

**ATTENTION: BEGINNING MAY 15, 2023 A 30-MINUTE COUNCIL DISCUSSION PERIOD WILL BE HELD IMMEDIATELY PRIOR TO EACH REGULAR MEETING. THE PUBLIC IS WELCOME TO ATTEND.**

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, NOVEMBER 6, 2023  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 16, 2023:**

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF OCTOBER 30, 2023:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. COSSAP Grant Presentation. Receive presentation from Owosso Police Department and Shiawassee Health and Wellness staff on the Comprehensive, Opioid, Stimulant and Substance Use Program.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. First Reading and Set Public Hearing – Ordinance Amendment – Chapter 32, Taxation. Conduct first reading and set a public hearing for Monday, November 20, 2023 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 32, Taxation, Article III, *Service Charge in Lieu of Taxes for Certain Housing Developments* of the Code of Ordinances.

2. Purchase Authorization – Type III Ford E-450 Ambulance. Authorize the purchase from Kodiak Emergency Equipment, Inc. d/b/a Kodiak Emergency Vehicles for the purchase of one 2026 (estimated year) Type III E-450 Ambulance and further authorize payment to the vendor upon satisfactory delivery of the vehicle.
3. Fire Truck Change Orders #1 and #2 – HME Inc. Authorize Change Orders #1 and #2 with HME Inc. in the amount of \$8,214.00 and \$8,169.00 respectively for the 2023 fire truck bid, increasing the original contract price from \$789,988.00 to \$806,371.00.
4. WWTP Secondary Clarifier – Addendum No. 7. Authorize the Agreement between the City of Owosso and Fishbeck of Lansing, Michigan dated September 7, 2021 in the amount of \$498,000.00 as addendum No. 7 for providing engineering design, bidding services, and construction administration services for the Secondary Clarifier project at the Wastewater Treatment Plant, with construction services being contingent upon securing CWSRF loan funding.
5. Check Register – October 2023. Affirm check disbursements totaling \$2,738,407.59 through October 31, 2023.
6. Warrant No. 635. Authorize Warrant No. 635 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Waste Management	Services from October 1, 2023 – October 15, 2023	WWTP	\$10,692.28

**ITEMS OF BUSINESS**

1. Lot Split Authorization – 824 South Park Street. Consider authorization of the division of a City lot under Michigan Subdivision Control Act for platted lot at 824 South Park Street.

**COMMUNICATIONS**

1. Brad A. Barrett, Finance Director. Financial Report – September 2023.
2. Historic District Commission. Minutes of September 20, 2023.
3. Downtown Development Authority/Main Street. Minutes of October 4, 2023.
4. Downtown Development Authority/Main Street. Minutes of October 31, 2023.
5. Parks & Recreation Commission. Minutes of October 25, 2023.
6. Tanya S. Buckelew, Planning & Building Director. Annual Liquor License Inspections.

**CITIZEN COMMENTS AND QUESTIONS**

**NEXT MEETING**

Monday, November 20, 2023

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2024  
 Building Board of Appeals – Alternate - term expires June 30, 2025  
 Downtown Development Authority – term expires June 30, 2024  
 Zoning Board of Appeals – Alternate – term expires June 30, 2024  
 Zoning Board of Appeals – Alternate – term expires June 30, 2025

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city\\_clerk@ci.owosso.mi.us](mailto:city_clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).