

ATTENTION: A 30-MINUTE COUNCIL DISCUSSION PERIOD WILL BE HELD IMMEDIATELY PRIOR TO THIS REGULAR MEETING. THE PUBLIC IS WELCOME TO ATTEND.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, SEPTEMBER 05, 2023
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 21, 2023:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing – Industrial Facilities Exemption Certificate Revocation - 1525 W. King Street. Set a Public Hearing for Monday, October 16, 2023 at 7:30 p.m. to receive citizen comment regarding the request by Covenant Eyes, Inc. for revocation of Industrial Facilities Exemption Certificate No. 2019-121 for their property at 1525 West King Street because they no longer have need to expand their facility.
2. Set Public Hearing – OPRA Certificate Revocation – 152 E. Howard Street. Set a public hearing for Monday, October 16, 2023 at 7:30 p.m. to receive citizen comment regarding the request by Howard Street Development, LLC for revocation of Obsolete Property Rehabilitation Certificate No. 3-19-0024 for the property located at 152 E. Howard Street due to incomplete follow through with the construction project.

3. Set Public Hearing – Brownfield Plan #21 Termination. Set a public hearing for Monday, October 16, 2023 at 7:30 p.m. to receive citizen comment regarding the owner request to terminate Brownfield Redevelopment Plan #21 – 152 Howard Street Project due lack of follow-through on the project.
4. Proposed Special Assessment Project – Stewart Street. Authorize Resolution No. 2 setting a public hearing for Monday, September 18, 2023 for proposed Special Assessment District No. 2024-01 for Stewart Street from Shiawassee Street (M-52) to Washington Street for street rehabilitation.
5. Street Closure Request – Owosso High School 2023 Homecoming Parade. Approve request from Owosso High School Assistant Principal/Athletic Director Steve Irelan for closure of the streets listed on the application from 5:00 p.m.- 7:00 p.m. on Friday, September 22, 2023 for the annual High School Homecoming parade and approve Traffic Control Order No. 1505 formalizing the action.
Master Plan Implementation Goals: 4.2, 4.6, 5.12, 7.1
6. Contract Modification - North Street Project. Authorize Contract Modification No. 2 to the contract between the Michigan Department of Transportation (MDOT) and Champagne and Marx Excavating, Inc. of Saginaw, MI for the North Street Project to add additional contract items increasing the total by \$32,410.97.
7. Purchase Authorization – Tandem Truck Cab and Chassis. Waive competitive bidding requirements, authorize a joint purchase from D. & K. Truck Company for the purchase of one 2024 Freightliner 108SD Plus tandem truck cab and chassis in the amount of \$97,294.00 under the terms of State of Michigan Contract No. 071B6600119, and further authorize payment to the vendor upon satisfactory delivery of the vehicle.
8. Purchase Authorization – Dump Body. Waive competitive bidding requirements, authorize a joint purchase from Truck and Trailer Specialties, Inc. for the purchase and installation of one Crysteel Select 15-foot dump body and accessories in the amount of \$56,410.00 under the terms of State of Michigan Contract No. 071B7700086, and further authorize payment to the vendor upon satisfactory delivery of the equipment.
9. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Patrick Bradley*	Firemen's Memorial Steering Committee	09-01-2024
Daniel A. Law*	Firemen's Memorial Steering Committee	09-01-2024
Mary Reid Long*	Firemen's Memorial Steering Committee	09-01-2024
Sarah Moorodian*	Firemen's Memorial Steering Committee	09-01-2024
Teresa Schneider*	Firemen's Memorial Steering Committee	09-01-2024
Travis Schneider*	Firemen's Memorial Steering Committee	09-01-2024
Ross Stanley*	Firemen's Memorial Steering Committee	09-01-2024

*indicates reappointment

10. Warrant No. 632. Authorize Warrant No. 632 as follows:

Vendor	Description	Fund	Amount
Gould Law PC	Legal Services from July 11, 2023 through August 14, 2023	Varies	\$11,843.88

11. Check Register – August 2023. Affirm check disbursements totaling \$2,042,772.19 through August 31, 2023.

ITEMS OF BUSINESS

1. Authorizing Resolution - Bonding for Purchase of Fire Truck. Consider adoption of a resolution to authorize and provide for the issuance of LTGO bonds for USDA financing of the cost to replace a pumper truck for the Public Safety Department-Fire Division under the provisions of Section 517 of Act 34, Public Acts of Michigan, 2001, as amended.
Master Plan Implementation Goals: 3.2
2. Authorizing Resolution - USDA Loan Terms. Consider adoption of a resolution authorizing the City to obtain financial assistance from the USDA and fixing the rights and obligations of the City of Owosso for said financing as they relate to the purchase of a pumper truck for the Public Safety Department-Fire Division under the provisions of the Consolidated Farm and Rural Development Act.
Master Plan Implementation Goals: 3.2
3. Bid Award – HME Core Top Mount Pumper Fire Truck Purchase. Approve bid award to HME, Inc. of Wyoming, Michigan for the purchase of one HME Core Top Mount Pumper Fire Truck in the amount of \$789,988.00 and approve payment to the manufacturer upon satisfactory delivery of said equipment.
Master Plan Implementation Goals: 3.2

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Financial Report – July 2023.
2. Parks & Recreation Commission. Minutes of August 23, 2023.
3. Planning Commission. Minutes of August 28, 2023.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, September 18, 2023

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Development Authority – Resident – term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on September 5, 2023. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
TUESDAY, September 5, 2023
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**
<https://us02web.zoom.us/j/89366775803?pwd=S2dqNFEvRndCM3IONXRLOGJBbTkwQT09>
- **Meeting ID: 893 6677 5803**
- **Password: 044781**
- **One tap mobile**

+13052241968,,89366775803#,,,,*044781# US

+13092053325,,89366775803#,,,,*044781# US

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**
 - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
 - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
 - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on September 5, 2023 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF AUGUST 21, 2023
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

A moment of silence was held in memory of former Owosso Mayor Jack Davis to commemorate his passing on August 20, 2023.

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR KENNETH HERBRUCK
OWOSSO ASSEMBLY OF GOD

PLEDGE OF ALLEGIANCE: ERIC BRAIDWOOD, BROTHER OF GREGORY BRAIDWOOD

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Emily
S. Olson, and Nicholas L. Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 7, 2023

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of August 7, 2023 as presented.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Lifesaving Award Presentation - Gregory Braidwood

Mayor Teich read aloud the following proclamation of the Mayor's Office recognizing the recent lifesaving actions of DPW Employee Gregory Braidwood:

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
RECOGNIZING THE LIFESAVING EFFORTS OF
GREGORY BRAIDWOOD**

WHEREAS, Gregory Braidwood is an employee of the City of Owosso Department of Public Works; and

WHEREAS, he deserves commendation for displaying quick reaction time, compassion and fearlessness in the face of imminent danger; and

WHEREAS, Gregory was in attendance at a water main break on July 21, 2023; and

WHEREAS, he and Water Distribution Foreman Paul Oberlin were observing the situation from a safe distance, when the asphalt gave way and a sink hole formed that pulled Paul into a void in the ground up to his neck with swirling water and no way to gain footing; and

WHEREAS, recognizing the imminent danger and without hesitation, Mr. Braidwood and Utilities Director Ryan Suchanek were able to grab Paul's shoulders and pull him back up to safety, whisking him away from danger; and

WHEREAS, because of his quick thinking and selfless action, a potentially life-threatening situation was resolved; and

WHEREAS, it is the intent of this Office that Gregory Braidwood's Lifesaving efforts be recognized.

NOW, THEREFORE, BE IT PROCLAIMED that I, Robert J. Teich, Jr., Mayor of the City of Owosso, on behalf of the citizens of Owosso, hereby recognize and thank Gregory Braidwood for his swift and courageous response paired with his selfless commitment to the safety of his fellow Department of Public Works employees.

Proclaimed this 21st day of August, 2023.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Ed Sharoian, 409 Michigan Avenue, said he had recently moved to a home on Michigan Avenue, and he loves the brick street, but the street area in front of his house is in terrible shape due to constant semi traffic using Cass Street and Michigan Avenue to access Webcor Packaging at 510 S. Washington Street. He said the route has signs prohibiting truck traffic and there are alternate routes available, but the trucks keep coming. He asked that Council give some thought to changing the official truck route and make the trucks enter and exit the property off of S. Washington Street.

Tom Manke, 2910 W. M-21, said this same issue was brought to Council a number of years ago, but nothing seems to have been done about it. He went on to thank the City for seeing that the old City Club building has been braced and the sidewalk barricaded to protect pedestrians, comparing these actions to the way the City handled the situation with the former factory on Elm Street.

Eddie Urban, 601 Glenwood Avenue, indicated that he had brought in more pamphlets from the VA on various topics if anyone would like to look at them. He also touted the County's Veteran newsletter.

Mayor Teich asked why trucks are using Michigan Avenue to access Webcor if it is clearly marked that it is not a truck route. City Manager Henne indicated he was not in a position to comment on the issue but would be happy to investigate the situation and report to Mr. Sharoian.

Mayor Teich detailed a story about a DPW crew that was deployed at 11:00 at night to Perry to help clean up after the recent tornado. He applauded the team for doing whatever they needed to do in order to help, including driving a front-end loader with a claw attachment all the way to Perry at 22 mph, upon their arrival cleaning up approximately 10-12 large, uprooted trees, and working until 4:00 a.m. to get the job

done so that Consumers Energy could come in and restore power to the neighborhood. He said he was proud of the team's selflessness and thanked Utilities Director Suchanek for allowing him to come along.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

***Change Order – Palmer 3A and Juniper 1 Well Houses Project.** Approve Change Order No. 1 to the contract with Sorensen Gross Company for additional work on the Palmer 3A and Juniper 1 Well Houses Project increasing the contract amount by \$8,029.00 to correct an error in the plans and authorize payment to the contractor up to the amount of \$2,371,267.00 upon satisfactory completion of work or portion thereof as follows:

RESOLUTION NO. 144-2023

AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND SORENSEN GROSS COMPANY OF FLINT, MICHIGAN FOR THE PALMER 3A AND JUNIPER 1 WELL HOUSES PROJECT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Sorensen Gross Company, on February 6, 2023 for the construction and installation of two (2) well houses, two (2) vertical line-shaft turbine pumps, and water mains to connect water wells Palmer 3A and Juniper 1 to existing raw water mains, and said project is an approved 2023 SRF planned project; and

WHEREAS, after the project started it was discovered that the design engineering work contained a location error, inaccurately placing the Juniper well house on top of the test well, instead of the production well; and

WHEREAS, the on-site solution to this error necessitated moving the structure 112 feet southeast mirrored along the east-west axis and rerouting of gas, electric and water utilities to accommodate the updated location along with reduction of the length of water main by approximately 40 feet and increase of the length of the access drive by approximately 80 feet; and

WHEREAS, a change order is necessary to reconcile contract work and supplies to be used in fixing the error.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the Palmer 3A and Juniper 1 Well Houses Project contract with Sorensen Gross Company to increase the contract amount to update contract work and supplies to be used.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Change Order No. 1 in the amount of \$8,029.00; an increase to the Contract for Services between the City of Owosso and Sorensen Gross Company, revising the total current contract amount from \$2,363,238.00 to \$2,371,267.00.

THIRD: The Accounts Payable department is authorized to pay Sorensen Gross Company for work satisfactorily completed up to the revised contract amount of \$2,371,267.00.

FOURTH: The above expenses shall be paid from the Water Fund, and SRF Bond Funds.

Purchase Authorization – Two Fleet Pickup Trucks. Waive competitive bidding requirements, authorize a joint purchase from Lunghamer Ford of Owosso, LLC for the purchase of two 2024 Ford F250 Pickup Trucks in the amount of \$97,256.00 under the terms of State of Michigan Contract No. 071B7700180, and further authorize payment to the vendor upon satisfactory delivery of the vehicles, \$26,700.00 of which shall be reimbursed with USDA Rural Development grant funding as follows:

RESOLUTION NO. 145-2023

**AUTHORIZING PURCHASE ORDER WITH
LUNGHAMER FORD OF OWOSSO, LLC TO PROCURE
TWO (2) 2024 FORD F250 PICKUP TRUCKS
FOR USE IN THE FLEET MOTOR POOL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Fleet Motor Pool Replacement Fund for the replacement of two (2) pickup trucks used for the maintenance of streets and other community public works services; and

WHEREAS, two (2) existing pickup trucks are at the end of their useful service life, and are no longer cost effective to maintain; and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the replacement equipment on the State of Michigan MiDEAL Contract as priced by Lunghamer Ford of Owosso, LLC and recommends authorizing a purchase agreement between the City of Owosso and Lunghamer Ford of Owosso, LLC for the acquisition of two (2) 2024 Ford F250 pickup trucks on the State of Michigan MiDEAL Contract No. 071B7700180 in the amount of \$97,256.00 total; and

WHEREAS, the purchase of these two (2) pickups is eligible for USDA grant funding totaling \$26,700.00; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested, to initiate procurement upon approval and authorization in accordance with Owosso City Code Sec. 2-346(3), Exceptions to competitive bidding.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Lunghamer Ford of Owosso, LLC for the purchase of two (2) 2024 Ford F250 pickup trucks utilizing State of Michigan MiDEAL Contract No. 071B7700180, for use in the Fleet Motor Pool, in the amount of \$97,256.00.

SECOND: The contract between the City of Owosso and Lunghamer Ford of Owosso, LLC shall be in the form of a City Purchase Order in an amount not to exceed \$97,256.00.

THIRD: The Accounts Payable department is authorized to submit payment to Lunghamer Ford of Owosso, LLC in the amount of \$97,256.00 upon satisfactory delivery of said vehicles.

FOURTH: The above expenses shall be paid from account no. 661-901-979.000.

Purchase Authorization – Tandem Truck Cab and Chassis. Waive competitive bidding requirements, authorize a joint purchase from D. & K. Truck Company for the purchase of one 2025 Freightliner 114SD Plus 10-yard tandem truck cab and chassis in the amount of \$122,190.00, plus a \$10,000.00 contingency for price increases in the next model year, for a total of \$132,190.00 under the terms of State of Michigan

Contract No. 071B6600119, and further authorize payment to the vendor upon satisfactory delivery of the vehicle, \$50,000.00 of which shall be reimbursed with USDA Rural Development grant funding as follows:

RESOLUTION NO. 146-2023

**AUTHORIZING PURCHASE AGREEMENTS WITH D. & K. TRUCK COMPANY
AND TRUCK AND TRAILER SPECIALTIES, INC.
TO PROCURE A TANDEM TRUCK CAB & CHASSIS AND DUMP BODY FOR USE IN THE FLEET
MOTOR POOL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Fleet Motor Pool Replacement Fund for the purchase of a 10-yard Tandem Truck Cab & Chassis to be used for large capacity hauling and snow plowing; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has also budgeted from the Fleet Motor Pool Replacement Fund for the purchase of a 10-yard Dump Body attachment for the Tandem Truck Cab & Chassis; and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed replacement of the equipment available on the State of Michigan MiDEAL Contracts as priced by D. & K. Truck Company and Truck and Trailer Specialties, Inc. and recommends authorizing purchase agreements between the City of Owosso and D. & K. Truck Company and Truck and Trailer Specialties, Inc.; and

WHEREAS, the purchase of said plow truck is eligible for USDA grant funding totaling \$50,000.00; and

WHEREAS, waiver of the purchasing policy formal bid requirements is permitted per Sec. 2-346(3) of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and contract with D. & K. Truck Company of Lansing, Michigan for the purchase of one 2025 Freightliner 114SD Plus tandem truck cab & chassis using State of Michigan MiDEAL Contract #071B6600119, in the amount of \$122,190.00, plus a contingency of \$10,000.00 for price increases in the next model year, for a total of \$132,190.00.
- SECOND: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and contract with Truck and Trailer Specialties, Inc. of Howell, Michigan for the purchase and installation of one Crysteel 13' Select dump body and accessories using State of Michigan MiDEAL Contract #200000000034 in the amount of \$109,933.00.
- THIRD: The accounts payable department is authorized to submit payment to D. & K. Truck Company in the amount of \$122,190.00, plus contingency funds up to \$10,000.00 for 2025 model year price increases, for a total of \$132,190.00, and expense from account 661-901-979.000.
- FOURTH: The accounts payable department is authorized to submit payment to Truck and Trailer Specialties, Inc. in the amount of \$109,933.00, and expense from account 661-901-979.000

Purchase Authorization – Dump Body. Waive competitive bidding requirements, authorize a joint purchase from Truck and Trailer Specialties, Inc. for the purchase and installation of one Crysteel Select

13-foot dump body and accessories in the amount of \$109,933.00 under the terms of State of Michigan Contract No. 200000000034, and further authorize payment to the vendor upon satisfactory delivery of the equipment as follows:

See Resolution No. 146 above.

Emergency Purchase Authorization – John Deere Utility Tractor. Authorize emergency purchase of one 2022 John Deere 5065E Utility Tractor for use by the DPW from Hutson, Inc. of Williamston, Michigan in the amount of \$37,343.84, and further authorize payment to the vendor upon satisfactory delivery of the equipment as follows:

RESOLUTION NO. 147-2023

**AUTHORIZING EMERGENCY PURCHASE OF
A 2022 JOHN DEERE 5065E UTILITY TRACTOR
FROM HUTSON, INC. OF WILLIAMSTON, MICHIGAN
FOR USE IN THE FLEET MOTOR POOL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has an emergent need in the Fleet Motor Pool Replacement Fund for the replacement of a 4X4 Tractor to be used for grounds maintenance of City owned properties; and

WHEREAS, the existing New Holland 4X4 tractor purchased in 2005 has broken down and expended its useful life; and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the current model year replacement equipment on the State of Michigan MiDEAL Contract as priced by Hutson, Inc. as well as a previous years' model, and recommends authorizing a purchase agreement between the City of Owosso and Hutson, Inc. for the purchase of a new end-of-model-year 2022 John Deere utility tractor directly from Hutson, Inc.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Hutson, Inc. of Williamston, Michigan for the emergency purchase of a 2022 John Deere 5065E utility tractor and corresponding service and parts manuals, for use in the Fleet Motor Pool, in the amount of \$37,343.84, and to waive the competitive bidding process as normally required by the City Purchasing Policy.
- SECOND: The contract between the City of Owosso and Hutson, Inc. shall be in the form of a City Purchase Order in an amount not to exceed \$37,343.84.
- THIRD: The accounts payable department is authorized to submit payment to Hutson, Inc. in the amount of \$37,343.84.
- FOURTH: The above expenses shall be paid from account no. 661-901-979.000.

Sole Source Purchase Authorization – WWTP Primary Sludge Pump Replacement. Waive competitive bidding requirements, approve the sole source purchase of a Penn Valley Pump double-disc pump Model No. 4DDSX30CNU-MK3 for replacement of the current primary sludge pump at the Wastewater Treatment Plant from HESCO Group, Inc. in the amount of \$29,000.00, and authorize payment to contractor upon satisfactory delivery of equipment as follows:

RESOLUTION NO. 148-2023

**AUTHORIZING THE SOLE SOURCE PURCHASE
OF A PRIMARY SLUDGE PUMP FOR THE
WASTEWATER TREATMENT PLANT FROM HESCO GROUP, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, the Primary Sludge Pump at the Wastewater Treatment Plant requires replacement due to maintenance issues; and

WHEREAS, City staff investigated pump replacement options, and recommends the purchase of a Penn Valley Pump 4-inch double-disc pump, and it is hereby determined that HESCO Group, Inc. is the sole authorized provider of Penn Valley Pumps equipment for our region; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested for this sole source purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to authorize the sole source purchase of a Penn Valley Pump double-disc pump, Model No. 4DDSX30CNU-MK3, at a cost of \$29,000.00.
- SECOND: The purchase agreement between the City and HESCO Group, Inc. shall be in the form of a City Purchase Order.
- THIRD: The Accounts Payable department is authorized to submit payment to HESCO Group, Inc. upon satisfactory delivery of said equipment.
- FOURTH: The above expenses shall be paid from the WWTP Equipment Fund Account No. 599-901-977.000.

Master Plan Implementation Goals: 3.4

Bid Award – Commercial Water Service Parts. Approve bid award to Ferguson Waterworks for commercial water service parts in the amount of \$20,490.00 and further approve payment to the contractor according to unit prices upon satisfactory receipt of said parts as follows:

RESOLUTION NO. 149-2023

**AUTHORIZE PURCHASE OF COMMERCIAL WATER SERVICE PARTS
FROM MICHIGAN PIPE & VALVE-SAGINAW, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to provide commercial water services, and to replace noncompliant water service lines; and

WHEREAS, water service parts are required to install commercial water services. As well as required to replace noncompliant water service lines. Thus, additional water service parts are needed; and

WHEREAS, the City has sufficient funds to purchase said parts from its water funds; and

WHEREAS, the City of Owosso sought bids for the Commercial Water Service Parts, and a bid was received from Michigan Pipe and Valve-Saginaw, Inc. and it is hereby determined Michigan Pipe and Valve-Saginaw, Inc. is qualified to provide said parts and that it has submitted the lowest responsible and

responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award the Commercial Water Service Parts Bid to Michigan Pipe and Valve-Saginaw, Inc.
- SECOND: The contract between the City of Owosso and Michigan Pipe and Valve-Saginaw, Inc. shall be in the form of a City Purchase Order in an amount not to exceed \$20,972.00.
- THIRD: The accounts payable department is authorized to pay Michigan Pipe and Valve-Saginaw, Inc. for materials supplied up to the purchase order amount of \$20,972.00.
- FOURTH: The above expenses shall be paid from Account No. 591-000-101.000.

Master Plan Implementation Goals: 3.4, 3.10

***Contract Authorization - Public Safety Vehicle Equipment Changeovers.** Waive competitive bidding requirements, authorize contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for the removal, supply, and installation of public safety equipment in two new police utility vehicles in an amount not to exceed \$26,332.74, and further authorize payment to the vendor upon satisfactory completion of the work as follows:

RESOLUTION NO. 150-2023

AUTHORIZING EXECUTION OF A CONTRACT FOR REMOVAL, SUPPLY, AND INSTALLATION OF PUBLIC SAFETY EQUIPMENT IN NEW POLICE VEHICLE(S) WITH MID MICHIGAN EMERGENCY EQUIPMENT SALES AND SERVICE L.L.C.

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has purchased two new police vehicles that need to have equipment and Axon cameras installed in them; and

WHEREAS, the new vehicles will require additional new public safety equipment to be properly outfitted for service; and

WHEREAS, the City of Owosso received a quote from Mid Michigan Emergency Equipment Sales and Service L.L.C. for removal of the old equipment, supply of select pieces of new equipment, and the installation of all said equipment; and it is hereby determined that this company is qualified to perform the work requested; and

WHEREAS, a waiver of the bidding requirements is requested as professional services are exempt from competitive bidding.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for the removal, purchase, and installation of public safety equipment in two new City Police vehicles in the amount of \$13,166.37 per vehicle.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document

substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Mid Michigan Emergency Equipment Sales and Service L.L.C.

THIRD: The Accounts Payable Department is hereby authorized to issue payment to Mid Michigan Emergency Equipment Sales and Service L.L.C. in an amount not to exceed \$26,332.74 upon delivery of the equipment and satisfactory completion of the work.

FOURTH: The above expenses shall be paid from the Police equipment fund 101-301-978.000.

Master Plan Implementation Goals: 3.2

***Professional Services Agreement – 2024 DWSRF Water Main Replacement Project – Engineering Services.** Approve a professional services agreement with ENG, Inc. for the 2024 DWSRF Water Main Replacement Project – Engineering Services Contract in the amount of \$108,060.00 for construction engineering services and \$7,765.00 for limited design engineering services, with construction services contingent upon receipt of a FY2024 DWSRF loan, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 151-2023

**AUTHORIZING CONTRACT ADDENDUM NO. 2024-02
TO THE FY2023-2024 GENERAL
ENGINEERING SERVICES CONTRACT WITH
ENG, INC.
FOR LIMITED DESIGN AND CONSTRUCTION ENGINEERING SERVICES
FOR THE 2024 DWSRF WATER MAIN PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract for general engineering services with ENG, Inc. on June 5, 2023 for the term of July 1, 2023 to June 30, 2024; and

WHEREAS, the city desires to make necessary upgrades to its water distribution system through the State of Michigan Department of Environment, Great Lakes, and Energy Drinking Water State Revolving Fund (DWSRF) for Fiscal Year 2024; and

WHEREAS, this work requires the services of a professional engineering firm to provide limited design engineering and construction engineering services for the project; and

WHEREAS, the city sought proposals from its Qualification Based Selection (QBS) list of firms to perform such work; and

WHEREAS, ENG, Inc. is selected as the most qualified firm to perform such work and offers to complete limited design engineering services of said project, in an amount not to exceed \$7,765.00 and construction engineering services of said project, in an amount not to exceed \$108,060.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to employ the firm ENG, Inc. to provide limited design and construction engineering for the 2024 DWSRF Water Main Project.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the necessary documents as an Agreement for General Engineering Services between the City of Owosso, Michigan and ENG, Inc.

- THIRD: The Accounts Payable department is authorized to make payment up to the amount of \$7,765.00 to ENG, Inc. upon successful completion of limited design engineering work.
- FOURTH: The above limited design engineering expenses shall be paid from Water Fund Acct No. 591-901-972.000.
- FIFTH: The Accounts Payable department is authorized, contingent upon the city receiving a FY2024 DWSRF Loan, to make payment up to the amount of \$108,060.00 to ENG, Inc. upon successful completion of construction engineering work.
- SIXTH: The above construction engineering expenses shall be paid from Water Fund Acct No. 591-901-972.000.

Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

***Professional Services Agreement – 2024 Sanitary Sewer Lining Project-Engineering Services.**

Approve a professional services agreement with OHM Advisors to provide design and construction engineering services in an amount not to exceed \$30,000.00 for the 2024 Sewer Lining Project and further approve payment to the engineer upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 152-2023

**APPROVE ADDENDUM NO. 2024-01
TO THE FY2023-2024 GENERAL ENGINEERING SERVICES CONTRACT WITH
OHM ADVISORS
FOR DESIGN AND CONSTRUCTION ENGINEERING SERVICES FOR THE
2024 SEWER LINING PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract for general engineering services with OHM Advisors on June 5, 2023 for the term of July 1, 2023 to June 30, 2024; and

WHEREAS, the City desires to make necessary repairs to its sanitary sewer collection system and its storm sewer system; and

WHEREAS, this work requires the services of a professional engineering firm to complete design and construction engineering of the project; and

WHEREAS, the City has reviewed the proposal as provided from OHM Advisors in the amount of \$30,000.00, and has determined that the scope of services as submitted for design and construction engineering for the repair of sanitary and storm sewers is acceptable and recommends approval of the same; and

WHEREAS, Section 2-346 of the City of Owosso Code of Ordinances allows competitive bidding to be waived for professional services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to employ OHM Advisors to provide design and construction engineering services for the 2024 Sewer Lining Project.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the necessary documents substantially in the form attached as Addendum No. 2024-01 to the FY2023-2024 General Engineering Services Contract between the City of Owosso, Michigan and OHM Advisors.

THIRD: The Accounts Payable department is authorized to make payment up to the amount of \$30,000.00 to OHM Advisors upon successful completion of stated work.

FOURTH: The above expenses shall be paid from Sewer Fund Acct No. 590-901-973.000-SEWERREHAB (\$18,000.00), local street account number 203-463-818.000 (\$12,000.00), and other funds as appropriated.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Olson, Fear, Mayor Pro-Tem Osika, Councilmembers Haber, Pidek, Law, and Mayor Teich.

NAYS: None.

ITEMS OF BUSINESS

MML Annual Meeting Delegate

City Manager Henne indicated that he and three Councilmembers plan on attending the MML Convention in October.

Motion by Councilmember Olson designating Mayor Pro-Tem Susan Osika as the City's official delegate for the MML Annual Meeting, and further designating Councilmember Janae Fear as the alternate delegate.

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Councilmember Haber, Mayor Pro-Tem Osika, Councilmembers Fear, Law, Pidek, Olson, and Mayor Teich.

NAYS: None.

Master Plan Implementation Goals: 3.5

MERS Annual Business Meeting Delegates

Designate the City's Officer Delegate and confirm election of the City's Employee Delegate, and their alternates, for the 2023 MERS Annual Business meeting.

Motion by Mayor Pro-Tem Osika to appoint City Manager Nathan Henne as the City's Officer Delegate, further appoint Assistant City Manager Amy Fuller as Officer Alternate, confirm the election of Community Policing Officer Michael Olsey as the City's Employee Delegate, and further confirm the election of Finance Specialist Lucais Allen and the Employee Alternate for the 2023 MERS Annual Business meeting.

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Councilmembers Law, Haber, Olson, Mayor Pro-Tem Osika, Councilmembers Fear, Pidek, and Mayor Teich.

NAYS: None.

Establishment of Early Voting Center

City Clerk Amy K. Kirkland explained that with the passage of Proposition 2022-02 in November 2022 the City is now required to provide registered voters with a nine-day opportunity to vote early prior to each state or federal election. Council must now decide how to fulfill this requirement by either hosting its own early voting precinct, teaming up with another Shiawassee County municipality to co-host an early voting precinct, or contracting with the County to provide said precinct.

She further explained that the County Clerk has offered to host an early voting (EV) precinct on behalf of the local municipalities (though they have no legal obligation to do so) and nearly all of the locals have signed on to participate. The City could also sign on with the County and save some money, though it would mean relinquishing local control of that portion of our elections.

If the City hosts its own EV precinct there will be up-front costs, along with on-going costs. The State has indicated that a one-time pot of grant money will be available through the County Clerk's Office for expenses related to early voting but the deadline for application is in early September, so the City needs to make a decision as soon as possible. If we miss the window for grant funding, there is no guarantee that additional funds will become available in the future. Another stumbling block if the City were to host its own EV precinct is the location. The new law stipulates that if a municipality cannot find a suitable location that meets the requirements of the law, then they must contract with another government entity in the County to host the EV precinct.

There was significant back-and-forth discussion among the Councilmembers and the Clerk regarding the details of the EV requirement, the desire to maintain local control of elections, costs related to EV and whether such costs were already included in the budget, working with the County as a grant pass-through entity, and suggestions for possible EV precinct locations.

Motion by Councilmember Olson for the City of Owosso to conduct early voting as a single municipality separate from any other municipality as provided by MCL 168.720e.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Haber, Pidek, Olson, Fear, Law, Mayor Pro-Tem Osika, and Mayor Teich.

NAYS: None.

Vacant Commercial Building Fire Inspection Program and Fees

City Manager Henne indicated that this item is being presented to Council based on a recent Council Discussion Period discussion regarding the potential need for an inspection program to proactively

prevent the deterioration of commercial properties to the point where they require demolition. He briefly detailed the proposed policy resolution, indicating it will establish a timeline and fees for the implementation of a Vacant Commercial Building Fire Inspection Program. The rules for the program will be governed by the provisions of the International Fire Code, which the City has already adopted, there would be no charge for the first two inspections, and the program would be operated on a three-year timeline with 1/3 of vacant commercial properties being inspected each year.

There was significant discussion among Council regarding the length of time a building would need to be vacant to require registration and inspection, details of the registration process, whether a mandatory registration process would be cumbersome to building owners, the fact that the current policy is complaint based leading to delays in inspection and further deterioration, the necessity of establishing penalties for non-compliance, how such an inspection program could be used against the City, what happens when building owners don't have the money for repairs, trying to catch problems that lead to buildings eventually falling down, safety issues presented by neglected buildings, the fact that a similar plan has been found to be successful in the City of Fenton, and the necessity of striking a balance between over regulating building owners and the desire to prevent the massive failure of historic buildings. Councilmembers Law and Fear both expressed an appeal to see the proposed policy more clearly spelled out in the form of an ordinance.

Motion by Councilmember Law to direct staff to develop and present an ordinance establishing a Vacant Commercial Building Fire Inspection Program and the associated fees.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Law, Fear, Haber, Olson, and Mayor Teich.

NAYS: Councilmember Pidek.

COMMUNICATIONS

Ryan Suchanek, Utilities Director. Consumers Energy Demand Response Contract – WWTP & WTP.

Tanya S. Buckelew, Planning & Building Director. July 2023 Building Department Report.

Tanya S. Buckelew, Planning & Building Director. July 2023 Code Violations Report.

Tanya S. Buckelew, Planning & Building Director. July 2023 Inspections Report.

Tanya S. Buckelew, Planning & Building Director. July 2023 Certificates Issued Report.

Kevin D. Lenkart, Public Safety Director. July 2023 Police Report.

Kevin D. Lenkart, Public Safety Director. July 2023 Fire Report.

Downtown Development Authority/Main Street Board. Minutes of August 2, 2023.

Owosso Historical Commission. Minutes of August 15, 2023.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M-21, commented about how very complicated the last issue is, saying that developers seeking government money to assist in the rehabilitation of one of their properties aren't allowed to make money from the property in the meantime. Leading to empty buildings and fewer means to maintain those buildings. He asked what you do when the owners of a property don't have the money.

Patty VanLuven, 6143 Pittsburgh Road, said she owns several residential rental properties and inspections of those properties are constant and simply part of the business. She went on to say that Council needed to keep in mind the type of developers they want to attract, that good, reliable developers will look for property in communities with a stable framework of regulation. She said poor regulations penalize good property owners by allowing the deterioration of individual buildings which have a negative

effect on adjacent buildings and the general neighborhood. She advised Council to set the standards for the type of community they want to be.

Ed Sharoian, 409 Michigan Avenue, addressed the truck traffic on Michigan Avenue again, saying there are lots of children in the area and he has heard semis blow their horns for a child in the street three times this summer alone. He said Michigan and Cass are residential streets and there is no need for trucks to use these streets to get to Webcor.

Eddie Urban, 601 Glenwood Avenue, advised everyone never to say "To tell you the truth judge..." to a judge. He went on to tell a story about how he got a building inspector fired for illegally searching his property up north.

Councilmember Law noted that his high school class had just held their 40th reunion over the weekend, and he thanked his fellow classmate, Chris Owens, owner of Owosso Candle Company and two other businesses in the City, for the wonderful candles they gave as party favors.

Mayor Teich encouraged everyone to attend the Vintage Motorcycle Days taking place this Friday and Saturday in downtown Owosso.

Councilmember Fear asked if there was going to be a Labor Day Bridge Walk. Mayor Teich indicated he did not know if the event would be held this year or not.

Councilmember Olson reminded everyone to please be extra careful when driving and watch out for kids who will be returning to school this week.

NEXT MEETING

Tuesday, September 05, 2023

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Development Authority – Resident – term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Councilmember Fear for adjournment at 10:00 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪ FAX (989) 723-8854

DATE: 9.5.23
TO: CITY COUNCIL
FROM: CITY MANAGER
SUBJECT: Schedule Public Hearing – Revoke Covenant Eyes Industrial Facilities Tax Exemption

BACKGROUND:

In October, 2019, an Industrial Facilities Tax (IFT) exemption was approved for the 1525 W. King Street property. This IFT was approved for 12 years as an incentive to add on to the existing facility at a cost of \$350,000 to create 40 new jobs. The construction was not completed, and the owners are requesting that the IFT be revoked.

RECOMMENDATION:

Schedule a public hearing for Monday, October 16, 2023 at 7:30 P.M. at Owosso City Hall to receive comment on the revocation of the 1525 W King St IFT for not proceeding to complete construction within 2 years, and because the owner requested the revocation. This process is in accordance with MCL 207.565 (PA 198) governing the revocation of Industrial Facilities Tax exemptions.

RESOLUTION NO.

**SETTING A PUBLIC HEARING
TO CONSIDER REVOCATION OF
INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE NO. 2019-121
FOR 1525 W KING STREET – COVENANT EYES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved an Industrial Facilities Tax (IFT) Exemption in October, 2019 for 1525 West King Street; and

WHEREAS, the City of Owosso approved this exemption for the maximum of 12 years based on project cost and number of jobs to be created; and

WHEREAS, the project was rendered moot by the COVID epidemic; and

WHEREAS, the applicant submitted a letter requesting that the IFT be revoked; and

WHEREAS, notice was provided to the owner of the property by certified mail dated August 29, 2023.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to hold a public hearing on Monday, October 16, 2023 at 7:30 P.M. in the City Hall Council Chambers to consider revocation of the IFT Exemption Certificate No. 2019-121 for Covenant Eyes at 1525 W King Street.



July 27, 2023

Nathaniel R. Henne
City of Owosso
301 W. Main St.
Owosso, MI 48867

Mr. Henne,

Thank you for the opportunity to receive an IFT in 2019 for Covenant Eyes, Inc. I'm writing to request a termination of IFT 2019-121 (ID# 050-537-000-049-21). 90% of our work force has transitioned into a permanent remote work environment since covid. An onsite workforce is no longer needed, and we have terminated our plans for expanding into the empty warehouse.

Please accept this letter as an official termination request for IFT 2019-121 (ID# 050-537-000-049-21).

Thank you,

Chris Taphouse
VP of Finance
Covenant Eyes
989-721-9738



DATE: 9.5.23
TO: CITY COUNCIL
FROM: CITY MANAGER
SUBJECT: Schedule Public Hearing – Revoke 152 E Howard St Obsolete Property Rehabilitation Certificate

BACKGROUND:

In September 2019, Obsolete Property Rehabilitation (OPRA) Certificate No. 3-19-0024 was approved for the 152 E. Howard Street property. This OPRA was approved for 12 years as incentive to redevelop the property into a mixed-use facility adding 7 new residential units. The certificate was approved based on an application submitted by the developer promising to spend over \$1.3 million on the project. The construction project was not completed, and the owners are requesting that the OPRA certificate be revoked.

RECOMMENDATION:

Schedule a public hearing for Monday, October 16, 2023 at 7:30 P.M. at Owosso City Hall to receive comment on the revocation of the OPRA Certificate for 152 E. Howard Street for not proceeding to complete construction within 2 years, and because the owner requested the revocation. This process is in accordance with MCL 125.2792 governing the revocation of Obsolete Property Rehabilitation Certificates.

RESOLUTION NO.

**SETTING A PUBLIC HEARING TO CONSIDER REVOCATION OF
OBSOLETE PROPERTY REHABILITATION CERTIFICATE NO. 3-19-0024
FOR 152 E. HOWARD STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved an Obsolete Property Rehabilitation Certificate in September, 2019 for 152 East Howard Street for 12 years; and

WHEREAS, the City of Owosso approved this certificate for the maximum of 12 years based on project cost and number of new housing units to be created; and

WHEREAS, construction was not completed within two years; and

WHEREAS, the owners submitted a certified letter requesting that the OPRA certificate be revoked; and

WHEREAS, notice of the hearing was provided to the owner of the property by certified mail dated August 29, 2023.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to hold a public hearing on Monday, October 16, 2023 at 7:30 P.M. in the City Hall Council Chambers to consider revocation of OPRA Certificate No. 3-19-0024 for 152 E. Howard Street.



301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪ FAX (989) 723-8854

August 29, 2023

Howard Street Development, LLC
152 E Howard St
Owosso, MI 48867

Dear Mr. and Mrs. Ludington:

The City of Owosso finds it necessary and in the public interest to hold a public hearing on October 16, 2023 at 7:30 OM at Owosso City Hall (301 W Main Street, Owosso, MI 48867) to consider revoking the Obsolete Property Rehabilitation Certificate for the redevelopment project at 152 E Howard Street in Owosso.

The City is holding this OPRA certificate revocation hearing because you as the certificate holder have not proceeded in good faith with the operation of the rehabilitated facility in a manner consistent with the purposes of Public Act 146 of 2000 as amended (MCL 125.2792). You have submitted a certified letter requesting that the OPRA be revoked as the project will no longer be completed. If approved, this revocation of the OPRA certificate will be effective on December 31, 2023.

Please feel free to contact us if you require any additional information or have any questions.

Sincerely,

Nathan Henne
City Manager
City of Owosso

CC: Michael Dowler – Owosso City Assessor



DATE: 8.30.2023
TO: CITY COUNCIL
FROM: CITY MANAGER
SUBJECT: Schedule Public Hearing to Terminate BRA #21 – 152 E Howard St – at request of owner/developer

BACKGROUND:

In November, 2019, a Brownfield Plan was approved for the 152 E Howard St property (BRA #21). This Plan was approved for 26 years as incentive to redevelop the property into a mixed-use facility adding 7 new residential units. The Plan was approved based on an application submitted by the developer promising to spend over \$1.3 million on the project. The construction project was not completed and the owners are requesting that the Brownfield Plan be terminated.

RECOMMENDATION:

Schedule a public hearing for Monday, October 16, 2023 at 7:30 P.M. at Owosso City Hall to receive public comment on the request to terminated Brownfield #21 – 152 E Howard Street.

RESOLUTION NO.

**SETTING A PUBLIC HEARING TO CONSIDER TERMINATION OF
BROWNFIELD PLAN #21 FOR 152 EAST HOWARD STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved Brownfield Plan District #21 for 152 East Howard Street in November, 2019; and

WHEREAS, construction of the project was not completed within the allotted two years; and

WHEREAS, the owners submitted a certified letter requesting that Brownfield Plan #21 be terminated; and

WHEREAS, notice of the public hearing was provided to the owner of the property by certified mail dated August 29, 2023.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to hold a public hearing on Monday, October 16, 2023 at 7:30 P.M. in the Owosso City Council Chambers to consider the request to terminate Brownfield Plan #21 for 152 East Howard Street.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 5, 2023

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Stewart Street Reconstruction – Special Assessment Resolution No. 2

Each year the City considers a street program to improve selected city streets. Streets are selected for inclusion in the program either by citizen-initiated petition or by selection by the City. **Stewart Street, from Shiawassee Street (M-52) to Washington Street**, is proposed by the City for street reconstruction. Reconstruction and or resurfacing of these streets is funded in part via special assessment. Special Assessment is the process by which all or a portion of the cost for making a local improvement is assessed against a property owner(s) based upon the benefit that the property receives from the improvement. Any remaining portion of the cost is assumed by the City (public benefit portion). Past practice has been to assess property owners along the street being improved 40% of the proposed benefit, with the remaining 60% paid by the community at large. Depending on the average amount being assessed to individual homeowners, the Council may choose to allow payment of special assessments in installments over the course of 2-20 years at 3% interest.

Before a special assessment can become a legal obligation to a property owner there are five steps that must be completed, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the proposed special assessment district (project area), directs the City Manager to estimate project costs and the amounts to be specially assessed, and determines the anticipated life of the proposed improvements. Resolution No. 1 for the proposed improvement was approved by City Council at its **May 16, 2022** meeting.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the proposed project. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and providing them with an estimation of the amount they may be assessed if the project is approved. City Council is asked to act upon Resolution No. 2 on **September 5, 2023** for the proposed improvement, setting a public hearing for Monday, **September 18, 2023**.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the City Council has three options: 1) If council agrees that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; 2) If council agrees the project should go forward, but with some adjustments they may direct staff to make those adjustments and proceed; 3) If council determines the project is not warranted and should not proceed at all they would simply fail to act on Resolution No. 3, effectively stopping the process.

Step Four/Resolution No. 4 takes place after the bids for the work are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable, they may pass the resolution as written.

Tonight, the council will be considering Resolution No. 2 for the proposed district as a part of the Consent Agenda.

Staff recommends authorization of Resolution No. 2 for the following district, setting the hearing of necessity for **Monday, September 18, 2023**:

Stewart Street, a Public Street, from Shiawassee Street (M-52) to Washington Street

Attachments: Resolution No. 2 - Stewart Street
Proposed Special Assessment Roll - Stewart Street
Engineer's Estimate - Stewart Street
Special Assessment District Map - Stewart Street

Special Assessment Resolution No. 2 for Stewart Street

Special Assessment District No. 2024-01

**Stewart Street, a Public Street,
from Shiawassee Street (M-52) to Washington Street**

RESOLUTION NO.

**STEWART STREET
FROM SHIAWASSEE STREET (M-52) TO WASHINGTON STREET
SPECIAL ASSESSMENT RESOLUTION NO. 2**

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

STEWART STREET, A PUBLIC STREET, FROM SHIAWASSEE STREET (M-52) TO
WASHINGTON STREET;
FOR STREET RECONSTRUCTION

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$1,641,326.40 and determines that \$263,131.83 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$1,378,194.57 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, September 18, 2023 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Stewart Street, a Public Street, from Shiawassee Street (M-52) to Washington Street

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: **Street Reconstruction.**

The City Council intends to defray a part or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, September 18, 2023 for the purpose of hearing any person to be affected by the proposed public improvement.

ENGINEER'S PRE-BID ESTIMATE

5-Sep-23

RESO 2

STEWART STREET FROM SHIAWASSEE TO WASHINGTON ENGINEER'S ESTIMATE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Mobilization, Max ___, (Road and Storm)	0.7	LSUM	\$ 176,000.00	\$ 123,200.00	\$ 123,200.00	\$ 73,920.00	\$ 49,280.00	\$ 49,280.00
Dr Structure, Rem	20	Ea	\$ 500.00	\$ 10,000.00		\$ -	\$ -	\$ -
Sewer, Rem, Less than 24 inch	712	Ft	\$ 20.00	\$ 14,240.00		\$ -	\$ -	\$ -
Sewer, Rem, 24 inch to 48 inch	0	Ft	\$ 25.00	\$ -		\$ -	\$ -	\$ -
Curb and Gutter, Rem	3122	Ft	\$ 10.00	\$ 31,220.00	\$ 31,220.00	\$ 18,732.00	\$ 12,488.00	\$ 12,488.00
Pavt, Rem	515	Syd	\$ 15.00	\$ 7,725.00	\$ 7,725.00	\$ 4,635.00	\$ 3,090.00	\$ 3,090.00
Sidewalk, Rem	528	Syd	\$ 15.00	\$ 7,920.00		\$ -	\$ -	\$ -
Embankment, CIP	92	Cyd	\$ 10.00	\$ 920.00		\$ -	\$ -	\$ -
Excavation, Earth	2436	Cyd	\$ 12.00	\$ 29,232.00		\$ -	\$ -	\$ -
Non Haz Contaminated Material Handling and Disposal, LM	25	Cyd	\$ 50.00	\$ 1,250.00		\$ -	\$ -	\$ -
Subgrade Undercutting, Type II	150	Cyd	\$ 30.00	\$ 4,500.00		\$ -	\$ -	\$ -
Flowable Fill, Non-Structural	28	Cyd	\$ 250.00	\$ 7,000.00		\$ -	\$ -	\$ -
Erosion Control, Inlet Protection, Fabric Drop	16	Ea	\$ 120.00	\$ 1,920.00	\$ 1,920.00	\$ 1,152.00	\$ 768.00	\$ 768.00
Subbase, CIP	114	Cyd	\$ 20.00	\$ 2,280.00		\$ -	\$ -	\$ -
Aggregate Base, 8 inch, Modified	1047	Syd	\$ 18.00	\$ 18,846.00		\$ -	\$ -	\$ -
Aggregate Base, 10 inch, Modified	5952	Syd	\$ 22.00	\$ 130,944.00		\$ -	\$ -	\$ -
Maintenance Gravel	200	Ton	\$ 30.00	\$ 6,000.00	\$ 6,000.00	\$ 3,600.00	\$ 2,400.00	\$ 2,400.00
Approach, CI II, LM	17	Cyd	\$ 50.00	\$ 850.00		\$ -	\$ -	\$ -
Geotextile, Separator, Modified	6997	Syd	\$ 3.00	\$ 20,991.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 8 inch, Tr Det B, Modified	10	Ft	\$ 100.00	\$ 1,000.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 10 inch, Tr Det B, Modified	286	Ft	\$ 100.00	\$ 28,600.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 12 inch, Tr Det B, Modified	176	Ft	\$ 110.00	\$ 19,360.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 15 inch, Tr Det B, Modified	22	Ft	\$ 130.00	\$ 2,860.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 18 inch, Tr Det B, Modified	21	Ft	\$ 150.00	\$ 3,150.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 24 inch, Tr Det B, Modified	839	Ft	\$ 180.00	\$ 151,020.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 30 inch, Tr Det B, Modified	325	Ft	\$ 200.00	\$ 65,000.00		\$ -	\$ -	\$ -
Sanitary Service, Conflict	5	Ea	\$ 1,500.00	\$ 7,500.00		\$ -	\$ -	\$ -
Abandoned Gas Main, Conflict	5	Ea	\$ 400.00	\$ 2,000.00		\$ -	\$ -	\$ -
Dr Structure Cover, Adj, Case 1	6	Ea	\$ 750.00	\$ 4,500.00	\$ 4,500.00	\$ 2,700.00	\$ 1,800.00	\$ 1,800.00
Dr Structure, Adj, Add Depth	5	Ft	\$ 300.00	\$ 1,500.00		\$ -	\$ -	\$ -
Dr Structure, Tap, 10 inch	2	Ea	\$ 750.00	\$ 1,500.00		\$ -	\$ -	\$ -
Dr Structure, Tap, 12 inch	3	Ea	\$ 800.00	\$ 2,400.00		\$ -	\$ -	\$ -
Dr Structure, Tap, 30 inch	1	Ea	\$ 1,500.00	\$ 1,500.00		\$ -	\$ -	\$ -
Dr Structure, Temp Lowering	4	Ea	\$ 500.00	\$ 2,000.00	\$ 2,000.00	\$ 1,200.00	\$ 800.00	\$ 800.00
Dr Structure Cover, EJ 7000	16	Ea	\$ 1,200.00	\$ 19,200.00	\$ 19,200.00	\$ 11,520.00	\$ 7,680.00	\$ 7,680.00
Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	4	Ea	\$ 1,000.00	\$ 4,000.00	\$ 4,000.00	\$ 2,400.00	\$ 1,600.00	\$ 1,600.00
Dr Structure Cover, EJ 1040 w/ Vented Cover	9	Ea	\$ 1,000.00	\$ 9,000.00	\$ 9,000.00	\$ 5,400.00	\$ 3,600.00	\$ 3,600.00
Dr Structure, 36 inch dia, Modified	14	Ea	\$ 2,250.00	\$ 31,500.00		\$ -	\$ -	\$ -
Dr Structure, 48 inch dia, Modified	10	Ea	\$ 3,000.00	\$ 30,000.00		\$ -	\$ -	\$ -
Dr Structure, 60 inch dia, Modified	1	Ea	\$ 5,000.00	\$ 5,000.00		\$ -	\$ -	\$ -
Dr Structure Collar, Modified	14	Ea	\$ 1,000.00	\$ 14,000.00	\$ 14,000.00	\$ 8,400.00	\$ 5,600.00	\$ 5,600.00
HMA Surface, Rem	5966	Syd	\$ 6.00	\$ 35,796.00	\$ 35,796.00	\$ 21,477.60	\$ 14,318.40	\$ 14,318.40
Hand Patching	8	Ton	\$ 125.00	\$ 1,000.00		\$ -	\$ -	\$ -
HMA Approach	95	Ton	\$ 130.00	\$ 12,350.00		\$ -	\$ -	\$ -
HMA, 3EML @ 3.5"	1219	Ton	\$ 110.00	\$ 134,090.00	\$ 134,090.00	\$ 80,454.00	\$ 7,662.29	\$ 38,311.43
HMA, 4EML @ 2"	697	Ton	\$ 100.00	\$ 69,700.00	\$ 69,700.00	\$ 41,820.00	\$ 27,880.00	\$ 27,880.00
HMA, 5EML @ 1.5"	522	Ton	\$ 100.00	\$ 52,200.00	\$ 52,200.00	\$ 31,320.00	\$ 20,880.00	\$ 20,880.00
Cement	2	Ton	\$ 200.00	\$ 400.00		\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 6 inch	332	Syd	\$ 50.00	\$ 16,600.00	\$ 16,600.00	\$ 9,960.00	\$ 6,640.00	\$ -
Driveway, Nonreinf Conc, 7 inch	89	Syd	\$ 55.00	\$ 4,895.00	\$ 4,895.00	\$ 2,937.00	\$ -	\$ 1,958.00
Driveway, Nonreinf Conc, 9 inch	178	Syd	\$ 90.00	\$ 16,020.00	\$ 16,020.00	\$ 9,612.00	\$ -	\$ 6,408.00

ENGINEER'S PRE-BID ESTIMATE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40%	ASSESSMENT AT 40%
							RESIDENTIAL	COMMERCIAL
Curb and Gutter, Conc, Det F4	3138 Ft	\$	22.00	\$ 69,036.00	\$ 69,036.00	\$ 41,421.60	\$ 27,614.40	\$ 27,614.40
Detectable Warning Surface, Modified	45 Ft	\$	110.00	\$ 4,950.00		\$ -	\$ -	\$ -
Curb Ramp Opening, Conc	57 Ft	\$	30.00	\$ 1,710.00		\$ -	\$ -	\$ -
Curb Ramp, Conc, 4 inch	419 Sft	\$	8.00	\$ 3,352.00		\$ -	\$ -	\$ -
Curb Ramp, Conc, 7 inch	364 Sft	\$	11.00	\$ 4,004.00		\$ -	\$ -	\$ -
Sidewalk, Conc, 4 inch	1675 Sft	\$	6.00	\$ 10,050.00		\$ -	\$ -	\$ -
Sidewalk, Conc, 6 inch	1199 Sft	\$	7.00	\$ 8,393.00		\$ -	\$ -	\$ -
Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	8 Ea	\$	125.00	\$ 1,000.00		\$ -	\$ -	\$ -
Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	8 Ea	\$	10.00	\$ 80.00		\$ -	\$ -	\$ -
Lighted Arrow, Type C, Furn	1 Ea	\$	500.00	\$ 500.00		\$ -	\$ -	\$ -
Lighted Arrow, Type C, Oper	1 Ea	\$	100.00	\$ 100.00		\$ -	\$ -	\$ -
Minor Traf Devices	0.7 LSUM	\$	25,000.00	\$ 17,500.00	\$ 17,500.00	\$ 10,500.00	\$ 7,000.00	\$ 7,000.00
Traf Regulator Control	1 LSUM	\$	10,000.00	\$ 10,000.00		\$ -	\$ -	\$ -
Plastic Drum, Fluorescent, Furn	70 Ea	\$	35.00	\$ 2,450.00		\$ -	\$ -	\$ -
Plastic Drum, Fluorescent, Oper	70 Ea	\$	5.00	\$ 350.00		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Furn	584 Sft	\$	10.00	\$ 5,840.00		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Oper	584 Sft	\$	5.00	\$ 2,920.00		\$ -	\$ -	\$ -
Pedestrian Type II Barricade, Temp	10 Ea	\$	150.00	\$ 1,500.00		\$ -	\$ -	\$ -
Turf Establishment, Performance	1152 Syd	\$	7.00	\$ 8,064.00		\$ -	\$ -	\$ -
Gate Box, Adj, Case 1	1 Ea	\$	500.00	\$ 500.00		\$ -	\$ -	\$ -
Post, Steel, 3 lb	252 Ft	\$	9.00	\$ 2,268.00		\$ -	\$ -	\$ -
Sign, Type III, Erect, Salv	7 Ea	\$	60.00	\$ 420.00		\$ -	\$ -	\$ -
Sign, Type III, Rem	13 Ea	\$	10.00	\$ 130.00		\$ -	\$ -	\$ -
Sign, Type IIIB	40 Sft	\$	20.00	\$ 800.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	198 Ft	\$	4.00	\$ 792.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	35 Ft	\$	10.00	\$ 350.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Bike, Small Sym	6 Ea	\$	200.00	\$ 1,200.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	1 Ea	\$	200.00	\$ 200.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Sharrow Sym	2 Ea	\$	200.00	\$ 400.00		\$ -	\$ -	\$ -
Pavt Mrkg, Polyurea, 4 inch, White	2237 Ft	\$	2.00	\$ 4,474.00		\$ -	\$ -	\$ -
Pavt Mrkg, Polyurea, 12 inch, Cross Hatching, Yellow	300 Ft	\$	5.00	\$ 1,500.00		\$ -	\$ -	\$ -
Pavt Mrkg, Polyurea, 4 inch, Yellow	2880 Ft	\$	2.00	\$ 5,760.00		\$ -	\$ -	\$ -
Audio Visual Filming	1 LSUM	\$	3,500.00	\$ 3,500.00		\$ -	\$ -	\$ -
Miscellaneous Work Items	1 LSUM	\$	25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00
SUB TOTALS				\$ 1,367,772.00	\$ 638,602.00	\$ 383,161.20	\$ 201,101.09	\$ 233,476.23
ENGINEERING AT 15% ASSESSABLE COST				\$ 205,165.80	\$ 95,790.30	\$ 57,474.18	\$ 30,165.16	\$ 35,021.43
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 68,388.60	\$ 31,930.10	\$ 19,158.06	\$ 10,055.05	\$ 11,673.81
GRAND TOTALS				\$ 1,641,326.40	\$ 766,322.40	\$ 459,793.44	\$ 241,321.30	\$ 280,171.47

ENGINEER'S DETERMINATION OF ASSESSABLE AMOUNT

**STEWART STREET FROM SHIAWASSEE TO WASHINGTON
MAJOR STREET**

SPECIAL ASSESSMENT ROLL 2024-01

RESO 2

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT	\$766,322.40
TOTAL ASSESSABLE FRONT FEET	2785.22

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ASSEMENT PER TYPE	\$766,322.40	\$766,322.40	
CITY SHARE $\geq 60\%$	\$525,001.10	\$486,150.93	
PROPERTY SHARE @ $\leq 40\%$	\$241,321.30	\$280,171.47	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/2785.22	\$86.64	\$100.59	
TOTAL FRONT FEET PER TYPE	1221.02	1564.20	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$105,793.36	\$157,346.50	\$263,139.86

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

NORTH SIDE	\$	148,712.26
SOUTH SIDE	\$	114,419.58
TOTAL SPECIAL ASSESSMENT	\$	<u>263,131.83</u>

STEWART STREET FROM SHIAWASSEE TO WASHINGTON
MAJOR STREET

ESTIMATED SPECIAL ASSESSMENT ROLL 2024-01

RESO 2

NORTH SIDE

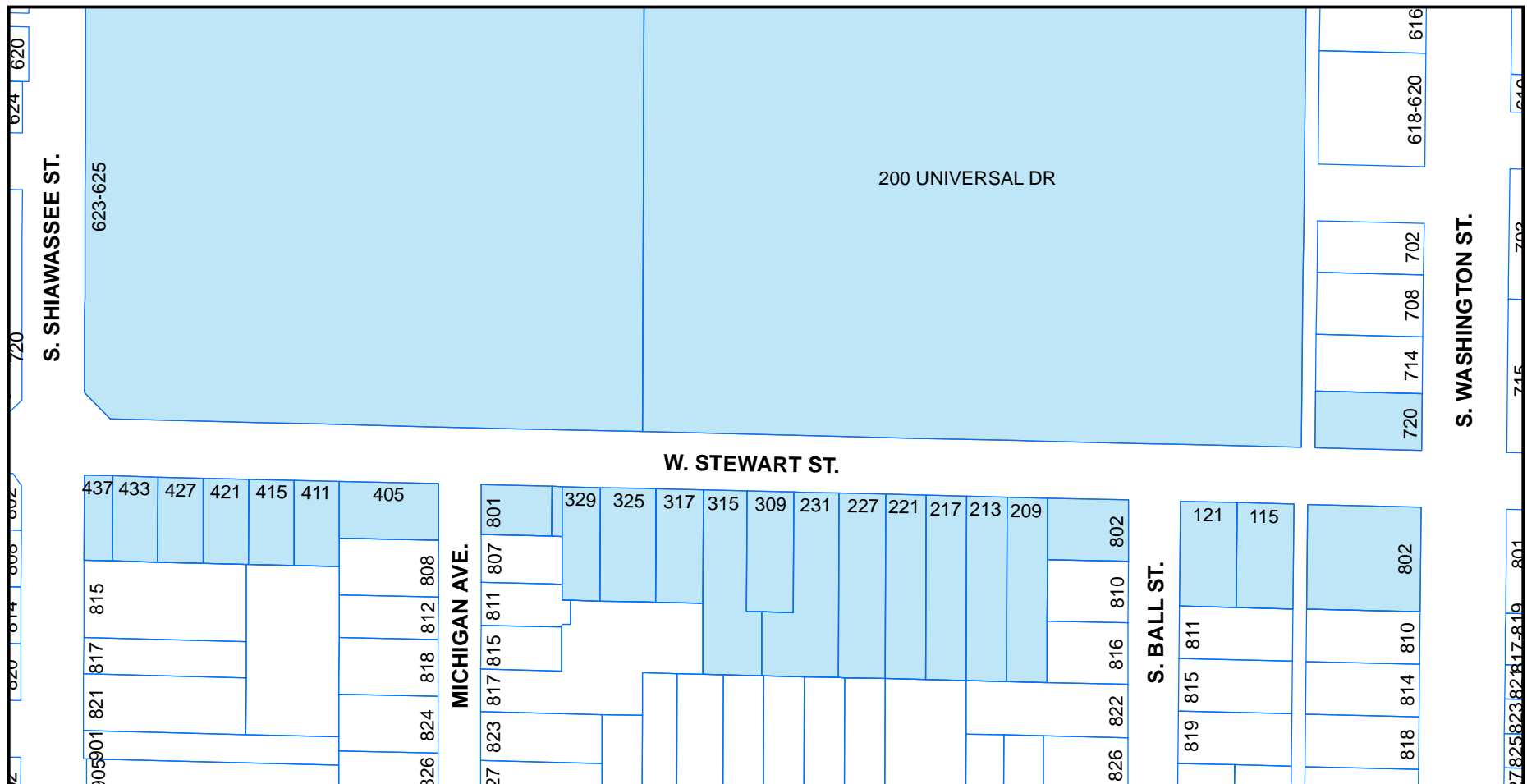
ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
623	S Shiawassee	City of Owosso	050-651-000-029-00	619.4	1	619.40	\$100.59	\$62,305.45	C-OS
200	Universal	Phoenix Owosso Industrial Inv. LLC	050-651-026-001-00	766	1	766.00	\$100.59	\$77,051.94	I1
720	S Washington	720 S. Washington St., LLC	050-651-031-004-00	124	0.75	93.00	\$100.59	\$9,354.87	B4
				1509.4		1478.40		\$148,712.26	

SOUTH SIDE

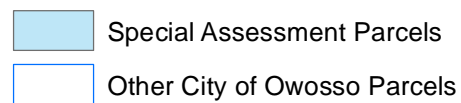
ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
437	W Stewart	Ryan and Crystal Garrison Trust	050-115-001-001-00	33	1	33.00	\$100.59	\$3,319.47	B4
433	W Stewart	James Stechschulte	050-115-001-002-00	52.8	1	52.80	\$100.59	\$5,311.15	B1
427	W Stewart	Dian Parker	050-115-001-003-00	52.8	1	52.80	\$86.64	\$4,574.59	R1
421	W Stewart	James Stechschulte	050-115-001-004-00	52.8	1	52.80	\$86.64	\$4,574.59	R1
415	W Stewart	Roberto and Valentina Larrivey	050-115-001-005-00	52.8	1	52.80	\$86.64	\$4,574.59	R1
411	W Stewart	Riley Temple and William Hudak	050-115-001-006-00	52.8	1	52.80	\$86.64	\$4,574.59	R1
405	W Stewart	Sybil and Christopher Kott	050-601-000-025-00	115.5	0.75	86.63	\$86.64	\$7,505.19	R1
801	Michigan	Patrick Faketty	050-601-000-026-00	82.13	0.75	61.60	\$86.64	\$5,336.81	R1
	W Stewart	Dana Barker	050-601-000-081-00	12	1	12.00	\$86.64	\$1,039.68	R1
329	W Stewart	Edward and Kathleen Rigdon	050-601-000-030-00	44.42	1	44.42	\$86.64	\$3,848.55	R1
325	W Stewart	Frank Hernandez	050-601-000-031-00	64.71	1	64.71	\$86.64	\$5,606.47	R1
317	W Stewart	Cynthia Elston	050-601-000-032-00	54.42	1	54.42	\$86.64	\$4,714.95	R1
315	W Stewart	Cynthia Elston	050-601-000-033-00	50.5	1	50.50	\$86.64	\$4,375.32	R1
309	W Stewart	Francis Pennel	050-601-000-034-00	54.58	1	54.58	\$86.64	\$4,728.81	R1
231	W Stewart	Ruth Anne Reed	050-601-000-035-00	53	1	53.00	\$86.64	\$4,591.92	R1
227	W Stewart	Gerado Arriaga	050-601-000-036-00	54.58	1	54.58	\$86.64	\$4,728.81	R1
221	W Stewart	Amy Bowen	050-601-000-037-00	47.07	1	47.07	\$86.64	\$4,078.14	R1
217	W Stewart	Sergio and Holly Ramos	050-601-000-038-00	47.07	1	47.07	\$86.64	\$4,078.14	R1
213	W Stewart	Suzanne Millikin	050-601-000-039-00	47.07	1	47.07	\$86.64	\$4,078.14	R1
209	W Stewart	Terry and Tiffiny Forrester	050-601-000-040-00	47.07	1	47.07	\$86.64	\$4,078.14	R1
802	S Ball	Elden Buchholz	050-601-000-041-00	94.14	0.75	70.61	\$86.64	\$6,117.22	R1
121	W Stewart	Marianne Spencer	050-651-038-003-00	66	0.75	49.50	\$86.64	\$4,288.68	R1
115	W Stewart	Joshua Spencer	050-651-038-002-00	66	1	66.00	\$86.64	\$5,718.24	R1
802	S Washington	Ainsley Ellison	050-651-038-015-00	132	0.75	99.00	\$86.64	\$8,577.36	R2
				1429.26		1306.82		\$114,419.58	

TOTAL ASSESSABLE FRONT FEET: 2785.22
TOTAL AMOUNT OF ASSESSMENT: \$263,131.83

City of Owosso
Proposed Special Assessment No. 2024-01



W. Stewart St. between S. Shiawasse St & S. Washington St.



1501 Street Address Number



23 August, 2023





301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: August 24, 2023
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order # 1505

Steve Irelan, Owosso High School Assistant Principal/AD, has requested the following street closures for the Owosso High School Homecoming Parade.

LOCATION:

Beginning at Washington and Goodhue Street, proceeding south on Washington Street to Comstock Street, east on Comstock Street to Dewey Street, south on Dewey Street to Jerome Street, east on Jerome Street to Oakwood Avenue, north on Oakwood Avenue to Willman Field entrance.

DATE:

September 22, 2023

TIME:

5:00 p.m. – 7:00 p.m.

The Public Safety Department has issued Traffic Control Order # 1505 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval of the application and authorization of said traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.:

1505

DATE:

8/24/2023

TIME

9:00 am

REQUESTED BY:

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL:

Street Closure/Parade Route

LOCATION OF CONTROL:

Line Up:

Washington St – from Oliver to Goodhue
Goodhue St – from Washington to Park

Parade Route:

Washington St south to Comstock
Comstock St east to Dewey
Dewey St south to Jerome
Jerome Ave east to Oakwood
Oakwood Ave north to Willman Field entrance

EVENT/DATES:

Owosso High School Homecoming Parade

DATE: September 22, 2023

TIME: 5:00 p.m. – 7:00 p.m.

APPROVED BY COUNCIL

_____, 20 ____

REMARKS



APPLICATION FOR USE OF
CITY STREETS & PARKING LOTS
FOR SPECIAL EVENTS

202 S. WATER STREET • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX 725-0528

This application, plus all required documentation and fees shall be submitted to the Public Safety Department at least thirty (30) days and not more than one hundred twenty (120) days prior to the first day of the requested event, with 2 exceptions:

1. Applicants requiring the issuance of a conditional use permit as required by Sec. 38-504(4)(b), shall submit a complete application at least ninety (90) days prior to the event.
2. Applicants requesting the use of a state trunkline shall submit a complete application at least forty-five (45) days prior to the event.

Event Name: OHS Homecoming Parade

Applicant Name: Steve Irelan-OHS Assistant/AD Date: 8/7/23
(Individual or Group Name)

Primary Contact: Steve Irelan Title: AD/AP

Address: 765 E North Street, Owosso, MI 48867

Phone: 989-729-5494 Email: irelans@owosso.k12.mi.us

Requested Date(s): 9-22-23 Requested Hours: 5-7pm
(Including set-up and clean-up)

Area Requested (Parking Lot - Parade Route): Line up on Washington & Goodhue Streets. Travel South on Washington To Comstock. Head East on Comstock to Dewey. South on Dewey to Jerome. East on Jerome. Jerome to Oakwood Ave, head North. Enter Willman Field from Oakwood.

Detailed description of the use for which the request is made: OHS Homecoming Festivities

Please attach the following items and mark the corresponding checkbox indicating their inclusion. See back for detailed descriptions of each item:

- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Executed Hold Harmless Agreement |
| <input checked="" type="checkbox"/> | Map of the Event Area with Event location highlighted |
| <input checked="" type="checkbox"/> | Rules or policies applicable to persons participating in proposed event |
| <input checked="" type="checkbox"/> | Proof of Insurance |
| or | |
| <input type="checkbox"/> | Request for Insurance Waiver |
| <input checked="" type="checkbox"/> | Application Fee |

Continued on back...

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT. In consideration of the granting of permission by the City of Owosso to the Applicant for the use of facilities set forth above, Applicant shall indemnify, defend and hold harmless the City of Owosso, their officials, employees, agents, professionals and volunteers, collectively ("CITY") from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorneys' fees and related costs) and/or other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or resulting from the conduct of the activities for which this application is made, and for the use of the facilities and any other facilities which are employed by the Applicant, or their guests, during the period for which the facilities requested are used, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting there from, and (b) is caused in whole or in part by any negligent act or omission of the Applicant, or anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether it is caused in part by a party indemnified hereunder.

The Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct. Applicant agrees to observe all City ordinances, laws and/or conditions imposed.

Applicant Signature:  Date: 8-7-23

Information Regarding Required Documents

Map of the Event Area – Map showing the general area where the event will be located. The exact event location /event route must be highlighted and the locations requiring barricades for the requested street/lot closure must be clearly marked.

Rules or policies - Rules and policies applicable to events and activities organized in such a manner as to constitute an invitation to members of the general public to participate in the event or activity shall comply with all applicable local, state and federal laws and regulations and shall include, at a minimum, a process for appealing decisions that have the effect of denying participation or imposing limitations on participation beyond those generally applicable to all other participants.

Proof of Insurance – A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.

or

Request for Insurance Waiver - The City Council may waive the insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose. Check box if you are requesting waiver of insurance.

Applicants must indicate whether they are providing proof of insurance or requesting an insurance waiver. Request for a waiver in no way guarantees a waiver will be granted.

Application Fee – Fee set by resolution of City Council to offset a portion of the costs related to the processing of special events applications.

☒ \$30 Application (30-120 days prior to 1st day of event)

☐ Additional: _____

☐ \$50 Additional MDOT Closure (M-21, M-71, M-52)

☐ Additional: _____

☐ \$15 Additional-Expedited Fee (14-29 days prior to 1st day of event)

☐ Additional: _____

\$ _____ **Total Due at Time of Application. Please make check payable to: City of Owosso.**

.....
Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: _____

Traffic Control Order Number _____

Copy of Rules & Regulations provided to Applicant ☐

Cc: DDA – Director; WCIA – Chairperson


03-06-2023

CERTIFICATE OF INSURANCE

<p><small>Producer</small></p> <p>SET SEG 1520 Earl Ave East Lansing, MI 48823</p>	<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</p>
COMPANIES AFFORDING COVERAGE	
<p><small>Insured</small></p> <p>Owosso Public Schools 645 Alger Street Owosso, MI 48867</p>	<p>A MASB-SEG Property/Casualty Pool, Inc.</p>
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.</p>	

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS	
A	GENERAL LIABILITY	PC-0000604	7/1/23	7/1/24	BI & PD COMBINED OCCURRENCE	\$1,000,000
	[X] Comprehensive Form					
	[X] Premises/Operations				BI & PD COMBINED AGGREGATE	\$3,000,000
	[X] Incidental Medical Malpractice Coverage				PERSONAL INJURY OCCURRENCE	\$1,000,000
	[X] Products/Completed Operations				PERSONAL INJURY AGGREGATE	\$3,000,000
	[X] Contractual					
	[X] Independent Contractors					
	[X] Broad Form Property Damage					
	[X] Personal Injury					

Description
 The City of Owosso is hereby added as additional insured for general liability for the named Insured as it represents the districts use of facilities for the Owosso Public Schools homecoming parade on September 22, 2023.

<p><small>CERTIFICATE HOLDER</small></p> <p>City of Owosso 301 W Main St. Owosso, MI 48867</p>	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.</p>
<p><small>AUTHORIZED REPRESENTATIVE</small></p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 60%;">  <p>Katie Lehman PROPERTY/CASUALTY DEPARTMENT</p> </div> <div style="width: 35%; text-align: right;"> <p>Date 08/07/2023</p> </div> </div>	

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS AND/OR LESSORS OF PREMISES SPONSORS OR CO-PROMOTERS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
The City of Owosso, its elected and appointed officials, employees, agents and volunteers, and others working on behalf of the City of Owosso REGARDING ANY INDIVIDUAL PERSON(S) OR ORGANIZATION(S) LISTED ABOVE	City of Owosso 301 W. Main St. Owosso, MI 48867
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

- C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;
whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 5, 2023

TO: City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Contract Modification No. 2 to the North Street Project

RECOMMENDATION:

Authorization to sign Contract Modification No. 2 to the Contract between the Michigan Department of Transportation (MDOT) and Champagne and Marx Excavating, Inc. of Saginaw, MI, for the North Street Project to add additional contract items to the project.

BACKGROUND:

On December 5, 2022, City Council approved Cost Agreement No. 22-5513 with the Michigan Department of Transportation for improvements along North Street from Shiawassee Street (M-52) to Hickory Street. Via the Small Urban Program, MDOT is providing a \$347,000 grant for the project. The city is responsible for all costs above the grant amount. Bids were received on January 6, 2023, with Champagne and Marx Excavating submitting the lowest responsive bid of \$2,146,688.63. This was split \$1,146,891.45 for road costs and \$999,797.18 for water main costs.

Contract Modification No. 1 was approved administratively as a \$0 change to the contractor total to implement MDOT's new electronic signature system to the contract.

Contract Modification No. 2, an increase of \$32,410.97, is necessary to add additional contract items to the contract due to adjustments needed due to changing field conditions. The existing fiber duct bank on the north side of North Street needed additional support during water main installation and existing sanitary sewer laterals needed additional investigation between Washington and Hickory prior to water main boring operations. Additionally, an abandoned drainage structure was found that was required to be abandoned in place and a larger diameter storm sewer manhole was needed at the Ball St intersection due to storm sewer pipe alignments. The additional costs are split \$6,450.59 for road costs and \$25,960.38 for water main costs.

FISCAL IMPACTS:

An additional \$6,450.59 from Major Street account no. 202-451-818.000-NORTHSTR23 and \$25,960.38 from Water Fund account no. 591-901-972.000-NORTHSTR23 shall be allocated for the project via Purchase Order 43894. The water main costs are funded by the Drinking Water State Revolving Fund through the Michigan Department of Environment, Great Lakes, and Energy.

Attachments: (1) Resolution
(2) Contract Modification No. 2 for the North Street Project

RESOLUTION NO.

**AUTHORIZING CONTRACT MODIFICATION NO. 2
TO THE CONTRACT BETWEEN
THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND
CHAMPAGNE AND MARX EXCAVATING, INC.
FOR THE NORTH STREET PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved Cost Share Agreement No. 22-5513 with the Michigan Department of Transportation (MDOT) on December 5, 2022 for improvements along North Street from Shiawassee Street (M-52) to Hickory Street; and

WHEREAS, MDOT received bids on January 6, 2023 for the North Street project and Champagne and Marx Excavating was the low responsive bidder and was awarded the contract; and

WHEREAS, changes in field conditions have warranted additional work for the project and Contract Modification No. 2 is necessary to add new contract items to the contract.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to authorize the signing of Contract Modification No. 2.
- SECOND: The City Engineer is instructed and authorized to sign the document substantially in form attached as Contract Modification No. 2 in the amount of \$32,410.97, revising the total current contract amount from \$2,146,688.63 to \$2,179,099.60.
- THIRD: The accounts payable department is authorized to allocate an additional \$32,410.97 to purchase order number 43894.
- FOURTH: The above expenses shall be paid from Major Street Account No. 202-451-818.000-NORTHSTR23 (\$6,450.59) and Water Fund Account No. 591-901-972.000-NORTHSTR23 (\$25,960.38) with the water changes being funded by the Drinking Water State Revolving Fund through the Michigan Department of Environment, Great Lakes, and Energy.

**Contract Modification****Contract: 76000-208231, Hot mix asphalt reconstruction, concrete curb, gutter repair**

Cont. Mod. Number	Revision Number	Cont. Mod. Date	Electronic File Created	Net Change	Awarded Contract Amount
2		8/23/2023	Yes	\$32,410.97	\$2,146,688.63
Route		Managing Office		District	Entered By
		Eng. Inc		04015	Chris Harrington
Contract Location					
North Street from M-52 to Hickory Street.					

Short Description

Contract modification for adding new work items to the contract.

Description of Changes

- A. Original Contract Amount: \$2,146,688.63
- B. Current Contract Value (including this revision): \$2,179,099.60
- C. Net Total Change (B-A): \$32,410.97
- D. Net Percent Change: (C/A*100): 1.51%
- E. MDOT LAP Full Consultant Construction Engineering
 - a. Project Engineer: Erik Morris, P.E., Eng., Inc.
 - b. Local Agency Engineer: Clayton Wehner, P.E., City of Owosso
 - c. MDOT Construction Engineer: Ryan Doyle, Davison TSC
 - d. MDOT TSC Manager: Brian Ulman, Davison TSC Manager
 - e. Managing Office: City of Owosso
- F. Revision Summary: This contract modification does not exceed the 5% Tier 1 - TSC threshold, therefore, approval is requested at the Tier 1 - TSC level.

The purpose of this contract modification is to add 6 new items too the contract.

New items included in this modification are:

1. _Utility Investigation - Cat 003
2. _Duct Bank Support - Cat 003
3. _Filling Abandoned Structure - Cat 001
4. _Protect Duct Bank - Cat 003
5. _Emergency Water Main Repair - Cat 003
6. _Dr Structure, 60 inch dia, Modified - Cat 001



Contract Modification

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
Duct Bank Support	2047051	0530	0585	208231A	0003	Extra	1.000	LS	1,500.00000	\$1,500.00

Reason: A. What was done? The Contractor supported the duct bank on the north side of North Street during the water main installation with an excavator and straps.

B. Why was it done? While installing the watermain between M-52 and Cherrylawn, it was discovered that the duct bank running along the north side of North Street was closer to the proposed water main alignment than originally anticipated. In order to continue installation of the water main without damaging the duct bank, the duct bank had to be supported from STA 1+00 to STA 6+00 while the water main was being installed.

C. Are there any offsetting items? No

D. Is this work expected to impact contract time or open to traffic dates. This work may have impacted contract time for opening to traffic requiring future contract revision to address.

E. This is a design error or due to changed conditions? Changed conditions

F. Who else has reviewed the proposed contract revisions? The proposed work has been reviewed and approved by the City of Owosso.

G. How was the price established? The Contractor offered the price of \$1500 for the work. Based on rental rates for a CAT 320 Excavator and 25 hours of use, this was deemed to be a reasonable price.

H. Supporting Documentation: IDR 2023-06-28 TS; IDR 2023-06-29; CM 002 A1 Duct Bank Support

Emergency Water Main Repair	8237051	0545	0600	208231A	0003	Extra	1.000	LS	1,113.12000	\$1,113.12
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Reason: A. What was done? The Contractor performed an emergency repair on the existing water main in the intersection of Ball St and North St. The work included excavation down to the break in the water main, installation of a sleeve, and backfill and compaction.

B. Why was it done? On August 7, 2023, while performing water main installation at the intersection of North Street and Ball Street, the existing water main on Ball Street broke and started leaking. Due to the contractor already working in the same area as the break, the City of Owosso elected to have the Contractor repair the break utilizing a sleeve that was provided by the City.

C. Are there any offsetting items? No.

D. Is this work expected to impact contract time or open to traffic dates? No.

E. Is this a design error or due to changed conditions? Changed conditions

F. Who else has reviewed the proposed contract revisions? The proposed work has been reviewed and approved by the City of Owosso.

G. How was the price established. The Contractor offered the price of \$1,113.12 to complete the work. Based on the contract unit prices for water main work and the amount of effort required to make the repair, this was deemed a reasonable price.

H. Supporting documentation: IDR 2023-08-07 TS; CM002 A5 Emergency Water Main Repair

Filling Abandoned Structure	2047050	0535	0590	208231A	0001	Extra	1.000	Ea	580.59000	\$580.59
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Reason: A. What was done? The Contractor filled and compacted an abandoned drainage structure with class 2 sand and removed the remainder of it from the roadway.

B. Why was it done? On July 17, 2023, during excavation for water main installation, an abandoned drainage structure was discovered underneath the drive at 125 North Street. Clayton Wehner, City of Owosso, made the decision to have the Contractor remove the upper portion of the structure that would be in the way of utilities and backfill the lower half with sand and compact.

C. Are there any offsetting items? No

D. Is this work expected to impact contract time or open to traffic dates? No

E. Is this a design error or due to changed conditions? Changed conditions

F. Who else has reviewed the proposed contract revisions? The proposed work has been reviewed and approved by the City of Owosso.

G. How was the price established? The Contractor offered the price of \$580.59 for the work. Based on the time and effort required when compared to the contract unit price of \$1,373.28 for a similar item, Dr Structure, Rem, this was deemed a reasonable price.

H. Supporting documentation: IDR 2023-07-17 TS; CM002 A3 Filling Abandoned Structure



Contract Modification

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
Protect Duct Bank	7047051	0540	0595	208231A	0003	Extra	1.000	LS	21,847.26000	\$21,847.26

Reason: A. What was done? The Contractor installed sheet piling along the duct bank between M-52 and Cherrylawn during the installation of the water main to allow for the installation of the water main without the disruption of the duct bank.

B. Why was it done? During the installation of the water main between M-52 and Cherrylawn, it was discovered that the duct bank along the north side of North Street was closer to the proposed water main than anticipated. The Contractor began using an excavator and straps to support the duct bank, but as the water main alignment came closer and closer to the duct bank, it became necessary to install sheet piling so as to avoid undermining the duct bank and causing it to collapse.

C. Are there any offsetting items? No.

D. Is this work expected to impact contract time or open to traffic dates? This work may have impacted contract time for opening to traffic requiring future contract revision to address.

E. Is this a design error or due to changed conditions? Changed conditions

F. Who else has reviewed the proposed contract revisions? The proposed work has been reviewed and approved by the City of Owosso.

G. How was the price established. The Contractor offered the price of \$21,847.26 based on the effort that was required to install and remove sheet piling along the length of the water main installation where the duct bank was too close. Comparing this price with labor and equipment used on site, it was deemed to be a reasonable price.

H. Supporting documentation IDR 2023-06-30 TS; IDR 2023-07-05 TS; IDR 2023-07-06 TS; IDR 2023-07-07 TS; IDR 2023-07-10 TS; CM002 A4 Protect Duct Bank

Utility Investigation	2047050	0525	0580	208231A	0003	Extra	6.000	Ea	250.00000	\$1,500.00
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Reason: A.What was done? The Contractor performed additional excavations to verify the locations of the sanitary laterals in preparation for the directional drilling of the water main.

B.Why was it done? While exposing sanitary laterals in preparation for the directional drilling of the water main, it was noticed that several properties had multiple laterals marked out. After further investigation, it was discovered that there was a level of uncertainty in regards to the location of the sanitary laterals which resulted multiple laterals being marked out for some properties where only one lateral existed. This caused the contractor to perform additional work to investigate each marked out lateral to locate the existing.

C.Are there any offsetting items? No

D.Is this work expected to impact contract time or open to traffic dates. No

E.Is this a design error or due to changed conditions? Changed conditions

F.Who else has reviewed the proposed contract revisions? The proposed work has been reviewed and approved by the City of Owosso.

G.How was the price established. The City of Owosso estimated that it would cost them approximately \$250 per lateral if they were to perform the work to investigate the lateral locations themselves. The Contractor agreed to this price.

H.Supporting documentation:CM002 A1 Utility Investigation



Contract Modification

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
Dr Structure, 60 inch dia Modified	4030220	0550	0605	208231A	0001	Modified	1.000	Ea	5,870.00000	\$5,870.00

Reason: A. What was done? The Contractor supplied and installed a 60" diameter drainage structure in place of a 48" diameter drainage structure in order to allow for the specified sizes and angles of the inverts for proposed MH 15.

B. Why was it done? Upon receiving the submittals for the drainage structures, the manufacturer indicated that it could not fabricate MH 15 as a 48 inch drainage structure due to the size and locations of the inverts. The minimum size it could be is a 60".

C. Are there any offsetting items? The price for this item will be offset by 1 EA Dr Structure, 48 inch dia, Modified (\$2954.40).

D. Is this work expected to impact contract time or open to traffic dates? No.

E. Is this a design error or due to changed conditions? Changed conditions

F. Who else has reviewed the proposed contract revisions? The proposed work has been reviewed and approved by the City of Owosso.

G. How was the price established. The Contractor offered the price of \$5,870.00 for furnishing and installation of the drainage structure. This was deemed a reasonable price when compared to the 2022 MDOT AUP of \$5,021.13 considering the extra overhead work required for resubmitting the structure cut sheets.

H. Supporting documentation: CM002 Dr Structure, 60 inch dia, Modified

Total Dollar Value: **\$32,410.97**

Project / Category Summary

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
208231A	Hot mix asphalt reconstruction, concrete curb, gutter repair	23A0065	MDOT Oversight	STUL	76000	
0001	Road Work Federal 81.85%/City of Owosso 18.15%					\$6,450.59
0003	Road Work City of Owosso 100%					\$25,960.38
Total:						\$32,410.97
Total Net Change Amount:						\$32,410.97

**Contract Modification**

Prime Contractor, you are authorized and instructed as the contractor to do the work described herein in accordance with the terms of your contract.	
Prime Contractor: Champagne and Marx Excavating, Inc. _____ Signature _____ Date _____	Recommended by Construction Engineer: Ryan Doyle - Davison TSC _____ Signature _____ Date _____
Prepared by Project Engineer: Erik J Morris, PE - Eng., Inc _____ Signature _____ Date _____	Authorized by Managing Office Manager: Brian Ulman - Davison TSC Manager _____ Signature _____ Date _____
Prepared by Consultant Project Manager: _____ Signature _____ Date _____	Authorized by Region Construction Engineer: _____ Signature _____ Date _____
Recommended by Local Agency: Clayton Whener - City of Owosso _____ Signature _____ Date _____	Authorized by Bureau of Field Services: _____ Signature _____ Date _____
Authorized by Airport Sponsor: _____ Signature _____ Date _____	Authorized by Airports Division: _____ Signature _____ Date _____
FEDERAL PARTICIPATION - ACTION BY F.H.W.A.	
____ Approved ____ Not Eligible ____ See Letter Dated _____	_____ (Signature) _____ (Date)
FEDERAL PARTICIPATION - ACTION BY F.A.A.	
____ Approved ____ Not Eligible ____ See Letter Dated _____	_____ (Signature) _____ (Date)



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 5, 2023

TO: Mayor Teich and Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: WWTP – Dump Truck
Purchase of Freightliner Cab & Chassis – MiDeal Contract # 071B6600119
Purchase of Crysteel Dump Body – MiDeal Contract # 071B7700086

RECOMMENDATION:

Approval to purchase one (1) Freightliner 108SD Plus Tandem Truck from D. & K. Truck Company of Lansing, Michigan, in the amount of \$97,294.00.

Approval to purchase one (1) Crysteel 15 FT Dump Body from Truck and Trailer Specialties, Inc. of Howell, Michigan, in the amount of \$56,410.00.

BACKGROUND:

The truck is used for hauling bio solids to the landfill and miscellaneous other loads from the WWTP drying beds. This will be replacing the truck and box purchased in 2009, which has 96,000 miles on it. This is the scheduled replacement of a truck that is worn out, rusted, and has expended its useful life. The useful and safe service life of this vehicle has expired and is no longer economical to maintain.

Waiver of the competitive bidding process in accordance with the City of Owosso Purchasing Policy, in order to take advantage of State of Michigan MiDeal competitive contract pricing, is recommended. Owosso City Ordinance section 2-346(3) Exceptions to competitive bidding states; "Where the council shall determine that the public interest will best be served by joint purchase with, or purchase from, another unit of government."

FISCAL IMPACTS:

This truck was included in the fiscal year 2023/24 budget. Funds will be expended from the Capital Outlay Account 599-901-977.000 in amount of:

\$97,294.00 for the cab & chassis

\$56,410.00 for the dump body

\$153,704.00 Total for new dump truck

Document originated by:

Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution
(2) D. & K. Truck Company MiDeal Quote
(3) Truck and Trailer Specialties, Inc. MiDeal Quote

RESOLUTION NO.

**AUTHORIZING PURCHASE AGREEMENTS WITH
D. & K. TRUCK COMPANY AND TRUCK AND TRAILER SPECIALTIES, INC.
TO PROCURE A TANDEM TRUCK CAB & CHASSIS AND DUMP BODY FOR USE AT THE
WASTEWATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the WWTP Capital Outlay Account for the purchase of a Tandem Truck Cab & Chassis to be used for hauling bio solids to the landfill and miscellaneous other loads from the WWTP drying beds; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the WWTP Capital Outlay Account for the purchase of a 15 feet Dump Body for attachment to the Tandem Cab & Chassis Tandem Truck; and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the replacement equipment on the State of Michigan MiDeal Contract as priced by D. & K. Truck Company and Truck and Trailer Specialties, Inc. and recommends authorizing purchase agreements between the City of Owosso and D. & K. Truck Company and Truck and Trailer Specialties, Inc. on the State of Michigan MiDeal Contract; and

WHEREAS, waiver of the purchasing policy formal bid requirements is permitted per Sec.2-346(3) of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and contract with D. & K. Truck Company of Lansing, Michigan for the purchase of one 2024 Freightliner 108SD Plus tandem truck cab & chassis using State of Michigan MiDeal Contract #071B6600119 for use at the WWTP, in the amount of \$97,294.00.
- SECOND: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and contract with Truck and Trailer Specialties, Inc. of Howell, Michigan for the purchase and installation of one Crysteel 15' dump body using State of Michigan MiDeal Contract #071B7700086, for use at the WWTP, in the amount of \$56,410.00.
- THIRD: The accounts payable department is authorized to submit payment to Truck and Trailer Specialties, Inc. in the amount of \$56,410.00, and expense from account 599-901-977.000
- FOURTH: The accounts payable department is authorized to submit payment to D. & K. Truck Company in the amount of \$97,294.00, and expense from account 599-901-977.000.

Prepared for:
Dan Humphreys
Owosso City Of
522 Milkauke

Owosso, MI 48867
Phone: 989-725-0556

Prepared by:
Mike Denno
D & K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329
Mobile: E-Mail: mdenno@dktruck.com

A proposal for
Owosso City Of

Prepared by
D & K TRUCK COMPANY
Mike Denno

Aug 03, 2023

Freightliner 108SD Plus



Components shown may not reflect all spec'd options and are not to scale



Prepared for:
Dan Humphreys
Owosso City Of
522 Milkauke

Owosso, MI 48867
Phone: 989-725-0556

Prepared by:
Mike Denno
D & K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329
Mobile: E-Mail: mdenno@dktruck.com

Q U O T A T I O N

108SD PLUS CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK
CUM I9 270 HP @ 2200 RPM, 2200 GOV RPM, 860 LB-FT @ 1200 RPM
ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION
MT-40-14X 40,000# R-SERIES TANDEM REAR AXLE
TUFTRAC GEN2 40,000# REAR SPRING SUSPENSION
DETROIT DA-F-14.7-3 14,700# FF1 7.1.5 KPI/3.74 DROP SINGLE FRONT AXLE

14,600# TAPERLEAF FRONT SUSPENSION
108 INCH BBO FLAT ROOF ALUMINUM CONVENTIONAL CAB
4875MM (192 INCH) WHEELBASE
7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI
2275MM (90 INCH) REAR FRAME OVERHANG

	PER UNIT	TOTAL
VEHICLE PRICE	\$ 96,579	\$ 96,579
EXTENDED WARRANTY	\$ 0	\$ 0
DEALER INSTALLED OPTIONS	\$ 500	\$ 500
CUSTOMER PRICE BEFORE TAX	\$ 97,079	\$ 97,079

TAXES AND FEES	
TAXES AND FEES	\$ 215
OTHER CHARGES	\$ 0

TRADE-IN	
TRADE-IN ALLOWANCE	\$ (0)
BALANCE DUE	(LOCAL CURRENCY) \$ 97,294

APPROVAL:
Please indicate your acceptance of this quotation by signing below:

Customer: X _____ Date: ____/____/____.



Prepared for:

Dan Humphreys
Owosso City Of
522 Milkauke

Owosso, MI 48867
Phone: 989-725-0556

Prepared by:

Mike Denno
D & K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329
Mobile: E-Mail: mdenno@dktruck.com

QUOTATION DETAILS

TAXES AND FEES			
Title	\$	15	\$ 15
Doc Fee	\$	200	\$ 200

Daimler Truck Financial

See your local dealer for a competitive quote from Daimler Truck Financial, or contact us at Information@dttoffers.com.
Daimler Truck Financial offers a variety of finance, lease and insurance solutions to fit your business needs. For more information about our products and services, visit our website at www.daimler-truckfinancial.com.

Financing that works for you.

Prepared for:

Dan Humphreys
Owosso City Of
522 Milkauke

Owosso, MI 48867
Phone: 989-725-0556

Prepared by:

Mike Denno
D & K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329
Mobile: E-Mail: mdenno@dktruck.com

SPECIFICATION PROPOSAL

Data Code	Description	Weight Front	Weight Rear	Retail Price
Price Level				
PRL-27D	SD PRL-27D (EFF:MY24 ORDERS)			STD
Data Version				
DRL-005	SPECPRO21 DATA RELEASE VER 005			N/C
Vehicle Configuration				
001-176	108SD PLUS CONVENTIONAL CHASSIS	6,829	3,748	\$124,670.00
004-224	2024 MODEL YEAR SPECIFIED			STD
002-004	SET BACK AXLE - TRUCK			STD
019-004	STRAIGHT TRUCK PROVISION, NON-TOWING			STD
003-001	LH PRIMARY STEERING LOCATION			STD
General Service				
AA1-002	TRUCK CONFIGURATION			STD
AA5-002	DOMICILED USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)			N/C
99D-010	NO 2008 CARB EMISSION CERTIFICATION			N/C
AF2-998	NONE			N/C
A85-011	CONSTRUCTION SERVICE			STD
A84-1GM	GOVERNMENT BUSINESS SEGMENT			N/C
AA4-010	DIRT/SAND/ROCK COMMODITY			N/C
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS			STD
AB1-008	MAXIMUM 8% EXPECTED GRADE			STD
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE			STD
995-1A0	FREIGHTLINER SD VOCATIONAL WARRANTY			STD
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 14700.0 lbs			
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 40000.0 lbs			
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 54700.0 lbs			

Application Version 11.8.106
Data Version PRL-27D.005
City of Owosso MY2024 WWTP



08/03/2023 5:18 PM
Page 3 of 18

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08/03/2023 5:18 PM
Page 4 of 18

Prepared for:
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522 Milkauke

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Truck Service				
AA3-004	END DUMP BODY			N/C
AF3-2A8	TRUCK AND TRAILER SPECIALTIES INC.			N/C
Engine				
101-3B4	CUM L9 270 HP @ 2200 RPM; 2200 GOV RPM, 860 LB-FT @ 1200 RPM			\$631.00
Electronic Parameters				
79A-065	65 MPH ROAD SPEED LIMIT			N/C
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT			N/C
79G-106	10 MINUTE IDLE SHUTDOWN - TIMER RESET WITH CLUTCH AND SERVICE BRAKE			N/C
79K-007	PTO MODE ENGINE RPM LIMIT - 1100 RPM			N/C
79P-005	PTO RPM WITH CRUISE SET SWITCH - 1000 RPM			N/C
79S-005	PTO MODE CANCEL VEHICLE SPEED - 10 MPH			N/C
79U-001	PTO GOVERNOR RAMP RATE - 25 RPM PER SECOND			N/C
79W-014	ONE CLUSTER SELECTABLE PTO GOVERNOR ENGINE SPEED PARAMETER WITH ONE OPERATOR SET SPEED			N/C
79X-003	PTO SPEED 1 SETTING - 800 RPM			N/C
80A-009	ALTERNATE ROAD SPEED LIMIT - 15 MPH WITH PTO ENGAGED			N/C
80G-002	PTO MINIMUM RPM - 700			N/C
80J-002	REGEN INHIBIT SPEED THRESHOLD - 5 MPH			N/C
80S-003	PTO 1, DASH SWITCH, ENGAGE BEFORE DRIVING			N/C
Engine Equipment				
99C-021	2010 EPA/CARB/GHG21 CONFIGURATION			N/C
13E-001	STANDARD OIL PAN			STD
10S-001	ENGINE MOUNTED OIL CHECK AND FILL			STD
014-1B5	SIDE OF HOOD AIR INTAKE WITH DONALDSON HIGH CAPACITY AIR CLEANER WITH SAFETY ELEMENT, FIREWALL MOUNTED			\$25.00
124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE			STD
29Z-236	(3) D7MA GENUINE, FLOODED STARTING, MIN 3000CCA, 555RC, THREADED STUD BATTERIES	40	20	\$247.00
29D-017	BATTERY BOX FRAME MOUNTED			STD



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281-001	STANDARD BATTERY JUMPERS			STD
282-003	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE BACK OF CAB			STD
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN			STD
289-001	NON-POLISHED BATTERY BOX COVER			STD
293-058	POSITIVE LOAD DISCONNECT WITH CAB MOUNTED CONTROL SWITCH MOUNTED OUTBOARD DRIVER SEAT	2		\$206.00
306-015	PROGRESSIVE LOW VOLTAGE DISCONNECT AT 12.3 VOLTS FOR DESIGNATED CIRCUITS			STD
107-032	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE			STD
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM			STD
126-076	CUMMINS ENGINE INTEGRAL BRAKE WITH VARIABLE GEOMETRY TURBO ON/OFF	20		STD
016-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTER TREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE	30	25	\$816.00
28F-014	ENGINE AFTER TREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER			STD
239-038	11 FOOT 06 INCH (138 INCH-0/-5.9 INCH) EXHAUST SYSTEM HEIGHT			N/C
237-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP			N/C
23U-002	13 GALLON DIESEL EXHAUST FLUID TANK			STD
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL MOUNTING			STD
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP			STD
23Z-002	NON-POLISHED ALUMINUM DIAMOND PLATE DIESEL EXHAUST FLUID TANK COVER	15	5	\$144.00
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION			STD
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP			STD
24Z-011	ALUMINUM AFTER TREATMENT DEVICE/MUFFLER/TAIPIPE SHIELD(S)			N/C
273-058	AIR POWERED ON/OFF ENGINE FAN CLUTCH			STD
276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED			STD
110-003	CUMMINS SPIN ON FUEL FILTER			STD
118-008	COMBINATION FULL FLOW/BYPASS OIL FILTER			STD



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266-104	1115 SQUARE INCH ALUMINUM RADIATOR			STD
103-039	ANTIFREEZE TO -34F. OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT			STD
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT			STD
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES			STD
270-016	RADIATOR DRAIN VALVE			STD
132-004	ELECTRIC GRID AIR INTAKE WARMER			STD
155-058	DELCO 12V 38MT HD STARTER WITH INTEGRATED MAGNETIC SWITCH			STD
Transmission				
342-582	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION			STD
Transmission Equipment				
343-339	ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV			STD
84B-002	ALLISON VOCATIONAL RATING FOR CONCRETE MIXER APPLICATIONS ONLY AVAILABLE WITH 3000 PRODUCT FAMILIES			STD
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			STD
84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			STD
84E-017	S5 PERFORMANCE LIMITING PRIMARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			N/C
84F-016	S5 PERFORMANCE LIMITING SECONDARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			N/C
84G-014	2200 RPM PRIMARY MODE SHIFT SPEED			N/C
84H-014	2200 RPM SECONDARY MODE SHIFT SPEED			N/C
84K-002	2ND GEAR ENGINE BRAKE ALTERNATE PRESELECT WITH MODERATE DOWNSHIFT STRATEGY			STD
84N-200	FUEL SENSE 2.0 DISABLED - PERFORMANCE - TABLE BASED			STD
84L-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES			STD



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84V-001	DIRECTION CHANGE ENABLED WITH MULTIPLEXED SERVICE BRAKES - ALLISON 5TH GEN TRANSMISSIONS			STD
353-075	QUICKFIT BODY LIGHTING CONNECTOR AT END OF FRAME, WITH CAP			\$200.00
34C-011	ELECTRONIC TRANSMISSION WIRING TO CUSTOMER INTERFACE CONNECTOR			\$125.00
362-823	CUSTOMER INSTALLED CHELSEA 280 SERIES PTO			N/C
363-001	PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION ALLISON			N/C
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN			STD
345-078	HEAVY DUTY ELECTRONIC TRANSMISSION SHIFT CONTROL, COLUMN MOUNTED			(\$254.00)
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013			STD
370-015	WATER TO OIL, TRANSMISSION COOLER, IN RADIATOR END TANK			STD
346-003	TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK			STD
357-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)			STD
Front Axle and Equipment				
400-1A8	DETROIT DA-F-14.7-3 14,700# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE	10		\$980.00
402-049	MERITOR 16.5X5 O+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES			N/C
403-002	NON-ASBESTOS FRONT BRAKE LINING			STD
419-001	CAST IRON OUTBOARD FRONT BRAKE DRUMS			STD
427-001	FRONT BRAKE DUST SHIELDS	5		\$102.00
409-006	FRONT OIL SEALS			STD
408-001	VENTED FRONT HUB CAP'S WITH WINDOW, CENTER AND SIDE PLUGS - OIL			STD
418-022	STANDARD SPINDLE NUTS FOR ALL AXLES			STD
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS			STD
406-001	STANDARD KING PIN BUSHINGS			STD
536-012	TRW TAS-85 POWER STEERING	40		N/C
539-003	POWER STEERING PUMP			STD
534-015	2 QUART SEE THROUGH POWER STEERING RESERVOIR			STD



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40T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 FRONT AXLE LUBE			\$17.00
Front Suspension				
620-010	14.60W TAPERLEAF FRONT SUSPENSION	170		\$484.00
619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION			STD
410-001	FRONT SHOCK ABSORBERS			STD
Rear Axle and Equipment				
420-1K3	MT-40-14X 40,000# R-SERIES TANDEM REAR AXLE		2,500	\$10,486.00
421-529	5.29 REAR AXLE RATIO			N/C
424-003	IRON REAR AXLE CARRIER WITH OPTIONAL HEAVY DUTY AXLE HOUSING		40	\$102.00
386-073	MXL 17T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES	20		\$466.00
388-073	MXL 17T MERITOR EXTENDED LUBE INTERAXLE DRIVELINE WITH HALF ROUND YOKES			N/C
452-006	DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH TANDEM REAR AXLES	30		\$1,317.00
875-023	(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD- REAR AND REAR-REAR AXLE VALVE			N/C
87A-005	INDICATOR LIGHT FOR EACH INTERAXLE LOCKOUT SWITCH			N/C
87B-015	INDICATOR LIGHT FOR EACH DIFFERENTIAL LOCKOUT SWITCH, ENGAGE <5 MPH, DISENGAGE >25 MPH			N/C
423-033	MERITOR 16.5X7 O- CAST SPIDER HEAVY DUTY CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES			\$303.00
433-002	NON-ASBESTOS REAR BRAKE LINING			STD
434-011	BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S)		-20	N/C
451-001	CAST IRON OUTBOARD REAR BRAKE DRUMS		10	STD
425-002	REAR BRAKE DUST SHIELDS			\$130.00
440-006	REAR OIL SEALS			STD
426-101	WABCO TRISTOP 2-DRIVE AXLE SPRING PARKING CHAMBERS	20		N/C
428-008	GUNITE AUTOMATIC REAR SLACK ADJUSTERS			\$32.00
41T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE			STD
42T-001	STANDARD REAR AXLE BREATHER(S)			STD



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Rear Suspension				
622-297	TUFTRAC GEN2 40,000# REAR SPRING SUSPENSION		840	\$5,571.00
621-108	9.5 INCH NOMINAL RIDE HEIGHT (460MM GLOBAL REFERENCE HEIGHT)			N/C
431-003	AXLE CLAMPING GROUP			N/C
624-025	55 INCH AXLE SPACING			N/C
623-006	FORE/AFT AND TRANSVERSE CONTROL RODS			N/C
436-001	REAR SHOCK ABSORBERS - ONE AXLE			N/C
Brake System				
480-100	WABCO 4S/4M ABS			N/C
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES			STD
904-001	FIBER BRAID PARKING BRAKE HOSE			STD
412-001	STANDARD BRAKE SYSTEM VALVES			STD
460-002	STANDARD AIR SYSTEM PROTECTION SYSTEM			STD
413-002	STD U.S. FRONT BRAKE VALVE			STD
432-003	RELAY VALVE WITH 5.8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE			STD
480-088	WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER			STD
483-004	WABCO OIL COALESCING FILTER FOR AIR DRYER			\$11.00
479-015	AIR DRYER FRAME MOUNTED			STD
460-090	STEEL AIR BRAKE RESERVOIRS, NO TRIPLE OR TORPEDO TANKS			\$104.00
477-001	PULL CABLE ON WET TANK, PETCOCK DRAIN VALVES ON ALL OTHER AIR TANKS			STD
Wheelbase & Frame				
545-487	4875MM (192 INCH) WHEELBASE			N/C
546-102	7/16X3.9/16X11-1/8 INCH STEEL FRAME (11.11MMX382.6MM/0.437X11.13 INCH) 120KSI	380	130	\$1,006.00
552-054	2275MM (90 INCH) REAR FRAME OVERHANG			N/C
55W-008	FRAME OVERHANG RANGE: 81 INCH TO 90 INCH	-40	160	N/C
AC8-98D	CALCD BACK OF CAB TO REAR SUSP C/L (CA) : 126.38 in			
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 123.38 in			
AE4-99D	CALCD FRAME LENGTH - OVERALL : 320.9 in			



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FSS-QLH	CALCULATED FRAME SPACE LH SIDE : 44.43 in			N/C
FSS-ORH	CALCULATED FRAME SPACE RH SIDE : 174.98 in			N/C
553-001	SQUARE END OF FRAME			STD
587-003	REAR TOW HOOKS		10	\$54.00
550-001	FRONT CLOSING CROSSMEMBER			STD
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER			STD
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)			STD
572-001	STANDARD REARMOST CROSSMEMBER			STD
565-002	HEAVY DUTY SUSPENSION CROSSMEMBER		30	N/C

Chassis Equipment

556-1E7	14 INCH PAINTED STEEL SEVERE DUTY BUMPER	130	-15	\$235.00
558-001	FRONT TOW HOOKS - FRAME MOUNTED	15		\$80.00
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE			STD
551-001	HUCK-SPIN ROUND COLLAR CHASSIS FASTENERS SUSPENSIONS ONLY			(\$77.00)
44Z-005	EXTERIOR HARNESSES WRAPPED IN ABRASION TAPE, SECONDARY COVERING, & CONNECTOR PROTECTION			\$845.00

Fuel Tanks

204-151	60 GALLON/227 LITER ALUMINUM FUEL TANK - LH			STD
218-006	25 INCH DIAMETER FUEL TANK(S)			STD
215-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS			STD
212-007	FUEL TANK(S) FORWARD			STD
232-510	10 GALLONS ADDITIONAL FUEL			\$100.00
684-001	PLAIN STEP FINISH			STD
205-001	FUEL TANK CAP(S)			STD
122-111	DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR, HAND PRIMER AND 12 VOLT PREHEATER*	-5		\$51.00
216-020	EQUIFLO INBOARD FUEL SYSTEM			STD
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE			STD



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Tires				
093-994	MICHELIN XZE 12R22.5 16 PLY RADIAL FRONT TIRES	50		\$300.00
094-0GK	MICHELIN XDN2 11R22.5 14 PLY RADIAL REAR TIRES		152	(\$152.00)
Hubs				
418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS			STD
450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS			STD
Wheels				
502-428	ACCURIDE 28828 22.5X8.25 10-HUB PILOT 6.18 INSET 2-HAND HD STEEL DISC FRONT WHEELS	26		STD
505-428	ACCURIDE 28828 22.5X8.25 10-HUB PILOT 2-HAND HD STEEL DISC REAR WHEELS		104	STD
496-011	FRONT WHEEL MOUNTING NUTS			STD
497-011	REAR WHEEL MOUNTING NUTS			STD
Cab Exterior				
829-1A5	108 INCH BEC FLAT ROOF ALUMINUM CONVENTIONAL CAB			STD
650-008	AIR CAB MOUNTING			STD
648-002	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE			STD
667-004	FRONT FENDERS SET-BACK AXLE			STD
754-017	BOLT-ON MOLDED FLEXIBLE FENDER EXTENSIONS	10		\$115.00
678-001	LH AND RH GRAB HANDLES			STD
646-041	STATIONARY BLACK GRILLE			STD
65X-004	BLACK HOOD MOUNTED AIR INTAKE GRILLE			STD
644-004	FIBERGLASS HOOD			STD
690-016	CAB FLOOR, TOE BOARD AND FIREWALL HEAT SHIELD	5		\$119.00
727-1AH	SINGLE 14 INCH ROUND POLISHED AIR HORN ROOF MOUNTED			STD
726-001	SINGLE ELECTRIC HORN			STD
726-001	SINGLE HORN SHIELD			STD
575-001	REAR LICENSE PLATE MOUNT END OF FRAME			STD
312-068	HALOGEN COMPOSITE HEADLAMPS WITH BLACK BEZELS			STD
302-047	LED AERODYNAMIC MARKER LIGHTS			\$34.00
311-001	DAYTIME RUNNING LIGHTS			\$18.00



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294-001	INTEGRAL STOP/TAIL/BACKUP LIGHTS			STD
300-015	STANDARD FRONT TURN SIGNAL LAMPS			STD
744-1BK	DUAL WEST COAST MOLDED-IN COLOR HEATED MIRRORS WITH LH AND RH REMOTE DOOR MOUNTED MIRRORS			\$153.00
797-001	102 INCH EQUIPMENT WIDTH			STD
796-001	LH AND RH 8 INCH MOLDED-IN COLOR CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS			STD
743-1AP				STD
729-001	STANDARD SIDE/REAR REFLECTORS			STD
677-055	RH AFTER TREATMENT SYSTEM CAB ACCESS WITH POLISHED DIAMOND PLATE COVER			\$142.00
768-043	63X14 INCH TINTED REAR WINDOW			STD
661-003	TINTED DOOR GLASS LH AND RH WITH TINTED NON-OPERATING WING WINDOWS			(\$117.00)
654-011	RH AND LH ELECTRIC POWERED WINDOWS			STD
663-013	1-PIECE SOLAR GREEN GLASS WINDSHIELD			\$218.00
659-007	8 LITER (2 GAL) WINDSHIELD WASHER RESERVOIR, CAB MOUNTED, WITHOUT FLUID LEVEL INDICATOR			STD
Cab Interior				
055-019	RUGGED TRIM PACKAGE			STD
707-107	GRAY & CARBON VINYL INTERIOR "RUGGED"			STD
70K-020	CARBON WITH PREMIUM GUNMETAL ACCENT (RUGGED)			\$100.00
706-013	MOLDED PLASTIC DOOR PANEL			STD
706-013	MOLDED PLASTIC DOOR PANEL			STD
772-006	BLACK MATS WITH SINGLE INSULATION			STD
785-026	(1) DASH MOUNTED 12V POWER OUTLET (1) DASH MOUNTED DUAL 2.1 AMP USB-C CHARGER			\$43.00
691-001	FORWARD ROOF MOUNTED CONSOLE			\$568.00
693-035	LH AND RH KICK PLATES			\$200.00
739-021	DIGITAL ALARM CLOCK IN DRIVER DISPLAY			STD
742-007	(2) CUP HOLDERS LH AND RH DASH			STD
680-029	M2/SD DASH			\$478.00
709-002	HEATER, DEFROSTER AND AIR CONDITIONER			STD
701-001	STANDARD HVAC DUCTING			STD
703-005	MAN HVAC CONTROLS WITH RECIRCULATION SWITCH			STD
170-015	STANDARD HEATER PLUMBING			STD



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Data Code	Description	Weight Front	Weight Rear	Retail Price
130-041	VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR			STD
702-002	BINARY CONTROL R-134A			STD
739-033	STANDARD INSULATION			STD
285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES			STD
280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM			STD
324-1B3	STANDARD LED CAB LIGHTING			\$55.00
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME			STD
78G-004	KEY QUANTITY OF 4			\$18.00
655-028	LH AND RH ELECTRIC DOOR LOCKS WITH AUTO UNLOCK FEATURE WHEN DOOR IS SET FROM OPEN TO CLOSED POSITION			\$122.00
756-338	BASIC ISIRINGHAUSEN HIGH BACK AIR SUSPENSION DRIVERS SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION	30		\$167.00
760-337	BASIC ISIRINGHAUSEN HIGH BACK NON SUSPENSION TOOL BOX PASSENGER SEAT			\$236.00
758-007	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS	4		\$69.00
711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS			STD
758-022	BLACK MORDURA CLOTH DRIVER SEAT COVER			\$25.00
761-023	BLACK MORDURA CLOTH PASSENGER SEAT COVER			\$22.00
763-101	BLACK SEAT BELTS			STD
532-002	ADJUSTABLE TILT AND TELESOPING STEERING COLUMN			\$478.00
540-070	4-SPOKE 18 INCH (450MM) LEATHER WRAPPED STEERING WHEEL WITH CHROME SWITCH BEZELS			\$219.00
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS			STD
Instruments & Controls				
4CH-006	6 EXTRA PROGRAMMABLE SWITCHES/INDICATORS			\$135.00
106-002	\$C1B0000ZZ,C1C0000ZZ,C1D0000ZZ,C1E0000ZZ,C1F0000ZZ,C1G0000ZZ			
732-998	ELECTRONIC ACCELERATOR CONTROL			STD
734-022	NO INSTRUMENT PANEL-DRIVER FULLY CONFIGURABLE CENTER INSTRUMENT PANELS			(\$324.00)
87L-001	ENGINE REMOTE INTERFACE WITH PARK BRAKE INTERLOCK			(\$53.00)
				N/C



Prepared for:
Dan Humphreys
Owosso City Of
522 Milkauke

Owosso, MI 48867
Phone: 989-725-0556

Prepared by:
Mike Denno
D & K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2328
Mobile: E-Mail: mdenno@dktruck.com

Data Code	Description	Weight Front	Weight Rear	Retail Price
870-002	BRIGHT ARGENT FINISH GAUGE BEZELS			\$1.00
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM			STD
840-001	DUAL NEEDLE PRIMARY AND SECONDARY AIR PRESSURE GAUGE			STD
198-025	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITHOUT GRADUATIONS			STD
721-001	97 DB BACKUP ALARM		3	\$47.00
149-015	ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES			STD
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY			STD
811-044	PREMIUM INSTRUMENT CLUSTER WITH 5.0 INCH TFT COLOR DISPLAY			\$19.00
819-003	DIGITAL PANEL LAMP DIMMER SWITCH IN DRIVER DISPLAY			STD
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH			STD
844-001	2 INCH ELECTRIC FUEL GAUGE			STD
148-072	ENGINE REMOTE INTERFACE WITH ONE OR MORE SET SPEEDS			\$10.00
48H-001	QUICKFIT POWERTRAIN INTERFACE CONNECTOR LOCATED BETWEEN SEATS WITH CAPS			\$77.00
48C-001	QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR(S) BETWEEN SEATS WITH CAP			N/C
163-014	ENGINE REMOTE INTERFACE CONNECTOR AT POWERTRAIN INTERFACE CONNECTOR			N/C
866-019	DIGITAL DUAL REAR AXLE TEMPERATURE IN DRIVER DISPLAY WITH SENSOR SHIELDS			\$90.00
866-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE			STD
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE			STD
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE			N/C
867-004	ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER			STD
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY			STD
372-123	PTO CONTROLS FOR ENHANCED VEHICLE ELECTRIC/ELECTRONIC ARCHITECTURE			\$40.00
679-998	NO OVERHEAD INSTRUMENT PANEL			(\$69.00)



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Data Code	Description	Weight Front	Weight Rear	Retail Price
35M-011	QUICKFIT PROGRAMMABLE INTERFACE MODULE + (4) 20 AMP FUSED RELAYS	10		\$173.00
746-136	AM/FM/B WORLD TUNER RADIO WITH AUXILIARY INPUT, J1939	10		\$290.00
747-001	DASH MOUNTED RADIO			STD
750-002	(2) RADIO SPEAKERS IN CAB			STD
748-044	UNDEN PC78LTX FACTORY INSTALLED CB RADIO WITH SWR METER	5		\$165.00
749-001	ROOF/OVERHEAD CONSOLE CB RADIO PROVISION			\$76.00
752-017	MULTI-BAND AM/FM/WB/CB LH MIRROR MOUNTED ANTENNA SYSTEM			\$293.00
74D-006	STANDARD RADIO WIRING WITH STEERING WHEEL CONTROLS			STD
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER			STD
817-001	STANDARD VEHICLE SPEED SENSOR			STD
812-001	ELECTRONIC 3000 RPM TACHOMETER			STD
813-1C8	DETROIT CONNECT PLATFORM HARDWARE			STD
8D1-303	3 YEARS DAMLER CONNECTIVITY BASE PACKAGE (FEATURES VARY BY MODEL) POWERED BY DETROIT CONNECT			STD
6TS-005	TMC RP1228 ACCESSORY CONNECTOR LOCATED BEHIND PASSENGER SIDE REMOVEABLE DASH PANEL			\$40.00
162-002	IGNITION SWITCH CONTROLLED ENGINE STOP			STD
81Y-005	PRE TRIP INSPECTION FEATURE FOR EXTERIOR LAMPS ONLY			\$12.00
264-030	(1) OVERHEAD MOUNTED LANYARD CONTROL FOR DRIVER AIR HORN			STD
842-006	DIGITAL TURBO AIR PRESSURE IN DRIVER DISPLAY			N/C
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY			STD
660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY			STD
304-030	ROTARY HEADLAMP SWITCH, MARKER LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT FOR OPTIONAL FOG/ROAD LAMPS			N/C
882-009	ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR			STD
299-020	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER HEADLAMP FLASH, WASHWIPER/INTERMITTENT			STD



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Owosso City Of
522 Milkaulke

Owosso, MI 48867
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LANSING, MI 48917
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Data Code	Description	Weight Front	Weight Rear	Retail Price
298-046	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH 40 AMP (20 AMP PER SIDE) TRAILER LAMP CAPACITY			STD
Design				
065-000	PAINT: ONE SOLID COLOR			STD
Color				
980-4K5	CAB COLOR A: L3761EY FLAME RED ELITE EY			N/C
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT			STD
962-972	POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)			STD
966-972	POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)			STD
964-020	STANDARD BLACK BUMPER PAINT			STD
963-003	STANDARD E COAT/UNDERCOATING			STD
Certification / Compliance				
996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS			STD

Weight Summary				
	Weight Front	Weight Rear	Total Weight	
Factory Weight*	7811 lbs	7812 lbs	15623 lbs	
Dealer Installed Options	0 lbs	0 lbs	0 lbs	
Total Weight*	7811 lbs	7812 lbs	15623 lbs	

Dealer Installed Options				
	Weight Front	Weight Rear	Price	
PREP	0	0	\$500.00	
DEALER PREP				
Total Dealer Installed Options			0 lbs	\$500.00

(*) Weights shown are estimates only.
If weight is critical, contact Customer Application Engineering.
(**) Prices shown do not include taxes, fees, etc... "Net Equipment Selling Price" is located on the Quotation Details Proposal Report.
(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear, Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

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Owosso City Of
522 Milkaulke

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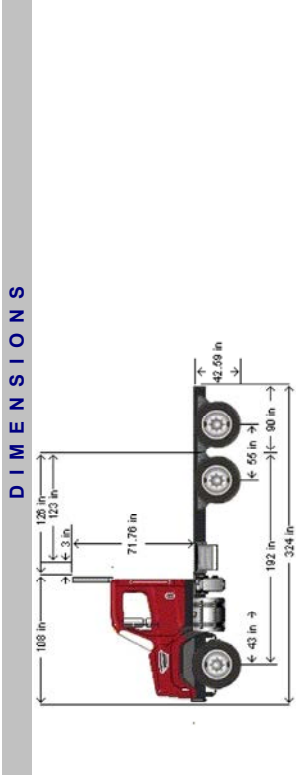


TABLE SUMMARY - DIMENSIONS	
Dimensions	Inches
Bumper to Back of Cab (BBC)	108.5
Bumper to Centerline of Front Axle (BA)	42.9
Front Axle to Back of Cab (AC)	65.6
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	126.4
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	123.4
Back of Cab Protrusions (Exhaust/Intake) (CP)	2.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CPF)	0.0
Back of Cab Clearance (CL)	0.0
Back of Cab to End of Frame	3.0
Cab Height (CH)	216.0
Wheelbase (WB)	71.8
Frame Overhang (OH)	191.9
Overall Frame Length	89.9
Overall Length (OAL)	320.9
Rear Axle Spacing	324.5
Unladen Frame Height at Centerline of Rear Axle	55.0
	42.6

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

TRUCK & TRAILER *Specialties, Inc.*

900 Grand Oaks Drive | Howell, MI 48843 | www.ttspec.com | ph: (517) 552-3855 | fx: (517) 552-3666

August 17, 2023

City of Owosso
Wastewater Treatment Plant
1410 Chippewa Trail, Owosso, MI 48867
Attn: Tim Guysky, ph: (989) 725-0562
HQ0003814



State Contract Hyperlink No: [071B7700086](#)

Equipment Quotation utilizing the state contract awarded to Truck & Trailer Specialties, Inc.

Install Crysteel 15' Select Dump Body including the following:

- 180" length, 84" inside width, 96" outside width
- 50" front height, 42" side height and 50" rear height
- Body construction throughout is AR450 steel
- 3/16" sides and front including tailgate and 1/4" floor with 8" radius
- Rear pillars constructed of 7-gauge 201 stainless steel
- Boxed top rail with pressed-in horizontal sides
- Western 12" I-beam type crossmemberless understructure
- 18" deep rear pillars
- Air-operated double-acting tailgate
- Tailgate bracing is full-rib
- Tailgate hardware shall be constructed of stainless steel
- Tailgate includes water-tight neoprene channel seal
- 16" cabshield constructed of 7-gauge A1011 steel
- Install license plate bracket in upper left corner of tailgate
- Install tailgate latches, 3 across bottom and 1 on each side of tailgate
- Install body prop kit on each side of the frame
- Install mudflaps mounted fore and aft of drive tires, rears on a frame-mounted bracket, not body mount

Install Crysteel model RC690 Roller-Combo Underbody Hoist including the following:

- Double-acting with grease lube manifold
- Full-length subframe
- Rear hinge assembly with greaseable stainless steel pins
- Crysteel body and hoist warranty is 5 years, 100% parts and labor for years 1-3, 50% for years 4-5

Install US Tarp model 11450 Electric Tarp System including the following:

- Steel tarp arms
- Aluminum tarp housing 98" wide
- Direct-drive motor
- Mesh-type tarp cover

Install Central Hydraulic System including the following:

- Hotshift PTO with direct-mounted Permco 3.94 CID gear pump
- Low-oil shutdown system wired into PTO to disengage PTO when a low-oil situation exists
- 32-gallon Slimline (part# TPH30210) oil reservoir with tank mounted filter, ball valve shut-off on supply port and a sight/temp gauge on the end of the tank
- Low oil sensor in tank
- Tank to be painted Black
- DVA20 valve for hoist up/down valve with relief for down, mounted between the frame rails

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Apsco single-axis air lever with safety detent for hoist up/down mounted in center console
All necessary hoses and fittings

Install Custom Lighting & Electrical including the following:

Indicator lights in cab console including:

PTO on, low oil & body-up

Cab console switches including:

PTO on/off, tarp open/close, pump shutdown/override & air tailgate w/safety cap

Install 1-hole 6" oval light boxes on the rear pillars for the following:

Two (2) SoundOff LED STT lights

LED markers on body with 3-light cluster at hinge assembly

FMVSS108 reflectors

Betts junction box mounted at the rear of the dump body

Proximity switch for body-up light

Back-up alarm, mounted with protection behind hitch plate

Install Rear Hitch Plate ¾" Steel with side supports including the following:

No hitch needed

OEM taillights recessed into hitch plate, between frame rails

Rear tow hooks outside frame rails

Install Minimizer Floor Mats for Freightliner 108 SD (mo. FKFRTL2B-MIN / 10002265)

Paint Dump body exterior, interior, cabshield & tarp arms Red to match cab (paint code required from City)

Bottom of body, body hinge, body props, hoist subframe, rear hitch & attaching hardware painted Black

Above installed, painted one-color pricing: \$53,035.00 ea.

Option #1

Install Cougar 3200 box vibrator with wired in-cab switch

Option #1 add: \$1,550.00 ea.

Option #2

Install Voyager Rearview Camera with Wash System including the following:

System tying into chassis wiper fluid reservoir

Chassis wiper controls for activating wash system, momentary in-cab switch for air puffer

Air puffer & washer fluid tubing

VCMS24B color camera, high performance and waterproof, mounted to view mudflaps

MSF5000 stainless steel camera box

VOM719WP 7" LCD color monitor, waterproof

CEC34L1 loomed 34' main cable for monitor

VOSHD6MNT double-knuckle monitor mount

Option #2 add: \$1,825.00 ea.

Parts and owner's manuals, 1-year parts and labor warranty on all components.

Chassis requirements to be confirmed at time of order:

Tandem Axle, Freightliner 108 SD (D&K, Mike Denno)

CT: 134" TBD

60-gallon chassis fuel tank

Undercab exhaust

PTO provision/with PTO switch

Stationary grille

TRUCK & TRAILER *Specialties, Inc.*

900 Grand Oaks Drive | Howell, MI 48843 | www.ttspec.com | ph: (517) 552-3855 | fx: (517) 552-3666

OEM front bumper
Front tow hooks
Rear tow hooks

Payment Terms: Net 30. Pricing effective for 30 days.

FOB: City of Owosso WWTP

Delivery: 240 days ARO, depending on chassis arrival

Thank you for the opportunity to quote.

Respectfully submitted by,
Jon Luea/Brian Bouwman



Warrant 632
August 22 2023

Date	Vendor	Description	Fund	Amount
August 15 2023	Gould Law PC	Services from July 11 2023 through August 14 2023	Varies	\$11,843.88
		Total		\$11,843.88

08/25/2023 04:38 PM
User: BABarrett
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 08/01/2023 - 08/31/2023

Page: 1/6

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
08/04/2023	9479 (A)	ALS LABORATORY GROUP	ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2024-E	646.00
08/04/2023	9480 (A)	AMBER FULLER	AMBER FULLER	BOARD OF REVIEW MEETING JULY 20	60.00
08/04/2023	9481 (A)	BRUCKMAN'S MOVING & STORAGE	SEBRUCKMAN'S MOVING & STORAGE	SEDDA STORAGE UNIT JULY #246	200.00
			BRUCKMAN'S MOVING & STORAGE	SEDDA STORAGE UNIT AUGUST #247	200.00
					400.00
08/04/2023	9482 (A)	C D W GOVERNMENT, INC.	C D W GOVERNMENT, INC.	OFFICE 365 & EXCHANGE ONLINE AN	2,137.50
			C D W GOVERNMENT, INC.	OFFICE 365 & EXCHANGE ONLINE AN	5,016.00
			C D W GOVERNMENT, INC.	2 SAMSUNG GALAXY TABLETS	436.98
					7,590.48
08/04/2023	9483 (A)	C E & A PROFESSIONAL SERVICES	C E & A PROFESSIONAL SERVICES	RANDOM DRUG TESTS 06/29/2023	319.72
08/04/2023	9484 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
08/04/2023	9485 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	JUNE 2023 UTILITY BILLS	50,374.20
08/04/2023	9486 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	BANNERS FOR CURWOOD CASTLE DRIV	186.00
08/04/2023	9487 (A)	ENG INC	ENG INC	ENGINEERING-2023 NORTH STREET P	23,391.22
			ENG INC	ENGINEERING SERVICES - ADMIN AN	10,910.42
			ENG INC	STEWART STREET PRE ENGINEERING	4,902.38
					39,204.02
08/04/2023	9488 (A)	ENLOW ENVIRO LLC	ENLOW ENVIRO LLC	HG BLUE BIO BUGS	652.12
08/04/2023	9489 (A)	ESRI, INC.	ESRI, INC.	ARCGIS ANNUAL RENEWAL - FYE 6-3	3,771.79
08/04/2023	9490 (A)	ETNA SUPPLY COMPANY	ETNA SUPPLY COMPANY	STOCK INVENTORY	1,916.00
			ETNA SUPPLY COMPANY	3 INCH WATER METER	2,260.00
			ETNA SUPPLY COMPANY	WATER INVENTORY AND PARTS-PURCH	2,620.50
					6,796.50
08/04/2023	9491 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	FLOW DATA COLLECTION FOR CITY F	229.98
08/04/2023	9492 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	BWL BID 7-1-2023 FOR LIME	8,161.40
08/04/2023	9493 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMEN	93,160.50
08/04/2023	9494 (A)	GROUP RESOURCES	GROUP RESOURCES	AUGUST 2023 FSA ADMIN INVOICE	104.50
08/04/2023	9495 (A)	HI QUALITY GLASS, INC	HI QUALITY GLASS, INC	LABOR FOR REPAIRING GARAGE DOOR	126.67
			HI QUALITY GLASS, INC	WINDSHIELD REPLACEMENT #429	242.50
					369.17
08/04/2023	9496 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS AND FUEL 07/01/2023 - 07/15	4,567.44
08/04/2023	9497 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE BWL FYE6-30	2,460.00
			JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE BWL FYE6-30	6,824.45
					9,284.45
08/04/2023	9498 (A)	JON STUART HARRIS	JON STUART HARRIS	ELECTRICAL PLAN REVIEWS JULY 20	75.00
			JON STUART HARRIS	ELECTRICAL INSPECTIONS & AUTO L	665.88
					740.88
08/04/2023	9499 (A)	LANSING UNIFORM CO.	LANSING UNIFORM CO.	BADGES / QUOTE NO. 37789	1,824.40
08/04/2023	9500 (A)	LOGICALIS INC	LOGICALIS INC	LICENSING FOR ROUTER PROJECT	716.00
08/04/2023	9501 (A)	LUNGHAMER FORD OF OWOSSO	LUNGHAMER FORD OF OWOSSO	REPAIR FOR OPD2103	944.86

CHECK REGISTER FOR CITY OF OWOSSO
 CHECK DATE FROM 08/01/2023 - 08/31/2023

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
			LUNGHAMER FORD OF OWOSSO	PARTS FOR OFD 07/10/2023	37.10
			LUNGHAMER FORD OF OWOSSO	REPAIR ON MEDIC 1	166.85
			LUNGHAMER FORD OF OWOSSO	REPAIR ON MEDIC 5 OFD	157.95
			LUNGHAMER FORD OF OWOSSO	CAR 04 OIL CHANGE & AIR FILTER	92.31
			LUNGHAMER FORD OF OWOSSO	OIL CHANGE & AIR FILTER	86.44
					<u>1,485.51</u>
08/04/2023	9502 (A)	MACQUEEN EMERGENCY GROUP	MACQUEEN EMERGENCY GROUP	UNIFORMS FOR OFD QPO 27756	94.50
			MACQUEEN EMERGENCY GROUP	UNIFORMS FOR OFD QPO 27756	121.54
			MACQUEEN EMERGENCY GROUP	UNIFORMS FOR OFD QPO 27756	110.48
			MACQUEEN EMERGENCY GROUP	UNIFORMS FOR OFD QPO 27756	491.24
					<u>817.76</u>
08/04/2023	9503 (A)	MERIT LABORATORIES INC	MERIT LABORATORIES INC	FYE 6/30/2024 WATER TESTS AND L	44.00
08/04/2023	9504 (A)	MICHIGAN RURAL WATER ASSOCIATION	MICHIGAN RURAL WATER ASSOCIATION	MEMBERSHIP FEE 07/01/2023 - 06/	960.00
08/04/2023	9505 (A)	NATIONAL VISION ADMINISTRATORS	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE PREMIUM AUGUST	548.75
08/04/2023	9506 (A)	NORTHERN PUMP & WELL INC	NORTHERN PUMP & WELL INC	PURCHASE, DELIVER INSTALL AND T	2,360.00
08/04/2023	9507 (A)	PACE ANALYTICAL SERVICES INC	PACE ANALYTICAL SERVICES INC	ANNUAL WASTEWATER ANALYSES--EST	445.00
08/04/2023	9508 (A)	PHENOVA INC	PHENOVA INC	SUPPLIES FOR WWTP QPO 28074	1,373.20
08/04/2023	9509 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	HEALTH INSURANCE PREMIUM AUGUST	97,428.92
08/04/2023	9510 (A)	POLYDYNE INC	POLYDYNE INC	POLYMER AF 4500	3,436.00
08/04/2023	9511 (A)	POWERDMS INC	POWERDMS INC	YEARLY DOCUMENT MANAGEMENT SOFT	7,982.11
08/04/2023	9512 (A)	PRO-COMM INC	PRO-COMM INC	SERVICE CALL FOR RADIO MALFUNCTION	160.00
08/04/2023	9513 (A)	PVS TECHNOLOGIES, INC.	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE PER LANSING BOA	9,914.36
08/04/2023	9514 (A)	QUADIENT FINANCE USA INC	QUADIENT FINANCE USA INC	POSTAGE CHARGES MAY & JUNE	2,000.00
08/04/2023	9515 (A)	RUBOB'S INC	RUBOB'S INC	DRY CLEANING SERVICES FOR OFD J	113.00
			RUBOB'S INC	DRY CLEANING SERVICES FOR OPD J	117.00
					<u>230.00</u>
08/04/2023	9516 (A)	SPICER GROUP, INC.	SPICER GROUP, INC.	ENGINEERING SERVICES FOR SAFETY	1,238.00
08/04/2023	9517 (A)	TAYLOR AND MORGAN CPA PC	TAYLOR AND MORGAN CPA PC	ACCOUNTANT SERVICES JANUARY 202	3,157.50
08/04/2023	9518 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WWTP	28.35
08/04/2023	9519 (A)	USA BLUE BOOK	USA BLUE BOOK	THERMO SCIENTIFIC ORION ROSS™ U	771.04
08/04/2023	9520 (A)	VWR INTERNATIONAL INC	VWR INTERNATIONAL INC	HORIZONTAL WATER SAMPLER FOR WT	588.20
08/04/2023	9521 (A)	WEB ASCENDER	WEB ASCENDER	QUARTERLY HOSTING FOR CITY'S WE	290.00
08/18/2023	9522 (E)	HUNTINGTON NATIONAL BANK -CREDIT	HUNTINGTON NATIONAL BANK -CREDIT	CITY CREDIT CARD PURCHASES	75.00
08/18/2023	9523 (E)	MAILCHIMP	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	13.00
08/18/2023	9524 (E)	STATE OF MI BUSINESS ONE STOP	STATE OF MI BUSINESS ONE STOP	PERMIT RENEWAL FEES	52.00
08/18/2023	9525 (E)	U S BANK	U S BANK	STATE REVOLVING FUND 2023	357,824.06
08/18/2023	9526 (A)	ACLARA TECHNOLOGIES LLC	ACLARA TECHNOLOGIES LLC	ACLARAONE SYSTEM ANNUAL MAINTEN	16,383.00
08/18/2023	9527 (A)	AIMEE DELONG	AIMEE DELONG	ELECTION WORKER PAYROLL	63.00
08/18/2023	9528 (A)	AMMI EVANS	AMMI EVANS	ELECTION WORKER PAYROLL	243.00
08/18/2023	9529 (A)	B S & A SOFTWARE	B S & A SOFTWARE	ANNUAL SERVICE/SUPPORT FEE AUG	26,921.00
08/18/2023	9530 (A)	BILLY LUNDY	BILLY LUNDY	ELECTION WORKER PAYROLL	63.00
08/18/2023	9531 (A)	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES FOR OFD	668.21
			BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES FOR OFD	181.50
					<u>849.71</u>
08/18/2023	9532 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT	38.32
08/18/2023	9533 (A)	CLARENCE GOFF	CLARENCE GOFF	ELECTION WORKER PAYROLL	182.00
08/18/2023	9534 (A)	CMP DISTRIBUTORS INC	CMP DISTRIBUTORS INC	DUTY EQUIPMENT FOR OFF. REINFEL	830.30
08/18/2023	9535 (A)	CONSTINE GRAVEL COMPANY	CONSTINE GRAVEL COMPANY	4" TO 8" STONE FOR JM TRAIL DPW	1,537.00
08/18/2023	9536 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	UTILITY BILLS JULY 2023	51,850.44
08/18/2023	9537 (A)	DALTON ELEVATOR LLC	DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES	474.67
08/18/2023	9538 (A)	DEBRA WHIPPLE	DEBRA WHIPPLE	ELECTION WORKER PAYROLL	50.00
08/18/2023	9539 (A)	DICKINSON WRIGHT PLLC	DICKINSON WRIGHT PLLC	BOND ATTORNEY SERVICES 22-23	29,750.00

CHECK REGISTER FOR CITY OF OWOSSO
 CHECK DATE FROM 08/01/2023 - 08/31/2023

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
08/18/2023	9540 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	DECAL INSTALLATION ON OPD VEHIC	625.00
08/18/2023	9541 (A)	ELECTION SOURCE	ELECTION SOURCE	BALLOT SUPPLIES FOR CLERKS OFFI	50.00
			ELECTION SOURCE	VOTING SUPPLIES FOR CLERKS OFFI	94.58
			ELECTION SOURCE	VOTING SUPPLIES FOR CLERKS OFFI	81.00
					225.58
08/18/2023	9542 (A)	EPS SECURITY	EPS SECURITY	CURWOOD CASTLE MONITORING	66.84
			EPS SECURITY	PAYMASTER BUILDING MONITORING	104.61
					171.45
08/18/2023	9543 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	REPAIR ON TOWER 1	670.84
			FRONT LINE SERVICES INC	REPAIR ON OFD ENGINE 3	307.50
					978.34
08/18/2023	9544 (A)	GABRIDGE & COMPANY PLC	GABRIDGE & COMPANY PLC	FINANCIAL FEASIBILITY ANALYSIS	2,275.00
08/18/2023	9545 (A)	GAIL L LOVE	GAIL L LOVE	ELECTION WORKER PAYROLL	217.75
08/18/2023	9546 (A)	GENUINE PARTS COMPANY	GENUINE PARTS COMPANY	PARTS/SUPPLIES-INVOICE TO BE SI	857.32
08/18/2023	9547 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	JULY 2023 GILBERT PURCHASES	1,176.58
08/18/2023	9548 (A)	GLAESER DAWES CORP	GLAESER DAWES CORP	20023 WATER MAIN REPLACEMENT PR	195,008.57
08/18/2023	9549 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	BWL BID 7-1-2023 FOR LIME	9,396.36
08/18/2023	9550 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMEN	40,457.30
08/18/2023	9551 (A)	HANNA INSTRUMENTS INC	HANNA INSTRUMENTS INC	REPAIR PART FOR ONLINE CL2 INST	367.00
08/18/2023	9552 (A)	HUTSON INC OF MICHIGAN	HUTSON INC OF MICHIGAN	ROUTINE PARTS/SUPPLIES-INDIVIDU	336.88
08/18/2023	9553 (A)	JENNIFER ZIETZ	JENNIFER ZIETZ	ELECTION WORKER PAYROLL	290.75
08/18/2023	9554 (A)	KENT COMMUNICATIONS INC	KENT COMMUNICATIONS INC	SEPTEMBER 30, 2023 UTILITY BILL	3,241.98
08/18/2023	9555 (A)	KMI ROAD MAINTENANCE	KMI ROAD MAINTENANCE	FYE 6-30-2024 SIDEWALK PROGRAM	6,880.73
08/18/2023	9556 (A)	LOGICALIS INC	LOGICALIS INC	ROUTER REPLACEMENT2022-143635V1	6,440.00
			LOGICALIS INC	IT NETWORK ENGINEERING SERVICES	7,560.00
					14,000.00
08/18/2023	9557 (A)	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	BULK CARBON DIOXIDE FOR FYE 6-3	3,201.00
08/18/2023	9558 (A)	MEMORIAL HEALTHCARE CENTER	MEMORIAL HEALTHCARE CENTER	PRE-EMPLOYMENT DRUG SCREENS	273.00
08/18/2023	9559 (A)	MFCI LLC	MFCI LLC	MUNI FINANCE ADVISOR DWR7491.0	25,287.50
08/18/2023	9560 (A)	MICHAEL KOHAGEN	MICHAEL KOHAGEN	ELECTION WORKER PAYROLL	19.50
08/18/2023	9561 (A)	MICHIGAN MUNICIPAL LEAGUE	MICHIGAN MUNICIPAL LEAGUE	CITY OF OWOSSO MEMBERSHIP-10/01	6,921.00
08/18/2023	9562 (A)	MML MICHIGAN MUNICIPAL LEAGUE	MML MICHIGAN MUNICIPAL LEAGUE	2023-2024 ANNUAL WORKERS COMP I	30,418.00
08/18/2023	9563 (A)	MUNICIPAL EMPLOYEES RETIREMENT	MUNICIPAL EMPLOYEES RETIREMENT	EMPLOYER CONTRIBUTIONS AUGUST 2	69,095.00
08/18/2023	9564 (A)	NANCY L BLAIR	NANCY L BLAIR	ELECTION WORKER PAYROLL	140.00
08/18/2023	9565 (A)	PAMELA BITTERMAN	PAMELA BITTERMAN	ELECTION WORKER PAYROLL	227.50
08/18/2023	9566 (A)	PETERSON'S LANDSCAPING	PETERSON'S LANDSCAPING	GOULD HOUSE LANDSCAPING - WALKW	725.00
			PETERSON'S LANDSCAPING	WATERING	2,237.00
			PETERSON'S LANDSCAPING	DOWNTOWN MAINTENANCE	800.00
					3,762.00
08/18/2023	9567 (A)	PHP MEDICARE	PHP MEDICARE	PHP MEDICARE PAYMENT SEPT. 2023	88.00
08/18/2023	9568 (A)	RENEE ZWOLENSKY	RENEE ZWOLENSKY	ELECTION WORKER PAYROLL	262.50
08/18/2023	9569 (A)	RUBOB'S INC	RUBOB'S INC	DRY CLEANING SERVICES FOR OFD J	265.50
			RUBOB'S INC	DRY CLEANING SERVICES FOR OPD J	104.00
					369.50
08/18/2023	9570 (A)	SAFEBUILT LLC LOCKBOX #88135	SAFEBUILT LLC LOCKBOX #88135	ANNUAL CONTRACT FYE 6-30-2024	11,004.68

CHECK REGISTER FOR CITY OF OWOSSO
 CHECK DATE FROM 08/01/2023 - 08/31/2023

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
08/18/2023	9571 (A)	STAPLES BUSINESS CREDIT	STAPLES BUSINESS CREDIT	JUNE 2023 STAPLES ORDERS	288.51
			STAPLES BUSINESS CREDIT	JULY 2023 STAPLES ORDERS	987.53
					<u>1,276.04</u>
08/18/2023	9572 (A)	STEVEN PAUL KOHAGEN	STEVEN PAUL KOHAGEN	ELECTION WORKER PAYROLL	19.50
08/18/2023	9573 (A)	STRYKER SALES CORPORATION	STRYKER SALES CORPORATION	YEAR 2 OF 3 YEAR MAINTENANCE AG	1,276.70
08/18/2023	9574 (A)	SUE TOMALIA	SUE TOMALIA	ELECTION WORKER PAYROLL	242.75
08/18/2023	9575 (A)	TERRY ANN BEACH	TERRY ANN BEACH	ELECTION WORKER PAYROLL	287.50
08/18/2023	9576 (A)	TETRA TECH INC	TETRA TECH INC	DEVELOPMENT OF A WATER TREATMEN	2,500.00
08/18/2023	9577 (A)	THE ACCUMED GROUP	THE ACCUMED GROUP	BILLING SERVICE FEE JULY 2023	4,046.87
08/18/2023	9578 (A)	THE ARGUS-PRESS	THE ARGUS-PRESS	LEGAL PRINTING SERVICES 2 YEARS	221.87
08/18/2023	9579 (A)	THE SHERWIN-WILLIAMS CO.	THE SHERWIN-WILLIAMS CO.	PAINT AND AND SUPPLIES FOR CITY	73.17
			THE SHERWIN-WILLIAMS CO.	EPOXY PAINT FOR ADMIN BUILDING	69.51
			THE SHERWIN-WILLIAMS CO.	EPOXY PAINT FOR ADMIN BUILDING	222.88
					<u>365.56</u>
08/18/2023	9580 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	FYE 6/30/2024 WATER TESTS AND L	61.81
			UNITED PARCEL SERVICE	SHIPPING FOR WWTP & HR	29.92
					<u>91.73</u>
08/18/2023	9581 (A)	VERIZON WIRELESS	VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	504.33
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	86.36
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	40.56
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	577.06
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	81.12
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	17.64
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	88.74
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	241.88
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	107.22
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	43.18
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	133.42
					<u>1,921.51</u>
08/18/2023	9582 (A)	WASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT SERVICES 07/01	11,540.70
			WASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT SERVICES 07/16	10,372.19
					<u>21,912.89</u>
08/18/2023	9583 (A)	WEST CONSTRUCTION SERVICES LLC	WEST CONSTRUCTION SERVICES LLC	RENTAL REHAB CONSTRUCTION - DOW	50,000.00
08/04/2023	136281	ALEXANDER EBY	ALEXANDER EBY	LEAD SERVICE LINE REPLACEMENT R	1,900.00
08/04/2023	136282	ALLIED CONSTRUCTION	ALLIED CONSTRUCTION	HYDRANT METER AND RPS RENTAL RE	421.40
08/04/2023	136283	AMERICAN CAPITOL REAL ESTATE	AMERICAN CAPITOL REAL ESTATE	UB refund for account: 55680700	171.48
08/04/2023	136284	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	OAT FEST SUPPLIES	36.00
08/04/2023	136285	AMY FULLER	AMY FULLER	FACE PAINTING SUPPLIES FOR NATI	50.91
08/04/2023	136286	ANTES ROBERT	ANTES ROBERT	UB refund for account: 30845700	17.81
08/04/2023	136287	APPLE TREE LANE	APPLE TREE LANE	VIBRANCY GRANT PASSPORT PROGRAM	110.00
08/04/2023	136288	BARCLAY MANDY	BARCLAY MANDY	UB refund for account: 58175700	42.07
08/04/2023	136289	CAMPBELL NATELLIA	CAMPBELL NATELLIA	UB refund for account: 19025000	79.17
08/04/2023	136290	CENTRAL MICHIGAN DIESEL, INC.	CENTRAL MICHIGAN DIESEL, INC.	DUMP TRUCK OIL CHANGE AND SERVI	933.04
08/04/2023	136291	DEBRA ADAMS	DEBRA ADAMS	REIMBURSEMENT FOR PRINCESS TEA	122.36
08/04/2023	136292	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM AUGUST	4,777.07
08/04/2023	136293	ERVIN BRYAN	ERVIN BRYAN	UB refund for account: 30160700	230.66
08/04/2023	136294	FARMER'S GARDEN LLC	FARMER'S GARDEN LLC	FLOWERS BASKETS RACKS AND PACKE	4,086.00
08/04/2023	136295	H K ALLEN PAPER CO	H K ALLEN PAPER CO	SUPPLIES FOR DPW	312.00
			H K ALLEN PAPER CO	NITRILE GLOVES FOR WWTP	150.00
					<u>150.00</u>

CHECK REGISTER FOR CITY OF OWOSSO
 CHECK DATE FROM 08/01/2023 - 08/31/2023

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
					462.00
08/04/2023	136296	H2O COMPLIANCE SERVICES INC	H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PR	767.81
08/04/2023	136297	HORTON JULIE	HORTON JULIE	UB refund for account: 21930900	65.96
08/04/2023	136298	HOWELL EDWARD	HOWELL EDWARD	UB refund for account: 56375700	92.00
08/04/2023	136299	INDUSTRIAL SUPPLY OF OWOSSO	INDUSTRIAL SUPPLY OF OWOSSO	INGARAGE SUPPLIES	220.75
08/04/2023	136300	JAYNE S BROWN	JAYNE S BROWN	BOARD OF REVIEW MEETING JULY 20	60.00
08/04/2023	136301	JERRY L JONES	JERRY L JONES	BOARD OF REVIEW MEETING JULY 20	60.00
08/04/2023	136302	LIVINGSTON COUNTY ASSESSOR'S	LIVINGSTON COUNTY ASSESSOR'S	AALPHABET SOUP ASSESSORS EDUCATI	100.00
08/04/2023	136303	LLOYD MILLER & SONS, INC	LLOYD MILLER & SONS, INC	#520 TRACTOR PARTS	1,674.14
			LLOYD MILLER & SONS, INC	PARTS FOR #520 QPO # 28282	971.73
					2,645.87
08/04/2023	136304	MCKONE LINDA	MCKONE LINDA	UB refund for account: 39170700	92.41
08/04/2023	136305	MILLER CONNIE	MILLER CONNIE	UB refund for account: 25544400	28.23
08/04/2023	136306	MILLER DAVID	MILLER DAVID	UB refund for account: 19994400	214.85
08/04/2023	136307	NEW PARADIGM PROMOTIONAL MARK	NEW PARADIGM PROMOTIONAL MARK	ESTICKERS FOR PUBLIC SAFETY	587.72
08/04/2023	136308	NORTH AMERICAN OVERHEAD DOOR	NORTH AMERICAN OVERHEAD DOOR	IREPAIR OFD DOOR 07/06/2023	1,435.00
				NORTH AMERICAN OVERHEAD DOOR	IREPAIR OFD DOOR
					184.99
					1,619.99
08/04/2023	136309	NORTHERN CONSULTANTS INC.	NORTHERN CONSULTANTS INC.	CDBG PROGRAM GRANT ADMINISTRATO	1,507.50
08/04/2023	136310	OAKRIDGE HOMES	OAKRIDGE HOMES	UB refund for account: 24271110	5.19
08/04/2023	136311	OSAGE INDUSTRIES INC	OSAGE INDUSTRIES INC	WASTE BASKETS FOR OFD	151.67
08/04/2023	136312	P K CONTRACTING INC	P K CONTRACTING INC	2023 SPRING PAVEMENT MARKING	5,028.92
08/04/2023	136313	PROFESSIONAL SERVICE INDUSTRIES	PROFESSIONAL SERVICE INDUSTRIES	SAFE ROUTES TO SCHOOL SOIL BORI	6,500.00
08/04/2023	136314	SCOTT, SANDRA	SCOTT, SANDRA	BD Payment Refund	50.00
08/04/2023	136315	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2023 TAX COLLECTION JULY 16 - A	138,990.78
08/04/2023	136316	SLOAN'S SEPTIC TANK SERVICE	SLOAN'S SEPTIC TANK SERVICE	IMPORTABLE TOILET CONTRACT - YEAR	1,638.00
08/04/2023	136317	SPECIALTY SALVAGE LLC	SPECIALTY SALVAGE LLC	GOULD HOUSE TRASH PICKUP	67.00
08/04/2023	136318	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE PREMIUM AU	5,776.87
08/04/2023	136319	TERRY M BACK	TERRY M BACK	CHANGING #444 LOADER TIRE	65.00
08/04/2023	136320	VALLEY LUMBER	VALLEY LUMBER	ROUTINE PURCHASES NOT TO EXCEED	22.68
08/04/2023	136321	WHITES PROPERTIES LLC	WHITES PROPERTIES LLC	UB refund for account: 18489200	33.31
08/04/2023	136322	WILDING SYDNEY	WILDING SYDNEY	UB refund for account: 35425700	11.10
08/04/2023	136323	ZORO TOOLS INC	ZORO TOOLS INC	KEYPADS FOR SVX VFDS	1,183.86
08/18/2023	136324	A WOMAN'S WORKSHOP	A WOMAN'S WORKSHOP	OATFEST TOTE BAGS	247.50
08/18/2023	136325	BERTHIAUME & COMPANY	BERTHIAUME & COMPANY	ANNUAL AUDIT CHARGES 2023-2025	2,500.00
08/18/2023	136326	BONNIE IRBY	BONNIE IRBY	ELECTION WORKER PAYROLL	143.00
08/18/2023	136327	BREANNA TREADWAY	BREANNA TREADWAY	ELECTION WORKER PAYROLL	227.50
08/18/2023	136328	BROOKE BREWBAKER	BROOKE BREWBAKER	ELECTION WORKER PAYROLL	227.50
08/18/2023	136329	CAROLYN LEE O'CONNELL	CAROLYN LEE O'CONNELL	ELECTION WORKER PAYROLL	287.50
08/18/2023	136330	CARSON SERVICES LLC	CARSON SERVICES LLC	2023 MOWING PROGRAM	555.00
08/18/2023	136331	CITY OF OWOSSO	CITY OF OWOSSO	BUSINESS DEVELOPMENT LOAN DDA A	452.65
08/18/2023	136332	CITY OF OWOSSO	CITY OF OWOSSO	2023 TAX BILL FOR PARCEL 050-54	3.13
08/18/2023	136333	CITY SERVICES, INC.	CITY SERVICES, INC.	FILTRATION BYPASS FOR WATER TRE	4,580.00
08/18/2023	136334	D & D TRUCK & TRAILER PARTS	D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCH	8.44
08/18/2023	136335	DANIEL BARTRAM	DANIEL BARTRAM	ELECTION WORKER PAYROLL	123.50
08/18/2023	136336	EDWARD KOHAGEN	EDWARD KOHAGEN	ELECTION WORKER PAYROLL	52.00
08/18/2023	136337	EMILY OLSON	EMILY OLSON	OATFEST SUPPLIES REIMBURSEMENT	146.02
08/18/2023	136338	EMPCO INC	EMPCO INC	POLICE SERGEANT PROMOTIONAL EXA	485.00
			EMPCO INC	FIRE LIEUTENANT PROMOTIONAL EXA	485.00
					970.00
08/18/2023	136339	FREDERICK GALE DIBEAN	FREDERICK GALE DIBEAN	ELECTION WORKER PAYROLL	268.00
08/18/2023	136340	GLENN D BRITAIN	GLENN D BRITAIN	ELECTION WORKER PAYROLL	215.75
08/18/2023	136341	GRACE KOHAGEN	GRACE KOHAGEN	ELECTION WORKER PAYROLL	19.50

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
08/18/2023	136342	H K ALLEN PAPER CO	H K ALLEN PAPER CO	CITY OF OWOSSO STATEMENT BALANC	90.00
08/18/2023	136343	HAT TRICK TENTS & EVENTS	HAT TRICK TENTS & EVENTS	TENT FOR PRINCESS TEA	275.00
			HAT TRICK TENTS & EVENTS	OATFEST STAGE & CHAIRS #73139	380.00
			HAT TRICK TENTS & EVENTS	RENTAL OF TABLES & CHAIRS FOR 0	401.50
					1,056.50
08/18/2023	136344	HAWORTH INC. C/O DBI	HAWORTH INC. C/O DBI	CLERKS OFFICE RECEPTION FURNITU	244.00
08/18/2023	136345	HECTOR M VALDEZ JR	HECTOR M VALDEZ JR	ELECTION WORKER PAYROLL	48.75
08/18/2023	136346	HELEN SANDERS	HELEN SANDERS	REIMBURSEMENT FOR OVERPAYMENT	518.23
08/18/2023	136347	HELEN SANDERS	HELEN SANDERS	REIMBURSEMENT FOR OVERPAYMENT	637.06
08/18/2023	136348	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	JULY 2023 HOME DEPOT PURCHASES	2,067.89
08/18/2023	136349	JEAN E CLINE	JEAN E CLINE	ELECTION WORKER PAYROLL	208.00
08/18/2023	136350	JUDY ELAINE CRAIG	JUDY ELAINE CRAIG	MAIL COURIER SERVICE JULY 2023	171.00
08/18/2023	136351	KARYL L SULLIVAN	KARYL L SULLIVAN	ELECTION WORKER PAYROLL	204.75
08/18/2023	136352	KATIE ARENDT	KATIE ARENDT	ELECTION WORKER PAYROLL	63.00
08/18/2023	136353	LINDA HUDECEK	LINDA HUDECEK	ELECTION WORKER PAYROLL	190.75
08/18/2023	136354	MARK SEMANS	MARK SEMANS	ELECTION WORKER PAYROLL	169.00
08/18/2023	136355	MATTHEW BRITAIN	MATTHEW BRITAIN	ELECTION WORKER PAYROLL	143.00
08/18/2023	136356	MEMORIAL HEALTHCARE WELLNESS	CMEMORIAL HEALTHCARE WELLNESS	CCITY OF OWOSSO EMPLOYEE MEMBERS	214.00
08/18/2023	136357	MEREDITH KEATING	MEREDITH KEATING	ELECTION WORKER PAYROLL	143.00
08/18/2023	136358	MICHAEL DAVID ECKMYRE	MICHAEL DAVID ECKMYRE	ELECTION WORKER PAYROLL	136.50
08/18/2023	136359	MICHELLE MCNURE	MICHELLE MCNURE	ELECTION WORKER PAYROLL	211.25
08/18/2023	136360	MICHIGAN PUBLIC EMPLOYER LABORM	MICHIGAN PUBLIC EMPLOYER LABORM	PELRA 2023-24 MEMBERSHIP FEE	50.00
08/18/2023	136361	OLIVIA SAVAGE	OLIVIA SAVAGE	ELECTION WORKER PAYROLL	201.50
08/18/2023	136362	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	ROUTINE PURCHASES NOT TO EXCEED	489.20
08/18/2023	136363	ROXANE K CRAMER	ROXANE K CRAMER	ELECTION WORKER PAYROLL	265.50
08/18/2023	136364	SANDY ELFORD	SANDY ELFORD	ELECTION WORKER PAYROLL	204.75
08/18/2023	136365	SHARON PETERSON	SHARON PETERSON	ELECTION WORKER PAYROLL	188.50
08/18/2023	136366	SHIAWASSEE COUNTY HEALTH DEPAR	SHIAWASSEE COUNTY HEALTH DEPAR	SOIL EROSION & SEDIMENTATION CO	196.00
08/18/2023	136367	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	DRAIN ASSESSMENT PAYOFF FOR PAR	112.82
08/18/2023	136368	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	DELINQUENT TAXES TO COUNTY FOR	66.79
08/18/2023	136369	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2023 TAX COLLECTION 08/02/2023	410,086.84
08/18/2023	136370	SHIAWASSEE ECONOMIC DEV PARTNE	SHIAWASSEE ECONOMIC DEV PARTNE	SEDP ANNUAL INVESTMENT - CHAMPI	40,000.00
08/18/2023	136371	SHIAWASSEE FAMILY YMCA	SHIAWASSEE FAMILY YMCA	CITY OF OWOSSO EMPLOYEES	113.90
08/18/2023	136372	SPARTAN STORES LLC	SPARTAN STORES LLC	JULY EXPENSES	84.28
08/18/2023	136373	STATE OF MICHIGAN	STATE OF MICHIGAN	BROWNFIELD REDEVELOPEMENT FUND	18,407.50
08/18/2023	136374	STATE OF MICHIGAN	STATE OF MICHIGAN	MFA PRE-CLOSING FOR WWTP REVENU	1,000.00
08/18/2023	136375	SUCCESS GROUP MORTGAGE	SUCCESS GROUP MORTGAGE	UB refund for account: 15380000	151.94
08/18/2023	136376	SUZANNE EDWARDS	SUZANNE EDWARDS	ELECTION WORKER PAYROLL	224.50
08/18/2023	136377	TED WEBSTER	TED WEBSTER	ELECTION WORKER PAYROLL	191.75
08/18/2023	136378	THOMAS LENNOX	THOMAS LENNOX	REIMBURESEMENT FOR OVERPAYMENT	329.10
08/18/2023	136379	UIS SCADA, INC.	UIS SCADA, INC.	PALMER ST LIFT STATION ALARM TR	486.00
08/18/2023	136380	WATER ENVIRONMENT FEDERATION	WATER ENVIRONMENT FEDERATION	WEF MEMBERSHIP 2023-2024 TIM GU	155.00
08/18/2023	136381	ZORO TOOLS INC	ZORO TOOLS INC	ITEMS FOR DAVIT ARM RETRIEVAL S	3,342.90
			ZORO TOOLS INC	ITEMS FOR DAVIT ARM RETRIEVAL S	191.99
			ZORO TOOLS INC	ITEMS FOR DAVIT ARM RETRIEVAL S	4,265.56
					7,800.45

1 TOTALS:

Total of 206 Checks:	2,042,772.19
Less 0 Void Checks:	0.00
Total of 206 Disbursements:	2,042,772.19



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: August 28, 2023

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Fire Truck Purchase – USDA Rural Development Financing

RECOMMENDATION:

The Finance Department recommends the approval of two resolutions: USDA Loan Resolution and Resolution Authorizing Issuance of Limited Tax General Obligation Bonds, Series 2023

BACKGROUND:

Owosso City Council approved on June 20, 2023 a notice of intent to issue limited tax general obligation bonds at an amount not to exceed \$1,000,000 for the purchase of a fire truck. In addition, USDA Rural Development authorized the city's participation in their community facilities and equipment loan program. The federal government will purchase the said City bonds at a low interest rate. If the bond is closed by September 30, 2023, the interest rate will be 3.625% over 20 years.

The Owosso City Council needs to approve the Resolution Authorizing Issuance of Limited Taxes General Obligation Bonds, Series 2023 and the USDA Loan Resolution. The authorizing resolution allows the city to issue bonds under Public 34 of 2001, as amended, and the USDA Loan Resolution reflects the federal government purchasing such bonds.

FISCAL IMPACTS:

A new debt payment equaling \$59,250+/- will need to be budgeted in the General Fund for the next 20 years.

Documents:

Loan Resolution (USDA Form 1942-47)
Resolution Authorizing Issuance of Limited Tax General Obligation Bonds, Series 2023

USDA

Form RD 1942-47
(Rev. 12-97)LOAN RESOLUTION
(Public Bodies)FORM APPROVED
OMB NO. 0575-0015A RESOLUTION OF THE City CouncilOF THE Owosso, City ofAUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING
A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITSFY23 Fire Truck

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the Owosso, City of*(Public Body)*

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

842,000pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended; and

WHEREAS, the Association intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor Agencies with the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$ 10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted.

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established and maintained, disbursements from that account may be used when necessary for payments due on the bond if sufficient funds are not otherwise available. With the prior written approval of the Government, funds may be withdrawn for:
 - (a) Paying the cost of repairing or replacing any damage to the facility caused by catastrophe.
 - (b) Repairing or replacing short-lived assets.
 - (c) Making extensions or improvements to the facility.

Any time funds are disbursed from the reserve account, additional deposits will be required until the reserve account has reached the required funded level.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain the Government's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ 0

under the terms offered by the Government; that the Mayor

and Clerk of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee

The vote was: Yeas _____ Nays _____ Absent _____.

IN WITNESS WHEREOF, the City Council of the

Owosso, City of has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this _____ day of _____, _____.

(SEAL)

Attest:

By Robert Teich JR

Title Mayor

Amy Kirkland, Clerk

Title

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as Clerk of the Owosso, City of
hereby certify that the City Council of such Association is composed of
_____ members, of whom _____, constituting a quorum, were present at a meeting thereof duly called and
held on the _____ day of _____, _____; and that the foregoing resolution was adopted at such meeting
by the vote shown above. I further certify that as of _____, the date of closing of the loan from the Government, said resolution
remains in effect and has not been rescinded or amended in any way.

Dated, this _____ day of _____, _____.

Title Amy Kirkland, Clerk

CITY OF OWOSSO
(Shiawassee County, Michigan)

Resolution No. _____

**RESOLUTION AUTHORIZING ISSUANCE OF
LIMITED TAX GENERAL OBLIGATION BONDS, SERIES 2023**

At a regular meeting of the City Council of the City of Owosso, Shiawassee County, Michigan, held on September 5, 2023.

PRESENT: _____

ABSENT: _____

The following resolution was moved by _____ and supported by _____:

WHEREAS, the City of Owosso (the "City") has determined to acquire a public improvement consisting of the acquisition of a new fire truck apparatus and related modifications (the "Project"); and

WHEREAS, the City is authorized to issue bonds under Section 517 of Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), and to use the proceeds of the sale of such bonds to pay all or part of the cost of capital improvement items such as the Project; and

WHEREAS, the City has determined that it is in the best interest of the City to issue bonds under Section 517 of Act 34 for the purpose of paying all or part of the cost of the Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, as follows:

1. AUTHORIZATION OF BONDS - PURPOSE. Bonds of the City aggregating the principal sum of not to exceed One Million Dollars (\$1,000,000) (the "Bonds"), as determined by the City Manager or Finance Director (each an "Authorized Officer") at the time of sale, shall be issued and sold for the purpose of defraying all or part of the cost of the Project.
2. BOND DETAILS. The Bonds shall be designated "Limited Tax General Obligation Bond, Series 2023," or such other designation as may be determined by the Authorized Officer; shall be dated as of the date of their delivery to the United States of America; shall be issued in the form of a single fully-registered bond, designated No. 1, in the principal amount of the Bonds; shall bear interest at a rate of not to exceed 3.75% per annum, as shall be determined by the Authorized Officer at the time of sale, from the date a principal payment is received from the purchaser as shown on the registration grid on the Bonds, payable on such dates as shall be determined by the Authorized Officer at the time of sale; and shall mature in such principal amounts and on such dates as shall be determined by the Authorized Officer at the time of sale, provided, however, that the final maturity date shall not be later than May 1, 2043.

3. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the Bonds shall be payable in lawful money of the United States. Principal and interest on the Bonds shall be paid when due through an electronic payment process acceptable to Rural Development (as hereinafter defined) or by check or draft that shall be mailed to the registered owner at the address shown on the registration books of the City kept by the bond registrar and paying agent. The final payment of the principal of the Bonds is payable upon the surrender thereof at the office of the bond registrar and paying agent.
4. PREPAYMENT OF PRINCIPAL. Principal installments may be prepaid prior to maturity without premium and in such order as shall be determined by the City on any date other than a Saturday, Sunday, or holiday. Principal installments that have been prepaid shall be noted on the Bonds and such installments no longer shall be considered outstanding for any purpose. Thirty (30) days' notice of the prepayment of any principal installment shall be given to the registered owner of the Bonds at the address shown on the registration grid.
5. BOND REGISTRAR AND PAYING AGENT. The City Treasurer shall be the bond registrar and paying agent for the Bonds. In the absence of the City Treasurer or the inability of the City Treasurer to act, the City Clerk may perform the duties of the bond registrar and paying agent.
6. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The Bonds shall be executed in the name of the City by the manual signature of the Mayor and countersignature of the City Clerk and the seal of the City (or a facsimile thereof) shall be impressed or imprinted on the Bonds. After the Bonds have been executed for delivery to the original purchaser thereof, they shall be delivered by the City Treasurer to the purchaser upon receipt of the first principal payment from the purchaser. The first and each subsequent principal payment received by the City shall be noted on the registration grid of the Bonds.
7. EXCHANGE AND TRANSFER OF BONDS. The Bonds, upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be transferred to another party. The Bonds shall be transferable only upon the books of the City, which shall be kept for that purpose by the bond registrar and paying agent. Upon the exchange or transfer of the Bonds, the bond registrar and paying agent shall register the Bonds in the name of the transferee on the registration books of the City and shall note such registration on the registration grid.

The City and the bond registrar and paying agent may deem and treat the person in whose name the Bonds shall be registered upon the books of the City as the absolute owner of the Bonds, whether such Bonds shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Bonds and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of this Bond Resolution shall be valid and effectual to satisfy and discharge the liability upon such Bonds to the extent of the sum or sums so paid, and neither the City nor the bond registrar and paying agent shall be affected by any notice to the contrary. Registration of the Bonds shall not be transferred less than five (5) days prior to an interest payment date.

For every exchange or transfer of Bonds, the City or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

8. FORM OF BONDS. The Bonds shall be in substantially the following form:

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF SHIAWASSEE**

CITY OF OWOSSO

LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2023

No. ____

\$ _____

The City of Owosso, County of Shiawassee, State of Michigan (the "City"), acknowledges itself indebted to, and for value received, hereby promises to pay to the Registered Owner the sum of _____ Dollars (\$ _____) on the dates and in the amounts set forth on Exhibit A, attached hereto and made a part hereof, with interest on such principal sum from the date each principal payment is received by the City as set forth on the Registration Grid of this bond at the rate of _____ percent (____%) per annum, payable on the first days of May and November of each year commencing on _____ 1, 20____. Principal and interest shall be payable in lawful money of the United States of America and shall be paid by check or draft mailed to the Registered Owner at the address shown on the Registration Grid.

This bond is one of a series of bonds aggregating the principal sum of _____ Dollars (\$ _____) issued by the City under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 34, Public Acts of Michigan, 2001, as amended) and a bond authorizing resolution adopted by the City Council (the "Resolution") to pay part of the cost of acquiring a new fire ruck apparatus and related modifications. The full faith and credit of the City have been pledged to the prompt payment of the principal of and interest on the bonds of this series. The principal of and interest on the bonds of this series are payable as a first budget obligation of the City from its general funds. The ability of the City to raise such funds is subject to applicable constitutional, statutory, and charter limitations on the taxing power of the City.

This bond shall be registered as to principal and interest, as provided in the Resolution, in the name of the owner upon the books of the City kept for that purpose by the City Treasurer as bond registrar and paying agent, and such registration shall be noted on the Registration Grid. This bond may be transferred only by submitting the same, together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing, to the bond registrar and paying agent for registration in the name of the transferee on the registration books and for notation of such registration on the Registration Grid. This bond may not be transferred less than five (5) days prior to an interest payment date.

Principal installments may be prepaid prior to maturity without premium and in such order as shall be determined by the City on any one or more dates other than on a Saturday, Sunday or holiday. Principal installments that have been prepaid shall be noted on Exhibit A and such installments no longer shall be considered outstanding for any purpose. Thirty (30) days' notice of prepayment shall be given to the Registered Owner by mail to the address shown on the Registration Grid.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this bond existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the City, including this bond, does not exceed any constitutional, statutory or charter limitation.

IN WITNESS WHEREOF, the City of Owosso, County of Shiawassee, State of Michigan, by its City Council, has caused this bond to be executed in its name by the manual signature of the Mayor and countersignature of the Clerk of the City, as of the Date of Original Issue set forth above.

CITY OF OWOSSO, MICHIGAN

[SEAL]

By: _____
Mayor

Countersigned:

By: _____
City Clerk

EXHIBIT A

CITY OF OWOSSO, MICHIGAN

LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2023

<u>YEAR</u> (Due May 1)	<u>PRINCIPAL AMOUNT</u>
2024	
2025	
2026	
2027	
2028	
2029	
2030	
2031	
2032	
2033	
2034	
2035	
2036	
2037	
2038	
2039	
2040	
2041	
2042	
2043	

REGISTRATION GRID

CITY OF OWOSSO, MICHIGAN

LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2023

NOTHING TO BE WRITTEN HEREON
EXCEPT BY BOND REGISTRAR AND PAYING AGENT

<u>Date</u>	<u>Principal Amount Received</u>	<u>Name and Address of Registered Owner</u>	<u>Signature</u>
_____	\$ _____	United States of America	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

[END OF BOND FORM]

9. SECURITY. The Bonds shall be limited tax general obligations of the City. The full faith and credit of the City are pledged for the prompt payment of the principal of and interest on the Bonds as the same shall become due. Each year the City shall include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the City to raise funds to pay such amounts is subject to applicable constitutional, statutory, and charter limitations on the taxing power of the City.
10. COVENANT AS TO DEFEASANCE. The City hereby covenants that it will not defease this Bond Resolution with respect to the Bonds so long as the registered owner of the Bonds is the United States of America or an agency or department thereof.
11. PRINCIPAL AND INTEREST FUND. There shall be established for the Bonds a Principal and Interest Fund which shall be kept in a separate bank account. All payments made by the City pursuant to Section 9 of this Bond Resolution are pledged for payment of the principal of and interest on the Bonds and as made shall be placed in the Principal and Interest Fund and used to pay the principal of and interest on the Bonds when due.
12. CONSTRUCTION FUND. There shall be established for the Project a Construction Fund. The proceeds of the sale of the Bonds shall be set aside in the Construction Fund and used to pay the costs of acquiring, constructing, and equipping the Project, including any engineering, legal, and other expenses incidental thereto.
13. ESTIMATES OF PERIOD OF USEFULNESS AND COST. The estimates of \$850,000 as the cost of the Project and of 20 years and upwards as the period of usefulness thereof, as submitted to this City Council, are approved and adopted.
14. APPROVAL OF MICHIGAN DEPARTMENT OF TREASURY. The issuance and sale of the Bonds is subject to approval being granted therefor by the Department of Treasury of the State of Michigan in accordance with Act 34, and, if necessary, the Authorized Officer is authorized to file an application with the Department of Treasury for permission to issue the Bonds as provided in Act 34.
15. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Bonds shall be sold to and registered to the United States of America acting through the United States Department of Agriculture, Rural Development ("Rural Development") in furtherance of Rural Development's program to provide low-interest rate, long-term loans for eligible projects (the "Program"). This City Council hereby determines that the Program and the delivery of the Bonds directly to the United States of America as provided in this Bond Resolution will provide the City with the lowest cost of borrowing money for the Project. At the time of the sale of the Bonds, the Authorized Officer is authorized to execute and deliver an order which shall set forth the principal amount of the Bonds, principal maturities and dates, interest rate and payment dates, as well as such other terms and provisions as the Authorized Officer determines to be necessary or appropriate in connection with the sale of the Bonds. The Authorized Officer, the City Clerk and the City Treasurer are each authorized to execute and deliver such certificates or documents as bond counsel shall require and to do all other things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Bonds in accordance with the provisions of this Bond Resolution.
16. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: _____

NAYS: _____

RESOLUTION ADOPTED.

Amy Kirkland, Clerk
City of Owosso

STATE OF MICHIGAN)
) SS:
COUNTY OF SHIAWASSEE)

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the City Council of the City of Owosso, Shiawassee County, Michigan, at a regular meeting held on September 5, 2023, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of September, 2023.

Amy K. Kirkland, CMC, Clerk
City of Owosso



MEMORANDUM

301 W MAIN · OWOSSO, MICHIGAN 48867-2958 · WWW.CI.OWOSSO.MI.US

DATE: Aug 29, 2023

TO: Mayor Teich and the Owosso City Council

FROM: Kevin Lenkart, Chief of Public Safety

SUBJECT: Fire Truck Purchase

RECOMMENDATION:

Upon review of the submitted bid, Public Safety staff recommends that city council approve the purchase of one (1) HME Core Top Mount Pumper from HME, Inc. at a price of \$789,988.00.

BACKGROUND:

Included in the 2023-2024 budget is money for the purchase of one new fire truck for the Public Safety Department. The vehicle will replace a 1997 Pierce fire engine that is currently in front line service. The Pierce fire truck will be sold at a later date.

On August 22, 2023, the City of Owosso held a bid opening in the City Council chambers with staff members present.

One (1) bid was received, the apparatus committee reviewed the bid that was submitted and recommends the purchase of the unit from HME, Inc. of Wyoming, Michigan.

The request is for City Council to approve the purchase of a fire truck (to be built) by HME Inc., of Wyoming, Michigan. The fire truck will be a HME Core Top Mount Pumper with a price of \$789,988.00.

FISCAL IMPACTS:

The above expense will be financed through the USDA loan program and shall be paid from the Fire Division Equipment fund 101-336-978.000. Estimated delivery time for the apparatus is Spring 2025.

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH
HME, INC. OF WYOMING, MICHIGAN
FOR ONE CORE TOP MOUNT PUMPER**

WHEREAS, the City of Owosso, Shiawassee County, Michigan operates a fire department requiring the use of fire vehicles; and

WHEREAS, the replacement schedule calls for the replacement of one unit in 2023; and

WHEREAS, the City of Owosso sought and received one bid on August 22, 2023, for a HME Core Top Mount Pumper; and

WHEREAS, the bid has been analyzed to determine it is a responsible and responsive bid that is in the city's best interest.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined it is advisable, necessary and in the public interest to purchase one (1) HME Core Top Mount Pumper from HME Inc. in the amount of \$789,988.00.
- SECOND: The city manager and the city attorney shall prepare the contract for purchase for which the mayor and city clerk are instructed and authorized to sign.
- THIRD: The above expense will be financed through the USDA loan program and shall be paid from the Fire Division Equipment fund 101-336-978.000. Estimated delivery time for the apparatus is Spring 2025.



Owosso Fire Department
Public Safety Chief Kevin Lenkart
301 W. Main Street
Owosso, Michigan 48867

August 17, 2023

Chief Lenkart,

Kodiak Emergency Vehicles and HME, Inc. are incredibly pleased to have the opportunity to present this proposal for your Bid For Fire Apparatus. HME, as you know since they are a current apparatus supplier for your department, is located in Wyoming, MI just outside of Grand Rapids. Kodiak, also a current supplier and service provider for your department, is a licensed Class A Michigan vehicle dealer and the authorized HME dealer for the East side of our great state. Kodiak's main office is just outside of Lansing in Grand Ledge.

Our proposal is for the completed fire apparatus as specified delivered to your department per the attached information within an estimated 500 days of finalized order (post pre-con with approved prints and approved work order). We are hopeful, that besides meeting your operational objectives and requirements, that our proposed apparatus will provide many, many years of exceptional corrosion resistance with HME's stainless steel body, stainless steel plumbing and galvanized frame. HME also provides a 3 year base mechanical "bumper to bumper" warranty as standard in addition to the longer term cab, body, paint, plumbing and frame warranties.

I look forward to your review of our proposal and stand ready to assist in answering any questions. While our proposal and price meets your published bid specification 100%, we are very happy to explore opportunities to make modifications if your needs or budget require us to do collaboratively.

Thank you very much for this opportunity!

Sincerely,

Matt Creech
Vice President of Emergency Vehicle Sales
248.703.0563
creech@kodiak-ev.com



APPARATUS SALES AGREEMENT

This Apparatus Sales Agreement ("Agreement") sets forth the terms and conditions under which HME, INC., a Michigan corporation of 1950 Byron Center Ave., Wyoming, Michigan 49519 ("HME") will sell an apparatus as further identified on *Schedule A* ("Apparatus") to the following buyer ("Buyer") and Buyer will purchase the Apparatus.

Buyer:

CITY OF OWOSSO		
(Name of Buyer)		
301 W. MAIN STREET		
(Street)		
OWOSSO	MI	48867
(City)	(State)	(Zip)
Public Safety Chief Kevin Lenkart		
Attention:		
Telephone No. 989-725-0580		
E-mail Address: kevin.lenkart@ci.owosso.mi.us		

This Agreement is comprised of this Signature Page, the attached *Schedule A*, and the attached General Terms and Conditions.

The parties have executed this Agreement based on the dates of the signatures below.

HME, INC.

By: _____	_____
(HME Signature)	(Type or Print Buyer's Name)
_____	_____
(Type or Print Individual's Name)	(Type or Print Individual's Name)
Its: _____	Its: _____
(Type or Print Individual's Title)	(Type or Print Individual's Title)
Date: _____	Date: _____

SIGNATURE PAGE

20670331

SCHEDULE A

APPARATUS INFORMATION

Apparatus Type:	CORE Top Mount Pumper 22 - 1871W Cab & Chassis Cummins L9 - 450hp & Hale Q-MAX 1500 GPM Pump
Date of Specifications:	8/14/23
Price:	\$789,988.00
Pre-Construction Conference Date: (if needed)	ASAP - AT OWOSSO'S DISCRETION, AT HME.
Expected Delivery Date:	ESTIMATED 500 DAYS FROM ORDER FINALIZATION
Additional Terms:	

CITY OF OWOSSO BID TABULATION SHEET										DATE	8/18/2023
SUBJECT: Owosso Fire Truck Bid										DEPT.	OPS
Kodiak Emergency Vehicles 10120 W Grand River Hwy Grand Ledge, MI 48837 248-703-0563											
ITEM #	DESCRIPTION				LUMP SUM		LUMP SUM		LUMP SUM		
1	Owosso Fire Truck (Including Delivery)				\$ 789,988.00		\$ -		\$ -		
	Lead Time for Delivery				Estimated - 500 Days from Order Finalization.						
TOTAL BID					\$ 789,988.00						
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:											
DEPT.	Kevin Lenhart				GENERAL LIABILITY INSURANCE						
HEAD:					EXPIRATION DATE: 7-1-24		N/A	AWARDED:			
PURCH.	B. Burdett				WORKERS COMPENSATION INSURANCE				COUNCIL		
AGENT:					EXPIRATION DATE: 7-1-24		N/A	APPROVED:			
STAFF					SOLE PROPRIETORSHIP						
REC.:					EXPIRATION DATE:		N/A	PO NUMBER:			



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: August 25 2023
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – July 2023

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report is included for the period ending July 31, 2023.

Revenue Expense Report

The column labeled “Activity for month” reflects revenues received and expenses paid during the specific month and the column labeled “YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st.)

FISCAL IMPACTS:

None.

Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending 07-31-2023
Cash Summary by Account for City of Owosso – 07-01-2023– 07-31-2023

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/23	07/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,748,866.00	3,748,866.00	367,756.44	367,756.44	3,381,109.56	9.81
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (O	2,732.00	2,732.00	0.00	0.00	2,732.00	0.00
101-000-404.000	PA 298 OF 1917	295,374.00	295,374.00	28,973.38	28,973.38	266,400.62	9.81
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	1,079.00	1,079.00	0.00	0.00	1,079.00	0.00
101-000-434.000	TRAILER PARK TAXES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIES	14,082.00	14,082.00	0.00	0.00	14,082.00	0.00
101-000-439.000	MARIJUANA TAX DISTR.	207,000.00	207,000.00	0.00	0.00	207,000.00	0.00
101-000-445.000	INTEREST & PENALTIES ON TAXES	17,465.00	17,465.00	(1.42)	(1.42)	17,466.42	(0.01)
101-000-447.000	ADMINISTRATION FEES	102,017.00	102,017.00	7,914.80	7,914.80	94,102.20	7.76
101-000-476.000	LIQUOR LICENSES	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	93,168.00	93,168.00	0.00	0.00	93,168.00	0.00
101-000-478.000	ROW LICENSES	1,000.00	1,000.00	60.00	60.00	940.00	6.00
101-000-491.000	PERMITS (GUN)	500.00	500.00	40.00	40.00	460.00	8.00
101-000-502.000	GRANT-FEDERAL	850,000.00	850,000.00	0.00	0.00	850,000.00	0.00
101-000-502.100	FEDERAL GRANT - DEPT OF JUSTICE	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00
101-000-540.000	STATE SOURCES	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	34,000.00	34,000.00	0.00	0.00	34,000.00	0.00
101-000-574.000	REVENUE SHARING	1,611,431.00	1,611,431.00	0.00	0.00	1,611,431.00	0.00
101-000-574.050	REVENUE SHARING - STATUTORY	528,144.00	528,144.00	0.00	0.00	528,144.00	0.00
101-000-605.200	CHARGE FOR SERVICES RENDERED	132,400.00	132,400.00	1,316.00	1,316.00	131,084.00	0.99
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	153.50	153.50	846.50	15.35
101-000-605.300	FIRE SERVICES	3,000.00	3,000.00	1,000.00	1,000.00	2,000.00	33.33
101-000-628.000	RENTAL REGISTRATION	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-000-638.000	AMBULANCE CHARGES	338,912.00	338,912.00	31,042.67	31,042.67	307,869.33	9.16
101-000-638.100	AMBULANCE MILEAGE CHARGES	149,744.00	149,744.00	9,504.97	9,504.97	140,239.03	6.35
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR	381,012.00	381,012.00	31,376.63	31,376.63	349,635.37	8.24
101-000-642.000	CHARGE FOR SERVICES - SALES	3,870.00	3,870.00	240.00	240.00	3,630.00	6.20
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,680.00	0.00	0.00	1,680.00	0.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	447.65	447.65	9,552.35	4.48
101-000-657.100	PARKING VIOLATIONS	1,000.00	1,000.00	270.00	270.00	730.00	27.00
101-000-665.000	INTEREST INCOME	50,000.00	50,000.00	10,838.85	10,838.85	39,161.15	21.68
101-000-665.100	MERS INTEREST INCOME	10.00	10.00	0.00	0.00	10.00	0.00
101-000-665.200	ICMA INTEREST INCOME	10.00	10.00	0.00	0.00	10.00	0.00
101-000-667.100	RENTAL INCOME	500.00	500.00	0.00	0.00	500.00	0.00
101-000-675.000	MISCELLANEOUS	20,000.00	20,000.00	13,854.97	13,854.97	6,145.03	69.27
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	199,752.00	199,752.00	0.00	0.00	199,752.00	0.00
101-000-676.300	CITY UTILITIES ADMIN REIMB	835,156.00	835,156.00	0.00	0.00	835,156.00	0.00
101-000-676.400	DDA TIF CHARGE BACK	15,453.00	15,453.00	0.00	0.00	15,453.00	0.00
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	199,870.00	199,870.00	0.00	0.00	199,870.00	0.00
101-000-687.000	INSURANCE REFUNDS	88,000.00	88,000.00	0.00	0.00	88,000.00	0.00
TOTAL REVENUES		10,153,327.00	10,153,327.00	504,788.44	504,788.44	9,648,538.56	4.97

Expenditures							
101	CITY COUNCIL	5,560.00	5,560.00	550.00	550.00	5,010.00	9.89
171	CITY MANAGER	294,181.00	294,181.00	24,637.72	24,637.72	269,543.28	8.38
201	FINANCE	242,732.00	242,732.00	13,171.11	13,171.11	229,560.89	5.43
210	CITY ATTORNEY	120,000.00	120,000.00	5,132.96	5,132.96	114,867.04	4.28
215	CLERK	292,291.00	292,291.00	12,229.93	12,229.93	280,061.07	4.18
228	INFORMATION & TECHNOLOGY	294,655.00	294,655.00	1,101.60	1,101.60	293,553.40	0.37

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/23	07/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
253	TREASURY	180,703.00	180,703.00	12,151.43	12,151.43	168,551.57	6.72
257	ASSESSING	214,803.00	214,803.00	12,081.82	12,081.82	202,721.18	5.62
261	GENERAL ADMIN	354,925.00	354,925.00	12,204.88	12,204.88	342,720.12	3.44
265	BUILDING & GROUNDS	199,985.00	199,985.00	4,679.36	4,679.36	195,305.64	2.34
270	HUMAN RESOURCES	218,345.00	218,345.00	11,530.80	11,530.80	206,814.20	5.28
301	POLICE	3,019,525.00	3,019,525.00	214,915.28	214,915.28	2,804,609.72	7.12
336	FIRE	3,120,374.00	3,120,374.00	126,229.65	126,229.65	2,994,144.35	4.05
371	BUILDING AND SAFETY	29,880.00	29,880.00	1,203.48	1,203.48	28,676.52	4.03
441	PUBLIC WORKS	616,753.00	616,753.00	12,725.14	12,725.14	604,027.86	2.06
528	LEAF AND BRUSH COLLECTION	299,315.00	299,315.00	7,215.13	7,215.13	292,099.87	2.41
585	PARKING	37,444.00	37,444.00	846.26	846.26	36,597.74	2.26
720	COMMUNITY DEVELOPMENT	80,376.00	80,376.00	1,649.29	1,649.29	78,726.71	2.05
751	PARKS	421,956.00	421,956.00	21,284.05	21,284.05	400,671.95	5.04
966	TRANSFERS OUT	81,921.00	81,921.00	0.00	0.00	81,921.00	0.00
TOTAL EXPENDITURES		10,125,724.00	10,125,724.00	495,539.89	495,539.89	9,630,184.11	4.89
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		10,153,327.00	10,153,327.00	504,788.44	504,788.44	9,648,538.56	4.97
TOTAL EXPENDITURES		10,125,724.00	10,125,724.00	495,539.89	495,539.89	9,630,184.11	4.89
NET OF REVENUES & EXPENDITURES		27,603.00	27,603.00	9,248.55	9,248.55	18,354.45	33.51

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/23	07/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-502.000	GRANT-FEDERAL	692,500.00	692,500.00	0.00	0.00	692,500.00	0.00
202-000-540.000	STATE SOURCES	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
202-000-541.000	TRUNKLINE MAINTENANCE	41,585.00	41,585.00	0.00	0.00	41,585.00	0.00
202-000-542.000	GAS & WEIGHT TAX	1,461,387.00	1,461,387.00	0.00	0.00	1,461,387.00	0.00
202-000-665.000	INTEREST INCOME	10,000.00	10,000.00	7,606.17	7,606.17	2,393.83	76.06
TOTAL REVENUES		2,250,472.00	2,250,472.00	7,606.17	7,606.17	2,242,865.83	0.34
Expenditures							
451	CONSTRUCTION	1,956,250.00	1,956,250.00	0.00	0.00	1,956,250.00	0.00
463	STREET MAINTENANCE	516,594.00	516,594.00	9,379.22	9,379.22	507,214.78	1.82
473	BRIDGE MAINTENANCE	100,500.00	100,500.00	0.00	0.00	100,500.00	0.00
474	TRAFFIC SERVICES-MAINTENANCE	16,750.00	16,750.00	0.00	0.00	16,750.00	0.00
478	SNOW & ICE CONTROL	169,048.00	169,048.00	2,508.88	2,508.88	166,539.12	1.48
480	TREE TRIMMING	76,239.00	76,239.00	4,977.48	4,977.48	71,261.52	6.53
482	ADMINISTRATION & ENGINEERING	208,153.00	208,153.00	3,900.82	3,900.82	204,252.18	1.87
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
486	TRUNKLINE SURFACE MAINTENANCE	200.00	200.00	0.00	0.00	200.00	0.00
488	TRUNKLINE SWEEPING & FLUSHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
490	TRUNKLINE TREE TRIM & REMOVAL	200.00	200.00	0.00	0.00	200.00	0.00
491	TRUNKLINE STORM DRAIN, CURBS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
492	TRUNKLINE ROADSIDE CLEANUP	400.00	400.00	0.00	0.00	400.00	0.00
494	TRUNKLINE TRAFFIC SIGNS	100.00	100.00	0.00	0.00	100.00	0.00
497	TRUNKLINE SNOW & ICE CONTROL	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
TOTAL EXPENDITURES		3,405,434.00	3,405,434.00	20,766.40	20,766.40	3,384,667.60	0.61
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		2,250,472.00	2,250,472.00	7,606.17	7,606.17	2,242,865.83	0.34
TOTAL EXPENDITURES		3,405,434.00	3,405,434.00	20,766.40	20,766.40	3,384,667.60	0.61
NET OF REVENUES & EXPENDITURES		(1,154,962.00)	(1,154,962.00)	(13,160.23)	(13,160.23)	(1,141,801.77)	1.14

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 07/31/23 INCR (DECR)	YTD BALANCE 07/31/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-502.000	GRANT-FEDERAL	175,000.00	175,000.00	0.00	0.00	175,000.00	0.00
203-000-540.000	STATE SOURCES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
203-000-542.000	GAS & WEIGHT TAX	537,320.00	537,320.00	0.00	0.00	537,320.00	0.00
203-000-665.000	INTEREST INCOME	5,000.00	5,000.00	2,447.97	2,447.97	2,552.03	48.96
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
TOTAL REVENUES		1,082,320.00	1,082,320.00	2,447.97	2,447.97	1,079,872.03	0.23
Expenditures							
451	CONSTRUCTION	535,250.00	535,250.00	0.00	0.00	535,250.00	0.00
463	STREET MAINTENANCE	612,287.00	612,287.00	10,542.40	10,542.40	601,744.60	1.72
474	TRAFFIC SERVICES-MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
478	SNOW & ICE CONTROL	71,592.00	71,592.00	1,114.77	1,114.77	70,477.23	1.56
480	TREE TRIMMING	125,669.00	125,669.00	9,228.55	9,228.55	116,440.45	7.34
482	ADMINISTRATION & ENGINEERING	116,047.00	116,047.00	4,580.50	4,580.50	111,466.50	3.95
TOTAL EXPENDITURES		1,462,345.00	1,462,345.00	25,466.22	25,466.22	1,436,878.78	1.74
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		1,082,320.00	1,082,320.00	2,447.97	2,447.97	1,079,872.03	0.23
TOTAL EXPENDITURES		1,462,345.00	1,462,345.00	25,466.22	25,466.22	1,436,878.78	1.74
NET OF REVENUES & EXPENDITURES		(380,025.00)	(380,025.00)	(23,018.25)	(23,018.25)	(357,006.75)	6.06

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2023-24		ACTIVITY FOR	YTD BALANCE	AVAILABLE		
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	MONTH 07/31/23	07/31/2023	BALANCE		% BDGT
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)		USED
Fund 208 - PARK/RECREATION SITES FUND								
Revenues								
208-000-665.000	INTEREST INCOME	0.00	0.00	155.60	155.60	(155.60)		100.00
TOTAL REVENUES		0.00	0.00	155.60	155.60	(155.60)		100.00
Expenditures								
751	PARKS	0.00	0.00	293.50	293.50	(293.50)		100.00
TOTAL EXPENDITURES		0.00	0.00	293.50	293.50	(293.50)		100.00
Fund 208 - PARK/RECREATION SITES FUND:								
TOTAL REVENUES		0.00	0.00	155.60	155.60	(155.60)		100.00
TOTAL EXPENDITURES		0.00	0.00	293.50	293.50	(293.50)		100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(137.90)	(137.90)	137.90		100.00

PERIOD ENDING 07/31/2023

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 239 - OMS/DDA REVLG LOAN FUND							
Revenues							
239-000-644.000	PENALTIES - LATE CHARGES	250.00	250.00	23.46	23.46	226.54	9.38
239-000-665.000	INTEREST INCOME	5,000.00	5,000.00	711.76	711.76	4,288.24	14.24
239-000-670.000	LOAN PRINCIPAL	0.00	0.00	8,229.69	8,229.69	(8,229.69)	100.00
239-000-670.100	LOAN INTEREST	20,000.00	20,000.00	1,404.60	1,404.60	18,595.40	7.02
TOTAL REVENUES		25,250.00	25,250.00	10,369.51	10,369.51	14,880.49	41.07
Expenditures							
200	GEN SERVICES	1,130.00	1,130.00	0.00	0.00	1,130.00	0.00
TOTAL EXPENDITURES		1,130.00	1,130.00	0.00	0.00	1,130.00	0.00
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		25,250.00	25,250.00	10,369.51	10,369.51	14,880.49	41.07
TOTAL EXPENDITURES		1,130.00	1,130.00	0.00	0.00	1,130.00	0.00
NET OF REVENUES & EXPENDITURES		24,120.00	24,120.00	10,369.51	10,369.51	13,750.49	42.99

PERIOD ENDING 07/31/2023

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 243 - OBRA #12 WOODWARD LOFT							
Revenues							
243-000-402.300	OBRA:TAX CAPTURE	128,996.00	128,996.00	0.00	0.00	128,996.00	0.00
243-000-665.000	INTEREST INCOME	100.00	100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		129,096.00	129,096.00	0.00	0.00	129,096.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
964	TAX REIMBURSEMENTS	127,996.00	127,996.00	0.00	0.00	127,996.00	0.00
TOTAL EXPENDITURES		128,996.00	128,996.00	0.00	0.00	128,996.00	0.00
Fund 243 - OBRA #12 WOODWARD LOFT:							
TOTAL REVENUES		129,096.00	129,096.00	0.00	0.00	129,096.00	0.00
TOTAL EXPENDITURES		128,996.00	128,996.00	0.00	0.00	128,996.00	0.00
NET OF REVENUES & EXPENDITURES		100.00	100.00	0.00	0.00	100.00	0.00

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	35,926.00	35,926.00	2,019.53	2,019.53	33,906.47	5.62
248-000-402.100	TIF	220,053.00	220,053.00	0.00	0.00	220,053.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION S	5,436.00	5,436.00	0.00	0.00	5,436.00	0.00
248-000-665.000	INTEREST INCOME	500.00	500.00	528.26	528.26	(28.26)	105.65
248-000-670.000	LOAN PRINCIPAL	4,312.00	4,312.00	353.88	353.88	3,958.12	8.21
248-000-670.100	LOAN INTEREST	1,844.00	1,844.00	159.11	159.11	1,684.89	8.63
248-000-674.400	INCOME-PROMOTION	25,000.00	25,000.00	1,850.00	1,850.00	23,150.00	7.40
248-000-674.700	EV STATION REVENUE	1,620.00	1,620.00	0.00	0.00	1,620.00	0.00
248-000-699.101	TRANFERS FROM GENERAL FUND	33,921.00	33,921.00	0.00	0.00	33,921.00	0.00
TOTAL REVENUES		328,612.00	328,612.00	4,910.78	4,910.78	323,701.22	1.49
Expenditures							
200	GEN SERVICES	159,632.00	159,632.00	4,535.08	4,535.08	155,096.92	2.84
261	GENERAL ADMIN	84,802.00	84,802.00	5,123.47	5,123.47	79,678.53	6.04
704	ORGANIZATION	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
705	PROMOTION	18,766.00	18,766.00	75.00	75.00	18,691.00	0.40
706	DESIGN	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
905	DEBT SERVICE	70,236.00	70,236.00	452.65	452.65	69,783.35	0.64
TOTAL EXPENDITURES		343,436.00	343,436.00	10,186.20	10,186.20	333,249.80	2.97
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		328,612.00	328,612.00	4,910.78	4,910.78	323,701.22	1.49
TOTAL EXPENDITURES		343,436.00	343,436.00	10,186.20	10,186.20	333,249.80	2.97
NET OF REVENUES & EXPENDITURES		(14,824.00)	(14,824.00)	(5,275.42)	(5,275.42)	(9,548.58)	35.59

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2023-24		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	80,000.00	80,000.00	15,000.00	15,000.00	65,000.00	18.75
249-000-490.000	PERMITS-BUILDING	106,000.00	106,000.00	12,925.89	12,925.89	93,074.11	12.19
249-000-490.100	PERMITS-ELECTRICAL	27,000.00	27,000.00	3,325.00	3,325.00	23,675.00	12.31
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	60,000.00	60,000.00	2,860.00	2,860.00	57,140.00	4.77
249-000-628.000	RENTAL REGISTRATION	70,000.00	70,000.00	200.00	200.00	69,800.00	0.29
249-000-665.000	INTEREST INCOME	1,000.00	1,000.00	770.85	770.85	229.15	77.09
TOTAL REVENUES		344,000.00	344,000.00	35,081.74	35,081.74	308,918.26	10.20
Expenditures							
200	GEN SERVICES	106,752.00	106,752.00	5,923.32	5,923.32	100,828.68	5.55
371	BUILDING AND SAFETY	156,563.00	156,563.00	0.00	0.00	156,563.00	0.00
TOTAL EXPENDITURES		263,315.00	263,315.00	5,923.32	5,923.32	257,391.68	2.25
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		344,000.00	344,000.00	35,081.74	35,081.74	308,918.26	10.20
TOTAL EXPENDITURES		263,315.00	263,315.00	5,923.32	5,923.32	257,391.68	2.25
NET OF REVENUES & EXPENDITURES		80,685.00	80,685.00	29,158.42	29,158.42	51,526.58	36.14

PERIOD ENDING 07/31/2023

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 254 - HOUSING & REDEVELOPMENT							
Revenues							
254-000-502.400	GRANT-MSHDA:HO	105,000.00	105,000.00	0.00	0.00	105,000.00	0.00
254-000-502.550	GRANT - MSHDA: NEP	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
TOTAL REVENUES		180,000.00	180,000.00	0.00	0.00	180,000.00	0.00
Expenditures							
200	GEN SERVICES	180,000.00	180,000.00	137.50	137.50	179,862.50	0.08
TOTAL EXPENDITURES		180,000.00	180,000.00	137.50	137.50	179,862.50	0.08
Fund 254 - HOUSING & REDEVELOPMENT:							
TOTAL REVENUES		180,000.00	180,000.00	0.00	0.00	180,000.00	0.00
TOTAL EXPENDITURES		180,000.00	180,000.00	137.50	137.50	179,862.50	0.08
NET OF REVENUES & EXPENDITURES		0.00	0.00	(137.50)	(137.50)	137.50	100.00

PERIOD ENDING 07/31/2023

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING								
Revenues								
259-000-402.300	OBRA:TAX CAPTURE	46,953.00	46,953.00	0.00	0.00	46,953.00		0.00
TOTAL REVENUES		46,953.00	46,953.00	0.00	0.00	46,953.00		0.00
Expenditures								
721	PROFESSIONAL SERVICES	6,007.00	6,007.00	0.00	0.00	6,007.00		0.00
964	TAX REIMBURSEMENTS	40,946.00	40,946.00	0.00	0.00	40,946.00		0.00
TOTAL EXPENDITURES		46,953.00	46,953.00	0.00	0.00	46,953.00		0.00
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:								
TOTAL REVENUES		46,953.00	46,953.00	0.00	0.00	46,953.00		0.00
TOTAL EXPENDITURES		46,953.00	46,953.00	0.00	0.00	46,953.00		0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00		0.00

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)								
Revenues								
272-000-402.300	OBRA:TAX CAPTURE	199,180.00	199,180.00	0.00	0.00	199,180.00		0.00
TOTAL REVENUES		199,180.00	199,180.00	0.00	0.00	199,180.00		0.00
Expenditures								
721	PROFESSIONAL SERVICES	11,369.00	11,369.00	0.00	0.00	11,369.00		0.00
905	DEBT SERVICE	167,999.00	167,999.00	0.00	0.00	167,999.00		0.00
TOTAL EXPENDITURES		179,368.00	179,368.00	0.00	0.00	179,368.00		0.00
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):								
TOTAL REVENUES		199,180.00	199,180.00	0.00	0.00	199,180.00		0.00
TOTAL EXPENDITURES		179,368.00	179,368.00	0.00	0.00	179,368.00		0.00
NET OF REVENUES & EXPENDITURES		19,812.00	19,812.00	0.00	0.00	19,812.00		0.00

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/23	07/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 273 - OBRA #9 ROBBINS LOFT							
Revenues							
273-000-402.300	OBRA:TAX CAPTURE	4,267.00	4,267.00	0.00	0.00	4,267.00	0.00
273-000-665.000	INTEREST INCOME	100.00	100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		4,367.00	4,367.00	0.00	0.00	4,367.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Fund 273 - OBRA #9 ROBBINS LOFT:							
TOTAL REVENUES		4,367.00	4,367.00	0.00	0.00	4,367.00	0.00
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
NET OF REVENUES & EXPENDITURES		3,167.00	3,167.00	0.00	0.00	3,167.00	0.00

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Revenues							
276-000-402.300	OBRA:TAX CAPTURE	11,278.00	11,278.00	0.00	0.00	11,278.00	0.00
276-000-665.000	INTEREST INCOME	10.00	10.00	0.00	0.00	10.00	0.00
276-000-674.200	DONATIONS	17,434.00	17,434.00	0.00	0.00	17,434.00	0.00
TOTAL REVENUES		28,722.00	28,722.00	0.00	0.00	28,722.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	550.00	550.00	637.50	637.50	(87.50)	115.91
905	DEBT SERVICE	28,172.00	28,172.00	0.00	0.00	28,172.00	0.00
TOTAL EXPENDITURES		28,722.00	28,722.00	637.50	637.50	28,084.50	2.22
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		28,722.00	28,722.00	0.00	0.00	28,722.00	0.00
TOTAL EXPENDITURES		28,722.00	28,722.00	637.50	637.50	28,084.50	2.22
NET OF REVENUES & EXPENDITURES		0.00	0.00	(637.50)	(637.50)	637.50	100.00

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2023-24		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL							
Revenues							
277-000-402.300	OBRA:TAX CAPTURE	52,072.00	52,072.00	0.00	0.00	52,072.00	0.00
TOTAL REVENUES		52,072.00	52,072.00	0.00	0.00	52,072.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL EXPENDITURES		1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:							
TOTAL REVENUES		52,072.00	52,072.00	0.00	0.00	52,072.00	0.00
TOTAL EXPENDITURES		1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
NET OF REVENUES & EXPENDITURES		51,072.00	51,072.00	0.00	0.00	51,072.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

Page: 16/35

User: BABarrett

PERIOD ENDING 07/31/2023

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 07/31/23 INCR (DECR)	YTD BALANCE 07/31/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST							
Revenues							
280-000-402.300	OBRA:TAX CAPTURE	512.00	512.00	0.00	0.00	512.00	0.00
TOTAL REVENUES		512.00	512.00	0.00	0.00	512.00	0.00
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST:							
TOTAL REVENUES		512.00	512.00	0.00	0.00	512.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		512.00	512.00	0.00	0.00	512.00	0.00

PERIOD ENDING 07/31/2023

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 283 - OBRA FUND-DISTRICT#3-TIAL								
Revenues								
283-000-402.300	OBRA:TAX CAPTURE	15,005.00	15,005.00	0.00	0.00	15,005.00		0.00
TOTAL REVENUES		15,005.00	15,005.00	0.00	0.00	15,005.00		0.00
Expenditures								
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00		0.00
905	DEBT SERVICE	22,407.00	22,407.00	0.00	0.00	22,407.00		0.00
TOTAL EXPENDITURES		23,157.00	23,157.00	0.00	0.00	23,157.00		0.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:								
TOTAL REVENUES		15,005.00	15,005.00	0.00	0.00	15,005.00		0.00
TOTAL EXPENDITURES		23,157.00	23,157.00	0.00	0.00	23,157.00		0.00
NET OF REVENUES & EXPENDITURES		(8,152.00)	(8,152.00)	0.00	0.00	(8,152.00)		0.00

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CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/23		07/31/2023	BALANCE	% BDGT
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 284 - OPIOID SETTLEMENT FUND								
Revenues								
284-000-665.000	INTEREST INCOME	1,000.00	1,000.00	0.00		0.00	1,000.00	0.00
TOTAL REVENUES		1,000.00	1,000.00	0.00		0.00	1,000.00	0.00
Fund 284 - OPIOID SETTLEMENT FUND:								
TOTAL REVENUES		1,000.00	1,000.00	0.00		0.00	1,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,000.00	1,000.00	0.00		0.00	1,000.00	0.00

PERIOD ENDING 07/31/2023

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 07/31/23 INCR (DECR)	YTD BALANCE 07/31/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT							
Revenues							
287-000-665.000	INTEREST INCOME	5,000.00	5,000.00	2,950.14	2,950.14	2,049.86	59.00
TOTAL REVENUES		5,000.00	5,000.00	2,950.14	2,950.14	2,049.86	59.00
Expenditures							
966	TRANSFERS OUT	1,100,000.00	1,100,000.00	0.00	0.00	1,100,000.00	0.00
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	0.00	0.00	1,100,000.00	0.00
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:							
TOTAL REVENUES		5,000.00	5,000.00	2,950.14	2,950.14	2,049.86	59.00
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	0.00	0.00	1,100,000.00	0.00
NET OF REVENUES & EXPENDITURES		(1,095,000.00)	(1,095,000.00)	2,950.14	2,950.14	(1,097,950.14)	0.27

PERIOD ENDING 07/31/2023

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/23	07/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-643.000	SALES	2,500.00	2,500.00	576.00	576.00	1,924.00	23.04
297-000-665.000	INTEREST INCOME	500.00	500.00	259.17	259.17	240.83	51.83
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,010.00	1,010.00	0.00	0.00	1,010.00	0.00
297-000-667.100	RENTAL INCOME	14,000.00	14,000.00	700.00	700.00	13,300.00	5.00
297-000-674.100	PRIVATE DONATIONS	13,000.00	13,000.00	1,303.00	1,303.00	11,697.00	10.02
297-000-674.200	DONATIONS	1,000.00	1,000.00	100.00	100.00	900.00	10.00
297-000-699.101	TRANSFERS FROM GENERAL FUND	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
TOTAL REVENUES		52,010.00	52,010.00	2,938.17	2,938.17	49,071.83	5.65
Expenditures							
797	HISTORICAL COMMISSION	25,958.00	25,958.00	1,067.70	1,067.70	24,890.30	4.11
798	CASTLE	16,420.00	16,420.00	169.03	169.03	16,250.97	1.03
799	GOULD HOUSE	8,817.00	8,817.00	2,696.86	2,696.86	6,120.14	30.59
800	COMSTOCK/WOODARD	500.00	500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES		51,695.00	51,695.00	3,933.59	3,933.59	47,761.41	7.61
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		52,010.00	52,010.00	2,938.17	2,938.17	49,071.83	5.65
TOTAL EXPENDITURES		51,695.00	51,695.00	3,933.59	3,933.59	47,761.41	7.61
NET OF REVENUES & EXPENDITURES		315.00	315.00	(995.42)	(995.42)	1,310.42	316.01

PERIOD ENDING 07/31/2023

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)							
Revenues							
301-000-402.000	GENERAL PROPERTY TAX	782,750.00	782,750.00	59,820.55	59,820.55	722,929.45	7.64
301-000-665.000	INTEREST INCOME	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		787,750.00	787,750.00	59,820.55	59,820.55	727,929.45	7.59
Expenditures							
905	DEBT SERVICE	782,750.00	782,750.00	0.00	0.00	782,750.00	0.00
TOTAL EXPENDITURES		782,750.00	782,750.00	0.00	0.00	782,750.00	0.00
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):							
TOTAL REVENUES		787,750.00	787,750.00	59,820.55	59,820.55	727,929.45	7.59
TOTAL EXPENDITURES		782,750.00	782,750.00	0.00	0.00	782,750.00	0.00
NET OF REVENUES & EXPENDITURES		5,000.00	5,000.00	59,820.55	59,820.55	(54,820.55)	1,196.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/23	07/31/2023	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY							
Revenues							
469-000-665.000	INTEREST INCOME	0.00	0.00	54.09	54.09	(54.09)	100.00
TOTAL REVENUES		0.00	0.00	54.09	54.09	(54.09)	100.00
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY:							
TOTAL REVENUES		0.00	0.00	54.09	54.09	(54.09)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	54.09	54.09	(54.09)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

Page: 23/35

User: BABarrett

PERIOD ENDING 07/31/2023

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 07/31/23 INCR (DECR)	YTD BALANCE 07/31/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN							
Expenditures							
271	ADMINISTRATIVE	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
TOTAL EXPENDITURES		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
NET OF REVENUES & EXPENDITURES		(20,000.00)	(20,000.00)	0.00	0.00	(20,000.00)	0.00

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	2023-24	MONTH 07/31/23	07/31/2023	BALANCE	
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 588 - TRANSPORTATION FUND							
Revenues							
588-000-665.000	INTEREST INCOME	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
588-000-699.101	TRANFERS FROM GENERAL FUND	28,000.00	28,000.00	0.00	0.00	28,000.00	0.00
TOTAL REVENUES		29,000.00	29,000.00	0.00	0.00	29,000.00	0.00
Expenditures							
200	GEN SERVICES	89,119.00	89,119.00	83,258.68	83,258.68	5,860.32	93.42
TOTAL EXPENDITURES		89,119.00	89,119.00	83,258.68	83,258.68	5,860.32	93.42
Fund 588 - TRANSPORTATION FUND:							
TOTAL REVENUES		29,000.00	29,000.00	0.00	0.00	29,000.00	0.00
TOTAL EXPENDITURES		89,119.00	89,119.00	83,258.68	83,258.68	5,860.32	93.42
NET OF REVENUES & EXPENDITURES		(60,119.00)	(60,119.00)	(83,258.68)	(83,258.68)	23,139.68	138.49

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Revenues							
590-000-491.000	PERMITS	0.00	0.00	100.00	100.00	(100.00)	100.00
590-000-643.100	METERED SALES	3,229,118.00	3,229,118.00	(24,468.01)	(24,468.01)	3,253,586.01	(0.76)
590-000-644.000	PENALTIES - LATE CHARGES	41,727.00	41,727.00	0.00	0.00	41,727.00	0.00
590-000-665.000	INTEREST INCOME	10,000.00	10,000.00	5,127.98	5,127.98	4,872.02	51.28
590-000-675.000	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL REVENUES		3,281,845.00	3,281,845.00	(19,240.03)	(19,240.03)	3,301,085.03	(0.59)
Expenditures							
200	GEN SERVICES	2,092,248.00	2,092,248.00	164,092.67	164,092.67	1,928,155.33	7.84
549	SEWER OPERATIONS	234,137.00	234,137.00	7,010.19	7,010.19	227,126.81	2.99
901	CAPITAL OUTLAY	625,000.00	625,000.00	0.00	0.00	625,000.00	0.00
905	DEBT SERVICE	126,553.00	126,553.00	0.00	0.00	126,553.00	0.00
TOTAL EXPENDITURES		3,077,938.00	3,077,938.00	171,102.86	171,102.86	2,906,835.14	5.56
Fund 590 - SEWER FUND:							
TOTAL REVENUES		3,281,845.00	3,281,845.00	(19,240.03)	(19,240.03)	3,301,085.03	0.59
TOTAL EXPENDITURES		3,077,938.00	3,077,938.00	171,102.86	171,102.86	2,906,835.14	5.56
NET OF REVENUES & EXPENDITURES		203,907.00	203,907.00	(190,342.89)	(190,342.89)	394,249.89	93.35

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	1,000.00	1,000.00	250.00	250.00	750.00	25.00
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	0.00	0.00	7,572.05	7,572.05	(7,572.05)	100.00
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL	5,045,000.00	5,045,000.00	0.00	0.00	5,045,000.00	0.00
591-000-540.000	STATE SOURCES	180,000.00	180,000.00	0.00	0.00	180,000.00	0.00
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	771,783.00	771,783.00	40.66	40.66	771,742.34	0.01
591-000-605.350	MATERIAL & SERVICE	10,000.00	10,000.00	5,076.92	5,076.92	4,923.08	50.77
591-000-643.100	METERED SALES	3,623,370.00	3,623,370.00	(31,561.09)	(31,561.09)	3,654,931.09	(0.87)
591-000-643.200	METERED SALES-WHOLESALE-USAGE	330,000.00	330,000.00	30,925.32	30,925.32	299,074.68	9.37
591-000-644.000	PENALTIES - LATE CHARGES	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00
591-000-665.000	INTEREST INCOME	20,000.00	20,000.00	10,806.15	10,806.15	9,193.85	54.03
591-000-667.100	RENTAL INCOME	1,440.00	1,440.00	120.00	120.00	1,320.00	8.33
591-000-667.300	HYDRANT RENTAL	27,555.00	27,555.00	0.00	0.00	27,555.00	0.00
591-000-670.000	LOAN PRINCIPAL	6,171.00	6,171.00	387.09	387.09	5,783.91	6.27
591-000-670.100	LOAN INTEREST	72.00	72.00	166.64	166.64	(94.64)	231.44
591-000-675.000	MISCELLANEOUS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
591-000-675.200	MISCELLANEOUS WATER CHARGES	1,000.00	1,000.00	520.00	520.00	480.00	52.00
591-000-699.287	ARPA TRANSFER IN	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.00
TOTAL REVENUES		11,083,891.00	11,083,891.00	24,303.74	24,303.74	11,059,587.26	0.22
Expenditures							
200	GEN SERVICES	1,241,156.00	1,241,156.00	42,485.00	42,485.00	1,198,671.00	3.42
552	WATER UNDERGROUND	2,955,684.00	2,955,684.00	92,327.54	92,327.54	2,863,356.46	3.12
553	WATER FILTRATION	1,369,348.00	1,369,348.00	42,759.57	42,759.57	1,326,588.43	3.12
901	CAPITAL OUTLAY	5,115,502.00	5,115,502.00	0.00	0.00	5,115,502.00	0.00
905	DEBT SERVICE	581,159.00	581,159.00	0.00	0.00	581,159.00	0.00
TOTAL EXPENDITURES		11,262,849.00	11,262,849.00	177,572.11	177,572.11	11,085,276.89	1.58
Fund 591 - WATER FUND:							
TOTAL REVENUES		11,083,891.00	11,083,891.00	24,303.74	24,303.74	11,059,587.26	0.22
TOTAL EXPENDITURES		11,262,849.00	11,262,849.00	177,572.11	177,572.11	11,085,276.89	1.58
NET OF REVENUES & EXPENDITURES		(178,958.00)	(178,958.00)	(153,268.37)	(153,268.37)	(25,689.63)	85.64

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-540.000	STATE SOURCES	16,230,624.00	16,230,624.00	0.00	0.00	16,230,624.00	0.00
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,237,218.00	1,237,218.00	101,000.18	101,000.18	1,136,217.82	8.16
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	231,595.00	231,595.00	22,309.73	22,309.73	209,285.27	9.63
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	111,194.00	111,194.00	8,699.79	8,699.79	102,494.21	7.82
599-000-602.400	OP & MAINT CHRG - CORUNNA	225,096.00	225,096.00	22,790.30	22,790.30	202,305.70	10.12
599-000-603.100	REPLACEMENT CHRG - OWOSSO	131,884.00	131,884.00	21,658.89	21,658.89	110,225.11	16.42
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	24,687.00	24,687.00	5,829.77	5,829.77	18,857.23	23.61
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWP	11,853.00	11,853.00	3,101.91	3,101.91	8,751.09	26.17
599-000-603.400	REPLACEMENT CHRG - CORUNNA	23,995.00	23,995.00	4,619.43	4,619.43	19,375.57	19.25
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	184,840.00	184,840.00	15,403.39	15,403.39	169,436.61	8.33
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP	73,239.00	73,239.00	6,248.55	6,248.55	66,990.45	8.53
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA TWP	55,801.00	55,801.00	4,737.27	4,737.27	51,063.73	8.49
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	31,388.00	31,388.00	2,673.80	2,673.80	28,714.20	8.52
599-000-665.000	INTEREST INCOME	10,000.00	10,000.00	4,995.37	4,995.37	5,004.63	49.95
599-000-675.000	MISCELLANEOUS	5,000.00	5,000.00	241.96	241.96	4,758.04	4.84
TOTAL REVENUES		18,588,414.00	18,588,414.00	224,310.34	224,310.34	18,364,103.66	1.21
Expenditures							
200	GEN SERVICES	30,946.00	30,946.00	2,304.83	2,304.83	28,641.17	7.45
548	WASTEWATER OPERATIONS	1,982,730.00	1,982,730.00	43,200.29	43,200.29	1,939,529.71	2.18
901	CAPITAL OUTLAY	16,533,124.00	16,533,124.00	0.00	0.00	16,533,124.00	0.00
905	DEBT SERVICE	348,753.00	348,753.00	0.00	0.00	348,753.00	0.00
TOTAL EXPENDITURES		18,895,553.00	18,895,553.00	45,505.12	45,505.12	18,850,047.88	0.24
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		18,588,414.00	18,588,414.00	224,310.34	224,310.34	18,364,103.66	1.21
TOTAL EXPENDITURES		18,895,553.00	18,895,553.00	45,505.12	45,505.12	18,850,047.88	0.24
NET OF REVENUES & EXPENDITURES		(307,139.00)	(307,139.00)	178,805.22	178,805.22	(485,944.22)	58.22

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-665.000	INTEREST INCOME	10,000.00	10,000.00	7,088.38	7,088.38	2,911.62	70.88
661-000-667.200	EQUIPMENT RENTAL	794,596.00	794,596.00	52,661.08	52,661.08	741,934.92	6.63
TOTAL REVENUES		804,596.00	804,596.00	59,749.46	59,749.46	744,846.54	7.43
Expenditures							
594	FLEET MAINTENANCE	422,135.00	422,135.00	10,331.96	10,331.96	411,803.04	2.45
901	CAPITAL OUTLAY	1,182,461.00	1,182,461.00	0.00	0.00	1,182,461.00	0.00
TOTAL EXPENDITURES		1,604,596.00	1,604,596.00	10,331.96	10,331.96	1,594,264.04	0.64
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		804,596.00	804,596.00	59,749.46	59,749.46	744,846.54	7.43
TOTAL EXPENDITURES		1,604,596.00	1,604,596.00	10,331.96	10,331.96	1,594,264.04	0.64
NET OF REVENUES & EXPENDITURES		(800,000.00)	(800,000.00)	49,417.50	49,417.50	(849,417.50)	6.18

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/23		07/31/2023	BALANCE
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)
							% BDGT USED
Fund 858 - 2013 SPECIAL ASSESSMENT							
Revenues							
858-000-451.000	SPECIAL ASSESSMENTS	1,000.00	1,000.00	0.00		0.00	1,000.00 0.00
TOTAL REVENUES		1,000.00	1,000.00	0.00		0.00	1,000.00 0.00
Fund 858 - 2013 SPECIAL ASSESSMENT:							
TOTAL REVENUES		1,000.00	1,000.00	0.00		0.00	1,000.00 0.00
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00 0.00
NET OF REVENUES & EXPENDITURES		1,000.00	1,000.00	0.00		0.00	1,000.00 0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/23		07/31/2023	BALANCE	% BDGT
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 864 - 2016 SPECIAL ASSESSMENT								
Revenues								
864-000-451.000	SPECIAL ASSESSMENTS	4,000.00	4,000.00	0.00		0.00	4,000.00	0.00
TOTAL REVENUES		4,000.00	4,000.00	0.00		0.00	4,000.00	0.00
Fund 864 - 2016 SPECIAL ASSESSMENT:								
TOTAL REVENUES		4,000.00	4,000.00	0.00		0.00	4,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		4,000.00	4,000.00	0.00		0.00	4,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/23		07/31/2023	BALANCE
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)
Fund 865 - 2017 SPECIAL ASSESSMENTS							
Revenues							
865-000-445.000	INTEREST & PENALTIES ON TAXES	100.00	100.00	0.00		0.00	100.00
865-000-451.000	SPECIAL ASSESSMENTS	12,000.00	12,000.00	0.00		0.00	12,000.00
TOTAL REVENUES		12,100.00	12,100.00	0.00		0.00	12,100.00
Fund 865 - 2017 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		12,100.00	12,100.00	0.00		0.00	12,100.00
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		12,100.00	12,100.00	0.00		0.00	12,100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		CITY OF OWOSSO						
		MONTHLY REVENUE AND EXPENDITURE REPORT						
		2023-24		ACTIVITY FOR	YTD BALANCE	AVAILABLE		
		ORIGINAL	2023-24	MONTH 07/31/23	07/31/2023	BALANCE	%	BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)		USED
Fund 866 - 2018 SPECIAL ASSESSMENTS								
Revenues								
866-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	500.00	0.00	0.00	500.00	0.00	
866-000-451.000	SPECIAL ASSESSMENTS	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00	
TOTAL REVENUES		65,500.00	65,500.00	0.00	0.00	65,500.00	0.00	
Fund 866 - 2018 SPECIAL ASSESSMENTS:								
TOTAL REVENUES		65,500.00	65,500.00	0.00	0.00	65,500.00	0.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		65,500.00	65,500.00	0.00	0.00	65,500.00	0.00	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/23	07/31/2023	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 867 - 2019 SPECIAL ASSESSMENTS							
Revenues							
867-000-445.000	INTEREST & PENALTIES ON TAXES	250.00	250.00	0.00	0.00	250.00	0.00
867-000-451.000	SPECIAL ASSESSMENTS	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
TOTAL REVENUES		25,250.00	25,250.00	0.00	0.00	25,250.00	0.00
Fund 867 - 2019 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		25,250.00	25,250.00	0.00	0.00	25,250.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		25,250.00	25,250.00	0.00	0.00	25,250.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/23		07/31/2023	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 868 - 2020 SPECIAL ASSESSMENTS								
Revenues								
868-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	500.00	0.00		0.00	500.00	0.00
868-000-451.000	SPECIAL ASSESSMENTS	25,000.00	25,000.00	0.00		0.00	25,000.00	0.00
TOTAL REVENUES		25,500.00	25,500.00	0.00		0.00	25,500.00	0.00
Fund 868 - 2020 SPECIAL ASSESSMENTS:								
TOTAL REVENUES		25,500.00	25,500.00	0.00		0.00	25,500.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		25,500.00	25,500.00	0.00		0.00	25,500.00	0.00

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/23 INCR (DECR)	07/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS							
Revenues							
869-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	500.00	146.72	146.72	353.28	29.34
869-000-451.000	SPECIAL ASSESSMENTS	31,000.00	31,000.00	5,434.99	5,434.99	25,565.01	17.53
TOTAL REVENUES		31,500.00	31,500.00	5,581.71	5,581.71	25,918.29	17.72
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS:							
TOTAL REVENUES		31,500.00	31,500.00	5,581.71	5,581.71	25,918.29	17.72
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		31,500.00	31,500.00	5,581.71	5,581.71	25,918.29	17.72
TOTAL REVENUES - ALL FUNDS		49,638,244.00	49,638,244.00	925,828.38	925,828.38	48,712,415.62	1.87
TOTAL EXPENDITURES - ALL FUNDS		53,075,280.00	53,075,280.00	1,050,654.85	1,050,654.85	52,024,625.15	1.98
NET OF REVENUES & EXPENDITURES		(3,437,036.00)	(3,437,036.00)	(124,826.47)	(124,826.47)	(3,312,209.53)	3.63

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 07/01/2023 TO 07/31/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2023	Total Debits	Total Credits	Ending Balance 07/31/2023
Fund 101	GENERAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	77,097.55	616,623.11	673,536.37	20,184.29
001.204	HUNTINGTON LIQUIDITY PORTAL	55,234.57	278.20	0.00	55,512.77
001.205	THE STATE BANK	2,510,869.95	9,399.98	0.00	2,520,269.93
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,648,085.51	4,728.72	3,568.05	1,649,246.18
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,560,517.86	0.00	0.00	1,560,517.86
002.203	AMBULANCE PAYMENT BANK ACCOUNT	83,864.60	63,275.19	95,044.45	52,095.34
004.000	PETTY CASH	1,925.00	0.00	0.00	1,925.00
	GENERAL FUND	5,937,595.04	694,305.20	772,148.87	5,859,751.37
Fund 202	MAJOR STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	684,084.83	122,654.59	64,003.82	742,735.60
001.201	MI CLASS ACCOUNT	1,113,006.06	5,182.25	0.00	1,118,188.31
001.204	HUNTINGTON LIQUIDITY PORTAL	409,691.87	2,063.14	0.00	411,755.01
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	512,292.04	1,469.86	1,109.08	512,652.82
	MAJOR STREET FUND	2,719,074.80	131,369.84	65,112.90	2,785,331.74
Fund 203	LOCAL STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	623,448.52	45,101.60	118,413.35	550,136.77
001.201	MI CLASS ACCOUNT	60,506.26	281.76	0.00	60,788.02
001.204	HUNTINGTON LIQUIDITY PORTAL	358,519.30	1,805.43	0.00	360,324.73
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	512,292.04	1,469.86	1,109.08	512,652.82
	LOCAL STREET FUND	1,554,766.12	48,658.65	119,522.43	1,483,902.34
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(1,091.87)	0.00	1,327.30	(2,419.17)
001.204	HUNTINGTON LIQUIDITY PORTAL	30,901.01	155.60	0.00	31,056.61
	PARK/RECREATION SITES FUND	29,809.14	155.60	1,327.30	28,637.44
Fund 239	OMS/DDA REVLG LOAN FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	63,076.11	7,859.70	0.00	70,935.81
001.204	HUNTINGTON LIQUIDITY PORTAL	112,668.82	567.45	0.00	113,236.27
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	204,916.48	587.92	443.61	205,060.79
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	204,811.29	0.00	0.00	204,811.29
	OMS/DDA REVLG LOAN FUND	585,472.70	9,015.07	443.61	594,044.16
Fund 243	OBRA #12 WOODWARD LOFT				
001.201	MI CLASS ACCOUNT	1,850.71	0.00	0.00	1,850.71
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	33,969.80	3,869.53	22,246.77	15,592.56
001.201	MI CLASS ACCOUNT	25,806.84	120.15	0.00	25,926.99
001.203	MAIN STREET OWOSSO / DDA CHECKING	1,535.07	0.00	0.00	1,535.07
001.204	HUNTINGTON LIQUIDITY PORTAL	81,029.95	408.11	0.00	81,438.06
	DOWNTOWN DEVELOPMENT AUTHORITY	142,341.66	4,397.79	22,246.77	124,492.68
Fund 249	BUILDING INSPECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	49,411.79	34,310.89	22,989.91	60,732.77
001.204	HUNTINGTON LIQUIDITY PORTAL	153,072.96	770.85	0.00	153,843.81
	BUILDING INSPECTION FUND	202,484.75	35,081.74	22,989.91	214,576.58
Fund 254	HOUSING & REDEVELOPMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	40,424.45	65,000.00	165.90	105,258.55
Fund 259	OBRA-DIST#15 -ARMORY BUILDING				

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 07/01/2023 TO 07/31/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2023	Total Debits	Total Credits	Ending Balance 07/31/2023
001.200	POOLED CASH (HUNTINGTON BANK)	4,293.45	0.00	0.00	4,293.45
Fund 272	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				
001.200	POOLED CASH (HUNTINGTON BANK)	20,401.38	0.00	0.00	20,401.38
Fund 273	OBRA #9 ROBBINS LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	3,036.71	0.00	0.00	3,036.71
001.201	MI CLASS ACCOUNT	48,728.12	0.00	0.00	48,728.12
	OBRA #9 ROBBINS LOFT	51,764.83	0.00	0.00	51,764.83
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
001.200	POOLED CASH (HUNTINGTON BANK)	8,438.94	0.00	637.50	7,801.44
Fund 277	OBRA FUND DISTRICT #20 - J&H OIL				
001.200	POOLED CASH (HUNTINGTON BANK)	2,809.00	0.00	0.00	2,809.00
Fund 283	OBRA FUND-DISTRICT#3-TIAL				
001.200	POOLED CASH (HUNTINGTON BANK)	9,114.02	0.00	0.00	9,114.02
Fund 284	OPIOID SETTLEMENT FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	20,737.15	0.00	0.00	20,737.15
Fund 287	ARPA - AMERICAN RESCUE PLAN ACT				
001.201	MI CLASS ACCOUNT	633,608.41	2,950.14	0.00	636,558.55
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	772,151.14	0.00	0.00	772,151.14
	ARPA - AMERICAN RESCUE PLAN ACT	1,405,759.55	2,950.14	0.00	1,408,709.69
Fund 297	HISTORICAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	12,657.55	3,445.32	6,453.20	9,649.67
001.202	HC CHECKING ACCOUNT	2,880.25	916.00	448.32	3,347.93
001.204	HUNTINGTON LIQUIDITY PORTAL	51,472.81	259.17	0.00	51,731.98
004.000	PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	67,110.61	4,620.49	6,901.52	64,829.58
Fund 301	GENERAL DEBT SERVICE (VOTED BONDS)				
001.200	POOLED CASH (HUNTINGTON BANK)	112,324.31	59,820.55	0.00	172,144.86
Fund 469	CAPITAL PROJECTS-BUILDING AUTHORITY				
001.201	MI CLASS ACCOUNT	11,625.53	54.09	0.00	11,679.62
Fund 588	TRANSPORTATION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	4,225.15	79,033.56	83,258.68	0.03
001.201	MI CLASS ACCOUNT	61,791.26	0.00	79,033.56	(17,242.30)
	TRANSPORTATION FUND	66,016.41	79,033.56	162,292.24	(17,242.27)
Fund 590	SEWER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	158,300.89	297,255.51	268,379.48	187,176.92
001.201	MI CLASS ACCOUNT	416,723.32	1,841.95	21,117.17	397,448.10
001.204	HUNTINGTON LIQUIDITY PORTAL	616,826.06	3,106.18	0.00	619,932.24
001.300	FRANKENMUTH CREDIT UNION	255,361.13	732.74	552.89	255,540.98
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	517,588.84	0.00	0.00	517,588.84
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	1,965,000.24	302,936.38	290,049.54	1,977,887.08
Fund 591	WATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(10,055.07)	1,547,939.44	644,019.01	893,865.36
001.201	MI CLASS ACCOUNT	1,770,593.10	7,101.79	245,279.13	1,532,415.76

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 07/01/2023 TO 07/31/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2023	Total Debits	Total Credits	Ending Balance 07/31/2023
001.204	HUNTINGTON LIQUIDITY PORTAL	735,585.80	3,704.36	0.00	739,290.16
	WATER FUND	2,496,123.83	1,558,745.59	889,298.14	3,165,571.28
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(8,801.87)	688,373.10	376,410.83	303,160.40
001.201	MI CLASS ACCOUNT	519,382.28	1,726.90	148,475.13	372,634.05
001.204	HUNTINGTON LIQUIDITY PORTAL	613,330.18	3,088.62	0.00	616,418.80
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	255,361.13	732.74	552.89	255,540.98
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	312,777.00	0.00	0.00	312,777.00
	WASTEWATER FUND	1,692,048.72	693,921.36	525,438.85	1,860,531.23
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	666,034.91	52,672.20	21,920.49	696,786.62
001.201	MI CLASS ACCOUNT	624,824.71	2,909.12	0.00	627,733.83
001.204	HUNTINGTON LIQUIDITY PORTAL	10,392.02	52.19	0.00	10,444.21
001.205	THE STATE BANK	1,004,347.88	3,759.91	0.00	1,008,107.79
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	521,361.66	1,495.87	1,128.71	521,728.82
	FLEET MAINTENANCE FUND	2,826,961.18	60,889.29	23,049.20	2,864,801.27
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	17,560.08	1,455,972.48	1,794,842.59	(321,310.03)
001.204	HUNTINGTON LIQUIDITY PORTAL	0.00	978,000.00	0.00	978,000.00
	CURRENT TAX COLLECTION FUND	17,560.08	2,433,972.48	1,794,842.59	656,689.97
Fund 868	2020 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	57.23	0.00	57.23	0.00
Fund 869	2021-20XX SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	0.00	5,581.71	0.00	5,581.71
Fund 956	GASB 34 LONG TERM DEBT				
005.200	MMRMA CASH - RESTRICTED	276,795.29	0.00	0.00	276,795.29
	TOTAL - ALL FUNDS	22,268,761.12	6,190,509.53	4,696,524.50	23,762,746.15

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Draft Minutes of Wednesday, August 23, 2023

7:00 p.m.

Harmon Patridge Park, Pavilion

- CALL TO ORDER:** Commissioner Workman called the meeting to order at 7:02 p.m.
- PLEDGE OF ALLEGIANCE:** Was recited
- ROLL CALL:** Was taken by Amy Fuller
- MEMBERS PRESENT:*** Chairman Workman, Vice Chair Selbig, Commissioners Maginity, Smith, Rodman, and Bila.
- MEMBERS ABSENT:*** Commissioner Horton
- OTHERS PRESENT:*** Amy Fuller, members of the Owosso Pickleball Group
- APPROVAL OF AGENDA:** COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE AGENDA FOR AUGUST 23, 2023. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.
- APPROVAL OF MINUTES:** COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE MINUTES FOR JULY 18, 2023 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER BILA. AYES ALL, MOTION CARRIED.
- PUBLIC COMMENTS:** None.
- OLD BUSINESS REPORT:**
- Amy Fuller reported that the new doors, sign and scoreboard have been installed at the baseball fields.
- ITEM OF BUSINESS:**
- Pickleball Tournament: Commissioner Maginity and representatives from the Owosso Pickleball Group shared details about the BJ Bannan Memorial Tournament. They had 27 teams play and raised about \$3,700. They would like to hold the event again next year.
- Fitness Course: Commissioner Selbig shared suggestions for a fitness course to be installed at Harmon Patridge Park.
- Hugh Parker Fields: There was discussion on adding a sidewalk and widening the entrance gate to allow for ADA accessibility. The Commission reviewed information and pricing from the city engineer on doing this. MOTION BY COMMISSIONER SMITH TO REQUEST THIS DURING THE CITY BUDGET PROCESS. MOTION SUPPORTED BY COMMISSIONER RODMAN. AYES ALL, MOTION CARRIED.
- Millage: The Commission discussed the possibility of asking the voters for another parks millage.
- Hopkins Lake Trails: Commissioner Maginity and Bila reported that they marked the trails last month. Commissioner Maginity also reported that the new trail map helped a lot.
- Future Meeting Locations: It was decided to have the next meeting at Bennett Field.

Next Meeting: September 27, 2023, at 7:00 PM at Bennett Fields.

PUBLIC/COMMISSIONERS COMMENTS: None.

ADJOURNMENT: COMMISSIONER SMITH MADE A MOTION TO ADJOURN AT 8:02 P.M. MOTION SUPPORTED BY COMMISSIONER RODMAN. AYES ALL, MOTION CARRIED.

Respectfully submitted by:
Amy Fuller, Assistant City Manager

MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
Monday, August 28, 2023 – 6:30 P.M.

CALL TO ORDER: Chairman Wascher called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Recited

ROLL CALL: Tanya Buckelew

MEMBERS PRESENT: Commissioner Law, Vice-Chair Livingston, Commissioners Martin, Owens, Robertson, Schlaack, Taylor, and Chairman Wascher

MEMBERS ABSENT: Secretary Fear

OTHERS PRESENT: Tanya Buckelew, Planning & Building Director, Justin Sprague, CIB Planning

APPROVAL OF AGENDA:
MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER MARTIN TO APPROVE THE AGENDA FOR August 28, 2023.

YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:
MOTION BY VICE-CHAIR LIVINGSTON SUPPORTED BY COMMISSIONER SCHLAACK TO APPROVE THE MINUTES FOR THE July 24, 2023 MEETING.

YEAS ALL. MOTION CARRIED.

PUBLIC HEARING:

1. DISCUSSION AND RECOMMENDATION FOR ADOPTION OF AN UPDATED AND REFORMATTED CITY OF OWOSSO ZONING ORDINANCE AND ZONING MAP

Opened the Public Hearing at 6:32 p.m.

No public comments

Justin Sprague gave an overview of the amendments. The Zoning Map will be presented at the September meeting during the public hearing. General Provisions, Access Management and Off Street Parking are still being updated and will be ready for the September meeting.

Site Plan Review and Planned Unit Development are now stand-alone chapters.

Zoning Districts – Residential districts will go from 5 down to 3 and Business districts will go from 4 down to 3. We are keeping Office district, Industrial districts and Conservation open space district.

Landscape standards and Lighting standards are additional chapters. Signs were under the general ordinance but now added to the Zoning ordinance.

Planning Commission–August 28, 2023 Draft Minutes

Nonconforming chapter went through a major update, as the old one was outdated.

Closed the Public Hearing at 6:50 p.m.

Commissioners discussed various areas of the ordinance for edits and clarifications.

The proposed final draft of the zoning ordinance will be presented to the Commissioners at the September meeting.

**MOVED BY COMMISSIONER MARTIN SUPPORTED BY VICE-CHAIR LIVINGSTON
TO TABLE THE RECOMMENDATION TO CITY COUNCIL FOR ADOPTION.**

YEAS ALL, MOTION CARRIED

ADJOURNMENT:

**MOTION BY COMMISSIONER TAYLOR SUPPORTED BY COMMISSIONER ROBERTSON
TO ADJOURN AT 7:12 PM UNTIL THE NEXT MEETING ON SEPTEMBER 25, 2023.**

YEAS ALL, MOTION CARRIED

Janae Fear, Secretary