

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, DECEMBER 18, 2023
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 4, 2023:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Retirement Proclamation – Debbie Hebert. A Mayoral Proclamation recognizing Debbie Hebert, Executive Secretary, for her years of service to the City of Owosso on the occasion of her retirement.
2. Audit Presentation. Presentation of the annual audit by Ken Berthiaume, Principal CPA, with Berthiaume & Co. CPAs.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Rich Harsh	Board of Review	12-31-2028

2. Change Order – 2023 IT/Network Engineering Services Contract. Approve Change Order No. 1 to the 2023 IT/Network Engineering Services Contract adding 130 hours of work time in the amount of \$13,650.00 to facilitate a transition in Logicalis consultants and authorize payment to the vendor up to the amount of \$103,650.00.
3. Purchase Order Amendment - Sodium Hypochlorite. Authorize amendment to Purchase Order Nos. 43962 & 43986 with JCI Jones Chemicals, Inc. for bulk Sodium Hypochlorite raising the total estimated cost by \$3,540.00 for the FY 2023-2024, and further authorize payment to the supplier up to \$114,240.00 based on unit prices for actual quantities required.
Master Plan Implementation Goals: 3.4
4. Contract Extension – 2024 IT/Network Engineering Services. Authorize extension of the contract with Logicalis, Inc. for the provision of network administrator services for the 2024 calendar year in an amount not to exceed \$90,000.00, and further authorize payment to the vendor for services rendered up to the contract amount.
5. Warrant No. 637. Authorize Warrant No. 637 as follows:

Vendor	Description	Fund	Amount
Gould Law	Services rendered from November 14, 2023 – December 11, 2023	Varies	\$10,310.04

ITEMS OF BUSINESS

1. Audit Acceptance. Consider resolution accepting and placing on file with City of Owosso Financial Report for the Fiscal Year Ended June 30, 2023.
2. Deficit Elimination Plan Fund 254. Consider deficit elimination plan for Housing and Redevelopment Fund No. 254, associated with the rental rehabilitation project at 114-116 Main Street.
Master Plan Implementation Goals: 1.19, 2.3, 3.21, 5.11, 5.13
3. Credit Card Policy Amendment. Consider amending the Credit Card Policy governing the use of City-owned credit cards to allow payment of training, education, and professional memberships and to increase the overall credit limit as well as individual credit limits.
4. Contract Authorization – Owosso Charter Township Ambulance Service. Approve contract with Owosso Charter Township to provide ambulance services on their behalf to the township in the amount of \$85.00 per residence, plus charges for businesses, churches, and campgrounds.
Master Plan Implementation Goals: 3.1

COMMUNICATIONS

1. Tanya S. Buckelew, Planning & Building Director. November 2023 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. November 2023 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. November 2023 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. November 2023 Certificates Issued Report.
5. Kevin D. Lenkart, Public Safety Director. November 2023 Police Report.
6. Kevin D. Lenkart, Public Safety Director. November 2023 Fire Report.
7. Downtown Development Authority/Main Street. Minutes of December 6, 2023.
8. Parks and Recreation Commission. Minutes of December 6, 2023.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Tuesday, January 02, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024

Building Board of Appeals – Alternate - term expires June 30, 2025

Zoning Board of Appeals – Alternate – term expires June 30, 2024

Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on December 18, 2023. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, December 18, 2023
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**
<https://us02web.zoom.us/j/83995014315?pwd=OHZUWHEzQU1UMUswWmd3NUhpbnhCUT09>
- **Meeting ID: 839 9501 4315**
- **Password: 004140**
- **One tap mobile**

+13126266799,,83995014315#,,,,*004140# US (Chicago)
+16465588656,,83995014315#,,,,*004140# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**
 - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
 - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
 - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on December 18, 2023 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF DECEMBER 4, 2023
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR BILL MOULL
OWOSSO FREE METHODIST CHURCH

PLEDGE OF ALLEGIANCE: RYAN E. SUCHANEK,
DIRECTOR OF PUBLIC SERVICES & UTILITIES

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Emily
S. Olson, and Nicholas L. Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Councilmember Pidek to approve the agenda as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 20, 2023

Motion by Councilmember Pidek to approve the Minutes of the Regular Meeting of November 20, 2023 as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Retirement Proclamation – Debbie Hebert

This item was postponed until the meeting of December 18, 2023.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M-21, questioned the status of the property at 300 West Main Street and commented on the contents of a new business in town reputed to be selling adult toys.

Eddie Urban, 601 Glenwood Avenue, recognized the recent anniversary of the passing of former City of Owosso Building Official John Archer. He said he was a good man and a great craftsman, having built the dais in the Council Chambers.

City Manager Nathan R. Henne responded to Mr. Manke saying that the Downtown Historic District Commission (HDC) is hoping to get an application from the new owners for work on the Matthews Building.

Mr. Henne went on to clarify the criteria that would require the new store owner to apply for an adult entertainment license, saying the ordinance dictates that a business basing more than 20% of its use or activity on adult related content must obtain an adult entertainment license.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

2024 Income Threshold Poverty Exemptions. Adopt the 2024 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994 as follows:

RESOLUTION NO. 197-2023

CITY OF OWOSSO POVERTY EXEMPTION GUIDELINES FOR 2024

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the City Council, and

WHEREAS, the homestead of persons who by reason of poverty are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994(MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, City of Owosso, Shiawassee County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the applicant and all persons residing in the household; and

WHEREAS, pursuant to Public Act 191 of 2023, if a person qualifies, the Board of Review shall grant either a 100%, 75%, 50% or 25% reduction in taxable value for the applicable tax year, or any other percentage reduction approved by the state tax commission. However, the City of Owosso elects to give only 100% reduction to approved applicants; and

To be eligible, a person shall do all the following on an annual basis:

- Be the owner and occupy the principal residence of the property for which an exemption is applied.
- Submit an application on the form provided by the State of Michigan, available through the City Assessor's office. The application constitutes an appearance before the Board of Review for the purpose of preserving the applicant's right to appeal.
- Provide proof of residency for all residents in the home.
- Supply a copy of federal and state income tax returns filed in the current year for all adult residents if available, or immediately preceding year if current is unavailable, and/or a signed affidavit stating income tax returns are not required to be filed (Treasury Form 4988).
- Supply copies of six months-worth of income evidence for the previous year (pay stubs, benefit statement, etc.) for all residents 18 years old and over. Additional stubs may be requested later.
- **If the applicant fails to supply all the required documents or if it is found that the information supplied is fraudulent, the application shall be denied.**

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Owosso City Council that the Board of Review shall follow the above stated policy and the below stated guidelines in granting or denying an exemption.

Applicant's income shall not exceed the poverty income thresholds listed here. Income of students under the age of 18 years shall **not** be included as income.

2024 Income Standards Poverty Threshold

Total number of persons residing in homestead	Annual allowable income
1 person	\$22,360
2 persons	\$25,560
3 persons	\$28,760
4 persons	\$31,920
5 persons	\$35,140
6 persons	\$40,280
7 persons	\$45,420
8 persons	\$50,560
Each additional person, add	\$5,140

BE IT FURTHER RESOLVED, if asset levels exceed the items/amounts below, the individual/property owner shall **not be eligible for a Property Tax Poverty Exemption.**

- Assets (except the original homestead, essential household goods and the first \$9,100 of the market value of a motor vehicle), less what is owed on said vehicle, shall not exceed \$5,700 (five thousand seven hundred dollars) for individual applicant and/or \$8,000 (eight thousand dollars) per household if more than one financial contributor.

Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Allie McGuire	Downtown Development Authority/ Main Street filling unexpired term of M. Wheeler	06-30-2024
Elaine Greenway*	Historical Commission	12-31-2026
Lance Little*	Historical Commission	12-31-2026
R. Dean Ebert*	Owosso Community Airport Shiawassee Airport Board of Trustees	12-31-2025
Dennis Mahoney	Parks & Recreation Commission filling unexpired term of D. Horton	06-30-2024

*indicates reappointment

***Change Order No. 2 – Palmer 3A and Juniper 1 Well Houses Project.** Approve Change Order No. 2 to the contract with Sorensen Gross Company for additional work on the Palmer 3A and Juniper 1 Well Houses Project increasing the contract amount by \$7,904.00 removal and replacement of soil and authorize payment to the contractor up to the amount of \$2,379,171.00 upon satisfactory completion of work or portion thereof as follows:

RESOLUTION NO. 198-2023

**AUTHORIZING CHANGE ORDER NO. 2
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO
AND SORENSEN GROSS COMPANY OF FLINT, MICHIGAN
FOR THE PALMER 3A AND JUNIPER 1 WELL HOUSES PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Sorensen Gross Company, on February 6, 2023 for the construction and installation of two (2) well houses, two (2) vertical line-shaft turbine pumps and water mains to connect water wells Palmer 3A and Juniper 1 to existing raw water mains, and said project is an approved 2023 SRF planned project; and

WHEREAS, it was discovered that unsuitable soils were present at the proposed location requiring the removal of said soil and replacement with sound, compacted materials; and

WHEREAS, the project is now underway, and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the Water System Improvement Palmer 3A and Juniper 1 Well Houses project contract with Sorensen Gross Company to increase the contract amount to update contract work and supplies to be used.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 in the amount of \$7,904.00; an increase to the Contract for Services between the City of Owosso and Sorensen Gross Company, revising the total current contract amount from \$2,371,267.00 to \$2,379,171.00.

THIRD: The Accounts Payable department is authorized to pay Sorensen Gross Company for work satisfactorily completed up to the revised contract amount of \$2,379,171.00.

FOURTH: The above expenses shall be paid from the Water Fund, and SRF Bond Funds

Master Plan Implementation Goals: 1.5, 3.4, 3.7

***Professional Services Agreement - Governmental Accounting Services.** Authorize a professional services agreement with Taylor and Morgan, C.P.A., P.C. for the provision of onsite governmental accounting services in an amount not to exceed \$30,000.00, and further authorize payment to the firm for services rendered in accordance with the contract as follows:

RESOLUTION NO. 199-2023

AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH TAYLOR & MORGAN, P.C. FOR GOVERNMENTAL ACCOUNTING SERVICES

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to complete an independent audit per Section 8.4 of the Owosso City Charter; and

WHEREAS, the Finance Department has statutory responsibilities per Section 7.5 of the Owosso City Charter; and

WHEREAS, Taylor & Morgan, P.C., a full-service public accounting firm, has submitted a proposal for onsite accounting services for the calendar year ending December 31, 2024; and

WHEREAS, the employment of professional services is an exception to competitive bidding per Section 2-346(2) of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into a professional service agreement with Taylor & Morgan P.C. for governmental accounting services, annual budget creation and annual independent audit preparation services.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Professional Services Agreement between the City of Owosso and Taylor & Morgan P.C.
- THIRD: The accounts payable department is authorized to pay Taylor & Morgan P.C. for work satisfactorily completed estimated at \$30,000 under said professional services agreement.
- FOURTH: The above expenses shall be paid from General Fund Account 101.201.818.000.

***Bid Award – 2024 Storm Sewer Televising Project Contract.** Approve bid award to Duke's Root Control, Inc. for the 2024 Storm Sewer Televising Project in the amount of \$23,150.00, authorize a contingency amount of \$6,000.00 for field adjustments by City staff, and further approve payment up to \$29,150.00 to the contractor upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 200-2023

**AUTHORIZING THE AWARD OF THE 2024 STORM SEWER TELEVISING PROJECT
BID TO DUKE'S ROOT CONTROL, INC. OF PLYMOUTH, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is advisable, necessary, and in the public interest to televise segments of storm sewer on various streets in the City; and

WHEREAS, the City of Owosso sought bids for the televising of these segments of storm sewer as part of the 2024 Storm Sewer Televising Project, and the low responsive and responsible bid was received from Duke's Root Control, Inc. in the amount of \$23,150.00; and

WHEREAS, Duke's Root Control, Inc. is hereby determined to be qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Duke's Root Control, Inc. to televise segments of storm sewer as part of the 2024 Storm Sewer Televising Project.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the necessary documents to execute the services contract with Duke's Root Control, Inc. in the amount of \$23,150.00 plus additional televising services required as contingency, in the amount of \$6,000.00, for a total of \$29,150.00.
- THIRD: The accounts payable department is authorized to pay Duke's Root Control, Inc. for work satisfactorily completed on the project up to the initial contact amount of \$23,150.00 plus contingency in the amount of \$6,000.00, if required, for a total of \$29,150.00.

FOURTH: The above expenses shall be paid from the Major and Local Street Maintenance Funds accounts 202-463-818.000 and 203-463-818.000 in the amount of \$11,575.00 each and other funds as appropriate.

Master Plan Implementation Goals: 3.4, 3.13

***Sole Source Purchase Authorization – Lift Station Control Cabinet Rehabilitation and Installation of Cruise VT SCADA System.** Waive competitive bidding requirements, approve the sole source purchase and rehabilitation of backup/alarm systems for lift station control cabinets in the amount of \$34,695.00 from Utilities Instrumentation Service (UIS) and further approve payment to the contractor upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 201-2023

**AUTHORIZING REHABILITATION
OF OSBURN LAKES, WRIGHT STREET & PALMER STREET
LIFT STATION CONTROL CABINETS AND
INSTALLATION OF CRUISE VT SCADA SYSTEMS WITH
UTILITIES INSTRUMENTATION SERVICE INCORPORATED (UIS)**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires rehabilitating the control cabinets at Osburn Lakes, Wright Street and Palmer Street lift stations in its sewer collections system; and

WHEREAS, Utilities Instrumentation Service Incorporated (UIS) is the sole authorized provider of Cruise VT SCADA system for our region; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested, to initiate procurement upon approval and authorization.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to rehabilitate the control cabinets at the Osburn Lakes, Wright Street and Palmer Street lift stations at a cost of \$34,695.00.
- SECOND: The purchase agreement between the City and Utilities Instrumentation Service Incorporated (UIS) shall be in the form of a City Purchase Order.
- THIRD: The above expenses shall be paid from the Capital Outlay - Sewers Account No. 590-901-973.000.

Master Plan Implementation Goals: 3.4, 3.7

***Check Register – November 2023.** Affirm check disbursements totaling \$2,222,334.66 through November 30, 2023.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Olson, Law, Fear, Pidek, Mayor Pro-Tem Osika, Councilmember Haber, and Mayor Teich.

NAYS: None.

ITEMS OF BUSINESS

Notice of Intent to Issue Revenue Bonds and Right to Referendum - CWSRF Project No. 5919-01

City Manager Henne introduced the item saying the City wishes to sell bonds to the State of Michigan Clean Water State Revolving Fund to finance the WWTP Secondary Clarifier Project. The maximum principal to be borrowed will be \$5,200,000, with \$2,600,000 coming in the form of revenue bonds and the remaining \$2,600,000 covered by an ARPA grant. He also noted that the City's bonding attorney Eric McGlothlin was present to answer any questions.

Attorney McGlothlin indicated that the interest rate for the bonds will be 2%. Before the City can sell the bonds it must publish a Notice of Intent and Right to Referendum and provide a 45-day period in which citizens can execute their right to petition for a vote on the question of the issuance of said bonds.

Councilmember Pidek thanked all involved for their work to secure grant funding and ensure that the City borrows at the lowest rate possible.

Motion by Councilmember Pidek to approve the resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance 2024 CWSRF Project No. 5919-01 for the WWTP secondary clarifier project as follows:

RESOLUTION NO. 202-2023

DECLARING OFFICIAL INTENT TO REIMBURSE PROJECT EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING PUBLICATION OF NOTICE OF INTENT TO ISSUE BONDS FOR CWSRF PROJECT NO. 5919-01

WHEREAS, the City of Owosso (the "City") proposes to issue its revenue bonds, in one or more series (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), to finance improvements to the City's wastewater treatment system (the "System"), including without limitation, clarifier mechanism improvements at the City's wastewater treatment plant (the "WWTP") consisting of the acquisition, construction, and installation of a new circular clarifier mechanism, improvements to existing clarifiers, and other structural, mechanical, electrical, SCADA, and lighting improvements to WWTP buildings and facilities, as well as all other work and equipment necessary or incidental to these improvements (the "Project"); and

WHEREAS, it is anticipated that the City will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations; and

WHEREAS, a notice of intent to issue the Bonds must be published in order to comply with the requirements of Section 33 of Act 94.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, as follows:

1. The Project shall consist of the sewage disposal system improvements described in the preamble hereto.
2. The maximum principal amount of Bonds expected to be issued for the Project is \$5,200,000.
3. The City hereby declares its official intent to issue the Bonds to finance the costs of the Project, and hereby declares that it reasonably expects to reimburse the City's advances to the Project as described in the preamble and as anticipated by this resolution.
4. The Bonds shall be authorized by proper proceedings subsequent to this resolution.
5. The Clerk is hereby instructed to publish the following notice attached hereto as Exhibit A once in a newspaper of general circulation in the City.
6. All prior resolutions and parts of resolutions insofar as they may be in conflict with this resolution are hereby rescinded.

EXHIBIT A

NOTICE OF INTENT TO ISSUE BONDS BY THE CITY OF OWOSSO, MICHIGAN

NOTICE IS HEREBY GIVEN, that the City of Owosso, Michigan, intends to issue revenue bonds, in one or more series, in the principal amount of not to exceed \$5,200,000 for the purpose of defraying the cost of improvements to the City's wastewater treatment system (the "System"), including without limitation, clarifier mechanism improvements at the City's wastewater treatment plant (the "WWTP") consisting of the acquisition, construction, and installation of a new circular clarifier mechanism, improvements to existing clarifiers, and other structural, mechanical, electrical, SCADA, and lighting improvements to WWTP buildings and facilities, as well as all other work and equipment necessary or incidental to these improvements, and for paying the costs of issuing the bonds and capitalized interest, if any.

The bonds will mature in not to exceed forty (40) years after the date of original issuance, and will bear interest from their date at a rate or rates to be determined at the time of sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by said resolution. The City of Owosso will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds. In addition, the bonds may be secured by the full faith and credit of the City as limited by applicable constitutional, statutory, and charter limitations on the taxing power of the City.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Owosso, to and for the benefit of the electors of the City of Owosso in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a

question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City of Owosso, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City of Owosso qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Owosso, 301 West Main Street, Owosso, Michigan 48867.

This notice is given pursuant to the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

Amy K. Kirkland, CMC, City Clerk
City of Owosso

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Pidek, Haber, Law, Olson, Fear, Mayor Pro-Tem Osika, and Mayor Teich.

NAYS: None.

Master Plan Implementation Goals: 3.4, 3.7

Notice of Intent to Issue Revenue Bonds and Right to Referendum – DWSRF Project No. 7497-01

City Manager Henne introduced the item noting that the bonds in question will finance 2024 DWSRF Project No. 7497-01 for watermain replacement, lead service line replacement and water treatment plant improvements.

Motion by Councilmember Olson to approve the resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for 2024 DWSRF Project No. 7497-01 for watermain replacement, lead service line replacement and water treatment plant improvements as follows:

RESOLUTION NO. 203-2023

DECLARING OFFICIAL INTENT TO REIMBURSE PROJECT EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING PUBLICATION OF NOTICE OF INTENT TO ISSUE BONDS FOR CWSRF PROJECT NO. 5919-01

WHEREAS, the City of Owosso (the "City") proposes to issue its revenue bonds, in one or more series (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), to finance improvements to the City's wastewater treatment system (the "System"), including without limitation, clarifier mechanism improvements at the City's wastewater treatment plant (the "WWTP") consisting of the acquisition, construction, and installation of a new circular clarifier mechanism, improvements to existing clarifiers, and other structural, mechanical, electrical, SCADA, and lighting improvements to WWTP buildings and facilities, as well as all other work and equipment necessary or incidental to these improvements (the "Project"); and

WHEREAS, it is anticipated that the City will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations; and

WHEREAS, a notice of intent to issue the Bonds must be published in order to comply with the requirements of Section 33 of Act 94.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, as follows:

1. The Project shall consist of the sewage disposal system improvements described in the preamble hereto.
2. The maximum principal amount of Bonds expected to be issued for the Project is \$5,200,000.
3. The City hereby declares its official intent to issue the Bonds to finance the costs of the Project, and hereby declares that it reasonably expects to reimburse the City's advances to the Project as described in the preamble and as anticipated by this resolution.
4. The Bonds shall be authorized by proper proceedings subsequent to this resolution.
5. The Clerk is hereby instructed to publish the following notice attached hereto as Exhibit A once in a newspaper of general circulation in the City.
6. All prior resolutions and parts of resolutions insofar as they may be in conflict with this resolution are hereby rescinded.

EXHIBIT A

NOTICE OF INTENT TO ISSUE BONDS BY THE CITY OF OWOSSO, MICHIGAN

NOTICE IS HEREBY GIVEN, that the City of Owosso, Michigan, intends to issue revenue bonds, in one or more series, in the principal amount of not to exceed \$3,490,000 for the purpose of defraying the cost of improvements to the City's water supply system (the "System"), consisting of (i) improvements to, and replacement of components of, the City's water treatment plant and gravity filters, including without limitation underdrains, support gravel, media, backwash troughs, surface wash piping, surface wash arms, and all other work and equipment necessary and incidental to these improvements, (ii) replacement of water mains and service lines, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary and incidental to these improvements, and (iii) payment of the costs of issuing the bonds and capitalized interest, if any.

The bonds will mature in not to exceed forty (40) years after the date of original issuance, and will bear interest from their date at a rate or rates to be determined at the time of sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and

any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by said resolution. The City of Owosso will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds. In addition, the bonds may be secured by the full faith and credit of the City as limited by applicable constitutional, statutory, and charter limitations on the taxing power of the City.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Owosso, to and for the benefit of the electors of the City of Owosso in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City of Owosso, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City of Owosso qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Owosso, 301 West Main Street, Owosso, Michigan 48867.

This notice is given pursuant to the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

Amy K. Kirkland, CMC, City Clerk
City of Owosso

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Law, Pidek, Haber, Fear, Olson, and Mayor Teich.

NAYS: None.

Master Plan Implementation Goals: 3.4, 3.7

New Year's Eve Fireworks Permit Request

Motion by Councilmember Pidek to approve the request by Owosso Main Street/DDA for permission to hold a public fireworks display operated by Wolverine Fireworks Display, Inc. during the City's annual New Year's Event as follows:

RESOLUTION NO. 204-2023

AUTHORIZING A PUBLIC FIREWORKS DISPLAY PERMIT FOR WOLVERINE FIREWORKS DISPLAY, INC

WHEREAS, Owosso Main Street / Downtown Development Authority holds an annual New Year's Eve celebration which includes a fireworks display at midnight; and

WHEREAS, as the legislative body of the City of Owosso, the City Council is required by Public Act 256 of 2011 to approve any public fireworks displays within its jurisdiction; and

WHEREAS, an application has been made by the OMS/DDA and operator Wolverine Fireworks Display, Inc. requesting a permit for a public fireworks display to be held during the New Year's Eve event; and said application has been reviewed by staff; and

WHEREAS, this is a budgeted item from 248-705-818.790.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to approve a public fireworks display permit for the annual downtown New Year's Eve event, with Wolverine Fireworks Display, Inc. serving as operator.

SECOND: the Accounts Payable department is authorized to pay the operator in the amount of \$3,000.00 upon the successful conduct of the display.

THIRD: the above expense shall be paid from Account No. 248-705-818.790.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Law, Haber, Pidek, Olson, Fear, Mayor Pro-Tem Osika, and Mayor Teich.

NAYS: None.

Master Plan Implementation Goals: 4.2, 4.6, 4.16, 5.9, 5.12

Consumers Energy Permanent Easement – Juniper Municipal Well

Motion by Councilmember Pidek to grant permanent easements on City owned parcel 050-540-000-001-00, 1040 Juniper Street, to Consumers Energy for the construction, operation and maintenance of electrical and gas facilities for the Juniper Municipal Well as follows:

RESOLUTION NO. 205-2023

GRANTING PERMANENT EASEMENTS FOR ELECTRIC AND GAS FACILITIES FOR THE JUNIPER MUNICIPAL WELL SITE TO CONSUMERS ENERGY

WHEREAS, Consumers Energy desires to install electric and gas facilities on/under City owned parcel 050-540-000-001-00 to provide electricity and gas services to the new City municipal wellsite at 1040 Juniper St as described in Exhibit A; and

WHEREAS, Consumers Energy has requested the City grant permanent easements to allow for construction, operation, maintenance, and inspection of said facilities; and

WHEREAS, City staff has reviewed the request and concurs with the proposed locations; and

WHEREAS, the City of Owosso is willing to grant permanent easements for the portions of parcel 050-540-000-001-00 as described in each Exhibit B of the easement agreements.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has determined that it is advisable, necessary and in the public interest to grant permanent easements as outlined by the terms set forth in the attached Easements for both Electric Facilities and Gas Facilities between the City of Owosso and Consumers Energy.

SECOND: The Mayor and City Clerk are instructed and authorized to execute said easement documents.

EXHIBIT A

Owner's Land

PARCEL 1 -The West 1/2 of the Northeast 1/4 and the West 1/2 of the East 1/2 of the Northeast 1/4 of Section 18, Township 7 North, Range 3 East, Caledonia Township, Shiawassee County, Michigan.

PARCEL 2 - The South 1/6 of the West 1/2 of the Southeast 1/4 of Section 7, and the South 1/6 of the West 1/2 of the East 1/2 of the Southeast 1/4 of Section 7; all in Township 7 North, Range 3 East, Township of Caledonia, Shiawassee County, Michigan.

EXCEPT lands conveyed to Shiawassee County Road Commission for highway purposes.

ALSO EXCEPT lands conveyed under Deed recorded at Page 256 of Liber 661 of the records in the Offices of the Register of Deeds of Shiawassee County, Michigan, more particularly described as follows: That part of the West 1/2 of the Southeast 1/4 of Section 7, Township 7 North, Range 3 East, Caledonia Township, Shiawassee County, Michigan, described as: Beginning at a point on the North-South 1/4 line distant North 01°03'30" West 50.01 feet from the South 1/4 corner of said Section 7; thence continuing North 01°03'30" West 381.28 feet along said North-South 1/4 line; thence South 89°06' 11" East 755.00 feet along the North line of the South 1/6 of said West 1/2 of the Southeast 1/4; thence South 01°02'41" East 383.83 feet; thence North 88°54'34" West 755.00 feet parallel with and distant 50.00 feet from the South line of said Section 7 to the point of beginning. Said parcel having rights of ingress and egress across adjoining property by means of a 100 foot wide easement described below as 100 foot Wide Access Easement.

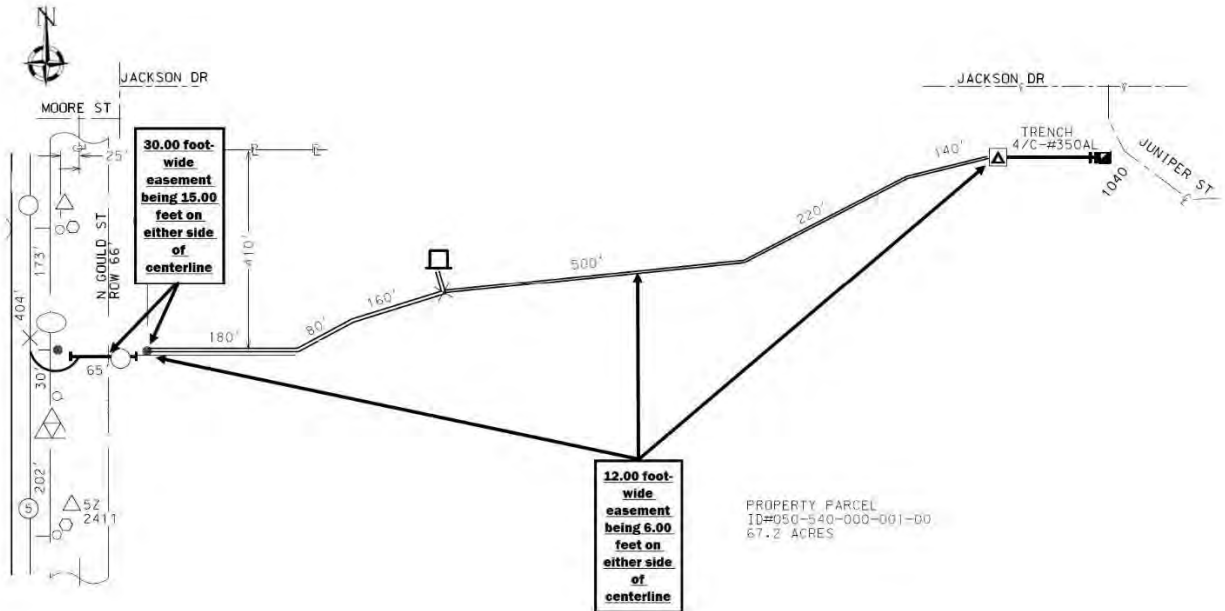
Together with an easement for ingress and egress described as: That part of the West 1/2 of the Southeast 1/4 of Section 7, Township 7 North, Range 3 East, Caledonia Township, Shiawassee County, Michigan, beginning at a point on the North-South 1/4 line distant North 01°03'30" West 50.01 feet from the South 1/4 corner of said Section 7; thence South 88° 54'34" East 370.00 feet; thence South 01°03'30" East 100.02 feet parallel with said North-South 1/4 line; thence North 88°54'04" West 370.00 feet; thence North 01°03'30" West 50.01 feet to the point of beginning.

ALSO EXCEPT a non-exclusive grant of access and utilities, easements and right-of-way granted to Rural Housing Corporation, d/b/a Centrum Development Company and Greenwood Limited Dividend Housing Association Limited Partnership by instrument recorded at Liber 661, Page 260 in the Offices of the Register of Deeds in Shiawassee County, Michigan.

EXHIBIT B

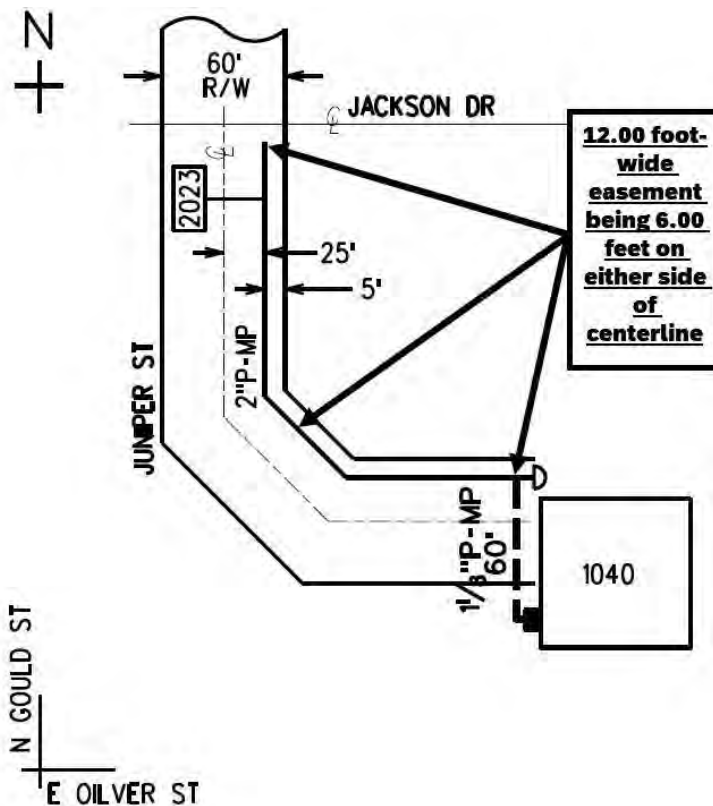
Easement Area 1

A 30.00 foot wide strip of land, being 15.00 feet on each side of the centerline of the overhead line and a 12.00 foot wide strip of land, being 6.00 feet on each side of the centerline of the underground line constructed on Owner's Land, the centerline to be located approximately as shown in the attached drawing.



Easement Area 2

A 12.00-foot-wide strip of land, being 6.00 feet on each side of the centerline of the pipeline constructed on Owner's Land, the centerline to be located approximately as shown in the attached drawing.



Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Olson, Fear, Pidek, Haber, Law, and Mayor Teich.

NAYS: None.

Master Plan Implementation Goals: 3.4

COMMUNICATIONS

Parks & Recreation Commission. Resignation of Donald Horton.
Brad A. Barrett, Finance Director. FY2023 Pension & OPEB Report.
Brad A. Barrett, Finance Director. Financial Report – October 2023.
Owosso Historical Commission. Minutes of November 13, 2023.
Planning Commission. Minutes of November 27, 2023.
WWTP Review Board. Minutes of November 28, 2023.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M-21, shared his concerns about boarding up windows on the second floor of buildings in the Historic District.

Eddie Urban, 601 Glenwood Avenue, urged Council to assist him with the reinstallation of a guy wire on a power pole near his home as it presents a danger not only to him but to the neighborhood. He said he called five different utility companies in an attempt to get someone to fix it, but no one would take responsibility. He begged Council to do something about the situation.

Councilmember Law showed Councilmembers pictures of the pole he had taken for Mr. Urban and said that he shared Eddie's concern with the situation. Utilities Director Ryan E. Suchanek volunteered to look into the matter.

Councilmember Fear gave a Planning Commission update, saying they are still working on the new zoning ordinance but are targeting a January 2024 presentation to City Council. She also asked about the Gould House inventory. Mayor Pro-Tem Osika indicated that Curwood related items would be moved to the Castle, the rest will be inventoried.

Councilmember Fear inquired about the status of the county-wide group looking into curbside recycling options. Councilmember Haber indicated that the group had not yet met.

Mayor Pro-Tem Osika reminded everyone that the Historical Commission would be celebrating the 100th anniversary of Curwood Castle at their Roaring 20's holiday party this Saturday at the Conservation Club.

Councilmember Pidek thanked everyone involved in putting on the fantastic Glow Parade Events on Thanksgiving weekend. He said it was very well attended and excitement could be felt in the air.

City Manager Henne congratulated Utilities Director Suchanek on obtaining his S-3 water distribution system certification. Mr. Suchanek received applause for his achievement.

Mayor Teich thanked those members of the community that were reappointed to a City board or commission, commending them for stepping up. He also thanked two departing board members for their service.

NEXT MEETING

Monday, December 18, 2023, 7:30 p.m. - Regular

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2028
Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Councilmember Olson for adjournment at 8:03 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.

CITY OF OWOSSO

Shiawassee County, Michigan

FINANCIAL STATEMENTS

June 30, 2023

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INDEPENDENT AUDITORS' REPORT

To the City Council
City of Owosso, Michigan

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Owosso as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Owosso as of June 30, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City of Owosso and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Owosso's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

To the Members of the City Council
City of Owosso, Michigan

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City of Owosso's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Owosso's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (pages 5-9), pension schedules (pages 64-66), and budgetary comparison information (pages 67-70) be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

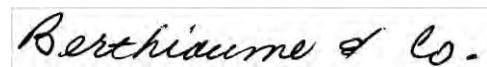
To the Members of the City Council
City of Owosso, Michigan

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Owosso's basic financial statements. The accompanying supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information, as listed in the table of contents, is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 28, 2023 on our consideration of the City of Owosso's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Owosso's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Owosso's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Berthiaume & Co." is enclosed within a thin rectangular border.

November 28, 2023
Saginaw, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS

CITY OF OWOSSO

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2023

As management of the City of Owosso (the "City"), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2023. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in the financial statements and the notes to the financial statements.

FINANCIAL HIGHLIGHTS:

- The City's combined total net position is reported as \$69,552,003 for the fiscal year ended June 30, 2023, compared to \$65,267,612 for the fiscal year ended June 30, 2022 (restated).
- In the City's governmental activities, revenues generated were \$14,282,763 while expenses totaled \$12,837,881.
- In the City's business-type activities, revenues generated were \$13,542,967 while expenses totaled \$10,723,551.
- Total net position increased by \$4,284,391.

OVERVIEW OF THE FINANCIAL STATEMENTS:

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains required supplementary information and other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements:

The government-wide statements are designed to provide readers with a broad overview of the City's finances, as a whole, in a manner similar to a private sector business. The *statement of net position* presents information on all of the City's assets and liabilities, with the difference between the two reported as net position. The *statement of activities* presents all of the City's revenues and expenses, and is reported based on when the underlying event giving rise to the revenue or expense occurs, regardless of when cash is received or paid.

The government-wide statements of the City of Owosso are divided into three categories:

Governmental Activities – Most of the City's basic services are included here, such as the general government, public safety, public works, community and economic development, and recreation and culture. Property taxes, state shared revenue, and charges for services finance most of these activities.

Business-type Activities – The City charges fees to customers to recover all or a significant portion of certain services it provides. These business-type activities include the sewage disposal system, water supply system, wastewater treatment system, and transportation.

Component Units – The City includes the Brownfield Redevelopment Authority and Downtown Development Authority as discretely presented component units.

Fund Financial Statements:

The fund financial statements provide more detailed information about the City's most significant funds, not the City as a whole. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives.

CITY OF OWOSSO

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2023

The City has three types of funds:

Governmental Funds – Many of the City's basic services are included in governmental funds, which focus on how cash and other financial assets that can be converted to cash flow in and out. The funds also show the balances left at year-end that are available for spending.

The governmental funds focus on a short-term view, rather than the long-term focus of the government-wide statements, so additional information is provided after each of the governmental fund statements that explain the relationship of differences between the fund and government-wide statements.

The City maintains 15 individual governmental funds. Separate information is presented for the General Fund, Major Street Fund, and ARPA Fund which are considered to be "major" funds. Data from the other 12 governmental funds, considered to be "nonmajor" funds, are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The City adopts an annual budget for each of its governmental funds. Budgetary comparison statements have been provided for major governmental funds to demonstrate compliance with those budgets.

Proprietary Funds – Proprietary funds are used to report services where the City charges a fee to the customer to recover most or all of the cost of the service rendered. Proprietary funds provide both long- and short-term financial information. The two types of proprietary funds are enterprise and internal service funds.

- Enterprise funds and business-type funds are the same, but the fund statements provide more detail and additional information such as cash flows. The City's enterprise funds are the Transportation Fund, Sewage Disposal System Fund, Water Supply System Fund, and Wastewater Treatment System Fund.
- Internal service funds are used to report activities that provide supplies and services to the City's other programs. The City's internal service fund is the Equipment Fund.

Fiduciary Funds – Fiduciary funds are used to account for the resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of the funds are not available to support the City's own programs.

Notes to the Financial Statements:

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information:

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City. The combining statements referred to earlier in connection with the nonmajor governmental funds are presented immediately following the required supplementary information.

THE CITY OF OWOSSO AS A WHOLE:

The City's total combined net position for the fiscal year ended June 30, 2023 is \$69,552,003 consisting of \$42,965,661 in governmental activities and \$26,586,342 in business-type activities. Combined unrestricted net position, that part of net position that can be used to finance day-to-day operations, is \$12,414,512. Governmental activities unrestricted net position is \$8,105,358. Business-type activities unrestricted net position is \$4,309,154.

CITY OF OWOSSO

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2023

The statement of net position provides the perspective of the City as a whole. The following table provides a summary of the City's net position, in a condensed format, as of June 30, 2023 and June 30, 2022.

	<i>Governmental Activities</i>		<i>Business-type Activities</i>		<i>Total</i>	
	<i>2023</i>	<i>Restated 2022</i>	<i>2023</i>	<i>2022</i>	<i>2023</i>	<i>Restated 2022</i>
Assets:						
Current and other assets	\$ 20,214,754	\$ 18,161,597	\$ 10,908,160	\$ 9,875,488	\$ 31,122,914	\$ 28,037,085
Capital assets, net	<u>38,592,497</u>	<u>40,208,726</u>	<u>29,767,528</u>	<u>25,153,762</u>	<u>68,360,025</u>	<u>65,362,488</u>
Total assets	<u>58,807,251</u>	<u>58,370,323</u>	<u>40,675,688</u>	<u>35,029,250</u>	<u>99,482,939</u>	<u>93,399,573</u>
Deferred outflows of resources	<u>3,295,569</u>	<u>1,507,389</u>	<u>943,544</u>	<u>436,250</u>	<u>4,239,113</u>	<u>1,943,639</u>
Liabilities:						
Current liabilities	2,225,851	2,179,098	1,958,685	1,457,473	4,184,536	3,636,571
Long-term liabilities	<u>16,491,519</u>	<u>11,633,389</u>	<u>12,944,755</u>	<u>8,857,152</u>	<u>29,436,274</u>	<u>20,490,541</u>
Total liabilities	<u>18,717,370</u>	<u>13,812,487</u>	<u>14,903,440</u>	<u>10,314,625</u>	<u>33,620,810</u>	<u>24,127,112</u>
Deferred inflows of resources	<u>419,789</u>	<u>4,555,351</u>	<u>129,450</u>	<u>1,393,137</u>	<u>549,239</u>	<u>5,948,488</u>
Net position:						
Net investment in capital assets	28,897,050	29,952,352	18,835,872	16,679,588	47,732,922	46,631,940
Restricted	5,963,253	5,908,420	3,441,316	1,905,498	9,404,569	7,813,918
Unrestricted	<u>8,105,358</u>	<u>5,649,102</u>	<u>4,309,154</u>	<u>5,172,652</u>	<u>12,414,512</u>	<u>10,821,754</u>
Total net position	<u>\$ 42,965,661</u>	<u>\$ 41,509,874</u>	<u>\$ 26,586,342</u>	<u>\$ 23,757,738</u>	<u>\$ 69,552,003</u>	<u>\$ 65,267,612</u>

Overall Analysis of Financial Position and Change in Net Position:

The City's combined total net position increased by \$4,284,391 during the current fiscal year. Governmental activities increased by \$1,455,787 while business-type activities increased by \$2,828,604. The City continues to report a solid net position in its governmental and business-type activities, with approximately \$21.7 million reported in cash and investments.

Governmental Activities:

The City's total governmental revenue is reported at \$14,282,763, an increase of \$1,990,457 from the prior fiscal year. Total expenses increased by \$1,531,416 from the prior fiscal year.

Business-type Activities:

The City's total business-type revenue is reported at \$13,542,967, an increase of \$3,759,225 from the prior fiscal year. Water Fund revenues for the current year includes local, federal and state grants/contributions of \$3,135,522 for improvements to the water system. Total business-type expenses increased by \$3,195,315 from the prior fiscal year.

CITY OF OWOSSO

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2023

The following table shows the comparison of the change in net position in a condensed format for the fiscal years ended June 30, 2023 and June 30, 2022.

	<i>Governmental Activities</i>		<i>Business-type Activities</i>		<i>Total</i>	
	<i>Restated</i>				<i>Restated</i>	
	<i>2023</i>	<i>2022</i>	<i>2023</i>	<i>2022</i>	<i>2023</i>	<i>2022</i>
Revenues:						
Program revenues						
Charges for services	\$ 3,854,339	\$ 3,192,027	\$ 10,176,426	\$ 9,292,673	\$ 14,030,765	\$ 12,484,700
Operating grants	2,134,436	2,040,602	1,745,562	4,642	3,879,998	2,045,244
Capital grants	181,446	-	1,392,495	426,619	1,573,941	426,619
General revenues						
Taxes	4,941,682	4,669,162	41,923	39,861	4,983,605	4,709,023
Fees	165,527	165,442	-	-	165,527	165,442
Unrestricted grants	2,335,884	2,171,194	-	-	2,335,884	2,171,194
Investment earnings	363,272	53,879	186,561	19,947	549,833	73,826
Other	306,177	-	-	-	306,177	-
Total revenues	<u>14,282,763</u>	<u>12,292,306</u>	<u>13,542,967</u>	<u>9,783,742</u>	<u>27,825,730</u>	<u>22,076,048</u>
Expenses:						
General government	2,022,042	2,089,973	-	-	2,022,042	2,089,973
Public safety	5,120,087	4,323,396	-	-	5,120,087	4,323,396
Public works	4,768,220	4,045,050	-	-	4,768,220	4,045,050
Health and welfare	23,611	-	-	-	23,611	-
Community and economic development	140,629	155,027	-	-	140,629	155,027
Recreation and culture	527,670	435,701	-	-	527,670	435,701
Interest	235,622	257,318	-	-	235,622	257,318
Sewage disposal system	-	-	2,530,987	2,170,814	2,530,987	2,170,814
Water supply system	-	-	5,749,588	3,325,617	5,749,588	3,325,617
Wastewater treatment	-	-	2,380,112	1,962,210	2,380,112	1,962,210
Transportation	-	-	62,864	69,595	62,864	69,595
Total expenses	<u>12,837,881</u>	<u>11,306,465</u>	<u>10,723,551</u>	<u>7,528,236</u>	<u>23,561,432</u>	<u>18,834,701</u>
Excess of revenues over expenses before special items	<u>1,444,882</u>	<u>985,841</u>	<u>2,819,416</u>	<u>2,255,506</u>	<u>4,264,298</u>	<u>3,241,347</u>
Special items:						
Sale of capital assets	<u>10,905</u>	<u>-</u>	<u>9,188</u>	<u>-</u>	<u>20,093</u>	<u>-</u>
Changes in net position	<u>1,455,787</u>	<u>985,841</u>	<u>2,828,604</u>	<u>2,255,506</u>	<u>4,284,391</u>	<u>3,241,347</u>
Net position, beginning of year, restated	<u>41,509,874</u>	<u>40,524,033</u>	<u>23,757,738</u>	<u>21,502,232</u>	<u>65,267,612</u>	<u>62,026,265</u>
Net position, end of year	<u>\$ 42,965,661</u>	<u>\$ 41,509,874</u>	<u>\$ 26,586,342</u>	<u>\$ 23,757,738</u>	<u>\$ 69,552,003</u>	<u>\$ 65,267,612</u>

CITY OF OWOSSO

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2023

THE CITY OF OWOSSO'S FUNDS:

Presentation of the City of Owosso's major funds begins on page 15, following the government-wide financial statements. The fund financial statements provide detailed information about the most significant funds, not the City as a whole. Funds are created to help manage money for specific purposes, as well as show accountability for certain activities, such as specific property tax millages and restricted receipts from Federal and State sources.

The General Fund is the City's largest governmental fund and the one of three governmental funds that is considered a major fund. It pays for most of the City's government services. Its major components of revenue are property taxes and state shared revenue. For the year ended June 30, 2023, General Fund financing sources exceeded its financing uses by \$452,353, increasing its ending fund balance to \$7,657,409. For the year ended June 30, 2023, Major Street Fund increased its ending fund balance by \$729,335. For the year ended June 30, 2023, ARPA Fund increased its ending fund balance by \$43,644.

Overall Analysis of Financial Position and Change in General Fund Fund Balance:

The General Fund fund balance of \$7,657,409 as of June 30, 2023 is considered, by management, to be healthy in comparison to the annual General Fund expenditures budget of approximately \$9 million. The City has utilized effective budget controls in the General Fund to maintain its fund balance.

General Fund Budgetary Highlights:

The General Fund adopted budget projected a decrease in fund balance of \$31,271. During the year, the City made budget amendments with a projected decrease in fund balance of \$40,115. The actual results for the year yielded an increase in fund balance of \$452,353.

Capital Assets and Debt Administration:

At June 30, 2023, the City of Owosso had \$68,360,025 invested in capital assets including land, buildings and improvements, machinery and other equipment, land improvements, vehicles, utility distribution systems, and infrastructure, net of accumulated depreciation. At June 30, 2022 (restated), this total was \$65,362,488. Additional information about the City's capital assets is presented in Note 1 and Note 5 of the Notes to the Financial Statements.

At June 30, 2023, the City of Owosso's total long-term indebtedness (not including compensated absences, net pension liability and the 2021 bond premiums that are being amortized to interest expense over the life of the bonds) was \$19,472,310, of which \$9,873,761 was backed by the full faith of the government and \$9,598,549 was backed by specific revenue sources. Additional information about the City's indebtedness is presented in Note 6 of the Notes to the Financial Statements.

Economic Factors:

We are continuing to plan for the long term, and will continue to balance the budgets through controls over spending, while striving to provide the City's residents with the same level of service to which they have been accustomed.

Contacting the City's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact City Hall, 301 W. Main Street, Owosso, MI 48867.

BASIC FINANCIAL STATEMENTS

CITY OF OWOSSO

STATEMENT OF NET POSITION

June 30, 2023

	<i>Primary Government</i>			
	<i>Governmental Activities</i>	<i>Business-type Activities</i>	<i>Total</i>	<i>Component Units</i>
Assets:				
Cash and cash equivalents	\$ 11,888,676	\$ 925,620	\$ 12,814,296	\$ 83,597
Investments	3,625,525	1,852,251	5,477,776	157,416
Receivables	4,173,996	4,477,337	8,651,333	31,853
Inventory	77,236	211,636	288,872	-
Prepaid expenses	172,526	-	172,526	-
Restricted cash and cash equivalents	-	559,336	559,336	-
Restricted investments	-	2,881,980	2,881,980	-
Capital assets not being depreciated	4,920,040	5,437,850	10,357,890	-
Capital assets being depreciated, net	33,672,457	24,329,678	58,002,135	22,481
Other assets	276,795	-	276,795	-
Total assets	58,807,251	40,675,688	99,482,939	295,347
Deferred outflows of resources:				
Related to pension	3,219,846	943,544	4,163,390	-
Deferred charges on refunding	75,723	-	75,723	-
Total deferred outflows of resources	3,295,569	943,544	4,239,113	-
Liabilities:				
Accounts payable and accrued expenses	700,425	1,958,685	2,659,110	17,012
Unearned revenue	1,525,426	-	1,525,426	6,760
Long-term liabilities:				
Due within one year				
Long-term debt	556,885	603,655	1,160,540	29,845
Advance from primary government	-	-	-	157,101
Compensated absences payable	185,673	55,086	240,759	-
Due in more than one year				
Long-term debt	9,214,285	10,328,001	19,542,286	203,085
Net pension liability	6,349,002	1,902,926	8,251,928	-
Advance from primary government	-	-	-	1,263,850
Compensated absences payable	185,674	55,087	240,761	-
Total liabilities	18,717,370	14,903,440	33,620,810	1,677,653
Deferred inflows of resources:				
Related to pension	419,789	129,450	549,239	-

continued

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

STATEMENT OF NET POSITION, CONTINUED

June 30, 2023

	<i>Primary Government</i>			<i>Component Units</i>
	<i>Governmental Activities</i>	<i>Business-type Activities</i>	<i>Total</i>	
Net position:				
Net investment in capital assets	28,897,050	18,835,872	47,732,922	437
Restricted for:				
ARPA	46,273	-	46,273	-
Construction code	185,382	-	185,382	-
Debt service	112,324	81,895	194,219	-
Historical	65,450	-	65,450	-
Improvement/Replacement	-	3,359,421	3,359,421	-
Opioid	20,737	-	20,737	-
Parks	28,775	-	28,775	-
Revolving loan	1,077,891	-	1,077,891	-
Streets	4,426,421	-	4,426,421	-
Unrestricted (deficit)	8,105,358	4,309,154	12,414,512	(1,382,743)
Total net position	<u>\$ 42,965,661</u>	<u>\$ 26,586,342</u>	<u>\$ 69,552,003</u>	<u>\$ (1,382,306)</u>

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

STATEMENT OF ACTIVITIES

Year Ended June 30, 2023

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
PRIMARY GOVERNMENT:					
Governmental activities:					
General government	\$ 2,022,042	\$ 1,061,636	\$ -	\$ -	\$ (960,406)
Public safety	5,120,087	1,364,117	49,696	142,124	(3,564,150)
Public works	4,768,220	1,355,003	2,037,813	39,322	(1,336,082)
Health and welfare	23,611	33,213	10,987	-	20,589
Community and economic development	140,629	21,054	-	-	(119,575)
Recreation and culture	527,670	19,316	35,940	-	(472,414)
Interest on long-term debt	235,622	-	-	-	(235,622)
Total governmental activities	12,837,881	3,854,339	2,134,436	181,446	(6,667,660)
Business-type activities:					
Sewage disposal system	2,530,987	2,705,877	-	-	174,890
Water supply system	5,749,588	4,762,780	1,743,027	1,392,495	2,148,714
Wastewater treatment system	2,380,112	2,707,769	-	-	327,657
Transportation	62,864	-	2,535	-	(60,329)
Total business-type activities	10,723,551	10,176,426	1,745,562	1,392,495	2,590,932
Total primary government	\$ 23,561,432	\$ 14,030,765	\$ 3,879,998	\$ 1,573,941	\$ (4,076,728)
COMPONENT UNITS:					
Brownfield redevelopment authority	\$ 403,295	\$ -	\$ 30,644	\$ -	\$ (372,651)
Downtown development authority	335,670	3,477	106,023	-	(226,170)
Total component units	\$ 738,965	\$ 3,477	\$ 136,667	\$ -	\$ (598,821)

continued

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

STATEMENT OF ACTIVITIES, CONTINUED

Year Ended June 30, 2023

	<i>Primary Government</i>			
	<i>Governmental</i>	<i>Business-</i>		<i>Component</i>
	<i>Activities</i>	<i>type</i>	<i>Total</i>	<i>Units</i>
		<i>Activities</i>		
<i>Changes in net position:</i>				
Net (Expense) Revenue	\$ (6,667,660)	\$ 2,590,932	\$ (4,076,728)	\$ (598,821)
General revenues:				
Taxes:				
Property taxes, levied for general purpose	3,654,697	-	3,654,697	-
Property taxes, levied for brush/leaves	279,640	-	279,640	-
Property taxes, levied for debt service	794,533	-	794,533	-
Property taxes, levied for transit	-	41,923	41,923	-
Payment in lieu of property taxes	5,181	-	5,181	-
Property taxes levied and captured by component units	-	-	-	689,281
Marijuana taxes	207,631	-	207,631	-
Franchise fees	90,527	-	90,527	-
Marijuana license fees	75,000	-	75,000	-
Grants and contributions not restricted to specific programs	2,335,884	-	2,335,884	-
Unrestricted investment earnings	363,272	186,561	549,833	4,437
Other	306,177	-	306,177	-
Special items:				
Sale of capital assets	10,905	9,188	20,093	-
Total general revenues and special items	8,123,447	237,672	8,361,119	693,718
Changes in net position	1,455,787	2,828,604	4,284,391	94,897
Net position, beginning of year, restated	41,509,874	23,757,738	65,267,612	(1,477,203)
Net position, end of year	\$ 42,965,661	\$ 26,586,342	\$ 69,552,003	\$ (1,382,306)

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

GOVERNMENTAL FUNDS

BALANCE SHEET

June 30, 2023

	<i>General Fund</i>	<i>Major Street Fund</i>	<i>ARPA Fund</i>
Assets:			
Cash and cash equivalents	\$ 5,732,060	\$ 1,196,434	\$ 922,452
Investments	55,235	1,522,698	633,608
Accounts receivable	296,140	-	-
Special assessments receivable	287,190	524,386	-
Loans receivable	-	-	-
Due from other governments	331,321	287,607	-
Due from other funds	62,500	-	-
Inventory	77,236	-	-
Prepaid expenditures	172,526	-	-
Advance to component unit	1,362,787	-	-
Total assets	<u>\$ 8,376,995</u>	<u>\$ 3,531,125</u>	<u>\$ 1,556,060</u>
Liabilities:			
Accounts payable	\$ 195,679	\$ 103,428	\$ -
Due to other funds	-	-	-
Payroll deductions payable	33,383	-	-
Accrued wages payable	72,004	2,801	-
Performance deposits payable	23,804	-	-
Unearned revenue	2,307	-	1,509,787
Total liabilities	<u>327,177</u>	<u>106,229</u>	<u>1,509,787</u>
Deferred inflows of resources:			
Unavailable revenue	<u>392,409</u>	<u>524,386</u>	<u>-</u>
Fund balances:			
Nonspendable	1,612,549	-	-
Restricted	-	2,900,510	46,273
Assigned	2,075,000	-	-
Unassigned	3,969,860	-	-
Total fund balances	<u>7,657,409</u>	<u>2,900,510</u>	<u>46,273</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 8,376,995</u>	<u>\$ 3,531,125</u>	<u>\$ 1,556,060</u>

continued

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

GOVERNMENTAL FUNDS BALANCE SHEET, CONTINUED

June 30, 2023

	<i>Nonmajor Funds</i>	<i>Total</i>
Assets:		
Cash and cash equivalents	\$ 1,845,986	\$ 9,696,932
Investments	778,767	2,990,308
Accounts receivable	25,363	321,503
Special assessments receivable	406,311	1,217,887
Loans receivable	492,419	492,419
Due from other governments	100,958	719,886
Due from other funds	-	62,500
Inventory	-	77,236
Prepaid expenditures	-	172,526
Advance to component unit	58,164	1,420,951
Total assets	<u>\$ 3,707,968</u>	<u>\$ 17,172,148</u>
Liabilities:		
Accounts payable	\$ 136,194	\$ 435,301
Due to other funds	62,500	62,500
Payroll deductions payable	-	33,383
Accrued wages payable	4,141	78,946
Performance deposits payable	-	23,804
Unearned revenue	13,332	1,525,426
Total liabilities	<u>216,167</u>	<u>2,159,360</u>
Deferred inflows of resources:		
Unavailable revenue	<u>406,311</u>	<u>1,323,106</u>
Fund balances:		
Nonspendable	58,164	1,670,713
Restricted	3,016,470	5,963,253
Assigned	11,625	2,086,625
Unassigned	(769)	3,969,091
Total fund balances	<u>3,085,490</u>	<u>13,689,682</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 3,707,968</u>	<u>\$ 17,172,148</u>

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

RECONCILIATION OF FUND BALANCES OF GOVERNMENTAL FUNDS TO NET POSITION OF GOVERNMENTAL ACTIVITIES

June 30, 2023

Fund balances of governmental funds	\$ 13,689,682
Net position reported for governmental activities in the statement of net position is different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.	
Capital assets not being depreciated	4,920,040
Capital assets being depreciated, net	33,672,457
Capital assets accounted for in the internal service fund	(1,487,788)
Assets held on deposit with the MMRMA for self insurance are not current financial resources and, therefore, are not reported in the funds.	235,295
Certain receivables are not available to pay for current year expenditures and, therefore, are not reported in the funds.	1,323,106
Certain pension benefits, such as net pension liability and related deferred amounts, are not due and payable in the current period or do not represent current financial resources and, therefore, are not reported in the funds.	
Net pension liability	(6,104,766)
Deferred outflows related to the net pension liability	3,085,588
Deferred inflows related to the net pension liability	(405,394)
Certain liabilities are not due and payable in the current year and, therefore, are not reported in the funds.	
Accrued interest payable	(75,838)
Long-term debt	(9,771,170)
Compensated absences payable	(359,921)
Deferred charges on refunding related to the issuance of long-term refunding of debt will be amortized over the life of the debt on the statement of net position.	75,723
An internal service fund is used by management to charge the costs of certain activities to individual funds. The assets and liabilities of the internal service fund is included in the governmental activities in the statement of net position.	<u>4,168,647</u>
Net position of governmental activities	<u>\$ 42,965,661</u>

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

Year Ended June 30, 2023

	<i>General Fund</i>	<i>Major Street Fund</i>	<i>ARPA Fund</i>
Revenues:			
Property taxes	\$ 3,939,518	\$ -	\$ -
Marijuana taxes	207,631	-	-
Special assessments	14,158	137,494	-
Licenses and permits	92,262	-	-
Federal grants	172,117	39,322	7,800
State grants	2,216,983	1,464,137	-
Contributions from other units	15,790	-	-
Charges for services	2,356,126	707,996	-
Fines and forfeits	13,903	-	-
Interest and rents	135,613	67,168	43,644
Other revenue	306,800	5,921	-
Total revenues	9,470,901	2,422,038	51,444
Expenditures:			
Current:			
General government	2,221,935	-	-
Public safety	5,016,792	-	-
Public works	954,041	1,211,002	-
Health and welfare	-	-	-
Community and economic development	107,604	-	7,800
Recreation and culture	303,975	-	-
Capital outlay	346,500	131,701	-
Debt service			
Principal	61,254	-	-
Interest and charges	-	-	-
Total expenditures	9,012,101	1,342,703	7,800
Excess (deficiency) of revenues over expenditures	458,800	1,079,335	43,644
Other financing sources (uses):			
Sale of capital assets	4,948	-	-
Proceeds from contract financing	111,908	-	-
Interfund transfers in	33,277	-	-
Interfund transfers out	(156,580)	(350,000)	-
Net other financing sources (uses)	(6,447)	(350,000)	-
Changes in fund balances	452,353	729,335	43,644
Fund balances, beginning of year, restated	7,205,056	2,171,175	2,629
Fund balances, end of year	\$ 7,657,409	\$ 2,900,510	\$ 46,273

continued

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES, CONTINUED

Year Ended June 30, 2023

	<i>Nonmajor Funds</i>	<i>Total</i>
Revenues:		
Property taxes	\$ 794,533	\$ 4,734,051
Marijuana taxes	-	207,631
Special assessments	63,077	214,729
Licenses and permits	295,858	388,120
Federal grants	10,987	230,226
State grants	620,664	4,301,784
Contributions from other units	72,500	88,290
Charges for services	4,381	3,068,503
Fines and forfeits	-	13,903
Interest and rents	73,252	319,677
Other revenue	133,826	446,547
Total revenues	2,069,078	14,013,461
Expenditures:		
Current:		
General government	-	2,221,935
Public safety	252,880	5,269,672
Public works	575,698	2,740,741
Health and welfare	23,611	23,611
Community and economic development	25,527	140,931
Recreation and culture	70,890	374,865
Capital outlay	552,412	1,030,613
Debt service		
Principal	535,000	596,254
Interest and charges	329,450	329,450
Total expenditures	2,365,468	12,728,072
Excess (deficiency) of revenues over expenditures	(296,390)	1,285,389
Other financing sources (uses):		
Sale of capital assets	-	4,948
Proceeds from contract financing	-	111,908
Interfund transfers in	506,580	539,857
Interfund transfers out	(33,277)	(539,857)
Net other financing sources (uses)	473,303	116,856
Changes in fund balances	176,913	1,402,245
Fund balances, beginning of year, restated	2,908,577	12,287,437
Fund balances, end of year	\$ 3,085,490	\$ 13,689,682

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

RECONCILIATION OF CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO CHANGES IN NET POSITION OF GOVERNMENTAL ACTIVITIES

Year Ended June 30, 2023

Changes in fund balances of governmental funds	\$ 1,402,245
Change in net position reported for governmental activities in the statement of activities is different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives and reported as depreciation expense.	
Purchases of capitalized assets	1,111,597
Capital assets purchased in the internal service fund	(171,114)
Depreciation expense	(2,726,526)
Depreciation expense accounted for in the internal service fund	340,517
Loss on sale of capital assets	(1,300)
Changes to the MMRMA deposit and related self-insurance liability are not shown in the fund financial statements. The amount represents the change in net position held with an agent for self-insurance.	58,424
Proceeds from installment purchase agreements are revenues in the governmental funds, but but increase long-term liabilities in the statement of net position.	(111,908)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds.	
Change in deferred charges	(5,190)
Change in accrued interest payable	17,248
Change in long-term debt	678,024
Change in compensated absences payable	16,885
Change in net pension liability and related deferred outflows/inflows of resources	469,258
Revenue in the statement of activities that do no provide current financial resources are not reported as revenue in the funds, but rather are deferred to the following fiscal year.	12,602
An internal service fund is used by management to charge the costs of certain activities, such as equipment usage, to individual funds. The change in net position of the internal service fund is included in the governmental activities in the statement of net position.	365,025
Change in net position of governmental activities	<u>\$ 1,455,787</u>

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

PROPRIETARY FUNDS STATEMENT OF NET POSITION

June 30, 2023

	<i>Enterprise Funds</i>		
	<i>Sewage Disposal System Fund</i>	<i>Water Supply System Fund</i>	<i>Wastewater Treatment System Fund</i>
Assets:			
<i>Current assets:</i>			
Cash and cash equivalents	\$ 931,451	\$ (10,056)	\$ -
Investments	1,033,549	457,545	299,366
Utility bills receivable	712,902	1,178,160	-
Accounts receivable	4,850	30,028	22,500
Loans receivable	-	100,540	-
Due from other governments	-	1,620,624	807,733
Inventory	-	211,636	-
Total current assets	<u>2,682,752</u>	<u>3,588,477</u>	<u>1,129,599</u>
<i>Noncurrent assets:</i>			
Restricted cash and cash equivalents	-	-	559,336
Restricted investments	-	2,048,634	833,346
Capital assets not being depreciated	286,792	1,874,517	3,276,541
Capital assets being depreciated, net	<u>2,819,833</u>	<u>15,997,722</u>	<u>5,512,123</u>
Total noncurrent assets	<u>3,106,625</u>	<u>19,920,873</u>	<u>10,181,346</u>
Total assets	<u>5,789,377</u>	<u>23,509,350</u>	<u>11,310,945</u>
Deferred outflows of resources:			
Related to pension	<u>67,562</u>	<u>321,040</u>	<u>554,942</u>
Liabilities:			
<i>Current liabilities:</i>			
Accounts payable	100,641	979,588	594,261
Accrued interest payable	6,763	20,598	21,892
Deposits payable	-	200,890	-
Accrued wages payable	3,166	19,734	11,152
Compensated absences payable - current	6,757	25,200	23,129
Bonds payable - current	<u>105,000</u>	<u>278,655</u>	<u>220,000</u>
Total current liabilities	<u>222,327</u>	<u>1,524,665</u>	<u>870,434</u>
<i>Noncurrent liabilities:</i>			
Compensated absences payable - net of current	6,758	25,200	23,129
Bonds payable - net of current	1,183,450	4,567,230	4,577,321
Net pension liability	<u>170,614</u>	<u>664,424</u>	<u>1,067,888</u>
Total noncurrent liabilities	<u>1,360,822</u>	<u>5,256,854</u>	<u>5,668,338</u>
Total liabilities	<u>1,583,149</u>	<u>6,781,519</u>	<u>6,538,772</u>

continued

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

PROPRIETARY FUNDS STATEMENT OF NET POSITION, CONTINUED

June 30, 2023

	<i>Enterprise Funds</i>		
	<i>Sewage Disposal System Fund</i>	<i>Water Supply System Fund</i>	<i>Wastewater Treatment System Fund</i>
Deferred inflows of resources:			
Related to pension	14,481	46,618	68,351
Net position:			
Net investment in capital assets	1,818,175	13,026,354	3,991,343
Restricted for:			
Debt service	-	-	81,895
Improvement/Replacement	-	2,048,634	1,310,787
Unrestricted (deficit)	2,441,134	1,927,265	(125,261)
Total net position	<u>\$ 4,259,309</u>	<u>\$ 17,002,253</u>	<u>\$ 5,258,764</u>

continued

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

PROPRIETARY FUNDS **STATEMENT OF NET POSITION, CONTINUED**

June 30, 2023

	<i>Enterprise Funds</i>		
	<i>Nonmajor</i>		<i>Internal</i>
	<i>Fund</i>		<i>Service</i>
	<i>Transportation</i>		<i>Fund</i>
	<i>Fund</i>	<i>Total</i>	
Assets:			
<i>Current assets:</i>			
Cash and cash equivalents	\$ 4,225	\$ 925,620	\$ 2,191,744
Investments	61,791	1,852,251	635,217
Utility bills receivable	-	1,891,062	-
Accounts receivable	-	57,378	1,350
Loans receivable	-	100,540	-
Due from other governments	-	2,428,357	-
Inventory	-	211,636	-
Total current assets	66,016	7,466,844	2,828,311
<i>Noncurrent assets:</i>			
Restricted cash and cash equivalents		559,336	-
Restricted investments		2,881,980	-
Capital assets not being depreciated	-	5,437,850	-
Capital assets being depreciated, net	-	24,329,678	1,487,788
Total noncurrent assets	-	33,208,844	1,487,788
Total assets	66,016	40,675,688	4,316,099
Deferred outflows of resources:			
Related to pension	-	943,544	134,258
Liabilities:			
<i>Current liabilities:</i>			
Accounts payable	-	1,674,490	9,528
Accrued interest payable	-	49,253	-
Deposits payable	-	200,890	-
Accrued wages payable	-	34,052	2,125
Compensated absences payable - current	-	55,086	5,713
Bonds payable - current	-	603,655	-
Total current liabilities	-	2,617,426	17,366
<i>Noncurrent liabilities:</i>			
Compensated absences payable - net of current	-	55,087	5,713
Bonds payable - net current	-	10,328,001	-
Net pension liability	-	1,902,926	244,236
Total noncurrent liabilities	-	12,286,014	249,949
Total liabilities	-	14,903,440	267,315

continued

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

PROPRIETARY FUNDS
STATEMENT OF NET POSITION, CONTINUED
 June 30, 2023

	<i>Enterprise Funds</i>		
	<i>Nonmajor Fund</i>		<i>Internal Service Fund</i>
	<i>Transportation Fund</i>	<i>Total</i>	
Deferred inflows of resources:			
Related to pension	-	129,450	14,395
Net position:			
Net investment in capital assets	-	18,835,872	1,487,788
Restricted for:			
Debt service	-	81,895	-
Improvement/Replacement	-	3,359,421	-
Unrestricted	66,016	4,309,154	2,680,859
Total net position	\$ 66,016	\$ 26,586,342	\$ 4,168,647

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION

Year Ended June 30, 2023

	<i>Enterprise Funds</i>		
	<i>Sewage Disposal System Fund</i>	<i>Water Supply System Fund</i>	<i>Wastewater Treatment System Fund</i>
Operating revenues:			
Charges for services			
Sales and other	\$ 2,705,877	\$ 4,692,805	\$ 2,707,769
Equipment rental	-	-	-
Total operating revenues	<u>2,705,877</u>	<u>4,692,805</u>	<u>2,707,769</u>
Operating expenses:			
Personnel services	260,889	1,287,457	792,065
Supplies and chemicals	10,677	291,641	200,646
Contracted services	76,884	674,204	23,563
Plant charges	1,746,113	-	-
Project costs (not capitalized)	-	1,421,743	-
Administrative charges	271,053	489,230	223,476
Other services and charges	56,014	980,516	667,520
Depreciation	83,250	516,443	414,266
Total operating expenses	<u>2,504,880</u>	<u>5,661,234</u>	<u>2,321,536</u>
Operating income (loss)	<u>200,997</u>	<u>(968,429)</u>	<u>386,233</u>
Non-operating revenues (expenses):			
Property taxes	-	-	-
State grants	-	1,693,027	-
Contributions	-	50,000	-
Investment income	51,178	86,679	46,330
Rental income	-	34,424	-
Reimbursements	-	35,551	-
Sale of capital assets	-	9,188	-
Interest expense	(26,107)	(88,354)	(58,576)
Net non-operating revenues (expenses)	<u>25,071</u>	<u>1,820,515</u>	<u>(12,246)</u>
Changes in net position before capital contributions	226,068	852,086	373,987
Capital contributions:			
Local contributions	-	155,285	-
Federal grants	-	1,129,944	-
State grants	-	107,266	-
Total capital contributions	<u>-</u>	<u>1,392,495</u>	<u>-</u>
Changes in net position	226,068	2,244,581	373,987
Net position, beginning of year, restated	<u>4,033,241</u>	<u>14,757,672</u>	<u>4,884,777</u>
Net position, end of year	<u>\$ 4,259,309</u>	<u>\$ 17,002,253</u>	<u>\$ 5,258,764</u>

continued

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION, CONTINUED

Year Ended June 30, 2023

	<i>Enterprise Funds</i>		
	<i>Nonmajor Fund</i>		<i>Internal Service Fund</i>
	<i>Transportation Fund</i>	<i>Total</i>	
Operating revenues:			
Charges for services			
Sales and other	\$ -	\$ 10,106,451	\$ -
Equipment rental	-	-	1,006,992
Total operating revenues	-	10,106,451	1,006,992
Operating expenses:			
Personnel services	-	2,340,411	150,960
Supplies and chemicals	-	502,964	88,134
Contracted services	62,864	837,515	2,788
Plant charges	-	1,746,113	-
Project costs (not capitalized)	-	1,421,743	-
Administrative charges	-	983,759	48,442
Other services and charges	-	1,704,050	79,308
Depreciation	-	1,013,959	340,517
Total operating expenses	62,864	10,550,514	710,149
Operating income (loss)	(62,864)	(444,063)	296,843
Non-operating revenues (expenses):			
Property taxes	41,923	41,923	-
State grants	2,535	1,695,562	-
Contributions	-	50,000	-
Investment income	2,374	186,561	60,925
Rental income	-	34,424	-
Reimbursements	-	35,551	-
Sale of capital assets	-	9,188	7,257
Interest expense	-	(173,037)	-
Net non-operating revenues (expenses)	46,832	1,880,172	68,182
Changes in net position before capital contributions	(16,032)	1,436,109	365,025
Capital contributions:			
Local contributions	-	155,285	-
Federal grants	-	1,129,944	-
State grants	-	107,266	-
Total capital contributions	-	1,392,495	-
Changes in net position	(16,032)	2,828,604	365,025
Net position, beginning of year, restated	82,048	23,757,738	3,803,622
Net position, end of year	\$ 66,016	\$ 26,586,342	\$ 4,168,647

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

PROPRIETARY FUNDS **STATEMENT OF CASH FLOWS** Year Ended June 30, 2023

	<i>Enterprise Funds</i>		
	<i>Sewage Disposal System Fund</i>	<i>Water Supply System Fund</i>	<i>Wastewater Treatment System Fund</i>
Cash flows from operating activities:			
Cash received from customers	\$ 2,610,946	\$ 4,601,944	\$ 2,685,269
Cash received (paid) for interfund services	(29,989)	(171,454)	(1,048)
Cash paid to/on behalf of employees	(271,148)	(1,326,099)	(876,729)
Cash paid to suppliers for goods and services	<u>(2,049,880)</u>	<u>(3,335,823)</u>	<u>(1,057,117)</u>
Net cash provided (used) by operating activities	<u>259,929</u>	<u>(231,432)</u>	<u>750,375</u>
Cash flows from non-capital financing activities:			
Property taxes	-	-	-
State grants	-	1,693,027	-
Contributions	-	50,000	-
Reimbursements	<u>-</u>	<u>35,551</u>	<u>-</u>
Net cash provided (used) by non-capital financing activities	<u>-</u>	<u>1,778,578</u>	<u>-</u>
Cash flows from capital and related financing activities:			
Sale of capital assets	-	9,188	-
Capital contributions	-	85,498	-
Acquisition/Construction of capital assets	(256,393)	(2,465,371)	(2,905,961)
Principal payments on bonds	(105,000)	(789,516)	(90,000)
Proceeds from issuance of bonds	-	1,062,918	1,836,514
Interest paid on bonds	<u>(28,809)</u>	<u>(95,399)</u>	<u>(50,293)</u>
Net cash provided (used) by capital and related financing activities	<u>(390,202)</u>	<u>(2,192,682)</u>	<u>(1,209,740)</u>
Cash flows from investing activities:			
Interest received	51,178	86,679	46,330
Rent received	<u>-</u>	<u>34,424</u>	<u>-</u>
Net cash provided by investing activities	<u>51,178</u>	<u>121,103</u>	<u>46,330</u>
Net change in cash, cash equivalents and investments	(79,095)	(524,433)	(413,035)
Cash, cash equivalents and investments, beginning of year	<u>2,044,095</u>	<u>3,020,556</u>	<u>2,105,083</u>
Cash, cash equivalents and investments, end of year	<u>\$ 1,965,000</u>	<u>\$ 2,496,123</u>	<u>\$ 1,692,048</u>

continued

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS, CONTINUED
 Year Ended June 30, 2023

	<i>Enterprise Funds</i>		
	<i>Sewage Disposal System Fund</i>	<i>Water Supply System Fund</i>	<i>Wastewater Treatment System Fund</i>
Reconciliation to Statement of Net Position:			
Cash and cash equivalents	\$ 931,451	\$ (10,056)	\$ -
Investments	1,033,549	457,545	299,366
Restricted cash and cash equivalents	-	-	559,336
Restricted investments	-	2,048,634	833,346
Total cash, cash equivalents and investments	<u>\$ 1,965,000</u>	<u>\$ 2,496,123</u>	<u>\$ 1,692,048</u>
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:			
Operating income (loss)	\$ 200,997	\$ (968,429)	\$ 386,233
Adjustments:			
Depreciation	83,250	516,443	414,266
Change in assets and liabilities:			
Utility bills receivable	(90,081)	(60,833)	-
Accounts receivable	(4,850)	(30,028)	(22,500)
Inventory	-	(83,401)	-
Accounts payable	80,872	425,093	57,040
Deposits payable	-	8,365	-
Accrued wages payable	(309)	4,813	2,791
Compensated absences payable	2,733	7,276	(5,018)
Net pension liability and related deferred outflows/inflows	(12,683)	(50,731)	(82,437)
Net cash provided (used) by operating activities	<u>\$ 259,929</u>	<u>\$ (231,432)</u>	<u>\$ 750,375</u>

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

PROPRIETARY FUNDS **STATEMENT OF CASH FLOWS, CONTINUED** Year Ended June 30, 2023

	<i>Enterprise Funds</i>		
	<i>Nonmajor Fund</i>		<i>Internal Service Fund</i>
	<i>Transportation Fund</i>	<i>Total</i>	
Cash flows from operating activities:			
Cash received from customers	\$ -	\$ 9,898,159	\$ -
Cash received (paid) for interfund services		(202,491)	1,008,521
Cash paid to/on behalf of employees	-	(2,473,976)	(169,461)
Cash paid to suppliers for goods and services	(62,864)	(6,505,684)	(223,888)
Net cash provided (used) by operating activities	(62,864)	716,008	615,172
Cash flows from non-capital financing activities:			
Property taxes	41,923	41,923	-
State grants	2,535	1,695,562	-
Contributions	-	50,000	-
Reimbursements	-	35,551	-
Net cash provided (used) by non-capital financing activities	44,458	1,823,036	-
Cash flows from capital and related financing activities:			
Sale of capital assets	-	9,188	7,257
Capital contributions	-	85,498	-
Acquisition/Construction of capital assets	-	(5,627,725)	(171,114)
Principal payments on bonds	-	(984,516)	-
Proceeds from issuance of bonds	-	2,899,432	-
Interest paid on bonds	-	(174,501)	-
Net cash provided (used) by capital and related financing activities	-	(3,792,624)	(163,857)
Cash flows from investing activities:			
Interest received	2,374	186,561	60,925
Rent received	-	34,424	-
Net cash provided by investing activities	2,374	220,985	60,925
Net change in cash, cash equivalents and investments	(16,032)	(1,032,595)	512,240
Cash, cash equivalents and investments, beginning of year	82,048	7,251,782	2,314,721
Cash, cash equivalents and investments, end of year	\$ 66,016	\$ 6,219,187	\$ 2,826,961

continued

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

PROPRIETARY FUNDS **STATEMENT OF CASH FLOWS, CONTINUED** Year Ended June 30, 2023

	<i>Enterprise Funds</i>		
	<i>Nonmajor Fund</i>		<i>Internal Service Fund</i>
	<i>Transportation Fund</i>	<i>Total</i>	
Reconciliation to Statement of Net Position:			
Cash and cash equivalents	\$ 4,225	\$ 925,620	\$ 2,191,744
Investments	61,791	1,852,251	635,217
Restricted cash and cash equivalents	-	559,336	-
Restricted investments	-	2,881,980	-
Total cash, cash equivalents and investments	<u>\$ 66,016</u>	<u>\$ 6,219,187</u>	<u>\$ 2,826,961</u>
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:			
Operating income (loss)	\$ (62,864)	\$ (444,063)	\$ 296,843
Adjustments:			
Depreciation	-	1,013,959	340,517
Change in assets and liabilities:			
Utility bills receivable	-	(150,914)	-
Accounts receivable	-	(57,378)	1,529
Inventory	-	(83,401)	-
Accounts payable	-	563,005	(5,216)
Deposits payable	-	8,365	-
Accrued wages payable	-	7,295	42
Compensated absences payable	-	4,991	480
Net pension liability and related deferred outflows/inflows	-	(145,851)	(19,023)
Net cash provided (used) by operating activities	<u>\$ (62,864)</u>	<u>\$ 716,008</u>	<u>\$ 615,172</u>

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION
June 30, 2023

	<i><u>Custodial Fund</u></i>
	<i><u>Current Tax Collection Fund</u></i>
Assets:	
Cash and cash equivalents	\$ 17,560
Liabilities:	
Accounts payable	17,560
Net position:	
Held for others	\$ -

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
Year Ended June 30, 2023

	<u><i>Custodial Fund</i></u> <u><i>Current Tax Collection Fund</i></u>
Additions:	
Property taxes collected for other governments	\$ 9,516,782
Total additions	<u>9,516,782</u>
Deductions:	
Property taxes collected to other governments	<u>9,516,782</u>
Total deductions	<u>9,516,782</u>
Change in net position	<u>-</u>
Net position, beginning of year	<u>-</u>
Net position, end of year	<u><u>\$ -</u></u>

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

COMPONENT UNITS STATEMENT OF NET POSITION

June 30, 2023

	<i>Brownfield Development Authority</i>	<i>Downtown Development Authority</i>	<i>Total</i>
Assets:			
Cash and cash equivalents	\$ 48,093	\$ 35,504	\$ 83,597
Investments	50,579	106,837	157,416
Accounts receivable	-	31	31
Loans receivable	-	31,822	31,822
Capital assets being depreciated, net	-	22,481	22,481
Total assets	<u>98,672</u>	<u>196,675</u>	<u>295,347</u>
Liabilities:			
Accounts payable and accrued expenses	791	16,221	17,012
Unearned revenue	-	6,760	6,760
Long-term liabilities:			
Due within one year			
Long-term debt	25,008	4,837	29,845
Advance from primary government	157,101	-	157,101
Due in more than one year			
Long-term debt	185,878	17,207	203,085
Advance from primary government	<u>1,263,850</u>	<u>-</u>	<u>1,263,850</u>
Total liabilities	<u>1,632,628</u>	<u>45,025</u>	<u>1,677,653</u>
Net position:			
Net investment in capital assets	-	437	437
Unrestricted	<u>(1,533,956)</u>	<u>151,213</u>	<u>(1,382,743)</u>
Total net position	<u>\$ (1,533,956)</u>	<u>\$ 151,650</u>	<u>\$ (1,382,306)</u>

The accompanying notes are an integral part of these financial statements.

CITY OF OWOSSO

COMPONENT UNITS STATEMENT OF ACTIVITIES

Year Ended June 30, 2023

	<i>Brownfield Development Authority</i>	<i>Downtown Development Authority</i>	<i>Total</i>
Expenses:			
Community and economic development	\$ 403,295	\$ 335,670	\$ 738,965
Program revenues:			
Charges for services	-	3,477	3,477
Operating grants and contributions	30,644	106,023	136,667
	<u>30,644</u>	<u>109,500</u>	<u>140,144</u>
Net (expenses) revenues	<u>(372,651)</u>	<u>(226,170)</u>	<u>(598,821)</u>
General revenues:			
Property taxes levied and captured	453,553	235,728	689,281
Unrestricted investment earnings	<u>2,593</u>	<u>1,844</u>	<u>4,437</u>
Total general revenues	<u>456,146</u>	<u>237,572</u>	<u>693,718</u>
Changes in net position	83,495	11,402	94,897
Net position (deficit), beginning of year, restated	<u>(1,617,451)</u>	<u>140,248</u>	<u>(1,477,203)</u>
Net position (deficit), end of year	<u>\$ (1,533,956)</u>	<u>\$ 151,650</u>	<u>\$ (1,382,306)</u>

The accompanying notes are an integral part of these financial statements.

NOTES TO FINANCIAL STATEMENTS

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the significant accounting policies used by the City of Owosso (the “City”):

Reporting Entity:

The City is governed by an elected seven-member Council, and the Mayor is chosen by the elected council members. The day to day operations and administration of the City is under the responsibility of an appointed City Manager. The accounting policies of the City of Owosso conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The following is a summary of the significant accounting policies:

The accompanying financial statements present the City as the primary government. Component units are separate legal entities for which the City is financially accountable. Blended component units are, in substance, part of the primary government’s operations, and presented as funds of the primary government. Discretely presented component units are reported in separate columns in the government-wide financial statements. The City has determined that it has two discretely presented component units.

Blended Component Unit:

Building Authority – The Building Authority is governed by a board that is appointed by the City Council. Although it is legally separate from the City, it is reported as if it were a part of the primary government because its primary purpose is to finance and construct the City’s public buildings. The Building Authority is reported as a debt service fund.

Discretely Presented Component Units:

Brownfield Redevelopment Authority – The Brownfield Redevelopment Authority (“Brownfield”) was created to facilitate the implementation of plans relating to the identification and treatment of environmentally distressed areas to promote revitalization within the Brownfield Redevelopment Zone. The Brownfield’s governing body, which consists of seven members, is appointed by the City Council. In addition, the Brownfield’s annual budget and any debt issuances are subject to approval by the City Council. The financial statements of the Brownfield are included in the City’s financial statements and are not audited separately.

Downtown Development Authority – The Downtown Development Authority (“DDA”) was created to correct and prevent deterioration in the downtown district, encourage historical preservation, and promote economic growth within the downtown district. The DDA’s nine-member governing body is appointed by the City Council for a fixed term. The City approves the annual budget and any debt issuances of the DDA. The financial statements of the DDA are included in the City’s financial statements and are not audited separately.

Accounting and Reporting Principles:

The City follows accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. Accounting and financial reporting pronouncements are promulgated by the Government Accounting Standards Board.

Report Presentation:

Governmental accounting principles require that financial reports include two different perspectives - the government-wide perspective and the fund-based perspective. The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. The government-wide

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

financial statements are presented on the economic resources measurement focus and the full accrual basis of accounting. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. The statements also present a schedule reconciling these amounts to the modified accrual-based presentation found in the fund-based statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenue. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Taxes and other items not properly included among program revenues are reported instead as general revenue.

For the most part, the effect of interfund activity has been removed from these statements. Exceptions to this general rule are charges between the City's enterprise functions and various other functions of the City. Eliminations of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are not included in the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Basis of Accounting:

The governmental funds use the current financial resources measurement focus and the modified accrual basis of accounting. This basis of accounting is intended to better demonstrate accountability for how the government has spent its resources. Expenditures are reported when the goods are received or the services are rendered. Capital outlays are reported as expenditures (rather than as capital assets) because they reduce the ability to spend resources in the future; conversely, employee benefit costs that will be funded in the future (such as pension and retiree health care related costs, or sick and vacation pay) are not counted until they come due for payment. In addition, debt service expenditures, claims, and judgments are recorded only when payment is due. Revenues are not recognized until they are collected, or collected soon enough after the end of the year that they are available to pay for obligations outstanding at the end of the year. For this purpose, the City considers amounts collected within 60 days of year end to be available for recognition. The following major revenue sources meet the availability criterion: most state-shared revenue, state gas and weight tax revenue, and interest associated with the current fiscal period.

Proprietary funds use the economic resources measurement focus and the full accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Fund Accounting:

The City accounts for its various activities in several different funds in order to demonstrate accountability for how it has spent certain resources - separate funds allow the City to show the particular expenditures that specific revenues were used for. The various funds are aggregated into two broad fund types:

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Governmental funds include all activities that provide general governmental services that are not business-type activities. This includes the General Fund, special revenue funds, debt service funds, and capital project funds. The City reports the following funds as “major” governmental funds:

General Fund is the City’s primary operating fund because it accounts for all financial resources used to provide general government services, other than those specifically assigned to another fund.

Special Revenue Fund – Major Street Fund accounts for the maintenance and construction of streets designated by the Michigan Department of Transportation as major streets in the City.

Special Revenue Fund – ARPA Fund accounts for the funding received through the American Rescue Plan Act and related expenditures.

Proprietary funds include enterprise funds, which provide goods or services to users in exchange for charges or fees. The City reports the following as “major” enterprise funds:

Enterprise Fund – Sewer Disposal System Fund – accounts for the operation and maintenance of the City’s sewage disposal system.

Enterprise Fund – Water Supply System Fund – accounts for the operation and maintenance of the City’s water supply system.

Enterprise Fund – Wastewater Treatment Supply System Fund – accounts for the operation and maintenance of the City’s wastewater treatment plant. It provides treatment facilities for Owosso and Caledonia Townships, the City of Corunna, as well as the City itself.

Additionally, the City reports the following fund types:

Special Revenue Funds – Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Debt Service Funds – Debt Service Funds account for payment of principal and interest on long-term debt.

Capital Projects Funds – Capital Projects Funds account for the resources used for capital projects.

Internal Service Fund – The Internal Service Fund accounts for fleet maintenance services provided to other departments of the City on a cost reimbursement basis.

Fiduciary Funds – Custodial Funds are used to report fiduciary activities that are not required to be reported in pension (and other employee benefit) trust funds, investment trust funds, or private-purpose trust funds.

Specific Balances and Transactions:

Deposits and Investments – Cash and cash equivalents includes cash on hand, demand deposits, certificates of deposit and short term investments with a maturity of three months or less when acquired. Investments are stated at fair value. For purposes of the statement of cash flows, the City considers all investments (including restricted assets) to be cash equivalents.

Restricted Assets – Assets which are restricted for specified uses by bond debt requirements, grant provisions or other external requirements are classified as restricted assets. Liabilities payable from such restricted assets are separately classified.

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Restricted cash and investments in the water supply system and wastewater treatment supply system are comprised of replacement and debt charges collected from system users, net of replacement costs and debt payments.

Inventories – Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds and proprietary funds (other than the Water Fund) are recorded as expenditures when purchased rather than when consumed.

Prepaid Items – Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets – Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items acquired or constructed since 1980), are defined by the City as assets with an individual cost in excess of \$10,000 with the exception of infrastructure, which must have a cost in excess of \$50,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Capital assets are being depreciated using the straight-line method over the following useful lives:

Buildings and improvements	10-50 years
Infrastructure	20-50 years
Land improvements	10-20 years
Machinery and equipment	5-20 years
Office equipment	5-10 years
Utility systems and improvements	5-60 years
Vehicles and Vehicles/Equipment	4-30 years

Compensated Absences – It is the City's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. All vacation pay and sick leave are accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations or retirements.

Long-term Obligations – In the government-wide financial statements and the proprietary fund types financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund-type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payables are reported net of the applicable bond premium or discount. The general fund and debt service funds are generally used to liquidate governmental long-term debt. In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are reported as debt service expenditures.

Unearned Revenues – Governmental funds and proprietary funds defer revenue recognition in connection with resources that have been received but not yet earned.

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Deferred Outflows/Inflows of Resources – In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. Unavailable revenue qualifies for reporting in this category and arises only under a modified accrual basis of accounting.

Net Position Flow Assumption – Sometimes the City will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Fund Balance Flow Assumption – Sometimes the City will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Fund Balance Policies – Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. Governmental funds report *nonspendable fund balance* for amounts that cannot be spent because they are either: a) not in spendable form or b) legally or contractually required to be maintained intact. Nonspendable fund balance would be equal to inventory, prepaid items, and the nonspendable portion of endowments. *Restricted fund balance* is reported when externally imposed constraints are placed on the use of resources by grantors, contributors, or laws or regulations of other governments. The government itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The *committed fund balance* classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. The City Council is the highest level of decision-making authority for the government that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation.

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Amounts in the *assigned fund balance* classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. The City Council may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment.

Unassigned fund balance is the residual classification for the City's general fund and includes all spendable amounts not contained in the other classifications and is therefore available to be spent as determined by the City Council.

The City Council has adopted a minimum fund balance policy in which the general fund will be equal to 25% of general fund operating expenses. If the fund balance of the general fund falls below the minimum range, the City will replenish shortfall by reducing expenditures, increasing revenues or a combination of expenditure reductions and revenue enhancements as detailed in the policy. If the fund balance of the general fund exceeds 25% plus an infrastructure emergency reserve of \$1 million, the City shall consider using such surpluses for one-time non-recurring expenditures that will not require additional future expenses for maintenance, additional staffing, or any other recurring expenditures, in accordance with the policy.

Property Taxes – Property taxes are levied each July 1 and December 1 on the taxable valuation of property, as equalized by the State, as of the preceding December 31, the lien date. The levies are considered past due on September 1 and February 15, respectively, at which time applicable penalties and interest are assessed. The City bills and collects its own property taxes as well as taxes for the various local governmental units. Collections and remittances for other units are accounted for in the trust and agency fund. City property tax revenues are recognized when levied to the extent that they result in current receivables. The 2022 taxable valuation of the City totaled \$299,933,488 (a portion of which is captured by the DDA and Brownfield). The City levied 12.6919 mills for general operations, 1.0000 for Public Act 298 (brush/leaves/street cleanings), 2.6784 for debt service, 0.1500 for transit services. The taxable valuation for the DDA totaled \$17,849,344 and the DDA levied 1.8855 mills.

Defined Benefit Plan Pension Costs – The City offers a defined benefit pension plan to its employees. For this plan, the City records a net pension liability for the difference between the total pension liability calculated by the actuary and the pension plan's fiduciary net position. For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the pension plan and additions to/deductions from the pension plan's fiduciary net position have been determined on the same basis as they are reported by the pension plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Proprietary Funds Operating Classification – Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the proprietary funds are charges to customers for sales and services. The proprietary funds recognize as capital contributions the tap fees intended to recover the cost of connecting new customers to the system, if any, and as nonoperating revenues rental income and investment income. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All expenses not included in these classifications are reported as nonoperating expenses.

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Use of Estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Interfund Activity:

During the course of operations, the City has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other

funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities are eliminated so that only the net amount is included as internal balances in the governmental activities column.

Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements.

NOTE 2: STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgetary Information:

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund and all special revenue funds. All annual appropriations lapse at fiscal year-end, except for those approved by the City Council for carry forward. The annual budget is prepared by the City's management and adopted by the City Council; subsequent amendments are approved by the City Council. During the current year, the budget was amended in a legally permissible manner. Unexpended appropriations lapse at year end.

Budget appropriations are authorized by the City Council on a departmental basis in accordance with sections of the City Charter. Legal budgetary control is exercised at the activity level for the general fund and the activity level inclusive of capital outlay for all other funds.

Excess of Expenditures over Appropriations in Budgeted Funds:

During the year, the City incurred expenditures that were in excess of the amounts budgeted, as follows:

	<i><u>Final Budget</u></i>	<i><u>Actual</u></i>	<i><u>Actual over Budget</u></i>
General Fund:			
General government			
Manager	\$ 278,461	\$ 282,212	\$ 3,751
Building and grounds	151,994	155,425	3,431

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 3: DEPOSITS AND INVESTMENTS

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency of instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications, which matures not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions, which are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan. The City's deposits and investments have been made in accordance with statutory authority.

The City's deposits and investments are subject to several types of risk, which are presented in more detail as follows:

Custodial Credit Risk – Deposits: Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. The City does not have a written deposit policy for custodial credit risk. At year end, the City had \$12,507,081 of bank deposits (certificates of deposit, checking, and savings accounts), of which \$4,366,419 was covered by depository insurance and the remainder was uninsured and uncollateralized. The City believes that due to the dollar amounts of cash deposits and the limits of FDIC and NCUA insurance, it is impractical to insure all deposits. As a result, the City evaluates each financial institution it deposits funds with and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

Custodial Credit Risk - Investments. For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. In order to minimize this risk, City policy limits the types of investments and pre-qualifies financial institutions. As of June 30, 2023, none of the City's investments were exposed to custodial credit risk.

Interest Rate Risk - Investments: Interest rate risk is the risk that the value of fixed income investments will decrease as a result of a rise in interest rates. State law limits the allowable investments and the maturities of some of the allowable investments. The City's investment policy does not have specific limits in excess of State law on investment maturities as a means on managing its exposure to fair value losses arising from increasing interest rates.

The City's investments had the following average maturity structure as of June 30, 2023:

<u>Investment Type</u>	<u>Market Value</u>	<u>Less than 1 Year</u>
Investment Trust Funds - Michigan CLASS	\$ 5,288,447	\$ 5,288,447
Money Market Funds - US Treasury & Government	3,228,725	3,228,725
	<u>\$ 8,517,172</u>	<u>\$ 8,517,172</u>

Concentration of Credit Risk: Concentration of credit risk is the risk of loss attributed to the magnitude of the City's investment in a single issuer. State law limits allowable investments but does not limit concentration of credit risk as identified in the list of authorized investments in the summary of significant accounting policies. The City's investment policy does not limit investments in a single financial institution of a single security type (with the exception of U.S. treasuries and agencies and authorized pools) to a percentage of the total investment portfolio.

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 3: DEPOSITS AND INVESTMENTS, CONTINUED

Credit Risk – Investments: State law limits investments to specific government securities, certificates of deposit and bank accounts with qualified financial institutions, commercial paper with specific maximum maturities and ratings when purchased, bankers acceptances of specific financial institutions, qualified mutual funds and qualified external investment pools. The City's investment policy does not have specific limits in excess of state law on investment credit risk.

The City's investments had the following credit risk structure as of June 30, 2023:

<i>Investment Type</i>	<i>Market Value</i>	<i>Rating</i>	<i>Rating Organization</i>	<i>Percent of Total</i>
Investment Trust Funds - Michigan CLASS	\$ 5,288,447	AAAm	S&P	62%
Money Market Funds - US Treasury & Government	<u>3,228,725</u>	AAAm	S&P	<u>38%</u>
	<u>\$ 8,517,172</u>			<u>100%</u>

NOTE 4: FAIR VALUE MEASUREMENTS

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. Investments that are measured at fair value using the net asset value per share (or its equivalent) as a practical expedient are not classified in the fair value hierarchy below. In instances whereby inputs used to measure fair value fall into different levels in the above fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The City's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset or liability.

The City has the following recurring fair value measurement as of June 30, 2023:

<i>Investment Type</i>	<i>Level 1</i>	<i>Level 2</i>	<i>Level 3</i>	<i>Market Value</i>
Investment Trust Funds - Michigan CLASS	\$ -	\$ -	\$ -	\$ 5,288,447
Money Market Funds - US Treasury & Government	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,228,725</u>
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,517,172</u>

The City has \$5,288,447 invested with the Michigan Cooperative Liquid Assets Security System (Michigan CLASS). Michigan CLASS is a participant-controlled trust created in accordance with Section 5 of Act 7 of the Urban Cooperation Act of 1967 and the Local Government Investment Pool Act, 1985 PA 121, MCL 129.141 to 129.150. Michigan CLASS funds are authorized to invest in U.S. Treasuries, U.S. Agencies, commercial paper, bankers' acceptances, repurchase agreements, certificates of deposit, and mutual funds. Michigan CLASS is not subject to regulatory oversight and is not registered with the SEC, however, does issue a separate audited financial statement. Michigan CLASS operates like a money market mutual fund, with each share valued at \$1. Fair value of the City's position in the government investment pool is the same as the value of the Michigan CLASS pool shares.

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 4: FAIR VALUE MEASUREMENTS, CONTINUED

Michigan CLASS (money market mutual fund) is recorded at amortized cost, which approximates fair value and these funds are not subject to the fair value disclosures under Governmental Accounting Standards Board (GASB) Statement No. 72. The funds do not require notification of redemptions.

The City's investment in the Money Market Funds – US Treasury & Government of \$3,228,725 are valued at net asset value. At June 30, 2023, there were no unfunded commitments or redemption restrictions.

NOTE 5: CAPITAL ASSETS

Capital assets activity of the City's government activities, business-type activities and component units was as follows:

	<i>Restated July 1, 2022</i>	<i>Additions</i>	<i>Retirements</i>	<i>June 30, 2023</i>
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 4,559,913	\$ -	\$ (1,300)	\$ 4,558,613
Construction in progress	-	361,427	-	361,427
Total capital assets not being depreciated	<u>4,559,913</u>	<u>361,427</u>	<u>(1,300)</u>	<u>4,920,040</u>
Capital assets being depreciated:				
Buildings and improvements	3,168,588	-	(2,497)	3,166,091
Infrastructure	65,726,614	-	(25,266,115)	40,460,499
Land improvements	4,333,883	20,000	-	4,353,883
Machinery and equipment	2,317,161	162,148	(47,538)	2,431,771
Office equipment	1,392,099	84,185	(22,279)	1,454,005
Vehicles	<u>5,306,455</u>	<u>483,837</u>	<u>(87,294)</u>	<u>5,702,998</u>
Total capital assets being depreciated	<u>82,244,800</u>	<u>750,170</u>	<u>(25,425,723)</u>	<u>57,569,247</u>
Accumulated depreciation				
Buildings and improvements	(2,623,798)	(40,412)	2,497	(2,661,713)
Infrastructure	(34,762,767)	(2,017,136)	25,266,115	(11,513,788)
Land improvements	(2,799,076)	(155,081)	-	(2,954,157)
Machinery and equipment	(1,875,813)	(122,294)	47,538	(1,950,569)
Office equipment	(1,351,650)	(16,933)	22,279	(1,346,304)
Vehicles	<u>(3,182,883)</u>	<u>(374,670)</u>	<u>87,294</u>	<u>(3,470,259)</u>
Total accumulated depreciation	<u>(46,595,987)</u>	<u>(2,726,526)</u>	<u>25,425,723</u>	<u>(23,896,790)</u>
Net capital assets being depreciated	<u>35,648,813</u>	<u>(1,976,356)</u>	<u>-</u>	<u>33,672,457</u>
Governmental activities, capital assets, net	<u>\$ 40,208,726</u>	<u>\$ (1,614,929)</u>	<u>\$ (1,300)</u>	<u>\$ 38,592,497</u>

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 5: CAPITAL ASSETS, CONTINUED

Business-type activities:

Capital assets not being depreciated:

Land	\$ 365,842	\$ -	\$ -	\$ 365,842
Construction in progress	2,188,035	4,516,433	(1,632,460)	5,072,008
Total capital assets not being depreciated	<u>2,553,877</u>	<u>4,516,433</u>	<u>(1,632,460)</u>	<u>5,437,850</u>

Capital assets being depreciated:

Buildings and improvements	13,245,204	-	-	13,245,204
Machinery and equipment	721,581	-	(8,500)	713,081
Office equipment	454,452	-	(106,563)	347,889
Utility systems and improvements	34,067,835	2,743,752	(133,615)	36,677,972
Vehicles/Equipment	1,635,372	-	(6,500)	1,628,872
Total capital assets being depreciated	<u>50,124,444</u>	<u>2,743,752</u>	<u>(255,178)</u>	<u>52,613,018</u>

Accumulated depreciation

Buildings and improvements	(8,943,735)	(231,281)	-	(9,175,016)
Machinery and other equipment	(228,391)	(41,683)	8,500	(261,574)
Office equipment	(452,236)	(554)	106,563	(346,227)
Utility systems and improvements	(17,459,429)	(647,719)	133,615	(17,973,533)
Vehicles/Equipment	(440,768)	(92,722)	6,500	(526,990)
Total accumulated depreciation	<u>(27,524,559)</u>	<u>(1,013,959)</u>	<u>255,178</u>	<u>(28,283,340)</u>

Net capital assets being depreciated

	<u>22,599,885</u>	<u>1,729,793</u>	<u>-</u>	<u>24,329,678</u>
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Business-type activities, capital assets, net

	<u>\$ 25,153,762</u>	<u>\$ 6,246,226</u>	<u>\$ (1,632,460)</u>	<u>\$ 29,767,528</u>
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Component units:

Capital assets being depreciated:

Machinery and equipment	\$ 34,257	\$ -	\$ -	\$ 34,257
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Accumulated depreciation

Machinery and other equipment	(7,494)	(4,282)	-	(11,776)
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Component units, capital assets, net

	<u>\$ 26,763</u>	<u>\$ (4,282)</u>	<u>\$ -</u>	<u>\$ 22,481</u>
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Depreciation expense was charged to programs of the primary government and component units as follows:

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Component Units</u>
General government	\$ 75,584	\$ -	\$ -
Public safety	152,243	-	-
Public works	2,357,653	-	-
Community and economic development	-	-	4,282
Recreation and culture	141,046	-	-
Sewer disposal system	-	83,250	-
Water supply system	-	516,443	-
Wastewater treatment system	-	414,266	-
	<u>\$ 2,726,526</u>	<u>\$ 1,013,959</u>	<u>\$ 4,282</u>

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 6: LONG-TERM DEBT

The City may issue bonds, notes, and other contractual commitments to provide for the acquisition and construction of major capital facilities and the acquisition of certain equipment. General obligation bonds are direct obligations and pledge the full faith and credit of the City. Revenue bonds involve a pledge of specific income derived from the acquired or constructed assets to pay debt service. Other long-term obligations include compensated absences.

Long-term debt transactions for the City for the year ended June 30, 2023 was as follows:

	<i>Restated July 1, 2022</i>	<i>Additions</i>	<i>Retirements</i>	<i>June 30, 2023</i>	<i>Due Within One Year</i>
Governmental activities:					
<i>Direct Placements</i>					
Unlimited Tax General Obligation Refunding Bonds, Series 2021A for \$9,110,000, due in annual amounts of \$285,000 to \$595,000, interest at 3.00-4.00% through May, 2039.	\$ 8,600,000	\$ -	\$ (480,000)	\$ 8,120,000	\$ 490,000
General Obligation Limited Tax Refunding Bonds, Series 2021B for \$475,000, due in annual amounts of \$50,000 to \$70,000, interest at 4.00% through May, 2029.	425,000	-	(55,000)	370,000	50,000
Premium on 2021A UTGO Bonds	1,257,817	-	(73,989)	1,183,828	-
Premium on 2021B LTGO Bonds	54,469	-	(7,781)	46,688	-
<i>Direct Borrowings:</i>					
2023 Installment Purchase Agreement, \$111,908, due in annual installments of \$16,885 through February 2026.	-	111,908	(61,254)	50,654	16,885
<i>Other liabilities:</i>					
Compensated absences	387,752	177,471	(193,876)	371,347	185,673
Total governmental activities long-term debt	<u>\$ 10,725,038</u>	<u>\$ 289,379</u>	<u>\$ (871,900)</u>	<u>\$ 10,142,517</u>	<u>\$ 742,558</u>
Business-type activities:					
<i>Direct Placements:</i>					
General Obligation Limited Tax Sewer System Improvement Bond, Series 2008 for \$801,786, due in annual amounts of \$50,000 to \$51,786, interest at 2.50% through April 1, 2028.	\$ 306,786	\$ -	\$ (50,000)	\$ 256,786	\$ 50,000

continued

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 6: LONG-TERM DEBT, CONTINUED

	<i>Restated July 1, 2022</i>	<i>Additions</i>	<i>Retirements</i>	<i>June 30, 2023</i>	<i>Due Within One Year</i>
Sewer System Revenue Bond, Series 2020 for \$1,141,664, due in annual amounts of \$50,000 to \$71,664, interest at 2.00% through October 1, 2040.	1,086,664	-	(55,000)	1,031,664	50,000
Water Supply System Revenue Bond, Series 2002A for \$3,800,000, due in annual amounts of \$505,000, interest at 3.25% through November 1, 2022.	505,000	-	(505,000)	-	-
Water Supply System Revenue Bond, Series 2020 for \$2,971,023, due in annual amounts of \$126,000 to \$184,023, interest at 2.00% through October 1, 2040.	2,841,023	-	(135,000)	2,706,023	126,000
Water Supply System Revenue Bond, Series 2022B for \$715,540, due in annual amounts of \$30,000 to \$40,540, interest at 1.875% through April 1, 2042.	-	715,540	(30,000)	685,540	30,000
Water Supply System Revenue Bond, Series 2023 for \$3,033,750, due in annual amounts of \$123,750 to \$180,000, interest at 1.875% through April 1, 2044.	-	378,001	-	378,001	-
Wastewater Treatment System Revenue Bonds, Series 2020 for \$2,145,000, due in annual amounts of \$90,000 to \$130,000, interest at 2.00% through October 1, 2040.	2,055,000	-	(90,000)	1,965,000	90,000
Wastewater Treatment System Revenue Bonds, Series 2022 for \$4,885,000, due in annual amounts of \$130,000 to \$230,000, interest at 2.125% through April 1, 2051.	529,230	2,303,091	-	2,832,321	130,000

continued

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 6: LONG-TERM DEBT, CONTINUED

	<i>Restated July 1, 2022</i>	<i>Additions</i>	<i>Retirements</i>	<i>June 30, 2023</i>	<i>Due Within One Year</i>
<i>Direct Borrowings:</i>					
2017 Installment Purchase					
Agreement for \$1,900,000, due					
due in annual amounts of					
\$122,655 to \$147,057, interest					
at 2.50% through May 15, 2031.	1,195,837	-	(119,516)	1,076,321	122,655
<i>Other liabilities:</i>					
Compensated absences	105,182	57,582	(52,591)	110,173	55,086
Total business-type activities					
long-term debt	<u>\$ 8,624,722</u>	<u>\$ 3,454,214</u>	<u>\$ (1,037,107)</u>	<u>\$ 11,041,829</u>	<u>\$ 653,741</u>
Component units:					
<i>Direct Borrowings:</i>					
Promissory Note for \$34,257, due					
in annual amounts of \$1,799 to					
\$5,291, interest at 2.70% through					
June 2028.	\$ 26,740	\$ -	\$ (4,696)	\$ 22,044	\$ 4,837
EGLE - Brownfield Redevelopment					
Loan for \$287,969, due in annual					
amounts of \$25,008 to \$27,755,					
interest at 1.50% through March					
31, 2031.	235,524	-	(24,638)	210,886	25,008
	<u>\$ 262,264</u>	<u>\$ -</u>	<u>\$ (29,334)</u>	<u>\$ 232,930</u>	<u>\$ 29,845</u>

Annual debt service requirements to maturity for the governmental activities direct borrowings and direct placements, not including bond premiums, as of June 30, 2023 are as follows:

<i>Year Ended June 30,</i>	<i>Governmental Activities</i>			<i>Governmental Activities</i>		
	<i>Direct Placements</i>			<i>Direct Borrowings</i>		
	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
2024	\$ 540,000	\$ 307,050	\$ 847,050	\$ 16,885	\$ -	\$ 16,885
2025	555,000	285,450	840,450	16,885	-	16,885
2026	575,000	263,250	838,250	16,884	-	16,884
2027	600,000	240,250	840,250	-	-	-
2028	615,000	216,250	831,250	-	-	-
2029-2033	2,905,000	718,850	3,623,850	-	-	-
2034-2038	2,415,000	244,200	2,659,200	-	-	-
2039	285,000	8,550	293,550	-	-	-
	<u>\$ 8,490,000</u>	<u>\$ 2,283,850</u>	<u>\$ 10,773,850</u>	<u>\$ 50,654</u>	<u>\$ -</u>	<u>\$ 50,654</u>

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 6: LONG-TERM DEBT, CONTINUED

Annual debt service requirements to maturity for the business-type activities direct borrowings and direct placements as of June 30, 2023 are as follows:

<i>Year Ended June 30,</i>	<i>Business-type Activities</i>			<i>Business-type Activities</i>		
	<i>Direct Placements</i>			<i>Direct Borrowings</i>		
	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
2024	\$ 476,000	\$ 180,975	\$ 656,975	\$ 122,655	\$ 28,264	\$ 150,919
2025	604,750	171,018	775,768	125,876	25,043	150,919
2026	621,000	160,034	781,034	129,181	21,738	150,919
2027	631,000	149,834	780,834	132,574	18,345	150,919
2028	647,786	139,300	787,086	136,055	14,864	150,919
2034-2038	3,500,000	284,712	3,784,712	-	-	-
2039-2043	3,053,227	42,897	3,096,124	-	-	-
2044-2048	1,205,000	-	1,205,000	-	-	-
2049-2051	675,000	-	675,000	-	-	-
	<u>\$ 14,563,763</u>	<u>\$ 1,673,946</u>	<u>\$ 16,237,709</u>	<u>\$ 1,076,321</u>	<u>\$ 131,031</u>	<u>\$ 1,207,352</u>
Less: Amount not drawn	(4,708,428)					
	<u>\$ 9,855,335</u>					

Annual debt service requirements to maturity for the component units direct borrowings as of June 30, 2023 are as follows:

<i>Year Ended June 30,</i>	<i>Component Units</i>		
	<i>Direct Borrowings</i>		
	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
2024	\$ 29,845	\$ 3,758	\$ 33,603
2025	30,367	3,236	33,603
2026	30,899	2,704	33,603
2027	31,441	2,161	33,602
2028	28,339	1,640	29,979
2029-2031	82,039	2,474	84,513
	<u>\$ 232,930</u>	<u>\$ 15,973</u>	<u>\$ 248,903</u>

NOTE 7: INTERFUND BALANCES AND TRANSFERS

The composition of interfund receivable and payable balances at June 30, 2023 is as follows:

<i>Receivable</i>	<i>Payable</i>	<i>Amount</i>
General Fund	Nonmajor Governmental Fund	
	Housing & Redevelopment Fund	<u>\$ 62,500</u>

Management does not anticipate that the interfund balance will remain outstanding long-term.

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 7: INTERFUND BALANCES AND TRANSFERS, CONTINUED

Interfund transfers were either to (1) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, or (2) use unrestricted revenues collected in the various funds to finance various programs accounted for in other funds in accordance with budgetary authorizations. Interfund transfers during the year were as follows:

<i><u>Funds Transferred From</u></i>	<i><u>Funds Transferred To</u></i>	<i><u>Amount</u></i>
Major Street Fund	Local Street Fund	\$ 350,000
Nonmajor Governmental Funds		
DDA Construction Fund	General Fund	33,277
	Nonmajor Governmental Funds	
General Fund	Historical Fund	10,000
General Fund	Capital Project Fund	146,580
		<u>\$ 539,857</u>

NOTE 8: LONG-TERM ADVANCES

The City authorized the following long-term loans or advances from the General Fund and the Revolving Loan Fund to the Component Unit – Brownfield Redevelopment Authority. Balances outstanding at year end were as follows:

	<i><u>Restated July 1, 2022</u></i>	<i><u>Additions</u></i>	<i><u>Retirements</u></i>	<i><u>June 30, 2023</u></i>	<i><u>Due Within One Year</u></i>
Advances:					
General Fund loan to Component Unit - Brownfield Redevelopment Authority for \$2,120,497, due in annual amounts of \$137,710 to \$165,897, interest at 2.33% through March 2032.	\$ 1,497,328	\$ -	\$ (134,541)	\$ 1,362,787	\$ 137,710
Revolving Loan Fund to Component Unit - Brownfield Redevelopment Authority for \$220,880, due in annual amounts of \$19,388, interest at 0.00% through June 30, 2026.	76,011	-	(17,847)	58,164	19,391
	<u>\$ 1,573,339</u>	<u>\$ -</u>	<u>\$ (152,388)</u>	<u>\$ 1,420,951</u>	<u>\$ 157,101</u>

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 8: LONG-TERM ADVANCES, CONTINUED

Annual debt service requirements to maturity for the component unit advance payable to the primary government as of June 30, 2023 are as follows:

<i>Year Ended June 30,</i>	<i>Component Units</i>		
	<i>Advance Payables</i>		
	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
2024	\$ 157,101	\$ 30,288	\$ 187,389
2025	160,344	27,045	187,389
2026	163,654	23,726	187,380
2027	147,670	20,328	167,998
2028	151,148	16,850	167,998
2029-2032	641,034	30,958	671,992
	<u>\$ 1,420,951</u>	<u>\$ 149,195</u>	<u>\$ 1,570,146</u>

NOTE 9: DISAGGREGATED RECEIVABLE AND PAYABLE BALANCES

Receivables and payables as of year end in the aggregate are as follows:

	<i>Governmental Activities</i>	<i>Business-type Activities</i>	<i>Total Primary Government</i>	<i>Component Units</i>
Receivables:				
Utility bills receivable	\$ -	\$ 1,891,062	\$ 1,891,062	\$ -
Accounts	322,853	57,378	380,231	31
Special assessments receivable				
Current	149,366	-	149,366	-
Long-term	1,068,521	-	1,068,521	-
Loans receivable				
Current	135,000	4,680	139,680	4,925
Long-term	357,419	95,860	453,279	26,897
Intergovernmental	2,140,837	2,428,357	4,569,194	-
Total receivables	<u>\$ 4,173,996</u>	<u>\$ 4,477,337</u>	<u>\$ 8,651,333</u>	<u>\$ 31,853</u>
Accounts payable and accrued expenses:				
Accounts	\$ 444,829	\$ 1,674,490	\$ 2,119,319	\$ 14,830
Payroll and related liabilities	155,954	34,052	190,006	1,391
Interest	75,838	49,253	125,091	791
Deposits payable	23,804	200,890	224,694	-
Total accounts payable and accrued expenses	<u>\$ 700,425</u>	<u>\$ 1,958,685</u>	<u>\$ 2,659,110</u>	<u>\$ 17,012</u>

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 10: EMPLOYEE RETIREMENT AND BENEFIT SYSTEMS

The City has two employee pension plans. One plan is a Defined Contribution Plan and the other plan is a Defined Benefit Plan. Information concerning each plan follows:

Defined Contribution Pension Plan:

The City provides pension benefits to the city manager position along with new employees under the AFSCME collective bargaining contract and general employees under the Personnel Policy Manual (revised as of 12-19-2022) with a defined contribution plan administered under ICMA-RC (company changed their name to Mission Square in 2022), for which the City provides employer contributions. In accordance with the collective bargaining agreement and personnel policy manual, the City contributed \$216,238 during the current year and employees contributed \$202,441 during the year. At June 30, 2023, the City had no outstanding amounts due to the Plan.

Defined Benefit Pension Plan (Municipal Employees' Retirement System of Michigan):

Plan Description – The employer's defined benefit pension plan provides certain retirement, disability and death benefits to plan members and beneficiaries. The employer participates in the Municipal Employees Retirement System (MERS) of Michigan. MERS is an agent multiple-employer, statewide public employee pension plan established by the Michigan Legislature under Public Act 135 of 1945 and administered by a nine member Retirement Board. MERS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained accessing the MERS website at www.mersofmich.com.

Benefits Provided – The following are the benefits provided from the December 31, 2022 valuation.

	01 - AFSCME Council: Open Division	02 - Plc. Cmnd. Emp: Open Division	05 - Fire hired bf 5/1/19: Closed to new hires, linked to Division HB
Benefit Multiplier:	2.50% Multiplier (80% max)	Bridged Benefit: 2.80% Multiplier (80% max)-Frozen FAC; 2.50% Multiplier (80% max)	2.80% Multiplier for Svc < 25 yrs, 1.00% Multiplier for Svc > 25 yrs paid to SS Age, 2.38% Multiplier paid after SS Age (75% max)
Bridged Benefit Date:		6/30/2012	
Normal Retirement Age:	60	60	55
Vesting:	10 years	10 years	10 years
Early Retirement (Unreduced):	55/25	50/25	50/25
Early Retirement (Reduced):	50/25; 55/15	55/15	-
Final Average Compensation:	3 years	3 years	3 years
COLA for Future and Current Retirees:			1.40% (Non-Compound) payable for 10 years
Employee Contributions:	6.40%	10.00%	8%
Act 88:	Yes (Adopted 7/20/1964)	Yes (Adopted 7/20/1964)	Yes (Adopted 7/20/1964)

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 10: EMPLOYEE RETIREMENT BENEFIT COMMITMENTS, CONTINUED

	<i>10 - AFSCME hired pr 7/1/05: Closed to new hires</i>	<i>11 - General ee's hired pr 1/1/06: Closed to new hires</i>	<i>20 - POLC - NonSupervisory: Closed to new hires, linked to Division HA</i>
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)	2.80% Multiplier (80% max)
Normal Retirement Age:	60	60	55
Vesting:	10 years	10 years	10 years
Early Retirement (Unreduced):	55/25	50/25	50/25
Early Retirement (Reduced):	50/25; 55/15	55/15	-
Final Average Compensation:	3 years	3 years	3 years
COLA for Future and Current Retirees:	1.40% (Non-Compound) payable for 10 years	1.40% (Non-Compound) payable for 10 years	1.40% (Non-Compound) payable for 10 years
Employee Contributions:	6.00%	6.00%	10.00%
Act 88:	Yes (Adopted 7/20/1964)	Yes (Adopted 7/20/1964)	Yes (Adopted 7/20/1964)
		<i>HA - POLC - NonSup hired aft 12/1/18: Open Division, linked to Division 20</i>	<i>HB - IAFF hired aft 5/1/19: Open Division, linked to Division 5</i>
Benefit Multiplier:		1.50% Multiplier (no max)	1.50% Multiplier (no max)
Normal Retirement Age:		60	60
Vesting:		6 years	6 years
Early Retirement (Unreduced):		55/25	55/25
Early Retirement (Reduced):		-	-
Final Average Compensation:		3 years	3 years
Employee Contributions:		0.00%	0.00%
Act 88:		Yes (Adopted 7/20/1964)	Yes (Adopted 7/20/1964)

Employees covered by benefit terms – At the December 31, 2022 valuation date, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	103
Inactive employees entitled to but not yet receiving benefits (including refunds):	5
Active employees	46
Total	154

Contributions – Article 9, Section 24 of the State of Michigan constitution requires that financial benefits arising on account of employee service rendered in each year be funded during that year. Accordingly, MERS retains an independent actuary to determine the annual contribution. The City is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS Retirement Board. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The City may establish contribution rates to be paid by its covered employees.

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 10: EMPLOYEE RETIREMENT BENEFIT COMMITMENTS, CONTINUED

The annual City required contributions, equal to the actuarially determined contribution based on the valuation projected payroll from the December 31, 2020 actuarial valuation, were as follows:

	<i>Employer Contribution Percentage or Flat Amount</i>
<i>Divisions:</i>	
01 - AFSCME Council	\$4,864/month
02 - Plc. Cmd. Emp	42.48%
05 - Fire hired bf 5/1/19	\$16,124/month
10 - AFSCME hired pr 7/1/05	\$13,403/month
11 - General ee's hired pr 1/1/06	\$19,264/month
20 - POLC - NonSupervisory	\$12,438/month
HA - POLC - NonSup hired aft 12/1/18	6.56%
HB - IAFF hired aft 5/1/19	5.65%

Net Pension Liability – The City's net pension liability reported at June 30, 2023 was measured as of December 31, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation performed as of that date.

Actuarial assumptions – The total pension liability in the December 31, 2022 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement: Inflation: 2.50%; Salary Increases: 3.00% in the long-term; Investment rate of return: 7.00%, net of investment and administrative expenses including inflation.

Although no specific price inflation assumptions are needed for the valuation, the 3.00% long-term wage inflation assumption would be consistent with a price inflation of 3%-4%. Mortality rates used were based on a version of Pub-2010 and fully generational MP-2020.

The actuarial assumptions used in the valuation were based on the results of the most recent actuarial experience study of 2014-2019.

The long-term expected rate of return on pension plan investments was determined using a model method in which the best-estimate ranges of expected future real rates of return (expected returns, net of investment and administrative expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-term Expected Gross Return	Long-term Expected		Long-term Expected Real Rate of Return
			Gross Return Contribution	Inflation Assumption	
Global Equity	60.0%	7.00%	4.20%	2.50%	2.70%
Global Fixed Income	20.0%	4.50%	0.90%	2.50%	0.40%
Private Investments	20.0%	9.50%	1.90%	2.50%	1.40%
Total	100.0%		7.00%		4.50%

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 10: EMPLOYEE RETIREMENT BENEFIT COMMITMENTS, CONTINUED

Discount rate – The discount rate used to measure the total pension liability is 7.25%. The projection of cash flows used to determine the discount rate assumes that City and employee contributions will be made at the rates agreed upon for employees and the actuarially determined rates for the City. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to pay all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Changes in net pension liability during the measurement year were as follows:

	<i>Increase (Decrease)</i>		
	<i>Total Pension Liability</i>	<i>Plan Fiduciary Net Position</i>	<i>Net Pension Liability</i>
Balances at 12/31/21	\$ 46,981,061	\$ 45,794,914	\$ 1,186,147
Service cost	511,755	-	511,755
Interest on total pension liability	3,300,298	-	3,300,298
Changes in benefit terms	-	-	-
Difference between expected and actual experience	(265,918)	-	(265,918)
Changes in assumptions	-	-	-
Employer contributions	-	1,042,571	(1,042,571)
Employee contributions	-	256,962	(256,962)
Net investment income (loss)	-	(4,736,113)	4,736,113
Benefit payments, including employee refunds	(3,431,169)	(3,431,169)	-
Administrative expenses	-	(83,066)	83,066
Net changes	114,966	(6,950,815)	7,065,781
Balances at 12/31/22	<u>\$ 47,096,027</u>	<u>\$ 38,844,099</u>	<u>\$ 8,251,928</u>

The net pension liability is recorded as follows:

Governmental activities	\$ 6,349,002
Business-type activities	<u>1,902,926</u>
	<u>\$ 8,251,928</u>

Sensitivity of the net pension liability to changes in the discount rate – The following presents the net pension liability of the City, calculated using the discount rate of 7.25%, as well as what the City's net pension liability would be using a discount rate that is 1 percentage point lower (6.25%) or 1 percentage point higher (8.25%) than the current rate.

	<i>1% Decrease Rate 6.25%</i>	<i>Current Rate 7.25%</i>	<i>1% Increase Rate 8.25%</i>
Change in net pension liability as of 12/31/22	<u>\$ 4,971,625</u>	<u>\$ -</u>	<u>\$ (4,205,581)</u>

Note: The current discount rate shown for GASB 68 purposes is higher than the MERS assumed rate of return. This is because for GASB purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes, it is net of administrative expenses.

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 10: EMPLOYEE RETIREMENT BENEFIT COMMITMENTS, CONTINUED

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – For the year ended June 30, 2023; the City recognized pension expense, on the defined benefit plan, of \$900,534.

The City reported deferred outflows and inflows of resources related to pensions from the following sources:

	<i>Deferred Outflows of Resources</i>	<i>Deferred Inflows of Resources</i>
Difference between expected and actual experience	\$ 23,563	\$ 549,239
Changes in assumptions	533,677	-
Net difference between projected and actual earnings on pension plan investments	2,600,748	-
Contributions subsequent to the measurement date	1,005,402	-
	<u>\$ 4,163,390</u>	<u>\$ 549,239</u>

The deferred outflows of resources and deferred inflows of resources are recorded as follows:

Governmental activities	\$ 3,219,846	\$ 419,789
Business-type activities	943,544	129,450
	<u>\$ 4,163,390</u>	<u>\$ 549,239</u>

Amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows. These amounts are exclusive of the employer contributions to the plan made subsequent to the measurement date (\$1,005,402), which will impact the net pension liability in fiscal year 2024, rather than pension expense.

<i>Year Ended</i>	<i>Amount</i>
2024	\$ 77,230
2025	(90,199)
2026	1,026,525
2027	1,595,193

Pension Plan Fiduciary Net Position – Detailed information about the plan's fiduciary net position is available in the separately issued financial report found at www.mersofmichigan.com. The plan's fiduciary net position has been determined on the same basis used by the plan. The plan uses the economic resources measurement focus and the full accrual basis of accounting. Investments are stated at fair value. Contribution revenue is recorded as contributions are due, pursuant to legal requirements. Benefit payments and refunds of employee contributions are recognized as expense when due and payable in accordance with the benefit terms.

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 11: RISK MANAGEMENT

The City is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The City has purchased commercial insurance for employee medical benefits and participates in the Michigan Municipal Risk Management Authority (risk pool) for claims relating to general and auto liability, auto physical damage and property loss claims, and the Michigan Municipal League for Workers' Compensation. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

The Michigan Municipal League risk pool program operates as a common risk-sharing management program for local units of government in Michigan; member premiums are used to purchase commercial excess insurance coverage and to pay member claims in excess of deductible amounts.

The Michigan Municipal Risk Management Authority ("MMRMA") (the "Authority") risk pool program operates as a claims servicing pool for amounts up to member retention limits, and operates as a common risk sharing management program for losses in excess of member retention amounts. Although premiums are paid annually to the Authority that the Authority uses to pay claims up to the retention limits, the ultimate liability for those claims remain with the City.

At June 30, 2023, the City had \$276,795 on deposit with the Authority to pay claims. Upon termination of the program, any amounts remaining on deposit after the Authority has settled all claims incurred prior to termination will be returned to the City. The City estimates the liability for claims that have been incurred through the end of the fiscal year, including claims that have been reported as well as those that have not yet been reported.

Changes in net position for the past two fiscal year were as follows:

	<u>2023</u>	<u>2022</u>
Unpaid claims - beginning of year	\$ 65,519	\$ 10,000
Incurred claims and adjustments (including claims incurred but not reported)	86,749	111,038
Claim payments	<u>(110,768)</u>	<u>(55,519)</u>
Unpaid claims - end of year	41,500	65,519
Assets held on deposit with Authority	<u>276,795</u>	<u>242,390</u>
Net position end of year	<u>\$ 235,295</u>	<u>\$ 176,871</u>

NOTE 12: TAX ABATEMENTS

Industrial property tax abatements are granted in the State of Michigan under Public Act 198, as amended, to promote economic development, creation of jobs, and new or improvement facilities. The industrial facilities tax (IFT) exemption must be approved by both the local unit (after a public hearing is held) and the State of Michigan. IFT exemptions can cover real and/or personal property. By State law, the exemption must be applied for no later than six months after commencement of the project, and must be accompanied by a written agreement between the taxpayer and the local unit. An exemption allows for taxation on IFT property at 50% of the local property tax millage rate for a period of 1 to 12 years. For the year ended June 30, 2023, the City's property taxes were reduced by \$23,323 under this program.

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 12: TAX ABATEMENTS, CONTINUED

Obsolete property rehabilitation tax abatements are granted in the State of Michigan under Public Act 146, as amended, to encourage investment in the significant renovation and/or rehabilitation of obsolete buildings for commercial use. The obsolete property rehabilitation tax (OPRA) exemption must be approved by both the local unit (after a public hearing is held) and the State of Michigan. OPRA exemptions can cover only real property. Property must be functionally obsolete as determined by the City Assessor as defined in the legislation. Project must be for a project that will have a commercial or commercial housing use. The taxable value of the qualifying property is set (“frozen”) at the taxable value assigned in the year immediately preceding the effective date of the exemption certificate. New taxable value in excess of the frozen taxable value is exempted from certain millages levied on real property for a period of 1-12 years. The amount of the abatement is equal to the exempted mills applied to the amount of the taxable value created by investment in the project. The applicant and the City enter into a Memorandum of Agreement, by which the applicant agrees to pay (for distribution to the various tax collecting entities) an amount equal to amount of the taxes abated, if it does not meet the job creation or private investment estimates contained in their application. For the year ended June 30, 2023, the City’s property taxes were reduced by \$2,562 under this program.

Brownfield redevelopment property tax abatements are granted in the State of Michigan under Public Act 381, as amended, to encourage investment in the revitalization, redevelopment, and reuse of certain properties considered contaminated, blighted, functionally obsolete, or historic resources. The brownfield redevelopment tax exemption must be approved by both the local unit (after a public hearing is held) and the State of Michigan. Brownfield redevelopment exemptions can cover real and/or personal property. Property must be included in a Brownfield Plan and qualify as either a facility/site, functionally obsolete, blighted, historic resource, transit oriented property/development or a targeted redevelopment area. The beneficiary’s taxes are not reduced, but are captured and reimbursed, thereby reducing the effective rate of taxation. Upon paying its taxes, a participant is eligible to be reimbursed, from a portion of its taxes paid, by the Brownfield Redevelopment Authority for the documented costs of its eligible activities, thereby reducing the effective tax that is paid. In this case, the taxes are not reduced, but are used to reimburse for certain eligible activity costs. The amount of taxes not collected by local taxing authorities is generally any amount of taxes in excess of those taxes paid in the year immediately preceding approval of a Brownfield Plan Amendment. Reimbursement is made pursuant to the terms and conditions of a Development and Reimbursement Agreement between the applicant and the Brownfield Redevelopment Authority. If taxes are captured and the terms and conditions of the Development and Reimbursement Agreement for the project are violated, the taxes may be returned to the taxing authorities that would otherwise have received the taxes. From time to time, the City and/or the Brownfield Redevelopment Authority participate in a project by making investments in public infrastructure surrounding a project. For the year ended June 30, 2023, the City’s property taxes were reduced by \$106,972 under this program.

NOTE 13: ENDOWED FUNDS

During the current year, the City of Owosso Historical Commission irrevocably transferred assets to the Shiawassee Community Foundation. The Fund is endowed, meaning that the Historical Commission intends that it exist in perpetuity. The assets are deemed under the power of the Community Foundation and are not reported on the financial statements of the Historical Commission. The balance at June 30, 2023 held in perpetuity was \$21,244. The Historical Commission will receive distributions from the endowment fund in accordance with the policy of the Shiawassee Community Foundation.

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 14: DEFICIT NET POSITION

The City's Brownfield Redevelopment Authority, a discretely presented component unit, has a deficit unrestricted and total net position of \$1,533,956. The Brownfield Redevelopment Authority will capture property taxes in the future and use revenues from services to eliminate this deficit.

NOTE 15: FUND BALANCES – GOVERNMENTAL FUNDS

The City reports fund balance in governmental funds based on the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. GASB 54 establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources in governmental funds. Detailed information on fund balance of governmental funds is as follows:

	<i>General Fund</i>	<i>Major Street Fund</i>	<i>ARPA Fund</i>	<i>Nonmajor Funds</i>	<i>Total Governmental Funds</i>
Nonspendable:					
Inventory	\$ 77,236	\$ -	\$ -	\$ -	\$ 77,236
Prepaid expenditures	172,526	-	-	-	172,526
Advance to component unit	1,362,787	-	-	58,164	1,420,951
Total nonspendable	1,612,549	-	-	58,164	1,670,713
Restricted for:					
ARPA	-	-	46,273	-	46,273
Construction code	-	-	-	185,382	185,382
Debt service	-	-	-	112,324	112,324
Historical	-	-	-	65,450	65,450
Opioid	-	-	-	20,737	20,737
Parks	-	-	-	28,775	28,775
Revolving loan	-	-	-	1,077,891	1,077,891
Streets	-	2,900,510	-	1,525,911	4,426,421
Total restricted	-	2,900,510	46,273	3,016,470	5,963,253
Assigned for:					
Capital projects	-	-	-	11,625	11,625
Ambulance	400,000	-	-	-	400,000
Economic development	500,000	-	-	-	500,000
Fire truck	825,000	-	-	-	825,000
Special assessments - streets	350,000	-	-	-	350,000
Total assigned	2,075,000	-	-	11,625	2,086,625
Unassigned	3,969,860	-	-	(769)	3,969,091
Total fund balances	\$ 7,657,409	\$ 2,900,510	\$ 46,273	\$ 3,085,490	\$ 13,689,682

NOTE 16: RESTATEMENTS TO FUND BALANCE/NET POSITION

The fund financial statements for the year ended June 30, 2022 have been restated to correct the following: building inspection activity was recorded in the General Fund and now is being recorded in a Special Revenue Fund. The effect of the restatement is as follows:

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 16: RESTATEMENTS TO FUND BALANCE/NET POSITION, CONTINUED

Reclassification of Building Inspection Fund:

	<i>Fund Financial Statements</i>	
	<i>General Fund</i>	<i>Building Inspection Fund</i>
Fund Balance/Net Position, June 30, 2022, previously stated	\$ 7,344,229	\$ -
Reallocate building inspection fund balance	(139,173)	139,173
Fund Balance/Net Position, June 30, 2022, restated	<u>\$ 7,205,056</u>	<u>\$ 139,173</u>

Capital Asset Corrections:

The government-wide financial statements and the internal service fund financial statements for the year ended June 30, 2022 have been restated to correct the following: 1) the Internal Service Fund capital assets balance required an increase to agree to the City's detailed listing of capital assets; 2) the City had been following the modified approach for streets infrastructure through 2017. It was determined from that time to current, the modified approach was no longer being followed; however, the street infrastructure was not depreciated, as required, after 2017. The effect of the restatements are as follows:

	<i>Fund Financial Statements</i>	<i>Government-wide Financial Statements</i>
	<i>Internal Service Fund</i>	<i>Governmental Activities</i>
Net Position, June 30, 2022, previously stated	\$ 3,663,782	\$ 48,551,586
Increase capital assets balance to capital asset schedule - Internal Service Fund	139,840	139,840
Decrease capital assets balance to capital asset schedule - Governmental Funds	-	(38,357)
Record accumulated depreciation on infrastructure from 2017 through 2022, previously under the modified approach - Governmental Funds	-	(7,143,195)
Net Position, June 30, 2022, restated	<u>\$ 3,803,622</u>	<u>\$ 41,509,874</u>

Component Unit Fund Advance:

The component unit – Brownfield Redevelopment Authority financial statements for the year ended June 30, 2022 have been restated to correct the following: 1) the advance from the primary government was not recorded as a liability. The effect of the restatements are as follows:

	<i>Component Unit</i>
Fund Balance, June 30, 2022, previously stated	\$ 192,295
Record long-term advance from primary government as a liability	(1,573,339)
Fund Balance (deficit), June 30, 2022, restated	<u>\$ (1,381,044)</u>

CITY OF OWOSSO

NOTES TO FINANCIAL STATEMENTS

June 30, 2023

NOTE 17: SUBSEQUENT EVENTS

On August 21, 2023, the Michigan Finance Authority authorized financial assistance to the City of Owosso for wastewater treatment system improvements. The final grant amount and loan total will be recalculated at the completion of the project, but are currently estimated as: eligible project cost \$20,412,500; loan total \$19,000,000; principal forgiven \$5,300,000, and; grant amount \$1,412,500.

On September 20, 2023, the City closed on a general obligation bond with USDA Rural Development for the purchase of a fire truck. The bond is \$842,000 at 3.625% interest.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF OWOSSO

SCHEDULE OF CHANGES IN CITY'S NET PENSION LIABILITY AND RELATED RATIOS

Calendar Year	2022	2021	2020	2019	2018
Total pension liability					
Service cost	\$ 511,755	\$ 490,586	\$ 511,427	\$ 206,341	\$ 58,387
Interest on total pension liability	3,300,298	3,396,971	751,518	392,133	386,699
Changes in benefit terms	-	-	-	-	-
Difference between expected and actual experience	(265,918)	(1,115,880)	36,158,635	5,515,134	33,459
Changes in assumptions	(3,431,169)	1,502,391	299,435	164,399	-
Benefit payments, including employee refunds	-	(3,489,411)	(2,314,615)	(572,986)	(396,219)
Net change in total pension liability	114,966	784,657	35,406,400	5,705,021	82,326
Total pension liability - beginning	46,981,060	46,196,403	10,790,003	5,084,982	5,002,656
Total pension liability - ending	<u>\$ 47,096,026</u>	<u>\$ 46,981,060</u>	<u>\$ 46,196,403</u>	<u>\$ 10,790,003</u>	<u>\$ 5,084,982</u>
Plan fiduciary net position					
Contributions - employer	\$ 1,042,571	\$ 1,467,148	\$ 25,564,961	\$ 5,953,640	\$ 140,293
Contributions - employee	256,962	256,479	2,857,659	85,826	42,775
Net investment income (loss)	(4,736,113)	5,808,757	6,810,907	543,653	(122,935)
Benefit payments, including employee refunds	(3,431,169)	(3,489,411)	(2,314,615)	(572,986)	(396,219)
Administrative expenses	(83,066)	(66,679)	(52,632)	(9,039)	(6,245)
Net change in plan fiduciary net position	(6,950,815)	3,976,294	32,866,280	6,001,094	(342,331)
Plan fiduciary net position - beginning	45,794,913	41,818,619	8,952,339	2,951,245	3,293,576
Plan fiduciary net position - ending	<u>\$ 38,844,098</u>	<u>\$ 45,794,913</u>	<u>\$ 41,818,619</u>	<u>\$ 8,952,339</u>	<u>\$ 2,951,245</u>
City's net pension liability	\$ 8,251,928	\$ 1,186,147	\$ 4,377,784	\$ 1,837,664	\$ 2,133,737
Plan fiduciary net position as a percentage of the total pension liability	82%	97%	91%	83%	58%
Covered employee payroll	\$ 3,151,094	\$ 3,081,347	\$ 3,262,120	\$ 1,347,302	\$ 427,743
City's net pension liability as a percentage of covered employee payroll	262%	38%	134%	136%	499%

Note: GASB Statement No. 68 was implemented for the year ended June 30, 2015 and does not require retroactive implementation. Data will be added as information is available until 10 years of data is displayed. Information presented in this schedule is as of the measurement date of December 31 of each year.

continued

CITY OF OWOSSO

SCHEDULE OF CHANGES IN CITY'S NET PENSION LIABILITY AND RELATED RATIOS, CONTINUED

Calendar Year	2017	2016	2015	2014
Total pension liability				
Service cost	\$ 60,121	\$ 58,476	\$ 59,072	\$ 56,663
Interest on total pension liability	372,940	370,415	367,218	364,054
Changes in benefit terms	7,111	5,931	50,916	-
Difference between expected and actual experience	128,899	(6,914)	(109,144)	-
Changes in assumptions	-	-	203,319	-
Benefit payments, including employee refunds	(396,218)	(398,083)	(385,997)	(381,134)
Net change in total pension liability	172,853	29,825	185,384	39,583
Total pension liability - beginning	4,829,803	4,799,978	4,614,594	4,575,011
Total pension liability - ending	<u>\$ 5,002,656</u>	<u>\$ 4,829,803</u>	<u>\$ 4,799,978</u>	<u>\$ 4,614,594</u>
Plan fiduciary net position				
Contributions - employer	\$ 139,100	\$ 206,166	\$ 45,863	\$ 50,484
Contributions - employee	43,917	45,641	59,586	59,724
Net investment income (loss)	399,865	328,921	(45,980)	205,685
Benefit payments, including employee refunds	(396,218)	(398,083)	(385,997)	(381,134)
Administrative expenses	(6,346)	(6,486)	(6,899)	(7,495)
Net change in plan fiduciary net position	180,318	176,159	(333,427)	(72,736)
Plan fiduciary net position - beginning	3,113,258	2,937,099	3,270,526	3,343,262
Plan fiduciary net position - ending	<u>\$ 3,293,576</u>	<u>\$ 3,113,258</u>	<u>\$ 2,937,099</u>	<u>\$ 3,270,526</u>
City's net pension liability	\$ 1,709,080	\$ 1,716,545	\$ 1,862,879	\$ 1,344,068
Plan fiduciary net position as a percentage of the total pension liability	66%	64%	61%	71%
Covered employee payroll	\$ 418,961	\$ 413,925	\$ 313,381	\$ 339,241
City's net pension liability as a percentage of covered employee payroll	408%	415%	594%	396%

CITY OF OWOSSO

SCHEDULE OF CITY DEFINED BENEFIT PENSION CONTRIBUTIONS

<i>Fiscal Year Ended June 30,</i>	<i>Actuarially Determined Contribution</i>	<i>Employer Contributions</i>	<i>Contribution (Excess) Deficiency</i>	<i>Covered Payroll</i>	<i>ADC as Percentage of Covered Payroll</i>	<i>Employer Contributions as Percentage of Covered Payroll</i>
2015	\$ 46,402	\$ 46,402	\$ -	\$ 339,241	13.68%	13.7%
2016	81,621	81,621	-	313,381	26.05%	26.0%
2017	128,079	128,079	-	413,925	30.94%	30.9%
2018	139,100	139,100	-	418,961	33.20%	33.2%
2019	140,293	140,293	-	427,743	32.80%	32.8%
2020	5,138,223	5,953,640	(815,417)	1,347,302	381.37%	441.9%
2021	846,081	1,350,393	(504,312)	3,262,120	25.94%	41.4%
2022	1,024,696	1,025,418	(722)	3,081,347	33.25%	33.3%
2023	1,029,996	1,534,773	(504,777)	3,151,094	32.69%	48.7%

Notes to Schedule

Valuation date Actuarially determined contribution rates are calculated as of December 31, 18 months prior to the beginning of the fiscal year in which contributions are required.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry-age normal
Amortization method	Level percentage of payroll, open and closed
Remaining amortization period	16 years
Asset valuation method	5-year smoothed market
Inflation	2.5%
Salary increases	3.0% wage inflation with 0.00%-11.00% merit and longevity increases (3.75% for 2015 through 2019)
Investment rate of return	7.00%, net of investment and administrative expense including inflation
Retirement age	Experience-based tables of rates that are specific to the type of eligibility condition
Mortality	Pub-2010 and fully generational MP-2019

CITY OF OWOSSO

GENERAL FUND BUDGETARY COMPARISON SCHEDULE

Year Ended June 30, 2023

	<i>Budgeted Amounts</i>			<i>Actual Over (Under)</i>
	<i>Original</i>	<i>Final</i>	<i>Actual</i>	<i>Final Budget</i>
Revenues:				
Property taxes	\$ 3,931,611	\$ 3,934,994	\$ 3,939,518	\$ 4,524
Marijuana tax	169,000	207,631	207,631	-
Special assessments	-	-	14,158	14,158
Licenses and permits	312,000	93,318	92,262	(1,056)
Federal grants	127,886	170,895	172,117	1,222
State grants	1,970,307	2,238,471	2,216,983	(21,488)
Contributions from other units	14,594	15,790	15,790	-
Charges for services	2,308,941	1,928,340	2,356,126	427,786
Fines and forfeits	13,500	10,759	13,903	3,144
Interest and rents	65,729	141,535	135,613	(5,922)
Other revenue	130,000	166,707	306,800	140,093
Total revenues	9,043,568	8,908,440	9,470,901	562,461
Expenditures:				
Current				
General government				
Council	6,800	6,800	5,188	1,612
Manager	273,386	278,461	282,212	(3,751)
Finance	304,153	259,766	255,056	4,710
Clerk	332,593	396,533	396,348	185
Information technology	162,225	166,392	166,392	-
Treasurer	170,218	170,714	170,438	276
Assessor	204,537	206,991	206,570	421
General administration	272,659	294,034	293,355	679
Building and grounds	125,947	151,994	155,425	(3,431)
Attorney	120,000	120,000	93,666	26,334
Human resources	204,517	203,121	197,285	5,836
Total general government	2,177,035	2,254,806	2,221,935	32,871
Public safety				
Police	2,565,810	2,646,149	2,645,285	864
Fire	2,041,647	2,309,348	2,309,162	186
Building and safety	300,766	70,305	62,345	7,960
Total public safety	4,908,223	5,025,802	5,016,792	9,010
Public works				
Department of public works	567,738	453,709	452,725	984
Street lighting	208,427	186,770	186,770	-
Leaf and brush collection	202,397	284,419	281,873	2,546
Parking	24,950	36,923	32,673	4,250
Total public works	1,003,512	961,821	954,041	7,780

continued

CITY OF OWOSSO

GENERAL FUND

BUDGETARY COMPARISON SCHEDULE, CONTINUED

Year Ended June 30, 2023

	<i>Budgeted Amounts</i>			<i>Actual Over (Under)</i>
	<i>Original</i>	<i>Final</i>	<i>Actual</i>	<i>Final Budget</i>
Community and economic development				
Community development	103,370	70,638	70,630	8
Economic development	37,952	37,952	36,974	978
Total community and economic development	141,322	108,590	107,604	986
Recreation and culture				
Parks	203,916	304,597	303,975	622
Capital outlay				
General government				
Information technology	99,000	94,833	68,535	26,298
General administration	-	17,315	17,210	105
Public safety				
Police	259,271	216,201	216,201	-
Fire	263,541	44,554	44,554	-
Total capital outlay	621,812	372,903	346,500	26,403
Debt service				
Principal	-	61,254	61,254	-
Total expenditures	9,055,820	9,089,773	9,012,101	77,672
Excess (deficiency) of revenues over expenditures	(12,252)	(181,333)	458,800	640,133
Other financing sources (uses):				
Sale of capital assets	-	2,313	4,948	2,635
Proceeds from contract financing	-	111,908	111,908	-
Interfund transfers in	-	183,577	33,277	(150,300)
Interfund transfers out	(19,019)	(156,580)	(156,580)	-
Net other financing sources (uses)	(19,019)	141,218	(6,447)	(147,665)
Change in fund balance	(31,271)	(40,115)	452,353	492,468
Fund balance, beginning of year, restated	7,205,056	7,205,056	7,205,056	-
Fund balance, end of year	<u>\$ 7,173,785</u>	<u>\$ 7,164,941</u>	<u>\$ 7,657,409</u>	<u>\$ 492,468</u>

CITY OF OWOSSO

MAJOR STREET FUND BUDGETARY COMPARISON SCHEDULE Year Ended June 30, 2023

	<i>Budgeted Amounts</i>			<i>Actual Over (Under) Final Budget</i>
	<i>Original</i>	<i>Final</i>	<i>Actual</i>	
Revenues:				
Special assessments	\$ 111,125	\$ 111,125	\$ 137,494	\$ 26,369
Federal grants	-	-	39,322	39,322
State grants	1,448,584	1,459,065	1,464,137	5,072
Charges for services	36,358	704,226	707,996	3,770
Interest and rents	100	60,000	67,168	7,168
Other revenue	-	5,921	5,921	-
Total revenues	<u>1,596,167</u>	<u>2,340,337</u>	<u>2,422,038</u>	<u>81,701</u>
Expenditures:				
Current				
Public works	713,941	1,426,527	1,211,002	215,525
Capital outlay	<u>260,500</u>	<u>263,099</u>	<u>131,701</u>	<u>131,398</u>
Total expenditures	<u>974,441</u>	<u>1,689,626</u>	<u>1,342,703</u>	<u>346,923</u>
Excess (deficiency) of revenues over expenditures	<u>621,726</u>	<u>650,711</u>	<u>1,079,335</u>	<u>428,624</u>
Other financing sources (uses):				
Interfund transfer out	<u>(350,000)</u>	<u>(350,000)</u>	<u>(350,000)</u>	<u>-</u>
Change in fund balance	271,726	300,711	729,335	428,624
Fund balance, beginning of year	<u>2,171,175</u>	<u>2,171,175</u>	<u>2,171,175</u>	<u>-</u>
Fund balance, end of year	<u>\$ 2,442,901</u>	<u>\$ 2,471,886</u>	<u>\$ 2,900,510</u>	<u>\$ 428,624</u>

CITY OF OWOSSO

ARPA FUND

BUDGETARY COMPARISON SCHEDULE

Year Ended June 30, 2023

	<i>Budgeted Amounts</i>			<i>Actual Over (Under) Final Budget</i>
	<i>Original</i>	<i>Final</i>	<i>Actual</i>	
Revenues:				
Federal grants	\$ 755,760	\$ 158,100	\$ 7,800	\$ (150,300)
Interest and rents	100	38,444	43,644	5,200
Total revenues	755,860	196,544	51,444	(145,100)
Expenditures:				
Current				
Community and economic development	-	7,800	7,800	-
Excess (deficiency) of revenues over expenditures	755,860	188,744	43,644	(145,100)
Other financing sources (uses):				
Interfund transfers out	-	(150,300)	-	150,300
Change in fund balance	755,860	38,444	43,644	5,200
Fund balance, beginning of year	2,629	2,629	2,629	-
Fund balance, end of year	<u>\$ 758,489</u>	<u>\$ 41,073</u>	<u>\$ 46,273</u>	<u>\$ 5,200</u>

SUPPLEMENTARY INFORMATION

CITY OF OWOSSO

NONMAJOR GOVERNMENTAL FUNDS

COMBINING BALANCE SHEET

June 30, 2023

	<i>Special Revenue Funds</i>			
	<i>Local Streets Fund</i>	<i>Park/ Recreation Sites Fund</i>	<i>Revolving Loan Fund</i>	<i>Building Inspection Fund</i>
Assets:				
Cash and cash equivalents	\$ 1,135,740	\$ (1,092)	\$ 472,803	\$ 49,412
Investments	419,026	30,901	112,669	153,073
Accounts receivable	290	-	-	13,218
Special assessments receivable	406,311	-	-	-
Loans receivable, net allowance	-	-	492,419	-
Due from other governments	89,970	-	-	-
Advance to component unit	-	-	58,164	-
Total assets	<u>\$ 2,051,337</u>	<u>\$ 29,809</u>	<u>\$ 1,136,055</u>	<u>\$ 215,703</u>
Liabilities:				
Accounts payable	\$ 116,777	\$ 1,034	\$ -	\$ 15,645
Due to other funds	-	-	-	-
Accrued wages payable	2,338	-	-	1,422
Unearned revenue	-	-	-	13,254
Total liabilities	<u>119,115</u>	<u>1,034</u>	<u>-</u>	<u>30,321</u>
Deferred inflows of resources:				
Unavailable revenues	<u>406,311</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund balances:				
Nonspendable:				
Long-term advances	-	-	58,164	-
Restricted for:				
Construction code	-	-	-	185,382
Debt service	-	-	-	-
Historical	-	-	-	-
Opioid	-	-	-	-
Parks	-	28,775	-	-
Revolving loan	-	-	1,077,891	-
Streets	1,525,911	-	-	-
Assigned for:				
Capital projects	-	-	-	-
Unassigned (deficit)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total fund balances	<u>1,525,911</u>	<u>28,775</u>	<u>1,136,055</u>	<u>185,382</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 2,051,337</u>	<u>\$ 29,809</u>	<u>\$ 1,136,055</u>	<u>\$ 215,703</u>

continued

CITY OF OWOSSO

NONMAJOR GOVERNMENTAL FUNDS COMBINING BALANCE SHEET, CONTINUED

June 30, 2023

	<i>Special Revenue Funds</i>			<i>Debt Service Funds</i>	
	<i>Housing and Redevelopment Fund</i>	<i>Historical Fund</i>	<i>Opioid Settlement Fund</i>	<i>General Obligation Bonds Fund</i>	<i>Limited Tax General Obligation Bonds Fund</i>
Assets:					
Cash and cash equivalents	\$ 40,424	\$ 15,638	\$ 20,737	\$ 112,324	\$ -
Investments	-	51,473	-	-	-
Accounts receivable	11,855	-	-	-	-
Loans receivable	-	-	-	-	-
Due from other governments	10,988	-	-	-	-
Advance to component unit	-	-	-	-	-
Total assets	<u>\$ 63,267</u>	<u>\$ 67,111</u>	<u>\$ 20,737</u>	<u>\$ 112,324</u>	<u>\$ -</u>
Liabilities:					
Accounts payable	\$ 1,536	\$ 1,202		\$ -	\$ -
Due to other funds	62,500	-	\$ -	-	-
Accrued wages payable	-	381	-	-	-
Unearned revenue	-	78	-	-	-
Total liabilities	<u>64,036</u>	<u>1,661</u>	<u>-</u>	<u>-</u>	<u>-</u>
Deferred inflows of resources:					
Unavailable revenues	-	-	-	-	-
Fund balances:					
Nonspendable:					
Long-term advances	-	-	-	-	-
Restricted for:					
Construction code	-	-	-	-	-
Debt service	-	-	-	112,324	-
Historical	-	65,450	-	-	-
Opioid	-	-	20,737	-	-
Parks	-	-	-	-	-
Revolving loan	-	-	-	-	-
Streets	-	-	-	-	-
Assigned for:	-				
Capital projects	-	-	-	-	-
Unassigned	<u>(769)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total fund balances	<u>(769)</u>	<u>65,450</u>	<u>20,737</u>	<u>112,324</u>	<u>-</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 63,267</u>	<u>\$ 67,111</u>	<u>\$ 20,737</u>	<u>\$ 112,324</u>	<u>\$ -</u>

continued

CITY OF OWOSSO

NONMAJOR GOVERNMENTAL FUNDS COMBINING BALANCE SHEET, CONTINUED

June 30, 2023

	<i>Debt Service Fund</i>			<i>Capital Projects Funds</i>		
	<i>Building Authority Fund</i>	<i>Capital Projects Fund</i>	<i>DDA Construction Fund</i>	<i>Total</i>		
Assets:						
Cash and cash equivalents	\$ -	\$ -	\$ -	\$	1,845,986	
Investments	11,625	-	-		778,767	
Accounts receivable	-	-	-		25,363	
Special assessments receivable	-	-	-		406,311	
Loans receivable	-	-	-		492,419	
Due from other governments	-	-	-		100,958	
Advance to component unit	-	-	-		58,164	
Total assets	<u>\$ 11,625</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$</u>	<u>3,707,968</u>	
Liabilities:						
Accounts payable	\$ -	\$ -	\$ -	\$	136,194	
Due to other funds	-	-	-		62,500	
Accrued wages payable	-	-	-		4,141	
Unearned revenue	-	-	-		13,332	
Total liabilities	<u>-</u>	<u>-</u>	<u>-</u>		<u>216,167</u>	
Deferred inflows of resources:						
Unavailable revenues	-	-	-		406,311	
Fund balances:						
Nonspendable:						
Long-term advances	-	-	-		58,164	
Restricted for:						
Construction code	-	-	-		185,382	
Debt service	-	-	-		112,324	
Historical	-	-	-		65,450	
Opioid	-	-	-		20,737	
Parks	-	-	-		28,775	
Revolving loan	-	-	-		1,077,891	
Streets	-	-	-		1,525,911	
Assigned for:	-	-	-			
Capital projects	11,625	-	-		11,625	
Unassigned (deficit)	-	-	-		(769)	
Total fund balances	<u>11,625</u>	<u>-</u>	<u>-</u>		<u>3,085,490</u>	
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 11,625</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$</u>	<u>3,707,968</u>	

CITY OF OWOSSO

NONMAJOR GOVERNMENTAL FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

Year Ended June 30, 2023

	<i>Special Revenue Funds</i>			
	<i>Local Streets Fund</i>	<i>Park/ Recreation Sites Fund</i>	<i>Revolving Loan Fund</i>	<i>Building Inspection Fund</i>
Revenues:				
Property taxes	\$ -	\$ -	\$ -	\$ -
Special assessments	63,077	-	-	-
Licenses and permits	-	-	-	295,858
Federal grants	-	-	-	-
State grants	573,676	-	-	-
Contributions from other units	-	-	-	-
Charges for services	-	-	235	-
Investment income and rentals	23,679	928	11,417	3,206
Other revenue	48,072	10,000	20,819	25
Total revenues	708,504	10,928	32,471	299,089
Expenditures:				
<i>Current:</i>				
Public safety	-	-	-	252,880
Public works	575,698	-	-	-
Health and welfare	-	-	-	-
Community and economic development	-	-	24,500	-
Recreation and culture	-	295	-	-
Capital outlay	198,414	63,072	-	-
Debt service				
Principal	-	-	-	-
Interest and charges	-	-	-	-
Total expenditures	774,112	63,367	24,500	252,880
Excess (deficiency) of revenues over expenditures	(65,608)	(52,439)	7,971	46,209
Other financing sources (uses):				
Interfund transfers in	350,000	-	-	-
Interfund transfers out	-	-	-	-
Net other financing sources (uses)	350,000	-	-	-
Changes in fund balances	284,392	(52,439)	7,971	46,209
Fund balances, beginning of year, restated	1,241,519	81,214	1,128,084	139,173
Fund balances (deficit), end of year	\$ 1,525,911	\$ 28,775	\$ 1,136,055	\$ 185,382

continued

CITY OF OWOSSO

NONMAJOR GOVERNMENTAL FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES, CONTINUED

Year Ended June 30, 2023

	<i>Special Revenue Funds</i>			<i>Debt Service Funds</i>	
	<i>Housing and Redevelopment Fund</i>	<i>Historical Fund</i>	<i>Opioid Settlement Fund</i>	<i>General Obligation Bonds Fund</i>	<i>Limited Tax General Obligation Bonds Fund</i>
Revenues:					
Property taxes	\$ -	\$ -	\$ -	\$ 794,533	\$ -
Special assessments	-	-	-	-	-
Licenses and permits	-	-	-	-	-
Federal grants	10,987	-	-	-	-
State grants	-	3,665	-	43,323	-
Contributions from other units	-	-	-	-	72,500
Charges for services	-	4,146	-	-	-
Investment income and rentals	-	17,642	7	13,477	-
Other revenue	11,855	22,325	20,730	-	-
Total revenues	22,842	47,778	20,737	851,333	72,500
Expenditures:					
<i>Current:</i>					
Public safety	-	-	-	-	-
Public works	-	-	-	-	-
Health and welfare	23,611	-	-	-	-
Community and economic development	-	-	-	-	-
Recreation and culture	-	70,595	-	-	-
Capital outlay	-	-	-	-	-
Debt service					
Principal	-	-	-	480,000	55,000
Interest and charges	-	-	-	311,950	17,500
Total expenditures	23,611	70,595	-	791,950	72,500
Excess (deficiency) of revenues over expenditures	(769)	(22,817)	20,737	59,383	-
Other financing sources (uses):					
Interfund transfers in	-	10,000	-	-	-
Interfund transfers out	-	-	-	-	-
Net other financing sources (uses)	-	10,000	-	-	-
Changes in fund balances	(769)	(12,817)	20,737	59,383	-
Fund balances, beginning of year, restated	-	78,267	-	52,941	-
Fund balances (deficit), end of year	\$ (769)	\$ 65,450	\$ 20,737	\$ 112,324	\$ -

continued

CITY OF OWOSSO

NONMAJOR GOVERNMENTAL FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES, CONTINUED

Year Ended June 30, 2023

	<i>Debt Service Fund</i>	<i>Capital Project Funds</i>		
	<i>Building Authority Fund</i>	<i>Capital Project Fund</i>	<i>DDA Construction Fund</i>	<i>Total</i>
Revenues:				
Property taxes	\$ -	\$ -	\$ -	\$ 794,533
Special assessments	-	-	-	63,077
Licenses and permits	-	-	-	295,858
Federal grants	-	-	-	10,987
State grants	-	-	-	620,664
Contributions from other units	-	-	-	72,500
Charges for services	-	-	-	4,381
Investment income and rentals	942	1,446	508	73,252
Other revenue	-	-	-	133,826
Total revenues	942	1,446	508	2,069,078
Expenditures:				
<i>Current:</i>				
Public safety	-	-	-	252,880
Public works	-	-	-	575,698
Health and welfare	-	-	-	23,611
Community and economic development	-	-	1,027	25,527
Recreation and culture	-	-	-	70,890
Capital outlay	25,925	265,001	-	552,412
Debt service				
Principal	-	-	-	535,000
Interest and charges	-	-	-	329,450
Total expenditures	25,925	265,001	1,027	2,365,468
Excess (deficiency) of revenues over expenditures	(24,983)	(263,555)	(519)	(296,390)
Other financing sources (uses):				
Interfund transfers in	-	146,580	-	506,580
Interfund transfers out	-	-	(33,277)	(33,277)
Net other financing sources (uses)	-	146,580	(33,277)	473,303
Changes in fund balances	(24,983)	(116,975)	(33,796)	176,913
Fund balances, beginning of year, restated	36,608	116,975	33,796	2,908,577
Fund balances (deficit), end of year	\$ 11,625	\$ -	\$ -	\$ 3,085,490

CITY OF OWOSSO

COMPONENT UNITS COMBINING BALANCE SHEET

June 30, 2023

	<i>Brownfield Development Authority</i>	<i>Downtown Development Authority</i>	<i>Total</i>
Assets:			
Cash and cash equivalents	\$ 48,093	\$ 35,504	\$ 83,597
Investments	50,579	106,837	157,416
Accounts receivable	-	31	31
Loan receivable	-	31,822	31,822
	<u>-</u>	<u>31,822</u>	<u>31,822</u>
Total assets	<u>\$ 98,672</u>	<u>\$ 174,194</u>	<u>\$ 272,866</u>
Liabilities and Fund Balances:			
<i>Liabilities:</i>			
Accounts payable	\$ -	\$ 14,830	\$ 14,830
Accrued wages payable	-	1,391	1,391
Advances from primary government	1,420,951	-	1,420,951
Unearned revenue	-	6,760	6,760
	<u>-</u>	<u>6,760</u>	<u>6,760</u>
Total liabilities	<u>1,420,951</u>	<u>22,981</u>	<u>1,443,932</u>
<i>Fund Balances:</i>			
Unassigned (deficit)	<u>(1,322,279)</u>	<u>151,213</u>	<u>(1,171,066)</u>
Total liabilities and fund balances	<u>\$ 98,672</u>	<u>\$ 174,194</u>	<u>\$ 272,866</u>

CITY OF OWOSSO

RECONCILIATION OF FUND BALANCES OF COMPONENT UNITS TO NET POSITION OF COMPONENT UNITS

June 30, 2023

Fund balances of component units	\$ (1,171,066)
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Net position reported for component units in the statement of net position is different because:

Capital assets used in component units are not financial resources and therefore are not reported in the component units fund statements.

Capital assets being depreciated, net	22,481
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Certain liabilities are not due and payable in the current year and, therefore, are not reported in the component units fund statements.

Accrued interest payable	(791)
Long-term debt	<u>(232,930)</u>
	<u>\$ (1,382,306)</u>

CITY OF OWOSSO

COMPONENT UNITS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

Year Ended June 30, 2023

	<i>Brownfield Development Authority</i>	<i>Downtown Development Authority</i>	<i>Total</i>
Revenues:			
Property taxes	\$ 453,553	\$ 235,728	\$ 689,281
State grants	3,775	56,968	60,743
Contributions from other units	-	7,800	7,800
Charges for services	-	1,224	1,224
Investment income	2,593	1,844	4,437
Other revenue	26,869	43,508	70,377
Total revenues	<u>486,790</u>	<u>347,072</u>	<u>833,862</u>
Expenditures:			
Current			
Community and economic development	361,837	292,158	653,995
Capital outlay	-	38,494	38,494
Debt service			
Principal	24,638	4,696	29,334
Interest and fees	41,550	736	42,286
Total expenditures	<u>428,025</u>	<u>336,084</u>	<u>764,109</u>
Changes in fund balances	58,765	10,988	69,753
Fund balances (deficit), beginning of year, restated	<u>(1,381,044)</u>	<u>140,225</u>	<u>(1,240,819)</u>
Fund balances (deficit), end of year	<u>\$ (1,322,279)</u>	<u>\$ 151,213</u>	<u>\$ (1,171,066)</u>

CITY OF OWOSSO

RECONCILIATION OF CHANGES IN FUND BALANCES OF COMPONENT UNITS TO CHANGES IN NET POSITION OF COMPONENT UNITS

Year Ended June 30, 2023

Changes in fund balances of component units	\$ 69,753
Change in net position reported for governmental activities in the statement of activities is different because:	
Component units report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives and reported as depreciation expense.	
Capital outlay	-
Less depreciation expense	(4,282)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the component units.	
Change in long-term debt	29,334
Change in accrued interest	<u>92</u>
Change in net position of component units	<u><u>\$ 94,897</u></u>

CITY OF OWOSSO

GOVERNMENTAL ACTIVITIES SCHEDULE OF INDEBTEDNESS

June 30, 2023

UNLIMITED TAX GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021A

Issue dated June 23, 2021 in the amount of	\$ 9,110,000
Less: Principal paid in prior years	(510,000)
Principal paid in current year	<u>(480,000)</u>
Balance payable at June 30, 2023	<u>\$ 8,120,000</u>

Balance payable as follows:

<i>Fiscal Year Ended</i>	<i>Interest Rate</i>	<i>Interest due November 1,</i>	<i>Principal due May 1,</i>	<i>Interest due May 1,</i>	<i>Total Annual Requirement</i>
2024	4.00%	\$ 146,125	\$ 490,000	\$ 146,125	\$ 782,250
2025	4.00%	136,325	500,000	136,325	772,650
2026	4.00%	126,325	515,000	126,325	767,650
2027	4.00%	116,025	535,000	116,025	767,050
2028	4.00%	105,325	545,000	105,325	755,650
2029	4.00%	94,425	560,000	94,425	748,850
2030	4.00%	83,225	575,000	83,225	741,450
2031	4.00%	71,725	595,000	71,725	738,450
2032	4.00%	59,825	550,000	59,825	669,650
2033	3.00%	48,825	555,000	48,825	652,650
2034	3.00%	40,500	560,000	40,500	641,000
2035	3.00%	32,100	510,000	32,100	574,200
2036	3.00%	24,450	530,000	24,450	578,900
2037	3.00%	16,500	530,000	16,500	563,000
2038	3.00%	8,550	285,000	8,550	302,100
2039	3.00%	<u>4,275</u>	<u>285,000</u>	<u>4,275</u>	<u>293,550</u>
		<u>\$ 1,114,525</u>	<u>\$ 8,120,000</u>	<u>\$ 1,114,525</u>	<u>\$ 10,349,050</u>

CITY OF OWOSSO

GOVERNMENTAL ACTIVITIES SCHEDULE OF INDEBTEDNESS

June 30, 2023

GENERAL OBLIGATION LIMITED TAX REFUNDING BONDS, SERIES 2021B

Issue dated June 23, 2021 in the amount of	\$	475,000
Less: Principal paid in prior years		(50,000)
Principal paid in current year		<u>(55,000)</u>
Balance payable at June 30, 2023	\$	<u>370,000</u>

Balance payable as follows:

<i><u>Fiscal</u></i> <i><u>Year Ended</u></i>	<i><u>Interest</u></i> <i><u>Rate</u></i>	<i><u>Interest due</u></i> <i><u>November 1,</u></i>	<i><u>Principal due</u></i> <i><u>May 1,</u></i>	<i><u>Interest due</u></i> <i><u>May 1,</u></i>	<i><u>Total</u></i> <i><u>Annual</u></i> <i><u>Requirement</u></i>
2024	4.00%	\$ 7,400	\$ 50,000	\$ 7,400	\$ 64,800
2025	4.00%	6,400	55,000	6,400	67,800
2026	4.00%	5,300	60,000	5,300	70,600
2027	4.00%	4,100	65,000	4,100	73,200
2028	4.00%	2,800	70,000	2,800	75,600
2029	4.00%	<u>1,400</u>	<u>70,000</u>	<u>1,400</u>	<u>72,800</u>
		<u>\$ 27,400</u>	<u>\$ 370,000</u>	<u>\$ 27,400</u>	<u>\$ 424,800</u>

CITY OF OWOSSO

BUSINESS-TYPE ACTIVITIES **SCHEDULE OF INDEBTEDNESS**

June 30, 2023

GENERAL OBLIGATION LIMITED TAX SEWER SYSTEM IMPROVEMENT BOND, SERIES 2008

Issue dated June 23, 2008 in the amount of	\$	801,786
Less: Principal paid in prior years		(495,000)
Principal paid in current year		<u>(50,000)</u>
Balance payable at June 30, 2023	\$	<u>256,786</u>

Balance payable as follows:

<i>Fiscal Year Ended</i>	<i>Interest Rate</i>	<i>Interest due October 1,</i>	<i>Principal due April 1,</i>	<i>Interest due April 1,</i>	<i>Total Annual Requirement</i>
2024	2.50%	\$ 3,210	\$ 50,000	\$ 3,210	\$ 56,420
2025	2.50%	2,585	50,000	2,585	55,170
2026	2.50%	1,960	50,000	1,960	53,920
2027	2.50%	1,335	55,000	1,335	57,670
2028	2.50%	<u>647</u>	<u>51,786</u>	<u>647</u>	<u>53,080</u>
		<u>\$ 9,737</u>	<u>\$ 256,786</u>	<u>\$ 9,737</u>	<u>\$ 276,260</u>

CITY OF OWOSSO

BUSINESS-TYPE ACTIVITIES **SCHEDULE OF INDEBTEDNESS**

June 30, 2023

SEWER SYSTEM REVENUE BOND, SERIES 2020

Issue dated June 12, 2020 in the amount of	\$	1,141,664
Less: Principal paid in prior years		(55,000)
Principal paid in current year		<u>(55,000)</u>
Balance payable at June 30, 2023	\$	<u>1,031,664</u>

Balance payable as follows:

<i>Fiscal</i> <i>Year Ended</i>	<i>Interest</i> <i>Rate</i>	<i>Principal due</i> <i>October 1,</i>	<i>Interest due</i> <i>October 1,</i>	<i>Interest due</i> <i>April 1,</i>	<i>Total</i> <i>Annual</i> <i>Requirement</i>
2024	2.00%	\$ 50,000	\$ 10,317	\$ 9,817	\$ 70,134
2025	2.00%	50,000	9,817	9,317	69,134
2026	2.00%	50,000	9,317	8,817	68,134
2027	2.00%	50,000	8,817	8,317	67,134
2028	2.00%	50,000	8,317	7,817	66,134
2029	2.00%	50,000	7,817	7,317	65,134
2030	2.00%	55,000	7,317	6,767	69,084
2031	2.00%	55,000	6,767	6,217	67,984
2032	2.00%	55,000	6,217	5,667	66,884
2033	2.00%	55,000	5,667	5,117	65,784
2034	2.00%	55,000	5,117	4,567	64,684
2035	2.00%	60,000	4,567	3,967	68,534
2036	2.00%	60,000	3,967	3,367	67,334
2037	2.00%	65,000	3,367	2,717	71,084
2038	2.00%	65,000	2,717	2,067	69,784
2039	2.00%	65,000	2,067	1,417	68,484
2040	2.00%	70,000	1,417	717	72,134
2041	2.00%	71,664	717	-	72,381
		<u>\$ 1,031,664</u>	<u>\$ 104,306</u>	<u>\$ 93,989</u>	<u>\$ 1,229,959</u>

CITY OF OWOSSO

BUSINESS-TYPE ACTIVITIES **SCHEDULE OF INDEBTEDNESS**

June 30, 2023

2017 INSTALLMENT PURCHASE AGREEMENT

Issue dated May 15, 2017 in the amount of	\$	1,900,000
Less: Principal paid in prior years		(704,163)
Principal paid in current year		<u>(119,516)</u>
Balance payable at June 30, 2023	\$	<u>1,076,321</u>

Balance payable as follows:

<i>Fiscal Year Ended</i>	<i>Interest Rate</i>	<i>Principal due May 15,</i>	<i>Interest due May 15,</i>	<i>Total Annual Requirement</i>
2024	2.50%	\$ 122,655	\$ 28,264	\$ 150,919
2025	2.50%	125,876	25,043	150,919
2026	2.50%	129,181	21,738	150,919
2027	2.50%	132,574	18,345	150,919
2028	2.50%	136,055	14,864	150,919
2029	2.50%	139,628	11,291	150,919
2030	2.50%	143,295	7,624	150,919
2031	2.50%	<u>147,057</u>	<u>3,862</u>	<u>150,919</u>
		<u>\$ 1,076,321</u>	<u>\$ 131,031</u>	<u>\$ 1,207,352</u>

CITY OF OWOSSO

BUSINESS-TYPE ACTIVITIES **SCHEDULE OF INDEBTEDNESS, CONTINUED**

June 30, 2023

WATER SUPPLY SYSTEM REVENUE BOND, SERIES 2020

Issue dated March 27, 2020 in the amount of	\$	2,971,023
Less:		
Principal paid in prior years		(130,000)
Principal paid in current year		<u>(135,000)</u>
Balance payable at June 30, 2023	\$	<u>2,706,023</u>

Balance payable as follows:

<i>Fiscal</i> <i>Year Ended</i>	<i>Interest</i> <i>Rate</i>	<i>Principal due</i> <i>October 1,</i>	<i>Interest due</i> <i>October 1,</i>	<i>Interest due</i> <i>April 1,</i>	<i>Total</i> <i>Annual</i> <i>Requirement</i>
2024	2.000%	\$ 126,000	\$ 27,060	\$ 25,800	\$ 178,860
2025	2.000%	126,000	25,800	24,540	176,340
2026	2.000%	131,000	24,540	23,230	178,770
2027	2.000%	131,000	23,230	21,920	176,150
2028	2.000%	136,000	21,920	20,560	178,480
2029	2.000%	136,000	20,560	19,200	175,760
2030	2.000%	141,000	19,200	17,790	177,990
2031	2.000%	146,000	17,790	16,330	180,120
2032	2.000%	146,000	16,330	14,870	177,200
2033	2.000%	151,000	14,870	13,360	179,230
2034	2.000%	156,000	13,360	11,800	181,160
2035	2.000%	156,000	11,800	10,240	178,040
2036	2.000%	161,000	10,240	8,630	179,870
2037	2.000%	166,000	8,630	6,970	181,600
2038	2.000%	166,000	6,970	5,310	178,280
2039	2.000%	171,000	5,310	3,600	179,910
2040	2.000%	176,000	3,600	1,840	181,440
2041	2.000%	<u>184,023</u>	<u>1,840</u>	<u>-</u>	<u>185,863</u>
		<u>\$ 2,706,023</u>	<u>\$ 273,050</u>	<u>\$ 245,990</u>	<u>\$ 3,225,063</u>

CITY OF OWOSSO

BUSINESS-TYPE ACTIVITIES **SCHEDULE OF INDEBTEDNESS**

June 30, 2023

WATER SUPPLY SYSTEM REVENUE BONDS, SERIES 2022B

Issue dated May 6, 2022 in the amount of	\$	941,500
Less:		
Loan principal forgiven		(225,960)
Principal paid in prior years		-
Principal paid in current year		<u>(30,000)</u>
Balance payable at June 30, 2023	\$	<u>685,540</u>

Balance payable as follows:

<i>Fiscal Year Ended</i>	<i>Interest Rate</i>	<i>Interest due October 1,</i>	<i>Principal due April 1,</i>	<i>Interest due April 1,</i>	<i>Total Annual Requirement</i>
2024	1.875%	\$ 7,070	\$ 30,000	\$ 6,427	\$ 43,497
2025	1.875%	6,146	30,000	6,146	42,292
2026	1.875%	5,864	30,000	5,864	41,728
2027	1.875%	5,583	30,000	5,583	41,166
2028	1.875%	5,302	35,000	5,302	45,604
2029	1.875%	4,974	35,000	4,974	44,948
2030	1.875%	4,646	35,000	4,646	44,292
2031	1.875%	4,318	35,000	4,318	43,636
2032	1.875%	3,989	35,000	3,989	42,978
2033	1.875%	3,661	35,000	3,661	42,322
2034	1.875%	3,333	35,000	3,333	41,666
2035	1.875%	3,005	40,000	3,005	46,010
2036	1.875%	2,630	40,000	2,630	45,260
2037	1.875%	2,255	40,000	2,255	44,510
2038	1.875%	1,880	40,000	1,880	43,760
2039	1.875%	1,505	40,000	1,505	43,010
2040	1.875%	1,130	40,000	1,130	42,260
2041	1.875%	755	40,000	755	41,510
2042	1.875%	380	40,540	380	41,300
		<u>\$ 68,426</u>	<u>\$ 685,540</u>	<u>\$ 67,783</u>	<u>\$ 821,749</u>

CITY OF OWOSSO

BUSINESS-TYPE ACTIVITIES SCHEDULE OF INDEBTEDNESS, CONTINUED

June 30, 2023

WATER SUPPLY SYSTEM REVENUE BONDS, SERIES 2023

Issue dated March 24, 2023 in the amount of	\$	3,033,750
Less: Principal paid in prior years	-	
Principal paid in current year	-	
Balance payable at June 30, 2023	\$	<u>3,033,750</u>

Balance payable as follows:

<i>Fiscal Year Ended</i>	<i>Interest Rate</i>	<i>Interest due October 1,</i>	<i>Principal due April 1,</i>	<i>Interest due April 1,</i>	<i>Total Annual Requirement</i>
2024	1.875%	\$ 383	\$ -	\$ 469	\$ 852
2025	1.875%	469	123,750	469	124,688
2026	1.875%	-	130,000	-	130,000
2027	1.875%	-	130,000	-	130,000
2028	1.875%	-	135,000	-	135,000
2029	1.875%	-	135,000	-	135,000
2030	1.875%	-	140,000	-	140,000
2031	1.875%	-	140,000	-	140,000
2032	1.875%	-	145,000	-	145,000
2033	1.875%	-	145,000	-	145,000
2034	1.875%	-	150,000	-	150,000
2035	1.875%	-	155,000	-	155,000
2036	1.875%	-	155,000	-	155,000
2037	1.875%	-	160,000	-	160,000
2038	1.875%	-	160,000	-	160,000
2039	1.875%	-	165,000	-	165,000
2040	1.875%	-	165,000	-	165,000
2041	1.875%	-	170,000	-	170,000
2042	1.875%	-	175,000	-	175,000
2043	1.875%	-	175,000	-	175,000
2044	1.875%	-	180,000	-	180,000
		<u>\$ 852</u>	<u>\$ 3,033,750</u>	<u>\$ 938</u>	<u>\$ 3,035,540</u>

Note: The debt schedule has not been finalized because not all draws have been made. The amount amount outstanding at June 30, 2023 was \$378,001.

CITY OF OWOSSO

BUSINESS-TYPE ACTIVITIES SCHEDULE OF INDEBTEDNESS, CONTINUED

June 30, 2023

WASTEWATER TREATMENT SYSTEM REVENUE BONDS, SERIES 2020

Issue dated June 12, 2020 in the amount of	\$	2,145,000
Less: Principal paid in prior years		(90,000)
Principal paid in current year		<u>(90,000)</u>
Balance payable at June 30, 2023	\$	<u>1,965,000</u>

Balance payable as follows:

<i>Fiscal Year Ended</i>	<i>Interest Rate</i>	<i>Principal due October 1,</i>	<i>Interest due October 1,</i>	<i>Interest due April 1,</i>	<i>Total Annual Requirement</i>
2024	2.000%	\$ 90,000	\$ 19,650	\$ 18,750	\$ 128,400
2025	2.000%	95,000	18,750	17,800	131,550
2026	2.000%	95,000	17,800	16,850	129,650
2027	2.000%	95,000	16,850	15,900	127,750
2028	2.000%	100,000	15,900	14,900	130,800
2029	2.000%	100,000	14,900	13,900	128,800
2030	2.000%	105,000	13,900	12,850	131,750
2031	2.000%	105,000	12,850	11,800	129,650
2032	2.000%	110,000	11,800	10,700	132,500
2033	2.000%	110,000	10,700	9,600	130,300
2034	2.000%	110,000	9,600	8,500	128,100
2035	2.000%	115,000	8,500	7,350	130,850
2036	2.000%	115,000	7,350	6,200	128,550
2037	2.000%	120,000	6,200	5,000	131,200
2038	2.000%	120,000	5,000	3,800	128,800
2039	2.000%	125,000	3,800	2,550	131,350
2040	2.000%	125,000	2,550	1,300	128,850
2041	2.000%	<u>130,000</u>	<u>1,300</u>	<u>-</u>	<u>131,300</u>
		<u>\$ 1,965,000</u>	<u>\$ 197,400</u>	<u>\$ 177,750</u>	<u>\$ 2,340,150</u>

CITY OF OWOSSO

BUSINESS-TYPE ACTIVITIES SCHEDULE OF INDEBTEDNESS, CONTINUED

June 30, 2023

WASTEWATER TREATMENT SYSTEM REVENUE BONDS, SERIES 2022

Issue dated March 25, 2022 in the amount of	\$	4,885,000
Less: Principal paid in prior years	-	
Principal paid in current year	-	
Balance payable at June 30, 2023	\$	<u>4,885,000</u>

Balance payable as follows:

<i>Fiscal Year Ended</i>	<i>Interest Rate</i>	<i>Interest due October 1,</i>	<i>Principal due April 1,</i>	<i>Interest due April 1,</i>	<i>Total Annual Requirement</i>
2024	2.125%	\$ 24,134	\$ 130,000	\$ 24,678	\$ 178,812
2025	2.125%	23,297	130,000	23,297	176,594
2026	2.125%	21,916	135,000	21,916	178,832
2027	2.125%	20,482	140,000	20,482	180,964
2028	2.125%	18,994	140,000	18,994	177,988
2029	2.125%	17,507	145,000	17,507	180,014
2030	2.125%	15,966	145,000	15,966	176,932
2031	2.125%	14,425	150,000	14,425	178,850
2032	2.125%	12,832	155,000	12,832	180,664
2033	2.125%	11,185	155,000	11,185	177,370
2034	2.125%	9,538	160,000	9,538	179,076
2035	2.125%	7,838	165,000	7,838	180,676
2036	2.125%	6,085	165,000	6,085	177,170
2037	2.125%	4,332	170,000	4,332	178,664
2038	2.125%	2,525	175,000	2,525	180,050
2039	2.125%	666	175,000	666	176,332
2040	2.125%	-	180,000	-	180,000
2041	2.125%	-	185,000	-	185,000
2042	2.125%	-	190,000	-	190,000
2043	2.125%	-	195,000	-	195,000
2044	2.125%	-	195,000	-	195,000
2045	2.125%	-	200,000	-	200,000
2046	2.125%	-	205,000	-	205,000
2047	2.125%	-	210,000	-	210,000
2048	2.125%	-	215,000	-	215,000
2049	2.125%	-	220,000	-	220,000
2050	2.125%	-	225,000	-	225,000
2051	2.125%	-	230,000	-	230,000
		<u>\$ 211,722</u>	<u>\$ 4,885,000</u>	<u>\$ 212,266</u>	<u>\$ 5,308,988</u>

Note: The debt schedule has not been finalized because not all draws have been made. The amount amount outstanding at June 30, 2023 was \$2,832,321.

CITY OF OWOSSO

COMPONENT UNIT – DOWNTOWN DEVELOPMENT AUTHORITY

SCHEDULE OF INDEBTEDNESS

June 30, 2023

PROMISSORY NOTE - ELECTRIC VEHICLE CHARGING STATION

Note dated September 18, 2020 in the amount of	\$	34,257
Less:		
Principal paid in prior years		(7,517)
Principal paid in current year		<u>(4,696)</u>
Balance payable at June 30, 2023	\$	<u>22,044</u>

Balance payable as follows:

<i><u>Fiscal</u></i> <i><u>Year Ended</u></i>	<i><u>Interest</u></i> <i><u>Rate</u></i>	<i><u>Principal due</u></i>	<i><u>Interest due</u></i>	<i><u>Total</u></i> <i><u>Annual</u></i> <i><u>Requirement</u></i>
2024	3.00%	\$ 4,837	\$ 595	\$ 5,432
2025	3.00%	4,984	448	5,432
2026	3.00%	5,135	297	5,432
2027	3.00%	5,291	140	5,431
2028	3.00%	<u>1,797</u>	<u>11</u>	<u>1,808</u>
		<u>\$ 22,044</u>	<u>\$ 1,491</u>	<u>\$ 23,535</u>

CITY OF OWOSSO

COMPONENT UNIT – BROWNFIELD REDEVELOPMENT AUTHORITY

SCHEDULE OF INDEBTEDNESS

June 30, 2023

EGLE - BROWNFIELD REDEVELOPMENT LOAN

Loan dated March 31, 2016 in the amount of	\$	287,969
Less: Principal paid in prior years		(52,445)
Principal paid in current year		<u>(24,638)</u>
Balance payable at June 30, 2023	\$	<u>210,886</u>

Balance payable as follows:

<i>Fiscal</i> <i>Year Ended</i>	<i>Interest</i> <i>Rate</i>	<i>Principal due</i>	<i>Interest due</i>	<i>Total</i> <i>Annual</i> <i>Requirement</i>
2024	1.50%	\$ 25,008	\$ 3,163	\$ 28,171
2025	1.50%	25,383	2,788	28,171
2026	1.50%	25,764	2,407	28,171
2027	1.50%	26,150	2,021	28,171
2028	1.50%	26,542	1,629	28,171
2029	1.50%	26,940	1,231	28,171
2030	1.50%	27,344	827	28,171
2031	1.50%	<u>27,755</u>	<u>416</u>	<u>28,171</u>
		<u>\$ 210,886</u>	<u>\$ 14,482</u>	<u>\$ 225,368</u>



60 Harrow Lane
Saginaw, Michigan 48638
(989) 791-1555
Fax (989) 791-1992

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

To the City Council
City of Owosso, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the City of Owosso, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City of Owosso's basic financial statements, and have issued our report thereon dated November 28, 2023.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Owosso's internal control over financial reporting (internal controls) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Owosso's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Owosso's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Owosso's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

To the City Council
City of Owosso, Michigan

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Berthiaume & Co." is enclosed within a thin rectangular border.

November 28, 2023
Saginaw, Michigan



Boards and Commissions Application

Please return your completed application to the City Clerk's office at 301 W. Main St, Owosso, MI 48867.

Application for appointment to: Board of Review
Name of board(s) or commission(s)

Rich Harsh

Name:

[Redacted]

Email:

[Redacted]

Phone:

[Redacted]

Address:

Owosso

City:

MI

State:

48867

Zip:

Why do you wish to serve on this board or commission?

Come Back To the Community

Briefly describe community activities you have been involved in:

Life long resident of Shiawassee County
Licensed Real Estate Agent 2001 - present Michigan / Florida
Licensed Real Estate Broker Michigan

Briefly describe the skills and experience you would bring to this position?

Positive Energy & Knowledge of the real estate field

What is your education and training background?

BA marketing / Sales
Real Estate Broker State of Michigan

What is your job experience?

Real Estate Sales 2001 - present

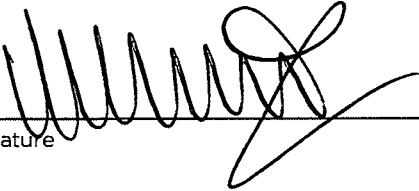
Important Public Records Information

All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at (989) 725-0500 if you have questions or concerns about the disclosure of specific information.

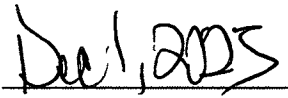
Truth and Accuracy

I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

Signature

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, written over a horizontal line.

Date

A handwritten date in black ink, reading "Dec 1, 2025", written over a horizontal line.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0565 • FAX (989) 723-8854

MEMORANDUM

DATE: December 11, 2023

TO: Owosso City Council

FROM: Jessica Unangst, Director of HR & Administrative Services

RE: Change Order #1 – Logicalis Network Administrator Staff Augmentation

RECOMMENDATION:

It is recommended that City Council approve the Project Change Request (Change Order No. 1) to the Logicalis Network Administrator Staff Augmentation, increasing the original contract price \$13,650.00 to \$103,650 for 130 additional hours, and approve payment up to \$103,650.00, payable for work performed this calendar year, 2023.

BACKGROUND:

On November 21, 2022 Council approved the Logicalis Network Administrator Staff Augmentation for \$90,000.00. In the summer of 2023 Jeff Kish gave notice that he would be leaving the City of Owosso as its Logicalis consultant. I worked with Logicalis to hire the next Logicalis consultant, Todd Wyzynajtys. Todd needed training to learn the ins and outs of the City's network and day-to-day operations. Additional hours were needed to bring Todd up to speed, resulting in the addition of 130 hours to the 2023 IT/Network Engineering Services Contract in the amount of \$13,650.00.

FISCAL IMPACT:

Payment for the additional hours will come out of the Information & Technology fund 101-228-818.000.

RESOLUTION NO.
APPROVING CHANGE ORDER NO. 1 TO
THE 2023 IT/NETWORK ENGINEERING SERVICES CONTRACT
WITH THE LOGICALIS, INC.

WHEREAS, the city contracts with Logicalis, Inc. for the provision of network administrator services; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan approved the 2023 contract for IT/Network Engineering Services on November 21, 2022, in the amount of \$90,000.00; and

WHEREAS, the City's current network engineer, Jeff Kish, has given notice that he is leaving the City of Owosso as our Logicalis contractor and Todd Wyzynajtys is replacing him, requiring additional training time, increasing the contract amount to \$103,650.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined it is advisable, necessary and in the public interest to approve Change Order No. 1 to the 2023 IT/Network Engineering Services Contract with Logicalis, Inc. increasing the contract amount by \$13,650.00 for an additional 130 additional hours of work time.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Logicalis Project Change Request (Change Order No. 1) to the agreement between the City of Owosso and Logicalis, Inc. increasing the total contract amount from \$90,000.00 to \$103,650.00.

THIRD: The Accounts Payable department is authorized to submit payment to Logicalis, Inc. for work satisfactorily performed in an amount not to exceed \$103,650.00.

FOURTH: The above expenses shall be paid from Account No. 101-228-818.000.

PROJECT CHANGE REQUEST

Date:	December 8, 2023
PCR Number:	CITY800244779
PCR Requestor:	Lisa Nowak
Company Name:	City of Owosso
Project Name:	Add 80 Hours
Job Number:	0270847
This Project Change Request (PCR) amends the Statement of Work, dated November 23, 2022, between Logicalis, Inc. and City of Owosso. A Project Change Request is solely for the purpose of revisions to the Customer Selected Services and/or Contracted Pricing section(s) of the Statement of Work. Project Change Requests shall not be utilized for any revisions to the legal terms or conditions of any agreement. All other terms of the Statement of Work and/or agreement remain in effect and are incorporated herein by reference.	

Description of Requested Change

The purpose of this Project Change Request is to extend the engagement duration to December 31, 2023, and add an estimated 80 hours. No change in hourly rate.

Estimated Cost Impact of Project Change Request

Qty	Description	Hourly Rate	Extended Price
130	Network Administrator Staff Augmentation	\$105.00	\$13,650.00
Total:			\$13,650.00

Acceptance Process

Acceptance:

To authorize the change(s) detailed in this Project Change Request document, please return two (2) signed copies of this document along with a copy of the Purchase Order, if required. Alternatively, you may FAX a copy to (248) 232-5412. Upon acceptance by Logicalis, a counter-signed copy will be returned to your attention.

Accepted By:

City of Owosso

Signature

Printed Name

Title

Date

City of Owosso P.O. Number (if provided)

Billing Contact:

Jessica Unangst
City of Owosso
301 W Main St
Owosso, MI 48867-2915
(989) 725-0599

Cc: Lisa Nowak, Chris King

ATTEST:

By: _____
Amy K. Kirkland

Title: _____
City Clerk

Date: _____

Accepted By:

Logicalis, Inc.

Signature

Printed Name

Title

Date

Logicalis Engagement Number
(when available)

Billing Contact Correction:



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: December 18, 2023
TO: Mayor Teich and City Council
FROM: Ryan E. Suchanek, Director of Public Services & Utilities
SUBJECT: Increase Purchase Orders for Sodium Hypochlorite with JCI

RECOMMENDATION:

Authorization to increase Purchase Order Numbers 43962 & 43986 with JCI Jones Chemicals, Inc. for bulk chemicals necessary for treatment of potable water and wastewater in response to price increases by the supplier.

BACKGROUND:

At the May 15, 2023 meeting, Council authorized purchase agreements with JCI Jones Chemicals, Inc. for the supply of bulk sodium hypochlorite for the Water Filtration and Waste Water Treatment Plants. Their bid at that time was the lowest bid received, coming in at \$2.05/gallon (an increase of **29%** over last year). Now JCI Jones Chemicals, Inc. is utilizing their ability to increase their price due to raw material cost increases, *see table below*. This necessitates an increase to the previously approved purchase orders.

<u>Load Quantity</u>	<u>New Price</u>
1,000-1,999 gals/del	\$3.57/gal
2,000-2,999 gals/del	\$2.62/gal
3,000-3,999 gals/del	\$2.27/gal
4,000-4,499 gals/del	\$2.12/gal
4,500+ gals/del	\$2.07/gal

FISCAL IMPACTS:

Both the treatment plants do their best to make combined orders. However seasonal demands, and large water main breaks can cause small loads to be necessary at the WTP only. Thus we should estimate for a few small loads.

NaOCl estimated remaining usage for FY2023-2024 is 27,000 gallons

With an estimate 2,000 gallons @ \$3.57/gallon for a cost of\$ 7,140.10

With an estimate 25,000 gallons @ \$2.07/gallon for a cost of\$ 51,750.00

Which is an estimated increase for the FY2023-2024 of\$ **3,540.00**

Bringing the total estimated cost of NaOCl for FY2022-2023 to\$114,240.00

The 2022 price was \$1.59/gallon, 2021 price was \$0.72/gallon, 2020 price was \$0.71/gallon, 2019 price was \$0.746/gallon, and 2018 price was \$0.67/gallon.

Attachments: (1) Resolution
(2) Price Increase Notice

RESOLUTION NO.

**AUTHORIZING INCREASE TO THE PURCHASE ORDERS
FOR SODIUM HYPOCHLORITE WITH JCI JONES CHEMICALS, INC.
DUE TO INCREASES IN THE COST OF RAW MATERIALS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan approved Purchase Order Nos. 43962 & 43986 with JCI Jones Chemicals, Inc. for the supply of bulk sodium hypochlorite utilizing the Mid-Michigan Water Bulk Chemical Consortium contract for the FY 2023-2024; and

WHEREAS, raw material costs have increased, and JCI Jones Chemicals, Inc. is utilizing its ability to increase the price per gallon necessitating amendment to said purchase orders.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend Purchase Order Nos. 43962 and 43986 with JCI Jones Chemicals, Inc., increasing the estimated amount by \$3,540.00 due to price increases from the supplier as follows:

1,000-1,999 gals/del	\$3.57/gal
2,000-2,999 gals/del	\$2.62/gal
3,000-3,999 gals/del	\$2.27/gal
4,000-4,499 gals/del	\$2.12/gal
4,500+ gals/del	\$2.07/gal

SECOND: the Accounts Payable department is authorized to submit payment to JCI Jones Chemicals, Inc. up to the estimated total of \$114,240.00, which may be exceeded based on usage and actual need.

THIRD: the above expenses shall be paid from the Wastewater and Water Funds following delivery, and chargeable to account 599-548-743.300 in the amount of \$85,680.00 and to account 591-553-743.000 in the amount of \$28,560.00.



November 30, 2023

PLEASE SIGN AND RETURN BY 12/29/23

CO Owosso
301 W Main St
Owosso, MI 48867

Dear Customer:

Raw material cost increases were recently issued by the Producers of chlorine and sodium hydroxide (caustic soda). These materials are also used to manufacture sodium hypochlorite (bleach) and sodium bisulfite. It is necessary for us to pass those increases on to our customers.

Effective **January 1, 2024** your Sodium Hypochlorite price must increase (please see chart below for breakdown). All other terms & conditions will remain the same.

<u>Load Quantity</u>	<u>New Price</u>
1,000-1,999 gals/del	\$3.57/gal
2,000-2,999 gals/del	\$2.62/gal
3,000-3,999 gals/del	\$2.27/gal
4,000-4,499 gals/del	\$2.12/gal
4,500+ gals/del	\$2.07/gal

Please know that while we do everything in our power to keep increases to a minimum, we have no control over Producer operations or raw material cost increases.

Please also note that supply remains tight- we will do our best to maintain service of your full requirements.

Thank you for your cooperation and understanding.

Sincerely,

JCI Jones Chemicals, Inc

Please sign below and return via email to riverview@jcichem.com or return via fax to (734) 283-0979.

Accepted by: _____ Date: _____
Robert J. Teich, Jr., Mayor

Attested by: _____ Date: _____
Amy K. Kirkland, City Clerk



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: December 11, 2023

TO: Owosso City Council

FROM: Jessica Unangst, Director of HR & Administrative Services

RE: Contract with Logicalis for Network Administrator

I have attached a Logicalis quote for our Network Administrator Todd Wyzynajtys (to extend his contract through 2024). This is my normal yearly request for council to approve Todd's work for the year.

RESOLUTION NO.

**ADOPTING THE LOGICALIS, INC. NETWORK ADMINISTRATOR STAFF
AUGMENTATION FOR TODD WYZYNAJTYS**

WHEREAS, the City of Owosso, a Michigan municipal corporation, utilizes a sophisticated network of computers to facilitate day-to-day operations; and

WHEREAS, said network requires the services of a skilled professional to continue to function properly; and

WHEREAS, the city contracts with Logicalis, Inc. for the provision of network administrator services; and

WHEREAS, the city council must adopt a resolution authorizing the terms of the contract for the calendar year effective January 1, 2024 through December 31, 2024.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has been determined that it is advisable, necessary and in the public interest to continue the contract with Logicalis, Inc. for network administrator services for the year beginning January 1, 2024.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Network Administrator Staff Augmentation, Quotation # 2023-174892v4 between the City of Owosso and Logicalis, Inc.

THIRD: the accounts payable department is authorized to pay Logicalis, Inc. for work satisfactorily performed in an amount not to exceed \$90,000.00.

FOURTH: the above expenses shall be paid from Account No. 101-228-818.000.

FIFTH: all prior resolutions and documents for the *Logicalis Network Administrator Staff Augmentation and/or Staffing SOW* are rescinded as of January 1, 2024.

Network Administrator Staff Augmentation Quotation # 2023-174892v4

Prepared By Logicalis for:
City of Owosso

*To the attention of :
Jessica Unangst
City of Owosso
301 W Main St
Owosso, MI 48867
Tel: 989-725-0552
Email: jessica.unangst@ci.owosso.mi.us*

December 11, 2023

Pricing Summary

The following is a price summary of Logicalis' proposed solution.

Price Summary	Amount
Professional Services (Estimate)	\$87,360.00



Logicalis offers a range of services, from helping you define and design a cloud strategy to assisting with server and storage selection for your current environment. We provide a variety of assessments and health checks, perfect for those who need help determining what the next steps are. Find out more at www.us.logicalis.com



Ask us about Logicalis Leasing Solutions—a value-added service tailored to our customers. Leasing offers strategic, operational and financial benefits that can help meet your company's goals and get your project funded. Logicalis financing experts work with more than a dozen trusted leasing partners to assist you as our valued customer. We can deliver competitive rates and flexible terms and make the leasing process easy.

Network Administrator Staff Augmentation

Quotation # 2023-174892v4

Customer Name & Address	Logicalis Account Executive
Jessica Unangst City of Owosso 301 W Main St Owosso, MI 48867 989-725-0552 jessica.unangst@ci.owosso.mi.us	Lisa Nowak Logicalis Inc. 2600 S Telegraph Rd. Bloomfield Hills, MI 48302 +1 5173361052 lisa.nowak@us.logicalis.com
Bill To Address	Ship to Address
City of Owosso 301 W Main St Owosso, MI 48867-2915	

Quotation expiration date: December 29, 2023

Item	Qty	Part Number	Description	Unit Price	Extended Price
Logicalis Professional Services - Time & Materials					
Communication & Network Services					
1	832.00	PS	Network Administrator Staff Augmentation	\$105.00	\$87,360.00
<i>Subtotal</i>					\$87,360.00
<i>Estimated Logicalis Professional Services Subtotal</i>					\$87,360.00

Grand Total	
Estimated Services Subtotal:	\$87,360.00
Estimated Grand Total:	\$87,360.00

Professional Services Statement of Work

General Nature of Services

Provision of Consultant(s) to work at the direction of the Customer.

Anticipated Personnel Role

Todd Wyzynajty

Contract Hours

16/week

Estimated Duration

01/01/2024 - 12/31/2021

Skills Provided

- Network Administrator

Conversion

Notwithstanding anything contained herein (or in the terms) to the contrary, Consultants may be converted by Customer to become full time employees of Customer (or of its affiliates). If Customer's offer of employment is accepted by such Consultant, Customer will be obligated to pay Logicalis a "Conversion Fee". For purposes of computing a conversion fee, a full-time equivalent day shall be equal to 8 hours at the hourly rates set forth above. The Conversion Fee is calculated as follows:

- If the Consultant is converted by Customer to become full time employee prior to March 1, 2024, Customer shall pay Logicalis a conversion fee equal to 10% of Consultant's annualized total compensation.
- If the Consultant is converted by Customer to become full time employee on or after March 1, 2024, no conversion fee is owed.

Assumptions

- Should any of these assumptions prove to be incorrect or incomplete, Logicalis may modify the price, scope or milestones. Any modifications shall be managed in writing via signed/approved PCR (Project Change Request).
- Logicalis uses a 40-hour work week, delivered over a five (5) day workweek, unless a minimum of fourteen (14) days' prior written notice is provided to Logicalis. This engagement workweek consisting of Mondays through Fridays 8:00AM to 5:00 PM Local Time, excluding Holidays.
- Overtime is not expected, however should any services exceed 40 hours in a workweek, a 50% uplift to the hourly rate will apply, unless otherwise mutually agreed upon in writing. All Overtime will need to be approved by customer, prior to work commencing.
- Resources may be available for off hours work, within the 40-hour work week, as requested by Customer.
- There will be no direct backfill for absent days.
- The pricing in this SOW does not include taxes, if any, which will be Customer responsibility. All services shall be provided onsite and remote, unless mutually agreed upon in writing by both parties.
- Customer may terminate this Quotation for convenience at any time upon a minimum of thirty (30) days' prior written notice to Logicalis.
- In the event that Personnel voluntarily resigns, Logicalis reserves the right to terminate this Quotation for convenience, providing Customer equal notice of termination as received by Personnel.

Terms and Conditions

Terms Applicable to All Sales

1. In the event Customer chooses to lease the Products and/or Services from a third party leasing company, Customer remains liable for payment to Logicalis for all Products and/or Services purchased until Logicalis receives payment from such leasing company.
2. All items not specifically included in this document are out of scope.
3. Prices are valid for 30 days from date of the document unless otherwise stated.
4. The information in this document is considered proprietary and confidential to Logicalis. By acceptance of this Quotation, Customer agrees to maintain this confidentiality and use such information for internal purposes only.

Terms Applicable for Professional Services Sales

1. Logicalis' Terms and Conditions of Sale, found at us.logicalis.com/tcsales, are incorporated herein by reference.
2. General customer responsibilities, project assumptions, change management processes, and other terms applicable to the delivery and receipt of services (as applicable to this Quotation), found at us.logicalis.com/gcr, are incorporated herein by reference.
3. Unless otherwise mutually agreed upon, reasonable travel expenses will be tracked separately and billed directly to Customer. Travel expenses will include cost incurred from travel (airfare, rental car, mileage, tolls and lodging). Meals, if any, will be billed at the per diem rate of \$65.

The parties acknowledge the Estimated Total pricing set forth in the table above is only an estimate based upon the information available to the parties at the time of signing this Quotation and not a not-to-exceed Price. As a consequence, the parties further acknowledge the Services may not be completed in its entirety for this amount and is subject to change as more information becomes readily available to the parties. The Estimated Total is calculated, and the Services shall be performed, on a time and material basis in accordance with Unit Price and rates set forth herein.

Quotation Acceptance

By signing below, the undersigned accepts this offer and confirms that he/she is authorized to purchase these items on behalf of Customer. This offer may be accepted by purchase order or other acknowledgement of acceptance, including, without limitation, by signing this document. Any reference to a Customer's Purchase Order or P.O. number does not indicate Logicalis' acceptance of terms and conditions referenced on/attached to any such P.O.

Accepted By:
City of Owosso

Accepted By:
Logicalis, Inc.

Signature

Signature

Robert J. Teich, Jr.

Printed Name

Printed Name

Mayor

Title

Title

Date

Date

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Attest:

Signature

_Amy K, Kirkland_____

Printed Name

_City Clerk_____

Title

Date



Warrant 637
December 12, 2023

Date	Vendor	Description	Fund	Amount
12/12/2023	Gould Law	Services rendered from November 14 2023 through December 11 2023	Varies	\$10,310.04
		Total		\$10,310.04



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

MEMORANDUM

DATE: December 11, 2023

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Annual Financial Reports – Fiscal Year Ending 6/30/2023

The City has received a completed Independent Auditor's Annual Financial Report from Berthiaume & Company for the fiscal year ended June 30, 2023.

A federal Single Audit was required for this fiscal year due to the amount of federal funds received by the City. The major programs for this audit will be ARPA – Coronavirus State and Local Fiscal Recovery Funds (21.027) and EGLE –Clean Water State Revolving Fund (66.458).

The Independent Auditor's Report is a snapshot of what happened during the fiscal year ending June 30, 2023 and the balance sheets of such date.

The audit serves as a part of the checking system by which the state of Michigan makes sure that a municipality, which legally is a creature of the state, complies with all state financial regulations. The audit also serves as a council oversight tool to review the administration's handling of City's finances. The budget serves as projected spending whereas the audit is a report of actual activity as of June 30, 2023.

The city will have to complete, approve and submit a deficit elimination plan for the Housing and Redevelopment Fund. The primary activity in this fund is associated with the redevelopment of 114-116 Main Street.

RESOLUTION NO.

**ACCEPTING AND PLACING ON FILE
THE CITY OF OWOSSO, MICHIGAN FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

WHEREAS, the City of Owosso is required by the laws of the state of Michigan to annually have an independent audit performed in accordance with generally accepted auditing standards; and

WHEREAS, the Owosso City Charter requires an independent audit be made of all accounts of the city government at the close of each fiscal year per section 8.14; and

WHEREAS, the City of Owosso employed Berthiaume and Company, certified public accountants, to audit the financial records of the City of Owosso and said audit has been completed and is presented this date to the City Council.

NOW THEREFORE BE IT RESOLVED by the City Council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso Annual Financial Report for the Fiscal Year Ended June 30, 2023, attached hereto and made a part hereof as Exhibit A, is hereby accepted and placed on file.

SECOND: A copy of the City of Owosso, Annual Financial Report for the Fiscal Year Ended June 30, 2023 will be maintained on file in the office of the City Clerk for public examination, a copy will be placed in the Shiawassee District Library Owosso Branch for public examination, and copies will be sent to those required by law and agreement.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: December 11, 2023

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Deficit Elimination Plan – Fund 254 Housing and Redevelopment Fund

RECOMMENDATION:

Approve the Deficit Elimination Plan for Fund 254 – Housing and Redevelopment Fund

BACKGROUND:

For Fiscal Year Ending 6-30-2023, the Housing and Redevelopment Fund had a deficit fund balance of \$769. This fund's primary activity was associated with the rental rehabilitation project at 114-116 Main Street. Additional costs were incurred by the city prior to the execution of the grant development agreement and funding of the developer's escrow account.

FISCAL IMPACTS:

The city will invoice the developer and/or deduct such funds from the developer's escrow account.

Document originated by:

Attachments: (1) Resolution

RESOLUTION NO.

DEFICIT ELIMINATION PLAN FOR FUND 254 – HOUSING AND REDEVELOPMENT

WHEREAS, City of Owosso's Housing and Redevelopment Fund (254) has a \$796.00 deficit fund balance as of June 30, 2023; and

WHEREAS, the primary activity in this fund is the redevelopment of apartments in the building located at 114-116 Main Street through the Rental Rehabilitation program under Michigan Economic Development Corporation (MEDC); and

WHEREAS, PA 140 of 1971 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury.

NOW THEREFORE, IT IS RESOLVED that the Council of the City of Owosso adopts the following as the Housing and Redevelopment Fund (254) Deficit Elimination Plan:

Revenue & Expenditure Items	FYE 6-30-2024	Explanation
Unrestricted Net Position (Deficit) June 30, 2023	\$ (769.00)	
REVENUE		
Federal Grant		
a. Community Development Block Grant Construction	\$ 345,124.00	57% of expenses per MEDC grant share ratio
b. Community Development Block Grant - Administrator	\$ 6,096.00	50% of remaining balance of certified grant administer required by MEDC
Other		
a. Private developer contribution	\$ 261,125.00	Required private match per MEDC grant share ratio
Total Revenues	\$ 612,345.00	
EXPENDITURES		
Community and Economic Development		
a. Construction	\$ 605,480.00	50% of construction budget per the MEDC grant agreement
b. Administrator	\$ 6,096.00	50% of remaining balance of certified grant administer required by MEDC
Total Expenditures	\$ 611,576.00	
Changes in Fund Balance	\$ 769.00	
Fund balance, end of year	\$ 0	

Explanation: The deficit amount will be charged back to the developer in FYE 6-30-2024 and classified as part of their private match per a MEDC rental rehabilitation grant program agreement. Expenses were incurred prior to a developer agreement, which created a developer escrow account, being executed.

BE IT FURTHER RESOLVED, that the City of Owosso's Finance Director submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: December 11, 2023
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Revised Credit Card Policy

RECOMMENDATION:

Approve updates to the city's credit card use policy approved in 2018.

BACKGROUND:

The City of Owosso approved a credit card use policy on June 18, 2018 as required under Public Act 266 of 1995. The policy limits departmental use of a city credit card for official business travel and conference expenditures. Expenses associated with hotels, conferences, and trainings have increased. In addition, more employees have been approved for a city issued credit card.

The revised policy for consideration includes three updates in bold font. First, clarity words have been added to allow for training, professional memberships and educational expenses be paid by a city credit card. This has been a common practice based on the intention of the original policy. Second, the city's revolving credit card limit will increase to \$20,000 from \$10,000 and individual cards will not exceed a \$2,000 purchase limit. These new limits will address increased costs experienced by staff. Third, authorization will be granted to temporarily increase an individual card purchase limit on a case-by-case basis. Establishing an individual card limit, however providing an avenue to increase it, if needed, is an attempt to limit the city's risk associated with a stolen and or compromised credit card.

FISCAL IMPACTS:

The city of Owosso will be responsible for a revolving credit card limit of \$20,000. Individual cards issued to designated employees will not exceed \$2,000 unless increased on a case-by-case basis temporarily.

Attachments: (1) Resolution

RESOLUTION NO.

**CITY OF OWOSSO, MICHIGAN
REVISED CREDIT CARD POLICY**

WHEREAS, the City of Owosso approved Resolution No. 101-2018 on June 18, 2018 adopting a credit card policy and wishes to update such policy; and

WHEREAS, the City of Owosso wishes to use a credit card restricted to the payment of travel, **training/education, professional memberships and** conference expenditures for all departments in conducting official business of the City; and

WHEREAS, the City of Owosso wishes to use a credit card restricted for use to only designated personnel approved by the City Manager; and

WHEREAS, in accordance with Public Act 266 of 1995 the City is required to adopt a Credit Card Use policy; and

THEREFORE, BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the Finance Director or designee is responsible for credit card issuance, accounting, monitoring, retrieval and for overseeing compliance with credit card policies and procedures.
- SECOND: that the credit card will be issued and used only by authorized City of Owosso employees.
- THIRD: that the user of the credit card will submit documentation, in a timely organized manner, for every purchase which includes in detail the goods or services purchased, the date of purchase and the official business for which purchased.
- FOURTH: that the employee issued the credit card is responsible for its protection and custody and will immediately notify the City of Owosso Finance Department if the card is lost or stolen and will turn in the card prior to termination of employment.
- FIFTH: that the Finance Director for the City of Owosso will establish internal controls including proper approval(s) of invoices before payment and that statements will be paid in full within not more than 60 days of the statement date.
- SIXTH: that the misuse of the credit card by an employee will result in revocation of the card and/or criminal charges and/or termination of employment.
- SEVENTH: that the total combined authorized credit limit of the credit cards issued by the City of Owosso will not exceed the credit limit of **\$20,000, individual card limits will not exceed \$2,000 and authorization is granted to increase individual card limits temporarily on a case-by-case basis.**
- EIGHTH: that the policy and procedures adopted by this resolution will be separately compiled and made available to the public by the City Clerk.



202 S. WATER • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 •

MEMORANDUM

DATE: December 12, 2023

TO: Owosso City Council

FROM: Kevin Lenkart
Chief of Public Safety

RE: Agreement for Ambulance Services to Owosso Charter Township

Recommendation:

Staff recommends approval of a contract between the City of Owosso (Owosso) and Owosso Charter Township (Township) for the provision of ambulance coverage by Owosso to the Township.

Background:

The Township wishes to contract with Owosso to provide ambulance coverage to the residents of Owosso Township.

Over the last several months, officials from Owosso Charter Township and Owosso Fire staff have met to discuss Owosso City Fire/EMS providing ambulance coverage to the Township. The attached contract was approved by Owosso Township Board on December 11, 2023.

Fiscal Impacts:

Revenue: The Township shall pay the city the sum of \$85.00 per residence plus its charges for businesses, churches, and campgrounds. The estimated revenue from the assessment will be \$228,000.00.

** This amount may change based on the final numbers of dwellings/households, churches, and businesses (including number of employees).

The Owosso Fire Department charges users of the ambulance service for services provided. Revenue for ambulance fees is based on a variety of factors: this amount is affected by the payer

mix (e.g. Medicare, Medicaid, commercial or third-party insurance, or self-pay) and service mix (e.g. ALS or BLS, emergency or non-emergency).

The estimated number of ambulance runs for Owosso Township is 39 runs per month. The revenue for these calls is estimated at \$130,000.00 per year. ** This is based on the average number of patients that are transported to a medical facility.

Estimated Revenue: \$358,000.00

Expenditures: The Owosso Fire Department plans to add three (3) additional firefighters/paramedics (one assigned per shift). The cost of additional personnel will be \$302,409.00. (based on current pay-scale).

Additional expenses for the ambulance contract include:

- | | |
|--|-------------|
| a. Uniforms/Fire gear for three new employees: | \$10,000.00 |
| b. Additional medical supplies: | \$8,000.00 |
| c. Fuel | \$10,000.00 |
| d. Vehicle Expenses | \$7,500.00 |

Estimated Expenses: \$337,990.00

RESOLUTION NO.

**AUTHORIZING AN AGREEMENT FOR AMBULANCE SERVICE
BETWEEN THE CITY OF OWOSSO AND OWOSSO CHARTER TOWNSHIP**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, operates a Fire Department which has the ability to provide ambulance service to outlying areas; and

WHEREAS, the City of Owosso Public Safety Department and Owosso Charter Township desire to enter into an agreement for the provision of ambulance coverage by the City to the Township.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into an agreement with Owosso Charter Township for the provision of ambulance coverage by the City on behalf of the Township.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document, substantially in the form attached, Contract for Ambulance Services with Owosso Charter Township/City of Owosso.

AGREEMENT FOR AMBULANCE SERVICES

OWOSSO CHARTER TOWNSHIP/CITY OF OWOSSO

This Agreement for Ambulance Services is entered into the ____ day of _____, 2024, by **Owosso Charter Township** ("Township"), a Michigan Municipal Corporation of 410 S. Delaney Road, Owosso, Michigan 48867, and the City of Owosso, ("City"), a Michigan municipal corporation, of 301 West Main Street, Owosso, Michigan 48867.

WHEREAS THE TOWNSHIP wants to make available ambulance services to the residents of Owosso Charter Township, Shiawassee County, Michigan and others; and

WHEREAS THE TOWNSHIP wishes to contract with the City to provide ambulance services to the residents and others of Owosso Charter Township, Shiawassee County, Michigan;

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. The definitions contained in Act 1990 of 1979, MCL 333.20901 through 333.20979 shall apply to this Agreement.
2. The City shall provide basic and advanced life support and non-emergent ambulance service within Owosso Charter Township as it is now furnishing to any company or resident within the City of Owosso on a 24 hour per day, seven days a week basis during the term of this Agreement.
3. The parties understand and agree that the City shall provide its ambulance service from its location at 202 South Water Street, Owosso, Michigan.
4. The City shall maintain such mutual aid agreements as are necessary to provide back-up service to Owosso Charter Township.
5. The City when making a run to provide service to the Township, shall have a response time of not more than 12 minutes, no less than 80% of the time.

The city will report these run times to the Township monthly.

6. The City shall charge users of the ambulance service and their insurers for services provided. It is agreed that the City shall be responsible for billing users of the service. The City shall use collection methods that are legally acceptable. All accounts receivable for ambulance service prior to the effective date of this Agreement shall remain the property of the prior ambulance provider.

7. The city will provide a monthly report to the Township as to the number of runs in the Township and run times as well as a breakdown of the nature of the run e.g. residence, business, mutual aid, transfer.

8. The number of dwellings/households, churches, businesses and campgrounds shall be determined as of December 31st, preceding the year in which the annual installments are due. The Township shall advise the City during the month of January each year of the number of dwellings/households, churches and businesses (including the number of employees) in order for the City to plan its budget.

The city will provide a yearly financial report of the expense and income for providing its services to the Township.

9. The Township shall pay the city the sum of \$85.00 per residence plus its charges for businesses, churches and campgrounds. This is based upon the Township's Special Assessment. Payment by Township to the city shall be no later than the 15th day of May for each calendar year of this agreement.

10. Both Township and City shall annually review the terms of this agreement.

11. The Township and the City may review the assessment upon request of either party. However, based on increases in costs, loss of revenue and other unforeseen circumstances the City may request an increase in assessment after two (2) years. The city will submit all documentation to the Township for their evaluation prior to requesting an increase. It shall be the responsibility of the Township to communicate with its citizens the need for the rate increase and/or adjustment.

12. Township and the City shall immediately establish agreements, protocols, policies and procedures with Shiawassee County Central Dispatch which are necessary to properly implement this Agreement.

13. The City shall comply with all applicable laws in the United States, State of Michigan, and local ordinances now or hereafter existing, and with all applicable Federal and State rules and regulations now or hereafter existing relating to any of the services provided to this contract. The City shall specifically comply with applicable provisions of 1990 PA 1979 [MCLA 333.20901 through 333.20979, including any future amendments or additions thereto, together with any rules and regulations promulgated thereunder, now or hereafter existing or amended.

14. City shall acquire and maintain during the term, and thereafter, extending through the term of this Agreement, liability insurance covering services provided by City of the following types and limits:

- a. Commercial general liability insurance with minimum limits of One Million and No/100 (\$1,000,000.00) Dollars, each occurrence, and Two Million and No/100 (\$2,000,000.00) Dollars, general aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad from property damage, personal injury (including coverage for contractual and employee acts), blanket contractual, independent Consultant's, products and completed operations. The policy shall contain a severability of interest provision and shall be endorsed to include the following as Additional Named Insured: Owosso Charter Township and all elected and appointed officials, all employees and volunteers, agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the Municipality as additional insured, coverage afforded is considered to be primary and any other insurance the Municipality may have in effect shall be considered secondary and/or excess. No additional insured endorsement shall contain any exclusion for bodily injury or property damage arising from completed operations.
- b. Automobile Liability insurance including Michigan No-Fault coverages with minimum limits of One Million and NO/100 (\$1,000,000.00) Dollars, each occurrence, combined single limit for Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles.
- c. Professional Liability insurance with minimum limits of Five Million and No/100 (\$5,000,000.00) Dollars, each claim, and Five Million and No/100 (\$5,000,000.00) Dollars, general aggregate. If this policy is claims made form, the contractor shall be required to keep the policy in force or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.
- d. Worker's Compensation Insurance as required by State statute.
- e. Cancellation Notice: Policies, as described above, shall be endorsed to state the following: Its understood and agreed Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction and/or Material Change shall be sent to the Owosso Charter Township, 410 S. Delaney Road, Owosso, Michigan 48867.

15. The legal relationship of the City to the Township is that of an independent contractor. The employees of either party shall not be considered an agent or employee of other party for any purpose.

16. The city agrees to defend, hold harmless and indemnify the Township, its members, agents, officials and employees from any and all claims of liability arising directly or indirectly from the City's acts or omissions in furtherance of this Agreement.

17. The terms of the Agreement shall commence **April 1, 2024**, and shall continue indefinitely, unless terminated as provided below:

- a. by mutual agreement of the parties;
- b. by either party with or without cause upon ninety (90) days prior written notice.

Termination shall not affect any liability or any other obligation which may accrue prior to such termination. In which case the subsidy payments referenced in Paragraph 6 shall be prorated to the effective termination date unless otherwise mutually agreed by the parties.

18. This Agreement shall be construed and applied in such manner as to minimize unenforceability of any provision. In the event that any provision of this Agreement, in whole or in part (or the application of any provision to a specific situation), is held to be invalid or unenforceable, if possible, such provision shall be deemed rewritten and revised in a manner which eliminates the offending language but maintains the overall intent, in context, of this Agreement. However, if that is not possible, the offending language shall be deemed removed, with this Agreement otherwise remaining in full force and effect, so long as doing so would not result in substantial unfairness or injustice to any of the parties.

19. This Agreement shall be construed and enforced in accordance with, and governed by, the law and decisions of the State of Michigan.

20. No person or entity, apart from participating municipalities as public or corporation entities, is intended to be nor is, in fact, a beneficiary entitled to enforce, use or rely upon this Agreement for any reason or any legal proceeding.

21. This Agreement constitutes the entire agreement of the parties. All prior agreements between the parties, whether written or oral, are merged herein and shall be of no force or effect.

CITY OF OWOSSO

BY: _____
Robert J. Teich
ITS: Mayor

ATTEST:

BY: _____
Amy K. Kirkland
ITS: City Clerk

OWOSSO CHARTER TOWNSHIP

BY: _____
Steve Schwiekert
ITS: Supervisor

BY: _____
Pat Skvarenina
ITS: Township Clerk

PREPARED BY:

Scott J. Gould (P76101)
Owosso City Attorney
114 East Main Street, Suite 218
Owosso, Michigan 48867
989-729-0071

&

Lynn D. Bowne (25976)
Township Attorney
114 East Main Street, Suite 215
Owosso, Michigan 48867
989-723-2900

From:	Building Department
To:	Owosso City Council
Report Month:	NOVEMBER 2023

Category	Estimated Cost	Permit Fee	Number of Permits
ACCESSORY STRUCTURES	\$0	\$75	1
COMMERCIAL NEW CONSTRUCTION	\$155,000	\$1,305	1
DECK	\$1,250	\$220	2
DEMOLITION	\$1,600	\$115	1
Electrical	\$0	\$910	5
FENCE PERMIT	\$0	\$0	2
Mechanical	\$0	\$4,955	20
NEW BUSINESS	\$0	\$75	1
NON-RES. ADD/ALTER/REPAIR	\$703,267	\$4,725	1
Plumbing	\$0	\$580	4
RES. ADD/ALTER/REPAIR	\$34,180	\$595	2
ROOF	\$83,671	\$1,325	9
ROW-SIDEWALK OCCUPANCY	\$0	\$0	3
ROW-UTILITY	\$0	\$100	2
SIDING	\$22,500	\$270	4
SIGN PERMIT	\$0	\$54	1
WINDOWS	\$7,558	\$80	1
Totals	\$1,009,026	\$15,384	60

2022 COMPARISON TOTALS

NOVEMBER 2022

\$208,031

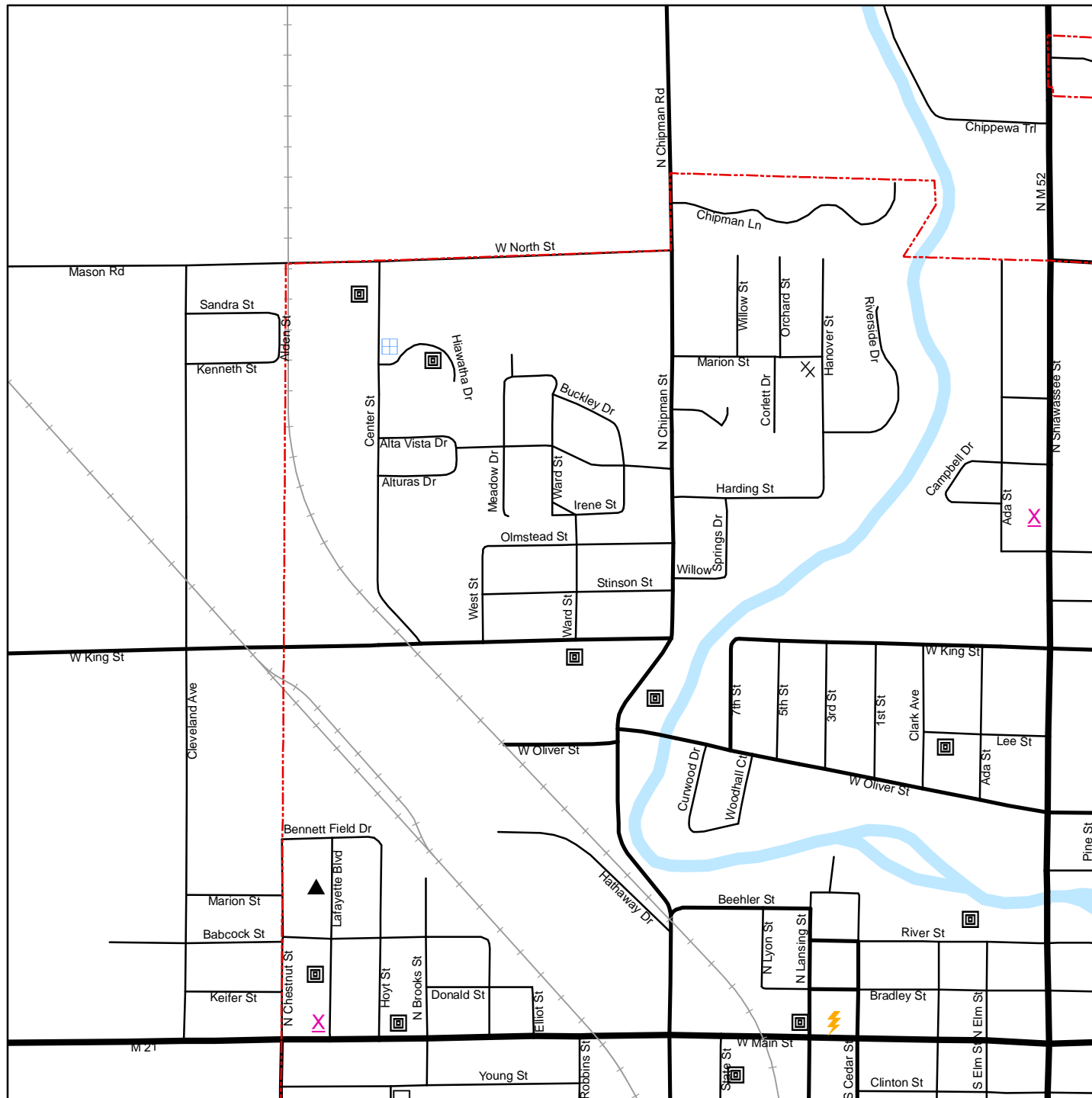
\$10,351

71

City of Owosso

Permit Activity
November 2023

NW Quadrant



Category

- ⚡ Electrical
- ✕ Fence Permit
- ▣ Mechanical
- ▲ Roof
- Siding
- ✕ Utilities
- ▣ Windows

Other Features

- City Limit
- Railroads
- River & Lakes

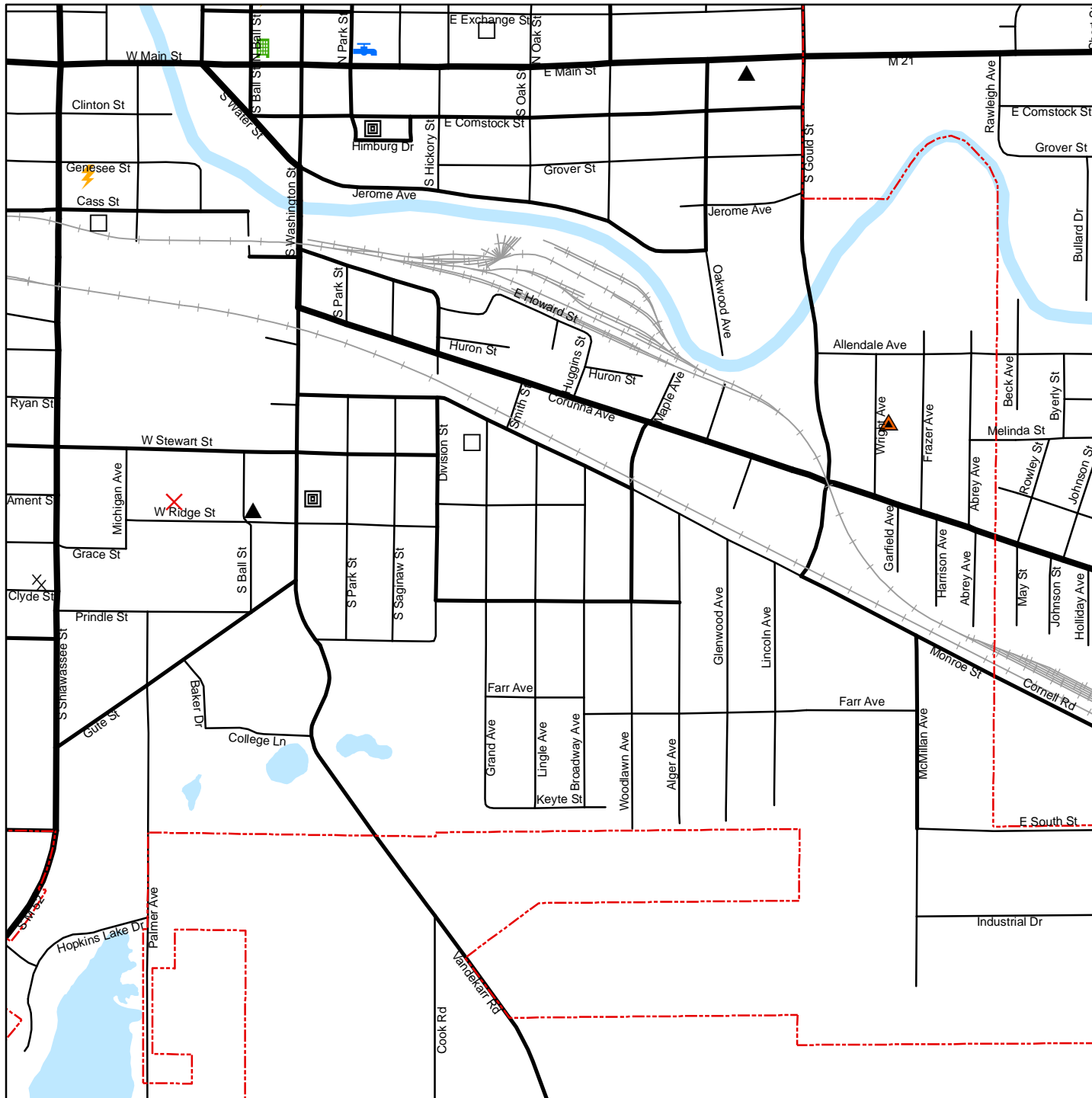
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City of Owosso

Permit Activity
November 2023

SE Quadrant



Category

- Demolition
- Electrical
- Fence Permit
- Mechanical
- Non-Res. Add/Alter/Repair
- Plumbing
- Roof
- ROW-Utility
- Siding

Other Features

- City Limit
- Railroads
- River & Lakes

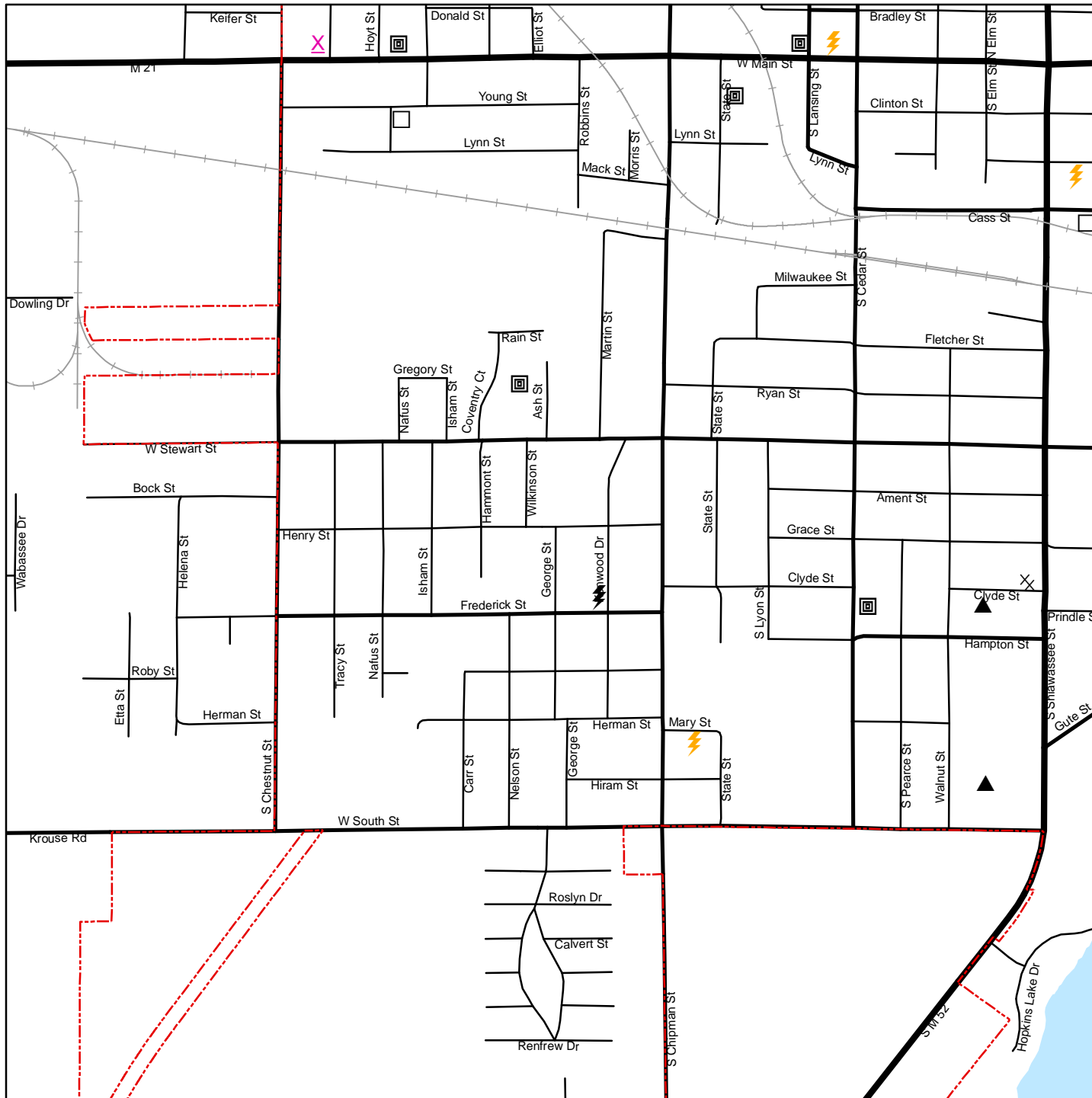
0 300 600 900 1,200 Feet






City of Owosso

Permit Activity
November 2023




SW Quadrant



Category

-  Electrical
-  Electrical & Mechanical
-  Fence Permit
-  Mechanical
-  Roof
-  Siding
-  Utilities

Other Features

-  City Limit
-  Railroads
-  River & Lakes

0 300 600 900 1,200
Feet



NOVEMBER 2023

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ACCESSORY STRUCTURES								
ENF 21-1764	GENESEE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/22/2021	11/02/2023	12/07/2023		N
				Total Entries	1			
AUTO REP/JUNK VEH								
ENF 23-0930	ADA ST	RESOLVED	CLOSED	08/30/2023	11/08/2023		11/08/2023	Y
ENF 23-0706	CORUNNA AVE	INSPECTED PROPERTY	2ND TICKET ISSUED	07/13/2023	11/29/2023	12/13/2023		N
ENF 23-1165	NELSON ST	RESOLVED	CLOSED	11/01/2023	11/30/2023		11/30/2023	N
				Total Entries	3			
BUILDING VIOL								
ENF 18-0622	W OLIVER ST	INSPECTED PROPERTY	REF TO CITY ATTY	08/10/2018	11/20/2023	12/21/2023		IND
				Total Entries	1			
BUILDING VIOL								
ENF 19-0167	TRACY ST	INSPECTED PROPERTY	REF TO CITY ATTY	03/15/2019	11/01/2023	01/04/2024		N
ENF 20-0748	MARTIN ST	INSPECTED PROPERTY	REF TO CITY ATTY	09/16/2020	11/01/2023	01/01/2024		VAC
ENF 21-0307	N WASHINGTON ST	INSPECTED PROPERTY	LETTER SENT	03/03/2021	11/01/2023	12/04/2023		COMM
ENF 20-0972	E WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/18/2020	11/02/2023	12/07/2023		N
ENF 22-1131	E MASON ST	INSPECTED PROPERTY	3RD TICKET ISSUED	08/10/2022	11/02/2023	12/07/2023		Y
ENF 23-0288	W EXCHANGE ST	INSPECTED PROPERTY	CLOSED	04/05/2023	11/02/2023		11/02/2023	COMM
ENF 21-1156	E WILLIAMS ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/01/2023	11/06/2023	04/29/2024		N
ENF 21-1886	PRINDLE ST	HOMEOWNER CALLED IN	RECHECK SCHEDULED	12/17/2021	11/06/2023	04/17/2024		VAC
ENF 22-0067	N WASHINGTON ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	01/24/2022	11/06/2023	12/06/2023		N
ENF 22-1352	CORUNNA AVE	INSPECTED PROPERTY	PENDING PERMIT APPLICATION	10/03/2022	11/06/2023	12/06/2023		N

NOVEMBER 2023

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
APPLICATION								
ENF 23-1139	ADAMS ST	OBTAINED PERMIT	CLOSED	10/24/2023	11/06/2023		11/06/2023	N
ENF 23-0569	WOODLAWN AVE	FINAL NOTICE SENT	RECHECK SCHEDULED	06/12/2023	11/07/2023	12/07/2023		N
ENF 23-0612	W EXCHANGE	INSPECTED PROPERTY	REF TO CITY ATTY	06/20/2023	11/07/2023	12/07/2023		N
ENF 23-0542	GROVER ST	INSPECTED PROPERTY	2ND NOTICE SENT	06/06/2023	11/13/2023	12/13/2023		Y
ENF 23-1231	S CEDAR ST	LETTER SENT	RECHECK SCHEDULED	11/14/2023	11/14/2023	02/13/2024		N
ENF 23-0270	E STEWART ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	03/29/2023	11/15/2023	12/18/2023		Y
ENF 23-1194	YOUNG ST	LETTER SENT	CLOSED	11/07/2023	11/15/2023		11/16/2023	N
ENF 22-0249	S CHIPMAN	OBTAINED PERMIT	CLOSED	03/07/2022	11/17/2023		11/17/2023	N
ENF 23-1007	TRACY ST	INSPECTED PROPERTY	RED-TAGGED	09/21/2023	11/20/2023	01/04/2024		N
ENF 22-0677	N SHIAWASSEE ST	INSPECTED PROPERTY	REF TO CITY ATTY	05/19/2022	11/21/2023	12/19/2023		VAC
ENF 23-0254	YOUNG ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/21/2023	11/21/2023	12/19/2023		VAC
ENF 22-0425	WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	04/12/2022	11/22/2023	01/22/2024		N
ENF 22-1586	W EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2022	11/22/2023	12/21/2023		COMM
ENF 23-0631	N SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/22/2023	11/22/2023	12/21/2023		N
ENF 23-1275	N WASHINGTON ST	LETTER SENT	RECHECK SCHEDULED	11/21/2023	11/28/2023	12/05/2023		COMM
ENF 20-0720	HURON ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	09/10/2020	11/30/2023	12/28/2023		N
ENF 22-0167	S CEDAR ST	INSPECTED PROPERTY	REF TO CITY ATTY	02/15/2022	11/30/2023	01/04/2024		N
ENF 22-1626	BROADWAY AVE	RESOLVED	CLOSED	12/07/2022	11/30/2023		11/30/2023	N

Total Entries

28

CHICKENS

12/01/23

Code Enforcement Activity

3/17

NOVEMBER 2023

Enf. Number	Address		Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-1306	RANDOLPH ST		RESOLVED	CLOSED	11/27/2023	11/27/2023		11/27/2023	N
					Total Entries	1			
DOORS IN VIOLATION									
ENF 22-1567	N	SAGINAW ST	CONTACT WITH OWNER	EXTENSION GRANTED	11/23/2022	11/10/2023	05/30/2024		Y
					Total Entries	1			
DRAIN ISSUES									
ENF 23-1308	N	CHIPMAN ST	RESOLVED	CLOSED	11/27/2023	11/27/2023		11/27/2023	N
					Total Entries	1			
EXTERIOR PAINT/SIDING									
ENF 23-0812	KENWOOD DR		INSPECTED PROPERTY	2ND NOTICE SENT	07/31/2023	11/02/2023	04/04/2024		N
ENF 20-0143	LYNN ST		INSPECTED PROPERTY	PENDING 1ST TICKET	03/05/2020	11/07/2023	12/07/2023		N
ENF 21-0024	E	EXCHANGE ST	OBTAINED PERMIT	CLOSED	01/12/2021	11/07/2023		11/07/2023	N
ENF 21-0040	WOODLAWN AVE		INSPECTED PROPERTY	RECHECK SCHEDULED	01/12/2021	11/13/2023	12/12/2023		N
ENF 23-0568	WALNUT ST		INSPECTED PROPERTY	RECHECK SCHEDULED	06/08/2023	11/14/2023	04/30/2024		N
ENF 20-0174	S	OAK ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/18/2020	11/15/2023	05/15/2024		N
ENF 21-0041	MILWAUKEE ST		INSPECTED PROPERTY	3RD TICKET ISSUED	01/12/2021	11/15/2023	12/27/2023		VAC
					Total Entries	7			
FENCE VIOLATION									
ENF 23-1277	HATHAWAY DR		INSPECTED PROPERTY	EMAILED OWNER	11/21/2023	11/30/2023	12/14/2023		COMM
					Total Entries	1			
FIRE DAMAGE									
ENF 23-0866	CORUNNA AVE		OBTAINED PERMIT	RECHECK SCHEDULED	08/15/2023	11/02/2023	12/07/2023		Y

NOVEMBER 2023

Enf. Number	Address		Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0940	CASS ST		INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	09/05/2023	11/02/2023	12/07/2023		N
ENF 23-0701	E	EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/12/2023	11/06/2023	12/06/2023		N
ENF 23-0788	S	SHIAWASSEE ST	OBTAINED PERMIT	CLOSED	07/26/2023	11/14/2023		11/14/2023	Y
ENF 23-1003	CASS ST		INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	09/19/2023	11/15/2023	12/14/2023		N
ENF 22-0193	S	CHIPMAN ST	INSPECTED PROPERTY	REF TO CITY ATTY	02/21/2022	11/20/2023	12/20/2023		Y
ENF 23-0174	N	HICKORY ST	INSPECTED PROPERTY	RED-TAGGED	02/23/2023	11/22/2023	12/21/2023		VAC

Total Entries	7
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FRONT YARD PARKING

ENF 23-1147	S	CHIPMAN ST	RESOLVED	CLOSED	10/26/2023	11/01/2023		11/01/2023	Y
ENF 23-1154	MARTIN ST		RESOLVED	CLOSED	10/30/2023	11/06/2023		11/06/2023	N
ENF 23-1161	S	SHIAWASSEE ST	RESOLVED	CLOSED	10/31/2023	11/08/2023		11/08/2023	Y
ENF 23-1162	S	SHIAWASSEE ST	RESOLVED	CLOSED	10/31/2023	11/14/2023		11/14/2023	N
ENF 23-1190	ALLENDAL AVE		RESOLVED	CLOSED	11/07/2023	11/14/2023		11/14/2023	N
ENF 23-1212	HARDING AVE		RESOLVED	CLOSED	11/13/2023	11/20/2023		11/20/2023	N
ENF 23-1214	RYAN ST		RESOLVED	CLOSED	11/13/2023	11/20/2023		11/20/2023	N
ENF 23-1230	WALNUT ST		RESOLVED	CLOSED	11/14/2023	11/21/2023		11/21/2023	N
ENF 23-1303	ALGER AVE		LETTER SENT	RECHECK SCHEDULED	11/27/2023	11/27/2023	12/06/2023		N
ENF 23-1280	N	SHIAWASSEE ST	RESOLVED	CLOSED	11/21/2023	11/28/2023		11/28/2023	Y
ENF 23-1322	W	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/30/2023	11/30/2023	12/07/2023		N

Total Entries	11
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FURNITURE OUTSIDE

NOVEMBER 2023

Enf. Number	Address		Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-1199	HOLLY CT		RESOLVED	CLOSED	11/08/2023	11/15/2023		11/15/2023	N
ENF 23-1305	E	EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/27/2023	11/27/2023	12/04/2023		Y
ENF 23-1314	GLENWOOD AVE		LETTER SENT	RECHECK SCHEDULED	11/29/2023	11/29/2023	12/13/2023		N
Total Entries					3				
GARBAGE & DEBRIS									
ENF 20-0878	N	HICKORY ST	INSPECTED PROPERTY	CLOSED	10/26/2020	10/25/2023		11/22/2023	VAC
ENF 22-1388	YOUNG ST		INSPECTED PROPERTY	PARTIALLY RESOLVED	10/11/2022	11/01/2023	12/04/2023		N
ENF 23-0998	E	OLIVER ST	RESOLVED	CLOSED	09/18/2023	11/07/2023		11/07/2023	N
ENF 22-1417	W	MAIN ST	RESOLVED	CLOSED	10/18/2022	11/08/2023		11/08/2023	N
ENF 23-0997	E	WILLIAMS ST	RESOLVED	CLOSED	09/18/2023	11/08/2023		11/08/2023	N
ENF 23-1141	ISHAM ST		RESOLVED	CLOSED	10/24/2023	11/08/2023		11/08/2023	N
ENF 23-0792	STATE ST		RESOLVED	CLOSED	07/27/2023	11/14/2023		11/14/2023	VAC
ENF 23-1188	OAKWOOD AVE		INSPECTED PROPERTY	CLOSED	11/07/2023	11/14/2023		11/14/2023	N
ENF 23-0795	E	STEWART ST	RESOLVED	CLOSED	07/27/2023	11/15/2023		11/15/2023	Y
ENF 23-1192	GROVER ST		RESOLVED	CLOSED	11/07/2023	11/21/2023		11/21/2023	N
ENF 23-1219	RIVER ST		RESOLVED	CLOSED	11/13/2023	11/21/2023		11/21/2023	N
ENF 23-1017	GENESEE ST		HOMEOWNER CALLED IN	CLOSED	09/25/2023	11/22/2023		11/22/2023	Y
ENF 23-1028	CORUNNA AVE		CONTACT WITH OWNER	RECHECK SCHEDULED	09/26/2023	11/22/2023	12/27/2023		N
ENF 23-1075	MOORE ST		LETTER SENT	2ND NOTICE SENT	10/09/2023	11/22/2023	12/06/2023		N
ENF 23-1207	BROADWAY AVE		RESOLVED	CLOSED	11/09/2023	11/22/2023		11/22/2023	N
ENF 23-1262	ALGER AVE		RESOLVED	CLOSED	11/20/2023	11/27/2023		11/27/2023	N

Code Enforcement Activity
NOVEMBER 2023

Enf. Number		Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-1307	E	MASON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/27/2023	11/27/2023	12/12/2023		Y
ENF 23-1186	S	CHIPMAN ST	RESOLVED	CLOSED	11/06/2023	11/28/2023		11/28/2023	N
ENF 23-1272	E	MAIN ST	LETTER SENT	RECHECK SCHEDULED	11/20/2023	11/28/2023	12/05/2023		N
ENF 23-1106		FLETCHER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	10/16/2023	11/29/2023	12/07/2023		N
ENF 23-1317	N	HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2023	11/29/2023	12/06/2023		N
ENF 23-1318	W	SOUTH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2023	11/29/2023	12/13/2023		N
ENF 23-1284	S	CHIPMAN ST	LETTER SENT	RECHECK SCHEDULED	11/22/2023	12/01/2023	12/14/2023		VAC
ENF 23-1298	N	DEWEY ST	LETTER SENT	RECHECK SCHEDULED	11/22/2023	12/01/2023	12/14/2023		N
ENF 23-1321		FREDERICK ST	LETTER SENT	RECHECK SCHEDULED	11/30/2023	12/01/2023	12/14/2023		N

Total Entries 25

GARBAGE/JUNK IN ROW

ENF 23-1070		CORUNNA AVE	RESOLVED	CLOSED	10/09/2023	11/01/2023		11/01/2023	N
ENF 23-1073	E	MASON ST	RESOLVED	CLOSED	10/09/2023	11/01/2023		11/01/2023	Y
ENF 23-1082	S	CEDAR ST	RESOLVED	CLOSED	10/11/2023	11/01/2023		11/01/2023	Y
ENF 23-1121		FREDERICK ST	RESOLVED	CLOSED	10/18/2023	11/01/2023		11/01/2023	N
ENF 23-1125		GRACE ST	RESOLVED	CLOSED	10/19/2023	11/01/2023		11/01/2023	N
ENF 23-1142	N	DEWEY ST	RESOLVED	CLOSED	10/25/2023	11/01/2023		11/01/2023	Y
ENF 23-1143		LINGLE AVE	RESOLVED	CLOSED	10/25/2023	11/01/2023		11/01/2023	N
ENF 23-1144		HENRY ST	RESOLVED	CLOSED	10/25/2023	11/01/2023		11/01/2023	N
ENF 23-1145	W	STEWART ST	RESOLVED	CLOSED	10/25/2023	11/01/2023		11/01/2023	N
ENF 23-1148		PEARCE ST	RESOLVED	CLOSED	10/26/2023	11/01/2023		11/01/2023	N

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ENF 23-1149	AMENT ST	RESOLVED	CLOSED	10/26/2023	11/01/2023		11/01/2023	N
ENF 23-1150	STATE ST	RESOLVED	CLOSED	10/26/2023	11/01/2023		11/01/2023	N
ENF 23-1146	BEEHLER ST	INSPECTED PROPERTY	CLOSED	10/26/2023	11/02/2023		11/02/2023	N
ENF 23-1129	KRUST DR	RESOLVED	CLOSED	10/23/2023	11/06/2023		11/06/2023	N
ENF 23-1132	E MASON ST	RESOLVED	CLOSED	10/23/2023	11/06/2023		11/06/2023	Y
ENF 23-1153	W SOUTH ST	RESOLVED	CLOSED	10/30/2023	11/06/2023		11/06/2023	N
ENF 23-1155	STRATFORD DR	RESOLVED	CLOSED	10/30/2023	11/06/2023		11/06/2023	N
ENF 23-1156	W RIDGE ST	RESOLVED	CLOSED	10/30/2023	11/06/2023		11/06/2023	N
ENF 23-1100	OAKWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	10/16/2023	11/07/2023	12/06/2023		N
ENF 23-1114	STATE ST	RESOLVED	CLOSED	10/17/2023	11/07/2023		11/07/2023	N
ENF 23-1135	GOODHUE ST	RESOLVED	CLOSED	10/24/2023	11/07/2023		11/07/2023	N
ENF 23-1136	OLMSTEAD ST	RESOLVED	CLOSED	10/24/2023	11/07/2023		11/07/2023	N
ENF 23-1137	N WASHINGTON ST	RESOLVED	CLOSED	10/24/2023	11/07/2023		11/07/2023	N
ENF 23-1157	ABBOTT ST	RESOLVED	CLOSED	10/30/2023	11/07/2023		11/07/2023	N
ENF 23-1160	GOODHUE ST	RESOLVED	CLOSED	10/31/2023	11/07/2023		11/07/2023	N
ENF 23-1122	E MASON ST	RESOLVED	CLOSED	10/18/2023	11/08/2023		11/08/2023	N
ENF 23-1166	E MASON ST	RESOLVED	CLOSED	11/01/2023	11/08/2023		11/08/2023	N
ENF 23-1167	E MASON ST	RESOLVED	CLOSED	11/01/2023	11/08/2023		11/08/2023	N
ENF 23-1168	N GOULD ST	INSPECTED PROPERTY	CLOSED	11/01/2023	11/08/2023		11/08/2023	N
ENF 23-1169	E KING ST	RESOLVED	CLOSED	11/01/2023	11/08/2023		11/08/2023	N
ENF 23-1171	S CEDAR ST	RESOLVED	CLOSED	11/01/2023	11/08/2023		11/08/2023	N

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ENF 23-1118	N	DEWEY ST	RESOLVED	CLOSED	10/17/2023	11/09/2023		11/09/2023	Y
ENF 23-1170	N	WASHINGTON ST	RESOLVED	CLOSED	11/01/2023	11/09/2023		11/09/2023	N
ENF 23-1174	E	EXCHANGE ST	RESOLVED	CLOSED	11/06/2023	11/13/2023		11/13/2023	N
ENF 23-1175	N	DEWEY ST	RESOLVED	CLOSED	11/06/2023	11/13/2023		11/13/2023	N
ENF 23-1177		RYAN ST	RESOLVED	CLOSED	11/06/2023	11/13/2023		11/13/2023	N
ENF 23-1179	N	WASHINGTON ST	RESOLVED	CLOSED	11/06/2023	11/13/2023		11/13/2023	N
ENF 23-1180		SUMMIT ST	RESOLVED	CLOSED	11/06/2023	11/13/2023		11/13/2023	N
ENF 23-1193	N	DEWEY ST	RESOLVED	CLOSED	11/07/2023	11/14/2023		11/14/2023	N
ENF 23-1196	W	STEWART ST	RESOLVED	CLOSED	11/08/2023	11/15/2023		11/15/2023	N
ENF 23-1197		WILKINSON ST	RESOLVED	CLOSED	11/08/2023	11/15/2023		11/15/2023	N
ENF 23-1201		LYNN ST	RESOLVED	CLOSED	11/08/2023	11/15/2023		11/15/2023	N
ENF 23-1203	N	CHIPMAN ST	RESOLVED	CLOSED	11/09/2023	11/15/2023		11/15/2023	N
ENF 23-1205		LINGLE AVE	RESOLVED	CLOSED	11/09/2023	11/15/2023		11/15/2023	N
ENF 23-1208		CASS ST	RESOLVED	CLOSED	11/09/2023	11/15/2023		11/15/2023	N
ENF 23-1209		FLETCHER ST	RESOLVED	CLOSED	11/09/2023	11/15/2023		11/15/2023	N
ENF 23-1176	S	CHIPMAN ST	RESOLVED	CLOSED	11/06/2023	11/20/2023		11/20/2023	N
ENF 23-1178	N	WASHINGTON ST	RESOLVED	CLOSED	11/06/2023	11/20/2023		11/20/2023	Y
ENF 23-1181		MARTIN ST	RESOLVED	CLOSED	11/06/2023	11/20/2023		11/20/2023	N
ENF 23-1182		CORUNNA AVE	RESOLVED	CLOSED	11/06/2023	11/20/2023		11/20/2023	Y
ENF 23-1187	S	OAK ST	RESOLVED	CLOSED	11/06/2023	11/20/2023		11/20/2023	Y

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ENF 23-1204	WILTSHIRE DR	RESOLVED	CLOSED	11/09/2023	11/20/2023		11/20/2023	N
ENF 23-1213	S CHIPMAN ST	RESOLVED	CLOSED	11/13/2023	11/20/2023		11/20/2023	Y
ENF 23-1217	S WASHINGTON ST	RESOLVED	CLOSED	11/13/2023	11/20/2023		11/20/2023	Y
ENF 23-1189	N SHIAWASSEE ST	RESOLVED	CLOSED	11/07/2023	11/21/2023		11/21/2023	N
ENF 23-1218	N LANSING ST	RESOLVED	CLOSED	11/13/2023	11/21/2023		11/21/2023	Y
ENF 23-1228	AMENT ST	RESOLVED	CLOSED	11/14/2023	11/21/2023		11/21/2023	N
ENF 23-1232	N PARK ST	RESOLVED	CLOSED	11/14/2023	11/21/2023		11/21/2023	N
ENF 23-1234	JACKSON DR	RESOLVED	CLOSED	11/14/2023	11/21/2023		11/21/2023	N
ENF 23-1210	STATE ST	RESOLVED	CLOSED	11/09/2023	11/22/2023		11/22/2023	N
ENF 23-1261	ALGER AVE	LETTER SENT	RECHECK SCHEDULED	11/20/2023	11/27/2023	12/05/2023		N
ENF 23-1264	S DEWEY ST	RESOLVED	CLOSED	11/20/2023	11/27/2023		11/27/2023	N
ENF 23-1265	W KING ST	RESOLVED	CLOSED	11/20/2023	11/27/2023		11/27/2023	Y
ENF 23-1266	W KING ST	RESOLVED	CLOSED	11/20/2023	11/27/2023		11/27/2023	N
ENF 23-1268	THIRD ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/20/2023	11/27/2023	12/04/2023		N
ENF 23-1269	S CHIPMAN ST	RESOLVED	CLOSED	11/20/2023	11/27/2023		11/27/2023	Y
ENF 23-1270	LYNN ST	RESOLVED	CLOSED	11/20/2023	11/27/2023		11/27/2023	N
ENF 23-1271	LYNN ST	RESOLVED	CLOSED	11/20/2023	11/27/2023		11/27/2023	N
ENF 23-1273	N OAK ST	RESOLVED	CLOSED	11/20/2023	11/27/2023		11/27/2023	N
ENF 23-1300	GRAND AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/27/2023	11/27/2023	12/04/2023		N
ENF 23-1301	KEYTE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/27/2023	11/27/2023	12/04/2023		N
ENF 23-1302	WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/27/2023	11/27/2023	12/05/2023		N

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ENF 23-1304	E	MASON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/27/2023	11/27/2023	12/04/2023		N
ENF 23-1309	N	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/27/2023	11/27/2023	12/05/2023		Y
ENF 23-1159		MICHIGAN AVE	INSPECTED PROPERTY	LETTER SENT	10/31/2023	11/28/2023	12/05/2023		Y
ENF 23-1216	E	MAIN ST	RESOLVED	CLOSED	11/13/2023	11/28/2023		11/28/2023	Y
ENF 23-1227		PINE ST	2ND NOTICE SENT	RECHECK SCHEDULED	11/14/2023	11/28/2023	12/05/2023		N
ENF 23-1233	N	HICKORY ST	RESOLVED	CLOSED	11/14/2023	11/28/2023		11/28/2023	Y
ENF 23-1274		RANDOLPH ST	RESOLVED	CLOSED	11/21/2023	11/28/2023		11/28/2023	Y
ENF 23-1278		ISHAM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/21/2023	11/28/2023	12/05/2023		N
ENF 23-1310	N	WATER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/28/2023	11/28/2023	12/05/2023		Y
ENF 23-1311		GILBERT ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/28/2023	11/28/2023	12/06/2023		Y
ENF 23-1211		STATE ST	RESOLVED	CLOSED	11/09/2023	11/29/2023		11/29/2023	N
ENF 23-1226	N	DEWEY ST	INSPECTED PROPERTY	LETTER SENT	11/14/2023	11/29/2023	12/06/2023		N
ENF 23-1282	W	KING ST	RESOLVED	CLOSED	11/21/2023	11/29/2023		11/29/2023	Y
ENF 23-1283	N	BALL ST	RESOLVED	CLOSED	11/21/2023	11/29/2023		11/29/2023	N
ENF 23-1286	W	RIDGE ST	RESOLVED	CLOSED	11/22/2023	11/29/2023		11/29/2023	N
ENF 23-1288	N	HICKORY ST	RESOLVED	CLOSED	11/22/2023	11/29/2023		11/29/2023	N
ENF 23-1289		HUNTINGTON DR	RESOLVED	CLOSED	11/22/2023	11/29/2023		11/29/2023	N
ENF 23-1295	E	KING ST	RESOLVED	CLOSED	11/22/2023	11/29/2023		11/29/2023	N
ENF 23-1297		DIVISION ST	RESOLVED	CLOSED	11/22/2023	11/29/2023		11/29/2023	N
ENF 23-1313	E	RIDGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2023	11/29/2023	12/06/2023		N
ENF 23-1319		WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2023	11/29/2023	12/07/2023		N

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ENF 23-1215	GROVER ST	LETTER SENT	RECHECK SCHEDULED	11/13/2023	11/30/2023	12/13/2023		Y
ENF 23-1320	N CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/30/2023	11/30/2023	12/07/2023		N
ENF 23-1296	GRAND AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/22/2023	12/01/2023	12/14/2023		N

Total Entries	96
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HEALTH & SAFETY

ENF 21-0921	CORUNNA AVE	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	06/23/2021	11/30/2023	12/28/2023		N
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Total Entries	1
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HOUSE NUMBERS

ENF 23-1183	CORUNNA AVE	RESOLVED	CLOSED	11/06/2023	11/06/2023		11/06/2023	Y
ENF 23-1184	CORUNNA AVE	RESOLVED	CLOSED	11/06/2023	11/06/2023		11/06/2023	N
ENF 23-1185	CORUNNA AVE	RESOLVED	CLOSED	11/06/2023	11/06/2023		11/06/2023	N
ENF 23-1235	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/05/2023		VAC
ENF 23-1236	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/05/2023		COMM
ENF 23-1237	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/05/2023		COMM
ENF 23-1238	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/05/2023		N
ENF 23-1239	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/05/2023		N
ENF 23-1240	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/05/2023		Y
ENF 23-1241	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/05/2023		COMM
ENF 23-1242	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/05/2023		N
ENF 23-1244	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/05/2023		COMM
ENF 23-1245	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/05/2023		COMM

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ENF 23-1246	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/05/2023		Y
ENF 23-1247	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/05/2023		Y
ENF 23-1248	MAPLE AVE	RESOLVED	CLOSED	11/16/2023	11/16/2023		11/20/2023	N
ENF 23-1249	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/05/2023		COMM
ENF 23-1250	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/05/2023		Y
ENF 23-1251	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/04/2023		COMM
ENF 23-1252	CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/04/2023		COMM
ENF 23-1253	CENTER ST	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/04/2023		N
ENF 23-1254	CENTER ST	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/04/2023		N
ENF 23-1255	CENTER ST	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/07/2023		N
ENF 23-1256	CENTER ST	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/07/2023		N
ENF 23-1257	CENTER ST	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/07/2023		N
ENF 23-1258	CENTER ST	COMPLAINT LOGGED	LETTER SENT	11/16/2023	11/16/2023	12/07/2023		N
ENF 23-1243	CORUNNA AVE	CONTACT WITH OWNER	LETTER SENT	11/16/2023	11/22/2023	12/05/2023		COMM
ENF 23-1292	W MAIN ST	COMPLAINT LOGGED	LETTER SENT	11/22/2023	11/22/2023	12/06/2023		COMM
ENF 23-1293	MCMILLAN AVE	COMPLAINT LOGGED	LETTER SENT	11/22/2023	11/22/2023	12/06/2023		IND
ENF 23-1294	MCMILLAN AVE	COMPLAINT LOGGED	LETTER SENT	11/22/2023	11/22/2023	12/06/2023		IND
ENF 23-1220	CORUNNA AVE	INSPECTED PROPERTY	LETTER SENT	11/13/2023	11/27/2023	12/11/2023		N
ENF 23-1221	CORUNNA AVE	LETTER SENT	RECHECK SCHEDULED	11/13/2023	11/27/2023	12/11/2023		N
ENF 23-1222	CORUNNA AVE	INSPECTED PROPERTY	LETTER SENT	11/13/2023	11/27/2023	12/11/2023		N
ENF 23-1223	CORUNNA AVE	INSPECTED PROPERTY	LETTER SENT	11/13/2023	11/27/2023	12/11/2023		N

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ENF 23-1224	CORUNNA AVE		RESOLVED	CLOSED	11/13/2023	11/27/2023		11/27/2023	N
ENF 23-1259	CENTER ST		RESOLVED	CLOSED	11/16/2023	11/30/2023		11/30/2023	N
ENF 23-1260	CENTER ST		RESOLVED	CLOSED	11/16/2023	11/30/2023		11/30/2023	N
Total Entries					37				
IMMINENT DANGER OF STRUCTURE									
ENF 22-0059	S	DEWEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/21/2022	11/01/2023	12/04/2023		VAC
Total Entries					1				
LEAVES									
ENF 23-1043	SEVENTH ST		RESOLVED	CLOSED	10/02/2023	11/09/2023		11/09/2023	N
ENF 23-1267	ADA ST		LETTER SENT	RECHECK SCHEDULED	11/20/2023	11/20/2023	12/04/2023		N
Total Entries					2				
LIGHTING VIOLATION									
ENF 23-1276	E	MAIN ST	INSPECTED PROPERTY	CONTACT WITH BUSINESS	11/21/2023	11/27/2023	12/07/2023		COMM
ENF 23-1315	E	MAIN ST	EMAILED OWNER	RECHECK SCHEDULED	11/29/2023	11/29/2023	12/13/2023		COMM
Total Entries					2				
MULTIPLE VIOLATIONS									
ENF 22-1492	WOODLAWN AVE		INSPECTED PROPERTY	RECHECK SCHEDULED	11/02/2022	11/01/2023	12/04/2023		N
ENF 20-0917	W	EXCHANGE	INSPECTED PROPERTY	REF TO CITY ATTY	11/03/2020	11/07/2023	12/07/2023		N
ENF 21-1095	E	MASON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/20/2021	11/08/2023	04/01/2024		Y
ENF 23-1108	W	MAIN ST	LETTER SENT	FINAL NOTICE	10/17/2023	11/08/2023	12/13/2023		N
ENF 23-1195	MILWAUKEE ST		LETTER SENT	RECHECK SCHEDULED	11/08/2023	11/08/2023	05/09/2024		N
ENF 21-0966	ISHAM ST		INSPECTED PROPERTY	OBTAINED BLDG PERMIT	06/28/2021	11/09/2023	12/11/2023		VAC

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ENF 23-1172	CASS ST	OBTAINED PERMIT	CLOSED	11/02/2023	11/09/2023		11/09/2023	N
ENF 23-0172	GRAND AVE	RESOLVED	CLOSED	02/22/2023	11/13/2023		11/13/2023	N
ENF 23-0973	W STEWART ST	LETTER SENT	CLOSED	09/11/2023	11/13/2023		11/13/2023	Y
ENF 23-0281	STATE ST	INSPECTED PROPERTY	CLOSED	04/04/2023	11/14/2023		11/14/2023	Y
ENF 22-1488	N WATER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/01/2022	11/15/2023	12/14/2023		N
ENF 22-1531	WOODLAWN AVE	RESOLVED	CLOSED	11/14/2022	11/15/2023		11/15/2023	N
ENF 23-0029	N OAK ST	RESOLVED	CLOSED	01/09/2023	11/15/2023		11/15/2023	N
ENF 23-0161	N SAGINAW ST	INSPECTED PROPERTY	PENDING 2ND TICKET	02/20/2023	11/15/2023	12/20/2023		N
ENF 23-0929	W MAIN ST	RESOLVED	CLOSED	08/30/2023	11/15/2023		11/15/2023	VAC
ENF 23-1191	FRAZER AVE	CONTACT WITH OWNER	CLOSED	11/07/2023	11/15/2023		11/15/2023	N
ENF 22-0356	MILWAUKEE ST	INSPECTED PROPERTY	REF TO CITY ATTY	03/25/2022	11/20/2023	12/11/2023		N
ENF 22-1197	OAKWOOD AVE	INSPECTED PROPERTY	REF TO CITY ATTY	08/23/2022	11/20/2023	12/18/2023		Y
ENF 23-0860	LYNN ST	RESOLVED	CLOSED	08/14/2023	11/20/2023		11/20/2023	N
ENF 23-1126	TRACY ST	LETTER SENT	RECHECK SCHEDULED	10/19/2023	11/20/2023	12/04/2023		N
ENF 23-1279	W STEWART ST	LETTER SENT	RECHECK SCHEDULED	11/21/2023	11/21/2023	12/13/2023		COMM
ENF 22-0522	W MAIN ST	CONTACT WITH OWNER	EXTENSION GRANTED	04/29/2022	11/22/2023	12/06/2023		N
ENF 22-0925	MEADOW DR	INSPECTED PROPERTY	RECHECK SCHEDULED	06/22/2022	11/22/2023	12/21/2023		VAC
ENF 23-0425	S CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/16/2023	11/22/2023	12/11/2023		N
ENF 23-1200	GENESEE ST	RESOLVED	CLOSED	11/08/2023	11/22/2023		11/22/2023	N
ENF 23-1202	DIMMICK ST	INSPECTED PROPERTY	LETTER SENT	11/08/2023	11/22/2023	12/06/2023		N
ENF 23-1287	E KING ST	LETTER SENT	RECHECK SCHEDULED	11/22/2023	11/22/2023	12/06/2023		N

Code Enforcement Activity

NOVEMBER 2023

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-1291	LAFAYETTE BLVD	LETTER SENT	RECHECK SCHEDULED	11/22/2023	11/22/2023	12/04/2023		N
ENF 21-0802	HAMBLIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/01/2021	11/27/2023	01/04/2024		VAC
ENF 21-1592	E STEWART ST	INSPECTED PROPERTY	3RD TICKET ISSUED	10/19/2021	11/27/2023	12/27/2023		N
ENF 22-0883	S CHIPMAN ST	INSPECTED PROPERTY	LETTER SENT	06/15/2022	11/27/2023	12/27/2023		Y
ENF 23-0157	N LANSING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/17/2023	11/27/2023	12/11/2023		Y
ENF 23-1198	W RIDGE ST	RESOLVED	CLOSED	11/08/2023	11/27/2023		11/27/2023	N
ENF 23-1263	ALGER AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	11/20/2023	11/27/2023	12/04/2023		Y
ENF 23-1299	NAFUS ST	LETTER SENT	RECHECK SCHEDULED	11/27/2023	11/27/2023	12/11/2023		Y
ENF 20-1016	W EXCHANGE	INSPECTED PROPERTY	RECHECK SCHEDULED	12/07/2020	11/28/2023	12/28/2023		COMM
ENF 22-0393	FLETCHER ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	04/01/2022	11/28/2023	12/28/2023		N
ENF 23-0833	W MAIN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/03/2023	11/28/2023	12/27/2023		N
ENF 23-0156	S CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/16/2023	11/29/2023	12/13/2023		N
ENF 23-0815	GLENWOOD AVE	HOMEOWNER CALLED IN	1ST TICKET ISSUED	08/01/2023	11/29/2023	12/13/2023		N
ENF 23-1281	YOUNG ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/21/2023	11/29/2023	12/13/2023		N
ENF 23-1285	WALNUT ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/22/2023	11/29/2023	12/06/2023		Y
ENF 21-1715	W STEWART ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	11/08/2021	11/30/2023	01/04/2024		N
ENF 22-0238	E MAIN ST	INSPECTED PROPERTY	EXTENSION GRANTED	03/03/2022	11/30/2023	12/28/2023		N
ENF 22-1543	W STEWART ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/16/2022	11/30/2023	12/28/2023		N

16/17

SCRAPPING MATERIALS

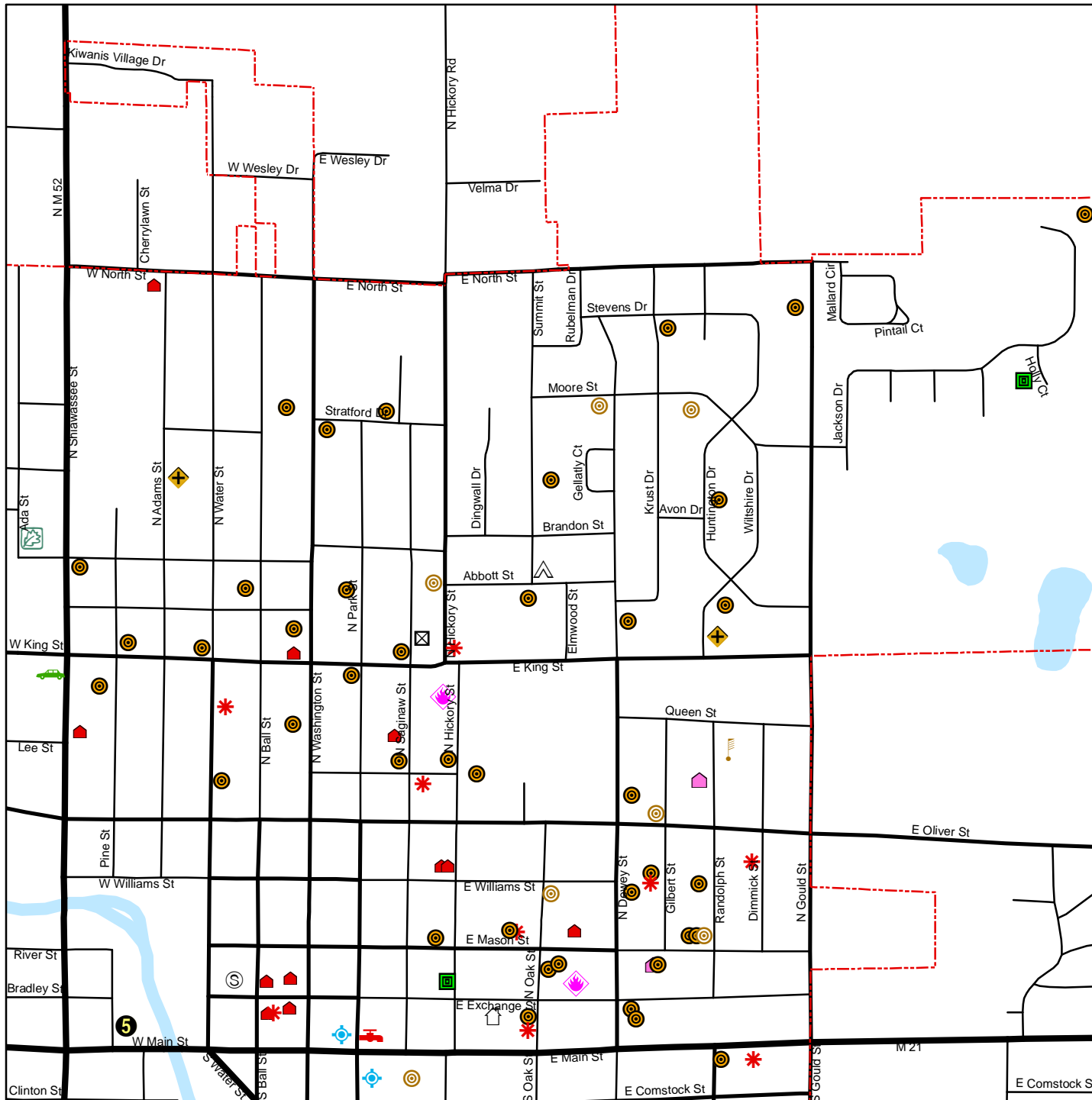
NOVEMBER 2023

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-1095	W EXCHANGE	CONTACT WITH OWNER	EXTENSION GRANTED	10/11/2023	11/17/2023	12/20/2023		Y
Total Entries				1				
TEMPORARY STRUCTURES								
ENF 23-0280	N BROOKS ST	RESOLVED	CLOSED	04/04/2023	11/09/2023		11/09/2023	N
ENF 23-1206	LINGLE AVE	LETTER SENT	RECHECK SCHEDULED	11/09/2023	11/09/2023	05/09/2024		N
ENF 23-1290	FRAZER AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/22/2023	11/22/2023	05/22/2024		N
ENF 21-1643	ABBOTT ST	OBTAINED PERMIT	RECHECK SCHEDULED	10/26/2021	11/27/2023	05/01/2024		N
ENF 23-1312	MICHIGAN AVE	LETTER SENT	RECHECK SCHEDULED	11/29/2023	11/29/2023	05/29/2024		N
Total Entries				5				
VACANT STRUCTURES								
ENF 20-0755	CARMODY ST	INSPECTED PROPERTY	REF TO CITY ATTY	09/18/2020	11/07/2023	01/18/2024		VAC
Total Entries				1				
WINDOWS								
ENF 23-0849	CARMODY ST	LETTER SENT	REF TO CITY ATTY	08/08/2023	11/07/2023	01/18/2024		VAC
Total Entries				1				
Total Records:		293		Total Pages:		17		

City of Owosso

Code Enforcement Activity November 2023

NE Quadrant



Category

- Building Violation
- Chickens
- Doors In Violation
- Exterior Paint/Siding
- Fire Damage
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Leaves
- Lighting Violation
- Multiple Violations
- No Building Permit
- Plumbing Violations
- ROW Violations
- Scrapping Materials
- Temporary Structures

Other Features

- City Limit
- Railroads
- River & Lakes

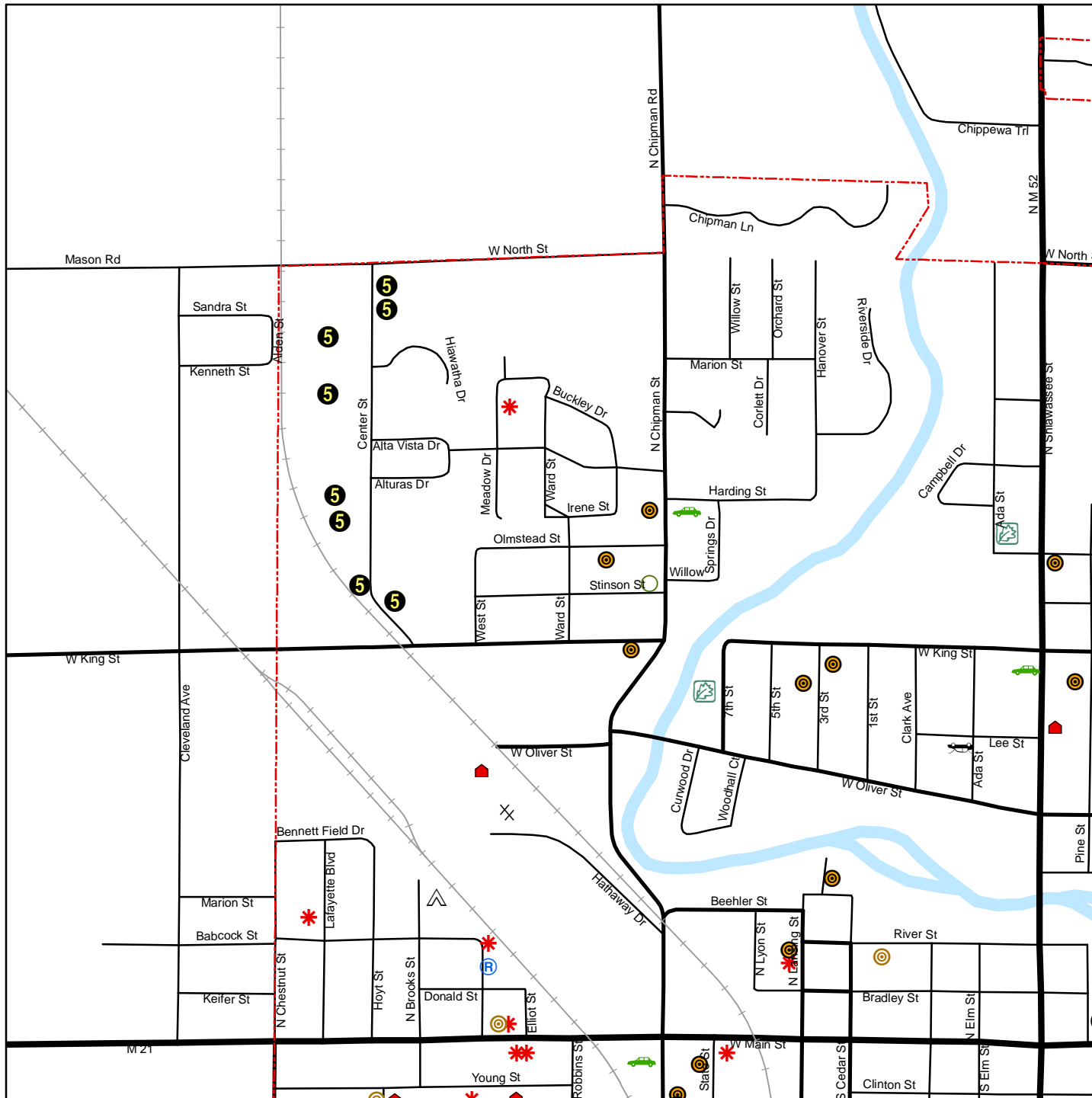
0 300 600 900 1,200 Feet



City of Owosso

Code Enforcement Activity
November 2023

NW Quadrant



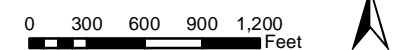
Category

- Auto Repair/Junk Vehicle
- Building Violation
- Drain Issues
- Fence Violation
- Front Yard Parking
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Leaves
- Multiple Violations
- Rental Registration
- Temporary Structures

Other Features

- City Limit
- Railroads
- River & Lakes

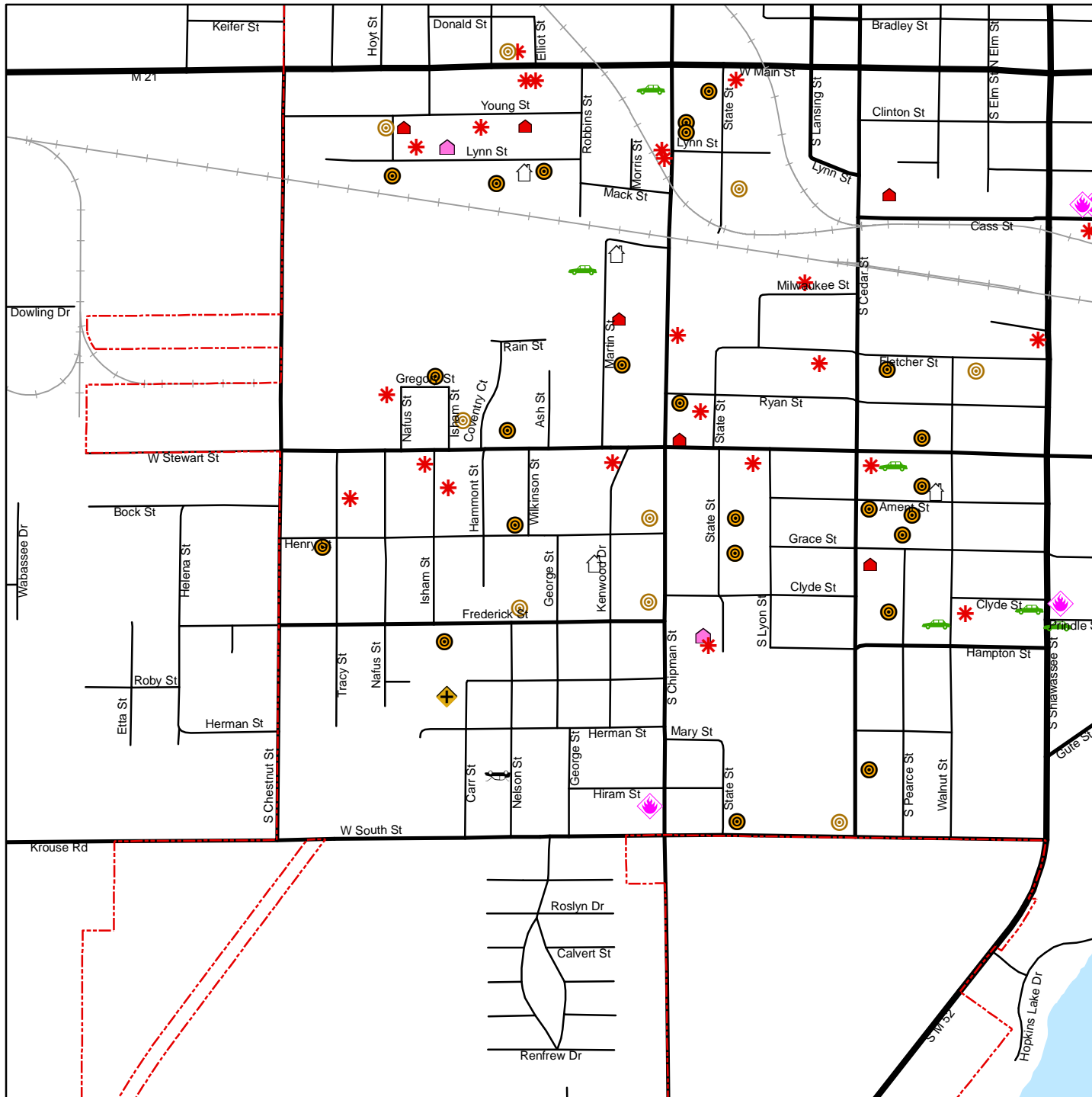
SE Quadrant



City of Owosso

Code Enforcement Activity November 2023

SW Quadrant



Category

- Auto Repair/Junk Vehicle
- Building Violation
- Exterior Paint/Siding
- Fire Damage
- Front Yard Parking
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Multiple Violations
- No Building Permit
- ROW Violations
- Temporary Structures

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



**Monthly Inspection List
NOVEMBER 2023**

HISSONG, BRAD	BUILDING OFFICIAL Total Inspections:	71
PUNG, ROY	MECHANICAL & PLUMBING INSPECTOR Total Inspections:	17
HARRIS, JON	ELECTRICAL INSPECTOR Total Inspections:	13
FREEMAN, GREG	CODE ENFORCEMENT Total Inspections:	155
MAYBAUGH, BRAD	CODE ENFORCEMENT Total Inspections:	164
Grand Total Inspections:		420

CERTIFICATES & LICENSES ISSUED BY MONTH FOR 2023

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ADULT USE RECREATIONAL RETAIL						2			1			3
						\$10,000			\$5,000			\$15,000
AMPHITHEATER					1	1	9					11
					\$50	\$0	\$0					\$50
BENTLEY PARK RENTAL												
11	6	8	5	11	1	0	3	2				47
\$275	\$150	\$225	\$150	\$300	\$25	\$0	\$50	\$75				\$1,250
GROWER LICENSE (Medical)												
	1							1				2
	\$5,000							\$5,000				\$10,000
HARMON PATRIDGE PARK RENTAL												
3	2	1	4	17	7	7	4	1				46
\$75	\$50	\$50	\$100	\$550	\$225	\$175	\$125	\$25				\$1,375
MOBILE FOOD VENDING (Food Truck License)												
					1							1
					\$150							\$150
PROCESSOR LICENSE												
1												1
\$5,000												\$5,000
PROVISIONING CENTER												
						2			1			3
						\$10,000			\$5,000			\$15,000
RECREATIONAL GROW												
	1					1		1				3
	\$5,000					\$5,000		\$5,000				\$15,000
RENTAL (Renewals)												
2	3	4		6		4	3	81	85	35		223
\$100	\$150	\$200		\$300		\$200	\$150	\$16,850	\$10,500	\$5,250		\$33,700
RENTAL REGISTRATIONS (New)												
1	3	4	1	2	11			4	3	3		32
\$50	\$100	\$150	\$50	\$100	\$550			\$150	\$150	\$300		\$1,600
RESIDENTIAL DESIGNATED PARKING												
1					1							2
\$840					\$840							\$1,680
TOTALS:												
19	16	17	10	36	22	17	19	90	90	38	0	374
\$6,340	\$10,450	\$625	\$300	\$1,250	\$1,840	\$25,375	\$325	\$27,100	\$20,650	\$5,550	\$0	\$99,805



OWOSSO POLICE DEPARTMENT

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: 12 December 2023
TO: Owosso City Council
FROM: Eric E. Cherry
Police Department Captain
RE: November 2023 Police Activity Report

Master Plan Goal 3.1, 3.2

The Investigative Services Bureau attended the monthly multidisciplinary meeting for all forensic interviews conducted. This is where investigators, CPS, Voices for Children and Shiawassee County Prosecutors discuss where each case is at of the reported sexual assault investigations.

Sergeant Scott Davis completed the FBI-LEEDA Trilogy Award after successfully completing three advanced law enforcement training courses. This training was put on by Michigan Municipal Risk Management Authority.

Our Comprehensive Opioid, Stimulant and Substance Use Program (COSSUP) team met on multiple occasions and also completed some field work with persons that were effected by overdose. We also presented on the program at the Owosso City Council meeting.

November - 5 YEAR AVERAGE

	2019-Nov	2020-Nov	2021-Nov	2022-Nov	2023-Nov	Nov 5YR AVG
Part I Crimes	26	15	26	30	26	24.6
Part II Crimes	88	74	75	83	88	81.6
Violent Crimes	7	8	6	11	15	9.4
Total Reports	176	135	144	171	154	156
Felony Arrests	6	7	6	5	4	5.6
Total Arrests	43	28	32	39	22	32.8
Traffic Stops	80	47	19	197	78	84.2
All Dispatched Events	548	518	771	1167	942	789.2

LAST 12 MONTHS

	2022- Dec	2023- Jan	2023- Feb	2023- Mar	2023- Apr	2023- May	2023- Jun	2022- Jul	2023- Aug	2023- Sep	2023- Oct	2023- Nov	Last 12 Months	Average
Part I Crimes	15	20	16	26	23	31	34	30	26	25	29	26	301	25.08
Part II Crimes	78	71	71	96	95	129	85	111	99	97	80	88	1100	91.67
Violent Crimes	3	5	5	4	7	6	11	12	7	10	3	15	88	7.33
Total Reports	151	141	133	170	183	194	179	202	178	184	176	154	2045	170.42
Felony Arrests	2	8	7	8	5	6	6	10	7	8	4	4	75	6.25
Total Arrests	35	44	33	39	31	40	36	45	31	45	34	22	435	36.25
Traffic Stops	192	213	222	130	151	78	58	82	100	63	80	78	1447	120.58
All Dispatched Events	991	1071	1006	969	1004	1061	898	903	915	886	1003	942	11649	970.75



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

MEMORANDUM

DATE: December 1, 2023

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: November 2023 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for November 2023. The Owosso Fire Department responded to 208 incidents in the month of November.

OFD responded to 21 fire calls and responded to 187 EMS calls.

Previous Month ▾

Nov 1, 2023 - Nov 30, 2023 ▾

10%

FIRE
Percentage of Total Incidents

90%

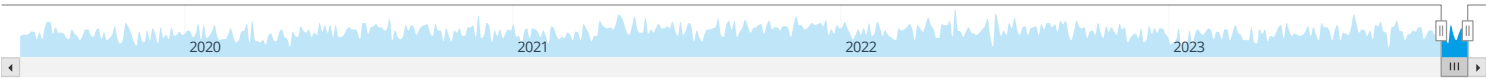
EMS
Percentage of Total Incidents

208

INCIDENTS
In Selected Time Slice

30

DAYS
In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	11/5/23	11/12/23	11/19/23	11/26/23	12/3/23	12/10/23	12/17/23	12/24/23	12/31/23	1/7/24	1/14/24	1/21/24	1/28/24	Total
(11) Structure Fire			1	1										2
(13) Mobile property (vehicle) fire		1												1
(31) Medical assist				3										3
(32) Emergency medical service (EMS) incident	29	40	41	50	24									184
(41) Combustible/f... spills & leaks			1											1
(44) Electrical wiring/equipm.. problem		2												2
(46) Accident, potential accident				1										1
(55) Public service assistance		2		1										3
(61) Dispatched and canceled en route	2	1		1										4
(65) Steam, other gas mistaken for smoke			2											2
(70) False alarm and false call, other		1			1									2
(73) System or detector malfunction	1													1
(74) Unintentional system/detect... operation (no fire)		1		1										2
Total	32	48	45	58	25									208

**REGULAR MEETING MINUTES OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/OWOSSO MAIN STREET
CITY OF OWOSSO**

December 6, 2023, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chair Jon Moore at 7:35 A.M.

ROLL CALL: Taken by Chair Jon Moore

PRESENT: Chair Jon Moore, Vice-Chair Lance Omer, Commissioners Daylen Howard, Allié McGuire, Robert J. Teich, Jr., Bill Gilbert and Josh Ardelean.

ABSENT: Commissioners Emily Olson and Nicole Reyna

STAFF PRESENT: Lizzie Fredrick, DDA/OMS Director and Brad Barrett, Finance Director

AGENDA:

MOVED BY HOWARD, SUPPORTED BY TEICH TO APPROVE THE DECEMBER 6, 2023 DDA/OMS AGENDA AS AMENDED.

**AYES: ALL
MOTION CARRIED**

MINUTES:

MOVED BY HOWARD, SUPPORTED BY TEICH TO APPROVE THE OCTOBER 31, 2023 DDA/OMS SPECIAL MEETING MINUTES.

**AYE: ALL
MOTION CARRIED**

PUBLIC COMMENTS: None.

ITEMS OF BUSINESS:

1. **CHECK REGISTER:** Fredrick reviewed the Check Register for September 16, 2023 through November 30, 2023 and answered questions.

MOVED BY HOWARD, SUPPORTED BY OMER TO APPROVE THE CHECK REGISTER AS PRESENTED FOR SEPTEMBER, OCTOBER AND NOVEMBER 2023.

**AYES: ALL
MOTION CARRIED**

2. **REVENUE AND EXPENDITURE REPORT:** Fredrick reviewed the Revenue and Expenditure Report and noted that budget amendments will be presented at the January Board Meeting.
3. **REVOLVING LOAN FUND DELINQUENT LOAN REPORT:** Fredrick presented the RLF Delinquent Loan Report and answered questions.

Barrett confirmed that the City Attorney attended the Ihm Enterprises virtual bankruptcy hearing.

4. **DDA 2023 AUDIT:** Barrett provided a summary of the DDA 2023 Audit noting the DDA Fund Balance increase of \$10,988, now totaling \$151,213, and the bond payment schedule ending in 2029.

Fredrick explained that the Board is in a position to pay off the Electric Vehicle Charging Station RLF balance of approximately \$19,000 and remain above the recommended Fund Balance, which is 30% of the DDA Budget.

Barrett shared that the Revolving Loan Fund 2023 Audit highlighted \$1,136,055 in total assets breaking down to approximately \$585,000 in cash and \$550,000 in receivables.

5. **CHARGEPOINT REPORT:** Fredrick presented the August, September, October and November Electric Vehicle Revenue Reports and the overall monthly report for August, September and October.

Moore pointed out the difference in revenue and charging activity in the months of October and November after repairs had been completed on the charging stations.

Fredrick confirmed that ChargePoint has not completed their repairs and that the charging station warranty ends in October of 2025.

6. **SOCIAL MEDIA ANALYTICS:** Fredrick presented the Downtown Owosso Social Media Analytics for September, October and November and noted the increase in Reach, Profile Visits and Followers during the month of October when the #ExploreOwosso Passport Program took place.
7. **MAIN STREET TECHNICAL SERVICE APPLICATION:** Moore reviewed the Strategic Planning Service and Main 5 Communication Plan; the two Main Street Technical Assistance Services recommend by the Organization Committee.

Fredrick presented the option to customize a service with Michigan Main Street that would include revising the Transformation Strategy and Strategic Planning.

MOVED BY HOWARD, SUPPORTED BY TEICH TO APPLY FOR THE TRANSFORMATION STRATEGY UPDATE & STRATEGIC PLANNING SERVICE FOR THE ANNUAL MAIN STREET TECHNICAL ASSISTANCE SERVICE AND APPLY FOR THE STRATEGIC PLANNING SERVICE AS THE SECOND CHOICE FOR THE MAIN STREET TECHNICAL ASSISTANCE SERVICE.

**AYES: ALL
MOTION CARRIED**

8. **OMS COMMITTEE MEETING SCHEDULE:** Fredrick reviewed the four Main Street Program committees and asked the Board what Committee they would like to join and when the monthly recurring meeting will take place.

McGuire volunteered for the Promotion Committee and Ardelean volunteered for the Design Committee.

Moore and Gilbert volunteered for the Organization Committee, which will meet on the second Tuesday at 2:00 p.m.

Teich, Omer and Howard volunteered for the Economic Vitality Committee, which will meet on the third Tuesday at 2:00 p.m.

COMMITTEE UPDATES:

1. **Design:** Fredrick provided updates on the Fountain Park Summer Expansion and the Bridge Basket Program including an art-based basket for spring.

2. **Promotion:** Fredrick provided updates on the New Year's Eve event costs, sponsorships, volunteer involvement and future of the event.
3. **Organization:** Fredrick notified the Board that the Organization Committee will be scheduling a Board Retreat and Neighbor Community Tours where each Board Member would attend a scheduled visit to a different community.
4. **Economic Vitality:** No meeting to report on.

BOARD CONTINUING EDUCATION/TRAINING: Fredrick invited the Board to attend the 2024 Main Street Now Conference with her in Birmingham, Alabama from May 6th through 8th.

Ardelean expressed interest in attending.

DIRECTOR UPDATES: None.

BOARD COMMENTS: Moore introduced and welcomed McGuire to the Board.

ADJOURNMENT:

**MOVED BY OMER, SUPPORTED BY HOWARD TO ADJOURN AT 9:15 A.M.
AYES: ALL
MOTION CARRIED**

NEXT MEETING JANUARY 3, 2024.

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Draft Minutes of Wednesday, December 6, 2023

7:00 p.m.

City Hall

CALL TO ORDER: Commissioner Workman called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Was recited

ROLL CALL: Was taken by Amy Fuller

MEMBERS PRESENT: Chairman Workman, Vice Chair Selbig, Commissioners Bila, Horton, and Smith.

MEMBERS ABSENT: Commissioners Rodman and Maginity.

OTHERS PRESENT: Amy Fuller, Assistant City Manager and Logan Workman

APPROVAL OF AGENDA: COMMISSIONER HORTON MADE A MOTION TO APPROVE THE AGENDA FOR DECEMBER 6, 2023. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

APPROVAL OF MINUTES: COMMISSIONER SMITH MADE A MOTION TO APPROVE THE MINUTES FOR OCTOBER 25, 2023 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER HORTON. AYES ALL, MOTION CARRIED.

PUBLIC COMMENTS: Amy Fuller shared a request from Casey Lambert to organize a cardboard sled race at the sledding hill. The Commission discussed and asked Amy to follow up with Mr. Lambert.

Chairman Workman introduced Logan Workman who was attending the meeting to earn an eagle scout badge.

OLD BUSINESS REPORT:

Amy Fuller reported on delays in installing water at the Dog Park and Community Garden.

Amy Fuller reported that hand dryers were installed at Bennett Fields and the painting project was complete. She also stated that the softball association would prefer the commission not install trees near the fields, citing concerns the trees would die, be hit by cars, and drop debris on the fields. Amy shared costs and a draft for a new sign for the concession stand building. MOTION BY COMMISSIONER SMITH TO ORDER THE BENNETT FIELD SIGN WITHOUT THE SOFTBALL ASSOC. LOGO. MOTION SUPPORTED BY HORTON. AYES ALL, MOTION CARRIED.

There was a discussion regarding where to plant trees. MOTION BY COMMISSIONER SMITH TO SPEND UP TO \$1,700 FROM THE 208 MILLAGE ACCOUNT ON TREES FOR HUGH PARKER SOCCER FIELDS. MOTION SUPPORTED BY SELBIG. AYES ALL, MOTION CARRIED.

Amy Fuller reported that she had submitted the application for the Curwood Grant to paint a mural on the amphitheater and that there was funding in the state budget to continue the CIS trail into Owosso. City staff will be working with Senator Singh's office to move that project forward.

ITEM OF BUSINESS:

Millage: There was a discussion on asking the voters for another parks millage. MOTION BY HORTON TO REQUEST CITY COUNCIL APPROVE AND PLACE ON THE AUGUST BALLOT A MILLAGE REQUEST FOR .5 MILLS (\$.50 PER \$1,000.00) TO PROVIDE FUNDING TO MAINTAIN, IMPROVE AND UPGRADE PARKS, TO BE LEVIED FOR TWO YEARS BEGINNING WITH THE 2025 TAX LEVY YEAR AND RUNNING THROUGH THE 2026 TAX YEAR. MOTION SUPPORTED BY SMITH. AYES, HORTON, SMITH, SELBIG, WORKMAN. NAYS, BILA. MOTION CARRIED.

Dog Park: There was a discussion on the waste bags at the dog park. It was decided staff would order bags and Commissioner Smith would stock them. Staff to investigate if there is a key to the waste bag station, as city staff have not filled those bags previously.

DNR Grant: Amy Fuller asked if the Commission would support applying for a Recreation Passport Grant from the State of Michigan DNR to expand the splash pad at Bentley Park. She cited the community survey completed as part of the Parks and Recreation 5-year plan, where over 53% of respondents listed a splash pad as the park facility they would like to see more of, followed by comments requesting a larger splash pad with accessories. The grant would request \$150,000 with \$50,000 in matching funds requested from the General Fund. MOTION BY COMMISSIONER HORTON TO HAVE STAFF APPLY FOR THE GRANT, MOTION SUPPORTED BY COMMISSIONER SELBIG. AYES ALL, MOTION CARRIED.

Next Meeting: January 24, 2024, at 7:00 PM at City Hall.

PUBLIC/COMMISSIONERS COMMENTS:

ADJOURNMENT: COMMISSIONER HORTON MADE A MOTION TO ADJOURN AT 8:15 P.M. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

Respectfully submitted by:
Amy Fuller, Assistant City Manager