recreation Sites Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	8,500
TOTAL ESTIMATED REVENUES		8,500

**OMS/DDA Revolving Loan Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	25,250
TOTAL ESTIMATED REVENUES		25,250

**Downtown Development Authority Fund Revenues**

ESTIMATED REVENUES		
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000	REVENUE	353,929
TOTAL ESTIMATED REVENUES		353,929

**Building Inspection Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	259,000
TOTAL ESTIMATED REVENUES		259,000

**Housing & Redevelopment Fund Revenue**

ESTIMATED REVENUES		
000	REVENUE	125,500
TOTAL ESTIMATED REVENUES		125,500

**Opioid Settlement Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	100
TOTAL ESTIMATED REVENUES		100

**ARPA – American Rescue Plan Act Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	20,000
TOTAL ESTIMATED REVENUES		20,000

**Historical Commission Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	58,016
TOTAL ESTIMATED REVENUES		58,016

**Debt Service Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	773,150
TOTAL ESTIMATED REVENUES		773,150

**Transportation Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	105,888
TOTAL ESTIMATED REVENUES		105,888

**Sewer Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	3,385,230
TOTAL ESTIMATED REVENUES		3,385,230

**Water Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	10,774,770
TOTAL ESTIMATED REVENUES		10,774,770

**Waste Water Treatment Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	6,135,280
TOTAL ESTIMATED REVENUES		6,135,280

**Fleet Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	909,648
TOTAL ESTIMATED REVENUES		909,648

**Brownfield Development Authority Funds Revenue**

Fund 243 - BRA / OBRA #12 WOODWARD LOFT

ESTIMATED REVENUES		
000	REVENUE	135,118
TOTAL ESTIMATED REVENUES		135,118

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

ESTIMATED REVENUES		
000	REVENUE	48,103
TOTAL ESTIMATED REVENUES		48,103

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

ESTIMATED REVENUES		
000	REVENUE	209,874
TOTAL ESTIMATED REVENUES		209,874

Fund 273 - OBRA #9 ROBBINS LOFT

ESTIMATED REVENUES		
000	REVENUE	5,878
TOTAL ESTIMATED REVENUES		5,878

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

ESTIMATED REVENUES		
000	REVENUE	29,876
TOTAL ESTIMATED REVENUES		29,876

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

ESTIMATED REVENUES		
000	REVENUE	54,752
TOTAL ESTIMATED REVENUES		54,752

Fund 283 - OBRA FUND-DISTRICT#3-TIAL

ESTIMATED REVENUES		
000	REVENUE	16,824
TOTAL ESTIMATED REVENUES		16,824

#### **Section 6: Millage Levy**

The City Council shall cause to levy and collect the general property tax on all real and personal property per \$1,000 of taxable value within the city upon the current tax roll an amount equal to the following:

GENERAL OPERATING – CITY CHARTER	12.5611
PA 298 –BRUSH/LEAVES/STREET CLEANING	1.0000
STREET DEBT	2.1423
TRANSPORTATION (SATA)	.3298
TOTAL	16.0332
DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT	1.8815

#### **Section 7: Adoption of Budget by Reference**

The general fund budget of the City of Owosso is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 4 and 5 of this act.

#### **Section 8: Appropriation not a Mandate to Spend**

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any city order for expenditures that exceed appropriations.

#### **Section 9: Periodic Fiscal Reports**

The fiscal officer shall provide the City Council monthly reports of fiscal year to date revenues and expenditures compared to the budgeted amounts.

#### **Section 10: Limit on Obligations and Payments**

No obligation shall be incurred against, and no payment shall be made from any appropriation unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

#### **Section 11: Budget Monitoring**

Whenever it appears to the fiscal officer or the City Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the fiscal officer shall present to the City Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

#### **Section 12: City Council Adoption**

Motion supported by Councilmember Law.



Roll Call Vote.

AYES: Councilmembers Haber, Olson, Fear, Pidek, Mayor Pro-Tem Osika, Councilmember Law, and Mayor Teich.

NAYS: None.

**\*Consent to Grade – James Miner Trail**

Master Plan Implementation Goals: 3.10, 3.18, 5.7, 5.26, 5.34

City Manager Henne noted that the posting period for this item had expired without any other offers.

Motion by Councilmember Pidek to approve the sale of Consent to Grade rights for the City-owned property at 310 S. Washington Street to MDOT in the amount of \$500.00 as follows:

**RESOLUTION NO. 92-2024**

**AUTHORIZING PURCHASE AGREEMENT FOR GRADING RIGHTS  
ALONG THE JAMES S. MINER RIVER TRAIL  
FOR THE MDOT M-71 RECONSTRUCTION PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, owns the James S. Miner River Walk; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has received an offer to purchase grading rights along the river walk near the Washington Street Bridge for five hundred dollars (\$500); and

WHEREAS, these grading rights had not been actively marketed, thereby triggering the 21-day public inspection period set forth in Section 14.3(2) of the Owosso City Charter; and

WHEREAS, the 21-day posting period has expired without any additional offers; and

WHEREAS, the Michigan Department of Transportation (MDOT) wishes to purchase the grading rights to facilitate the M-71 rehabilitation project; and

WHEREAS, it has been determined that this activity will not adversely affect the public's use of the river walk.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary, and in the public interest to sell the grading rights to 1,338 square feet of parcel no. 050-470-000-013-00 to MDOT in the amount of \$500.00.

SECOND: City staff is authorized to execute appropriate documentation to execute the sale.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Law, Olson, Fear, Pidek, Mayor Pro-Tem Osika, Councilmember Haber, and Mayor Teich.

NAYS: None.

**\*Demolition Authorization & Contract Approval – 643 North Hickory Street**

Master Plan Implementation Goals: 1.1, 1.13, 2.6

Motion by Councilmember Pidek authorizing demolition of the structure at 643 North Hickory Street, approval of the bid award to SP Powells Sand and Soil, LLC in the amount of \$21,000.00, and further authorization of payment to the contractor upon satisfactory completion of the work or portion thereof as follows:

**RESOLUTION NO. 93-2024**

**AUTHORIZING DEMOLITION OF THE STRUCTURE AT 634N. HICKORY STREET  
AND THE EXECUTION OF A CONTRACT WITH  
SP POWELLS SAND AND SOIL, LLC FOR SAID DEMOLITION**

WHEREAS, the home at 643 N Hickory Street had a house fire in February of 2023; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that the remains of the house should be demolished to eliminate blight in the neighborhood and to spur residential redevelopment; and

WHEREAS, the City of Owosso received the fire insurance withholding on December 11, 2023 and after the 120-day waiting period, the City will proceed with demolition of the property utilizing the fire insurance withholding; and

WHEREAS, the City of Owosso sought bids to demolish the structure at 643 N. Hickory Street; a bid was received from SP Powells Sand and Soil, LLC and it is hereby determined that SP Powells Sand and Soil, LLC is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to demolish the structure located at 643 N. Hickory Street.

SECOND: it has further determined that it is advisable, necessary and in the public interest to employ SP Powells Sand and Soil, LLC to complete said demolition.

THIRD: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Demolition of 643 N. Hickory Street with SP Powells Sand and Soil, LLC in the amount of \$21,000.00.

FOURTH: the accounts payable department is authorized to pay SP Powells Sand and Soil LLC for work satisfactorily completed on the project up to the bid amount.

FIFTH: the above expenses shall be paid from the General Fund 101-720-818.000.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear, Haber, Olson, Law, Mayor Pro-Tem Osika, Councilmember Pidek, and Mayor Teich.

NAYS: None.

**Professional Services Agreement Termination – Building Official Services**

Master Plan Implementation Goals: 1.19, 2.3

Motion by Mayor Pro-Tem Osika to authorize termination of the Professional Services Agreement with SAFEbuilt Michigan, LLC for building official services and property maintenance services per the terms of the agreement as follows:

**RESOLUTION NO. 94-2024**

**AUTHORIZING 30-DAY TERMINATION NOTICE  
OF PROFESSIONAL SERVICES AGREEMENT  
WITH SAFEbuilt MICHIGAN, LLC**

WHEREAS, in 2016, the City of Owosso, Shiawassee County, Michigan, entered into an agreement with SAFEbuilt Michigan, LLC for Building Official Services; and

WHEREAS, the City of Owosso has determined that terminating the agreement with SAFEbuilt Michigan, LLC is advisable, necessary, and in the public interest; and

WHEREAS, the agreement requires a 30-day termination notice; and

WHEREAS, this termination will result in an estimated annual cost savings to the City of Owosso of approximately \$53,000, subject to potential future cost changes and inflation.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has determined that terminating the agreement with SAFEbuilt Michigan, LLC for Building Official Services is advisable, necessary, and in the public interest, pursuant to the 30-day termination notice requirement.

SECOND: the mayor is instructed and authorized to sign the document substantially in the form attached, Contract Termination Notice between the City of Owosso, Michigan and SAFEbuilt Michigan, LLC, effective July 4, 2024.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Pidek, Law, Haber, Fear, Olson, and Mayor Teich.

NAYS: None.

**Professional Services Agreement Termination – Planning & Zoning Services**

Master Plan Implementation Goals: 1.19, 2.3

Motion by Mayor Pro-Tem Osika to authorize termination of the Professional Planning Services Agreement with CIB Planning, Inc. for planning and zoning services per the terms of the agreement as follows:

**RESOLUTION NO. 95-2024**

**AUTHORIZING 30-DAY TERMINATION NOTICE FOR THE  
PROFESSIONAL PLANNING SERVICES AGREEMENT  
WITH CIB PLANNING, INC.**

WHEREAS, in June 2022, the City of Owosso, Shiawassee County, Michigan, entered into an agreement with CIB Planning, Inc. for site plan reviews, master plan drafting, and development advisory services contributing to our city's development and compliance with state planning and zoning laws; and

WHEREAS, the City of Owosso has determined that terminating the agreement with CIB Planning, Inc. is advisable, necessary, and in the public interest; and

WHEREAS, subject to Section XI of the Agreement, a 30-day termination notice is required; and

WHEREAS, this termination will result in an estimated annual cost savings to the City of Owosso of approximately \$10,000, subject to potential future cost changes and inflation.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has determined that terminating the agreement with CIB Planning, Inc. for professional planning services is advisable, necessary, and in the public interest, pursuant to the 30-day termination notice requirement.

SECOND: the mayor is instructed and authorized to sign the document substantially in the form attached, Contract Termination Agreement between the City of Owosso, Michigan and CIB Planning, Inc., effective July 4, 2024.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Law, Olson, Mayor Pro-Tem Osika, Councilmembers Haber, Fear, Pidek, and Mayor Teich.

NAYS: None.

**Closed Session**

Motion by Mayor Pro-Tem Osika to authorize holding a closed session at the conclusion of the second session of Citizen Comments and Questions to conduct the City Manager's annual evaluation at the request of the employee and in compliance with MCL 15.268(a).

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Olson, Haber, Law, Pidek, Fear, Mayor Pro-Tem Osika, and Mayor Teich.

NAYS: None.

### **COMMUNICATIONS**

Brad A. Barrett, Finance Director. Revenue & Expenditure Report – April 2024.

Downtown Historic District Commission. Minutes of May 15, 2024.

Parks & Recreation Commission. Minutes of May 22, 2024.

### **CITIZEN COMMENTS AND QUESTIONS**

Shelly Ochodnicki, director of Homeless Angels and local business owner, continued her previous comments saying she is very frustrated with the situation and is organizing a meeting of city and county officials to develop a plan to resolve the situation.

Tom Manke, 2910 W. M-21, said he likes the idea of having an in-house building official rather than a contractor. He went on to announce the annual organic cruise will be held downtown on July 19<sup>th</sup> & 20<sup>th</sup> this year.

Councilmember Olson said it sounded like Ms. Ochodnicki's situation had a strong mental health component to it and encouraged her to include a mental health representative in her discussions.

Councilmember Law announced the annual all-you-can-eat Firefighter Memorial BBQ will be held July 20<sup>th</sup> from 3:00 p.m. until 11:00 p.m. at the Conservation Club. He encouraged all to attend.

Mayor Teich announced the Yoga on the Lawn series. Free yoga sessions will be held on the lawn at the amphitheater starting on June 8<sup>th</sup> from 9:00 a.m. to 10:00 a.m.

### **ADJOURNED TO CLOSED SESSION AT 8:17 P.M.**

### **RETURNED FROM CLOSED SESSION AT 10:00 P.M.**

### **APPROVAL OF THE MINUTES OF CLOSED SESSION OF FEBRUARY 5, 2024**

Motion by Councilmember Fear to approve the Minutes of the Regular Meeting of February 5, 2024 as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

### **NEXT MEETING**

Monday, June 17, 2024

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2024

Building Board of Appeals – Alternate - term expires June 30, 2025

Zoning Board of Appeals – Alternate – term expires June 30, 2024

Zoning Board of Appeals – Alternate – term expires June 30, 2025

## **ADJOURNMENT**

Motion by Councilmember Olson for adjournment at 10:01 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

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Robert J. Teich, Jr., Mayor

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Amy K. Kirkland, City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: June 17, 2024

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: 2025 Street Program – Special Assessment Resolution No. 1

Each year the City considers a street program to improve selected City streets. Streets are selected for inclusion in the program either by citizen-initiated petition or by selection by the City. Reconstructing and/or resurfacing of these streets is funded in part via special assessment. Special Assessment is the process by which a portion of the cost for making a local improvement is assessed against a property owner based upon the value that the property receives from the improvement. The City assumes the remaining portion of the cost (public benefit portion). In recent years, the City has spread this amount as 60% public benefit and 40% property benefit of the assessable items. The City usually finances special assessments for property owners over a 10-, 15-, or 20-year period (determined by method of construction) at 3% interest. The property owner can pay an assessment in one lump sum or in installments over the 10-, 15-, or 20-year period.

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the proposed special assessment districts, directs the City Manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. City Council is scheduled to approve Resolution No.1 at its regular meeting on **June 17, 2024.**

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the City Council has three options: If they agree that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; if they feel the project should go forward, but with some adjustments they may direct staff to make those adjustments and proceed; if they feel the project is not warranted and should not proceed at all they would simply fail to act on Resolution No. 3, effectively stopping the process.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the second public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the Council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable they may pass the resolution as written.

Tonight, the Council will be considering Resolution No. 1 for the proposed district(s) as a part of the Consent Agenda. Because this item simply introduces the proposed district and directs staff to develop estimates it is typically handled without discussion of each individual item. These streets are proposed for construction in 2025.

Staff recommends authorization of Resolution No. 1 for the following proposed projects:

Howell Street: from south end to Clinton Street:	Street Resurfacing (Crush, Shape, Resurface)
Lynn Street: from west end to Howell Street:	Street Resurfacing (Crush, Shape, Resurface)

Resolution No. 2 will be introduced at a later time when the plans and estimates for the project are complete.

Attachment(s):	Howell Street from south end to Clinton Street Resolution No. 1
	Lynn Street from west end to Howell Street Resolution No. 1

**MASTER PLAN IMPLEMENTATION GOALS: 3.4, 3.10**



**RESOLUTION NO.**

**HOWELL STREET  
FROM SOUTH END TO CLINTON STREET  
SPECIAL ASSESSMENT RESOLUTION NO. 1**

WHEREAS, the City Council of the City of Owosso deems it necessary to acquire and construct the following described improvement:

**Howell Street from south end to Clinton Street:  
Street Resurfacing**

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The matter of making said public improvement is hereby referred to the City Manager, who shall prepare a report thereon, which shall include plans and detailed estimates of the cost thereof and a description of the special assessment district and such other pertinent information as will permit the City Council to decide the cost, extent and necessity of the public improvement and what proportion of the cost should be paid by the City at large.
2. The City Manager shall present said report to the City Council when same has been prepared.

**RESOLUTION NO.**

**LYNN STREET  
FROM WEST END TO HOWELL STREET  
SPECIAL ASSESSMENT RESOLUTION NO. 1**

WHEREAS, the City Council of the City of Owosso deems it necessary to acquire and construct the following described improvement:

**Lynn Street from west end to Howell Street:  
Street Resurfacing**

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The matter of making said public improvement is hereby referred to the City Manager, who shall prepare a report thereon, which shall include plans and detailed estimates of the cost thereof and a description of the special assessment district and such other pertinent information as will permit the City Council to decide the cost, extent and necessity of the public improvement and what proportion of the cost should be paid by the City at large.
2. The City Manager shall present said report to the City Council when same has been prepared.



## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: June 17, 2024

TO: Mayor Teich and Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: DPW – Purchase Concrete Saw

### **RECOMMENDATION:**

Approval of the low and responsible bid from Lady Liberty Equipment LLC (Grove City, PA) for the Core Cut model CC3538JK-26 Self-Propelled Concrete Saw Bid in the amount of \$17,925.00 (includes delivery).

### **BACKGROUND:**

In 1993, the City purchased the current self-propelled concrete saw. This saw has served its purpose and its useful working life expectancy and then some. Constant maintenance due to its age has led to more frequent down time. Parts are becoming harder to source and attain, along with the prices for parts have been consistently going up with each repair. Furthermore, continued frequent work is required in and along MDOT ROW which have thicker layered street surfaces, which are deeper than our current saw can cut.

On May 21, 2024, the City received bids for a self-propelled 26" Concrete Saw. Six (6) suppliers' bids were received, with Lady Liberty Equipment LLC confirmed as the low and responsible bidder. Lady Liberty Equipment LLC has provided the lowest bid and has met all the specification criteria.

### **FISCAL IMPACTS:**

The equipment will be funded by the Fleet Maintenance Fund Account 661-901-979.000 in the amount of \$17,925.00.

### **Document originated by:**

Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution  
(2) Bid Tabulation

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING PURCHASE AGREEMENT OF A CORE CUT MODEL  
CC3538JK-26 SELF-PROPELLED CONCRETE SAW FROM  
LADY LIBERTY EQUIPMENT LLC**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Department of Public Works requires the use of a 26" self-propelled concrete saw; and

WHEREAS, the City of Owosso, has sought bids for a new 26" self-propelled concrete saw to provide a reliable, safer, deeper cutting tool; and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the current replacement model and type, this is a budgeted item for replacement, from lowest responsible bidder, Lady Liberty Equipment LLC.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to contract with Lady Liberty Equipment LLC for the purchase of one (1) new 26" self-propelled concrete saw made by Core Cut model CC3538JK-26 concrete saw for a cost to the City of Owosso of \$17,925.00.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Lady Liberty Equipment LLC up to the amount of \$17,925.00.
- THIRD: The above expenses shall be paid from the account no. 661-901-979.000.

**EXHIBIT A**

**Contract for Services Between  
The City of Owosso  
and  
Lady Liberty Equipment LLC**

**New Concrete Saw**

**June 2024**

## **CONTRACT**

THIS AGREEMENT is made on June \_\_\_\_, 2024 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and LADY LIBERTY EQUIPMENT LLC ("contractor"), a Pennsylvania company, whose address is 1746 Butler Pike, Grove City, Pennsylvania 16127.

Based upon the mutual promises below, the contractor and the city agree as follows:

### **ARTICLE I - Scope of work**

The contractor agrees to furnish all of the materials, equipment and labor necessary and to abide by all the duties and responsibilities applicable to it for the project entitled "Name Of Bid", in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- General conditions
- Standard specifications
- Detailed specifications

### **ARTICLE II - The Contract Sum**

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms not to exceed seventeen thousand nine hundred twenty-five dollars (\$17,925.00).

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

### **ARTICLE III – Assignment**

This contract may not be assigned or subcontracted without the written consent of the city.

### **ARTICLE IV - Choice of law**

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

### **ARTICLE V - Relationship of the parties**

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

**ARTICLE VI – Notice**

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

**ARTICLE VII - Indemnification**

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

**ARTICLE VIII - Entire agreement**

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By\_\_\_\_\_

Its:\_\_\_\_\_

Date:\_\_\_\_\_

THE CITY OF OWOSSO

By\_\_\_\_\_

Its: Robert J. Teich, Jr., Mayor

Date:

By\_\_\_\_\_

Its: Amy K. Kirkland, City Clerk

Date:

## CITY OF OWOSSO BID TABULATION SHEET

DATE 5/21/2024

DEPT. DPW

SUBJECT: New Concrete Saw Bid

Lady Liberty Equipment  
1746 Butler Pike  
Grove City, PA 16127  
724-406-4674

ITEM #	DESCRIPTION	EST. QTY	UNIT	OPTION 1	TOTAL	OPTION 2	TOTAL	OPTION3	TOTAL
1	Concrete Saw-38 HP, gasoline self propelled	1	EA		\$ 17,925.00		\$ 19,575.00		\$ 22,495.00
TOTAL:					\$ 17,925.00		\$ 19,575.00		\$ 22,495.00

East Coast Industrial Supply  
8421 Terminal Road  
Lorton, CA 22075  
703-282-8589Allied Equipment Rental  
G3371 S Dort Hwy  
Burton, MI 48529  
810-742-0409ACE Cutting Equipment  
25125 Trans-x Rd  
Novie, MI 48375  
248-449-4944

ITEM #	DESCRIPTION	EST. QTY	UNIT	TOTAL	TOTAL	TOTAL
1	Concrete Saw-38 HP, gasoline self propelled	1	EA	\$ 19,745.00	\$ 21,175.47	\$ 21,395.00
TOTAL:				\$ 19,745.00	\$ 21,175.47	\$ 21,395.00

Macallister Machinery  
2100 S Canal Road  
Lansing, MI 48917  
517-242-6956

ITEM #	DESCRIPTION	EST. QTY	UNIT	TOTAL	TOTAL	TOTAL
1	Concrete Saw-38 HP, gasoline self propelled	1	EA	\$ 21,616.96	\$ -	\$ -
TOTAL:				\$ 21,616.96		

DEPT  
HEADGENERAL LIABILITY INSURANCE  
EXPIRATION DATE:

N/A

AWARDED:

PURCH.  
AGENT:WORKERS COMPENSATION INSURANCE  
EXPIRATION DATE:

N/A

COUNCIL  
APPROVED:

STAFF

REC.: Lady Liberty OPTION 1

SOLE PROPRIETORSHIP  
EXPIRATION DATE:

N/A

PO NUMBER:

661.901.979.000  
18k budgeted.





## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ [WWW.CI.OWOSSO.MI.US](http://WWW.CI.OWOSSO.MI.US)

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**DATE:** June 11, 2024

**TO:** Mayor Teich and Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** Production Well Cleaning and Rebuild or Replace Pump of LW-1 at Water Treatment Facility

### **RECOMMENDATION:**

Approval of the proposal provided from Northern Pump & Well, Inc. of Lansing, Michigan to perform cleaning and rebuild or repair of pump of Local Well No. 1 in the amount of \$40,918.00.

### **BACKGROUND:**

Local well No. 1 is a primary production well, which was recently inspected as part of the City's annual well testing. It was found during inspection to be in need of cleaning as well as the pump requiring to be rebuilt or replaced.

### **FISCAL IMPACTS:**

Services will be funded from the FY2024-2025 Water Fund Account 591-553-833.100.

**Document originated by:** Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution  
(2) Northern Pump & Well Proposal  
(3) Annual Maintenance Letter  
(4) Pump Efficiency - LW-1

**RESOLUTION NO.**

**AUTHORIZING SERVICES AGREEMENT BETWEEN THE CITY OF OWOSSO AND NORTHERN PUMP & WELL, INC. OF LANSING, MICHIGAN FOR CLEANING AND REBUILD/REPAIR PUMP OF LOCAL WELL NO. 1 AT THE WATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to maintain a constant supply of water to its city and regional customers in accordance with state and federal regulatory requirements; and

WHEREAS, the ability to pump and deliver treated water on demand to customers is compromised when raw water production wells become plugged or inoperable; and

WHEREAS, the City Director of Public Services and Utilities has reviewed the necessity for the purchase of services for cleaning and rebuild or replace pump of Local Well No. 1, and recommends authorizing Northern Pump & Well, Inc. to provide these services in the amount of \$40,918.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into a services agreement with Northern Pump & Well, Inc. of Lansing, Michigan for well cleaning and pump rebuild or replace of Local Well No. 1.
- SECOND: The mayor and/or city clerk are instructed and authorized to sign the purchase services agreement as prepared by the city clerk.
- THIRD: The accounts payable department is authorized to submit payment to Northern Pump & Well, Inc. in the amount not to exceed \$40,918.00.
- FOURTH: The above expenses shall be paid from account no. 591-553-833.100.

**EXHIBIT A**

**Contract for Services Between**

**The City of Owosso**

**and**

**Northern Pump & Well, Inc.**

**Local Well No. 1 Well Cleaning And Pump Rebuild-Replace**

**June 2024**

## **CONTRACT**

THIS AGREEMENT is made on June \_\_\_\_, 2024 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and Northern Pump & Well, Inc. ("contractor"), a Michigan company, whose address is 6837 West Grand River Avenue, Lansing, Michigan 48906.

Based upon the mutual promises below, the contractor and the city agree as follows:

### **ARTICLE I - Scope of work**

The contractor agrees to furnish all of the materials, equipment and labor necessary and to abide by all the duties and responsibilities applicable to it for the project entitled "Name Of Bid", in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

Proposals/Quotes  
Contract and exhibits

### **ARTICLE II - The Contract Sum**

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms not to exceed forty thousand nine hundred eighteen dollars (\$40,918.00). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

### **ARTICLE III – Assignment**

This contract may not be assigned or subcontracted without the written consent of the city.

### **ARTICLE IV - Choice of law**

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

### **ARTICLE V - Relationship of the parties**

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

### **ARTICLE VI – Notice**

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

**ARTICLE VII - Indemnification**

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

**ARTICLE VIII - Entire agreement**

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

THE CITY OF OWOSSO

By \_\_\_\_\_

Its: Robert J. Teich, Jr., Mayor

Date:

By \_\_\_\_\_

Its: Amy K. Kirkland, City Clerk

Date:



6837 W. Grand River Ave.  
Lansing, MI 48906

City of Owosso  
301 W. Main Street  
Owosso MI 48867

## Proposal

Date	Proposal #
6/6/2024	24-Q3150

Description	Qty	Rate	Total
Thank you for the opportunity to present you with this proposal for LW1 pump and well cleaning.			
Labor, Mobilization, Demobilization, Pull Pump.	10	230.00	2,300.00
Labor - Shop, teardown/inspection of pump and pump setting.	12	95.00	1,140.00
Video Log inspection of well	1	1,500.00	1,500.00
30 HP Motor Repair, Clean and Check & New Bearings	1	1,480.00	1,480.00
Sand blast Clean and paint head	1	387.50	387.50
Stuffing box repair 3 1/2 x 1 1/2 Bronze	1	225.00	225.00
1" SST Head Shaft w/coupling	1	234.00	234.00
1" x 10' SST Shaft w/Sleeves & coupling	4	300.00	1,200.00
1" x 5' SST Shaft w/coupling Bottom Shaft	1	225.00	225.00
8" x 2" Drop-in SST Spiders	5	159.00	795.00
8" x 4'11-1/4" Top Column (J x LM)	1	518.00	518.00
8" x 9'11-1/4" Intermediate Column	4	640.50	2,562.00
8" x 4'11-1/4" Bottom Column	1	454.50	454.50
8" Suction Pipe p/ft	10	64.05	640.50
Cone Stainer 8" galvanized	1	327.00	327.00
1/4 inch Air Line	53	1.50	79.50
1" Stilling Tube, SDR21 PVC, p/ft	50	1.50	75.00
Bolts, Air Line Fittings, Paint and Miscellaneous supplies	1	150.00	150.00
Pump Bowl New: 11FLC, 2 stage, 1775 rpm, 650 gpm @125' tdh.	1	5,990.00	5,990.00
Labor, Mobilization, Demobilization, Set Pump, Chlorinate well, Run a post efficiency well and pump test	20	230.00	4,600.00
Labor - Shop, prep setting, load out	1	855.00	855.00
Well Cleaning: Sonar Jet:	1	15,180.00	15,180.00
- Well cleaning labor			
- Well cleaning equipment			
- Post cleaning video log			
- Sonar Jets			
- Chlorine			
- Chlorine enhancer			
This Quote is good for 45 days. Pricing subject to change based on current market environment.			
Note: Should conditions change and additional work be required, beyond the original scope of this project, our standard hourly rates will apply. If this occurs, Northern Pump & Well shall consult with you prior to the additional work being performed.			
If you have any questions, feel free to call 877-477-1757 or 517-322-0219		<b>Total</b>	



6837 W. Grand River Ave.  
Lansing, MI 48906

City of Owosso  
301 W. Main Street  
Owosso MI 48867

## Proposal

Date	Proposal #
6/6/2024	24-Q3150

Description	Qty	Rate	Total
Signature: _____ Date: _____ Purchase Order No. (if required): _____ * If this proposal meets your approval, please sign / date and return to fax number: 1-517-322-0135			
If you have any questions, feel free to call 877-477-1757 or 517-322-0219		<b>Total</b>	<b>\$40,918.00</b>



6837 West Grand River Avenue • Lansing, Michigan 48906

(877) 477-1757

# Pump Efficiency Test

Owner: City of Owosso

Well No: LW-1

Test Date: Tuesday, May 21, 2024

Pump Manufacturer: Layne

Pump Model No.: 12RJC

# of Tests: 5 Job #: 24-J2867

Static Water Level: 11

Static Line Pressure: 0

Normal Operation Pressure: 16

Cost/KWH: 0.12

Power Factor: 0.82

Line Voltage: 460

Horsepower: 30

Full Load Amps: 35

Test #	Clock Time	Pumping Level	Discharge PSI	Field Head	GPM Meter	GPM Orifice	GPM Dev	Check Volts - L1	Check Volts - L2	Check Volts - L3	Volt Avg	Check Amps - L1	Check Amps - L2	Check Amps - L3	Amp Avg	HP Input	Wire to Water Eff.	KWH/1000 gal	Cost/1000 gal	Specific Capacity
1	8:25	Shut off	24																	
2	8:35	17.50	20	63.70	-	166	-	370.8	370.6	370.8	370.7	15.2	15.3	15.2	15.2	10.74	24.9%	0.80	\$0.097	25.54
3	8:45	26.00	15	60.65	-	360	-	370.6	370.7	370.5	370.6	16.2	16.3	16.2	16.2	11.44	48.2%	0.40	\$0.047	24.00
4	8:55	33.00	10	56.10	-	496	-	370.7	370.6	370.8	370.7	17.5	17.6	17.8	17.6	12.44	56.5%	0.31	\$0.037	22.55
5	9:05	38.00	5	49.55	-	564	-	370.7	370.8	370.8	370.8	18.6	18.5	18.8	18.6	13.14	53.7%	0.29	\$0.035	20.89

Well & Pump Data	Well Depth:		Type:		Pump Setting:		Screen Data:		Slot Size (In thousandths)		Rated Capacity - provided by customer	
	86 feet		Screened		61 feet		14 in X 20 ft				600 g.p.m. 125 ft. TDH	
	Flow (GPM)		Static Water Level (Ft)		Pumping Level (Ft)		Pressure (PSI)		Specific Capacity		Test Equip. & Notes	
	Original (): 524		11.0		19.0		Driller's 1 hr. capacity test		65.50		Orifice size(s) 6" Plate size(s) 5" + 4"	
Last Test MAY 2023):		299	11.83		24.5		15		23.60		Blowoff: 6" Threaded Flange. 6" Flange x Barb, 6" Coupling, 6" Hose, 6" Barb.	

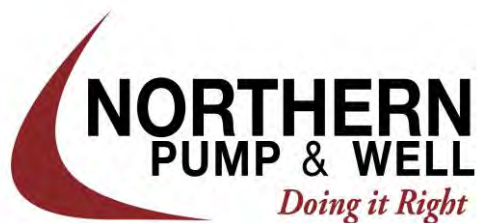
Date(s) of past repairs: 2016 - Motor + Pump / 2017 - Motor Serviced

Test conducted by:

Remarks: Dropline Readings. VFD readings ran @ 48.2 Hz. Dark black discharge for 2 minutes on first step.

T Cockroft / R Hartig





June 3, 2024

City of Owosso  
1111 Allendale Ave.  
Owosso, MI 48867

Attn: David Haut

RE: 2024 Well and Pump Performance Testing

Dear Mr. Haut,

Enclosed with this letter please find the results of the Annual Well and Pump Inspections we recently performed on your water system.

**Well #LW1** recorded a specific capacity of 24.00 GPM per foot of drawdown at system pressure. Last year's specific capacity was 23.60 GPM per foot of drawdown.

We have calculated that the pump in the well is producing 360 GPM @ 60.65 TDH. Last test was 299 GPM @ 59.15 TDH.

**Recommendation:** We recommend to clean the well and rebuild or replace pump. Note: on the first step test, we had to flush the well for over 2 minutes, because it was pumping black water.

**Well #LW13** recorded a specific capacity of 107.83 GPM per foot of drawdown at system pressure. Last specific capacity was 121.41 GPM per foot of drawdown.

We have calculated that the pump in the well is producing 482 GPM @ 80.80 TDH. 2022 test was 482 GPM @ 82.72 TDH. Last Year test was 412 GPM @ 81.30 TDH.

**Recommendation:** We recommend to clean the well and rebuild the pump.

**Well #Osburn** recorded a specific capacity of 155.14 GPM per foot of drawdown at system pressure. Last specific capacity test was 139.71 GPM per foot of drawdown.

We have calculated that the pump in the well is producing 543 GPM @ 110.90 TDH. Last test was 570 GPM @ 113.48 TDH.

Recommendation: No work is needed at this time.

**Palmer Well #P2** recorded a specific capacity of 43.17 GPM per foot of drawdown at system pressure. Last specific capacity was 41.00 GPM per foot of drawdown.

We have calculated that the pump in the well is producing 777 GPM @ 93.65 TDH. Last test was 704 GPM @ 93.65 TDH.

Recommendation: No work is needed at this time.

**Palmer Well #P3** The well is out of service.

**Hintz Rd. Well** recorded a specific capacity of 46.04 GPM per foot of drawdown at system pressure. Last year's specific capacity was 51.58 GPM per foot of drawdown.

We have calculated that the pump in the well is producing 564 GPM @ 94.25 TDH. Last year's test was 557 GPM @ 97.25 TDH. Pump is performing within its original design.

Recommendation: No work is needed at this time.

If you have any questions, concerns, or need any further assistance please do not hesitate to give us a call.

Sincerely,

*John Kingman*

Sr. Sales Representative  
Northern Pump & Well  
Cell. 517-490-2444  
Office. 517-322-0219  
[Jkingman@northernpwco.com](mailto:Jkingman@northernpwco.com)



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: June 17, 2024

TO: City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Change Order No. 1 to the 2022-2024 Water Service Line Replacement Project

### RECOMMENDATION:

Approval of Change Order No. 1 to the Contract between the City of Owosso and Green Tech Systems, LLC of Bay City, Michigan to the 2022-2024 Water Service Line Replacement Project in the amount of \$12,077.80.

### BACKGROUND:

In 2017, water mains were installed in Owosso Township just west of the city limits on Herman St, Roby St, Helena St, Frederick St, and Bock St in response to contaminants found in this area due to the Shiawassee Sanitary Landfill which operated from 1967 to 1973. During the 2017 project, the majority of the property owners decided to connect to the water system, but 15 property owners decided to continue to use their private wells. The Michigan Department of Environment, Great Lakes, and Energy (EGLE) placed monitoring wells in and around the landfill area to determine the presence of contaminants. EGLE has also collected and analyzed water samples from the 15 private wells. EGLE staff has requested city staff to assist with the connection of 1991 Herman Street to the water system and has agreed to pay all water connection and installation fees.

On March 21, 2022, City Council approved a contract to Green Tech Systems, LLC in the amount of \$3,331,600.00 for the 2022-2024 Water Service Line Replacement Project with funding coming from the EGLE Drinking Water State Revolving Fund. Change Order No. 1 in the amount of \$12,077.80 will revise the total contract amount to \$3,343,677.80 to complete the water service installation at 1991 Herman Street. Connection fees will be paid for via invoice separately.

### FISCAL IMPACTS:

Additional expenses in the amount of \$12,077.80 for Change Order No. 1 shall be paid from the Water Fund Account 591-552-818.000-LSLREPLACE to be reimbursed by EGLE.

Attachments: (1) Resolution  
(2) Change Order No. 1 to the 2022-2024 Water Service Line Replacement Project

**MASTER PLAN IMPLEMENTATION GOALS: 3.4**

**RESOLUTION NO.**

**AUTHORIZING CHANGE ORDER NO. 1  
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND  
GREEN TECH SYSTEMS, LLC  
TO THE 2022-2024 WATER SERVICE LINE REPLACEMENT PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Green Tech Systems, LLC on March 21, 2022 for the 2022-2024 Water Service Line Replacement Project for water service line replacements on various streets throughout the city; and

WHEREAS, the Michigan Department of Environment, Great Lakes, and Energy (EGLE) has requested that water service line installation at 1991 Herman Street be included in the project scope; and

WHEREAS, Green Tech Systems, LLC has agreed to complete this additional water service line installation in the amount of \$12,077.80.00, and a change order is necessary to increase the contract amount.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the 2022-2024 Water Service Line Replacement contract with Green Tech Systems, LLC to increase the contract amount to complete an additional water service line replacement.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 1 in the amount of \$12,077.80; an increase to the Contract for Services between the City of Owosso and Green Tech Systems LLC, revising the total current contract amount from \$3,331,600.00 to \$3,343,677.80.
- THIRD: The accounts payable department is authorized to pay Green Tech Systems, LLC for work satisfactorily completed up to the revised contract amount of \$3,343,677.80.
- FOURTH: The above expenses shall be paid from Water Fund Account 591-552-818.000-LSLREPLACE to be reimbursed by EGLE.

## CHANGE ORDER

No. 1

OWNER: City of Owosso  
CONTRACTOR: Green Tech Systems, LLC  
CONTRACT NAME: City of Owosso 2022-2024 Water Service Line Replacement Project DWSRF 7555-01  
OWNER's P.O. NO. 43656

The Contract is modified as follows upon execution of this Change Order:

**Description:**

Add additional quantities for water service line installation at 1991 Herman Street. Create an additional item for well abandonment at this location. Funds to come from water funds to be reimbursed by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Remediation and Redevelopment Department.

**Adjust the following quantities to the Contract:**

<u>Item No.</u>	<u>Description</u>	<u>Quantity Change</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Cost</u>
1	Water Service, Case 1, 1 inch, Curb Stop to Water Meter	100	Ft	\$82.00	\$8,200.00
7	Supply & Install Meter Pit, Complete	1	Ea	\$900.00	\$900.00
8	Sidewalk, Rem	2.78	Syd	\$10.00	\$27.80
11	Sidewalk, Conc, 4 inch, Modified	25	Sft	\$6.00	\$150.00
18	Well Abandonment	1	Ea	\$2,800.00	\$2,800.00
<b>Total Change:</b>					<b>\$12,077.80</b>

CHANGE IN CONTRACT PRICE
Original Contract Price \$ <u>3,331,600.00</u>
Increase (Decrease) from previously approved Change Orders No. _____ to _____: \$ _____
Contract Price prior to this Change Order: \$ <u>3,331,600.00</u>
Increase (Decrease) of this Change Order: \$ <u>12,077.80</u>
Contract Price incorporating this Change Order: \$ <u>3,343,677.80</u>

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: <u>November 16, 2024</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) from previously approved Change Orders No. _____ to _____: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: <u>November 16, 2024</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>November 16, 2024</u> Ready for Final Payment: _____ (days or dates)

RECOMMENDED:

By: Clayton Wehner

ENGINEER (Authorized Signature)

Title: Director of Engineering

Date: 6/7/2024

APPROVED:

By: \_\_\_\_\_

Robert J. Teich, Jr.

OWNER (Authorized Signature)

Title: Mayor

Date: \_\_\_\_\_

ACCEPTED:

By: Mark Birnbaum

CONTRACTOR (Authorized Signature)

Title: President

Date: 06/06/24

ATTEST:

By: \_\_\_\_\_

Amy K. Kirkland

Title: City Clerk

Date: \_\_\_\_\_

Green Tech Systems, LLC

214 Athlone Beach  
Bay City, MI 48706

Estimate

Date	Estimate #
4/5/2024	309

Name / Address
City of Owosso Water Line Replacement 301 W. Main Street Owosso, MI 48867

			Project
Description	Qty	Rate	Total
The following is a price for the Owosso Township to abandon the existing wells you requested per address:  1. Obtain all necessary permits (health department, township building department, etc) 2. Remove / abandon existing well supply line 3. Remove / abandon existing well electric line (may require a licensed electrician) 4. Cut existing well standpipe and pull well point and pump 5. Fill existing well casing 6. Perform whole house flushing and bacteria sampling 7. Any necessary lawn restoration 8. Any other requirements from the health department or building department Total cost of the above 8 items per address	1	2,800.00	2,800.00
		<b>Total</b>	\$2,800.00



# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

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## *MEMORANDUM*

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DATE: June 10, 2024  
TO: City Council  
FROM: Kevin Lenkart, Owosso Public Safety Chief  
RE: Change Order – Public Safety Vehicle Equipment Change Order

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### **RECOMMENDATION:**

Approval of Change Order No. 2 to the Contract between the City of Owosso and Mid-Michigan Emergency Equipment Sales and Service, L.L.C. (Mid-Michigan) for the removal, purchase, and installation of public safety equipment into a new police vehicle.

### **BACKGROUND:**

On August 24, 2023, City Council approved the Public Safety Vehicle Equipment Changeover Contract with Mid-Michigan for the removal, purchase, and installation of public safety equipment into two new police vehicles. During the installation of the previously utilized equipment on the second patrol vehicle, Mid-Michigan had to replace separate items that were either worn or broken. The additional cost for the purchase and installation of the new parts is \$545.77, to be paid to Mid-Michigan.

### **FISCAL IMPACTS:**

Additional expenses in the amount of \$545.77 shall be paid from Police General Fund Equipment 101-300-978.000.



**RESOLUTION NO.**

**AUTHORIZING CHANGE ORDER NO. 2 TO THE CONTRACT BETWEEN THE CITY OF OWOSSO  
AND MID MICHIGAN EQUIPMENT SALES AND SERVICE L.L.C.  
FOR THE INSTALLATION OF PUBLIC SAFETY EQUIPMENT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. to remove, purchase and install public safety equipment in two Police Vehicles for \$ 26,332.74; and

WHEREAS, Mid Michigan Emergency Equipment Sales and Service L.L.C. had to replace several worn or outdated items to fully equip one of the vehicles. The additional cost of the installation and equipment is \$545.77; and

WHEREAS, Mid Michigan Emergency Equipment Sales and Service L.L.C. previously repaired an Owosso police vehicle in May, 2024.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable and in the public interest to approve Change Order No. 2 to the contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for the additional cost of installation and equipment for \$545.77.
- SECOND: The accounts payable department is authorized to pay Mid Michigan Emergency Equipment Sales and Service L.L.C. for the additional equipment and installation of equipment for a patrol vehicle.
- THIRD: The above expenses shall be paid from Police General Fund Equipment 101-301-978.000.

REMOVED FROM  
AGENDA

## CHANGE ORDER

No. 1

OWNER: City of Owosso  
CONTRACTOR: Mid Michigan Emergency Equipment Sales and Service L.L.C.  
CONTRACT NAME: Public Safety Vehicle Equipment Changeover  
OWNER's P.O. NO. \_\_\_\_\_

The Contract is modified as follows upon execution of this Change Order:  
Description: Price increase for purchase of new parts and additional installation  
Attachments: New Invoice dated 06/06/2024

CHANGE IN CONTRACT PRICE
Original Contract Price \$ <u>26,332.74</u>
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to _____: <u>\$26,878.51</u>
Contract Price prior to this Change Order: \$ <u>26,878.51</u>
Increase (Decrease) of this Change Order: \$ <u>545.77</u>
Contract Price incorporating this Change Order: \$ <u>27,424.28</u>

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Increase (Decrease) from previously approved Change Orders No. _____ to _____: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)

RECOMMENDED:

By: \_\_\_\_\_  
Kevin Lenkart  
DIRECTOR (Authorized Signature)  
Title: Public Safety Director  
Date: \_\_\_\_\_

APPROVED:

By: \_\_\_\_\_  
Robert J. Teich, Jr.  
OWNER (Authorized Signature)  
Title: Mayor  
Date: \_\_\_\_\_

ACCEPTED:

By: \_\_\_\_\_  
CONTRACTOR (Authorized Signature)  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Amy K. Kirkland, Clerk  
Date: \_\_\_\_\_

## MID MICHIGAN EMERGENCY EQUIPMENT

2237 Aurelius Rd  
Holt, MI 48842 US  
+1 5178966114  
midmiemergency@gmail.com



## INVOICE

BILL TO  
OWOSSO POLICE DEPARTMENT  
KEVIN LENKART  
202 S. WATER STREET  
OWOSSO, MI 48867

SHIP TO  
OWOSSO POLICE DEPARTMENT  
KEVIN LENKART  
202 S. WATER STREET  
OWOSSO, MI 48867

INVOICE 1420  
DATE 06/06/2024  
TERMS Net 30  
DUE DATE 07/06/2024

PAYMENT METHOD  
Check

VEHICLE/UNIT  
CAR: 09 VIN: 1FM5K8AB6RGA26505

SKU		QTY	RATE	AMOUNT
	CAR: 09 VIN: 1FM5K8AB6RGA26505 SIDE OF UNIT:			
PMP2BKU MB4	SOUNDOFF UNDER MIRROR MOUNT BRACKET FOR UTILITY 2020-2023 SOUNDOFF UNDER MIRROR MOUNT BRACKET FOR UTILITY 2020-2023	2	30.00	60.00
ENT3B3J	SOUNDOFF INTERSECTOR SURFACE MOUNT LIGHT - RED/BLUE INTERSECTOR SURFACE MOUNT LIGHT - RED/BLUE	2	230.00	460.00
ENFSGS3J	SOUNDOFF N FORCE BRACKET MOUNT - RED/BLUE C- PILLAR LIGHTS	2	150.00	300.00
	REAR OF UNIT:			
ENFSSS3B	SOUNDOFF N FORCE SURFACE MOUNT - BLUE LICENSE PLATE LIGHTS	1	145.00	145.00
ENFSSS3R	SOUNDOFF N FORCE SURFACE MOUNT - RED LICENSE PLATE LIGHTS	1	145.00	145.00
	ROOF OF UNIT:			
INTG51J- P1BL	FEDERAL SIGNAL 51" INTEGRITY LIGHTBAR- RED/BLUE WITH FULL FRONT FLOOD AND REAR AMER TRAFFIC ADVISOR FEDERAL SIGNAL 51" INTEGRITY LIGHTBAR- RED/BLUE WITH FULL FRONT FLOOD AND REAR AMER TRAFFIC ADVISOR	1	2,020.00	2,020.00
COAX	ANTENNA COAX ANTENNA COAX CABLE	1	35.00	35.00
	INTERIOR OF UNIT:			

C-VS-1012- INUT-2	HAVIS HIGH ANGLED CONSOLE 2020 + FORD INTERCEPTOR UTILITY HAVIS HIGH ANGLED CONSOLE 2020 + FORD INTERCEPTOR UTILITY	1	550.00	550.00
EB25-XTL- 1P	HAVIS EB25-XTL-1P BRACKETT HAVIS EB25-XTL-1P BRACKETT	1	0.00	0.00
C-EB40- CCS-1P	HAVIS FACEPLATE C-EB40-CCS-1P HAVIS FACEPLATE C-EB40-CCS-1P	1	0.00	0.00
CUP2-1001	HAVIS INTERNAL CUP HOLDERS HAVIS INTERNAL CUP HOLDERS	1	61.00	61.00
C-HDM- 204	8.5" HEAVY-DUTY TELESOPING POLE, SIDE MOUNT, SHORT HANDLE 8.5" HEAVY-DUTY TELESOPING POLE, SIDE MOUNT, SHORT HANDLE	1	210.00	210.00
C-MD-112	HAVIS 11" SLIDE OUT LOCKING SWING ARM WITH MOTION ATTACHMENT HAVIS 11" SLIDE OUT LOCKING SWING ARM WITH MOTION ATTACHMENT	1	323.69	323.69
C-ARM-108	HAVIS SIDE MOUNTED ARM REST HAVIS SIDE MOUNTED ARM REST	1	204.93	204.93
LCK038Y	DUAL SOLUTIONS VERTICAL WEAPON MOUNT DUAL SOLUTIONS VERTICAL WEAPON MOUNT	1	543.60	543.60
475-0065	JOTTO DESK PRISONER SCREEN FORD UTILITY JOTTO DESK PRISONER SCREEN FORD UTILITY	1	1,155.00	1,155.00
475-0968	JOTTO- DESK PRISONER SCREEN EXTENSION PANELS JOTTO- DESK PRISONER SCREEN EXTENSION PANELS	1	157.92	157.92
S4702UINT 20	PRO-GARD CARGO SCREEN WITH BIO SEAT PRO-GARD CARGO SCREEN WITH BIO SEAT	1	1,722.84	1,722.84
FDRS- FPIU-SA	CRUISERS FOLD DOWN SLIDING TRUNK TRAY FOLD DOWN SLIDING ELECTRONICS TRAY	1	550.16	550.16
CG-X	HAVIS - CHARGE GUARD-SELECT HAVIS - CHARGE GUARD-SELECT	1	118.00	118.00
SHOP	MISC. WIRE AND CONNECTORS, AND SHOP SUPPLIES MISC. WIRE, CONNECTORS, CIRCUIT BREAKERS, IGNITION RELAYS, FUSE HOLDERS, AND OTHER SHOP SUPPLIES AND MATERIALS	1	500.00	500.00
SHIPPING	SHIPPING INBOUND FREIGHT	1	500.00	500.00
LABOR	LABOR LABOR TO REMOVE ALL POLICE EQUIPMENT FROM RETIRING UNIT	1	650.00	650.00
COMP INSTALL	LABOR TO INSTALL COMPUTER SYSTEM LABOR TO INSTALL COMPUTER SYSTEM	1	450.00	450.00
VIDEO INSTALL	LABOR TO INSTALL VIDEO CAMERA SYSTEM LABOR TO INSTALL VIDEO CAMERA SYSTEM	1	450.00	450.00
LABOR	LABOR LABOR TO INSTALL ALL PARTS	1	2,400.00	2,400.00

Contact Mid Michigan Emergency Equipment LLC to pay.

SUBTOTAL	13,712.14
TAX	0.00
TOTAL	13,712.14

BALANCE DUE **\$13,712.14**



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

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DATE: June 12, 2024  
TO: Owosso City Council  
FROM: Brad Barrett, Finance Director  
SUBJECT: Fiscal Year Ending 6-30-2024 – 12 Month Budget Amendments

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Please find attached FYE 2023-2024 budget amendments. These amendments are necessary to be compliant with City of Owosso Charter (Chapter 8) and Public Act 2 of 1968 (MCL 141.434 - 141.437).

### **HIGHLIGHT SUMMARY**

#### **General Fund (101)**

Parking: Main Street Plaza masonry repair  
Community Development: Costs associated with demolition of multiple blighted properties  
Parks: Equipment / fleet rental charges and pedestrian bridge improvements

#### **Major Street Fund (202) / Local Street (203)**

Bridge Maintenance: Gould Street bridge rehabilitation project  
Traffic Services – Maintenance: RR signal device maintenance agreements

#### **ARPA – American Rescue Plan Act (287)**

Revenue: Earned interest and funds reclassified from deferred revenue to revenue

#### **Historical Sites Fund (297)**

Castle: New boiler purchase

#### **Sewer Fund (590)**

Sewer Operations: Costs associated with Washington Park and Woodland Trail (OBRA #23)

### **RECOMMENDATION:**

Adopt FYE 6-30-2024 fourth quarter / 12 month budget amendments as presented.

**RESOLUTION NO.**

**GENERAL APPROPRIATIONS ACT (BUDGET)  
12 MONTH BUDGET AMENDMENTS FOR FYE 06-30-2024**

**WHEREAS**, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council received the proposed budget for the fiscal year beginning July 1, 2023 and held a public hearing on May 1, 2023, and;

**WHEREAS**, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council approved the budget for the fiscal year beginning July 1, 2023 on May 15, 2023; and

**WHEREAS**, pursuant to Chapter 8, Section 6 of the Owosso City Charter, the City Council received six-month budget amendments for the fiscal year beginning July 1, 2023 and adopted them on February 20, 2024; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED THAT** the City Council of the City of Owosso hereby adopts the amended fiscal year 2023 – 2024 budget with twelve-month budget amendments as shown below:

**Section 1: Estimated Expenditures**

The following amounts are hereby amended for the operations of the City Government and its activities for the fiscal year beginning JULY 1, 2023 and ending JUNE 30, 2024:

<b><u>General Fund Expenditures</u></b>		
<b>APPROPRIATIONS</b>		
101	CITY COUNCIL	8,060
171	CITY MANAGER	336,579
201	FINANCE	243,945
210	CITY ATTORNEY	121,000
215	CLERK	280,940
228	INFORMATION & TECHNOLOGY	294,655
253	TREASURY	233,555
257	ASSESSING	214,442
261	GENERAL ADMIN	386,302
262	ELECTION	74,605
265	BUILDING & GROUNDS	205,023
270	HUMAN RESOURCES	218,945
301	POLICE	3,251,502
336	FIRE	3,277,192
371	BUILDING AND SAFETY	29,880
441	PUBLIC WORKS	662,195
528	LEAF AND BRUSH COLLECTION	331,898
585	PARKING	72,304
720	COMMUNITY DEVELOPMENT	199,067
751	PARKS	573,348
966	TRANSFERS OUT	70,931
<b>TOTAL APPROPRIATIONS</b>		<b>11,086,368</b>

**Major Streets Fund Expenditures**

APPROPRIATIONS

451	CONSTRUCTION	2,200,250
463	STREET MAINTENANCE	535,792
473	BRIDGE MAINTENANCE	166,128
474	TRAFFIC SERVICES-MAINTENANCE	17,356
478	SNOW & ICE CONTROL	171,265
480	TREE TRIMMING	86,453
482	ADMINISTRATION & ENGINEERING	214,664
485	LOCAL STREET TRANSFER	350,000
486	TRUNKLINE SURFACE MAINTENANCE	3,950
488	TRUNKLINE SWEEPING & FLUSHING	2,000
490	TRUNKLINE TREE TRIM & REMOVAL	1,000
491	TRUNKLINE STORM DRAIN, CURBS	900
492	TRUNKLINE ROADSIDE CLEANUP	718
494	TRUNKLINE TRAFFIC SIGNS	760
497	TRUNKLINE SNOW & ICE CONTROL	22,200
TOTAL APPROPRIATIONS		3,773,436

**Local Streets Fund Expenditures**

APPROPRIATIONS

451	CONSTRUCTION	714,748
463	STREET MAINTENANCE	634,278
474	TRAFFIC SERVICES-MAINTENANCE	1,500
478	SNOW & ICE CONTROL	72,578
480	TREE TRIMMING	128,547
482	ADMINISTRATION & ENGINEERING	122,861
TOTAL APPROPRIATIONS		1,674,512

**Park/Recreation Sites Expenditures**

APPROPRIATIONS

751	PARKS	26,016
TOTAL APPROPRIATIONS		26,016

**OMS/DDA Revolving Loan Fund Expenditures**

APPROPRIATIONS

200	GEN SERVICES	43,971
TOTAL APPROPRIATIONS		43,971

**Downtown Development Authority Fund Expenditures**

APPROPRIATIONS

200	GEN SERVICES	214,037
261	GENERAL ADMIN	86,119
704	ORGANIZATION	700
705	PROMOTION	17,505
706	DESIGN	7,000
707	ECONOMIC VITALITY	30,333
905	DEBT SERVICE	22,065
TOTAL APPROPRIATIONS		377,759

**Building Inspection Expenditures**

APPROPRIATIONS

200	GEN SERVICES	109,953
371	BUILDING AND SAFETY	158,661
TOTAL APPROPRIATIONS		268,614

**Housing & Redevelopment Expenditures**

APPROPRIATIONS

200	GEN SERVICES	1,470,502
TOTAL APPROPRIATIONS		1,470,502

**ARPA – American Rescue Plan Act Fund Expenditures**

APPROPRIATIONS

552	WATER UNDERGROUND	
966	TRANSFERS OUT	1,287,873
TOTAL APPROPRIATIONS		1,287,873

**Historical Commission Fund Expenditures**

APPROPRIATIONS

797	HISTORICAL COMMISSION	28,977
798	CASTLE	35,446
799	GOULD HOUSE	15,228
800	COMSTOCK/WOODARD	1,300
TOTAL APPROPRIATIONS		80,951

**General Obligation Debt Fund Expenditures**

APPROPRIATIONS

905	DEBT SERVICE	782,750
TOTAL APPROPRIATIONS		782,750

**Capital Projects – Building Authority Fund**

APPROPRIATIONS

901	CAPITAL OUTLAY	12,182
TOTAL APPROPRIATIONS		12,182



**Transportation Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	84,073
TOTAL APPROPRIATIONS		84,073

**Sewer Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	2,260,393
549	SEWER OPERATIONS	303,736
901	CAPITAL OUTLAY	728,315
905	DEBT SERVICE	126,553
TOTAL APPROPRIATIONS		3,418,997

**Water Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	1,220,228
552	WATER UNDERGROUND	3,446,578
553	WATER FILTRATION	1,410,086
901	CAPITAL OUTLAY	6,038,601
905	DEBT SERVICE	409,684
TOTAL APPROPRIATIONS		12,525,177

**Waste Water Treatment Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	36,299
548	WASTEWATER OPERATIONS	2,065,715
901	CAPITAL OUTLAY	22,373,041
905	DEBT SERVICE	329,620
TOTAL APPROPRIATIONS		24,804,675

**Fleet Fund Expenditures**

APPROPRIATIONS		
594	FLEET MAINTENANCE	425,442
901	CAPITAL OUTLAY	1,161,150
TOTAL APPROPRIATIONS		1,586,592

**Brownfield Redevelopment Authority Funds Expenditures**

Fund 243 - BRA / OBRA #12 WOODWARD LOFT

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	1,058
964	TAX REIMBURSEMENTS	133,142
TOTAL APPROPRIATIONS		134,200

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

APPROPRIATIONS

721	PROFESSIONAL SERVICES	5,792
964	TAX REIMBURSEMENTS	42,710
TOTAL APPROPRIATIONS		48,502

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

APPROPRIATIONS

721	PROFESSIONAL SERVICES	10,720
905	DEBT SERVICE	167,998
TOTAL APPROPRIATIONS		178,718

Fund 273 - OBRA #9 ROBBINS LOFT

APPROPRIATIONS

721	PROFESSIONAL SERVICES	1,200
TOTAL APPROPRIATIONS		1,200

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

APPROPRIATIONS

721	PROFESSIONAL SERVICES	4,237
905	DEBT SERVICE	28,171
TOTAL APPROPRIATIONS		32,408

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

APPROPRIATIONS

721	PROFESSIONAL SERVICES	3,809
964	TAX REIMBURSEMENTS	49,977
TOTAL APPROPRIATIONS		53,786

Fund 283 - OBRA FUND-DISTRICT#3-TIAL

APPROPRIATIONS

721	PROFESSIONAL SERVICES	750
905	DEBT SERVICE	19,392
TOTAL APPROPRIATIONS		20,142

**Section 2: Estimated Revenues**

The following amounts are hereby amended for revenues of the City Government for the FISCAL YEAR BEGINNING JULY 1, 2023 and ENDING JUNE 30, 2024:

**General Fund Revenues**

ESTIMATED		
REVENUES		
000	REVENUE	10,650,468
TOTAL ESTIMATED REVENUES		10,650,468

**Major Streets Fund Revenues**

ESTIMATED		
REVENUES		
000	REVENUE	2,729,940
TOTAL ESTIMATED REVENUES		2,729,940

**Local Streets Fund Revenues**

ESTIMATED		
REVENUES		
000	REVENUE	1,152,712
TOTAL ESTIMATED REVENUES		1,152,712

**Parks and Recreation Sites Fund Revenues**

ESTIMATED		
REVENUES		
000	REVENUE	10,050
TOTAL ESTIMATED REVENUES		10,050

**OMS/DDA Revolving Loan Fund Revenues**

ESTIMATED		
REVENUES		
000	REVENUE	36,892
TOTAL ESTIMATED REVENUES		36,892

**Downtown Development Authority Fund Revenues**

ESTIMATED		
REVENUES		
000	REVENUE	370,805
TOTAL ESTIMATED REVENUES		370,805

**Building Inspection Fund Revenues**

ESTIMATED		
REVENUES		
000	REVENUE	323,475
TOTAL ESTIMATED REVENUES		323,475

**Housing & Redevelopment Fund Revenue**

ESTIMATED  
REVENUES

000	REVENUE	1,386,747
TOTAL ESTIMATED REVENUES		1,386,747

**Opioid Settlement Fund Revenues**

ESTIMATED  
REVENUES

000	REVENUE	26,495
TOTAL ESTIMATED REVENUES		26,495

**ARPA – American Rescue Plan Act Fund Revenues**

ESTIMATED  
REVENUES

000	REVENUE	207,900
TOTAL ESTIMATED REVENUES		207,900

**Historical Commission Fund Revenues**

ESTIMATED  
REVENUES

000	REVENUE	64,802
TOTAL ESTIMATED REVENUES		64,802

**Debt Service Fund Revenues**

ESTIMATED  
REVENUES

000	REVENUE	711,257
TOTAL ESTIMATED REVENUES		711,257

**Capital Projects Building Authority Fund Revenues**

ESTIMATED  
REVENUES

000	REVENUE	557
TOTAL ESTIMATED REVENUES		557

**Transportation Fund Revenues**

ESTIMATED  
REVENUES

000	REVENUE	19,879
TOTAL ESTIMATED REVENUES		19,879

**Sewer Fund Revenues**

ESTIMATED  
REVENUES

000	REVENUE	3,379,453
TOTAL ESTIMATED REVENUES		3,379,453

**Water Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	10,920,937
TOTAL ESTIMATED REVENUES		10,920,937

**Waste Water Treatment Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	24,333,966
TOTAL ESTIMATED REVENUES		24,333,966

**Fleet Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	1,101,378
TOTAL ESTIMATED REVENUES		1,101,378

**Brownfield Development Authority Funds Revenue**

Fund 243 - BRA / OBRA #12 WOODWARD LOFT

ESTIMATED REVENUES		
000	REVENUE	134,227
TOTAL ESTIMATED REVENUES		134,227

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

ESTIMATED REVENUES		
000	REVENUE	48,717
TOTAL ESTIMATED REVENUES		48,717

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

ESTIMATED REVENUES		
000	REVENUE	198,943
TOTAL ESTIMATED REVENUES		198,943

Fund 273 - OBRA #9 ROBBINS LOFT

ESTIMATED REVENUES		
000	REVENUE	6,621
TOTAL ESTIMATED REVENUES		6,621

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

ESTIMATED REVENUES

000	REVENUE	28,814
TOTAL ESTIMATED REVENUES		28,814

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

ESTIMATED REVENUES

000	REVENUE	53,950
TOTAL ESTIMATED REVENUES		53,950

Fund 283 - OBRA FUND-DISTRICT#3-TIAL

ESTIMATED REVENUES

000	REVENUE	15,598
TOTAL ESTIMATED REVENUES		15,598

**Special Assessment Fund Revenues**

Fund 858 - 2013 SPECIAL ASSESSMENT

ESTIMATED REVENUES

000	REVENUE	1,071
TOTAL ESTIMATED REVENUES		1,071

Fund 864 - 2016 SPECIAL ASSESSMENT

ESTIMATED REVENUES

000	REVENUE	3,507
TOTAL ESTIMATED REVENUES		3,507

Fund 865 - 2017 SPECIAL ASSESSMENTS

ESTIMATED REVENUES

000	REVENUE	18,716
TOTAL ESTIMATED REVENUES		18,716

Fund 866 - 2018 SPECIAL ASSESSMENTS

ESTIMATED REVENUES

000	REVENUE	45,621
TOTAL ESTIMATED REVENUES		45,621

Fund 867 - 2019 SPECIAL ASSESSMENTS

ESTIMATED REVENUES

000	REVENUE	20,401
TOTAL ESTIMATED REVENUES		20,401

Fund 868 - 2020 SPECIAL ASSESSMENTS

ESTIMATED REVENUES

000	REVENUE	21,661
TOTAL ESTIMATED REVENUES		21,661

Fund 869 - 2021-20XX SPECIAL ASSESSMENTS

ESTIMATED REVENUES

000	REVENUE	170,169
TOTAL ESTIMATED REVENUES		170,169

**Section 3: Adoption of Amended Budget by Reference**

The general fund budget of the City of Owosso is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 1 and 2 of this act.

**Section 4: City Council Adoption**



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

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# *MEMORANDUM*

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DATE: June 10, 2024

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Ordinance Adoption – Authorizing Issuance of Revenue Bonds under the Clean Water Revolving Fund (CWSRF) program for wastewater treatment plant improvements.

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## **RECOMMENDATION:**

Recommend approval of an ordinance to allow the city to obtain CWSRF financing for 2024. This is a required step in financing improvements at the wastewater treatment plant (secondary clarifier).

The city's bond attorney has drafted the ordinance. The ordinance is required to issue revenue bonds under Public Act 94 of 1933 and have the bonds purchased by the state.

## **BACKGROUND:**

City council approved and authorized the publication of a Notice of Intent to issue revenue bonds at its meeting held December 4, 2023. The NOI for the CWSRF funded project, No. 5919-01, authorized a total maximum bond principal of \$5,200,000. The state has agreed to purchase \$2,600,000 of said bond's principal and award an ARPA grant in the amount of \$2,600,000.

## **FISCAL IMPACTS:**

Estimated debt payment (\$2,600,000) is \$157,835.60 over 20 years at 2.0% paid from the Wastewater Treatment Fund. The city will be responsible for 53% of the payment and the other communities serviced by the treatment plant will be charged the remaining 47% of the payment per an annual debt charge authorized under the 1977 community agreement.



ORDINANCE NO. \_\_\_\_

**A SUPPLEMENTAL ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF REVENUE BONDS TO PAY THE COST OF THE ACQUISITION AND CONSTRUCTION OF IMPROVEMENTS TO THE WASTEWATER TREATMENT SYSTEM OF THE CITY OF OWOSSO; TO PRESCRIBE THE FORM OF THE BONDS; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS; TO PROVIDE FOR SECURITY FOR THE BONDS; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF REVENUES OF THE SYSTEM; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE BONDS IN ENFORCEMENT THEREOF; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE BONDS AND THE SYSTEM.**

THE CITY OF OWOSSO ORDAINS:

Section 1. 2024 SUPPLEMENTAL ORDINANCE. This ordinance (hereinafter referred to as the "2024 Supplemental Ordinance") is adopted in accordance with Section 21 of the Prior Ordinance (defined below) and pursuant to the authority in Act 94.

Section 2. DEFINITIONS. Except as hereinafter provided, all terms which are defined in Section 1 of the Prior Ordinance shall have the same meanings in this 2024 Supplemental Ordinance. In addition, whenever used in this 2024 Supplemental Ordinance, except when otherwise indicated by context, the following definitions shall apply to the terms in this 2024 Supplemental Ordinance:

- (a) "Authority" means the Michigan Finance Authority, or any successor agency.
- (b) "Authorized Officer" means the Mayor, City Manager, Finance Director, or Public Utilities Director of the City, or any one or more of them.
- (c) "Bonds" as defined in the Prior Ordinance shall include the Series 2024 Bonds that are being issued on a parity with the Series 2020 Bond, the Series 2022 Bonds, and the Series 2023 Bonds pursuant to Section 20 of the Prior Ordinance.
- (d) "Contract Documents" means the Purchase Contract between the City and the Authority, the Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes, and Energy, and the Issuer's Certificate for the Series 2024 Bonds, and such other closing documents required by the Authority for the issuance of the Series 2024 Bonds.
- (e) "Improvements" means the design, acquisition and construction of improvements to the System, including clarifier mechanism improvements at the City's wastewater treatment plant (the "WWTP") consisting of the acquisition, construction, and installation of a new circular clarifier mechanism, improvements to existing clarifiers, and other structural, mechanical, electrical, SCADA, and lighting improvements to WWTP buildings and facilities, as well as all other work, equipment, and site improvements necessary and incidental to these improvements.
- (f) "Issue Date" means the date on which the Series 2024 Bonds are delivered to the original purchaser thereof.
- (g) "Prior Ordinance" means Ordinance No. 807 adopted by the City Council on April 20, 2020, Ordinance No. 826 adopted by the City Council on February 7, 2022, and Ordinance No. 840 adopted by the City Council on June 20, 2023.
- (h) "Series 2024 Bonds" means the Bonds authorized in Sections 5 and 6.

Section 3. NECESSITY, PUBLIC PURPOSE. It is hereby determined to be necessary for the public health, safety and welfare of the City to acquire and construct the Improvements to the System in accordance with the maps, plans and specifications therefor prepared by the City's consulting engineers, which are hereby approved.

Section 4. ESTIMATED COST; PERIOD OF USEFULNESS. The cost of the Improvements has been estimated not to exceed \$5,200,000 including the payment of legal, engineering, financial and other expenses, which estimate of cost is approved and confirmed, and the period of usefulness of the Improvements is estimated to be not less than forty (40) years.

Section 5. ISSUANCE OF BONDS. To pay all or a portion of the cost of designing, acquiring, and constructing the Improvements and to pay the legal and financial expenses and all other expenses incidental to the issuance of the Series 2024 Bonds, the City shall borrow the sum of not to exceed \$5,200,000 and issue its revenue bonds pursuant to the provisions of Act 94. The Series 2024 Bonds shall be issued in the aggregate principal sum of not to exceed \$5,200,000, as finally determined by the Authorized Officer at the time of sale, or such lesser amount thereof as shall have been advanced to the City pursuant to the Contract Documents. The remaining cost of the Improvements, if any, shall be paid from City funds on hand and legally available for such use.

During the time funds are being drawn down by the City under the Series 2024 Bonds, the Authority will periodically provide the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of the Series 2024 Bonds.

Section 6. SERIES 2024 BOND DETAILS. The Series 2024 Bonds shall be designated "Wastewater Treatment System Junior Lien Revenue Bonds, Series 2024." The Series 2024 Bonds shall be issued as one fully registered bond, shall be sold and delivered to the Authority in the denomination of the principal amount of the Series 2024 Bonds. The Series 2024 Bonds shall be dated the date of delivery to the Authority, or such other date approved by the Authorized Officer, and shall be payable on the dates determined by the Authorized Officer at the time of sale provided the final maturity shall be no later than forty (40) years after the date of issuance. The Series 2024 Bonds shall bear interest at a rate of not to exceed 3.00% per annum as determined by the Authorized Officer, payable semiannually on the dates determined by the Authorized Officer at the time of sale.

Notwithstanding the above, the final amount of any maturity and terms of the Series 2024 Bonds shall be as provided in the Contract Documents and will be finally determined by the Authorized Officer.

Section 7. PAYMENT OF SERIES 2024 BONDS; CONFIRMATION OF STATUTORY LIEN. The principal of, premium, if any, and interest on the Series 2024 Bonds shall be payable solely from the Net Revenues, and, to secure such payment from the Net Revenues, the statutory lien upon the whole of the Net Revenues established by Act 94 and the pledge created in Section 6 of the Prior Ordinance is hereby confirmed in favor of the Series 2024 Bonds and lien shall be of equal standing and priority with the Series 2020 Bond, the Series 2022 Bonds, and the Series 2023 Bonds, but junior and subordinate to the lien of all, if any, subsequently issued Senior Lien Bonds.

The Series 2024 Bonds, including both principal and interest thereon, shall not be a general obligation of the City and shall not constitute an indebtedness of the City for the purpose of any debt limitations imposed by any constitutional or statutory provisions.

The statutory lien on the Net Revenues with respect to the Series 2024 Bonds will continue until payment in full of the principal of and interest on the Series 2024 Bonds, or until sufficient cash or Sufficient Government Obligations, or a combination thereof, have been deposited in trust for the payment in full of the principal of and interest on the Series 2024 Bonds to maturity, or, if called for redemption, to the date fixed for redemption, together with the amount of the redemption premium, if any. Upon deposit of cash or Sufficient Government Obligations, or a combination thereof, as provided in the previous sentence, the statutory lien shall be terminated with respect to the Series 2024 Bonds, the holder of the Series 2024 Bonds shall have no further rights under the Ordinance except for payment from the deposited funds, and

the Series 2024 Bonds shall be considered to be defeased and shall not longer be considered to be outstanding under the Ordinance.

Section 8. STATE REVENUE SHARING PLEDGE. If required by the Authority, as additional security for repayment of the Series 2024 Bonds, the City Council agrees to pledge the state revenue sharing payments that the City is eligible to receive from the State of Michigan under Act 140, Public Acts of Michigan, 1971, as amended, to the Authority as purchaser and holder of the Series 2024 Bonds. The Authorized Officer is authorized to execute and deliver a revenue sharing pledge agreement between the City and the Authority.

Section 9. PRIOR REDEMPTION. The Series 2024 Bonds issued and sold to the Authority shall be subject to redemption prior to maturity upon the terms and conditions set forth in the form of Series 2024 Bonds contained in Section 12 hereof.

Section 10. PAYING AGENT AND REGISTRATION.

- (a) Appointment of Paying Agent. From time to time the Authorized Officer shall designate and appoint a Paying Agent, which shall also act as transfer agent and bond registrar. The initial Paying Agent shall be the City Treasurer. In the event of a change in the Paying Agent, notice shall be given in writing, by certified mail, to each Registered Owner not less than sixty (60) days prior to the next interest payment date. The Paying Agent shall keep the official books for the recordation of the Registered Owners of the Bonds.
- (b) Registration of Bonds. Registration of the Bonds shall be recorded in the registration books of the City to be kept by a Paying Agent. Bonds may be transferred only by submitting the same, together with a satisfactory instrument of transfer signed by the Registered Owner or the Registered Owner's legal representative duly authorized in writing, to the Paying Agent, after which a new Bond or Bonds shall be issued by the Paying Agent to the transferee (new registered owner) in any denomination, in the same aggregate principal amount as the Bond submitted for transfer. No transfer of Bonds shall be valid unless and until recorded on the bond registration books in accordance with the foregoing. The person in whose name any Bond is registered may for all purposes, notwithstanding any notice to the contrary, be deemed and treated by the City and the Paying Agent as the absolute owner thereof, and any payment of principal and interest on any Bond to the Registered Owner thereof shall constitute a valid discharge of the City's liability upon such Bond to the extent of such payment. No Bond shall be transferred less than fifteen (15) days prior to an interest payment date nor after the Bond has been called for redemption.
- (c) Authority's Depository. Notwithstanding any other provision of the Prior Ordinance, this 2024 Supplemental Ordinance or the Series 2024 Bonds, so long as the Authority is the owner of the Series 2024 Bonds: (a) the Series 2024 Bonds shall be payable in lawful money of the United States; (b) the Series 2024 Bonds are payable as to principal, premium, if any, and interest at U.S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (c) the City agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on the Series 2024 Bonds in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the City's deposit by 12:00 p.m. (noon) on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (d) written notice of any redemption of the Series 2024 Bonds shall be given by the City and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

Section 11. SALE OF BONDS. The Series 2024 Bonds shall be sold to the Authority by means of a negotiated sale. The City determines that a negotiated sale to the Authority is in the best interest of the

City because the terms offered by the Authority are more favorable than those available from other sources of funding.

Section 12. BOND FORM. The Series 2024 Bonds shall be in substantially the following form with such completions, changes and additions as may be required by the Authority or as recommended by the City's Bond Counsel and approved by the officers of the City signing the Series 2024 Bonds:

**UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF SHIAWASSEE**

**CITY OF OWOSSO**

**WASTEWATER TREATMENT SYSTEM REVENUE BOND, SERIES 2024**

**Interest Rate**

**Maturity Date**

**Date of Original Issue**

See Schedule I

\_\_\_\_\_, 2024

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Registered Owner: Michigan Finance Authority

Principal Amount:

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The City of Owosso, Shiawassee County, Michigan (the "Issuer"), acknowledges itself indebted and, for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, out of the net revenues of the Wastewater Treatment System of the City (the "System"), including all appurtenances, additions, extensions and improvements thereto after provision has been made for reasonable and necessary expenses of operation, maintenance and administration of the System (the "Net Revenues"), the amounts and on the Dates of Maturity set forth on Schedule I herein, together with interest thereon from the dates of receipt of such funds, or such later date to which interest has been paid, at the Interest Rate per annum specified above, first payable on \_\_\_\_\_ 1, 20\_\_, and semiannually thereafter on the first day of April and October of each year, except as the provisions hereinafter set forth with respect to redemption of this Bond prior to maturity may become applicable hereto.

The Issuer promises to pay to the Michigan Finance Authority (the "Authority") the principal amount of this Bond or so much thereof as shall have been advanced to the Issuer pursuant to a Purchase Contract between the Issuer and the Authority and a Supplemental Agreement by and among the Issuer, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes and Energy, and the Order of Approval issued by the Department of Environment, Great Lakes and Energy.

Interest on this Bond is payable to the registered owner of record as of the close of business on the 15<sup>th</sup> day of the month immediately preceding any interest payment as shown on the registration books of the Issuer kept by the Treasurer of the Issuer, as bond registrar and paying agent, by check or draft mailed by the Treasurer of the Issuer to the registered owner at the registered address. Interest on this Bond shall be computed on the basis of a 360-day year comprised of twelve 30-day months. During the time funds are being drawn down by the Issuer under this Bond, the Authority will periodically provide the Issuer a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the Issuer of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this Bond.

Notwithstanding any other provision of this Bond, so long as the Authority is the owner of this Bond, (a) this Bond is payable as to principal, premium, if any, and interest at U.S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the Issuer by the Authority (the "Authority's Depository"); (b) the Issuer agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the Issuer's deposit by 12:00 p.m. (noon) on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (c) written notice of any redemption of this Bond shall be given by the Issuer and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

This Bond, being one fully registered bond, is issued in accordance with the provisions of Act 94, Public Acts of Michigan, 1933, as amended, Ordinance No. 807 adopted by the City Council of the Issuer on April 20, 2020, as supplemented on February 7, 2022, as supplemented on June 20, 2023, and as supplemented again on June 17, 2024 (as supplemented, the "Ordinance"), for the purpose of paying the cost of acquiring and constructing improvements to the System. This Bond is a self-liquidating bond, and is not a general obligation of the Issuer within any constitutional, statutory or charter limitation, but is payable, both as to principal and interest, solely from the Net Revenues of the System. The principal of and interest on this Bond are secured by a statutory lien on the Net Revenues.

The Issuer hereby covenants and agrees to fix, and maintain at all times while any of the Bonds shall be outstanding, such rates for service furnished by the System as shall be sufficient to provide for payment of the principal of and interest upon all such Bonds as and when the same become due and payable, to maintain a bond and interest redemption account and to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by the Ordinance. **The City has reserved the right, on the conditions stated in the Ordinance, to issue additional bonds of prior and senior or equal standing of priority of lien with this Bond as to the Net Revenues.** For a complete statement of the revenues from which, and the conditions under which, this Bond is payable, a statement of the conditions under which additional bonds of equal or superior standing may hereafter be issued, and the general covenants and provisions pursuant to which this Bond is issued, reference is made to the Ordinance.

Bonds of this series may be subject to redemption prior to maturity by the Issuer only with the prior written consent of the Authority and on such terms as may be required by the Authority.

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest that is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this Bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the Issuer's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provide funds to purchase this Bond fails to provide sufficient available funds (together with any other funds that may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the Issuer shall and hereby agrees to pay on demand only the Issuer's pro rata share (as determined by the Authority) of such deficiency as additional interest on this Bond.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular and due time and

form as required by law and that the total indebtedness of the Issuer including this Bond, does not exceed any charter, constitutional or statutory limitation.

IN WITNESS WHEREOF, the City of Owosso, Shiawassee County, Michigan, by its City Council, has caused this Bond to be signed, by the manual or facsimile signatures of its Mayor and City Clerk, all as of the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Robert Teich Jr., Mayor

\_\_\_\_\_  
Amy K. Kirkland, City Clerk

\*\*\*\*\*

**ASSIGNMENT**

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_

\_\_\_\_\_  
(please print or type social security number or taxpayer identification number and name and address of transferee)

the within bond and all rights thereunder, and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_, 20\_\_

**Notice:** The signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever. When assignment is made by a guardian, trustee, executor or administrator, an officer of a corporation, or anyone in a representative capacity, proof of his/her capacity to act must accompany the bond.

In the presence of: \_\_\_\_\_

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guaranty program.

Signature Guaranteed: \_\_\_\_\_

\*\*\*\*\*

**Name of Issuer: CITY OF OWOSSO**

**EGLE Project No: 5919-01**

**EGLE Approved Amount: \$**

**SCHEDULE I**

Based on the schedule provided below, unless revised as provided in this paragraph, repayment of principal of the Bond shall be made until the full amount advanced to the Issuer is repaid. In the event the

Order of Approval issued by the Department of Environmental Quality (the "Order") approves a principal amount of assistance less than the amount of the Bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the Issuer and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order or (2) that less than the principal amount of assistance approved by the Order is disbursed to the Issuer by the Authority, the Authority shall prepare a new payment schedule that shall be effective upon receipt by the Issuer.

<u>Due Date</u>	<u>Amount of Principal Installment Due</u>
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Interest on the Bond shall accrue on that portion of principal disbursed by the Authority to the Issuer from the date principal is disbursed, until paid, at the rate of \_\_\_\_% per annum, payable \_\_\_\_\_ 1, 20\_\_, and semiannually thereafter.

The Issuer agrees that it will deposit with U.S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the Issuer by the Authority (the "Authority's Depository") payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the Issuer's deposit by 12:00 p.m. (noon) on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

[END OF BOND FORM]

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Section 13. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF SERIES 2024 BONDS. The Series 2024 Bonds shall be sold at a private, negotiated sale to the Authority, as authorized by Act 227, Public Acts of Michigan, 1985, as amended. The City Council determines that the sale and delivery of the Series 2024 Bonds to the Authority as provided in this 2024 Supplemental Ordinance will provide the City with the lowest cost of borrowing money for the Improvements. The sale shall be made pursuant to the terms and conditions to be set forth in a Purchase Contract (the "Purchase Contract") and a Supplemental Agreement (the "Supplemental Agreement") related to the Series 2024 Bonds. The Authorized Officer is authorized to execute and deliver the Supplemental Agreement and the Purchase Contract in such forms as shall be approved by the Authorized Officer, with such approval to be evidenced by the Authorized Officer's signature thereon. Notwithstanding any other provision of this 2024 Supplemental Ordinance, the Series 2024 Bonds shall be initially sold to the Authority as one bond, numbered 1, in the aggregate principal amount of not to exceed the original principal amount of the Series 2024 Bonds. In addition, the Authorized Officer and other City employees and officials are authorized to execute and deliver to the Authority and such certificates and documents as the Authority or bond counsel shall require and to do all other things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Series 2024 Bonds in accordance with the provisions of this 2024 Supplemental Ordinance. The Authorized Officer is authorized to execute any orders, receipts, agreements, pledge agreements, documents or certificates necessary to complete the transaction, including, but not limited to, any issuers certificate, any certificates relating to federal or state securities laws, rules or regulations, and any revenue sharing pledge agreement. The Authorized Officer is authorized to seek a credit assessment, or similar, from Standard & Poor's or another nationally recognized rating organization and to execute and file any applications to the Michigan Department of Treasury, including an Application for State Treasurer's Approval to Issue Long-Term Securities and any other applications to the Michigan Department of Treasury and to seek any waivers from the Michigan Department of Treasury. Any prior actions of the Authorized Officer in furtherance of this Section 13 and the transactions contemplated by this 2024 Supplemental Ordinance are hereby ratified and confirmed.

Section 14. TAX COVENANT. The City covenants to comply with all requirements of the Code necessary to assure that the interest on the Series 2024 Bonds will be and will remain excludable from gross income for federal income tax purposes. The Authorized Officer and other appropriate officials of

the City are authorized to do all things necessary to assure that the interest on the Series 2024 Bonds will be and will remain excludable from gross income for federal income tax purposes.

Section 15. EXECUTION OF BONDS. The Mayor or the Mayor Pro Tem, and the Clerk or Deputy Clerk of the City, are hereby authorized and directed to sign the Series 2024 Bonds, either manually or by facsimile signature, on behalf of the City. Upon execution, the Series 2024 Bonds shall be delivered to the purchaser upon receipt of the purchase price or upon compliance with the terms and conditions of the Purchase Contract.

Section 16. CONSTRUCTION FUND. The City Treasurer is hereby directed to create and maintain a construction fund for the Improvements (the "Construction Fund"), into which the proceeds of the Series 2024 Bonds shall be deposited. Such moneys shall be used solely for the purpose for which the Series 2024 Bonds were issued. Any unexpected balance in the Construction Fund remaining after completion of the Improvements may be used for such purposes as allowed by law. After completion of the Improvements and disposition of remaining Series 2024 Bond proceeds, if any, pursuant to the provisions of this Section, the Construction Fund shall be closed.

Section 17. SERIES 2024 BOND PROCEEDS. The proceeds of the sale of the Series 2024 Bonds shall be used solely to pay the costs of the Improvements and any engineering, legal and other expenses incident thereto; provided that the City Council shall not authorize the payment of any such moneys for acquisition and construction of any part of the Improvements until there shall have been first filed with it by the consulting engineer in charge of such work, a written statement to the effect that the sum so to be paid is in full or partial payment of a contractual obligation in connection with the Improvements and that the City has received the consideration for such payment. The statement of the consulting engineer shall also show the cost of acquisition and construction of the Improvements that has theretofore been approved by him for payment and the amount of the balance that will be required for completion of the Improvements.

Section 18. PUBLICATION AND RECORDATION. This 2024 Supplemental Ordinance shall be published once in full in a newspaper of general circulation in the City qualified under state law to publish legal notices, and the same shall be recorded in the records of the City and such recording authenticated by the signature of the City Clerk.

Section 19. ORDINANCE SUBJECT TO MICHIGAN LAW. The provisions of this 2024 Supplemental Ordinance are subject to the laws of the State of Michigan.

Section 20. SECTION HEADINGS. The section headings in this 2024 Supplemental Ordinance are furnished for convenience of reference only and shall not be considered to be a part of this 2024 Supplemental Ordinance.

Section 21. SEVERABILITY. If any section, paragraph, clause or provision of this 2024 Supplemental Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this 2024 Supplemental Ordinance.

Section 22. RATIFICATION OF PRIOR ORDINANCE; CONFLICTING ORDINANCES. The Prior Ordinance, as supplemented by the 2022 Supplemental Ordinance and this 2024 Supplemental Ordinance, is hereby ratified and confirmed. All ordinances or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed to the extent of the conflict; provided, that the foregoing shall not operate to repeal any provision thereof, the repeal of which would impair the obligation on the Series 2020 Bond, the Series 2022 Bonds, the Series 2023 Bonds, or the Series 2024 Bonds.

Section 23. EFFECTIVE DATE OF ORDINANCE. Pursuant to Section 6 of Act 94, this 2024 Supplemental Ordinance shall be approved on the date of first reading and this 2024 Supplemental Ordinance shall be effective immediately upon its adoption and publication pursuant to Act 94.





## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** June 12, 2024

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Assistant City Manager

**SUBJECT:** Approve sales agreement for Parcel 050-470-033-001-00

### BACKGROUND:

The Owosso Historical Commission met on Tuesday, June 12, 2024, to review any final offers on the Amos Gould House. They reviewed an updated offer from Guy Stuart for \$250,000 and a letter detailing his intentions for the property. They also reviewed a landscaping plan that had been sent from Sean Harrington to go along with his offer of \$250,000. The Commission voted unanimously to sell the Amos Gould House to Sean Harrington.

The city received an offer of \$250,000 to purchase city-owned property - parcel # 050-470-033-001-00 the Amos Gould House located at 515 N Washington Street. This parcel is zoned residential multi-family (RM1).

### RECOMMENDATION:

This offer has been posted for 21 days according to Section 14.3(B)(2) of the city charter governing the sale of real property. The recommendation is to approve the sales agreement with Sean Harrington for \$250,000.

### Enclosures:

- Offer to purchase 515 N Washington from Guy E. Stuart V
- Offer to purchase 515 N Washington from Sean Harrington

**RESOLUTION NO.**

**APPROVING PROPERTY SALE  
BETWEEN THE CITY OF OWOSSO AND SEAN HARRINGTON  
FOR THE AMOS GOULD HOUSE  
LOCATED AT 515 N. WASHINGTON STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, received an offer to purchase parcel # 050-470-033-001-00 for \$250,000 from Sean Harrington; and

WHEREAS, the City of Owosso published the offer for 21 days in accordance with City Charter provisions governing sale of City-owned real estate; and

WHEREAS, the 21-day posting period has expired; and

WHEREAS, the property is currently zoned Residential Multi Family RM-1; and

WHEREAS, the City of Owosso desires to complete a purchase agreement with Sean Harrington for sale of the property located at 515 North Washington Street to Sean Harrington in the amount of \$250,000.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso agrees to sell parcel #050-470-033-001-00 to Sean Harrington for the sum of Two Hundred and Fifty Thousand Dollars (\$250,000.00), due at the time of closing.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the documents as necessary to complete the sale of 515 North Washington Street between the City of Owosso and Sean Harrington.

HAM GROUP  
REALTY



HAMCOMMERCIAL  
A DIVISION OF LUCY HAM GROUP, INC.

5/20/24 E Mail amy.fuller@  
ci.owosso.mi.us

Call [REDACTED]

Amy Fuller:  
Here is a new increased offer  
from Amy Stuart.  
Let me know you received  
this.

Thank You,  
Lucy Ham  
[REDACTED]



GREATER SHIAWASSEE ASSOCIATION OF REALTORS®

BUY AND SELL AGREEMENT

THIS IS A LEGAL BINDING CONTRACT; IF NOT UNDERSTOOD PLEASE SEEK ADVICE.



SELLING OFFICE Home Field Michigan Real Estate 989-725-5088  
SELLING BROKER TELEPHONE FAX  
LISTING OFFICE Ham Group Realty 810-659-6569  
LISTING BROKER TELEPHONE FAX  
1) On this Date 05/16/24, BUYER(S) Guy Edward Stuart IV and  
(Print name as you wish to appear on final documents)  
☐ Spouse ☐ Other hereinafter called the Buyer hereby offers to buy from seller the following property located in the City/Twp.  
of Owosso, County of Shiawassee, Michigan, commonly known  
as 515 N Washington Street St./Ave./Rd. Property is on private road, ☐ Yes ☒ No.  
Tax Roll # 050-470-033-001 ☐ Legal Attached ☐ Supplied later.  
Purchase is subject to any existing building and use restrictions, zoning ordinances and easements, if any, and therefore pay the  
sum of: Two Hundred Fifty Thousand Dollars  
(\$ 250,000.00 )

2) AGENCY AGREEMENT - The Buyer(s) has reviewed, signed and is in receipt of the Agency Disclosure Form. Buyer acknowledges that the Selling Broker has the agency status indicated below. Buyer acknowledges that they are not party to a Exclusive Buyers Agency Agreement with any other real estate Broker. GES Buyers Initials

Seller's Agent ☒ Buyer's Agent Transaction Coordinator Dual Agent  
Designated Seller's Agent Designated Buyer's Agent None of the above

Designated Agency relationships are contractual and buyer acknowledges signing proper contracts creating a designated agency relationship, if applicable.

3) METHOD OF PAYMENT: All monies will be paid by certified check, cashiers check, or money order. The sale will be completed by the following method:

☒ CASH. Buyer will pay the sales price in full upon Seller's delivery of a warranty deed conveying marketable title. Buyer shall deliver evidence of available funds on or before 05/16/24.

☐ NEW MORTGAGE. This contract is contingent on Buyer's ability to obtain a mortgage loan in the amount of % of price. Buyer will apply for the loan within business days after Seller's acceptance. If buyer fails to deliver to Seller evidence of the loan approval on or before, Seller may cancel this contract. The sale will be completed upon Seller's delivery of a warranty deed conveying marketable title. TIME IS OF THE ESSENCE! Any change in type of financing during the course of this transaction must be agreed upon in writing by all parties.

☐ LAND CONTRACT. See Attached Addendum.

4) INCLUDED IN SALE: All improvements and appurtenances are included in the purchase price, unless rented, including any of the following items which are in or on subject property: GAS, OIL and MINERAL RIGHTS OWNED BY SELLER (s); all buildings; plumbing, heating, and electrical fixtures; air conditioning equipment (window units excluded); incinerator; ceiling fan(s); built-in appliances; water softener; all drinking water and filter systems; water pumps and pressure tanks; sump pump and all back-up systems; laundry tubs; radio and television antennas and any mechanical controls; shades, shutters, window blinds and curtain and drapery rods; attached floor coverings; all fireplace doors, grates, and screen; garage door opener and controls; screens, storm windows and doors; all awnings; landscaping; all plants; fences; mailboxes; fuel in tank at time of possession, fuel tank, attached outdoor play equipment; satellite dish and controls; all attached mirrors and bathrooms mirrors; timers; security and fire systems; pool and equipment; attached work benches; all attached shelving; underground sprinkling system; attached basketball hoop, back-board and pole; custom made items which are affixed by nail, screw or adhesive.

EXCEPTIONS/ADDITIONS:

5) THE BUYER'S OBLIGATION to consummate this transaction

☒ is not contingent upon the sale or closing of another home.

☐ is contingent upon the sale and closing of the property located at

See Attached Addendum regarding sales contingency. Said property ☐ is currently ☐ is not currently pending.

Seller Initials

Buyer Initials



6) **INSPECTIONS:** It is recommended by Broker that Buyer select a licensed contractor and/or inspector to inspect and investigate the premises, as well as to conduct tests for possible environmental hazards. Buyer elects the following (check one).

- ☒ Buyer will not obtain an inspection, and hereby agrees to accept the premises in its present: "AS IS" condition.  
☐ Buyer will obtain an inspection of the premises, at Buyer's expense, and shall, if not satisfied with the results of the inspection declare this offer null and void, in writing, within \_\_\_\_\_ calendar days of final acceptance date. If Buyer fails to terminate this agreement in the manner provided above, then it will be deemed that the Buyer accepts the premises in its present "AS IS" condition and will proceed to closing.

**SELLER AGREES** to comply with Shiawassee County Point of Sale well/septic inspection ordinance, if applicable, and to pay all costs necessary to provide Health Department Conformance Letter and inspection report to Buyer.

☐ Applicable ☒ Not Applicable

Well/septic inspections or **recommendations** not required by County ordinance will be at Buyer's choice and expense. Any inspection required for Buyers financing shall be at Buyers expense.

7) **TAXES:** Seller agrees to pay all taxes and fees billed prior to closing date. Buyer acknowledges that they are responsible for all real estate tax bills due after date of closing. **Method of prorating taxes does not necessarily represent the billing period of the taxing authority. Both Buyer and Seller understand and agree that at time of closing these taxes will be:**

- ☐ Not Prorated: Buyer agrees to pay all taxes billed on or after day of closing.  
☒ Prorated: The immediately previous December and July tax bills (if any) having been paid by the Seller, will be prorated to the date of closing **as if paid in advance** for the current year of December 1<sup>st</sup> through November 30<sup>th</sup> and July 1<sup>st</sup> through June 30<sup>th</sup> respectively.  
☐ July and December taxes to be combined and prorated in ARREARS, with Seller being charged from January 1<sup>st</sup>, to closing date, less July tax amount if paid by Seller.  
☐ Other:

Village taxes, if any, to be prorated in ☐ advance ☐ arrears

8) **SPECIAL ASSESSMENTS:**

- ☒ Seller will pay all special assessments billed prior to closing date and all current deferred special assessments.  
☐ Buyer will assume or pay off special assessments.

9) **SALE TO BE CLOSED** no later than 07/15/24 unless mutually agreed to extend. Closing shall be coordinated by listing broker. **TIME IS OF THE ESSENCE.** Buyer will pay for recording fees for all recordable documents, title company closing fee if mortgage sale (except VA); mortgage closing costs required by lender, all inspections other than Shiawassee County Point of Sale Inspection.

Buyer shall pay for ☐ stake survey/recertification ☐ mortgage report survey ☒ Buyer requires no survey

Seller will pay for an owner's policy of title insurance in the amount of the sale price; all cost required to comply with Shiawassee County Point of Sale ordinance; all cost required to convey clear title, title company closing fee if closing a cash, purchase money mortgage, land contract transaction or VA mortgage; state, county transfer tax on deed, land contract, and/or other security instruments and documents to convey clear title.

10) **POSSESSION TO BE DELIVERED:**

- ☐ To the Buyer at closing.  
☐ Seller shall have the privilege to occupy the property for a period of \_\_\_\_\_ days from the date of closing to terminate at 12:00 noon on the final day. From the date of closing through the date of vacating, Seller shall pay to buyer an occupancy fee of \$\_\_\_\_\_ per day to be collected in advance from sellers proceeds at closing and deposited in either Listing Broker trust account or Listing Broker designated title company escrow, which will be paid to buyer upon seller vacating with any amount for unused days reimbursed to seller.  
☒ Buyer may do a walk through 24 hours prior to closing.

**IF TENANTS OCCUPY THE PROPERTY, THEN:**

- ☐ Seller will vacate the tenants before closing.  
☒ Buyer will assume responsibility for tenant's rights. All rent monies, as prorated, all security deposits, leases and inventory check sheets, if any, will be transferred to the Buyer from the Seller at the time of Closing.

\_\_\_\_\_  
Seller Initials

GES

\_\_\_\_\_  
Buyer Initials

11) **SELLER IS RESPONSIBLE** for fire and extended coverage insurance until sale is closed and is liable to Buyer for any utility bills and any damage caused to the property after closing and before vacating. Seller confirms by signing this agreement that property and improvements will be in comparable condition upon possession, natural wear excepted. **The property will be left free and clear of all trash and personal property not included in this contract.** ☐ Broker shall hold \$100.00 from the sellers' proceeds at closing to cover the final water bill. Said funds shall be held by either Listing Broker trust account or Listing Broker designated title company escrow, which will pay the final water bill and reimburse the remainder to the seller.

12) **BUYER AGREES** that Buyer is not relying on any representation made by the Seller or any real estate salesperson (whether made intentionally or negligently) regarding the condition of the property or any aspect of this sale transaction, except as may be expressly set forth in this agreement, a written addendum to this agreement, or a disclosure statement signed separate by the Seller. Accordingly, Buyer agrees to accept premises "AS IS" and "WITH ALL FAULTS" (whether obvious or concealed) except as otherwise provided in the documents specified in the preceding sentence. The closing of this sale shall constitute acknowledgement by the buyer that the buyer has had the opportunity to retain a professional to inspect the property and that the condition of the property is acceptable to the buyer.

13) **SELLERS DISCLOSURE:**

- ☒ Buyer acknowledges that a Seller Disclosure Statement has been provided to buyer.  
☐ Seller shall provide Buyer with a Seller Disclosure Statement no later than Seller's response to this offer. Buyer shall have 72 hours from receipt to withdraw their offer based on the Sellers Disclosure Statement.  
☐ Property is exempt from the Sellers Disclosure Act.

14) **LEAD-BASED PAINT DISCLOSURE/INSPECTION:** (For residential housing built prior to 1978.) Buyer acknowledges that prior to signing the Buy and Sell Agreement, Buyer has received and reviewed a copy of the Lead-Based Paint Seller's Disclosure Form completed by the Seller on 02/20/24 the terms of which are incorporated herein by reference.

- ☐ Buyer shall have a \_\_\_\_\_ day opportunity after date of this agreement to conduct an inspection of the property for the presence of lead-based paint and/or lead-based paint hazards. (Federal regulations require a 10-day period or other mutually agreed upon period of time.) If Buyer is not satisfied with the results of this inspection, upon notice from Buyer to Seller within this period, this agreement shall terminate and any deposit shall be refunded to Buyer.  
☒ Buyer hereby waives his/her opportunity to conduct a risk assessment or inspection for the presence of lead-based paint and/or lead-based paint hazards.

15) **LAND DIVISION ACT** (For unplatted only) ☐ see attached addendum

16) **EARNEST MONEY,** Buyer herewith deposits \$ 5,000.00 showing Buyer's good faith; which will be deposited with ATA National Title Group in escrow or in the trust account of Rome Field Michigan Real Estate (Broker) and to apply as part of the purchase price. If the Buyer defaults, Seller may demand the deposit and pursue legal remedies. If the Seller defaults, Buyer may demand refund of the deposit and pursue legal remedies. In the event of a dispute the Broker holding the deposit shall notify Buyer and Seller in writing of Broker's intended disposition of the deposit. If the parties do not object to such disposition within thirty (30) days after the date of Broker's notice, they shall be deemed to have agreed to the Broker's proposed disposition. If a party objects and no mutual agreement can be negotiated, Broker may deposit the funds by interpleader with court of proper jurisdiction or wait for further action by the parties.

17) **ATTORNEY RECOMMENDED:** This is a legal, binding contract. Broker recommends to all parties that an attorney be retained to review the marketability of title and determine that the requirements of this contract have been satisfied. This contract binds Buyer, Seller, their personal representatives and heirs, and any one succeeding to their interest in the property. Buyer shall not assign this contract without Seller's prior written permission.

18) **FACSIMILE AGREEMENT:** The Buyer(s) and the Seller(s) agree that an electronic transfer/facsimile of any original document shall have the same effect as an original. Any signature required on an original shall be completed when a facsimile copy has been signed. The parties agree that originally signed facsimile copies of documents shall be appended to the originals thereof, and given full effect as if an original.

19) **CIVIL RIGHTS:** It is agreed by the Agent, Broker and Seller or Lessor, parties to this Agreement, that as required by law, discrimination because of religion, race, color, national origin, age, sex, disability, family status, marital status, height or weight by said parties in respect to the sale or lease of the subject property is PROHIBITED.

\_\_\_\_\_  
Seller Initials

GES

\_\_\_\_\_  
Buyer Initials



**20) ARBITRATION:** Any claim of Seller or Buyer arising out of the agreement relating to the disposition of the earnest money deposit or the physical condition of any property covered by this agreement, shall be arbitrated in accordance with the rules, then in effect, adopted by the CAS and Michigan Association of REALTORS®. This is a voluntary agreement between the Buyer and Seller. Failure to agree to arbitrate does not affect the validity of the agreement. A judgment of any circuit court shall be rendered on the award or determination made pursuant to this agreement. This agreement is specifically made subject to and incorporates the provisions of Michigan law governing arbitration, MCL 600.5001, as amended, and the applicable court rules, MCR 3.602, as amended. The terms of this provision shall survive the closing.

Buyer's accept arbitration \_\_\_\_\_ (Initials) Buyer's waive arbitration \_\_\_\_\_ (Initials)

**21) OTHER PROVISIONS:**

This offer includes an escalation clause. Buyer will pay \$1000 over the best competing bet offer up to a max sales price of \$275,000. Seller to provide proof of competing offer that causes escalation of this offer.

This offer supersedes purchasers previous offer dated 05/05/2024.

☒ See Attached Addendum

*See Addendum L - Deed Restrictions*

**22)** Buyer and Seller acknowledge that the real estate brokers and agents have made no representations concerning the condition of the property covered by this agreement and the marketability of title, and Buyer(s) and Seller(s) release the Listing Broker and Selling Broker, and their respective agents, employees, attorneys and representatives, with respect to all claims arising out of or related to the Buy and Sell Agreement, any addendums or counteroffers; all claims arising from any special assessments and/or utility bills which have been or may in the future be charged against the property covered by this Agreement and, in addition, agree to indemnify and hold harmless the Listing Broker and Selling Broker from any and all claims related to those matters

**23) ACKNOWLEDGEMENT:** Buyer and Seller agree that this is the entire agreement between the parties and that there are not other written or oral understandings. Buyer and Seller further agree that this Agreement supersedes any and all prior agreements, understanding or representations made by the parties or their agents. Buyer(s), by signing this offer, further acknowledges receipt of a copy of this written offer. Buyer(s) has the right to rescind this offer in writing until notice is given to Buyer(s) or Buyers Agent of Seller(s) response. If notice of response of this offer by the Seller(s) is not given by (Date) 05/31/24 at 11 ☒ AM / ☐ PM, this offer will expire and be of no further force and effect.

*Guy Edward Stuart IV*

BUYER *Guy Edward Stuart IV*

BUYER

Received from above named Buyer, Deposit monies in the form of cashiers check by Patricia Beslip  
Agent/Broker

**24) THE ABOVE AGREEMENT:** Written on 05/09/24 From Guy Edward Stuart IV

Property located at 515 N Washington Street Owosso MI 48867  
Buyer's name

SELLER'S ACCEPTANCE OR COUNTER OFFER is:

☐ Accepted as written ☐ Rejected ☐ Seller's counteroffer

☐ see addendum (s) attached hereto

**25) The Seller agrees to pay** the Listing Broker, the brokerage fee specified in a sales agency contract or other agreement between them. Seller agrees that the Brokerage fee may be shared by the Listing Broker with any cooperating Broker who participates in the sale, in such amount as the Listing Broker decides, without further disclosure to or consent from Seller.  
**EXCEPTIONS:** \_\_\_\_\_

**26) SELLER UNDERSTANDS THAT CONSUMMATION OF THE SALE OR TRANSFER OF THE PROPERTY DESCRIBED IN THIS AGREEMENT SHALL NOT RELIEVE THE SELLER OF ANY LIABILITY THAT SELLER MAY HAVE UNDER THE MORTGAGE(S) OR LAND CONTRACT TO WHICH THE PROPERTY IS SUBJECT, UNLESS OTHERWISE AGREED TO BY THE LENDER OR VENDOR OR REQUIRED BY LAW OR REGULATION.**

\_\_\_\_\_  
Seller Initials

*GES*

\_\_\_\_\_  
Buyer Initials

**27) ARBITRATION:**

Seller agrees to arbitrate as indicated in paragraph # 19 \_\_\_\_\_ seller's initials

Seller waives arbitration \_\_\_\_\_ seller's initials

**28) ACKNOWLEDGEMENT:**

Seller hereby acknowledges receipt of a copy of this agreement on (Date) \_\_\_\_\_ AM \_\_\_\_\_ PM

In the event of this offer being accepted as written as indicated above this date shall be the "final acceptance date."

SELLER

ADDRESS

PHONE#

SELLER

ADDRESS

PHONE#

**29) BUYER'S RECEIPT/RESPONSE:**

☐ RECEIPT is acknowledged by BUYER of SELLER'S acceptance of BUYER'S offer.

If amended by SELLER

☐ ACCEPTS SELLER'S counter offer. ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

☐ REJECTS

(Date) \_\_\_\_\_ AM \_\_\_\_\_ PM

In the event that the buyer has accepted Sellers counter offer as indicated above, this shall be the final acceptance date, otherwise the date of the sellers acceptance on page 4 will be the final acceptance date.

BUYER *Guy Edward Stuart IV*

ADDRESS

PHONE#

BUYER

ADDRESS

PHONE#

**DISCLAIMER:** This form is provided solely for REALTOR® members of the Greater Shiawassee Association of REALTORS®. Any unauthorized use of this form shall constitute copyright infringement. Those who use this form are expected to review both this form and the details of the particular transaction to ensure that each section of the form is appropriate for the transaction. The Greater Shiawassee Association of REALTORS® is not responsible for the use or misuse of the form, for misrepresentation, or warranties made in connection with the form.

\_\_\_\_\_  
Seller Initials

\_\_\_\_\_  
Buyer Initials

Guy Stuart IV



Dear Owosso Historical Commission Members

I hope this letter finds you well. I am writing this letter for a few reasons. I would like to apologize for not writing this letter sooner. I want to explain to you who I am and my history. Next, I would like to tell you why I wish to purchase the historic Amos Gould House and what I would like to do with it.

When I initially heard that the City of Owosso was selling the Amos Gould House, I did not put in an offer because my sister Therese Geiger and her husband Christien Geiger were interested in purchasing the house to live in and I did not want to get in their way. However, once they realized it would not work for them I decided I wanted to put in an offer. I contacted a realtor and specifically asked if I needed to attend any meetings or do anything outside of my offer and I was told I did not need to. I went against my better judgment and left it with just my offer. For that, I would like to apologize.

My name is Guy Stuart IV and I have lived in Owosso my whole life outside of a short time when I lived in Corunna. I grew up in a historical home at [REDACTED] with my parents and currently live in a historical home at [REDACTED]. My parents also own another historical home in Alpena. Currently I own the Verizon stores in Owosso and Saint Johns. My whole life has revolved around historical buildings, as has my mother's who has a passion for historical buildings and home decor. She is always buying me vintage house decor for my home when she finds them at estate sales.

I have experience in helping restore our historic homes. My family recently had a fire at our house in Alpena causing severe water damage throughout the house which has caused a majority of the house to need to be remodeled. We are currently in the process of restoring it to its original condition.

As a member of the community and a resident of Owosso, if I do not do what I say I am going to do with the house, it will cause social repercussions and it will damage my reputation within the

community. If I purchase this building I will have a clear vested interest in doing what I tell you I plan on doing to maintain good standing within the community.

I would like to purchase this building for a few reasons. There is no denying that the Amos Gould house is a beautiful historic building. I would be honored and cherish the opportunity to be the owner of such a house. I would like to use the house as an investment and to host private and public events. While I am fortunate and grateful for the opportunity to run my business, I believe it is in my best interest for my own security to branch out and find additional sources of income and invest my money in appreciating assets. It is my belief that under my management I can improve and maintain the Amos Gould house while also creating a positive cash flow investment for myself.

My initial plans for the House after purchase would be to use the publicity that this house has created as an opportunity for a mutually beneficial collaboration between myself and two local businesses. My younger brother Richard Stuart recently started a landscaping business called Dicks Landscaping and my friend Marshall Walters, who is dating my sister, is the owner of Walters Painting. I would like to collaborate with both businesses to create a positive story in the news and social media about a local man purchasing the house and working with other local businesses to help restore and maintain the house. Dicks Landscaping would work to make the grounds as beautiful as possible, and Walters Painting would work to improve the exterior paint.

My long term plan for the house would be to use it as a 3-unit Airbnb while keeping the building true to its heritage and furnishing it with the help of my mother. I also have a copy of the full house inspection and plan on repairing what needs to be fixed, including updating the electrical system. I also plan on keeping and maintaining the carriage house. While having it as three rental units would be easier and more hands off, I believe there are multiple benefits to using the house as an Airbnb. It would allow many visitors to Owosso the opportunity to visit and actually stay inside the Amos Gould house. It would also allow the city to open the house to the public for special events or tours, like the Historic Home Tour. I would also selfishly like to have it as an Airbnb because I think it would be a fun experience to make it as beautiful as possible with assistance from my family and it will allow me to use the building for public and private events when it is not booked by visitors of Owosso.

To show my sincerity, I would also like to increase my Cash offer of the historic Amos Gould house to \$250,000, with the same escalation clause up to \$275,000. An updated offer will be sent from my realtor. I hope that you take this letter into serious consideration, however, I will respect whatever decision is made.

Thank you,  
Guy Stuart IV





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### Addendum L- Amendment to Purchase Agreement

Regarding property located at: 515 N. Washington St

Purchase Agreement dated: 5/16/24

By and between the undersigned parties. In reference to the above mentioned sale and purchase agreement by and between the undersigned parties, it is hereby agreed that the following is being added and/or amended to read as follows:

*I have received deed restrictions  
for 515 N. Washington St; Owosso.  
MI*

Witness: Patricia Heslip Purchaser: Guy Edward Stewart IV Date: 05/16/24

Date: 05/16/24 Purchaser: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Seller: \_\_\_\_\_ Date: \_\_\_\_\_

Date: \_\_\_\_\_ Seller: \_\_\_\_\_ Date: \_\_\_\_\_

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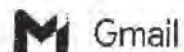
Telephone: 810-659-6569

Fax: 810-659-6572

Website: lucyham.com

Ann Arbor Area Board of Realtors® Commercial Property Information Exchange of Michigan Flint Area Association of Realtors®

9.5.23



Lucy Ham <lucy@lucyham.com>

### FW: Gould House Proposed Deed with Restrictions

1 message

Amy K. Fuller <amy.fuller@ci.owosso.mi.us>  
To: "lucy@lucyham.com" <lucy@lucyham.com>

Wed, Jan 24, 2024 at 2:53 PM

*Seller's Attorney Prepared  
Deed for Closing.*

From: Scott Gould <gouldlaw@outlook.com>  
Sent: Tuesday, January 23, 2024 3:53 PM  
To: Amy K. Fuller <amy.fuller@ci.owosso.mi.us>  
Subject: Re: Gould House Proposed Deed with Restrictions

Please see attached.

Regards,

**Scott J. Gould**

Attorney at Law  
114 E. Main St. Suite 218  
Owosso, MI 48867  
P: 989-729-0071  
F: 989-729-9066

Gould House Proposed Deed with Restrictions revised 3 012324.pdf  
76K

**WARRANTY DEED  
WITH DEED RESTRICTIONS**

On \_\_\_\_\_, 2024, the City of Owosso, a Michigan municipal corporation, whose address is 301 West Main Street, Owosso, Michigan (Grantor), conveys and warrants to \_\_\_\_\_, a \_\_\_\_\_, whose address is \_\_\_\_\_ (Grantee), the real property commonly known as the "Gould House" located at 515 North Washington Street, City of Owosso, County of Shiawassee, State of Michigan, and further described as:

**Lots 1,2,3, and 4, in Block 33, of the Original Plat of the  
Village (now City) of Owosso, Shiawassee County, Michigan**

for 5 \_\_\_\_\_.

This deed is made subject to any and all restrictions, easements and right-of-way, if any, applying to said premises, including restrictions made a part of this deed and attached hereto at the time of signing and recording.

**CITY OF OWOSSO**

Dated: \_\_\_\_/\_\_\_\_/2024

\_\_\_\_\_  
Robert Teich Jr.  
Its: Mayor

STATE OF MICHIGAN     )  
SHIAWASSEE COUNTY    )

\_\_\_\_\_  
Amy Kirkland  
Its: City Clerk

The foregoing instrument was acknowledged before me in Shiawassee County, Michigan, by Robert Teich Jr., Mayor of the City of Owosso, and Amy Kirkland, Clerk for the City of Owosso, a Michigan municipal corporation, on behalf of the Michigan municipal corporation.

Notary public's name: \_\_\_\_\_  
Notary public, State of Michigan, County of Shiawassee.  
My commission expires \_\_\_\_/\_\_\_\_/20\_\_\_\_.

Drafted by and when recorded return to:  
Gould Law, P.C.  
Scott J. Gould (P76101)  
114 East Main Street Suite 218  
Owosso, Michigan 48867

Send subsequent tax bills to:

\_\_\_\_\_  
515 N. Washington Street  
Owosso, Michigan 48867

Recording Fee:

Transfer Tax:

**DEED RESTRICTIONS**

**RE:**

**Lots 1,2,3, and 4, in Block 33, of the Original Plat of the  
Village (now City) of Owosso, Shiawassee County, Michigan.**

These Deed Restrictions attached to and made a part of the Warranty Deed covering the sale of the premises to the Purchaser (Grantee) are covenants running with the land and are binding upon all the heirs, personal representatives, assignees, and subsequent purchasers from the Purchaser hereon and are in addition to the zoning restrictions and uses applicable to the said real estate by virtue of the zoning regulations of the City of Owosso, Shiawassee County, Michigan.

1. The Grantee accepts that no significant exterior alterations (e.g. the installation of siding that is not era appropriate to the Dwelling's original construction or the reconfiguration of entryways, or new construction that expands the area/size of the Dwelling, etc.) will be made to the property without prior written permission from the City of Owosso (Grantor), its successors or assigns. It is the intention of the Grantor to preserve the historical exterior aesthetics both in a neutral color (colors which are muted shades that appear to lack color but often have underlying hues that change with different lighting, e.g. beige, taupe, gray, cream, etc.) and features as of the date of the Dwelling's original construction and/or the state of the Dwelling as of the date of this Deed. The term "Dwelling" shall be inclusive of the carriage house.
2. If the Grantee intends to undertake future work contrary to the aforementioned restriction that may affect the Property, the Grantee must give 45 days prior written notice to the Grantor through the Owosso City Clerk.
3. These restrictions shall run with the land and be binding on the Grantee, its successors and assigns. The Grantee agrees to provide notice of the Restrictions in any deed or other legal instrument in which it divests itself of either fee simple title or some other lesser estate in the Property.
4. This Deed constitutes the entire agreement between the parties and may only be amended in writing by the Grantee with the written approval of the Grantor. No amendment will be effective unless it is executed in the same manner as this Deed was originally executed, expressly refers to this Deed and is recorded in the Register of Deeds Office in the County of Shiawassee.
5. If any provision of this Deed or the restrictions within or any amendment thereto is found to be illegal or otherwise unenforceable by a court of competent jurisdiction, such provision will be severed from the remainder of the Deed and such action will not affect the enforceability of the remaining provisions of the Deed.
6. Enforcement shall be by proceedings at law or in equity against any person or persons violating or attempting to violate any covenant herein contained or to restrain violation thereof or to recover damages, or both, which action may be brought by the City of Owosso.

Buyer Initial GES

Buyer Initial GES



HAM GROUP  
REALTY



HAMCOMMERCIAL  
A DIVISION OF LUCY HAM GROUP, INC.

5/13/24 E Mail amy. fuller  
@ci.owosso.mi.us

Call [REDACTED]

Amy Fuller

Here is an updated offer  
from the Harringtons for \$350,000.  
They also included "in kind"  
services to City of Owosso in  
addition to the \$350,000 sales  
price.

See you at 6 PM  
Let me know you received  
this email. Thank You.  
Lucy Ham  
[REDACTED]

124 E. Main Street • Flushing, MI 48433 • 810.659.6569 • Toll Free: 888.960.2842  
Fax: 810.659.6572 • Lucy@LucyHam.com

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www.LucyHam.com



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### Addendum L- Amendment to Purchase Agreement

Regarding property located at: 515 N Washington St. Owosso MI 48867

Purchase Agreement dated: 3/22/24

By and between the undersigned parties. In reference to the above mentioned sale and purchase agreement by and between the undersigned parties, it is hereby agreed that the following is being added and/or amended to read as follows:

Purchase price to be \$250,000.00 all other terms and conditions to remain the same.

Witness: \_\_\_\_\_ Purchaser: DocuSigned by: Sean Harrington Date: 05/10/2024

Date: \_\_\_\_\_ Purchaser: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Seller: \_\_\_\_\_ Date: \_\_\_\_\_

Date: \_\_\_\_\_ Seller: \_\_\_\_\_ Date: \_\_\_\_\_

"Mid-Michigan's Leading Realtor®"

Telephone: 810-659-6569 Fax: 810-659-6572 Website: lucyham.com  
Ann Arbor Area Board of Realtors® Commercial Property Information Exchange of Michigan Flint Area Association of Realtors®  
9.5.23

Sean Harrington

05/10/2024

City of Owosso Historical Commission  
226 Curwood Castle Dr  
Owosso, MI 48867

Dear Members of the City of Owosso Historical Commission,

We hope this letter finds you well. We are writing to express our sincere interest in purchasing the historic home in Owosso and, in response to an additional offer on the house, to present a proposal that we believe will benefit both the property and the local community.

First and foremost, we would like to increase our offer to \$250K for the home. We understand the importance of accepting an offer that covers the cost of prior investments in the property, and we deeply appreciate the efforts that have gone into maintaining this historic gem. While we wish we could offer more, we need to reserve funds to invest directly into the home's renovation to ensure its longevity and to ensure we can invest in the quality of renovations necessary to ensure its ongoing historical significance.

In addition to the \$250K offer, we would like to propose an alternative form of compensation and illustrate how we believe accepting our offer will provide substantial long-term value to the City of Owosso and the Historical Commission in excess of any alternative offers. As a family of five, including high-income remote working family members and a successful, stable business, we have the potential to make significant contributions to the local economy and community, both directly and indirectly.

Our remote-working family members earn a high income, which equates to significant additional economic activity for the local economy annually. Moreover, our business also generates over six figures annually from out-of-state contracts, translating to an additional economic impact for the city each year. By relocating our business to Owosso, we will also be able to create local employment opportunities and engage with the community through our philanthropic work, which invests an estimated 50K annually into local projects that promote the community, including sponsorship of local organizations and events. We also have established programs to provide free, at-cost, and in-kind professional services to local non-profit organizations.

In lieu of additional cash funds, we would also like to offer up to \$10,000 worth of in-kind professional and business services from our firm each year for the next 3 years, for a total of \$30,000 in donated services. A technical offer of our available services and expertise is attached separately. We are deeply committed to the preservation and celebration of Owosso's rich history, and we see this opportunity as a chance to contribute to the community in a

meaningful way. By accepting our offer and partnering with us, the City of Owosso and the Owosso Historical Society can not only secure the future of this historic property but also gain a dedicated, skilled, and community-minded family and business that will work tirelessly to support the city's growth and prosperity.

Thank you for considering our proposal. We look forward to the opportunity to discuss this matter further and to work together to create a bright future for both the historic Amos Gould House and the City of Owosso.

Sincerely,

The Harrington Family



Subject: Proposal for In-Kind Website Design and Tourism Marketing Services

Dear City of Owosso and Owosso Historical Commission,

We are excited to present you with a unique opportunity to enhance your digital presence and promote tourism in your beautiful city. As a website design and civic/tourism marketing business, we are committed to supporting the growth and prosperity of the communities we serve. To demonstrate our dedication, we would like to offer up to \$10,000 worth of in-kind or professional services per year for a period of three years, for a total of \$30,000.

Our team of skilled professionals is well-equipped to provide a wide range of services tailored to your specific needs, including:

PR, Civic Marketing, Business Improvement District (BID) marketing services, social media management, professional photography, graphic design, event promotion, print graphic design, website design, copywriting, creative and art services, illustration, mural and signage design, custom coding and programming, video production and editing, podcast creation and promotion, influencer marketing and partnerships, email marketing campaigns, content creation and blog management, search engine optimization (SEO), branding and logo design, map design, interactive media, media relations and press release distribution, communication and reputation management, community outreach and engagement initiatives, market research and data analysis, advertising campaign planning and execution (print, radio, television, and digital media), wayfinding and signage design, event planning and management, sponsorship and partnership development, tourism package creation and promotion, mobile web app development and maintenance, accessibility and inclusivity consulting for digital spaces.

At our standard rate of \$50 per hour, this offer represents a value of 200 hours per year of in-kind services, totaling \$30,000 over the three-year period. These services can be utilized by the Owosso Historical Commission, the City of Owosso, Downtown BID, or as part of an incentive program that supports local businesses, city programs, or city partners.

We understand that this is an unconventional offer, but we hope that it emphasizes our commitment to the home we are interested in purchasing and our desire to become an active and contributing member of the Owosso community. With over a decade of experience in event, civic, and tourism marketing, we would be thrilled to invest our award-winning skills and services in supporting the excellent work being done by the City of Owosso and the Owosso Historical Commission. Additionally, our in-kind services can help free up funds in your budget for other community-focused projects.

We are passionate about preserving and celebrating local history while promoting economic growth and tourism. By partnering with us, you will gain a dedicated team of marketing professionals committed to showcasing Owosso's unique assets and attractions to a wider audience.

Thank you for considering our proposal. We look forward to the opportunity to discuss this further and explore how we can work together to create a thriving future for the City of Owosso.

1. **Scope of Services:** The Service Provider agrees to provide up to \$10,000 worth of in-kind or professional services per year for a period of three (3) years to the Client. These services include, but are not limited to:
  - a. Social media management
  - b. Professional photography
  - c. Graphic design
  - d. Event promotion
  - e. Print graphic design
  - f. Website design and development
  - g. Business Improvement District (BID) marketing research and marketing services
  - h. Copywriting
  - i. Creative and art services
  - j. Custom coding and programming
  - k. Marketing Consultation
  - l. Public Relations Services
  - m. Accessibility Services
  - n. Search Engine Optimization
  - o. Wayfinding, mapmaking, and signage
  - p. Illustration
2. **Value of Services:** The Service Provider's standard rate is \$50 per hour. The total value of the in-kind services provided under this 3-year contract is \$30,000, which equates to 200 hours of services per year for three years. These services can be utilized by the Owosso Historical Commission, the City of Owosso, or as part of an incentive program that supports local businesses, city programs, or city partners.
3. **Term:** This contract shall remain in effect for a period of three (3) years from the date of execution unless otherwise terminated mutually by either party with a 30-day written notice.
4. **Intellectual Property:** Upon completion of the services, all original content, designs, and materials created by the Service Provider for the Client shall become the property of the Client.
5. **Confidentiality:** The Service Provider and Client agree to keep all information related to the Client's business and projects confidential and will not disclose such information to any third party without mutual prior written consent.
6. **Refunds and Cash Value:** These in-kind services have no cash value and are provided solely as a benefit to the City of Owosso and the Owosso Historical Commission.
7. **Governing Law:** This contract shall be governed by and construed in accordance with the laws of the State of Michigan.



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# A. GOULD HISTORIC HOME REPORT

## INSPECTION AND ESTIMATE COMPILATION

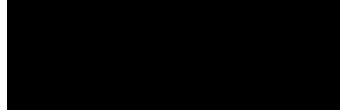
Prepared For:

**Sean Harrington**  
**4/10/2004**

515 N WASHINGTON, OWOSSO MI 48867

The Amos Gould Historic Preservation Project aims to restore and preserve a significant piece of Owosso, Michigan's history. We are seeking support from those who share our passion for preserving local heritage as we embark on this journey to bring the Amos Gould House back to its former glory. This project will not only restore the physical structure but also continue to provide a space for community engagement, education, and cultural enrichment.

Sean Harrington



04/10/2024

City of Owosso Historical Commission  
226 Curwood Castle Dr  
Owosso, MI 48867



Dear Members of the City of Owosso Historical Commission,

We are writing to request a reduction in the sale price of the property located at 515 N Washington Street, Owosso MI 48867 to accommodate necessary repairs to make the home safe for habitation and compliant with all appropriate codes and permits. Our original offer price was \$360,000, but after a thorough inspection of the property, we have identified several critical issues and deferred maintenance that require immediate attention.

To address these concerns, we propose a reduction in the sale price to reflect the following estimated repair costs:

1. Stabilizing flaking paint, encapsulating and safely removing any loose or flaking lead-based paint on the exterior, as well as damaged wood and trim on the front-facing porch: \$22,000 - \$144,000
2. Repairing interior plaster after foundation, plumbing, and electric repairs: \$7,000 - \$10,000
3. Restoring the original windows to basic safe and functional status, removing lead paint, and restoring sashes and weights: \$9,000
4. Replacing the leaking main water supply, moving the waste lines to resolve code violations with the electric panel box, and replacing all non-conforming, not-up-to-code, and scale accumulated galvanized pipes throughout the home: \$19,500 - \$22,000
5. Repairing the cracked joist in the basement and supporting the undershored areas of the first floor using steel beams and piers to carefully adjust and support the upper floors where evidence of sagging and cracking shows foundation shifting or weakness: \$3,500 - \$5,000
6. Waterproofing the basement to stop moisture intrusion: \$5,000
7. Bringing the electrical wiring, panels, and service up to code, including inspecting and correcting past installations, pulling all necessary permits, and adding necessary fire safety systems: \$36,000
8. Installing historic/hidden fire escapes on the second floor: \$6,000
9. Excluding and repairing the attic from long-term bat habitation: \$15,000 - \$18,000

The total lowest possible estimated cost for these necessary repairs is **\$123,000, reducing our offer to \$237,000**. The requested reductions represent only the minimum repairs and upgrades necessary to meet the basic requirements of the home and do not include additional upgrades and enhancements we plan to invest in the home or any additional cost of risk calculations associated with taking on a historical preservation project of this size and scope.

We would like to emphasize that, where possible, we are looking to invest in the local economy by engaging local contractors for all the work to be done on the home, both present and future. Additionally, as a show of good faith and collaborative investment, we intend to shoulder the cost of the majority of expenses associated with aesthetic work which will be significant and greater than or equal to the requested reduction.

Our goal is to execute this project in 3 phases, with a total home investment of \$600,000 at completion. Providing this partial reduction would allow us to stay within 170% of the current average cost per square foot investment for comparable homes in the area.

We recognize that this is a significant reduction request, and we are open to negotiating alternative solutions as well as seller repairs in lieu of a cost reduction if that would be a more cost-effective option.

We appreciate your understanding and cooperation in this matter. Please let us know if you have any questions or concerns, and we look forward to working with you to move forward with the purchase and continued restoration of this property.

Sincerely,  
The Harrington Family







Estimates based on quotes provided by:

Michigan Sealant Solutions  
Joe Fletcher - 3136188963

1. Foundation Repair
  2. Waterproof Basement
- (Verbal estimate provided at the time of service - waiting on final estimate)

Byerly Electric  
Nathan Byerly Electric - 8103829298

1. Electrical improvements as needed to meet current codes
  2. Installation of hardwired smoke and carbon safety detection/alarm
- (attached)

Michigan Wildlife Solutions  
Tim Bruton - 248636-4160 / 248955-2261

1. Bat exclusion, clean-up/sanitation and repair

(attached)

Scott Rowell Plumbing  
Scott Rowell - 9894130110

1. Replace galvanized pipes throughout the house
2. Move waste pipes to clear code violations

(attached)

Mishler's Painting and Delk Siding Solutions  
Dustin - 9896661455 Mishlerspaintingplus@gmail.com

1. Paint the exterior and restore damaged wood and loose paint
2. Remove all storm windows, scrape and sand all loose paint, and restore window function
3. Paint and repair of the front porch

(attached)

Safer Escape LLC  
Barry Mezei

1. Install hidden fire escape equipment



1. DAMAGED WOOD & "ALLIGATOR" PAINT - REPAIR, REPLACE, STABILIZE & ENCAPSULATE
2. JULIET BALCONY - RUSTED FENCE & WEATHERED WOOD - PAINT, REPAIR, REPLACE
3. RESTORE & SEAL ORIG. WOODWORK & PROTECT DELICATE WOOD WORK
4. REMOVE & RESTORE FUNCTIONING WINDOWS & STORM HARDWARE
5. SCRAPE & PAINT ADDITION



A. GOULD



1. CLOSE HALL FOR CLOSET PARTITION
2. ELECTRIC FIRE PLACE INSERT & OUTLET
3. ELECTRIC FIRE PLACE INSERT & OUTLET
4. FLOOR OUTLET & NETWORKING CABLE
5. CLOSE HALL FOR CLOSET PARTITION & REINSTALL DOOR
6. CLOSE HALL FOR CLOSET PARTITION & INSTALL SHELVES & DOORS
7. FULL BATH PER 1938 PLAN

ROUGH IN PLUMB & VENT

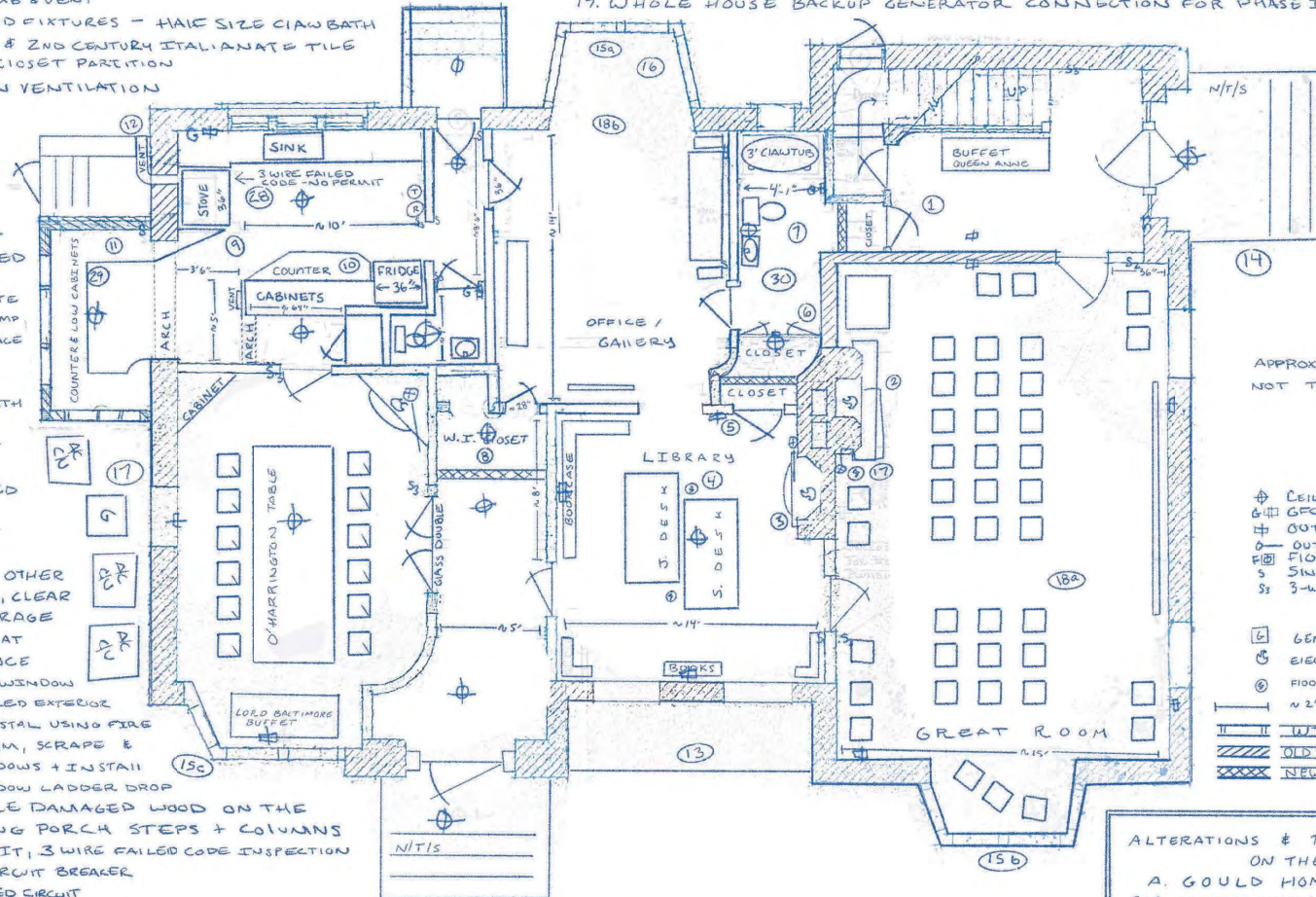
SALVAGE PERIOD FIXTURES - HALF SIZE CLAW BATH  
WOOD PANEL & 2ND CENTURY ITALIANATE TILE

8. CLOSE HALL FOR CLOSET PARTITION
9. INSTALL KITCHEN VENTILATION

#### CONT. / OTHER

18. FOUNDATION
  - A. FLOOR IS SOFT
  - B. FLOOR IS SLOPED
19. BAT MITIGATION
20. ELECTRIC PANEL UPDATE
  - A. UPGRADE TO 200 AMP
  - B. KNOB & TUBE REPLACE
  - C. OUTLETS GROUND
  - D. GFCI IN KITCHEN
  - E. GFCI IN FULL BATH
21. WATERPROOFING
  - BASMENT FRONT WALL & REPAIR
  - BROKEN OR COVERED WINDOW WELLS
22. SCRAPE & PAINT CARRAGE HOUSE
23. DOVE / PIGEON & OTHER WILD LIFE CLEAN, CLEAR AND SEAL CARRAGE HOUSE ANIMAL SCAT
24. REPAIR THE FENCE
25. EXTERIOR TRIM & WINDOW
  - REMOVE PAINT SEALED EXTERIOR HARDWARE & REINSTALL USING FIRE SAFE HINGE SYSTEM, SCRAPE & PAINT STORM WINDOWS & INSTALL
26. FIRE ESCAPE WINDOW LADDER DROP
27. REPAIR & REPLACE DAMAGED WOOD ON THE FRONT FACING PORCH STEPS & COLUMNS
28. STOVE, NO PERMIT, 3 WIRE FAILED CODE INSPECTION
29. NEEDS 20 AMP CIRCUIT BREAKER
30. REQUIRES DEDICATED CIRCUIT

10. REPLACE COUNTER WITH EXTENDED BUTCHER BLOCK
11. INSTALL LOWER CABINET WITH BUTCHER BLOCK COUNTERTOP
12. INSTALL KITCHEN VENTILATION W/ NO BRICK DAMAGE
13. PAINT & REPAIR DAMAGED JULIET BALCONY
14. REPAIR & REPLACE ORNATE FRONT ENTRANCE STEPS TO ORIG.
15. STRIP REPAIR & REPAINT ALL WINDOWS - ENCAPSULATE LEAD - RESTORE FUNCT.
16. DAMAGED PLASTER THROUGHOUT - TBD POST FOUNDATION REPAIR
17. WHOLE HOUSE BACKUP GENERATOR CONNECTION FOR PHASE III



APPROXIMATE  
NOT TO SCALE

- ⊕ CEILING OUTLET
- ⊕ GFCI
- ⊕ OUTLET
- ⊕ OUTLET FOR 2 FIRE
- ⊕ FLOOR OUTLET
- ⊕ SINGLE POLE SWITCH
- ⊕ 3-WAY SWITCH

- ⊕ GENERATOR BASE
- ⊕ ELECTRIC FIRE PLACE
- ⊕ FLOOR OUTLET & NETWORK
- ⊕ N 2' 6" APPROX. SCALE

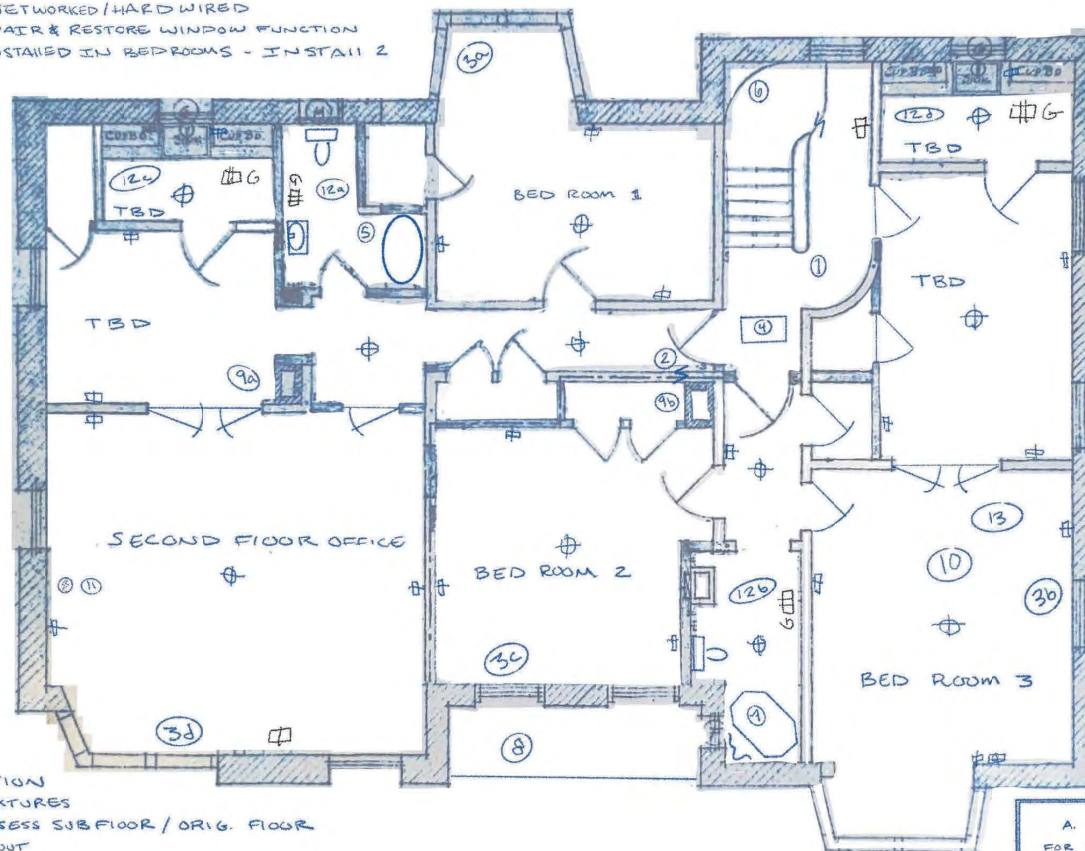
- ▬ WINDOWS
- ▬ OLD PARTITIONS
- ▬ NEW PARTITIONS

## MAIN FLOOR

ALTERATIONS & REPAIRS  
ON THE  
A. GOULD HOMESTEAD  
515 NORTH WASHINGTON ST.  
OWOSSO MICHIGAN 48867  
FOR SEAN & JAE HARRINGTON  
APRIL 6, 2024 SHEET 1



1. REINFORCE HANDRAIL OVER MAIN STAIRS
2. DRYWALL CRACK ALONG CHIMNEY STACK EDGE  
MAY BE RELATED TO SIMILAR CRACK RUNNING THROUGH GALLERY ON FIRST FLOOR - ADD SUPPORT BEAMS & STEEL RODS IN BASEMENT AND REPAIR JOIST IN THE BASEMENT (SEE SHEET 3)
3. SPRINKLER SYSTEM/FIRE SUPPRESSION  
SYSTEM IS NOT PRESENT (CODE=>50 OCCUPANTS)
  - INSTALL EXTINGUISHERS IN KITCHENS + HALL
  - SMOKE ALARMS NEED TO BE NETWORKED/HARDWIRED
  - A, B, C, WINDOWS/EGRESS- REPAIR & RESTORE WINDOW FUNCTION
  - FIRE ESCAPE LADDER NOT INSTALLED IN BEDROOMS - INSTALL 2
4. ATTIC ACCESS ABOVE STAIRS, NO LADDER - RELOCATE & ADD DROP
5. BATH LOCATION ABOVE SUSPECTED MOISTURE RELATED PLASTER CEILING DAMAGES OVER FIRST FLOOR BED ROOM SEAL TILE/GROUT & LEAK TEST ALL FIXTURES
6. OPEN CRACKS & SEAMS ON STAIRS & TRIM  
BASEMENT SUPPORT BEAMS SHOULD RESOLVE
7. TILE SHOWS SIGNS OF MOISTURE BARRIER FAILURE, STRIP, GROUT & RESEAL
8. JULIET BALCONY IRON FENCE RUSTED
9. CHIMNEY STACK, STATUS UNKNOWN - INSPECT & SCOPE TO DETERMINE SERVICABILITY OR CAP
10. CLEAN OR REPLACE CARPET
11. REPLACE KNOB & TUBE WIRES AND BRING TO CODE. ADD OUTLETS THROUGHOUT. UPDATE GFCI IN ALL ROOMS WITH WATER FIXTURES.
12. INSTALL MOISTURE MITIGATION VAPOR BARRIER AND VENTILATION IN ALL ROOMS WITH WATER FIXTURES
13. REMOVE DAMAGED CARPET & ASSESS SUB FLOOR / ORIG. FLOOR
14. REPAIR PLASTER & WALLPAPER THROUGHOUT

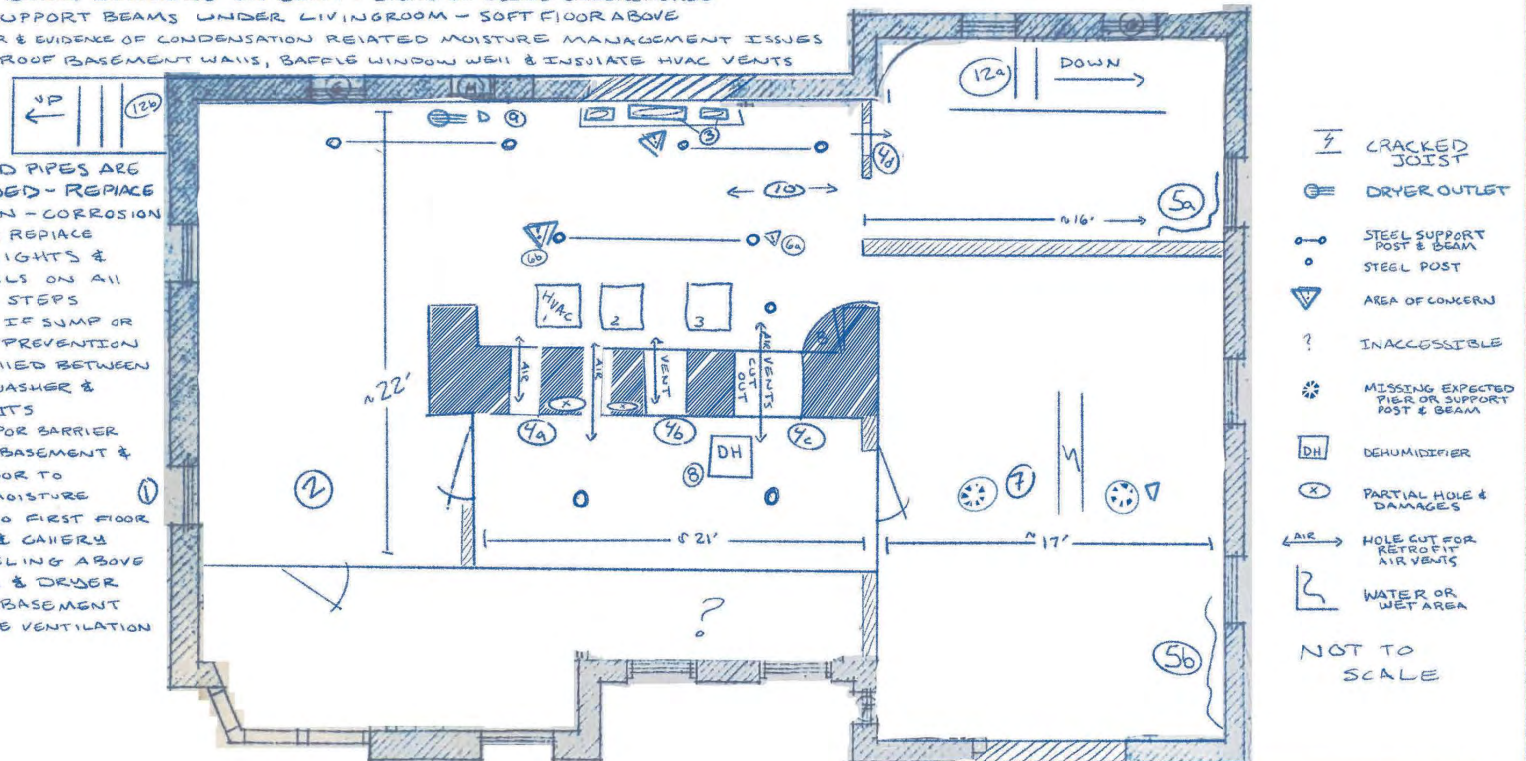


S WATER OR MOISTURE  
 # OUTLET  
 / CRACKED PLASTER  
 ⊕ LIGHT  
 GFCI

A. GOULD HOMESTEAD  
 FOR SEAN & JANEL HARRINGTON  
 515 NORTH WASHINGTON ST  
 OWOSSO MICHIGAN 48867  
 APRIL 6, 2024 SHEET 2

1. WOOD SHUTTER OVER DAMAGED WINDOW, DAMAGE TO WINDOW WELLS
2. ASBESTOS TAPE ON CEILING/PANEL SHOULD BE REMOVED
3. PUSHMATIC PANEL BOX IS NOT TO CODE, SHUT OFF BOX SHOULD ALSO BE UPDATED (WADSWORTH)
4. CENTRAL FOUNDATION WALL MISSING, DAMAGED OR REMOVED LARGE HOLES THROUGH CENTER SUPPORT WALL FOR HVAC BELOW FLOORS WITH SIGNS OF SETTLING  
GREATER THAN 50% GFF ESSENTIAL SUPPORT HAS BEEN LOST AND SECONDARY STEEL RODS & BEAMS SHOW SIGNS OF SHIFTING & FAILURE  
ADDITIONAL DAMAGE AND REMOVAL THROUGHOUT OTHER SECONDARY WALLS ALSO MAY CONTRIBUTE TO 1<sup>ST</sup> & 2<sup>ND</sup> FLOOR DAMAGES
5. WATER INFILTRATION AT BASE OF EXTERIOR WALL - APPLY OCCUSION SEAL
6. SUPPORT BEAM LEANING OR BENT - SIGNS OF BEING UNDERSHORED
7. MISSING SUPPORT BEAMS UNDER LIVINGROOM - SOFT FLOOR ABOVE
8. DEHUMIDIFIER & EVIDENCE OF CONDENSATION RELATED MOISTURE MANAGEMENT ISSUES  
WATERPROOF BASEMENT WALLS, Baffle WINDOW WELL & INSULATE HVAC VENTS

9. NEEDS  
ELECTRIC  
DRYER  
OUTLET
10. GALVANIZED PIPES ARE  
CORRODED - REPLACE
11. WATER MAIN - CORROSION  
REPAIR & REPLACE
12. INSTALL LIGHTS &  
HANDRAILS ON ALL  
STAIRS & STEPS
13. DETERMINE IF SUMP OR  
BACK FLOW PREVENTION  
IS INSTALLED BETWEEN  
CLOTHES WASHER &  
HVAC UNITS
14. INSTALL VAPOR BARRIER  
BETWEEN BASEMENT &  
FIRST FLOOR TO  
REDUCE MOISTURE  
DAMAGE TO FIRST FLOOR  
PLASTER & GIBERY  
AREA CIELING ABOVE  
WASHER & DRYER
15. INSTALL BASEMENT  
MOISTURE VENTILATION



B A S E M E N T

A. GOULD HOMESTEAD  
FOR SEAN & JANEL HARRINGTON  
515 NORTH WASHINGTON ST  
OWOSSO MICHIGAN 48867  
APRIL 6, 2024 SHEET 3





**Rowell Plumbing**  
**Scott Rowell**  
Master Plumber  
1830 E. Riley Road  
Owosso, MI 48867  
989.413.0110  
rowellplumbing@outlook.com

# RECEIPT

FOR THE DATE: [REDACTED]  
START DATE: 12-10-24  
[REDACTED]  
315 N Washington St Owosso  
MI 48867  
FOR PHONE: [REDACTED]

☐ DAY WORK  
☐ CONTRACT  
☐ EXTRA

DESCRIPTION OF WORK

move 4" Sewer Line in  
basement, replace Galv. pipe  
water lines, hot and cold 1/2" +  
2" Galv. drain pipe. Visible lines  
in basement

Total P/L 11,500

rough-in bathroom  
main floor P/L 5,000

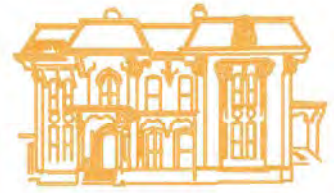
replace lines in wall  
to upstairs P/L 8,000

MATERIALS	
LABOR	
TAX	
TOTAL \$	

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

- First Floor Bathroom Rough in is not included in the price reduction request. Total plumber price reductions start at \$19,500 and cover the cost of bringing waste lines to code and replacing galvanized lines that are leaking, corroded or non-conforming. Additional costs to be determined at the time of service based on difficulty and access requirements are not included in the price reduction request.



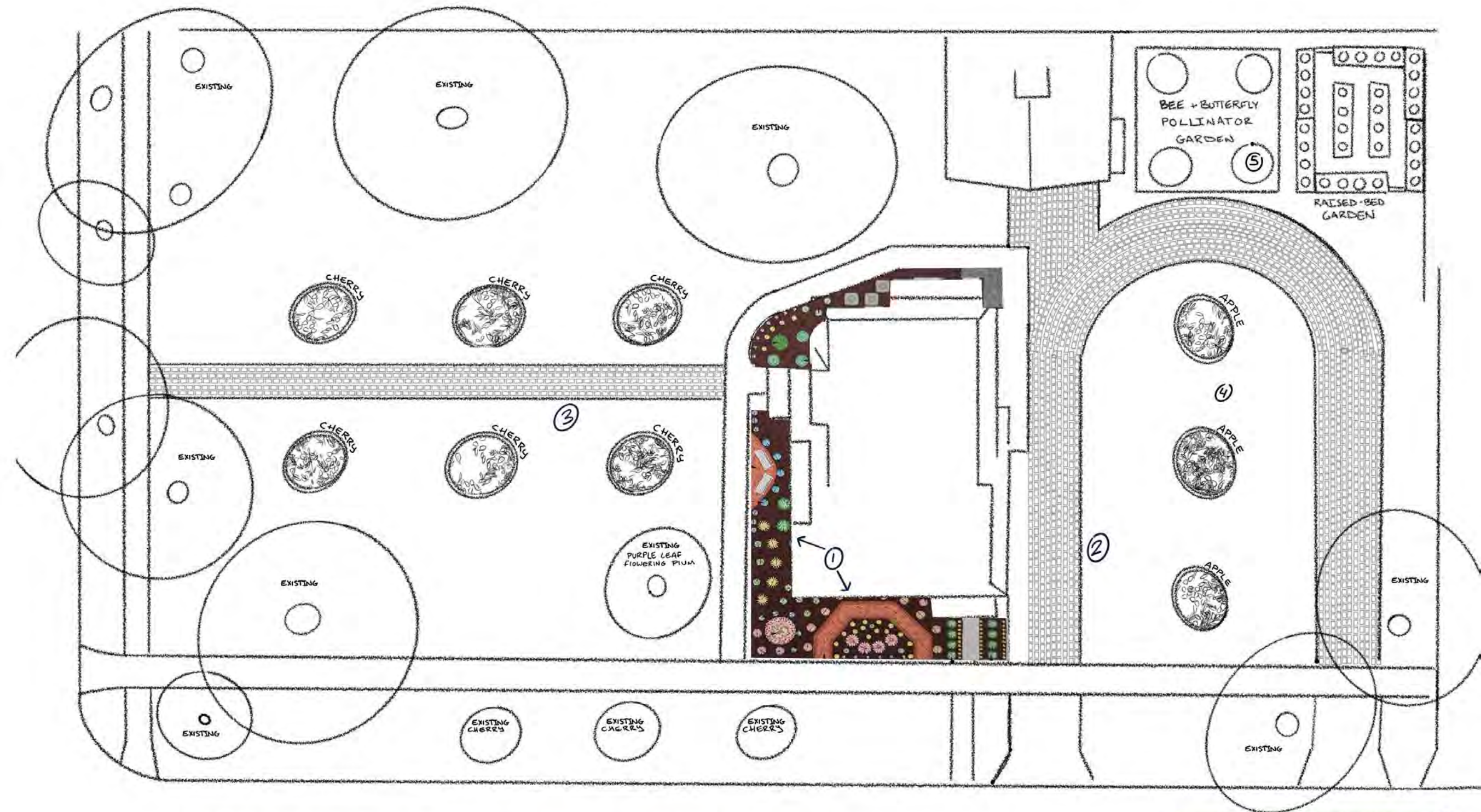


Attached Documents :

- Estimate\_1229 -Mishlers-Painting-Plus
- Byers Electric Estimates - Electrical Safety Inspection
- Michigan Wildlife Solutions Estimates
- Home Inspection Report







1. CONTINUE WITH LANDSCAPE PLANS AS PROVIDED BY NASH NURSURIES FROM 4,6,23
2. UPGRADE DRIVEWAY TO HISTORICALLY INFLUENCED BRICK PAVERS OR GOLD TO MATCH THE HOUSE
3. ADD WALKING PATH AND CHERRY BLOSSOM ALLEE, FRAME + LEAD UP TO THE FRONT DOOR
4. ADD SMALL BLOSSOMING TREES
5. MAINTAIN EXISTING GARDEN, INSTALL ADDITIONAL ART/SCULPTURES AND POLLINATOR PLANTS

A. GOULD HOMESTEAD  
 FOR SEAN & JANEL HARRINGTON  
 515 NORTH WASHINGTON ST  
 OWASSO MICHIGAN 48867  
 JUNE 11, 2024 SHEET 4



DATE: June 11, 2024  
TO: CITY COUNCIL  
FROM: CITY MANAGER  
SUBJECT: Rescind the 30-Day Agreement Termination Notice – CIB Planning, LLC

**RECOMMENDATION:**

Rescind the termination of contract with CIB Planning, LLC, previously approved at the June 3, 2024 meeting, effective immediately. This would rescind Resolution #95-2024 and reinstate the original contract, as approved by Council in June of 2022.

**BACKGROUND:**

At the June 3, 2024 meeting, City Council voted to terminate the contract with CIB Planning, LLC, who had provided Planning and Zoning services to the City. It was proposed this contract would be replaced with a full-time building official who would provide such services. It has since been determined that option is not feasible.

The city is recommending reinstatement of the contract with CIB Planning, LLC and proceeding with hiring the full-time building official. CIB Planning, LLC has confirmed their desire to continue to provide the city with site plan reviews, master plan drafting and development advisory services contributing to the city's development and compliance with state planning and zoning laws.

\$10,000 has been budgeted and approved for the 2024-2025 fiscal year for community development and CIB Planning, LLC.

Master Plan Goals: 1.19, 2.3

**RESOLUTION NO.**

**RESCIND RESOLUTION NO. 95-2024  
REGARDING THE 30-DAY TERMINATION NOTICE FOR THE  
PROFESSIONAL PLANNING SERVICES AGREEMENT  
WITH CIB PLANNING, INC.**

WHEREAS, on June 3, 2024, City Council approved Resolution No. 95-2024 terminating the professional planning services agreement with CIB Planning, Inc.; and

WHEREAS, upon further review, the City now recommends that Resolution No. 95-2024 be rescinded in order to reinstate the contract with CIB Planning, Inc. as originally approved in June 2022 for site plan reviews, master plan drafting, and development advisory services contributing to our city's development and compliance with state planning and zoning laws.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: that Resolution No. 95-2024, originally authorized June 3, 2024, is hereby rescinded and the original contract with CIB Planning, Inc. is reinstated as approved in June of 2022.
- SECOND: the mayor is instructed and authorized to sign the document substantially in the form attached, Contract Reinstatement Agreement between the City of Owosso, Michigan and CIB Planning, Inc., effective immediately.



June 18, 2024

Carmine Avantini, AICP  
CIB Planning, Inc.  
17195 Silver Parkway, #309  
Fenton, MI 48430

Mr. Avantini:

RE: Rescind Termination of Agreement for Planning and Zoning Services

This letter serves as formal notification of Owosso City Council's decision to rescind the termination of the agreement between the City of Owosso and CIB Planning, Inc. for Planning and Zoning services, effective immediately.

It was determined that continuance of the agreement made between CIB Planning, Inc. and the City of Owosso in June of 2022 is the best option for both parties at this time.

I would like to express our appreciation for your understanding in this matter and look forward to a continued relationship with CIB Planning, Inc.

Sincerely,

Robert J. Teich, Jr.  
Mayor  
City of Owosso



<b>From:</b>	<b>Building Department</b>
<b>To:</b>	<b>Owosso City Council</b>
<b>Report Month:</b>	<b>MAY 2024</b>

<b>Category</b>	<b>Estimated Cost</b>	<b>Permit Fee</b>	<b>Number of Permits</b>
DECK	\$24,000	\$375	1
DEMOLITION	\$32,598	\$370	3
Electrical	\$0	\$1,555	9
FENCE PERMIT	\$0	\$425	7
GARAGE, DETACHED	\$2,000	\$75	1
Mechanical	\$0	\$2,420	15
NEW BUSINESS	\$0	\$50	1
NON-RES. ADD/ALTER/REPAIR	\$110,509	\$565	1
Plumbing	\$0	\$2,900	28
RES. ADD/ALTER/REPAIR	\$3,000	\$195	1
ROOF	\$217,810	\$2,615	17
ROW-ENG	\$0	\$30	1
ROW-UTILITY	\$0	\$400	6
SIDING	\$23,000	\$360	4
SIGN PERMIT	\$0	\$171	4
SOLAR PANELS	\$22,400	\$315	1
VACANT PROPERTY REGISTRATION	\$0	\$100	1
WINDOWS	\$55,070	\$350	4
<b>Totals</b>	<b>\$490,387</b>	<b>\$13,271</b>	<b>105</b>

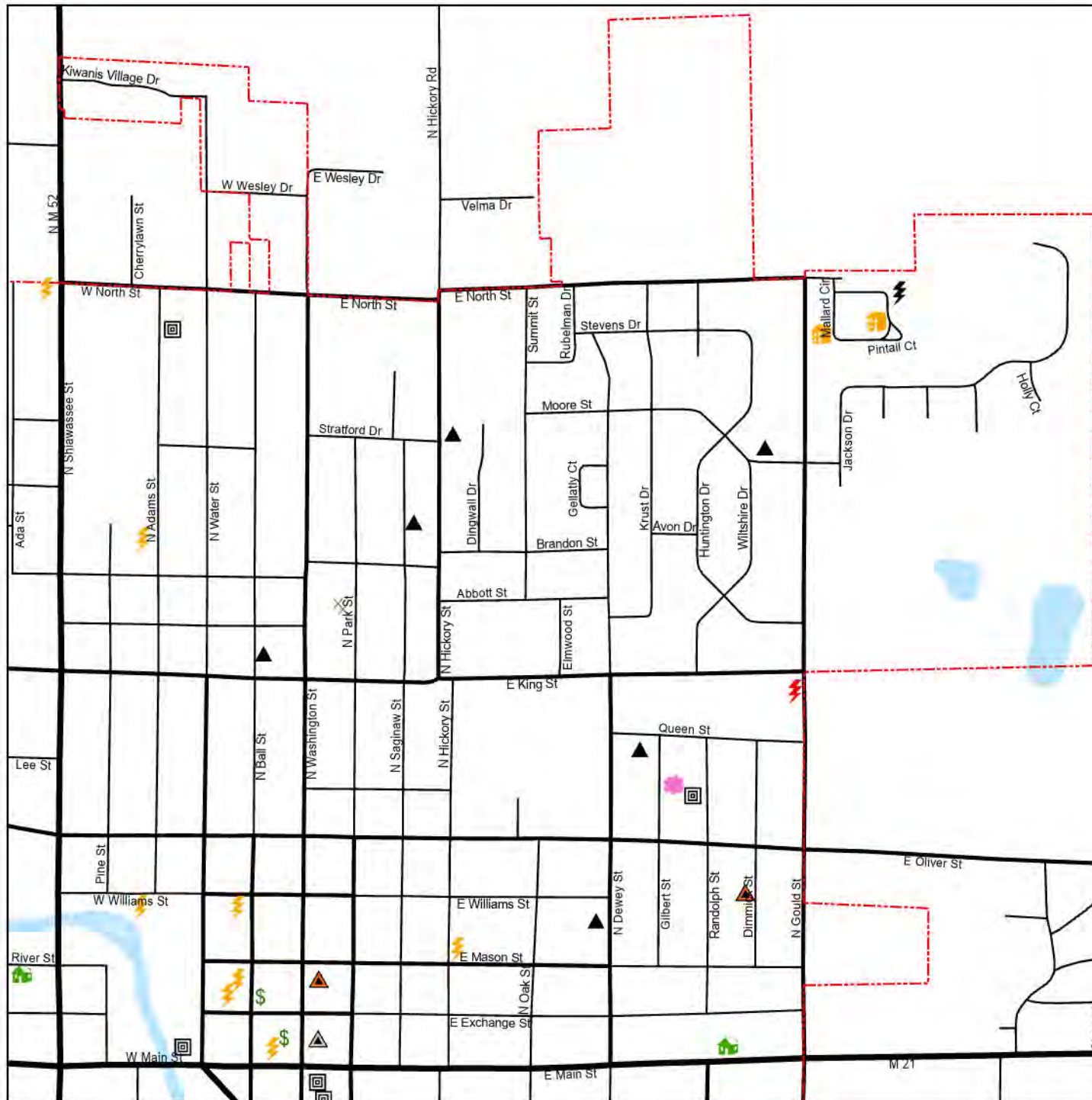
**2023 COMPARISON TOTALS**

<b>MAY 2023</b>	<b>\$556,324</b>	<b>\$16,856</b>	<b>107</b>
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# City of Owosso

Permit Activity  
May 2024

NE Quadrant



## Category

- Electrical
- Electrical & Mechanical
- Electrical, Mechanical & Plumbing
- Fence Permit
- Insulation
- Mechanical
- New Business
- Res. Add/Alter/Repair
- Res. Condo New Build
- Roof
- ROW-Sidewalk Occupancy
- ROW-Utility

## Other Features

- City Limit
- Railroads
- River & Lakes

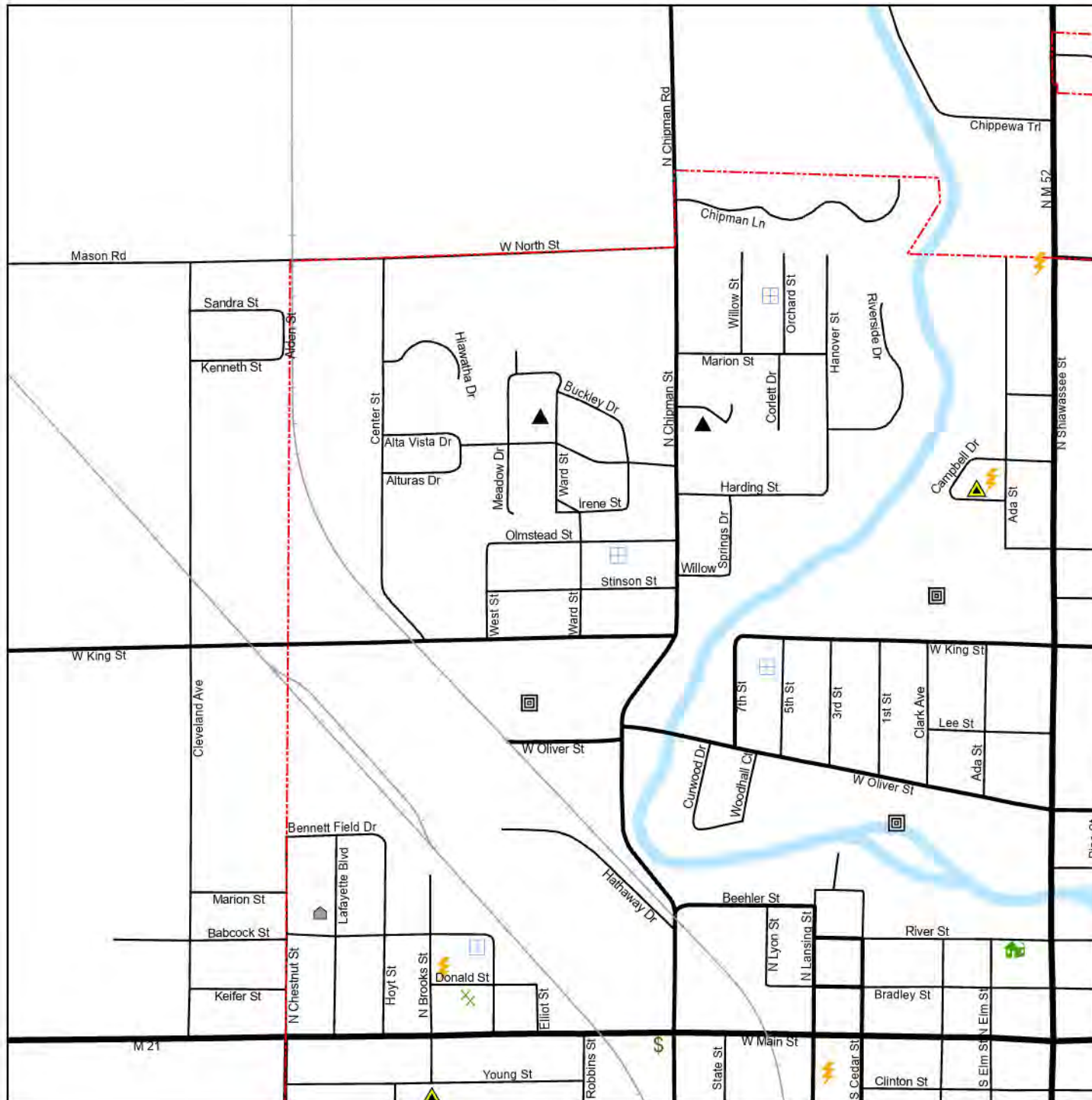
0 300 600 900 1,200  
Feet



# City of Owosso

Permit Activity  
May 2024

NW Quadrant



## Category

- Accessory Structures
- Electrical
- Fence Permit
- Mechanical
- New Business
- Res. Add/Alter/Repair
- Roof
- ROW - Eng
- Windows

## Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



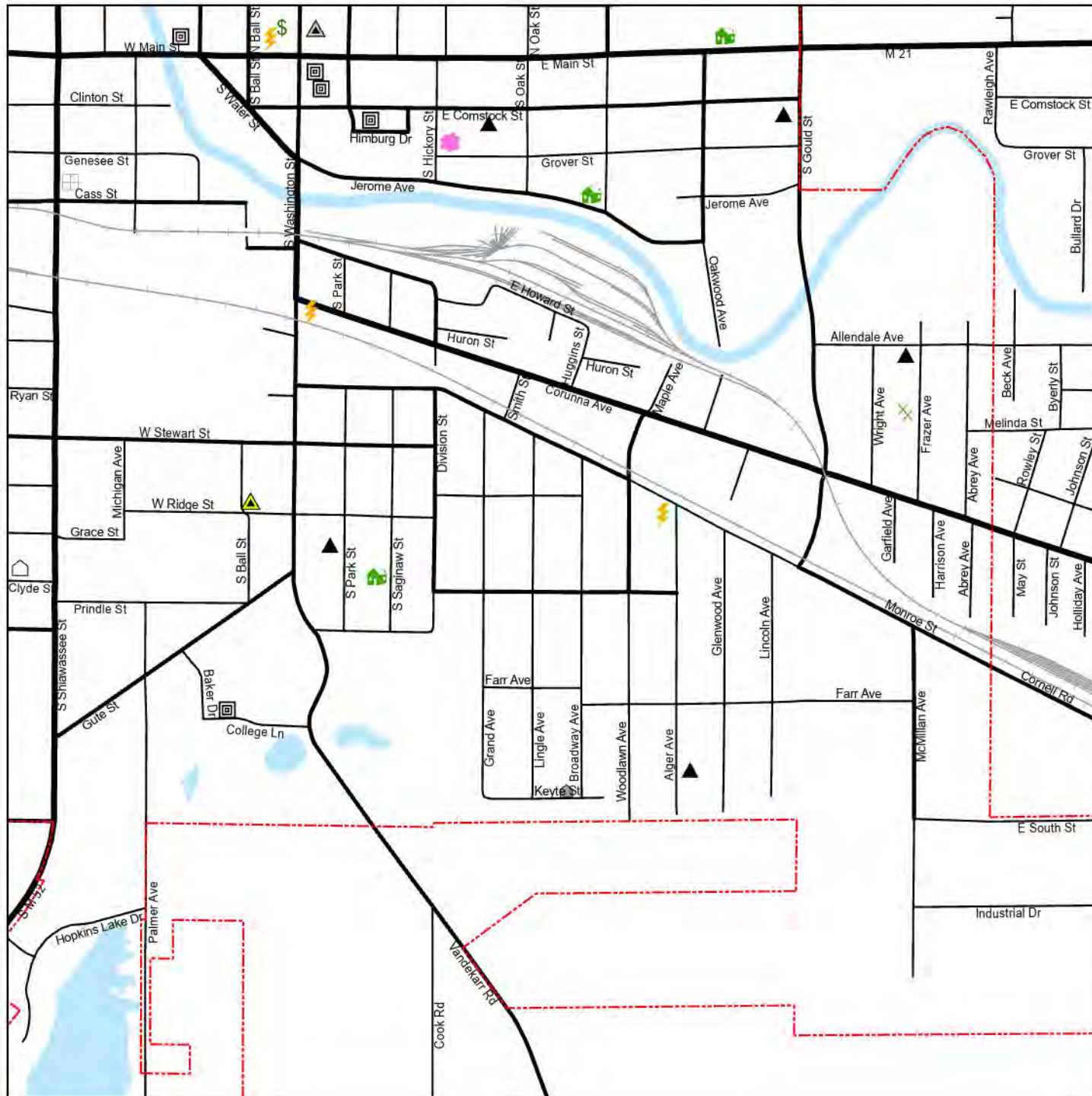


# City of Owosso

Permit Activity

May 2024

SE Quadrant



## Category

- Accessory Structures
- Electrical
- Fence Permit
- Insulation
- Mechanical
- New Business
- Res. Add/Alter/Repair
- Roof
- ROW - Eng
- ROW-Sidewalk Occupancy
- Vacant Property Registration
- Windows

## Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



# City of Owosso

Permit Activity  
May 2024

SW Quadrant



## Category

- Above Ground Pool
- Demolition
- Electrical
- Electrical & Plumbing
- Fence Permit
- Garage, Detached
- Mechanical
- New Business
- Res. Mobile New
- Roof
- ROW - Eng
- Vacant Property Registration
- Windows

## Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet





**Code Enforcement Activity**  
**MAY 2024**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-1379	HAMPTON AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	12/14/2023	05/30/2024	06/13/2024		N
			Total Entries	1				
BUILDING VIOL								
ENF 18-0622	OLIVER ST	INSPECTED PROPERTY	REF TO CITY ATTY	08/10/2018	05/23/2024	07/24/2024		IND
			Total Entries	1				
BUILDING VIOL								
ENF 23-0569	WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/12/2023	05/16/2024	07/16/2024		N
ENF 22-0425	WOODLAWN AVE	OBTAINED PERMIT	EXTENSION GRANTED	04/12/2022	05/07/2024	06/18/2024		N
ENF 24-0608	CORUNNA AVE	INSPECTED PROPERTY	CLOSED	04/03/2024	05/14/2024		05/14/2024	COMM
ENF 24-0343	SHIAWASSEE ST	INSPECTED PROPERTY	LETTER SENT	03/07/2024	05/08/2024	06/05/2024		N
ENF 24-0536	RYAN ST	RESOLVED	CLOSED	03/25/2024	05/30/2024		05/30/2024	N
ENF 23-0578	CHIPMAN ST	INSPECTED PROPERTY	CLOSED	06/12/2023	05/16/2024		05/16/2024	COMM
ENF 20-0748	MARTIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/16/2020	05/28/2024	07/01/2024		VAC
ENF 22-0677	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/19/2022	05/29/2024	06/12/2024		VAC
ENF 23-1231	CEDAR ST	INSPECTED PROPERTY	CLOSED	11/14/2023	05/20/2024		05/20/2024	N
ENF 24-0726	MASON ST	INSPECTED PROPERTY	LETTER SENT	04/30/2024	05/01/2024	06/03/2024		N
ENF 24-0943	DEWEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/30/2024	05/30/2024	06/03/2024		N
ENF 23-0128	DIVISION ST	INSPECTED PROPERTY	RED-TAGGED	02/06/2023	05/14/2024	06/17/2024		VAC
ENF 20-0972	WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/18/2020	05/16/2024	07/16/2024		N
ENF 21-1156	WILLIAMS ST	INSPECTED PROPERTY	2ND TICKET ISSUED	08/01/2023	05/16/2024	06/17/2024		N
ENF 22-0067	WASHINGTON ST	CONTACT WITH OWNER	RECHECK SCHEDULED	01/24/2022	05/29/2024	06/18/2024		N

**Code Enforcement Activity**  
**MAY 2024**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-1586	EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2022	05/23/2024	06/24/2024		COMM
ENF 23-0612	EXCHANGE	INSPECTED PROPERTY	REF TO CITY ATTY	06/20/2023	05/02/2024	06/06/2024		N
ENF 21-0307	WASHINGTON ST	INSPECTED PROPERTY	LETTER SENT	03/03/2021	05/06/2024	06/04/2024		COMM
ENF 22-1352	CORUNNA AVE	RESOLVED	CLOSED	10/03/2022	05/23/2024		05/23/2024	N
ENF 23-1007	TRACY ST	INSPECTED PROPERTY	RED-TAGGED	09/21/2023	05/06/2024	06/03/2024		N
ENF 24-0733	LYON ST	LETTER SENT	RECHECK SCHEDULED	05/01/2024	05/06/2024	06/03/2024		N
ENF 24-0487	WASHINGTON ST	INSPECTED PROPERTY	EXTENSION GRANTED	03/19/2024	05/02/2024	06/10/2024		COMM
ENF 24-0915	WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/23/2024	05/23/2024	06/06/2024		COMM
ENF 21-1484	SAGINAW ST	INSPECTED PROPERTY	1ST TICKET ISSUED	09/27/2021	05/28/2024	07/01/2024		VAC
ENF 24-0937	RIVER ST	LETTER SENT	RECHECK SCHEDULED	05/29/2024	05/29/2024	06/06/2024		N
ENF 24-0489	MAIN ST	INSPECTED PROPERTY	EXTENSION GRANTED	03/19/2024	05/16/2024	06/17/2024		COMM
ENF 22-0167	CEDAR ST	INSPECTED PROPERTY	3RD TICKET ISSUED	02/15/2022	05/23/2024	06/24/2024		N
ENF 22-1131	MASON ST	INSPECTED PROPERTY	3RD TICKET ISSUED	08/10/2022	05/09/2024	06/13/2024		Y
ENF 24-0757	RYAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/07/2024	05/29/2024	06/04/2024		N
ENF 20-0720	HURON ST	INSPECTED PROPERTY	PENDING 1ST TICKET	09/10/2020	05/29/2024	06/27/2024		N

**Total Entries      30**

**BUSHES-SIDEWALK VISIBILITY**

ENF 24-0729	SHIAWASSEE ST	RESOLVED	CLOSED	05/01/2024	05/13/2024		05/13/2024	VAC
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**Total Entries      1**

**CHICKENS**



MAY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0715	RANDOLPH ST	RECHECK	2ND NOTICE SENT	04/26/2024	05/28/2024	06/11/2024		N
			Total Entries	1				
CHICKENS/DUCKS								
ENF 24-0556	SHIAWASSEE ST	INSPECTED PROPERTY	FINAL NOTICE	03/27/2024	05/16/2024	06/06/2024		N
			Total Entries	1				
DEAD TREE								
ENF 24-0944	CLYDE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/30/2024	05/30/2024	06/13/2024		N
			Total Entries	1				
DOORS IN VIOLATION								
ENF 22-1567	SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/23/2022	05/30/2024	06/27/2024		Y
			Total Entries	1				
DRAIN ISSUES								
ENF 24-0759	FRAZER AVE	CONTACT WITH OWNER	EXTENSION GRANTED	05/07/2024	05/07/2024	07/01/2024		N
			Total Entries	1				
EXTERIOR PAINT/SIDING								
ENF 21-0040	WOODLAWN AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/12/2021	05/16/2024	07/16/2024		N
ENF 21-0238	FLETCHER ST	INSPECTED PROPERTY	1ST TICKET ISSUED	02/23/2021	05/16/2024	06/17/2024		N
ENF 20-0143	LYNN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/05/2020	05/30/2024	06/27/2024		N
ENF 20-0174	OAK ST	INSPECTED PROPERTY	CLOSED	03/18/2020	05/14/2024		05/14/2024	N
ENF 23-1116	SAGINAW ST	CONTACT WITH OWNER	EXTENSION GRANTED	10/17/2023	05/02/2024	09/30/2024		N
ENF 20-0119	OLIVER ST	INSPECTED PROPERTY	CLOSED	02/24/2020	05/30/2024		05/30/2024	N

**Code Enforcement Activity**  
**MAY 2024**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0812	KENWOOD DR	INSPECTED PROPERTY	FINAL NOTICE	07/31/2023	05/06/2024	06/06/2024		N
			Total Entries	7				
FENCE VIOLATION								
ENF 24-0719	GRAND AVE	RESOLVED	CLOSED	04/29/2024	05/08/2024		05/08/2024	Y
ENF 24-0547	GRAND AVE	RESOLVED	CLOSED	03/26/2024	05/13/2024		05/13/2024	N
ENF 24-0873	CHIPMAN ST	CONTACT WITH OWNER	EXTENSION GRANTED	05/20/2024	05/23/2024	11/25/2024		N
			Total Entries	3				
FIRE DAMAGE								
ENF 24-0034	MILWAUKEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/17/2024	05/02/2024	06/10/2024		Y
ENF 23-0174	HICKORY ST	INSPECTED PROPERTY	RED-TAGGED	02/23/2023	05/29/2024	06/04/2024		VAC
ENF 24-0736	DEWEY ST	INSPECTED PROPERTY	PENDING PERMIT APPLICATION	05/01/2024	05/01/2024	07/05/2024		N
ENF 22-0193	CHIPMAN ST	RESOLVED	CLOSED	02/21/2022	05/13/2024		05/13/2024	Y
			Total Entries	4				
FRONT YARD PARKING								
ENF 24-0802	STEWART ST	RESOLVED	CLOSED	05/13/2024	05/20/2024		05/20/2024	Y
ENF 24-0941	HUNTINGTON DR	INSPECTED PROPERTY	RECHECK SCHEDULED	05/30/2024	05/30/2024	06/06/2024		N
ENF 24-0938	WILLOW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/30/2024	05/30/2024	06/06/2024		N
ENF 24-0732	LYON ST	RESOLVED	CLOSED	05/01/2024	05/08/2024		05/08/2024	N
ENF 24-0823	LYON ST	RESOLVED	CLOSED	05/14/2024	05/30/2024		05/30/2024	N
ENF 24-0891	MACK ST	LETTER SENT	RECHECK SCHEDULED	05/21/2024	05/29/2024	06/11/2024		N

06/03/24

**Code Enforcement Activity**  
**MAY 2024**

6/30

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0934	CEDAR ST	LETTER SENT	RECHECK SCHEDULED	05/29/2024	05/29/2024	06/06/2024		
			Total Entries	7				
FURNITURE OUTSIDE								
ENF 24-0725	CORUNNA AVE	RESOLVED	CLOSED	04/30/2024	05/14/2024		05/14/2024	Y
ENF 24-0692	MAIN ST	RESOLVED	CLOSED	04/24/2024	05/01/2024		05/01/2024	N
ENF 24-0809	WASHINGTON ST	RESOLVED	CLOSED	05/13/2024	05/23/2024		05/23/2024	N
ENF 24-0714	CEDAR ST	RESOLVED	CLOSED	04/25/2024	05/02/2024		05/02/2024	N
ENF 24-0575	RYAN ST	RESOLVED	CLOSED	04/01/2024	05/16/2024		05/16/2024	N
			Total Entries	5				
GARAGE SALE								
ENF 24-0885	ABBOTT ST	INSPECTED PROPERTY	LETTER SENT	05/21/2024	05/28/2024	06/04/2024		N
			Total Entries	1				
GARBAGE & DEBRIS								
ENF 24-0740	ALGER AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/02/2024	05/02/2024	06/03/2024		VAC
ENF 24-0008	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	01/04/2024	05/23/2024	06/06/2024		N
ENF 24-0539	STEWART ST	CONTACT WITH OCCUPANT	EXTENSION GRANTED	03/25/2024	05/17/2024	06/17/2024		N
ENF 24-0285	FLETCHER ST	INSPECTED PROPERTY	LETTER SENT	03/05/2024	05/23/2024	06/17/2024		N
ENF 24-0828	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/14/2024	05/21/2024	06/11/2024		N
ENF 24-0713	RIVER ST	LETTER SENT	RECHECK SCHEDULED	04/25/2024	05/23/2024	06/06/2024		N
ENF 24-0808	DEWEY ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	05/13/2024	05/20/2024	06/03/2024		N
ENF 24-0619	BRANDON ST	RESOLVED	CLOSED	04/08/2024	05/21/2024		05/21/2024	Y
ENF 22-1388	YOUNG ST	INSPECTED PROPERTY	CLOSED	10/11/2022	05/30/2024		05/30/2024	N

06/03/24

**Code Enforcement Activity**  
**MAY 2024**

7/30

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0551	HICKORY ST	RESOLVED	CLOSED	03/26/2024	05/07/2024		05/07/2024	N
ENF 24-0875	GRAND AVE	RESOLVED	CLOSED	05/20/2024	05/28/2024		05/28/2024	N
ENF 24-0745	MASON ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	05/06/2024	05/20/2024	06/03/2024		N
ENF 23-0596	DIVISION ST	RESOLVED	CLOSED	06/13/2023	05/22/2024		05/22/2024	VAC
ENF 24-0718	GRAND AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/29/2024	05/28/2024	06/11/2024		N
ENF 24-0096	LINGLE AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/08/2024	05/06/2024	06/03/2024		N
ENF 24-0427	ADAMS ST	INSPECTED PROPERTY	CLOSED	03/12/2024	05/14/2024			N
ENF 23-1355	WILLIAMS ST	INSPECTED PROPERTY	PENDING 3RD TICKET	12/12/2023	05/07/2024	06/06/2024		N
ENF 24-0347	WATER ST	RESOLVED	CLOSED	03/11/2024	05/13/2024		05/13/2024	N
ENF 24-0648	BROOKS ST	RESOLVED	CLOSED	04/15/2024	05/16/2024		05/16/2024	N
ENF 23-1325	STEWART ST	INSPECTED PROPERTY	CLOSED	12/04/2023	05/23/2024		05/24/2024	N
ENF 24-0723	NAFUS ST	RESOLVED	CLOSED	04/29/2024	05/23/2024		05/23/2024	N
ENF 24-0607	MAIN ST	INSPECTED PROPERTY	CLOSED	04/03/2024	05/02/2024		05/02/2024	N
ENF 24-0724	KENWOOD DR	RESOLVED	CLOSED	04/29/2024	05/08/2024		05/08/2024	Y
ENF 24-0490	FREDERICK ST	RESOLVED	CLOSED	03/19/2024	05/16/2024		05/16/2024	N
ENF 24-0614	KENWOOD DR	INSPECTED PROPERTY	LETTER SENT	04/04/2024	05/06/2024	06/06/2024		N
ENF 24-0640	CHIPMAN ST	RESOLVED	CLOSED	04/11/2024	05/08/2024		05/08/2024	N
ENF 22-1318	GRACE ST	INSPECTED PROPERTY	2ND TICKET ISSUED	09/20/2022	05/16/2024	06/17/2024		N
ENF 24-0621	GENESEE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/08/2024	05/23/2024	06/06/2024		Y
ENF 24-0824	STEWART ST	RESOLVED	CLOSED	05/14/2024	05/28/2024		05/28/2024	N

06/03/24

**Code Enforcement Activity**  
**MAY 2024**

8/30

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0744	WASHINGTON ST	RESOLVED	CLOSED	05/03/2024	05/14/2024		05/14/2024	N
ENF 24-0491	PARK ST	RESOLVED	CLOSED	03/19/2024	05/14/2024		05/14/2024	Y
ENF 24-0651	HOWARD ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/16/2024	05/01/2024	06/10/2024		N
ENF 24-0872	CORUNNA AVE	LETTER SENT	RECHECK SCHEDULED	05/16/2024	05/23/2024	06/06/2024		Y
				Total Entries	33			
GARBAGE/JUNK IN ROW								
ENF 24-0738	ALGER AVE	INSPECTED PROPERTY	NO VIOLATION	05/02/2024	05/02/2024		05/02/2024	N
ENF 24-0839	ABREY AVE	LETTER SENT	RECHECK SCHEDULED	05/15/2024	05/30/2024	06/06/2024		N
ENF 24-0922	SOUTH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/28/2024	05/28/2024	06/04/2024		N
ENF 24-0906	CEDAR ST	LETTER SENT	RECHECK SCHEDULED	05/23/2024	05/30/2024	06/06/2024		N
ENF 24-0760	ADAMS ST	RESOLVED	CLOSED	05/07/2024	05/16/2024		05/16/2024	N
ENF 24-0756	BALL ST	RESOLVED	CLOSED	05/07/2024	05/14/2024		05/14/2024	N
ENF 24-0829	KING ST	RESOLVED	CLOSED	05/14/2024	05/21/2024		05/21/2024	N
ENF 24-0919	MACK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/28/2024	05/28/2024	06/04/2024		N
ENF 24-0882	DEWEY ST	RESOLVED	CLOSED	05/20/2024	05/28/2024		05/28/2024	N
ENF 24-0924	ABBOTT ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/28/2024	05/28/2024	06/04/2024		N
ENF 24-0870	YOUNG ST	RESOLVED	CLOSED	05/16/2024	05/23/2024		05/23/2024	N
ENF 24-0805	HICKORY ST	RESOLVED	CLOSED	05/13/2024	05/20/2024		05/20/2024	N
ENF 24-0804	GOODHUE ST	RESOLVED	CLOSED	05/13/2024	05/28/2024		05/28/2024	Y
ENF 24-0743	SAGINAW ST	RESOLVED	CLOSED	05/03/2024	05/09/2024		05/09/2024	N
ENF 24-0803	GOODHUE ST	RESOLVED	CLOSED	05/13/2024	05/20/2024		05/20/2024	N

06/03/24

**Code Enforcement Activity**  
**MAY 2024**

9/30

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0876	PINE ST	RESOLVED	CLOSED	05/20/2024	05/28/2024		05/28/2024	Y
ENF 24-0877	PINE ST	RESOLVED	CLOSED	05/20/2024	05/28/2024		05/28/2024	N
ENF 24-0926	WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/28/2024	05/28/2024	06/04/2024		Y
ENF 24-0763	GRACE ST	INSPECTED PROPERTY	CLOSED	05/08/2024	05/16/2024		05/16/2024	N
ENF 24-0927	MASON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/28/2024	05/28/2024	06/05/2024		N
ENF 24-0644	HICKORY ST	RESOLVED	CLOSED	04/15/2024	05/07/2024		05/07/2024	N
ENF 24-0627	SAGINAW ST	RESOLVED	CLOSED	04/09/2024	04/01/2024		05/01/2024	Y
ENF 24-0690	SAGINAW ST	RESOLVED	CLOSED	04/23/2024	05/13/2024		05/13/2024	Y
ENF 24-0925	GOODHUE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/28/2024	05/28/2024	06/04/2024		Y
ENF 24-0880	WATER ST	RESOLVED	CLOSED	05/20/2024	05/28/2024		05/28/2024	N
ENF 24-0918	KING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/28/2024	05/28/2024	06/04/2024		N
ENF 24-0827	SUMMIT ST	RESOLVED	CLOSED	05/14/2024	05/21/2024		05/21/2024	N
ENF 24-0942	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/30/2024	05/30/2024	06/06/2024		Y
ENF 24-0731	NAFUS ST	RESOLVED	CLOSED	05/01/2024	05/08/2024		05/08/2024	N
ENF 24-0917	CHIPMAN ST	RESOLVED	CLOSED	05/23/2024	05/30/2024		05/30/2024	N
ENF 24-0945	FREDERICK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/30/2024	05/30/2024	06/06/2024		N
ENF 24-0928	KING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/29/2024	05/29/2024	06/05/2024		N
ENF 24-0717	HICKORY ST	RESOLVED	CLOSED	04/29/2024	05/07/2024		05/07/2024	N
ENF 24-0935	FLETCHER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/29/2024	05/29/2024	06/05/2024		N
ENF 24-0830	JACKSON DR	RESOLVED	CLOSED	05/14/2024	05/21/2024		05/21/2024	N
Total Entries				35				

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>HEALTH &amp; SAFETY</u>								
ENF 21-0921	CORUNNA AVE	INSPECTED PROPERTY	LETTER SENT	06/23/2021	05/23/2024	06/24/2024		VAC
				Total Entries	1			
<u>HOUSE NUMBERS</u>								
ENF 24-0257	WOODLAWN AVE	INSPECTED PROPERTY	CLOSED	03/04/2024	05/20/2024		05/20/2024	N
ENF 24-0261	LINCOLN AVE	RESOLVED	CLOSED	03/05/2024	05/01/2024		05/01/2024	N
ENF 24-0263	LINCOLN AVE	RESOLVED	CLOSED	03/05/2024	05/08/2024		05/08/2024	N
ENF 24-0434	WOODLAWN AVE	RESOLVED	CLOSED	03/14/2024	05/02/2024		05/02/2024	N
ENF 24-0234	WOODLAWN AVE	RESOLVED	CLOSED	02/29/2024	05/16/2024		05/16/2024	N
ENF 24-0515	ABREY AVE	RESOLVED	CLOSED	03/21/2024	05/08/2024		05/08/2024	N
ENF 24-0513	ABREY AVE	RESOLVED	CLOSED	03/21/2024	05/08/2024		05/08/2024	N
ENF 24-0516	ABREY AVE	RESOLVED	CLOSED	03/21/2024	05/07/2024		05/07/2024	N
ENF 24-0518	ABREY AVE	RESOLVED	CLOSED	03/21/2024	05/08/2024		05/08/2024	N
ENF 24-0512	WRIGHT AVE	RESOLVED	CLOSED	03/21/2024	05/02/2024		05/02/2024	N
ENF 24-0316	MAIN ST	INSPECTED PROPERTY	FINAL NOTICE	03/05/2024	05/06/2024	06/10/2024		COMM
ENF 24-0314	MAIN ST	RESOLVED	CLOSED	03/05/2024	05/06/2024		05/06/2024	COMM
ENF 24-0477	CEDAR ST	RESOLVED	CLOSED	03/18/2024	05/23/2024		05/23/2024	N
ENF 24-0585	WATER ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/08/2024	06/11/2024		N
ENF 24-0584	WATER ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/08/2024	06/11/2024		N
ENF 24-0373	SHIAWASSEE ST	RESOLVED	CLOSED	03/11/2024	05/28/2024		05/28/2024	N
ENF 24-0567	BALL ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/06/2024	06/10/2024		COMM

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0323	MAIN	CONTACT WITH OWNER	RECHECK SCHEDULED	03/05/2024	05/06/2024	06/10/2024		COMM
ENF 24-0565	WATER ST	RESOLVED	CLOSED	04/01/2024	05/06/2024		05/06/2024	COMM
ENF 24-0303	MAIN ST	RESOLVED	CLOSED	03/05/2024	05/22/2024		05/22/2024	COMM
ENF 24-0775	LYNN ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		Y
ENF 24-0776	LYNN ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0456	OLIVER ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/14/2024	05/08/2024	06/10/2024		N
ENF 24-0452	OLIVER ST	RESOLVED	CLOSED	03/14/2024	03/17/2024		05/21/2024	N
ENF 24-0448	OLIVER ST	RESOLVED	CLOSED	03/14/2024	05/08/2024		05/08/2024	N
ENF 24-0754	ROBBINS ST	COMPLAINT LOGGED	INSPECTION PENDING	05/06/2024	05/06/2024	07/01/2024		N
ENF 24-0766	YOUNG ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0753	ROBBINS ST	COMPLAINT LOGGED	INSPECTION PENDING	05/06/2024	05/06/2024	07/01/2024		N
ENF 24-0767	LYNN ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0755	ROBBINS ST	COMPLAINT LOGGED	INSPECTION PENDING	05/06/2024	05/06/2024	07/01/2024		N
ENF 24-0819	STATE ST	COMPLAINT LOGGED	INSPECTION PENDING	05/13/2024	05/13/2024	09/26/2024		N
ENF 24-0419	CHIPMAN ST	RESOLVED	CLOSED	03/12/2024	05/02/2024		05/02/2024	N
ENF 24-0814	CLYDE ST	COMPLAINT LOGGED	INSPECTION PENDING	05/13/2024	05/13/2024	07/01/2024		N
ENF 24-0817	STATE ST	COMPLAINT LOGGED	INSPECTION PENDING	05/13/2024	05/13/2024	07/01/2024		N
ENF 24-0818	STATE ST	COMPLAINT LOGGED	INSPECTION PENDING	05/13/2024	05/13/2024	07/01/2024		N
ENF 24-0815	CLYDE ST	COMPLAINT LOGGED	INSPECTION PENDING	05/13/2024	05/13/2024	07/01/2024		N
ENF 24-0372	SHIAWASSEE ST	2ND NOTICE SENT	RECHECK SCHEDULED	03/11/2024	05/03/2024	06/11/2024		N
ENF 24-0604	GUTE ST	LETTER SENT	RECHECK SCHEDULED	04/02/2024	05/14/2024	06/13/2024		N



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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0710	DEWEY ST	RESOLVED	CLOSED	04/25/2024	05/21/2024		05/21/2024	N
ENF 24-0659	HICKORY ST	RESOLVED	CLOSED	04/18/2024	05/28/2024		05/28/2024	N
ENF 24-0709	DEWEY ST	LETTER SENT	RECHECK SCHEDULED	04/25/2024	05/21/2024	06/18/2024		Y
ENF 24-0277	MAIN ST	RESOLVED	CLOSED	03/05/2024	05/06/2024		05/05/2024	COMM
ENF 24-0278	MAIN ST	INSPECTED PROPERTY	CLOSED	03/05/2024	05/23/2024		05/24/2024	COMM
ENF 24-0702	OAK ST	LETTER SENT	RECHECK SCHEDULED	04/25/2024	05/14/2024	06/13/2024		N
ENF 24-0411	HUNTINGTON DR	RESOLVED	CLOSED	03/12/2024	05/23/2024		05/23/2024	N
ENF 24-0711	DEWEY ST	LETTER SENT	RECHECK SCHEDULED	04/25/2024	05/21/2024	06/18/2024		N
ENF 24-0765	CHESTNUT ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0774	LYNN ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0772	LYNN ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0460	OLIVER ST	RESOLVED	CLOSED	03/14/2024	05/21/2024		05/21/2024	N
ENF 24-0666	HICKORY ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/03/2024	06/06/2024		N
ENF 24-0672	SAGINAW ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/03/2024	06/11/2024		Y
ENF 24-0667	HICKORY ST	RESOLVED	CLOSED	04/18/2024	05/03/2024		05/03/2024	N
ENF 24-0693	WILLIAMS ST	RESOLVED	CLOSED	04/25/2024	05/14/2024		05/14/2024	N
ENF 24-0694	WILLIAMS ST	LETTER SENT	RECHECK SCHEDULED	04/25/2024	05/21/2024	06/18/2024		N
ENF 24-0696	WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/25/2024	05/28/2024	06/27/2024		N
ENF 24-0480	CEDAR ST	RESOLVED	CLOSED	03/18/2024	05/08/2024		05/08/2024	N
ENF 24-0483	CEDAR ST	INSPECTED PROPERTY	CLOSED	03/18/2024	05/01/2024		05/01/2024	N

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ENF 24-0484	CEDAR ST	INSPECTED PROPERTY	CLOSED	03/18/2024	05/01/2024		05/01/2024	N
ENF 24-0813	CLYDE ST	COMPLAINT LOGGED	INSPECTION PENDING	05/13/2024	05/13/2024	07/01/2024		Y
ENF 24-0812	CLYDE ST	COMPLAINT LOGGED	INSPECTION PENDING	05/13/2024	05/13/2024	07/01/2024		N
ENF 24-0508	DINGWALL DR	RESOLVED	CLOSED	03/21/2024	05/02/2024		05/02/2024	Y
ENF 24-0394	WASHINGTON ST	RESOLVED	CLOSED	03/11/2024	05/01/2024		05/01/2024	N
ENF 24-0568	BALL ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/08/2024	06/05/2024		N
ENF 24-0576	BALL ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/08/2024	06/05/2024		N
ENF 24-0664	HICKORY ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/03/2024	06/06/2024		N
ENF 24-0663	HICKORY ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/03/2024	06/06/2024		N
ENF 24-0675	PARK ST	RESOLVED	CLOSED	04/18/2024	05/07/2024		05/07/2024	N
ENF 24-0397	WASHINGTON ST	RESOLVED	CLOSED	03/11/2024	05/01/2024		05/01/2024	N
ENF 24-0211	LINGLE AVE	RESOLVED	CLOSED	02/29/2024	05/20/2024		05/20/2024	N
ENF 24-0231	BROADWAY AVE	RESOLVED	CLOSED	02/29/2024	05/01/2024		05/01/2024	N
ENF 24-0712	DEWEY ST	RESOLVED	CLOSED	04/25/2024	05/21/2024		05/21/2024	N
ENF 24-0586	WATER ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/08/2024	06/11/2024		N
ENF 24-0587	WATER ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/08/2024	06/11/2024		N
ENF 24-0569	BALL ST	RESOLVED	CLOSED	04/01/2024	05/08/2024		05/08/2024	N
ENF 24-0589	WATER ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/08/2024	06/10/2024		N
ENF 24-0588	WATER ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/09/2024	06/03/2024		N
ENF 24-0590	WATER ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/09/2024	06/03/2024		N
ENF 24-0706	DEWEY ST	LETTER SENT	RECHECK SCHEDULED	04/25/2024	05/29/2024	07/01/2024		N

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0708	DEWEY ST	RESOLVED	CLOSED	04/25/2024	05/28/2024		05/28/2024	N
ENF 24-0195	DIVISION ST	RESOLVED	CLOSED	02/29/2024	05/16/2024		05/16/2024	N
ENF 24-0208	GRAND AVE	INSPECTED PROPERTY	CLOSED	02/29/2024	05/23/2024		05/23/2024	N
ENF 24-0212	LINGLE AVE	RESOLVED	CLOSED	02/29/2024	05/23/2024		05/23/2024	N
ENF 24-0213	LINGLE AVE	RESOLVED	CLOSED	02/29/2024	05/23/2024		05/23/2024	Y
ENF 24-0222	BROADWAY AVE	RESOLVED	CLOSED	02/29/2024	05/01/2024		05/01/2024	Y
ENF 24-0224	BROADWAY AVE	RESOLVED	CLOSED	02/29/2024	05/01/2024		05/01/2024	N
ENF 24-0810	HAMBLIN ST	COMPLAINT LOGGED	INSPECTION PENDING	05/13/2024	05/13/2024	07/01/2024		N
ENF 24-0687	HUGGINS ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/07/2024	06/04/2024		N
ENF 24-0505	DINGWALL DR	RESOLVED	CLOSED	03/21/2024	05/13/2024		05/13/2024	N
ENF 24-0507	DINGWALL DR	INSPECTED PROPERTY	2ND NOTICE SENT	03/21/2024	05/13/2024	06/27/2024		N
ENF 24-0674	SAGINAW ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/03/2024	06/11/2024		N
ENF 24-0700	WILLIAMS ST	RESOLVED	CLOSED	04/25/2024	05/28/2024		05/28/2024	Y
ENF 24-0462	OLIVER ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/14/2024	05/23/2024	06/24/2024		N
ENF 24-0677	PARK ST	RESOLVED	CLOSED	04/18/2024	04/18/2024		05/07/2024	N
ENF 24-0680	PARK ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/07/2024	06/04/2024		Y
ENF 24-0461	OLIVER ST	INSPECTED PROPERTY	LETTER SENT	03/14/2024	05/21/2024	06/20/2024		N
ENF 24-0670	SAGINAW ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/03/2024	06/11/2024		Y
ENF 24-0669	SAGINAW ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/03/2024	06/11/2024		Y
ENF 24-0678	PARK ST	INSPECTED PROPERTY	LETTER SENT	04/18/2024	05/07/2024	06/04/2024		N

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0389	WASHINGTON ST	RESOLVED	CLOSED	03/11/2024	05/30/2024		05/30/2024	Y
ENF 24-0388	WASHINGTON ST	RESOLVED	CLOSED	03/11/2024	05/01/2024		05/01/2024	COMM
ENF 24-0399	WASHINGTON	INSPECTED PROPERTY	CLOSED	03/11/2024	05/23/2024		05/24/2024	N
ENF 24-0581	WATER ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/09/2024	06/04/2024		COMM
ENF 24-0591	EXCHANGE ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/14/2024	06/13/2024		COMM
ENF 24-0387	WASHINGTON ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/11/2024	05/30/2024	06/27/2024		N
ENF 24-0679	PARK ST	RESOLVED	CLOSED	04/18/2024	05/07/2024		05/07/2024	N
ENF 24-0599	EXCHANGE ST	LETTER SENT	RECHECK SCHEDULED	04/02/2024	05/13/2024	06/27/2024		CIVIC
ENF 24-0668	HICKORY ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/03/2024	06/06/2024		COMM
ENF 24-0271	MAIN ST	RESOLVED	CLOSED	03/05/2024	05/06/2024		05/06/2024	COMM
ENF 24-0593	EXCHANGE ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/13/2024	06/27/2024		N
ENF 24-0592	EXCHANGE ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/13/2024	06/27/2024		COMM
ENF 24-0386	WASHINGTON ST	RESOLVED	CLOSED	03/11/2024	05/01/2024		05/01/2024	N
ENF 24-0401	WASHINGTON ST	INSPECTED PROPERTY	LETTER SENT	03/11/2024	05/01/2024	06/05/2024		Y
ENF 24-0402	WASHINGTON ST	INSPECTED PROPERTY	LETTER SENT	03/11/2024	05/01/2024	06/05/2024		N
ENF 24-0291	MAIN ST	INSPECTED PROPERTY	FINAL NOTICE	03/05/2024	05/16/2024	06/17/2024		COMM
ENF 24-0400	WASHINGTON ST	RESOLVED	CLOSED	03/11/2024	05/01/2024		05/01/2024	N
ENF 24-0504	MAIN ST	INSPECTED PROPERTY	FINAL NOTICE	03/21/2024	05/16/2024	06/27/2024		N
ENF 24-0274	MAIN ST	RESOLVED	CLOSED	03/05/2024	05/20/2024		05/20/2024	COMM
ENF 24-0671	SAGINAW ST	INSPECTED PROPERTY	CLOSED	04/18/2024	05/03/2024		05/03/2024	N
ENF 24-0390	WASHINGTON ST	RESOLVED	CLOSED	03/11/2024	05/01/2024		05/01/2024	N

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0583	WATER ST	RESOLVED	CLOSED	04/01/2024	05/09/2024		05/09/2024	N
ENF 24-0582	WATER ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/09/2024	06/04/2024		N
ENF 24-0412	OLIVER ST	RESOLVED	CLOSED	03/12/2024	05/07/2024		05/07/2024	N
ENF 24-0467	CHESTNUT ST	RESOLVED	CLOSED	03/18/2024	05/13/2024		05/13/2024	N
ENF 24-0306	MAIN ST	RESOLVED	CLOSED	03/05/2024	05/06/2024		05/06/2024	COMM
ENF 24-0752	BROOKS ST	COMPLAINT LOGGED	INSPECTION PENDING	05/06/2024	05/06/2024	07/01/2024		N
ENF 24-0603	GUTE ST	RESOLVED	CLOSED	04/02/2024	05/14/2024		05/14/2024	N
ENF 24-0360	SHIAWASSEE ST	RESOLVED	CLOSED	03/11/2024	05/16/2024		05/16/2024	N
ENF 24-0439	CHIPMAN ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/14/2024	05/30/2024	06/24/2024		N
ENF 24-0445	CHIPMAN ST	INSPECTED PROPERTY	LETTER SENT	03/14/2024	05/13/2024	06/13/2024		N
ENF 24-0441	CHIPMAN ST	INSPECTED PROPERTY	LETTER SENT	03/14/2024	05/13/2024	06/13/2024		N
ENF 24-0437	CHIPMAN ST	INSPECTED PROPERTY	CLOSED	03/14/2024	05/30/2024		05/30/2024	Y
ENF 24-0618	ELLIOT ST	LETTER SENT	RECHECK SCHEDULED	04/08/2024	05/06/2024	06/11/2024		Y
ENF 24-0408	KING ST	RESOLVED	CLOSED	03/12/2024	05/02/2024		05/02/2024	N
ENF 24-0407	KING ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/12/2024	05/23/2024	06/24/2024		N
ENF 24-0506	DINGWALL DR	INSPECTED PROPERTY	LETTER SENT	03/21/2024	05/23/2024	06/24/2024		N
ENF 24-0662	HICKORY ST	RESOLVED	CLOSED	04/18/2024	05/03/2024		05/06/2024	N
ENF 24-0661	HICKORY ST	RESOLVED	CLOSED	04/18/2024	05/03/2024		05/03/2024	N
ENF 24-0660	HICKORY ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/03/2024	06/06/2024		N
ENF 24-0275	MAIN ST	INSPECTED PROPERTY	CLOSED	03/05/2024	05/06/2024		05/06/2024	N

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0768	LYNN ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0769	LYNN ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0770	LYNN ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0771	LYNN ST	LETTER SENT	RECHECK SCHEDULED	05/09/2024	05/16/2024	06/17/2024		N
ENF 24-0470	CHESTNUT ST	RESOLVED	CLOSED	03/18/2024	05/13/2024		05/13/2024	N
ENF 24-0366	SHIAWASSEE ST	INSPECTED PROPERTY	LETTER SENT	03/11/2024	05/22/2024	06/26/2024		COMM
ENF 24-0704	DEWEY ST	LETTER SENT	RECHECK SCHEDULED	04/25/2024	05/29/2024	07/01/2024		N
ENF 24-0534	COMSTOCK ST	RESOLVED	CLOSED	03/25/2024	05/29/2024		05/29/2024	N
ENF 24-0533	COMSTOCK ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/25/2024	05/29/2024	07/01/2024		N
ENF 24-0686	FREEMAN ST	LETTER SENT	RECHECK SCHEDULED	04/22/2024	05/07/2024	06/10/2024		N
ENF 24-0420	CHIPMAN ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/12/2024	05/23/2024	06/24/2024		N
ENF 24-0685	FREEMAN ST	RESOLVED	CLOSED	04/18/2024	05/07/2024		05/07/2024	N
ENF 24-0405	KING ST	RESOLVED	CLOSED	03/12/2024	05/23/2024		05/23/2024	N
ENF 24-0406	KING ST	RESOLVED	CLOSED	03/12/2024	05/02/2024		05/02/2024	N
ENF 24-0665	HICKORY ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/03/2024	06/06/2024		N
ENF 24-0676	PARK ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/07/2024	06/10/2024		N
ENF 24-0479	CEDAR ST	RESOLVED	CLOSED	03/18/2024	05/06/2024		05/06/2024	N
ENF 24-0816	LYON ST	COMPLAINT LOGGED	INSPECTION PENDING	05/13/2024	05/13/2024	07/01/2024		N
ENF 24-0418	CHIPMAN ST	RESOLVED	CLOSED	03/12/2024	05/02/2024		05/02/2024	N
ENF 24-0457	OLIVER ST	INSPECTED PROPERTY	LETTER SENT	03/14/2024	05/20/2024	06/20/2024		N
ENF 24-0458	OLIVER ST	INSPECTED PROPERTY	LETTER SENT	03/14/2024	05/20/2024	06/20/2024		N

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ENF 24-0577	BALL ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/08/2024	06/05/2024		N
ENF 24-0579	BALL ST	RESOLVED	CLOSED	04/01/2024	05/08/2024		05/08/2024	N
ENF 24-0410	OLIVER ST	INSPECTED PROPERTY	LETTER SENT	03/12/2024	05/07/2024	06/11/2024		N
ENF 24-0578	BALL ST	LETTER SENT	RECHECK SCHEDULED	04/01/2024	05/08/2024	06/05/2024		N
ENF 24-0781	MICHIGAN AVE	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0787	GENESEE ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0380	WASHINGTON ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/11/2024	05/20/2024	06/20/2024		N
ENF 24-0374	SHIAWASSEE ST	2ND NOTICE SENT	RECHECK SCHEDULED	03/11/2024	05/03/2024	06/11/2024		N
ENF 24-0322	MAIN ST	INSPECTED PROPERTY	FINAL NOTICE	03/05/2024	05/06/2024	06/10/2024		COMM
ENF 24-0785	MICHIGAN AVE	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		Y
ENF 24-0376	SHIAWASSEE ST	LETTER SENT	2ND NOTICE SENT	03/11/2024	05/03/2024	06/11/2024		N
ENF 24-0789	CLINTON ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		Y
ENF 24-0783	MICHIGAN AVE	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0782	MICHIGAN AVE	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		Y
ENF 24-0786	MICHIGAN AVE	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		Y
ENF 24-0784	MICHIGAN AVE	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		CIVIC
ENF 24-0375	SHIAWASSEE ST	LETTER SENT	2ND NOTICE SENT	03/11/2024	05/03/2024	06/11/2024		N
ENF 24-0788	GENESEE ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0566	SHIAWASSEE ST	INSPECTED PROPERTY	INSPECTION COMPLETE	04/01/2024	05/06/2024	06/11/2024		COMM
ENF 24-0780	MICHIGAN AVE	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N



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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0580	BALL ST	VACANT	CLOSED	04/01/2024	05/08/2024		05/08/2024	VAC
ENF 24-0681	HOWARD ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/07/2024	06/10/2024		N
ENF 24-0381	WASHINGTON ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/11/2024	05/23/2024	06/24/2024		N
ENF 24-0383	WASHINGTON ST	RESOLVED	CLOSED	03/11/2024	05/23/2024		05/23/2024	Y
ENF 24-0384	WASHINGTON ST	INSPECTED PROPERTY	CLOSED	03/11/2024	05/23/2024		05/24/2024	N
ENF 24-0188	WASHINGTON ST	RESOLVED	CLOSED	02/29/2024	05/06/2024		05/06/2024	N
ENF 24-0364	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/11/2024	05/16/2024	06/17/2024		Y
ENF 24-0820	UNION ST	COMPLAINT LOGGED	INSPECTION PENDING	05/13/2024	05/13/2024	07/01/2024		N
ENF 24-0821	BEEHLER ST	COMPLAINT LOGGED	INSPECTION PENDING	05/13/2024	05/13/2024	07/01/2024		N
ENF 24-0822	BRADLEY ST	COMPLAINT LOGGED	INSPECTION PENDING	05/13/2024	05/13/2024	07/01/2024		N
ENF 24-0301	MAIN ST	RESOLVED	CLOSED	03/05/2024	05/06/2024		05/06/2024	COMM
ENF 24-0436	CHIPMAN ST	INSPECTED PROPERTY	FINAL NOTICE	03/14/2024	05/30/2024	06/24/2024		N
ENF 24-0791	CLINTON ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		Y
ENF 24-0792	CLINTON ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0790	CLINTON ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		Y
ENF 24-0778	LYNN ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0779	LYNN ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0777	LYNN ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		Y
ENF 24-0601	EXCHANGE ST	RESOLVED	CLOSED	04/02/2024	05/13/2024		05/13/2024	Y
ENF 24-0600	EXCHANGE ST	RESOLVED	CLOSED	04/02/2024	05/13/2024		05/13/2024	N
ENF 24-0602	EXCHANGE ST	RESOLVED	CLOSED	04/02/2024	05/13/2024		05/13/2024	N

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0705	DEWEY ST	LETTER SENT	RECHECK SCHEDULED	04/25/2024	05/29/2024	07/01/2024		N
ENF 24-0697	WILLIAMS ST	LETTER SENT	RECHECK SCHEDULED	04/25/2024	05/29/2024	07/01/2024		N
ENF 24-0699	WILLIAMS ST	RESOLVED	CLOSED	04/25/2024	05/21/2024		05/21/2024	N
ENF 24-0707	DEWEY ST	LETTER SENT	RECHECK SCHEDULED	04/25/2024	05/21/2024	06/20/2024		N
ENF 24-0698	WILLIAMS ST	RESOLVED	CLOSED	04/25/2024	05/28/2024		05/28/2024	N
ENF 24-0703	OAK ST	RESOLVED	CLOSED	04/25/2024	05/14/2024		05/14/2024	N
ENF 24-0415	OLIVER ST	RESOLVED	CLOSED	03/12/2024	05/23/2024		05/23/2024	N
ENF 24-0416	OLIVER ST	INSPECTED PROPERTY	CLOSED	03/12/2024	04/16/2024		05/21/2024	N
ENF 24-0683	HOWARD ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/07/2024	06/10/2024		Y
ENF 24-0684	HOWARD ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/07/2024	06/10/2024		N
ENF 24-0797	HURON ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0798	HURON ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0682	HOWARD ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/07/2024	06/10/2024		N
ENF 24-0794	OAKWOOD AVE	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0796	OAKWOOD AVE	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N
ENF 24-0795	OAKWOOD AVE	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		Y
ENF 24-0773	LYNN ST	COMPLAINT LOGGED	INSPECTION PENDING	05/09/2024	05/09/2024	07/01/2024		N

**Total Entries      219**

**LAWN MAINTENANCE**

ENF 24-0867	GLENWOOD AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/16/2024	05/22/2024	06/05/2024		VAC
ENF 24-0912	GLENWOOD AVE		RECHECK SCHEDULED	05/23/2024	05/29/2024	06/12/2024		VAC

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
		CONTRACTOR						
ENF 24-0897	ALGER AVE	RESOLVED	CLOSED	05/22/2024	05/29/2024		05/29/2024	Y
ENF 24-0910	GLENWOOD AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/23/2024	05/29/2024	06/12/2024		VAC
ENF 24-0936	WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/29/2024	05/29/2024	06/05/2024		N
ENF 24-0837	ALGER AVE	INSPECTED PROPERTY	CLOSED	05/15/2024	05/22/2024		05/22/2024	VAC
ENF 24-0898	ALGER AVE	RESOLVED	CLOSED	05/22/2024	05/29/2024		05/29/2024	N
ENF 24-0838	ABREY AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2024	05/22/2024	06/05/2024		N
ENF 24-0866	FRAZER AVE	RESOLVED	CLOSED	05/16/2024	05/22/2024		05/22/2024	VAC
ENF 24-0905	CEDAR ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/23/2024	05/29/2024	06/12/2024		VACANT LOT
ENF 24-0854	PINE ST	RESOLVED	CLOSED	05/15/2024	05/22/2024		05/22/2024	Y
ENF 24-0890	STEWART ST	LETTER SENT	PARTIALLY RESOLVED	05/21/2024	05/21/2024	06/05/2024		N
ENF 24-0904	FLETCHER ST	RESOLVED	CLOSED	05/23/2024	05/29/2024		05/29/2024	N
ENF 24-0844	MILWAUKEE ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2024	05/22/2024	06/05/2024		VAC
ENF 24-0864	CHIPMAN ST	RESOLVED	CLOSED	05/16/2024	05/29/2024		05/29/2024	COMM
ENF 24-0920	MARTIN ST	LETTER SENT	RECHECK SCHEDULED	05/28/2024	05/28/2024	06/05/2024		VACANT LOT
ENF 24-0848	CHIPMAN ST	RESOLVED	CLOSED	05/15/2024	05/23/2024		05/23/2024	N
ENF 24-0874	CHIPMAN ST	RESOLVED	CLOSED	05/20/2024	05/29/2024		05/29/2024	Y
ENF 24-0846	CEDAR ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2024	05/22/2024	06/05/2024		VACANT LOT
ENF 24-0929	SHIAWASSEE ST	EMAILED OWNER	RECHECK SCHEDULED	05/29/2024	05/29/2024	06/05/2024		Y

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0855	ELM ST	RESOLVED	CLOSED	05/15/2024	05/22/2024		05/22/2024	N
ENF 24-0886	DEWEY ST	RESOLVED	CLOSED	05/21/2024	05/29/2024		05/29/2024	N
ENF 24-0887	DEWEY ST	RESOLVED	CLOSED	05/21/2024	05/29/2024		05/29/2024	N
ENF 24-0851	COMSTOCK ST	RESOLVED	CLOSED	05/15/2024	05/22/2024		05/22/2024	Y
ENF 24-0852	OAK ST	RESOLVED	CLOSED	05/15/2024	05/22/2024		05/22/2024	N
ENF 24-0849	YOUNG ST	RESOLVED	CLOSED	05/15/2024	05/30/2024		05/30/2024	N
ENF 24-0842	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2024	05/29/2024	06/12/2024		VAC
ENF 24-0908	PINE ST	RESOLVED	CLOSED	05/23/2024	05/30/2024		05/30/2024	N
ENF 24-0845	PEARCE ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2024	05/22/2024	06/05/2024		VAC
ENF 24-0871	BALL ST	RESOLVED	CLOSED	05/16/2024	05/22/2024		05/22/2024	Y
ENF 24-0869	GOULD ST	RESOLVED	CLOSED	05/16/2024	05/22/2024		05/22/2024	N
ENF 24-0932	MASON ST	LETTER SENT	RECHECK SCHEDULED	05/29/2024	05/29/2024	06/05/2024		VACANT LOT
ENF 24-0564	ADAMS ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	03/28/2024	05/22/2024	06/05/2024		VAC
ENF 24-0749	MASON ST	RESOLVED	CLOSED	05/06/2024	05/06/2024		05/06/2024	N
ENF 24-0841	DEWEY ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2024	05/22/2024	06/05/2024		VAC
ENF 24-0836	MONROE	RESOLVED	CLOSED	05/15/2024	05/22/2024		05/22/2024	VACANT LOT
ENF 24-0835	BROADWAY AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	05/15/2024	05/29/2024	06/05/2024		N
ENF 24-0826	DIVISION ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/14/2024	05/22/2024	06/05/2024		VAC
ENF 24-0868	GRAND AVE	RESOLVED	CLOSED	05/16/2024	05/22/2024		05/22/2024	VAC

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0861	HUGGINS ST	RESOLVED	CLOSED	05/16/2024	05/22/2024		05/22/2024	N
ENF 24-0902	CENTER ST	LETTER SENT	RECHECK SCHEDULED	05/23/2024	05/23/2024	06/05/2024		N
ENF 24-0939	WEST ST	LETTER SENT	RECHECK SCHEDULED	05/30/2024	05/30/2024	06/12/2024		Y
ENF 24-0914	WATER ST MASON	INSPECTED PROPERTY	RECHECK SCHEDULED	05/23/2024	05/29/2024	06/05/2024		ROW
ENF 24-0900	WASHINGTON	INSPECTED PROPERTY	RECHECK SCHEDULED	05/22/2024	05/29/2024	06/05/2024		VACANT LOT
ENF 24-0940	LAFAYETTE BLVD	LETTER SENT	RECHECK SCHEDULED	05/30/2024	05/30/2024	06/12/2024		N
ENF 24-0850	WASHINGTON	RESOLVED	CLOSED	05/15/2024	05/22/2024		05/22/2024	VACANT LOT
ENF 24-0865	ADAMS ST	RESOLVED	CLOSED	05/16/2024	05/22/2024		05/22/2024	VAC
ENF 24-0923	ADA ST	LETTER SENT	RECHECK SCHEDULED	05/28/2024	05/28/2024	06/05/2024		N
ENF 24-0834	CHIPMAN ST	RESOLVED	CLOSED	05/15/2024	05/23/2024		05/23/2024	N
ENF 24-0899	MAIN ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/22/2024	05/29/2024	06/12/2024		VACANT
ENF 24-0825	OAKWOOD AVE	RESOLVED	CLOSED	05/14/2024	05/22/2024		05/22/2024	VAC
ENF 24-0921	CHIPMAN ST	RESOLVED	CLOSED	05/28/2024	05/28/2024		05/28/2024	Y
ENF 24-0847	HENRY ST	RESOLVED	CLOSED	05/15/2024	05/22/2024		05/22/2024	N
ENF 24-0895	HERMAN ST	RESOLVED	CLOSED	05/22/2024	05/29/2024		05/29/2024	Y
ENF 24-0857	CHIPMAN ST	RESOLVED	CLOSED	05/15/2024	05/23/2024		05/23/2024	N
ENF 24-0878	HICKORY ST	RESOLVED	CLOSED	05/20/2024	05/29/2024		05/29/2024	N
ENF 24-0883	SHIAWASSEE ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/21/2024	05/29/2024	06/12/2024		IND
ENF 24-0843	GENESEE ST	RESOLVED	CLOSED	05/15/2024	05/22/2024		05/22/2024	N
ENF 24-0862	CORUNNA AVE		RECHECK SCHEDULED	05/16/2024	05/22/2024	06/05/2024		VAC

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
		CONTRACTOR						
ENF 24-0863	CORUNNA AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/16/2024	05/22/2024	06/05/2024		VAC
ENF 24-0931	PARK ST	LETTER SENT	RECHECK SCHEDULED	05/29/2024	05/29/2024	06/05/2024		VACANT LOT
ENF 24-0930	PARK	LETTER SENT	RECHECK SCHEDULED	05/29/2024	05/29/2024	06/05/2024		VACANT LOT
ENF 24-0853	SHIAWASSEE ST	RESOLVED	CLOSED	05/15/2024	05/22/2024		05/22/2024	Y
ENF 24-0856	RIVER ST	RESOLVED	CLOSED	05/15/2024	05/22/2024		05/22/2024	Y
ENF 24-0896	RIVER ST	RESOLVED	CLOSED	05/22/2024	05/23/2024		05/23/2024	N
ENF 24-0893	ELM ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/22/2024	05/29/2024	06/12/2024		VACANT LOT
ENF 24-0894	ELM ST	LETTER SENT	RECHECK SCHEDULED	05/22/2024	05/22/2024	06/05/2024		COMM
ENF 24-0901	MILWAUKEE ST	LETTER SENT	RECHECK SCHEDULED	05/23/2024	05/23/2024	06/05/2024		Y
ENF 24-0881	OLIVER ST	RESOLVED	CLOSED	05/20/2024	05/20/2024		05/20/2024	
ENF 24-0859	HOWARD ST	RESOLVED	CLOSED	05/16/2024	05/29/2024		05/29/2024	N
ENF 24-0860	HOWARD ST	RESOLVED	CLOSED	05/16/2024	05/22/2024		05/22/2024	Y
ENF 24-0840	CORUNNA AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2024	05/22/2024	06/05/2024		VAC
				Total Entries		72		
LEAVES								
ENF 24-0124	MARION ST	RESOLVED	CLOSED	02/14/2024	05/30/2024		05/30/2024	N
				Total Entries		1		
MISC.								
ENF 24-0628	WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/09/2024	05/22/2024	06/19/2024		COMM

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0166	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/26/2024	05/23/2024	06/27/2024		N
ENF 24-0730	NAFUS ST	INSPECTED PROPERTY	NO VIOLATION AT THIS TIME	05/01/2024	05/01/2024		05/02/2024	N
Total Entries				3				
MULTIPLE VIOLATIONS								
ENF 22-1492	WOODLAWN AVE	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	11/02/2022	05/22/2024	07/01/2024		N
ENF 24-0331	ALGER AVE	RESOLVED	CLOSED	03/06/2024	05/08/2024		05/08/2024	N
ENF 24-0525	GLENWOOD AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/25/2024	05/23/2024	06/06/2024		N
ENF 24-0524	GLENWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/25/2024	05/13/2024	06/13/2024		N
ENF 24-0911	WOODLAWN AVE	RESOLVED	CLOSED	05/23/2024	05/30/2024		05/30/2024	N
ENF 24-0140	MELINDA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	02/21/2024	05/02/2024	06/03/2024		Y
ENF 24-0642	ADAMS ST	INSPECTED PROPERTY	CLOSED	04/15/2024	05/14/2024		05/14/2024	Y
ENF 24-0344	SHIAWASSEE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/07/2024	05/08/2024	06/06/2024		N
ENF 22-0522	MAIN ST	INSPECTED PROPERTY	CLOSED	04/29/2022	05/22/2024		05/22/2024	N
ENF 24-0616	MAIN ST	RESOLVED	CLOSED	04/08/2024	05/08/2024		05/08/2024	Y
ENF 24-0615	EXCHANGE ST	RESOLVED	CLOSED	04/08/2024	05/06/2024		05/06/2024	Y
ENF 23-1195	MILWAUKEE ST	CONTACT WITH OWNER	EXTENSION GRANTED	11/08/2023	05/15/2024	07/31/2024		N
ENF 24-0833	MILWAUKEE ST	INSPECTED PROPERTY	LETTER SENT	05/15/2024	05/30/2024	06/06/2024		N
ENF 23-0156	CHIPMAN ST	INSPECTED PROPERTY	LEGAL ACTION	02/16/2023	05/23/2024	06/06/2024		N
ENF 21-1578	ROBBINS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/14/2021	05/28/2024	07/29/2024		COMM
ENF 23-1108	MAIN ST	INSPECTED PROPERTY	3RD TICKET ISSUED	10/17/2023	05/08/2024	06/06/2024		N
ENF 24-0093	MACK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/06/2024	05/16/2024	06/17/2024		N



06/03/24

**Code Enforcement Activity**  
**MAY 2024**

26/30

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0091	STATE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/06/2024	05/21/2024	06/04/2024		N
ENF 24-0832	GROVER ST	INSPECTED PROPERTY	CLOSED	05/15/2024	05/16/2024		05/16/2024	N
ENF 24-0884	WILTSHIRE DR	INSPECTED PROPERTY	RECHECK SCHEDULED	05/21/2024	05/30/2024	07/01/2024		N
ENF 24-0761	ORCHARD ST	RESOLVED	CLOSED	05/08/2024	05/28/2024		05/28/2024	N
ENF 23-1358	HICKORY ST	CONTACT WITH OWNER	1ST TICKET ISSUED	12/12/2023	05/29/2024	06/27/2024		N
ENF 24-0494	OLIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/19/2024	05/28/2024	07/29/2024		N
ENF 24-0495	OLIVER ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/19/2024	05/13/2024	09/30/2024		N
ENF 24-0907	PINE ST	LETTER SENT	RECHECK SCHEDULED	05/23/2024	05/29/2024	07/01/2024		VAC
ENF 24-0758	ADAMS ST	RESOLVED	CLOSED	05/07/2024	05/28/2024		05/28/2024	Y
ENF 24-0892	WASHINGTON ST	OBTAINED PERMIT	CLOSED	05/22/2024	05/29/2024		05/29/2024	N
ENF 24-0631	DEWEY ST	RESOLVED	CLOSED	04/10/2024	05/21/2024		05/21/2024	Y
ENF 24-0727	MASON ST	RESOLVED	CLOSED	04/30/2024	05/28/2024		05/28/2024	N
ENF 21-1095	MASON ST	RESOLVED	CLOSED	07/20/2021	05/13/2024		05/13/2024	Y
ENF 24-0762	DIVISION ST	RESOLVED	CLOSED	05/08/2024	05/30/2024		05/30/2024	Y
ENF 24-0720	GRAND AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/29/2024	05/28/2024	07/09/2024		N
ENF 24-0737	LINGLE AVE	RESOLVED	CLOSED	05/02/2024	05/21/2024		05/21/2024	Y
ENF 20-0917	EXCHANGE	INSPECTED PROPERTY	REF TO CITY ATTY	11/03/2020	05/02/2024	06/04/2024		N
ENF 20-1016	EXCHANGE	INSPECTED PROPERTY	REF TO CITY ATTY	12/07/2020	05/02/2024	06/04/2024		COMM
ENF 22-1488	WATER ST	INSPECTED PROPERTY	FINAL NOTICE	11/01/2022	05/13/2024	06/13/2024		N
ENF 24-0903	ELLIOT ST	LETTER SENT	RECHECK SCHEDULED	05/23/2024	05/24/2024	06/05/2024		Y
ENF 24-0333	LYNN ST	INSPECTED PROPERTY	2ND TICKET ISSUED	03/06/2024	05/30/2024	06/27/2024		N

**Code Enforcement Activity**  
**MAY 2024**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-1197	OAKWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	08/23/2022	05/14/2024	06/17/2024		Y
ENF 24-0913	MICHIGAN AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/23/2024	05/29/2024	06/12/2024		VAC
ENF 23-1279	STEWART ST	INSPECTED PROPERTY	LETTER SENT	11/21/2023	05/20/2024	06/20/2024		COMM
ENF 21-0966	ISHAM ST	INSPECTED PROPERTY	PENDING 3RD TICKET	06/28/2021	05/20/2024	06/03/2024		VAC
ENF 22-1543	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/16/2022	05/28/2024	06/18/2024		N
ENF 23-1126	TRACY ST	INSPECTED PROPERTY	LETTER SENT	10/19/2023	05/06/2024	06/03/2024		N
ENF 24-0831	STINSON ST	INSPECTED PROPERTY	CLOSED	05/15/2024	05/30/2024		05/30/2024	N
ENF 24-0673	SAGINAW ST	LETTER SENT	RECHECK SCHEDULED	04/18/2024	05/03/2024	06/11/2024		N
ENF 23-0425	CHIPMAN ST	CONTACT WITH OWNER	EXTENSION GRANTED	05/16/2023	05/29/2024	07/29/2024		N
ENF 24-0544	BALL ST	RESOLVED	CLOSED	03/26/2024	05/28/2024		05/28/2024	Y
ENF 24-0653	WASHINGTON ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/17/2024	05/14/2024	07/15/2024		N
ENF 21-1592	STEWART ST	INSPECTED PROPERTY	2ND TICKET ISSUED	10/19/2021	05/28/2024	07/01/2024		N
<b>Total Entries</b>				<b>50</b>				

**NO BUILDING PERMIT**

ENF 24-0909	HUNTINGTON DR	OBTAINED PERMIT	CLOSED	05/23/2024	05/29/2024		05/29/2024	N
<b>Total Entries</b>				<b>1</b>				

**NO POOL PERMIT**

ENF 24-0933	EXCHANGE ST	LETTER SENT	RECHECK SCHEDULED	05/29/2024	05/29/2024	06/11/2024		N
<b>Total Entries</b>				<b>1</b>				

**POOL MAINTENANCE**

**Code Enforcement Activity**  
**MAY 2024**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0734	CHIPMAN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	05/01/2024	05/28/2024	06/11/2024		N
			Total Entries	1				
RENTAL REGISTRATION								
ENF 24-0764	GRAND AVE	COMPLAINT LOGGED	LETTER SENT	05/09/2024	05/09/2024	06/07/2024		Y
ENF 24-0742	OLIVER ST	COMPLAINT LOGGED	LETTER SENT	05/02/2024	05/02/2024	06/08/2024		Y
			Total Entries	2				
RENTAL UNIT INSPECT								
ENF 24-0153	CORUNNA AVE	INSPECTED PROPERTY	CLOSED	02/22/2024	05/14/2024		05/14/2024	Y
			Total Entries	1				
SCRAPPING MATERIALS								
ENF 23-1095	EXCHANGE	RESOLVED	CLOSED	10/11/2023	05/20/2024		05/20/2024	Y
			Total Entries	1				
SIGN VIOLATION								
ENF 23-1348	MAIN ST	INSPECTED PROPERTY	PENDING 1ST TICKET	12/11/2023	05/28/2024	06/25/2024		COMM
ENF 24-0800	MAIN ST	RESOLVED	CLOSED	05/13/2024	05/21/2024		05/21/2024	COMM
ENF 24-0879	WATER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/20/2024	05/20/2024	07/22/2024		N
ENF 24-0801	CORUNNA AVE	RESOLVED	CLOSED	05/13/2024	05/21/2024		05/21/2024	COMM
ENF 24-0858	MAIN ST	RESOLVED	CLOSED	05/15/2024	05/23/2024		05/23/2024	COMM
ENF 24-0748	OLIVER ST	LETTER SENT	RECHECK SCHEDULED	05/06/2024	05/06/2024	07/08/2024		N
ENF 24-0747	OLIVER ST	RESOLVED	CLOSED	05/06/2024	05/06/2024		05/06/2024	N
ENF 24-0746	KING ST	LETTER SENT	RECHECK SCHEDULED	05/06/2024	05/06/2024	07/08/2024		N
			Total Entries	8				

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
TEMPORARY STRUCTURES								
ENF 23-1290	FRAZER AVE	RESOLVED	CLOSED	11/22/2023	05/22/2024		05/22/2024	N
ENF 23-1081	STEWART ST	RESOLVED	CLOSED	10/11/2023	05/20/2024		05/20/2024	Y
ENF 23-0843	DONALD ST	INSPECTED PROPERTY	FINAL NOTICE	08/07/2023	05/30/2024	06/27/2024		N
ENF 21-1643	ABBOTT ST	CONTACT WITH OWNER	EXTENSION GRANTED	10/26/2021	05/01/2024	07/01/2024		N
ENF 23-1151	KRUST DR	INSPECTED PROPERTY	RECHECK SCHEDULED	10/30/2023	05/30/2024	06/27/2024		N
ENF 23-1206	LINGLE AVE	OBTAINED PERMIT	RECHECK SCHEDULED	11/09/2023	05/09/2024	06/03/2024		N
ENF 23-1312	MICHIGAN AVE	RESOLVED	CLOSED	11/29/2023	05/29/2024		05/29/2024	N
ENF 21-0380	GRACE ST	INSPECTED PROPERTY	PENDING 3RD TICKET	03/11/2021	05/28/2024	06/17/2024		N
ENF 23-0658	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/29/2023	05/29/2024	07/01/2024		N
Total Entries				9				
VACANT STRUCTURES								
ENF 20-0755	CARMODY ST	INSPECTED PROPERTY	RED-TAGGED	09/18/2020	05/01/2024	07/01/2024		VAC
ENF 20-0758	PEARCE ST	INSPECTED PROPERTY	PENDING 1ST TICKET	09/18/2020	05/06/2024	06/03/2024		VAC
ENF 24-0728	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/01/2024	05/01/2024	06/05/2024		VAC
Total Entries				3				
WINDOWS								
ENF 23-0849	CARMODY ST	INSPECTED PROPERTY	1ST TICKET ISSUED	08/08/2023	05/01/2024	06/10/2024		VAC
ENF 24-0545	BALL ST	RESOLVED	CLOSED	03/26/2024	05/28/2024		05/28/2024	N
Total Entries				2				
ZONING								

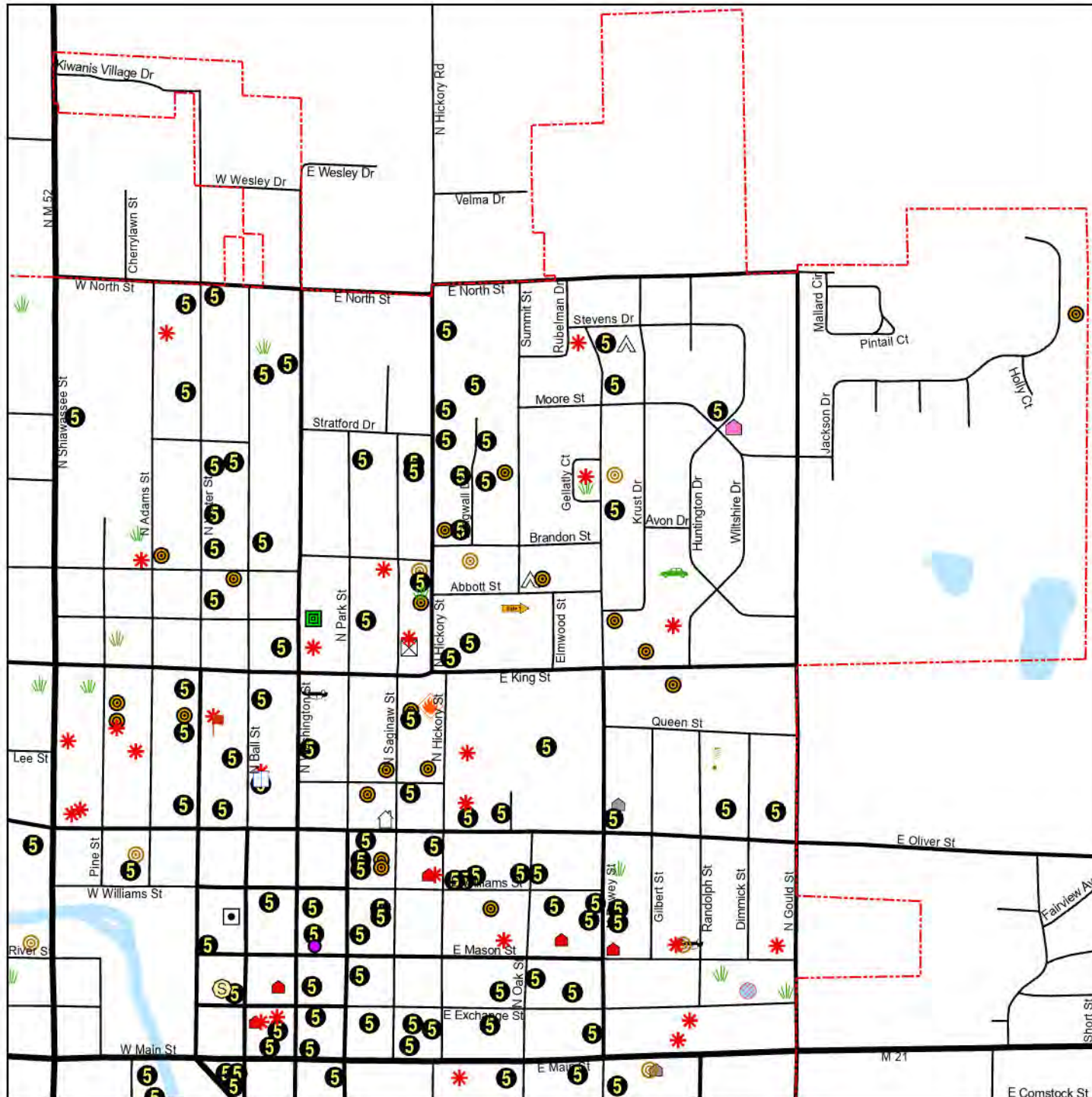
Code Enforcement Activity  
MAY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0751	CHIPMAN ST	CONTACT WITH OWNER	CLOSED	05/06/2024	05/09/2024		05/09/2024	N
Total Entries				1				
Total Records:		522				Total Pages:	30	

# City of Owosso

## Code Enforcement Activity May 2024

NE Quadrant



### Category

- Accessory Structures
- Appliances
- Auto Repair/Junk Vehicle
- Building Violation
- Chickens
- Doors In Violation
- Exterior Paint/Siding
- Fire Damage
- Front Yard Parking
- Furniture Outside
- Garage Sale
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Lawn Maintenance
- Misc.
- Multiple Violations
- No Building Permit
- No Pool Permit
- Scrapping Materials
- Sign Violation
- Temporary Structures
- Windows

### Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet

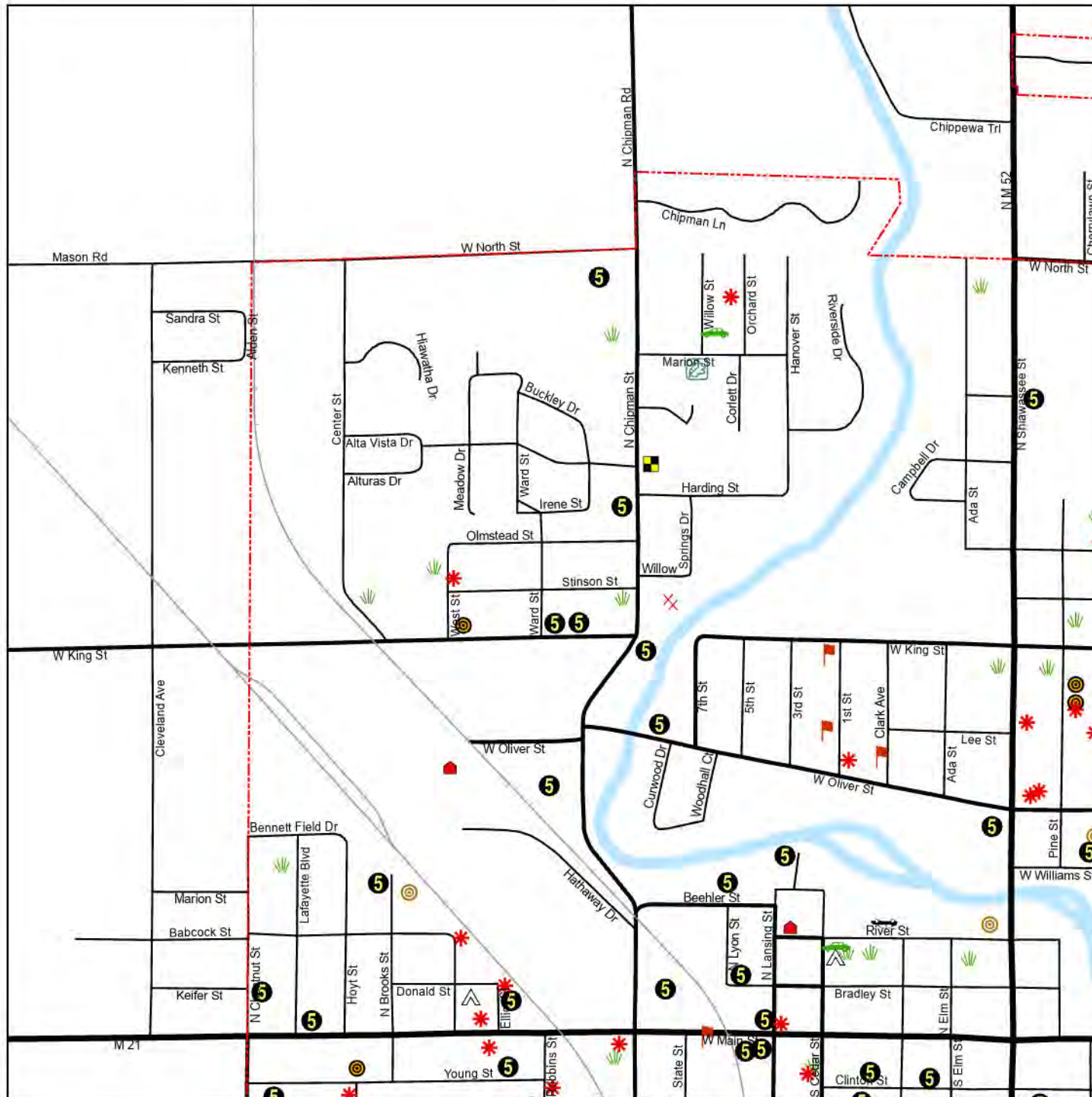




# City of Owosso

## Code Enforcement Activity May 2024

NW Quadrant



### Category

- Auto Repair/Junk Vehicle
- Building Violation
- Fence Violation
- Front Yard Parking
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Lawn Maintenance
- Leaves
- Multiple Violations
- Sign Violation
- Temporary Structures
- Zoning

### Other Features

- City Limit
- Railroads
- River & Lakes



### SE Quadrant

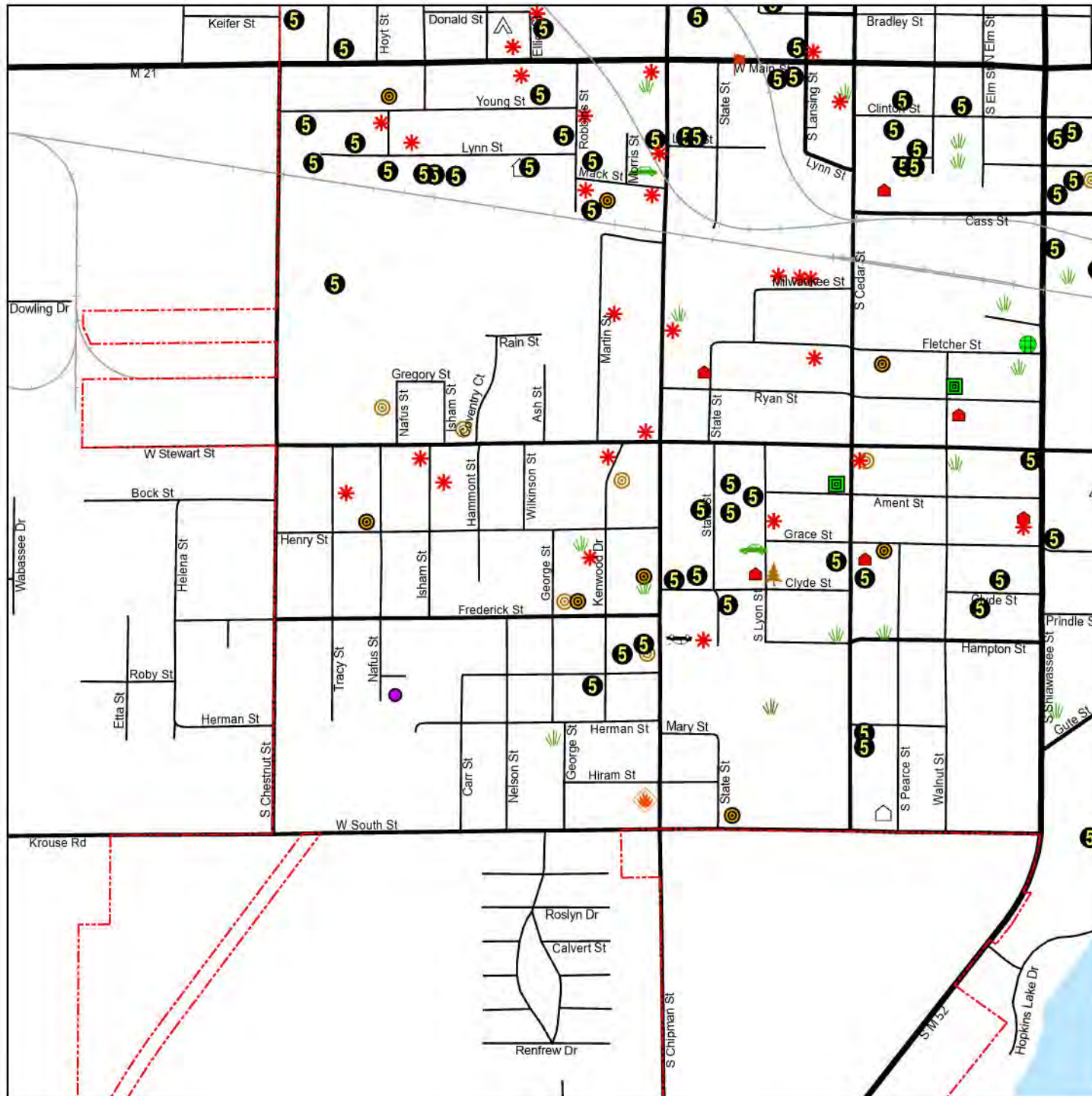




# City of Owosso

## Code Enforcement Activity May 2024

### SW Quadrant



0 300 600 900 1,200 Feet



**Monthly Inspection List**  
**MAY 2024**

	BUILDING OFFICIAL Total Inspections:	<b>38</b>
	MECHANICAL & PLUMBING INSPECTOR Total Inspections:	<b>16</b>
HARRIS, JON	ELECTRICAL INSPECTOR Total Inspections:	<b>16</b>
FREEMAN, GREG	CODE ENFORCEMENT Total Inspections:	<b>306</b>
MAYBAUGH, BRAD	CODE ENFORCEMENT Total Inspections:	<b>236</b>
<b>Grand Total Inspections:</b>		<b>612</b>

**CERTIFICATES & LICENSES ISSUED BY MONTH FOR 2024**

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>ADULT USE RECREATIONAL RETAIL</b>												
1				1								2
\$5,000				\$5,000								\$10,000
<b>AMPHITHEATER</b>												
					7	2	3					12
					\$0	\$0	\$200					\$200
<b>BENTLEY PARK RENTAL</b>												
				2	12	8	8	2				32
				\$50	\$250	\$250	\$250	\$50				\$850
<b>GROWER LICENSE (Medical)</b>												
												0
												\$0
<b>HARMON PATRIDGE PARK RENTAL</b>												
					19	7	3					29
					\$525	\$200	\$75					\$800
<b>MOBILE FOOD VENDING (Food Truck License)</b>												
												0
												\$0
<b>PROCESSOR LICENSE</b>												
1												1
\$5,000												\$5,000
<b>PROVISIONING CENTER</b>												
1												1
\$5,000												\$5,000
<b>RECREATIONAL GROW</b>												
1												1
\$5,000												\$5,000
<b>RENTAL (Renewals)</b>												
118	48	25	33	3								227
\$7,450	\$3,300	\$2,200	2500	\$150								\$15,600
<b>RENTAL REGISTRATIONS (New)</b>												
5	5	1	6	5								22
\$250	\$250	\$50	\$300	\$250								\$1,100
<b>RESIDENTIAL DESIGNATED PARKING</b>												
												0
												\$0
<b>TOTALS:</b>												
127	53	26	39	11	38	17	14	2	0	0	0	327
\$27,700	\$3,550	\$2,250	\$2,800	\$5,450	\$775	\$450	\$525	\$50	\$0	\$0	\$0	\$43,550



# OWOSSO POLICE DEPARTMENT

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

## MEMORANDUM

DATE: 11 June 2024  
TO: Owosso City Council  
FROM: Eric E. Cherry  
Police Department Captain  
RE: May 2024 Police Activity Report

### ***Master Plan Goal 3.1, 3.2***

*The Investigative Services Bureau attended the monthly multidisciplinary meeting for all forensic interviews conducted. This is where investigators, CPS, Voices for Children and Shiawassee County Prosecutors discuss where each case is at of the reported sexual assault investigations.*

*Our Comprehensive Opioid, Stimulant and Substance Use Program (COSSUP) team met on multiple occasions and also completed some field work with persons that were effected by overdose. Community Officer Jenkins also attended the Mental Health Fair at Shiawassee Health & Wellness*

*The Police Department Administration attended the sexual assault response team (SART) meeting put on by the Safe Center.*

*The Police Department Administration and IT Department met with vendors to add cameras to evidence room and holding cell, along with a squad room monitor television for all City cameras.*

### **May - 5 YEAR AVERAGE**

	2020- May	2021- May	2022- May	2023- May	2024- May	May 5YR AVG
Part I Crimes	35	33	21	31	18	27.6
Part II Crimes	57	83	83	129	110	92.4
Violent Crimes	14	8	10	6	6	8.8
Total Reports	136	167	166	194	168	166.2
Felony Arrests	6	9	12	6	4	7.4
Total Arrests	15	34	39	40	36	32.8
Traffic Stops	27	31	57	78	51	48.8
All Dispatched Events	606	997	968	1061	1052	936.8

**LAST 12 MONTHS**

	2023- Jun	2023- Jul	2023- Aug	2023- Sep	2023- Oct	2023- Nov	2023- Dec	2024- Jan	2024- Feb	2024- Mar	2024- Apr	2024- May	Last 12 Months	Average
Part I Crimes	34	30	26	25	29	26	37	17	28	25	21	18	316	26.33
Part II Crimes	85	111	99	97	80	88	91	72	74	78	83	110	1068	89
Violent Crimes	11	12	7	10	3	15	8	6	5	6	10	6	99	8.25
Total Reports	179	202	178	184	176	154	174	133	167	131	148	168	1994	166.17
Felony Arrests	6	10	7	8	4	4	6	6	4	7	3	4	69	5.75
Total Arrests	36	45	31	45	34	22	36	30	44	35	27	36	421	35.08
Traffic Stops	58	82	100	63	80	78	112	79	172	79	110	51	1064	88.67
All Dispatched Events	898	903	915	886	1003	942	921	940	980	837	966	1052	11243	936.92



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

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# *MEMORANDUM*

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DATE: June 10, 2024

TO: Owosso City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: May 2024 Fire & Ambulance Report

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Attached are the statistics for the Owosso Fire Department (OFD) for May 2024. The Owosso Fire Department responded to 281 incidents in the month of May.

OFD responded to 18 fire calls and EMS responded to 263 EMS calls.



Previous Month ▾

May 1, 2024 - May 31, 2024 ▾

7%

**FIRE**

Percentage of Total Incidents

93%

EMS

Percentage of Total Incidents

281

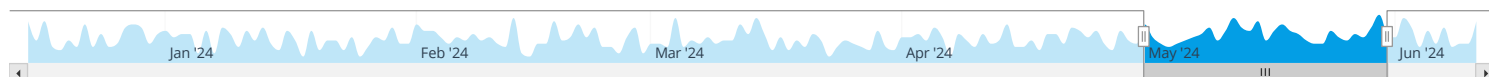
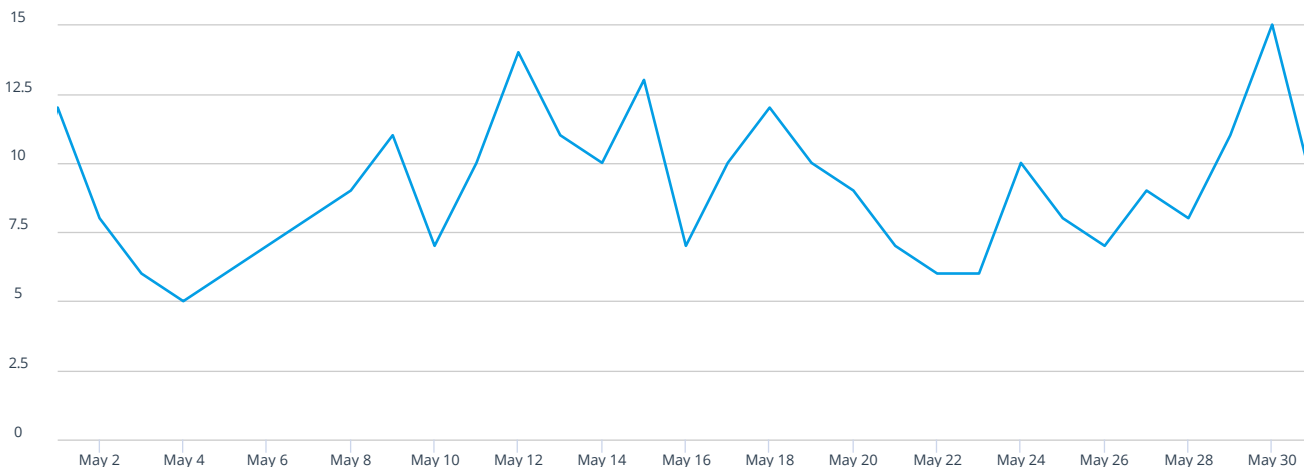
## INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice



## Counts

% Rows

% Columns

% All

[illegible]

Filter statement

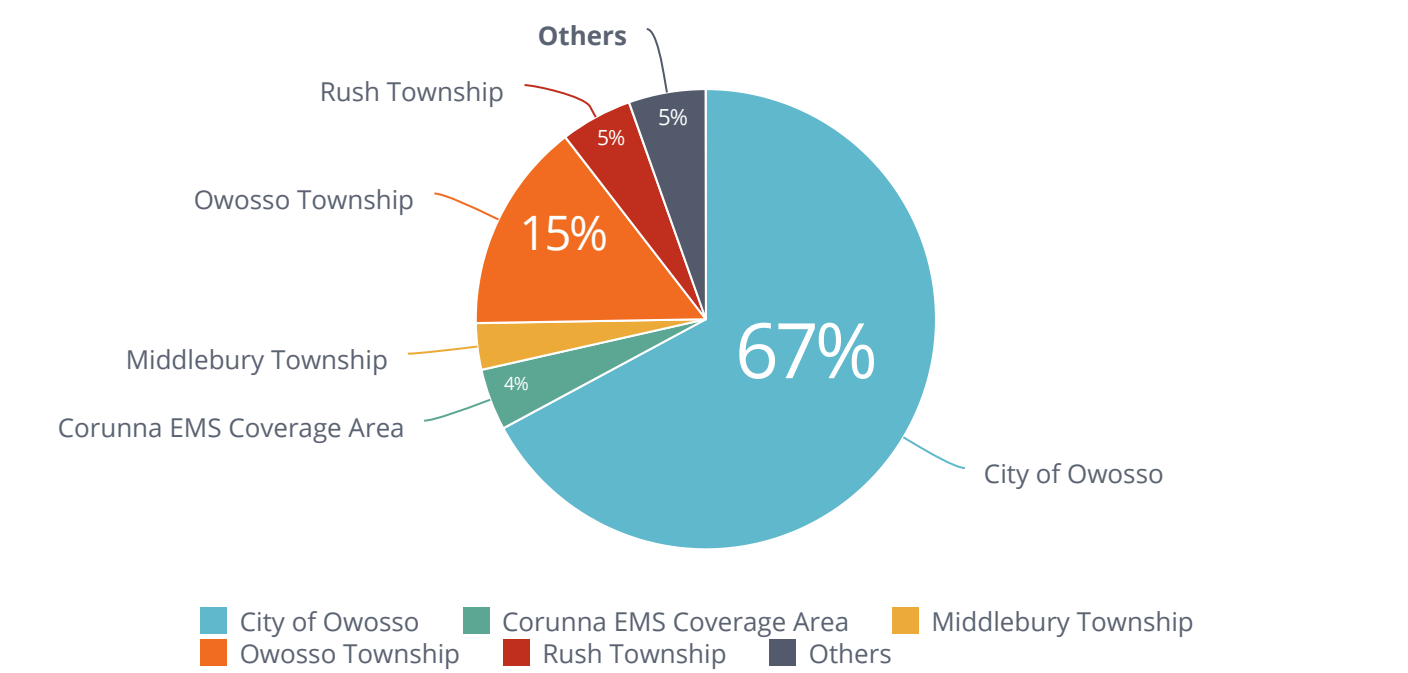
Filters

Days in Dispatched5/1/24 to 5/31/24

Is Lockedtrue

Is Activetrue

Scene Zone	# of unique Incident Number
Bennington Township	1
City of Owosso	186
Corunna EMS Coverage Area	12
Fairfield Township	5
Laingsburg Coverage Area	2
Middlebury Township	9
Out of County Calls	4
Owosso Township	41
PERRY Ambulance Coverage Area	3



**OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD  
MEETING MINUTES - DRAFT**

May 28, 2024

4:30 P.M.

W.W.T.P.

1. Roll (4:32 P.M.)  
Members Present: R. Holzheuer, R. Suchanek  
Alternates Present: G. Schultz  
Members Absent (no Alternate present): J. Sawyer  
Others Present: T. Guysky, WWTP Superintendent/Board Secretary  
J. Bloomfield, Owosso Twp/Caledonia Twp Utility Authority
2. Agenda Approval: Motion by Suchanek to approve meeting agenda as presented. Support by Holzheuer. No discussion. Motion carries 3-0.
3. Minutes of the April 23, 2024 meeting: Motion by Holzheuer to approve the April 23, 2024 meeting minutes. Support by Suchanek. No Discussion. Motion carries 3-0.
4. Secretary's Report:
  - a) Plant Performance Summary (April 2024): Guysky noted full permit compliance for April 2024.
  - b) Plant Operations and Staffing: Guysky noted current chemical dosing difficulties with respect to disinfection. The plant has filled the open Operator/Mechanic position and is currently at full staff.
  - c) WWTP Project Updates: Guysky updated the Board on the current projects. The Solids Handling Project is nearing completion, with all equipment operational and only punch list items to complete. The Phase I Project work is progressing at the expected pace thus far, with major demolition and underground work nearing completion. The Secondary Clarifier Project design phase is currently out for bids, with construction expected to start in Fall 2024. .
5. Old Business:
  - a) Hydrogen Sulfide Study
    1. Utility Authority Plan Progress: Bloomfield updated the Board on the Owosso Township-Caledonia Township Utility Authority efforts toward H2S mitigation. Chemical application will resume at the start of the upcoming H2S season and continue for the duration. Consulting firm proposals are being reviewed and a selection will be made within the upcoming weeks.
  - b) FY 2024/25 Service Unit Charges: General discussion concerning calculation method of Operation & Maintenance and Replacement Charges. Motion by Holzheuer to approve the

Fiscal Year 2024/25 Operation and Maintenance Charge of \$2,041,853 to be billed monthly to service units at \$170,154 proportioned by metered flow. Support by Schultz. No discussion. Motion carries 3-0. Motion by Holzheuer to approve the Fiscal Year 2024/25 Replacement Charge of \$414,266, with \$288,661 proportioned by metered flow and \$125,605 by contract percentage to be billed monthly to service units at \$34,522. Support by Schultz. No discussion. Vote carries 3-0. General discussion on Fiscal Year 2024/25 Debt Service charge.

6. New Business:

- a) Equivalent Sewer Use Ordinance: Discussion concerning the requirement for service units to have sewer use ordinances with language equivalent to the City of Owosso. Guysky noted items that need correction from Owosso Township, Caledonia Township and Utility Authority ordinances, and also noted a current Industrial Pretreatment Program need that requires the corrections be completed as soon as possible.

7. Citizens'/Members' Comments:

NONE

8. Adjourn: Motion to adjourn by Suchanek. Support by Schultz. No discussion. Motion carries 3-0. Meeting adjourned at 5:30 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary  
Approval by Review Board pending

**ANNUAL MEETING MINUTES OF THE  
DOWNTOWN DEVELOPMENT AUTHORITY/OWOSSO MAIN STREET  
CITY OF OWOSSO**

**June 5, 2024, AT 7:30 A.M.**

**CALL TO ORDER:** The meeting was called to order by Chair Jon Moore at 7:41 A.M.

**ROLL CALL:** Taken by Chair Jon Moore

**PRESENT:** Chair Jon Moore and Commissioners Nicole Reyna, Josh Ardelean, Allié McGuire and Bill Gilbert

**ABSENT:** Vice-Chair Lance Omer and Commissioners Robert J. Teich, Jr., Emily Olson and Daylen Howard

**STAFF PRESENT:** Lizzie Fredrick, DDA/OMS Director

**AGENDA:**

**MOVED BY REYNA, SUPPORTED BY ARDELEAN TO APPROVE THE JUNE 5, 2024 OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.**

**AYES: ALL**

**MOTION CARRIED**

**MINUTES:**

**MOVED BY ARDELEAN, SUPPORTED BY REYNA TO APPROVE THE APRIL 3, 2024 OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING MINUTES.**

**AYE: ALL**

**MOTION CARRIED**

**PUBLIC COMMENTS:** None

**REPORTS:** Fredrick presented the financial reports and answered questions.

**ITEMS OF BUSINESS:**

1. **L-4029 Tax Rate Request Form:** Moore presented the L-4029 Tax Rate Request Form.

**MOVED BY GILBERT, SUPPORTED BY MCGUIRE TO AUTHORIZE THE OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY CHAIRPERSON AND CITY CLERK TO SIGN THE PREPARED L-4029 TAX RATE REQUEST FORM.**

**AYES: ALL**

**MOTION CARRIED**

2. **Election of DDA/OMS Officers:** Board discussed their plans and capacity for involvement.

Gilbert shared that he would accept the chair or vice-chair position on a temporary basis.

Reyna and Moore confirmed they would stay on the Board until a successor is appointed.

Moore called for nominations of the officers.

Moore nominated Gilbert for chair.

Gilbert nominated to re-elect Omer for vice-chair.

Further calls for nominations went unanswered, and the floor was closed.

**MOVED BY REYNA, SUPPORTED BY ARDELEAN TO ELECT GILBERT AS THE CHAIR AND RE-ELECT OMER AS THE VICE-CHAIR FOR THE OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY.**

**AYES: ALL**

**MOTION CARRIED**

3. **Fiscal Year 2023-2024 End of Year Budget Amendments:** Fredrick reviewed the proposed budget amendments for the end of the fiscal year and answered questions.

**MOVED BY ARDELEAN, SUPPORTED BY GILBERT TO APPROVE THE OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY END OF YEAR BUDGET AMENDMENTS AS PRESENTED.**

**AYES: ALL**

**MOTION CARRIED**

#### **COMMITTEE UPDATES:**

1. **Promotion:** McGuire noted that the Promotion Committee anticipates finalizing the event tiers at the next meeting.
2. **Design:** Fredrick confirmed that the landscaping project at the East Main Street Downtown Owosso Welcome Sign has been completed and that the irrigation at the sign needs to be repaired.  
Fredrick reviewed the progress of the Exchange Street Pocket Park updates.
3. **Organization:** Gilbert and Moore shared plans for an annual sponsor guide and a sponsor monthly membership program.
4. **Economic Vitality:** Fredrick shared that Home Field Michigan Real Estate Consultants was selected as the May Business of the Month and Rollin' Blooms was selected as the June Business of the Month.

Fredrick provided updates on the progress of the Revolving Loan & Grant Program revisions.

**DIRECTOR UPDATES:** Fredrick updated the Board that City of Owosso staff and volunteers are working together to water the hanging baskets and bridge baskets after the landscaping vendor cancelled services just before the scheduled flower delivery.

**BOARD COMMENTS:** Gilbert thanked Moore for his service to downtown Owosso.

#### **ADJOURNMENT:**

**MOVED BY ARDELEAN, SUPPORTED BY REYNA TO ADJOURN AT 8:44 A.M.**

**AYES: ALL**

**MOTION CARRIED**

**NEXT MEETING July 10, 2024.**