

ATTENTION: A 30-MINUTE COUNCIL DISCUSSION PERIOD WILL BE HELD IMMEDIATELY PRIOR TO THIS REGULAR MEETING. THE PUBLIC IS WELCOME TO ATTEND.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 16, 2023
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 2, 2023:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Curwood Festival Donation. Presentation of a donation from the Curwood Festival for the maintenance of Curwood Castle.

PUBLIC HEARINGS

1. Proposed Special Assessment District No. 2023-103 – Hazards & Nuisances. Conduct a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2023-103, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances.
2. Industrial Facilities Exemption Certificate Revocation Request – 1525 W. King Street. Conduct a Public Hearing to receive citizen comment regarding the City's request to revoke Industrial Facilities Exemption Certificate No. 2019-121 issued to Covenant Eyes, Inc. for the property at 1525 W. King Street due to a lack of follow-through on the project.
3. OPRA Exemption Certificate Revocation – 152 E. Howard Street. Conduct a public hearing to receive citizen comment regarding the revocation of Obsolete Property Rehabilitation Exemption Certificate No. 3-19-0024 issued to Howard Street Development, LLC for the property located at 152 E. Howard Street due to incomplete follow through of the construction project within the time authorized by Council.
4. Brownfield Termination - Plan #21 – 152 E. Howard Street. Conduct a public hearing to receive citizen comment regarding the termination of Brownfield Redevelopment Plan #21 – 152 Howard Street Project due to lack of follow-through on the project.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Traffic Control Order – Veteran’s Day Parade. Approve request from Kevin Lenkart, Public Safety Director, for closure of Jerome Avenue from Washington Street to Hickory Street and Washington Street from Jerome Avenue to Goodhue Street on Saturday, November 11, 2023 from 10:30 a.m. to 12:30 p.m. for the Veteran’s Day Parade and further approve Traffic Control Order No. 1508 formalizing the action.
2. Traffic Control Order - Glow Owosso Parade, 5K and Tree Lighting. Approve request from Lizzie Fredrick, Owosso Main Street Director, for the street and lot closures for the annual Glow Owosso Parade, 5K, and Tree Lighting on Friday, November 24, 2023 beginning at 5:00 p.m. until 9:00 p.m. and further approve Traffic Control Order No. 1509 formalizing the action.
Master Plan Implementation Goals: 1.7, 1.17, 4.2, 4.6, 5.9, 5.12
3. Emergency Repair Authorization - Fire Department Tower-1. Authorize payment to Front Line Services, Inc. and Cummins Inc. for emergency repair and replacement of parts on Fire Department Tower 1 in the amount of \$25,759.88.
4. Contract Renewal – Utilities General Engineering Services. Approve the required annual renewal of the Utilities General Engineering Services contracts with OHM Advisors, Tetra Tech, Fishbeck, and Jones & Henry to provide engineering services for utilities projects through October 30, 2024.
5. Professional Services Agreement – Underwriter/Placement Agent/Municipal Advisor. Authorize professional services agreement with MFCI, LLC, in an amount not to exceed \$41,352.50, to serve as Underwriter/Placement Agent/Municipal Advisor for two bond issuances associated with the City’s 2024 Drinking Water State Revolving Fund (DWSRF) projects and its 2024 Clean Water State Revolving Fund (CWSRF) projects, and further authorize payment to the firm for services rendered in accordance with the agreement.
Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6
6. Professional Services Agreements – Bond Counsel. Authorize two professional services agreements with Dickinson Wright PLLC in an amount not to exceed \$49,150.00 to serve as Bond Counsel for bond issuances associated with the 2024 Drinking Water State Revolving Fund project and the 2024 Clean Water State Revolving Fund project, and further authorize payment to the firm for services rendered in accordance with the agreements.
Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6
7. Recreation Service Agreement— Rudy DeMuth Field. Approve proposed Recreation Service Agreement with Owosso Baseball Travel Club for use of Rudy DeMuth Field for youth baseball/ softball tournaments for a period expiring December 31, 2026.
Master Plan Implementation Goals: 5.12
8. Purchase Authorization – Wheel Loaders. Waive competitive bidding requirements, authorize the purchase of two John Deere 624P Wheel Loaders from A I S Construction Equipment Corporation in the amount of \$458,122.98 utilizing State of Michigan MiDEAL Contract # 071B7700090, and further authorize payment to the vendor upon satisfactory delivery of the equipment.
9. Warrant No. 634. Authorize Warrant No. 634 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Quarterly payment associated with Water District Agreement (September 2023)	Water	\$59,132.85
Owosso Charter Township	Quarterly payment associated with Water District Agreement (September 2023)	Water	\$19,711.84

ITEMS OF BUSINESS

1. Sale of Amos Gould House. Consider the recommendation of the Owosso Historical Commission for sale of the Amos Gould House.
2. Permanent Easements Acceptance - Safe Routes to School Project. Consider acceptance of permanent easements from Sherry Cooper and Memorial Medical Associates for the construction and maintenance of a retaining wall as a part of the Safe Routes to School Project in exchange for \$420.18 and \$305.27 respectively.
3. Set Special Meeting. Consider setting a special meeting for Monday, October 30, 2023 at 7:30 p.m. to receive a presentation from engineering firm Fishbeck regarding the recently completed City of Owosso Water Study.

COMMUNICATIONS

1. Tanya S. Buckelew, Planning & Building Director. September 2023 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. September 2023 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. September 2023 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. September 2023 Certificates Issued Report.
5. Kevin D. Lenkart, Public Safety Director. September 2023 Police Report.
6. Kevin D. Lenkart, Public Safety Director. September 2023 Fire Report.
7. WWTP Review Board. Minutes of September 26, 2023.
8. Parks and Recreation Commission. Minutes of September 27, 2023.
9. Owosso Historical Commission. Minutes of October 2, 2023.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, November 06, 2023 – Regular Meeting

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Development Authority – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.