

ATTENTION: A 30-MINUTE COUNCIL DISCUSSION PERIOD WILL BE HELD IMMEDIATELY PRIOR TO THIS REGULAR MEETING. THE PUBLIC IS WELCOME TO ATTEND.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, SEPTEMBER 18, 2023
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 5, 2023:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Proposed Special Assessment Project – Stewart Street. Conduct a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2024-01 for Stewart Street from Shiawassee Street (M-52) to Washington Street for street reconstruction.
Master Plan Implementation Goals: 3.22

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Daylen Howard	Downtown Development Authority/Main Street Board filling unexpired term of T. Marr	06-30-2025

2. MDOT Local Grade Crossing Surface Program Application – S. Chestnut Street. Approve application to the FY2024 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on South Chestnut Street.
Master Plan Implementation Goals: 3.7, 5.2
3. MDOT Local Grade Crossing Surface Program Application – S. Chipman Street. Approve application to the FY2024 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on South Chipman Street.
Master Plan Implementation Goals: 3.7, 5.2
4. MDOT Local Grade Crossing Surface Program Application – Woodlawn Avenue. Approve application to the FY2024 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on Woodlawn Avenue.
Master Plan Implementation Goals: 3.7, 5.2
5. Street Closure Request - 2023 Annual Beer Run. Approve request from Shiawassee Regional Chamber of Commerce for the closure of various streets for the 2023 Annual Beer Run on Friday, October 20, 2023 from 6:00 p.m. to 8:00 p.m. and authorize Traffic Control Order No. 1506 formalizing the action.
Master Plan Implementation Goals: 1.17, 4.2, 4.6, 5.9, 5.12, 6.7
6. Change to Street Lighting Contract – Streetlight Reconfiguration Hickory/King. Authorize amendment to the Street Light Contract with Consumers Energy to reflect the removal of the HPS streetlight at the King Street/Hickory Street intersection and the installation of two new Cobrahead LED street lights at said intersection in advance of the Safe Routes to School project, authorize the Mayor and City Clerk to execute appropriate documents, and approve payment to Consumers Energy in the amount of \$8,048.00.
7. Change Order – Main Street Plaza Masonry Repair. Approve Change Order No.1 to the Main Street Plaza Masonry Repair contract with Bornor Restoration, Inc. increasing the contract amount by \$4,970.00 for the installation of additional footings and authorize payment to the contractor up to the amount of \$39,830.00 upon satisfactory completion of the project.
Master Plan Implementation Goals: 3.17
8. Bid Award – 2023-24 DPW Inventory Parts. Accept the low bid from Michigan Pipe and Valve-Saginaw, Inc. for water distribution system parts for the DPW inventory and authorize payment in accordance with unit prices not to exceed \$33,196.20.
Master Plan Implementation Goals: 3.4
9. Warrant No. 633. Authorize Warrant No. 633 as follows:

Vendor	Description	Fund	Amount
Gould Law PC	Legal Services from August 15, 2023 - September 11, 2023	Varies	\$10,272.08
Waste Management	Services from August 16, 2023 – September 1, 2023	WWTP	\$10,679.76

ITEMS OF BUSINESS

None.

COMMUNICATIONS

1. Clayton Wehner, Director of Engineering. Ridge and Stewart Alley Petition.
2. Melissa Wheeler, Downtown Development Authority. Letter of Resignation.

3. Tanya S. Buckelew, Planning & Building Director. August 2023 Building Department Report.
4. Tanya S. Buckelew, Planning & Building Director. August 2023 Code Violations Report.
5. Tanya S. Buckelew, Planning & Building Director. August 2023 Inspections Report.
6. Tanya S. Buckelew, Planning & Building Director. August 2023 Certificates Issued Report.
7. Kevin D. Lenkart, Public Safety Director. August 2023 Police Report.
8. Kevin D. Lenkart, Public Safety Director. August 2023 Fire Report.
9. Historic District Commission. Minutes of August 16, 2023.
10. Downtown Development Authority/Main Street. Minutes of September 6, 2023.
11. Owosso Historical Commission. Minutes of September 11, 2023.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, October 02, 2023

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals - term expires June 30, 2024
Building Board of Appeals - term expires June 30, 2025
Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Development Authority – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on September 18, 2023. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, September 18, 2023
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**
<https://us02web.zoom.us/j/84391369031?pwd=czUwa2VxWDlrVFpwTUlvRzFwZlBCdz09>
- **Meeting ID: 843 9136 9031**
- **Password: 068483**
- **One tap mobile**

+13052241968,,84391369031#,,,,*068483# US

+13092053325,,84391369031#,,,,*068483# US

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**
 - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
 - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
 - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on September 18, 2023 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF SEPTEMBER 5, 2023
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR BILL MOULL
OWOSSO FREE METHODIST CHURCH

PLEDGE OF ALLEGIANCE: STATE REPRESENTATIVE BRIAN BEGOLE

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Emily
S. Olson, and Nicholas L. Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 21, 2023

Motion by Councilmember Pidek to approve the Minutes of the Regular Meeting of August 21, 2023 as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Cory Agnew, apartment owner at 215 S. Chestnut Street, said that a basement apartment he owns floods every time it rains due to a plugged culvert on Chestnut Street. He has made several attempts to find a resolution, but due to the fact the drain in question is considered multijurisdictional and the blocked portion is located on railroad property there has been no movement to fix the problem. He asked that Council reach out to find a resolution. State Representative Brian BeGole said he was aware of Mr. Agnew's flooding issue and offered to facilitate a meeting of the parties involved.

Eddie Urban, 601 Glenwood Avenue, reminded everyone that Patriot Day is next week. He said the day was not just for veterans and encouraged everyone to participate. He said he has certificates available for anyone that would like to give them out to friends and family.

Pastor Bill Moull of the Owosso Free Methodist Church announced that a number of local churches had gotten together to sponsor a back-to-school family prayer event. The event will be held on Tuesday, September 12, 2023 from 6:00pm – 7:30pm at Bentley Park, with ice cream available afterward. He went on to highlight the extraordinary lives of two Owosso residents that had passed recently. He said he didn't want people to forget all of the things that Bob Myron and David Vaughn did in support of the community and the country.

Responding to Mr. Agnew's comments regarding a blocked drain and the resulting flooding, City Manager Henne indicated he was aware of the issue and had personally been to the location to observe what was happening. The City is willing to clean out the drain, but the main blockage is on railroad property and his calls to them have gone unanswered. He said he would welcome any help from Representative BeGole's office. In the meantime, City staff will watch the weather forecast and send the vac truck out to remove water backed up in the drain in order to prevent Mr. Agnew's apartment from flooding again.

Councilmember Law announced the recent passing of former Owosso Fire Department Captain Theodore Kirk who worked for the City from 1964-1995. He said "Ted" was a long-time family friend and will be missed. Mr. Law went on to comment about the flooding problem the Korner Pub experiences when it rains, saying they've resorted to sandbagging the front door to prevent the water from coming in.

Mayor Teich relayed the story of how the Mayors and staff from Corunna and Owosso worked together to save the Labor Day Bridge Walk event after its long-time coordinators retired. He went on to thank everyone involved, including Indian Trails, for providing a shuttle bus for the event, and he said that plans are being made to jointly host the event in the future.

Mayor Teich also highlighted the hard work of DPW and Public Safety Department employees who worked all night to clean up so that Consumers Energy could restore power after the storms on August 24th.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Set Public Hearing – Industrial Facilities Exemption Certificate Revocation - 1525 W. King Street.

Set a Public Hearing for Monday, October 16, 2023 at 7:30 p.m. to receive citizen comment regarding the request by Covenant Eyes, Inc. for revocation of Industrial Facilities Exemption Certificate No. 2019-121 for their property at 1525 West King Street because they no longer have need to expand their facility as follows:

RESOLUTION NO. 153-2023

SETTING A PUBLIC HEARING TO CONSIDER REVOCATION OF INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE NO. 2019-121 FOR 1525 W KING STREET – COVENANT EYES

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved an Industrial Facilities Tax (IFT) Exemption in October, 2019 for 1525 West King Street; and

WHEREAS, the City of Owosso approved this exemption for the maximum of 12 years based on project cost and number of jobs to be created; and

WHEREAS, the project was rendered moot by the COVID epidemic; and

WHEREAS, the applicant submitted a letter requesting that the IFT be revoked; and

WHEREAS, notice was provided to the owner of the property by certified mail dated August 29, 2023.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to hold a public hearing on Monday, October 16, 2023 at 7:30 P.M. in the City Hall Council Chambers to consider revocation of the IFT Exemption Certificate No. 2019-121 for Covenant Eyes at 1525 W King Street.

Set Public Hearing – OPRA Certificate Revocation – 152 E. Howard Street. Set a public hearing for Monday, October 16, 2023 at 7:30 p.m. to receive citizen comment regarding the request by Howard Street Development, LLC for revocation of Obsolete Property Rehabilitation Certificate No. 3-19-0024 for the property located at 152 E. Howard Street due to incomplete follow through with the construction project as follows:

RESOLUTION NO. 154-2023

SETTING A PUBLIC HEARING TO CONSIDER REVOCATION OF OBSOLETE PROPERTY REHABILITATION CERTIFICATE NO. 3-19-0024 FOR 152 E. HOWARD STREET

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved an Obsolete Property Rehabilitation Certificate in September, 2019 for 152 East Howard Street for 12 years; and

WHEREAS, the City of Owosso approved this certificate for the maximum of 12 years based on project cost and number of new housing units to be created; and

WHEREAS, construction was not completed within two years; and

WHEREAS, the owners submitted a certified letter requesting that the OPRA certificate be revoked; and

WHEREAS, notice of the hearing was provided to the owner of the property by certified mail dated August 29, 2023.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to hold a public hearing on Monday, October 16, 2023 at 7:30 P.M. in the City Hall Council Chambers to consider revocation of OPRA Certificate No. 3-19-0024 for 152 E. Howard Street.

Set Public Hearing – Brownfield Plan #21 Termination. Set a public hearing for Monday, October 16, 2023 at 7:30 p.m. to receive citizen comment regarding the owner request to terminate Brownfield Redevelopment Plan #21 – 152 Howard Street Project due lack of follow-through on the project as follows:

RESOLUTION NO. 155-2023

**SETTING A PUBLIC HEARING TO CONSIDER TERMINATION OF
BROWNFIELD PLAN #21 FOR 152 EAST HOWARD STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved Brownfield Plan District #21 for 152 East Howard Street in November, 2019; and

WHEREAS, construction of the project was not completed within the allotted two years; and

WHEREAS, the owners submitted a certified letter requesting that Brownfield Plan #21 be terminated; and

WHEREAS, notice of the public hearing was provided to the owner of the property by certified mail dated August 29, 2023.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to hold a public hearing on Monday, October 16, 2023 at 7:30 P.M. in the Owosso City Council Chambers to consider the request to terminate Brownfield Plan #21 for 152 East Howard Street.

Proposed Special Assessment Project – Stewart Street. Authorize Resolution No. 2 setting a public hearing for Monday, September 18, 2023 for proposed Special Assessment District No. 2024-01 for Stewart Street from Shiawassee Street (M-52) to Washington Street for street rehabilitation as follows:

RESOLUTION NO. 156-2023

**STEWART STREET
FROM SHIAWASSEE STREET (M-52) TO WASHINGTON STREET
SPECIAL ASSESSMENT RESOLUTION NO. 2**

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

STEWART STREET, A PUBLIC STREET, FROM SHIAWASSEE STREET (M-52) TO
WASHINGTON STREET;
FOR STREET RECONSTRUCTION

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$1,641,326.40 and determines that \$263,131.83 thereof shall be paid by special assessment

imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$1,378,194.57 of the cost thereof shall be paid by the City at large because of benefit to the City at large.

4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, September 18, 2023 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Stewart Street, a Public Street, from Shiawassee Street (M-52) to Washington Street

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: **Street Reconstruction.**

The City Council intends to defray a part or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, September 18, 2023 for the purpose of hearing any person to be affected by the proposed public improvement.

Street Closure Request – Owosso High School 2023 Homecoming Parade. Approve request from Owosso High School Assistant Principal/Athletic Director Steve Irelan for closure of the streets listed on the application from 5:00 p.m.- 7:00 p.m. on Friday, September 22, 2023 for the annual High School Homecoming parade and approve Traffic Control Order No. 1505 contingent upon the receipt of proper insurance.

Master Plan Implementation Goals: 4.2, 4.6, 5.12, 7.1

***Contract Modification - North Street Project.** Authorize Contract Modification No. 2 to the contract between the Michigan Department of Transportation (MDOT) and Champagne and Marx Excavating, Inc. of Saginaw, MI for the North Street Project to add additional contract items increasing the total by \$32,410.97 as follows:

RESOLUTION NO. 157-2023

**AUTHORIZING CONTRACT MODIFICATION NO. 2
TO THE CONTRACT BETWEEN
THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND
CHAMPAGNE AND MARX EXCAVATING, INC.
FOR THE NORTH STREET PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved Cost Share Agreement No. 22-5513 with the Michigan Department of Transportation (MDOT) on December 5, 2022 for improvements along North Street from Shiawassee Street (M-52) to Hickory Street; and

WHEREAS, MDOT received bids on January 6, 2023 for the North Street project and Champagne and Marx Excavating was the low responsive bidder and was awarded the contract; and

WHEREAS, changes in field conditions have warranted additional work for the project and Contract Modification No. 2 is necessary to add new contract items to the contract.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to authorize the signing of Contract Modification No. 2.

SECOND: The City Engineer is instructed and authorized to sign the document substantially in form attached as Contract Modification No. 2 in the amount of \$32,410.97, revising the total current contract amount from \$2,146,688.63 to \$2,179,099.60.

THIRD: The accounts payable department is authorized to allocate an additional \$32,410.97 to purchase order number 43894.

FOURTH: The above expenses shall be paid from Major Street Account No. 202-451-818.000-NORTHSTR23 (\$6,450.59) and Water Fund Account No. 591-901-972.000-NORTHSTR23 (\$25,960.38) with the water changes being funded by the Drinking Water State Revolving Fund through the Michigan Department of Environment, Great Lakes, and Energy.

***Purchase Authorization – Tandem Truck Cab and Chassis.** Waive competitive bidding requirements, authorize a joint purchase from D. & K. Truck Company for the purchase of one 2024 Freightliner 108SD Plus tandem truck cab and chassis in the amount of \$97,294.00 under the terms of State of Michigan Contract No. 071B6600119, and further authorize payment to the vendor upon satisfactory delivery of the vehicle as follows:

RESOLUTION NO. 158-2023

**AUTHORIZING PURCHASE AGREEMENTS WITH
D. & K. TRUCK COMPANY AND TRUCK AND TRAILER SPECIALTIES, INC.
TO PROCURE A TANDEM TRUCK CAB & CHASSIS AND DUMP BODY FOR USE AT THE
WASTEWATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the WWTP Capital Outlay Account for the purchase of a Tandem Truck Cab & Chassis to be used for hauling bio solids to the landfill and miscellaneous other loads from the WWTP drying beds; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the WWTP Capital Outlay Account for the purchase of a 15 foot Dump Body for attachment to the Tandem Cab & Chassis Tandem Truck; and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the replacement equipment on the State of Michigan MiDeal Contract as priced by D. & K. Truck Company and Truck and Trailer Specialties, Inc. and recommends authorizing purchase agreements between the City of Owosso and D. & K. Truck Company and Truck and Trailer Specialties, Inc. on the State of Michigan MiDeal Contract; and

WHEREAS, waiver of the purchasing policy formal bid requirements is permitted per Sec.2-346(3) of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and contract with D. & K. Truck Company of Lansing, Michigan for the purchase of one 2024 Freightliner 108SD Plus tandem truck cab & chassis using State of Michigan MiDeal Contract #071B6600119 for use at the WWTP, in the amount of \$97,294.00.
- SECOND: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and contract with Truck and Trailer Specialties, Inc. of Howell, Michigan for the purchase and installation of one Crysteel 15' dump body using State of Michigan MiDeal Contract #071B7700086, for use at the WWTP, in the amount of \$56,410.00.
- THIRD: The accounts payable department is authorized to submit payment to Truck and Trailer Specialties, Inc. in the amount of \$56,410.00, and expense from account 599-901-977.000
- FOURTH: The accounts payable department is authorized to submit payment to D. & K. Truck Company in the amount of \$97,294.00, and expense from account 599-901-977.000.

***Purchase Authorization – Dump Body.** Waive competitive bidding requirements, authorize a joint purchase from Truck and Trailer Specialties, Inc. for the purchase and installation of one Crysteel Select 15-foot dump body and accessories in the amount of \$56,410.00 under the terms of State of Michigan Contract No. 071B7700086, and further authorize payment to the vendor upon satisfactory delivery of the equipment.

See Resolution No. 158-2023 above.

Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Patrick Bradley*	Firemen's Memorial Steering Committee	09-01-2024
Daniel A. Law*	Firemen's Memorial Steering Committee	09-01-2024
Mary Reid Long*	Firemen's Memorial Steering Committee	09-01-2024
Sarah Moorodian*	Firemen's Memorial Steering Committee	09-01-2024
Teresa Schneider*	Firemen's Memorial Steering Committee	09-01-2024
Travis Schneider*	Firemen's Memorial Steering Committee	09-01-2024

Ross Stanley*	Firemen's Memorial Steering Committee	09-01-2024
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*indicates reappointment

Warrant No. 632. Authorize Warrant No. 632 as follows:

Vendor	Description	Fund	Amount
Gould Law PC	Legal Services from July 11, 2023 through August 14, 2023	Varies	\$11,843.88

***Check Register – August 2023.** Affirm check disbursements totaling \$2,042,772.19 through August 31, 2023.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Haber, Olson, Mayor Pro-Tem Osika, Councilmembers Fear, Pidek, Law, and Mayor Teich.

NAYS: None.

ITEMS OF BUSINESS

Authorizing Resolution - Bonding for Purchase of Fire Truck

The City's Bonding Attorney Eric McGlothlin from Dickinson Wright was present to answer questions.

Motion by Mayor Pro-Tem Osika to approve adoption of the following resolution to authorize and provide for the issuance of LTGO bonds for USDA financing of the cost to replace a pumper truck for the Public Safety Department-Fire Division under the provisions of Section 517 of Act 34, Public Acts of Michigan, 2001, as amended:

RESOLUTION NO. 159-2023

AUTHORIZING ISSUANCE OF LIMITED TAX GENERAL OBLIGATION BONDS, SERIES 2023

WHEREAS, the City of Owosso (the "City") has determined to acquire a public improvement consisting of the acquisition of a new fire truck apparatus and related modifications (the "Project"); and

WHEREAS, the City is authorized to issue bonds under Section 517 of Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), and to use the proceeds of the sale of such bonds to pay all or part of the cost of capital improvement items such as the Project; and

WHEREAS, the City has determined that it is in the best interest of the City to issue bonds under Section 517 of Act 34 for the purpose of paying all or part of the cost of the Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, as follows:

1. **AUTHORIZATION OF BONDS - PURPOSE.** Bonds of the City aggregating the principal sum of not to exceed One Million Dollars (\$1,000,000) (the "Bonds"), as determined by the City Manager

or Finance Director (each an "Authorized Officer") at the time of sale, shall be issued and sold for the purpose of defraying all or part of the cost of the Project.

2. BOND DETAILS. The Bonds shall be designated "Limited Tax General Obligation Bond, Series 2023," or such other designation as may be determined by the Authorized Officer; shall be dated as of the date of their delivery to the United States of America; shall be issued in the form of a single fully-registered bond, designated No. 1, in the principal amount of the Bonds; shall bear interest at a rate of not to exceed 3.75% per annum, as shall be determined by the Authorized Officer at the time of sale, from the date a principal payment is received from the purchaser as shown on the registration grid on the Bonds, payable on such dates as shall be determined by the Authorized Officer at the time of sale; and shall mature in such principal amounts and on such dates as shall be determined by the Authorized Officer at the time of sale, provided, however, that the final maturity date shall not be later than May 1, 2043.
3. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the Bonds shall be payable in lawful money of the United States. Principal and interest on the Bonds shall be paid when due through an electronic payment process acceptable to Rural Development (as hereinafter defined) or by check or draft that shall be mailed to the registered owner at the address shown on the registration books of the City kept by the bond registrar and paying agent. The final payment of the principal of the Bonds is payable upon the surrender thereof at the office of the bond registrar and paying agent.
4. PREPAYMENT OF PRINCIPAL. Principal installments may be prepaid prior to maturity without premium and in such order as shall be determined by the City on any date other than a Saturday, Sunday, or holiday. Principal installments that have been prepaid shall be noted on the Bonds and such installments no longer shall be considered outstanding for any purpose. Thirty (30) days' notice of the prepayment of any principal installment shall be given to the registered owner of the Bonds at the address shown on the registration grid.
5. BOND REGISTRAR AND PAYING AGENT. The City Treasurer shall be the bond registrar and paying agent for the Bonds. In the absence of the City Treasurer or the inability of the City Treasurer to act, the City Clerk may perform the duties of the bond registrar and paying agent.
6. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The Bonds shall be executed in the name of the City by the manual signature of the Mayor and countersignature of the City Clerk and the seal of the City (or a facsimile thereof) shall be impressed or imprinted on the Bonds. After the Bonds have been executed for delivery to the original purchaser thereof, they shall be delivered by the City Treasurer to the purchaser upon receipt of the first principal payment from the purchaser. The first and each subsequent principal payment received by the City shall be noted on the registration grid of the Bonds.
7. EXCHANGE AND TRANSFER OF BONDS. The Bonds, upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be transferred to another party. The Bonds shall be transferable only upon the books of the City, which shall be kept for that purpose by the bond registrar and paying agent. Upon the exchange or transfer of the Bonds, the bond registrar and paying agent shall register the Bonds in the name of the transferee on the registration books of the City and shall note such registration on the registration grid.

The City and the bond registrar and paying agent may deem and treat the person in whose name the Bonds shall be registered upon the books of the City as the absolute owner of the Bonds, whether such Bonds shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Bonds and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of this Bond Resolution shall be valid and effectual to satisfy and discharge the liability upon such Bonds to the extent of

the sum or sums so paid, and neither the City nor the bond registrar and paying agent shall be affected by any notice to the contrary. Registration of the Bonds shall not be transferred less than five (5) days prior to an interest payment date.

For every exchange or transfer of Bonds, the City or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

8. FORM OF BONDS. The Bonds shall be in substantially the following form:

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF SHIAWASSEE**

CITY OF OWOSSO

LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2023

No. ____ \$_____

The City of Owosso, County of Shiawassee, State of Michigan (the "City"), acknowledges itself indebted to, and for value received, hereby promises to pay to the Registered Owner the sum of _____ Dollars (\$_____) on the dates and in the amounts set forth on Exhibit A, attached hereto and made a part hereof, with interest on such principal sum from the date each principal payment is received by the City as set forth on the Registration Grid of this bond at the rate of _____ percent (____%) per annum, payable on the first days of May and November of each year commencing on ____ 1, 20____. Principal and interest shall be payable in lawful money of the United States of America and shall be paid by check or draft mailed to the Registered Owner at the address shown on the Registration Grid.

This bond is one of a series of bonds aggregating the principal sum of _____ Dollars (\$_____) issued by the City under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 34, Public Acts of Michigan, 2001, as amended) and a bond authorizing resolution adopted by the City Council (the "Resolution") to pay part of the cost of acquiring a new fire ruck apparatus and related modifications. The full faith and credit of the City have been pledged to the prompt payment of the principal of and interest on the bonds of this series. The principal of and interest on the bonds of this series are payable as a first budget obligation of the City from its general funds. The ability of the City to raise such funds is subject to applicable constitutional, statutory, and charter limitations on the taxing power of the City.

This bond shall be registered as to principal and interest, as provided in the Resolution, in the name of the owner upon the books of the City kept for that purpose by the City Treasurer as bond registrar and paying agent, and such registration shall be noted on the Registration Grid. This bond may be transferred only by submitting the same, together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing, to the bond registrar and paying agent for registration in the name of the transferee on the registration books and for notation of such registration on the Registration Grid. This bond may not be transferred less than five (5) days prior to an interest payment date.

Principal installments may be prepaid prior to maturity without premium and in such order as shall be determined by the City on any one or more dates other than on a Saturday, Sunday or holiday. Principal

installments that have been prepaid shall be noted on Exhibit A and such installments no longer shall be considered outstanding for any purpose. Thirty (30) days' notice of prepayment shall be given to the Registered Owner by mail to the address shown on the Registration Grid.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this bond existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the City, including this bond, does not exceed any constitutional, statutory or charter limitation.

IN WITNESS WHEREOF, the City of Owosso, County of Shiawassee, State of Michigan, by its City Council, has caused this bond to be executed in its name by the manual signature of the Mayor and countersignature of the Clerk of the City, as of the Date of Original Issue set forth above.

CITY OF OWOSSO, MICHIGAN

[SEAL]

By: _____
Mayor

Countersigned:

By: _____
City Clerk

EXHIBIT A

CITY OF OWOSSO, MICHIGAN

LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2023

<u>YEAR</u> (Due May 1)	<u>PRINCIPAL AMOUNT</u>
2024	
2025	
2026	
2027	
2028	
2029	
2030	
2031	
2032	
2033	
2034	
2035	
2036	
2037	
2038	
2039	
2040	
2041	
2042	
2043	

REGISTRATION GRID

CITY OF OWOSSO, MICHIGAN

LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2023

NOTHING TO BE WRITTEN HEREON
EXCEPT BY BOND REGISTRAR AND PAYING AGENT

<u>Date</u>	<u>Principal Amount Received</u>	<u>Name and Address of Registered Owner</u>	<u>Signature</u>
_____	\$ _____	United States of America	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

[END OF BOND FORM]

9. SECURITY. The Bonds shall be limited tax general obligations of the City. The full faith and credit of the City are pledged for the prompt payment of the principal of and interest on the Bonds as the same shall become due. Each year the City shall include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the City to raise funds to pay such amounts is subject to applicable constitutional, statutory, and charter limitations on the taxing power of the City.
10. COVENANT AS TO DEFEASANCE. The City hereby covenants that it will not defease this Bond Resolution with respect to the Bonds so long as the registered owner of the Bonds is the United States of America or an agency or department thereof.
11. PRINCIPAL AND INTEREST FUND. There shall be established for the Bonds a Principal and Interest Fund which shall be kept in a separate bank account. All payments made by the City pursuant to Section 9 of this Bond Resolution are pledged for payment of the principal of and interest on the Bonds and as made shall be placed in the Principal and Interest Fund and used to pay the principal of and interest on the Bonds when due.
12. CONSTRUCTION FUND. There shall be established for the Project a Construction Fund. The proceeds of the sale of the Bonds shall be set aside in the Construction Fund and used to pay the costs of acquiring, constructing, and equipping the Project, including any engineering, legal, and other expenses incidental thereto.
13. ESTIMATES OF PERIOD OF USEFULNESS AND COST. The estimates of \$850,000 as the cost of the Project and of 20 years and upwards as the period of usefulness thereof, as submitted to this City Council, are approved and adopted.
14. APPROVAL OF MICHIGAN DEPARTMENT OF TREASURY. The issuance and sale of the Bonds is subject to approval being granted therefor by the Department of Treasury of the State of Michigan in accordance with Act 34, and, if necessary, the Authorized Officer is authorized to file an application with the Department of Treasury for permission to issue the Bonds as provided in Act 34.
15. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Bonds shall be sold to and registered to the United States of America acting through the United States Department of Agriculture, Rural Development ("Rural Development") in furtherance of Rural Development's program to provide low-interest rate, long-term loans for eligible projects (the "Program"). This City Council hereby determines that the Program and the delivery of the Bonds directly to the United States of America as provided in this Bond Resolution will provide the City with the lowest cost of borrowing money for the Project. At the time of the sale of the Bonds, the Authorized Officer is authorized to execute and deliver an order which shall set forth the principal amount of the Bonds, principal maturities and dates, interest rate and payment dates, as well as such other terms and provisions as the Authorized Officer determines to be necessary or appropriate in connection with the sale of the Bonds. The Authorized Officer, the City Clerk and the City Treasurer are each authorized to execute and deliver such certificates or documents as bond counsel shall require and to do all other things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Bonds in accordance with the provisions of this Bond Resolution.
16. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Pidek, Law, Olson, Haber, Mayor Pro-Tem Osika, Councilmember Fear, and Mayor Teich.

NAYS: None.

Master Plan Implementation Goals: 3.2

Authorizing Resolution - USDA Loan Terms

Motion by Councilmember Pidek to approve adoption of the following resolution authorizing the City to obtain financial assistance from the USDA and fixing the rights and obligations of the City of Owosso for said financing as they relate to the purchase of a pumper truck for the Public Safety Department-Fire Division under the provisions of the Consolidated Farm and Rural Development Act:

RESOLUTION NO. 160-2023

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING AN HME PUMPER FIRE TRUCK TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE

WHEREAS, it is necessary for the City of Owosso (herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of \$842,000 pursuant to the provisions of Act 34; and

WHEREAS, the Association intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor Agencies with the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued , in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account

of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.

6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted.
11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established and maintained, disbursements from that account may be used when necessary for payments due on the bond if sufficient funds are not otherwise available. With the prior written approval of the Government, funds may be withdrawn for:
 - a) Paying the cost of repairing or replacing any damage to the facility caused by catastrophe.
 - b) Repairing or replacing short-lived assets.
 - c) Making extensions or improvements to the facility.

Any time funds are disbursed from the reserve account, additional deposits will be required until the reserve account has reached the required funded level.

15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain the Government's concurrence prior to refusing new or adequate

services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.

16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$0 under the terms offered by the Government; that the Mayor and Clerk of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear, Olson, Law, Haber, Pidek, Mayor Pro-Tem Osika, and Mayor Teich.

NAYS: None.

Master Plan Implementation Goals: 3.2

***Bid Award – HME Core Top Mount Pumper Fire Truck Purchase**

Motion by Councilmember Pidek to approve bid award to HME, Inc. of Wyoming, Michigan for the purchase of one HME Core Top Mount Pumper Fire Truck in the amount of \$789,988.00 and approve payment to the manufacturer upon satisfactory delivery of said equipment as follows:

RESOLUTION NO. 161-2023

AUTHORIZING THE EXECUTION OF A CONTRACT WITH HME, INC. OF WYOMING, MICHIGAN FOR ONE HME CORE TOP-MOUNT PUMPER

WHEREAS, the City of Owosso, Shiawassee County, Michigan operates a fire department requiring the use of fire vehicles; and

WHEREAS, the replacement schedule calls for the replacement of one unit in 2023; and

WHEREAS, the City of Owosso sought and received one bid on August 22, 2023, for an HME Core Top-Mount Pumper; and

WHEREAS, the bid has been analyzed to determine it is a responsible and responsive bid that is in the city's best interest.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County,

Michigan that:

- FIRST: The City of Owosso has heretofore determined it is advisable, necessary and in the public interest to purchase one (1) HME Core Top-Mount Pumper from HME Inc. in the amount of \$789,988.00.
- SECOND: The city manager and the city attorney shall prepare the contract for purchase for which the mayor and city clerk are instructed and authorized to sign.
- THIRD: The above expense will be financed through the USDA Rural Development loan program and shall be paid from the Fire Division Equipment fund 101-336-978.000. Estimated delivery time for the apparatus is Spring 2025.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Haber, Law, Fear, Olson, Pidek, and Mayor Teich.

NAYS: None.

Master Plan Implementation Goals: 3.2

COMMUNICATIONS

Brad A. Barrett, Finance Director. Financial Report – July 2023.
Parks & Recreation Commission. Minutes of August 23, 2023.
Planning Commission. Minutes of August 28, 2023.

CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, handed out signed copies of his patriot certificate to all those present.

Councilmember Olson announced that the DDA will be hosting Mini Golf Madness on Friday, September 15th downtown. The event is free to the public and more information can be found on the DDA's Facebook page at [www.Facebook.com/DowntownOwosso](https://www.facebook.com/DowntownOwosso).

NEXT MEETING

Monday, September 18, 2023

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Development Authority – Resident – term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Councilmember Fear for adjournment at 8:07 p.m.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 18, 2023

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Stewart Street Reconstruction – Special Assessment Resolution No 3

Each year the City considers a street program to improve selected city streets. Streets are selected for inclusion in the program either by citizen initiated petition or by selection by the City. **Stewart Street, from Shiawassee Street (M-52) to Washington Street**, is proposed by the City for street reconstruction. Reconstruction and or resurfacing of these streets is funded in part via special assessment. Special Assessment is the process by which a portion of the cost for making a local improvement is assessed against a property owner based upon the value that the property receives from the improvement. The City assumes the remaining portion of the cost (public benefit portion). In recent years, the City has spread this amount as 60% public benefit and 40% property benefit. A property owner can pay an assessment in one lump sum or in installments over a period of 2 - 20 years at 3% interest, as set by City Council.

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the special assessment district(s), directs the City Manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. Resolution No. 1 for the proposed improvement was approved by City Council at its **May 16, 2022** meeting.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. Resolution No. 2 for the proposed improvement was approved by City Council at its **September 5, 2023** meeting.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the City Council has three options: 1) If Council agrees that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; 2) If Council agrees the project should go forward, but with some adjustments Council may direct staff to make those adjustments and proceed; 3) If Council determines the project is not warranted and should not proceed at all, Council would simply fail to act on Resolution No. 3, effectively stopping the process. The hearing of necessity will be held during the regularly scheduled City Council meeting of **September 18, 2023**.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable they may pass the resolution as written.

Tonight the Council will be holding a public hearing to receive citizen comments regarding the necessity of the proposed project. At the conclusion of the hearing council will consider approval of Resolution No. 3 authorizing the project to proceed. Residents that would be affected by the project have been sent a notification for the public hearing, a description of the work being proposed, and an estimate of the special assessment for their property.

The proposed project consists of:

Street reconstruction project with pavement section replacement, curb and gutter replacement, storm sewer replacement, select sidewalk replacement, ADA sidewalk ramp construction, permanent pavement markings and signing.

Staff recommends authorization of Resolution No. 3 for the following district:

**Special Assessment District No. 2024-01
Stewart Street, a Public Street, from Shiawassee Street (M-52) to Washington Street
For street reconstruction**

RESOLUTION NO.

**AUTHORIZING SPECIAL ASSESSMENT RESOLUTION NO. 3
ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2024-01
STEWART STREET, FROM SHIAWASSEE STREET (M-52) TO WASHINGTON STREET
FOR STREET RECONSTRUCTION**

WHEREAS, the City Council, after due and legal notice, has met and (there being no one to be heard regarding / having heard all persons to be affected by) the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

**STEWART STREET, A PUBLIC STREET, FROM SHIAWASSEE STREET (M-52) TO
WASHINGTON STREET
FOR STREET RECONSTRUCTION**

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$1,641,326.40 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.
3. The City Council determines that of said total estimated cost, the sum of \$263,131.83 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described, and that the sum of \$1,378,194.57 of said total estimated cost shall be the obligation of the City at large because of benefit to the City at large.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

**Stewart Street, a Public Street, from Shiawassee Street (M-52) to Washington Street
For Street Reconstruction**

5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

ENGINEER'S PRE-BID ESTIMATE

5-Sep-23

RESO 2

STEWART STREET FROM SHIAWASSEE TO WASHINGTON ENGINEER'S ESTIMATE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Mobilization, Max ___, (Road and Storm)	0.7	LSUM	\$ 176,000.00	\$ 123,200.00	\$ 123,200.00	\$ 73,920.00	\$ 49,280.00	\$ 49,280.00
Dr Structure, Rem	20	Ea	\$ 500.00	\$ 10,000.00		\$ -	\$ -	\$ -
Sewer, Rem, Less than 24 inch	712	Ft	\$ 20.00	\$ 14,240.00		\$ -	\$ -	\$ -
Sewer, Rem, 24 inch to 48 inch	0	Ft	\$ 25.00	\$ -		\$ -	\$ -	\$ -
Curb and Gutter, Rem	3122	Ft	\$ 10.00	\$ 31,220.00	\$ 31,220.00	\$ 18,732.00	\$ 12,488.00	\$ 12,488.00
Pavt, Rem	515	Syd	\$ 15.00	\$ 7,725.00	\$ 7,725.00	\$ 4,635.00	\$ 3,090.00	\$ 3,090.00
Sidewalk, Rem	528	Syd	\$ 15.00	\$ 7,920.00		\$ -	\$ -	\$ -
Embankment, CIP	92	Cyd	\$ 10.00	\$ 920.00		\$ -	\$ -	\$ -
Excavation, Earth	2436	Cyd	\$ 12.00	\$ 29,232.00		\$ -	\$ -	\$ -
Non Haz Contaminated Material Handling and Disposal, LM	25	Cyd	\$ 50.00	\$ 1,250.00		\$ -	\$ -	\$ -
Subgrade Undercutting, Type II	150	Cyd	\$ 30.00	\$ 4,500.00		\$ -	\$ -	\$ -
Flowable Fill, Non-Structural	28	Cyd	\$ 250.00	\$ 7,000.00		\$ -	\$ -	\$ -
Erosion Control, Inlet Protection, Fabric Drop	16	Ea	\$ 120.00	\$ 1,920.00	\$ 1,920.00	\$ 1,152.00	\$ 768.00	\$ 768.00
Subbase, CIP	114	Cyd	\$ 20.00	\$ 2,280.00		\$ -	\$ -	\$ -
Aggregate Base, 8 inch, Modified	1047	Syd	\$ 18.00	\$ 18,846.00		\$ -	\$ -	\$ -
Aggregate Base, 10 inch, Modified	5952	Syd	\$ 22.00	\$ 130,944.00		\$ -	\$ -	\$ -
Maintenance Gravel	200	Ton	\$ 30.00	\$ 6,000.00	\$ 6,000.00	\$ 3,600.00	\$ 2,400.00	\$ 2,400.00
Approach, CI II, LM	17	Cyd	\$ 50.00	\$ 850.00		\$ -	\$ -	\$ -
Geotextile, Separator, Modified	6997	Syd	\$ 3.00	\$ 20,991.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 8 inch, Tr Det B, Modified	10	Ft	\$ 100.00	\$ 1,000.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 10 inch, Tr Det B, Modified	286	Ft	\$ 100.00	\$ 28,600.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 12 inch, Tr Det B, Modified	176	Ft	\$ 110.00	\$ 19,360.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 15 inch, Tr Det B, Modified	22	Ft	\$ 130.00	\$ 2,860.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 18 inch, Tr Det B, Modified	21	Ft	\$ 150.00	\$ 3,150.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 24 inch, Tr Det B, Modified	839	Ft	\$ 180.00	\$ 151,020.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 30 inch, Tr Det B, Modified	325	Ft	\$ 200.00	\$ 65,000.00		\$ -	\$ -	\$ -
Sanitary Service, Conflict	5	Ea	\$ 1,500.00	\$ 7,500.00		\$ -	\$ -	\$ -
Abandoned Gas Main, Conflict	5	Ea	\$ 400.00	\$ 2,000.00		\$ -	\$ -	\$ -
Dr Structure Cover, Adj, Case 1	6	Ea	\$ 750.00	\$ 4,500.00	\$ 4,500.00	\$ 2,700.00	\$ 1,800.00	\$ 1,800.00
Dr Structure, Adj, Add Depth	5	Ft	\$ 300.00	\$ 1,500.00		\$ -	\$ -	\$ -
Dr Structure, Tap, 10 inch	2	Ea	\$ 750.00	\$ 1,500.00		\$ -	\$ -	\$ -
Dr Structure, Tap, 12 inch	3	Ea	\$ 800.00	\$ 2,400.00		\$ -	\$ -	\$ -
Dr Structure, Tap, 30 inch	1	Ea	\$ 1,500.00	\$ 1,500.00		\$ -	\$ -	\$ -
Dr Structure, Temp Lowering	4	Ea	\$ 500.00	\$ 2,000.00	\$ 2,000.00	\$ 1,200.00	\$ 800.00	\$ 800.00
Dr Structure Cover, EJ 7000	16	Ea	\$ 1,200.00	\$ 19,200.00	\$ 19,200.00	\$ 11,520.00	\$ 7,680.00	\$ 7,680.00
Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	4	Ea	\$ 1,000.00	\$ 4,000.00	\$ 4,000.00	\$ 2,400.00	\$ 1,600.00	\$ 1,600.00
Dr Structure Cover, EJ 1040 w/ Vented Cover	9	Ea	\$ 1,000.00	\$ 9,000.00	\$ 9,000.00	\$ 5,400.00	\$ 3,600.00	\$ 3,600.00
Dr Structure, 36 inch dia, Modified	14	Ea	\$ 2,250.00	\$ 31,500.00		\$ -	\$ -	\$ -
Dr Structure, 48 inch dia, Modified	10	Ea	\$ 3,000.00	\$ 30,000.00		\$ -	\$ -	\$ -
Dr Structure, 60 inch dia, Modified	1	Ea	\$ 5,000.00	\$ 5,000.00		\$ -	\$ -	\$ -
Dr Structure Collar, Modified	14	Ea	\$ 1,000.00	\$ 14,000.00	\$ 14,000.00	\$ 8,400.00	\$ 5,600.00	\$ 5,600.00
HMA Surface, Rem	5966	Syd	\$ 6.00	\$ 35,796.00	\$ 35,796.00	\$ 21,477.60	\$ 14,318.40	\$ 14,318.40
Hand Patching	8	Ton	\$ 125.00	\$ 1,000.00		\$ -	\$ -	\$ -
HMA Approach	95	Ton	\$ 130.00	\$ 12,350.00		\$ -	\$ -	\$ -
HMA, 3EML @ 3.5"	1219	Ton	\$ 110.00	\$ 134,090.00	\$ 134,090.00	\$ 80,454.00	\$ 7,662.29	\$ 38,311.43
HMA, 4EML @ 2"	697	Ton	\$ 100.00	\$ 69,700.00	\$ 69,700.00	\$ 41,820.00	\$ 27,880.00	\$ 27,880.00
HMA, 5EML @ 1.5"	522	Ton	\$ 100.00	\$ 52,200.00	\$ 52,200.00	\$ 31,320.00	\$ 20,880.00	\$ 20,880.00
Cement	2	Ton	\$ 200.00	\$ 400.00		\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 6 inch	332	Syd	\$ 50.00	\$ 16,600.00	\$ 16,600.00	\$ 9,960.00	\$ 6,640.00	\$ -
Driveway, Nonreinf Conc, 7 inch	89	Syd	\$ 55.00	\$ 4,895.00	\$ 4,895.00	\$ 2,937.00	\$ -	\$ 1,958.00
Driveway, Nonreinf Conc, 9 inch	178	Syd	\$ 90.00	\$ 16,020.00	\$ 16,020.00	\$ 9,612.00	\$ -	\$ 6,408.00

ENGINEER'S PRE-BID ESTIMATE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40%	ASSESSMENT AT 40%
							RESIDENTIAL	COMMERCIAL
Curb and Gutter, Conc, Det F4	3138 Ft	\$	22.00	\$ 69,036.00	\$ 69,036.00	\$ 41,421.60	\$ 27,614.40	\$ 27,614.40
Detectable Warning Surface, Modified	45 Ft	\$	110.00	\$ 4,950.00		\$ -	\$ -	\$ -
Curb Ramp Opening, Conc	57 Ft	\$	30.00	\$ 1,710.00		\$ -	\$ -	\$ -
Curb Ramp, Conc, 4 inch	419 Sft	\$	8.00	\$ 3,352.00		\$ -	\$ -	\$ -
Curb Ramp, Conc, 7 inch	364 Sft	\$	11.00	\$ 4,004.00		\$ -	\$ -	\$ -
Sidewalk, Conc, 4 inch	1675 Sft	\$	6.00	\$ 10,050.00		\$ -	\$ -	\$ -
Sidewalk, Conc, 6 inch	1199 Sft	\$	7.00	\$ 8,393.00		\$ -	\$ -	\$ -
Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	8 Ea	\$	125.00	\$ 1,000.00		\$ -	\$ -	\$ -
Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	8 Ea	\$	10.00	\$ 80.00		\$ -	\$ -	\$ -
Lighted Arrow, Type C, Furn	1 Ea	\$	500.00	\$ 500.00		\$ -	\$ -	\$ -
Lighted Arrow, Type C, Oper	1 Ea	\$	100.00	\$ 100.00		\$ -	\$ -	\$ -
Minor Traf Devices	0.7 LSUM	\$	25,000.00	\$ 17,500.00	\$ 17,500.00	\$ 10,500.00	\$ 7,000.00	\$ 7,000.00
Traf Regulator Control	1 LSUM	\$	10,000.00	\$ 10,000.00		\$ -	\$ -	\$ -
Plastic Drum, Fluorescent, Furn	70 Ea	\$	35.00	\$ 2,450.00		\$ -	\$ -	\$ -
Plastic Drum, Fluorescent, Oper	70 Ea	\$	5.00	\$ 350.00		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Furn	584 Sft	\$	10.00	\$ 5,840.00		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Oper	584 Sft	\$	5.00	\$ 2,920.00		\$ -	\$ -	\$ -
Pedestrian Type II Barricade, Temp	10 Ea	\$	150.00	\$ 1,500.00		\$ -	\$ -	\$ -
Turf Establishment, Performance	1152 Syd	\$	7.00	\$ 8,064.00		\$ -	\$ -	\$ -
Gate Box, Adj, Case 1	1 Ea	\$	500.00	\$ 500.00		\$ -	\$ -	\$ -
Post, Steel, 3 lb	252 Ft	\$	9.00	\$ 2,268.00		\$ -	\$ -	\$ -
Sign, Type III, Erect, Salv	7 Ea	\$	60.00	\$ 420.00		\$ -	\$ -	\$ -
Sign, Type III, Rem	13 Ea	\$	10.00	\$ 130.00		\$ -	\$ -	\$ -
Sign, Type IIIB	40 Sft	\$	20.00	\$ 800.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	198 Ft	\$	4.00	\$ 792.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	35 Ft	\$	10.00	\$ 350.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Bike, Small Sym	6 Ea	\$	200.00	\$ 1,200.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	1 Ea	\$	200.00	\$ 200.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Sharrow Sym	2 Ea	\$	200.00	\$ 400.00		\$ -	\$ -	\$ -
Pavt Mrkg, Polyurea, 4 inch, White	2237 Ft	\$	2.00	\$ 4,474.00		\$ -	\$ -	\$ -
Pavt Mrkg, Polyurea, 12 inch, Cross Hatching, Yellow	300 Ft	\$	5.00	\$ 1,500.00		\$ -	\$ -	\$ -
Pavt Mrkg, Polyurea, 4 inch, Yellow	2880 Ft	\$	2.00	\$ 5,760.00		\$ -	\$ -	\$ -
Audio Visual Filming	1 LSUM	\$	3,500.00	\$ 3,500.00		\$ -	\$ -	\$ -
Miscellaneous Work Items	1 LSUM	\$	25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00
SUB TOTALS				\$ 1,367,772.00	\$ 638,602.00	\$ 383,161.20	\$ 201,101.09	\$ 233,476.23
ENGINEERING AT 15% ASSESSABLE COST				\$ 205,165.80	\$ 95,790.30	\$ 57,474.18	\$ 30,165.16	\$ 35,021.43
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 68,388.60	\$ 31,930.10	\$ 19,158.06	\$ 10,055.05	\$ 11,673.81
GRAND TOTALS				\$ 1,641,326.40	\$ 766,322.40	\$ 459,793.44	\$ 241,321.30	\$ 280,171.47

ENGINEER'S DETERMINATION OF ASSESSABLE AMOUNT

**STEWART STREET FROM SHIAWASSEE TO WASHINGTON
MAJOR STREET**

SPECIAL ASSESSMENT ROLL 2024-01

RESO 2

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT	\$766,322.40
TOTAL ASSESSABLE FRONT FEET	2785.22

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ASSEMENT PER TYPE	\$766,322.40	\$766,322.40	
CITY SHARE $\geq 60\%$	\$525,001.10	\$486,150.93	
PROPERTY SHARE @ $\leq 40\%$	\$241,321.30	\$280,171.47	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/2785.22	\$86.64	\$100.59	
TOTAL FRONT FEET PER TYPE	1221.02	1564.20	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$105,793.36	\$157,346.50	\$263,139.86

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

NORTH SIDE	\$	148,712.26
SOUTH SIDE	\$	114,419.58
TOTAL SPECIAL ASSESSMENT	\$	<u>263,131.83</u>

**STEWART STREET FROM SHIAWASSEE TO WASHINGTON
MAJOR STREET**

ESTIMATED SPECIAL ASSESSMENT ROLL 2024-01

RESO 2

NORTH SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
623	S Shiawassee	City of Owosso	050-651-000-029-00	619.4	1	619.40	\$100.59	\$62,305.45	C-OS
200	Universal	Phoenix Owosso Industrial Inv. LLC	050-651-026-001-00	766	1	766.00	\$100.59	\$77,051.94	I1
720	S Washington	720 S. Washington St., LLC	050-651-031-004-00	124	0.75	93.00	\$100.59	\$9,354.87	B4
				1509.4		1478.40		\$148,712.26	

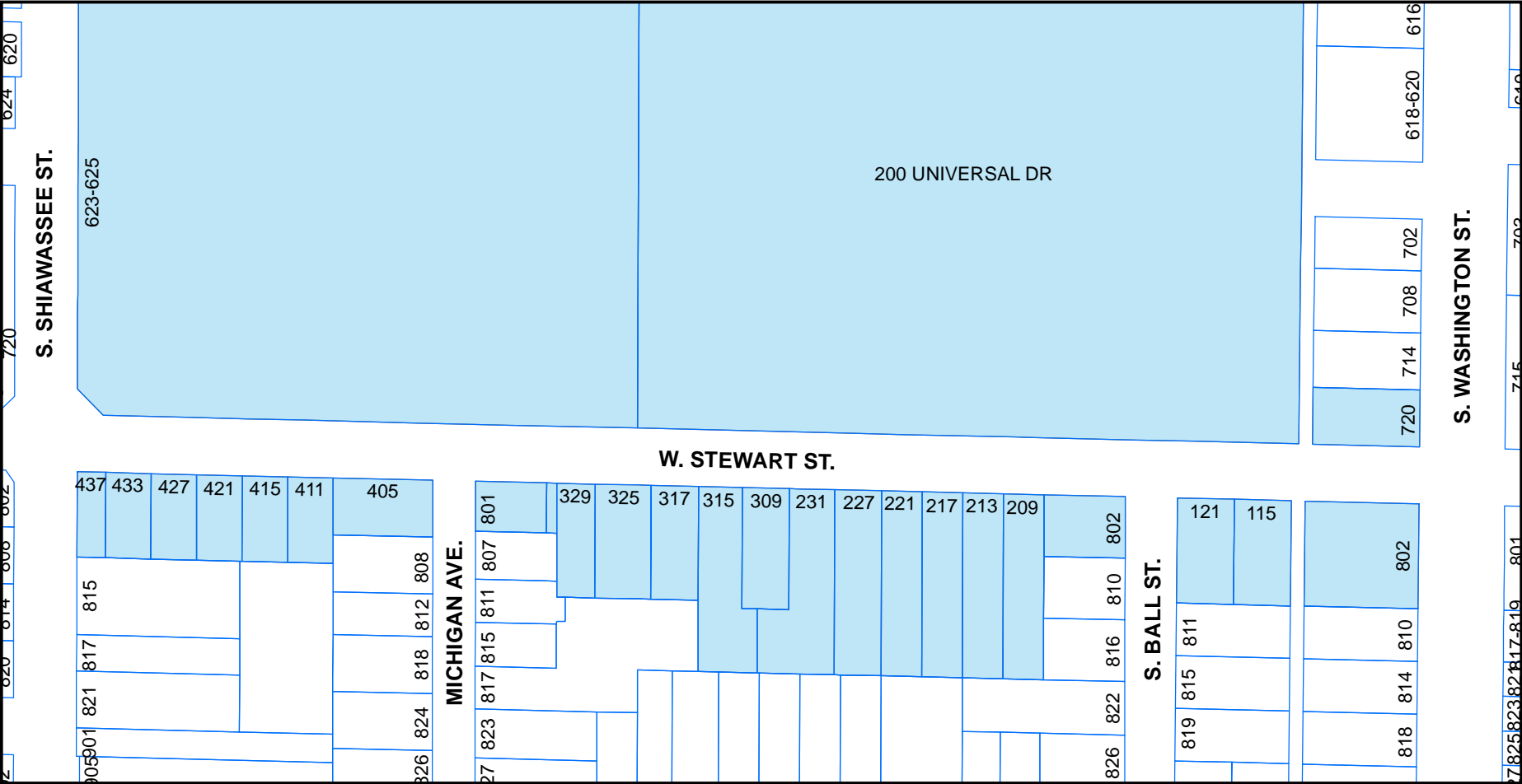
SOUTH SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
437	W Stewart	Ryan and Crystal Garrison Trust	050-115-001-001-00	33	1	33.00	\$100.59	\$3,319.47	B4
433	W Stewart	James Stechschulte	050-115-001-002-00	52.8	1	52.80	\$100.59	\$5,311.15	B1
427	W Stewart	Dian Parker	050-115-001-003-00	52.8	1	52.80	\$86.64	\$4,574.59	R1
421	W Stewart	James Stechschulte	050-115-001-004-00	52.8	1	52.80	\$86.64	\$4,574.59	R1
415	W Stewart	Roberto and Valentina Larrivey	050-115-001-005-00	52.8	1	52.80	\$86.64	\$4,574.59	R1
411	W Stewart	Riley Temple and William Hudak	050-115-001-006-00	52.8	1	52.80	\$86.64	\$4,574.59	R1
405	W Stewart	Sybil and Christopher Kott	050-601-000-025-00	115.5	0.75	86.63	\$86.64	\$7,505.19	R1
801	Michigan	Patrick Faketty	050-601-000-026-00	82.13	0.75	61.60	\$86.64	\$5,336.81	R1
	W Stewart	Dana Barker	050-601-000-081-00	12	1	12.00	\$86.64	\$1,039.68	R1
329	W Stewart	Edward and Kathleen Rigdon	050-601-000-030-00	44.42	1	44.42	\$86.64	\$3,848.55	R1
325	W Stewart	Frank Hernandez	050-601-000-031-00	64.71	1	64.71	\$86.64	\$5,606.47	R1
317	W Stewart	Cynthia Elston	050-601-000-032-00	54.42	1	54.42	\$86.64	\$4,714.95	R1
315	W Stewart	Cynthia Elston	050-601-000-033-00	50.5	1	50.50	\$86.64	\$4,375.32	R1
309	W Stewart	Francis Pennel	050-601-000-034-00	54.58	1	54.58	\$86.64	\$4,728.81	R1
231	W Stewart	Ruth Anne Reed	050-601-000-035-00	53	1	53.00	\$86.64	\$4,591.92	R1
227	W Stewart	Gerado Arriaga	050-601-000-036-00	54.58	1	54.58	\$86.64	\$4,728.81	R1
221	W Stewart	Amy Bowen	050-601-000-037-00	47.07	1	47.07	\$86.64	\$4,078.14	R1
217	W Stewart	Sergio and Holly Ramos	050-601-000-038-00	47.07	1	47.07	\$86.64	\$4,078.14	R1
213	W Stewart	Suzanne Millikin	050-601-000-039-00	47.07	1	47.07	\$86.64	\$4,078.14	R1
209	W Stewart	Terry and Tiffiny Forrester	050-601-000-040-00	47.07	1	47.07	\$86.64	\$4,078.14	R1
802	S Ball	Elden Buchholz	050-601-000-041-00	94.14	0.75	70.61	\$86.64	\$6,117.22	R1
121	W Stewart	Marianne Spencer	050-651-038-003-00	66	0.75	49.50	\$86.64	\$4,288.68	R1
115	W Stewart	Joshua Spencer	050-651-038-002-00	66	1	66.00	\$86.64	\$5,718.24	R1
802	S Washington	Ainsley Ellison	050-651-038-015-00	132	0.75	99.00	\$86.64	\$8,577.36	R2
				1429.26		1306.82		\$114,419.58	

TOTAL ASSESSABLE FRONT FEET: 2785.22
TOTAL AMOUNT OF ASSESSMENT: \$263,131.83

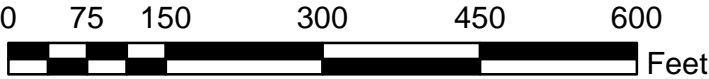
City of Owosso

Proposed Special Assessment No. 2024-01



W. Stewart St. between S. Shiawassee St & S. Washington St.

- Special Assessment Parcels
- Other City of Owosso Parcels
- 1501 Street Address Number



23 August, 2023





Boards and Commissions Application

Please return your completed application to the City Clerk's office at 301 W. Main St, Owosso, MI 48867.

Application for appointment to: Downtown Development Authority
Name of board(s) or commission(s)

Daylen W. Howard

Name:

Email:

106 E. Exchange St. [REDACTED]

Address:

Owosso

City:

MI

State:

48867

Zip:

Why do you wish to serve on this board or commission?

I believe downtown Owosso has so much potential that has yet to be explored and I hope to bring a fresh perspective from a new generation.

Briefly describe community activities you have been involved in:

In the most recent election I was a candidate for the State Senate. I regularly attend the downtown market and Curwood events.

Briefly describe the skills and experience you would bring to this position?

I am a do-er I like to come up with a plan and execute that plan to the best of my abilities and with the resources I have available. I hope to bring a new energy and outlook to the DDA.

What is your education and training background?

I attended both American University and Hope College. I studied Political Science and Economics

What is your job experience?

I come from a sales and political work background. I have been in sales for 9 years including a majority of the time spent in management level positions.

Important Public Records Information

All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at (989) 725-0500 if you have questions or concerns about the disclosure of specific information.

Truth and Accuracy

I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.



Signature

7/13/23

Date



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 18, 2023

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Applications for 2024 Local Grade Crossing Surface Program

RECOMMENDATION:

Approval to submit applications to MDOT for the proposed reconstruction of the Huron & Eastern Railroad crossings on S. Chestnut Street, S. Chipman Street, and Woodlawn Avenue.

BACKGROUND:

The Michigan Department of Transportation has announced a call for projects for its FY2024 Local Grade Crossing Surface Program. The program is available to local road agencies such as Owosso for proposed railroad crossing improvement projects. The local road agency is required to work with the railroad to complete the application. MDOT then evaluates, ranks, and selects appropriate projects from the applications it receives. City staff proposes to enter three applications, specifically to reconstruct the Huron & Eastern railroad crossings on S. Chestnut Street, S. Cedar Street, and Woodlawn Avenue. Scope of work is to reconstruct the railroad crossing surfaces between the rails and 1' beyond the tie structure. All work will be performed by the railroad. Huron & Eastern is currently preparing cost estimates so that applications can be submitted by the September 29, 2023 deadline.

FISCAL IMPACTS:

There is no cost for local road agencies. If selected, projects are covered by 60% state funding with a 40% railroad match. Approval of the attached resolutions will indicate Council's support for the project and the duties required of the City.

Attachments: (1) Resolution – S. Chestnut Street
(2) Resolution – S. Chipman Street
(3) Resolution – Woodlawn Avenue
(4) Location Map

RESOLUTION NO.

**AUTHORIZING APPLICATION TO THE
MDOT LOCAL GRADE CROSSING SURFACE PROGRAM FOR FY2024
FOR THE HURON & EASTERN RAILROAD CROSSING ON S. CHESTNUT STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends the reconstruction of the Huron & Eastern railroad crossing on S. Chestnut Street; and

WHEREAS, the Michigan Department of Transportation offers its portion of state funds for this work via the Local Grade Crossing Surface Program; and

WHEREAS, the City of Owosso proposes an application to the Program for the 2024 fiscal year to secure a Local Grade Crossing Surface Program project for said crossing; sixty percent (60%) of which shall be paid for by a MDOT Grant and forty percent (40%) by the Huron & Eastern Railroad, as outlined in the application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed project to reconstruct the Huron & Eastern Railroad crossing on S. Chestnut Street.
- SECOND: staff is directed to submit an application for an MDOT Local Grade Crossing Surface Program award for said work and the City declares its willingness to participate in this program.
- THIRD: the appropriate city staff members are authorized to execute all documents necessary for application.

RESOLUTION NO.

**AUTHORIZING APPLICATION TO THE
MDOT LOCAL GRADE CROSSING SURFACE PROGRAM FOR FY2024
FOR THE HURON & EASTERN RAILROAD CROSSING ON S. CHIPMAN STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends the reconstruction of the Huron & Eastern railroad crossing on S. Chipman Street; and

WHEREAS, the Michigan Department of Transportation offers its portion of state funds for this work via the Local Grade Crossing Surface Program; and

WHEREAS, the City of Owosso proposes an application to the Program for the 2024 fiscal year to secure a Local Grade Crossing Surface Program project for said crossing; sixty percent (60%) of which shall be paid by an MDOT Grant and forty percent (40%) by the Huron & Eastern Railroad, as outlined in the application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed project to reconstruct the Huron & Eastern Railroad crossing on S. Chipman Street.
- SECOND: City staff is directed to submit an application for an MDOT Local Grade Crossing Surface Program award for said work and the City declares its willingness to participate in this program.
- THIRD: the appropriate City staff members are authorized to execute all documents necessary for application.

RESOLUTION NO.

**AUTHORIZING APPLICATION TO THE
MDOT LOCAL GRADE CROSSING SURFACE PROGRAM FOR FY2024
FOR THE HURON & EASTERN RAILROAD CROSSING ON WOODLAWN AVENUE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends the reconstruction of the Huron & Eastern railroad crossing on Woodlawn Avenue; and

WHEREAS, the Michigan Department of Transportation offers its portion of state funds for this work via the Local Grade Crossing Surface Program; and

WHEREAS, the City of Owosso proposes an application to the Program for the 2024 fiscal year to secure a Local Grade Crossing Surface Program project for said crossing; sixty percent (60%) of which shall be paid for by an MDOT Grant and forty percent (40%) by the Huron & Eastern Railroad, as outlined in the application.

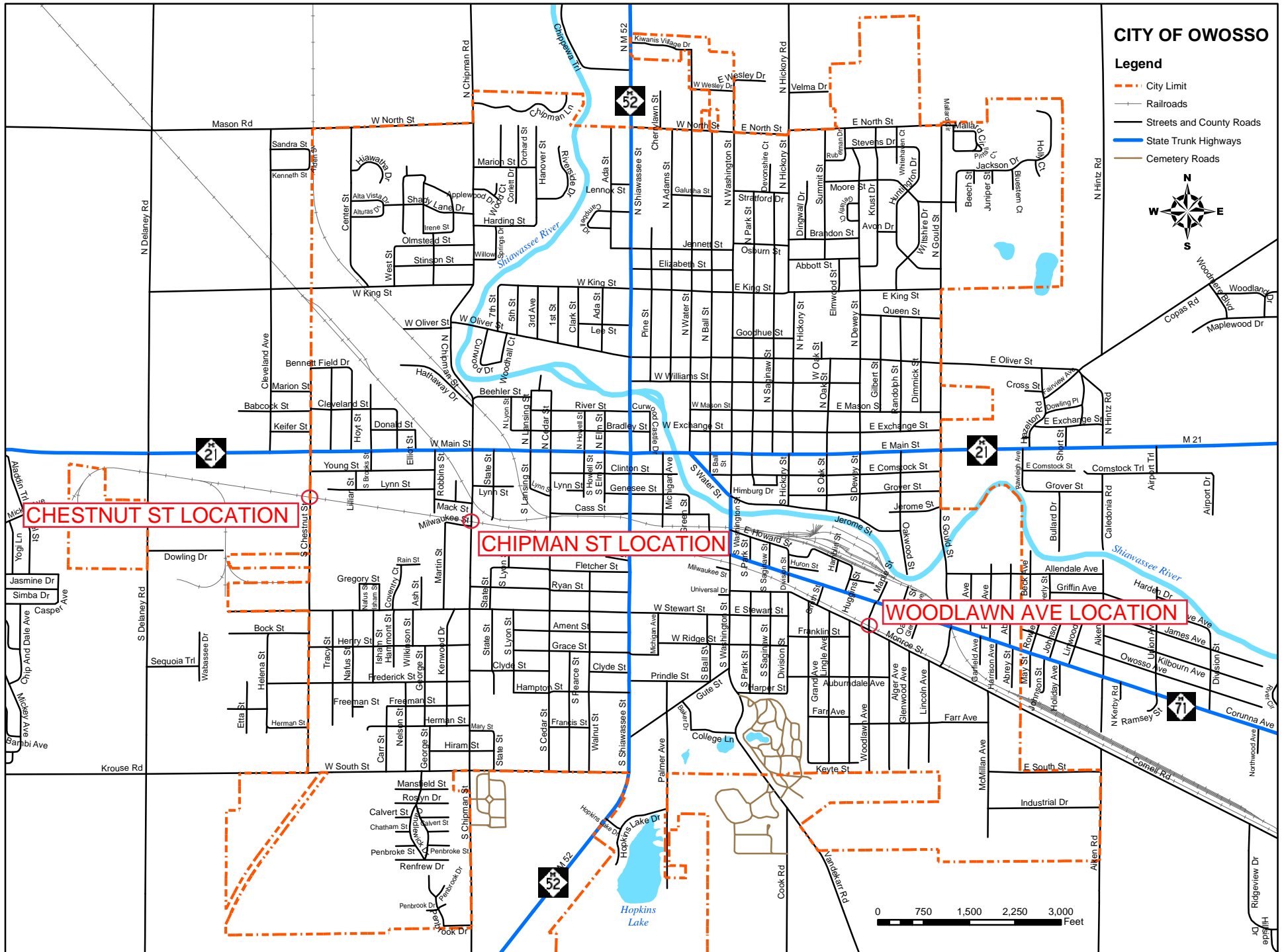
NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed project to reconstruct the Huron & Eastern Railroad crossing on Woodlawn Avenue.
- SECOND: staff is directed to submit an application for an MDOT Local Grade Crossing Surface Program award for said work and the City declares its willingness to participate in this program.
- THIRD: the appropriate city staff members are authorized to execute all documents necessary for application.

CITY OF OWOSSO

Legend

- City Limit
- Railroads
- Streets and County Roads
- State Trunk Highways
- Cemetery Roads





301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: September 12, 2023

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order # 1506

Erin Huska, Shiawassee Regional Chamber of Commerce Events Coordinator, has requested the following street closures for the Annual Beer Run.

LOCATION:

Beginning at 219 S. Washington St. (Sideline Sports Bar), along the river behind City Hall, through the Armory parking lot, north on Water St. to North St. to Washington St. to Exchange St. to Armory parking lot, along the river behind City Hall, ending at 219 S Washington St.

DATE:

October 20, 2023

TIME:

6:00 p.m. – 8:00 p.m.

The Public Safety Department has issued Traffic Control Order #1506 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.:

1506

DATE:

9/12/2023

TIME:

9:30 am

REQUESTED BY:

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL:

Street Closure

LOCATION OF CONTROL:

Beginning at 219 S. Washington St. (Sideline Sports Bar), along the river behind City Hall, through the Armory parking lot, north on Water St. to North St. to Washington St. to Exchange St. to Armory parking lot, along the river behind City Hall, ending at 219 S Washington St.

EVENT/DATES:

Annual Beer Run

DATE: October 20, 2023

TIME: 6:00 p.m. – 8:00 p.m.

APPROVED BY COUNCIL

_____, 20 ____

REMARKS

#1506



APPLICATION FOR USE OF CITY STREETS & PARKING LOTS FOR SPECIAL EVENTS

202 S. WATER STREET • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX 725-0528

This application, plus all required documentation and fees shall be submitted to the Public Safety Department at least thirty (30) days and not more than one hundred twenty (120) days prior to the first day of the requested event, with 2 exceptions:

1. Applicants requiring the issuance of a conditional use permit as required by Sec. 38-504(4)(b), shall submit a complete application at least ninety (90) days prior to the event.
2. Applicants requesting the use of a state trunkline shall submit a complete application at least forty-five (45) days prior to the event.

Event Name: The Beer Run

Applicant Name: Shiawassee Regional Chamber of Commerce Date: 8/23/23
(Individual or Group Name)

Primary Contact: Erin Huska Title: Marketing & Events

Address: 215 N. Water St., Suite 204

Phone: (989) 723-5149 Email: ehuska@shiawasseechamber.org

Requested Date(s): 10/20/2023 Requested Hours: 6 pm - 8 pm
(Including set-up and clean-up)

Area Requested (Parking Lot - Parade Route): Run route - start at The Armory - to North - M-52 - under bridge back to Water Street / Armory
Amended - see attached

Detailed description of the use for which the request is made: SRCC Annual Beer Run

Please attach the following items and mark the corresponding checkbox indicating their inclusion. See back for detailed descriptions of each item:

- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Executed Hold Harmless Agreement |
| <input checked="" type="checkbox"/> | Map of the Event Area with Event location highlighted |
| <input checked="" type="checkbox"/> | Rules or policies applicable to persons participating in proposed event |
| <input checked="" type="checkbox"/> | Proof of Insurance |
| or | |
| <input type="checkbox"/> | Request for Insurance Waiver |
| <input checked="" type="checkbox"/> | Application Fee |

Continued on back...

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT. In consideration of the granting of permission by the City of Owosso to the Applicant for the use of facilities set forth above, Applicant shall indemnify, defend and hold harmless the City of Owosso, their officials, employees, agents, professionals and volunteers, collectively ("CITY") from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorneys' fees and related costs) and/or other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or resulting from the conduct of the activities for which this application is made, and for the use of the facilities and any other facilities which are employed by the Applicant, or their guests, during the period for which the facilities requested are used, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting there from, and (b) is caused in whole or in part by any negligent act or omission of the Applicant, or anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether it is caused in part by a party indemnified hereunder.

The Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct. Applicant agrees to observe all City ordinances, laws and/or conditions imposed.

Applicant Signature: April Huska Date: 8/24/2023

Information Regarding Required Documents

Map of the Event Area – Map showing the general area where the event will be located. The exact event location /event route must be highlighted and the locations requiring barricades for the requested street/lot closure must be clearly marked.

Rules or policies - Rules and policies applicable to events and activities organized in such a manner as to constitute an invitation to members of the general public to participate in the event or activity shall comply with all applicable local, state and federal laws and regulations and shall include, at a minimum, a process for appealing decisions that have the effect of denying participation or imposing limitations on participation beyond those generally applicable to all other participants.

Proof of Insurance – A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.

or

Request for Insurance Waiver - The City Council may waive the insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose. Check box if you are requesting waiver of insurance.

Applicants must indicate whether they are providing proof of insurance or requesting an insurance waiver. Request for a waiver in no way guarantees a waiver will be granted.

Application Fee – Fee set by resolution of City Council to offset a portion of the costs related to the processing of special events applications.

- | | |
|---|--|
| <input checked="" type="checkbox"/> \$30 Application (30-120 days prior to 1 st day of event) | <input type="checkbox"/> Additional: _____ |
| <input type="checkbox"/> \$50 Additional MDOT Closure (M-21, M-71, M-52) | <input type="checkbox"/> Additional: _____ |
| <input type="checkbox"/> \$15 Additional-Expedited Fee (14-29 days prior to 1 st day of event) | <input type="checkbox"/> Additional: _____ |

\$ 30.00 Total Due at Time of Application. Please make check payable to: City of Owosso.

.....
Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: _____ Traffic Control Order Number _____

Copy of Rules & Regulations provided to Applicant ☐

Cc: DDA – Director; WCIA – Chairperson

Abigail J. Bowen

From: Kevin D. Lenkart
Sent: Monday, September 11, 2023 3:53 PM
To: Erin Huska
Cc: Abigail J. Bowen
Subject: RE: info

This works, thank you.

From: Erin Huska <ehuska@shiwasseechamber.org>
Sent: Monday, September 11, 2023 3:52 PM
To: Kevin D. Lenkart <Kevin.Lenkart@ci.owosso.mi.us>
Subject: Re: info

Same starting route from the Sideline, around the bank and along the river behind city hall, up through the Armory parking lot and then up Water to North street then to Washington and back down to Exchange and the same way back as they came.

The beer run has always been from the Armory up to North street, to the high school parking lot and then back the same way they came. However, since we are partnering with the Sideline on this, we want to begin and end there! Fingers crossed that this is a better route! Please let me know ASAP!

Thanks, Kevin!

Erin Huska
Office Manager
Shiawassee Regional Chamber of Commerce
215 N. Water Street, Suite 204
Owosso, MI 48867
989-723-5149

How are we doing? Leave us a quick Google review: <https://g.page/r/CR1MlcYCC6WfEB0/review>

www.shiawasseechamber.org

Find us on Facebook: www.facebook.com/shiawasseechamber



Celebrating 120 Years
CONNECTING LEADERS AND SUPPORTING ENTREPRENEURS

From: Kevin D. Lenkart <Kevin.Lenkart@ci.owosso.mi.us>
Sent: Monday, September 11, 2023 3:47 PM
To: Erin Huska <ehuska@shiawasseechamber.org>
Subject: info



SHIAW-4 OP ID: FIRE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/11/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Oakes-Fisher Insurance 322 N. Water Street Owosso, MI 48867	CONTACT NAME:	
	PHONE (A/C, No, Ext): 989-723-3011	FAX (A/C, No): 989-723-5117
INSURED Shiawassee Regional Chamber of Commerce Owosso-Corunna Area Chamber 215 N Water St Owosso, MI 48867	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : United States Liability Ins Co	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		NBP 1568595	10/20/2023	10/20/2024	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	<input type="checkbox"/> OCCUR						\$
	<input type="checkbox"/> CLAIMS-MADE						
	DED						PER STATUTE
	RETENTION \$						OTH-ER
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						E.L. EACH ACCIDENT \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH)	Y/N					E.L. DISEASE - EA EMPLOYEE \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Special Events Liability Coverage- Beer Run 10-20-23

CERTIFICATE HOLDER

CANCELLATION

City of Owosso
301 W Main St
Owosso, MI 48867

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Renee M. Fisher

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Unnamed Route





MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: September 18, 2023

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Change to Street Lighting Contract – Reconfiguration at Hickory Street and King Street Intersection

RECOMMENDATION:

Recommend approval of the proposed contract amendment for streetlight reconfiguration at the Hickory Street and King Street intersection.

BACKGROUND:

As part of the upcoming Safe Routes to School project, the sidewalk ramps at the Hickory Street and King Street intersection will be realigned to create safer street crossings for pedestrians. The sidewalk ramp work requires two Consumers Energy poles to be relocated to create adequate sight distance for vehicles stopped at the intersection. One pole planned for relocation supports a span wire carrying a streetlight.

City staff requested Consumers Energy to relocate these two poles in advance of the Safe Routes to School project. Since the work involves an existing streetlight, Consumers Energy recommended upgrading the lighting of the entire intersection. The existing layout includes one streetlight hanging on a span wire in the northeast quadrant of the intersection. Their proposed layout includes removing the existing streetlight on the span wire in the northeast quadrant and installing two (2) new lights, one in the southwest quadrant and one in the northeast quadrant. All streetlight work is a billable expense. Utility relocations are not reimbursable by the Safe Routes to School grant. Consumers Energy has provided the city with a customer packet including an invoice for this work and an amendment to the LED streetlight contract.

FISCAL IMPACTS:

The cost to install the new streetlights and relocate poles is \$8,048.00. These expenses will come from the Street Lighting account no. 101-441-979.000-SRTS2024GR.

Document originated by: Amy K. Kirkland, City Clerk



**AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING
CONTRACT (COMPANY-OWNED) FORM 547**

Contract Number: 100000143162

Consumers Energy Company is authorized as of 09/18/2023 by the City of OWOSSO, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of OWOSSO, dated 10/1/2013.

Lighting Type: General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 10/1/2013 shall remain in full force and effect.

Notification Number(s): 1067881959

Comments:

ATTEST:

City of OWOSSO

By: _____

Amy K. Kirkland

Title: City Clerk

Date: 09/18/23

By: _____

(Signature)

Robert J. Teich, Jr.

(Printed)

Its: Mayor

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of OWOSSO, dated 10/1/2013, in accordance with the Authorization for Change in Standard Lighting Contract dated 09/18/2023,

heretofore submitted to and considered by this ☐ commission ☒ council ☐ board; and

RESOLVED, further, that the Mayor and Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF SHIAWASSEE

I, Amy K. Kirkland, clerk of the City of OWOSSO do hereby certify that the foregoing resolution was duly adopted by the

☐ commission ☒ council ☐ board of said municipality, at the meeting held on 09/18/2023.

Dated:

Municipal Customer Type: City

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

- (1) 100 watt HPS Center Suspension NA to Remove at location N Hiocory St and E King St ;



**AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING
CONTRACT (COMPANY-OWNED) FORM 547**

Contract Number: 103033853856

Consumers Energy Company is authorized as of 09/18/2023 by the City of OWOSSO, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of OWOSSO, dated 9/27/2018.

Lighting Type: General Unmetered Light Emitting Diode Lighting Rate GU-LED

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 9/27/2018 shall remain in full force and effect.

Notification Number(s): 1067881959

Comments:

ATTEST:

City of OWOSSO

By: _____

Amy K. Kirkland

Title: City Clerk

Date: 09/18/23

By: _____

(Signature)

Robert J. Teich, Jr.

(Printed)

Its: Mayor

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of OWOSSO, dated 9/27/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated 09/18/2023,

heretofore submitted to and considered by this ☐ commission ☒ council ☐ board; and

RESOLVED, further, that the Mayor and Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF SHIAWASSEE

I, Amy K. Kirkland, clerk of the City of OWOSSO do hereby certify that the foregoing resolution was duly adopted by the

☐ commission ☒ council ☐ board of said municipality, at the meeting held on 09/18/2023.

Dated:

Municipal Customer Type: City

GENERAL UNMETERED LIGHT EMITTING DIODE LIGHTING RATE GU-LED

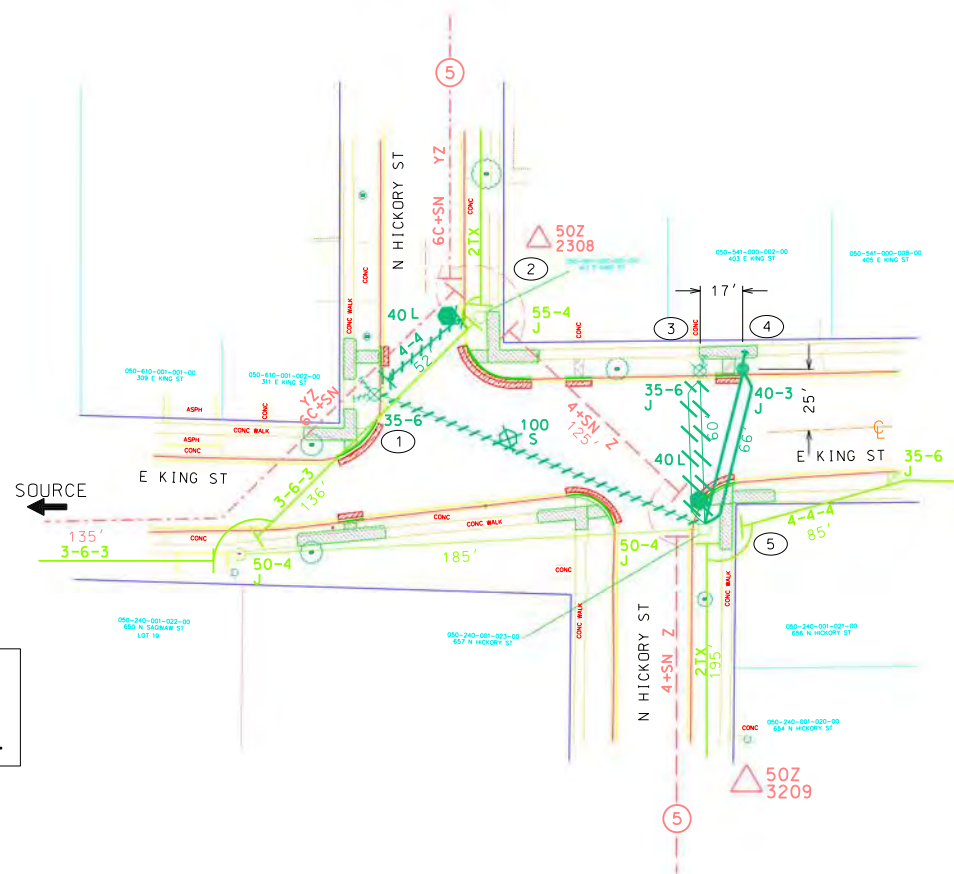
- (2) 40 watt LED Cobrahead Cutoff to Install at location 2 and 5 NE Quad and SE Quad of intersection of N Hickory and E King St;

① REMOVE
35-6
SEC DE
STREETLIGHT MESSENGER
(2) 11K-P-RS

② REMOVE
SEC DE

INSTALL
40W LED 20' STL BRKT
PER FIGURE 42-103-1
MOUNTING HEIGHT = 25'

NOTE
INSTALL ALL LED LIGHTS
PERPENDICULAR TO CURB.
DO NOT INSTALL ON ANGLE.




③ REMOVE
35-6
(TOP ABOVE COMMS)
11K-P-RS
20K-P-SPAN
11K-P-SPAN

④ INSTALL
40-3
20K-P-6'-RT
ATTACH @ 12" FROM TOP OF POLE
20K-P-SPAN
ATTACH @ 12" FROM TOP OF POLE
11K-P-SPAN
ATTACH @ 24" FROM TOP OF POLE
PER FIGURE 22-420-1 DETAIL C

⑤ REMOVE
20K-P-SPAN
11K-P-SPAN
STREETLIGHT MESSENGER
100 HPS CS LIGHT

INSTALL
20K-P-SPAN
ATTACH @ 20" FROM TOP OF POLE
11K-P-SPAN
ATTACH @ 107" FROM TOP OF POLE
PER FIGURE 22-420-1 DETAIL A
40W LED 20' STL BRKT
PER FIGURE 42-103-1
MOUNTING HEIGHT = 25'

SUBSTATION	WD NO.	METER ORDER NUMBER	METER NUMBER	READ	METER LOCATION				
OWOSSO	0067								
CIRCUIT	CKT NO.	TLM NUMBER	# OF RODS	OHMS	THDPY Safe Routes to School Streetlight				
GOULD	--	07531821			CM NO.100007342635				
<div> A CMS Energy Company</div> <div>ELECTRIC</div>		CE STAKING REQ'D	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	ORDER TYPE	MAT. TYPE	NOTIFICATION NUMBER	DESIGN NUMBER	ORDER NUMBER
		ECNC	STL	1067881959	11544209				
		FORESTRY REQ'D	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No					
SHEET B	SHEET 1 OF 1	SCALE 1"=50'				SHIAWASSEE			CO

JOB PURPOSE:
THIS WORK ORDER IS TO RELOCATE
LIGHTS AND POLES FOR THE SAFE
ROUTES TO SCHOOL PROJECT.

UPSTREAM
SECTIONALIZING DEVICE:
0106-100A
LOCATION:
SE CORNER KING
AND WASHINGTON

CONSUMERS ENERGY CONTACTS		
DEPARTMENT	NAME	NUMBER
COORDINATOR	TRACY MAHAR	517-204-9018
DESIGNER	TRACY MAHAR	517-204-9018



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 18, 2023

TO: City Council

FROM: Lizzie Fredrick, Owosso Main Street/Downtown Development Authority Director

SUBJECT: Change Order No. 1 to the Main Street Plaza Masonry Repair

RECOMMENDATION:

Approval of Change Order No. 1 to the Contract between the City of Owosso and Bornor Restoration Inc. of Lansing, Michigan, for the Main Street Plaza Masonry Repair in the amount of \$4,970.00.

BACKGROUND:

On May 15, 2023, City Council approved a contract with Bornor Restoration Inc. in the amount of \$34,860.00 for the Main Street Plaza Masonry Repair. After removing the contents of the planter, staff discovered the existing footing did not surround the entirety of the planter, requiring additional work and materials to remedy the situation. Change Order No. 1 in the amount of \$4,970.00, that when approved, will increase the total contract amount to \$39,830.00.

FISCAL IMPACTS:

Additional expenses in the amount of \$4,970.00 for Change Order No. 1 shall be paid from Downtown Development Authority Fund 248-200-930.000-BUILDING MAINTENANCE.

Attachments: (1) Resolution
(2) Change Order No. 1

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER NO. 1
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
BORNOR RESTORATION, INC.
FOR THE MAIN STREET PLAZA MASONRY REPAIR**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Bornor Restoration, Inc. on May 15, 2023 for masonry repairs in Main Street Plaza; and

WHEREAS, the existing footings were discovered to be insufficient, and installation of additional footings is necessary; and

WHEREAS, Bornor Restoration, Inc. has agreed to supply all labor, material, equipment, and insurance for said work and a change order is necessary to increase the contract amount.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to approve Change Order No. 1 to the Main Street Plaza Masonry Repair contract with Bornor Restoration, Inc. increasing the contract in the amount of \$4,970.00 for installation of additional footings, bringing the contract total to \$39,830.00.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 1 to the Contract for Services between the City of Owosso and Bornor Restoration, Inc.
- THIRD: The accounts payable department is authorized to pay Bornor Restoration, Inc. for work satisfactorily completed up to the revised contract amount of \$39,830.00.
- FOURTH: The above expenses for Change Order No. 1 in the amount of \$4,970.00 shall be paid from Downtown Development Authority Fund Account No. 248-200-930.000.

CHANGE ORDER

No. 1

OWNER: City of Owosso
CONTRACTOR: Bornor Restoration Inc.
CONTRACT NAME: Main Street Plaza Masonry Repair
OWNER's P.O. NO. 43954

The Contract is modified as follows upon execution of this Change Order:

Description:

Add installation of footing for the Main Street Plaza Masonry Repair. Funds will come from Downtown Development Authority Fund 248-200-930.000-BUILDING MAINTENANCE.

Add 14 calendar days to the contract time for the additional work.

Adjust the following to the Contract:

Bornor Restoration Inc. will supply all labor, material, equipment and insurance to perform the following work:

1. Dig and form to construct a footing.
2. The new footing will create a stable base for the landscaping blocks.
3. Screens will be placed on the back of the landscaping blocks to ensure no dirt can move the blocks.
4. Clean up debris related to this scope of work.

COST TO COMPLETE: 4,970.00

Attachments: Bornor Restoration Inc. Proposal

CHANGE IN CONTRACT PRICE
Original Contract Price \$ <u>34,860.00</u>
Increase (Decrease) from previously approved Change Orders No. _____ to _____ : \$ _____
Contract Price prior to this Change Order: \$ <u>34,860.00</u>
Increase (Decrease) of this Change Order: \$ <u>4,970.00</u>
Contract Price incorporating this Change Order: \$ <u>39,830.00</u>

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: <u>October 1, 2023</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) from previously approved Change Orders No. _____ to _____: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: <u>October 1, 2023</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: <u>14 days</u> Ready for Final Payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>October 15, 2023</u> Ready for Final Payment: _____ (days or dates)

RECOMMENDED:

By: _____

DIRECTOR (Authorized Signature)
Title: DDA/OMS Executive Director
Date: 9/12/23

APPROVED:

By: _____

OWNER (Authorized Signature)
Title: _____
Date: _____

ACCEPTED:

By: _____

CONTRACTOR (Authorized Signature)
Title: _____
Date: _____



BORNOR RESTORATION INC.

"Building & Structures Restoration Service"

- Repair & Preservation of Concrete Structures-Parking, Stadium, Building & Bridge
- Repair & Preservation of Masonry Buildings & Structures
- Repair, Replacement and New Roofing
- Analysis, Recommendations & Estimates

"Commercial - Industrial - Historical Buildings"

"Equal Opportunity Employer"

PROPOSAL

SUBMITTED TO:

Bid Coordinator
City of Owosso
301 W. Main Street
Owosso, Mi, 48867

DAY: September 11, 2023

PAGE: 1 of 2

PH: (989) 725-0571

EMAIL: lizzie.fredrick@ci.owosso.mi.us

PROJECT: Main Street Plaza Masonry Repair

LOCATION: Corner of E. Main Street and Washington Street

WE PROPOSE TO: Supply all labor, material, equipment and insurance to perform the following work.

1. Dig and form to construct a footing.
2. The new footing will create a stable base for the landscaping blocks.
3. Screens will be placed on the back of the landscaping blocks to ensure no dirt can move the blocks.
4. Clean up debris related to this scope of work.

COST TO COMPLETE: 4,970.00

THIS PROPOSAL IS SUBJECT TO YOUR ACCEPTANCE WITHIN 60 DAYS.

TERMS AND CONDITIONS ATTACHED ARE AN INTEGRAL PART OF THIS PROPOSAL.

Accepted this _____ day of _____

Submitted this 11th day of September, 2023

Purchaser _____

BORNOR RESTORATION, INC.

By _____
Signature / Title

By 
Joshua Petlak, Estimator

F:\ESTIMATING\MASONRY\JOSHUA\2023\PROPOSAL-.doc

BORNOR RESTORATION, INC.
PROPOSAL CONDITIONS

THIS PROPOSAL is accepted by the Purchaser signing it, or upon the Purchaser issuing a Purchase Order, or by any other written acceptance, and upon written approval, by a duly authorized agent of the Seller, shall constitute a contract, it being understood that it covers all agreements between the Purchaser and Seller and that no agent, representative, or officer of either has made any agreement to any condition except as set forth herein. No modification of this proposal or contract shall be binding unless said modification shall be in writing and signed by both parties hereto. Unless otherwise stated in this proposal, the following terms and conditions shall govern this contract.

- 1) In case of the provisions of the proposal differ from the provisions of the specifications, this proposal shall govern. In case of dispute relative to matters not specifically provided for in plans, specifications, or contract, the latest standard code of practice is specified by the manufacturer will govern.
- 2) Seller will not be responsible for any loss, damage or delay caused by strikes, fires, accidents, floods, delayed deliveries by carriers, or by other cause beyond its reasonable control. Any work stopped by the Purchaser for a period of thirty (30) days or more shall be grounds for an increase in quoted prices and/or contract amount to reimburse Seller for any losses suffered during the execution. The time for completion shall be extended to cover all time lost by delay or suspension under this Paragraph.
- 3) If Seller is requested by Purchaser to perform extra or changed work that was not part of Seller's original scope of work, Purchaser will provide reasonable compensation to Seller for said work. Purchaser shall not give orders to Seller for work that is required to be performed at that time and then refuse to make payment on the grounds that a Change Order was not executed at the time the work was performed or the Purchaser's representative was not authorized to order the change. Purchaser and Seller recognize that in order for construction projects to proceed in a timely and efficient manner, changes in the original specifications frequently are made prior to execution of formal Change Order documents. The parties agree to work in good faith with each other so that Seller does not proceed with changed work without authorization and Seller receives fair compensation for authorized change work.
- 4) The Purchaser shall furnish a clear site and sufficient storage room to accommodate the storage of all materials, equipment, and supplies. The Purchaser shall also remove all obstructions, such as overhead wires, conduits, etc., and shall not allow the operation of any other trade to interfere with Seller's operations.
- 5) Unless otherwise specified, field work will be performed on the basis of a 40-hour non-overtime work week, Monday through Friday inclusive.
- 6) Seller shall not be responsible for damage to the work resulting from carelessness or mistreatment on the part of anyone not in its employ, nor from damage to the work caused from movement in the building or structure, or other causes that seller could not have reasonably foreseen.
- 7) Seller guarantees its work against defects arising from defective materials and workmanship for a period of one (1) year from date of substantial completion, unless otherwise noted in this proposal.
- 8) Seller agrees to indemnify and hold harmless the Purchaser from all claims, damages, losses and expenses for personal injury, including death and property damage, to the extent caused by a negligent act or omission by the Seller or someone for whose acts the Seller is responsible. Seller is not obligated to provide indemnity for damages, losses, claims or expenses to the extent due to the negligence or fault of indemnitees or others for whose conduct the Seller is not responsible. Similarly, Purchaser shall indemnify and hold harmless Purchaser from all claims, damages, losses and expenses arising from claims for bodily injury, including death or other damages, to the extent due to the negligence of Purchaser or the fault of its agents, representatives or employees.
- 9) This proposal and contract is based upon the work to be performed by Seller not involving contact with asbestos-containing or toxic materials and that such materials will not be encountered or disturbed during the course of performing the reroofing work Seller is not responsible for expenses, claims or damages arising out of the presence, disturbance or removal of asbestos-containing or toxic materials. In the event such materials are encountered, Purchaser will make arrangements with others for the handling and/or removal of such materials and/or Seller shall be entitled to additional time and compensation for additional expenses incurred as a result of the presence of asbestos, asbestos-containing or toxic materials at the work site.
- 10) Purchaser shall coordinate the Project so that the Project proceeds in an orderly and customary manner and so as to avoid newly installed roofing being used as a surface for on-going construction work. If Seller's work is damaged by other trades, Purchaser agrees to back charge the trades causing the damage and reimburse Seller for repair of damages. Purchaser will purchase or arrange with Owner to maintain Builder's Risk insurance.
- 11) Seller and Owner are committed to acting promptly so that roof or wall leaks are not a source of potential interior mold growth. Seller and/or Owner will make periodic inspections for signs of water intrusion and act promptly, including notice to Seller if Owner believes there are leaks, to correct the condition. Upon receiving notice, Seller will make repairs promptly so that water entry through the roofing installed by or masonry work performed by Seller is not a source of moisture. Seller is not responsible for indoor air quality. Owner shall hold harmless and indemnify Contractor from claims due to poor indoor air quality and resulting from failure by Owner to maintain the interior of the building in a manner to avoid growth of mold.

NOTE:

- These terms and conditions are an integral part of this proposal.
- This proposal is subject to your acceptance within 60 days.
- TERMS: Net 30 days from date of our invoice.
- Due to the high cost of carrying delinquent accounts, a 1½% carrying charge will be added to all past due accounts.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 18, 2023

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: 2023-2024 DPW Inventory Parts Bid

RECOMMENDATION:

Approval of the low responsive bid from Michigan Pipe & Valve (Saginaw, MI) for the DPW Inventory Parts Bid in the amount of \$33,196.20.

BACKGROUND:

On September 5, 2023, the City received bids for DPW Inventory Parts. The parts are necessary for replacing, installing, and maintaining water services for the entire water distribution system. Along with regular day to day operational needs, the City also has increased needs for these parts in conjunction with the general age of the water distribution system. Additionally, we are seeing extended lead times of twelve months or longer on some of these needed parts. Thus, additional water service parts are needed in inventory. Four contractor bids were received, with Michigan Pipe and Valve-Saginaw, Inc. confirmed as the low responsible bidder.

Core & Main LP was the lowest bidder, however, after a formal review of their bid, they did not follow the bid requirements, for pricing the exact specified parts. Instead, they listed four import parts as substitutions. This is against the specific rules of the bid. Only the exact specified parts listed are allowed for reasons of: quality control, maintaining standards, longevity, training purposes, tooling purposes, to prevent issues, and to keep long term costs down. In the end, it was a difference of \$553.79 (1.7%).

FISCAL IMPACTS:

The parts will be funded by the Account No. 591-000-101.000, in the amount of \$33,196.20.

Attachments: (1) Resolution, DPW Inventory Parts Bid
(2) Bid Tabulation, DPW Inventory Parts Bid

RESOLUTION NO.

**AUTHORIZING PURCHASE OF DPW INVENTORY PARTS FROM
MICHIGAN PIPE AND VALVE-SAGINAW, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is necessary and in the public's best interest to maintain a water system that provides quality potable drinking water; and

WHEREAS, high quality parts are required to maintain the water distribution system, and additional inventory parts are needed; and

WHEREAS, the City has sufficient funds in its water funds to purchase said parts; and

WHEREAS, the City of Owosso sought bids to restock the DPW's parts inventory and a bid was received from Michigan Pipe and Valve-Saginaw, Inc., and it is hereby determined Michigan Pipe and Valve-Saginaw, Inc. is qualified to provide said parts and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award the DPW Inventory Parts Bid to Michigan Pipe and Valve-Saginaw, Inc.
- SECOND: The contract between the City of Owosso and Michigan Pipe and Valve-Saginaw, Inc. shall be in the form of a City purchase order in an amount not to exceed \$33,196.20.
- THIRD: The accounts payable department is authorized to pay Michigan Pipe and Valve-Saginaw, Inc. according to unit prices for materials supplied up to the purchase order amount of \$33,196.20.
- FOURTH: The above expenses shall be paid from account no. 591-000-101.000.

CITY OF OWOSSO BID TABULATION SHEET

DATE

9/5/2023

Page 1

DEPT.

DPW

2023-2024 DPW INVENTORY

PARTS BID

Core & Main LP

6575 23 Mile Rd
Shelby Township, MI 48316
586-785-8851

Michigan Pipe & Valve

596 Kochville Rd.
Saginaw, MI 48604
989-752-7911

ETNA Supply Co.

4901 Clay Ave SW
Grand Rapids, MI
616-241-5414

Ferguson Waterworks

4040 Eagles Nest Dr.
Flusing, MI 48433
810-691-2823

ITEM NO.	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	6500 30T Service Box Top with Lid, 30" Section, Black Asphaltic Coated	25	EA	\$ 35.75 (Import)	\$ 893.75	\$ 71.00	\$ 1,775.00	\$ 86.65	\$ 2,166.25	\$ 89.00	\$ 2,225.00
2	6500 39B Screw Type 2-1/2" Service, Box Bottom, 39" Tall, Black, Asphaltic Coated	25	EA	\$ 29.40 (Import)	\$ 735.00	\$ 58.00	\$ 1,450.00	\$ 49.50	\$ 1,237.50	\$ 50.00	\$ 1,250.00
3	8550 26T Screw Type Valve Box Top 26" Tall, Black Coated	10	EA	\$ 93.02	\$ 930.20	\$ 93.50	\$ 935.00	\$ 94.50	\$ 945.00	\$ 96.00	\$ 960.00
4	6800 Solid Valve Box Cover with 1-1/2" Skirt for 5-1/4" Valve Boxes Water, Black Coated.	30	EA	\$ 23.51	\$ 705.30	\$ 23.65	\$ 709.50	\$ 23.85	\$ 715.50	\$ 25.00	\$ 750.00
5	8560 30B Screw Type Valve Box Extension #60, 30" Tall for 24" Height Adjustment, Black Coated.	4	EA	\$ 79.31	\$ 317.24	\$ 79.65	\$ 318.60	\$ 80.55	\$ 322.20	\$ 82.00	\$ 328.00
6	8550 Screw Type Valve Box Extension Riser #69, 16-1/2" Tall for 1-1/2"-9" Height Adjustment, Black Asphaltic Coated.	4	EA	\$ 68.55	\$ 274.20	\$ 68.95	\$ 275.80	\$ 69.65	\$ 278.60	\$ 72.00	\$ 288.00
7	8560 Screw Type 3 Piece Valve Box Set DD Box: #4 Base, 36B Bottom, 26T Top, Water Cover, Black Asphaltic Coated.	6	EA	\$ 307.67	\$ 1,846.02	\$ 132.15	\$ 792.90	\$ 133.55	\$ 801.30	\$ 319.00	\$ 1,914.00
8	8500H Solid Round Gray Iron 1" Valve Box Adjusting Riser for 5-1/4 Valve Boxes	10	EA	\$ 26.43	\$ 264.30	\$ 26.55	\$ 265.50	\$ 26.85	\$ 268.50	\$ 28.00	\$ 280.00
9	8" MJ Cutting-In SLV DUO COMP	2	EA	\$ 433.06 (Import)	\$ 866.12	451.15	\$ 902.30	\$ 969.40	\$ 1,938.80	\$ 990.00	\$ 1,980.00
10	6" MJ Cutting-In SLV DUO COMP	4	EA	\$ 375.63 (Import)	\$ 1,502.52	333.75	\$ 1,335.00	\$ 748.85	\$ 2,995.40	\$ 765.00	\$ 3,060.00
11	ROMAC XR501 9.75-9.75 STL DI C	2	EA	\$ 284.35	\$ 568.70	267.55	\$ 535.10	\$ 262.00	\$ 524.00	\$ 237.00	\$ 474.00
12	ROMAC XR501 14.41-14.41 ST DI	2	EA	\$ 426.96	\$ 853.92	422.50	\$ 845.00	\$ 393.40	\$ 786.80	\$ 417.00	\$ 834.00
13	ROMAC XR501 12.15-12.15 ST DI	2	EA	\$ 360.73	\$ 721.46	404.00	\$ 808.00	\$ 332.35	\$ 664.70	\$ 353.00	\$ 706.00
14	4" Resilient Wedge Gate Valve MJ 2" Operating Nut OR	4	EA	\$ 599.45	\$ 2,397.80	600.00	\$ 2,400.00	\$ 608.90	\$ 2,435.60	\$ 622.00	\$ 2,488.00
Page 1					\$ 12,876.53	Page 1	\$ 13,347.70	Page 1	\$ 16,080.15	Page 1	\$ 17,537.00
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:\$2,500					N/A	N/A	N/A	N/A	N/A	N/A	N/A

DATE	9/5/2023
DEPT.	DPW

Page 2

2023-2024 DPW INVENTORY

PARTS BID

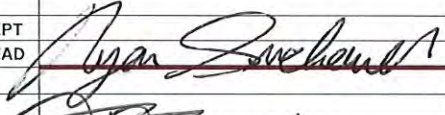
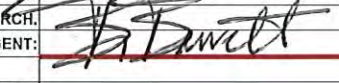
Core & Main LP
6575 23 Mile Rd
Shelby Township, MI 48316
586-785-8851

Michigan Pipe & Valve
596 Kochville Rd.
Saginaw, MI 48604
989-752-7911

ETNA Supply Co.
4901 Clay Ave SW
Grand Rapids, MI
616-241-5414

Ferguson Waterworks
4040 Eagles Nest Dr.
Flusing, MI 48433
810-691-2823

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
15	6" Resilient Wedge Gate Valve MJ 2" Operating Nut OR	4	EA	\$ 754.73	\$ 3,018.92	\$ 755.00	\$ 3,020.00	766.65	\$ 3,066.60	\$ 791.00	\$ 3,164.00
16	8" Resilient Wedge Gate Valve MJ 2" Operating Nut OR	2	EA	\$ 1,215.22	\$ 2,430.44	1,221.55	\$ 2,443.10	\$ 1,234.40	\$ 2,468.80	\$ 1,260.00	\$ 2,520.00
17	12" Resilient Wedge Gate Valve MJ 2" Operating Nut OR	1	EA	\$ 2,397.75	\$ 2,397.75	\$ 2,410.25	\$ 2,410.25	\$ 2,435.60	\$ 2,435.60	\$ 2,488.00	\$ 2,488.00
18	7000Z Curb Inlet Frame, Black Coated with Bolts, Nuts & Washers for Curb Hood	4	EA	\$ 274.91	\$ 1,099.64	\$ 275.00	\$ 1,100.00	\$ 279.00	\$ 1,116.00	\$ 286.00	\$ 1,144.00
19	7000M1 Curb Inlet Grate, Dump No Waste! Drains to Waterways, Black Coated	4	EA	\$ 181.67	\$ 726.68	182.60	\$ 730.40	\$ 184.55	\$ 738.20	\$ 189.00	\$ 756.00
20	7000T1 Adjustable Curb Inlet Hood, Dump No Waste! Drains to Waterways	4	EA	\$ 185.32	\$ 741.28	186.25	\$ 745.00	\$ 188.25	\$ 753.00	\$ 192.00	\$ 768.00
				Page 2	\$ 10,414.71	Page 2	\$ 10,448.75	Page 2	\$ 10,578.20	Page 2	\$ 10,840.00
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:\$2,500					N/A		N/A		N/A		N/A

CITY OF OWOSSO BID TABULATION SHEET														
										DATE	9/5/2023	Page 3		
										DEPT.	DPW			
SUBJECT: 2023-2024 DPW INVENTORY														
PARTS BID														
			Core & Main LP			Michigan Pipe & Valve		ETNA Supply Co.		Ferguson Waterworks				
			6575 23 Mile Rd			596 Kochville Rd.		4901 Clay Ave SW		4040 Eagles Nest Dr.				
			Shelby Township, MI 48316			Saginaw, MI 48604		Grand Rapids, MI		Flusing, MI 48433				
			586-785-8851			989-752-7911		616-241-5414		810-691-2823				
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL			
21	5BR250 Hydrant 5' MJ 2DTP 1 1/8" Pent 2-4 2 1/2" NST 1-355 5" Storz Yellow OR	2	EA	\$ 3,136.88	\$ 6,273.76	3,153.25	\$ 6,306.50	\$ 3,186.40	\$ 6,372.80	\$ 3,255.00	\$ 6,510.00			
22	5BR250 Hydrant 4'6" MJ 2DTP 1 1/8" Pent 2-4 2 1/2" NST 1-355 5" Storz Yellow OR	1	EA	\$ 3,077.41	\$ 3,077.41	3,093.25	\$ 3,093.25	\$ 3,126.00	\$ 3,126.00	\$ 3,194.00	\$ 3,194.00			
						Bid Proposal included sales tax of \$1,991.77 deducted from total.								
Page 1 Total					\$ 12,876.53	Page 1 Total		\$ 13,347.70	Page 1 Total		\$ 16,080.15	Page 1 Total		\$ 17,537.00
Page 2 Total					\$ 10,414.71	Page 2 Total		\$ 10,448.75	Page 2 Total		\$ 10,578.20	Page 2 Total		\$ 10,840.00
Total					\$ 32,642.41	Total		\$ 33,196.20	Total		\$ 36,157.15	Total		\$ 38,081.00
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:\$2,500					N/A	N/A		N/A	N/A	N/A				
						Bid Proposal		\$35,187.97						
DEPT HEAD: 			GENERAL LIABILITY INSURANCE			AWARDED:								
			EXPIRATION DATE: N/A											
PURCH. AGENT: 			WORKERS COMPENSATION INSURANCE			COUNCIL APPROVED:								
			EXPIRATION DATE: N/A											
STAFF REC.: Michigan Pipe & Valve			SOLE PROPRIETORSHIP			PO NUMBER:								
			EXPIRATION DATE: N/A											
591,000.101,000														



Warrant 633
September 12, 2023

Date	Vendor	Description	Fund	Amount
September 12, 2023	Gould Law PC	Services from August 15, 2023 to September 11, 2023	Varies	\$10,272.08
September 1, 2023	Waste Management	Services from August 16, 2023 – September 1, 2023	WWTP	\$10,679.76
		Total		\$20,951.84



301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 18, 2023

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Communication – Petition for Reconstructing the Alley connecting Ridge St and Stewart St between Washington St and Park St

On July 14, 2023, the City received a petition signed by eleven (11) property owners in the 800 blocks of S. Washington and S. Park Streets requesting reconstruction of the alley connecting Ridge St and Stewart St between Washington St and Park St, totaling about 60% of the alley frontage. Historically, alley resurfacing or reconstruction is funded 100% by the properties with frontage abutting the alley via special assessment.

The Engineering Department evaluated the current condition of the alley and drafted a preliminary estimate of construction costs. The proposed work included removing the existing asphalt and base, installing a catch basin with storm sewer pipe, and placing a new gravel base and asphalt pavement, along with related work items. The preliminary estimate for the project totaled \$162,870.06 with estimated front foot rates then being \$189.60/foot. Estimated assessment amounts ranged from \$7,500 to \$23,000 depending on lot size.

On July 28, 2023, the Engineering Department sent letters to the eleven (11) property owners who signed the petition to notify them of their estimated assessment amounts and give them an opportunity to withdraw their signature from the petition. Seven (7) property owners notified the Engineering Department that they wished to have their signatures withdrawn. This reduced the petition signatures to about 20% of the alley frontage, less than the required 50% for council action.

Attached you will find a copy of the petition and a spreadsheet documenting petition signatures and withdrawals.

PETITION

Petition No.: 2023-04

Date Issued: 4/18/2023

TO THE COUNCIL OF THE CITY OF OWOSSO:

We, the undersigned property owners, hereby petition your Honorable Body to Reconstruct the North-South alley connecting Ridge and Stewart between Washington and Park.

SIGNATURE	PRINTED NAME	STREET ADDRESS	FOR OFFICE USE ONLY	DATE OF SIGNING		
				MONTH	DAY	YEAR
<i>Thomas L. Brown</i>	THOMAS L. BROWN	802 S. PARK ST	✓	04	18	2023
<i>Carol A. Brown</i>	CAROL A. BROWN	802 S. PARK ST	✓	4	18	2023
<i>Brian Osmer</i>	BRIAN OSMER	829 S. WASH	✓	4	18	2023
<i>Rachel Osmer</i>	RACHEL OSMER	829 S. Washington	✓	04	18	2023
<i>Diane Marie Osmer</i>	Diane Marie Osmer	829 S. Washington	✓	4	18	2023
<i>Logan Hope</i>	Logan Hope	825 S. Washington	✓	04	18	2023
<i>Dara Siddock</i>	Dara Siddock	830 S. Park St	✓	04	18	2023
<i>Robert Siddock</i>	Robert Siddock	830 S. PARK ST	✓	04	18	2023
<i>Jennifer S Dugan</i>	Jennifer S Dugan	804 S. Park St	✓	04	18	2023
<i>MARK W. DUGAN JR</i>	MARK W. DUGAN JR	804 S. PARK ST.	✓	04	18	2023
<i>David Johnston</i>	David Johnston	823 S. Washington	✓	04	19	2023
<i>Justin Vane</i>	Justin Vane	806 S. Park St	✓	04	19	2023
<i>Jessica R Wyner</i>	Jessica R Wyner	821 S. Washington	✓	04	19	2023
<i>Kimberly Lock</i>	Kimberly Lock	823 S. Washington	✓	04	19	2023
<i>Sheryl Richardson</i>	Sheryl Richardson	800 S. Park St.	✓	04	19	2023
<i>Michael Assid</i>	Michael Assid	827 S. Washington St	✓	04	19	2023
<i>RONEL ACKELS</i>	RONEL ACKELS	1526 S. W-52 4886	✓	05	10	2023

Petition Circulated By: Tom Brown

This petition must be returned by July 18, 2023

Date Received: 7/14/2023 Clayton Wahn

Date Issued: 4/18/2023

We, the undersigned property owners, hereby petition your Honorable Body to Reconstruct the North-South alley connecting Ridge and Stewart between Washington and Park.

This petition must be returned by July 18, 2023

1

North-South alley connecting Ridge and Stewart between Washington and Park

West Side

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	FRONT FOOT RATE	AMOUNT OF ASSESSMENT
833	S Washington	Cynthia Deford	050-652-006-017-00	46.00	\$189.60	\$8,721.60
829	S Washington	Brian, Diane, and Rachel Osmer	050-652-006-016-00	40.00	\$189.60	\$7,584.00
827	S Washington	Michael Assid	050-652-006-013-00	40.00	\$189.60	\$7,584.00
825	S Washington	Logan Hope	050-652-006-012-00	40.00	\$189.60	\$7,584.00
823	S Washington	David Johnson and Kimberly Lock	050-652-006-009-00	40.00	\$189.60	\$7,584.00
821	S Washington	Jessica Wymer	050-652-006-008-00	40.00	\$189.60	\$7,584.00
817	S Washington	Roneil and Jorja Ackels	050-652-006-005-00	60.00	\$189.60	\$11,376.00
801	S Washington	Jayne Sutton	050-651-037-001-00	121.00	\$189.60	\$22,941.60
				427		\$80,959.20

East Side

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	FRONT FOOT RATE	AMOUNT OF ASSESSMENT
830	S Park	Robert and Dara Siddock	050-652-006-015-00	82.00	\$189.60	\$15,547.20
824	S Park	John and Carol Snyder	050-652-006-011-00	93.00	\$189.60	\$17,632.80
822	S Park	Justin Harper	050-652-006-010-00	45.00	\$189.60	\$8,532.00
808	S Park	Justin Bannan	050-652-006-007-00	45.00	\$189.60	\$8,532.00
806	S Park	Justin Vance	050-652-006-006-00	45.00	\$189.60	\$8,532.00
804	S Park	Mark Jr and Jennifer Dugan	050-652-006-003-00	40.00	\$189.60	\$7,584.00
802	S Park	Thomas and Carol Brown	050-652-006-002-00	40.00	\$189.60	\$7,584.00
800	S Park	Sheryl Richardson	050-652-006-001-00	42.00	\$189.60	\$7,963.20
				432		

Total Alley Front Footage: 859.00

Signed Petition	Total Front Footage with Signature Remaining:	167.00	19.44%
Signed Petition but Withdrew Signature			

From: Melissa

Sent: Thursday, September 7, 2023 4:10 PM

To: Jon Moore; Lizzie L. Fredrick

Subject: DDA Resignation

Good Afternoon,

Just wanted to send a note and let you both know that I am resigning from the DDA board effective immediately. My church has asked me to be a member of the finance committee and my son's school is also short of volunteers so I am going to step into those roles. I have enjoyed serving on the board over the last two years and will continue to be an active participant in downtown events and help where I am needed.

Sincerely,

Melissa Wheeler

From:	Building Department
To:	Owosso City Council
Report Month:	AUGUST 2023

Category	Estimated Cost	Permit Fee	Number of Permits
ACCESSORY STRUCTURES	\$0	\$75	2
DECK	\$17,464	\$565	2
DEMOLITION	\$10,000	\$385	1
Electrical	\$0	\$2,305	17
FENCE PERMIT	\$0	\$765	10
FOUNDATION - RESIDENTIAL	\$28,224	\$810	2
GARAGE, DETACHED	\$25,000	\$535	2
Mechanical	\$0	\$3,610	20
NEW BUSINESS	\$0	\$75	2
Plumbing	\$0	\$2,480	8
RES. ADD/ALTER/REPAIR	\$165,800	\$3,095	6
RES. DUPLEX NEW BUILD	\$150,000	\$1,500	1
ROOF	\$100,925	\$1,610	10
ROW-ENG	\$0	\$120	4
ROW-UTILITY	\$0	\$180	4
SIDING	\$14,700	\$180	2
SIGN PERMIT	\$0	\$233	3
VACANT PROPERTY REGISTRATION	\$0	\$200	2
WINDOWS	\$63,039	\$80	4
Totals	\$575,152	\$18,803	102

2022 COMPARISON TOTALS

AUGUST 2022

\$1,190,712

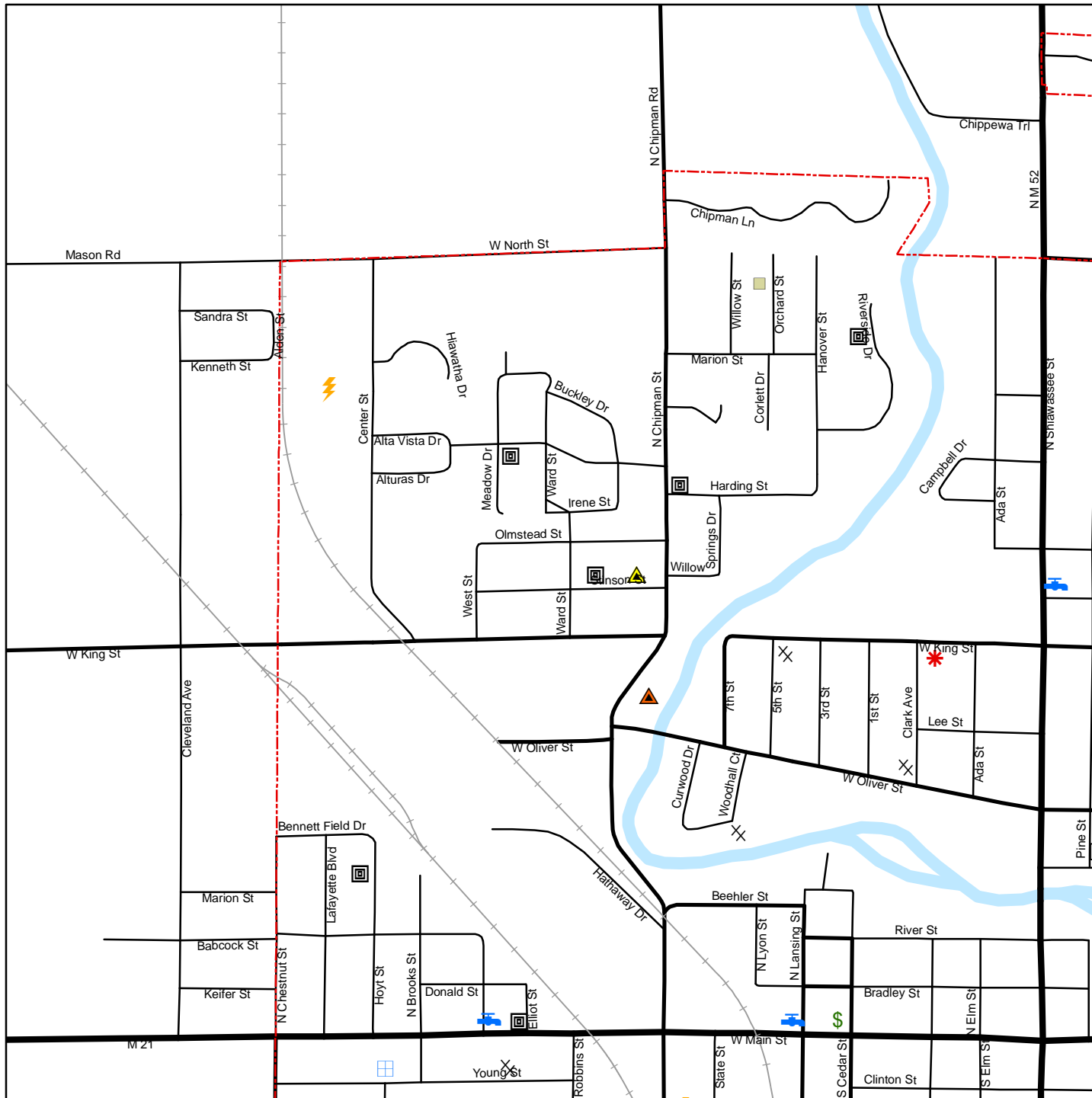
\$30,504

141












City of Owosso

Permit Activity
August 2023




NW Quadrant



Category

-  Deck
-  Electrical
-  Fence Permit
-  Mechanical
-  Multiple Permits
-  New Business
-  Plumbing
-  ROW-Eng
-  ROW-Utility
-  Siding
-  Windows

Other Features

-  City Limit
-  Railroads
-  River & Lakes

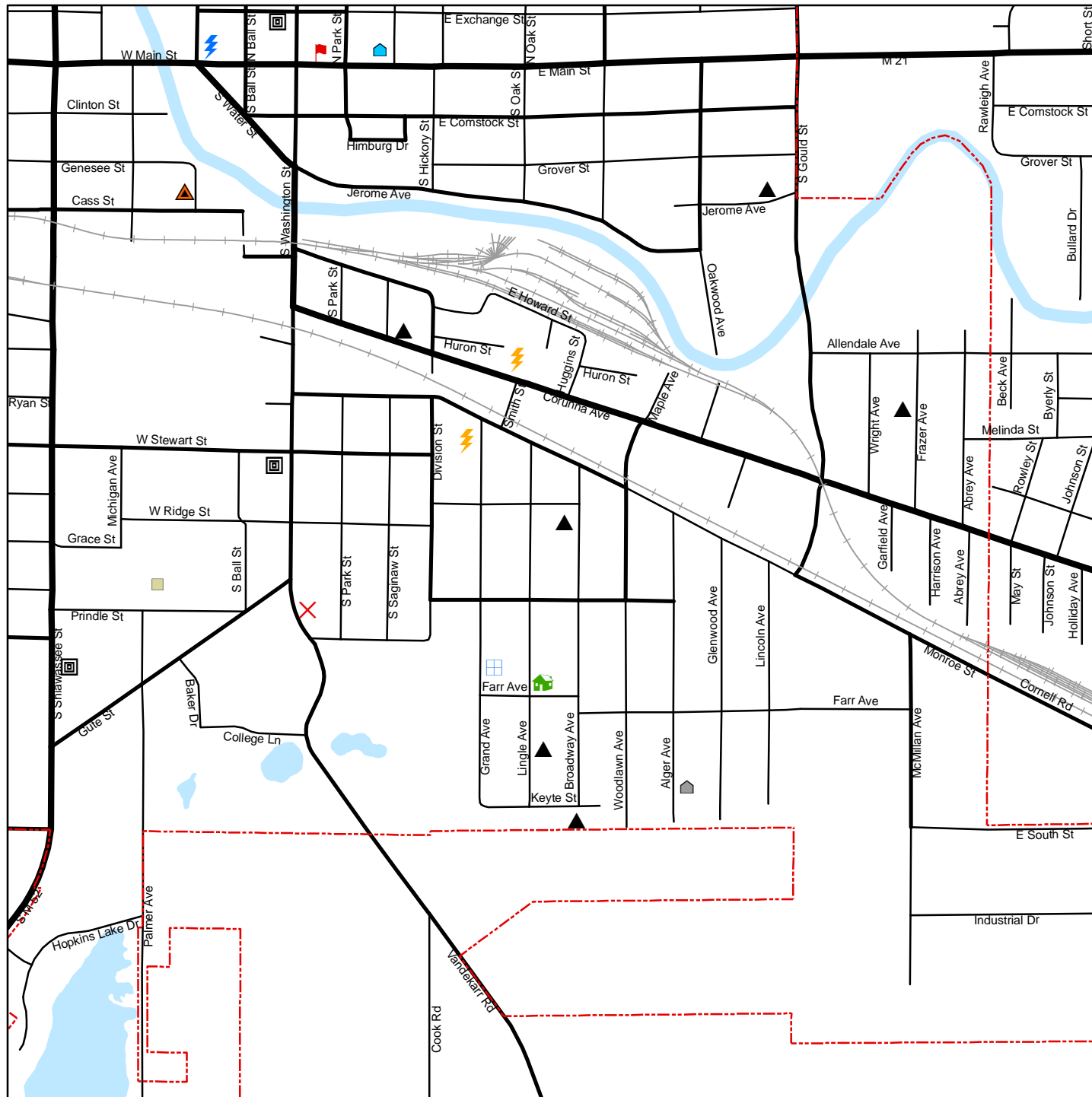
0 300 600 900 1,200
Feet



City of Owosso

Permit Activity
August 2023

SE Quadrant



Category

- Accessory Structures
- Deck
- Demolition
- Electrical
- Electrical & Plumbing
- Garage, Detached
- Mechanical
- Res. Add/Alter/Repair
- Roof
- ROW-Utility
- Sign Permit
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes

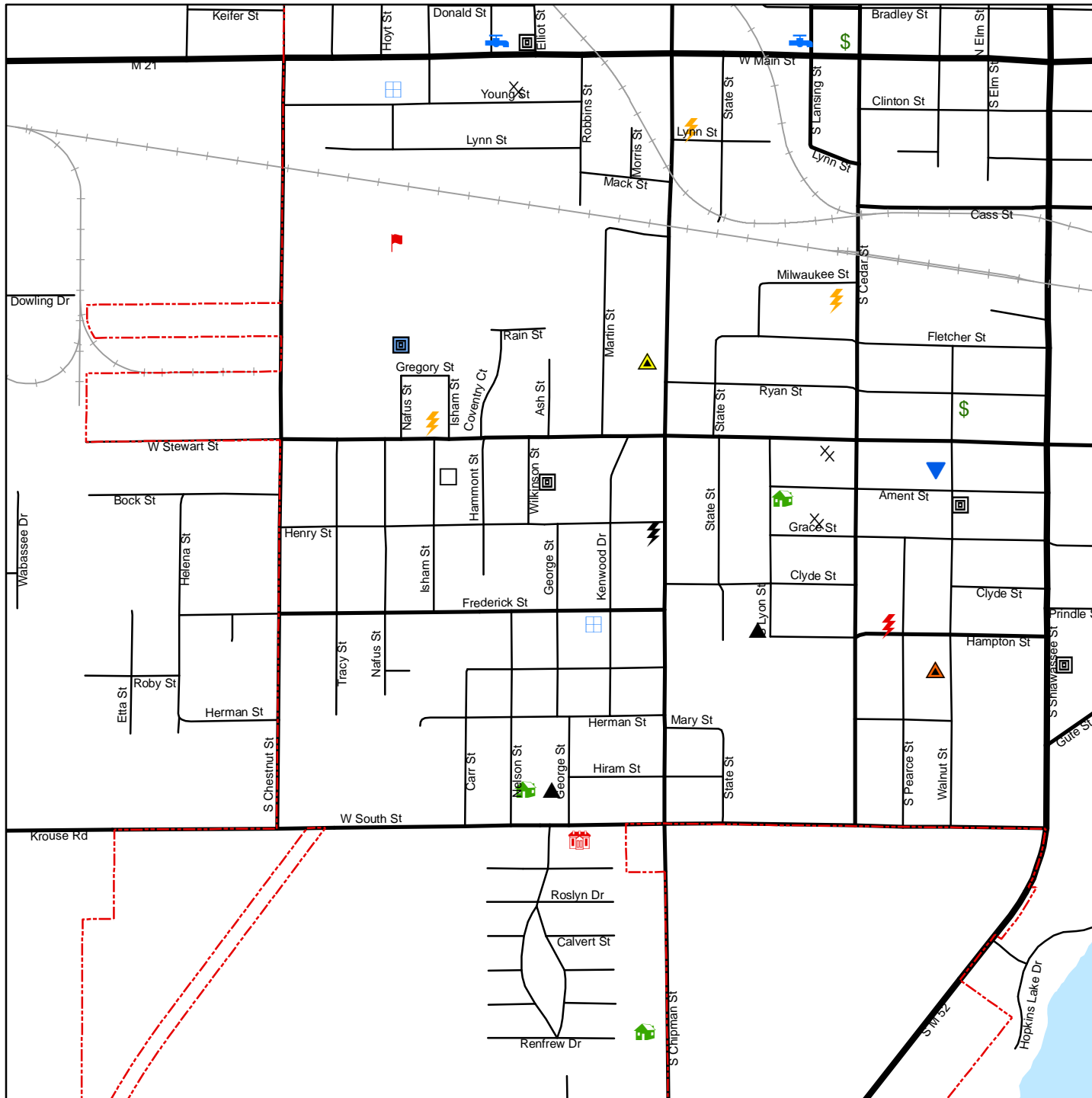
0 300 600 900 1,200 Feet



City of Owosso

Permit Activity
August 2023

SW Quadrant



Category

- Electrical
- Electrical & Mechanical
- Electrical, Mechanical & Plumbing
- Fence Permit
- Foundation - Residential
- Mechanical
- Mechanical & Plumbing
- New Business
- Plumbing
- Res. Add/Alter/Repair
- Res. Duplex New Build
- Roof
- ROW-Eng
- ROW-Utility
- Siding
- Sign Permit
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



AUGUST 2023

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ACCESSORY STRUCTURES								
ENF 22-0150	LINGLE AVE	RESOLVED	CLOSED	02/10/2022	08/14/2023		08/14/2023	N
ENF 21-1764	GENESEE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/22/2021	08/01/2023	09/04/2023		N
Total Entries				2				
APPLIANCES								
ENF 23-0484	CASS ST	CONTACT WITH OWNER	RECHECK SCHEDULED	05/23/2023	08/31/2023	09/07/2023		N
ENF 23-0894	S WASHINGTON ST	RESOLVED	CLOSED	08/21/2023	08/28/2023		08/28/2023	Y
ENF 23-0920	W OLIVER ST	LETTER SENT	RECHECK SCHEDULED	08/29/2023	08/29/2023	09/05/2023		N
Total Entries				3				
AUTO REP/JUNK VEH								
ENF 23-0706	CORUNNA AVE	SENT LETTER	1ST TICKET ISSUED	07/13/2023	08/24/2023	09/25/2023		N
ENF 23-0731	WRIGHT AVE	RESOLVED	CLOSED	07/18/2023	08/08/2023		08/08/2023	N
ENF 23-0875	AMENT ST	RESOLVED	CLOSED	08/16/2023	08/16/2023		08/16/2023	Y
ENF 23-0762	N WATER ST	RESOLVED	CLOSED	07/24/2023	08/07/2023		08/07/2023	N
ENF 23-0824	LAFAYETTE BLVD	RESOLVED	CLOSED	08/01/2023	08/01/2023		08/01/2023	Y
ENF 23-0930	ADA ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/30/2023	08/30/2023	09/06/2023		Y
ENF 23-0561	W MAIN ST	LETTER SENT	CLOSED	06/08/2023	08/02/2023		08/03/2023	COMM
Total Entries				7				
BRUSH								
ENF 23-0711	YOUNG ST	INSPECTED PROPERTY	CLOSED	07/13/2023	08/17/2023		08/17/2023	N
ENF 23-0896	CLINTON	INSPECTED PROPERTY	RECHECK SCHEDULED	08/21/2023	08/28/2023	09/04/2023		Y
Total Entries				2				

AUGUST 2023

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
BUILDING VIOL								
ENF 18-0622	W OLIVER ST	INSPECTED PROPERTY	REF TO CITY ATTY	08/10/2018	08/21/2023	09/21/2023		IND
				Total Entries	1			
BUILDING VIOL								
ENF 22-0425	WOODLAWN AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/12/2022	08/29/2023	09/28/2023		N
ENF 20-0698	W MAIN ST	RESOLVED	CLOSED	09/03/2020	08/31/2023		08/31/2023	COMM
ENF 22-0209	S CEDAR ST	INSPECTED PROPERTY	CLOSED	02/23/2022	08/08/2023		08/08/2023	IND
ENF 22-0249	S CHIPMAN	INSPECTED PROPERTY	PENDING 1ST TICKET	03/07/2022	08/31/2023	09/05/2023		N
ENF 20-0748	MARTIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/16/2020	08/22/2023	09/05/2023		VAC
ENF 23-0254	YOUNG ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	03/21/2023	08/31/2023	09/11/2023		VAC
ENF 23-0459	S SHIAWASSEE ST	LETTER SENT	LETTER SENT	05/18/2023	08/23/2023	09/06/2023		Y
ENF 21-1886	PRINDLE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/17/2021	08/28/2023	09/18/2023		VAC
ENF 23-0542	GROVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/06/2023	08/17/2023	09/11/2023		Y
ENF 22-1528	E KING ST	LETTER SENT	FINAL NOTICE	11/11/2022	08/21/2023	11/27/2023		Y
ENF 22-0677	N SHIAWASSEE ST	INSPECTED PROPERTY	RED-TAGGED	05/19/2022	08/22/2023	09/25/2023		VAC
ENF 23-0882	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/17/2023	08/17/2023	09/18/2023		VAC
ENF 23-0202	E COMSTOCK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/08/2023	08/23/2023	09/06/2023		COMM
ENF 23-0128	DIVISION ST	INSPECTED PROPERTY	RED-TAGGED	02/06/2023	08/10/2023	09/04/2023		VAC
ENF 20-0522	HAMBLIN ST	INSPECTED PROPERTY	EXTENSION GRANTED	07/22/2020	08/23/2023	09/20/2023		VAC
ENF 20-0972	E WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/18/2020	08/23/2023	09/06/2023		N
ENF 21-1156	E WILLIAMS ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/01/2023	08/23/2023	09/06/2023		N

09/01/23

Code Enforcement Activity

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AUGUST 2023

Enf. Number		Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0523	N	WASHINGTON ST	RESOLVED	CLOSED	06/05/2023	08/31/2023		08/31/2023	COMM
ENF 22-0067	N	WASHINGTON ST	INSPECTED PROPERTY	FINAL NOTICE	01/24/2022	08/23/2023	09/06/2023		N
ENF 22-1586	W	EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2022	08/01/2023	09/28/2023		COMM
ENF 23-0612	W	EXCHANGE	LETTER SENT	CONTACTED PROPERTY OWNER	06/20/2023	08/21/2023	09/25/2023		N
ENF 21-0307	N	WASHINGTON ST	INSPECTED PROPERTY	PENDING PERMIT APPLICATION	03/03/2021	08/29/2023	12/12/2023		COMM
ENF 22-1352		CORUNNA AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	10/03/2022	08/28/2023	09/06/2023		N
ENF 22-1053		JEROME AVE	OBTAINED PERMIT	CLOSED	07/26/2022	08/10/2023		08/10/2023	N
ENF 19-0167		TRACY ST	INSPECTED PROPERTY	REF TO CITY ATTY	03/15/2019	08/23/2023	09/20/2023		N
ENF 23-0785		GENESEE ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	07/26/2023	08/09/2023	09/11/2023		N
ENF 23-0852		CORUNNA AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	08/08/2023	08/08/2023	09/11/2023		COMM
ENF 23-0270	E	STEWART ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	03/29/2023	08/28/2023	09/28/2023		Y
ENF 23-0662		DIVISION ST	RESOLVED	CLOSED	07/05/2023	08/03/2023		08/03/2023	N
ENF 22-1597	W	MAIN ST	INSPECTED PROPERTY	CLOSED	12/01/2022	08/14/2023		08/14/2023	COMM
ENF 22-0167	S	CEDAR	INSPECTED PROPERTY	REF TO CITY ATTY	02/15/2022	08/28/2023	09/28/2023		N
ENF 22-1131	E	MASON ST	INSPECTED PROPERTY	3RD TICKET ISSUED	08/10/2022	08/22/2023	09/05/2023		Y
ENF 20-0720		HURON ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	09/10/2020	08/28/2023	09/28/2023		N

Total Entries	33
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BUSHES-SIDEWALK VISIBILITY

ENF 23-0729		CLINTON ST	RESOLVED	CLOSED	07/18/2023	08/01/2023		08/01/2023	VAC
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Total Entries	1
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DEAD TREE

Code Enforcement Activity

AUGUST 2023

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0714	W MAIN ST	INSPECTED PROPERTY	LETTER SENT	07/17/2023	08/17/2023	09/18/2023		N
ENF 23-0622	STRATFORD DR	RESOLVED	CLOSED	06/21/2023	08/23/2023		08/23/2023	N
ENF 22-0548	BROADWAY AVE	CONTACT WITH OWNER	CLOSED	05/04/2022	08/18/2023		08/18/2023	N
Total Entries				3				
DOORS IN VIOLATION								
ENF 22-1567	N SAGINAW ST	INSPECTED PROPERTY	EXTENSION GRANTED	11/23/2022	08/31/2023	09/28/2023		Y
Total Entries				1				
DRAIN ISSUES								
ENF 23-0923	HUNTINGTON DR	INSPECTED PROPERTY	CLOSED	08/29/2023	08/30/2023		08/30/2023	N
ENF 23-0783	MICHIGAN AVE	REF TO BLDG OFFICIAL	CLOSED	07/26/2023	07/26/2023		08/07/2023	Y
Total Entries				2				
EXTERIOR PAINT/SIDING								
ENF 21-0040	WOODLAWN AVE	INSPECTED PROPERTY	PENDING 1ST TICKET	01/12/2021	08/23/2023	09/20/2023		N
ENF 23-0850	CORUNNA AVE	LETTER SENT	RECHECK SCHEDULED	08/08/2023	08/08/2023	05/30/2024		COMM
ENF 21-0238	FLETCHER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/23/2021	08/15/2023	09/05/2023		N
ENF 20-0051	FLETCHER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/17/2020	08/01/2023	09/05/2023		N
ENF 21-1732	RYAN ST	CONTACT WITH OWNER	EXTENSION GRANTED	11/10/2021	08/31/2023	09/25/2023		N
ENF 21-0041	MILWAUKEE ST	INSPECTED PROPERTY	2ND TICKET ISSUED	01/12/2021	08/22/2023	09/21/2023		Y
ENF 20-0143	LYNN ST	INSPECTED PROPERTY	FINAL NOTICE	03/05/2020	08/14/2023	09/21/2023		N
ENF 23-0053	PEARCE ST	RESOLVED	CLOSED	01/19/2023	08/23/2023		08/23/2023	N
ENF 20-0124	LINGLE AVE	RESOLVED	CLOSED	02/24/2020	08/31/2023		08/31/2023	N
ENF 21-1563	W WILLIAMS ST	OBTAINED PERMIT	CLOSED	10/12/2021	08/17/2023		08/17/2023	N

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ENF 23-0812		KENWOOD DR	LETTER SENT	RECHECK SCHEDULED	07/31/2023	08/14/2023	10/04/2023		N
ENF 20-0073	N	LANSING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/28/2020	08/31/2023	04/01/2024		Y
ENF 23-0884		FLETCHER ST	LETTER SENT	RECHECK SCHEDULED	08/21/2023	08/21/2023	10/23/2023		N
Total Entries					13				
FENCE VIOLATION									
ENF 23-0910		FRAZER AVE	LETTER SENT	RECHECK SCHEDULED	08/28/2023	08/28/2023	09/11/2023		N
ENF 22-0257	S	WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/07/2022	08/17/2023	09/18/2023		COMM
Total Entries					2				
FIRE DAMAGE									
ENF 23-0295	S	OAK ST	CONTACT WITH OWNER	CLOSED	04/17/2023	08/31/2023		08/31/2023	Y
ENF 23-0174	N	HICKORY ST	INSPECTED PROPERTY	RED-TAGGED	02/23/2023	08/29/2023	09/28/2023		VAC
ENF 23-0866		CORUNNA AVE	INSPECTED PROPERTY	INSPECTED PROPERTY	08/15/2023	08/30/2023	09/06/2023		Y
ENF 23-0788	S	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/26/2023	08/16/2023	09/14/2023		Y
ENF 22-0193	S	CHIPMAN ST	INSPECTED PROPERTY	REF TO CITY ATTY	02/21/2022	08/17/2023	09/18/2023		Y
ENF 23-0198		AMENT ST	OBTAINED PERMIT	RECHECK SCHEDULED	03/07/2023	08/08/2023	10/09/2023		VAC
ENF 23-0701	E	EXCHANGE ST	OBTAINED PERMIT	RECHECK SCHEDULED	07/12/2023	08/09/2023	10/09/2023		N
Total Entries					7				
FRONT YARD PARKING									
ENF 23-0789	S	BALL ST	INSPECTED PROPERTY	LETTER SENT	07/27/2023	08/24/2023	09/06/2023		N
Total Entries					1				
FURNITURE OUTSIDE									
ENF 23-0869	N	DEWEY ST	RESOLVED	CLOSED	08/15/2023	08/22/2023		08/22/2023	N

Code Enforcement Activity

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ENF 23-0811	ABBOTT ST		RESOLVED	CLOSED	07/31/2023	08/07/2023		08/07/2023	N
ENF 23-0832	GRAND AVE		RESOLVED	CLOSED	08/02/2023	08/09/2023		08/09/2023	N
ENF 23-0887	S	WASHINGTON ST	RESOLVED	CLOSED	08/21/2023	08/28/2023		08/28/2023	N
ENF 23-0786	S	CEDAR ST	RESOLVED	CLOSED	07/26/2023	08/07/2023		08/07/2023	N
Total Entries					5				
GARAGE SALE									
ENF 23-0764	E	KING ST	RESOLVED	CLOSED	07/25/2023	08/07/2023		08/07/2023	Y
Total Entries					1				
GARBAGE & DEBRIS									
ENF 23-0834	MARION ST		RESOLVED	CLOSED	08/03/2023	08/10/2023		08/10/2023	N
ENF 23-0713	STATE ST		INSPECTED PROPERTY	LETTER SENT	07/14/2023	08/10/2023		08/10/2023	Y
ENF 23-0642	MILWAUKEE		RESOLVED	CLOSED	06/27/2023	08/31/2023		08/31/2023	Y
ENF 23-0341	MARTIN ST		RESOLVED	CLOSED	04/26/2023	08/08/2023		08/08/2023	N
ENF 23-0877	N	DEWEY ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/16/2023	08/31/2023	09/07/2023		N
ENF 23-0913	N	DEWEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/28/2023	08/28/2023	09/04/2023		Y
ENF 22-1388	YOUNG ST		INSPECTED PROPERTY	1ST TICKET ISSUED	10/11/2022	08/31/2023	09/07/2023		N
ENF 20-0878	N	HICKORY ST	INSPECTED PROPERTY	REF TO CITY ATTY	10/26/2020	08/29/2023	09/28/2023		VAC
ENF 23-0841	KRUST DR		RESOLVED	CLOSED	08/07/2023	08/21/2023		08/21/2023	N
ENF 23-0796	E	MASON ST	EMAILED OWNER	CLOSED	07/27/2023	08/03/2023		08/03/2023	Y
ENF 23-0596	DIVISION ST		INSPECTED PROPERTY	PARTIALLY RESOLVED	06/13/2023	08/10/2023	09/04/2023		VAC
ENF 23-0772	LINGLE AVE		RESOLVED	CLOSED	07/25/2023	08/14/2023		08/14/2023	N

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Enf. Number	Address		Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0669		LINGLE AVE	HOMEOWNER CALLED IN	EXTENSION GRANTED	07/10/2023	08/14/2023	09/14/2023		N
ENF 23-0768	S	WATER ST	RESOLVED	CLOSED	07/25/2023	08/01/2023		08/01/2023	COMM
ENF 23-0858	S	SHIAWASSEE ST	RESOLVED	CLOSED	08/10/2023	08/24/2023		08/24/2023	N
ENF 23-0835	S	BALL ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/03/2023	08/24/2023	09/06/2023		N
ENF 23-0716		KENWOOD DR	RESOLVED	CLOSED	07/17/2023	08/07/2023		08/07/2023	N
ENF 23-0792		STATE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/27/2023	08/22/2023	09/12/2023		VAC
ENF 22-1318		GRACE ST	INSPECTED PROPERTY	1ST TICKET ISSUED	09/20/2022	08/31/2023	09/14/2023		N
ENF 22-0551		GRACE ST	INSPECTED PROPERTY	REF TO CITY ATTY	05/04/2022	08/21/2023	09/21/2023		N
ENF 23-0906	E	HOWARD	LETTER SENT	RECHECK SCHEDULED	08/24/2023	08/31/2023	09/07/2023		N
ENF 23-0771		MICHIGAN AVE	RESOLVED	CLOSED	07/25/2023	08/02/2023		08/02/2023	Y
ENF 23-0795	E	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/27/2023	08/28/2023	09/11/2023		Y
ENF 23-0797	W	OLIVER ST	INSPECTED PROPERTY	LETTER SENT	07/27/2023	08/31/2023	09/14/2023		N
ENF 23-0645	N	LANSING ST	INSPECTED PROPERTY	CLOSED	06/27/2023	08/09/2023		08/09/2023	Y
ENF 23-0518		RYAN ST	RESOLVED	CLOSED	06/01/2023	08/24/2023		08/23/2023	N
ENF 23-0915		CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	08/28/2023	08/28/2023	09/04/2023		Y
Total Entries					27				
GARBAGE/JUNK IN ROW									
ENF 23-0774		GLENWOOD AVE	RESOLVED	CLOSED	07/26/2023	08/17/2023		08/17/2023	N
ENF 23-0890		WOODLAWN AVE	RESOLVED	CLOSED	08/21/2023	08/28/2023		08/28/2023	N
ENF 23-0889		WOODLAWN AVE	LETTER SENT	RECHECK SCHEDULED	08/21/2023	08/28/2023	09/05/2023		N
ENF 23-0851		WRIGHT AVE	RESOLVED	CLOSED	08/08/2023	08/22/2023		08/22/2023	Y

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Enf. Number		Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0892	S	CHIPMAN ST	RESOLVED	CLOSED	08/21/2023	08/28/2023		08/28/2023	N
ENF 23-0932	S	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/31/2023	08/31/2023	09/07/2023		Y
ENF 23-0836		GRACE ST	RESOLVED	CLOSED	08/03/2023	08/24/2023		08/24/2023	N
ENF 23-0777		CARMODY ST	RESOLVED	CLOSED	07/26/2023	08/30/2023		08/30/2023	Y
ENF 23-0808	E	MAIN ST	RESOLVED	CLOSED	07/31/2023	08/07/2023		08/07/2023	Y
ENF 23-0880		FLETCHER	RESOLVED	CLOSED	08/17/2023	08/31/2023		08/31/2023	Y
ENF 23-0918		FLETCHER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/29/2023	08/29/2023	09/05/2023		N
ENF 23-0914	W	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/28/2023	08/28/2023	09/04/2023		N
ENF 23-0778		LYNN ST	RESOLVED	CLOSED	07/26/2023	08/22/2023		08/22/2023	N
ENF 23-0745		MACK ST	RESOLVED	CLOSED	07/19/2023	08/09/2023		08/09/2023	N
ENF 23-0845		CLYDE ST	RESOLVED	CLOSED	08/07/2023	08/15/2023		08/15/2023	N
ENF 23-0893	S	CHIPMAN ST	RESOLVED	CLOSED	08/21/2023	08/28/2023		08/28/2023	N
ENF 23-0827		COVENTRY AVE	RESOLVED	CLOSED	08/02/2023	08/09/2023		08/09/2023	N
ENF 23-0878	E	NORTH ST	RESOLVED	CLOSED	08/16/2023	08/23/2023		08/23/2023	N
ENF 23-0793		ABBOTT ST	RESOLVED	CLOSED	07/27/2023	08/07/2023		08/07/2023	Y
ENF 23-0861		MOORE ST	RESOLVED	CLOSED	08/14/2023	08/28/2023		08/28/2023	N
ENF 23-0805		GOODHUE ST	RESOLVED	CLOSED	07/31/2023	08/07/2023		08/07/2023	N
ENF 23-0842		PINE ST	RESOLVED	CLOSED	08/07/2023	08/14/2023		08/14/2023	Y
ENF 23-0803		PINE ST	RESOLVED	CLOSED	07/31/2023	08/15/2023		08/15/2023	Y
ENF 23-0868		PINE ST	RESOLVED	CLOSED	08/15/2023	08/22/2023		08/22/2023	N

09/01/23

Code Enforcement Activity

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ENF 23-0837	S	CEDAR ST	RESOLVED	CLOSED	08/03/2023	08/10/2023		08/10/2023	Y
ENF 23-0776		WALNUT ST	RESOLVED	CLOSED	07/26/2023	08/02/2023		08/02/2023	Y
ENF 23-0871		WALNUT ST	RESOLVED	CLOSED	08/16/2023	08/30/2023		08/30/2023	Y
ENF 23-0779		ELIZABETH ST	RESOLVED	CLOSED	07/26/2023	08/16/2023		08/16/2023	N
ENF 23-0737	N	WASHINGTON ST	INSPECTED PROPERTY	CLOSED	07/19/2023	08/03/2023		08/03/2023	Y
ENF 23-0810	N	BALL ST	LETTER SENT	CLOSED	07/31/2023	08/07/2023		08/07/2023	N
ENF 23-0908		BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	08/28/2023	08/28/2023	09/05/2023		Y
ENF 23-0854		KEYTE ST	RESOLVED	CLOSED	08/09/2023	08/30/2023		08/30/2023	N
ENF 23-0855		KEYTE ST	RESOLVED	CLOSED	08/09/2023	08/28/2023		08/28/2023	N
ENF 23-0863		KRUST DR	RESOLVED	CLOSED	08/14/2023	08/21/2023		08/21/2023	N
ENF 23-0899		ADAMS ST	RESOLVED	CLOSED	08/22/2023	08/29/2023		08/29/2023	N
ENF 23-0839	E	MASON ST		CLOSED	08/07/2023	08/23/2023		08/23/2023	N
ENF 23-0912		DIVISION ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/28/2023	08/28/2023	09/04/2023		N
ENF 23-0775		GRAND AVE	LETTER SENT	CLOSED	07/26/2023	08/03/2023		08/03/2023	Y
ENF 23-0928		MONROE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/30/2023	08/30/2023	09/06/2023		N
ENF 23-0904		GRAND AVE	RESOLVED	CLOSED	08/23/2023	08/30/2023		08/30/2023	N
ENF 23-0857		GRAND AVE	RESOLVED	CLOSED	08/10/2023	08/17/2023		08/17/2023	N
ENF 23-0900		GRAND AVE	RESOLVED	CLOSED	08/22/2023	08/30/2023		08/30/2023	N
ENF 23-0829		LINGLE AVE	RESOLVED	CLOSED	08/02/2023	08/09/2023		08/09/2023	Y
ENF 23-0926		BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	08/30/2023	08/30/2023	09/06/2023		N
ENF 23-0755		BROADWAY AVE	RESOLVED	CLOSED	07/24/2023	08/17/2023		08/17/2023	Y

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ENF 23-0879		CORUNNA AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/17/2023	08/30/2023	09/06/2023		Y
ENF 23-0804	E	OLIVER ST	RESOLVED	CLOSED	07/31/2023	08/07/2023		08/07/2023	N
ENF 23-0864	N	SAGINAW ST	RESOLVED	CLOSED	08/14/2023	08/21/2023		08/21/2023	Y
ENF 23-0840	E	OLIVER ST	RESOLVED	CLOSED	08/07/2023	08/28/2023		08/28/2023	N
ENF 23-0696	N	SAGINAW ST	RESOLVED	CLOSED	07/12/2023	08/14/2023		08/14/2023	Y
ENF 23-0770	N	PARK	RESOLVED	CLOSED	07/25/2023	08/01/2023		08/01/2023	N
ENF 23-0917	W	OLIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/29/2023	08/29/2023	09/05/2023		N
ENF 23-0876	E	KING ST	RESOLVED	CLOSED	08/16/2023	08/30/2023		08/30/2023	N
ENF 23-0813	N	HICKORY ST	RESOLVED	CLOSED	08/01/2023	08/08/2023		08/08/2023	N
ENF 23-0859	S	BALL ST	RESOLVED	CLOSED	08/14/2023	08/21/2023		08/21/2023	N
ENF 23-0872	W	RIDGE ST	RESOLVED	CLOSED	08/16/2023	08/23/2023		08/23/2023	N
ENF 23-0935	W	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/31/2023	08/31/2023	09/06/2023		Y
ENF 23-0891		GEORGE ST	RESOLVED	CLOSED	08/21/2023	08/28/2023		08/28/2023	N
ENF 23-0787	W	STEWART ST	RESOLVED	CLOSED	07/26/2023	08/07/2023		08/07/2023	N
ENF 23-0710	S	CEDAR ST	RESOLVED	CLOSED	07/13/2023	08/03/2023		08/03/2023	N
ENF 23-0760		AMENT ST	RESOLVED	CLOSED	07/24/2023	08/07/2023		08/07/2023	N
ENF 23-0927	N	BALL ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/30/2023	08/30/2023	09/06/2023		N
ENF 23-0933		BEEHLER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/31/2023	08/31/2023	09/06/2023		Y
ENF 23-0831	N	LANSING ST	RESOLVED	CLOSED	08/02/2023	08/16/2023		08/16/2023	N
ENF 23-0818		RIVER ST	RESOLVED	CLOSED	08/01/2023	08/15/2023		08/15/2023	Y

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ENF 23-0798	W	MAIN ST	RESOLVED	CLOSED	07/31/2023	08/07/2023		08/07/2023	COMM
ENF 23-0826		CLINTON	RESOLVED	CLOSED	08/02/2023	08/14/2023		08/14/2023	Y
ENF 23-0809	E	EXCHANGE ST	LETTER SENT	RECHECK SCHEDULED	07/31/2023	08/29/2023	09/05/2023		Y
ENF 23-0784	E	EXCHANGE ST	RECHECK	CLOSED	07/26/2023	08/07/2023		08/07/2023	N
ENF 23-0903	E	WILLIAMS ST	LETTER SENT	RECHECK SCHEDULED	08/23/2023	08/30/2023	09/07/2023		N
ENF 23-0780	N	OAK ST	RESOLVED	CLOSED	07/26/2023	08/23/2023		08/23/2023	Y
ENF 23-0881		FLETCHER ST	RESOLVED	CLOSED	08/17/2023	08/24/2023		08/24/2023	Y
ENF 23-0902		RYAN ST	LETTER SENT	RECHECK SCHEDULED	08/23/2023	08/30/2023	09/06/2023		N
Total Entries					73				
HEALTH & SAFETY									
ENF 21-0921		CORUNNA AVE	HOMEOWNER CALLED IN	RECHECK SCHEDULED	06/23/2021	08/30/2023	09/28/2023		N
ENF 23-0830		RYAN ST	INSPECTED PROPERTY	RED-TAGGED	08/02/2023	08/23/2023	09/07/2023		VAC
Total Entries					2				
HOUSE NUMBERS									
ENF 23-0934		LINCOLN AVE	LETTER SENT	RECHECK SCHEDULED	08/31/2023	08/31/2023	09/07/2023		N
ENF 23-0909		CORUNNA AVE	LETTER SENT	RECHECK SCHEDULED	08/28/2023	08/28/2023	09/18/2023		Y
Total Entries					2				
IMMINENT DANGER OF STRUCTURE									
ENF 22-0059	S	DEWEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/21/2022	08/29/2023	09/05/2023		VAC
Total Entries					1				
LAWN MAINTENANCE									
ENF 23-0405		GLENWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2023	08/29/2023	09/05/2023		VAC

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ENF 23-0473	LINCOLN AVE	INSPECTED PROPERTY	RE-OPENED	05/22/2023	08/31/2023	09/05/2023		N
ENF 23-0443	ALGER AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/17/2023	08/29/2023	09/12/2023		VAC
ENF 23-0721	ALGER AVE	INSPECTED PROPERTY	CLOSED	07/17/2023	08/01/2023		08/01/2023	N
ENF 23-0931	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/30/2023	08/30/2023	09/05/2023		Y
ENF 23-0819	W KING ST	RESOLVED	CLOSED	08/01/2023	08/08/2023		08/08/2023	Y
ENF 23-0740	FLETCHER ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	07/19/2023	08/29/2023	09/05/2023		N
ENF 23-0756	MARTIN ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	07/24/2023	08/29/2023	09/12/2023		VAC
ENF 23-0506	LYNN ST	INSPECTED PROEPRTY	RECHECK SCHEDULED	05/30/2023	08/29/2023	09/05/2023		N
ENF 23-0396	STATE ST	REF TO DPW	RECHECK SCHEDULED	05/15/2023	08/29/2023	09/05/2023		N
ENF 23-0676	E COMSTOCK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/10/2023	08/29/2023	09/05/2023		VAC
ENF 23-0897	N GOULD ST	INSPECTED PROPERTY	CLOSED	08/22/2023	08/29/2023		08/29/2023	N
ENF 23-0822	YOUNG ST	RESOLVED	CLOSED	08/01/2023	08/08/2023		08/08/2023	N
ENF 23-0387	N HICKORY ST	RESOLVED	CLOSED	05/15/2023	08/29/2023		08/29/2023	VAC
ENF 23-0874	N SAGINAW ST	RESOLVED	CLOSED	08/16/2023	08/23/2023		08/23/2023	VAC
ENF 23-0392	N SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2023	08/29/2023	09/05/2023		N
ENF 23-0744	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/19/2023	08/29/2023	09/05/2023		N
ENF 23-0440	S CEDAR ST	RESOLVED	CLOSED	05/17/2023	08/08/2023		08/08/2023	N
ENF 23-0391	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2023	08/29/2023	09/05/2023		VAC
ENF 23-0419	MONROE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2023	08/29/2023	09/12/2023		N
ENF 23-0406	DIVISION ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2023	08/29/2023	09/12/2023		VAC

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ENF 23-0846	BROADWAY AVE	RESOLVED	CLOSED	08/07/2023	08/15/2023		08/15/2023	N
ENF 23-0873	BROADWAY AVE	RESOLVED	CLOSED	08/16/2023	08/29/2023		08/29/2023	N
ENF 23-0888	CORUNNA AVE	RESOLVED	CLOSED	08/21/2023	08/29/2023		08/29/2023	Y
ENF 23-0781	E MASON ST	RESOLVED	CLOSED	07/26/2023	08/29/2023	08/29/2023	08/29/2023	Y
ENF 23-0386	W MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2023	08/22/2023	09/05/2023		COMM
ENF 23-0800	INDUSTRIAL DR	RESOLVED	CLOSED	07/31/2023	08/08/2023		08/08/2023	COMM
ENF 23-0823	LAFAYETTE BLVD	RESOLVED	CLOSED	08/01/2023	08/08/2023		08/08/2023	N
ENF 23-0389	ADAMS ST		CLOSED	05/15/2023	08/15/2023		08/28/2023	N
ENF 23-0435	N SHIAWASSEE ST	RESOLVED	CLOSED	05/17/2023	08/08/2023		08/08/2023	N
ENF 23-0921	N CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/29/2023	08/29/2023	09/05/2023		N
ENF 23-0856	ELLIOT ST	RESOLVED	CLOSED	08/10/2023	08/10/2023		08/10/2023	Y
ENF 23-0765	E KING ST	RESOLVED	CLOSED	07/25/2023	08/01/2023		08/01/2023	N
ENF 23-0503	E KING ST	RESOLVED	CLOSED	05/30/2023	08/01/2023		08/01/2023	N
ENF 23-0799	MCMILLAN AVE	RESOLVED	CLOSED	07/31/2023	08/29/2023	08/29/2023	08/29/2023	COMM
ENF 23-0895	BUCKLEY DR	INSPECTED PROPERTY	RECHECK SCHEDULED	08/21/2023	08/29/2023	09/12/2023		N
ENF 23-0408	MEADOW DR	RESOLVED	CLOSED	05/15/2023	08/29/2023		08/29/2023	VAC
ENF 23-0847	E COMSTOCK ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	08/07/2023	08/29/2023	09/05/2023		N
ENF 23-0397	S CHIPMAN ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2023	08/22/2023	09/05/2023		VAC
ENF 23-0916	STATE ST	LETTER SENT	RECHECK SCHEDULED	08/29/2023	08/29/2023	09/05/2023		Y
ENF 23-0579	STATE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/12/2023	08/29/2023	09/12/2023		VAC

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ENF 23-0739	W STEWART ST	INSPECTED PROPERTY	CLOSED	07/19/2023	08/01/2023		08/01/2023	N
ENF 23-0385	S SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2023	08/22/2023	09/05/2023		COMM
ENF 23-0674	CORUNNA AVE	RESOLVED	CLOSED	07/10/2023	08/01/2023		08/01/2023	VAC
ENF 23-0447	CORUNNA AVE	LETTER SENT	RE-OPENED	05/17/2023	08/10/2023	09/05/2023		VAC
ENF 23-0816	S WASHINGTON ST	INSPECTED PROPERTY	CLOSED	08/01/2023	08/09/2023		08/09/2023	N
ENF 23-0418	DIVISION ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2023	08/22/2023	09/05/2023		VAC
ENF 23-0870	N CEDAR ST	RESOLVED	CLOSED	08/15/2023	08/15/2023		08/15/2023	N
ENF 23-0487	N CEDAR ST	INSPECTED PROPERTY	CLOSED	05/24/2023	08/15/2023		08/15/2023	Y
ENF 23-0752	W MAIN ST	RESOLVED	CLOSED	07/20/2023	08/29/2023	08/29/2023	08/29/2023	COMM
ENF 23-0825	CLINTON ST	RESOLVED	CLOSED	08/02/2023	08/22/2023		08/22/2023	Y
ENF 23-0753	S ELM ST	INSPECTED PROPERTY	CLOSED	07/20/2023	08/01/2023		08/01/2023	COMM
ENF 23-0404	CORUNNA AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2023	08/29/2023	09/12/2023		VAC
ENF 23-0393	W KING ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2023	08/29/2023	09/12/2023		VAC

Total Entries

54

MULTIPLE VIOLATIONS

ENF 22-1492	WOODLAWN AVE	CONTACT WITH OWNER	FINAL NOTICE	11/02/2022	08/31/2023	09/13/2023		N
ENF 23-0815	GLENWOOD AVE	INSPECTED PROPERTY	2ND NOTICE SENT	08/01/2023	08/31/2023	09/11/2023		N
ENF 23-0585	WOODLAWN AVE	RESOLVED	CLOSED	06/12/2023	08/07/2023		08/07/2023	N
ENF 22-1531	WOODLAWN AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/14/2022	08/23/2023	09/06/2023		N
ENF 22-1429	ALGER AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	10/19/2022	08/29/2023	09/18/2023		VAC
ENF 23-0699	ALGER AVE	RESOLVED	CLOSED	07/12/2023	08/29/2023		08/29/2023	VAC

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ENF 23-0468	WOODLAWN AVE	LETTER SENT	PARTIALLY RESOLVED	05/22/2023	08/03/2023	09/07/2023		VAC
ENF 23-0632	CORUNNA AVE	RESOLVED	CLOSED	06/26/2023	08/15/2023		08/15/2023	COMM
ENF 23-0929	W MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/30/2023	08/30/2023	09/06/2023		VAC
ENF 23-0371	W KING ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	05/08/2023	08/30/2023	09/25/2023		VAC
ENF 23-0898	ADAMS ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/22/2023	08/29/2023	09/05/2023		N
ENF 22-0522	W MAIN ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	04/29/2022	08/15/2023	09/14/2023		N
ENF 23-0922	RANDOLPH ST	RESOLVED	CLOSED	08/29/2023	08/29/2023		08/29/2023	N
ENF 23-0156	S CHIPMAN ST	INSPECTED PROPERTY	2ND TICKET ISSUED	02/16/2023	08/29/2023	09/05/2023		N
ENF 21-1578	ROBBINS ST	INSPECTED PROPERTY	LEGAL ACTION	10/14/2021	08/23/2023	09/20/2023		COMM
ENF 23-0833	W MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/03/2023	08/17/2023	09/05/2023		N
ENF 23-0281	STATE ST	INSPECTED PROPERTY	REF TO DPW	04/04/2023	08/24/2023	09/05/2023		Y
ENF 21-1884	PRINDLE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/17/2021	08/30/2023	09/18/2023		N
ENF 23-0767	RIVER ST	RESOLVED	CLOSED	07/25/2023	08/10/2023		08/10/2023	Y
ENF 23-0766	COVENTRY AVE	HOMEOWNER CALLED IN	PARTIALLY RESOLVED	07/25/2023	08/31/2023	09/21/2023		N
ENF 23-0814	BRANDON ST	RESOLVED	CLOSED	08/01/2023	08/08/2023		08/08/2023	Y
ENF 23-0821	JEROME AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/01/2023	08/22/2023	09/05/2023		Y
ENF 23-0650	S OAK ST	LETTER SENT	PARTIALLY RESOLVED	06/28/2023	08/30/2023	09/27/2023		N
ENF 23-0763	N DEWEY ST	RESOLVED	CLOSED	07/24/2023	08/07/2023		08/07/2023	N
ENF 23-0848	N SAGINAW ST	RESOLVED	CLOSED	08/07/2023	08/23/2023		08/23/2023	N
ENF 23-0372	PINE ST	HOMEOWNER CALLED IN	RECHECK SCHEDULED	05/08/2023	08/04/2023	09/28/2023		N

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ENF 21-1095	E	MASON ST	INSPECTED PROPERTY	PENDING 2ND TICKET	07/20/2021	08/30/2023	09/25/2023		Y
ENF 21-1749	E	MASON ST	INSPECTED PROPERTY	FINAL NOTICE	11/16/2021	08/31/2023	09/14/2023		N
ENF 23-0172		GRAND AVE	CONTACT WITH OWNER	EXTENSION GRANTED	02/22/2023	08/10/2023	11/13/2023		N
ENF 23-0801		LINGLE AVE	INSPECTED PROPERTY	REF TO DPW	07/31/2023	08/30/2023	09/07/2023		N
ENF 23-0551		LINGLE AVE	OBTAINED PERMIT	CLOSED	06/07/2023	08/10/2023		08/10/2023	N
ENF 23-0368		BROADWAY AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	05/08/2023	08/31/2023	09/11/2023		N
ENF 21-0802		HAMBLIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/01/2021	08/23/2023	09/06/2023		VAC
ENF 23-0911	N	SAGINAW ST	LETTER SENT	RECHECK SCHEDULED	08/28/2023	08/28/2023	09/11/2023		Y
ENF 20-0917	W	EXCHANGE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/03/2020	08/21/2023	09/25/2023		N
ENF 20-1016	W	EXCHANGE	INSPECTED PROPERTY	RECHECK SCHEDULED	12/07/2020	08/21/2023	09/25/2023		COMM
ENF 23-0161	N	SAGINAW ST	INSPECTED PROPERTY	1ST TICKET ISSUED	02/20/2023	08/29/2023	09/05/2023		N
ENF 22-1488	N	WATER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/01/2022	08/28/2023	09/27/2023		N
ENF 23-0080		PALMER AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/25/2023	08/22/2023	09/12/2023		N
ENF 21-1883	W	MAIN ST	INSPECTED PROPERTY	2ND TICKET ISSUED	12/17/2021	08/28/2023	10/02/2023		N
ENF 23-0860		LYNN ST	INSPECTED PROPERTY	2ND NOTICE SENT	08/14/2023	08/29/2023	09/11/2023		N
ENF 22-0925		MEADOW DR	INSPECTED PROPERTY	REF TO CITY ATTY	06/22/2022	08/29/2023	09/28/2023		VAC
ENF 22-1197		OAKWOOD AVE	INSPECTED PROPERTY	REF TO CITY ATTY	08/23/2022	08/24/2023	09/21/2023		Y
ENF 22-0238	E	MAIN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/03/2022	08/03/2023	09/07/2023		N
ENF 21-0966		ISHAM ST	OBTAINED PERMIT	RECHECK SCHEDULED	06/28/2021	08/08/2023	10/09/2023		VAC
ENF 23-0316		HAMMONT ST	INSPECTED PROPERTY	CLOSED	04/19/2023	08/30/2023		08/30/2023	N

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ENF 22-1543	W STEWART ST	INSPECTED PROPERTY	FINAL NOTICE	11/16/2022	08/21/2023	09/21/2023		N
ENF 23-0844	W STEWART ST	RESOLVED	CLOSED	08/07/2023	08/16/2023		08/16/2023	N
ENF 21-1715	W STEWART ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	11/08/2021	08/10/2023	09/11/2023		N
ENF 22-0883	S CHIPMAN ST	INSPECTED PROPERTY	LETTER SENT	06/15/2022	08/31/2023	09/28/2023		Y
ENF 23-0425	S CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/16/2023	08/17/2023	09/14/2023		N
ENF 23-0718	W KING ST	RESOLVED	CLOSED	07/17/2023	08/28/2023		08/28/2023	Y
ENF 23-0605	W OLIVER ST	RESOLVED	CLOSED	06/15/2023	08/07/2023		08/07/2023	N
ENF 23-0886	S WASHINGTON ST	CONTACT WITH OWNER	RECHECK SCHEDULED	08/21/2023	08/21/2023	09/06/2023		N
ENF 21-1592	E STEWART ST	INSPECTED PROPERTY	PENDING 3RD TICKET	10/19/2021	08/28/2023	09/25/2023		Y
ENF 23-0322	S WASHINGTON ST	RESOLVED	CLOSED	04/20/2023	08/21/2023		08/21/2023	N
ENF 23-0157	N LANSING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/17/2023	08/23/2023	09/20/2023		Y
ENF 23-0029	N OAK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/09/2023	08/31/2023	09/14/2023		N
ENF 23-0853	E MASON ST	INSPECTED PROPERTY	LETTER SENT	08/08/2023	08/08/2023	09/07/2023		N
ENF 23-0919	THIRD ST	LETTER SENT	RECHECK SCHEDULED	08/29/2023	08/29/2023	09/05/2023		N
ENF 22-0356	MILWAUKEE ST	INSPECTED PROPERTY	REF TO CITY ATTY	03/25/2022	08/31/2023	09/28/2023		N
ENF 23-0885	FLETCHER ST	LETTER SENT	RECHECK SCHEDULED	08/21/2023	08/21/2023	10/23/2023		N
ENF 23-0883	FLETCHER ST	INSPECTED PROPERTY	LETTER SENT	08/21/2023	08/28/2023	09/04/2023		N

Total Entries	63
---------------	----

NO BUILDING PERMIT

ENF 23-0901	WOODLAWN AVE	LETTER SENT	RECHECK SCHEDULED	08/23/2023	08/31/2023	09/06/2023		N
ENF 23-0817	YOUNG ST	OBTAINED PERMIT	CLOSED	08/01/2023	08/04/2023		08/04/2023	N

09/01/23

Code Enforcement Activity

18/20

AUGUST 2023

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0272	ORCHARD ST	OBTAINED PERMIT	CLOSED	04/03/2023	08/07/2023		08/07/2023	N
ENF 23-0925	PEARCE ST	LETTER SENT	RECHECK SCHEDULED	08/30/2023	08/30/2023	08/31/2023		N
ENF 23-0828	LINGLE AVE	OBTAINED PERMIT	CLOSED	08/02/2023	08/11/2023		08/11/2023	N
ENF 23-0867	KEYTE ST	OBTAINED PERMIT	CLOSED	08/15/2023	08/23/2023		08/23/2023	Y
ENF 23-0683	CAMPBELL DR	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	07/11/2023	08/22/2023	09/05/2023		N
ENF 23-0747	LYNN ST	INSPECTED PROPERTY	1ST TICKET ISSUED	07/19/2023	08/22/2023	09/21/2023		N
Total Entries				8				
NO POOL PERMIT								
ENF 23-0694	W KING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/11/2023	08/08/2023	09/04/2023		N
Total Entries				1				
RENTAL REGISTRATION								
ENF 23-0456	LYNN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/18/2023	08/23/2023	09/20/2023		Y
ENF 23-0492	S CHIPMAN	INSPECTED PROPERTY	CLOSED	05/25/2023	08/31/2023		08/31/2023	COMM
Total Entries				2				
ROW VIOLATIONS								
ENF 23-0907	N WASHINGTON ST	LETTER SENT	RECHECK SCHEDULED	08/28/2023	08/28/2023	09/05/2023		Y
ENF 23-0656	N WASHINGTON ST	RESOLVED	CLOSED	06/29/2023	08/14/2023		08/14/2023	N
ENF 23-0862	N WASHINGTON ST	RESOLVED	CLOSED	08/14/2023	08/21/2023		08/21/2023	N
ENF 23-0924	BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	08/30/2023	08/30/2023	09/07/2023		N
ENF 23-0806	N HICKORY ST	RESOLVED	CLOSED	07/31/2023	08/15/2023		08/15/2023	Y
ENF 23-0637	RIVERSIDE DR	RESOLVED	CLOSED	06/26/2023	08/10/2023		08/10/2023	N

19/20

SCRAPPING MATERIALS

SIGN VIOLATION

TEMPORARY STRUCTURES

TREE VIOLATIONS

VISIBILITY

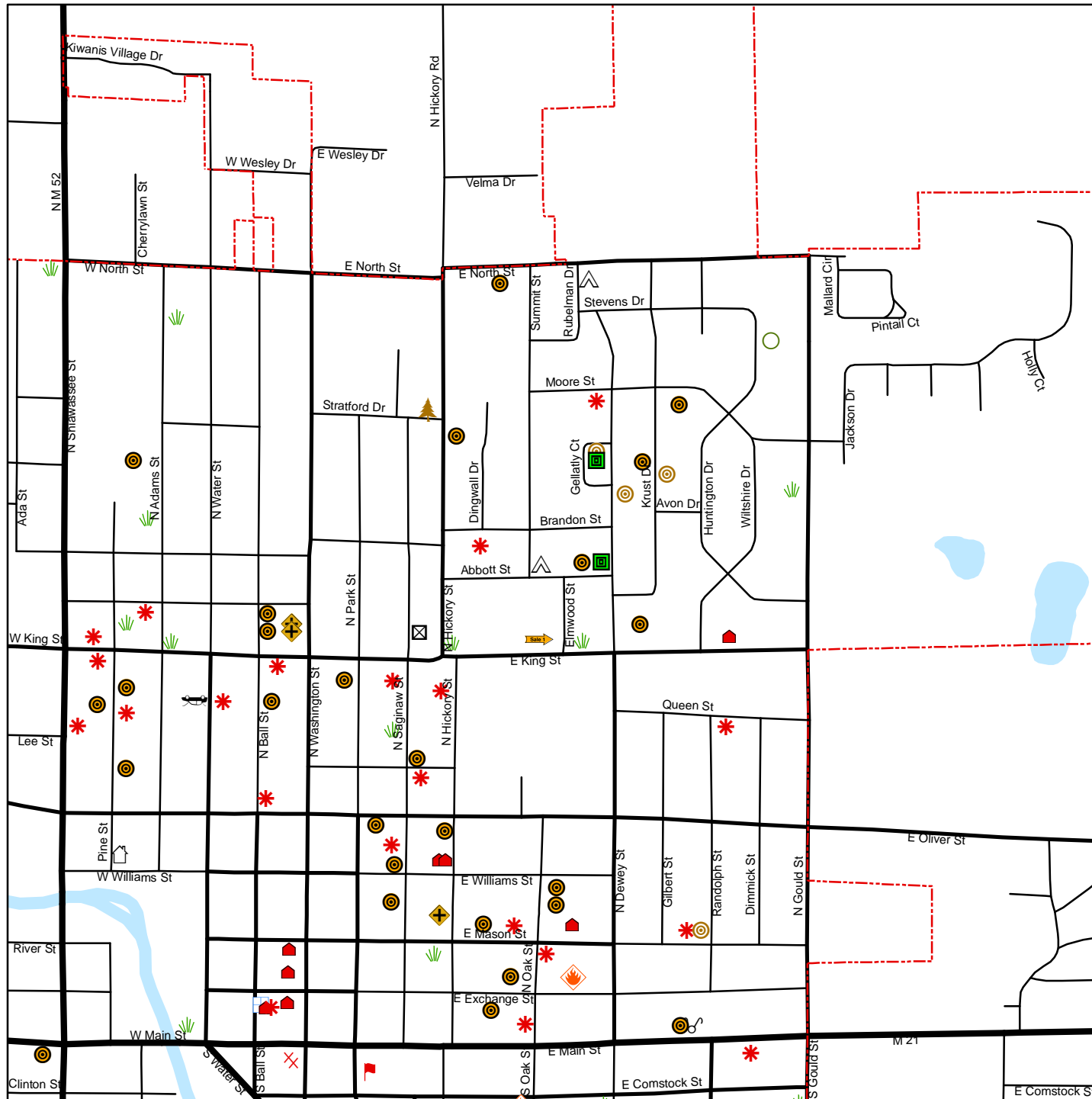
AUGUST 2023

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0838	E MAIN ST	RESOLVED	CLOSED	08/07/2023	08/22/2023		08/21/2023	N
Total Entries				1				
WINDOWS								
ENF 23-0849	CARMODY ST	LETTER SENT	RECHECK SCHEDULED	08/08/2023	08/08/2023	10/09/2023		VAC
ENF 23-0820	W EXCHANGE ST	LETTER SENT	RECHECK SCHEDULED	08/01/2023	08/01/2023	10/02/2023		COMM
Total Entries				2				
ZONING								
ENF 23-0794	CORUNNA AVE	LETTER SENT	PARTIALLY RESOLVED	07/27/2023	08/23/2023	09/06/2023		Y
ENF 20-0866	STATE ST	INSPECTED PROPERTY	REF TO CITY ATTY	10/20/2020	08/14/2023	09/28/2023		COMM
Total Entries				2				
Total Records:		340			Total Pages:		20	

City of Owosso

Code Enforcement Activity August 2023

NE Quadrant



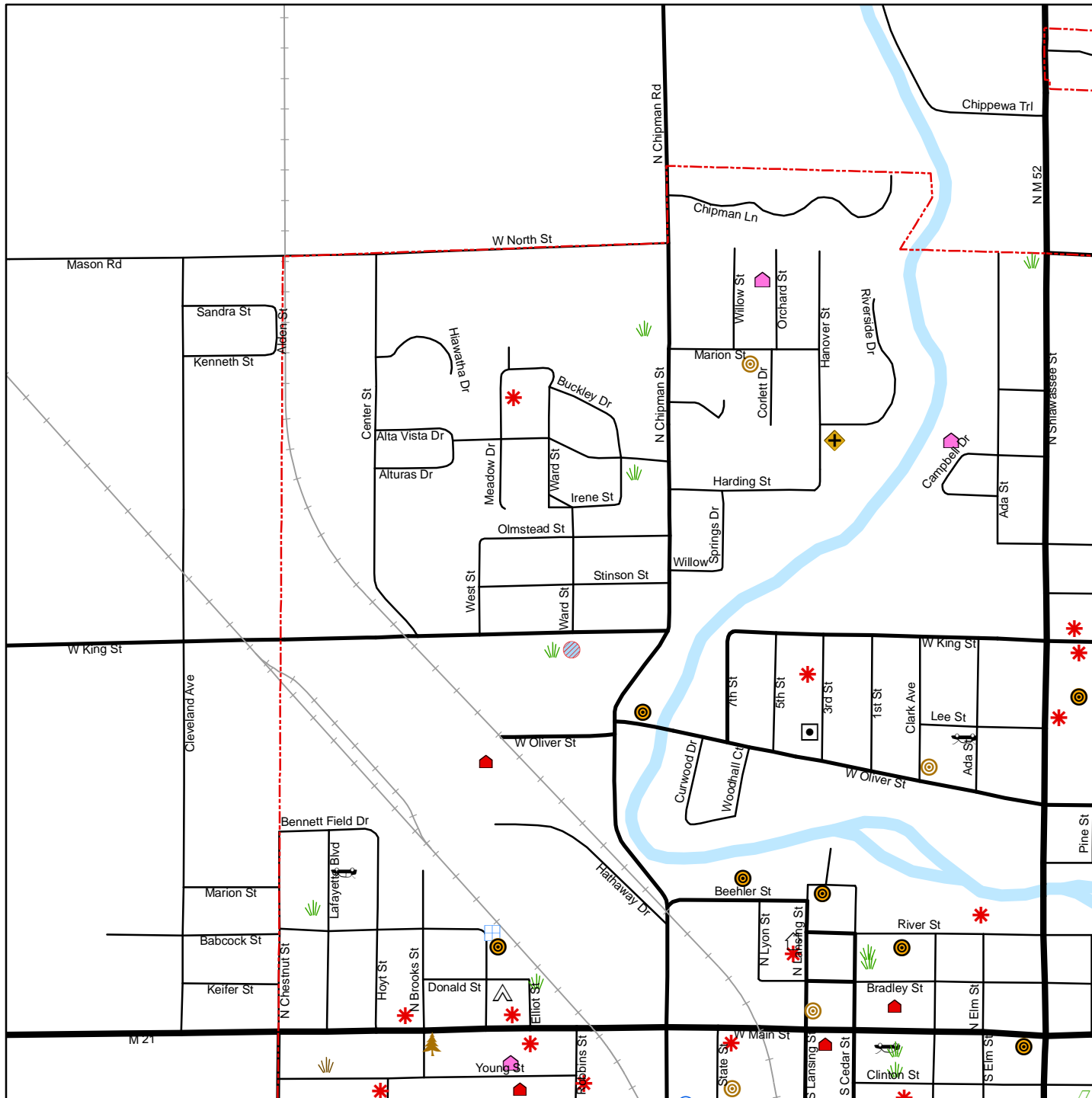
0 300 600 900 1,200 Feet



City of Owosso

Code Enforcement Activity August 2023

NW Quadrant



Category

- Appliances
- Auto Repair/Junk Vehicle
- Brush
- Building Violation
- Bushes-Sidewalk Visibility
- Dead Tree
- Exterior Paint/Siding
- Garbage & Debris
- Garbage/Junk In ROW
- Lawn Maintenance
- Multiple Violations
- No Building Permit
- No Pool Permit
- Rental Registration
- ROW Violations
- Temporary Structures
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



City of Owosso

Code Enforcement Activity

August 2023

SE Quadrant

Category

- Accessory Structures
- Appliances
- Auto Repair/Junk Vehicle
- Building Violation
- Bushes-Sidewalk Visibility
- Dead Tree
- Drain Issues
- Exterior Paint/Siding
- Fence Violation
- Fire Damage
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Imminent Danger Of Structure
- Lawn Maintenance
- Multiple Violations
- No Building Permit
- ROW Violations
- Scrapping Materials
- Sign Violation
- Temporary Structures
- Visibility
- Windows
- Zoning

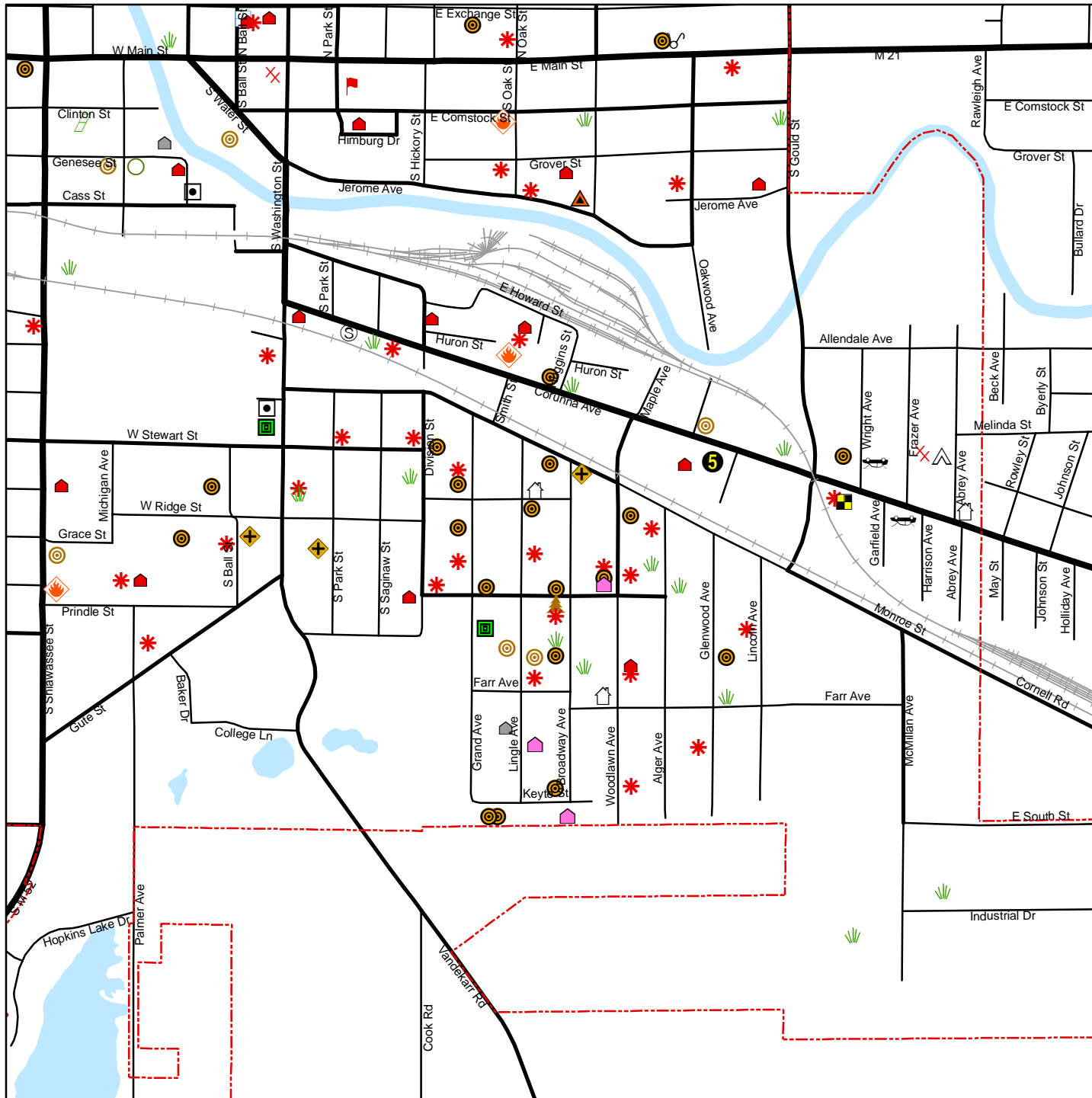
Other Features

City Limit

Railroads

River & Lakes

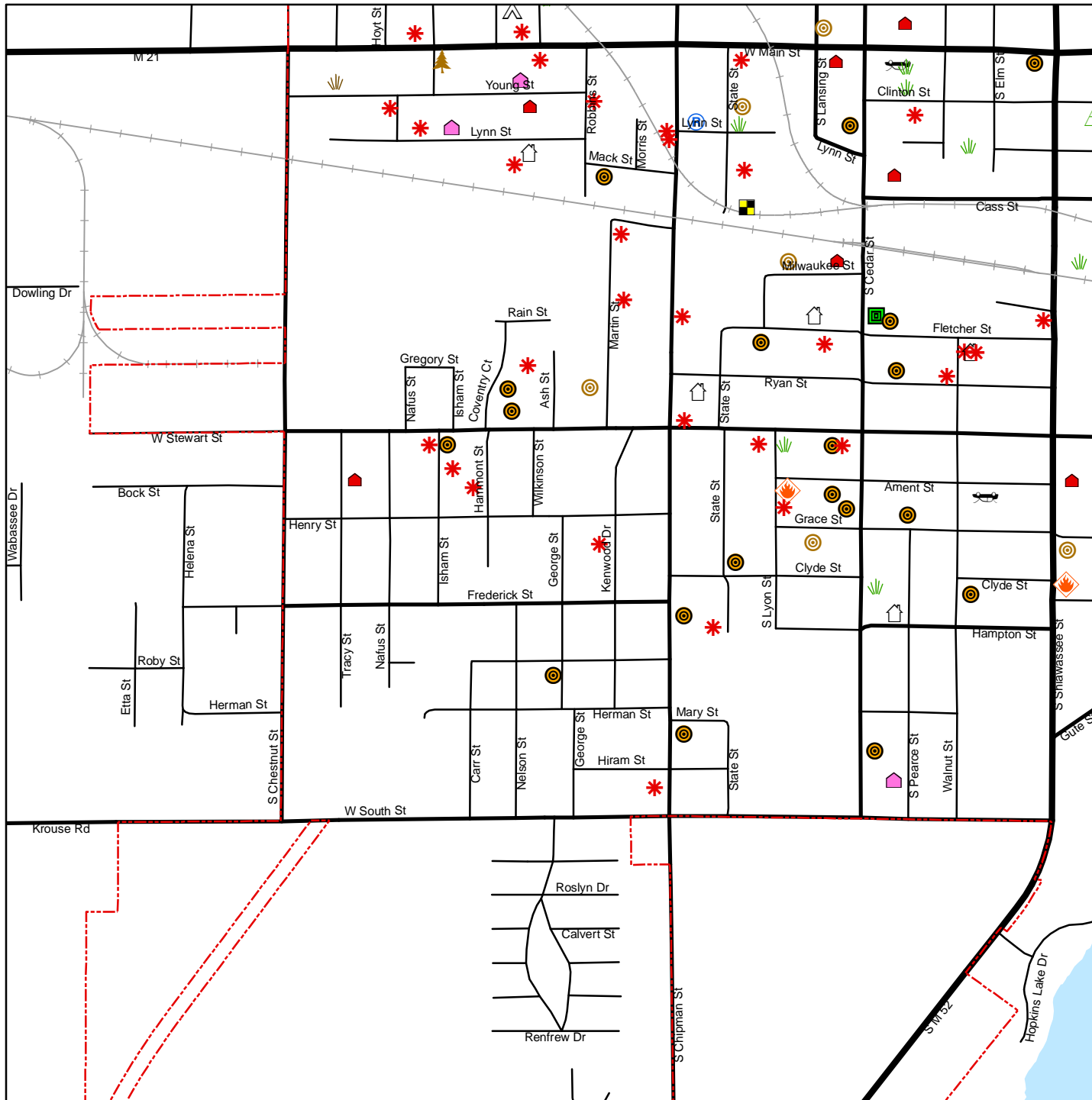
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City of Owosso

Code Enforcement Activity August 2023

SW Quadrant



Category

- Auto Repair/Junk Vehicle
- Brush
- Building Violation
- Bushes-Sidewalk Visibility
- Dead Tree
- Exterior Paint/Siding
- Fire Damage
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- Lawn Maintenance
- Multiple Violations
- No Building Permit
- Rental Registration
- Temporary Structures
- Zoning

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200
Feet



Monthly Inspection List
AUGUST 2023

HISSONG, BRAD	BUILDING OFFICIAL Total Inspections:	77
PUNG, ROY	MECHANICAL & PLUMBING INSPECTOR Total Inspections:	11
HARRIS, JON	ELECTRICAL INSPECTOR Total Inspections:	15
FREEMAN, GREG	CODE ENFORCEMENT Total Inspections:	218
MAYBAUGH, BRAD	CODE ENFORCEMENT Total Inspections:	189
Grand Total Inspections:		510

CERTIFICATES & LICENSES ISSUED BY MONTH FOR 2023

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ADULT USE RECREATIONAL RETAIL												
						2						2
						\$10,000						\$10,000
AMPHITHEATER												
					1	1	9					11
					\$50	\$0	\$0					\$50
BENTLEY PARK RENTAL												
11	6	8	5	11	1	0	2					44
\$275	\$150	\$225	\$150	\$300	\$25	\$0	\$25					\$1,150
GROWER LICENSE (Medical)												
	1											1
	\$5,000											\$5,000
HARMON PATRIDGE PARK RENTAL												
3	2	1	4	17	7	7	4					45
\$75	\$50	\$50	\$100	\$550	\$225	\$175	\$125					\$1,350
MOBILE FOOD VENDING (Food Truck License)												
					1							1
					150							\$150
PROCESSOR LICENSE												
1												1
\$5,000												\$5,000
PROVISIONING CENTER												
						2						2
						\$10,000						\$10,000
RECREATIONAL GROW												
	1					1						2
	\$5,000					\$5,000						\$10,000
RENTAL (Renewals)												
2	3	4		6		4	3					22
\$100	\$150	\$200		\$300		\$200	\$150					\$1,100
RENTAL REGISTRATIONS (New)												
1	3	4	1	2	11							22
\$50	\$100	\$150	\$50	\$100	\$550							\$1,000
RESIDENTIAL DESIGNATED PARKING												
1					1							2
\$840					\$840							\$1,680
TOTALS:												
19	16	17	10	36	22	17	18	0	0	0	0	155
\$6,340	\$10,450	\$625	\$300	\$1,250	\$1,840	\$25,375	\$300	\$0	\$0	\$0	\$0	\$46,480



OWOSSO POLICE DEPARTMENT

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: 13 September 2023
TO: Owosso City Council
FROM: Eric E. Cherry
Police Department Captain
RE: August 2023 Police Activity Report

Master Plan Goal 3.1, 3.2

The Investigative Services Bureau attended the monthly multidisciplinary meeting for all forensic interviews conducted. This is where investigators, CPS, Voices for Children and Shiawassee County Prosecutors discuss where each case is at of the reported sexual assault investigations.

The Office of Public Safety held National Night Out on August 1 and there was a large turnout to enjoy the event.

Community Policing Officer Ryan Jenkins attended the National Comprehensive Opioid, Stimulant and Substance Use Program (COSSUP) in Washington DC, representing our department and our community wide partnership program with Shiawassee Health & Wellness.

August - 5 YEAR AVERAGE

	2019-Aug	2020-Aug	2021-Aug	2022-Aug	2023-Aug	Aug 5YR AVG
Part I Crimes	30	34	40	33	26	32.6
Part II Crimes	107	90	92	103	99	98.2
Violent Crimes	14	6	10	11	7	9.6
Total Reports	166	172	190	186	178	178.4
Felony Arrests	12	8	7	9	7	8.6
Total Arrests	55	39	36	46	31	41.4
Traffic Stops	55	34	28	49	100	53.2
All Dispatched Events	688	684	1004	943	915	846.8

LAST 12 MONTHS

	2022- Sep	2022- Oct	2022- Nov	2022- Dec	2023- Jan	2023- Feb	2023- Mar	2022- Apr	2023- May	2023- Jun	2023- Jul	2023- Aug	Last 12 Months	Average
Part I Crimes	31	26	30	15	20	16	26	23	31	34	30	26	308	25.67
Part II Crimes	99	85	83	78	71	71	96	95	129	85	111	99	1,102	91.83
Violent Crimes	9	9	11	3	5	5	4	7	6	11	12	7	89	7.42
Total Reports	171	168	171	151	141	133	170	183	194	179	202	178	2,041	170.08
Felony Arrests	5	13	7	2	8	7	8	5	6	6	10	7	84	7
Total Arrests	38	42	48	35	44	33	39	31	40	36	45	31	462	38.5
Traffic Stops	65	52	197	192	213	222	130	151	78	58	82	100	1,540	128.33
All Dispatched Events	1132	1032	1167	991	1071	1006	969	1004	1061	898	903	915	12,149	1012.42



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

MEMORANDUM

DATE: September 5, 2023

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: August 2023 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for August 2023. The Owosso Fire Department responded to 264 incidents in the month of August.

OFD responded to 24 fire calls and responded to 240 EMS calls.

Previous Month ▾

Aug 1, 2023 - Aug 31, 2023 ▾

9%

FIRE
Percentage of Total Incidents

91%

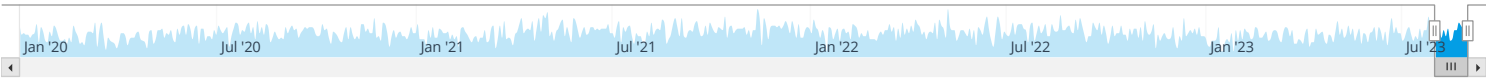
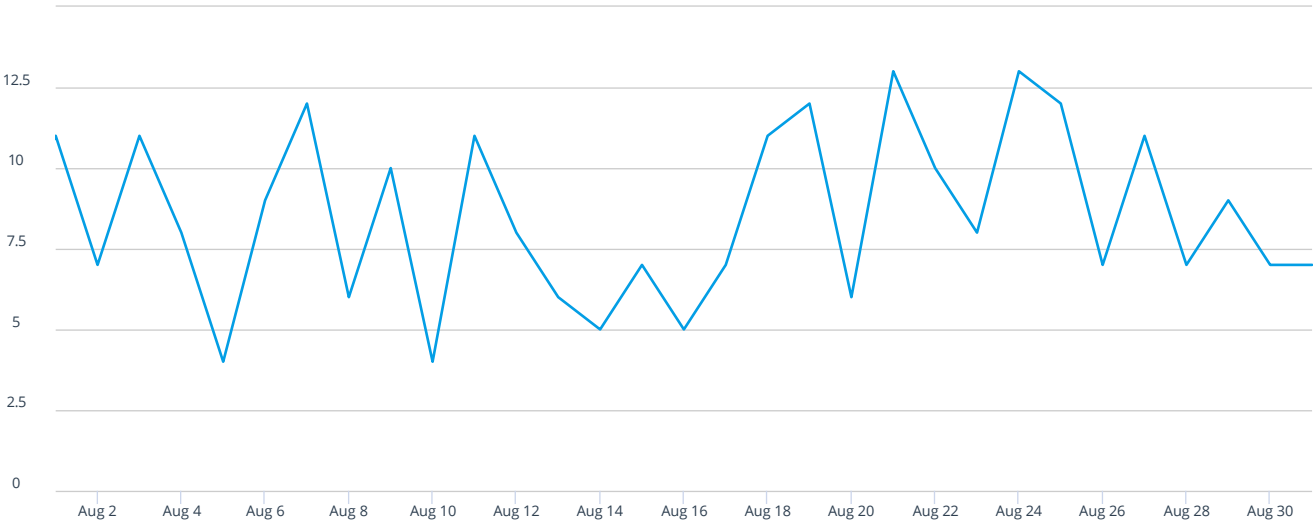
EMS
Percentage of Total Incidents

264

INCIDENTS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	8/6/23	8/13/23	8/20/23	8/27/23	9/3/23	9/10/23	9/17/23	9/24/23	10/1/23	10/8/23	10/15/23	10/22/23	10/29/23	Total
(11) Structure Fire		1												1
(14) Natural vegetation fire					1									1
(15) Outside rubbish fire	1			2										3
(30) Rescue, emergency medical call (EMS), other		1												1
(32) Emergency medical service (EMS) incident	44	50	52	65	27									238
(41) Combustible/f... spills & leaks	3													3
(42) Chemical release, reaction, or toxic condition		1												1
(44) Electrical wiring/equipm.. problem	1			4	1									6
(46) Accident, potential accident					1									1
(53) Smoke, odor problem				1										1
(55) Public service assistance		1		1										2
(61) Dispatched and canceled en route		1												1
(65) Steam, other gas mistaken for smoke	1													1
(73) System or detector malfunction		1		1										2

Week Ending	8/6/23	8/13/23	8/20/23	8/27/23	9/3/23	9/10/23	9/17/23	9/24/23	10/1/23	10/8/23	10/15/23	10/22/23	10/29/23	Total
(74) Unintentional system/detect... operation (no fire)		1	1											2
Total	50	57	53	74	30									264

MINUTES FOR REGULAR MEETING
OWOSSO HISTORIC DISTRICT COMMISSION
Wednesday, August 16, 2023 at 6:00 p.m.
Virginia Teich Council Chambers

MEETING CALLED TO ORDER: at 6:01 p.m. by Chairperson Steven Teich.

ROLL CALL: was taken by City Manager Nathan Henne.

PRESENT: Chairperson Steven Teich, Vice Chairperson Omer, Commissioners Philip Hathaway, Erin Powell, Matthew Van Epps.

ABSENT: Commissioners William Byrne, Lisa Gallinger.

OTHERS IN ATTENDANCE: City Manager Nathan Henne.

AGENDA APPROVAL: August 16, 2023.

**MOTION FOR APPROVAL OF THE AGENDA AS PRESENTED BY COMMISSIONER VAN EPPS.
SECONDED BY SECRETARY HATHAWAY.**

AYES ALL. MOTION CARRIED.

MINUTES APPROVAL: July 19, 2023.

**MOTION FOR APPROVAL OF MINUTES AS PRESENTED BY VICE CHAIR OMER. SECONDED BY
COMMISSIONER VAN EPPS.**

AYES ALL. MOTION CARRIED.

COMMUNICATIONS: None.

PUBLIC/COMMISSIONER COMMENTS: None.

PUBLIC HEARINGS: None.

ITEMS OF BUSINESS:

1. Demolition by Neglect Resolution – 117 West Exchange Street – City Club Building

MOTION BY COMMISSIONER VAN EPPS TO APPROVE THE ISSUANCE OF A DEMOLITION BY
NEGLECT NOTICE TO ACTON BUILDING COMPANY, LLC FOR 117 WEST EXCHANGE STREET
AS FOLLOWS:

**HISTORIC DISTRICT COMMISSION RESOLUTION NO. 2023-6
RESOLUTION AUTHORIZING ISSUANCE OF DEMOLITION BY NEGLECT NOTICE
TO ACTON BUILDING COMPANY, LLC FOR 117 W EXCHANGE ST**

WHEREAS, the Historic District Commission of Owosso, Michigan, has been made aware of a series of
building collapses at 117 W Exchange Street; and

WHEREAS, the Commission was established to preserve the historic nature of district using the
guidelines set forth by the United State Secretary of the Interior; and

WHEREAS, the building at 117 W Exchange Stret is a contributing structure according to the 2010 Historic District Report; and

WHEREAS, the Owosso building Official has designated the building as a dangerous structure because of the recent partial collapses; and

WHEREAS, the Historic District Commission is empowered by Michigan Public Act 169 of 1970 and Section 8-208 of the Owosso City Ordinances concerning Demolition by Neglect; and

WHEREAS, Demolition by Neglect is defined as neglect in maintaining, repairing, or securing a resource that results in deterioration of an exterior feature of the resource or the loss of structural integrity of the resource.

NOW THEREFORE BE IT RESOLVED by the Historic District Commission of the City of Owosso, Shiawassee County, Michigan that:

FIRST: Authorizes the City Manager to sign and issue a Demolition by Neglect letter to the Acton Building Company, LLC for the condition of the property located at 117 W Exchange St and direct the owner to submit a plan and timeline to repair the resource.

MOTION SECONDED BY COMMISSIONER POWELL.

A Roll Call Vote was taken.

AYES: CHAIR TEICH, VICE CHAIR OMER, COMMISSIONERS POWELL, VAN EPPS.

NAYS: SECRETARY HATHAWAY.

ABSENT: COMMISSIONERS GALLINGER, BYRNE.

MOTION CARRIED.

2. Matthews Building Redevelopment Discussion – 300 West Main Street

PUBLIC COMMENTS: None.

BOARD COMMENTS: None.

NEXT MEETING: September 20, 2023

MOTION BY SECRETARY HATHAWAY TO ADJOURN. SECONDED BY VICE CHAIR OMER.

AYES ALL. MOTION CARRIED.

ADJOURNMENT BY CHAIRMAN TEICH AT 6:52 P.M.

Philip Hathaway, Secretary

caf

**REGULAR MEETING MINUTES OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/OWOSSO MAIN STREET
CITY OF OWOSSO**

September 6, 2023, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chair Jon Moore at 7:31 A.M.

ROLL CALL: Taken by Chair Jon Moore

PRESENT: Chair Jon Moore, Vice-Chair Lance Omer, Commissioners Melissa Wheeler, Nicole Reyna, Robert J. Teich, Jr. and Emily Olson. Bill Gilbert arrived at 7:36 A.M.

ABSENT: Commissioners Josh Ardelean. Wheeler left at 8:04 A.M.

OTHERS PRESENT: Lizzie Fredrick, DDA/OMS Director

AGENDA:

MOVED BY OLSON, SUPPORTED BY OMER TO APPROVE THE SEPTEMBER 6, 2023 DDA/OMS AGENDA AS PRESENTED.

**AYES: ALL
MOTION CARRIED**

MINUTES:

MOVED BY OLSON, SUPPORTED BY REYNA TO APPROVE THE AUGUST 2, 2023 DDA/OMS ANNUAL MEETING MINUTES.

**AYE: ALL
MOTION CARRIED**

PUBLIC COMMENTS: None.

ITEMS OF BUSINESS:

1. **CHECK REGISTER AUGUST 2023:** Olson shared that there was a \$25 charge for a chair that went missing at OatFest and noted that it would be beneficial for the Board to invest in supplies such as tents, tables and chairs instead of renting.

MOVED BY OLSON, SUPPORTED BY TEICH TO APPROVE THE CHECK REGISTER AS PRESENTED FOR AUGUST 2023.

**AYES: ALL
MOTION CARRIED**

2. **REVENUE AND EXPENDITURE REPORTS:** Fredrick reviewed the Revenue and Expenditure Report and answered questions.
3. **DELINQUENT LOAN REPORT:** Fredrick reviewed the Delinquent Loan Report and answered questions about the Owosso Cookie Company and Ihm Enterprises loans in delinquency.

Gilbert recommended revising the Revolving Loan Fund to require automatic withdrawal for future loans.

Omer recommended requiring a lien for future loans.
Olson asked staff to confirm if the unused RLF funds are gaining interest.

Board asked staff to confirm the attorney fees accrued from seeking collection through the court system for O'Marie's loan and what the estimated cost would be for doing the same with Ihm Enterprises' loan.

4. **LOAN INVENTORY REPORT:** Fredrick presented the Loan Inventory Report and answered questions.

Moore asked Omer to schedule an Economic Vitality Committee meeting to begin the revision process for the Revolving Loan Fund.

5. **CHARGEPOINT REPORT:** Fredrick updated the Board on the repairs for Electric Vehicle Charging Stations.

Board discussed the continued challenges with ChargePoint's customer service and their prolonged repair process for the EV Charging Stations.

Gilbert requested having Consumers Energy come on site to diagnose the cause of the Electric Vehicle Charging Stations' main circuit breaker chronic tripping.

6. **SOCIAL MEDIA ANALYTICS:** Fredrick reviewed the August social media analytics and answered questions.

Olson asked staff to include September and October Social Media Analytics in the November meeting packet to compare statistics and see how the #ExploreOwosso Passport Program affects the data.

7. **OMS/DDA MEETING SCHEDULE:** Fredrick reviewed the OMS/DDA Bylaws, Roster, Attendance and Meeting Schedule.

Teich recommended amending the bylaws to limit excused and unexcused absences.

Board discussed the difference in policies put into effect at the Organization Committee level versus amendments to the bylaws.

Moore suggested including the maximum number of excused and unexcused absences in the Organization Committee's Board Member Agreement.

Olson recommended clearer explanation of expectations for Board Members.

8. **OMS COMMITTEE STRUCTURE:** Fredrick presented the OMS/DDA Bylaws and Organization Flow Chart.

Moore asked if the Board would like the Organization Committee to bring a Board Member Onboarding Program to the Board for feedback.

Gilbert mentioned that he'd like to join the Organization Committee to brainstorm fundraising plans.

Gilbert suggested having a fundraising brochure in a physical and digital format.

COMMITTEE UPDATES:

1. **Design:** Fredrick updated the Board on the conclusion of the Summer Flower Program including an increased cost of watering due to the lack of rain and increased watering need of petunias.

Fredrick confirmed the downtown landscaping services will go out to bid for spring 2024 and that Fall Beautification will begin this month.

Olson and Gilbert complimented the petunia bridge baskets chosen for the Summer Flower Program.

Gilbert noted the challenges of cost and watering needs for petunias.

Board discussed the current downtown streetlight repair needs, the Downtown Streetlight Project cost and the need to raise funds to meet those costs.

Moore asked for the Design Committee to begin plans for fundraising for their programming.

2. **Promotion:** Olson shared that Mini Golf Madness will be held on Friday, September 15th. And the sub-committees have been determined to help support specific programming.
3. **Organization:** Fredrick provided updates on a Board Member Agreement and Committee Member Agreement.
4. **Economic Vitality:** None.

BOARD CONTINUING EDUCATION/INFORMATION: Fredrick updated the Board on the Grow with Google workshops at 8:00 A.M. on Monday, September 18th, Monday, October 16th and Monday November 6th.

Fredrick noted that Michigan Main Street will be in Owosso on Tuesday, October 31st for an on-site visit including a meeting with the Board.

Board scheduled the meeting for 9:30 A.M. on October 31st.

DIRECTOR UPDATES: Fredrick introduced Daylen Howard, a DDA/OMS Resident Board Member applicant.

BOARD COMMENTS: None.

ADJOURNMENT:

MOVED BY REYNA, SUPPORTED BY OLSON TO ADJOURN AT 9:11 A.M.

AYES: ALL

MOTION CARRIED

NEXT MEETING OCTOBER 4, 2023.



Regular Meeting of the Owosso Historical Commission

Minutes of September 11, 2023 – 6:00 P.M. at Owosso City Hall

PRESIDING OFFICER: Chair Mark Erickson

MEMBERS PRESENT: Vice-Chair Debra Adams, Commissioners Elaine Greenway, Lance Little, and Susan Osika.

MEMBERS ABSENT: Commissioners Bill Moull and Robert Hooper.

OTHERS PRESENT: Amy Fuller, Assistant City Manager, Denice Grace, Castle Docent

CHAIR ERICKSON CALLED THE MEETING TO ORDER AT 6:01 P.M.

APPROVE MINUTES – August 15, 2023

Motion by Commissioner Greenway to approve minutes as presented, supported by Commissioner Osika.

Passed by voice vote.

APPROVE AGENDA – September 11, 2023

Motion by Commissioner Osika to approve the agenda with the change of the Gould House Status: Discussion item changed to an item of business, supported by Commissioner Adams.

Passed by voice vote.

ITEMS OF BUSINESS

Castle 100th Anniversary: Commissioner Adams shared that the ice cream social was a very nice event, the weather was perfect. There was discussion on the Roaring 20's Party on Dec. 9. Denice and Amy will get together to work on getting invitations in the mail in October. Tickets need to be purchased by Nov. 17.

Home Tour 2024: Commissioner Osika shared updates on the Home Tour planning. The next committee meeting is October 10th.

Gould House Status: Motion by Commissioner Osika to sell the Gould House and have staff draft a memo and resolution for the Commission to review at their next meeting, supported by Adams. A roll call vote was taken. Ayes, Adams, Little, Osika, Greenway and Erickson. Nays, none. Vote passed.

FINANCIAL REVIEW AND DISCUSSION:

Amy Fuller provided a summary of the revenue and expense report as well as the cash balance. She also shared updates on the Castle Chimney repairs. Denice Grace reviewed the Castle's monthly financial report.

PUBLIC COMMENT PERIOD

None.

COMMISSIONER COMMENTS

None.

NEXT MEETING: Motion by Osika to move the October meeting to Monday, October 2, 2023 at 5:30 in the City Hall Basement Conference Room, supported by Commissioner Little. Passed by voice vote.

ADJOURNMENT

Commissioner Little moved to adjourn the meeting. Commissioner Osika supported. The voice vote was unanimous to adjourn the meeting at 7:11 P.M.

Respectfully submitted by:
Amy Fuller, Assistant City Manager