

ATTENTION: A 30-MINUTE COUNCIL DISCUSSION PERIOD WILL BE HELD IMMEDIATELY PRIOR TO THIS REGULAR MEETING. THE PUBLIC IS WELCOME TO ATTEND.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MARCH 4, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF FEBRUARY 20, 2024:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Ordinance Amendment - Zoning Ordinance Rewrite. Conduct a public hearing to receive citizen comment regarding the proposal to repeal and replace Chapter 38, Zoning, of the Code of Ordinances and move Chapter 26, Signs, within the new Zoning Ordinance, to update the City's Zoning Ordinance and map.
Master Plan Implementation Goals: A.1, A.8, 1.22, 2.13, 4.9, 4.11, 4.13, 4.14, 4.15, 4.17, 5.6, 5.13, 5.15, 5.29

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Community Project Funding Program Application – Council Support. Approve the submittal of the Fiscal Year 2025 Community Project Funding grant through Community Project Funding to assist in the replacement of the Owosso Public Safety building and designate the City's authorized representative for the submission.
Master Plan Implementation Goals: 3.2, 3.20

2. Change Order No. 2 – 2023 North Street Rehabilitation Project Engineering. Approve Change Order No. 2 to Addendum No. 2 to the contract with Eng., Inc. for engineering services for the 2023 North Street Rehabilitation Project in the amount of \$15,872.28, increasing the contract to \$175,214.78, and further approve payment to the contractor up to the contract amount, including Change Order No. 2, upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 3.4, 3.22
3. Change Order No. 3 – Palmer 3A and Juniper 1 Well Houses Project. Approve Change Order No. 3 to the contract with Sorensen Gross Company for construction work on the Palmer 3A and Juniper 1 Well Houses project in the amount of \$3,202.00, increasing the contract amount to \$2,382,373.00 plus the addition of one (1) day to the timeline for both Substantial Completion as well as Ready for Final Payment, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 1.5, 3.4
4. Professional Services Agreement - Drinking Water State Revolving Fund (DWSRF) 5-Year Project Plan. Approve a professional services agreement with Fishbeck of Lansing, Michigan for the preparation of a DWSRF Five (5) Year Project Plan in the amount of \$55,000, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.8
5. Bid Award - Public Safety Building Door Replacement. Approve bid award to HI-Quality Glass for the replacement of six (6) doors at the public safety building in the amount of \$26,490.00 and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 3.2, 3.20
6. Bid Award – 2024 Spring Tree Removal. Approve bid award to Lynch Tree Company LLC for the 2024 Spring Tree Removal bid in the amount of \$31,900.00 and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
7. Tentative Bid Award - 2024 Water Main Replacement Project. Approve tentative bid award to Glaesar Dawes Corporation for the 2024 Water Main Replacement Project for Dewey St, Grace St, Tracy St and Young St in the amount of \$1,608,110.71 and sanitary sewer replacement on Young St in the amount of \$103,243.11 for a total contract amount of \$1,711,353.82, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6
8. Tentative Bid Award – WTP Filters Improvements Project. Approve tentative bid award to Sorenson Gross Company for the WTP Filters Improvements Project in the amount of \$1,858,000.00, contingent upon receipt of CWSRF loan proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4
9. Check Register – February 2024. Affirm check disbursements totaling \$3,346,514.75 for February 2024.

ITEMS OF BUSINESS

1. Ordinance Adoption - Bonding for DWSRF Financing – Project No. 7497-01. Consider adoption of an ordinance to authorize and provide for the issuance of revenue bonds for DWSRF financing of the cost of the replacement of water mains and lead service lines, and filter improvements at the water treatment plant and related facilities under the provisions of Act 94, Public Acts of Michigan, 1933, as amended.
Master Plan Implementation Goals: 3.4, 3.7

2. Proposed Property Sale – Twenty-One Day Posting. Authorize twenty-one (21) day posting period for the proposed sale of a city-owned vacant lot at the southwest corner of Curwood Castle Dr. and Bradley St. to Curwood Place, LLC in the amount of \$13,500.
Master Plan Implementation Goals: 1.19, 3.20, 5.13
3. Scheduling of Budget Meeting(s). Consider setting special meeting(s) to discuss the 2024-25 Proposed Budget.

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Revenue & Expenditure Report – January 2024.
2. Historic District Commission. Minutes of February 21, 2024.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, March 18, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on March 4, 2024. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, March 4, 2024
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**
<https://us02web.zoom.us/j/88268103645?pwd=Z3ZTZGxNNWN6Y21VTWZNNUFSWHIsdz09>
- **Meeting ID: 882 6810 3645**
- **Password: 752344**
- **One tap mobile**

+13126266799,,88268103645#,,,,*752344# US (Chicago)
+16465588656,,88268103645#,,,,*752344# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**
 - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
 - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
 - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on March 4, 2024 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF FEBRUARY 20, 2024
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: MARLENE WEBSTER
OWOSSO CITY CHURCH

PLEDGE OF ALLEGIANCE: TIM SCHMIG

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, and
Emily S. Olson.

ABSENT: Councilmember Nicholas L. Pidek.

APPROVE AGENDA

Motion by Councilmember Olson to approve the agenda as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF FEBRUARY 5, 2024

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of February 5, 2024 as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Tim Schmig, 523 E. Mason Street, shared how happy he is to live in the city of Owosso but requested that the city do more to help with blighted properties. He brought photos of a house in his neighborhood and asked for enforcement of code violations at that house.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Emergency Repair Authorization – WWTP Tertiary Pump #1. Authorize the emergency repair and reinstallation of Tertiary Pump #1 at the WWTP by MJO Holdings Corporation dba Professional Pump, Inc. and further authorize payment to the contractor in the amount of \$19,820.00 upon satisfactory installation of said equipment.

RESOLUTION NO. 12-2024

**AUTHORIZING EMERGENCY REPAIR OF WWTP TERTIARY PUMP #1
BY PROFESSIONAL PUMP, INC. OF BELLEVILLE, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to handle a constant supply of wastewater from its City and regional customers in accordance with state and federal regulatory requirements, and

WHEREAS, the periodic removal and rehabilitation of equipment at the Waste Water Treatment Plant is required to maintain the ability to properly treat waste water; and

WHEREAS, WWTP Tertiary Pump #1 was removed for rehabilitation in November 2023, and the estimate for rehabilitation was deemed excessive; and

WHEREAS, time is of the essence as spring approaches and peak flows are a possibility; and

WHEREAS, the City's Director of Public Services and Utilities recommends authorizing Professional Pump, Inc. to provide the necessary services in the amount of \$19,820.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to authorize the emergency repair of WWTP Tertiary Pump #1 as proposed by Professional Pump, Inc. and to waive the competitive solicitation process as normally required by the City Purchasing Policy.
- SECOND: The service agreement between the City and Professional Pump, Inc. shall be in the form of Quote No. ch-012424-1 and a City purchase order.
- THIRD: The accounts payable department is authorized to submit payment to Professional Pump, Inc. in the amount of \$19,820.00 upon satisfactory reinstallation of the equipment.
- FOURTH: The above expenses shall be paid from account no. 599-901-977.000.

***Bid Award - Chip Seal Program.** Approve bid award to Highway Maintenance and Construction Company for the 2024 Chip Seal Program in the amount of \$91,000.00, plus a contingency of \$8,000.00 to be used upon written permission, and further approve payment to the contractor up to the contract amount plus the contingency.

RESOLUTION NO. 13-2024

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH
HIGHWAY MAINTENANCE AND CONSTRUCTION COMPANY FOR
THE 2024 CHIP SEAL PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to perform surface improvements along portions of selected streets as set forth in the contract documents; and

WHEREAS, the City has sufficient funds to perform said improvements from its major and local street maintenance funds to facilitate undertaking of the project; and

WHEREAS, the City of Owosso sought bids for the 2024 Chip Seal Project, and a bid was received from Highway Maintenance and Construction Company and it is hereby determined that Highway Maintenance and Construction Company is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Highway Maintenance and Construction Company for the 2024 Chip Seal Project.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the contract for services between the City of Owosso, Michigan and Highway Maintenance and Construction Company, in an amount not to exceed \$91,100.00.
- THIRD: The Accounts Payable department is authorized to pay Highway Maintenance and Construction Company for work satisfactorily completed on the project up to the contract amount of \$91,100, plus contingency in the amount of \$8,000.00 for a total of \$99,100.00.
- FOURTH: The above expenses shall be paid from the FY24-25 major and local street maintenance account nos. 202-463-818.000 and 203-463-818.000.

***Bid Award - 2024 Sidewalk Program.** Approve bid award to Lopez Concrete Construction, LLC for the 2024 Sidewalk Program in the amount of \$137,530.00, plus a contingency of \$20,000.00 for additional restoration and replacement services required during the fiscal year, and further approve payment to the contractor up to \$157,530.00 upon satisfactory completion of project or portion thereof.

RESOLUTION NO. 14-2024

AUTHORIZING THE AWARD OF THE 2024 SIDEWALK PROGRAM TO LOPEZ CONCRETE CONSTRUCTION, LLC OF LANSING, MICHIGAN

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined sections of the sidewalk on various streets in the City have become misaligned, deteriorated, or damaged thus replacement is advisable, necessary, and in the public's best interest; and

WHEREAS, the city of Owosso sought bids for the replacement of these sections of sidewalk as part of the 2024 Sidewalk Program, and the low responsive bid was received from Lopez Concrete Construction, LLC in the amount of \$137,530.00; and

WHEREAS, Lopez Concrete Construction, LLC is hereby determined to be qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public's best interest to employ Lopez Concrete Construction, LLC to replace sections of damaged or misaligned sidewalk as part of the 2024 Sidewalk Program.

- SECOND: The mayor and city clerk are instructed and authorized to sign the necessary documents to execute the services contract with Lopez Concrete Construction, LLC in the amount of \$137,530.00.
- THIRD: The accounts payable department is authorized to pay Lopez Concrete Construction, LLC for work satisfactorily completed on the project up to the initial contact amount of \$137,530.00 plus contingency in the amount of \$20,000.00 with prior authorization for a total of \$157,530.00.
- FOURTH: The above expenses shall be paid from FY2024-25 Major and Local Street Maintenance Funds accounts 202-463-818.000 and 203-463-818.000, and other funds as appropriate.

Bid Award – Tire Changer. Authorize bid award to Mohawk Lifts, LLC for one Hunter Engineering Company Tire Changer, Model TCX53H, with accessories in the amount of \$11,773.93, and further authorize payment to the vendor upon satisfactory delivery of said equipment.

RESOLUTION NO. 15-2024

AUTHORIZING THE EXECUTION OF PURCHASE ORDER WITH MOHAWK LIFTS, LLC FOR TABLETOP CLAMPING TYPE TIRE CHANGER

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to maintain the City's large fleet of vehicles and equipment; and

WHEREAS, the City sought bids for a Tabletop Clamping Type Tire Changer to provide a safe working environment for staff while maintaining said equipment; and

WHEREAS, the City has sufficient funds to purchase said equipment from its fleet maintenance fund; and

WHEREAS, the City of Owosso sought bids for the Tabletop Clamping Type Tire Changer, and a bid was received from Mohawk Lifts, LLC and it is hereby determined Mohawk Lifts, LLC is qualified to provide said equipment and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase one Hunter Engineering Company Tire Changer, Model TCX53H, and accessories, from Mohawk Lifts, LLC.
- SECOND: The contract for this purchase will be in the form of a City Purchase Order in the amount of \$11,773.93.
- THIRD: The accounts payable department is authorized to pay Mohawk Lifts, LLC for equipment supplied up to the purchase order amount of \$11,773.93.
- FOURTH: The above expenses shall be paid from account no. 661-901-979.000.

***Contract Authorization – Gould House Real Estate Services.** Authorize contract with Lucy Ham Group, Inc. dba Ham Group Realty for real estate services related to the sale of the Amos Gould House, as recommended by the Historical Commission.

RESOLUTION NO. 16-2024

**AUTHORIZING CONTRACT
WITH HAM GROUP REALTY FOR REAL ESTATE SERVICES
IN THE SALE OF
THE AMOS GOULD HOUSE**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, Owosso Historical Commission owns the Amos Gould House located at 515 N. Washington Street, Owosso, MI 48867; and

WHEREAS, the Owosso Historical Commission has decided the property is underused and maintenance costs are not sustainable; and

WHEREAS, the Owosso City Council has authorized the Owosso Historical Commission to sell the Amos Gould House.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that the City of Owosso does hereby accept the terms of the Agreement as received from Lucy ham Group, Inc. dba Ham Group Realty and that the City of Owosso does hereby specifically agree, but not by way of limitation, as follows:

FIRST: The City of Owosso authorizes the contract with Lucy ham Group, Inc. dba Ham Group Realty, substantially in the form attached, for real estate services for the Amos Gould House.

SECOND: The City of Owosso designates the Mayor and City Clerk as the authorized signers for contract.

Warrant No. 640. Authorize Warrant No. 640 as follows:

Vendor	Description	Fund	Amount
Gould Law PC	Services from January 9, 2024 through February 13, 2024	Various	\$13,819.78

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Haber, Olson, Fear, Mayor Pro-Tem Osika, Councilmember Law, Mayor Teich.

NAYS: None.

ABSENT: Councilmember Pidek.

ITEMS OF BUSINESS

City Budget Amendment

Motion by Mayor Pro-Tem Osika to approve the resolution to adopt the 6-month budget amendments as follows:

RESOLUTION NO. 17-2024

GENERAL APPROPRIATIONS ACT (BUDGET)
6 MONTH BUDGET AMENDMENTS FOR FYE 6-30-2024

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the fiscal year beginning July 1, 2023 and held a public hearing on May 1, 2023 and;

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council approved the budget for the fiscal year beginning July 1, 2023 on May 15, 2023; and

WHEREAS, amendments to the approved budget are necessary.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Owosso hereby adopts the amended Fiscal Year 2023 – 2024 Budget with six-month amendments as reflected below:

Section 1: Estimated Expenditures

The following appropriations are hereby amended for the operations of the City Government and its activities for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

FUND NUMBER	NAME OF FUND	AMENDED APPROPRIATIONS
101	GENERAL FUND	
Department 101	CITY COUNCIL	8,060
Department 171	CITY MANAGER	326,390
Department 201	FINANCE	244,107
Department 210	CITY ATTORNEY	120,000
Department 215	CLERK	319,829
Department 228	INFORMATION & TECHNOLOGY	294,655
Department 253	TREASURY	233,555
Department 257	ASSESSING	214,442
Department 261	GENERAL ADMIN	401,557
Department 262	ELECTION	63,561
Department 265	BUILDING & GROUNDS	203,875
Department 270	HUMAN RESOURCES	219,575
Department 301	POLICE	3,151,114
Department 336	FIRE	3,228,294
Department 371	BUILDING AND SAFETY	29,880
Department 441	PUBLIC WORKS	610,091
Department 528	LEAF AND BRUSH COLLECTION	317,813
Department 585	PARKING	37,444
Department 720	COMMUNITY DEVELOPMENT	80,376
Department 751	PARKS	429,758
Department 966	TRANSFERS OUT	81,921
	TOTAL GENERAL FUND APPROPRIATIONS	10,616,297
202	MAJOR STREET FUND	3,366,551
203	LOCAL STREET FUND	1,659,537

208	PARK/RECREATION SITES FUND	26,016
239	OMS/DDA REVLG LOAN FUND	43,971
243	OBRA #12 WOODWARD LOFT	134,142
248	DOWNTOWN DEVELOPMENT AUTHORITY	376,995
249	BUILDING INSPECTION FUND	267,114
254	HOUSING & REDEVELOPMENT	1,299,746
259	OBRA-DIST#15 -ARMORY BUILDING	48,472
	OBRA FUND-DISTRICT #17 CARGILL	
272	(PREV #8)	178,719
273	OBRA #9 ROBBINS LOFT	1,200
276	OBRA FUND DISTRICT #16 - QDOBA	31,472
277	OBRA FUND DISTRICT #20 - J&H OIL	53,786
283	OBRA FUND-DISTRICT#3-TIAL	20,142
287	ARPA - AMERICAN RESCUE PLAN ACT	1,387,873
297	HISTORICAL FUND	58,630
301	GENERAL DEBT SERVICE (VOTED BONDS)	782,750
469	CAPITAL PROJECTS-BUILDING AUTHORITY	10,194
588	TRANSPORTATION FUND	84,073
590	SEWER FUND	3,227,186
591	WATER FUND	12,559,365
599	WASTEWATER FUND	24,851,098
661	FLEET MAINTENANCE FUND	1,603,614

Section 2: Estimated Revenues

The following revenues are hereby amended of the City Government for the fiscal year beginning July 1, 2023 and ending June 30, 2024 to meet the foregoing appropriations:

FUND NUMBER	NAME OF FUND	AMENDED REVENUES
101	GENERAL FUND	10,666,180
202	MAJOR STREET FUND	2,405,692
203	LOCAL STREET FUND	1,098,820
208	PARK/RECREATION SITES FUND	5,046
239	OMS/DDA REVLG LOAN FUND	30,750
243	OBRA #12 WOODWARD LOFT	134,192
248	DOWNTOWN DEVELOPMENT AUTHORITY	367,788
249	BUILDING INSPECTION FUND	362,111
254	HOUSING & REDEVELOPMENT	1,303,962
259	OBRA-DIST#15 -ARMORY BUILDING	48,717
	OBRA FUND-DISTRICT #17 CARGILL	
272	(PREV #8)	198,942
273	OBRA #9 ROBBINS LOFT	5,821
276	OBRA FUND DISTRICT #16 - QDOBA	28,814
277	OBRA FUND DISTRICT #20 - J&H OIL	53,950

283	OBRA FUND-DISTRICT#3-TIAL	15,597
284	OPIOID SETTLEMENT FUND	5,185
287	ARPA - AMERICAN RESCUE PLAN ACT	30,000
297	HISTORICAL FUND	64,852
301	GENERAL DEBT SERVICE (VOTED BONDS)	672,803
469	CAPITAL PROJECTS-BUILDING AUTHORITY	325
588	TRANSPORTATION FUND	29,074
590	SEWER FUND	3,322,420
591	WATER FUND	11,661,938
599	WASTEWATER FUND	24,856,975
661	FLEET MAINTENANCE FUND	936,106
858	2013 SPECIAL ASSESSMENT	1,071
864	2016 SPECIAL ASSESSMENT	3,507
865	2017 SPECIAL ASSESSMENTS	14,505
866	2018 SPECIAL ASSESSMENTS	44,874
867	2019 SPECIAL ASSESSMENTS	18,562
868	2020 SPECIAL ASSESSMENTS	18,221
869	2021-20XX SPECIAL ASSESSMENTS	131,059

Section 3: Adoption of Budget by Reference

The general fund budget of the City of Owosso is hereby amended and adopted by reference, with revenues and activity expenditures as indicated in Sections 1 and 2 of this act.

Section 4: City Council Adoption

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Haber, Law, Fear, Olson, Mayor Pro-Tem Osika, Mayor Teich.

NAYS: None.

ABSENT: Councilmember Pidek.

***Grant Acceptance – CIS/Miner Trail Connections & Improvements**

Motion by Mayor Pro-Tem Osika to approve the resolution accepting a \$4.4 million grant to connect the CIS and James Miner Trails and approving a contract with the Michigan Department of Transportation (MDOT) setting forth the terms of the grant as follows:

RESOLUTION NO. 18-2024

ACCEPTING CONTRACT NO. 24-5073 WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR TRAIL CONNECTIONS AND IMPROVEMENTS FROM PRIEST ROAD TO OAKWOOD AVENUE

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that park and recreation facilities are important to the community as a whole; and

WHEREAS, the City of Owosso, has applied for and been selected for \$4.4 million (\$4,400,000.00) in funding through the Fiscal Year 2024 State Earmark approved via Public Act 119 of 2023 by the State of Michigan, to be used for trail connections and improvements from Priest Road in Shiawassee County to Oakwood Avenue in the city of Owosso; and

WHEREAS, the trail connections and improvements will bring the Clinton – Ionia – Shiawassee Trail into the city of Owosso and connect it with the James S. Miner River Walk and will allow for both visitors and residents to utilize the regional trail and provide enhanced recreation opportunities.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that the City of Owosso does hereby accept the terms of Contract No. 24-5073 as received from the Michigan Department of Transportation, and that the City of Owosso does hereby specifically agree, but not by way of limitation, as follows:

FIRST: The City of Owosso commits to construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.

SECOND: The City of Owosso designates the City Manager as the authorized signer for said contract.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Law, Fear, Mayor Pro-Tem Osika, Councilmembers Olson, Haber, Mayor Teich.

NAYS: None.

ABSENT: Councilmember Pidek.

Gould House Deed Restrictions

Motion by Mayor Pro-Tem Osika to approve a resolution authorizing deed restrictions for the Amos Gould House as follows:

RESOLUTION NO. 19-2024

AUTHORIZING DEED RESTRICTIONS FOR THE AMOS GOULD HOUSE

WHEREAS, the city of Owosso, Shiawassee County, Michigan, Historical Commission owns the Amos Gould House located at 515 N. Washington Street, Owosso, MI 48867; and

WHEREAS, the Historical Commission has decided the property is under used and maintenance costs are not sustainable; and

WHEREAS, the Owosso City Council has authorized the Historical Commission to sell the Amos Gould House; and

WHEREAS, the City Council has decided to sell the house with deed restrictions in order to preserve the historic aesthetics of the property.

NOW THEREFORE BE IT RESOLVED by the City Council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: It has heretofore determined that it is advisable, necessary and in the public interest to approve the deed restrictions for the Amos Gould House located at 515 N. Washington Street, Owosso, MI 48867 substantially in the form attached.

DEED RESTRICTIONS

RE: Lots 1,2,3, and 4, in Block 33, of the Original Plat of the Village (now City) of Owosso, Shiawassee County, Michigan.

These Deed Restrictions attached to and made a part of the Warranty Deed covering the sale of the premises to the Purchaser (Grantee) are covenants running with the land and are binding upon all the heirs, personal representatives, assignees, and subsequent purchasers from the Purchaser herein and are in addition to the zoning restrictions and uses applicable to the said real estate by virtue of the zoning regulations of the City of Owosso, Shiawassee County, Michigan.

1. The Grantee accepts that no significant exterior alterations (e.g. the installation of siding that is not era appropriate to the Dwelling's original construction or the reconfiguration of entryways, or new construction that expands the area/size of the Dwelling, etc.) will be made to the property without prior written permission from the City of Owosso (Grantor), its successors or assigns. It is the intention of the Grantor to preserve the historical exterior aesthetics both in a neutral color (colors which are muted shades that appear to lack color but often have underlying hues that change with different lighting, e.g. beige, taupe, gray, cream, etc.) and features as of the date of the Dwelling's original construction and/or the state of the Dwelling as of the date of this Deed. The term "Dwelling" shall be inclusive of the carriage house.
2. If the Grantee intends to undertake future work contrary to the aforementioned restriction that may affect the Property, the Grantee must give 45 days prior written notice to the Grantor through the Owosso City Clerk.
3. These restrictions shall run with the land and be binding on the Grantee, its successors and assigns. The Grantee agrees to provide notice of the Restrictions in any deed or other legal instrument in which it divests itself of either fee simple title or some other lesser estate in the Property.
4. This Deed constitutes the entire agreement between the parties and may only be amended in writing by the Grantee with the written approval of the Grantor. No amendment will be effective unless it is executed in the same manner as this Deed was originally executed, expressly refers to this Deed and is recorded in the Register of Deeds Office in the County of Shiawassee.
5. If any provision of this Deed or the restrictions within or any amendment thereto is found to be illegal or otherwise unenforceable by a court of competent jurisdiction, such provision will be severed from the remainder of the Deed and such action will not affect the enforceability of the remaining provisions of the Deed.
6. Enforcement shall be by proceedings at law or in equity against any person or persons violating or attempting to violate any covenant herein contained or to restrain violation thereof or to recover damages, or both, which action may be brought by the City of Owosso.

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Councilmembers Law, Mayor Pro-Tem Osika, Councilmembers Fear, Haber, Olson, Mayor Teich.

NAYS: None.

ABSENT: Councilmember Pidek.

COMMUNICATIONS

N. Bradley Hissong, Building Official. January 2024 Building Department Report.

N. Bradley Hissong Building Official. January 2024 Code Violations Report.

N. Bradley Hissong Building Official. January 2024 Inspections Report.

N. Bradley Hissong Building Official. January 2024 Certificates Issued Report.

Kevin D. Lenkart, Public Safety Director. January 2024 Police Report.

Kevin D. Lenkart, Public Safety Director. January 2024 Fire Report.

Parks & Recreation Commission. Minutes of January 24, 2024.

Downtown Development Authority/Main Street. Minutes of February 7, 2024.

Historical Commission. Minutes of February 12, 2024.

CITIZEN COMMENTS AND QUESTIONS

None.

NEXT MEETING

Monday, March 04, 2024, 7:30 p.m. – Regular

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024

Building Board of Appeals – Alternate - term expires June 30, 2025

Zoning Board of Appeals – Alternate – term expires June 30, 2024

Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Councilmember Law for adjournment at 7:48 p.m.

Motion supported by Councilmember Osika and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Fuller, Assistant City Manager

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867 ▪ WWW.CI.OWOSSO.MI.US

Reprint from
February 5, 2024
Meeting Packet

DATE: January 23, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Tanya S. Buckelew, Planning and Building Director and the Planning Commission

SUBJECT: Repeal & Replace Chapter 38 – Zoning
Move Chapter 26 – Signs within new Zoning Ordinance
Adopt Zoning Map

RECOMMENDATION:

The Planning Commission and Staff recommend approval to repeal current Code of Ordinances Chapter 38 – Zoning, and replace it with an updated Chapter 38 – Zoning, including Zoning Map, and move Chapter 26 – Signs to a location within the new Zoning Ordinance, subject to the first reading and public hearing process of the City Council.

BACKGROUND

After an updated Master Plan in 2021, the next step in Redevelopment Ready Communities (RRC) was to adopt a new zoning ordinance. The Planning Commission, along with City Staff and City Planner have been reviewing the current ordinance and the proposed amendments.

The draft you have is a complete re-write of the Zoning ordinance to include new zoning districts, along with an updated Zoning map. Notice has been given as required by state statute, and public hearings were held by the Planning Commission on August 28, 2023 and November 27, 2023. No comments were submitted or made.

Since signs are a part of the zoning process, we recommend repealing the current Sign ordinance and moving it to the new Zoning ordinance. No language changes are suggested to the Sign ordinance.

FISCAL IMPACTS:

n/a

Master Plan Implementation Goals: A.1, A.8, 1.22, 2.13, 4.9, 4.11, 4.13, 4.14, 4.15, 4.17, 5.6, 5.13, 5.15, 5.29

ORDINANCE NO.

**APPROVING AMENDMENT
TO REPEAL AND REPLACE CHAPTER 38, ZONING,
AND RELOCATE CHAPTER 26, SIGNS, WITHIN THE ZONING ORDINANCE**

WHEREAS, in an effort to attract economic development to the City of Owosso, City staff has been working toward the goal of obtaining Redevelopment Ready Communities certification; and

WHEREAS, the next step in the process involved a comprehensive review of the City's Zoning Ordinance to remove obsolete rules and procedures, streamline requirements, and regulate for the kind of development the community desires; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Planning Commission believes a complete re-write of Chapter 38, Zoning, including an updated Zoning Map, will better address the needs of the community; and

WHEREAS, the Planning Commission held public hearings at their August 28, 2023 and November 27, 2023 regularly scheduled meetings regarding the proposal to repeal and replace the Zoning Ordinance in which no citizen comments were voiced or received; and

WHEREAS, the Planning Commission recommends the repeal and replacement of Chapter 38, Zoning, in its entirety; and

WHEREAS, they further recommend shifting the Sign Ordinance from Chapter 26, Signs, to an Article within the new Chapter 38, Zoning.

WHEREAS, the City Council held a public hearing on March 4, 2024, heard all interested persons, and deliberated on the proposed ordinance amendments.

NOW THEREFORE BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. REPEAL. That Chapter 38, Zoning, including the Zoning Map, is hereby repealed in its entirety.

SECTION 2. REPLACEMENT. That the new Chapter 38, Zoning, shall read as follows:

INSERT TEXT OF NEW ZONING ORDINANCE HERE

SECTION 3. RELOCATE. That Chapter 26, Signs, shall be relocated to Article XX, *Signs*, of the new Chapter 38, Zoning, with no further changes.

SECTION 4. SEVERABILITY. The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 5. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 7. AVAILABILITY. This ordinance may be purchased or inspected in the City Clerk's Office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 8. EFFECTIVE DATE. This amendment shall become effective March 25, 2024.



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 725-0528

MEMORANDUM

DATE: February 27, 2024

TO: Owosso City Council

FROM: Kevin Lenkart
Public Safety Chief

RE: FY25 Community Project Funding Letter of Support

RECOMMENDATION:

Staff recommends city council support for the City of Owosso application for a FY25 Community Project Funding grant through Community Project Funding.

BACKGROUND:

The FY25 Community Project Funding allows members of Congress to advocate for federal funding to go directly to projects in their district. City of Owosso staff has worked with staff from Senator Gary Peters on grant submission. The grant submission is for funding to assist in the replacement of the Owosso Public Safety building.

The application process encourages letters of community support including council resolutions from local governing bodies.

Master Plan Goals: 3.2, 3.20

RESOLUTION NO.

**SEEKING CITY COUNCIL SUPPORT FOR FY25 COMMUNITY PROJECT FUNDING
SUBMISSION FOR REDEVELOPMENT OF THE
OWOSSO PUBLIC SAFETY BUILDING**

WHEREAS, The City of Owosso supports the submission of an application titled, "Owosso Public Safety Building" to the FY25 Community Project Funding for funding to assist in the replacement of the Public Safety Building; and,

WHEREAS, the location of the proposed project is within the jurisdiction of the City of Owosso; and,

WHEREAS, the proposed project, if completed, will be a benefit to the community; and,

WHEREAS, with this resolution of support it is acknowledged that the City of Owosso is not committing to any obligations; financial or otherwise.

NOW THEREFORE, BE IT RESOLVED that the City of Owosso hereby supports submission of a FY 25 Community Project Funding.

- | | |
|---------|---|
| FIRST: | It has heretofore been determined that it is advisable, necessary and in the public interest to proceed with the submission of a FY25 Community Project Funding Application for monies to assist in the replacement of the Owosso Public Safety Building. |
| SECOND: | Application for a FY25 Community Project Funding submission is authorized and the City is willing to participate in the program. |
| THIRD: | With this resolution of support, it is acknowledged that the City of Owosso is not committing to any obligations, financial or otherwise. |
| FOURTH: | The appropriate city staff members are authorized to sign the application documents. |



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 4, 2024

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Change Order No. 2 to Addendum No. 2 – ENG Engineering & Surveying Contract for Engineering Services for North Street Project

RECOMMENDATION

Approval of Change Order No. 2 to Addendum No. 2 of the Contract with ENG Engineering & Surveying, an increase of \$15,872.28 to the contract amount.

BACKGROUND

On February 22, 2022, City Council approved Addendum No. 2 to the contract with ENG Engineering & Surveying in the amount of \$142,562.50 for construction administration services for the North Street project.

Change order no. 1, an increase of \$16,780.00 was approved on October 2, 2023, for additional inspection due to underground utility conflicts.

During final stages of construction, additional asphalt testing was required from ENG's subconsultant. Additionally, a utility pole was determined to be unstable, and a lack of substantial grass growth due to weather conditions required additional construction inspection time at the conclusion of the project. ENG's request letter is attached.

The revised Contract amount for Addendum No. 2 will become \$175,214.78 should City Council approve Change Order No. 2.

FISCAL IMPACTS

Funds for the additional expenses in the amount of \$15,872.28 will be issued from the Major Street fund.

Attachments: (1) Change Order No. 2
(2) Resolution
(3) ENG Letter

Master Plan Implementation Goals: 3.10, 3.13, 5.7

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER NO. 2 TO ADDENDUM NO. 2
TO THE CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES WITH
ENG ENGINEERING & SURVEYING FOR
THE 2023 NORTH STREET PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved Addendum No. 2 to a Contract with ENG Engineering and Surveying on February 22, 2022 for Professional Engineering Services for the 2023 North Street Project in the amount of \$142,562.50; and

WHEREAS, Change Order No. 1 in the amount of \$16,780.00 was approved on October 2, 2023 to increase the contract amount to \$159,342.50; and

WHEREAS, the contract must be modified to increase the contract amount due to additional inspection time and material testing necessary to complete the project; and

WHEREAS, the Director of Engineering has reviewed the change order as requested and has determined it to be fair and reasonable.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has theretofore determined that it is advisable, necessary and in the public interest to change the contract with ENG Engineering & Surveying for an increase of cost to the city of Owosso in the amount of \$15,872.28 as outlined in the change order.
- SECOND: The mayor and city clerk are requested and authorized to sign Change Order No. 2 to Addendum No. 2 to the Engineering Services Contract between the City of Owosso, Michigan and ENG Engineering & Surveying.
- THIRD: The Accounts Payable department is authorized to make payment up to the current contract amount of \$159,342.50 plus the change order amount of \$15,872.28, totaling \$175,214.78.
- FOURTH: The additional expenses shall be paid from Major Street Fund Account No. 202-451-818.000-NORTHSTR23.

CHANGE ORDER

No. 2

OWNER: City of Owosso
CONTRACTOR: ENG Engineering and Surveying
CONTRACT NAME: City of Owosso North Street Project
OWNER's P.O. NO. 43588

The Contract is modified as follows upon execution of this Change Order:

Description:

Add additional cost for construction administration services due to increased material testing, inspection, and administration.

Adjust the following quantities to the Contract:

<u>Category</u>	<u>Price Change</u>
Task 2 Street Construction Administration	\$15,872.28
Total Change:	\$15,872.28

CHANGE IN CONTRACT PRICE
Original Contract Price \$ 142,562.50
Increase (Decrease) from previously approved Change Orders No. 1 to 1: \$ 16,780.00
Contract Price prior to this Change Order: \$ 159,342.50
Increase (Decrease) of this Change Order: \$ 15,872.28
Contract Price incorporating this Change Order: \$ 175,214.78

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Increase (Decrease) from previously approved Change Orders No. _____ to _____: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)

RECOMMENDED:

By: _____

ENGINEER (Authorized Signature)

Title: Director of Engineering

Date: _____

APPROVED:

By: _____

OWNER (Authorized Signature)

Title: _____

Date: _____

ACCEPTED:

By: _____

CONTRACTOR (Authorized Signature)

Title: _____

Date: _____

February 15, 2024

Mr. Clayton Wehner, Director of Engineering
City of Owosso
City Hall, 301 W Main Street
Owosso, MI 48867

RE: Request for Contract Amendment: North Street Reconstruction
P.O. #000043588, dated 1/18/2022

Dear Mr. Wehner:

Please accept this letter as a request for a contract amendment for additional engineering services for the referenced project.

As the construction of this project was nearing completion, several unexpected issues arose resulting in additional time for field and office staff as well as subconsultant expense beyond that originally anticipated.

During paving operations, HMA samples were obtained and tested per MDOT procedures. The subconsultant test results indicated an out-of-specification result for the asphalt content of two mixes. This out-of-specification result initiated mandatory additional testing to determine the extent to which penalties will be assessed for the pay items involved as well as additional staff hours to review and interpret results, correspond, and resolve disputes with all parties involved, and generate a contract modification which appropriately accounted for out-of-specification material.

Another issue was encountered during a preliminary walkthrough when it was discovered that the utility pole at 510 North Street was unstable following the installation of the storm structure adjacent to the utility pole. This resulted in additional staff hours for correspondence to determine the appropriate resolution for the issue, construction inspection for additional work performed, and incorporation of the additional pay items into a contract modification.

The last item that has resulted in additional time is the lack of established grass in the parkway prior to the end of the growing season. This will result in additional time for construction inspection, project management, and office tech duties into the 2024 construction season to ensure proper vegetation establishment, issue final estimates and final contract modifications, as well as delay the final MDOT file review.

Our total level of effort for the additional construction engineering is as follows:

Project Manager - 4 hours @ \$205/hr =	\$ 820.00
Project Engineer - 28 hours @ \$120/hr =	\$ 3,360.00
Staff Engineer - 35 hours @ \$100/hr =	\$ 3,500.00
Office Technician - 16 hours @ \$105/hr =	\$ 1,680.00
Subconsultant - Expense.....	<u>\$ 6,512.28</u>

\$15,872.28

The total not-to-exceed cost of this requested contract amendment for additional construction engineering services is \$15,872.38.

Thank you for considering this request for Contract Amendment No. 2. If this request meets with your approval, please issue a contract amendment to Purchase Order #000043588 accordingly.

If you have any questions, please do not hesitate to call.

Sincerely,

Eng., Inc.

A handwritten signature in black ink, appearing to read "Erik J. Morris". The signature is fluid and cursive, with a long horizontal stroke at the end.

Erik J. Morris, PE
Vice President



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 4, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Palmer 3A and Juniper 1 Well Houses Project Change Order #3

RECOMMENDATION:

Approval of increased payment for construction work by Sorensen Gross Company (Flint, MI) for the Palmer 3A and Juniper 1 Well Houses project in the amount of \$3,202.00.

BACKGROUND:

On January 17, 2023, the City received bids for the Palmer 3a and Juniper 1 Well Houses Project. Work includes construction of two (2) well houses, two (2) vertical line-shaft turbine pumps, water mains to connect water wells to existing raw water mains for the following wells:

- Palmer 3A
- Juniper 1

On February 6, 2023, City Council approve a resolution to tentatively award the Palmer 3A and Juniper 1 Well Houses Project contract to Sorensen Gross Company. As Sorensen Gross Company was the confirmed low and most responsive bid and agreed to perform the work for a total cost amount of \$2,363,238.00.

On August 21, 2023, City Council approved change order #1, for \$8,029.00 due to a location error by Engineering firm OHM, which caused the need for additional materials and labor which weren't initially planned for.

On December 4, 2023, City Council approved change order #2, for \$7,904.00, due to the discovery that unsuitable soils were present at the proposed location for the Palmer 3A well house, the contractor was required to remove the unsuitable soils and replace them with sound, compacted materials. Change order #2 covered the additional work and materials that were required. OHM reviewed the proposed change order and cost, and found it to be fair and acceptable. EGLE determined change order #2 was within the scope of the approved loan project.

More recently, the end of last summer it was discovered that the existing raw water main was mismarked, which meant the location instead of being in the green space, was actually just under the road. Causing a lost day of work for the contractor. The total cost to the contractor was \$3,202.00 and a contract day for completion. EGLE has determined this change order is within

the scope of the approved loan project. To the extent project contingency funds are sufficient to cover the allowable costs of the change order, state approval will result in loan participation.

This change increases the project cost by \$3,202.00, bringing the total project cost from \$2,379,171.00 to \$2,382,373.00. Plus the addition of one (1) day to both Substantial Completion as well as Ready for Final Payment. Making the new dates:

- Substantial Completion – 3/28/2024
- Ready for Final Payment - 4/25/2024

FISCAL IMPACTS:

The project is funded by the DWSRF and ARPA Funds, with the additional costs of \$3,202.00. Final expenses in the amount of \$2,382,373.00 shall be paid from the Water Fund and 2023 SRF Bond Funds.

Document originated by: Ryan E. Suchanek, Director of Public Services & Utilities

ATTACHMENTS: (1) Resolution
 (2) Change Order #3

Master Plan Implementation Goals: 1.5, 3.4

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER NO. 3
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO
AND SORENSEN GROSS COMPANY OF FLINT, MICHIGAN
FOR THE PALMER 3A AND JUNIPER 1 WELL HOUSES PROJECT
FOR WATER SYSTEM IMPROVEMENTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Sorensen Gross Company, on February 6, 2023 for the construction and installation of two (2) well houses, two (2) vertical line-shaft turbine pumps, water mains to connect water wells to existing raw water mains for wells Palmer 3A and Juniper 1, are approved 2023 SRF planned project; and

WHEREAS, the project is now underway and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the Water System Improvement Palmer 3A and Juniper 1 Well Houses project contract with Sorensen Gross Company to increase the contract amount to update contract work and supplies to be used.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 3 in the amount of \$3,202.00; an increase to the Contract for Services between the City of Owosso and Sorensen Gross Company, revising the total current contract amount from \$2,379,171.00.00 to \$2,382,373.00. As well as the addition of one (1) day to both Substantial Completion and Ready for Final Payment. Making the new dates:
- Substantial Completion – 3/28/2024
 - Ready for Final Payment - 4/25/2024
- THIRD: The Accounts Payable department is authorized to pay Sorensen Gross Company for work satisfactorily completed up to the revised contract amount of \$2,382,373.00.
- FOURTH: The above expenses shall be paid from 591.901.972.200 DWRLF23-24

Date of Issuance:	2/1/2024	Effective Date:	
Owner:	City of Owosso	Owner's PO No.:	000044007
Contractor:	Sorensen Gross Company	Contractor's Project No.:	88303-001
Engineer:	OHM Advisors	Engineer's Project No.:	0020-23-0010
Project:	Juniper & Palmer 3A Wellhouses	EGLE Permit No.:	ACT-224019

The Contract is modified as follows upon execution of this Change Order:

Description:

The earthwork subcontractor, Fessler-Bowman was delayed for one full day on 11/15/23. The existing raw watermain along Hintz Road was required to be located for a connection tie-in for the new Juniper wellhouse watermain. When Fessler-Bowman excavated to perform the connection, the existing raw watermain was not where it was specified on the plans. After meetings and discussion with the City of Owosso, it was decided that the City's forces would locate the watermain and then Fessler-Bowman would return for the connection.

Fessler-Bowman incurred a delay and is entitled to compensation for the labor and equipment that was on-site for the duration of the delay. The Engineer reviewed the attached backup data provided by Fessler-Bowman for the details of the delays and has deemed their request reasonable, including the allowed markup by Sorensen Gross Company.

Attachments:

- **Contractor's Quote:**

Quote Letter from Sorensen Gross Company dated 11/15/2023 (1 page)

Breakdown in Price from Fessler-Bowman, Subcontractor dated 11/15/2023 (1 page)

See Page 2 for changes in Contract Price and Time.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: <u>\$ 2,363,238.00</u>	Original Contract Times: 45 Calendar Weeks from NTP Substantial Completion: <u>3/27/2024</u> Ready for Final Payment: <u>4/24/2024</u>
Revision from previously approved Change Orders No. <u>01</u> to No. <u>02</u> <u>\$ + 15,933.00</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>01</u> to No. <u>02</u> : 0 Days Substantial Completion: <u>No change</u> Ready for Final Payment: <u>No change</u>
Contract Price prior to this Change Order: <u>\$ 2,379,171.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>3/27/2024</u> Ready for Final Payment: <u>4/24/2024</u>
Increase of this Change Order: <u>\$ + 3,202.00</u>	Revision of this Change Order: Substantial Completion: <u>+ 1 Day</u> Ready for Final Payment: <u>+1 Day</u>
Contract Price incorporating this Change Order: <u>\$2,382,373.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>3/28/2024</u> Ready for Final Payment: <u>4/25/2024</u>

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: <u>Traci M. Robinson</u>	By: _____	By: _____
Traci M. Robinson, PE	Owner (Authorized Signature)	Contractor (Authorized)
Title: <u>Project Engineer</u>	Title _____	Title _____
Date: <u>2/1/2024</u>	Date _____	Date _____

Approved by Funding Agency - EGLE

By: _____

Title: _____

Date: _____

SORENSEN GROSS CONSTRUCTION

Job Name:	Palmer 3A&Juniper Well House Des	DATE:	11/15/2023
Description;	CE#5 R Road Cutting Delay	supervision	\$75.00 per hr
Job Number:	88303	Laborer	\$52.00 per hr
		Carpenter	\$57.00 per hr

DESCRIPTION	QUANTY	UNIT	COST	MATERIAL	COST	LABOR	TOTAL
No-Labor				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
SUBTOTAL				\$0		\$0	\$0
SALES TAX						6%	\$0
S/G FEE						50%	\$0
SUBTOTAL SORESEN GROSS WORK							\$0

SUBCONTRACT WORK

Fessler Bowman (Road/Water main Cutting Delay)	\$2,882
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SUBTOTAL SUBCONTRACT WORK	ADD	\$2,882
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Sorensen Gross Costs	10.00%	\$288
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	\$3,170
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SUBTOTAL

Add bonds and insurance	1%	\$32
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Total Add Lump Sum Cost	\$3,202
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Watermain Cut In Delay 09/14

Date: 11/15/2023
To: Sorrenson Gross
 Owosso Well House Projects

Project: Owosso Well House Projects
F&B Office: 810-733-1313
F&B Mobile:
F&B Fax:

Attn: Darek Gabrel

Work Description: Watermain Cut In Delay 09/14

Description	Quantity	Unit	Unit Price	Total
LABOR				
Foreman (1) - RT	8.5	hrs	\$ 68.83	\$ 585.06
Foreman - OT		hrs	\$ 103.25	\$ -
Operator (1) - RT	8	hrs	\$ 78.01	\$ 624.08
Operator - OT		hrs	\$ 117.02	\$ -
Laborer (1) - RT	16	hrs	\$ 57.97	\$ 927.52
Laborer - OT		hrs	\$ 86.96	\$ -
EQUIPMENT				
315 Excavator	2.83	hrs	\$ 83.75	\$ 237.01
308 Excavator	2.63	hrs	\$ 68.75	\$ 180.81
Skid Steer	0.33	hrs	\$ 43.75	\$ 14.44
Foreman Truck	2.92	hrs	\$ 17.50	\$ 51.10
MATERIAL				
SUBCONTRACTORS				
SUBTOTAL				\$ 2,620.02
MARKUP (L&M)				\$ 262.00
MARKUP (SUB)				\$ -
TOTAL				\$ 2,882.02

Request Submitted By: _____ Jesse Geyer
 _____, Project Manager

Date: 11/15/2023

Accepted By: _____

Date: _____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 4, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Drinking Water State Revolving Fund (DWSRF) 5 Years Project Plan - Addendum No. 8 to Fishbeck

RECOMMENDATION:

Approval of a professional service agreement with Fishbeck of Lansing, Michigan, as Addendum No. 8 to the Utilities General Engineering Contract, to prepare a DWSRF Five (5) Year Project Plan in the amount of \$55,000.00.

BACKGROUND:

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) offers low interest loans currently at 2% for 20 and 30 year loan pay-off periods. Some of the advantages the DWSRF program offers to municipalities are:

- Access to grants.
- Principal loan forgiveness (if qualified as overburdened or significantly overburdened status) can be 50% for water main replacements, Water Treatment Plant rehabilitations, and new wells.
- Water service replacements (including lead service line replacements – LSLR) from the water main to the private property building are eligible for project loan funding.

Project applications can score higher for funding approval if the proposed project encompasses a larger scope. This may include, water distribution improvements, physical treatment plant improvements, and new well field developments, which would serve to focus on overall water quality needs within the community. These needs have been identified within the past few years, as result of completion of EGLE required Asset Management Planning, and the 2023 Water Reliability Study performed by staff and Fishbeck.

Approved project plans are good for five (5) years for funding requests. Project Plans are due to EGLE on June 1, 2024. Approved projects are eligible for funding as early as December 2024.

FISCAL IMPACTS:

The services proposed are a not-to-exceed \$55,000.00. Services are chargeable to the FY 2023-2024 Water Fund.

Master Plan Implementation Goals: 3.4, 3.8

Document originated by: Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution
(2) Fishbeck Proposal

RESOLUTION NO.

**APPROVAL OF ADDENDUM NO. 8 TO THE AGREEMENT FOR PROFESSIONAL
ENGINEERING SERVICES WITH FISHBECK TO PREPARE A FIVE (5) YEAR PROJECT PLAN**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Fishbeck of Lansing, Michigan by adoption of resolution on September 7, 2021; and

WHEREAS, the City and Director of Public Services & Utilities desires to expand the contract to include additional services for preparation and submission of a five (5) years Project Plan to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for Drinking Water State Revolving Fund (DWSRF) for the 2024 program cycle.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to expand the contract approved by resolution on September 7, 2021 with Fishbeck to include preparation of a Five (5) Year Project Plan in the amount of \$55,000.00, for DWSRF project funding for public water supply improvements.
- SECOND: The accounts payable department is authorized to submit payment to Fishbeck, in the amount not to exceed \$55,000.00 as addendum No. 8 for DWSRF Five (5) Year Project Plan 2024.
- THIRD: The above expenses shall be paid from the water fund.

February 20, 2024

Ryan Suchanek
Director of Public Services & Utilities
City of Owosso
301 West Main Street
Owosso, MI 48867

Proposal for Professional Services for DWSRF Project Planning Document

Fishbeck is pleased to provide this proposal to prepare a Project Planning Document for the Drinking Water State Revolving Fund (DWSRF). The Project Plan is required to apply for funding improvement projects at the Water Treatment Facility (WTF) and distribution system. Our proposal is based on our knowledge of the WTF and our experience in assisting municipalities with obtaining DWSRF financing.

Understanding

The City is required by Michigan Department of Environment, Great Lakes, and Energy (EGLE) to update their 2019 DWSRF Project Plan and resubmit an updated Project Planning Document. Relevant information from the previous 2019 Project Plan and Master Plan study completed by Fishbeck in 2023 will be utilized to update the current plan.

Scope of Services

Fishbeck will prepare, provide public notice, and submit a Project Planning Document to EGLE for final approval on or before June 1, 2024. The proposed Project Planning Document will be prepared in accordance with EGLE guidelines, including the following:

1. Prepare and submit draft DWSRF Project Planning Document to EGLE, which will include:
 - a. Project background information.
 - b. Analysis of alternatives.
 - c. Selected alternative.
 - d. Evaluation of environmental impacts.
 - e. Mitigation of short-term, long-term, and indirect impacts.
2. Assist the City with the public participation requirements of the DWSRF Project Planning Document, which includes:
 - a. Advertising for the public hearing, 15 days in advance.
 - b. Hosting the public hearing and preparing information and exhibits in support of the meeting.
 - c. Updating the Project Planning Document based on public comments. Comments received on the draft Project Planning Document at the public meeting will be reviewed and responses prepared for inclusion in the final Project Planning Document.
3. Coordinate the adoption of the resolution to proceed with the DWSRF Project Planning Document by the City Council.
4. Prepare and submit the final DWSRF Project Planning Document to EGLE on or before June 1, 2024.

5. Coordinate with EGLE for final acceptance and approval of the DWSRF Project Planning Document by October 2024.

Professional Services Fees

Fishbeck proposes to complete the scope of services on a time and expense basis for a lump sum fee of Fifty-Five Thousand Dollars (\$55,000).

Authorization

We are available to begin work on the project immediately upon receipt of your written authorization. This proposal is made subject to the Terms and Conditions of the standing professional services agreement between the City of Owosso and Fishbeck, dated September 7, 2021.

If you have any questions or require additional information, please contact me at 517.887.4099 or bvanzee@fishbeck.com.

Sincerely,

A handwritten signature in black ink that reads "Brian Van Zee". The signature is fluid and cursive, with the first name "Brian" and last name "Van Zee" clearly distinguishable.

Brian Van Zee

Senior Water and Wastewater Engineer

By email



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: February 26, 2024

TO: Owosso City Council

FROM: Kevin Lenkart
Owosso Public Safety Chief

RE: Public Safety Door Replacement Bid Award

Recommendation: Recommend Council award the Public Safety Door Replacement, Exterior/Interior door bid to HI-Quality Glass, Inc. 216 E. Exchange St, Owosso, MI 48867, with a total bid amount of \$26,490.00.

Background: Bids were opened on Tuesday, February 20, 2024, for the removal and replacement of six (6) doors at the Public Safety building. Two bids were received, one from HI-Quality Glass, Inc. the 2nd from D & N Development Inc. The bid from Hi-Quality Glass, Inc. was the lowest and most responsible bid. The doors are over thirty years old, worn and need to be replaced.

The funding will be split between Police/Fire building maintenance accounts.

Master Plan Goals: 3.2, 3.20

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
EXTERIOR/INTERIOR DOOR REPLACEMENT AT THE
PUBLIC SAFETY BUILDING
WITH HI-QUALITY GLASS, INC. OF OWOSSO, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Public Safety building that needs its exterior and interior doors replaced; and

WHEREAS, the City of Owosso sought bids for door replacement and it is hereby determined that HI-Quality Glass, Inc. is qualified to install the doors and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase doors and have them installed by Hi-Quality Glass, Inc.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services between the City of Owosso and HI-Quality Glass, Inc in the amount not to exceed \$26,490.00.
- THIRD: The accounts payable department is authorized to issue payment for work satisfactorily completed.
- FOURTH: The above expenses will be evenly split between Police and Fire building maintenance, 101-301-930-000 and 101-336-930.000

CITY OF OWOSSO BID TABULATION SHEET

DATE 2/20/2024

DEPT. DPS

SUBJECT: Exterior / Interior Door Replacement

Hi Quality Glass Inc

216 E Exchange St

Owosso, Mi 48867

989-723-7896

D&N Development, Inc

3163 Flushing Rd Suite 222

Flint, Mi 48504

810-493-5914

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Outside Entrance Doors	4	EA	\$ 4,415.00	\$ 17,660.00	3,750.00	\$ 15,000.00	\$	-
2	Main Entry Door	1	EA	\$ 4,415.00	\$ 4,415.00	10,000.00	\$ 10,000.00	\$	-
3	Interior Door	1	EA	\$ 4,415.00	\$ 4,415.00	4,500.00	\$ 4,500.00	\$	-
Total:					\$ 26,490.00		\$ 29,500.00		

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:\$2,500

N/A

N/A

DEPT HEAD Kevin Lenkart

GENERAL LIABILITY INSURANCE

EXPIRATION DATE:

N/A

AWARDED:

PURCH. AGENT: [Signature] 2/26/24

WORKERS COMPENSATION INSURANCE

EXPIRATION DATE:

N/A

COUNCIL

APPROVED:

STAFF REC.: [Signature]

SOLE PROPRIETORSHIP

EXPIRATION DATE:

N/A

PO NUMBER:

101 301 930.000 / 101 336 930.000

Five / piece 50/50 split

EXHIBIT A

Contract for Services Between

The City of Owosso

and

Hi-Quality Glass, Inc.

Public Safety Interior/Exterior Door Replacement

March 2024

CONTRACT

THIS AGREEMENT is made on March ____, 2024 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and HI-QUALITY GLASS, INC. ("contractor"), a Michigan company, whose address is 216 E. Exchange Street, Owosso, MI 48867.

Based upon the mutual promises below, the contractor and the city agree as follows:

ARTICLE I - Scope of work

The contractor agrees to furnish all of the materials, equipment and labor necessary and to abide by all the duties and responsibilities applicable to it for the project entitled "Public Safety Interior/Exterior Door Replacement", in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Bonds
- General conditions
- Standard specifications
- Detailed specifications

ARTICLE II - The Contract Sum

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms not to exceed twenty-six thousand, four hundred ninety dollars (\$26,490.00). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

ARTICLE III – Assignment

This contract may not be assigned or subcontracted without the written consent of the city.

ARTICLE IV - Choice of law

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

ARTICLE V - Relationship of the parties

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

ARTICLE VI – Notice

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

ARTICLE VII - Indemnification

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

ARTICLE VIII - Entire agreement

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By_____

Its:_____

Date:_____

THE CITY OF OWOSSO

By_____

Its: Robert J. Teich, Jr., Mayor

Date:

By_____

Its: Amy K. Kirkland, City Clerk

Date:



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 4, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Contract Award for 2024 Spring City Tree Removal Services

RECOMMENDATION:

Award of contract to Lynch Tree Company, LLC of Byron, Michigan, for tree removal services, in the amount of \$31,900.00.

BACKGROUND:

This program involves removing dead and/or diseased trees within the City right of way that are at risk of having falling branches or collapse.

Fifteen bids were received.

Broken into 3 options:

1. Must Remove (Trees 1 – 23)
2. Selective Removal (Trees 24 – 30)
3. Combination (Trees 1 – 30)

The lowest bid received for Option 3 was from Lynch Tree Company, LLC of Byron, Michigan.

FISCAL IMPACTS:

The low and responsible bid of \$31,900.00, plus \$5,000.00 for contingency (total of \$36,900.00) reflects trees known at this time that require removal. Costs for these services shall be paid from the local and major street funds account 202/203-480-818.000.

RESOLUTION NO.

**AUTHORIZATION TO ENTER INTO A SERVICE AGREEMENT WITH
LYNCH TREE COMPANY LLC
FOR 2024 SPRING TREE REMOVAL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that maintenance and removal of city owned trees within the street right of way is required, and in the public interest to maintain an aesthetically pleasing community, and to avoid risk of property damage and risk to the general public; and

WHEREAS, the City of Owosso solicited bids to perform tree removal services, for the 2024 fiscal year; and

WHEREAS, Lynch Tree Company LLC of Byron, Michigan has provided a bid in the low responsive amount of \$31,900.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Lynch Tree Company LLC for tree removal services for the 2024 fiscal year.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the contract document/s for services between the City of Owosso, Michigan and Lynch Tree Company LLC in the amount of \$31,900.00.
- THIRD: The accounts payable department is authorized to pay Lynch Tree Company LLC for work satisfactorily completed in the amount of \$31,900.00, plus a contingency of \$5,000.00 to be utilized upon written approval..
- FOURTH: The above expenses shall be paid from accounts 202/203-480-818.000.

CITY OF OWOSSO BID TABULATION SHEET

DATE 2/13/2024

DEPT. DPW

SUBJECT: 2024 Spring Tree
Removal BidLynch Tree Company, LLC
16040 Duffield Rd
Byron, Mi 48418
810-444-4671Burman's Tree Services, LLC
17045 Garvey Rd
Chelsea, Mi 48118
734-478-6916Vangordon Land Solutions
784 N Milford Rd
Highland, Mi 48380
248-390-1576

ITEM #	DESCRIPTION	Tree #	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Option 1-Must Remove Trees 1 - 23 Total	1-23	N/A	\$ 25,000.00	N/A	\$ 25,225.00	N/A	\$ 26,000.00
2	Option 2-Selective Removal Trees 24-30	24-30		\$ 6,900.00		\$ 7,973.00		\$ 7,400.00
3	Option 3 - Combination Trees 1 - 30 Total	1-30		\$ 31,900.00		\$ 33,198.00		\$ 33,400.00

J&J Hardwoods, Inc
16343 S US Hwy27
Lansing, Mi 48906
517-371-4230Treeworks, Inc
11011 Fitzgerald St
Nunica, Mi 49448
616-837-1100Owen Tree Services, Inc
225 N Lake George Rd
Attica, Mi 48412
810-724-6651

ITEM #	DESCRIPTION	Tree	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Option 1-Must Remove Trees 1 - 23 Total	1-23	N/A	\$ 32,700.00	N/A	\$ 34,500.00	N/A	\$ 36,375.00
2	Option 2-Selective Removal Trees 24-30	24-30		\$ 9,350.00		\$ 10,500.00		\$ 9,375.00
3	Option 3 - Combination Trees 1 - 30 Total	1-30		\$ 42,050.00		\$45,000.00		\$ 45,750.00

DEPT
HEAD:GENERAL LIABILITY INS EXPIRATION DATE:
2/10/2025

AWARDED:

PURCH.
AGENT:
STAFF
REC.:WORKERS COMPENSATION INS EXPIRATION DATE:
7/1/2024COUNCIL
APPROVED:SOLE PROPRIETORSHIP
EXPIRATION DATE:

NA

PO NUMBER:

Lynch Tree Company

202.480.818.000
203.480.818.000

CITY OF OWOSSO BID TABULATION SHEET

DATE 2/13/2024

DEPT. DPW

SUBJECT: 2024 Spring Tree

Removal Bid

The Michigan Property Network
LLC
376 Beach Form Circle #1088
Highland, Mi 48357
248-716-6224

Arbor Master Tree Service Inc
10611 Pine Bluff
Whitmore Lake, Mi 48189
734-945-3306

Chop
1505 Steele Ave SW
Grand Rapids, Mi 49507
616-583-9821

ITEM #	DESCRIPTION	Tree	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Option 1-Must Remove Trees 1 - 23 Total	1-23	N/A	\$ 36,700.00	N/A	\$ 38,000.00	N/A	\$ 38,050.00
2	Option 2-Selective Removal Trees 24-30	24-30		\$ 11,100.00		\$ 15,300.00		\$ 12,000.00
3	Option 3 - Combination Trees 1 - 30 Total	1-30		\$ 47,800.00		\$49,300.00		\$ 50,050.00

SUBJECT: 2024 Spring Tree

Removal Bid

Midwest Tree Service LLC
6791 Lansing Rd
Charlotte, Mi 48813
517-394-2328

Advanced Tree Care Service, Inc
3236 Grand Blanc Rd
Swartz Creek, Mi 48473
810-208-0554

Limb Walkers Tree & Snow LLC
10073 Bryce Rd
Avoca, Mi 48006
810-304-4665

ITEM #	DESCRIPTION	Tree	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Option 1-Must Remove Trees 1 - 23 Total	1-23	N/A	\$ 41,015.00	N/A	\$ 44,400.00	N/A	\$ 47,000.00
2	Option 2-Selective Removal Trees 24-30	24-30		\$ 12,440.00		\$ 11,500.00		\$ 16,000.00
3	Option 3 - Combination Trees 1-30 Total	1-30		\$ 53,455.00		\$ 55,900.00		\$ 63,000.00

CITY OF OWOSSO BID TABULATION SHEET

2/13/2024

DEPT.

DPW

SUBJECT: 2024 Spring Tree

Removal Bid

Pure Green Lawn & Tree
Professionals
6207 W Grand River Ave
Lansing, MI 48906
517-703-1111

Monarch Tree Services, LLC
6586 Mt Garfield Rd
Nunica, MI 49448
616-551-7032

Endrizzi
610 Old Rt 146 Loop
Vienna, IL 62995
618-771-2888

ITEM #	DESCRIPTION	Tree	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Option 1-Must Remove Trees 1 - 23 Total	1-23	N/A	\$ 52,100.00	N/A	\$ 55,750.00	N/A	\$ 201,400.00
2	Option 2-Selective Removal Trees 24-30	24-30		\$ 18,400.00		\$ 16,700.00		\$ 63,600.00
3	Option 3 - Combination Trees 1 - 30 Total	1-30		\$ 70,500.00		\$72,450.00		\$ 265,000.00

EXHIBIT A

Contract for Services Between

The City of Owosso

and

Lynch Tree Company LLC

2024 Spring Tree Removal

March 2024

CONTRACT

THIS AGREEMENT is made on March ____, 2024 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and LYNCH TREE COMPANY LLC ("contractor"), a Michigan company, whose address is 16040 Duffield Rd, Byron, Michigan 48418.

Based upon the mutual promises below, the contractor and the city agree as follows:

ARTICLE I - Scope of work

The contractor agrees to furnish all of the materials, equipment and labor necessary and to abide by all the duties and responsibilities applicable to it for the project entitled "Public Safety Interior/Exterior Door Replacement", in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Bonds
- General conditions
- Standard specifications
- Detailed specifications

ARTICLE II - The Contract Sum

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms not to exceed thirty-one thousand nine hundred dollars (\$31,900.00). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

ARTICLE III – Assignment

This contract may not be assigned or subcontracted without the written consent of the city.

ARTICLE IV - Choice of law

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

ARTICLE V - Relationship of the parties

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

ARTICLE VI – Notice

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

ARTICLE VII - Indemnification

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

ARTICLE VIII - Entire agreement

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By_____

Its:_____

Date:_____

THE CITY OF OWOSSO

By_____

Its: Robert J. Teich, Jr., Mayor

Date:

By_____

Its: Amy K. Kirkland, City Clerk

Date:



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 4, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: 2024 Water Main Replacement Project Tentative Award

RECOMMENDATION:

Approval of the tentative award of the low responsive bid from Glaeser Dawes Corporation (Flushing, MI) for water main replacement on Dewey St, Grace St, Tracy St, and Young St in the amount of \$1,608,110.71 and sanitary sewer replacement on Young St in the amount of \$103,243.11 for a total contract amount of \$1,711,353.82.

BACKGROUND:

On February 13, 2024, the City received bids for the 2024 Water Main Replacement Project. Work includes replacement of the water main and water service lines, altogether with related work items, along the following streets:

- Dewey Street from Brandon to Moore
- Grace Street from Cedar to Shiawassee (M-52)
- Tracy Street from Frederick to Stewart
- Young Street from Chestnut to Brooks

The project also includes a segment of sanitary sewer replacement on Young Street. Glaeser Dawes Corporation is the confirmed low and most responsive bid and agrees to perform the work for a total cost amount of \$1,711,353.82. A resolution for tentatively awarding the 2024 Water Main Replacement Project contract to Glaeser Dawes Corporation and tabulation of bids received is included for your consideration. The tentative award is required by the Drinking Water State Revolving Fund.

It should be noted, that current discussions are ongoing about reducing the scope of the water mains being replaced. In order to reduce the overall 2024 DWSRF project total cost, due to the increased bid prices over the original estimates.

But due to EGLE DWSRF milestones, the tentative bid award needs to be approved at the March 4, 2024 meeting in order to meet the EGLE deadline. A Change Order may be issued at a later date, in order to reduce water mains and costs for budget reasons.

FISCAL IMPACTS:

The project is funded by the DWSRF in the amount of \$1,608,110.71 and by the Sewer fund in the amount of \$103,243.11

ATTACHMENTS: (1) Resolution, 2024 Water Main Replacement Project Tentative Award
 (2) Bid Tabulation 2024 Water Main Replacement Project

Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER NO. 3
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO
AND SORENSEN GROSS COMPANY OF FLINT, MICHIGAN
FOR THE PALMER 3A AND JUNIPER 1 WELL HOUSES PROJECT
FOR WATER SYSTEM IMPROVEMENTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Sorensen Gross Company, on February 6, 2023 for the construction and installation of two (2) well houses, two (2) vertical line-shaft turbine pumps, water mains to connect water wells to existing raw water mains for wells Palmer 3A and Juniper 1, are approved 2023 SRF planned project; and

WHEREAS, the project is now underway and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the Water System Improvement Palmer 3A and Juniper 1 Well Houses project contract with Sorensen Gross Company to increase the contract amount to update contract work and supplies to be used.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 3 in the amount of \$3,202.00; an increase to the Contract for Services between the City of Owosso and Sorensen Gross Company, revising the total current contract amount from \$2,379,171.00.00 to \$2,382,373.00. As well as the addition of one (1) day to both Substantial Completion and Ready for Final Payment. Making the new dates:
- Substantial Completion – 3/28/2024
 - Ready for Final Payment - 4/25/2024
- THIRD: The Accounts Payable department is authorized to pay Sorensen Gross Company for work satisfactorily completed up to the revised contract amount of \$2,382,373.00.
- FOURTH: The above expenses shall be paid from 591.901.972.200 DWRLF23-24

CITY OF OWOSSO BID TABULATION SHEET

DATE 2/13/2024

DEPT. Engineering

SUBJECT: 2024 Water Main Replacement Project

Page 1 of 6

Water Main Items 1-51:

Engineer's Estimate

Glaeser Dawes Corporation
4130 Commerce Drive
Flushing, MI 48433

Inner City Contracting, LLC
18715 Grand River Ave
Detroit, MI 48223
313-272-5031

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization, Max \$184,200, Water Main	1	LSUM	\$ 184,200.00	\$ 184,200.00	\$ 181,386.44	\$ 181,386.44	\$ 62,057.00	\$ 62,057.00
2	Curb and Gutter, Rem	959	Ft	\$ 15.00	\$ 14,385.00	\$ 7.48	\$ 7,173.32	\$ 4.25	\$ 4,075.75
3	Pavt, Rem	2,078	Syd	\$ 15.00	\$ 31,170.00	\$ 6.94	\$ 14,421.32	\$ 8.35	\$ 17,351.30
4	Sidewalk, Rem	795	Syd	\$ 15.00	\$ 11,925.00	\$ 5.66	\$ 4,499.70	\$ 4.90	\$ 3,895.50
5	Erosion Control, Inlet Protection, Fabric Drop	45	Ea	\$ 100.00	\$ 4,500.00	\$ 46.45	\$ 2,090.25	\$ 150.00	\$ 6,750.00
6	Subbase, CIP	56	Cyd	\$ 50.00	\$ 2,800.00	\$ 3.28	\$ 183.68	\$ 92.00	\$ 5,152.00
7	Aggregate Base, 8 inch, Modified	1822	Syd	\$ 20.00	\$ 36,440.00	\$ 29.80	\$ 54,295.60	\$ 28.90	\$ 52,655.80
8	Dr Structure Cover, Adj, Case 1	11	Ea	\$ 750.00	\$ 8,250.00	\$ 359.19	\$ 3,951.09	\$ 435.00	\$ 4,785.00
9	Dr Structure Cover, Type EJ 5100 w/ ADA Grate	1	Ea	\$ 1,000.00	\$ 1,000.00	\$ 938.45	\$ 938.45	\$ 660.00	\$ 660.00
10	HMA, 13A	651	Ton	\$ 165.00	\$ 107,415.00	\$ 205.00	\$ 133,455.00	\$ 141.00	\$ 91,791.00
11	Driveway, Nonreinf Conc, 6 inch	165	Syd	\$ 55.00	\$ 9,075.00	\$ 66.86	\$ 11,031.90	\$ 66.60	\$ 10,989.00
12	Driveway, Nonreinf Conc, 7 inch	93	Syd	\$ 65.00	\$ 6,045.00	\$ 77.30	\$ 7,188.90	\$ 74.60	\$ 6,937.80
13	Curb and Gutter, Conc, Det F4, Modified	959	Ft	\$ 40.00	\$ 38,360.00	\$ 38.58	\$ 36,998.22	\$ 39.65	\$ 38,024.35
14	Detectable Warning Surface, Modified	75	Ft	\$ 100.00	\$ 7,500.00	\$ 85.00	\$ 6,375.00	\$ 49.00	\$ 3,675.00
15	Curb Ramp Opening, Conc	105	Ft	\$ 40.00	\$ 4,200.00	\$ 27.00	\$ 2,835.00	\$ 25.00	\$ 2,625.00
16	Curb Ramp, Conc, 4 inch	1,292	Sft	\$ 8.00	\$ 10,336.00	\$ 8.08	\$ 10,439.36	\$ 6.50	\$ 8,398.00
17	Curb Ramp, Conc, 7 inch	531	Sft	\$ 10.00	\$ 5,310.00	\$ 9.49	\$ 5,039.19	\$ 7.25	\$ 3,849.75
18	Sidewalk, Conc, 4 inch	4,627	Sft	\$ 6.50	\$ 30,075.50	\$ 6.01	\$ 27,808.27	\$ 7.00	\$ 32,389.00
19	Sidewalk, Conc, 6 inch	1,516	Sft	\$ 7.50	\$ 11,370.00	\$ 7.09	\$ 10,748.44	\$ 8.00	\$ 12,128.00
20	Sanitary Serv Conflict	10	Ea	\$ 1,500.00	\$ 15,000.00	\$ 436.06	\$ 4,360.60	\$ 2,320.00	\$ 23,200.00
21	Abandoned Gas Main Conflict	10	Ea	\$ 750.00	\$ 7,500.00	\$ 131.53	\$ 1,315.30	\$ 50.00	\$ 500.00
22	Sign, Type III, Rem	10	Ea	\$ 50.00	\$ 500.00	\$ 50.00	\$ 500.00	\$ 10.00	\$ 100.00
23	Sign, Type III, Erect, Salv	10	Ea	\$ 75.00	\$ 750.00	\$ 100.00	\$ 1,000.00	\$ 10.00	\$ 100.00
24	Post, Steel, 3 Pound	160	Ft	\$ 10.00	\$ 1,600.00	\$ 9.00	\$ 1,440.00	\$ 9.00	\$ 1,440.00
25	Turf Establishment, Performance	3000	Syd	\$ 7.00	\$ 21,000.00	\$ 12.79	\$ 38,370.00	\$ 13.75	\$ 41,250.00
26	Maintenance Gravel	300	Ton	\$ 40.00	\$ 12,000.00	\$ 34.84	\$ 10,452.00	\$ 25.00	\$ 7,500.00
27	Barricade, Type III, High Intensity, Double Sided, Furn & Oper	19	Ea	\$ 150.00	\$ 2,850.00	\$ 25.00	\$ 475.00	\$ 65.00	\$ 1,235.00
28	Pedestrian Type II Barricade, Temp	30	Ea	\$ 100.00	\$ 3,000.00	\$ 35.00	\$ 1,050.00	\$ 75.00	\$ 2,250.00
29	Lighted Arrow, Type C, Furn & Oper	5	Ea	\$ 750.00	\$ 3,750.00	\$ 150.00	\$ 750.00	\$ 450.00	\$ 2,250.00
30	Minor Traf Devices, Max \$20,000	1	LSUM	\$ 20,000.00	\$ 20,000.00	\$ 3,000.00	\$ 3,000.00	\$ 9,950.00	\$ 9,950.00
31	Plastic Drum, High Intensity, Furn & Oper	250	Ea	\$ 25.00	\$ 6,250.00	\$ 5.00	\$ 1,250.00	\$ 16.00	\$ 4,000.00
32	Sign, Type B, Temp, Prismatic, Furn & Oper	997	Sft	\$ 5.00	\$ 4,985.00	\$ 2.00	\$ 1,994.00	\$ 2.00	\$ 1,994.00
33	Traf Regulator Control	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 428.85	\$ 428.85	\$ 1,000.00	\$ 1,000.00
34	Testing and Chlorination of Water Main	1	LSUM	\$ 15,000.00	\$ 15,000.00	\$ 5,926.13	\$ 5,926.13	\$ 15,400.00	\$ 15,400.00
35	Connect to Ex. Water Main	18	Ea	\$ 5,000.00	\$ 90,000.00	\$ 4,358.43	\$ 78,451.74	\$ 7,797.50	\$ 140,355.00
36	Water Main, Rem	140	Ft	\$ 30.00	\$ 4,200.00	\$ 7.94	\$ 1,111.60	\$ 5.00	\$ 700.00
37	Existing Valve with Valve Box Abandonment	15	Ea	\$ 500.00	\$ 7,500.00	\$ 280.04	\$ 4,200.60	\$ 855.00	\$ 12,825.00
38	Hydrant, Rem	1	Ea	\$ 1,000.00	\$ 1,000.00	\$ 586.22	\$ 586.22	\$ 855.00	\$ 855.00
39	Water Main, C909 PVC, 6 inch, Tr Det G, Modified	1066	Ft	\$ 120.00	\$ 127,920.00	\$ 84.46	\$ 90,034.36	\$ 128.40	\$ 136,874.40
40	Water Main, C909 PVC, 8 inch, Tr Det G, Modified	520	Ft	\$ 140.00	\$ 72,800.00	\$ 102.31	\$ 53,201.20	\$ 140.30	\$ 72,956.00
41	Water Main, C900 PVC, 6 inch, Bore	1790	Ft	\$ 160.00	\$ 286,400.00	\$ 88.42	\$ 158,271.80	\$ 131.71	\$ 235,760.90

CITY OF OWOSSO BID TABULATION SHEET

DATE 2/13/2024
DEPT. Engineering

SUBJECT: 2024 Water Main Replacement Project
Page 2 of 6

Water Main Items 1-51:

				Engineer's Estimate		Glaeser Dawes Corporation 4130 Commerce Drive Flushing, MI 48433		Inner City Contracting, LLC 18715 Grand River Ave Detroit, MI 48223 313-272-5031	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
42	Water Main, C900 PVC, 8 inch, Bore	1700	Ft	\$ 180.00	\$ 306,000.00	\$ 105.56	\$ 179,452.00	\$ 149.01	\$ 253,317.00
43	Water Main, 4 inch, Cut and Plug, Modified	9	Ea	\$ 1,000.00	\$ 9,000.00	\$ 963.75	\$ 8,673.75	\$ 210.00	\$ 1,890.00
44	Water Main, 6 inch, Cut and Plug, Modified	8	Ea	\$ 1,250.00	\$ 10,000.00	\$ 1,032.54	\$ 8,260.32	\$ 260.00	\$ 2,080.00
45	Gate Valve and Box, 6 inch, Modified	15	Ea	\$ 2,000.00	\$ 30,000.00	\$ 2,203.72	\$ 33,055.80	\$ 3,859.00	\$ 57,885.00
46	Gate Valve and Box, 8 inch, Modified	4	Ea	\$ 2,750.00	\$ 11,000.00	\$ 2,584.17	\$ 10,336.68	\$ 4,391.00	\$ 17,564.00
47	Fire Hydrant and Valve Assembly	11	Ea	\$ 7,500.00	\$ 82,500.00	\$ 7,755.26	\$ 85,307.86	\$ 8,027.00	\$ 88,297.00
48	1 inch Copper Service Lead, Type "K", Modified	2700	Ft	\$ 70.00	\$ 189,000.00	\$ 55.64	\$ 150,228.00	\$ 67.30	\$ 181,710.00
49	Curb Box, Stop, 1 inch Corporation Stop and Connection, Modified	78	Ea	\$ 1,500.00	\$ 117,000.00	\$ 1,768.84	\$ 137,969.52	\$ 937.00	\$ 73,086.00
50	Supply & Install Meter Pit, Complete	25	Ea	\$ 1,000.00	\$ 25,000.00	\$ 544.39	\$ 13,609.75	\$ 434.00	\$ 10,850.00
51	Water Meter Pit, Rem	25	Ea	\$ 500.00	\$ 12,500.00	\$ 87.54	\$ 2,188.50	\$ 198.00	\$ 4,950.00
TOTAL WATER MAIN				\$ 2,025,361.50		\$ 1,608,110.71		\$ 1,772,313.55	

Sanitary Sewer Items 101-109:

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
101	Mobilization, Max \$12,400, Sanitary Sewer	1	LSUM	\$ 12,400.00	\$ 12,400.00	\$ 12,043.74	\$ 12,043.74	\$ 5,000.00	\$ 5,000.00
102	Sewer, Rem, Less than 24 inch	276	Ft	\$ 30.00	\$ 8,280.00	\$ 16.37	\$ 4,518.12	\$ 62.90	\$ 17,360.40
103	Pavt, Rem	475	Syd	\$ 15.00	\$ 7,125.00	\$ 5.72	\$ 2,717.00	\$ 8.35	\$ 3,966.25
104	Maintenance Gravel	175	Ton	\$ 40.00	\$ 7,000.00	\$ 34.84	\$ 6,097.00	\$ 25.00	\$ 4,375.00
105	Aggregate Base, 8 inch, Modified	475	Syd	\$ 20.00	\$ 9,500.00	\$ 29.82	\$ 14,164.50	\$ 207.85	\$ 98,728.75
106	Sewer, SDR-26, 8 inch, Tr Det B, Modified	276	Ft	\$ 200.00	\$ 55,200.00	\$ 92.83	\$ 25,621.08	\$ 207.85	\$ 57,366.60
107	Dr Structure Tap, 8 inch	2	Ea	\$ 1,500.00	\$ 3,000.00	\$ 1,126.23	\$ 2,252.46	\$ 1,445.00	\$ 2,890.00
108	Sanitary Sewer, Bypass Pumping	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 829.21	\$ 829.21	\$ 1,500.00	\$ 1,500.00
109	HMA, 13A	175	Ton	\$ 165.00	\$ 28,875.00	\$ 200.00	\$ 35,000.00	\$ 140.00	\$ 24,500.00
TOTAL SANITARY SEWER				\$ 136,380.00		\$ 103,243.11		\$ 215,687.00	
GRAND TOTAL				\$ 2,161,741.50		\$ 1,711,353.82		\$ 1,988,000.55	

DEPT. _____
HEAD: _____

PURCH. _____
AGENT: _____

STAFF _____
REC.: _____

GENERAL LIABILITY INSURANCE
EXPIRATION DATE: _____

WORKERS COMPENSATION INSURANCE
EXPIRATION DATE: _____

SOLE PROPRIETORSHIP
EXPIRATION DATE: _____

AWARDED: _____

COUNCIL
APPROVED: _____

PO NUMBER: _____

CITY OF OWOSSO BID TABULATION SHEET

DATE 2/13/2024

DEPT. Engineering

SUBJECT: 2024 Water Main Replacement Project

Page 3 of 6

Bid Contained Math Error

Water Main Items 1-51:

Waldorf and Sons Inc.
9118 N Dort Hwy
Mt Morris, MI 48458
810-564-5000C & D Hughes, Inc.
3097 Lansing Rd
Charlotte, MI 48813
517-645-0111Rohde Bros. Excavating, Inc.
1240 N Outer Drive
Saginaw, MI 48601
989-753-0294

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization, Max \$184,200, Water Main	1	LSUM	\$ 175,000.00	\$ 175,000.00	\$ 178,000.00	\$ 178,000.00	\$ 184,200.00	\$ 184,200.00
2	Curb and Gutter, Rem	959	Ft	\$ 10.00	\$ 9,590.00	\$ 15.00	\$ 14,385.00	\$ 15.00	\$ 14,385.00
3	Pavt, Rem	2,078	Syd	\$ 6.50	\$ 13,507.00	\$ 25.00	\$ 51,950.00	\$ 15.00	\$ 31,170.00
4	Sidewalk, Rem	795	Syd	\$ 6.50	\$ 5,167.50	\$ 15.00	\$ 11,925.00	\$ 15.00	\$ 11,925.00
5	Erosion Control, Inlet Protection, Fabric Drop	45	Ea	\$ 105.00	\$ 4,725.00	\$ 150.00	\$ 6,750.00	\$ 150.00	\$ 6,750.00
6	Subbase, CIP	56	Cyd	\$ 75.00	\$ 4,200.00	\$ 50.00	\$ 2,800.00	\$ 50.00	\$ 2,800.00
7	Aggregate Base, 8 inch, Modified	1822	Syd	\$ 25.00	\$ 45,550.00	\$ 25.00	\$ 45,550.00	\$ 30.00	\$ 54,660.00
8	Dr Structure Cover, Adj, Case 1	11	Ea	\$ 1,800.00	\$ 19,800.00	\$ 600.00	\$ 6,600.00	\$ 1,800.00	\$ 19,800.00
9	Dr Structure Cover, Type EJ 5100 w/ ADA Grate	1	Ea	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,100.00	\$ 1,100.00
10	HMA, 13A	651	Ton	\$ 212.00	\$ 138,012.00	\$ 175.00	\$ 113,925.00	\$ 210.00	\$ 136,710.00
11	Driveway, Nonreinf Conc, 6 inch	165	Syd	\$ 100.00	\$ 16,500.00	\$ 54.00	\$ 8,910.00	\$ 60.00	\$ 9,900.00
12	Driveway, Nonreinf Conc, 7 inch	93	Syd	\$ 110.00	\$ 10,230.00	\$ 63.00	\$ 5,859.00	\$ 66.00	\$ 6,138.00
13	Curb and Gutter, Conc, Det F4, Modified	959	Ft	\$ 55.00	\$ 52,745.00	\$ 27.00	\$ 25,893.00	\$ 33.00	\$ 31,647.00
14	Detectable Warning Surface, Modified	75	Ft	\$ 55.00	\$ 4,125.00	\$ 85.00	\$ 6,375.00	\$ 87.00	\$ 6,525.00
15	Curb Ramp Opening, Conc	105	Ft	\$ 45.00	\$ 4,725.00	\$ 27.00	\$ 2,835.00	\$ 33.00	\$ 3,465.00
16	Curb Ramp, Conc, 4 inch	1,292	Sft	\$ 18.00	\$ 23,256.00	\$ 7.20	\$ 9,302.40	\$ 9.00	\$ 11,628.00
17	Curb Ramp, Conc, 7 inch	531	Sft	\$ 20.00	\$ 10,620.00	\$ 8.40	\$ 4,460.40	\$ 10.00	\$ 5,310.00
18	Sidewalk, Conc, 4 inch	4,627	Sft	\$ 18.00	\$ 83,286.00	\$ 4.60	\$ 21,284.20	\$ 6.00	\$ 27,762.00
19	Sidewalk, Conc, 6 inch	1,516	Sft	\$ 18.00	\$ 27,288.00	\$ 6.00	\$ 9,096.00	\$ 7.00	\$ 10,612.00
20	Sanitary Serv Conflict	10	Ea	\$ 2,650.00	\$ 26,500.00	\$ 1,500.00	\$ 15,000.00	\$ 2,100.00	\$ 21,000.00
21	Abandoned Gas Main Conflict	10	Ea	\$ 2,500.00	\$ 25,000.00	\$ 1,000.00	\$ 10,000.00	\$ 200.00	\$ 2,000.00
22	Sign, Type III, Rem	10	Ea	\$ 80.00	\$ 800.00	\$ 35.00	\$ 350.00	\$ 55.00	\$ 550.00
23	Sign, Type III, Erect, Salv	10	Ea	\$ 80.00	\$ 800.00	\$ 85.00	\$ 850.00	\$ 110.00	\$ 1,100.00
24	Post, Steel, 3 Pound	160	Ft	\$ 15.00	\$ 2,400.00	\$ 11.00	\$ 1,760.00	\$ 10.00	\$ 1,600.00
25	Turf Establishment, Performance	3000	Syd	\$ 8.00	\$ 24,000.00	\$ 10.00	\$ 30,000.00	\$ 12.00	\$ 36,000.00
26	Maintenance Gravel	300	Ton	\$ 90.00	\$ 27,000.00	\$ 1.00	\$ 300.00	\$ 40.00	\$ 12,000.00
27	Barricade, Type III, High Intensity, Double Sided, Furn & Oper	19	Ea	\$ 70.00	\$ 1,330.00	\$ 80.00	\$ 1,520.00	\$ 100.00	\$ 1,900.00
28	Pedestrian Type II Barricade, Temp	30	Ea	\$ 80.00	\$ 2,400.00	\$ 5.15	\$ 154.50	\$ 100.00	\$ 3,000.00
29	Lighted Arrow, Type C, Furn & Oper	5	Ea	\$ 160.00	\$ 800.00	\$ 620.00	\$ 3,100.00	\$ 450.00	\$ 2,250.00
30	Minor Traf Devices, Max \$20,000	1	LSUM	\$ 10,500.00	\$ 10,500.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
31	Plastic Drum, High Intensity, Furn & Oper	250	Ea	\$ 20.00	\$ 5,000.00	\$ 33.00	\$ 8,250.00	\$ 16.00	\$ 4,000.00
32	Sign, Type B, Temp, Prismatic, Furn & Oper	997	Sft	\$ 5.00	\$ 4,985.00	\$ 5.00	\$ 4,985.00	\$ 2.00	\$ 1,994.00
33	Traf Regulator Control	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00
34	Testing and Chlorination of Water Main	1	LSUM	\$ 15,000.00	\$ 15,000.00	\$ 5,000.00	\$ 5,000.00	\$ 20,000.00	\$ 20,000.00
35	Connect to Ex. Water Main	18	Ea	\$ 8,500.00	\$ 153,000.00	\$ 6,600.00	\$ 118,800.00	\$ 7,500.00	\$ 135,000.00
36	Water Main, Rem	140	Ft	\$ 45.00	\$ 6,300.00	\$ 10.00	\$ 1,400.00	\$ 20.00	\$ 2,800.00
37	Existing Valve with Valve Box Abandonment	15	Ea	\$ 1,800.00	\$ 27,000.00	\$ 700.00	\$ 10,500.00	\$ 500.00	\$ 7,500.00
38	Hydrant, Rem	1	Ea	\$ 900.00	\$ 900.00	\$ 600.00	\$ 600.00	\$ 1,000.00	\$ 1,000.00
39	Water Main, C909 PVC, 6 inch, Tr Det G, Modified	1066	Ft	\$ 115.00	\$ 122,590.00	\$ 150.00	\$ 159,900.00	\$ 150.00	\$ 159,900.00
40	Water Main, C909 PVC, 8 inch, Tr Det G, Modified	520	Ft	\$ 130.00	\$ 67,600.00	\$ 180.00	\$ 93,600.00	\$ 165.00	\$ 85,800.00
41	Water Main, C900 PVC, 6 inch, Bore	1790	Ft	\$ 100.00	\$ 179,000.00	\$ 130.00	\$ 232,700.00	\$ 150.00	\$ 268,500.00

CITY OF OWOSSO BID TABULATION SHEET

DATE 2/13/2024

DEPT. Engineering

SUBJECT: 2024 Water Main Replacement Project

Page 4 of 6

Bid Contained Math Error

Water Main Items 1-51:

Waldorf and Sons Inc.
9118 N Dort Hwy
Mt Morris, MI 48458
810-564-5000C & D Hughes, Inc.
3097 Lansing Rd
Charlotte, MI 48813
517-645-0111Rohde Bros. Excavating, Inc.
1240 N Outer Drive
Saginaw, MI 48601
989-753-0294

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
42	Water Main, C900 PVC, 8 inch, Bore	1700	Ft	\$ 120.00	\$ 204,000.00	\$ 160.00	\$ 272,000.00	\$ 165.00	\$ 280,500.00
43	Water Main, 4 inch, Cut and Plug, Modified	9	Ea	\$ 2,350.00	\$ 21,150.00	\$ 800.00	\$ 7,200.00	\$ 3,000.00	\$ 27,000.00
44	Water Main, 6 inch, Cut and Plug, Modified	8	Ea	\$ 2,450.00	\$ 19,600.00	\$ 800.00	\$ 6,400.00	\$ 3,000.00	\$ 24,000.00
45	Gate Valve and Box, 6 inch, Modified	15	Ea	\$ 3,000.00	\$ 45,000.00	\$ 4,000.00	\$ 60,000.00	\$ 2,900.00	\$ 43,500.00
46	Gate Valve and Box, 8 inch, Modified	4	Ea	\$ 3,350.00	\$ 13,400.00	\$ 5,000.00	\$ 20,000.00	\$ 3,700.00	\$ 14,800.00
47	Fire Hydrant and Valve Assembly	11	Ea	\$ 8,500.00	\$ 93,500.00	\$ 8,500.00	\$ 93,500.00	\$ 8,500.00	\$ 93,500.00
48	1 inch Copper Service Lead, Type "K", Modified	2700	Ft	\$ 40.00	\$ 108,000.00	\$ 80.00	\$ 216,000.00	\$ 20.00	\$ 54,000.00
49	Curb Box, Stop, 1 inch Corporation Stop and Connection, Modified	78	Ea	\$ 1,500.00	\$ 117,000.00	\$ 1,600.00	\$ 124,800.00	\$ 2,946.00	\$ 229,788.00
50	Supply & Install Meter Pit, Complete	25	Ea	\$ 4,800.00	\$ 120,000.00	\$ 1,000.00	\$ 25,000.00	\$ 800.00	\$ 20,000.00
51	Water Meter Pit, Rem	25	Ea	\$ 600.00	\$ 15,000.00	\$ 500.00	\$ 12,500.00	\$ 300.00	\$ 7,500.00
TOTAL WATER MAIN					\$ 2,115,381.50		\$ 2,088,569.50		\$ 2,164,969.00

Sanitary Sewer Items 101-109:

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
101	Mobilization, Max \$12,400, Sanitary Sewer	1	LSUM	\$ 12,000.00	\$ 12,000.00	\$ 12,400.00	\$ 12,400.00	\$ 12,400.00	\$ 12,400.00
102	Sewer, Rem, Less than 24 inch	276	Ft	\$ 25.00	\$ 6,900.00	\$ 25.00	\$ 6,900.00	\$ 20.00	\$ 5,520.00
103	Pavt, Rem	475	Syd	\$ 14.00	\$ 6,650.00	\$ 25.00	\$ 11,875.00	\$ 15.00	\$ 7,125.00
104	Maintenance Gravel	175	Ton	\$ 90.00	\$ 15,750.00	\$ 1.00	\$ 175.00	\$ 40.00	\$ 7,000.00
105	Aggregate Base, 8 inch, Modified	475	Syd	\$ 25.00	\$ 11,875.00	\$ 25.00	\$ 11,875.00	\$ 30.00	\$ 14,250.00
106	Sewer, SDR-26, 8 inch, Tr Det B, Modified	276	Ft	\$ 155.00	\$ 42,780.00	\$ 350.00	\$ 96,600.00	\$ 250.00	\$ 69,000.00
107	Dr Structure Tap, 8 inch	2	Ea	\$ 1,350.00	\$ 2,700.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00
108	Sanitary Sewer, Bypass Pumping	1	LSUM	\$ 25,000.00	\$ 25,000.00	\$ 1,000.00	\$ 1,000.00	\$ 19,937.00	\$ 19,937.00
109	HMA, 13A	175	Ton	\$ 205.00	\$ 35,875.00	\$ 250.00	\$ 43,750.00	\$ 210.00	\$ 36,750.00
TOTAL SANITARY SEWER					\$ 159,530.00		\$ 189,575.00		\$ 181,982.00
GRAND TOTAL					\$ 2,274,911.50		\$ 2,278,144.50		\$ 2,346,951.00

CITY OF OWOSSO BID TABULATION SHEET

DATE 2/13/2024

DEPT. Engineering

SUBJECT: 2024 Water Main Replacement Project

Page 5 of 6

Water Main Items 1-51:

Eric Construction, Inc.
7550 S Graham Rd
St. Charles, MI 48655
989-864-9904

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization, Max \$184,200, Water Main	1	LSUM	\$ 184,000.00	\$ 184,000.00		\$ -		\$ -
2	Curb and Gutter, Rem	959	Ft	\$ 30.00	\$ 28,770.00		\$ -		\$ -
3	Pavt, Rem	2,078	Syd	\$ 17.00	\$ 35,326.00		\$ -		\$ -
4	Sidewalk, Rem	795	Syd	\$ 17.00	\$ 13,515.00		\$ -		\$ -
5	Erosion Control, Inlet Protection, Fabric Drop	45	Ea	\$ 150.00	\$ 6,750.00		\$ -		\$ -
6	Subbase, CIP	56	Cyd	\$ 25.00	\$ 1,400.00		\$ -		\$ -
7	Aggregate Base, 8 inch, Modified	1822	Syd	\$ 16.00	\$ 29,152.00		\$ -		\$ -
8	Dr Structure Cover, Adj, Case 1	11	Ea	\$ 960.00	\$ 10,560.00		\$ -		\$ -
9	Dr Structure Cover, Type EJ 5100 w/ ADA Grate	1	Ea	\$ 1,760.00	\$ 1,760.00		\$ -		\$ -
10	HMA, 13A	651	Ton	\$ 205.00	\$ 133,455.00		\$ -		\$ -
11	Driveway, Nonreinf Conc, 6 inch	165	Syd	\$ 81.00	\$ 13,365.00		\$ -		\$ -
12	Driveway, Nonreinf Conc, 7 inch	93	Syd	\$ 85.50	\$ 7,951.50		\$ -		\$ -
13	Curb and Gutter, Conc, Det F4, Modified	959	Ft	\$ 75.00	\$ 71,925.00		\$ -		\$ -
14	Detectable Warning Surface, Modified	75	Ft	\$ 160.00	\$ 12,000.00		\$ -		\$ -
15	Curb Ramp Opening, Conc	105	Ft	\$ 75.00	\$ 7,875.00		\$ -		\$ -
16	Curb Ramp, Conc, 4 inch	1,292	Sft	\$ 8.00	\$ 10,336.00		\$ -		\$ -
17	Curb Ramp, Conc, 7 inch	531	Sft	\$ 9.50	\$ 5,044.50		\$ -		\$ -
18	Sidewalk, Conc, 4 inch	4,627	Sft	\$ 8.00	\$ 37,016.00		\$ -		\$ -
19	Sidewalk, Conc, 6 inch	1,516	Sft	\$ 9.00	\$ 13,644.00		\$ -		\$ -
20	Sanitary Serv Conflict	10	Ea	\$ 3,000.00	\$ 30,000.00		\$ -		\$ -
21	Abandoned Gas Main Conflict	10	Ea	\$ 500.00	\$ 5,000.00		\$ -		\$ -
22	Sign, Type III, Rem	10	Ea	\$ 50.00	\$ 500.00		\$ -		\$ -
23	Sign, Type III, Erect, Salv	10	Ea	\$ 100.00	\$ 1,000.00		\$ -		\$ -
24	Post, Steel, 3 Pound	160	Ft	\$ 9.00	\$ 1,440.00		\$ -		\$ -
25	Turf Establishment, Performance	3000	Syd	\$ 15.00	\$ 45,000.00		\$ -		\$ -
26	Maintenance Gravel	300	Ton	\$ 34.00	\$ 10,200.00		\$ -		\$ -
27	Barricade, Type III, High Intensity, Double Sided, Furn & Oper	19	Ea	\$ 65.00	\$ 1,235.00		\$ -		\$ -
28	Pedestrian Type II Barricade, Temp	30	Ea	\$ 75.00	\$ 2,250.00		\$ -		\$ -
29	Lighted Arrow, Type C, Furn & Oper	5	Ea	\$ 450.00	\$ 2,250.00		\$ -		\$ -
30	Minor Traf Devices, Max \$20,000	1	LSUM	\$ 9,950.00	\$ 9,950.00		\$ -		\$ -
31	Plastic Drum, High Intensity, Furn & Oper	250	Ea	\$ 16.00	\$ 4,000.00		\$ -		\$ -
32	Sign, Type B, Temp, Prismatic, Furn & Oper	997	Sft	\$ 2.00	\$ 1,994.00		\$ -		\$ -
33	Traf Regulator Control	1	LSUM	\$ 5,000.00	\$ 5,000.00		\$ -		\$ -
34	Testing and Chlorination of Water Main	1	LSUM	\$ 20,000.00	\$ 20,000.00		\$ -		\$ -
35	Connect to Ex. Water Main	18	Ea	\$ 6,500.00	\$ 117,000.00		\$ -		\$ -
36	Water Main, Rem	140	Ft	\$ 48.00	\$ 6,720.00		\$ -		\$ -
37	Existing Valve with Valve Box Abandonment	15	Ea	\$ 243.00	\$ 3,645.00		\$ -		\$ -
38	Hydrant, Rem	1	Ea	\$ 720.00	\$ 720.00		\$ -		\$ -
39	Water Main, C909 PVC, 6 inch, Tr Det G, Modified	1066	Ft	\$ 149.00	\$ 158,834.00		\$ -		\$ -
40	Water Main, C909 PVC, 8 inch, Tr Det G, Modified	520	Ft	\$ 165.00	\$ 85,800.00		\$ -		\$ -
41	Water Main, C900 PVC, 6 inch, Bore	1790	Ft	\$ 164.00	\$ 293,560.00		\$ -		\$ -

CITY OF OWOSSO BID TABULATION SHEET

DATE 2/13/2024

DEPT. Engineering

SUBJECT: 2024 Water Main Replacement Project

Page 6 of 6

Water Main Items 1-51:

Eric Construction, Inc.
7550 S Graham Rd
St. Charles, MI 48655
989-864-9904

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
42	Water Main, C900 PVC, 8 inch, Bore	1700	Ft	\$ 171.00	\$ 290,700.00		\$ -		\$ -
43	Water Main, 4 inch, Cut and Plug, Modified	9	Ea	\$ 5,000.00	\$ 45,000.00		\$ -		\$ -
44	Water Main, 6 inch, Cut and Plug, Modified	8	Ea	\$ 5,000.00	\$ 40,000.00		\$ -		\$ -
45	Gate Valve and Box, 6 inch, Modified	15	Ea	\$ 1,800.00	\$ 27,000.00		\$ -		\$ -
46	Gate Valve and Box, 8 inch, Modified	4	Ea	\$ 2,600.00	\$ 10,400.00		\$ -		\$ -
47	Fire Hydrant and Valve Assembly	11	Ea	\$ 6,500.00	\$ 71,500.00		\$ -		\$ -
48	1 inch Copper Service Lead, Type "K", Modified	2700	Ft	\$ 60.00	\$ 162,000.00		\$ -		\$ -
49	Curb Box, Stop, 1 inch Corporation Stop and Connection, Modified	78	Ea	\$ 2,500.00	\$ 195,000.00		\$ -		\$ -
50	Supply & Install Meter Pit, Complete	25	Ea	\$ 3,000.00	\$ 75,000.00		\$ -		\$ -
51	Water Meter Pit, Rem	25	Ea	\$ 480.00	\$ 12,000.00		\$ -		\$ -
TOTAL WATER MAIN					\$ 2,358,543.00		\$ -		\$ -

Sanitary Sewer Items 101-109:

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
101	Mobilization, Max \$12,400, Sanitary Sewer	1	LSUM	\$ 12,400.00	\$ 12,400.00		\$ -		\$ -
102	Sewer, Rem, Less than 24 inch	276	Ft	\$ 35.00	\$ 9,660.00		\$ -		\$ -
103	Pavt, Rem	475	Syd	\$ 15.00	\$ 7,125.00		\$ -		\$ -
104	Maintenance Gravel	175	Ton	\$ 35.00	\$ 6,125.00		\$ -		\$ -
105	Aggregate Base, 8 inch, Modified	475	Syd	\$ 15.00	\$ 7,125.00		\$ -		\$ -
106	Sewer, SDR-26, 8 inch, Tr Det B, Modified	276	Ft	\$ 380.00	\$ 104,880.00		\$ -		\$ -
107	Dr Structure Tap, 8 inch	2	Ea	\$ 2,500.00	\$ 5,000.00		\$ -		\$ -
108	Sanitary Sewer, Bypass Pumping	1	LSUM	\$ 20,000.00	\$ 20,000.00		\$ -		\$ -
109	HMA, 13A	175	Ton	\$ 200.00	\$ 35,000.00		\$ -		\$ -
TOTAL SANITARY SEWER					\$ 207,315.00		\$ -		\$ -
GRAND TOTAL					\$ 2,565,858.00		\$ -		\$ -



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 4, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: WTP Filters Improvements Project Tentative Award

RECOMMENDATION:

Approval of the tentative award of the low responsive bid from Sorensen Gross Company (Flint, MI) for the WTP Filters Improvements in the amount of \$1,858,000.00.

BACKGROUND:

The Water Treatment Plant has a total of four gravity filters, each 18.5-feet long and 15-feet wide. Each filter is equipped with Leopold clay tile underdrains, 7-inches of support gravel, 12-inches of sand, and 13-inches of anthracite. Each filter is also equipped with two fiberglass backwash troughs, surface wash piping and rotating surface wash arms. The filters are not equipped with filter to waste capabilities.

The filter underdrains, support gravel, and media are in need of replacement. As part of the filter improvements the facility will transition from surface wash to air scour.

Key components of the filters have reached or are beyond the end of their useful lives. The proposed project is intended to address the critical filters issues of aging infrastructure at the WTP, and increase the longevity of the WTP.

The City is currently inline for a loan through the DWSRF Program of \$3,490,000.00, of that amount \$1,745,000.00 is set to be as a principal forgiveness/grant. In addition to the Filter Improvements, this funding is intended for water main replacement, and lead service line replacements.

City Council previously approved the start to this project at its regular scheduled meeting held on October 2, 2023.

On February 20, 2024, the City received bids for the WTP Filters Improvements Project. Bids received:

1. Sorensen Gross Company \$1,858,000.00

- | | |
|---------------------|----------------|
| 2. RCL Construction | \$1,939,800.00 |
| 3. LD Docsa | \$3,258,700.00 |

Sorensen Gross Company is the lowest bid, but they did not acknowledge Addendum 2 on the bid submittal. Addendum 2 was dated February 19, 2024, the day before the bids were opened. It is also true that we've had several issues on both of the current projects that they are working on, with management and quality affecting schedules and budgets. As well, it is true that Sorensen Gross Company's electrical subcontractor DF Best has been difficult to work with causing delays on the WWTP Solids project.

However, the verbiage on the addendum about not acknowledging the addendum states "failure to do so may result in rejection of the Bid." Meaning that it "may" be rejected, not that it "will" be rejected. Sorensen Gross Company also has stated in writing that they will honor their bid amount with the inclusion of Addendum 2. Plus the addendum was dated the day before the bids were opened. While I do not disagree with any of the comments and reasons that Fishbeck has mentioned in their Bid Recommendation. I have to look at the big picture, the grand scheme of things, and I cannot spend public monies carelessly, our job is to be a good steward of the residents' funds. As well as make the largest impact on improving the community as possible. And because of that, the additional \$81,800.00 savings is significant, significant enough to make the difference between having to cut two water mains versus three water mains being replaced this year. The remaining water mains that would have to be chosen from to be cut, each have significant break history, as well as being undersized, and one is currently a dead end. Ultimately, it is my professional option that Sorensen Gross Company with select key members assigned, along with additional oversight by staff, are capable of completing this project.

A resolution for tentatively awarding the WTP Filters Improvements Project contract to Sorensen Gross Company and tabulation of bids received is included for your consideration. The tentative award is required by the Drinking Water State Revolving Fund. Ultimately it is the City Council's choice to accept or deny Sorensen Gross Company's bid.

FISCAL IMPACTS:

Funds in the amount of \$1,858,000.00 will be provided from the water filtration operating fund and 2024 SRF Bond funds.

Document originated by: Ryan E. Suchanek, Director of Public Services & Utilities

Attachments:

- (1) Resolution
- (2) Fishbeck Bid Recommendation
- (3) Sorensen Gross Company's Addendum 2 Letter
- (3) Bid Tab

Master Plan Implementation Goals: 3.4

RESOLUTION NO.

**AUTHORIZING TENTATIVE AWARD FOR
THE WATER TREATMENT PLANT FILTER PROJECT CONTRACT
TO SORENSEN GROSS COMPANY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to construct improvements to its existing water treatment plant; and

WHEREAS, the WTP Filters Improvements Project will be funded through the State of Michigan's Drinking Water State Revolving Fund (DWRf) program; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$1,858,000.00 from Sorensen Gross Company with \$1,858,000.00 being funded by DWRf funds; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities, Ryan E. Suchanek, has recommended awarding the contract to the low responsive bidder.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso tentatively awards the contract for construction of the proposed water treatment plant filters improvements project to Sorensen Gross Company, contingent upon successful financial arrangements with the DWRf.
- SECOND: upon receipt of the DWSRF loan proceeds, the mayor and city clerk are hereby authorized and instructed to sign, without further Council action, Exhibit A, substantially as attached.
- THIRD: The accounts payable department is authorized to submit payment to Sorensen Gross Company in the amount of \$1,858,000.00 upon satisfactory completion of the project or portion thereof.
- FOURTH: The above expenses shall be paid from the Water Filtration Operating Fund and 2024 DWRf Bond Funds.



SORENSEN GROSS
EST. 1925

February 27, 2024

To: Brian VanZee, Fishbeck

Re: City of Owosso, Filter Improvements

Project No. 231780/DWSRF No. 7497-01

Sorensen Gross Company LLC has reviewed Addendum No. 2 Dated February 19, 2024 and takes no exception to the bid amount submitted or any requirement requested by Addendum No. 2.

If you have any questions or if you need more information, please contact us.

Sincerely,

Sahar Abdallah

V.P. Midwest

Sorensen Gross Construction Services

(810) 767-4821



111 E Court St Suite 1-S Flint MI 48502 • 810.767.4821 • 810.238.6222 fax

ADDENDUM
PAGE 1 OF 1

OWNER:	City of Owosso 301 W. Main Street Owosso, MI 48867
ENGINEER:	Fishbeck 1515 Arboretum Drive, SE Grand Rapids, MI 49546
DRAWING REVISION NO.:	A2
ISSUED HEREWITH:	
SPECIFICATION SECTIONS:	01 41 00 – Regulatory Requirements 40 90 00 – Instrumentation and Control for Process Systems
SHEETS:	N/A
BIDS DUE:	Tuesday, February 20, 2024

This Addendum is issued to all Bid Set Holders, is a part of the Contract Documents, and modifies the previously issued Bidding Documents. Acknowledge receipt of this Addendum in the space provided on the Bid form; failure to do so may result in rejection of the Bid.

ITEM NO. 1:

Section: 01 41 00 – Regulatory Requirements (not reissued)

A. Replace Paragraph 1.4.A with the following: modifying A.1 and deleting A.2.

A. Owner has applied for and has obtained the following permits:

1. Water System Construction (Act 399, P.A. 1976):
 - a. Agency: EGLE.
 - b. Permit No.: ACT-303170
 - c. Issued Date: February 5, 2024.

ITEM NO. 2:

Section: 40 90 00 – Instrumentation and Instructions to Bidders (not reissued)

A. Delete Paragraph 2.1.D in its entirety.

END OF ADDENDUM

February 27, 2024
Project No. 231780

Ryan Suchanek
Director of Public Services and Utilities
City of Owosso
301 West Main Street
Owosso, MI

Water Treatment Plant Filter Rehab Bid Recommendation

Fishbeck) has reviewed the bids for the Water Treatment Plant Filter Improvements project received by the City of Owosso (City) on February 20, 2024. Three bids were received. All bids received by the City were opened and read aloud. The low bid was received from Sorensen Gross Company LLC (SG). The next lowest bid was received from RCL Construction Co.

A tabulation of the bids is attached. The bids ranged from \$1,858,000.00 to \$3,258,700.00. The two low bids differed by \$81,000.00, approximately 0.4%. The bid results indicate that there was good understanding of the project requirements as presented in the Bid Documents.

SG did not acknowledge the addendum 2 on the bid submittal. According to the project specifications this is an incomplete bid and automatic rejection of bid.

Fishbeck reviewed the bids and supporting documentation received for the project. The two lowest bidders were contacted and verbally interviewed. Both indicated a willingness to execute a contract with the City to complete the work for their stated bid price. Both contractors showed an understanding of the project and schedule.

SG is currently under contract with the City on two projects. The well house improvements project and the WWTP Solids Improvements project. There have been several issues on both projects with management and quality affecting schedules and budgets. The WWTP Solids Project is currently over schedule and in liquidated damages status.

RCL is currently under contract with the City on the WWTP Phase 1 Improvements project. The project is still in early stages. RCL has shown firm management with subconsultants and importance to schedule. Fishbeck has worked with RCL on several projects, and currently have 3 ongoing projects with RCL. RCL has always shown attention to detail and importance of completing a high-quality product for the client on time and in budget.

The two low bidders identified the same subcontractors for Mechanical/HVAC (Platinum Mechanical), Platinum Mechanical has worked for the City on the WWTP Headworks project in 2020. They did an excellent job, completed on time and within budget. SG identified electrical subcontractor as DF Best and RCL identified Escon. DF Best is currently working for the City on the WWTP Solids project and has been difficult to work with causing delays. Fishbeck has experience working with Escon on other projects and have no concerns with quality or management.

Based on our evaluation of the bids, bidders, and subcontractors, it is our opinion that RCL has demonstrated more detailed management of past/current projects. Based on this, we feel that RCL is best qualified to meet the project schedule for this project, which is critical considering the complexities of the project, the need to keep the existing plant in operation during the construction period. Although the selection of a Contractor is up to the City, Fishbeck finds RCL to be the most qualified, responsible bidder capable of performing the project work.

Upon receiving direction from the City on selection of the successful bidder, we will prepare a Notice of Award for execution by the City in coordination with the State Revolving Fund bond closing. After the City executes the Notice of Award, we will forward it along with copies of the contracts to the successful contractor for signature and for submittal of bond and insurance information.

If you have any questions or require additional information, please contact me at 517.887.4099.

Sincerely,

A handwritten signature in black ink that reads "Brian Van Zee". The signature is written in a cursive, flowing style.

Brian Van Zee

Senior Water and Wastewater Engineer

By email

CITY OF OWOSSO BID TABULATION SHEET							DATE	2/22/2024	
							DEPT.	WTP	
WTP Filter Project Bid Tab									

		EXPIRATION DATE:			AWARDED:			
		WORKERS COMPENSATION INSURANCE			COUNCIL			
		EXPIRATION DATE:			APPROVED:			
		SOLE PROPRIETORSHIP						
		EXPIRATION DATE:			PO NUMBER:			

02/26/2024 10:39 AM
User: BABarrett
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 01/27/2024 - 02/29/2024

Page: 1/6

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
02/02/2024	10139 (A)	ABSOPURE WATER COMPANY LLC	ABSOPURE WATER COMPANY LLC	WATER FOR LAB USE ONLY. INDIVIDUAL I	150.95
02/02/2024	10140 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	JANUARY 2024 PURCHASES	54.31
			AMAZON CAPITAL SERVICES	JANUARY 2024 PURCHASES	139.99
					194.30
02/02/2024	10141 (A)	APPRIVER LLC	APPRIVER LLC	EMAIL THREAT PROTECTION	879.06
02/02/2024	10142 (A)	BRENNTAG GREAT LAKES LLC	BRENNTAG GREAT LAKES LLC	SODIUM METABISULFITE - ANNUAL BLANKE	2,158.32
02/02/2024	10143 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US	38.32
02/02/2024	10144 (A)	D & K TRUCK COMPANY INC	D & K TRUCK COMPANY INC	PARTS FOR #436	704.99
			D & K TRUCK COMPANY INC	PARTS FOR DPW TRUCK #433	70.50
			D & K TRUCK COMPANY INC	DIAGNOSTIC HARDWARE	1,179.99
					1,955.48
02/02/2024	10145 (A)	DELAU FIRE & SAFETY INC	DELAU FIRE & SAFETY INC	SEMI-ANNUAL INSPECTION OF FIRE SUPPF	250.00
02/02/2024	10146 (A)	DORNBOS SIGN INC	DORNBOS SIGN INC	PARKING ENFORCMENT - WARNING SIGNS	893.50
02/02/2024	10147 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	JACKETS FOR OFD	149.00
			EDWARDS SIGN & SCREEN PRINTING	BEANIES FOR OPD	90.00
					239.00
02/02/2024	10148 (A)	ENG INC	ENG INC	STEWART STREET PRE ENGINEERING WATER	410.00
			ENG INC	ENGINEERING SERVICES - ADMIN AND CON	3,258.75
					3,668.75
02/02/2024	10149 (A)	ENVIRONMENTAL RESOURCE ASSOCIA	ENVIRONMENTAL RESOURCE ASSOCIA	ANNUAL PT FOR LAB CERTIFICATION QUOT	433.44
02/02/2024	10150 (A)	ESO SOLUTIONS INC	ESO SOLUTIONS INC	ANNUAL LICENSE FEE	7,790.00
02/02/2024	10151 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	2-PIECE ADJUSTING DOOR HOLDER + SHIF	32.83
02/02/2024	10152 (A)	GLAESER DAWES CORP	GLAESER DAWES CORP	FY 2022-2023 SANITARY SEWER REPAIR W	15,506.72
02/02/2024	10153 (A)	GOYETTE MECHANICAL	GOYETTE MECHANICAL	MAINTENANCE CONTRACT FOR BOILER IN F	165.00
02/02/2024	10154 (A)	GREAT LAKES CENTRAL RAILWAY IN	GREAT LAKES CENTRAL RAILWAY IN	RR SIGNAL DEVICE MAINTENANCE - S. CH	5,499.00
			GREAT LAKES CENTRAL RAILWAY IN	RR SIGNAL DEVICE MAINTENANCE - S. CH	365.13
					5,864.13
02/02/2024	10155 (A)	GROUP RESOURCES	GROUP RESOURCES	FEBRUARY 2024 FSA ADMIN	110.00
02/02/2024	10156 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS AND FUEL 01/01/2024 - 01/15/2024	5,912.87
02/02/2024	10157 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE BWL FYE6-30-2024	7,754.22
			JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE BWL FYE6-30-2024	1,614.60
					9,368.82
02/02/2024	10158 (A)	KENNEDY INDUSTRIES, INC.	KENNEDY INDUSTRIES, INC.	PALMER STREET LIFT STATION REPLACEME	9,995.00
02/02/2024	10159 (A)	KEYES QUALITY CONSTRUCTION LLC	KEYES QUALITY CONSTRUCTION LLC	2023 NEP GRANT HDF202337NEP - FINAL	8,912.50
02/02/2024	10160 (A)	KSB DUBRIC, INC.	KSB DUBRIC, INC.	PULL, INSPECT AND REPORT FINDINGS FC	5,750.00
02/02/2024	10161 (A)	LOGICALIS INC	LOGICALIS INC	PHONES HANDSETS & PHONE SYSTEM MIGRA	8,688.00
02/02/2024	10162 (A)	LUDINGTON ELECTRIC, INC.	LUDINGTON ELECTRIC, INC.	REPAIR REPLACE FLAG POLE LIGHT LIBRA	965.00
			LUDINGTON ELECTRIC, INC.	REPAIR BURNED OUT LIGHT IN SHOP AREA	226.37
					1,191.37
02/02/2024	10163 (A)	MACQUEEN EMERGENCY GROUP	MACQUEEN EMERGENCY GROUP	FIRE SUIT FOR MATT HARVEY, LAYNE LIT	7,179.32
02/02/2024	10164 (A)	MEMORIAL HEALTHCARE CENTER	MEMORIAL HEALTHCARE CENTER	PRE-EMPLOYMENT DRUG SCREENS	65.50

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User: BBarrett
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 01/27/2024 - 02/29/2024

Page: 2/6

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
02/02/2024	10165 (A)	MICHIGAN WATER ENVIRONMENT ASS	MICHIGAN WATER ENVIRONMENT ASS	2024 WASTEWATER ADMINISTRATORS CONFERENCE MICHIGAN WATER ENVIRONMENT ASS OPERATOR EXPO 020624 TO 020724	395.00 330.00 <hr/> 725.00
02/02/2024	10166 (A)	MID MICHIGAN EMERGENCY EQUIPMENT	MID MICHIGAN EMERGENCY EQUIPMENT	EQUIPMENT AND LABOR TO CHANGE OVER 2	13,166.37
02/02/2024	10167 (A)	MID MICHIGAN METAL SALES LLC	MID MICHIGAN METAL SALES LLC	COMPONENTS FOR SOCCER FIELD ROOF	1,931.71
02/02/2024	10168 (A)	MUNICIPAL EMPLOYEES RETIREMENT	MUNICIPAL EMPLOYEES RETIREMENT	EMPLOYER CONTRIBUTION	63,000.00
02/02/2024	10169 (A)	NATIONAL VISION ADMINISTRATORS	NATIONAL VISION ADMINISTRATORS	JANUARY 2024 PREMIUM NATIONAL VISION ADMINISTRATORS FEBRUARY 2024 PREMIUM	558.38 552.13 <hr/> 1,110.51
02/02/2024	10170 (A)	OHM ADVISORS	OHM ADVISORS	2022 DWAM GRANT ENGINEERING SERVICES ENGINEERING SERVICES 2023 SANITARY & ENGINEERING SERVICES 2023 DWRF WATER WELL HOUSE CONSTRUCTION OBSERVATION FY2023-2024 SEWER LINING PROJECT	6,368.00 1,806.00 1,399.00 11,200.75 901.50 <hr/> 21,675.25
02/02/2024	10171 (A)	PAXXO (USA) INC	PAXXO (USA) INC	BAG CASSETTES FOR SCREENING AND GRIT	827.11
02/02/2024	10172 (A)	PETERSON'S LANDSCAPING	PETERSON'S LANDSCAPING	SNOW REMOVAL GOULD JAN-MARCH	375.00
02/02/2024	10173 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	HEALTH INSURANCE PREMIUM	98,283.48
02/02/2024	10174 (A)	PHP MEDICARE	PHP MEDICARE	PHP MEDICARE PAYMENT JAN. 2024	88.00
02/02/2024	10175 (A)	PVS TECHNOLOGIES, INC.	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE PER LANSING BOARD OF	9,834.86
02/02/2024	10176 (A)	QUADIENT FINANCE USA INC	QUADIENT FINANCE USA INC	POSTAGE CHARGES NOV. & DEC. 2023	2,140.60
02/02/2024	10177 (A)	REPUBLIC SERVICES INC	REPUBLIC SERVICES INC	REFUSE SERVICE 7/1/23-6/30/24 PER BI	516.72
02/02/2024	10178 (A)	RUTHY'S LAUNDRY CENTER	RUTHY'S LAUNDRY CENTER	DRY CLEANING SERVICES FOR PUBLIC SAF	418.00
02/02/2024	10179 (A)	SORENSEN GROSS COMPANY	SORENSEN GROSS COMPANY	OWOSSO WWTP SOLIDS HANDLING PROJECT PALMER 3A AND JUNIPER 1 WELL HOUSE C PALMER 3A AND JUNIPER 1 WELL HOUSE C	286,394.23 101,078.14 103,650.61 <hr/> 491,122.98
02/02/2024	10180 (A)	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE POLICY PREMIUM	6,150.79
02/02/2024	10181 (A)	SUMMIT COMPANIES	SUMMIT COMPANIES	FIRE EXTINGUISHER INSPECTION	121.00
02/02/2024	10182 (A)	TETRA TECH INC	TETRA TECH INC	DEVELOPMENT OF A WATER TREATMENT PL	4,500.00
02/02/2024	10183 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WWTP	26.11
02/02/2024	10184 (A)	VERIZON WIRELESS	VERIZON WIRELESS	M2M CELLULAR CHARGES	125.18
02/02/2024	10185 (A)	WEB ASCENDER	WEB ASCENDER	QUARTERLY HOSTING FOR CITY'S WEBSITE	150.00
02/02/2024	10186 (A)	WITMER PUBLIC SAFETY GROUP INC	WITMER PUBLIC SAFETY GROUP INC	UNIFORM	83.97
02/16/2024	10187 (E)	HUNTINGTON NATONAL BANK -CREDI	HUNTINGTON NATONAL BANK -CREDI	CITY CREDIT CARD PURCHASES	1,429.00
02/16/2024	10188 (E)	MAILCHIMP	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN EMAIL SERVICE - ESSENTIALS PLAN	17.00 17.00 <hr/> 34.00
02/16/2024	10189 (A)	ABSOPURE WATER COMPANY LLC	ABSOPURE WATER COMPANY LLC	WATER FOR LAB USE ONLY. INDIVIDUAL I	150.95
02/16/2024	10190 (A)	BRANRO ENTERPRISES	BRANRO ENTERPRISES	AS BUILT MECHANICAL DRAWINGS FOR CIT	4,975.00
02/16/2024	10191 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US	38.32
02/16/2024	10192 (A)	COMMUNITY IMAGE BUILDERS	COMMUNITY IMAGE BUILDERS	PLANNING, ZONING & DEVELOPMENT ADVIS 900 ADA ST REZONING AND SPR	1,469.50 1,500.00 <hr/> 2,969.50
02/16/2024	10193 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	CITY OF OWOSSO ACCOUNTS 58/59 ACTIV	70,152.36
02/16/2024	10194 (A)	DALTON ELEVATOR LLC	DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES-ESTI	370.76
02/16/2024	10195 (A)	DELL MARKETING LP	DELL MARKETING LP	REPLACEMENT BATTERY FOR FIRE	92.49

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
02/16/2024	10196 (A)	DETROIT SALT COMPANY LLC	DETROIT SALT COMPANY LLC	FY 23/24 ROAD SALT-SEASONAL FILL PEF	3,658.71
			DETROIT SALT COMPANY LLC	FY 23/24 ROAD SALT-SEASONAL FILL PEF	21,515.00
					<u>25,173.71</u>
02/16/2024	10197 (A)	ELECTION SOURCE	ELECTION SOURCE	ANNUAL MAINTENANCE CONTRACT 2022-202	4,950.00
			ELECTION SOURCE	PRECINCT KITS	343.50
					<u>5,293.50</u>
02/16/2024	10198 (A)	EPS SECURITY	EPS SECURITY	CURWOOD CASTLE MONITORING	68.85
			EPS SECURITY	PAYMASTER BUILDING MONITORING	107.76
					<u>176.61</u>
02/16/2024	10199 (A)	ESO SOLUTIONS INC	ESO SOLUTIONS INC	EMS1 & FIRE RESCUE 1 WITH ESO TRACK	2,080.60
02/16/2024	10200 (A)	ETNA SUPPLY COMPANY	ETNA SUPPLY COMPANY	WATER INVENTORY AND PARTS-PURCHASE N	373.80
			ETNA SUPPLY COMPANY	221 N. BALL ST. COM SERVICE	1,274.00
			ETNA SUPPLY COMPANY	PARTS FOR INVENTORY	175.50
					<u>1,823.30</u>
02/16/2024	10201 (A)	FERGUSON ENTERPRISES INC	FERGUSON ENTERPRISES INC	O- RING FOR TAP MACHINE	11.97
02/16/2024	10202 (A)	FERGUSON ENTERPRISES LLC	FERGUSON ENTERPRISES LLC	WATER INVENTORY-PURCHASE NOT TO EXCE	530.00
02/16/2024	10203 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	WTP FILTERS IMPROVEMENT PROJECT DWRF	33,107.20
			FISHBECK, THOMPSON, CARR & HUE	ENGINEERING DESIGN/BIDDING SERVICES/	83,295.84
			FISHBECK, THOMPSON, CARR & HUE	WTP PHASE 1 PREENGINEERING WORK (CW	12,785.97
					<u>129,189.01</u>
02/16/2024	10204 (A)	FISHER SCIENTIFIC CO.	FISHER SCIENTIFIC CO.	DR300 COLORIMETER AND PIPET TIPS	711.43
			FISHER SCIENTIFIC CO.	DR300 COLORIMETER AND PIPET TIPS	78.39
					<u>789.82</u>
02/16/2024	10205 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	JANUARY 2024 PURCHASES	199.21
02/16/2024	10206 (A)	GRAINGER INC	GRAINGER INC	ROUTINE PURCHASES NOT TO EXCEED \$200	230.69
02/16/2024	10207 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	BWL BID 7-1-2023 FOR LIME	8,120.12
02/16/2024	10208 (A)	HUTSON INC OF MICHIGAN	HUTSON INC OF MICHIGAN	ROUTINE PARTS/SUPPLIES-INDIVIDUAL PU	559.71
02/16/2024	10209 (A)	INTEGRITY BUSINESS SOLUTIONS	INTEGRITY BUSINESS SOLUTIONS	2024'S ENVELOPE ORDER	1,657.31
			INTEGRITY BUSINESS SOLUTIONS	COPY PAPER FOR CITY HALL QUOTE # 357	174.95
					<u>1,832.26</u>
02/16/2024	10210 (A)	J & H OIL COMPANY	J & H OIL COMPANY	LUBES AND DELIVERED DIESEL FOR WTP/W	97.02
			J & H OIL COMPANY	GAS AND FUEL 01/15/2024 - 01/31/2024	6,438.30
					<u>6,535.32</u>
02/16/2024	10211 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE BWL FYE6-30-2024	1,604.25
			JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE BWL FYE6-30-2024	7,594.83
					<u>9,199.08</u>
02/16/2024	10212 (A)	JON STUART HARRIS	JON STUART HARRIS	ELECTRICAL PLAN REVIEWS JAN. 2024	225.00
			JON STUART HARRIS	ELECTRICAL INSPECTIONS & AUTO LIABII	665.88
					<u></u>

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
					890.88
02/16/2024	10213 (A)	KENNEDY INDUSTRIES, INC.	KENNEDY INDUSTRIES, INC.	REPAIR PARTS FOR FLYGT PUMP	2,016.31
02/16/2024	10214 (A)	KENT COMMUNICATIONS INC	KENT COMMUNICATIONS INC	MARCH 31, 2024 UTILITY BILLING WITH	3,305.64
02/16/2024	10215 (A)	KODIAK EMERGENCY EQUIPMENT INC	KODIAK EMERGENCY EQUIPMENT INC	INCAMBULANCE POWER MODULE	1,298.22
02/16/2024	10216 (A)	MEYER ELECTRIC INC	MEYER ELECTRIC INC	PALMER LIFT STATION PUMP WIRING	160.00
02/16/2024	10217 (A)	MICHIGAN WATER ENVIRONMENT ASS	MICHIGAN WATER ENVIRONMENT ASS	2024 JOINT EXPO & OPERATOR DAYS REGI	350.00
02/16/2024	10218 (A)	MISS DIG SYSTEM, INC.	MISS DIG SYSTEM, INC.	MISS DIG MEMBERSHIP FEES	3,411.86
02/16/2024	10219 (A)	MML MICHIGAN MUNICIPAL LEAGUE	MML MICHIGAN MUNICIPAL LEAGUE	2023-2024 ANNUAL WORKERS COMP INSURA	30,418.00
02/16/2024	10220 (A)	NAPA AUTO PARTS	NAPA AUTO PARTS	PARTS/SUPPLIES-INVOICE TO BE SIGNED	337.22
02/16/2024	10221 (A)	PACE ANALYTICAL SERVICES INC	PACE ANALYTICAL SERVICES INC	ANNUAL WASTEWATER ANALYSES--ESTIMATE	477.60
02/16/2024	10222 (A)	RCL CONSTRUCTION CO INC	RCL CONSTRUCTION CO INC	WWTP IMPROVEMENTS PHASE 1 - CWRP PRC	293,236.19
02/16/2024	10223 (A)	SAFEBUILT LLC LOCKBOX #88135	SAFEBUILT LLC LOCKBOX #88135	ANNUAL CONTRACT FYE 6-30-2024	11,644.22
02/16/2024	10224 (A)	SHIAWASSEE DISTRICT LIBRARY	SHIAWASSEE DISTRICT LIBRARY	TAX COLLECTIONS 01/17/2024 - 02/01/2	61,329.99
02/16/2024	10225 (A)	SPICER GROUP, INC.	SPICER GROUP, INC.	2024 BRIDGE MAINTENANCE PROJECTS DES	8,082.00
02/16/2024	10226 (A)	STAPLES BUSINESS CREDIT	STAPLES BUSINESS CREDIT	JANAURY 2024 PURCHASES	971.94
02/16/2024	10227 (A)	STRYKER SALES CORPORATION	STRYKER SALES CORPORATION	ASSEMBLY COVER FOR OFD	69.50
02/16/2024	10228 (A)	TAYLOR AND MORGAN CPA PC	TAYLOR AND MORGAN CPA PC	ACCOUNTANT SERVICES JANUARY 2024-DEC	1,225.00
02/16/2024	10229 (A)	THE ACCUMED GROUP	THE ACCUMED GROUP	BILLING SERVICE FEE JAN. 2024	4,477.20
02/16/2024	10230 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WWTP	6.86
02/16/2024	10231 (A)	USA BLUE BOOK	USA BLUE BOOK	ROUTINE PURCHASES NOT TO EXCEED \$200	610.22
			USA BLUE BOOK	CHEMICAL FEED AND LAB SUPPLIES QUOTE	931.54
					1,541.76
02/16/2024	10232 (A)	VERIZON WIRELESS	VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	504.37
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: C	86.60
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES H.	40.68
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	612.96
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	81.36
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: E	43.30
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: I	43.30
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	88.98
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: I	242.36
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: W	107.56
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: W	133.86
					1,985.33
02/16/2024	10233 (A)	WASTE MANAGEMENT OF MICHIGAN I	WASTE MANAGEMENT OF MICHIGAN I	CUST ID 29-80730-03008 WASTE MANAGEM	31.92
02/16/2024	10234 (A)	WEST CONSTRUCTION SERVICES LLC	WEST CONSTRUCTION SERVICES LLC	RENTAL REHAB CONSTRUCTION - DOWNTOWN	109,303.70
			WEST CONSTRUCTION SERVICES LLC	RENTAL REHAB CONSTRUCTION - DOWNTOWN	64,755.37
					174,059.07
02/02/2024	136903	AAA PROPERTIES INC	AAA PROPERTIES INC	UB refund for account: 1314000015	16.04
02/02/2024	136904	ADVANTAGE PEST CONTROL SERVICE	ADVANTAGE PEST CONTROL SERVICE	PEST REMOVAL AT COMSTOCK CABIN	650.00
02/02/2024	136905	AZEE BUSINESS SOLUTIONS LLC	AZEE BUSINESS SOLUTIONS LLC	GLOW 5K SHIRTS & SCREEN PRINTING	1,359.75
02/02/2024	136906	BENJAMIN C PEIFFER	BENJAMIN C PEIFFER	RIMBURSEMENT FOR SNOWBLOWER CARB CLE	10.00
02/02/2024	136907	CALEDONIA CHARTER TOWNSHIP	CALEDONIA CHARTER TOWNSHIP	CALDONIA UTILITY FUND PAYMENT QUARTE	39,325.03
02/02/2024	136908	CITY OF OWOSSO	CITY OF OWOSSO	BUSINESS DEVELOPMENT LOAN DDA FEB. 2	452.65
02/02/2024	136909	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 050-660-007-003-	1,208.97
02/02/2024	136910	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM FEB. 2024	4,968.92
02/02/2024	136911	DENNIS HAYDIN	DENNIS HAYDIN	UB REFUND FOR ACCOUNT: 1148000006	171.18
02/02/2024	136912	DONALD LOUND	DONALD LOUND	COLLEGE INCENTIVE REIMBURSEMENT 2024	500.00
02/02/2024	136913	EXCHANGE TITLE LLC	EXCHANGE TITLE LLC	UB refund for account: 2806790006	112.34
02/02/2024	136914	H2O COMPLIANCE SERVICES INC	H2O COMPLIANCE SERVICES INC	BACKFLOW PREVENTER TEST AND CERTIFY	330.00
02/02/2024	136915	HARRIS ELECTRIC LLC	HARRIS ELECTRIC LLC	OFD ELECTRICAL SERVICES	379.56
02/02/2024	136916	HOLIUM LLC	HOLIUM LLC	UB refund for account: 1776500006	53.47
02/02/2024	136917	IAPE - INTERNAT. ASSOC. FOR PRI	IAPE - INTERNAT. ASSOC. FOR PR	2024 IAPE MEMBERSHIP RENEWAL - E. CF	65.00

CHECK REGISTER FOR CITY OF OWOSSO
 CHECK DATE FROM 01/27/2024 - 02/29/2024

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
02/02/2024	136918	INSITUFORM TECHNOLOGIES USA LI	INSITUFORM TECHNOLOGIES USA LI	WATER HYDRANT METER RENTAL REFUND	449.51
02/02/2024	136919	KOPICKO JR GREGORY	KOPICKO JR GREGORY	UB refund for account: 1559550016	71.20
02/02/2024	136920	LANDRIS ALISSA	LANDRIS ALISSA	UB refund for account: 5112570004	116.74
			LANDRIS ALISSA	UB refund for account: 2208390019	13.32
					130.06
02/02/2024	136921	LEO TRAINING & CONSULTING GROU	LEO TRAINING & CONSULTING GROU	LEADERSHIP FOR POLICE SUPERVISORS CC	495.00
02/02/2024	136922	MAJZEL DANIEL	MAJZEL DANIEL	UB refund for account: 2633640007	14.81
02/02/2024	136923	MEMORIAL HEALTHCARE WELLNESS CM	MEMORIAL HEALTHCARE WELLNESS CM	JANUARY - FEBRUARY MEMBERSHIPS	328.00
02/02/2024	136924	MICHIGAN ASSOCIATION OF CHIEFS	MICHIGAN ASSOCIATION OF CHIEFS	ANNUAL MACP MEMBERSHIP DUES - E. CHE	100.00
02/02/2024	136925	MOTOROLA SOLUTIONS INC	MOTOROLA SOLUTIONS INC	RADIO FOR OPD#14 - MIDEAL QUOTE1875C	5,569.79
			MOTOROLA SOLUTIONS INC	CONTRACT 35115 STATE OF MI MA 19000C	5,613.86
					11,183.65
02/02/2024	136926	NORTHERN CONSULTANTS INC.	NORTHERN CONSULTANTS INC.	CDBG PROGRAM GRANT ADMINISTRATOR - 1	885.50
02/02/2024	136927	ONDRUS, KEVIN & LISA	ONDRUS, KEVIN & LISA	BD Payment Refund	100.00
02/02/2024	136928	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	ROUTINE PURCHASES NOT TO EXCEED \$20C	1,688.38
02/02/2024	136929	OWOSSO CHARTER TOWNSHIP	OWOSSO CHARTER TOWNSHIP	WATER AGREEMENT QTR ENDING 12/31/202	17,039.14
02/02/2024	136930	OWOSSO COMMUNITY AIRPORT	OWOSSO COMMUNITY AIRPORT	FY 21/22 ANNUAL CONTRIBUTION FROM TH	4,746.50
02/02/2024	136931	OWOSSO FLORAL	OWOSSO FLORAL	FLOWERS SENT FOR RETIRED POLICE OFFI	40.50
02/02/2024	136932	P F PETTIBONE & CO	P F PETTIBONE & CO	COUNCIL MEETING BOOKS	248.95
02/02/2024	136933	PALMER CHRISTINA	PALMER CHRISTINA	UB refund for account: 1037500010	60.00
02/02/2024	136934	PROFESSIONAL ANSWERING SERVICE	PROFESSIONAL ANSWERING SERVICE	24 HOUR ANSWERING SERVICES DEC. 2023	75.00
02/02/2024	136935	SCOPE APPRAISAL	SCOPE APPRAISAL	GOULD HOUSE APPRAISAL	500.00
02/02/2024	136936	SHIAWASSEE FAMILY YMCA	SHIAWASSEE FAMILY YMCA	MONTHLY MEMBERSHIP FEE	113.90
02/02/2024	136937	STATE OF MICHIGAN	STATE OF MICHIGAN	BROWNFIELD REDEVELOPEMENT LOAN PAYME	28,171.00
02/02/2024	136938	STATE OF MICHIGAN	STATE OF MICHIGAN	COST AGREEMENT BETWEEN MDOT AND OWOS	76,514.47
02/02/2024	136939	T H EIFERT	T H EIFERT	FURNACE AIR SENSOR REPLACEMENT FOR W	713.00
			T H EIFERT	DIAGNOSE AND REPAIR 4 HVAC UNITS IN	1,035.20
					1,748.20
02/02/2024	136940	THE MATTESONS LLC	THE MATTESONS LLC	SOCIAL MEDIA VIDEO	1,150.00
02/02/2024	136941	TONYA & STEVEN MILKS	TONYA & STEVEN MILKS	WATER MAIN PERMANENT EASEMENT 920 MI	1.00
02/02/2024	136942	USA ROLLER CHAIN & SPROCKETS	USA ROLLER CHAIN & SPROCKETS	CLARIFIER PARTS	911.26
02/15/2024	136944	CUMMINS SALES AND SERVICE	CUMMINS SALES AND SERVICE	DIAGNOSTIC SOFTWARE LICENSE	720.00
02/15/2024	136945	D & D TRUCK & TRAILER PARTS	D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCHASE N	835.35
02/15/2024	136946	DUKE'S ROOT CONTROL INC	DUKE'S ROOT CONTROL INC	WATER HYDRANT METER RENTAL REFUND	450.00
02/15/2024	136947	DUKE'S ROOT CONTROL INC	DUKE'S ROOT CONTROL INC	2024 STORM SEWER TELEVISIONING PROJECT	21,425.80
02/15/2024	136948	GLOBAL INDUSTRIAL	GLOBAL INDUSTRIAL	FILTERED DRINKING FOUNTAINS FOR CITY	4,083.32
02/15/2024	136949	H K ALLEN PAPER CO	H K ALLEN PAPER CO	ROUTINE PURCHASES NOT TO EXCEED \$20C	153.00
02/15/2024	136950	H2O COMPLIANCE SERVICES INC	H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PROGRAM	767.81
			H2O COMPLIANCE SERVICES INC	WATER SUPPLY BACKFLOW PREVENTERS TES	1,492.50
					2,260.31
02/15/2024	136951	HARRIS ELECTRIC LLC	HARRIS ELECTRIC LLC	HOSE DRYER REPAIR FOR OFD	130.00
02/15/2024	136952	HODGE GLASS SERVICE INC	HODGE GLASS SERVICE INC	REPLACE WINDSHIELD	319.53
			HODGE GLASS SERVICE INC	REPLACE REAR WINDOW GLASS #701	278.77
					598.30
02/15/2024	136953	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	JANUARY 2024 PURCHASES	801.08
02/15/2024	136954	INDUSTRIAL SUPPLY OF OWOSSO IN	INDUSTRIAL SUPPLY OF OWOSSO IN	ROUTINE PURCHASES NOT TO EXCEED \$20C	21.90
02/15/2024	136955	JACKSON TRUCKING	JACKSON TRUCKING	21AA LIMESTONE - FYE 6-30-2024	2,654.68
02/15/2024	136956	JUDY ELAINE CRAIG	JUDY ELAINE CRAIG	MAIL COURIER SERVICE JAN. 2024	189.00
02/15/2024	136957	KELLY'S REFUSE	KELLY'S REFUSE	MONTHLY DOWNTOWN REFUSE PICKUP	832.50

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User: BBarrett
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 01/27/2024 - 02/29/2024

Page: 6/6

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
02/15/2024	136958	LAMPHERE PLUMBING & HEATING	LAMPHERE PLUMBING & HEATING	INFROZEN PIPE REPAIR	168.00
				LAMPHERE PLUMBING & HEATING INHEAT CHECK AND BOILER MAINT	168.00
				LAMPHERE PLUMBING & HEATING INTOILET PLUGED AT LIBRARY	510.80
				LAMPHERE PLUMBING & HEATING INPLUMBING WORK AT GOULD HOUSE	491.93
				LAMPHERE PLUMBING & HEATING INLEAK IN LIBRARY WOMENS BATHROOM	250.36
				LAMPHERE PLUMBING & HEATING INSERVICE CALL DIAGNOSTIC HVAC AT WTP	368.10
					<u>1,957.19</u>
02/15/2024	136959	MCLAREN RENT ALL	MCLAREN RENT ALL	GLOW: LIFT RENTAL FOR TREE REMOVAL	204.00
02/15/2024	136960	MICHIGAN SECTION, AWWA	MICHIGAN SECTION, AWWA	OPERATOR EXPO WALK THE FLOOR	10.00
			MICHIGAN SECTION, AWWA	OPERATOR EXPO WALK THE FLOOR	10.00
					<u>20.00</u>
02/15/2024	136961	NORTHERN CONSULTANTS INC.	NORTHERN CONSULTANTS INC.	CDBG PROGRAM GRANT ADMINISTRATOR - 1	1,430.00
02/15/2024	136962	SERVPRO OF SHIAWASSEE	SERVPRO OF SHIAWASSEE	COMMERCIAL BOARD UP SERVICE 202 S. W	580.29
02/15/2024	136963	SHIAWASSEE HEALTH & WELLNESS	SHIAWASSEE HEALTH & WELLNESS	COSSAP GRANT 15PBJA-21-GG-04538-COAE	2,802.80
02/15/2024	136964	SPARTAN STORES LLC	SPARTAN STORES LLC	GATORADE & WATER FOR OFD	43.92
02/15/2024	136965	SPECTRUM PRINTERS INC	SPECTRUM PRINTERS INC	EARLY VOTING NOTICE POSTCARDS	7,520.52
02/15/2024	136966	STATE OF MICHIGAN-EGLE	STATE OF MICHIGAN-EGLE	RYAN FARLEY EGLE COURSE ENROLLMENT &	180.00
02/15/2024	136967	THOMAS WHEELER	THOMAS WHEELER	PARKING FEE REIMBURSEMENT FOR OPR D&	20.00
02/15/2024	136968	UTILITIES INSTRUMENTATION SERV	UTILITIES INSTRUMENTATION SERV	PALMER ST CRUISE SUBSCRIPTION AND CE	609.00
02/15/2024	136972	BARNES, THOMAS J	BARNES, THOMAS J	2023 Win Tax Refund 050-090-001-009-	100.00
02/15/2024	136973	FISHWOOD REI GROUP, LLC	FISHWOOD REI GROUP, LLC	2023 Win Tax Refund 050-470-015-016-	10.00
02/15/2024	136974	MARK WOODBURY	MARK WOODBURY	SERVICE WATER LINE REPLACEMENT REIME	4,000.00
02/15/2024	136975	OWOSSO PUBLIC SCHOOLS	OWOSSO PUBLIC SCHOOLS	TAX COLLECTIONS 01/17/2024 - 02/01/2	973,576.02
02/15/2024	136976	SHIAWASSEE COUNTY FIRE CHIEF'S	SHIAWASSEE COUNTY FIRE CHIEF'S	2024 MEMMERSHIP DUES - KEVIN LENKAF	100.00
02/15/2024	136977	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	TAX COLLECTIONS 01/17/2024 - 02/01/2	433,083.46
02/15/2024	136978	STATE OF MICHIGAN	STATE OF MICHIGAN	SOR REGISTRATION FEE JAN 2024	180.00
02/15/2024	136979	TERRY M BACK	TERRY M BACK	INSTALL 4 TIRES ON #238	250.00
02/15/2024	136980	WENDY'S OF OWOSSO	WENDY'S OF OWOSSO	2023 Win Tax Refund 050-900-730-311-	934.39
02/15/2024	136981	WILDWOOD BEVERAGE	WILDWOOD BEVERAGE	2023 Win Tax Refund 050-120-009-002-	221.83
02/15/2024	136982	WIN'S ELECTRICAL SUPPLY OF OWC	WIN'S ELECTRICAL SUPPLY OF OWC	SUPPLIES-INVOICE TO BE SIGNED BY AUT	117.33
1 TOTALS:					
Total of 172 Checks:					3,346,514.75
Less 0 Void Checks:					0.00
Total of 172 Disbursements:					<u>3,346,514.75</u>



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

MEMORANDUM

DATE: February 26, 2024

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Ordinance Adoption – Authorizing Issuance of Revenue Bonds under the Drinking Water Revolving Loan Fund (DWRF) program for water treatment plant and water distribution system improvements.

RECOMMENDATION:

Recommend approval of an ordinance to allow the city to obtain DWRF financing for 2024. This is a required step in financing improvements at the water treatment plant (filters) and replacing water mains (Stewart Street, Dewey Street and Tracy Street).

The city's bond attorney has drafted the ordinance. The ordinance is required to issue revenue bonds under Public Act 94 of 1933 and have the bonds purchased by the state.

BACKGROUND:

City council approved and authorized the publication of a Notice of Intent to issue revenue bonds at its meeting held December 4, 2023. The NOI for the DWRF funded project, No. 7497.01, authorized a total maximum bond principal of \$3,490,000. The state has agreed to purchase \$1,867,500 of said bond's principal and forgive \$122,500 of such principal. In addition, an ARPA grant for \$1,622,500 has been awarded by the state.

FISCAL IMPACTS:

Estimated debt payment (\$1,745,000) is \$105,931.97 over 20 years at 2.0% paid from the Water Fund. The City of Corunna will be responsible for 11% of debt associated with the water treatment plant per the amended 1991 water agreement.

Master Plan Implementation Goals: 3.4, 3.7

Ordinance Adoption – Authorize Issuance of Revenue Bonds for DWRP Financing – WSS

Minutes of a regular meeting of the City Council of the City of Owosso, Shiawassee County, Michigan, held on March 4, 2024.

PRESENT: _____

ABSENT: _____

The following Ordinance was offered by Member _____ and supported by Member _____:

ORDINANCE NO. ____

A SUPPLEMENTAL ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF REVENUE BONDS TO PAY THE COST OF THE ACQUISITION AND CONSTRUCTION OF IMPROVEMENTS TO THE WATER SUPPLY SYSTEM OF THE CITY OF OWOSSO; TO PRESCRIBE THE FORM OF THE SERIES 2024 BOND; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON THE SERIES 2024 BOND; TO PROVIDE FOR SECURITY FOR THE SERIES 2024 BOND; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF REVENUES OF THE SYSTEM; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE SERIES 2024 BOND IN ENFORCEMENT THEREOF; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE SERIES 2024 BOND AND THE SYSTEM.

THE CITY OF OWOSSO ORDAINS:

Section 1. 2024 SUPPLEMENTAL ORDINANCE. This ordinance (hereinafter referred to as the “2024 Supplemental Ordinance”) is adopted in accordance with Section 21 of the Prior Ordinance (defined below) and pursuant to the authority in Act 94.

Section 2. DEFINITIONS. Except as hereinafter provided, all terms which are defined in Section 1 of the Prior Ordinance shall have the same meanings in this 2024 Supplemental Ordinance. In addition, whenever used in this 2024 Supplemental Ordinance, except when otherwise indicated by context, the following definitions shall apply to the terms in this 2024 Supplemental Ordinance:

(a) “Authority” means the Michigan Finance Authority, or any successor agency.

(b) “Authorized Officer” means the Mayor, City Manager, Finance Director, or Public Utilities Director of the City, or any one or more of them.

(c) “Bonds” as defined in the Prior Ordinance shall include the Series 2024 Bond that is being issued on a parity with the Series 2020 Bond, the Series 2022 Bonds, and the Series 2023 Bond pursuant to Section 21 of Ordinance No. 614.

(d) “Contract Documents” means the Purchase Contract between the City and the Authority, the Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes, and Energy, and the Issuer’s Certificate for the Series 2024 Bond, and such other closing documents required by the Authority for the issuance of the Series 2024 Bond.

(e) “Improvements” means the design, acquisition and construction of improvements to the System, consisting of (i) improvements to, and replacement of components of, the City’s water treatment plant and gravity filters, including without limitation underdrains, support gravel, media, backwash troughs, surface wash piping, surface wash arms, and all other work and equipment necessary and incidental to these improvements, and (ii) replacement of water mains and service lines, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary and incidental to these improvements.

(f) “Issue Date” means the date on which the Series 2024 Bond is delivered to the original purchaser thereof.

(g) “Prior Ordinance” means Ordinance No. 614 adopted by the City Council on June 3, 2002, as supplemented by the 2020 Supplemental Ordinance, the 2022 Supplemental Ordinance, and the 2023 Supplemental Ordinance.

(h) “Series 2020 Bond” means the Bond authorized in Sections 4 and 5 of the 2020 Supplemental Ordinance.

(i) “Series 2022 Bonds” means the Bonds authorized in Sections 5 and 6 of the 2022 Supplemental Ordinance.

(j) “Series 2023 Bond” means the Bond authorized in Sections 5 and 6 of the 2023 Supplemental Ordinance.

(k) “Series 2024 Bond” means the Bond authorized in Sections 5 and 6 of this 2024 Supplemental Ordinance.

(l) “Tax-Exempt Bonds” means bonds the interest on which is excluded from gross income for federal income tax purposes.

(m) “2020 Supplemental Ordinance” means Ordinance No. 805 adopted by the City Council on February 3, 2020.

(n) “2022 Supplemental Ordinance” means Ordinance No. 828 adopted by the City Council on March 7, 2022.

(o) “2023 Supplemental Ordinance” means Ordinance No. 836 adopted by the City Council on January 3, 2023.

Section 3. NECESSITY, PUBLIC PURPOSE. It is hereby determined to be necessary for the public health, safety and welfare of the City to acquire and construct the Improvements to the System in accordance with the maps, plans and specifications therefor prepared by the City’s consulting engineers, which are hereby approved.

Section 4. ESTIMATED COST; PERIOD OF USEFULNESS. The aggregate cost of the Improvements has been estimated not to exceed \$6,155,200 including the payment of eligible legal, engineering, financial and other expenses, which estimate of cost is approved and confirmed. The period of usefulness of the Improvements is estimated to be not less than forty (40) years.

Section 5. ISSUANCE OF BONDS. To pay a portion of the eligible cost of designing, acquiring, and constructing the Improvements and to pay the eligible legal and financial expenses and all other eligible expenses incidental to the issuance of the Series 2024 Bond, the City shall borrow the sum of not to exceed \$3,490,000 and issue its revenue bonds pursuant to the provisions of Act 94. The Series 2024 Bond shall be issued in the aggregate principal sum of not to exceed \$3,490,000, as finally determined by the Authorized Officer at the time of sale, or such lesser amount thereof as shall have been advanced to the City pursuant to the Contract Documents. The remaining cost of the Improvements, if any, shall be paid from grant funds and any City funds on hand and legally available for such use.

During the time funds are being drawn down by the City under the Series 2024 Bond, the Authority will periodically provide the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of the Series 2024 Bond.

Section 6. SERIES 2024 BOND DETAILS. The Series 2024 Bond shall be designated “Water Supply System Junior Lien Revenue Bonds” with such appropriate series

designation determined by the Authorized Officer. The Series 2024 Bond shall be issued as one fully-registered bond, shall be sold and delivered to the Authority in the denomination of the principal amount of the Series 2024 Bond. The Series 2024 Bond shall be dated the date of delivery to the Authority, or such other date approved by the Authorized Officer, and shall be payable on the dates determined by the Authorized Officer at the time of sale provided the final maturity shall be no later than forty (40) years after the date of issuance. The Series 2024 Bond shall bear interest at a rate of not to exceed 3.00% per annum as determined by the Authorized Officer, payable semiannually on the dates determined by the Authorized Officer at the time of sale.

Notwithstanding the above, the final amount of any maturity and terms of the Series 2024 Bond shall be as provided in the Contract Documents and will be finally determined by the Authorized Officer.

Section 7. PAYMENT OF SERIES 2024 BOND; CONFIRMATION OF STATUTORY LIEN. The principal of, premium, if any, and interest on the Series 2024 Bond shall be payable solely from the Net Revenues, and, to secure such payment from the Net Revenues, the statutory lien upon the whole of the Net Revenues established by Act 94 and the pledge created in Sections 5 and 8 of Ordinance No. 614 is hereby confirmed in favor of the Series 2024 Bond and such lien shall be of equal standing and priority with the Series 2020 Bond, the Series 2022 Bonds, and the Series 2023 Bond, but junior and subordinate to the lien of all, if any, subsequently issued Senior Lien Bonds.

The Series 2024 Bond, including both principal and interest thereon, shall not be a general obligation of the City and shall not constitute an indebtedness of the City for the purpose of any debt limitations imposed by any constitutional or statutory provisions.

The statutory lien on the Net Revenues with respect to the Series 2024 Bond will continue until payment in full of the principal of and interest on the Series 2024 Bond, or until sufficient cash or Sufficient Government Obligations, or a combination thereof, have been deposited in trust for the payment in full of the principal of and interest on the Series 2024 Bond to maturity, or, if called for redemption, to the date fixed for redemption, together with the amount of the redemption premium, if any. Upon deposit of cash or Sufficient Government Obligations, or a combination thereof, as provided in the previous sentence, the statutory lien shall be terminated with respect to the Series 2024 Bond, the holder of the Series 2024 Bond shall have no further rights under the Ordinance except for payment from the deposited funds, and the Series 2024 Bond shall be considered to be defeased and shall not longer be considered to be outstanding under the Ordinance.

Section 8. STATE REVENUE SHARING PLEDGE. If required by the Authority, as additional security for repayment of the Series 2024 Bond, the City Council agrees to pledge the state revenue sharing payments that the City is eligible to receive from the State of Michigan under Act 140, Public Acts of Michigan, 1971, as amended, to the Authority as purchaser and holder of the Series 2024 Bond. The Authorized Officer is authorized to execute and deliver a revenue sharing pledge agreement between the City and the Authority.

Section 9. PRIOR REDEMPTION. The Series 2024 Bond issued and sold to the Authority shall be subject to redemption prior to maturity upon the terms and conditions set forth in the form of Series 2024 Bond contained in Section 12 hereof.

Section 10. PAYING AGENT AND REGISTRATION.

(a) Appointment of Paying Agent. From time to time the Authorized Officer shall designate and appoint a Paying Agent, which shall also act as transfer agent and bond registrar. The initial Paying Agent shall be the City Treasurer. In the event of a change in the

Paying Agent, notice shall be given in writing, by certified mail, to each Registered Owner not less than sixty (60) days prior to the next interest payment date. The Paying Agent shall keep the official books for the recordation of the Registered Owners of the Series 2024 Bond.

(b) Registration of Bonds. Registration of the Series 2024 Bond shall be recorded in the registration books of the City to be kept by a Paying Agent. The Series 2024 Bond may be transferred only by submitting the same, together with a satisfactory instrument of transfer signed by the Registered Owner or the Registered Owner's legal representative duly authorized in writing, to the Paying Agent, after which a new Series 2024 Bond or Series 2024 Bonds shall be issued by the Paying Agent to the transferee (new registered owner) in any denomination, in the same aggregate principal amount as the Bond submitted for transfer. No transfer of any Series 2024 Bond shall be valid unless and until recorded on the bond registration books in accordance with the foregoing. The person in whose name any Series 2024 Bond is registered may for all purposes, notwithstanding any notice to the contrary, be deemed and treated by the City and the Paying Agent as the absolute owner thereof, and any payment of principal and interest on any Series 2024 Bond to the Registered Owner thereof shall constitute a valid discharge of the City's liability upon such Bond to the extent of such payment. No Series 2024 Bond shall be transferred less than fifteen (15) days prior to an interest payment date nor after the Series 2024 Bond has been called for redemption.

(c) Authority's Depository. Notwithstanding any other provision of the Prior Ordinance, this 2024 Supplemental Ordinance or the Series 2024 Bond, so long as the Authority is the owner of the Series 2024 Bond: (a) the Series 2024 Bond shall be payable in lawful money of the United States; (b) the Series 2024 Bond is payable as to principal, premium, if any, and interest at U.S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (c) the City

agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on the Series 2024 Bond in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the City's deposit by 12:00 p.m. (noon) on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (d) written notice of any redemption of the Series 2024 Bond shall be given by the City and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

Section 11. SALE OF BONDS. The Series 2024 Bond shall be sold to the Authority by means of a negotiated sale. The City determines that a negotiated sale to the Authority is in the best interest of the City because the terms offered by the Authority are more favorable than those available from other sources of funding.

Section 12. BOND FORM. The Series 2024 Bond shall be in substantially the following form with such completions, changes and additions as may be required by the Authority or as recommended by the City's Bond Counsel and approved by the officers of the City signing the Series 2024 Bond:

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF SHIAWASSEE**

CITY OF OWOSSO

WATER SUPPLY SYSTEM JUNIOR LIEN REVENUE BOND, SERIES 2024

Interest Rate

Maturity Date

Date of Original Issue

See Schedule I

_____, 2024

Registered Owner: Michigan Finance Authority

Principal Amount:

The City of Owosso, Shiawassee County, Michigan (the “Issuer”), acknowledges itself indebted and, for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, out of the net revenues of the Water Supply System of the City (the “System”), including all appurtenances, additions, extensions and improvements thereto after provision has been made for reasonable and necessary expenses of operation, maintenance and administration of the System (the “Net Revenues”), the amounts and on the Dates of Maturity set forth on Schedule I herein, together with interest thereon from the dates of receipt of such funds, or such later date to which interest has been paid, at the Interest Rate per annum specified above, first payable on _____ 1, 20____, and semiannually thereafter on the first day of _____ and _____ of each year, except as the provisions hereinafter set forth with respect to redemption of this Bond prior to maturity may become applicable hereto.

The Issuer promises to pay to the Michigan Finance Authority (the “Authority”) the principal amount of this Bond or so much thereof as shall have been advanced to the Issuer pursuant to a Purchase Contract between the Issuer and the Authority and a Supplemental Agreement by and among the Issuer, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes and Energy, and the Order of Approval issued by the Department of Environment, Great Lakes and Energy.

Interest on this Bond is payable to the registered owner of record as of the close of business on the 15th day of the month immediately preceding any interest payment as shown on the registration books of the Issuer kept by the Treasurer of the Issuer, as bond registrar and paying agent, by check or draft mailed by the Treasurer of the Issuer to the registered owner at the registered address. Interest on this Bond shall be computed on the basis of a 360-day year comprised of twelve 30-day months. During the time funds are being drawn down by the Issuer under this Bond, the Authority will periodically provide the Issuer a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the Issuer of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this Bond.

Notwithstanding any other provision of this Bond, so long as the Authority is the owner of this Bond, (a) this Bond is payable as to principal, premium, if any, and interest at U. S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the Issuer by the Authority (the “Authority’s Depository”); (b) the Issuer agrees that it will deposit with the Authority’s Depository payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority’s Depository has not received the Issuer’s deposit by 12:00 p.m. (noon) on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority’s administrative costs and lost

investment earnings attributable to that late payment; and (c) written notice of any redemption of this Bond shall be given by the Issuer and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

This Bond, being one fully registered bond, is issued in accordance with the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and Ordinance No. 614 adopted by the City Council of the Issuer on June 3, 2002, as supplemented on February 3, 2020, March 7, 2022, January 3, 2023, and March 4, 2024 (as supplemented, the "Ordinance"), for the purpose of paying the cost of acquiring and constructing improvements to the System. This Bond is a self-liquidating bond, and is not a general obligation of the Issuer within any constitutional, statutory or charter limitation, but is payable, both as to principal and interest, solely from the Net Revenues of the System. The principal of and interest on this Bond are secured by a statutory lien on the Net Revenues. This Bond is of equal standing and priority of lien as to the Net Revenues of the System with the City's Water Supply System Revenue Bond, Series 2020 dated March 27, 2020, the City's Water Supply System Revenue Bonds, Series 2022A dated May 6, 2022, the City's Water Supply System Revenue Bonds, Series 2022B dated May 6, 2022, and the City's Water Supply System Revenue Bonds, Series 2023 dated March 24, 2023.

The Issuer hereby covenants and agrees to fix, and maintain at all times while any of the Bonds shall be outstanding, such rates for service furnished by the System as shall be sufficient to provide for payment of the principal of and interest upon all such Bonds as and when the same become due and payable, to maintain a bond and interest redemption account and to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by the Ordinance. **The City has reserved the right, on the conditions stated in the Ordinance, to issue additional bonds of prior and senior or equal standing of priority of lien with this Bond as to the Net Revenues.** For a complete statement of the revenues from which, and the conditions under which, this Bond is payable, a statement of the conditions under which additional bonds of equal or superior standing may hereafter be issued, and the general covenants and provisions pursuant to which this Bond is issued, reference is made to the Ordinance.

Bonds of this series may be subject to redemption prior to maturity by the Issuer only with the prior written consent of the Authority and on such terms as may be required by the Authority.

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest that is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this Bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the Issuer's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provided funds to purchase this Bond fails to provide

sufficient available funds (together with any other funds that may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the Issuer shall and hereby agrees to pay on demand only the Issuer's pro rata share (as determined by the Authority) of such deficiency as additional interest on this Bond.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular and due time and form as required by law and that the total indebtedness of the Issuer including this Bond, does not exceed any charter, constitutional or statutory limitation.

IN WITNESS WHEREOF, the City of Owosso, Shiawassee County, Michigan, by its City Council, has caused this Bond to be signed, by the manual or facsimile signatures of its Mayor and City Clerk and its corporate seal (or a facsimile thereof) to be impressed or imprinted hereon, all as of the ____ day of _____, 2024.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____

(please print or type social security number or taxpayer identification number and name and address of transferee)

the within bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____, 20__

Notice: The signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever. When assignment is made by a guardian, trustee, executor or administrator, an officer of a corporation, or anyone in a representative capacity, proof of his/her capacity to act must accompany the bond.

In the presence of: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guaranty program.

Signature Guaranteed: _____

Name of Issuer: CITY OF OWOSSO
EGLE Project No: 7497-01
EGLE Approved Amount: \$

SCHEDULE I

Based on the schedule provided below, unless revised as provided in this paragraph, repayment of principal of the Bond shall be made until the full amount advanced to the Issuer is repaid. In the event the Order of Approval issued by the Department of Environmental Quality (the "Order") approves a principal amount of assistance less than the amount of the Bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the Issuer and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order or (2) that less than the principal amount of assistance approved by the Order is disbursed to the Issuer by the Authority, the Authority shall prepare a new payment schedule that shall be effective upon receipt by the Issuer.

<u>Due Date</u>	<u>Amount of Principal Installment Due</u>
-----------------	--

Interest on the Bond shall accrue on that portion of principal disbursed by the Authority to the Issuer from the date principal is disbursed, until paid, at the rate of ____% per annum, payable _____ 1, 20__, and semiannually thereafter.

The Issuer agrees that it will deposit with U.S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the Issuer by the Authority (the "Authority's Depository") payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the Issuer's deposit by 12:00 p.m. (noon) on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

[END OF BOND FORM]

Section 13. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF SERIES 2024 BOND. The Series 2024 Bond shall be sold at a private, negotiated sale to the Authority, as authorized by Act 227, Public Acts of Michigan, 1985, as amended. The City Council determines that the sale and delivery of the Series 2024 Bond to the Authority as provided in this 2024 Supplemental Ordinance will provide the City with the lowest cost of borrowing money for the Improvements. The sale shall be made pursuant to the terms and conditions to be set forth in a Purchase Contract (the “Purchase Contract”) and a Supplemental Agreement (the “Supplemental Agreement”) related to the Series 2024 Bond. The Authorized Officer is authorized to execute and deliver the Supplemental Agreement and the Purchase Contract in such forms as shall be approved by the Authorized Officer, with such approval to be evidenced by the Authorized Officer’s signature thereon. Notwithstanding any other provision of this 2024 Supplemental Ordinance, the Series 2024 Bond shall be initially sold to the Authority as one bond, numbered 1, in the aggregate principal amount of not to exceed the original principal amount of the Series 2024 Bond. In addition, the Authorized Officer and other City employees and officials are authorized to execute and deliver to the Authority and such certificates and documents as the Authority or bond counsel shall require and to do all other things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Series 2024 Bond in accordance with the provisions of this 2024 Supplemental Ordinance. The Authorized Officer is authorized to execute any orders, receipts, agreements, pledge agreements, documents or certificates necessary to complete the transaction, including, but not limited to, any issuers certificate, any certificates relating to federal or state securities laws, rules or regulations, and any revenue sharing pledge agreement. The Authorized Officer is authorized to seek a credit assessment, or similar, from Standard & Poor’s or another nationally recognized rating organization and to execute and file any applications to the Michigan Department of Treasury,

including an Application for State Treasurer's Approval to Issue Long-Term Securities and any other applications to the Michigan Department of Treasury and to seek any waivers from the Michigan Department of Treasury.

Section 14. TAX COVENANT. If the Series 2024 Bond is issued as Tax-Exempt Bonds, the City covenants to comply with all requirements of the Code necessary to assure that the interest on the Series 2024 Bond will be and will remain excludable from gross income for federal income tax purposes. The Authorized Officer and other appropriate officials of the City are authorized to do all things necessary to assure that the interest on the Series 2024 Bond will be and will remain excludable from gross income for federal income tax purposes.

Section 15. EXECUTION OF BOND. The Mayor or the Mayor Pro Tem, and the Clerk or Deputy Clerk of the City, are hereby authorized and directed to sign the Series 2024 Bond, either manually or by facsimile signature, on behalf of the City, and the seal of the City (or a facsimile thereof) shall be impressed or imprinted on the Series 2024 Bond. Upon execution, the Series 2024 Bond shall be delivered to the purchaser upon receipt of the purchase price or upon compliance with the terms and conditions of the Purchase Contract.

Section 16. CONSTRUCTION FUND. The City Treasurer is hereby directed to create and maintain a construction fund for the Improvements (the "Construction Fund"), into which the proceeds of the Series 2024 Bond shall be deposited. Such moneys shall be used solely for the purpose for which the Series 2024 Bond was issued. Any unexpected balance in the Construction Fund remaining after completion of the Improvements may be used for such purposes as allowed by law. After completion of the Improvements and disposition of remaining Series 2024 Bond proceeds, if any, pursuant to the provisions of this Section, the Construction Fund shall be closed.

Section 17. SERIES 2024 BOND PROCEEDS. The proceeds of the sale of the Series 2024 Bond shall be used solely to pay the eligible costs of the Improvements and any eligible engineering, legal and other expenses incident thereto; provided that the City Council shall not authorize the payment of any such moneys for acquisition and construction of any part of the Improvements until there shall have been first filed with it by the consulting engineer in charge of such work, a written statement to the effect that the sum so to be paid is in full or partial payment of a contractual obligation in connection with the Improvements and that the City has received the consideration for such payment. The statement of the consulting engineer shall also show the cost of acquisition and construction of the Improvements that has theretofore been approved by him for payment and the amount of the balance that will be required for completion of the Improvements.

Section 18. PUBLICATION AND RECORDATION. This 2024 Supplemental Ordinance shall be published once in full in a newspaper of general circulation in the City qualified under state law to publish legal notices, and the same shall be recorded in the records of the City and such recording authenticated by the signature of the City Clerk.

Section 19. ORDINANCE SUBJECT TO MICHIGAN LAW. The provisions of this 2024 Supplemental Ordinance are subject to the laws of the State of Michigan.

Section 20. SECTION HEADINGS. The section headings in this 2024 Supplemental Ordinance are furnished for convenience of reference only and shall not be considered to be a part of this 2024 Supplemental Ordinance.

Section 21. SEVERABILITY. If any section, paragraph, clause or provision of this 2024 Supplemental Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this 2024 Supplemental Ordinance.

Section 22. RATIFICATION OF PRIOR ORDINANCE; CONFLICTING ORDINANCES. The Prior Ordinance, as supplemented by this 2024 Supplemental Ordinance, is hereby ratified and confirmed. All ordinances or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed to the extent of the conflict; provided, that the foregoing shall not operate to repeal any provision thereof, the repeal of which would impair the obligation on the Series 2020 Bond, any series of the Series 2022 Bonds, the Series 2023 Bond, or the Series 2024 Bond.

Section 23. EFFECTIVE DATE OF ORDINANCE. Pursuant to Section 6 of Act 94, this 2024 Supplemental Ordinance shall be approved on the date of first reading, and this 2024 Supplemental Ordinance shall be effective immediately upon its adoption and publication pursuant to Act 94.

YEAS: _____

NAYS: _____

ORDINANCE DECLARED ADOPTED.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

CERTIFICATION

I, Amy K. Kirkland, the duly qualified and acting Clerk of the City of Owosso, Shiawassee County, Michigan, do hereby certify that the foregoing is a true and complete copy of Ordinance No. ____ adopted by the City Council at a regular meeting held on March 4, 2024, and that notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I further hereunto affixed my signature this ____ day of March, 2024.

Amy K. Kirkland, City Clerk



301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪
FAX (989) 723-8854

DATE: 2.26.24
TO: CITY COUNCIL
FROM: CITY MANAGER
SUBJECT: 21 Day Posting Period – Commercial property purchase offer – Curwood Castle Dr.

BACKGROUND:

The City of Owosso owns 1/8 acre of B-4 zoned property on the south west corner of Curwood Castle Dr and Bradley St. Parcel # 050-120-009-003-00. The City has owned this property since purchasing it in 1989 for \$60,000. In 2017, the south 20 feet of the lot was sold to Elaine Greenway for \$4,710.

This offer is to purchase the remaining city-owned portion of the lot for \$13,500. The potential purchaser wishes to eventually build parking for his development at 344 W Main St.

A development agreement would need to be a condition of this sale to ensure that the new owner would indeed develop the property as intended. This development agreement would be drafted after the 21 day posting period has expired and after city council agrees to sell.



FISCAL IMPACT:

The offer for the property is \$13,500. This would be recorded in the City's General Fund as revenue.

RECOMMENDATION:

The city has not been trying to sell the property in question. If Council agrees to accept the offer, the 21 day posting period would start for others to submit counter offers to buy the land. If Council does not want to sell the property, it should decline the offer. Finally, if Council wants to sell the property but not at the offered price, it would need to decline the offer and list the property at the price set by council. It is unclear why the property was purchased in 1989 for \$60,000, but it is unlikely you will be able to sell it for its inflation-adjusted price to recoup the purchase amount as that would equal \$140,710.48 in today's dollars (Source: Bureau of Labor Statistics inflation calculator: https://www.bls.gov/data/inflation_calculator.htm).

MASTER PLAN GOALS: 1.19, 3.20, 5.13

RESOLUTION NO.

**RESOLUTION AUTHORIZING 21- DAY POSTING OF PURCHASE AGREEMENT FOR
THE SALE OF CITY-OWNED PROPERTY AT CURWOOD CASTLE DRIVE.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, owns parcel 050-120-009-003-00, constituting 1/8 acre of commercial-zoned property (B-4 – General Business District); and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has received an offer to purchase said parcel for thirteen thousand five hundred dollars (\$13,500); and

WHEREAS, the City of Owosso has no immediate or long-term plans to develop said parcel under city ownership; and

WHEREAS, this parcel has not been actively marketed, thereby triggering the 21-day public inspection period set forth in Section 14.3(2) of the Owosso City Charter.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary, and in the public interest to sell the aforementioned parcel to Curwood Place, LLC in the amount of \$13,500.



DATE: 1-24-24

TO: Nathan Henne
City Manager
City of Owosso
301 W. MAIN
Owosso, MI 48867-2958

SUBJECT: Offer to purchase City owned Lot

Dear Mr. Henne,

I am the manager and co-owner of 344 W. Main, known as Curwood Place LLC. I would like to secure a lot for potential future parking for our building if needed.

The letter is a LOI to purchase the city owned lot, 415 Bradley St, Owosso, MI 48867.

Parcel Number: 050-120-009-003-00

Legal Description LOT 3, (EXCEPT S 20'), BLK 9 LUCY L COMSTOCKS ADD

Purchase price offered is \$13,500 (Thirteen Thousand Five Hundred and 00 dollars), which is above the value per city assessor.

If this is acceptable to the city, I can generate a formal bill of sale and transfer deed.

As you are aware I am developing 344 W Main, 2nd floor, basement and outdoor storage areas, with a large matching grant fund (RAP 2.0) we recently were awarded.

We will have additional traffic with the apartments filled. Utilizing the basement as a classroom or retail/food space requires additional parking. If the first floor ever becomes a space such as a restaurant or market, then additional parking would be required. Having access to this lot for the potential of additional parking would not limit the building use and would be beneficial as parking spot availability is being reduced with as we are trying to attract more people to the area.

Future plans may include lot paving along with potential covered parking and charging stations if needed. I have spoken with the present neighbor and owner of 1/3 or the parcel adjacent to her house, Mrs. Emily Greenway. I informed her of my intentions and told her, like the city offering, she can use the property as long as she maintains it; no need to move her landscape items since I have no near-term plans; only desire to not be limited in future plans.

Perry DiClemente
Manager, Curwood Place LLC
perry@dsdonline.com



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 26, 2024
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – January 2024

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report is included for the period ending January 31, 2024.

Revenue Expense Report

The column labeled “Activity for month” reflects revenues received and expenses paid during the specific month and the column labeled “YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st.)

FISCAL IMPACTS:

None.

Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending 01-31-2024
Cash Summary by Account for City of Owosso – 01-01-2024 through 01-31-2024

PERIOD ENDING 01/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 01/31/24 INCR (DECR)	01/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,748,866.00	3,748,866.00	13,853.34	3,541,982.37	206,883.63	94.48
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (O	2,732.00	2,732.00	0.00	0.00	2,732.00	0.00
101-000-404.000	PA 298 OF 1917	295,374.00	295,374.00	1,091.40	279,055.56	16,318.44	94.48
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	1,079.00	1,079.00	0.00	0.00	1,079.00	0.00
101-000-434.000	TRAILER PARK TAXES	1,000.00	1,000.00	(467.50)	467.50	532.50	46.75
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIES	14,082.00	14,082.00	0.00	0.00	14,082.00	0.00
101-000-439.000	MARIJUANA TAX DISTR.	207,000.00	207,000.00	0.00	1,505.63	205,494.37	0.73
101-000-445.000	INTEREST & PENALTIES ON TAXES	17,465.00	17,465.00	2,130.57	5,822.19	11,642.81	33.34
101-000-447.000	ADMINISTRATION FEES	102,017.00	102,017.00	27,718.78	114,881.94	(12,864.94)	112.61
101-000-476.000	LIQUOR LICENSES	10,500.00	10,500.00	233.75	10,256.40	243.60	97.68
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	93,168.00	93,168.00	0.00	20,673.58	72,494.42	22.19
101-000-478.000	ROW LICENSES	1,000.00	1,000.00	0.00	390.00	610.00	39.00
101-000-491.000	PERMITS (GUN)	500.00	500.00	20.00	130.00	370.00	26.00
101-000-502.000	GRANT-FEDERAL	850,000.00	850,000.00	0.00	3,222.64	846,777.36	0.38
101-000-502.100	FEDERAL GRANT - DEPT OF JUSTICE	200,000.00	200,000.00	3,650.24	15,543.11	184,456.89	7.77
101-000-540.000	STATE SOURCES	2,100.00	2,100.00	0.00	3,609.24	(1,509.24)	171.87
101-000-540.531	LOCAL GRANT	0.00	0.00	900.00	6,207.02	(6,207.02)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	34,000.00	34,000.00	0.00	99,155.55	(65,155.55)	291.63
101-000-574.000	REVENUE SHARING	1,611,431.00	1,611,431.00	0.00	584,859.00	1,026,572.00	36.29
101-000-574.050	REVENUE SHARING - STATUTORY	528,144.00	528,144.00	0.00	159,494.00	368,650.00	30.20
101-000-605.200	CHARGE FOR SERVICES RENDERED	132,400.00	132,400.00	60,947.50	123,581.78	8,818.22	93.34
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	121.65	598.65	401.35	59.87
101-000-605.300	FIRE SERVICES	3,000.00	3,000.00	850.00	4,550.00	(1,550.00)	151.67
101-000-628.000	RENTAL REGISTRATION	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-000-638.000	AMBULANCE CHARGES	338,912.00	338,912.00	48,156.10	227,529.28	111,382.72	67.14
101-000-638.100	AMBULANCE MILEAGE CHARGES	149,744.00	149,744.00	18,724.34	88,415.47	61,328.53	59.04
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPORT	381,012.00	381,012.00	47,087.26	285,303.51	95,708.49	74.88
101-000-642.000	CHARGE FOR SERVICES - SALES	3,870.00	3,870.00	555.00	1,395.00	2,475.00	36.05
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,680.00	0.00	0.00	1,680.00	0.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	1,254.01	5,299.58	4,700.42	53.00
101-000-657.100	PARKING VIOLATIONS	1,000.00	1,000.00	845.00	5,850.00	(4,850.00)	585.00
101-000-665.000	INTEREST INCOME	50,000.00	50,000.00	36,282.13	208,557.74	(158,557.74)	417.12
101-000-665.100	MERS INTEREST INCOME	10.00	10.00	0.86	180.41	(170.41)	1,804.10
101-000-665.200	ICMA INTEREST INCOME	10.00	10.00	0.00	0.00	10.00	0.00
101-000-667.100	RENTAL INCOME	500.00	500.00	0.00	500.00	0.00	100.00
101-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	45.00	(45.00)	100.00
101-000-675.000	MISCELLANEOUS	20,000.00	20,000.00	2,631.58	80,817.49	(60,817.49)	404.09
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	199,752.00	199,752.00	0.00	113,774.00	85,978.00	56.96
101-000-676.300	CITY UTILITIES ADMIN REIMB	835,156.00	835,156.00	0.00	230,976.00	604,180.00	27.66
101-000-676.400	DDA TIF CHARGE BACK	15,453.00	15,453.00	0.00	5,501.32	9,951.68	35.60
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	199,870.00	199,870.00	0.00	67,183.90	132,686.10	33.61
101-000-687.000	INSURANCE REFUNDS	88,000.00	88,000.00	0.00	7,561.75	80,438.25	8.59
101-000-696.000	BOND PROCEEDS	0.00	0.00	0.00	16,922.76	(16,922.76)	100.00
101-000-699.287	ARPA TRANSFER IN	0.00	0.00	0.00	150,000.00	(150,000.00)	100.00
TOTAL REVENUES		10,153,327.00	10,153,327.00	266,586.01	6,471,799.37	3,681,527.63	63.74
Expenditures							
101	CITY COUNCIL	5,560.00	5,560.00	990.00	5,694.01	(134.01)	102.41
171	CITY MANAGER	294,181.00	294,181.00	23,770.20	185,200.21	108,980.79	62.95

PERIOD ENDING 01/31/2024

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 01/31/24 INCR (DECR)	01/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
201	FINANCE	242,732.00	242,732.00	17,076.25	122,112.93	120,619.07	50.31
210	CITY ATTORNEY	120,000.00	120,000.00	6,038.98	57,492.68	62,507.32	47.91
215	CLERK	292,291.00	292,291.00	24,764.07	174,709.72	117,581.28	59.77
228	INFORMATION & TECHNOLOGY	294,655.00	294,655.00	25,194.58	142,291.83	152,363.17	48.29
253	TREASURY	180,703.00	180,703.00	11,423.47	115,962.92	64,740.08	64.17
257	ASSESSING	214,803.00	214,803.00	18,546.40	114,553.47	100,249.53	53.33
261	GENERAL ADMIN	354,925.00	354,925.00	9,512.18	290,129.43	64,795.57	81.74
265	BUILDING & GROUNDS	199,985.00	199,985.00	13,495.19	78,569.62	121,415.38	39.29
270	HUMAN RESOURCES	218,345.00	218,345.00	15,636.88	113,165.71	105,179.29	51.83
301	POLICE	3,019,525.00	3,019,525.00	207,377.44	1,546,222.49	1,473,302.51	51.21
336	FIRE	3,120,374.00	3,120,374.00	162,095.45	1,391,894.42	1,728,479.58	44.61
371	BUILDING AND SAFETY	29,880.00	29,880.00	1,877.55	16,513.12	13,366.88	55.26
441	PUBLIC WORKS	616,753.00	616,753.00	40,884.96	283,115.02	333,637.98	45.90
528	LEAF AND BRUSH COLLECTION	299,315.00	299,315.00	7,850.19	209,891.26	89,423.74	70.12
585	PARKING	37,444.00	37,444.00	7,192.24	49,745.21	(12,301.21)	132.85
720	COMMUNITY DEVELOPMENT	80,376.00	80,376.00	2,213.86	14,805.97	65,570.03	18.42
751	PARKS	421,956.00	421,956.00	10,896.54	193,820.91	228,135.09	45.93
966	TRANSFERS OUT	81,921.00	81,921.00	0.00	41,918.00	40,003.00	51.17
TOTAL EXPENDITURES		10,125,724.00	10,125,724.00	606,836.43	5,147,808.93	4,977,915.07	50.84
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		10,153,327.00	10,153,327.00	266,586.01	6,471,799.37	3,681,527.63	63.74
TOTAL EXPENDITURES		10,125,724.00	10,125,724.00	606,836.43	5,147,808.93	4,977,915.07	50.84
NET OF REVENUES & EXPENDITURES		27,603.00	27,603.00	(340,250.42)	1,323,990.44	(1,296,387.44)	4,796.55

PERIOD ENDING 01/31/2024

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 01/31/24 INCR (DECR)	01/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-502.000	GRANT-FEDERAL	692,500.00	692,500.00	0.00	307,644.37	384,855.63	44.43
202-000-540.000	STATE SOURCES	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
202-000-541.000	TRUNKLINE MAINTENANCE	41,585.00	41,585.00	3,417.40	3,824.63	37,760.37	9.20
202-000-542.000	GAS & WEIGHT TAX	1,461,387.00	1,461,387.00	155,355.71	646,386.46	815,000.54	44.23
202-000-581.000	CONTRIBUTION FROM TOWNSHIP	0.00	0.00	0.00	102,831.04	(102,831.04)	100.00
202-000-665.000	INTEREST INCOME	10,000.00	10,000.00	11,652.93	71,506.69	(61,506.69)	715.07
TOTAL REVENUES		2,250,472.00	2,250,472.00	170,426.04	1,132,193.19	1,118,278.81	50.31
Expenditures							
451	CONSTRUCTION	1,956,250.00	1,956,250.00	0.00	1,121,796.87	834,453.13	57.34
463	STREET MAINTENANCE	516,594.00	516,594.00	8,145.09	163,762.85	352,831.15	31.70
473	BRIDGE MAINTENANCE	100,500.00	100,500.00	0.00	0.00	100,500.00	0.00
474	TRAFFIC SERVICES-MAINTENANCE	16,750.00	16,750.00	280.46	1,236.64	15,513.36	7.38
478	SNOW & ICE CONTROL	169,048.00	169,048.00	40,762.96	63,874.06	105,173.94	37.78
480	TREE TRIMMING	76,239.00	76,239.00	3,775.71	31,228.19	45,010.81	40.96
482	ADMINISTRATION & ENGINEERING	208,153.00	208,153.00	5,145.12	84,581.58	123,571.42	40.63
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
486	TRUNKLINE SURFACE MAINTENANCE	200.00	200.00	416.33	1,635.27	(1,435.27)	817.64
488	TRUNKLINE SWEEPING & FLUSHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
490	TRUNKLINE TREE TRIM & REMOVAL	200.00	200.00	0.00	191.01	8.99	95.51
491	TRUNKLINE STORM DRAIN, CURBS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
492	TRUNKLINE ROADSIDE CLEANUP	400.00	400.00	0.00	212.86	187.14	53.22
494	TRUNKLINE TRAFFIC SIGNS	100.00	100.00	185.54	441.19	(341.19)	441.19
497	TRUNKLINE SNOW & ICE CONTROL	8,000.00	8,000.00	9,302.28	9,997.76	(1,997.76)	124.97
TOTAL EXPENDITURES		3,405,434.00	3,405,434.00	68,013.49	1,478,958.28	1,926,475.72	43.43
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		2,250,472.00	2,250,472.00	170,426.04	1,132,193.19	1,118,278.81	50.31
TOTAL EXPENDITURES		3,405,434.00	3,405,434.00	68,013.49	1,478,958.28	1,926,475.72	43.43
NET OF REVENUES & EXPENDITURES		(1,154,962.00)	(1,154,962.00)	102,412.55	(346,765.09)	(808,196.91)	30.02

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 01/31/24 INCR (DECR)	01/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-502.000	GRANT-FEDERAL	175,000.00	175,000.00	0.00	0.00	175,000.00	0.00
203-000-540.000	STATE SOURCES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
203-000-542.000	GAS & WEIGHT TAX	537,320.00	537,320.00	0.00	180,808.15	356,511.85	33.65
203-000-665.000	INTEREST INCOME	5,000.00	5,000.00	4,544.79	24,835.48	(19,835.48)	496.71
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
TOTAL REVENUES		1,082,320.00	1,082,320.00	4,544.79	205,643.63	876,676.37	19.00
Expenditures							
451	CONSTRUCTION	535,250.00	535,250.00	0.00	615,006.28	(79,756.28)	114.90
463	STREET MAINTENANCE	612,287.00	612,287.00	8,830.88	272,678.73	339,608.27	44.53
474	TRAFFIC SERVICES-MAINTENANCE	1,500.00	1,500.00	1,504.52	2,158.92	(658.92)	143.93
478	SNOW & ICE CONTROL	71,592.00	71,592.00	23,158.30	32,653.64	38,938.36	45.61
480	TREE TRIMMING	125,669.00	125,669.00	8,488.83	49,547.40	76,121.60	39.43
482	ADMINISTRATION & ENGINEERING	116,047.00	116,047.00	4,520.77	54,270.86	61,776.14	46.77
TOTAL EXPENDITURES		1,462,345.00	1,462,345.00	46,503.30	1,026,315.83	436,029.17	70.18
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		1,082,320.00	1,082,320.00	4,544.79	205,643.63	876,676.37	19.00
TOTAL EXPENDITURES		1,462,345.00	1,462,345.00	46,503.30	1,026,315.83	436,029.17	70.18
NET OF REVENUES & EXPENDITURES		(380,025.00)	(380,025.00)	(41,958.51)	(820,672.20)	440,647.20	215.95

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 208 - PARK/RECREATION SITES FUND							
Revenues							
208-000-665.000	INTEREST INCOME	0.00	0.00	149.45	1,104.17	(1,104.17)	100.00
208-000-674.100	PRIVATE DONATIONS	0.00	0.00	0.00	4,045.97	(4,045.97)	100.00
TOTAL REVENUES		0.00	0.00	149.45	5,150.14	(5,150.14)	100.00
Expenditures							
751	PARKS	0.00	0.00	1,234.99	10,915.29	(10,915.29)	100.00
TOTAL EXPENDITURES		0.00	0.00	1,234.99	10,915.29	(10,915.29)	100.00
Fund 208 - PARK/RECREATION SITES FUND:							
TOTAL REVENUES		0.00	0.00	149.45	5,150.14	(5,150.14)	100.00
TOTAL EXPENDITURES		0.00	0.00	1,234.99	10,915.29	(10,915.29)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,085.54)	(5,765.15)	5,765.15	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 239 - OMS/DDA REVLG LOAN FUND							
Revenues							
239-000-644.000	PENALTIES - LATE CHARGES	250.00	250.00	0.00	175.70	74.30	70.28
239-000-665.000	INTEREST INCOME	5,000.00	5,000.00	1,665.91	11,448.21	(6,448.21)	228.96
239-000-670.000	LOAN PRINCIPAL	0.00	0.00	43,999.15	44,108.42	(44,108.42)	100.00
239-000-670.100	LOAN INTEREST	20,000.00	20,000.00	1,270.03	9,254.62	10,745.38	46.27
TOTAL REVENUES		25,250.00	25,250.00	46,935.09	64,986.95	(39,736.95)	257.37
Expenditures							
200	GEN SERVICES	1,130.00	1,130.00	41,337.71	43,683.21	(42,553.21)	3,865.77
TOTAL EXPENDITURES		1,130.00	1,130.00	41,337.71	43,683.21	(42,553.21)	3,865.77
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		25,250.00	25,250.00	46,935.09	64,986.95	(39,736.95)	257.37
TOTAL EXPENDITURES		1,130.00	1,130.00	41,337.71	43,683.21	(42,553.21)	3,865.77
NET OF REVENUES & EXPENDITURES		24,120.00	24,120.00	5,597.38	21,303.74	2,816.26	88.32

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 243 - OBRA #12 WOODWARD LOFT							
Revenues							
243-000-402.300	OBRA:TAX CAPTURE	128,996.00	128,996.00	0.00	0.00	128,996.00	0.00
243-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	6,009.59	(6,009.59)	100.00
243-000-665.000	INTEREST INCOME	100.00	100.00	8.78	34.49	65.51	34.49
TOTAL REVENUES		129,096.00	129,096.00	8.78	6,044.08	123,051.92	4.68
Expenditures							
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
964	TAX REIMBURSEMENTS	127,996.00	127,996.00	0.00	0.00	127,996.00	0.00
TOTAL EXPENDITURES		128,996.00	128,996.00	0.00	0.00	128,996.00	0.00
Fund 243 - OBRA #12 WOODWARD LOFT:							
TOTAL REVENUES		129,096.00	129,096.00	8.78	6,044.08	123,051.92	4.68
TOTAL EXPENDITURES		128,996.00	128,996.00	0.00	0.00	128,996.00	0.00
NET OF REVENUES & EXPENDITURES		100.00	100.00	8.78	6,044.08	(5,944.08)	6,044.08

PERIOD ENDING 01/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 01/31/24 INCR (DECR)	01/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	35,926.00	35,926.00	0.00	31,706.09	4,219.91	88.25
248-000-402.100	TIF	220,053.00	220,053.00	0.00	0.00	220,053.00	0.00
248-000-540.000	STATE SOURCES	0.00	0.00	0.00	31,759.85	(31,759.85)	100.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION S	5,436.00	5,436.00	0.00	24,228.43	(18,792.43)	445.70
248-000-665.000	INTEREST INCOME	500.00	500.00	525.77	3,790.97	(3,290.97)	758.19
248-000-670.000	LOAN PRINCIPAL	4,312.00	4,312.00	0.00	0.00	4,312.00	0.00
248-000-670.100	LOAN INTEREST	1,844.00	1,844.00	148.36	1,076.31	767.69	58.37
248-000-674.400	INCOME-PROMOTION	25,000.00	25,000.00	500.00	13,451.00	11,549.00	53.80
248-000-674.700	EV STATION REVENUE	1,620.00	1,620.00	318.43	703.08	916.92	43.40
248-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	46.84	(46.84)	100.00
248-000-699.101	TRANFERS FROM GENERAL FUND	33,921.00	33,921.00	0.00	15,700.37	18,220.63	46.29
TOTAL REVENUES		328,612.00	328,612.00	1,492.56	122,462.94	206,149.06	37.27
Expenditures							
200	GEN SERVICES	159,632.00	159,632.00	5,416.40	47,718.70	111,913.30	29.89
261	GENERAL ADMIN	84,802.00	84,802.00	6,577.62	47,954.31	36,847.69	56.55
704	ORGANIZATION	3,000.00	3,000.00	0.00	150.60	2,849.40	5.02
705	PROMOTION	18,766.00	18,766.00	4,925.29	11,438.00	7,328.00	60.95
706	DESIGN	7,000.00	7,000.00	960.00	1,580.24	5,419.76	22.57
707	ECONOMIC VITALITY	0.00	0.00	25,000.00	29,982.74	(29,982.74)	100.00
905	DEBT SERVICE	70,236.00	70,236.00	452.65	10,568.55	59,667.45	15.05
TOTAL EXPENDITURES		343,436.00	343,436.00	43,331.96	149,393.14	194,042.86	43.50
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		328,612.00	328,612.00	1,492.56	122,462.94	206,149.06	37.27
TOTAL EXPENDITURES		343,436.00	343,436.00	43,331.96	149,393.14	194,042.86	43.50
NET OF REVENUES & EXPENDITURES		(14,824.00)	(14,824.00)	(41,839.40)	(26,930.20)	12,106.20	181.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	80,000.00	80,000.00	10,000.00	45,000.00	35,000.00	56.25
249-000-490.000	PERMITS-BUILDING	106,000.00	106,000.00	12,895.00	69,208.29	36,791.71	65.29
249-000-490.100	PERMITS-ELECTRICAL	27,000.00	27,000.00	4,940.00	19,060.00	7,940.00	70.59
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	60,000.00	60,000.00	7,495.00	35,050.00	24,950.00	58.42
249-000-628.000	RENTAL REGISTRATION	70,000.00	70,000.00	7,800.00	51,150.00	18,850.00	73.07
249-000-665.000	INTEREST INCOME	1,000.00	1,000.00	757.59	5,558.47	(4,558.47)	555.85
249-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	25.00	(25.00)	100.00
TOTAL REVENUES		344,000.00	344,000.00	43,887.59	225,051.76	118,948.24	65.42
Expenditures							
200	GEN SERVICES	106,752.00	106,752.00	9,334.16	57,453.00	49,299.00	53.82
371	BUILDING AND SAFETY	156,563.00	156,563.00	16,673.54	79,330.44	77,232.56	50.67
TOTAL EXPENDITURES		263,315.00	263,315.00	26,007.70	136,783.44	126,531.56	51.95
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		344,000.00	344,000.00	43,887.59	225,051.76	118,948.24	65.42
TOTAL EXPENDITURES		263,315.00	263,315.00	26,007.70	136,783.44	126,531.56	51.95
NET OF REVENUES & EXPENDITURES		80,685.00	80,685.00	17,879.89	88,268.32	(7,583.32)	109.40

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 01/31/24 INCR (DECR)	01/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 254 - HOUSING & REDEVELOPMENT							
Revenues							
254-000-502.400	GRANT-MSHDA:HO	105,000.00	105,000.00	0.00	0.00	105,000.00	0.00
254-000-502.550	GRANT - MSHDA: NEP	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
254-000-540.000	STATE SOURCES	0.00	0.00	73,450.21	336,217.94	(336,217.94)	100.00
254-000-665.000	INTEREST INCOME	0.00	0.00	188.29	1,911.22	(1,911.22)	100.00
254-000-675.000-114116MAIN	MISCELLANEOUS	0.00	0.00	0.00	112,121.77	(112,121.77)	100.00
TOTAL REVENUES		180,000.00	180,000.00	73,638.50	450,250.93	(270,250.93)	250.14
Expenditures							
200	GEN SERVICES	180,000.00	180,000.00	0.00	372,542.65	(192,542.65)	206.97
TOTAL EXPENDITURES		180,000.00	180,000.00	0.00	372,542.65	(192,542.65)	206.97
Fund 254 - HOUSING & REDEVELOPMENT:							
TOTAL REVENUES		180,000.00	180,000.00	73,638.50	450,250.93	(270,250.93)	250.14
TOTAL EXPENDITURES		180,000.00	180,000.00	0.00	372,542.65	(192,542.65)	206.97
NET OF REVENUES & EXPENDITURES		0.00	0.00	73,638.50	77,708.28	(77,708.28)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

Page: 11/35

PERIOD ENDING 01/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/24 INCR (DECR)	YTD BALANCE 01/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING							
Revenues							
259-000-402.300	OBRA:TAX CAPTURE	46,953.00	46,953.00	0.00	0.00	46,953.00	0.00
TOTAL REVENUES		46,953.00	46,953.00	0.00	0.00	46,953.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	6,007.00	6,007.00	0.00	4,292.00	1,715.00	71.45
964	TAX REIMBURSEMENTS	40,946.00	40,946.00	0.00	0.00	40,946.00	0.00
TOTAL EXPENDITURES		46,953.00	46,953.00	0.00	4,292.00	42,661.00	9.14
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:							
TOTAL REVENUES		46,953.00	46,953.00	0.00	0.00	46,953.00	0.00
TOTAL EXPENDITURES		46,953.00	46,953.00	0.00	4,292.00	42,661.00	9.14
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(4,292.00)	4,292.00	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

Page: 12/35

User: BABarrett

PERIOD ENDING 01/31/2024

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/24 INCR (DECR)	YTD BALANCE 01/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
272-000-402.300	OBRA:TAX CAPTURE	199,180.00	199,180.00	0.00	0.00	199,180.00	0.00
TOTAL REVENUES		199,180.00	199,180.00	0.00	0.00	199,180.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	11,369.00	11,369.00	0.00	10,720.00	649.00	94.29
905	DEBT SERVICE	167,999.00	167,999.00	0.00	0.00	167,999.00	0.00
TOTAL EXPENDITURES		179,368.00	179,368.00	0.00	10,720.00	168,648.00	5.98
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		199,180.00	199,180.00	0.00	0.00	199,180.00	0.00
TOTAL EXPENDITURES		179,368.00	179,368.00	0.00	10,720.00	168,648.00	5.98
NET OF REVENUES & EXPENDITURES		19,812.00	19,812.00	0.00	(10,720.00)	30,532.00	54.11

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 273 - OBRA #9 ROBBINS LOFT							
Revenues							
273-000-402.300	OBRA:TAX CAPTURE	4,267.00	4,267.00	0.00	0.00	4,267.00	0.00
273-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	558.86	(558.86)	100.00
273-000-665.000	INTEREST INCOME	100.00	100.00	232.24	911.41	(811.41)	911.41
TOTAL REVENUES		4,367.00	4,367.00	232.24	1,470.27	2,896.73	33.67
Expenditures							
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Fund 273 - OBRA #9 ROBBINS LOFT:							
TOTAL REVENUES		4,367.00	4,367.00	232.24	1,470.27	2,896.73	33.67
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
NET OF REVENUES & EXPENDITURES		3,167.00	3,167.00	232.24	1,470.27	1,696.73	46.42

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Revenues							
276-000-402.300	OBRA:TAX CAPTURE	11,278.00	11,278.00	0.00	0.00	11,278.00	0.00
276-000-665.000	INTEREST INCOME	10.00	10.00	0.00	0.00	10.00	0.00
276-000-674.200	DONATIONS	17,434.00	17,434.00	17,550.00	17,550.00	(116.00)	100.67
TOTAL REVENUES		28,722.00	28,722.00	17,550.00	17,550.00	11,172.00	61.10
Expenditures							
721	PROFESSIONAL SERVICES	550.00	550.00	0.00	3,237.00	(2,687.00)	588.55
905	DEBT SERVICE	28,172.00	28,172.00	0.00	0.00	28,172.00	0.00
TOTAL EXPENDITURES		28,722.00	28,722.00	0.00	3,237.00	25,485.00	11.27
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		28,722.00	28,722.00	17,550.00	17,550.00	11,172.00	61.10
TOTAL EXPENDITURES		28,722.00	28,722.00	0.00	3,237.00	25,485.00	11.27
NET OF REVENUES & EXPENDITURES		0.00	0.00	17,550.00	14,313.00	(14,313.00)	100.00

PERIOD ENDING 01/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24		01/31/2024	BALANCE	% BDGT
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL								
Revenues								
277-000-402.300	OBRA:TAX CAPTURE	52,072.00	52,072.00	0.00		0.00	52,072.00	0.00
TOTAL REVENUES		52,072.00	52,072.00	0.00		0.00	52,072.00	0.00
Expenditures								
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00		2,808.50	(1,808.50)	280.85
TOTAL EXPENDITURES		1,000.00	1,000.00	0.00		2,808.50	(1,808.50)	280.85
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:								
TOTAL REVENUES		52,072.00	52,072.00	0.00		0.00	52,072.00	0.00
TOTAL EXPENDITURES		1,000.00	1,000.00	0.00		2,808.50	(1,808.50)	280.85
NET OF REVENUES & EXPENDITURES		51,072.00	51,072.00	0.00		(2,808.50)	53,880.50	5.50

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST							
Revenues							
280-000-402.300	OBRA:TAX CAPTURE	512.00	512.00	0.00	0.00	512.00	0.00
TOTAL REVENUES		512.00	512.00	0.00	0.00	512.00	0.00
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST:							
TOTAL REVENUES		512.00	512.00	0.00	0.00	512.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		512.00	512.00	0.00	0.00	512.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
Revenues							
283-000-402.300	OBRA:TAX CAPTURE	15,005.00	15,005.00	0.00	0.00	15,005.00	0.00
283-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	611.23	(611.23)	100.00
TOTAL REVENUES		15,005.00	15,005.00	0.00	611.23	14,393.77	4.07
Expenditures							
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00	0.00
905	DEBT SERVICE	22,407.00	22,407.00	0.00	0.00	22,407.00	0.00
TOTAL EXPENDITURES		23,157.00	23,157.00	0.00	0.00	23,157.00	0.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:							
TOTAL REVENUES		15,005.00	15,005.00	0.00	611.23	14,393.77	4.07
TOTAL EXPENDITURES		23,157.00	23,157.00	0.00	0.00	23,157.00	0.00
NET OF REVENUES & EXPENDITURES		(8,152.00)	(8,152.00)	0.00	611.23	(8,763.23)	7.50

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE		
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)		USED
Fund 284 - OPIOID SETTLEMENT FUND								
Revenues								
284-000-665.000	INTEREST INCOME	1,000.00	1,000.00	0.00	0.00	1,000.00		0.00
284-000-685.000	OPIOID SETTLEMENT REVENUE	0.00	0.00	0.00	5,185.04	(5,185.04)		100.00
TOTAL REVENUES		1,000.00	1,000.00	0.00	5,185.04	(4,185.04)		518.50
Fund 284 - OPIOID SETTLEMENT FUND:								
TOTAL REVENUES		1,000.00	1,000.00	0.00	5,185.04	(4,185.04)		518.50
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES		1,000.00	1,000.00	0.00	5,185.04	(4,185.04)		518.50

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT							
Revenues							
287-000-665.000	INTEREST INCOME	5,000.00	5,000.00	3,061.09	32,446.41	(27,446.41)	648.93
TOTAL REVENUES		5,000.00	5,000.00	3,061.09	32,446.41	(27,446.41)	648.93
Expenditures							
966	TRANSFERS OUT	1,100,000.00	1,100,000.00	0.00	150,000.00	950,000.00	13.64
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	0.00	150,000.00	950,000.00	13.64
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:							
TOTAL REVENUES		5,000.00	5,000.00	3,061.09	32,446.41	(27,446.41)	648.93
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	0.00	150,000.00	950,000.00	13.64
NET OF REVENUES & EXPENDITURES		(1,095,000.00)	(1,095,000.00)	3,061.09	(117,553.59)	(977,446.41)	10.74

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 01/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 01/31/24 INCR (DECR)	01/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-540.000	STATE SOURCES	0.00	0.00	0.00	335.00	(335.00)	100.00
297-000-643.000	SALES	2,500.00	2,500.00	175.00	2,928.00	(428.00)	117.12
297-000-665.000	INTEREST INCOME	500.00	500.00	254.87	1,869.26	(1,369.26)	373.85
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,010.00	1,010.00	0.00	1,066.00	(56.00)	105.54
297-000-667.100	RENTAL INCOME	14,000.00	14,000.00	2,100.00	9,850.00	4,150.00	70.36
297-000-674.100	PRIVATE DONATIONS	13,000.00	13,000.00	1,118.00	13,693.73	(693.73)	105.34
297-000-674.200	DONATIONS	1,000.00	1,000.00	0.00	1,650.86	(650.86)	165.09
297-000-699.101	TRANFERS FROM GENERAL FUND	20,000.00	20,000.00	0.00	10,000.00	10,000.00	50.00
TOTAL REVENUES		52,010.00	52,010.00	3,647.87	41,392.85	10,617.15	79.59
Expenditures							
797	HISTORICAL COMMISSION	25,958.00	25,958.00	866.14	16,527.55	9,430.45	63.67
798	CASTLE	16,420.00	16,420.00	753.36	11,211.75	5,208.25	68.28
799	GOULD HOUSE	8,817.00	8,817.00	1,181.76	8,075.39	741.61	91.59
800	COMSTOCK/WOODARD	500.00	500.00	0.00	227.33	272.67	45.47
TOTAL EXPENDITURES		51,695.00	51,695.00	2,801.26	36,042.02	15,652.98	69.72
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		52,010.00	52,010.00	3,647.87	41,392.85	10,617.15	79.59
TOTAL EXPENDITURES		51,695.00	51,695.00	2,801.26	36,042.02	15,652.98	69.72
NET OF REVENUES & EXPENDITURES		315.00	315.00	846.61	5,350.83	(5,035.83)	1,698.68

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)							
Revenues							
301-000-402.000	GENERAL PROPERTY TAX	782,750.00	782,750.00	2,253.49	612,855.09	169,894.91	78.30
301-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	22,717.68	(22,717.68)	100.00
301-000-665.000	INTEREST INCOME	5,000.00	5,000.00	0.00	104.11	4,895.89	2.08
TOTAL REVENUES		787,750.00	787,750.00	2,253.49	635,676.88	152,073.12	80.70
Expenditures							
905	DEBT SERVICE	782,750.00	782,750.00	0.00	146,125.00	636,625.00	18.67
TOTAL EXPENDITURES		782,750.00	782,750.00	0.00	146,125.00	636,625.00	18.67
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):							
TOTAL REVENUES		787,750.00	787,750.00	2,253.49	635,676.88	152,073.12	80.70
TOTAL EXPENDITURES		782,750.00	782,750.00	0.00	146,125.00	636,625.00	18.67
NET OF REVENUES & EXPENDITURES		5,000.00	5,000.00	2,253.49	489,551.88	(484,551.88)	9,791.04

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 01/31/24	INCR (DECR)	01/31/2024	BALANCE	
						NORM (ABNORM)	NORM (ABNORM)	
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY								
Revenues								
469-000-665.000	INTEREST INCOME	0.00	0.00	55.04		378.75	(378.75)	100.00
TOTAL REVENUES		0.00	0.00	55.04		378.75	(378.75)	100.00
Expenditures								
901	CAPITAL OUTLAY	0.00	0.00	0.00		244.00	(244.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00		244.00	(244.00)	100.00
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY:								
TOTAL REVENUES		0.00	0.00	55.04		378.75	(378.75)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00		244.00	(244.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	55.04		134.75	(134.75)	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24		01/31/2024	BALANCE
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)
							% BDGT USED
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN							
Expenditures							
271	ADMINISTRATIVE	20,000.00	20,000.00	0.00		0.00	20,000.00 0.00
TOTAL EXPENDITURES		20,000.00	20,000.00	0.00		0.00	20,000.00 0.00
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN:							
TOTAL REVENUES		0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES		20,000.00	20,000.00	0.00		0.00	20,000.00 0.00
NET OF REVENUES & EXPENDITURES		(20,000.00)	(20,000.00)	0.00		0.00	(20,000.00) 0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 588 - TRANSPORTATION FUND							
Revenues							
588-000-402.000	GENERAL PROPERTY TAX	0.00	0.00	0.00	0.21	(0.21)	100.00
588-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	1,074.43	(1,074.43)	100.00
588-000-665.000	INTEREST INCOME	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
588-000-699.101	TRANFERS FROM GENERAL FUND	28,000.00	28,000.00	0.00	16,217.63	11,782.37	57.92
TOTAL REVENUES		29,000.00	29,000.00	0.00	17,292.27	11,707.73	59.63
Expenditures							
200	GEN SERVICES	89,119.00	89,119.00	156.00	84,072.68	5,046.32	94.34
TOTAL EXPENDITURES		89,119.00	89,119.00	156.00	84,072.68	5,046.32	94.34
Fund 588 - TRANSPORTATION FUND:							
TOTAL REVENUES		29,000.00	29,000.00	0.00	17,292.27	11,707.73	59.63
TOTAL EXPENDITURES		89,119.00	89,119.00	156.00	84,072.68	5,046.32	94.34
NET OF REVENUES & EXPENDITURES		(60,119.00)	(60,119.00)	(156.00)	(66,780.41)	6,661.41	111.08

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 590 - SEWER FUND							
Revenues							
590-000-491.000	PERMITS	0.00	0.00	125.00	575.00	(575.00)	100.00
590-000-643.100	METERED SALES	3,229,118.00	3,229,118.00	(121.79)	1,485,066.46	1,744,051.54	45.99
590-000-644.000	PENALTIES - LATE CHARGES	41,727.00	41,727.00	20.86	28,672.31	13,054.69	68.71
590-000-665.000	INTEREST INCOME	10,000.00	10,000.00	6,345.60	48,522.03	(38,522.03)	485.22
590-000-675.000	MISCELLANEOUS	1,000.00	1,000.00	3,390.00	4,288.85	(3,288.85)	428.89
TOTAL REVENUES		3,281,845.00	3,281,845.00	9,759.67	1,567,124.65	1,714,720.35	47.75
Expenditures							
200	GEN SERVICES	2,092,248.00	2,092,248.00	154,604.11	1,196,289.89	895,958.11	57.18
549	SEWER OPERATIONS	234,137.00	234,137.00	9,098.29	105,785.60	128,351.40	45.18
901	CAPITAL OUTLAY	625,000.00	625,000.00	0.00	13,986.22	611,013.78	2.24
905	DEBT SERVICE	126,553.00	126,553.00	0.00	63,526.47	63,026.53	50.20
TOTAL EXPENDITURES		3,077,938.00	3,077,938.00	163,702.40	1,379,588.18	1,698,349.82	44.82
Fund 590 - SEWER FUND:							
TOTAL REVENUES		3,281,845.00	3,281,845.00	9,759.67	1,567,124.65	1,714,720.35	47.75
TOTAL EXPENDITURES		3,077,938.00	3,077,938.00	163,702.40	1,379,588.18	1,698,349.82	44.82
NET OF REVENUES & EXPENDITURES		203,907.00	203,907.00	(153,942.73)	187,536.47	16,370.53	91.97

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

Page: 26/35

PERIOD ENDING 01/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/24 INCR (DECR)	YTD BALANCE 01/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	1,000.00	1,000.00	155.00	1,155.00	(155.00)	115.50
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	0.00	0.00	0.00	8,952.05	(8,952.05)	100.00
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL	5,045,000.00	5,045,000.00	391,720.00	2,297,357.45	2,747,642.55	45.54
591-000-540.000	STATE SOURCES	180,000.00	180,000.00	57,151.68	135,936.39	44,063.61	75.52
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	771,783.00	771,783.00	(43.09)	394,087.72	377,695.28	51.06
591-000-605.350	MATERIAL & SERVICE	10,000.00	10,000.00	19,000.77	29,176.67	(19,176.67)	291.77
591-000-643.100	METERED SALES	3,623,370.00	3,623,370.00	1,913.07	1,834,884.18	1,788,485.82	50.64
591-000-643.200	METERED SALES-WHOLESALE-USAGE	330,000.00	330,000.00	23,598.00	184,675.12	145,324.88	55.96
591-000-644.000	PENALTIES - LATE CHARGES	65,000.00	65,000.00	17.97	37,141.55	27,858.45	57.14
591-000-665.000	INTEREST INCOME	20,000.00	20,000.00	14,950.29	101,766.58	(81,766.58)	508.83
591-000-667.100	RENTAL INCOME	1,440.00	1,440.00	120.00	2,825.55	(1,385.55)	196.22
591-000-667.300	HYDRANT RENTAL	27,555.00	27,555.00	1,000.00	2,135.00	25,420.00	7.75
591-000-670.000	LOAN PRINCIPAL	6,171.00	6,171.00	0.00	0.00	6,171.00	0.00
591-000-670.100	LOAN INTEREST	72.00	72.00	162.76	1,152.93	(1,080.93)	1,601.29
591-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	38.40	(38.40)	100.00
591-000-675.000	MISCELLANEOUS	1,500.00	1,500.00	0.00	41,904.00	(40,404.00)	2,793.60
591-000-675.200	MISCELLANEOUS WATER CHARGES	1,000.00	1,000.00	205.00	1,720.00	(720.00)	172.00
591-000-699.287	ARPA TRANSFER IN	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.00
TOTAL REVENUES		11,083,891.00	11,083,891.00	509,951.45	5,074,908.59	6,008,982.41	45.79
Expenditures							
200	GEN SERVICES	1,241,156.00	1,241,156.00	19,075.31	462,470.62	778,685.38	37.26
552	WATER UNDERGROUND	2,955,684.00	2,955,684.00	206,355.42	1,742,214.49	1,213,469.51	58.94
553	WATER FILTRATION	1,369,348.00	1,369,348.00	93,700.22	694,054.94	675,293.06	50.69
901	CAPITAL OUTLAY	5,115,502.00	5,115,502.00	13,110.52	1,788,181.77	3,327,320.23	34.96
905	DEBT SERVICE	581,159.00	581,159.00	0.00	160,513.39	420,645.61	27.62
TOTAL EXPENDITURES		11,262,849.00	11,262,849.00	332,241.47	4,847,435.21	6,415,413.79	43.04
Fund 591 - WATER FUND:							
TOTAL REVENUES		11,083,891.00	11,083,891.00	509,951.45	5,074,908.59	6,008,982.41	45.79
TOTAL EXPENDITURES		11,262,849.00	11,262,849.00	332,241.47	4,847,435.21	6,415,413.79	43.04
NET OF REVENUES & EXPENDITURES		(178,958.00)	(178,958.00)	177,709.98	227,473.38	(406,431.38)	127.11

PERIOD ENDING 01/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 01/31/24 INCR (DECR)	01/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-538.000-CWSRF23-24	CAPITAL CONTRIBUTION-FEDERAL (B	0.00	0.00	0.00	50,000.00	(50,000.00)	100.00
599-000-540.000	STATE SOURCES	16,230,624.00	16,230,624.00	0.00	1,340,103.00	14,890,521.00	8.26
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,237,218.00	1,237,218.00	102,999.29	727,356.80	509,861.20	58.79
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	231,595.00	231,595.00	17,979.88	128,484.42	103,110.58	55.48
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	111,194.00	111,194.00	12,386.99	76,352.67	34,841.33	68.67
599-000-602.400	OP & MAINT CHRG - CORUNNA	225,096.00	225,096.00	20,853.83	148,506.10	76,589.90	65.97
599-000-603.100	REPLACEMENT CHRG - OWOSSO	131,884.00	131,884.00	22,072.68	155,343.32	(23,459.32)	117.79
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	24,687.00	24,687.00	5,135.10	36,366.86	(11,679.86)	147.31
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW	11,853.00	11,853.00	3,693.48	24,170.65	(12,317.65)	203.92
599-000-603.400	REPLACEMENT CHRG - CORUNNA	23,995.00	23,995.00	4,308.74	30,589.17	(6,594.17)	127.48
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	184,840.00	184,840.00	15,403.39	107,823.73	77,016.27	58.33
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP.	73,239.00	73,239.00	6,248.55	43,739.85	29,499.15	59.72
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA T	55,801.00	55,801.00	4,737.27	33,160.89	22,640.11	59.43
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	31,388.00	31,388.00	2,673.80	18,716.60	12,671.40	59.63
599-000-665.000	INTEREST INCOME	10,000.00	10,000.00	9,599.89	54,464.29	(44,464.29)	544.64
599-000-675.000	MISCELLANEOUS	5,000.00	5,000.00	154.86	2,553.51	2,446.49	51.07
TOTAL REVENUES		18,588,414.00	18,588,414.00	228,247.75	2,977,731.86	15,610,682.14	16.02
Expenditures							
200	GEN SERVICES	30,946.00	30,946.00	3,938.74	24,286.17	6,659.83	78.48
548	WASTEWATER OPERATIONS	1,982,730.00	1,982,730.00	120,701.17	1,059,060.51	923,669.49	53.41
901	CAPITAL OUTLAY	16,533,124.00	16,533,124.00	1,287,380.63	2,353,086.89	14,180,037.11	14.23
905	DEBT SERVICE	348,753.00	348,753.00	0.00	133,784.20	214,968.80	38.36
TOTAL EXPENDITURES		18,895,553.00	18,895,553.00	1,412,020.54	3,570,217.77	15,325,335.23	18.89
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		18,588,414.00	18,588,414.00	228,247.75	2,977,731.86	15,610,682.14	16.02
TOTAL EXPENDITURES		18,895,553.00	18,895,553.00	1,412,020.54	3,570,217.77	15,325,335.23	18.89
NET OF REVENUES & EXPENDITURES		(307,139.00)	(307,139.00)	(1,183,772.79)	(592,485.91)	285,346.91	192.90

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-502.000	GRANT-FEDERAL	0.00	0.00	26,700.00	26,700.00	(26,700.00)	100.00
661-000-665.000	INTEREST INCOME	10,000.00	10,000.00	12,163.70	66,915.46	(56,915.46)	669.15
661-000-667.200	EQUIPMENT RENTAL	794,596.00	794,596.00	71,818.79	530,596.65	263,999.35	66.78
661-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	3,500.00	18,706.00	(18,706.00)	100.00
661-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	403.97	(403.97)	100.00
TOTAL REVENUES		804,596.00	804,596.00	114,182.49	643,322.08	161,273.92	79.96
Expenditures							
594	FLEET MAINTENANCE	422,135.00	422,135.00	19,041.80	224,785.83	197,349.17	53.25
901	CAPITAL OUTLAY	1,182,461.00	1,182,461.00	0.00	153,502.97	1,028,958.03	12.98
TOTAL EXPENDITURES		1,604,596.00	1,604,596.00	19,041.80	378,288.80	1,226,307.20	23.58
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		804,596.00	804,596.00	114,182.49	643,322.08	161,273.92	79.96
TOTAL EXPENDITURES		1,604,596.00	1,604,596.00	19,041.80	378,288.80	1,226,307.20	23.58
NET OF REVENUES & EXPENDITURES		(800,000.00)	(800,000.00)	95,140.69	265,033.28	(1,065,033.28)	33.13

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 858 - 2013 SPECIAL ASSESSMENT							
Revenues							
858-000-451.000	SPECIAL ASSESSMENTS	1,000.00	1,000.00	232.03	861.69	138.31	86.17
TOTAL REVENUES		1,000.00	1,000.00	232.03	861.69	138.31	86.17
Fund 858 - 2013 SPECIAL ASSESSMENT:							
TOTAL REVENUES		1,000.00	1,000.00	232.03	861.69	138.31	86.17
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,000.00	1,000.00	232.03	861.69	138.31	86.17

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 864 - 2016 SPECIAL ASSESSMENT							
Revenues							
864-000-451.000	SPECIAL ASSESSMENTS	4,000.00	4,000.00	656.82	777.62	3,222.38	19.44
TOTAL REVENUES		4,000.00	4,000.00	656.82	777.62	3,222.38	19.44
Fund 864 - 2016 SPECIAL ASSESSMENT:							
TOTAL REVENUES		4,000.00	4,000.00	656.82	777.62	3,222.38	19.44
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		4,000.00	4,000.00	656.82	777.62	3,222.38	19.44

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 865 - 2017 SPECIAL ASSESSMENTS							
Revenues							
865-000-445.000	INTEREST & PENALTIES ON TAXES	100.00	100.00	0.00	221.76	(121.76)	221.76
865-000-451.000	SPECIAL ASSESSMENTS	12,000.00	12,000.00	4,772.08	6,779.65	5,220.35	56.50
865-000-665.000	INTEREST INCOME	0.00	0.00	8.78	26.01	(26.01)	100.00
TOTAL REVENUES		12,100.00	12,100.00	4,780.86	7,027.42	5,072.58	58.08
Fund 865 - 2017 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		12,100.00	12,100.00	4,780.86	7,027.42	5,072.58	58.08
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		12,100.00	12,100.00	4,780.86	7,027.42	5,072.58	58.08

02/26/2024 10:43 AM

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

Page: 32/35

User: BABarrett

PERIOD ENDING 01/31/2024

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 01/31/24 INCR (DECR)	01/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 866 - 2018 SPECIAL ASSESSMENTS							
Revenues							
866-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	500.00	0.00	143.00	357.00	28.60
866-000-451.000	SPECIAL ASSESSMENTS	65,000.00	65,000.00	7,737.07	9,367.77	55,632.23	14.41
866-000-665.000	INTEREST INCOME	0.00	0.00	4.74	14.06	(14.06)	100.00
TOTAL REVENUES		65,500.00	65,500.00	7,741.81	9,524.83	55,975.17	14.54
Fund 866 - 2018 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		65,500.00	65,500.00	7,741.81	9,524.83	55,975.17	14.54
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		65,500.00	65,500.00	7,741.81	9,524.83	55,975.17	14.54

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 867 - 2019 SPECIAL ASSESSMENTS							
Revenues							
867-000-445.000	INTEREST & PENALTIES ON TAXES	250.00	250.00	0.00	163.39	86.61	65.36
867-000-451.000	SPECIAL ASSESSMENTS	25,000.00	25,000.00	7,704.20	9,220.63	15,779.37	36.88
867-000-665.000	INTEREST INCOME	0.00	0.00	6.40	18.98	(18.98)	100.00
TOTAL REVENUES		25,250.00	25,250.00	7,710.60	9,403.00	15,847.00	37.24
Fund 867 - 2019 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		25,250.00	25,250.00	7,710.60	9,403.00	15,847.00	37.24
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		25,250.00	25,250.00	7,710.60	9,403.00	15,847.00	37.24

02/26/2024 10:43 AM

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

Page: 34/35

User: BABarrett

PERIOD ENDING 01/31/2024

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 868 - 2020 SPECIAL ASSESSMENTS							
Revenues							
868-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	500.00	0.00	331.92	168.08	66.38
868-000-451.000	SPECIAL ASSESSMENTS	25,000.00	25,000.00	9,787.49	16,316.72	8,683.28	65.27
868-000-665.000	INTEREST INCOME	0.00	0.00	26.09	77.33	(77.33)	100.00
TOTAL REVENUES		25,500.00	25,500.00	9,813.58	16,725.97	8,774.03	65.59
Fund 868 - 2020 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		25,500.00	25,500.00	9,813.58	16,725.97	8,774.03	65.59
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		25,500.00	25,500.00	9,813.58	16,725.97	8,774.03	65.59

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 01/31/24	01/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS							
Revenues							
869-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	500.00	0.00	425.92	74.08	85.18
869-000-451.000	SPECIAL ASSESSMENTS	31,000.00	31,000.00	19,711.25	105,774.68	(74,774.68)	341.21
869-000-665.000	INTEREST INCOME	0.00	0.00	296.53	878.13	(878.13)	100.00
TOTAL REVENUES		31,500.00	31,500.00	20,007.78	107,078.73	(75,578.73)	339.93
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS:							
TOTAL REVENUES		31,500.00	31,500.00	20,007.78	107,078.73	(75,578.73)	339.93
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		31,500.00	31,500.00	20,007.78	107,078.73	(75,578.73)	339.93
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		49,638,244.00	49,638,244.00	1,547,553.38	19,850,073.13	29,788,170.87	39.99
TOTAL EXPENDITURES - ALL FUNDS		53,075,280.00	53,075,280.00	2,763,229.05	18,979,471.93	34,095,808.07	35.76
NET OF REVENUES & EXPENDITURES		(3,437,036.00)	(3,437,036.00)	(1,215,675.67)	870,601.20	(4,307,637.20)	25.33

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
FROM 01/01/2024 TO 01/31/2024
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 01/01/2024	Total Debits	Total Credits	Ending Balance 01/31/2024
Fund 101	GENERAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(328,953.00)	330,923.70	590,769.16	(588,798.46)
001.201	MI CLASS ACCOUNT	91,276.21	428.90	0.00	91,705.11
001.204	HUNTINGTON LIQUIDITY PORTAL	2,054,552.39	9,860.08	0.00	2,064,412.47
001.205	THE STATE BANK	2,660,382.38	9,959.78	0.00	2,670,342.16
001.206	SWEEP ACCOUNT HUNTINGTON	27,608.63	7,120.93	0.00	34,729.56
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,673,572.62	8,912.44	0.00	1,682,485.06
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,583,983.64	0.00	0.00	1,583,983.64
002.203	AMBULANCE PAYMENT BANK ACCOUNT	139,638.31	69,993.73	170,014.26	39,617.78
004.000	PETTY CASH	1,925.00	0.00	0.00	1,925.00
005.401	MERS DC FUNDS - RESTRICTED	427.97	28,590.42	29,016.49	1.90
	GENERAL FUND	7,904,414.15	465,789.98	789,799.91	7,580,404.22
Fund 202	MAJOR STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	56,488.56	158,773.11	68,013.49	147,248.18
001.201	MI CLASS ACCOUNT	1,144,228.93	5,377.31	0.00	1,149,606.24
001.204	HUNTINGTON LIQUIDITY PORTAL	730,400.45	3,505.31	0.00	733,905.76
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	520,214.35	2,770.31	0.00	522,984.66
	MAJOR STREET FUND	2,451,332.29	170,426.04	68,013.49	2,553,744.84
Fund 203	LOCAL STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(138,479.33)	0.00	46,503.30	(184,982.63)
001.204	HUNTINGTON LIQUIDITY PORTAL	369,763.72	1,774.48	0.00	371,538.20
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	520,214.35	2,770.31	0.00	522,984.66
	LOCAL STREET FUND	751,498.74	4,544.79	46,503.30	709,540.23
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(7,038.41)	0.00	1,234.99	(8,273.40)
001.204	HUNTINGTON LIQUIDITY PORTAL	31,134.14	149.45	0.00	31,283.59
	PARK/RECREATION SITES FUND	24,095.73	149.45	1,234.99	23,010.19
Fund 239	OMS/DDA REVLG LOAN FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	115,207.21	7,305.64	181.00	122,331.85
001.204	HUNTINGTON LIQUIDITY PORTAL	116,202.72	557.83	0.00	116,760.55
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	208,085.30	1,108.08	0.00	209,193.38
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	207,890.87	0.00	0.00	207,890.87
	OMS/DDA REVLG LOAN FUND	647,386.10	8,971.55	181.00	656,176.65
Fund 243	OBRA #12 WOODWARD LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	6,009.59	0.00	0.00	6,009.59
001.201	MI CLASS ACCOUNT	1,876.42	8.78	0.00	1,885.20
	OBRA #12 WOODWARD LOFT	7,886.01	8.78	0.00	7,894.79
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	17,059.03	2,038.97	43,331.96	(24,233.96)
001.201	MI CLASS ACCOUNT	26,530.88	124.78	0.00	26,655.66
001.203	MAIN STREET OWOSSO / DDA CHECKING	7,750.22	318.43	0.00	8,068.65
001.204	HUNTINGTON LIQUIDITY PORTAL	83,571.11	400.99	0.00	83,972.10
	DOWNTOWN DEVELOPMENT AUTHORITY	134,911.24	2,883.17	43,331.96	94,462.45
Fund 249	BUILDING INSPECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	97,896.75	43,180.00	26,057.70	115,019.05
001.204	HUNTINGTON LIQUIDITY PORTAL	157,873.84	757.59	0.00	158,631.43
	BUILDING INSPECTION FUND	255,770.59	43,937.59	26,057.70	273,650.48

02/26/2024 10:45 AM
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CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
FROM 01/01/2024 TO 01/31/2024
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Page: 2/4

Fund Account	Description	Beginning Balance 01/01/2024	Total Debits	Total Credits	Ending Balance 01/31/2024
Fund 254	HOUSING & REDEVELOPMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	(29,898.87)	73,450.21	0.00	43,551.34
001.204	HUNTINGTON LIQUIDITY PORTAL	39,222.93	188.29	0.00	39,411.22
	HOUSING & REDEVELOPMENT	9,324.06	73,638.50	0.00	82,962.56
Fund 259	OBRA-DIST#15 -ARMORY BUILDING				
001.200	POOLED CASH (HUNTINGTON BANK)	1.45	0.00	0.00	1.45
Fund 272	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				
001.200	POOLED CASH (HUNTINGTON BANK)	9,681.38	0.00	0.00	9,681.38
Fund 273	OBRA #9 ROBBINS LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	3,595.57	0.00	0.00	3,595.57
001.201	MI CLASS ACCOUNT	49,407.29	232.24	0.00	49,639.53
	OBRA #9 ROBBINS LOFT	53,002.86	232.24	0.00	53,235.10
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
001.200	POOLED CASH (HUNTINGTON BANK)	5,201.94	17,550.00	0.00	22,751.94
Fund 277	OBRA FUND DISTRICT #20 - J&H OIL				
001.200	POOLED CASH (HUNTINGTON BANK)	0.50	0.00	0.00	0.50
Fund 283	OBRA FUND-DISTRICT#3-TIAL				
001.200	POOLED CASH (HUNTINGTON BANK)	9,725.25	0.00	0.00	9,725.25
Fund 284	OPIOID SETTLEMENT FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	25,922.19	0.00	0.00	25,922.19
Fund 287	ARPA - AMERICAN RESCUE PLAN ACT				
001.200	POOLED CASH (HUNTINGTON BANK)	300.00	0.00	0.00	300.00
001.201	MI CLASS ACCOUNT	651,382.89	3,061.09	0.00	654,443.98
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	783,761.98	0.00	0.00	783,761.98
	ARPA - AMERICAN RESCUE PLAN ACT	1,435,444.87	3,061.09	0.00	1,438,505.96
Fund 297	HISTORICAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	10,266.98	3,130.00	2,769.90	10,627.08
001.202	HC CHECKING ACCOUNT	6,500.22	263.00	31.36	6,731.86
001.204	HUNTINGTON LIQUIDITY PORTAL	53,087.20	254.87	0.00	53,342.07
004.000	PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	69,954.40	3,647.87	2,801.26	70,801.01
Fund 301	GENERAL DEBT SERVICE (VOTED BONDS)				
001.200	POOLED CASH (HUNTINGTON BANK)	599,622.70	2,253.49	0.00	601,876.19
Fund 469	CAPITAL PROJECTS-BUILDING AUTHORITY				
001.201	MI CLASS ACCOUNT	11,705.24	55.04	0.00	11,760.28
Fund 588	TRANSPORTATION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(608.00)	0.00	156.00	(764.00)
Fund 590	SEWER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	380,977.34	299,297.41	164,280.49	515,994.26
001.201	MI CLASS ACCOUNT	406,703.71	1,911.29	0.00	408,615.00
001.204	HUNTINGTON LIQUIDITY PORTAL	636,172.28	3,053.28	0.00	639,225.56
001.300	FRANKENMUTH CREDIT UNION	259,310.51	1,381.03	0.00	260,691.54
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	525,372.11	0.00	0.00	525,372.11
004.000	PETTY CASH	200.00	0.00	0.00	200.00

FROM 01/01/2024 TO 01/31/2024

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 01/01/2024	Total Debits	Total Credits	Ending Balance 01/31/2024
	SEWER FUND	2,208,735.95	305,643.01	164,280.49	2,350,098.47
Fund 591	WATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	177,631.09	991,008.64	346,731.17	821,908.56
001.201	MI CLASS ACCOUNT	1,568,102.34	7,369.25	0.00	1,575,471.59
001.204	HUNTINGTON LIQUIDITY PORTAL	1,579,613.72	7,581.04	0.00	1,587,194.76
	WATER FUND	3,325,347.15	1,005,958.93	346,731.17	3,984,574.91
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	210,940.62	218,647.86	1,397,421.22	(967,832.74)
001.201	MI CLASS ACCOUNT	381,311.91	1,791.96	0.00	383,103.87
001.204	HUNTINGTON LIQUIDITY PORTAL	1,339,137.26	6,426.90	0.00	1,345,564.16
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	259,310.51	1,381.03	0.00	260,691.54
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	317,480.18	0.00	0.00	317,480.18
	WASTEWATER FUND	2,508,180.48	228,247.75	1,397,421.22	1,339,007.01
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	268,880.28	102,203.25	19,445.77	351,637.76
001.201	MI CLASS ACCOUNT	642,352.56	3,018.87	0.00	645,371.43
001.204	HUNTINGTON LIQUIDITY PORTAL	517,091.50	2,481.38	0.00	519,572.88
001.205	THE STATE BANK	1,026,809.77	3,844.10	0.00	1,030,653.87
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	529,424.20	2,819.35	0.00	532,243.55
	FLEET MAINTENANCE FUND	2,984,558.31	114,366.95	19,445.77	3,079,479.49
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	2,232,144.01	1,439,769.83	2,607,092.55	1,064,821.29
001.204	HUNTINGTON LIQUIDITY PORTAL	618,906.10	0.00	0.00	618,906.10
	CURRENT TAX COLLECTION FUND	2,851,050.11	1,439,769.83	2,607,092.55	1,683,727.39
Fund 858	2013 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	629.66	232.03	0.00	861.69
Fund 864	2016 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	120.80	656.82	0.00	777.62
Fund 865	2017 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	363.61	4,772.08	0.00	5,135.69
001.201	MI CLASS ACCOUNT	1,882.95	8.78	0.00	1,891.73
	2017 SPECIAL ASSESSMENTS	2,246.56	4,780.86	0.00	7,027.42
Fund 866	2018 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	796.09	7,737.07	0.00	8,533.16
001.201	MI CLASS ACCOUNT	986.93	4.74	0.00	991.67
	2018 SPECIAL ASSESSMENTS	1,783.02	7,741.81	0.00	9,524.83
Fund 867	2019 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	325.30	7,704.20	0.00	8,029.50
001.201	MI CLASS ACCOUNT	1,367.10	6.40	0.00	1,373.50
	2019 SPECIAL ASSESSMENTS	1,692.40	7,710.60	0.00	9,403.00
Fund 868	2020 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	1,359.51	9,787.49	0.00	11,147.00
001.201	MI CLASS ACCOUNT	5,552.88	26.09	0.00	5,578.97
	2020 SPECIAL ASSESSMENTS	6,912.39	9,813.58	0.00	16,725.97

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CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
FROM 01/01/2024 TO 01/31/2024
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Page: 4/4

Fund Account	Description	Beginning Balance 01/01/2024	Total Debits	Total Credits	Ending Balance 01/31/2024
Fund 869	2021-20XX SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	23,986.01	19,711.25	0.00	43,697.26
001.201	MI CLASS ACCOUNT	63,084.94	296.53	0.00	63,381.47
	2021-20XX SPECIAL ASSESSMENTS	87,070.95	20,007.78	0.00	107,078.73
Fund 956	GASB 34 LONG TERM DEBT				
005.200	MMRMA CASH - RESTRICTED	276,795.29	0.00	0.00	276,795.29
	TOTAL - ALL FUNDS	28,661,396.76	3,942,079.53	5,513,050.81	27,090,425.48

MINUTES FOR REGULAR MEETING
OWOSSO HISTORIC DISTRICT COMMISSION
Wednesday, February 21, 2024 at 6:00 p.m.
City Hall Conference Room

MEETING CALLED TO ORDER: at 6:00 p.m. by Chairperson Steven Teich.

ROLL CALL: was taken by City Manager Nathan Henne.

PRESENT: Chairperson Steven Teich, Vice Chairperson Omer, Commissioner Gallinger, Commissioner Byrne, Commissioner VanEpps

ABSENT: Secretary Hathaway, Commissioner Powell

OTHERS IN ATTENDANCE: City Manager Nathan Henne, Kori Shook, Josh Shook, Rhiannon Shook, Mayor Rob Teich

AGENDA APPROVAL: February 21, 2024.

**MOTION FOR APPROVAL OF THE AGENDA AS AMENDED BY COMMISSIONER BYRNE.
SECONDED BY VICE CHAIR OMER.**

AYES ALL. MOTION CARRIED.

MINUTES APPROVAL: December 20, 2023.

**MOTION FOR APPROVAL OF MINUTES AS PRESENTED BY VICE CHAIR OMER. SECONDED BY
COMMISSIONER GALLINGER.**

AYES ALL. MOTION CARRIED.

COMMUNICATIONS: None.

PUBLIC/COMMISSIONER COMMENTS: None.

PUBLIC HEARINGS: None.

ITEMS OF BUSINESS:

1. Notice to Proceed – 300 W Main Street – Matthews/Shook Building Façade and Addition

City Manager Henne reviewed the annual report of the Commission and requested its approval. The deadline for submittal is March 1, 2024.

**MOTION BY COMMISSIONER VAN EPPS TO APPROVE THE 2023 ANNUAL REPORT OF THE
OWOSSO HISTORIC COMMISSION.**

MOTION SECONDED BY COMMISSIONER BYRNE

A Roll Call Vote was taken.

AYES: ALL
NAYS: NONE
ABSENT:

MOTION CARRIED.

PUBLIC COMMENTS: Mayor Teich asked about the court order for 117 W Exchange allowing the city to clean up the collapsed building. Henne explained it would be up to City Council unless the building posed a threat to the public – and then it would be possible for the City Manager to act unilaterally – but it was not his desire to do so.

BOARD COMMENTS: The Commission discussed 117 W. Exchange and the recent court order allowing the city the option to remediate the site of the building collapse. Henne explained that the HDC's requirement to save the façade would remain in effect if the City decided to do the work of cleanup. Commissioner VanEpps stated that it was his view that the Commission would be ok with the removal of the back wall to facilitate cleanup rather than disturbing the front façade. All agreed. Henne updated the Commission on the 123 N Washington property and its rehabilitation. Henne indicated the city would be willing to fund conference registration fees and hotel rooms if Commissioners wanted to attend preservation trainings.

NEXT MEETING: March 20, 2024

MOTION BY COMMISSIONER BYRNE TO ADJOURN. SECONDED BY COMMISSIONER POWELL.

AYES ALL. MOTION CARRIED - MEETING ADJOURNED AT 6:25 P.M.

Philip Hathaway, Secretary