

**ATTENTION: A 30-MINUTE COUNCIL DISCUSSION PERIOD WILL BE HELD IMMEDIATELY PRIOR TO THIS REGULAR MEETING. THE PUBLIC IS WELCOME TO ATTEND.**

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, MARCH 18, 2024  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 4, 2024:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Set Public Hearing - Obsolete Property Rehabilitation Exemption Certificate – 344 West Main Street. Set a public hearing for Monday, April 1, 2024 to receive citizen comment regarding the application from Curwood Place LLC for an Obsolete Property Rehabilitation Exemption Certificate for the property located at 344 West Main Street.  
**Master Plan Implementation Goals: 1.19, 3.20, 5.13**
2. Set Public Hearing – Proposed Brownfield Plan #23. Set a public hearing for Monday, April 1, 2024 to receive citizen comment regarding the proposed Brownfield Redevelopment Plan #23 – Woodland Trails/Washington Park Redevelopment Project.  
**Master Plan Implementation Goals: 1.2, 1.4, 5.11**

3. Traffic Control Order - The Shi-Tri 2024. Approve request from Fitness Coliseum and the Friends of the Shiawassee River for use of Lot #10 on May 18, 2024 from 12:00pm through May 19, 2024 at 2:00pm and various streets on Sunday, May 19, 2024 from 8:00am through 11:30am for The Shi-Tri, and approve Traffic Control Order No. 1511 formalizing the action.  
**Master Plan Implementation Goals: 1.17, 4.2, 4.6, 5.9, 5.12**
4. MSHDA NEP Grant – Grant Administration Approval. Approve and accept the terms and conditions of MSHDA Neighborhood Enhancement Program (NEP) Grant, Grant # HDF-2024-37-NEP in the amount of \$75,000, designate authorized signatories for said grant, and authorize implementation of the grant according to the Program Guidelines.  
**Master Plan Implementation Goals: 1.14, 6.6**
5. Contract Authorization – Ambulance Services to Fairfield Township. Authorize agreement with Fairfield Township to provide ambulance service coverage on their behalf with a charge to the Township in the amount of \$14,000.00 annually plus charges for services provided.
6. Contract Authorization – Ambulance Services to Middlebury Township. Authorize agreement with Middlebury Township to provide ambulance service coverage on their behalf with a charge to the Township in the amount of \$37,591.33 annually plus charges for services provided.
7. Bid Award – 2024 Bridge Projects. Approve bid award to E.T. Mackenzie Company of Grand Ledge, Michigan for bridge rehabilitation on the Gould Street Bridge and the Oakwood Pedestrian Bridge in the amount of \$274,893.95 with a \$10,000 contingency and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.  
**Master Plan Implementation Goals: 3.4, 3.22**
8. Bid Award – 2024 Sewer Lining Project. Approve bid award to Corby Energy Services, Inc. of Belleville, Michigan for sanitary and storm sewer living services in the amount of \$141,902.00 with a \$20,000 contingency and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.  
**Master Plan Implementation Goals: 3.4**
9. Warrant No. 641. Authorize Warrant No. 641 as follows:

Vendor	Description	Fund	Amount
Randy Smith 304 Oakwood Avenue	Reimbursement – Water service line replacement – leak at 221 North Ball St	Water	\$10,642.00

**ITEMS OF BUSINESS**

1. Ordinance Amendment - Zoning Ordinance Rewrite. Consider approval of the proposal to repeal and replace Chapter 38, Zoning, of the Code of Ordinances and move Chapter 26, Signs, within the new Zoning Ordinance, to update the City’s Zoning Ordinance and map.  
**Master Plan Implementation Goals: A.1, A.8, 1.22, 2.13, 4.9, 4.11, 4.13, 4.14, 4.15, 4.17, 5.6, 5.13, 5.15, 5.29**
2. Blight Grant Agreement – 117 West Exchange Street. Consider approval of the Blight Grant Agreement in conjunction with the Shiawassee County Land Bank to potentially offset costs of demolition of blighted property at 117 West Exchange Street if approved for grant assistance.  
**Master Plan Implementation Goals: 3.1**

**COMMUNICATIONS**

1. Parks and Recreation Commission, 2023 Annual Report.
2. Tanya S. Buckelew, Planning & Building Director, February 2024 Building Department Report.

3. Tanya S. Buckelew, Planning & Building Director. February 2024 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. February 2024 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. February 2024 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. February 2024 Police Report.
7. Kevin D. Lenkart, Public Safety Director. February 2024 Fire Report.
8. Owosso Historical Commission. Minutes of February 27, 2024.
9. Parks & Recreation Commission. Minutes of February 28, 2024.
10. Downtown Development Authority. Minutes of March 6, 2024.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, April 01, 2024

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2024  
Building Board of Appeals – Alternate - term expires June 30, 2025  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).