

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, DECEMBER 4, 2023
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 20, 2023:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Retirement Proclamation – Debbie Hebert. A Mayoral Proclamation recognizing Debbie Hebert, Executive Secretary, for her years of service to the City of Owosso on the occasion of her retirement.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. 2024 Income Threshold Poverty Exemptions. Adopt the 2024 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994.
2. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Allie McGuire	Downtown Development Authority/ Main Street filling unexpired term of M. Wheeler	06-30-2024

Name	Board/Commission	Term Expires
Elaine Greenway*	Historical Commission	12-31-2026
Lance Little*	Historical Commission	12-31-2026
R. Dean Ebert*	Owosso Community Airport Shiawassee Airport Board of Trustees	12-31-2025
Dennis Mahoney	Parks & Recreation Commission filling unexpired term of D. Horton	06-30-2024

*indicates reappointment

3. Change Order No. 2 – Palmer 3A and Juniper 1 Well Houses Project. Approve Change Order No. 2 to the contract with Sorensen Gross Company for additional work on the Palmer 3A and Juniper 1 Well Houses Project increasing the contract amount by \$7,904.00 removal and replacement of soil and authorize payment to the contractor up to the amount of \$2,379,171.00 upon satisfactory completion of work or portion thereof.
Master Plan Implementation Goals: 1.5, 3.4, 3.7
4. Professional Services Agreement - Governmental Accounting Services. Authorize a professional services agreement with Taylor and Morgan, C.P.A., P.C. for the provision of onsite governmental accounting services in an amount not to exceed \$30,000.00, and further authorize payment to the firm for services rendered in accordance with the contract.
5. Bid Award – 2024 Storm Sewer Televising Project Contract. Approve bid award to Duke’s Root Control, Inc. for the 2024 Storm Sewer Televising Project in the amount of \$23,150.00, authorize a contingency amount of \$6,000.00 for field adjustments by City staff, and further approve payment up to \$29,150.00 to the contractor upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.13
6. Sole Source Purchase Authorization – Lift Station Control Cabinet Rehabilitation and Installation of Cruise VT SCADA System. Waive competitive bidding requirements, approve the sole source purchase and rehabilitation of backup/alarm systems for lift station control cabinets in the amount of \$34,695.00 from Utilities Instrumentation Service (UIS) and further approve payment to the contractor upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7
7. Check Register – November 2023. Affirm check disbursements totaling \$2,222,334.66 through November 30, 2023.

ITEMS OF BUSINESS

1. Notice of Intent to Issue Revenue Bonds and Right to Referendum - CWSRF Project No. 5919-01. A brief presentation will be delivered by the City’s bonding attorney Dickinson Wright, followed by consideration of a resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance 2024 CWSRF Project No. 5919-01 for the WWTP secondary clarifier project.
Master Plan Implementation Goals: 3.4, 3.7
2. Notice of Intent to Issue Revenue Bonds and Right to Referendum – DWSRF Project No. 7497-01. Adopt resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance 2024 DWSRF Project No. 7497-01 for watermain replacement, lead service line replacement and water treatment plant improvements.
Master Plan Implementation Goals: 3.4, 3.7
3. New Year's Eve Fireworks Permit Request. Consider the request of Owosso Main Street/DDA for permission to hold a public fireworks display operated by Wolverine Fireworks Display, Inc. during the City's annual New Year's Eve event.
Master Plan Implementation Goals: 4.2, 4.6, 4.16, 5.9, 5.12

4. Consumers Energy Permanent Easement – Juniper Municipal Well. Consider granting permanent easements on City owned parcel 050-540-000-001-00, 1040 Juniper Street, to Consumers Energy for the construction, operation and maintenance of electrical and gas facilities for the Juniper Municipal Well.

Master Plan Implementation Goals: 3.4

COMMUNICATIONS

1. Parks & Recreation Commission. Resignation of Donald Horton.
2. Brad A. Barrett, Finance Director. FY2023 Pension & OPEB Report.
3. Brad A. Barrett, Finance Director. Financial Report – October 2023.
4. Owosso Historical Commission. Minutes of November 13, 2023.
5. Planning Commission. Minutes of November 27, 2023.
6. WWTP Review Board. Minutes of November 28, 2023.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, December 18, 2023

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2028
Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.